

AGENDA
WORK SESSION MEETING
BOROUGH OF MONTVALE
Mayor and Council Meeting
September 24, 2013
Meeting to Commence 7:30 PM
(No Closed/Executive Session)

ROLL CALL:

Councilmember Cudequest	Councilmember LaMonica
Councilmember Curry	Councilmember Lane
Councilmember Ghassali	Councilmember Talarico

MINUTES:

August 27, 2013

RESOLUTIONS:

- 160-2013 Tax Court Settlement / Block 1703; Lot 9 / Edward Sneath
- 161-2013 Refund Tax Overpayment / Duplicate Payment / Block 1802; Lot 16 / Dennis Limatola
- 162-2013 Authorize Installation of Two New Fire Hydrants and a Water Main / 13A Grand Ave
- 163-2013 Authorize Grant Agreement/Community Development/Sr. Citizens Activities
- 164-2013 Authorize Payment #2/Final/Akers Ave Roadway Improvements/Reivax Contracting Co. Inc.
- 165-2013 Authorize Payment #1/Improvements Memorial/LaTrenta Tennis Courts/Sita Construction Co., Inc.
- 166-2013 Awarding Professional Service Contract/Design Services/2013 Bergen County Curb Ramp Program/Grant/Maser
- 167-2013 Awarding Contract /Magnolia Ave Roadway Improvement Project/Phase I A.J.M. Contractors
- 168-2013 Awarding Professional Service Contract/Inspection Services/Magnolia Ave
- 169-2013 Awarding Professional Service Contract/Chestnut Ridge Road Widening/Maser
- 170-2013 Authorize Release of Escrow/Block 204/Lot1/Aiello

BILLS:

ENGINEER'S REPORT:

Andrew Hipolit
Report/Update

- a. Authorize Payment #2 Final Payment Memorial & LaTrenta Tennis Courts/Sita Construction Co., Inc.

ATTORNEY REPORT:

Philip Boggia, Esq.
Report/Update

UNFINISHED BUSINESS:

None.

NEW BUSINESS:

- a. Request Permission to Attend NJ League of Municipalities Conference / Nov 18-22
 - F. Scordo

COMMUNICATION CORRESPONDENCE:

None.

MEETING OPEN TO THE PUBLIC:

HEARING OF CITIZENS WHO WISH TO ADDRESS THE MAYOR AND COUNCIL:

Upon recognition by the Mayor, the person shall proceed to the floor and give his/her name in an audible tone of voice for the records. Unless further time is granted by the Council, he/she shall limit his/her statement to five (5) minutes. Statements shall be addressed to the Council as a body and not to any member thereof. No person, other than the person having the floor, shall be permitted to enter into any discussion, without recognition by the Mayor.

MEETING CLOSED TO THE PUBLIC:

ADJOURNMENT The next Meeting of the Mayor and Council will be held October 8, 2013 at 7:30 p.m.

*******Disclaimer*******

Subject To Additions And/Or Deletions

**PUBLIC MEETING
MINUTES**

The Public Meeting of the Mayor and Council was held in the Council Chambers and called to order at 7:36PM. Adequate notification was published in the official newspaper of the Borough of Montvale. Mayor Fyfe led the Pledge of Allegiance to the Flag, and roll call was taken.

OPEN PUBLIC MEETING STATEMENT

Adequate notice of this meeting was provided to The Bergen Record and The Ridgewood News, informing the public of the time and place according to the provisions of the Open Public Meeting Law (Chapter 231, P.L. 1975).

Also Present: Borough Attorney, Joe Voytus, Esq.; Administrator/Municipal Clerk, Maureen Iarossi-Alwan; and Deputy Municipal Clerk, Fran Scordo

ROLL CALL:

Councilmember Cudequest	Councilmember LaMonica
Councilmember Curry	Councilmember Lane – via phone
Councilmember Ghassali	Councilmember Talarico - absent

MEETING OPEN TO PUBLIC:

Agenda Items Only

A motion to open the meeting on agenda items only by Councilmember Cudequest; seconded by Councilmember Ghassali - all ayes

NO PUBLIC COMMENT

A motion to close the meeting on agenda items only by Councilmember Cudequest; seconded by Councilmember Curry - all ayes

MEETING CLOSED TO PUBLIC

Agenda Items Only

MINUTES:

August 27, 2013

A motion to accept the minutes by Councilmember Cudequest; seconded by Councilmember Curry - all ayes

RESOLUTIONS:

151-2013 Tax Court Settlement / Block 2001 Lot 5.01 Unit C0026 / Madhu Hardasmalani

WHEREAS, the Mayor and Council of the Borough of Montvale have been advised of the proposed settlement of a property Tax Appeal filed by Madhu Hardasmalani (hereinafter the "Tax Appeal"), under Docket Number 018762-2011, and;

WHEREAS, the aforesaid tax appeal concerns a residential property located at 16A Forshee Circle, and is otherwise referred to as Block 2001 Lot 5.01 Unit C0026 on the tax assessment map of the Borough (hereinafter the "subject property"), and;

WHEREAS, the said Governing Body has been advised as to the merits of the subject Tax Appeal by legal counsel and the Borough Tax Assessor, and;

WHEREAS, the proposed Tax Appeal settlement would reduce the subject properties' assessment to \$585,000 in the 2011 tax year, and;

WHEREAS, the provisions of N.J.S.A. 54:51A-8 (the "Freeze Act") shall be applicable to the terms of this settlement for the 2012 tax year only, and;

WHEREAS, it is in the best interest of the Borough of Montvale to settle the subject Tax Appeal in accordance with the settlement proposal set forth hereinabove.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Montvale, that the settlement of the aforesaid Tax Appeal be hereby approved, pursuant the terms set forth herein, and;

BE IT FURTHER RESOLVED, that with respect to same, the Mayor, Borough Administrator, Borough Tax Appeal Attorney and/or any other appropriate Borough official is hereby authorized to perform any act necessary to effectuate the purposes set forth in this Resolution.

Introduced by: Councilmember Cudequest; seconded by Councilmember Ghassali - All ayes

152-2013 Tax Court Settlement / Block 2001 Lot 5.01 Unit C0036 / Jean Park

WHEREAS, the Mayor and Council of the Borough of Montvale have been advised of the proposed settlement of a property Tax Appeal filed by Jean Park (hereinafter the "Tax Appeal"), under Docket Number 018933-2011, and;

WHEREAS, the aforesaid tax appeal concerns a residential property located at 22A Forshee Circle, and is otherwise referred to as Block 2001 Lot 5.01 Unit C0036 on the tax assessment map of the Borough (hereinafter the "subject property"), and;

WHEREAS, the said Governing Body has been advised as to the merits of the subject Tax Appeal by legal counsel and the Borough Tax Assessor, and;

WHEREAS, the proposed Tax Appeal settlement would reduce the subject properties' assessment to \$485,000 in the 2011 tax year, and;

WHEREAS, the provisions of N.J.S.A. 54:51A-8 (the "Freeze Act") shall be applicable to the terms of this settlement for the 2012 tax year only, and;

WHEREAS, it is in the best interest of the Borough of Montvale to settle the subject Tax Appeal in accordance with the settlement proposal set forth hereinabove.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Montvale, that the settlement of the aforesaid Tax Appeal be hereby approved, pursuant the terms set forth herein, and;

BE IT FURTHER RESOLVED, that with respect to same, the Mayor, Borough Administrator, Borough Tax Appeal Attorney and/or any other appropriate Borough official is hereby authorized to perform any act necessary to effectuate the purposes set forth in this Resolution.

Introduced by: Councilmember Ghassali; seconded by Councilmember Curry - All ayes

153-2013 Appointment Regular Member / Montvale Fire Department / Yuhan Lin

WHEREAS, the Montvale Fire Department is desirous of adding a regular member; and

WHEREAS, Yuhan Lin, Montvale, NJ 07645 has been approved by the Board of Fire Commissioners and has undergone a satisfactory physical, pursuant to the attached application which has been made part of this resolution; and

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale that the appointment of Yuhan Lin, as a Regular Member of the Montvale Fire Department, is hereby approved.

Introduced by: Councilmember Cudequest; seconded by Councilmember Curry - All ayes

154-2013 Appointment Regular Member / Montvale Fire Department / Michael S. Riabov

WHEREAS, the Montvale Fire Department is desirous of adding a regular member; and
WHEREAS, Michael S. Riabov, Montvale, NJ 07645 has been approved by the Board of Fire Commissioners and has undergone a satisfactory physical, pursuant to the attached application which has been made part of this resolution; and
NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale that the appointment of Michael S. Riabov, as a Regular Member of the Montvale Fire Department, is hereby approved.

Introduced by: Councilmember Cudequest; seconded by Councilmember Ghassali - All ayes

155-2013 Reduction of Assessment / Block 2601; Lot 32.01; Qualifier C0044; John Depierro

WHEREAS, a resolution authorizing the Tax Assessor to reduce the current assessed value of \$913,600 for property located at 44 Boxwood Lane, also known as Block 2601 Lot 32.01 C0044, and
WHEREAS, due to an error in the assessment, this resolution would reduce the assessed value to \$828,900; and
WHEREAS, as a result in the reduction, a credit in the amount of \$1,776.16 will be applied to fourth quarter taxes; and
NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale, County of Bergen, New Jersey, that the Tax Collector be and is hereby authorized to reduce fourth quarter taxes in the amount of \$1,776.16.

Introduced by: Councilmember Cudequest; seconded by Councilmember Lane - All ayes

156-2013 Refund Tax Overpayment / Block 2902; Lot 2; Raymond & Barbara Fallon

WHEREAS, a resolution authorizing the Borough of Montvale to refund an overpayment of taxes from 2006 thru 2012 for the property located at 9 Surrey Lane, also known as Block 2902; Lot 2; and
WHEREAS, the above referenced property was incorrectly assessed for a tennis court from 2006 thru 2012; and
WHEREAS, the refund amount is \$2,975.31; and
NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale, County of Bergen, New Jersey, that the Tax Collector be and is hereby authorized to refund Mr. and Mrs. Raymond Fallon in the amount of \$2,975.31.

Introduced by: Councilmember Cudequest; seconded by Councilmember LaMonica - All ayes

157-2013 Authorize Releasing Bond For Traffic Signal Posted by LTF Real Estate Company Inc d/b/a Life Time Fitness

WHEREAS, previously, at the request of Park Ridge, a bond was posted by Life Time Fitness in favor of both Montvale and Park Ridge to provide sufficient funds to install an electronic traffic signal at the intersection of Brae Boulevard and Sony Drive if deemed warranted after a traffic study conducted by the Borough of Park Ridge; and
WHEREAS, after conducting said study, it was determined by Stantec Consulting Services, Inc. on behalf of Park Ridge that the intersection did not satisfy any of the warrants for the maintenance or construction of a traffic signal; and

WHEREAS, it was therefore recommended by Stantec that the bond posted by Life Time Fitness be released; and

WHEREAS, Montvale’s Engineer concurs in this recommendation by Stantec.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Montvale that the bond posted by Life Time Fitness in connection with the above-referenced study concerning the intersection of Brae Boulevard and Sony Drive be released by the Borough.

Introduced by: Councilmember Cudequest; seconded by Councilmember Ghassali - All ayes

158-2013 Approval to submit a grant application and execute a grant contract with the New Jersey Department of Transportation for the Magnolia Avenue Section 2

NOW, THEREFORE, BE IT RESOLVED that Council of the Borough of Montvale formally approves the grant application for the above stated project.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to submit an electronic grant application identified as MA-2014-Montvale Borough-00253 to the New Jersey Department of Transportation on behalf of the Borough of Montvale.

BE IT FURTHER RESOLVED that Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of the Borough of Montvale and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

Introduced by: Councilmember Cudequest; seconded by Councilmember Curry - All ayes

159-2013 Amending Resolution No. 107-2013 Setting Forth Recreational Programs & Fees Year 2013 & 2014

WHEREAS, The Recreation Department hereby establishes the programs, times and fees for various programs; and

WHEREAS, the Recreation Committee has recommended that the following fees, programs, and times be revised as described; and

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale that the following fees and programs and services be and are hereby established

TIME SCHEDULE FOR SKATING RINK:

8:00 a.m.	Until	10:00 a.m.	Roller/street Hockey
10:00 a.m.	Until	12:00 p.m.	Free Skate
12:00 p.m.	Until	2:00 p.m.	Roller/street Hockey
2:00 p.m.	Until	4:00 p.m.	Free Skate
4:00 p.m.	Until	6:00 p.m.	Roller/street Hockey
6:00 p.m.	Until	Dusk	Free Skate

PROGRAMS:

	RESIDENT	NON-RESIDENT
Adult Fitness related classes	\$80	\$100
Basketball- Bidy	\$80	---
Basketball – 18+ (Competitive)	\$50	\$70
Basketball - 30+	\$75	\$95
Chess-Youth	\$80	---
Crafts	\$60	\$80
Drama For Mama/Improve Comedy Class	\$80	\$100

Summer Camp	2013	\$200/CHILD \$650/FAMILY MAXIMUM Non-resident \$250/CHILD \$800 FAMILY MAXIMUM
Tae Kwon-Do		
Tae Kwon-Do - Youth	\$120	*\$180 (*space permitting)
Tae Kwon-Do – Adult	\$80	\$100
Tennis Lessons		
Tennis Lessons adult/child		\$80 resident/adult/child per session (6 weeks) \$120 per session for non-residents
Tennis	Resident	\$30 Adult \$10 Student 13-18 yrs. \$50 Family max. Free Seniors 62+
(Green Acres/Approval Required)	Non-resident	\$60 Adult \$20 Student 13-18 yrs. \$100 Family max. Free Seniors 62+

PROGRAMS:	RESIDENT	NON-RESIDENT
Volleyball - Adult	\$50	\$70
Volleyball- Girls	\$80	\$100

FIELD USE: 2013

Field Use- Chestnut Ridge complex (Green Acres/Approval Required)	\$150 Resident team \$300 Non-Resident team
Field Use-Memorial and FMS fields	\$150 Resident team \$500 Non-Resident team
	**Add 15% if lights are requested
Resident Corporation	\$150.00
Non-Resident Corporation	\$300.00

A resident team is to be made up of 75% Montvale residents.
 Montvale Athletic League (MAL) is exempt from fees relating to field use.
 Churches are exempt from fees relating to field use.
 All organizational (i.e. club team) play will be considered a non-resident teams.
 ***Guest Fee is \$15.00 per session/class. This fee is for any non-registered individual attending a class.

Introduced by: Councilmember Cudequest; seconded by Councilmember Curry - All ayes

BILLS: Municipal Clerk read the Bill Report.
 Motion to pay bills by Councilmember Ghassali; seconded by Councilmember Curry - All ayes
 Councilmember Cudequest abstained on bill # 01335;

REPORT OF REVENUE: Municipal Clerk read the Report of Revenue

COMMITTEE REPORTS:

Councilmember LaMonica

Seniors

Presentation by Montvale Commons is scheduled for next week;

Tree Ordinance Committee

First meeting was held; very productive

Tri-boro Shuttle

Is doing very well; riders are increasing monthly;

Councilmember Curry

Local BOE

Back in session on September 9th;

Recreation

Halloween Carnival is scheduled for October 25th

Board of Health

Flu clinic, Saturday, Sept 28th; 9am-11am at Senior Community Center;

Construction

Ahead by \$132,000 from this time last year; total permits increased from last year; Lifetime Fitness is ready for final inspections;

Councilmember Ghassali

DPW

Business as usual

Planning Board

Meeting of Sept 17 Shell Station will be heard; Meeting of October 1st and October 27th DePiero project will be heard;

Councilmember Cudequest

No Report

Councilmember Lane

Fire Dept

14 fires; 2 chief calls;

Mayor Fyfe

13,884 total circulation; 6,000 patron visits; 28 new cards issued; Annual book sale to be held on October 5 and 6;

Condolences to the family of Ann (Nancy) McDonald; she was very involved in the community; began the Montvale soccer program;

Mayor Fyfe addressed a recent article in the Bergen Record regarding inconsistencies about promotions in the Montvale Police Dept. including anti-nepotism.

ENGINEER'S REPORT:

Report/Update

Mr. Hipolit was not in attendance;

- a. Authorize Payment #2 Akers Avenue Roadway Improvements/Reivax

Motion by Councilmember Cudequest; seconded by Councilmember LaMonica to authorize payment – all ayes

- b. Authorize Payment #1 Memorial & LaTrenta Tennis Courts/Sita Construction Co., Inc.

Motion by Councilmember Cudequest; seconded by Councilmember LaMonica to authorize payment – all ayes

ATTORNEY REPORT:

Joe Voytus, Esq.

Report/Update

No Report

UNFINISHED BUSINESS:

None.

NEW BUSINESS:

- a. Request For Block Party/Serrell Drive & Upper Saddle River Road 9/21 Rain Date 9/28

A motion to grant permission by Councilmember Cudequest; seconded by Councilmember LaMonica – all ayes

- b. Borough Funding/Borough Newsletter

Mayor Fyfe would like to bring back the monthly newsletter; After a brief discussion, it was decided to fund the borough newsletter; possible every other month delivery; a motion was made by Councilmember Cudequest; seconded by Councilmember LaMonica – all ayes

COMMUNICATION CORRESPONDENCE:

None.

Councilmember Cudequest mentioned she drove on Woodland Road passed the state line to see the micro-paving that Mr. Hipolit spoke about at the last meeting. In her opinion, the road seemed to be a little rough. She encouraged the other councilmembers to drive there to see for themselves;

MEETING OPEN TO THE PUBLIC:

HEARING OF CITIZENS WHO WISH TO ADDRESS THE MAYOR AND COUNCIL:

Upon recognition by the Mayor, the person shall proceed to the floor and give his/her name and address in an audible tone of voice for the records. Unless further time is granted by the Council, he/she shall limit his/her statement to five (5) minutes. Statements shall be addressed to the Council as a body and not to any member thereof. No person, other than the person having the floor, shall be permitted to enter into any discussion, without recognition by the Mayor.

Motion to open meeting to the public by Councilmember Cudequest; seconded by Councilmember LaMonica - All ayes

NO PUBLIC COMMENT

Motion to close meeting to the public by Councilmember Cudequest; seconded by Councilmember LaMonica - All ayes

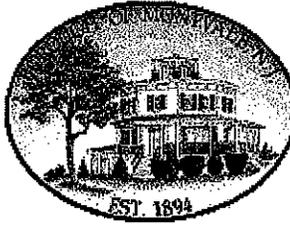
MEETING CLOSED TO THE PUBLIC:

ADJOURNMENT The next Meeting of the Mayor and Council will be held September 24, 2013 at 7:30 p.m.

Motion to adjourn Public Meeting by Councilmember Cudequest; seconded by Councilmember LaMonica - all ayes

Meeting was adjourned at 8:12pm

Respectfully submitted, Fran Scordo, Deputy Municipal Clerk



**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 160-2013**

RE: Tax Court Settlement / Block 1703; Lot 9 / Edward Sneath

WHEREAS, the Mayor and Council of the Borough of Montvale have been advised of the proposed settlement of a property Tax Appeal filed by Edward Sneath (hereinafter the "Tax Appeal"), under Docket Number 018928-2011, and;

WHEREAS, the aforesaid tax appeal concerns a residential property located at 12 Dolores Drive, and is otherwise referred to as Block 1703 Lot 9 on the tax assessment map of the Borough (hereinafter the "subject property"), and;

WHEREAS, the said Governing Body has been advised as to the merits of the subject Tax Appeal by legal counsel and the Borough Tax Assessor, and;

WHEREAS, the proposed Tax Appeal settlement would reduce the subject properties' assessment to \$465,000 in the 2011 tax year, and;

WHEREAS, the provisions of N.J.S.A. 54:51A-8 (the "Freeze Act") shall be applicable to the terms of this settlement for the 2012 tax year only, and;

WHEREAS, it is in the best interest of the Borough of Montvale to settle the subject Tax Appeal in accordance with the settlement proposal set forth hereinabove.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Montvale, that the settlement of the aforesaid Tax Appeal be hereby approved, pursuant the terms set forth herein, and;

BE IT FURTHER RESOLVED, that with respect to same, the Mayor, Borough Administrator, Borough Tax Appeal Attorney and/or any other appropriate Borough official is hereby authorized to perform any act necessary to effectuate the purposes set forth in this Resolution.

Councilmember	Motion	Second	Yes	No	Absent	Abstain
Cudequest						
Curry						
Ghassali						
LaMonica						
Lane						
Talarico						

Adopted: September 24, 2013

ATTEST:

APPROVED:

Maureen Iarossi-Alwan
Municipal Clerk

Roger J. Fyfe
Mayor



**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 161-2013**

RE: Refund Tax Overpayment / Duplicate Payment / Block 1802; Lot 16 / Dennis Limatola

WHEREAS, a resolution authorizing this municipality to refund overpayment of taxes for the following properties located in the Borough of Montvale, and

WHEREAS, due to a duplicate payment which resulted in an overpayment, and

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale, County of Bergen, New Jersey, that the Tax Collector be and is hereby authorized to refund overpayment of taxes to the following:

Dennis Limatola 49 Longridge Road \$9,921.27

Councilmember	Motion	Second	Yes	No	Absent	Abstain
Cudequest						
Curry						
Ghassali						
LaMonica						
Lane						
Talarico						

Adopted: September 24, 2013

ATTEST:

APPROVED:

Maureen Iarossi-Alwan
Municipal Clerk

Roger J. Fyfe
Mayor



**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 162-2013**

RE: Authorize Installation of Two New Fire Hydrants and a Water Main / 13A Grand Ave

WHEREAS, the Borough of Montvale and the Montvale Fire Department deem it necessary for the installation of two fire hydrants and a 560' of 8" water main at Montvale Commons aka 13A Grand Ave ; X-37029 – Investigation No. 53368; and

WHEREAS, the installation of utility extensions, including the contemplated water main, is governed by the Board of Public Utilities and the provisions of NJAC 14:3-8.1, et seq.; and

WHEREAS, contracts with Public Utilities for the provisions of services in accordance with tariffs and schedules of charges made, charged or exacted, filed with the BPU are exempt from public bidding; and

WHEREAS, United Water has proposed to perform the installation of the fire hydrants and water main extension as per the attached documentation dated September 12, 2013; and

WHEREAS, the Mayor and Council deem it advisable to perform the proposed work for the benefit of the public; and

WHEREAS, the Chief Financial Officer has certified that sufficient funds are available and allocated for this purpose in the Affordable Housing Trust Fund.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale, County of Bergen, State of New Jersey, that United Water New Jersey, Inc. is hereby authorized to perform all the necessary excavation, backfilling and installation of the water main, services and fire hydrants as required, in accordance with the provisions of NJAC 14:3-8.1, et seq. and in accordance with tariffs and schedules of charges made, charged or exacted, filed with the BPU; and

BE IT FURTHER RESOLVED that the Mayor and Borough Clerk are hereby authorized and empowered to execute all contracts and other documents necessary to effectuate the purposes of this resolution.

Councilmember	Motion	Second	Yes	No	Absent	Abstain
Cudequest						
Curry						
Ghassali						
LaMonica						
Lane						
Talarico						

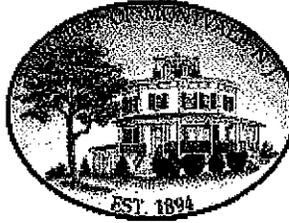
Adopted: September 24, 2013

ATTEST:

APPROVED:

Maureen Iarossi-Alwan
Municipal Clerk

Roger J. Fyfe
Mayor



**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 163-2013**

**RE: Authorize Grant Agreement/Community Development/Sr. Citizens Activities/
PS-MONTSR13**

BE IT RESOLVED, that the Mayor and Council of the Borough of Montvale wishes to enter into a grant agreement with the County of Bergen for the purpose of using \$3,274.00 in the years 2013/2014 Community Development Block Grant funds for Senior Citizen Activities within the Borough of Montvale; and

BE IT FURTHER RESOLVED, that the Mayor and Council hereby authorize Roger J. Fyfe, Mayor, to be a signatory for the aforesaid grant agreement; and

BE IT FURTHER RESOLVED, that the Mayor and Council hereby authorize Maureen Iarossi-Alwan, Borough Administrator to sign all County vouchers submitted in connection with the aforesaid project; and

BE IT FURTHER RESOLVED, that the Mayor and Council recognized that the Borough of Montvale is liable for any funds not spent in accordance with the Grant Agreement, and that liability of the Mayor and Council is in accordance with HUD requirements.

Councilmember	Motion	Second	Yes	No	Absent	Abstain
Cudequest						
Curry						
Ghassali						
LaMonica						
Lane						
Talarico						

Adopted: September 24, 2013

ATTEST:

APPROVED:

Maureen Iarossi-Alwan
Municipal Clerk

Roger J. Fyfe
Mayor



**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 164-2013**

RE: *Authorize Payment #2/Akers Avenue Roadway Improvement/Reivax*

WHEREAS, a Contract was awarded by Resolution No. 47-2013 on January 29, 2013 in the amount \$162,223.20 for the base bid and Alternate A to Reivax Contracting Corporation, 356 Thomas Street, Newark, NJ 07114 for the Improvements to Akers Avenue Roadway; and

WHEREAS, Payment No. 1 in the amount of \$11,817.04 was authorized on August 13, 2013; and

WHEREAS, the Borough Engineer, in a letter dated September 4, 2013 attached to the original of the resolution takes no exception to Payment No. 2 in the amount of \$100,900.33; and

WHEREAS, the Municipal Finance Officer has certified funds are available as outlined in the Certification of Funds as attached to the original of this Resolution.

NOW, THEREFORE BE IT RESOLVED by the Borough of Montvale as follows:

- 1) Payment #2 in the amount of \$100,900.33 is hereby paid to Reivax Contracting Corporation, 356 Thomas Street, Newark, NJ 07114

Councilmember	Motion	Second	Yes	No	Absent	Abstain
Cudequest						
Curry						
Ghassali						
LaMonica						
Lane						
Talarico						

Adopted: September 24, 2013

ATTEST:

APPROVED:

Maureen Iarossi-Alwan
Municipal Clerk

Roger J. Fyfe
Mayor



**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 165-2013**

RE: *Authorize Payment #1/Memorial & LaTrenta Sports Courts Improvements/Sita Construction Co. Inc.*

WHEREAS, a Contract was awarded by Resolution No. 111-2013 on June 25, 2013 in the amount \$107,234.00 for the base bid and base bid 3 to SITA Construction Co., Inc., 7 Yankee Maid Lane, Goshen, New York for the Improvements to Memorial and LaTrenta Tennis Courts; and

WHEREAS, the Borough Engineer, in a letter dated September 4, 2013 attached to the original of the resolution takes no exception to Payment No. 1 in the amount of \$86,861.32; and

WHEREAS, the Municipal Finance Officer has certified funds are available as outlined in the Certification of Funds as attached to the original of this Resolution.

NOW, THEREFORE BE IT RESOLVED by the Borough of Montvale as follows:

- 1) Payment #1 in the amount of \$86,861.32 be authorized and paid to Sita Construction Co. Inc.

Councilmember	Motion	Second	Yes	No	Absent	Abstain
Cudequest						
Curry						
Ghassali						
LaMonica						
Lane						
Talarico						

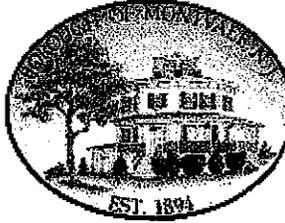
Adopted: September 24, 2013

ATTEST:

APPROVED:

Maureen Iarossi-Alwan
Municipal Clerk

Roger J. Fyfe
Mayor



**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 166-2013**

RE: Award Professional Service Contract/Design Services/2013 Bergen County Curb Ramp Program/Grant/Maser Consulting

WHEREAS, the Borough of Montvale has deemed it necessary to engage the professional services of an Engineer to provide the design services for the 2013 Bergen County Curb Ramp Program; and

WHEREAS, section N.J.S.A. 40A:11-5 of the Local Public Contracts Law, (N.J.S.A. 40A:11-1 et seq.) exempts such professional services from competitive bidding; and

WHEREAS, Maser Consulting, 200 Valley Road, Suite 400, Mt. Arlington, NJ 07856 has submitted a proposal dated September 18, 2013 to provide design services which is attached to the original of this resolution, and

WHEREAS, The proposed design fee is based on the preliminary approved locations, should the locations change, the fee may be increased or decreased based upon the County of Bergen agreement for design reimbursement. **These services are at no cost to the Borough of Montvale as Bergen County will be reimbursed to the Borough of Montvale through the Grant.**

WHEREAS, the Certified Municipal Finance Officer has certified funds are available certification hereto attached to the original of this resolution.

NOW, THEREFORE BE IT RESOLVED by the Borough of Montvale as follows:

- 1) That the proposal for the scope of service is attached to this resolution which is made part of this resolution shall be awarded to Maser Consulting.
- 2) That the following be provided: Design Services
- 3) The cost not to exceed shall be \$14,300.00. The Engineer shall be required to submit itemized bills and payment shall be made based upon services rendered. The rates for this work are in accordance with the hourly contractual agreement with the Borough of Montvale.

BE IT FURTHER RESOLVED, that a copy of this resolution be published an official newspaper of the Borough of Montvale, be on file, available for public inspection, in the office of the Municipal Clerk, Municipal Complex, 12 Mercedes Drive, Montvale, NJ 07645.

Councilmember	Motion	Second	Yes	No	Absent	Abstain
Cudequest						
Curry						
Ghassali						
LaMonica						
Lane						
Talarico						

Adopted: September 24, 2013

ATTEST:

Maureen Iarossi-Alwan
Municipal Clerk

APPROVED:

Roger J. Fyfe
Mayor



Engineers
Planners
Surveyors
Landscape Architects
Environmental Scientists

200 Valley Road, Suite 400
Mount Arlington, NJ 07856
T: 973.398.3110
F: 973.398.3199
www.maserconsulting.com

September 18, 2013

VIA E-MAIL & U.S. MAIL

Maureen Iarossi-Alwan
Borough Clerk/Borough Administrator
Borough of Montvale
12 Mercedes Drive
Montvale, NJ 07643

Re: Proposal for Professional Services
2013 Bergen County Curb Ramp Program
Borough of Montvale, Bergen County, NJ
MC Proposal No. MVB-317

Dear Ms. Iarossi-Alwan:

Maser Consulting P.A. (Maser Consulting) is pleased to submit the following proposal to provide professional engineering services for the design of the 2013 Bergen County Curb Ramp Program in the Borough of Montvale. This phase of work will include improving accessible curb ramps at Bergen County approved locations along Grand Avenue, Spring Valley and Summit Avenue within the Borough limits. The design effort will be covered by a grant sponsored by Bergen County based on prior agreements between the Borough of Montvale and Bergen County.

Under this proposal, Maser Consulting will prepare field evaluations, construction sketches, construction cost estimates and design estimates as required by the Bergen County Grant. For the field evaluations, detailed measurements and grade conditions will be documented and provided to the County. Based on the existing conditions, detailed design sketches and cost estimates will be prepared to the satisfaction of the County to improve the accessible curb ramps.

This proposal is only for curb ramps approved by the County for upgrades. The proposed design fee is based on the preliminary approved locations, should the locations change, the fee may be increased or decreased based on Bergen County Grant agreement for Design reimbursement. These services are at no cost to the Borough as Bergen County reimburses the Borough through the Grant.

Task 1.0 Not to Exceed

\$14,300.00



Maureen Iarossi-Alwan
MC Project No. MVB-317
September 18, 2013
Page 2 of 2

Exclusions

1. This proposal is only for the design services and does not include any construction administration or construction inspection services.

If you have any questions pertaining to this matter, please do not hesitate to call me. Thank you for the opportunity to submit this proposal to you.

Very truly yours,

MASER CONSULTING P.A.

A handwritten signature in black ink, appearing to be 'A. Hipolit', written over the printed name.

Andrew R. Hipolit, P.E., P.P., C.M.E.
Borough Engineer

ARH/tmo

\\Mtcad01\projects\NVB\NVB-237\Proposals\130904_psn_Mayor & Council.docx

**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 167-2013**

RE: A Resolution Awarding a Contract to AJM Contractors for the Magnolia Avenue Roadway Improvement Project

Whereas, the Borough of Montvale has a need for services in connection with the Magnolia Avenue Roadway Improvement Project; and

Whereas, consistent with the New Jersey *Local Public Contract Law, N.J.S.A. 40A:11-1, et seq.*, the Borough of Montvale did publicly solicit bids for said project under the title "Magnolia Road Roadway Improvement Project" with bids due in September 2013; and

Whereas, said solicitation requested bids for a Base Bid plus Alternate A; and

Whereas, in response to said solicitation, two bids were received; and

Whereas, the Mayor and Council, in consultation with the Borough Engineer have determined that sufficient funds are available to perform the work included in Base Bid plus Alternate A; and

Whereas, the lowest bid for the Base Bid plus Alternate A was submitted by AJM Contractors, maintaining offices at 300 Kuller Road, Clifton, New Jersey, in the amount of \$134,659.75; and

Whereas, said bid was within the funds allocated for this project and within the Engineer's estimate for this work; and

Whereas, the offices of the Borough Engineer and Borough Attorney have reviewed this bid and have deemed it responsive to the bid specifications; and

Whereas, the Borough's Chief Financial Officer has certified that funds have been appropriated and are available for this purpose.

Now, therefore, be it Resolved by the Mayor and Council of the Borough of Montvale, that a contract for the above-referenced project shall be awarded as follows:

Bidder AJM Contractors 300 Kuller Road Clifton, New Jersey 07011	In the amount of: Base Bid: \$129,659.75 Alternate A: \$5,000 TOTAL \$134,659.75
---	---

Be it further Resolved that the Mayor and Borough Clerk are hereby authorized to execute a contract to effectuate the purpose of this Resolution, subject to approval by the Borough Engineer, Borough Attorney and concurrence with the New Jersey Department of Transportation (NJDOT).

Councilmember	Motion	Second	Yes	No	Absent	Abstain
Cudequest						
Curry						
Ghassali						
LaMonica						
Lane						
Talarico						

Adopted: September 24, 2013

ATTEST:

Maureen Iarossi-Alwan
Municipal Clerk

APPROVED:

Roger J. Fyfe
Mayor



Engineers
Planners
Surveyors
Landscape Architects
Environmental Scientists

200 Valley Road, Suite 400
Mount Arlington, NJ 07856
T: 973.398.3110
F: 973.398.3199
www.maserconsulting.com

September 19, 2013

VIA E-MAIL & REGULAR MAIL

Maureen Iarossi-Alwan
Borough Clerk/Borough Administrator
Borough of Montvale
12 Mercedes Drive
Montvale, NJ 07643

Re: Magnolia Avenue Roadway Improvement Project
Recommendation of Award & Bid Summary
Borough of Montvale, Bergen County, NJ
MC Proposal No. MVB-305

Dear Ms. Iarossi-Alwan:

The bid opening for the above-referenced project was held on Wednesday, September 18, 2013 at 11:00 a.m. in the Council Chambers with the Municipal Clerk/Administrator Maureen Iarossi-Alwan in attendance. There were two (2) bids received, which included a Base Bid and Alternate Bid A.

A.J.M. Contractors of 300 Kuller Road, Clifton, New Jersey, is the apparent low bidder and appears to have submitted all necessary documents as required by the specifications, pending any comments by the Borough Attorney. After analyzing the two (2) bids received, this office recommends the award of the project in the amount of **\$134,659.75** to A.J.M. Contractors, 300 Kuller Road, Clifton, New Jersey for the Base Bid and Alternate Bid A. A copy of the bid tally is enclosed.

Our recommendation is subject to the approval of bid documents by the Borough Council and certification of funds by the Borough. In addition, the award of the project is subject to New Jersey Department of Transportation concurrence of the project award prior to construction.

If you have any questions on this matter, please feel free to contact me.

Very truly yours,

MASER CONSULTING P.A.

Andrew R. Hipolit (For)

Andrew R. Hipolit, P.E., P.P., C.M.E.
Borough Engineer

ARH/tmo

Enclosure: Bid Tally Summary

cc: Mayor and Council (via Clerk/Administrator w/enclosure)
Bob Culvert, Public Works Superintendent (w/enclosure)
Philip Boggia, Esq., Borough Attorney (w/enclosure)

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BID TABULATION

DATE: September 19, 2013
 NAME OF PROJECT: IMPROVEMENT TO MAGNOLIA AVENUE
 Roadway Improvements Project
 MC PROJECT NO.: MVB-305
 MUNICIPALITY: BOROUGH OF MONTVALE
 COUNTY: BERGEN COUNTY, NEW JERSEY
 BASE BID

BIDDER 1		BIDDER 2	
A.J.M. Contractors 300 Kulter Rd. Chilton, NJ 07011 P: 973-772-9232 F: 973-772-0422		Haskell Paving, Inc. 30 Greenwood Lake Tpke Ringwood, NJ 07456 P: 973-835-1083 F: 973-835-3058	

ITEM	ITEM DESCRIPTION	UNIT	QTY.	UNIT PRICE	TOTAL AMOUNT	UNIT PRICE	TOTAL AMOUNT
1	BREAKAWAY BARRICADE	UN	5	\$ 1.00	\$ 5.00	\$ 10.00	\$ 50.00
2	DRUM	UN	20	\$ 10.00	\$ 200.00	\$ 10.00	\$ 200.00
3	TRAFFIC CONE	UN	30	\$ 6.00	\$ 180.00	\$ 10.00	\$ 300.00
4	CONSTRUCTION SIGNS	SF	200	\$ 10.00	\$ 2,000.00	\$ 10.00	\$ 2,000.00
5	FUEL PRICE ADJUSTMENT	DOLLAR	1	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00
6	ASPHALT PRICE ADJUSTMENT	DOLLAR	1	\$500.00	\$ 500.00	\$500.00	\$ 500.00
7	CLEARING SITE	LS	1	\$16,000.00	\$ 16,000.00	\$10,000.00	\$ 10,000.00
8	EXCAVATION, UNCLASSIFIED	CY	235	\$ 40.00	\$ 9,400.00	\$ 35.00	\$ 8,225.00
9	DENSE-GRADED AGGREGATE BASE COURSE, 6" THICK	SY	695	\$ 8.00	\$ 6,255.00	\$ 20.00	\$ 13,900.00
10	HMA MILLING, 3" OR LESS (2" AVERAGE DEPTH)	SY	5,590	\$ 3.20	\$ 17,888.00	\$ 3.25	\$ 18,167.50
11	HOT MIX ASPHALT 9.5 M 64 SURFACE COURSE, 2" THICK	TON	672	\$ 75.00	\$ 50,400.00	\$ 81.00	\$ 54,432.00
12	HOT MIX ASPHALT 19 M 64 BASE COURSE, 4" THICK	TON	187	\$ 82.00	\$ 15,334.00	\$ 100.00	\$ 18,700.00
13	RECONSTRUCTED INLET, TYPE A, USING NEW CASTING	UN	2	\$ 1,200.00	\$ 2,400.00	\$ 2,000.00	\$ 4,000.00
14	RECONSTRUCTED INLET, TYPE B, USING NEW CASTING	UN	3	\$ 1,200.00	\$ 3,600.00	\$ 2,000.00	\$ 6,000.00
15	RECONSTRUCTED MANHOLE, USING EXISTING CASTING	UN	12	\$ 280.00	\$ 3,360.00	\$ 3,000.00	\$ 36,000.00
16	TRAFFIC STRIPES, LONG LIFE, EPOXY RESIN 4"	LF	4,075	\$ 0.70	\$ 2,852.50	\$ 2.00	\$ 8,150.00
17	NO ITEM	0	0	\$ -	\$ -	\$ -	\$ -
18	TRAFFIC STRIPES, LONG LIFE, EPOXY RESIN, 12"	LF	135	\$ 3.15	\$ 425.25	\$ 6.00	\$ 810.00
TOTAL (BASE BID)					\$ 129,559.75	\$	179,934.50

ALTERNATE BID 'A'

ITEM	ITEM DESCRIPTION	UNIT	QTY.	UNIT PRICE	TOTAL AMOUNT	UNIT PRICE	TOTAL AMOUNT
1A	11" X 6" HOT MIX ASPHALT CURB	LF	500	\$ 10.00	\$ 5,000.00	\$ 12.00	\$ 6,000.00
TOTAL (ALT. BID A)					\$ 5,000.00	\$	6,000.00
TOTAL (BASE BID)					\$ 129,559.75	\$	179,934.50
TOTAL (BASE BID) + TOTAL (ALT. BID A)					\$ 134,559.75	\$	185,934.50

BOGGIA & BOGGIA, L.L.C.

COUNSELLORS AT LAW

71 MT. VERNON STREET

RIDGEFIELD PARK, NEW JERSEY 07660

PHILIP N. BOGGIA*
PRISCILLA M. BOGGIA
WILLIAM R. BETESH
JOSEPH W. VOYTUS**

*ALSO MEMBER OF N.Y., FLA., D.C. BAR &
CERTIFIED CIVIL TRIAL ATTORNEY

**ALSO MEMBER OF N.Y. BAR

TEL: (201) 641-0006
FAX: (201) 641-6649
E-MAIL: philip@boggialaw.com
priscilla@boggialaw.com
williambetesh@boggialaw.com
jwvoytus@boggialaw.com

20 September 2013

via email only
Mayor and Council
Borough of Montvale
12 Mercedes Drive
Montvale, New Jersey 07645

RE: Bid Review and Checklist of Compliance
Magnolia Avenue Roadway Improvement Project

Dear Mayor and Council,

At the request of the Borough Administrator, we have reviewed the two bids submitted for the Magnolia Avenue Roadway Improvement Project, including the Base Bid and Alternate "A." These bids were submitted by AJM Contractors and Haskell Paving, Inc.

After our review of these bids, as indicated on the attached sheet, the lowest bid was submitted by AJM Contractors, in the total amount of \$134,659.75. AJM's bid contained all necessary documents. We therefore recommend that this bid be awarded to AJM Contractors as the lowest responsible and responsive bidder for both the Base Bid and Alternate "A." Please do not hesitate to contact me if you have any additional questions.

Very truly yours,

Joseph W. Voytus

Enclosure

cc: Maureen Iarossi-Alwan, Borough Administrator/Clerk

Borough of Montvale

Akers Avenue Roadway Improvement Project

Document	AJM	Haskell
Bid Bond	X	X
Consent of Surety	X	X
Power of Attorney	X	X
Proposal	X	X
Non-Collusion Affidavit	X	X
Ownership Disclosure Form	X	X
Experience Statement	X	X
Equipment List	X	X
Site Visit Acknowledgement	X	X
Bidder Safety Acknowledgment	X	X
Public Works Certificate	X	X
Business Registration Certificate	X	X
Notice of Anti-Drug/Alcohol Plan	X	X
Subcontractor List	X	X
Subcontractor Public Works Certificates	X	X
Subcontractor Business Registration Certificates	X	X
Affirmative Action Affidavit	X	X
ADA Affidavit	X	X
Debarred, Suspended and Disqualified Affidavit	X	X
Iran Investment Affidavit	X	X
Compliant (Yes/No)		
Base Bid	\$ 129,659.75	\$ 179,934.50
Alternate	\$ 5,000.00	\$ 6,000.00
Total Bid	\$ 134,659.75	\$ 185,934.50
Bidder Rank	1	2



**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 168-2013**

RE: Award Professional Service Contract/Construction Inspection Services/Improvements To Magnolia Avenue/Maser Consulting

WHEREAS, the Borough of Montvale has deemed it necessary to engage the professional services of an Engineer to provide the construction inspection services for the Improvements to Magnolia Avenue Project; and
WHEREAS, section N.J.S.A. 40A:11-5 of the Local Public Contracts Law, (N.J.S.A. 40A:11-1 et seq.) exempts such professional services from competitive bidding; and
WHEREAS, Maser Consulting, 200 Valley Road, Suite 400, Mt. Arlington, NJ 07856 has submitted a proposal dated August 7, 2013 to provide construction inspection utilizing the plans and specification developed for the project which is attached to the original of this resolution, and
WHEREAS, the Certified Municipal Finance Officer has certified funds are available certification hereto attached to the original of this resolution.

NOW, THEREFORE BE IT RESOLVED by the Borough of Montvale as follows:

- 1) That the proposal for the scope of service is attached to this resolution which is made part of this resolution shall be awarded to Maser Consulting.
- 2) That the following be provided: Construction Inspection Services
- 3) The cost not to exceed shall be \$15,000.00. The Engineer shall be required to submit itemized bills and payment shall be made based upon services rendered. The rates for this work are in accordance with the hourly contractual agreement with the Borough of Montvale.

BE IT FURTHER RESOLVED, that a copy of this resolution be published an official newspaper of the Borough of Montvale, be on file, available for public inspection, in the office of the Municipal Clerk, Municipal Complex, 12 Mercedes Drive, Montvale, NJ 07645.

Councilmember	Motion	Second	Yes	No	Absent	Abstain
Cudequest						
Curry						
Ghassali						
LaMonica						
Lane						
Talarico						

Adopted: September 24, 2013

ATTEST:

Maureen Iarossi-Alwan
Municipal Clerk

APPROVED:

Roger J. Fyfe
Mayor



Engineers
Planners
Surveyors
Landscape Architects
Environmental Scientists

200 Valley Road, Suite 400
Mount Arlington, NJ 07856
T: 973.398.3110
F: 973.398.3199
www.maserconsulting.com

September 19, 2013

Maureen Iarossi-Alwan
Borough Clerk/Borough Administrator
Borough of Montvale
12 Mercedes Drive
Montvale, NJ 07643

Re: Proposal for Professional Services
Construction Inspection for Improvements to Magnolia Avenue
NJDOT Local Aid Funding
Borough of Montvale, Bergen County, NJ
MC Proposal No. MVB-305P

Dear Ms. Iarossi-Alwan:

Maser Consulting P.A. (Maser Consulting) is pleased to present this proposal, for construction inspection services, for the Magnolia Avenue Roadway Improvement Project. The project was bid on Wednesday September 18, 2013 with the low bidder being A.J.M. Contractors, with a bid price of \$134,659.75, which included the Base bid plus Alternate Bid A. Since the bid is below the NJDOT grant allotment of \$150,000.00, Maser would assure complete Grant expenditure by having the Grant reimburse the Borough for construction inspection services and a portion of the required asphalt testing.

SCOPE OF WORK:

Maser Consulting will provide construction inspection services for the Magnolia Avenue Roadway Improvement Project. Maser Consulting shall utilize the plans and specifications developed for the project, specifically for the construction of the following:

- Installation of approximately 500 LF of asphalt;
- HMA Milling of approximately 5,590 SY;
- Paving - Approximately 672 tons of HMA Surface Course;
- Paving - Approximately 167 tons of HMA Base Course;
- All other incidental construction items.

SCOPE OF SERVICES:

Maser Consulting will monitor the contractor's performance on all the projects, and enforce the adherence to the contract documents and project schedule.

Maser Consulting shall provide the Borough with full-time, on-site inspection services for the project, and shall utilize the same inspector on the project to provide consistency. A pre-construction meeting



will be held for the project and daily inspection reports will be maintained. Maser Consulting shall review and prepare contractor's payments as well as change orders (if necessary). If unacceptable work or material is supplied by the contractor, immediate corrective action shall be taken by Maser Consulting on behalf of the Borough.

Maser Consulting will also prepare NJDOT grant reimbursement paperwork as to assure the Borough receives the total grant allotment of \$150,000.00. This paperwork includes but is not limited to SA-11 Material Questionnaire, DS-8 Bituminous Concrete Testing Summary Report and Payment Vouchers. We will also update the SAGE system as required.

Maser Consulting will review all submittals for the project, including shop drawings and as-built drawings provided by the contractor. Prior to completion, a final punch list shall be created by the inspector and completion deadlines shall be scheduled for all open items. Upon completion of the punch list items, a final site inspection shall be scheduled with the contractor to close out the project. Maser Consulting will prepare the paperwork for final inspection and final payment to the contractor.

The construction inspection services for the project will be provided for a cost not to exceed \$15,000.00.

EXCLUSIONS:

If any item listed herein or otherwise not specifically mentioned within this agreement is deemed necessary, Maser Consulting shall prepare an addendum to this agreement for your review, outlining the scope of additional services and associated professional fees with regard to the extra work. All unanticipated additional work shall be in accordance with the Schedule of Hourly Rates for the number of hours that the inspector or engineer is on-site. No extra work will be performed without authorization from the Borough.

We thank you very much for the opportunity to offer our services, and look forward to working with you on this and future projects. In the meantime, should you have any questions regarding this proposal, please feel free to contact me.

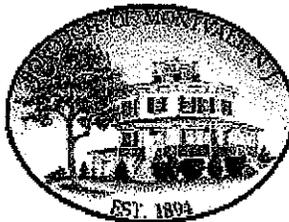
Very truly yours,

MASER CONSULTING P.A.

A handwritten signature in black ink, appearing to read 'A. R. Hipolit', is written over a circular stamp. The stamp contains the initials 'FoB' in a stylized font.

Andrew R. Hipolit, P.E., P.P., C.M.E.
Borough Engineer

ARH/psn



**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 169-2013**

RE: Award Professional Service Contract/Engineering Services /Chestnut Ridge Road Widening Improvements/Maser Consulting

WHEREAS, the Borough of Montvale has deemed it necessary to engage the professional services of an Engineer to provide the engineering services for widening of Chestnut Ridge Road; and

WHEREAS, section N.J.S.A. 40A:11-5 of the Local Public Contracts Law, (N.J.S.A. 40A:11-1 et seq.) exempts such professional services from competitive bidding; and

WHEREAS, Maser Consulting, 200 Valley Road, Suite 400, Mt. Arlington, NJ 07856 has submitted a detailed proposal dated September 19, 2013 to provide engineering services which is attached to the original of this resolution, and

WHEREAS, the proposed engineering services and costs for this project total lump sum not to exceed \$78,500.00 detail breakdown as follows:

1. Preliminary (Conceptual) Design	\$12,000.00
2. Utility Layout & Relocation	\$8,500.00
3. County Coordination	\$10,000.00
4. Utility & Property Owner Coordination	\$10,000.00
5. Preparation of Final Plans & Specifications	\$33,000.00
6. Bidding Services	\$5,000.00

WHEREAS, the Certified Municipal Finance Officer has certified funds are available certification hereto attached to the original of this resolution.

NOW, THEREFORE BE IT RESOLVED by the Borough of Montvale as follows:

- 1) That the proposal for the scope of service is attached to this resolution which is made part of this resolution shall be awarded to Maser Consulting.
- 2) That the following be provided: Various Professional Engineering Services
- 3) The cost not to exceed shall be \$78,500.00. The Engineer shall be required to submit itemized bills and payment shall be made based upon services rendered. The rates for this work are in accordance with the hourly contractual agreement with the Borough of Montvale.

BE IT FURTHER RESOLVED, that a copy of this resolution be published an official newspaper of the Borough of Montvale, be on file, available for public inspection, in the office of the Municipal Clerk, Municipal Complex, 12 Mercedes Drive, Montvale, NJ 07645.

Councilmember	Motion	Second	Yes	No	Absent	Abstain
Cudequest						
Curry						
Ghassali						
LaMonica						
Lane						
Talarico						

Adopted: September 24, 2013

ATTEST:

Maureen Iarossi-Alwan
Municipal Clerk

APPROVED:

Roger J. Fyfe
Mayor



Engineers
Planners
Surveyors
Landscape Architects
Environmental Scientists

200 Valley Road, Suite 400
Mount Arlington, NJ 07856
T: 973.398.3110
F: 973.398.3199
www.maserconsulting.com

September 19, 2013

VIA REGULAR MAIL & EMAIL

Maureen Iarossi-Alwan
Borough Clerk/Borough Administrator
Borough of Montvale
12 Mercedes Drive
Montvale, NJ 07643

Re: Proposal for Professional Services
Engineering Services for Chestnut Ridge Road Improvements
Borough of Montvale, Bergen County, NJ
MC Proposal No. MVB-285

Dear Ms. Iarossi-Alwan:

Maser Consulting P.A. (Maser Consulting) is pleased to present this proposal for professional engineering services, for the Chestnut Ridge Road Improvement Project. As you are aware, Chestnut Ridge Road is a Bergen County Right-Of-Way (ROW). As a result, it is the understanding of this office that construction costs will be the responsibility of the County, while engineering design services will be the responsibility of the Borough.

The project includes the widening of the east side of Chestnut Ridge Road, traffic signal upgrades, school bus circulation improvements for St. Joseph's High School, and all ancillary services related to the improvement of Chestnut Ridge Road.

The following proposal presents the scope of services necessary to perform the work.

SCOPE OF SERVICES

TASK 1.0 PRELIMINARY (CONCEPTUAL) DESIGN

Maser Consulting shall prepare conceptual design plans for review and acceptance of Bergen County. Due to the complexity of the project, it is advantageous to develop conceptual plans depicting critical design elements so that Bergen County can provide direction prior to final design.



Maser Consulting will prepare a conceptual design that depicts road widening, utility relocation, roadway striping, traffic signalization and other design elements. Maser Consulting will meet with Bergen County to review the concept plans, in order to obtain comments from the County which will be considered in the final design. Once the conceptual plans are accepted by Bergen County, Maser Consulting would begin final design plan preparation.

Task 1.0 Cost Not To Exceed Fee

\$12,000.00

TASK 2.0 UTILITY LAYOUT & RELOCATION

The project will require the relocation of multiple utilities to provide adequate space for the proposed road widening on Chestnut Ridge Road and school bus circulation on Lots 1 and 2 in Block 3004. Orange and Rockland electrical service poles on the east side of Chesnut Ridge Road will need to be relocated. It is also likely that utility poles on the west side of Chestnut Ridge Road, associated with the school bus circulation alterations, may require relocation. The electrical utility, cable, and phone services will need to be moved and will also require relocation. It is further anticipated that storm drain catch basins, pipes, and manholes will be required to be relocated. All permit applications required by the utility providers will be completed and submitted for review and approval.

All utility relocation plans and specifications will be in accordance with the utility provider's requirements.

Task 2.0 Cost Not To Exceed Fee

\$ 8,500.00

TASK 3.0 COUNTY COORDINATION

It is anticipated that many meetings will be required with Bergen County throughout the entire design process. These meetings will include site meetings, as well as office meetings. Coordination meetings on ADA ramp design, traffic signal upgrades, road widening, pavement striping, maintenance and protection of traffic during construction are at a minimum anticipated. The meetings will be held so that the County, Maser Consulting, the Borough and other interested parties can review plans, exchange ideas, review requirements and provide comments which will be considered in the preparation of conceptual plans and final plans & specifications detailed in Task 5.0. These meetings will provide the opportunity for the Borough to coordinate the proposed improvements within the County ROW with the needs of the Borough. Since it is the understanding of this office that the County will be preparing the Traffic Signal Improvement Design, these meetings will provide an opportunity for the County and the Borough to coordinate the roadway improvements with the County Traffic Signal Plans.

Task 3.0 Cost Not To Exceed Fee

\$10,000.00



TASK 4.0 UTILITY AND PROPERTY OWNER COORDINATION

It is anticipated that many meetings will be required with utility providers and property owners. These meetings will include site meetings, as well as office meetings. Meetings with property owners will be to inform them of the upcoming construction, proposed changes to Chestnut Ridge Road, coordination of schedules of their planned events, and overall understanding of the proposed work. Meetings and coordination with utility providers will be to gain understanding of their requirements, coordinate on schedules and gain an understanding of proposed work. Utility and property owner comments will be considered when preparing the final plans and specifications in Task 5.0 below.

Task 4.0 Cost Not To Exceed Fee

\$10,000.00

TASK 5.0 PREPARATION OF FINAL PLANS AND SPECIFICATIONS

Once the concept plan has been reviewed and approved by the Borough Council and the County, this office will prepare final plans that will be utilized to publically bid the project. It is the understanding of this office that the Specifications will be prepared by the County to publically bid the project. Maser Consulting will assist the County in the preparation of the Technical Specification portion of the bidding documents.

The final plans and specifications will be prepared in accordance with direction obtained from the following, in accordance with tasks 2, 3, and 4 defined above:

- County of Bergen;
- Utility Companies including, but not necessarily limited to, the following:
 - Borough of Montvale Department of Public Works (Sanitary Sewer);
 - United Water (Water Utility);
 - Orange and Rockland (Electric Utility);
 - Cable Utility;
 - Natural Gas Company;
- Property owners adjacent to the road work.



The construction plans will be prepared in accordance with the Standard NJDOT format, and direction provided to this office by the County. The construction plan set shall consist of the following:

- a. Cover Sheet with Area Map and Utility Contacts;
- b. Schedule of Quantities plan (overall schedule and a schedule for each sheet) with General Notes;
- c. Construction Plans (1" = 20');
- d. Roadway cross-section Plans (1" = 5');
- e. Maintenance and Protection of Traffic Plans;
- f. Soil Erosion and Sediment Control Plans;
- g. Construction Details;
- h. Survey Control Information.

This task will also include the coordination with the County, on the preparation of the Technical Specifications for the project. It is anticipated that the New Jersey Department of Transportation Standard Specifications for Road and Bridge Construction, 2007, as amended by the department, will be referenced as the standard specifications for the project. Any Technical Specifications included in the bid package, will be to amend the standard specifications as required to address the needs of the project or as required by the County. As part of this task, a construction cost estimate will be prepared for submittal to the Borough Council and County for review.

This task will also include the preparation of applications package submittals to the following agencies, to obtain the necessary permits/approvals prior to or during the public bidding process.

- Bergen County Soil Conservation District for Soil Erosion and Sediment Control Plan Certification;
- Bergen County Engineer's office for review and comment;
- Utility companies for final review and approval of the utility layouts.

When the final plans and specifications have been completed, this office will prepare copies of the plans as well as technical specifications as required by the County, to include in their bid package.

Task 5.0 Cost Not To Exceed Fee

\$33,000.00



TASK 6.0 BIDDING SERVICES

Once the final plans and specifications have been completed, this office will coordinate with the County on the preparation of the bid packages that will be sold to contractors. It is the understanding of this office that the County will sell the bid packages out of the Bergen County offices.

During the bid review period, this office will respond to questions from prospective bidders and issue clarifications and/or addenda when required. The issuance of additional information to perspective bidders will be coordinated by this office, utilizing the list of bidders who previously purchased the bidding documents provided through the County.

Maser Consulting will attend the public bid opening for the project. A bid summary will be prepared upon the review of the submitted bids. This office will review the references of the bidders, and will contact the references of the apparent lowest and second lowest bidder. Upon review of the bid documents and the references, this office will prepare a recommendation for award of the contract for consideration by the County.

Task 6.0 Cost Not To Exceed Fee \$ 5,000.00

FEE SCHEDULE

For your convenience, we have broken down the total estimated cost of the project into the categories identified within the Scope of Services for each individual task. Please note that if the NJDEP prohibits the construction of the synthetic field, Maser Consulting will cease all services and invoice the Board of Education for work completed to date. In addition, Maser Consulting will do everything in their power to assess the feasibility of this project, including preliminary meetings with the NJDEP so as to limit unnecessary expenditures for a project that may not be feasible.

Task 1.0	Preliminary (Conceptual) Design	\$12,000.00
Task 2.0	Utility Layout & Relocation	\$8,500.00
Task 3.0	County Coordination	\$10,000.00
Task 4.0	Utility & Property Owner Coordination	\$10,000.00
Task 5.0	Preparation of Final Plans and Specifications	\$33,000.00
Task 6.0	Bidding Services	\$5,000.00
Total Lump Sum Fee		<u>\$78,500.00</u>



EXCLUSIONS AND UNDERSTANDINGS

The following items are specifically excluded from the Scope of Services listed above (Separate agreements can be provided to you, if the service is required or requested):

- Additional survey services.
- Construction Management/Administration Services. These services will be discussed at the conclusion of the design services.
- Reimbursable, reproduction and miscellaneous charges not specifically identified within the agreement with the Borough.
- Environmental Studies, NJDEP Permits, other than those specifically outlined herein.
- Permit and application fees, which are to be paid directly by the Borough.
- Any exploratory or testing services, interpretations or conclusions related to determination of potential chemical, toxic, radioactive or other type of contaminants on site are not included in this agreement.
- Test pits for the re-routing of utilities within the proposed improvement area.
- Geotechnical Services other than those specified herein.
- Additional meetings others than those specifically outlined herein.
- Changes or revisions beyond our control; or changes in the concept plans after final design work has been started.
- Any other unforeseen services not outlined herein.

CONCLUSION

If the Borough finds this proposal acceptable, please forward a copy of a resolution authorizing the work to be performed.

If you have any questions pertaining to this matter, please do not hesitate to call me.

Thank you for the opportunity to submit this proposal to you.

Very truly yours,

MASER CONSULTING P.A.

A handwritten signature in black ink, appearing to read 'Andrew R. Hipolit'.

Andrew R. Hipolit, P.E., P.P., C.M.E.
Borough Engineer

ARH/cph



**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 170-2013**

RE: Authorize Release of Escrow/Block 204/Lot 1/Aiello

WHEREAS, the Borough Treasurer, recommends the release and takes no exception to the release of the escrow funds posted for Block 204/Lot 1 as all inspections have been conducted; and

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale the inspection escrow in the amount of \$17.50 is hereby released to Eric Aiello, 106 Upper Saddle River Road, Montvale NJ 07645; and

BE IT FURTHER RESOLVED, the Borough Treasurer hereby receives a copy of this resolution for processing.

Councilmember	Motion	Second	Yes	No	Absent	Abstain
Cudequest						
Curry						
Ghassali						
LaMonica						
Lane						
Talarico						

Adopted: September 24, 2013

ATTEST:

APPROVED:

Maureen Iarossi-Alwan
Municipal Clerk

Roger J. Fyfe
Mayor

RESOLUTION

BE IT RESOLVED by the Mayor and Council of the Borough of Montvale, N.J., that the following bills, having been referred to the Borough Council and found correct, be and the same hereby be paid:

<u>FUND</u>	<u>AMOUNT</u>	<u>NOTES</u>
Current	\$271,496.49	Bill List Wire 9/24/13
	<u>208,055.59</u>	Wires/Manual Checks
Current TOTAL	479,552.08	
Public defende Trust	300.00	Bill List Wire 9/24/13
Police O/S Detail	5,200.00	Bill List Wire 9/24/13
Escrow - Trust	19,435.70	Bill List Wire 9/24/13
Open Space Fund	89,170.83	Bill List Wire 9/24/13
Bond Trust fund	1,500.00	Bill List Wire 9/24/13
Housing Trust	7,655.50	Bill List Wire 9/24/13

This resolution was adopted by the Mayor and Council of Montvale at a meeting held on 9/24/13

Introduced by: _____

Approved: 9/24/13

Seconded by: _____

Roger Fyfe, Mayor

ATTEST:

Maureen Iarossi-Alwan, Municipal Clerk

MANUAL/VOID CHECKS - WIRES
September 24, 2013

<u>Check #</u>	<u>PO #</u>	<u>Date</u>	<u>Transaction/Vendor</u>	<u>Amount</u>
WIRE		9/11/13	Payroll Account	132,920.23
WIRE		9/11/13	Salary Account	74,800.36
WIRE		9/11/13	FSA Account	<u>335.00</u>
	Total			<u>208,055.59</u>

P.O. Type: All
Range: First to Last
Format: Detail without Line Item Notes

Open: N Paid: N Void: N
Rcvd: Y Held: Y Aprv: N
Bid: Y State: Y Other: Y Exempt: Y

Vendor # Name	PO #	PO Date	Description	Contract	PO Type	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Exc1
00019 MUNICIPAL CAPITAL CORPORATION	13-00041	01/07/13	SHREDDER LEASE 2013		B						
	10		SHREDDER LEASE PAYMENT	69.00	3-01-20-701-061	R	01/07/13	09/18/13		10231-9/60	N
			Vendor Total:	69.00							
00021 BERGEN CTY CLERKS ELECT.DIVIS.	13-01062	07/17/13	PRIMARY ELECTION EXPENSES								
	1		EXPENSES INCURRED FOR	5,978.77	3-01-20-702-029	R	07/17/13	09/18/13		6/4/2013	N
			Vendor Total:	5,978.77							
00043 NORTH JERSEY MEDIA GROUP	13-01316	09/11/13	ADV -AUGUST 2013								
	1		AC# 1101718 ADV- CLERK -AUG	644.38	3-01-20-701-021	R	09/11/13	09/18/13		AUG 2013	N
	2		ADV- PLANNING-AUG	47.68	3-01-21-720-021	R	09/11/13	09/18/13		AUG 2013	N
				692.06							
			Vendor Total:	692.06							
00055 FOLEY, ALISHA	13-01317	09/11/13	VISION 2013		B						
	2		VISION 2013	179.00	3-01-23-733-088	R	09/11/13	09/18/13		VISION 2013	N
			Vendor Total:	179.00							
00065 GENERAL CODE PUBLISHERS,LLC	13-01336	09/17/13	COMBINED LAND USE PAMPHLETS								
	1		COMBINED LAND USE PAMPHLETS	270.00	3-01-20-704-127	R	09/17/13	09/18/13		GC0002896	N
			Vendor Total:	270.00							

Vendor # Name	PO #	PO Date	Description	Contract Amount	PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
00125 NORTHWEST BERGEN REGIONAL	13-00015	01/03/13	HEALTH SERVICES - 2013		B							
	5		HEALTH SERVICES - 2013 4TH QTR	13,043.77	3-01-27-785-029	B OTHER CONTRACTUAL ITEMS	R	04/10/13	09/18/13		4TH QTR 2013	N
	Vendor Total:			13,043.77								
00143 FAN, YAN & LIYAN	13-01300	09/10/13	TAX COURT SETTLEMENT									
	1		TAX COURT SETTLEMENT	5,210.79	3-01-55-270-000	B RESERVE TAX APPEALS - PRIOR YEAR	R	09/10/13	09/18/13		TAX REFUND	N
	Vendor Total:			5,210.79								
00146 PSE&G CO.	13-01337	09/17/13	PSE&G CHARGES /AUGUST									
	1	677252604	12 MERCEDES DR	104.40	3-01-31-829-078	B NATURAL GAS - 12 MERCEDES	R	09/17/13	09/18/13		AUGUST	N
	2	6532701009	CHESTN. RDG./ELECTR.	240.00	3-01-31-829-070	B NATURAL GAS	R	09/17/13	09/18/13		AUGUST	N
	3	6703262608	43 HUFF TER	13.12	3-01-31-829-070	B NATURAL GAS	R	09/17/13	09/18/13		AUGUST	N
	4	6702243308	159 CHESTNUT RDG RD	11.27	3-01-31-829-070	B NATURAL GAS	R	09/17/13	09/18/13		AUGUST	N
	5	6673192003	31 W GRAND AVE	15.63	3-01-31-829-070	B NATURAL GAS	R	09/17/13	09/18/13		AUGUST	N
	6	6600192208	VLY VIEW TER	11.27	3-01-31-829-070	B NATURAL GAS	R	09/17/13	09/18/13		AUGUST	N
	7	6575412106	W GRAND FIREHOUSE	26.18	3-01-31-829-070	B NATURAL GAS	R	09/17/13	09/18/13		AUGUST	N
	8	6530025502	RAILROAD/REC.	13.09	3-01-31-829-070	B NATURAL GAS	R	09/17/13	09/18/13		AUGUST	N
	9	6502643000	MEMORIAL DR SR CTR.	17.41	3-01-31-829-086	B NATURAL GAS - ONE MEMORIAL	R	09/17/13	09/18/13		AUGUST	N
	Vendor Total:			452.37								
00164 STATELINE FIRE & SAFETY, INC.	13-01228	08/21/13	smoke in a can									
	1		smoke in a can	48.00	3-01-22-725-036	B OFFICE SUPPLIES	R	08/21/13	09/18/13		90991	N
13-01274	09/03/13	BLACK DIAMOND LEATHER BOOTS										
	1		BLACK DIAMOND LEATHER BOOTS	579.98	3-01-25-752-135	B DISASTER PREPAREDNESS	R	09/03/13	09/18/13		90877	N
	Vendor Total:			627.98								

Vendor # Name	PO #	PO Date	Description	Contract Amount	PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
00375 BOROUGH OF PARK RIDGE												
	13-01245	08/26/13	SPECIAL EVENTS FIREMAN'S PARAD									
	1		SPECIAL EVENTS	301.86	3-01-20-701-029	B OTHER CONTRACTUAL ITEMS	R	08/26/13	09/18/13		6/8/13	N
	13-01288	09/05/13	TRI-BORO FUEL CHARGES /AUGUST									
	1		TRI-BORO FUEL CHARGES /AUGUST	6,724.78	3-01-31-833-074	B GASOLINE & DIESEL FUEL	R	09/05/13	09/18/13		AUGUST	N
	13-01289	09/05/13	TRI-BORO FUEL CHARGES/AMBULANC									
	1		TRI-BORO FUEL CHARGES	344.11	3-01-25-748-074	B GASOLINE	R	09/05/13	09/18/13		AUGUST	N
	13-01309	09/10/13	TRI-BORO RADIO SYSTEM 8/31/13									
	1		TRI-BORO RADIO SYSTEM	16,178.61	3-01-25-746-029	B OTHER CONTRACTUAL ITEMS	R	09/10/13	09/18/13		8/30/13	N
	Vendor Total:			23,549.36								
00402 MUNICIPAL CAPITAL CORPORATION												
	13-00042	01/07/13	COPY MACHINE LEASE CONT. 2013			B						
	10		COPY MACHINE LEASE CONT. 2013	295.00	3-01-20-701-061	B LEASED EQUIPMENT	R	04/10/13	09/18/13		7375 SEPTEMBER	N
	Vendor Total:			295.00								
00516 NJ PLANNING OFFICIALS												
	13-01341	09/18/13	REGIS. Training Webber									
	1		CHETT WEBBER TRAINING	98.00	3-01-21-720-042	B EDUCATION/TRAINING/SEMINARS	R	09/18/13	09/18/13		10/6/13	N
	Vendor Total:			98.00								
00541 TECHNICAL FIRE SERVICE INC.												
	13-00742	05/15/13	5 YEAR LADDER TESTING									
	1		5 YEAR LADDER TESTING	1,435.00	3-01-25-752-026	B MAINTENANCE OF OTHER EQUIPMENT	R	05/15/13	09/18/13		2158+2159	N
	Vendor Total:			1,435.00								
00723 RAPID PUMP & METER SERVICE CO.												
	13-00156	01/22/13	PUMP STATION INSPECTION 2013			B						
	4		PUMP STATION INSPECTION	575.00	3-01-26-768-026	B MAINTENANCE OF OTHER EQUIPMENT	R	01/22/13	09/18/13		93247R	N
	Vendor Total:			575.00								

Vendor # Name	PO #	PO Date	Description	Contract	PO Type	Amount	Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
00730 BOGGIA & BOGGIA, ESQS.														
	13-00249	02/06/13	LEGAL FEES 2013		B									
	217		GENERAL THROUGH 7/31/13	3-01-20-712-028	B OTHER PROF/CONSULTANT SERVICES	210.00			R	04/10/13	09/18/13		20326	N
	218		ROE V. MONTVALE NEW ZONING ORD	3-01-20-712-028	B OTHER PROF/CONSULTANT SERVICES	1,827.50			R	04/10/13	09/18/13		20327	N
	219		SAHRED SERVICES AGREEMENT DPW	3-01-20-712-028	B OTHER PROF/CONSULTANT SERVICES	784.00			R	04/10/13	09/18/13		20328	N
	220		LEAGAL SERVICES THRU 7/31/13	3-01-20-712-028	B OTHER PROF/CONSULTANT SERVICES	1,234.72			R	02/06/13	09/18/13		20329	N
	221		MONTVALE DPW	3-01-20-712-028	B OTHER PROF/CONSULTANT SERVICES	28.00			R	08/23/13	09/18/13		20330	N
	222		MONTVALE PBA	3-01-20-712-028	B OTHER PROF/CONSULTANT SERVICES	56.00			R	08/23/13	09/18/13		20331	N
	223		DPW AGREEMENT	3-01-20-712-028	B OTHER PROF/CONSULTANT SERVICES	84.00			R	08/23/13	09/18/13		20332	N
	224		BPU PETITION UNITER WATER NJ	3-01-20-712-028	B OTHER PROF/CONSULTANT SERVICES	266.00			R	08/23/13	09/18/13		20333	N
	225		REGAN DEVELOPMENT	3-01-20-712-028	B OTHER PROF/CONSULTANT SERVICES	42.00			R	08/23/13	09/18/13		20334	N
	226		BERGEN COUNTY TAX APPEALS 2013	3-01-20-712-028	B OTHER PROF/CONSULTANT SERVICES	1,638.00			R	08/23/13	09/18/13		20337	N
	227		BENJAMIN MOOR TAX APPEAL	3-01-20-712-028	B OTHER PROF/CONSULTANT SERVICES	210.00			R	08/23/13	09/18/13		20338	N
	228		KPMG TAX APPEAL	3-01-20-712-028	B OTHER PROF/CONSULTANT SERVICES	70.00			R	08/23/13	09/18/13		20339	N
	229		SEVEN MERCEDES DR. TAX APPEAL	3-01-20-712-028	B OTHER PROF/CONSULTANT SERVICES	98.00			R	08/23/13	09/18/13		20340	N
	230		PRIM MONTVALE, LLC TAX APPEAL	3-01-20-712-028	B OTHER PROF/CONSULTANT SERVICES	356.71			R	08/23/13	09/18/13		20341	N
	231		MONTVALE PLAZA ASSOC. TX APPEAL	3-01-20-712-028	B OTHER PROF/CONSULTANT SERVICES	28.00			R	08/23/13	09/18/13		20342	N
	232		STEVEN TAYLOR TAX APPEAL	3-01-20-712-028	B OTHER PROF/CONSULTANT SERVICES	252.00			R	08/23/13	09/18/13		20343	N
	233		WAYNE HOFFMAN TAX APPEAL	3-01-20-712-028	B OTHER PROF/CONSULTANT SERVICES	98.00			R	08/23/13	09/18/13		20344	N
	234		ARV @ MONTVALE GRAND TX APPEAL	3-01-20-712-028	B OTHER PROF/CONSULTANT SERVICES	56.00			R	08/23/13	09/18/13		20345	N
	235		JLM PARK RIDGE 2012 TAX APPEAL	3-01-20-712-028	B OTHER PROF/CONSULTANT SERVICES	14.00			R	08/23/13	09/18/13		20346	N
	236		20 CRAIG ROAD TAX APPEAL	3-01-20-712-028	B OTHER PROF/CONSULTANT SERVICES	70.00			R	08/23/13	09/18/13		20347	N
	237		JOSEPH CARRETTA TAX APPEAL	3-01-20-712-028	B OTHER PROF/CONSULTANT SERVICES	14.00			R	08/23/13	09/18/13		20348	N
	238		14 PHILIPS PARKWAY TAX APPEAL	3-01-20-712-028	B OTHER PROF/CONSULTANT SERVICES	14.00			R	08/23/13	09/18/13		20349	N
	239		PETER OLZERWOWICZ TAX APPEAL	3-01-20-712-028	B OTHER PROF/CONSULTANT SERVICES	56.00			R	08/23/13	09/18/13		20350	N
	240		SUMMIT PLAZA, INC. TAX APPEAL	3-01-20-712-028	B OTHER PROF/CONSULTANT SERVICES	230.71			R	08/23/13	09/18/13		20351	N
	241		H.E.NORTHGATE TAX APPEAL	3-01-20-712-028	B OTHER PROF/CONSULTANT SERVICES	42.00			R	08/23/13	09/18/13		20352	N
	242		MACK PROPERTIES 2013 TAX APPEA	3-01-20-712-028	B OTHER PROF/CONSULTANT SERVICES	14.00			R	08/23/13	09/18/13		20353	N
	243		EDWARD CARPIZZI TAX APPEAL	3-01-20-712-028	B OTHER PROF/CONSULTANT SERVICES	28.00			R	08/23/13	09/18/13		20354	N
	244		BANK OF AMERICA TAX APPEAL	3-01-20-712-028	B OTHER PROF/CONSULTANT SERVICES	202.97			R	08/23/13	09/18/13		20355	N
	245		SAMSON PARAGON TAX APPEAL	3-01-20-712-028	B OTHER PROF/CONSULTANT SERVICES	230.71			R	08/23/13	09/18/13		20356	N
						8,255.32								
	13-01200	08/14/13	ESCROW PAYMENT A&P LITIGAT.											
	1 A/C #	21308	A&P LITIAGATION	E-08-00-213-08A	B Mtv1 Dev Assoc-MP/Ord Litigation	1,827.50			R	08/14/13	09/18/13		20327	N

Vendor # Name	PO #	PO Date	Description	Contract	PO Type	Amount	Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
00730 BOGGIA & BOGGIA, ESQS.			Continued											
	13-01308	09/10/13	PURCHASE OF SCHOOL NO. 2											
			1 PURCHASE OF SCHOOL NO. 2			896.00	T-03-56-286-006	B TRUST - RESERVE FOR HOUSING	R	09/10/13	09/18/13		20485	N
Vendor Total:						10,978.82								
00731 MASER CONSULTING P.A.														
	13-01262	08/28/13	ESCROW PAYMENT ARCDIACONO											
			1 ARCDIACONO VARIANCE 1703/2			1,245.00	E-08-00-213-05A	B Jared Arcidiancono (1703/2)	R	08/28/13	09/18/13		204306	N
	13-01268	08/30/13	ESCROW PAYMENT REGAN DEVEL.											
			1 REGAN DEVELOPMENT 1601/21			10,157.50	E-08-00-212-01A	B Regan Development (1601/21,23,24)	R	08/30/13	09/18/13		208729	N
Vendor Total:						11,402.50								
00745 WASTE MANAGEMENT OF NEW JERSEY														
	13-00256	02/07/13	GARBAGE COLLECTION 2013											
			17 GARBAGE COLLECTION /AUGUST		B	35,174.70	3-01-26-770-029	B OTHER CONTRACTUAL ITEMS	R	04/10/13	09/18/13			N
			18 RECYCLING TAX /AUGUST			734.46	3-01-26-771-029	B RECYCLING TAX - OTHER CONTRACTUAL	R	08/20/13	09/18/13		2433883-1374-0	N
Vendor Total:						35,909.16								
00746 ABRAMS, JEREMY														
	13-01283	09/05/13	VISION 2013											
			2 VISION 2013		B	55.96	3-01-23-733-088	B VISION	R	09/05/13	09/18/13		VISION 2013	N
Vendor Total:						55.96								
00838 WEATHER DECISION TECHNOLOGIES														
	13-00044	01/07/13	LIGHTENING DETECTION SVS 2013											
			9 LIGHTENING DETECTION SVS 2013		B	142.66	3-01-28-796-029	B OTHER CONTRACTUAL ITEMS	R	04/10/13	09/18/13		23951	N
Vendor Total:						142.66								
00891 RIDGEMONT PIZZA & RESTAURANT														
	13-01301	09/10/13	WORKING LUNCH-MAILING											
			1 WORKING LUNCH-MAILING			80.50	3-01-20-701-041	B MEAL REIMBURSEMENT	R	09/10/13	09/18/13		ORD.219	N

Vendor # Name	PO #	PO Date	Description	Amount	Contract Charge Account	PO Type	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Exc1
00891 RIDGEMONT PIZZA & RESTAURANT			Continued										
	13-01301	09/10/13	WORKING LUNCH-MAILING		Continued								
			2 TIP/TYLER	10.00	3-01-20-701-041		B MEAL REIMBURSEMENT	R	09/10/13	09/18/13		219	N
				90.50									
			Vendor Total:	90.50									
00896 GIAMMARINO, MICHAEL													
	13-00186	01/29/13	INTERPRETER SERVICES 2013			B							
			19 INTERPRETER SERVICES	75.00	3-01-42-855-028		B OTHER PROF/CONSULTANT SERVICES	R	04/09/13	09/18/13		SEPTEMBER 11TH	N
			20 INTERPRETER SERVICES	75.00	3-01-41-250-028		B OTHER PROFESSIONAL/CONSULTING SERVICES	R	01/29/13	09/18/13		SEPTEMBER 11TH	N
				150.00									
			Vendor Total:	150.00									
01018 DEER PARK WATER													
	13-01242	08/23/13	0437545114 DEER PARK WATER										
			1 0437545114 DEER PARK WATER/ADM	11.96	3-01-20-701-036		B OFFICE SUPPLIES	R	08/23/13	09/18/13		03H0437545114	N
			2 0437545114 DEER PARK WATER/DPW	4.18	3-01-26-765-036		B OFFICE SUPPLIES	R	08/23/13	09/18/13		03H0437545114	N
				16.14									
			Vendor Total:	16.14									
01062 PHILLIPS PREISS GRYGIEL LLC													
	13-01261	08/28/13	MONTVALE-FAIR SHARE										
			1 MONTVALE-FAIR SHARE	3,452.50	T-03-56-286-006		B TRUST - RESERVE FOR HOUSING	R	08/28/13	09/18/13		17543	N
			Vendor Total:	3,452.50									
01132 COOPERATIVE COMMUNICATIONS, INC													
	13-01290	09/05/13	2013915700 BOROUGH PHONE CHARG										
			1 2013915700 BOROUGH PHONE	2,146.92	3-01-31-827-078		B TELEPHONE - 12 MERCEDES	R	09/05/13	09/18/13		AUGUST	N
			Vendor Total:	2,146.92									
01156 HESS CORPORATION													
	13-01346	09/18/13	HESS ELECTRIC CHARGES AUG/SEPT										
			1 0157026009 1 MEMORIAL LT FLD	6.45	3-01-31-825-071		B ELECTRICITY	R	09/18/13	09/18/13		ES13871428	N

Vendor # Name	PO #	PO Date	Description	Amount	Contract Charge	PO Type Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	chk/void Date	Invoice	1099 Excl
01156 HESS CORPORATION			Continued										
	13-01346	09/18/13	HESS ELECTRIC CHARGES AUG/SEPT			Continued							
	2	0195092007	GRAND SOPK 87/97	28.94	3-01-31-825-071		B ELECTRICITY	R	09/18/13	09/18/13		ES13871428	N
	3	0716933005	MEMORIAL TENNIS CRT	25.01	3-01-31-825-071		B ELECTRICITY	R	09/18/13	09/18/13		ES13871428	N
	4	0897137012	3 MEMORIAL LT FLD	10.74	3-01-31-825-071		B ELECTRICITY	R	09/18/13	09/18/13		ES13871428	N
	5	5229845000	LA TRENTA FLD LTS	225.84	3-01-31-825-071		B ELECTRICITY	R	09/18/13	09/18/13		ES13871428	N
	6	9555848004	BORO STREET LITES	2,696.43	3-01-31-826-075		B STREET LIGHTING	R	09/18/13	09/18/13		ES13871428	N
				2,993.41									
	13-01347	09/18/13	HESS GAS CHARGES AUGUST										
	1	613984/614276	W GRAND FIREHOUS	22.83	3-01-31-829-070		B NATURAL GAS	R	09/18/13	09/18/13		H13806704	N
	2	613984/614278	31 W GRAND DPW	6.66	3-01-31-829-070		B NATURAL GAS	R	09/18/13	09/18/13		H13806703	N
	3	613984/614281	43 HUFF TER	2.86	3-01-31-829-070		B NATURAL GAS	R	09/18/13	09/18/13		H13806706	N
	4	613984/614275	RAILROAD AVE/REC	2.76	3-01-31-829-070		B NATURAL GAS	R	09/18/13	09/18/13		H13810914	N
	5	613984/614282	MEMORIAL DR SR C	9.41	3-01-31-829-086		B NATURAL GAS - ONE MEMORIAL	R	09/18/13	09/18/13		H13806701	N
	6	613984/614280	12 MERCEDES DR	0.57	3-01-31-829-078		B NATURAL GAS - 12 MERCEDES	R	09/18/13	09/18/13		H13806705	N
				45.09									
			Vendor Total:	3,038.50									
01210 GOOSETOWN COMMUNICATIONS													
	13-00686	05/07/13	slide switch										
	1		slide Switch & Cargo Barrier	185.00	3-01-26-767-098		B VEHICLE MAINT/PARTS - POLICE	R	05/07/13	09/18/13		62656	N
			Vendor Total:	185.00									
01211 TURN OUT UNIFORMS & CO.													
	13-00423	03/11/13	MCNEICE NEW EQUIP										
	1		MCNEICE NEW EQUIP	176.98	3-01-25-745-264		B MC NEICE, ALLISON - CLOTHING	R	03/11/13	09/18/13		132582	N
			Vendor Total:	176.98									
01249 BOTTA, CHRISTOPHER													
	13-00137	01/21/13	PROSECUTORIAL SERVICES 2013			B							
	7		PROSEC.SERVICES 3RD QTR	3,125.00	3-01-20-713-028		B OTHER PROF/CONSULTANT SERVICES	R	04/10/13	09/18/13		3RD QUARTER	N

Vendor # Name	PO #	PO Date	Description	Contract Amount	PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Exc1
01335 HEALTH AWARENESS REG PROG	13-00678	05/06/13	HEALTH AWARENESS PROGRAM 2013		B							
	8		HEALTH AWARENESS PROGRAM 2013	669.50	3-01-27-785-029	B OTHER CONTRACTUAL ITEMS	R	05/06/13	09/18/13		B-0913-C	N
			Vendor Total:	669.50								
01352 CRISTI CLEANING SERVICE CORP.	13-00870	06/10/13	STREET SWEEPING SERVICE 2013		B							
	3		STREET SWEEPING SERVICE 2013	2,291.67	3-01-26-765-029	B OTHER CONTRACTUAL ITEMS	R	06/10/13	09/18/13		19679	N
			Vendor Total:	2,291.67								
01359 BSN SPORTS	13-00919	06/18/13	SUMMER CAMP EQUIPMENT									
	1		SUMMER CAMP EQUIPMENT	912.45	3-01-28-795-066	B RECREATION SUPPLIES(SUMMER)	R	06/18/13	09/18/13		95409794	N
	2		REC SUPPLIES & EQUIPMENT	318.50	3-01-28-795-065	B RECREATION EQUIPMENT/SUPPLIES	R	06/25/13	09/18/13		95409794	N
				1,230.95								
			Vendor Total:	1,230.95								
01360 SITA CONSTRUCTION CO., INC.	13-01022	07/10/13	MEMORIAL/LATRENTA SPT.COURT IM		B							
	2		MEMORIAL AND LATRENTA	86,861.32	T-14-56-286-001	B RESERVE FOR OPEN SPACE TRUST	R	07/10/13	09/18/13		PAYMENT #1	N
			Vendor Total:	86,861.32								
01473 CREATIVE PRODUCT SOURCING, INC.	13-01240	08/23/13	DARE SUPPLY - BACK ORDER									
	1		DARE SUPPLY - BACK ORDER	82.50	3-01-43-301-029	B OTHER CONTRACTUAL ITEMS	R	08/23/13	09/18/13		61924	N
			Vendor Total:	82.50								
01497 SALERNO, GERALD	13-00139	01/21/13	PUBLIC DEFENDER 2013		B							
	8		PUBLIC DEFENDER 3RD QTR SHARED	725.00	3-01-41-252-028	B OTHER PROFESSIONAL/CONSULTANT SERVICES	R	04/10/13	09/18/13		3RD QUARTER	N
	9		PUBLIC DEFENDER 3RD QUARTER	725.00	3-01-42-856-028	B OTHER PROF/CONSULTANT SERVICES	R	04/10/13	09/18/13		3RD QUARTER	N

September 18, 2013
11:29 AM

Borough of Montvale
Bill List By Vendor Id

Vendor # Name	PO #	PO Date	Description	Contract	PO Type	Stat/Chk	First Enc Date	Rcvd Date	Chk/void Date	Invoice	1099 Excl
03407 FLAGHOUSE	13-01116	07/30/13	REPLACEMENT OF SUMMER EQUIPMEN								
	1		REPLACEMENT OF	997.37	3-01-28-795-066	R	07/30/13	09/18/13		P05619590101	N
			Vendor Total:	997.37							
03671 ABSOLUTE AUTO & FLAT GLASS	13-01110	07/29/13	Rear Window 362								
	1		Rear Window 362	85.00	3-01-26-767-098	R	07/29/13	09/18/13		34933	N
			Vendor Total:	85.00							
03727 STAPLES ADVANTAGE	13-00027	01/04/13	PD OFFICE SUPPLIES								
	1		PD OFFICE SUPPLIES	30.36	3-01-25-745-036	R	01/04/13	09/18/13		3189608042	N
13-01143	08/05/13		PD CHAIRS & SUPPLIES								
	1		ADM LABELS	17.68	3-01-20-701-036	R	08/05/13	09/18/13		3206755546	N
	2		PD CHAIRS	379.96	3-01-25-745-057	R	08/05/13	09/18/13		3207226679	N
	3		PD OFFICE SUPPLIES	66.33	3-01-25-745-036	R	08/05/13	09/18/13		3206755546	N
				463.97							
13-01179	08/12/13										
	1		hanging file folders	152.97	3-01-22-725-036	R	08/12/13	09/18/13		3207226680+	N
	2		rubber bands	3.68	3-01-22-725-036	R	08/12/13	09/18/13		3207226680+	N
	3		vertical sorter	22.79	3-01-22-725-036	R	08/12/13	09/18/13		3207226680+	N
	4		magnetic file pocket	78.56	3-01-22-725-036	R	08/12/13	09/18/13		3207226680+	N
				258.00							
13-01194	08/13/13		PD OFFICE SUPPLIES								
	1		PD OFFICE SUPPLIES	117.49	3-01-25-745-036	R	08/13/13	09/18/13		3207226682	N
			Vendor Total:	869.82							

Vendor # Name	PO #	PO Date	Description	Contract Amount	PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/void Date	Invoice	1099 Excl
03785 NICOLE REPRODUCTIONS INC	13-01291	09/06/13	COPIES	207.86	3-01-21-720-023	B PRINTING & BINDING	R	09/06/13	09/18/13		90481	N
			1 COPIES									
			Vendor Total:	207.86								
03896 LARSEN, KEITH	13-00972	07/02/13	VISION 2013	199.00	3-01-23-733-088	B VISION	R	07/02/13	09/18/13		VISION 2013	N
			3 VISION 2013									
			Vendor Total:	199.00								
03900 BERGEN COUNTY FIRE PREVENTION	13-01338	09/17/13	ANNUAL AWARDS DINNER SEMINAR	100.00	3-01-25-753-042	B EDUCATION/TRAINING/SEMINARS	R	09/17/13	09/18/13		10/9/13	N
			1 ANNUAL AWARDS DINNER SEMINAR									
			Vendor Total:	100.00								

Total Purchase Orders: 75 Total P.O. Line Items: 170 Total List Amount: 394,758.52 Total Void Amount: 0.00

Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total
CURRENT FUND 2012 BUDGET	2-01	100,900.33	0.00	100,900.33	0.00
CURRENT FUND 2013 BUDGET	3-01	170,596.16	0.00	170,596.16	0.00
BANK OF AMERICA ESCROW ACCOUNT	E-08	19,435.70	0.00	19,435.70	0.00
POLICE OUTSIDE DETAIL	P-10	5,200.00	0.00	5,200.00	0.00
OTHER TRUST ACCOUNT	T-03	9,455.50	0.00	9,455.50	0.00
OPEN SPACE TRUST ACCT	T-14	89,170.83	0.00	89,170.83	0.00
Year Total:		<u>98,626.33</u>	<u>0.00</u>	<u>98,626.33</u>	<u>0.00</u>
Total of All Funds:		<u>394,758.52</u>	<u>0.00</u>	<u>394,758.52</u>	<u>0.00</u>



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 www.maserconsulting.com

September 18, 2013

Maureen Iarossi-Alwan
 Borough Clerk/Borough Administrator
 Borough of Montvale
 12 Mercedes Drive
 Montvale, NJ 07645

Re: Improvements to Memorial and Latrenta Tennis Courts
 Recommendation of Payment #2 (Final)
 Borough of Montvale, Bergen County, New Jersey
MC Project No. MVB-273

Dear Ms. Iarossi-Alwan:

Sita Construction Co., Inc. (Sita), the contractor for the above referenced project, has requested payment #2 (Final) for the Improvements to Memorial and Latrenta Tennis Courts Project. Enclosed please find the following documents:

- Application and Certification for Payment (AIA Document G702) Application #2, dated September 9, 2013, prepared by Sita.
- Continuation Sheet (AIA Document G703) Application #2, dated September 9, 2013, prepared by Sita.

With the original Contract amount as \$107,234.00, the payment breakdown is as follows:

Original Contract Amount	\$107,234.00
Amount Billed Previously	-\$86,861.32
<u>Work Not Completed to Date</u>	<u>-\$0.00</u>
Pay Estimate #2 (Final)	\$20,372.68
<u>Retainage (2%)</u>	<u>-\$0.00</u>
Amount Due	<u>\$20,372.68</u>

This office has reviewed the invoice and recommends payment to Sita, in the amount of \$20,372.68.

Thank you for your kind attention to this matter. Please contact me if you have any questions.

Very truly yours,

MASER CONSULTING P.A.

Andrew R. Hipolit (For)

Andrew R. Hipolit, P.E.
 Borough Engineer

ARH/psn
 Enclosures

cc: Mayor and Council (via Clerk)
 Robert Culvert, DPW Superintendent (via e-mail)
 Carl Bello, Borough Treasurer (via e-mail)
 Sita Construction Co., Inc. (via e-mail)

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Customer Loyalty through Client Satisfaction

APPLICATION AND CERTIFICATION FOR PAYMENT

AIA DOCUMENT G702

PAGE ONE OF TWO

PAGES

TO OWNER:
Borough of Montvale
12 Mercedes Drive
Montvale NJ 07645

PROJECT: LaTrenta Tennis Courts
and Memorial Tennis Courts
Montvale NJ

APPLICATION NO: No.2

Distribution to:

X	OWNER
X	ARCHITECT
X	CONTRACTOR

PERIOD TO: 09.09.13

FROM CONTRACTOR:
SITA Construction Co, Inc.
7 Yankee Maid Lane
Goshen NY 10924
845-294-7261

PROJECT NOS:

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

1. ORIGINAL CONTRACT SUM \$ 107,234.00
2. Net change by Change Orders \$ 0.00
3. CONTRACT SUM TO DATE (Line 1 ± 2) \$ 107,234.00
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703) \$ 107,234.00
5. RETAINAGE:
 - a. % of Completed Work \$ 0
 - (Column D + E on G703)
 - b. % of Stored Material \$
 - (Column F on G703)
 - Total Retainage (Lines 5a + 5b or Total in Column I of G703) \$ 107,234.00
6. TOTAL EARNED LESS RETAINAGE (Line 4 Less Line 5 Total) \$ 86,861.32
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate) \$ 20,372.68
8. CURRENT PAYMENT DUE \$ 0.00
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6) \$

CONTRACTOR: SITA Construction Co, Inc.

By: *John R. Carruthers* PRESIDENT Date: August 19, 2013

State of: New York County of: ORANGE
 Subscribed and sworn to before me this _____ day of _____, 2013.
 Notary Public: *Sandra C. Giraldi*
 My Commission Expires April 17, 2014

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ _____

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner		
Total approved this Month		
TOTALS		
NET CHANGES by Change Order		

By: _____ Date: _____

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

THE AMERICAN INSTITUTE OF ARCHITECTS, 1735 NEW YORK AVE, N.W., WASHINGTON, DC 20008-5292

AIA DOCUMENT G702 APPLICATION AND CERTIFICATION FOR PAYMENT 1992 EDITION AIA® © 1992

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CONTINUATION SHEET

AIA DOCUMENT G703

Page One of Two Pages

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing

APPLICATION NO: No. 2

APPLICATION DATE: 09.09.13

PERIOD TO: 09.09.13

Contractor's signed certification is attached.

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

ARCHITECT'S PROJECT NO:

Borough of MONTVALE

A ITEM NO	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		E THIS PERIOD	F MATERIALS PRESENTLY STORED (NOT IN DORE)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)	H BALANCE TO FINISH (C - G)
			FROM PREVIOUS APPLICATION (D + E)	% (G - C)				
	BASE BID - LaTrenta Tennis Courts							
1	Clearing Site	\$1,200.00	\$1,200.00	\$0.00	\$0.00	\$0.00	\$1,200.00	\$0.00
2	Crack Seal	\$7,500.00	\$7,500.00	\$0.00	\$0.00	\$0.00	\$7,500.00	\$0.00
3	Tennis Court Surface	\$18,734.00	\$18,734.00	\$0.00	\$0.00	\$0.00	\$18,734.00	\$0.00
4	Reset Existing Tennis Net & Posts	\$600.00	\$600.00	\$0.00	\$0.00	\$0.00	\$600.00	\$0.00
	BASE BID - Memorial Tennis Courts							
#3-1	Clearing Site	\$15,000.00	\$15,000.00	\$0.00	\$0.00	\$0.00	\$15,000.00	\$0.00
#3-2	Tennis Court Excavation & Grading	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	\$0.00
#3-3	Milling, 2"	\$15,400.00	\$15,400.00	\$0.00	\$0.00	\$0.00	\$15,400.00	\$0.00
#3-4	HMA Surface, Mix 1-5, 2" thick	\$28,000.00	\$28,000.00	\$0.00	\$0.00	\$0.00	\$28,000.00	\$0.00
#3-5	Reset Existing Tennis Net & Posts	\$600.00	\$600.00	\$0.00	\$0.00	\$0.00	\$600.00	\$0.00
#3-6	Topsoiling, 4" thick	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	\$0.00
#3-7	Fertilizing & Seeding, Type A-3	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	\$0.00
#3-8	Straw Mulching	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	\$0.00
#3-9	Tennis Court Surface	\$18,600.00	\$0.00	\$18,600.00	\$0.00	\$0.00	\$18,600.00	\$0.00
	GRAND TOTALS	\$107,234.00	\$88,634.00	\$18,600.00	\$0.00	\$0.00	\$107,234.00	\$0.00

Users may obtain validation of this document by requesting of the license a completed AIA Document D401 - Certification of Document's Authenticity

**Borough of Montvale
Memorandum**

To: Mayor and Council

From: Fran Scordo

Date: September 16, 2013

Re: NJ League of Municipalities Conference / November 18-22, 2013

I am requesting permission to attend the NJ League of Municipalities Conference for my position as Deputy Municipal Clerk and Tax Collector.

By attending the conference, it will have a variety of classes for me to earn CEU's for my Registered Municipal Clerk's certification and for my Tax Collector's certification.

Thank you for your consideration.