

REGULAR MEETING OF THE MONTVALE BOARD OF HEALTH  
CONFERENCE ROOM #1, 2<sup>nd</sup> FLOOR  
12 MERCEDES DRIVE, MONTVALE, NEW JERSEY 07645  
June 1, 2015 at 7:45pm

President Cohen called the meeting of the Board of Health to order at 7:45pm. Adequate notice of the meeting was provided to The Record and the Ridgewood News, informing the public of the time and place, according to the Provisions of the Open Public Meeting Law (Chapter 231, P.L. 1975). Sunshine Law is in effect.

**Roll Call**

**Members:** J. Cohen, President (P), M. Danna, Vice- President (A), L. Hopper (A), J. Jacobson (P), J. Landzberg (P), & P. Lennon (P)

**Non- Members:** Council Liaison Curry (P), Secretary J. Russo (P)

**Contracted members:** A. Musella, Northwest Bergen Regional Health Commission Health Officer (P)

**Approval of May 4, 2015 Minutes**

A motion to approve was made by J. Landzberg & P. Lennon seconded it.

**Meeting Opened/Closed to the Public**

A motion was made by P. Lennon & seconded by J. Landzberg to open the meeting to the public. No one from the public was present; motion to close was made by P. Lennon & seconded by J. Landzberg.

**New Business**

President Cohen welcomed the Board of Health newly appointed alternate member, Jane Woodward.

An additional AED/CPR class will be offered by HARP to residents on June 16. It is advertised in the May edition of *MyMontvale* and at Borough hall. Currently space is still available.

President Cohen announced the tentative date for the Flu Vaccination Clinic will be on Saturday, September 12 at the Senior Community Center. It will be the quadrivalent vaccine. In August the clinic will be advertised. There will also be an informative handout regarding the guidelines for PCV-13, the pneumonia vaccines for seniors. President Cohen will write an article regarding information about the pneumonia vaccine for the August edition of *MyMontvale*. J. Landzberg offered to review.

The first reading of Board of Health Ordinance # 2015-001; Retail Food Safety Certification was read by President Cohen. President Cohen asked for a motion to adopt ordinance # 2015-001. J. Landzberg made a motion, second by P. Lennon. Roll call vote approved to adopt the ordinance. The first reading of Board of Health Ordinance # 2015-002; Establish & Revise Certain Board of Health fees and Fees for Vital Statistics Records was read by President Cohen. President Cohen asked for a motion to adopt ordinance # 2015-002. J. Landzberg made a motion, second by P. Lennon. Roll call vote approved to adopt the ordinance. The second reading of the ordinances will be on September 8. The ordinances will be published in the Borough designated newspaper, under public notices.

J Russo reported that mobile food vendors are currently not a permitted use, therefore, is not listed under the Board of Health's new ordinance. If a mobile food vendor is requesting permission for a one day special event, they will seek approval from Mayor & Council.

President Cohen expressed appreciation to Councilwoman Curry and borough attorney, J. Voytus for their assistance in passing of the ordinances in a timely fashion.

**Old Business**

President Cohen reported that she continuously see kittens in cages after the store closes at Pet Value located in the CVS mall on Kinderkamack Road. It is in their use permit application to hold occasional pet adoptions events. If this continues, Tyco Animal Control will be contacted to check to see if the animals are being taken care of properly and licensing parameters will be re-examed.

J. Russo reported that the Ordinance for monitoring of grease traps in restaurants and food establishments is being reviewed by the Borough's Engineer, Mr. Hipolit. Mr. Hipolit is familiar with the problem on Chestnut Ridge Road and will find an existing ordinance from another community to serve as a template for Montvale. This matter will remain tabled while waiting for feedback from Mr. Hipolit.

Councilwoman Curry reported that she asked DPW Superintendent to contact BOH member Mr. Hopper, regarding possible grease blockage solutions. At this time the Board is unaware if there was any communication between the two parties.

President Cohen announced that Borough attorney, J. Voytus had reviewed the current Chicken Coop ordinance and presently it is working. In the future the Board may wish to re-visit and update.

Financial Disclosure statements were discussed and J. Woodward was informed of rules. J. Russo will coordinate any requirements with Ms. Woodward.

### **Reports**

**Northwest Bergen Regional Health Commission Activity Report:** A. Musella

**Registrar of Vital Statistics Revenue Report:** P. Lennon

**Retail & Food Establishments Revenue Report:** P. Lennon

**Tyco Animal Control Report:** P. Lennon

**Liaison Report:** Councilwoman Curry said that Memorial Sloan Kettering Cancer Center will be occupying the space at 225 Summit Avenue. Montvale Day in the Park will be held on June 20.

### **Adjournment:**

President Cohen requested a motion to adjourn. A motion was made by J. Landzberg, seconded by J. Jacobson. The meeting was adjourned at 9:00pm. The next meeting will be held Tuesday, September 8.