

**PUBLIC MEETING
MINUTES**

The Public Meeting of the Mayor and Council was held in the Council Chambers and called to order at 7:30PM. Adequate notification was published in the official newspaper of the Borough of Montvale. Mayor Fyfe led the Pledge of Allegiance to the Flag, and roll call was taken.

OPEN PUBLIC MEETING STATEMENT

Adequate notice of this meeting was provided to The Bergen Record and/or The Ridgewood News, informing the public of the time and place according to the provisions of the Open Public Meeting Law (Chapter 231, P.L. 1975).

Also present: Mayor Roger Fyfe; Borough Attorney, Phil Boggia; Administrator/Clerk, Maureen Iarossi-Alwan; and Deputy Municipal Clerk, Fran Scordo

ROLL CALL:

Councilmember Curry	Councilmember LaMonica
Councilmember Ghassali	Councilmember Lane
Councilmember Koelling	Councilmember Talarico

ORDINANCES:

None

MEETING OPEN TO PUBLIC:

Agenda Items Only

Motion to open meeting to the public by Councilmember Lane; seconded by Councilmember Talarico
- All ayes

NO PUBLIC COMMENT

Motion to close meeting to the public by Councilmember Lane; seconded by Councilmember Talarico
- All ayes

MEETING CLOSED TO PUBLIC:

Agenda Items Only

MINUTES:

October 27, 2015

A motion to accept minutes by Councilmember Lane; seconded by Councilmember Talarico - all ayes

RESOLUTIONS:

158-2015 Authorize Hiring On Call Alternate Senior Van Driver/Ronald Coffrey

WHEREAS, the Borough of Montvale is desirous of hiring Senior Van Driver for the Sr. Van purchased by Montvale & Park Ridge; and

WHEREAS, an application was submitted and a recommendation was made by the Borough Administrator of Montvale; and

WHEREAS, Ronald Caffrey has completed a satisfactory criminal and driver's license check; and

NOW THEREFORE BE IT RESOLVED, by the Borough of Montvale the above listed individual is hereby appointed On Call Alternate Sr. Van Driver effective October 28, 2015. The rate of pay for said driver is \$18.00 per hour for payment by Montvale and Park Ridge and other conditions are outlined in his letter of employment attached to the original of this resolution.

Introduced by: Councilmember Lane; seconded by Councilmember Koelling - All ayes

159-2015 Authorize Payment/77 Pennsylvania Ave/Foley

WHEREAS, 77 Pennsylvania Avenue has completed the driveway repair an inspection of the driveway has been completed by the Borough Engineer; and

WHEREAS, James Foley has provided the Borough of Montvale with a receipt in the amount of \$4,625.00 for work completed and conducted by A. Macchione Brothers Construction Inc.; and

WHEREAS, in a letter dated September 24, 2015 from our Borough Engineer detailing the damage and Borough responsibility of half payment which was approved at the Mayor and Council meeting of September 29, 2015; and

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale the amount of \$2,312.50 (half the cost) be issued directly to the homeowner James Foley, 77 Pennsylvania Avenue, Montvale, NJ 07645.

Introduced by: Councilmember Lane; seconded by Councilmember Koelling - All ayes

160-2015 Transfer of Appropriations

WHEREAS, certain transfer of funds for various 2015 budget appropriations are necessary to cover anticipated expenditures; and

WHEREAS, N.J.S.A. 40A:4-58 provides for transfers from appropriations with an excess over and above the amount deemed to be necessary to fulfill the purpose for such appropriations, to those appropriations deemed to be insufficient;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Montvale, that the transfers be made between the 2015 budget appropriations as follows:

<u>CURRENT FUND</u>	<u>FROM</u>	<u>TO</u>
General Appropriations		
Operations – Within “CAPS”		
Planning Board:		
Other Expenses	\$20,000.00	
Legal Services and Costs:		
Other Expenses		\$20,000.00
Police:		
Salaries and Wages	15,000.00	
Legal Services and Costs:		
Other Expenses		15,000.00
Gasoline	25,000.00	
Legal Services and Costs:		
Other Expenses		25,000.00
Social Security System	40,000.00	
Legal Services and Costs:		
Other Expenses		40,000.00
Tax Assessment Administration:		
Other Expenses	5,500.00	
Fire Hydrant Service		5,500.00
Tax Assessment Administration:		
Other Expenses	1,000.00	
Construction Code Officials:		
Salaries and Wages		1,000.00
	\$106,500.00	\$106,500.00
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Introduced by: Councilmember Lane; seconded by Councilmember Curry - All ayes

161-2015 Change Order/Professional Service Contract / Legal Services / Borough Attorney Boggia & Boggia

WHEREAS, the Borough of Montvale awarded a professional service contract on January 13, 2015 for Attorney Services as a non-fair and open contract pursuant to the provisions of *N.J.S.A. 19:44A-20.4 or 20.5*; and,

WHEREAS, Boggia & Boggia, 71 Mt. Vernon Street, Ridgefield Park, NJ 07660 was awarded a one year contract via Resolution No. 21-2015 and Change Order Resolution No. 85-2015; and

WHEREAS, a change order is necessary in the amount of \$100,000 for additional expenses for legal services provided to the Borough of Montvale

BE IT RESOLVED FUTHER RESOLVED, the Certified Municipal Finance Officer has certified the availability of funds and said certification is attached to the original of this resolution; and

BE IT RESOLVED, A Notice of this action shall be printed once in the official newspaper of the Borough.

Introduced by: Councilmember Lane; seconded by Councilmember Koelling - All ayes

162-2015 Authorize Release of Escrow/Block 2602/Lot 5/Verizon Wireless

WHEREAS, Verizon Wireless World Communications, has requested release in Escrow for Block 2602/Lot 5; and

WHEREAS, Borough Officials have signed off and take no exception to the release; and

NOW THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale

The amount of \$200.00 is hereby released to Verizon Wireless World Communications; and

BE IT FURTHER RESOLEVED, the Treasurer shall receive a copy of this resolution for processing

Introduced by: Councilmember Lane; seconded by Councilmember Koelling - All ayes

163-2015 Awarding Contract/Fence Replacement/One Memorial Drive/Anchor Fence

WHEREAS, Fencing located at the Borough of Montvale's property located at One Memorial Drive has deteriorated and is in need of replacement; and

BE IT RESOLVED, The Building and Ground Facilities Inspector Jeffrey Fette has completed an inspection of the site and determined the need for replacement; and

WHEREAS, The Borough of Montvale's Qualified Purchasing agent has solicited pricing for this replacement; and

BE IT RESOLVED FUTHER RESOLVED, the Certified Municipal Finance Officer has certified the availability of funds and said certification is attached to the original of this resolution; and

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale Anchor Fence

Introduced by: Councilmember Lane; seconded by Councilmember Koelling - All ayes

164-2015 Refund Tax Overpayment/ Block 302; Lots 1 and 4/ K. Hovnanian @ Montvale II, LLC

WHEREAS, a resolution authorizing the municipality to refund an overpayment of 2015 taxes due to the property owner being incorrectly assessed for land that has a duplicate assessment due to a sub-division of the property for the above referenced property located in the Borough of Montvale, and,

WHEREAS, the property owner of Block 302, Lot 1; Upper Saddle River Road, and Block 302 Lot 4; 32 Upper Saddle River Road, Montvale, NJ is K Hovnanian @ Montvale 11, LLC, 110 Fieldcrest Ave, Edison, NJ 08837; and,

WHEREAS, the refund amount is \$27,858.06 for Lot 1 and \$11,042.00 for Lot 4 totaling \$38,900.06; and,

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale, County of Bergen, New Jersey, that the tax collector be and is hereby authorized to refund K.Hovnanian @ Montvale 11, LLC \$38,900.06.

Introduced by: Councilmember Lane; seconded by Councilmember Talarico - All ayes

165-2015 A Resolution Awarding A Contract To DLS Contracting, Inc. For The NJDOT Municipal Aid Fy2014 Magnolia Avenue Section 2 Improvements

WHEREAS, the Borough of Montvale has a need for services in connection with certain road improvements to Magnolia Avenue; and

WHEREAS, consistent with the New Jersey *Local Public Contract Law, N.J.S.A. 40A:11-1*, et seq., the Borough of Montvale did publicly solicit bids for said project under the title “**NJDOT MUNICIPAL AID FY2014 MAGNOLIA AVENUE IMPROVEMENTS**” with bids due in November 2015; and

WHEREAS, the bid solicitation requested bid pricing under Base Bid “A,” for Magnolia Avenue from Sloping Hill Lane to Kinderkamack Road; and

WHEREAS, in response to said solicitation, five (5) bids were received; and

WHEREAS, the lowest bid for Base Bids “A” was submitted by DLS Contracting, Inc. in the total amount of \$126,590.15; and

WHEREAS, said bid was within the funds allocated for this project and within the Engineer’s estimate for this work; and

WHEREAS, based upon the prices submitted and the funds available, the Borough Engineer has recommended awarding this bid for both Base Bids “A”; and

WHEREAS, the offices of the Borough Engineer and Borough Attorney have reviewed this bid and have deemed it responsive to the bid specifications; and

WHEREAS, the Borough’s Chief Financial Officer has certified that funds have been appropriated and are available for this purpose.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Montvale, that a contract for the above-referenced project shall be awarded as follows:

Bidder DLS Contracting, Inc. 633 Franklin Avenue Nutley, New Jersey 07110	In the amount of: Base Bid “A”	\$126,590.15
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BE IT FURTHER RESOLVED that the Mayor and Borough Clerk are hereby authorized to execute a contract to effectuate the purpose of this Resolution, subject to approval by the Borough Engineer and Attorney.

Introduced by: Councilmember Lane; seconded by Councilmember Koelling - All ayes

BILLS: Municipal Clerk read the Bill Report.

Motion to pay bills by Councilmember Lane; seconded by Councilmember Ghassali - All ayes

REPORT OF REVENUE: Municipal Clerk read the Report of Revenue

COMMITTEE REPORTS:

Councilmember Ghassali

Planning Board

A couple of soil moving permits; 15,000 square foot building was rented

Environmental Commission

Meeting scheduled for next week

Councilmember Koelling

Swim Club

Fixing insurance issues, to be ready for next season

Councilmember LaMonica

Seniors

Fall luncheon was held at Seasons;

Chamber of Commerce

Nov 17th – networking event at Davey’s; sponsored the mayoral debate

Stigma-Free

The fundraiser on Oct 24 at OLM in Park Ridge was well attended by Montvale residents; this organization helps bring awareness of mental illness to the communities and resources to help people in need.

Councilmember Curry

Construction

Revenue has been increasing

Recreation

Halloween Festival was a fun evening; Dec 4th – tree lighting ceremony

Councilmember Talarico

Police

Monthly report included in original minutes

Tri-Boro

Montvale logged: 64 calls; 899 miles; 70 hours; 11.75 crew hours

Local Assistance

Collecting dry goods; the donation bin is located by the library

Councilmember Lane

Fire Dept

28 calls; 2 drills; members of the Fire Department went to the local schools for Fire Prevention Week with programs on fire safety; new firetruck is in production; next step for the new firehouse will be to have bond ordinance adopted by the end of this year. Santa will arrive December 24th at 6pm in the park.

MAYOR

Library

Circulation 10,984; 5,658 patron visits; 37 library cards issued; November 21st is International game day where families will get together to play board games, starting time will be 1pm.

Bergen County ARC – provides programs for emotional disabled adults and kids – they will come to the December 8th meeting to promote awareness.

Mayor Fyfe congratulated Mr. Ghassali, Mr. Koelling and Mr. Weaver on the recent election. Thanked the Chamber of Commerce for sponsoring the mayoral debate.

ENGINEER'S REPORT:

Andrew Hipolit

Report/Update

Mr. Hipolit did not attend the meeting, Mayor Fyfe reported on his behalf.....

a. 12 Mercedes Drive/HVAC System/Approval of Analysis/Potential Upgrades/Replacement

Due to the ongoing issues with the HVAC system located at borough hall, Jeff Fette, our facilities manager, spoke with the current service provider, and they suggested to have the engineer do an analysis of the system for a potential upgrade or replacement. A motion by Councilmember Lane; seconded by Councilmember LaMonica to have engineer submit a proposal of cost to do analysis – all Councilmembers were in agreement.

b. Change Order/Final/2015 Road Program/D.L.S. Contracting

This will be provided at next meeting

ATTORNEY REPORT:

Philip Boggia, Esq.

Report/Update

No Report

UNFINISHED BUSINESS:

None

NEW BUSINESS:

a. Review of Field License Agreement/Montvale Board of Education/Proposed Two Year Agreement

Normally this is done every year, would like to extend it for two years. Councilmembers will review it and discuss it at next meeting.

b. Holiday Party

Mayor Fyfe mentioned to councilmembers, it would be nice to have one last Holiday party at the firehouse for borough volunteers and employees on December 11th – all councilmembers were in agreement.

COMMUNICATION CORRESPONDENCE:

None.

MEETING OPEN TO THE PUBLIC:

HEARING OF CITIZENS WHO WISH TO ADDRESS THE MAYOR AND COUNCIL:

Upon recognition by the Mayor, the person shall proceed to the floor and give his/her name and address in an audible tone of voice for the records. Unless further time is granted by the Council, he/she shall limit his/her statement to five (5) minutes. Statements shall be addressed to the Council as a body and not to any member thereof. No person, other than the person having the floor, shall be permitted to enter into any discussion, without recognition by the Mayor.

Motion to open meeting to the public by Councilmember Talarico; seconded by Councilmember Koelling
- all ayes

Chief Miller

The firehouse was inspected by the Insurance Service Organization (ISO) for the second time in five years. It rates the community for fire service protection. They check all records, fire trucks, radio dispatch, etc. Montvale was rated 4, which they have been for the past several years. Members will be decorating town center on November 28. Will be meeting with the architects for the final draft of the firehouse.

Motion to close meeting to the public by Councilmember Lane; seconded by Councilmember Talarico
- all ayes

MEETING CLOSED TO THE PUBLIC:

ADJOURNMENT

Motion to adjourn Public Meeting by Councilmember Lane; seconded by Councilmember Talarico
- all ayes

Meeting was adjourned at 8:05 pm

The next Meeting of the Mayor and Council will be held November 24, 2015 at 7:30 p.m.

Respectfully submitted, Fran Scordo, Deputy Municipal Clerk