

**AGENDA
PUBLIC MEETING
BOROUGH OF MONTVALE
Mayor and Council Meeting
October 14, 2014
Meeting to Commence 7:30 PM**

ROLL CALL:

Councilmember Cudequest	Councilmember LaMonica
Councilmember Curry	Councilmember Lane
Councilmember Ghassali	Councilmember Talarico

Kenneth Sesholtz/Certified Municipal Finance Officer
Review/State of NJ Dept. of Community Affairs/Best Practices CY2014/SFY2015

- 1) Internal Accounting Control Process/Distribution/Accounting Manual
- 2) Procurement Card Program/Discussion

ORDINANCES:

INTRODUCTION ORDINANCE NO. 2014-1394 AN ORDINANCE FURTHER RESTRICTING THE MAXIMUM VALUE OF A CONTRACT THAT MAY BE AWARDED PURSUANT TO A NON-FAIR-AND-OPEN PROCESS UNDER THE CAMPAIGN CONTRIBUTIONS AND EXPENDITURES REPORTING ACT IN THE BOROUGH OF MONTVALE

(public hearing 10/28/2014)

INTRODUCTION ORDINANCE NO. 2014-1395 AN ORDINANCE AMENDING CHAPTER 51 OF THE CODE OF THE BOROUGH OF MONTVALE, COUNTY OF BERGEN, STATE OF NEW JERSEY, TO REGULATE THE DISCHARGE OF BOWS AND ARROWS IN THE BOROUGH OF MONTVALE

(public hearing 10/28/2014)

INTRODUCTION ORDINANCE NO. 2014-1396 AN ORDINANCE AMENDING CHAPTER 48, "GASOLINE STATIONS," OF THE CODE OF THE BOROUGH OF MONTVALE, COUNTY OF BERGEN, STATE OF NEW JERSEY, TO REVISE GAS STATION LICENSING FEES

(public hearing 10/28/2014)

MEETING OPEN TO PUBLIC:

Agenda Items Only

MEETING CLOSED TO PUBLIC:

Agenda Items Only

MINUTES:

September 30th, 2014

RESOLUTIONS:

140-2014 Authorize Release of Cash Bond/Escrow/Rockland Built Homes/Block 605/Lots 17&18

141-2014 Authorize Release of Cash Bond/Escrow/Montvale Properties/Block 1902/Lot 12

142-2014 Authorize Agreement With Bergen Municipal Employees Benefit Fund Indemnity & Trust Agreement

143-2014 Authorize Bergen Municipal Benefits Fund To Renew Membership

144-2014 Authorizing Refund of Redemption of Tax Sale Certificate #11-00003 for Block 904;Lot 7 / 6 Heather Ridge Lane

RESOLUTIONS : (continued)

- 145-2014 Special Item of Revenue & Appropriations-Chapter 159/ADA Curb Ramp/Construction
- 146-2014 Special Item of Revenue & Appropriations-Chapter 159/ADA Curb Ramp/Design
- 147-2014 Award Professional Service Contract / Legal Services / Robert T. Regan. Esq.
Affordable Senior Housing Complex/11 East Grand Avenue/School #2

BILLS:

REPORT OF REVENUE:

COMMITTEE REPORTS:

ENGINEER'S REPORT:

- Andrew Hipolit
Report/Update
- a. Status 2014 Road Improvement Program

ATTORNEY REPORT:

- Philip Boggia, Esq.
Report/Update

UNFINISHED BUSINESS:

None.

NEW BUSINESS:

- a. Request Street Name/Reserve At Montvale

COMMUNICATION CORRESPONDENCE:

None.

MEETING OPEN TO THE PUBLIC:

HEARING OF CITIZENS WHO WISH TO ADDRESS THE MAYOR AND COUNCIL:

Upon recognition by the Mayor, the person shall proceed to the floor and give his/her name and address in an audible tone of voice for the records. Unless further time is granted by the Council, he/she shall limit his/her statement to five (5) minutes. Statements shall be addressed to the Council as a body and not to any member thereof. No person, other than the person having the floor, shall be permitted to enter into any discussion, without recognition by the Mayor.

MEETING CLOSED TO THE PUBLIC:

ADJOURNMENT The next Meeting of the Mayor and Council will be held October 28, 2014 at 7:30 p.m.

*******Disclaimer*******

Subject To Additions And/Or Deletions

Best Practices Worksheet CY 2014/SFY2015

Montvale Borough (Bergen)		
0236	<i>Please see Color Key at bottom of sheet for limits on answers</i>	
Answer	Question	Comments
General Management - GM		
Yes	Sharing services has been promoted for many years as a means to control costs. In addition to sharing resources such as labor, facilities and equipment with a county or with neighboring communities, shared services include similar agreements with school boards, independent authorities and fire districts. Shared services do not include cooperative purchasing, cooperative pricing or commodity resale agreements. <u>Did your municipality actively negotiate (i.e. meet with representatives from a neighboring town, your county or another local unit) and/or enter into at least one new shared service agreement, or actively negotiate or enter into the renewal of at least one existing shared service agreement, in the preceding year?</u>	
Yes	Traffic safety policies for utility and construction work should balance the interests of public safety with those of controlling costs. For example, uniformed police officers controlling a cul-de-sac may be excessive; while parking a policeman in a patrol car on a major highway to act in lieu of a "crash truck" may be insufficient and could endanger the officer. An appropriate traffic safety plan should include parameters governing when police officers, flag men and safety apparatus are used in different circumstances. <u>Has your municipality reviewed its policies and staffing requirements for providing traffic safety around utility and construction work, and implemented policies to assure that the most efficient and cost-effective approach is taken?</u>	
Yes	Has your municipality adopted a vehicle use policy prohibiting personal use of municipal vehicles, and providing that employees authorized to use such vehicles for commuting to/from work have a fringe benefit value added to the gross income reported on the employee's W-2 (unless the vehicle meets the "qualified non-personal vehicle" criteria specified by the IRS)? Only answer "N/A" if your municipality does not have any municipally-owned vehicles.	
No	Has the appropriate administrative official reviewed the <u>State Comptroller's June 25, 2013 Report</u> with respect to local government legal fees, and does your municipality follow the best practices outlined in the checklist annexed as an Appendix to the report?	

Best Practices Worksheet CY 2014/SFY2015

Montvale Borough (Bergen)		
0236	<i>Please see Color Key at bottom of sheet for limits on answers</i>	
Answer	Question	Comments
Yes	Does your municipality maintain an up-to-date municipal website containing at minimum the following: past three years adopted budgets; the current year's proposed budget including the full adopted budget for current year when approved by governing body; most recent annual financial statement and audits; notification(s) for solicitation of bids and RFPs; easily accessible contact information for elected and appointed officials, municipal administrator or manager, municipal clerk, police chief, municipal court administrator and all department heads; and meeting dates, minutes and agendas for the governing body, planning board, board of adjustment and all commissions?	
Yes	Does your municipality require its elected officials to attend on an annual basis at least one instructional course covering the responsibilities and obligations of elected officials (for example: ethics, municipal finance, labor relations, risk management, shared services, purchasing, land use administration, personnel, technology etcetera)? This item may be satisfied either through a course approved for continuing education credit by DLGS, or in-house education provided by a professional, vendor or staff member (provided they have significant expertise in their profession and routinely prepare public presentations).	

Best Practices Worksheet CY 2014/SFY2015

Montvale Borough (Bergen)			
0236	Please see Color Key at bottom of sheet for limits on answers		
Answer	Question	Comments	
N/A	With regard to your municipality's collective bargaining agreements that replaced contracts expiring on or after 1/1/11, is the overall impact of the aggregate economic costs limited to an average increase of 2% or less per year over the contract term? An example of such analysis can be found on the " <u>PERC Summary Form; Public Sector; Non-Police and Non-Fire; Section V Impact of Settlement</u> " and " <u>PERC Summary Form; Police and Fire; Section VII Impact of Settlement</u> "	The Collective Bargaining Agreement expires 12/31/2016.	
N/A	A municipality's participation in FEMA's <u>National Flood Insurance Program Community Rating System</u> can lead to significant flood insurance premium reductions for its homeowners. An explanation of the program may be found on FEMA's website at http://www.fema.gov/national-flood-insurance-program/national-flood-insurance-program-community-rating-system , and more information on how the NJDEP's statewide CRS coordinator can assist with improving your rating can be found at http://www.nj.gov/dep/floodcontrol/about.htm . Does your municipality have, or is your municipality in the process of attaining, a <u>Community Rating System</u> ranking of at least <u>Class 9</u> ?	The Borough is not in a flood zone.	
9	N/A	If the ratio of assessed values to market values in your municipality is presently less than 65%, is your municipality in the process of conducting a reassessment or revaluation?	The Borough's ratio is not less than 65%.
10	Yes	The Local Government Ethics Law, designed to ensure transparency in government, requires local government officers to file Financial Disclosure Forms. While far more local officials are required to file Financial Disclosure Forms than simply local elected officials, their compliance is particularly important. <u>Have all of your local elected officials filed their Financial Disclosure Form in 2014 that covers the 2013 calendar year?</u>	

Best Practices Worksheet CY 2014/SFY2015

Montvale Borough (Bergen)		
0236	Please see Color Key at bottom of sheet for limits on answers	
Answer	Question	Comments
11 N/A	<p>Many municipalities have created one or more authorities (including fire districts, utilities authorities, redevelopment authorities, housing authorities, port authorities, etc.) to provide greater focus and attention on addressing a public need, or to reduce governing body burdens. While creation of such an authority is often appropriate, and many authorities successfully and efficiently fulfil their missions, authorities with weak membership or insufficient local-level monitoring can become wasteful, inefficient and unresponsive to the public they serve. <u>N.J.S.A. 40A:5A-20</u> allows a local governing body to dissolve an authority subject to certain parameters and with Local Finance Board approval. Municipalities should at least annually assess the authority or authorities they created and publicly discuss their findings and conclusions. Findings and conclusions should address whether the authority's continued existence is appropriate, and whether the authority is appropriately and efficiently serving its residents. <u>Does the governing body meet at least once annually to discuss an assessment of the authority or authorities they have created?</u></p>	The Borough has not created an authority.
Finance & Audit - FA		
Yes	<p>Internal accounting control processes, procedures and authorizations are designed to safeguard assets and to limit the risk of loss or misstatement. <u>1) Are internal accounting control processes, procedures and authorizations documented and communicated to staff; and 2) Does your Administrator/Manager or CFO, as appropriate, evaluate and discuss risk assessment annually with your governing body or an appropriate subcommittee thereof (such as the Audit or Finance Committee) with a focus on developing and updating accounting control processes, procedures and authorizations? If you selected "yes", please state in the Comment section in the approximate date of the discussion and whether the discussion was with the governing body or, if with a subcommittee thereof, name the subcommittee.</u></p>	10/14/2014 (Governing Body)

Best Practices Worksheet CY 2014/SFY2015

Montvale Borough (Bergen)			
0236	Please see Color Key at bottom of sheet for limits on answers		
Answer	Question	Comments	
N/A	With respect to note sales (TANs, BANs, Emergency Notes and Special Emergency Notes), proper disclosure and communication with potential bidders can yield optimal results for a municipality. Knowing when to sell on a negotiated or competitive basis, aggregating note sales as much as possible, along with casting a "wide net" to attract the maximum number of bidders for a competitive note sale, is critical to achieving the lowest possible interest rate. <u>Is your municipality 1) marketing note sales beyond publishing the notice required by N.J.S.A. 40A:2-30, and beyond displaying a notice on your municipal website; and 2) issuing a prospectus, official statement or other document to potential lenders disclosing all material financial and budget information?</u>	The Borough has not issued any notes.	
No	Does your municipality have a Finance Committee (or equivalent) made up of one or more members of the governing body and other appropriate personnel, as may be needed, that meets at least monthly and discusses all significant financial issues? If you answer "Yes", phrase state in the Comment section the approximate date of your municipality's most recent Finance Committee meeting.		
Yes	Audit findings address areas needing improvement. Ignoring these findings devalues the process; therefore, municipalities should correct noted deficiencies. <u>Have all audit findings from the 2012 audit been 1) identified in the corrective action plan and 2) addressed such that they are not repeated in the 2013 audit? If the answer is no, please list the repeat findings in the comments section. In the event your municipality wishes to appeal the result of this question, the Director shall determine based on the comment(s) whether the finding(s) is/are sufficiently material to warrant a "no" answer.</u>		

Best Practices Worksheet CY 2014/SFY2015

Montvale Borough (Bergen)		
0236	Please see Color Key at bottom of sheet for limits on answers	
Answer	Question	Comments
Yes	<p>The CFO should be capable of preparing the annual financial statement, annual debt statement and budget schedules. Excessive auditor assistance on these documents could create a perception that the auditor is not truly independent of the client in auditing the client's financial statements. At a minimum, each CFO should prepare balanced and reconciled financial records including books of original entry, general ledgers, subsidiary ledgers and other computer reports that accurately analyze and reflect the municipality's financial position. These records should have sufficient detail for an accountant with sufficient knowledge of New Jersey's municipal accounting system to extract information necessary to prepare financial and debt statements. This requires that, within acceptable tolerance, all financial transactions (cash and non-cash) be posted in the general ledger and that all general ledger accounts be supported by subsidiary ledgers, reports, reconciliations or are otherwise analyzed. <u>A "yes" answer is appropriate if 1) your CFO prepares the annual financial statement, annual debt statement and annual budget, or 2) your CFO presents balanced and reconciled financial records, or 3) you are retaining outside assistance to do so from an individual or entity separate from your municipality's audit firm.</u> Please note that item #2 cannot count as a "yes" answer if the Report of Audit contains comments and recommendations regarding the General Ledger or Cash Account balances not being reconciled.</p>	
Yes	<p>Grant programs can create a significant burden on a municipality's cash flow if program expenses are either not timely reimbursed or are charged to other operating accounts instead of to the grant. Are all grant revenues, along with their corresponding appropriations, reviewed at least quarterly to determine that all program expenses have 1) been filed for reimbursement and 2) have been properly charged to the grant, with follow up communication to grantor agencies in instances where payments are delayed?</p>	

Best Practices Worksheet CY 2014/SFY2015

Montvale Borough (Bergen)		
0236	Please see Color Key at bottom of sheet for limits on answers	
Answer	Question	Comments
18	Prospective N.J.S.A. 40A:5-4 requires municipalities to complete their annual audit for the preceding fiscal year within 6 months after the close of its fiscal year. Further, N.J.S.A. 40A:5-6 requires the municipality's auditor to submit a certified duplicate copy of the audit report and recommendations with the Division within 5 days after filing the original with the municipal clerk. <u>Has your municipality received its completed audit for the preceding fiscal year within the statutory timeframe, and confirmed that your auditor has filed a certified duplicate copy of the audit report with the Division? You may only answer this question "N/A" if the Director expressly granted an extension in response to a governing body resolution petitioning for same.</u>	
19	Yes For its most recent audit period completed, has the municipality: 1) not had findings reported in the Schedule of Findings and Questioned Costs related to potential or actual questioned costs; or 2) not accrued a liability or made payment to a grantor for questioned costs or disallowed expenditures; or 3) not been notified of an amount that must be refunded to a grantor as a result of a contract audit or for any other reason?	
20	Yes Pursuant to N.J.S.A. 40A: 2-40, the chief financial officer each municipality shall, before the end of the first month of the fiscal year, file their Annual Debt Statement with the Division of Local Government Services. The annual debt statement must be filed electronically following the procedure described in Local Finance Notice 2013-3. <u>Did your municipality file its electronic Annual Debt Statement for the preceding fiscal year with the Division no later than January 31 (July 31 for SFY municipalities)?</u>	

Best Practices Worksheet CY 2014/SFY2015

Montvale Borough (Bergen)		
0236	Please see Color Key at bottom of sheet for limits on answers	
Answer	Question	Comments
21 Yes	Local Finance Notice 2014-09 contains important information about the need for municipalities that have certain outstanding debt to abide by requirements to annually disclose certain information with respect to financial conditions. The continuing financial disclosure obligations are required by federal law and local agreements executed as part of past issuances of debt. Failure to comply can result in penalties against local governments and individual officers responsible for various filings. Failure to comply can also result in a lack of access to capital markets. <u>Has your CFO done all of the following: (1) reviewed Local Finance Notice 2014-09; and (2) undertaken, or caused to be undertaken, a review of past compliance with such requirements?</u>	
22 Prospective	Is your municipality up to date and fully compliant with continuing disclosure obligations as discussed in the previous question?	
Procurement - P		
Yes	Municipalities and their agencies are allowed to prohibit the award of public contracts to business entities that have made certain campaign contributions exceeding \$300 and to limit the contributions that the holders of a contract can make during the term of a contract to \$300. A model ordinance concerning pay-to-play can be found at http://www.nj.gov/dca/divisions/dlgs/resources/muni_st_docs/pay_to_play_ordinance-contractor.doc . <u>Has your municipality adopted a pay-to-play ordinance pursuant to N.J.S.A. 40A:11-51 that is more restrictive than state statutory requirements?</u>	Introduced 10/14/2014
N/A	Changes in energy markets could potentially offer substantial savings for local governments. <u>Local Finance Notice 2012-12</u> provides important guidance on the competitive procurement of energy. <u>Has your CFO, head purchasing official or other appropriate municipal official evaluated and discussed with your governing body (or an appropriate subcommittee thereof) whether the cooperative or competitive procurement of energy would benefit your municipality? If you answer "Yes", please state in the Comment section the approximate date of the discussion and whether the discussion was with the governing body or, if with a subcommittee thereof, name the subcommittee. You may only answer "N/A" if your municipality already participates in competitive energy procurement.</u>	The Borough is participating in competitive energy procurement.

Best Practices Worksheet CV 2014/SFY2015

Montvale Borough (Bergen)		
0236	Please see Color Key at bottom of sheet for limits on answers	
Answer	Question	Comments
Yes	The Local Finance Board recently adopted new rules, outlined in <u>Local Finance Notice 2013-17</u> , expanding municipalities' ability to purchase goods and services with procurement cards. The most significant change is the elimination of the prior per-transaction monetary limitation on P-Cards (15% of local unit's bid threshold) where a Qualified Purchasing Agent manages a local unit's P-Card program. Has your CFO, head purchasing official or other appropriate municipal official evaluated and discussed with your governing body (or an appropriate subcommittee thereof) how and whether a procurement card program could benefit the municipality or, if a procurement card program already exists, whether the program complies with the new regulations? If you answered "Yes", please state in the Comment section in the approximate date of the discussion and whether the discussion was with the governing body or, if with a subcommittee thereof, name the subcommittee. If your municipality has a procurement card program, please name the vendor in the Comment section.	10/14/2014 (Governing Body)
N/A	P.L. 2013, c. 37, known as the "Sandy Integrity Monitor Law", requires the State Treasurer to assign monitors to recovery and rebuilding-related contracts \$5 million or above, and grants the Treasurer discretion to assign monitors on contracts below \$5 million. Pursuant to authority granted under the law, all Sandy-related recovery and rebuilding contracts over \$2 million awarded by local governments must be reported to the State Department of Treasury. Please access Treasury's Sandy website at http://www.state.nj.us/treasury/news-sandy.shtml for more information on your municipality's responsibilities under the Sandy Integrity Monitor Law. <u>Has your municipality reported all Superstorm Sandy-related contracts over \$2 million to the State Treasurer?</u>	The Borough has not awarded Superstorm Sandy-related contracts over \$2 million.

Best Practices Worksheet CY 2014/SFY2015

Montvale Borough (Bergen)		
0236	Please see Color Key at bottom of sheet for limits on answers	
Answer	Question	Comments
27 Yes	N.J.S.A. 40A:11-5 (a)(i) states that, if a municipality utilizes the professional services exemption from the Local Public Contracts Law, "The governing body shall in each instance state supporting reasons for its action in the resolution awarding each contract and shall forthwith cause to be printed once, in the official newspaper, a brief notice stating the nature, duration, service and amount of the contract, and that the resolution and contract are on file and available for public inspection in the office of the clerk of the [] municipality...". <u>With respect to the award of professional services contracts, is your municipality complying with the above referenced provision of the Local Public Contracts Law?</u>	
Budget Preparation and Presentation - BP		
Yes	In preparing your annual budget it is important for both the governing body and public to understand the concept of surplus and how it accumulates (or declines) over the years. A formal policy regarding surplus serves as a basis for decisions concerning future financial solvency, and the lack of a policy could lead bond rating agencies to downgrade your municipality's credit rating. In developing said surplus policy your CFO should analyze and explain at least a five-year trend of surplus; illustrating the factors causing each annual increase or decrease. A surplus policy with realistic and sustainable goals can then be determined. <u>Does your municipality have a written policy goal for the amount of surplus available in support of municipal operations, and is this goal evaluated annually?</u>	
Yes	In preparing your annual budget for the current year, it is important that the impact that current budgeting decisions may have on future years' budgets be presented, evaluated and considered before the governing body takes final action. Long term plans concerning revenue, appropriations, tax levy, tax levy cap and surplus are critical to sustaining (or achieving) a solid fiscal condition. <u>Are budget projections 1) factoring in the impact that the current year's budget may have on the future tax levy (as restricted by the levy cap) and future surplus balances for at least two future year's budgets, and 2) are these budget projections discussed with the governing body?</u>	

Best Practices Worksheet CY 2014/SFY2015

Montvale Borough (Bergen)		
0236	Please see Color Key at bottom of sheet for limits on answers	
Answer	Question	Comments
N/A	Certain municipalities have indirectly pledged prompt payment (i.e. issued a guarantee) of debt service with respect to debt issued by counties, independent authorities or developers. Bond Rating Agencies (e.g. Moody's, Fitch, Standard & Poor's) have downgraded certain municipalities' bond ratings to below investment grade for lack of preparation in the event a lender calls in a debt guarantee. <u>If your municipality guarantees any debt, are direct service revenues that may be pledged against debt repayment monitored by the municipal CFO; and to the extent that cash flow from pledged revenue will not satisfy the debt repayment, are sufficient funds held in reserve to satisfy the guarantee or is an existing authorization in place to issue debt (e.g. a bond ordinance) in the event a lender calls in the guarantee?</u>	The Borough has not guaranteed any debt.
Yes	Do elected officials receive a <u>written</u> status report <u>at least quarterly</u> on all budget revenues and appropriations as they correspond to the annual adopted budget?	
Yes	In developing your multi-year capital plan, is your municipality dedicating sufficient revenues to fund maintenance, repair and eventual replacement of infrastructure such as roads, storm sewers, sanitary sewers and water systems?	
Yes	<u>N.J.S.A. 40A:4-5</u> requires that calendar year municipalities approve their introduced budgets no later than February 10, unless the Director sets forth a later date pursuant to <u>N.J.S.A. 40A:4-5.1</u> . Did your municipality approve its introduced current year budget no later than the date provided by law or as extended by the Director?	
Yes	<u>N.J.S.A. 40A:4-10</u> requires that calendar year municipalities adopt their budgets no later than March 20, unless the Director sets forth a later date pursuant to <u>N.J.S.A. 40A:4-5.1</u> . Did your municipality adopt its current year budget no later than the date provided by law or as extended by the Director? This question may only be answered "N/A" if your municipality delayed its budget adoption because it awaited a Division determination concerning a grant award or Transitional Aid award.	

Best Practices Worksheet CY 2014/SFY2015

Montvale Borough (Bergen)		
0236	Please see Color Key at bottom of sheet for limits on answers	
Answer	Question	Comments
	Health Insurance - HI	
Yes	Does your municipality exclude from healthcare coverage part-time elected and appointed officials (less than 35 hours per week)? Only answer "yes" if no part-time elected or appointed officials receive health benefits. If your municipality has part-time elected or appointed officials who elect to take State Health Benefits Program (SHBP) health benefits (or receive a waiver for not doing so) by virtue of serving in their position continuously since May 21, 2010, you must answer "No". If you answered "No", please list in the Comments section the name and title of each elected or appointed official receiving either health benefits or a waiver payment in lieu of health benefits.	
Yes	Does your municipality conduct a monthly review of health benefit covered lives itemized on health insurance invoices to determine that health insurance invoices do not include employees, former employees, spouses or dependents who should no longer be receiving coverage?	
No	Municipalities frequently contract with or designate insurance brokers to secure healthcare coverage from insurance carriers. Brokers are typically paid by third-party administrators (TPA's) hired to collect, review and pay healthcare bills. The municipality pays the TPA, who in turn pays the broker. Broker fees are often directly related to the amount of insurance premiums or fees paid by the municipality (i.e. the higher the premium, the larger the broker's commission). Thus, the municipality-broker-TPA arrangement is vulnerable to abuse because brokers could face conflicting incentives in seeking lower-cost insurance alternatives. <u>If your municipality contracts with or otherwise designates an insurance broker, is the structure for broker payments set at a flat-fee rather than on a commission basis (so as to mitigate the risk of brokers recommending more expensive insurance coverage to earn higher fees)?</u>	

Best Practices Worksheet CY 2014/SFY2015

Montvale Borough (Bergen)		
0236	Please see Color Key at bottom of sheet for limits on answers	
Answer	Question	Comments
N/A	The State Health Benefits Program (SHBP) offers medical, prescription and dental coverage options for more than 850,000 participants, including employees, dependents and retirees. All plans have substantial networks of healthcare providers, and provide services nationwide. 62% of municipalities, and 33% of counties, within New Jersey participate in SHBP. <u>If your municipality has non-SHBP coverage, as your collective bargaining agreements come up for renegotiation, do your municipality's negotiation proposals seek contract provisions allowing its employees to be switched to SHBP or another non-SHBP plan of lesser cost?</u>	The Collective Bargaining Agreement expires 12/31/2016.
39 No	Prior to municipal officers and employees being required to substantially share in the cost of their health benefits, there was no disincentive to officers and employees accepting coverage even though they had alternative coverage. Many municipalities would offer payments in lieu of health benefits to encourage officers and employees to voluntarily drop coverage, provided they had coverage from another source. The policy often saved money by replacing the expensive cost of providing health care with the less expensive payment in lieu of health benefits. The need to pay officers and employees money to not take a health insurance benefit they can receive from another source has largely disappeared, because the cost of premium sharing will cause officers and employees to drop coverage if alternative coverage is available. <u>Has your municipality: (1) explored all necessary actions to end payments in lieu of health benefits (e.g. modifying collective bargaining agreements); and (2) either adopted or discussed at a public meeting a policy prohibiting payments in lieu of health benefits to officers and employees who are not contractually entitled to such payments? An answer of "N/A" is only applicable where there are no instances in the municipality of payments in lieu of health benefits.</u>	

Best Practices Worksheet CY 2014/SFY2015

Montvale Borough (Bergen)		
0236	Please see Color Key at bottom of sheet for limits on answers	
Answer	Question	Comments
	Personnel - PE	
No	<p>The Fair Labor Standards Act (FLSA) is a federal law that establishes minimum wage, overtime pay, recordkeeping, and child labor standards affecting full-time and part-time workers in the private sector and in Federal, State, and local governments. The law requires that overtime pay must be paid for all hours over 40 hours in a work week except for those employees classified as exempt and thus not entitled to overtime. Management employees such as elected officials, municipal managers/administrators, municipal clerks, CFOs, public works superintendents, police chiefs and other department heads are typically classified as having exempt status and are not entitled to overtime pay. Other municipal employees may also be classified as exempt under the FLSA (you should consult with your labor counsel for more detailed guidance). <u>Does your municipality refrain from paying overtime to employees who are classified as exempt under the FLSA?</u> <i>In answering this question, be aware that exempt status would also preclude overtime pay for time worked during emergencies, attendance at night meetings, participation in training sessions, and police "off-duty" assignments (a/k/a "Jobs in Blue"). Also, please note that compensated leave time in lieu of cash payments is considered to be a form of overtime pay unless such leave is utilized in the same pay period.</i></p>	
Yes	<p>N.J.S.A. 34:13A-8.2 requires public employers, including municipalities, to file with the Public Employment Relations Commission (PERC) a copy of all contracts negotiated with public employee representatives. This includes, but is not limited to, collective bargaining agreements, memoranda of understanding, contract amendments, and "side letter" or "side bar" agreements. Copies of same may be emailed to contracts@perc.state.nj.us. <u>Has your municipality filed all current contracts with PERC?</u></p>	
Yes	<p>Does your municipality make available to the public free of charge, either through an internet posting or on-site review, documents that show the current salaries of all personnel?</p>	

Best Practices Worksheet CY 2014/SFY2015

Montvale Borough (Bergen)		
0236	Please see Color Key at bottom of sheet for limits on answers	
Answer	Question	Comments
Yes	Accurate records of employee time are critical not only for financial accountability, but also effective management of your workforce. Is your municipality ensuring that 1) employees complete and file standardized forms, either electronically or by paper, to verify all employee time worked (e.g. time cards, electronic time keeping); 2) your personnel/human resources office maintains records accounting for all employee leave time earned and used; and 3) supervisors are reviewing and approving/denying employee time and attendance documentation before those records are submitted to management and, in the case of department heads, is such documentation reviewed and verified independently?	
N/A	Has your municipality instituted a policy to not compensate employees for sick leave accumulated after a certain date?	Employees are not able to accumulate sick leave.

Best Practices Worksheet CY 2014/SFY2015

Montvale Borough (Bergen)		
0236	Please see Color Key at bottom of sheet for limits on answers	
Answer	Question	Comments
Yes	Does your municipality have a transitional duty program (light duty) to encourage employees out on workers compensation to return to work?	
No	The State Workers Compensation Law provides that, when an employee receives a work-related injury producing temporary disability, the employee is entitled to wage-continuation equal to 70% of the employee's weekly wages, subject to a maximum compensation as determined by the Commissioner of Labor. <u>Does your municipality limit benefits for work-related injuries to the above statutory benefit?</u> The answer to this question can be "prospective" if such a provision was imposed by an arbitrator in binding arbitration but the municipality is seeking to eliminate such a contractual obligation through collective bargaining.	
No	The weekly benefit rate provided under the State Temporary Disability Law for a non-work-related injury is calculated on the basis of claimant's average weekly wage. Each claimant is paid 2/3 of their average weekly wage up to the maximum amount payable, which is \$595 for disabilities beginning on or after 1/1/13. <u>Does your municipality refrain from supplementing the Temporary Disability benefit?</u> The answer to this question can be "prospective" if such a provision was imposed by an arbitrator in binding arbitration but the municipality is seeking to eliminate such a contractual obligation through collective bargaining. Only answer "N/A" if your municipality does not participate in the State Temporary Disability Program.	
Yes	Has your municipality adopted an ordinance, resolution, regulation or policy eliminating longevity awards, bonuses or payments for non-union employees?	
No	For any employees covered by a collective bargaining agreement, has your municipality eliminated longevity awards, bonuses or payments for employees hired on or after a specified date, and refrained from increasing longevity awards, bonuses or payments for employees hired before a specified date? The answer to this question can be "prospective" if such provisions were imposed by an arbitrator in binding arbitration but the municipality is seeking to eliminate such a contractual obligation through collective bargaining.	

Best Practices Worksheet CY 2014/SFY2015

Montvale Borough (Bergen)		
0236	<i>Please see Color Key at bottom of sheet for limits on answers</i>	
Answer	Question	Comments
60 Yes	Employee personnel manuals or handbooks serve as a valuable tool to convey a municipality's policies, procedures and benefits. Many insurance carriers encourage the adoption of such a document and offer discounted rates for their use. These publications should review employees' rights and obligations in areas ranging from discrimination, safety, violence, and harassment to vacation and sick days, holidays, use of township vehicles, smoking and political activity, among others. <u>Has your municipality adopted or updated an employee personnel manual/handbook by resolution or ordinance within the last five years? If yes, please provide in the Comments section the date of the meeting during which the personnel manual was adopted.</u>	1/6/2014
0	Select	
30	Yes	
8	No	
10	N/A	
2	Prospective	
50	Total Answered:	
42	Score (Yes + N/A + Prospective)	
84%	Score %	
0%	Percent Withheld	
Chief Administrative Officer's Certification		
	I hereby certify that the information provided in this Best Practices Inventory is accurate to the best of my knowledge.	Certification #(s)
	Name & Title	Date
Chief Financial Officer's Certification		
	I hereby certify that the information provided in this Best Practices Inventory is accurate to the best of my knowledge.	Certification #(s)
	Name	Date

Best Practices Worksheet CY 2014/SFY2015

		Montvale Borough (Bergen)	
0236		<i>Please see Color Key at bottom of sheet for limits on answers</i>	
	Answer	Question	Comments
		Municipal Clerk's Certification	
		I hereby certify that the Governing Body of the <insert Municipality> in the County of	
		<insert County> discussed/will discuss the CY 2014/SFY 2015 Best Practice Inventory as	
		completed herein at a public meeting on <insert date>, with the Inventory results, and the	
		certification thereof by the Chief Administrative and Chief Financial Officers, respectively, to	Certification #(s)
		be stated in the minutes of said public meeting.	
		Name	Date

Best Practices Worksheet CY 2014/SFY2015

Montvale Borough (Bergen)		
0236	<i>Please see Color Key at bottom of sheet for limits on answers</i>	
Answer	Question	Comments
	Red = Repeat Question; Prospective answers not permitted	
	Blue = Questions where neither "not applicable" nor "N/A" answers are permitted	
	Green = Repeat questions where neither "Prospective" nor "Not Applicable" are permitted	
	No Color = "Yes"; "No"; "Prospective" and "Not Applicable" are all permissible answers	
# of Questions scored yes, prospective, or "not applicable"	Amount of Aid Disbursed	Impact on final 5% aid payment/impact on total aid
41-50	100%	No penalty
33-40	80%	Lose 20% which equals 1% of total aid
25-32	66%	Lose 48% which equals 2% of total aid
17-24	40%	Lose 60% which equals 3% of total aid
9-16	20%	Lose 80% which equals 4% of total aid
0-8	0%	Lose 100% which equals 5% of total aid
Question	Table of Weblinks	
4	http://nj.gov/comptroller/news/docs/press_local_government_legal_fees.pdf	
7	http://www.state.nj.us/perc/Collective_Bargaining_Agreement_Summary_Form_Police_and_Fire_2012.04.02_Instructions_and_Example.pdf	
7	http://www.state.nj.us/perc/Collective_Bargaining_Agreement_Summary_Form_Non-Police_and_Non-Fire_2012.04.02_Instructions_and_Example.pdf	
8	http://www.fema.gov/national-flood-insurance-program/national-flood-insurance-program-community-rating-system	
8	http://www.nj.gov/dep/floodcontrol/about.htm	
20	http://www.nj.gov/dca/divisions/dlgs/ffns/13/2013-3.pdf	
21	http://www.nj.gov/dca/divisions/dlgs/ffns/14/2014-09.pdf	
23	http://www.nj.gov/dca/divisions/dlgs/resources/muni_st_docs/pay_to_play_ordinance-contractor.doc	
24	http://www.nj.gov/dca/divisions/dlgs/ffns/12/2012-12.pdf	
25	http://www.nj.gov/dca/divisions/dlgs/ffns/13/2013-17.pdf	
26	http://www.state.nj.us/treasury/news_sandy.shtml	

BOROUGH OF MONTVALE

ACCOUNTING MANUAL

The Accounting Manual documents and/or references the accounting processes and procedures of the Borough. The internal accounting control processes and procedures are an integral part of the manual and are designed to safeguard assets and limit the risk of loss or misstatement.

The Borough has developed the following accounting policies and procedures:

PURCHASING

The purchasing procedures are attached (Attachment 1). The purchasing procedures are documented in detail and are designed to promote compliance with the appropriate sections of the Local Public Contracts Law (N.J.S.A. 40A:11).

The proper 1099 forms are filed annually by January 31. The 1096 forms, along with appropriate 1099 forms, are filed with the IRS and the State by the last day in February.

The fixed asset procedures comply with Technical Accounting Directive 85-2. Local Finance Notice CFO 96-13 is attached (Attachment 2). The fixed asset inventory shall be reviewed each year to determine insurability and usefulness. All fixed assets not needed for public use will be sold or disposed of in accordance with N.J.S.A. 40 A:11-36.

CASH MANAGEMENT

The Cash Management Plan is adopted annually by the Governing Body. The Plan is prepared pursuant to the provisions of N.J.S.A. 40A:5-14 in order to set forth the basis for the deposits and investments of public funds of the Borough, pending the use of such funds for the intended purposes.

Authorization to make deposits shall be limited to employees specifically covered by separate Surety Bond. All moneys collected must be deposited within 48 hours as required by N.J.S.A. 40A:5-15.

Cash receipts journals are to be maintained by each department. A monthly summary of cash receipts shall be submitted to the Treasurer to reconcile to the amounts deposited with the Borough.

BUDGET

The budget process complies with all statutory requirements, including but not limited to, the Local Budget Law (N.J.S.A. 40A:4).

The primary focus of the municipal budget is to appropriate sufficient funds to ensure the health, safety and welfare of the community and its residents while properly maintaining the Borough's assets.

SURPLUS

The Surplus policy of the Borough is attached (Attachment 3). The Policy is intended to provide guidance in determining the level of surplus that should be maintained to support municipal operations.

FINANCIAL REPORTING

Financial reporting procedures of the Borough include:

- a) Maintenance of general ledgers for all Borough accounts on a monthly basis.
- b) Reconciliation of all Borough accounts on a monthly basis.
- c) Proper segregation of duties for all financial transactions, reconciliations and reporting.
- d) An annual independent audit is performed in accordance with N.J.S.A. 40A:5-4.

PERSONNEL/PAYROLL

Personnel policies are codified in the General Ordinances of the Borough for each department. In addition, the bargaining units negotiate separate contracts with the Borough.

All potential employees must submit completed I-9 and W-4 forms and any other required forms prior to their hire date.

Employees within the municipal building are required to submit time sheets or time cards. Department heads and Administration must review and approve the employees' time sheets or timecards. All time sheets or time cards must be approved and submitted according to the annual payroll schedule distributed by the payroll clerk.

The Police Department and Department of Public Works have their own time management policies. The payroll vouchers reflecting overtime must be submitted to the payroll clerk according to the annual payroll schedule.

The Borough's payroll is processed by a third party payroll service. The servicer also provides a payroll tax service. Payroll taxes and payroll tax returns are filed with the proper agencies in accordance with the appropriate laws and regulations. The servicer provides the Borough with a copy of the payroll tax returns to review for accuracy.

Pension payments are transmitted to the State on a monthly basis and the Report of Contributions is filed quarterly by the Borough, as required by the Division of Pensions and Benefits.

DEBT/CAPITAL

The debt management process has been developed to comply with the Local Bond Law (N.J.S.A. 40A:2).

Departments are required to provide Administration with a multi-year capital plan as part of the annual budget process. Administration should evaluate the plan based on the anticipated impact on future operations and costs. The financial parameters utilized include:

- a) The statutory debt limit (N.J.S.A. 40A:2-6): The Borough should maintain a percentage of less than .5% of net debt to equalized value.
- b) Debt service as a percentage of budget appropriations: The Borough should maintain a percentage of approximately 10 % of debt service to budget appropriations.

Administration should also evaluate the plan based on the impact on the community (health, safety and welfare).

Based on the results of Administration's evaluation, a capital program is submitted to the Governing Body for approval.

Compliance with Secondary market disclosure requirements is required, as well as any other provision of the Borough's adopted bond ordinances.

The policies will be reviewed periodically and updated based on relevance, compliance and the evaluation of risk assessment. Other policies that are informally communicated and implemented may be added as determined necessary. All policies and procedures, whether formal or informal, comply with the appropriate regulations, statutes and guidelines.

ATTACHMENT 1

PURCHASING PROCEDURES

REQUISITIONS:

The Department Head determines that a purchase of goods and/or services is required.

All vendors must have a W-9 and Business Registration Certificate on file with the Borough, when required, prior to requesting a purchase.

If funds are not available, a transfer of funds must be approved by the Governing Body prior to further processing.

If a contract is being utilized, the contract number, resolution number and any other supporting documentation must be provided.

Requests are submitted by the Department Head to the Finance Department for processing. If the request is in excess of \$2,625.00 (15% of the bid threshold), at least two quotes (three if possible) are required to be obtained and submitted. The threshold is based on the aggregate amount anticipated to be purchased on an annual basis.

If the amount anticipated to be purchased on an annual basis is in excess of \$17,500.00 (bid threshold), bids must be solicited and a contract must be awarded by resolution.

If items requested to be purchased are not on the bid list, a minimum of two quotes are required (three if possible) prior to purchase. The department should amend the bid list for the subsequent solicitation of bids.

The Borough must comply with the NJ Prevailing Wage Act N.J.S.A. 34:11-56.25 et seq. for Public Works contracts exceeding \$14,187.00.

Requisitions will be processed daily.

PURCHASE ORDERS:

Purchase orders are processed and mailed to vendors.

The voucher copy is distributed to the respective department for further processing.

INVOICE/VOUCHER:

Upon obtaining an original invoice, the department verifies the accuracy of the goods received and/or the services rendered.

If problems exist with the goods received and/or the services rendered, the voucher cannot be approved for further processing.

The department resolves any issues, submits appropriate documentation and enters corrections, if any, on the voucher.

When the information is verified and confirmed, the department approves and submits the voucher together with the invoice and all supporting documentation to the accounts payable clerk for further processing.

The accounts payable clerk verifies the information submitted and enters the corrected information into the financial accounting system. If an obvious question arises, the department will be required to respond.

The accounts payable clerk mails the voucher to the vendor for the claimant's certification.

PAYMENTS/CHECKS:

Signed and completed voucher packages are processed for payment.

If the voucher package is determined not to be complete, the department will be informed and expected to resolve any issues prior to further processing.

If the voucher package is determined to be complete and accurate, the voucher package is processed for payment.

The accounts payable clerk prepares the bills list for governing body approval.

The accounts payable clerk prints the checks and mails the checks to the vendors.

CONFIRMING ORDERS/CHECK REQUESTS:

Confirming orders must be submitted with the proper documentation/justification and approved by the Borough Administrator prior to processing.

Confirming orders will only be processed for goods received and/or services rendered relating to emergency situations. An emergency certification form must be utilized for each occurrence (see attached).

Check requests will be processed for utility bills and progress payments for contracts previously encumbered.

Requisitions must be submitted as required.

REIMBURSEMENTS:

When determined absolutely necessary, reimbursements will be processed after approval by the Borough Administrator.

All original supporting documentation must be provided (receipts, invoices etc).

If an original receipt is not submitted, a cancelled check or other form of original proof of payment will be required prior to further processing.

Requisitions must be submitted as required.

BLANKET ORDERS:

All contracts awarded for goods and/or services must be encumbered.

Requests must be submitted for all progress payments required.

OPEN PURCHASE ORDERS:

Items purchased on a continuous basis from a single vendor may be processed utilizing an open purchase order on a monthly basis.

Quotes are required on an annual basis for the purchasing of goods and/or services that will exceed the quote threshold for that period. Similarly, a contract must be awarded if the bid threshold will be exceeded.

Requisitions must be submitted as required and are subject to approval for each open purchase order requested.

Vendors must be provided with the purchase order number for each and every purchase made from the open order.

The amount of goods and/or services received must not exceed the original amount encumbered. An additional amount must be encumbered prior to subsequent orders being placed.

The vendor must reference the purchase order number on the invoice submitted for payment.

Open purchase orders must be closed out on a monthly basis.

STATE CONTRACTS:

State contracts must be awarded by the governing body prior to purchase of goods and/or services.

When utilizing an approved state contract for the purchase of goods and/or services, all necessary state contract information must be included with the submission of the requisition.

REFUNDS:

As promulgated by the Division of Local Government Services, the following categories may be considered for utilization as refunds:

1. Refunds from an insurance company resulting from a claim.
2. Receipts of federal or state aid as reimbursement of prior expenditures.
3. Refunds from vendors, resulting from overcharges or duplicate payments.

OTHER ISSUES:

If any issues and/or questions arise that require consultation with the Borough Administrator, Chief Financial Officer, Treasurer or Governing Body, they must be addressed prior to requesting a purchase.

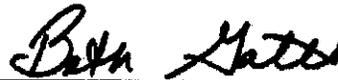
LOCAL FINANCE NOTICECHRISTINE TODD WHITMAN
GOVERNORJANE M. KENNY
COMMISSIONERBETH GATES
DIRECTOR**ATTACHMENT 2****REVISION TO TECHNICAL ACCOUNTING DIRECTIVE NO. 85-2
THRESHOLD FOR NONEXPENDABLE, TANGIBLE PERSONAL PROPERTY**

The threshold for "nonexpendable, tangible personal property," as defined in Technical Accounting Directive Number 85-2, "Accounting for Governmental Fixed Assets," has been revised from \$1,000 to \$5,000 for both municipalities and counties. This change takes effect January 1, 1997. This brings our threshold to that established by the federal government.

A local unit may establish a capitalization level other than the revised threshold, provided it does not exceed \$5,000 per unit, regardless of whether or not such assets were acquired with federal funds. Nonexpendable, tangible personal property is to have a useful life of *at least five years at least one year.*

Federal OMB Circular No. A-87 Cost Principles for State, Local and Indian Tribal Governments has defined equipment and other capital expenditures for the purpose of grant reporting and reimbursement. If a local unit's capitalization policy differs from federal guidelines, it may be necessary to maintain separate records (worksheets, ledgers, etc.) for a particular grant(s).

Chief Financial Officers are asked to share this Notice with the Chief Administrative Officer, risk managers, and any other appropriate local officials. If you have any questions regarding this matter, please call the Bureau of Financial Regulation and Assistance at (609) 292-4806.



Beth Gates, Director
Division of Local Government Services

Distribution:

Municipal and County Chief Financial Officers
Registered Municipal Accountants

Note: Change above in strikeout and italic made after publication of original Notice.

Director's Office
(609) 292-6613

Local Government
Research
(609) 292-6110

Financial Regulation
and Assistance
(609) 292-4806

Local Finance
Board
(609) 292-4537

Local Management
Services
(609) 292-7842

Authority Regulation
(609) 984-0133

Fax
(609) 984-7388

ATTACHMENT 3

BOROUGH OF MONTVALE

SURPLUS POLICY

The Surplus Policy of the Borough is intended to provide guidance in determining the level of surplus that should be maintained to support municipal operations.

In general, the Borough should not utilize/anticipate more surplus, for the support of municipal operations, than can be reasonably expected to be replenished/regenerated.

Specifically, the Borough will employ the following policies to aid in the maintenance of surplus annually:

1. The Reserve for Uncollected Taxes should be calculated based on a collection percentage at least 1.75 less than the prior year actual collection percentage.
2. A historical analysis of surplus will be maintained to provide data to help determine the factors involved in the annual increase or decrease of the ending balance.
3. The status of grant reimbursements will be monitored throughout the year.
4. Old reserve/liability balances will be reviewed annually for cancellation.
5. Non-recurring revenues should not be used to support on-going operating expenses. The non-recurring revenues should be limited to one-time expenditures or utilized to the extent that replacement revenue will be available.

Based on the policies in place, the Borough's goals are as follows:

1. The surplus utilized should be replenished annually.
2. The surplus utilized should be approximately 12-13% of the succeeding year's adopted budget.
3. The Borough should maintain a surplus balance as follows:
 - a) The ending surplus balance should be approximately 25% of the succeeding year's adopted budget, but not less than \$4,000,000.
 - b) The ending surplus balance should be between 8% and 10% of the succeeding year's projected tax levy, but not less than \$4,000,000.

This policy should be reviewed periodically and revised, if and when it is determined necessary, based on the multitude of factors that contribute to the Borough's financial position.

**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY**

ORDINANCE NO. 2014-1394

NOTICE IS HEREBY GIVEN that the following Ordinance was introduced and passed on the first reading at the regular meeting of the Mayor and Council on the 14th day of October 2014, and that said Ordinance will be taken up for further consideration for final passage at a regular meeting of the Mayor and Council to be held on the 28th day of October 2014 at 7:30 pm or as soon thereafter as said matter can be reached, at which time and place all persons who may be interested therein will be given an opportunity to be heard concerning same.

Maureen Iarossi-Alwan, Municipal Clerk
Borough of Montvale

**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
ORDINANCE NO. 2014-1394**

**AN ORDINANCE FURTHER RESTRICTING THE MAXIMUM VALUE OF A
CONTRACT THAT MAY BE AWARDED PURSUANT TO A NON-FAIR-AND-
OPEN PROCESS UNDER THE CAMPAIGN CONTRIBUTIONS AND
EXPENDITURES REPORTING ACT IN THE BOROUGH OF MONTVALE**

WHEREAS, large political contributions from those seeking or performing contracts with a municipality raise reasonable concerns on the part of taxpayers and residents as to their trust in government and its business practices; and

WHEREAS, pursuant to N.J.S.A. 40:48-2, a municipality is authorized to adopt such ordinances, regulations, rules and by-laws as necessary and proper for good government, as well as the public health, safety and welfare; and

WHEREAS, pursuant to N.J.S.A. 40A:11-51, a municipality is authorized to adopt by ordinance, measures limiting the awarding of public contracts to business entities that have made political contributions, and limiting the contributions that the recipient of such a contract can make during the term of a contract; and

WHEREAS, in the interest of good government, the people and the government of the Borough of Montvale desire to establish a policy that will avoid the perception of improper influence in public contracting and local elections;

WHEREAS, it shall be the policy of the Borough of Montvale to create such a regulation which states that a Business Entity which makes political contributions to municipal candidates and municipal and county political parties in excess of certain thresholds shall be limited in its ability to receive public contracts from Borough of Montvale; and

WHEREAS, the Campaign Contributions and Expenditures Reporting Act, N.J.S.A. 19:44A-20.5, prohibits the award by a municipality of any contract to a business entity that has made a reportable contribution as defined by the Act, except through a "fair and open process," if the value of that contract exceeds \$17,500; and

WHEREAS, the Borough of Montvale is desirous of lowering that threshold to prohibit the award of any contract to a business entity that has made a reportable contribution as defined by the Act, except through a "fair and open process," if the value of that contract exceeds \$15,000.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the Borough of Montvale, County of Bergen, State of New Jersey, as follows:

Section 1. There is hereby created in the Borough of Montvale Code a new Chapter 75A entitled "Pay-to-Play," as follows:

§75A-1 Purpose and intent.

It is the purpose of this Ordinance to place additional restrictions on the value of contracts that may be awarded to business entities that have made reportable contributions under P.L. 1973, c. 83 (C.19:44A-1 et seq.) to certain candidate committees and municipal committees in the Borough of Montvale.

§75A-2 Limitation on contributions.

- A. The Borough of Montvale, including any agency or instrumentality thereof, shall not enter into a contract having an anticipated value in excess of \$15,000, as determined in advance and certified in writing by the Borough, with a business entity, except a contract that is awarded pursuant to a fair and open process, if, during the preceding one-year period, that business entity has made a contribution that is reportable by the recipient under P.L. 1973, c. 83 (C.19:44A-1 et seq.), to any municipal committee of a political party in the Borough if a member of that political party is serving in an elective public office of the Borough when the contract is awarded or to any candidate committee of any person serving in an elective public office of the Borough when the contract is awarded.

- B. Any business entity that has entered into a contract having an anticipated value in excess of \$15,000 with the Borough or any agency or instrumentality thereof, except a contract that is awarded pursuant to a fair and open process, shall not make such a contribution, reportable by the recipient under P.L.1973, c. 83 (C.19:44A-1 et seq.), to any municipal committee of a political party in the Borough if a member of that political party is serving in an elective public office of the Borough when the contract is awarded or to any candidate committee of any person serving in an elective public office of the Borough when the contract is awarded, during the term of that contract.
- C. No such committee shall accept such a contribution from a business entity during the term of its contract with the Borough.

§75A-3 Remainder of Act unaffected.

Except as otherwise set forth herein, all other provisions of the Campaign Contributions and Expenditures Reporting Act, N.J.S.A. 19:44A-1, et seq., shall remain in effect in the Borough of Montvale.

Section 2. Effect of Invalidation of Section.

If any part or parts of this ordinance are for any reason held to be invalid, such adjudication shall not affect the validity of the remaining portions of this ordinance.

Section 3. When Effective.

This ordinance shall become effective immediately upon the date of its final passage and publication as required by law.

Section 4. Repeal of inconsistent ordinances.

All ordinances and parts of ordinances which are inconsistent with the provisions of this ordinance are hereby repealed to the extent of such inconsistency.

ROGER FYFE, Mayor

ATTEST:

MAUREEN IAROSI-ALWAN, RMC
Municipal Clerk

**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY**

ORDINANCE NO. 2014-1395

NOTICE IS HEREBY GIVEN that the following Ordinance was introduced and passed on the first reading at the regular meeting of the Mayor and Council on the 14th day of October 2014, and that said Ordinance will be taken up for further consideration for final passage at a regular meeting of the Mayor and Council to be held on the 28th day of October 2014 at 7:30 pm or as soon thereafter as said matter can be reached, at which time and place all persons who may be interested therein will be given an opportunity to be heard concerning same.

Maureen Iarossi-Alwan, Municipal Clerk
Borough of Montvale

**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
ORDINANCE NO. 2014-1395**

**AN ORDINANCE AMENDING CHAPTER 51 OF THE CODE OF THE BOROUGH
OF MONTVALE, COUNTY OF BERGEN, STATE OF NEW JERSEY, TO
REGULATE THE DISCHARGE OF BOWS AND ARROWS IN THE BOROUGH
OF MONTVALE**

BE IT ORDAINED by the Mayor and Council of the Borough of Montvale, County of Bergen, State of New Jersey, as follows:

Section 1. Chapter 51, "Hunting," of the Code of the Borough of Montvale, is hereby amended and supplemented by renaming the Chapter "Hunting and Regulation of Weapons" and by adding the underlined text and deleting the [bracketed] text in the sections below, as follows:

§51-2 Discharging firearms and other weapons.

- A.** Within the corporate limits of the Borough of Montvale no person or persons shall discharge, fire or set off any revolver, pistol, gun, rifle, shotgun, air gun or firearm of any description using cartridges, gunpowder, air pressure or any other explosive substance.

- B.** Within the corporate limits of the Borough of Montvale no person or persons shall discharge or shoot a bow and arrow, crossbow or similar device within 450 feet of any occupied dwelling, school, playground, occupied building, or in any direction that would likely endanger any person.

- C. [A.] Nothing herein contained shall be construed to extend such prohibitions to law-enforcement officers or to qualified military personnel while in the legal and proper pursuit of their duties or to target practice in and upon a firing range or site approved by the Chief of Police and Governing Body of the Borough of Montvale. Nothing herein contained shall be construed to extend such prohibitions to a supervised program of archery instruction conducted by or under the auspices of the Board of Education, Department of Recreation and Parks, or other organization with the express approval of the Governing Body of the Borough of Montvale.

§51-3 Target-practice range or site.

An approved rifle, pistol or target-practice range as herein used means any place approved by the Governing Body and the Chief of Police of the Borough of Montvale as a target or practice range and not open for use by the public, and in addition thereto any place mentioned by the borough for use by its regular auxiliary or special police or for members of its civil defense unit.

- A. No person shall participate in such target practice or shall discharge any revolver, pistol, gun, rifle, shotgun, air gun or firearm of any description using cartridges, air pressure or any other explosive substance, or any bow and arrow, crossbow or similar device, unless he does so at an approved target-practice range or site.

§51-4 Application; contents.

A person desiring the right to participate in target practice on an approved target-practice range or site shall apply for a special permit to the Chief of Police or person authorized to act as such. The application shall be on a form provided by the Chief.

- A. Upon approval of the application by the Chief of Police or, in the case of an appeal, by the Police Committee of the Governing Body, a permit shall be issued by the Borough Clerk. This permit shall be valid for one year from the date of issuance, which shall allow the holder to use the permit and to discharge the firearms or other specified weapons only at times and places therein indicated and under the conditions prescribed. The use thereof at any time or place under conditions not specifically authorized is hereby declared to be unlawful and a violation of this ordinance.

§51-6 Revocation of permit for target-practice range or site.

The Chief of Police, the Police Committee or the Governing Body may at any time and for any reason revoke the permit issued to any person or persons allowing the holder thereof to discharge firearms or other specified weapons on an approved target-practice range or site. The applicant may appeal the decision of the Chief of Police to the Police Committee of the Council within five days of notice of the action of the Chief or person acting as such.

§51-7 Violations and penalties.

Any person or persons, firm or corporation, violating any provision of this ordinance shall, upon conviction thereof, be liable to a fine or penalty not exceeding [~~\$200~~] \$2,000, and/or community service of not less than 50 hours and/or a period of incarceration of ninety (90) days, in the discretion of the Court. [or be imprisoned in the county jail for a term not exceeding 90 days, or by both such fine and imprisonment in the discretion of the Magistrate, Judge or Court before whom such conviction shall be had.]

Section 2. Repeal of Inconsistent Ordinances.

All Ordinances or parts of Ordinances in conflict with this Ordinance are hereby repealed only to the extent necessary to give this Ordinance full force and effect.

Section 3. Savings Clause.

Nothing in this Ordinance shall be construed to affect any suit or proceeding impending in any court, or any rights acquired, or liability incurred, or any cause or causes of action acquired or existing, under any act or ordinance hereby repealed pursuant to this Ordinance, nor shall any just or legal right or remedy of any character be lost, impaired or affected by this Ordinance.

Section 4. Severability.

The various parts, sections and clauses of this Ordinance are hereby declared to be severable. If any part, sentence, paragraph, section or clause is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of the Ordinance shall not be affected thereby.

Section 5. Effective Date.

This ordinance shall become effective upon adoption.

ROGER FYFE, Mayor

ATTEST:

MAUREEN IAROSI-ALWAN, RMC
Municipal Clerk

**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY**

ORDINANCE NO. 2014-1396

NOTICE IS HEREBY GIVEN that the following Ordinance was introduced and passed on the first reading at the regular meeting of the Mayor and Council on the 14th day of October 2014, and that said Ordinance will be taken up for further consideration for final passage at a regular meeting of the Mayor and Council to be held on the 28th day of October 2014 at 7:30 pm or as soon thereafter as said matter can be reached, at which time and place all persons who may be interested therein will be given an opportunity to be heard concerning same.

Maureen Iarossi-Alwan, Municipal Clerk
Borough of Montvale

**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
ORDINANCE NO. 2014-1396**

AN ORDINANCE AMENDING CHAPTER 48, "GASOLINE STATIONS," OF THE CODE OF THE BOROUGH OF MONTVALE, COUNTY OF BERGEN, STATE OF NEW JERSEY, TO REVISE GAS STATION LICENSING FEES

BE IT ORDAINED by the Mayor and Council of the Borough of Montvale, County of Bergen, State of New Jersey, as follows:

SECTION 1. Chapter 48 of the Code of the Borough of Montvale is hereby amended by deleting the text of Section 48-7, "License fees," and replacing it as follows:

§ 48-7. License fees.

No license shall be issued except upon payment of a license fee at the annual rate of \$200 for the first pump, plus \$50 for each additional pump.

SECTION 2. Effect of invalidation. If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions hereof.

SECTION 3. Repeal of inconsistent ordinances. All ordinances or parts of ordinances of the Borough of Montvale which are inconsistent with the provisions of this Ordinance are hereby repealed to the extent of such inconsistency.

SECTION 4. Effective date. This ordinance shall take effect immediately upon its passage and publication as required by law.

ROGER FYFE, Mayor

ATTEST:

MAUREEN IAROSSI-ALWAN, RMC
Municipal Clerk

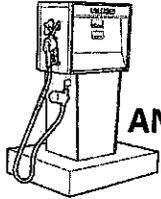


Borough of Montvale

12 Mercedes Drive, 2nd Floor
Montvale NJ 07645

www.montvale.org

Ph: 201-391-5700
Fx: 201-391-9317



PUBLIC GAS STATION LICENSE APPLICATION

ANNUAL FEE FOR FIRST PUMP-\$200.00 & EACH ADDITIONAL PUMP-\$50.00

CHECKS MADE PAYABLE TO BOROUGH OF MONTVALE

(CASH, DEBIT & CREDIT CARDS WILL NOT BE ACCEPTED)

Business Name _____

Business Address _____
Montvale, NJ 07645

Owner's name _____

Owner's Phone _____

Address correspondence/bill should be mailed to if different then business address

FIRST PUMP FEE \$200. + ADDITIONAL PUMPS

NUMBER OF EACH ADDITIONAL PUMP _____ X \$50. = _____

I am aware of the requirements of the Borough of Montvale and agree to be governed thereby.

Signature of owner _____

_____/_____/20____
date

**MINUTES
WORK SESSION**

The Work Session Meeting of the Mayor and Council was held in the Council Chambers and called to order at 7:30pm. Adequate notification was published in the official newspaper of the Borough of Montvale. Roll call was taken.

OPEN PUBLIC MEETING STATEMENT

Adequate notice of this meeting was provided to The Bergen Record and The Ridgewood News, informing the public of the time and place according to the provisions of the Open Public Meeting Law (Chapter 231, P.L. 1975).

ROLL CALL:

Councilmember Cudequest	Councilmember LaMonica
Councilmember Curry	Councilmember Lane
Councilmember Ghassali	Councilmember Talarico - absent

Also present: Mayor Roger Fyfe; Borough Attorney, Phil Boggia; Borough Engineer, Andy Hipolit; Municipal Clerk/Administrator, Maureen Iarossi-Alwan;

Mayor Fyfe mentioned that he would like to go out of order of the items that are listed on the agenda, therefore he asked Victoria Tineen from The Sanzari Organization to start the meeting. The discussion was about the municipal parking lot, block 1601; Lot 14. The Sanzari organization is interested in developing the property. The property is currently owned by the Borough.

Rockland Built Homes, Inc. Subdivision / Request To Vacate Short Avenue / R. Mancinelli, Esq. & Engineer - they have an application submitted to the Planning Board for development of the land. The challenges of the site is the steep slopes. There will be disturbances to the steep slopes. By vacating Short Ave, the developer will make improvements for drainage and give more access for emergency vehicles. Councilmembers will think about the situation and make their decision at next meeting.

Overview/Update: Professional Insurance Associates (P.I.A.) Frank Covelli, Health Benefits Consultant/Borough Administration Health Benefits Update on Health Benefits Choices/The Borough's Membership In The Bergen Municipal Employee Benefits Fund (BMED) Frank Covelli stated that the BMED will now offer a few more options of plans for employees to choose from.

ORDINANCES:

PUBLIC HEARING OF ORDINANCE NO. 2014-1393 AN ORDINANCE OF THE BOROUGH OF MONTVALE, COUNTY OF BERGEN, STATE OF NEW JERSEY, AMENDING AND SUPPLEMENTING CHAPTER 128, ZONING, OF THE BOROUGH OF MONTVALE CODE TO ESTABLISH A NEW AHS-ZONE, TO ESTABLISH THE STANDARDS THEREOF, AND TO IMPLEMENT CHANGES AND REVISIONS CONSISTENT WITH THE MASTER PLAN.

WHEREAS, pursuant to *N.J.S.A. 40:55D-62*, the Governing Body of a municipality is authorized and empowered to adopt and amend a Zoning Ordinance;

WHEREAS, pursuant to the aforesaid statute, amendments to a zoning ordinance shall either be substantially consistent with the land use plan element and the housing plan element of the

master plan or designed to effectuate such plan elements; and
WHEREAS, on September 2, 2014, the Planning Board of the Borough of Montvale adopted a Master Plan Reexamination Report ("the Report"); and
WHEREAS, one of the goals of the 2008 Master Plan and the Report is for the provision by the Borough of its fair share of affordable housing consistent with constitutional requirements and the Fair Share Housing Act; and
WHEREAS, the Report recommends the establishment of an Affordable Housing Senior Residential Zone ("AHS-Zone") intended to apply to a portion of Lot 6 in Block 1606 as depicted on the Borough tax map; and
WHEREAS, the AHS District is intended to provide a realistic opportunity for the production of fourteen (14) dwelling units reserved for occupancy by low and moderate income senior and special needs households; and
WHEREAS, the Mayor and Council of the Borough of Montvale deem it necessary and appropriate to amend the Zoning Ordinance to effectuate the recommendations of the Report.
NOW THEREFORE BE IT ORDAINED by the Mayor and Council of the Borough of Montvale, in the County of Bergen, and State of New Jersey as follows:

Section 1.

Chapter 128 of the Code of the Borough of Montvale, Zoning, §128-2.1, Classes of Districts, is hereby amended and supplemented by adding the following new district:
AHS Affordable Housing Senior District

Section 2.

Chapter 128 of the Code of the Borough of Montvale, Zoning, §128-2.2, Zoning Map, paragraph A(1), is hereby amended to add the following new subparagraph:

(b) The Zoning Map is hereby amended and supplemented by adding a new AHS District on the list of Zoning Districts and by graphically amending the Zoning Map to show the following property in the AHS District: Block 1606, Lot 6.

Section 3.

Chapter 128 of the Code of the Borough of Montvale, Zoning, §128-5.11, Affordable Housing Districts For Third Fair Share Cycle, paragraph A, is hereby amended to add the following Affordable Housing District:

- (5) AHS Affordable Housing Senior District

Section 4.

Chapter 128 of the Code of the Borough of Montvale, Zoning, §128-5.11, Affordable Housing Districts For Third Fair Share Cycle, is hereby amended to add a new paragraph G and to read as follows:

G. AHS – Affordable Housing Senior District

- (1) Permitted principal uses.

- (a) Apartments

- (b) Community residences for the developmentally disabled as defined

in *N.J.S.A. 40:55D-66.2a*.

- (2) Permitted accessory uses.

- (a) Active and passive open space or recreation for use of residents

and their guests.

- (b) Accessory uses and structures which are customary and incidental

to the principal permitted uses.

- (3) Area, yard and bulk requirements.

Item	Required
Minimum lot area	20,000 square feet
Minimum lot width	200 feet
Minimum lot frontage	200 feet

Minimum lot depth	150 feet
Minimum building setbacks:	
Front yard	35 feet
Side yard	10 feet
Rear yard	35 feet
Minimum parking and driveway setback:	
Front property line	35 feet
Side property line	10 feet
Rear property line	5 feet
Maximum building height	2½ stories/35feet
Maximum building coverage	25%
Maximum lot coverage	65%
Maximum permitted density	16 units/acre

(4) Supplementary requirements.

- (a) The minimum parking and driveway setback standard in §128-5.11G(3) above shall take precedence over those in §128-7.1E.
- (b) Parking areas shall be screened in a manner as set forth in §128-7.1F.
- (c) In recognition of the need to eliminate potential cost-generating off-site improvements associated with a one hundred (100%) percent affordable housing project, development in the AHS District shall be exempt from §128-7.1, I through K, and §128-9.4.

Section 5.

Upon approval of this Ordinance upon first reading by the Mayor and Council of the Borough of Montvale, this Ordinance shall be transmitted to the Planning Board for its review and recommendation pursuant to *N.J.S.A. 40:55D-26*.

Section 6. Severability.

If any section, sentence or any other part of this Ordinance is adjudged unconstitutional or invalid, such judgment shall not effect, impair, or invalidate the remainder of this Ordinance but shall be confined in its effect to the section, sentence or other part of this Ordinance directly involved in the controversy which such judgment shall be rendered.

Section 7. Inconsistent Ordinances Repealed.

All ordinances or parts or ordinances which are inconsistent with the provisions of this ordinance are hereby repealed, but only to the extent of such inconsistencies.

Section 8. Effective Date.

This Ordinance shall take effect immediately upon final passage and publication as provided by law.

Ordinance No. **2014-1393** was introduced for second reading by Councilmember Curry; seconded by Councilmember Cudequest; Clerk read by title only
Motion to open meeting to the public by Councilmember Cudequest; seconded by Councilmember Lane - all ayes

NO PUBLIC COMMENT

Motion to close meeting to the public by Councilmember Lane; seconded by Councilmember Cudequest - all ayes

Motion to adopt on Second and Final Reading in the Ridgewood News by Councilmember Lane; seconded by Councilmember Ghassali; Clerk read by title only ----- A roll call vote was taken --- all ayes

MINUTES:

September 9, 2014

A motion to accept the minutes by Councilmember Cudequest; seconded by Councilmember Ghassali - all ayes except for Councilmember LaMonica abstained

RESOLUTIONS:

128-2014 Resolution Amending Resolution No. 71-2014/Bergen County Cooperative Curb Ramp Program/Concrete Construction Corporation

WHEREAS, the Governing Body of the Borough of Montvale adopted Resolution No. 71-2014 on April 8, 2014 and whereas an amendment from the County of Bergen Department of Public Works in the letter September 17, 2014 which is attached to this resolution; and

WHEREAS, the County of Bergen established a Cooperative Program to improve Curb Ramps throughout Bergen County for selected roadways in each municipality; and

WHEREAS, the County of Bergen publicly bid the project and awarded it to Concrete Construction Corporation, 24 Pink Street, P.O. Box 4063, South Hackensack, New Jersey 07601; and

WHEREAS, the amended cost to Bergen County for the construction of the project is \$226,948.00 which is based on various locations within the Borough which have been approved by Bergen County; and

WHEREAS, The municipality shall submit a Bergen County voucher for reimbursement of 50% of the Engineer's cost estimate. The County of Bergen will reimburse construction inspection costs in the amount of 10% of the actual cost for curb ramps.

WHEREAS, the County of Bergen in an additional letter dated September 17, 2014 authorizes \$10,650.00 as an engineering design reimbursement to the Borough of Montvale; and

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale award a contract to Concrete Construction Corporation for the Bergen County Cooperative Curb Ram Program for an amount not to exceed \$226,948.00

Introduced by: Councilmember Lane; seconded by Councilmember LaMonica - All ayes

129-2014 Approval to submit a grant application and execute a grant contract with the New Jersey Department of Transportation for the Terkuile Road Roadway Improvement Project.

NOW, THEREFORE, BE IT RESOLVED that Council of the Borough of Montvale formally approves the grant application for the above stated project.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to submit an electronic grant application identified as MA-2015-Montvale Borough-00224 to the New Jersey Department of Transportation on behalf of the Borough of Montvale.

BE IT FURTHER RESOLVED that Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of the Borough of Montvale and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

Introduced by: Councilmember Lane; seconded by Councilmember Cudequest - All ayes

130-2014 Authorize Release of Escrow/Block 401/Lot 1& Bond/Marano

WHEREAS, the Borough Treasurer, recommends the release and takes no exception to the release of the escrow funds and bond posted for Block 401/Lot 1 as all inspections have been conducted; and

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale hereby release the remaining escrow funds in the amount of \$19.16 and a bond amount of \$778.00 for a total of \$797.16 to Michael Marano, 63 North Avenue, Montvale, NJ 07645; and

BE IT FURTHER RESOLVED, the Borough Treasurer hereby receives a copy of this resolution for processing.

Introduced by: Councilmember Ghassali; seconded by Councilmember Lane - All ayes

131-2014 Change Order/Professional Service Contract / Legal Services / Borough Attorney / Boggia & Boggia

WHEREAS, the Borough of Montvale awarded a professional service contract on January 14, 2014 for Attorney Services as a non-fair and open contract pursuant to the provisions of *N.J.S.A. 19:44A-20.4 or 20.5*; and,

WHEREAS, Boggia & Boggia, 71 Mt. Vernon Street, Ridgefield Park, NJ 07660 was awarded a one year contract via Resolution No. 21-2014; and

WHEREAS, a change order is necessary in the amount of \$60,000.00 for additional expenses for legal services provided to the Borough of Montvale

BE IT RESOLVED FUTHER RESOLVED, the Certified Municipal Finance Officer has certified the availability of funds and said certification is attached to the original of this resolution; and

BE IT RESOLVED, A Notice of this action shall be printed once in the official newspaper of the Borough.

Introduced by: Councilmember Ghassali; seconded by Councilmember Lane - All ayes
Councilmember Ghassali asked for clarification about the change order

132-2014 A RESOLUTION REVISING THE BOROUGH OF MONTVALE FIELDS SCHEDULING AND FEES FOR FIELD USE EFFECTIVE 2014/2015

WHEREAS, Borough Owned Recreational Fields shall be scheduled by the Borough of Montvale Field Coordinator; and

WHEREAS, Montvale Athletic League ("MAL") shall have first priority field scheduling use and shall be provide a schedule to the Field Coordinator no later than March 1st.

WHEREAS, MAL and churches are exempt from payment of fees relating to field use.

FIELD USE: 2014/2015

Field Use- Chestnut Ridge complex	\$ 200	Resident team
	\$ 400	Non-Resident team
Field Use-Memorial and FMS fields	\$ 200	Resident team
	\$ 500	Non-Resident team
	**Add 15% if lights are requested	
Resident Corporation One Day Field Use	\$ 200	(1 scheduled day plus 2 rain dates)
Non-Resident One Day Field Use	\$ 400	(1 scheduled day plus 2 rain dates)

Non-Resident Corporation: Any company that does not own or lease commercial space within the borough.

Residential Team: Any athletic team comprised of at least 75% of its roster with Montvale residents.

Non-Residential Team: Any team not having at least 75% of its roster filled with Montvale residents.

Time Slot: An uninterrupted 2 hour time period, or any part thereof, that a field is being used by an approved team.

Corporate Fees: Corporate fees paid to the borough for field use, whether resident corporation or non-resident corporation, will entitle the user to 1 field reservation time slot and up to 2 additional time slots that are designated as "rain dates".

Season: Spring season will begin March 1 and end July 31. Fall season will begin August 1 and end December 31.

No credit for unused Field Time Slots

All organizational (i.e. club team) play will be considered a non-resident teams.

WHEREAS, Arsenal Soccer Club Team shall pay the Borough of Montvale the amount of \$5,000 for the Spring/Summer and \$5,000 Fall Program 10 days prior to the commencement that specific season; and

WHEREAS, it is the Borough of Montvale's intention by the adoption of this resolution that if any prior established fee is in conflict with fee schedule the fees set forth in this fee schedule shall be the fees charged and any conflicting prior fee is hereby superseded, repealed and replaced with the fees adopted pursuant to this resolution.

Introduced by: Councilmember Lane; seconded by Councilmember Ghassali - All ayes

133-2014 Appointment Regular Member / Montvale Fire Department / Matthew Connors

WHEREAS, the Montvale Fire Department is desirous of adding a regular member; and
WHEREAS, Matthew Connors of Montvale, NJ has been approved by the Board of Fire Commissioners and has undergone a satisfactory physical, pursuant to the attached application which has been made part of this resolution; and

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale that the appointment of Matthew Connors, as a Regular Member of the Montvale Fire Department, is hereby approved.

Introduced by: Councilmember Lane; seconded by Councilmember Ghassali - All ayes

134-2014 Appointment Jr. Member / Montvale Fire Department / Brendan McLaughlin

WHEREAS, the Montvale Fire Department is desirous of adding a junior member; and
WHEREAS, Brendan McLaughlin of Montvale, NJ has been approved by the Board of Fire Commissioners and has undergone a satisfactory physical, pursuant to the attached application which has been made part of this resolution; and
NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale that the appointment of Brendan McLaughlin, as a Jr. Member of the Montvale Fire Department, is hereby approved.

Introduced by: Councilmember Lane; seconded by Councilmember Cudequest - All ayes

135-2014 Authorize Grant Agreement/Community Development/Sr. Citizens Activities/ PS-MONTSR14

BE IT RESOLVED, that the Mayor and Council of the Borough of Montvale wishes to enter into a grant agreement with the County of Bergen for the purpose of using \$4,000.00 in the years 2014/2015 Community Development Block Grant funds for Senior Citizen Activities within the Borough of Montvale; and
BE IT FURTHER RESOLVED, that the Mayor and Council hereby authorize Roger J. Fyfe, Mayor, to be a signatory for the aforesaid grant agreement; and
BE IT FURTHER RESOLVED, that the Mayor and Council hereby authorize Maureen Iarossi-Alwan, Borough Administrator to sign all County vouchers submitted in connection with the aforesaid project; and
BE IT FURTHER RESOLVED, that the Mayor and Council recognized that the Borough of Montvale is liable for any funds not spent in accordance with the Grant Agreement, and that liability of the Mayor and Council is in accordance with HUD requirements.

Introduced by: Councilmember Lane; seconded by Councilmember Cudequest - All ayes

136-2014 Tax Court Settlement / Block 2903, Lot 11 / 2 Surrey Lane / Stephanie Zak

WHEREAS, the Mayor and Council of the Borough of Montvale have been advised of the proposed settlement of a property Tax Appeal filed by Stephanie Zak (hereinafter the "Tax Appeal"), under Docket Number 013320-2013, and;
WHEREAS, the aforesaid tax appeal involves a residential property located at 2 Surrey Lane, and is otherwise referred to as Block 2903 Lot 11 on the tax assessment maps of the Borough (hereinafter the "subject property"), and;
WHEREAS, the said Governing Body has been advised as to the merits of the subject Tax Appeal by legal counsel and the Borough Tax Assessor, and;
WHEREAS, the proposed Tax Appeal settlement would adjust the subject properties' 2013 tax assessment to \$800,000, and;
WHEREAS, the provisions of N.J.S.A. 54:51A-8 (the "Freeze Act") shall be applicable to the terms of this settlement, and;
WHEREAS, it is in the best interest of the Borough of Montvale to settle the subject Tax Appeal in accordance with the settlement proposal set forth hereinabove.
NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Montvale, that the settlement of the aforesaid Tax Appeal be hereby approved, and;
BE IT FURTHER RESOLVED, that with respect to same, the Mayor, Borough Administrator, Tax Appeal Attorney and/or any other appropriate Borough official is hereby authorized to perform any act necessary to effectuate the purposes set forth in this Resolution.

Introduced by: Councilmember Lane; seconded by Councilmember Cudequest - All ayes

137-2014 Authorize Payment #3/2014 Road Improvement Program/A.J.M. Contractors

WHEREAS, on September 9, 2014 payment #1 & 2 were hereby authorized by Resolution No. 126-2014 for the contract awarded by Resolution No. 87-2014 on May 27, 2014 in the amount of \$598,349.00 to AJM Contractors, 300 Kuller Road, Clifton, NJ 07011 for the following:

Base Bid "A"	\$332,124.00
Base Bid "B"	\$266,225.00
TOTAL	\$598,349.00

WHEREAS, the Borough Engineer, in a letter dated September 25, 2014 attached to the original of the resolution takes no exception to Payment No. 3 in the amount of \$24,646.00 for work currently completed; and

WHEREAS, the Municipal Finance Officer has certified funds are available as outlined in the Certification of Funds as attached to the original of this Resolution.

NOW, THEREFORE BE IT RESOLVED by the Borough of Montvale as follows:

- 1) Payment #3 in the amount of \$24,696.00 be authorized and paid to AJM Contractors.

Introduced by: Councilmember Lane; seconded by Councilmember Cudequest - All ayes

138-2014 Authorize Release of Escrow/Block 1601/Lot 24/Vinari Enterprises, LLC

WHEREAS, the Borough Engineer, recommends the release and takes no exception to the release of the escrow funds posted for Block 1601/Lot 24 as all inspections have been conducted; and

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale hereby release the remaining escrow funds in the amount of \$1,809.05 plus interest in a check made payable to Vincent Giambona, 15 Grand Avenue West, Montvale, NJ 07645 for Vinari Enterprises, LLC; and

BE IT FURTHER RESOLVED, the Borough Treasurer hereby receives a copy of this resolution for processing.

Introduced by: Councilmember Lane; seconded by Councilmember Cudequest - All ayes

139-2014 Authorize Payment #3/Final Payment/Change Order #1/Magnolia Roadway Improvements/A.J.M. Contractors, Inc.

WHEREAS, The Borough of Montvale awarded a contract via Resolution No. 167-2013 on September 24, 2013 for services in connection with the Magnolia Avenue Roadway Improvement Project in the original amount of \$134,659.75 to include Alternate A to A.J.M. Contractors, Inc.; and

WHEREAS, the Borough Engineer, in a letter dated September 25, 2014 attached to the original of the resolution takes no exception to Payment No. 3 Final and Change Order No. 1 Final in the amount of \$1,433.65; and

WHEREAS, the Borough Engineer in the attached letter dated September 25, 2014 attached to this resolution provides a detail of the Final Change Order which details the increases, decreases, and additional project costs associated with this project which reflects a reduction in the overall cost of the project of \$14,575.02 decrease from the awarded contract amount; and

WHEREAS, the final project cost is \$120,084.73; and

WHEREAS, the contractor must submit a maintenance bond in the amount of \$18,012.71 for two years August 2014 – August 2016 prior to issuance of payment

NOW, THEREFORE BE IT RESOLVED by the Borough of Montvale as follows:

- 1) Final Payment/Change Order in the amount of \$1,433.65 is hereby paid to A.J.M. Contractors, Inc. 300, Kuller Road, Clifton, NJ 07011 after a maintenance bond has been submitted.

Introduced by: Councilmember Lane; seconded by Councilmember Cudequest - All ayes

BILLS: Municipal Clerk read the Bill Report

Motion to pay bills by Councilmember Lane; seconded by Councilmember Cudequest - All ayes

ENGINEER'S REPORT:

Andrew Hipolit

Report/Update

a. Status of 2014 Road Improvement Program

Micro surfacing portion will start on Monday;

b. 37 Eagle Ridge Road/Libock/Property/Water Drainage

The current owner disturbed the water drainage easement, therefore the borough is obligated to notify the DEP of a potential violation.

ATTORNEY REPORT:

Philip Boggia, Esq.

Report/Update

Update / Litigation / DePieros Farm and A & P

Trial is set to start Monday, October 6

UNFINISHED BUSINESS:

Councilmember Cudequest asked if the lightning detection system has been repaired; Councilmember LaMonica gave councilmembers an updated proposed tree ordinance for all to look over for further discussion; Also Councilmember LaMonica mentioned that the shuttle bus service is coming to an end and to keep the current service the County will charge all three boroughs \$130,000 a year.

NEW BUSINESS:

a. Boy Scout Troop 334 / Store Trailer at Recycle Center

Councilmembers agreed to allow it

b. Request Permission to attend NJ League of Municipalities Conference/ Nov 18-21

- Fran Scordo
- Lorraine Hutter
- Mike Leposky

Councilmembers granted permission to attend conference

c. Discussion / Proposed Bow and Arrow Ordinance

It was brought to the attention of councilmembers by the Police Chief that the current ordinance about fire arms does not include bow and arrows; therefore it was suggested to have the Mr. Boggia amend the ordinance for next meeting.

d. Discussion / Employees / Emergency Services

Tri-boro ambulance is experiencing lack of daytime coverage from their volunteers and has reached out to the corporations to see if they have experienced EMT's that can cover during the daytime hours, this will also include borough employees as well. Councilmembers were all in agreement.

COMMUNICATION CORRESPONDENCE:

None

MEETING OPEN TO THE PUBLIC:

HEARING OF CITIZENS WHO WISH TO ADDRESS THE MAYOR AND COUNCIL:

Upon recognition by the Mayor, the person shall proceed to the floor and give his/her name and address in an audible tone of voice for the records. Unless further time is granted by the Council, he/she shall limit his/her statement to five (5) minutes. Statements shall be addressed to the Council as a body and not to any member thereof. No person, other than the person having the floor, shall be permitted to enter into any discussion, without recognition by the Mayor.

A motion to open meeting to the public by Councilmember Cudequest; seconded by Councilmember Ghassali – all ayes

Clint Miller, Fire Chief

Mentioned that enrollment has increased and the Chief is requesting to purchase additional turn-out gear. Also the firehouse committee will be meeting with the architect this week.

A motion to close meeting to the public by Councilmember Lane; seconded by Councilmember Cudequest – all ayes

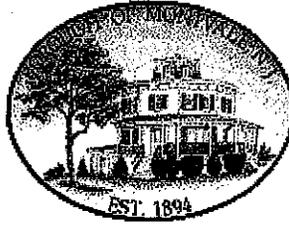
Motion to adjourn by Councilmember Cudequest; seconded by Councilmember Lane – all ayes

ADJOURNMENT

Meeting adjourned at 9:29pm

The next Meeting of the Mayor and Council will be held October 14, 2014 at 7:30 p.m.

Respectfully submitted, Fran Scordo, Deputy Municipal Clerk



**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 140-2014**

RE: Authorize Release of Cash Bond & Escrow/Rockland Built Homes/Block 605/Lot 17 &18

WHEREAS, Rockland Built Homes, is requesting a release in their cash bond and escrow; and

WHEREAS, a completed inspection of the site has been conducted by Andrew Hipolit, Borough Engineer, which recommends said release of the above referenced in an e-mail dated October 2, 2014 which is attached to the original of this resolution; and

WHEREAS, the Borough Engineer recommends release the cash bond in the amount of \$1,929.60 and escrow in the amount of \$427.85; and

NOW THEREFORE BE IT FUTHER RESOLVED, The Borough Treasurer receives a copy for processing.

Councilmember	Motion	Second	Yes	No	Absent	Abstain
Cudequest						
Curry						
Ghassali						
LaMonica						
Lane						
Talarico						

Adopted: October 14, 2014

ATTEST:

Maureen Iarossi-Alwan
Municipal Clerk

APPROVED:

Roger J. Fyfe
Mayor



**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 141-2014**

RE: Authorize Release of Cash Bond & Escrow/Montvale Properties/Block 1902/Lot 12

WHEREAS, Montvale Properties, is requesting a release in their cash bond and escrow; and

WHEREAS, a completed inspection of the site has been conducted by Andrew Hipolit, Borough Engineer, which recommends said release of the above referenced in an e-mail dated October 6, 2014 which is attached to the original of this resolution; and

WHEREAS, the Borough Engineer recommends release the cash bond in the amount of \$22,068.00 and escrow in the amount of \$16,465.03; and

NOW THEREFORE BE IT FUTHER RESOLVED, The Borough Treasurer receives a copy for processing.

Councilmember	Motion	Second	Yes	No	Absent	Abstain
Cudequest						
Curry						
Ghassali						
LaMonica						
Lane						
Talarico						

Adopted: October 14, 2014

ATTEST:

APPROVED:

Maureen Iarossi-Alwan
Municipal Clerk

Roger J. Fyfe
Mayor



**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 142-2014**

**RE: AUTHORIZE BERGEN MUNICIPAL EMPLOYEE BENEFITS FUND INDEMNITY AND
TRUST AGREEMENT**

THIS AGREEMENT made this 14th day of October, 2014, in the County of Bergen, State of New Jersey, By and Between the **Bergen Municipal Employee Benefits Fund** referred to as "FUND" and the governing body of the Borough of Montvale a duly constituted LOCAL UNIT OF GOVERNMENT, hereinafter referred to as "LOCAL UNIT".

WITNESSETH:

WHEREAS, the governing bodies of various local units of government, as defined in N.J.A.C. 11:15-3.2, have collectively formed a Joint Insurance Fund as such an entity is authorized and described in N.J.S.A. 40A:10-36 et. seq. and the administrative regulations promulgated pursuant thereto; and

WHEREAS, the LOCAL UNIT has agreed to become a member of the FUND in accordance with and to the extent provided for in the Bylaws of the FUND and in consideration of such obligations and benefits to be shared by the membership of the FUND;

NOW THEREFORE, it is agreed as follows:

1. The LOCAL UNIT accepts the FUND's Bylaws as approved and adopted and agrees to be bound by and to comply with each and every provision of said Bylaws and the pertinent statutes and administrative regulations pertaining to same.
2. The LOCAL UNIT agrees to participate in the FUND with respect to health insurance, as defined in N.J.S.A. 17B:17-4, and as authorized in the LOCAL UNIT's resolution to join.
3. The LOCAL UNIT agrees to become a member of the FUND and to participate in the health insurance coverages offered for an initial period, (subject to early release or termination pursuant to the Bylaws), such membership to commence on **January 1, 2015** and ending on **December 31, 2017** at 12:01 AM provided, however, that the LOCAL UNIT may withdraw at any time upon 90 day written notice to the FUND.
4. The LOCAL UNIT certifies that it has never defaulted on payment of any claims if self-insured and has not been cancelled for non-payment of insurance premiums for a period of at least two (2) years prior to the date of this Agreement.
5. In consideration of membership in the FUND, the LOCAL UNIT agrees that it shall jointly and severally assume and discharge the liability of each and every member of the FUND, for the periods during which the member is receiving coverage, all of whom as a condition of membership in the FUND shall execute an Indemnity and Trust Agreement similar to this

Agreement and by execution hereto, the full faith and credit of the LOCAL UNIT is pledged to the punctual payments of any sums which shall become due to the FUND in accordance with the Bylaws thereof, this Agreement or any applicable Statute. However, nothing herein shall be construed as an obligation of the LOCAL UNIT for claims and expenses that are not covered by the FUND, or for that portion of any claim or liability within the LOCAL UNIT retained limit or in an amount which exceeds the FUND's limit of coverage.

6. If the FUND in the enforcement of any part of this Agreement shall incur necessary expenses or become obligated to pay attorney's fees and/or court costs, the LOCAL UNIT agrees to reimburse the FUND for all such reasonable expenses, fees, and costs on demand.

7. The LOCAL UNIT and the FUND agree that the FUND shall hold all moneys in excess of the LOCAL UNIT's retained loss fund paid by the LOCAL UNIT to the FUND as fiduciaries for the benefit of FUND claimants all in accordance with N.J.A.C. 11:15-3 et. seq.

8. The FUND shall establish and maintain Claims Trust Accounts for the payment of health insurance claims in accordance with N.J.S.A. 40A:10-36 et. seq., N.J.S.A. 40A:5-1 and such other statutes and regulations as may be applicable. More specifically, the aforementioned Trust Accounts shall be utilized solely for the payment of claims, allocated claim expense and stop loss insurance or reinsurance premiums for each risk or liability as follows:

- a) Employer contributions to group health insurance
- b) Employee contributions to contributory group health insurance
- c) Employer contributions to contingency account
- d) Employee contributions to contingency account
- e) Other trust accounts as required by the Commissioner of Insurance

9. Notwithstanding 8 above, to the contrary, the FUND shall not be required to establish separate trust accounts for employee contributions provided the FUND provides a plan in its Bylaws for the recording and accounting of employee contributions of each member.

10. Each LOCAL UNIT of government who shall become a member of the FUND shall be obligated to execute an Indemnity and Trust Agreement similar to this Agreement.

BERGEN MUNICIPAL EMPLOYEE BENEFITS FUND

Councilmember	Motion	Second	Yes	No	Absent	Abstain
Cudequest						
Curry						
Ghassali						
LaMonica						
Lane						
Talarico						

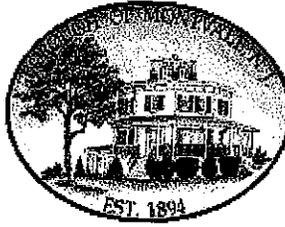
Adopted: October 14, 2014

ATTEST:

APPROVED:

Maureen Iarossi-Alwan
Municipal Clerk

Roger J. Fyfe
Mayor



**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 143-2014**

**RE: BERGEN MUNICIPAL EMPLOYEE BENEFITS FUND
RESOLUTION to RENEW**

WHEREAS, a number of public entities in the State of New Jersey have joined together to form the **Bergen Municipal Employee Benefits Fund**, hereafter referred to as "FUND", as permitted by N.J.S.A. 11:15-3, 17:1-8.1, and 40A:10-36 et seq., and;

WHEREAS, the FUND was approved to become operational by the Departments of Insurance and Community Affairs and has been operational since that date, and;

WHEREAS, the statutes and regulations governing the creation and operation of a joint insurance fund, contain certain elaborate restrictions and safeguards concerning the safe and efficient administration of the public interest entrusted to such a FUND;

WHEREAS, the governing body of The Borough of Montvale, hereinafter referred to as "LOCAL UNIT" has determined that membership in the FUND is in the best interest of the LOCAL UNIT.

NOW, THEREFORE, BE IT RESOLVED that the governing body of the LOCAL UNIT hereby agrees as follows:

- i. Become a member of the FUND for the period outlined in the LOCAL UNIT's Indemnity and Trust Agreements.
- ii. Will participate in the following type (s) of coverage (s):
 - a.) Health Insurance as defined pursuant to N.J.S.A. 17B:17-4, the FUND's Bylaws, and Plan of Risk Management.
- iii. Adopts and approves the FUND's Bylaws.
- iv. Execute an application for membership and any accompanying certifications.

BE IT FURTHER RESOLVED that the governing body of the LOCAL UNIT is authorized and directed to execute the Indemnity and Trust Agreement and such other documents signifying membership in the FUND as required by the FUND's Bylaws, and to deliver these documents to the FUND's Executive Director with the express reservation that these documents shall become effective only upon:

- i. Approval of the LOCAL UNIT by the FUND.

- ii. Receipt from the LOCAL UNIT of a Resolution accepting assessment.
- iii. Approval by the New Jersey Department of Insurance and Department of Community Affairs.

Bergen Municipal Employee Benefits Fund

Councilmember	Motion	Second	Yes	No	Absent	Abstain
Cudequest						
Curry						
Ghassali						
LaMonica						
Lane						
Talarico						

Adopted: October 14, 2014

ATTEST:

APPROVED:

 Maureen Iarossi-Alwan
 Municipal Clerk

 Roger J. Fyfe
 Mayor



**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 144-2014**

RE: Authorizing Refund of Redemption of Tax Sale Certificate #11-00003 for Block 904; Lot 7 / 6 Heather Ridge Lane

WHEREAS, at the Municipal Tax Sale held on October 25, 2012, a lien was sold on Block 904, Lot 7, also known as 6 Heather Ridge Lane, for 2011 delinquent taxes; and,

WHEREAS, this lien, known as Tax Sale Certificate #11-00003, was sold to Ebury Fund 1 NJ, LLC, for a 0% redemption fee and a \$60,000.00 premium; and

WHEREAS, JP Morgan Chase has effected redemption of Tax Sale Certificate #11-00003 in the amount of \$129,045.35; and

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale, County of Bergen, State of New Jersey, that the Tax Collector be and is hereby authorized to Redeem Certificate #11-00003 and send payment of \$129,045.35 to TFS as Custodian for Ebury Fund 1 NJ, LLC, PO Box 37695, Baltimore, MD 21297-3695 and

BE IT FURTHER RESOLVED, that the Tax Collector be authorized to issue a check in the amount of \$60,000.00 (premium) to the aforementioned lien holder.

Councilmember	Motion	Second	Yes	No	Absent	Abstain
Cudequest						
Curry						
Ghassali						
LaMonica						
Lane						
Talarico						

Adopted: October 14, 2014

ATTEST:

APPROVED:

Maureen Iarossi-Alwan
Municipal Clerk

Roger J. Fyfe
Mayor



**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 145-2014**

RE: SPECIAL ITEM OF REVENUE AND APPROPRIATION - CHAPTER 159

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item appropriation for an equal amount, and

WHEREAS, the Borough of Montvale has been awarded \$226,948.00 from the County of Bergen and wishes to amend its 2014 budget to include this amount as a revenue;

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Borough of Montvale hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2014 in the sum of \$226,948.00 which is now available as a revenue from:

Miscellaneous Revenues:

Special Items of General Revenue Anticipated with
Prior Written Consent of the Director of Local Government
Services:

Public and Private Revenues Off-Set with Appropriations:

County of Bergen – Department of Public Works:

ADA Curb Ramp Improvements - Construction, and

BE IT FURTHER RESOLVED that a like sum of \$226,948.00 be and hereby appropriated under the caption of:

General Appropriations

(a) Operations Excluded from "CAPS"

Public and Private Programs Off-Set by Revenues:

County of Bergen – Department of Public Works:

ADA Curb Ramp Improvements - Construction

Councilmember	Motion	Second	Yes	No	Absent	Abstain
Cudequest						
Curry						
Ghassali						
LaMonica						
Lane						
Talarico						

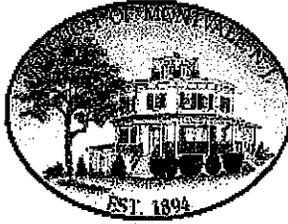
Adopted: October 14, 2014

ATTEST:

APPROVED:

Maureen Iarossi-Alwan
Municipal Clerk

Roger J. Fyfe
Mayor



BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 146-2014
SPECIAL ITEM OF REVENUE AND APPROPRIATION - CHAPTER 159

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item appropriation for an equal amount, and

WHEREAS, the Borough of Montvale has been awarded \$10,650.00 from the County of Bergen and wishes to amend its 2014 budget to include this amount as a revenue;

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Borough of Montvale hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2014 in the sum of \$10,650.00 which is now available as a revenue from:

Miscellaneous Revenues:

Special Items of General Revenue Anticipated with
 Prior Written Consent of the Director of Local Government
 Services:

Public and Private Revenues Off-Set with Appropriations:

County of Bergen – Department of Public Works:

ADA Curb Ramp Improvements - Design, and

BE IT FURTHER RESOLVED that a like sum of \$10,650.00 be and hereby appropriated under the caption of:

General Appropriations

(a) Operations Excluded from "CAPS"

Public and Private Programs Off-Set by Revenues:

County of Bergen – Department of Public Works:

ADA Curb Ramp Improvements - Design

Councilmember	Motion	Second	Yes	No	Absent	Abstain
Cudequest						
Curry						
Ghassali						
LaMonica						
Lane						
Talarico						

Adopted: October 14, 2014

ATTEST:

APPROVED:

 Maureen Iarossi-Alwan
 Municipal Clerk

 Roger J. Fyfe
 Mayor



**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 147-2014**

Award Professional Service Contract / Legal Services / Robert T. Regan, Esq./Affordable Senior Housing Complex/11 East Grand Avenue/School #2

WHEREAS, the Borough of Montvale has a need to acquire Legal Services as a non-fair and open contract pursuant to the provisions of *N.J.S.A. 19:44A-20.4 or 20.5*; and,

WHEREAS, Robert T. Regan, 325 Kinderkamack Road, Westwood, NJ 07675 will be providing Legal Services in connection with the development of an affordable senior housing complex at the site of "School #2" know as 11 East Grand Avenue, identified as Block 1606, Lot 6 within the Borough of Montvale ; and

WHEREAS, the Certified Municipal Finance Officer has certified the availability of funds; and,

WHEREAS, Robert T. Regan, Esq. has completed and submitted a Business Entity Disclosure Certification which certifies that he has not made any reportable contributions to a political or candidate committee in the Borough of Montvale in the previous one year, and that the contract will prohibit Robert T. Regan, Esq. from making any reportable contributions through the term of the contract; and

WHEREAS, the Local Public Contracts Law (*N.J.S.A. 40A:111 et seq.*) requires that the Resolution authorizing the award of contracts for "Professional Services" without competitive bids and the Contract itself must be available for public inspection;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale as follows:

1. The Mayor and Municipal Clerk of the Borough of Montvale are hereby authorized and directed to execute the a contract with Robert T. Regan for legal services Robert T. Regan.
2. This Contract is awarded without competitive bidding as a "Professional Service" in accordance with *N.J.S.A. 40A:11-5(1)(a)* of the Local Public Contracts Law because the services are to be performed by a person authorized by law to practice a recognized profession.
3. The Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.
4. A Notice of this action shall be printed once in the official newspaper of the Borough.

Councilmember	Motion	Second	Yes	No	Absent	Abstain
Cudequest						
Curry						
Ghassali						
LaMonica						
Lane						
Talarico						

Adopted: October 14, 2014

ATTEST:

APPROVED:

Maureen Iarossi-Alwan
Municipal Clerk

Roger J. Fyfe
Mayor

RESOLUTION

BE IT RESOLVED by the Mayor and Council of the Borough of Montvale, N.J., that the following bills, having been referred to the Borough Council and found correct, be and the same hereby be paid:

<u>FUND</u>	<u>AMOUNT</u>	<u>NOTES</u>
Current	\$2,772,432.00	Bill List Wire 10/14/14
	<u>195,895.30</u>	Wires/Manual Checks
Current TOTAL	2,968,327.30	
Escrow - Trust	76,847.56	Bill List Wire 10/14/14
Tax Sale Premium Tr	60,000.00	Bill List Wire 10/14/14
TTL Redemption Trust	129,045.35	Bill List Wire 10/14/14
Housing Trust	196.00	Bill List Wire 10/14/14
Capital Fund	21,000.00	Bill List Wire 10/14/14
Engineering Trust	2,000.00	Bill List Wire 10/14/14

This resolution was adopted by the Mayor and Council of Montvale at a meeting held on 10/14/14

Introduced by: _____

Approved: 10/14/14

Seconded by: _____

Roger Fyfe, Mayor

ATTEST:

Maureen Iarossi-Alwan, Municipal Clerk

MANUAL/VOID CHECKS - WIRES
October 14, 2014

<u>Check #</u>	<u>PO #</u>	<u>Date</u>	<u>Transaction/Vendor</u>	<u>Amount</u>
WIRE		9/30/14	Payroll Account	120,378.15
WIRE		9/30/14	Salary Account	71,559.89
WIRE		9/30/14	FSA Account	449.65
		9/30/14	Posted Banking/ Payroll Svs-7/1-9/30/14	<u>3,507.61</u>
	Total			<u>195,895.30</u>

Vendor # Name	PO # PO Date Description	Item Description	Amount	Contract PO Type	Charge Account	Acct Type Description	Stat/chk	Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
00730 BOGGIA & BOGGIA, ESQS.			Continued									
	14-00221 02/18/14 LEGAL FEES 2014		Continued									
	203 MONTVALE ASSOCIATES TAX APPEAL		14.00		4-01-20-712-028	B OTHER PROF/CONSULTANT SERVICES	R	08/12/14	10/08/14		22928	N
	204 PRIM MONTVALE LLC TAX APPEAL		980.00		4-01-20-712-028	B OTHER PROF/CONSULTANT SERVICES	R	08/12/14	10/08/14		22929	N
	205 STAVROS KANTOS TAX APPEAL		126.00		4-01-20-712-028	B OTHER PROF/CONSULTANT SERVICES	R	08/12/14	10/08/14		22930	N
	206 DE ANGELO TAX APPEAL		126.00		4-01-20-712-028	B OTHER PROF/CONSULTANT SERVICES	R	08/12/14	10/08/14		22931	N
	207 REALTY ASSOC.IOWA TAX APPEAL		692.12		4-01-20-712-028	B OTHER PROF/CONSULTANT SERVICES	R	08/12/14	10/08/14		22932	N
	208 KSL TAX APPEAL		574.00		4-01-20-712-028	B OTHER PROF/CONSULTANT SERVICES	R	08/12/14	10/08/14		22933	N
	209 KAPLAN AND DRESSNER TAX APPEAL		14.00		4-01-20-712-028	B OTHER PROF/CONSULTANT SERVICES	R	08/12/14	10/08/14		22934	N
	210 RECKITT BENCKISER TAX APPEAL		14.00		4-01-20-712-028	B OTHER PROF/CONSULTANT SERVICES	R	08/12/14	10/08/14		22935	N
	211 MASRIO FACENDOLA TAX APPEAL		70.00		4-01-20-712-028	B OTHER PROF/CONSULTANT SERVICES	R	08/12/14	10/08/14		22936	N
	212 WESTERN UNION TAX APPEAL		84.00		4-01-20-712-028	B OTHER PROF/CONSULTANT SERVICES	R	08/12/14	10/08/14		22937	N
	213 DS MONTVALE LLC TAX APPEAL		14.00		4-01-20-712-028	B OTHER PROF/CONSULTANT SERVICES	R	08/12/14	10/08/14		22938	N
	214 BRIAN MURPHY TAX APPEAL		140.00		4-01-20-712-028	B OTHER PROF/CONSULTANT SERVICES	R	08/12/14	10/08/14		22939	N
	215 SUMMIT PLAZA INC. TAX APPEAL		851.20		4-01-20-712-028	B OTHER PROF/CONSULTANT SERVICES	R	08/12/14	10/08/14		22940	N
	216 JOSEPH CINELLI TAX APPEAL		14.00		4-01-20-712-028	B OTHER PROF/CONSULTANT SERVICES	R	08/12/14	10/08/14		22941	N
	217 H.E.NORTHGATE TAX APPEAL		224.00		4-01-20-712-028	B OTHER PROF/CONSULTANT SERVICES	R	08/12/14	10/08/14		22942	N
	218 BANK OF AMERICA TAX APPEAL		14.00		4-01-20-712-028	B OTHER PROF/CONSULTANT SERVICES	R	08/12/14	10/08/14		22943	N
	219 SAMSON PARAGON TAX APPEAL		326.40		4-01-20-712-028	B OTHER PROF/CONSULTANT SERVICES	R	08/12/14	10/08/14		22944	N
	220 STEPHANIE ZAK TAX APPEAL		98.00		4-01-20-712-028	B OTHER PROF/CONSULTANT SERVICES	R	08/12/14	10/08/14		22945	N
	221 GEOMC 2005 TAX APPEAL		279.82		4-01-20-712-028	B OTHER PROF/CONSULTANT SERVICES	R	08/12/14	10/08/14		22946	N
	222 COREY HIRSCH TAX APPEAL		28.00		4-01-20-712-028	B OTHER PROF/CONSULTANT SERVICES	R	08/12/14	10/08/14		22947	N
	223 AVIV EFRAT TAX APPEAL		84.00		4-01-20-712-028	B OTHER PROF/CONSULTANT SERVICES	R	08/12/14	10/08/14		22948	N
	224 ARE 100 PHILIPS TAX APPEAL		252.00		4-01-20-712-028	B OTHER PROF/CONSULTANT SERVICES	R	08/12/14	10/08/14		22949	N
	225 LOUIS HENDI TAX APPEAL		28.00		4-01-20-712-028	B OTHER PROF/CONSULTANT SERVICES	R	08/12/14	10/08/14		22950	N
	226 CBRE TAX APPEAL		258.90		4-01-20-712-028	B OTHER PROF/CONSULTANT SERVICES	R	08/12/14	10/08/14		22951	N
			10,725.44									
14-01046 09/17/14 COAH & PURCHASE SCHOOL #2												
1 COAH			98.00		T-03-56-286-006	B TRUST - RESERVE FOR HOUSING	R	09/17/14	10/08/14		22922	N
2 PURCHASE OF SCHOOL NO.2			98.00		T-03-56-286-006	B TRUST - RESERVE FOR HOUSING	R	09/17/14	10/08/14		22921	N
			196.00									
	Vendor Total:		10,921.44									
00731 MASER CONSULTING P.A.												
14-00246 02/21/14 ENGINEER RETAINER-2014												
9 MAYOR & COUNCIL MEETINGS			900.00		4-01-20-715-028	B OTHER PROF/CONSULTANT SERVICES	R	04/22/14	10/08/14		249680	N

Vendor # Name	PO # PO Date Description	Item Description	Amount	Contract PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Exc]
00731 MASER CONSULTING P.A.											
	14-00987 08/28/14 ESCROW PAYMENT EQUITY EST.										
	1 EQUITY ESTATES SUBDIV.1501/21	Continued	543.75	E-08-00-214-10A	B Equity Estates LLC (1501/21)	R	08/28/14	10/08/14		244333	N
14-01003 09/09/14 ESCROW PAYMENT UB											
	1 CHESTNUT RDG SHOP CTR 3101/1		310.00	E-08-00-214-08A	B CHESTNUT RIDGE SHOP CTR-URSTADT(3101/1)	R	09/09/14	10/08/14		242213	N
14-01006 09/09/14 BEAR BAN BUILDERS 1301/24/19											
	1 BEAR BAN BUILDERS 1301/24/19		400.00	T-03-56-286-008	B TRUST - RESERVE FOR ENGINEER	R	09/09/14	10/08/14		246795	N
14-01025 09/12/14 ESCROW PAYMENT ACCT.21307											
	1 MONTVALE DEVELOP.ASSOCIATES		4,232.50	E-08-00-213-07A	B Mtvl Dev-Hekemian Group (2802/283)	R	09/12/14	10/08/14		248288	N
14-01031 09/15/14 ESCROW PAYMENT											
	1 KHOV DELBEN 302&1002/1,4,7		2,060.00	E-08-00-208-21A	B KHOV DELBEN II 302&1002/1,4&7	R	09/15/14	10/08/14		248287	N
	2 EQUITY ESTATES,LLC 1501/21		426.25	E-08-00-214-10A	B Equity Estates LLC (1501/21)	R	09/15/14	10/08/14		248289	N
	3 AMAZING GRACE LLC 2408/3		280.00	E-08-00-212-08A	B AMAZING GRACE PARTNERS LLC (2408/3)	R	09/15/14	10/08/14		248290	N
	4 ROCKLAND BUILT HOMES 1501/1		1,596.25	E-08-00-213-17A	B Rockland Built Homes (1501/1)	R	09/15/14	10/08/14		248291	N
	5 IMA (INST MGMT ACCTS) 2001/3		520.00	E-08-00-214-03A	B IMA (INST MGMT ACCTS) (2001/3)	R	09/15/14	10/08/14		248294	N
	6 MIRZA 1201/2		170.00	E-08-00-213-16A	B Figen Mirza (1202/2)	R	09/15/14	10/08/14		248297	N
	7 BRUCE HACKETT 2203/1		280.00	E-08-00-214-14A	B Bruce Hackett (2203/1)	R	09/15/14	10/08/14		248298	N
			5,332.50								
14-01032 09/15/14 ESCROW PAYMENTS											
	1 FOUR SEAS.RINK 3301&3102/3&4/1		1,338.75	E-08-00-204-09A	B HOUVNANTAN 3301&3102/3&4	R	09/15/14	10/08/14		248284	N
	2 BEAR BAN 1301&2204/24,26,27,33		10,611.25	E-08-00-207-23A	B WOODLAND HGHTS 1301/24+-2204/39&40	R	09/15/14	10/08/14		248286	N
	3 COBBLE CREEK 2601/32.09		77.50	E-08-00-214-05C	B COBBLE CREEK BUILDERS -SOIL (2601/32.09)	R	09/15/14	10/08/14		248292	N
			12,027.50								
14-01064 09/23/14 ESCROW PAYMENTS											
	1 ORANGE & ROCKL.TOWER 1706/19		330.00	E-08-00-212-09A	B ROCKLAND ELECTRIC-TOWER 26 (1706/19)	R	09/23/14	10/08/14		227622	N
	2 ORANGE & ROCKL.TOWER 1706/19		2,340.00	E-08-00-212-09A	B ROCKLAND ELECTRIC-TOWER 26 (1706/19)	R	09/23/14	10/08/14		222565	N
			2,670.00								
14-01073 09/25/14 EQUITY ESTATES,LLC											
	1 EQUITY ESTATES,LLC 1501/21.20		400.00	T-03-56-286-008	B TRUST - RESERVE FOR ENGINEER	R	09/25/14	10/08/14		246797	N
	2 EQUITY ESTATES,LLC 1501/21.10		400.00	T-03-56-286-008	B TRUST - RESERVE FOR ENGINEER	R	09/25/14	10/08/14		246798	N

Vendor # Name	PO # PO Date Description	Item Description	Amount	Contract PO Type Charge Account	Acct Type Description	Stat/Chk	First Rcvd Enc Date Date	Chk/Void Date	Invoice	1099 Exc]
00731 MASER CONSULTING P.A.	14-01073 09/25/14 EQUITY ESTATES, LLC	3 EQUITY ESTATES, LLC 1501/21.30	Continued 400.00	T-03-56-286-008	B TRUST - RESERVE FOR ENGINEER	R	09/25/14 10/08/14	246798		N
			1,200.00							
14-01089 09/30/14 ESCROW PAYMENT MONTV. PROP. MNGM	1 MONTV. PROPERTY MNGMT 1902/12	77.50	E-08-00-211-21A	B MONTVALE PROP (10 CRAIG)1902/12	R	09/30/14 10/08/14	249689			N
14-01090 09/30/14 GENERAL ENGINEERING	1 GENERAL ENGINEERING	517.50	4-01-20-715-029	B OTHER CONTRACTUAL ITEMS	R	09/30/14 10/08/14	249679			N
14-01091 09/30/14 BEAR BAN 1301/24.05	1 BEAR BAN 1301/24.05	400.00	T-03-56-286-008	B TRUST - RESERVE FOR ENGINEER	R	09/30/14 10/08/14	249622			N
	Vendor Total:	28,611.25								
00746 ABRAMS, JEREMY	14-01120 10/07/14 REIMBURSEMENT CLOTHING	1 REIMBURSEMENT CLOTHING	152.65	4-01-25-745-251	B ABRAMS, JEREMY A - CLOTHING	R	10/07/14 10/08/14		CLOTHING	N
	Vendor Total:	152.65								
00762 HARBORTOUCH	14-00916 08/06/14 COURT CREDIT CARD FEES-JULY	1 COURT CREDIT CARD FEES-JULY	107.15	4-01-41-250-029	B OTHER CONTRACTUAL ITEMS	R	08/06/14 10/08/14		JULY 2014	N
		2 COURT CREDIT CARD FEES-JULY	98.91	4-01-42-855-029	B OTHER CONTRACTUAL ITEMS	R	08/06/14 10/08/14		JULY 2014	N
			206.06							
14-01108 10/03/14 COURT CREDIT CARD FEES-AUG	1 COURT CREDIT CARD FEES-AUG	108.52	4-01-41-250-029	B OTHER CONTRACTUAL ITEMS	R	10/03/14 10/08/14		AUG 2014	N	
		2 COURT CREDIT CARD FEES-AUG	100.18	4-01-42-855-029	B OTHER CONTRACTUAL ITEMS	R	10/03/14 10/08/14		AUG 2014	N
			208.70							
14-01123 10/07/14 COURT CREDIT CARD FEES-SEPT	1 COURT CREDIT CARD FEES-SEPT	88.87	4-01-41-250-029	B OTHER CONTRACTUAL ITEMS	R	10/07/14 10/08/14		SEPT 2014	N	

Vendor # Name	PO # PO Date Description	Item Description	Amount	Contract PO Type Charge Account	Acct Type Description	Stat/Chk	First Rcvd Enc Date Date	Chk/Void Date	Invoice	1099 Excl
00762 HARBORTOUCH	14-01123 10/07/14	COURT CREDIT CARD FEES-SEPT	Continued							
	2	COURT CREDIT CARD FEES-SEPT	82.04	4-01-42-855-029	B OTHER CONTRACTUAL ITEMS	R	10/07/14	10/08/14	SEPT 2014	N
			170.91							
		Vendor Total:	585.67							
00896 GIAMMARINO, MICHAEL	14-00006 01/06/14	INTERPRETER SERVICES 2014		B						
	23	INTERPRETER SERVICES 10/8/2014	72.00	4-01-42-855-028	B OTHER PROF/CONSULTANT SERVICES	R	04/22/14	10/08/14	10/08/14	N
	24	INTERPRETER SERVICES 10/8/2014	78.00	4-01-41-250-028	B OTHER PROFESSIONAL/CONSULTING SERVICES	R	05/19/14	10/08/14	10/08/14	N
			150.00							
		Vendor Total:	150.00							
00993 DANORI, LLC	14-00101 01/17/14	WEBSITE MAINTENANCE 2014		B						
	4	WEBSITE MAINTENANCE 2014	1,062.50	4-01-20-716-028	B OTHER PROF/CONSULTANT SERVICES	R	04/22/14	10/08/14	11681	N
		Vendor Total:	1,062.50							
01062 PHILLIPS PREISS GRYGIEL LLC	14-00976 08/26/14	ESCROW PAYMENTS								
	1	MID-WEST PORTFOLIO CORP	45.00	E-08-00-214-06A	B MID-WEST PORTFOLIO CORP	R	08/26/14	10/08/14	19097	N
	2	ROCKLAND BUILT HOMES 1505/1	975.00	E-08-00-213-17A	B Rockland Built Homes (1501/1)	R	08/26/14	10/08/14	19175	N
	3	DEPIERO LITIGATION 2802/2&3	3,060.00	E-08-00-213-08A	B Mtv Dev Assoc-MP/Ord Litigation	R	08/26/14	10/08/14	19158	N
	4	DEPIERO SITE PLAN 2802/2	900.00	E-08-00-213-07A	B Mtv Dev-Hekemian Group (2802/2&3)	R	08/26/14	10/08/14	19159	N
			4,980.00							
	14-01058 09/22/14	MONTVALE TREE PRESERVATION								
	1	MONTVALE TREE PRESERVATION	75.00	4-01-21-720-028	B OTHER PROF/CONSULTANT SERVICES	R	09/22/14	10/08/14	19275	N
		Vendor Total:	5,055.00							

Vendor # Name	PO # PO Date Description	Item Description	Amount	Contract PO Type Charge Account	Acct Type Description	Stat/Chk	First Rcvd Enc Date Date	Chk/Void Date	Invoice	1099
01123 ENCLAVE @ MONTVALE	13-01783 12/23/13 SNOW REMOVAL & STR. LIGHT. 2013	1 SNOW REMOVAL &	2,884.00	3-01-38-854-029	B OTHER CONTRACTUAL ITEMS	R	12/23/13 10/08/14	2013 MAX		N
	Vendor Total:		2,884.00							
01132 COOPERATIVE COMMUNICATIONS, INC	14-01124 10/07/14 2013915700 COOPERATIVE PHONE B	1 2013915700 COOPERATIVE	2,168.62	4-01-31-827-076	B TELEPHONE CHARGES	R	10/07/14 10/08/14	10/01/2014		N
	Vendor Total:		2,168.62							
01134 RESERVE ACCOUNT	14-01038 09/16/14 REFILL POSTAGE METER/SEPTEMBER	1 REFILL POSTAGE METER/SEPTEMBER	120.00	4-01-20-704-022	B POSTAGE & EXPRESS CHARGES	R	09/16/14 10/08/14	SEPTEMBER		N
		2 REFILL POSTAGE METER/SEPTEMBER	150.00	4-01-20-705-022	B POSTAGE AND EXPRESS CHARGES	R	09/16/14 10/08/14	SEPTEMBER		N
		3 REFILL POSTAGE METER/SEPTEMBER	100.00	4-01-20-708-022	B POSTAGE AND EXPRESS CHARGES	R	09/16/14 10/08/14	SEPTEMBER		N
		4 REFILL POSTAGE METER/SEPTEMBER	250.00	4-01-20-710-022	B POSTAGE & EXPRESS CHARGES	R	09/16/14 10/08/14	SEPTEMBER		N
		5 REFILL POSTAGE METER/SEPTEMBER	50.00	4-01-21-720-022	B POSTAGE & EXPRESS CHARGES	R	09/16/14 10/08/14	SEPTEMBER		N
		6 REFILL POSTAGE METER/SEPTEMBER	80.00	4-01-22-725-022	B POSTAGE & EXPRESS CHARGES	R	09/16/14 10/08/14	SEPTEMBER		N
		7 REFILL POSTAGE METER/SEPTEMBER	50.00	4-01-25-752-022	B POSTAGE & EXPRESS CHARGES	R	09/16/14 10/08/14	SEPTEMBER		N
		8 REFILL POSTAGE METER/SEPTEMBER	80.00	4-01-25-753-022	B POSTAGE AND EXPRESS CHARGES	R	09/16/14 10/08/14	SEPTEMBER		N
		9 REFILL POSTAGE METER/SEPTEMBER	100.00	4-01-27-785-022	B POSTAGE & EXPRESS CHARGES	R	09/16/14 10/08/14	SEPTEMBER		N
		10 REFILL POSTAGE METER/SEPTEMBER	20.00	4-01-27-790-022	B POSTAGE & EXPRESS CHARGES	R	09/16/14 10/08/14	SEPTEMBER		N
	Vendor Total:		1,000.00							
14-01084 09/29/14 COURT POSTAGE JULY-SEPTEMBER	1 COURT POSTAGE JULY-SEPT. 2014		439.39	4-01-42-855-022	B POSTAGE & EXPRESS CHARGES	R	09/29/14 10/08/14	JULY-SEPT. 2014		N
	2 COURT POSTAGE JULY-SEPT. 2014		476.00	4-01-41-250-022	B POSTAGE AND EXPRESS CHARGES	R	09/29/14 10/08/14	JULY-SEPT. 2014		N
	Vendor Total:		915.39							
01156 DIRECT ENERGY BUSINESS	14-01125 10/07/14 DIRECT ENERGY ELECTRIC CHARGES	1 0157026009 1 MEMORIAL LITE FLD	13.91	4-01-31-825-071	B ELECTRICITY	R	10/07/14 10/08/14	ES14126447		N
		2 0195092007 GRAND SOPK 87/97	28.94	4-01-31-825-071	B ELECTRICITY	R	10/07/14 10/08/14	ES14126447		N
		3 0716933005 MEMORIAL TENNIS CRT	26.38	4-01-31-825-071	B ELECTRICITY	R	10/07/14 10/08/14	ES14126447		N
	Vendor Total:		1,915.39							

Vendor # Name	PO # PO Date Description	Item Description	Contract PO Type	Amount	Charge Account	Acct Type Description	Stat/Chk	First Rcvd	Enc Date	Date	Chk/Void	Invoice	1099	Excl
01156	DIRECT ENERGY BUSINESS	Continued												
14-01125	10/07/14 DIRECT ENERGY ELECTRIC CHARGES	Continued												
4	0897137012 3 MEMORIAL LT FLD	38.55	4-01-31-825-071			B ELECTRICITY	R	10/07/14	10/08/14			ES14126447	N	
5	5229845000 LA TRENTA FLD LTS	218.93	4-01-31-825-071			B ELECTRICITY	R	10/07/14	10/08/14			ES14126447	N	
6	9555848004 MUNICIPAL STREET LTS	3,123.18	4-01-31-826-075			B STREET LIGHTING	R	10/07/14	10/08/14			ES14126447	N	
		3,449.89												
14-01126	10/07/14 DIRECT ENERGY GAS CHARGES													
1	613984/614280 MERCEDES DR/SEPT	508.27	4-01-31-829-078			B NATURAL GAS - 12 MERCEDES	R	10/07/14	10/08/14			SEPTEMBER	N	
2	613984/614276 W GRAND AVE	28.09	4-01-31-829-070			B NATURAL GAS	R	10/07/14	10/08/14			SEPTEMBER	N	
3	613984/614277 159 CHESTNUT RDG	35.84	4-01-31-829-070			B NATURAL GAS	R	10/07/14	10/08/14			SEPTEMBER	N	
4	613984/614281 43 HUFF TERR	2.24	4-01-31-829-070			B NATURAL GAS	R	10/07/14	10/08/14			SEPTEMBER	N	
5	613984/614275 RAILROAD AVE.AUG	2.18	4-01-31-829-070			B NATURAL GAS	R	10/07/14	10/08/14			AUGUST	N	
6	613984/614275 RAILROAD AVE.SEP	14.30	4-01-31-829-070			B NATURAL GAS	R	10/07/14	10/08/14			SEPTEMBER	N	
		590.92												
	Vendor Total:	4,040.81												
01278	MCNERNEY & ASSOCIATES, INC													
14-01030	09/15/14 ASSESSMENT ANALYSIS/ADDED ASSE													
1	ASSESSMENT ANALYSIS	500.00	4-01-20-710-028			B OTHER PROF/CONSULTANT SERVICES	R	09/15/14	10/08/14			2014-486	N	
2	ADDED ASSESSMENT	300.00	4-01-20-710-028			B OTHER PROF/CONSULTANT SERVICES	R	09/15/14	10/08/14			2014-486	N	
		800.00												
	Vendor Total:	800.00												
01280	MARANO, MICHAEL A.													
14-01102	10/02/14 ESCROW AND BOND REFUND													
1	ESCROW AND BOND REFUND	19.16	E-08-00-209-11A			B MICHAEL MARANO 401/1	R	10/02/14	10/08/14			ESCR.&BOND REF.	N	
2	ESCROW AND BOND REFUND	778.00	E-08-00-209-11C			B Michael Marano 401/1 BOND	R	10/02/14	10/08/14			ESCR.&BOND REF.	N	
		797.16												
	Vendor Total:	797.16												
01293	NJ DIV.PENSTONS & BENEF./DCRP													
14-00127	01/24/14 DCRP GROUP LIFE & DISABILITY													
30	DCRP LONG TERM LIFE INSURANCE	28.61	4-01-36-846-029			B OTHER CONTRACTUAL - DCRP	R	01/24/14	10/08/14			AUGUST 2014	N	
31	DCRP LONG TERM DISABILITY INS.	12.00	4-01-36-846-029			B OTHER CONTRACTUAL - DCRP	R	01/24/14	10/08/14			AUGUST 2014	N	

Vendor # Name	PO # PO Date Description	Item Description	Contract PO Type	Amount	Charge Account	Acct Type Description	Stat/Chk	Enc Date	First Rcvd Date	Chk/Void Date	Invoice	1099 Excl
01392	TFS AS/CUST EBURY FD INJ LLC											
	14-01128	10/08/14 LIEN REDEMPTION										
		1 LIEN REDEMPTION		129,045.35	T-03-56-286-021	B TRUST - RESERVE FOR TTL (REDEMPTION)	R	10/08/14	10/08/14			LIEN REDEMPTION N
		2 PREMIUM		60,000.00	T-03-56-286-020	B RESERVE FOR TAX SALE PREMIUM	R	10/08/14	10/08/14			LIEN REDEMPTION N
				189,045.35								
		Vendor Total:		189,045.35								
01645	BOROUGH OF WOODCLIFF LAKE											
	14-01079	09/26/14 SENIOR VAN MAINTENANCE/REPAIR										
		1 SENIOR VAN MAINTENANCE/REPAIR		74.35	4-01-26-767-119	B SENIOR VAN MAINTENANCE	R	09/26/14	10/08/14		9/12/14	N
		Vendor Total:		74.35								
01760	UNITED PARCEL SERVICE											
	14-01000	09/08/14 F047X6354 UPS CHARGES										
		1 F047X6354 UPS CHARGES/PL BD		25.32	4-01-21-720-022	B POSTAGE & EXPRESS CHARGES	R	09/08/14	10/08/14		6354	N
		Vendor Total:		25.32								
	14-01044	09/17/14 F047X6374 UPS CHARGES										
		1 F047X6374 UPS CHARGES/ADM		16.13	4-01-20-701-022	B POSTAGE & EXPRESS CHARGES	R	09/17/14	10/08/14		6374	N
		2 F047X6374 UPS CHARGES/PL BD		25.32	4-01-21-720-022	B POSTAGE & EXPRESS CHARGES	R	09/17/14	10/08/14		6374	N
				41.45								
		Vendor Total:		41.45								
14-01078	09/26/14 F047X6384 UPS CHARGES											
		1 F047X6384 UPS CHARGES/PD		24.70	4-01-25-745-022	B POSTAGE & EXPRESS CHARGES	R	09/26/14	10/08/14		6384	N
		Vendor Total:		24.70								
02141	REGAN, ROBERT T., ESQ.											
	14-01071	09/25/14 ESCROW PAYMENTS										
		1 BEAR-BAN BUILDERS/WOODLAND		321.00	E-08-00-207-23A	B WOODLAND HIGHTS 1301/24--2204/39&40	R	09/25/14	10/08/14		12201	N
		2 K.HOV.DEL BEN 302/1 & 1002/7		1,247.40	E-08-00-208-21A	B KHOV DELBEN II 302&1002/1,4&7	R	09/25/14	10/08/14		12202	N
		3 ROCKLAND ELECTRIC 1102/2		255.00	E-08-00-208-37A	B ROCKLAND ELECTRIC 1102/2.02	R	09/25/14	10/08/14		12203	N
		4 ALI ENTERPRISES 702/1		111.00	E-08-00-209-23A	B Ali Enterprises (Shell Gas) (702/1)	R	09/25/14	10/08/14		12204	N
		5 ROCKLAND BUILT HOMES 1505/1		255.00	E-08-00-213-17A	B Rockland Built Homes (1501/1)	R	09/25/14	10/08/14		12205	N
		6 NJ ENERGY 2405/1,2,&26		45.00	E-08-00-213-13A	B NJ Energy Corp (2405/1,2,26)	R	09/25/14	10/08/14		12209	N
		7 EQUITY ESTATES 1501/21		285.00	E-08-00-214-10A	B Equity Estates LLC (1501/21)	R	09/25/14	10/08/14		12211	N
		8 CHESTNUT RDG SHOP CTR 3101/1		195.00	E-08-00-214-08A	B CHESTNUT RIDGE SHOP CTR-URSTADT(3101/1)	R	09/25/14	10/08/14		12212	N

Vendor # Name	PO # PO Date Description	Item Description	Amount	Contract PO Type Charge Account	Acct Type Description	Stat/Chk	First Rcvd Enc Date Date	Chk/Void Date Invoice	1099 Excl
02864 OLD HOOK MEDICAL ASSOC., LLC	14-01018 09/10/14 BARNES, PATRICK PHYSICAL	1 BARNES, PATRICK PHYSICAL	225.00	4-01-25-752-093	B MEDICAL EXAMS/TESTING	R	09/10/14 10/08/14	155889209	N
	Vendor Total:		225.00						
03060 TRI-STATE TECHNICAL SERVICES	14-00058 01/09/14 ACCESS/SPECIAL MICROSOFT 2014	10 ACCESS/SPECIAL MICROSOFT	252.00	4-01-20-701-108	B MAINTENANCE/RENTAL AGREEMENTS	R	04/22/14 10/08/14	22405	N
	Vendor Total:		252.00						
14-00060 01/09/14 2014 COMPUTER MAINTENANCE	10 2014 COMPUTER MAINTENANCE		649.83	4-01-20-701-108	B MAINTENANCE/RENTAL AGREEMENTS	R	04/22/14 10/08/14	22401	N
	Vendor Total:		901.83						
03215 UNUM LIFE INSURANCE	14-00010 01/06/14 2014 LIFE INSURANCE	10 LIFE INSURANCE & AD&D/SEPTEMB.	193.05	4-01-23-735-029	B OTHER CONTRACTUAL ITEMS	R	04/22/14 10/08/14	SEPTEMBER 2014	N
	Vendor Total:		193.05						
03727 STAPLES ADVANTAGE	14-00946 08/15/14 OFFICE SUPPLIES	1 PENCILS	4.75	4-01-21-720-036	B OFFICE SUPPLIES	R	08/15/14 10/08/14	3240956005+	N
		2 BINDER	16.67	4-01-21-720-036	B OFFICE SUPPLIES	R	08/15/14 10/08/14	3240956005+	N
		3 MOUSE PADS	12.90	4-01-20-701-036	B OFFICE SUPPLIES	R	08/15/14 10/08/14	3240956005+	N
		4 POST ITS	46.78	4-01-20-701-036	B OFFICE SUPPLIES	R	08/15/14 10/08/14	3240956005+	N
		5 COLOR PAPER	4.66	4-01-20-701-036	B OFFICE SUPPLIES	R	08/15/14 10/08/14	3240956005+	N
		6 COLOR PAPER	19.14	4-01-20-701-036	B OFFICE SUPPLIES	R	08/15/14 10/08/14	3240956005+	N
		7 ZIPLOC	4.70	4-01-20-701-036	B OFFICE SUPPLIES	R	08/15/14 10/08/14	3240956005+	N
		8 TAPE	26.99	4-01-20-701-036	B OFFICE SUPPLIES	R	08/15/14 10/08/14	3240956005+	N
		9 TAPE	5.70	4-01-20-701-036	B OFFICE SUPPLIES	R	08/15/14 10/08/14	3240956005+	N
		10 STAPLES	2.84	4-01-20-701-036	B OFFICE SUPPLIES	R	08/15/14 10/08/14	3240956005+	N
			145.13						
14-00972 08/25/14 KITCHEN AND OFFICE SUPPLIES	1 GARBAGE BAGS		26.42	4-01-20-701-036	B OFFICE SUPPLIES	R	08/25/14 10/08/14	3240956006+	N
	2 FILES		26.95	4-01-21-720-036	B OFFICE SUPPLIES	R	08/25/14 10/08/14	3240956006+	N

Vendor # Name	PO # PO Date Description	Item Description	Amount	Contract PO Type	Charge Account	Acct Type Description	Stat/Chk	First Rcvd	Chk/Void	1099
							Enc Date	Date	Invoice	Excl
03727 STAPLES ADVANTAGE	14-01034 09/16/14 OFFICE SUPPLIES		Continued							
	1 PENS		8.48		4-01-20-701-036	B OFFICE SUPPLIES	R	09/16/14 10/08/14	3243053301	N
	2 BALLPOINT PENS		2.55		4-01-20-701-036	B OFFICE SUPPLIES	R	09/16/14 10/08/14	3243053301	N
	3 SMEAD VIEWABLES REFILL LABELS		66.92		4-01-22-725-036	B OFFICE SUPPLIES	R	09/16/14 10/08/14	3243053301	N
	4 SMEAD VIEWABLES REFILL LABELS		16.73		4-01-21-720-036	B OFFICE SUPPLIES	R	09/16/14 10/08/14	3243053301	N
	5 INK		54.99		4-01-21-720-036	B OFFICE SUPPLIES	R	09/16/14 10/08/14	3243053301	N
			149.67							

Vendor Total: 1,576.26

Total Purchase Orders: 80 Total P.O. Line Items: 236 Total List Amount: 3,061,435.91 Total Void Amount: 0.00

P.O. Type: All
 Range: First to Last
 Format: Detail with Line Item Notes
 Open: N Paid: N Void: N
 Rcvd: Y Held: Y Aprv: N
 Bid: Y State: Y Other: Y Exempt: Y

Vendor # Name	PO #	PO Date	Description	Amount	Contract	PO Type	Charge Account	Acct Type	Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	
01338 NJ MOTOR VEHICLE COMMISSION	14-01118	10/06/14	PD 2014 CHARGER-REG & PLATES	85.00	4-01-25-760-051	B	PURCHASE OF VEHICLES	R	10/06/14	10/06/14	TITLE & REG 3	N	1099	EXC1	
			PLATES & REGISTRATION FOR POLICE VEHICLE												
			2014 DODGE CHARGER.												
VIN# 2C3CDXKT2EH334927															
Vendor Total:										85.00					

Total Purchase Orders: 1 Total P.O. Line Items: 1 Total List Amount: 85.00 Total Void Amount: 0.00

Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total
CURRENT FUND 2013 BUDGET	3-01	3,959.04	0.00	3,959.04	0.00
CURRENT FUND 2014 BUDGET	4-01	2,768,387.96	0.00	2,768,387.96	0.00
CAPITAL FUND	C-04	21,000.00	0.00	21,000.00	0.00
BOA ESCROW ACCOUNTS	E-08	76,847.56	0.00	76,847.56	0.00
OTHER TRUST ACCOUNT	T-03	191,241.35	0.00	191,241.35	0.00
Total of All Funds:		<u>3,061,435.91</u>	<u>0.00</u>	<u>3,061,435.91</u>	<u>0.00</u>

~~5~~

Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total
CURRENT FUND 2014 BUDGET	4-01	85.00	0.00	85.00	0.00
Total of All Funds:		<u>85.00</u>	<u>0.00</u>	<u>85.00</u>	<u>0.00</u>

TO: All Developers
From: The Mayor and Council
Maureen Iarossi-Alwan, Administrator/Municipal Clerk
Subject: Borough of Montvale/Suggested Street Names

The following is a list of ***suggested*** street names that is provided by the Historic Preservation Commission and Planning Board of the Borough of Montvale. When you are making your street name selection, please inform the Mayor & Council in writing.

SUGGESTED STREET NAMES:

*Ackerman
Bittersweet Terrace
Cottonwood Drive
Cranberry Lane
Driftway Lane
*Eckerson
Flintlock Road
Honeysuckle Drive
Iron Horse Lane
Larch Street
*Pulis
Spicewood Road
Sandstone Road
Sweetbriar Lane
*Swales
*Van Houten
*Van Orden
Wedgehill Road

If a developer has more than one street to name, one of the names selected shall be one with an asterisk beside it. ***Alternate street names may be submitted to the Mayor & Council for consideration.***

- The names of founding families shall be combined with an appropriated designation such as Street, Road, Lane, Circle, Court, etc.

ALL SELECTIONS MUST BE IN WRITING

last update 3/24/2009