

**REGULAR MEETING OF THE MONTVALE BOARD OF HEALTH**  
**12 MERCEDES DRIVE, MONTVALE, NJ 07645**  
**CONFERENCE ROOM #1 @ 7:45 PM**  
**September 9, 2013**

President Cohen called the meeting of the Board of Health to order at 7:45pm. Adequate notice of the meeting was provided to The Record and the Ridgewood News, informing the public of the time and place, according to the Provisions of the Open Public Meeting Law (Chapter 231, P.L. 1975).

**Roll call attendance:** J. Cohen, President (P), Woodward, V. President (P), M. Danna (A), C. Flagg (P), L. Hopper (P), J. Jacobson (P), J. Landzberg (P), P. Lennon (A), Council Liaison R. Curry (P), Secretary J. Russo (P).  
**Professional:** G. Cochran, NWBRHC Health Sanitarian, (P)

**Approval of June 3, 2013 Minutes**

A motion to approve minutes was made by L. Hopper & seconded by R. Woodward. C. Flagg abstained. The minutes were approved & will be posted on Borough's web site.

**Meeting Opened to the Public**

A motion was made by C. Flagg & seconded by R. Woodward to open the meeting to the Public. No one from the public was present; motion to close the meeting to the public was made by R. Woodward & seconded by L. Hopper.

**New Business**

President Cohen welcomed new alternate, Joyce Jacobson. The members introduced themselves and J. Jacobson provided a brief background about herself. An updated list of members and their contact information will be emailed to members. Janet Russo, secretary, was commended on the excellent job she did during the summer months in keeping the lines of communication open and handling the day to day activities of the Board of Health.

The Borough Administrator, asked the Board of Health to appoint Narita Maraj as the new deputy registrar. The position is currently vacant. The board members were reluctant to appoint an employee that they did not know; however, they felt that they should trust the administrator's judgment. The new deputy registrar will be compensated and has to be a borough employee who is there to assist when needed. J. Russo will prepare a letter to the administrator appointing Narita Maraj. Once all state requirements have been fulfilled, the appointment will become finalized.

The 2013 flu vaccination clinics will be held at the Montvale Senior Citizen Community Center on September 28 from 9am to 11pm. Members C. Flagg, R. Woodward, J. Jacobson, J. Landzberg and President Cohen volunteered to help at the clinic. All volunteers are asked to be there at 8:30 am. J. Russo sent a press release to Community Life and The Record. Flyers are posted at the senior center, library and borough hall. The flu clinic date will be advertised on Montvale TV Access channel and on the community town marquee. The clinic is open to children three years and older. J. Russo also sent the flyer electronically to the Montvale school superintendent's office and they will send a mass email distribution to the parents of children in kindergarten to eighth grade. The vaccine will cost \$25 for individuals under the age of 65 years old. Juice and lollypops will be provided for children receiving the vaccine. Those on Medicare will not incur a cost. As in years past, a complimentary vaccine is offered to volunteer firemen and volunteer Tri Boro Ambulance EMTs. As a courtesy the Montvale Police Department has been notified, alerting them to the additional traffic flow on Memorial Drive.

President Cohen asked for a tentative date for the 2014 rabies vaccination clinic. The tentative date is January 4, 2014 from 10am to 11:30 AM at the DPW Garage. A. Musella will be asked to confirm her availability. J. Russo will confirm the date with Tyco Animal Control and Montvale Animal Hospital. Once confirmed, she will send a letter to the Borough Administrator requesting two employees to assist with issuing of licenses. The date also needs to be secured with Pascack Valley DPW's superintendent as well as schematics. They will be contacted after November.

President Cohen said she spoke with Mary of Fair Game Geese Control about the presence of geese on Memorial Drive. Presently there are two geese families living there. With continued aggravation with the dogs, the geese should soon leave the area. It is anticipated that Geese Police will help oil the eggs in the early Spring again .Last year

employees from DPW assisted in this process. The Board of Health members are unsure if the Pascack Valley's DPW will be able to provide this assistance.

The members are concerned with transition between the Montvale DPW and the Pascack Valley DPW and want to ensure that their working relationship between themselves and the DPW goes uninterrupted. President Cohen prepared a list of ways in which the Board of Health interfaces with the DPW. This was done at the request of Councilwomen Curry. The list was distributed to Board members for discussion. Throughout the years the Board had utilized the help of the DPW's employees and wish to establish the same relationship with the new employees. It was suggested that the DPW's superintendent be invited to the December 2 meeting. J. Russo will extend the invitation after November 1.

### **Old Business**

Advanced Life Support (ALS), a for profit medical mobile unit was interested in be stationed at the Montvale Senior Citizen and Community Center. President Cohen spoke with Dick Voorhees and Mayor Fyfe regarding this decision, and felt it was not in the best interest of the seniors that utilize the center. At this time ALS has not pursued utilization.

Councilwoman Curry and President Cohen are in agreement that the website should inform the residents that the River Vale Police Department has been designated as a permanent "Project Medicine Drop" site. This site is available to all residents in New Jersey and the drop-off site allows the individual to safely, securely and anonymously dispose of medications 24 hours a day, 365 days a year. The Medicine Drop site is located at 334 Rivervale Road, River Vale, and NJ. The website also lists the NJDEP recommendation on how to dispose of unused prescription at home. Both options on ways to dispose of unwanted medicine are also available in pamphlet at Borough Hall.

### **Monthly Reports**

**NWBRHC Activity Report:** G. Cochran distributed & read activity reports for June, July & August. All the vendors were inspected prior to the Chamber of Commerce Street Fair which was held on June 2. The Borough held Montvale Day in the Park in June. Guidelines for food handling at temporary event were distributed. All fees had been waived. The MAL snack shack, a licensed food establishment, was opened for business during the event.

**Registrar & Health Reports:** R. Woodward read the reports.

**Animal Control Report:** R. Woodward read report.

**Liaison Report:** Councilwoman Curry provided an update of Mayor & Council meetings.

**Adjournment:** President Cohen requested a motion to adjourn. R. Woodward made a motion, seconded by J. Landzberg. The meeting was adjourned at 9:00pm

### **Dates to remember:**

The next meeting will be held on November 4, 2013

Flu Vaccination Clinic will be held on September 28, 2013

Tentative date for Rabies Vaccination Clinic is January 4, 2014