

REGULAR MEETING OF THE MONTVALE BOARD OF HEALTH  
CONFERENCE ROOM #1, 2<sup>nd</sup> FLOOR  
12 MERCEDES DRIVE, MONTVALE, NEW JERSEY 07645  
January 5, 2015 at 7:45pm

President Cohen called the meeting of the Board of Health to order at 7:45pm. Adequate notice of the meeting was provided to The Record and the Ridgewood News, informing the public of the time and place, according to the Provisions of the Open Public Meeting Law (Chapter 231, P.L. 1975).

**Roll Call**

**Members:** J. Cohen, President (P), M. Danna, Vice- President (P), C. Flagg (A), L. Hopper (P), J. Jacobson (P), J. Landzberg (P), & P. Lennon (P)

**Non- Members:** Council Liaison Curry (A), Secretary J. Russo (P)

**Professional:** A. Musella, Northwest Bergen Regional Health Commission Health Officer (P)

**Approval of December 1, 2014 Minutes**

A motion to approve was made by J. Landzberg & seconded by J. Jacobson. The minutes will be posted on the Borough website.

**Meeting Opened/Closed to the Public**

A motion was made by M. Danna & seconded by J. Landzberg to open the meeting to the public. No one from the public was present; motion to close was made by M. Danna & seconded by J.Landzberg.

**New Business**

The Borough Administrator had suggested to President Cohen that the retail and food license fees are due to be increased. The administrator submitted increases she believed to be acceptable. The Board, under the advisement of the health officer and after reviewing other municipalities' fees, set new amounts. In particular, square footage was considered in such areas as fitness centers and supermarkets. The fee schedule will be prepared, reviewed by President Cohen and then submitted to the administrator. The fees will take effect for 2016 licensing year. All establishments will be notified of the increase in fees, once the ordinance is adopted. President Cohen asked for a motion to accept the new fees, M. Danna made a motion, J. Landzberg seconded it. All in favor.

The non-smoking in public park ordinance was adopted and publicly advertised. There is an article in December's edition of *My Montvale* regarding the new ordinance.

President Cohen has submitted several ordinances to the borough attorney for his review. The board awaits his comments. The revised Food Handlers' Course ordinance and mobile truck ordinances are the ones the Board wishes to address as soon as possible. A reminder email was sent and the secretary will contact the attorney by phone this week.

**Contracts**

It was announced that all the contracts under the Board's jurisdiction have been signed and the Board is awaiting full execution. President Cohen questioned the new fee instituted by NWBRHC for plan review. She had asked A. Mussella to query the Commission as to whether they could consider plan review charges based on square footage of establishments. A. Musella stated that the Commission had not met since the request and she will report back at a future meeting.

J. Cohen reported on the dogs/cats anti-rabies animal clinic which was held on January 3: The clinic was a success and approximately eighty animals were vaccinated and licensed. The Board wished to thank Mr. Campanelli, the Pascack Valley DPW Department, Tyco Animal Control, Northwest Bergen Regional Health Commission, the Borough employees, and the administrator for their assistance. The Board was satisfied with Dr. Petersen from Oradell Animal Hospital. However, Dr. Tracy Cohen would be available for 2016. She had served as vet for several years prior. Extra supplies from the clinic will be stored in the Board of Health office for next year.

**Committee Reports**

**NWBRHC Activity Report:**

A. Musella distributed and read the activity report for December. A. Musella read the NJ DEP off-site contamination report for 20 Craig Road. The members asked questions regarding what the board's role in this is. A. Musella said she will contact Arcadis, the agency that works in conjunction with the DEP to gather additional information.

**Registrar of Vital Statistics & Health Revenue Reports:** L. Hopper read the report.

**Tyco Animal Control Report:** Not available.

**Liaison Report:** No report.

**Adjournment:** President Cohen requested a motion to adjourn. A motion was made by J. Landzberg, seconded by M. Danna. The meeting was adjourned at 8:55pm. Reorganization meeting will follow.

The next meeting will be held Monday, March 2.