

**MINUTES
WORK SESSION**

The Work Session Meeting of the Mayor and Council was held in the Council Chambers and called to order at 7:51pm. Adequate notification was published in the official newspaper of the Borough of Montvale. Roll call was taken.

OPEN PUBLIC MEETING STATEMENT

Adequate notice of this meeting was provided to The Bergen Record and The Ridgewood News, informing the public of the time and place according to the provisions of the Open Public Meeting Law (Chapter 231, P.L. 1975).

ROLL CALL:

Councilmember Cudequest	Councilmember LaMonica
Councilmember Curry	Councilmember Lane
Councilmember Ghassali	Councilmember Talarico

Also present: Mayor Roger Fyfe; Borough Attorney, Joe Voytus; Borough Engineer, Andy Hipolit; Administrator/Clerk, Maureen Iarossi-Alwan and Deputy Municipal Clerk, Fran Scordo

MINUTES:

May 14, 2013

A motion to accept the minutes by Councilmember Lane; seconded by Councilmember Ghassali - all ayes

RESOLUTIONS:

96-2013 A Resolution Extending Contract for Cleaning Services and Supplies for Borough Facilities on a Month-to-Month Basis Pending the Results of a Shared Services Study

WHEREAS, the Borough of Montvale has a need for the provision of cleaning services and the furnishing of cleaning supplies for Borough facilities; and

WHEREAS, consistent with the New Jersey *Local Public Contract Law, N.J.S.A. 40A:11-1, et seq.*, the Borough of Montvale did publicly solicit bids for said project under the title "Professional Cleaning Services" with bids due in April of 2013; and

WHEREAS, in response to said solicitation, two bids were received; and

WHEREAS, the lowest bid received was from Ocean Clean, Inc. of Cedar Grove, New Jersey, in the amount of \$42,000.00; and

WHEREAS, the current contract for this work, also with Ocean Clean, Inc., is set to expire on June 10, 2013; and

WHEREAS, the Borough of Montvale recently commissioned a shared services study concerning a potential inter-local agreement with the Borough of River Vale regarding services performed by the department of public works, which services may potentially include cleaning and building maintenance services; and

WHEREAS, as a result thereof, the Borough of Montvale is desirous of delaying any potential award of a new contract for cleaning services and supplies, pending the results of the shared services study; and

WHEREAS, the Borough of Montvale is also desirous of extending the present contract with Ocean Clean on a month-to-month, pro-rata basis, for a period of no longer than six (6) months, until the completion of the shared services study and a determination as to how the Borough will have these services performed in the future; and

WHEREAS, the Borough's Chief Financial Officer has certified that funds have been appropriated and are available for this purpose.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Montvale, that an extension to the contract for the above-referenced project shall be awarded on a month-to-month basis at the mutual option of the Borough and Ocean Clean, to be paid on a pro-rata basis based on the current yearly contract price of \$42,000.00.

BE IT FURTHER RESOLVED that the Mayor and Borough Clerk are hereby authorized to execute a contract to effectuate the purpose of this Resolution, subject to approval by the Borough Attorney.

Introduced by: Councilmember Lane; seconded by Councilmember Talarico - All ayes

97-2013 Tax Court Settlement / Block 402; Lot 12.01 / Joseph Carretta / 52 North Ave

WHEREAS, the Mayor and Council of the Borough of Montvale have been advised of the proposed settlement of a property tax appeal filed by Joseph Carretta (hereinafter the "Tax Appeal"), under Docket Numbers 005547-2012, and 001886-2013, and;

WHEREAS, the aforesaid tax appeal concerns a residential property located at 52 North Avenue, and is otherwise referred to as Block 402 Lot 12.01 on the tax assessment maps of the Borough (hereinafter the "subject property"), and;

WHEREAS, the said Governing Body has been advised as to the merits of the subject Tax Appeal by legal counsel and the Borough Tax Assessor, and;

WHEREAS, the proposed Tax Appeal settlement components are set forth in the Schedule "A" attached hereto and made a part hereof, and;

WHEREAS, it is in the best interest of the Borough of Montvale to settle the subject Tax Appeal in accordance with the settlement proposal set forth hereinabove.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Montvale, that the settlement of the aforesaid Tax Appeal be finalized in accordance with the enclosed Schedule "A", and;

BE IT FURTHER RESOLVED, that with respect to same, the Mayor, Borough Administrator, Tax Appeal Attorney and/or any other appropriate Borough official is hereby authorized to perform any act necessary to effectuate the purposes set forth in this Resolution.

SCHEDULE "A"

A. The terms of the aforesaid tax appeal settlement shall consist as follows:

2012 Appeal: \$1,258,100
2013 Appeal: Affirm

B. The provisions of N.J.S.A. 54:51A-8 (the "Freeze Act") shall be applicable to the terms of this settlement.

Introduced by: Councilmember Lane; seconded by Councilmember Ghassali - All ayes

98-2013 Tax Court Settlement / Block 2501; Lot 8.03 / Yan Fan / 5 Blauvelt Court

WHEREAS, the Mayor and Council of the Borough of Montvale have been advised of the proposed settlement of a property tax appeal filed by Yan Fan (hereinafter the "Tax Appeal"), under Docket Number 009004-2012, and;

WHEREAS, the aforesaid tax appeal involves a residential property located at 5 Blauvelt Court, and is otherwise referred to as Block 2501 Lot 8.03 on the tax assessment map of the Borough (hereinafter the "subject property"), and;

WHEREAS, the said Governing Body has been advised as to the merits of the subject Tax Appeal by legal counsel and the Borough Tax Assessor, and;

WHEREAS, the proposed Tax Appeal settlement would adjust the subject properties' assessment to \$1,010,000 for the 2012 tax year, and;

WHEREAS, it is in the best interest of the Borough of Montvale to settle the subject Tax Appeal in accordance with the settlement proposal set forth hereinabove.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Montvale, that the settlement of the aforesaid Tax Appeal be finalized, and;

BE IT FURTHER RESOLVED, that with respect to same, the Mayor, Borough Administrator, Tax Appeal Attorney and/or any other appropriate Borough official is hereby authorized to perform any act necessary to effectuate the purposes set forth in this Resolution.

Introduced by: Councilmember Lane; seconded by Councilmember Ghassali - All ayes

99-2013 A Resolution Awarding a Contract for 2013 and 2014 Street Sweeping Services and Related Work to Cristi Cleaning Service Corp.

WHEREAS, the Borough of Montvale did publicly solicit bids for the 2013-2014 Street Sweeping Services and Related Work Contract pursuant to the Local Public Contracts Law, *N.J.S.A. 40A:11-1, et seq.*; and

WHEREAS, in response to said solicitation, two (2) bids were received; and

WHEREAS, the Borough has reviewed the bid submitted by the lowest bidder, Cristi Cleaning Service Corp., and has found it responsive to the bid specifications; and

WHEREAS, the amount bid by Cristi Cleaning Service Corp. is within the engineer's estimate for this work; and

WHEREAS, this contract will provide for optional extensions pursuant to *N.J.S.A. 40A:11-15*; and

WHEREAS, the Chief Financial Officer has certified that funds are available for this purpose.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Montvale that the following contract is hereby awarded:

Contractor:

Cristi Cleaning Service Corp.
77 Trinity Place
Hackensack, New Jersey 07601

In the amount of:

\$55,000.00 (total for 2 years)

BE IT FURTHER RESOLVED that the Mayor and Borough Clerk are hereby authorized to execute a contract with the above-mentioned contractor consistent with the bid specifications to effectuate the purposes of this resolution, subject to approval as to form by the Borough Attorney.

Introduced by: Councilmember Lane; seconded by Councilmember Curry - All ayes

100- 2013 Authorize Hiring / Charles W. Batch / Part-Time Fire/Sub-Code Official

WHEREAS, the Borough of Montvale wishes to hire a part-time Fire Sub-Code Official in the Borough of Montvale; and

WHEREAS, Charles W. Batch meets the qualifications for this position, agrees to the terms and conditions of employment; and

WHEREAS, the terms and conditions of this employment shall be outlined in a separate letter of employment as determined by the Mayor and Council; and

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale, County of Bergen, State of New Jersey that is hereby appointed part-time Fire Sub-Code Official.

BE IT FURTHER RESOLVED, that this appointment is a four (4) year term and shall be effective June 24, 2013

Introduced by: Councilmember Lane; seconded by Councilmember Ghassali - All ayes

BILLS: Municipal Clerk read the Bill Report

Motion to pay bills by Councilmember Lane; seconded by Councilmember Talarico - All ayes

ENGINEER'S REPORT:

Andy Hipolit
Report/Update

Negotiations are ongoing with Regan Development in regards to fire hydrants and water supply

ATTORNEY'S REPORT:

Joe Voytus, Esq.
Report/Update
No Report

UNFINISHED BUSINESS:

None

NEW BUSINESS:

a. Requests to Use Huff Park

A motion to grant permission to use Huff Park by Councilmember Lane; seconded by Councilmember Cudequest – all ayes

b. New Appointment / Board of Health / Joyce Jacobsen as alternate

A motion to approve appointment by Councilmember Ghassali; seconded by Councilmember LaMonica - all ayes

c. Recreation List of Counselors

This is a new procedure reflecting the new Recreation Ordinance; a motion by Councilmember Lane; seconded by Councilmember Curry to approve list of counselors – all ayes with exception of Councilmember Ghassali abstained

COMMUNICATION CORRESPONDENCE:

a. Received a request for more handicap parking spaces at Memorial School

MEETING OPEN TO THE PUBLIC:

HEARING OF CITIZENS WHO WISH TO ADDRESS THE MAYOR AND COUNCIL:

Upon recognition by the Mayor, the person shall proceed to the floor and give his/her name and address in an audible tone of voice for the records. Unless further time is granted by the Council, he/she shall limit his/her statement to five (5) minutes. Statements shall be addressed to the Council as a body and not to any member thereof. No person, other than the person having the floor, shall be permitted to enter into any discussion, without recognition by the Mayor.

A motion to open meeting to the public by Councilmember Lane; seconded by Councilmember Ghassali – all ayes

Jeff Piatt, 21 Ladik Place

Wanted clarification regarding excess sewer bills and how it's being calculated; suggested should increase it to 250,000 gallons

Clint Miller

Wanted to remind councilmembers of parade and the road closures that will be in effect for at least 3 hours

A motion to close meeting to the public by Councilmember Lane; seconded by Councilmember Ghassali – all ayes

ADJOURNMENT

Motion to adjourn by Councilmember Lane; seconded by Councilmember Ghassali – all ayes

Meeting adjourned at 8:30pm

ADJOURNMENT The next Meeting of the Mayor and Council will be held June 11, 2013 at 7:30 p.m.

Respectfully submitted, Fran Scordo, Deputy Municipal Clerk