

**AGENDA
PUBLIC MEETING
BOROUGH OF MONTVALE
Mayor and Council Meeting
October 13, 2015
Meeting to Commence 7:30 PM
No Closed Executive Session**

ROLL CALL:

Councilmember Curry	Councilmember LaMonica
Councilmember Ghassali	Councilmember Lane
Councilmember Koelling	Councilmember Talarico

Kenneth Sesholtz/Certified Municipal Finance Officer
Review/State of NJ Dept. of Community Affairs/Best Practices CY2015/SFY2016

Recognition: 40 Years of Service- Susan Ruttenber- Library Director

ORDINANCES:

None

MEETING OPEN TO PUBLIC:

Agenda Items Only

MEETING CLOSED TO PUBLIC:

Agenda Items Only

MINUTES:

September 29, 2015

RESOLUTIONS:

- 143-2015 Resolution Authorizing The Borough Administrator To Sign The NJDEP WQM-003 Statement Of Consent Form For Montvale Development Associates, LLC - The Shoppes At DePiero Farm Treatment Works Application
- 144-2015 Refund of Excess Sewer Usage Payment / Block 2802; Lot 3 / Elaine DePiero
- 145-2015 Refund/Tennis Lessons/H. Karingula
- 146-2015 Authorize Release of Escrow/Block 811/Lot 8/Ciano
- 147-2015 Authorize Release of Escrow & Maintenance Bond/Block2406/Lots1-3
- 148-2015 Resolution Authorizing the Execution of a Developer's Agreement with Montvale Development Associates, LLC
- 149-2015 Authorize Payment/2015 Montvale Paving Program/Asphalt Paving Systems

BILLS:

REPORT OF REVENUE:

COMMITTEE REPORTS:

ENGINEER'S REPORT:

Andrew Hipolit

Report/Update

- a. Synthetic Turf Repair & Maintenance Proposal/LandTek/Fieldstone School

ATTORNEY REPORT:

Philip Boggia, Esq.
Report/Update

UNFINISHED BUSINESS:

None

NEW BUSINESS:

- a. Request Use of Memorial Drive/Halloween Truck or Treat/Memorial Drive/Sun. Oct. 25th/2:00 p.m.

COMMUNICATION CORRESPONDENCE:

None.

MEETING OPEN TO THE PUBLIC:

HEARING OF CITIZENS WHO WISH TO ADDRESS THE MAYOR AND COUNCIL:

Upon recognition by the Mayor, the person shall proceed to the floor and give his/her name and address in an audible tone of voice for the records. Unless further time is granted by the Council, he/she shall limit his/her statement to five (5) minutes. Statements shall be addressed to the Council as a body and not to any member thereof. No person, other than the person having the floor, shall be permitted to enter into any discussion, without recognition by the Mayor.

MEETING CLOSED TO THE PUBLIC:

ADJOURNMENT The next Meeting of the Mayor and Council will be held October 27, 2015 at 7:30pm

*******Disclaimer*******

Subject To Additions And/Or Deletions

Best Practices Worksheet CY 2015/SFY2016

Montvale Borough (Bergen)			
0236	Please see Color Key at bottom of sheet for limits on answers		
Answer	Question	Comments	
General Management - GM			
1	Yes	Sharing services has been promoted for many years as a means to control costs. In addition to sharing resources such as labor, facilities and equipment with a county or with neighboring communities, shared services include similar agreements with school boards, independent authorities and fire districts. Shared services do not include cooperative purchasing, cooperative pricing or commodity resale agreements. <u>Did your municipality actively negotiate (i.e. meet with representatives from a neighboring town, your county or another local unit) and/or enter into at least one new shared service agreement, or actively negotiate or enter into the renewal of at least one existing shared service agreement, in the preceding year?</u>	
2	Yes	If a final judgment has been entered against the municipality and there is no further adjudication, or if the municipality reaches a final settlement, has your municipality satisfied its obligations under a final judgment or settlement in a timely fashion pursuant to their terms (e.g. tax appeals, tort claims, contractual disputes)? <u>This question cannot be answered "Yes" if your municipality has satisfied a judgment or settlement but additional interest and/or other penalties have been imposed as a result of noncompliance with the terms thereof.</u> This question does not apply to claims adjudicated or settled by the municipality's JIF or insurance carrier.	
3	Yes	Has your municipality adopted a vehicle use policy prohibiting personal use of municipal vehicles (except for commuting), and providing that employees authorized to use such vehicles for commuting to/from work have a fringe benefit value added to the gross income reported on the employee's W-2 (unless the vehicle meets the "qualified non-personal vehicle" criteria specified by the IRS)? Only answer "N/A" if your municipality does not have any municipally-owned vehicles.	
4	No	Has the appropriate administrative official reviewed the <u>State Comptroller's June 25, 2013 Report</u> on local government legal fees, and does your municipality follow the best practices outlined in the checklist annexed as an Appendix to the report?	

Best Practices Worksheet CY 2015/SFY2016

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5	Yes	Does your municipality maintain an up-to-date municipal website containing at minimum the following: past three years adopted budgets; the current year's proposed budget (including the full adopted budget for the current year when approved by the governing body); most recent annual financial statement and audits; notification(s) for solicitation of bids and RFPs; and meeting dates, minutes and agendas for the governing body, planning board, board of adjustment and all commissions?	
6	Yes	Does your municipality require its elected officials to attend on an annual basis at least one instructional course covering the responsibilities and obligations of elected officials (for example: ethics, municipal finance, labor relations, risk management, shared services, purchasing, land use administration, personnel, technology etcetera)? This item may be satisfied either through a course approved for continuing education credit by DLGS, or in-house education provided by a professional, vendor or staff member (provided they have significant expertise in their profession and routinely prepare public presentations).	
7	N/A	With regard to your municipality's collective bargaining agreements that replaced contracts expiring on or after 1/1/11, is the overall impact of the aggregate economic costs limited to an average increase of 2% or less per year over the contract term?	The Collective Bargaining Agreement expires 12/31/2016.
8	N/A	A municipality's participation in FEMA's <u>National Flood Insurance Program Community Rating System</u> can lead to significant flood insurance premium reductions for its homeowners. An explanation of the program may be found on FEMA's website at http://www.fema.gov/national-flood-insurance-program/national-flood-insurance-program-community-rating-system , and more information on how the NJDEP's statewide CRS coordinator can assist with improving your rating can be found at http://www.nj.gov/dep/floodcontrol/about.htm . <u>Does your municipality have, or is your municipality in the process of attaining, a Community Rating System ranking of at least Class 9?</u>	The Borough is not in a flood zone.

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9	N/A	If the ratio of assessed values to market values in your municipality is presently less than 65%, is your municipality in the process of conducting a reassessment or revaluation?	The Borough's ratio is not less than 65%.
10	Yes	The Local Government Ethics Law, designed to ensure transparency in government, requires local government officers to file Financial Disclosure Forms. Compliance by local elected officials is particularly important. <u>Have all of your local elected officials filed their Financial Disclosure Form in 2015 that covers the 2014 calendar year?</u>	
11	N/A	Many municipalities have created one or more authorities (including fire districts, utilities authorities, redevelopment authorities, housing authorities, port authorities, etc.) to provide greater focus and attention on addressing a public need, or to reduce governing body burdens. While creation of an authority is often appropriate, and many authorities successfully fulfill their missions, authorities with weak membership or insufficient local-level monitoring can become wasteful, inefficient and unresponsive to the public they serve. <u>N.J.S.A. 40A:5A-20</u> allows a local governing body to dissolve an authority subject to certain parameters and with Local Finance Board approval. Municipalities should at least annually assess the authority or authorities they created and publicly discuss their findings and conclusions. Findings and conclusions should address whether the authority's continued existence is appropriate, and whether the authority is appropriately and efficiently serving its residents. <u>Does the governing body meet at least once annually to discuss an assessment of the authority or authorities they have created?</u>	The Borough has not created an authority.

Best Practices Worksheet CY 2015/SFY2016

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Finance & Audit - FA			
12	Yes	Internal accounting control processes, procedures and authorizations are designed to safeguard assets and to limit the risk of loss or misstatement. <u>1) Are internal accounting control processes, procedures and authorizations documented and communicated to staff; and 2) Does your Administrator/Manager or CFO, as appropriate, evaluate and discuss risk assessment annually with your governing body or an appropriate subcommittee thereof (such as the Audit or Finance Committee) with a focus on developing and updating accounting control processes, procedures and authorizations? If you selected "yes", please state in the Comment section in the approximate date of the discussion and whether the discussion was with the governing body or, if with a subcommittee thereof, name the subcommittee.</u>	10/13/2015 (Finance Committee)
13	N/A	In Local Finance Notice 2007-5, the Division issued guidance concerning the collection and accounting of fees by mayors for the performance of marriage and civil union ceremonies. If your municipality's mayor collects fees for performing weddings and civil unions, are the guidelines on pages 2 and 3 of LFN 2007-5 being followed?	The Mayor does not charge a fee for performing ceremonies.
14	No	Does your municipality have a Finance Committee (or equivalent) made up of one or more members of the governing body and other appropriate personnel, as may be needed, that meets at least <u>quarterly</u> and discusses all significant financial issues? If you answer "Yes", phrase state in the Comment section the approximate date of your municipality's most recent Finance Committee meeting.	
15	Yes	Audit findings address areas needing improvement. Ignoring these findings devalues the process; therefore, municipalities should correct noted deficiencies. <u>Have all audit findings from the 2013 audit been 1) identified in the corrective action plan and 2) addressed such that they are not repeated in the 2014 audit? If the answer is no, please list the repeat findings in the comments section. Only answer "N/A" if there were no audit findings in 2013. If your municipality wishes to appeal the result of this question, the Director shall determine based on the comment(s) whether the finding(s) is/are sufficiently material to warrant a "no" answer.</u>	

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16	Yes	<p>The CFO should be capable of preparing the annual financial statement, annual debt statement and budget schedules. Excessive auditor assistance on these documents could create a perception that the auditor is not truly independent of the client in auditing the client's financial statements. At a minimum, each CFO should prepare balanced and reconciled financial records including books of original entry, general ledgers, subsidiary ledgers and other computer reports that accurately analyze and reflect the municipality's financial position. These records should have sufficient detail for an accountant with sufficient knowledge of New Jersey's municipal accounting system to extract information necessary to prepare financial and debt statements. This requires that, within acceptable tolerance, all financial transactions (cash and non-cash) be posted in the general ledger and that all general ledger accounts be supported by subsidiary ledgers, reports, reconciliations or are otherwise analyzed. <u>A "yes" answer is appropriate if 1) your CFO prepares the annual financial statement, annual debt statement and annual budget, or 2) your CFO presents balanced and reconciled financial records, or 3) you are retaining outside assistance to do so from an individual or entity separate from your municipality's audit firm.</u> <i>Please note that item #2 cannot count as a "yes" answer if the Report of Audit contains comments and recommendations regarding the General Ledger or Cash Account balances not being reconciled.</i></p>
17	Yes	<p>Grant programs can create a significant burden on a municipality's cash flow if program expenses are either not timely reimbursed or are charged to other operating accounts instead of to the grant. Are all grant revenues, along with their corresponding appropriations, reviewed at least quarterly to determine that all program expenses have 1) been filed for reimbursement and 2) have been properly charged to the grant, with follow up communication to grantor agencies in instances where payments are delayed?</p>

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18	Yes	N.J.S.A. 40A:5-4 requires municipalities to complete their annual audit for the preceding fiscal year within 6 months after the close of its fiscal year. Further, N.J.S.A. 40A:5-6 requires the municipality's auditor to submit a certified duplicate copy of the audit report and recommendations with the Division within 5 days after filing the original with the municipal clerk. <u>Has your municipality received its completed audit for the preceding fiscal year within the statutory timeframe, and confirmed that your auditor has filed a certified duplicate copy of the audit report with the Division?</u> You may only answer this question "N/A" if the Director expressly granted an extension in response to a governing body resolution petitioning for same.
19	Yes	For its most recent audit period completed, has the municipality: 1) <u>not</u> had findings reported in the Schedule of Findings and Questioned Costs related to potential or actual questioned costs; or 2) <u>not</u> accrued a liability or made payment to a grantor for questioned costs or disallowed expenditures; or 3) <u>not</u> been notified of an amount that must be refunded to a grantor as a result of a contract audit or for any other reason?
20	Yes	Pursuant to N.J.S.A. 40A: 2-40, the chief financial officer each municipality shall, before the end of the first month of the fiscal year, file their Annual Debt Statement with the Division of Local Government Services. The annual debt statement must be filed electronically following the procedure described in Local Finance Notice 2013-3. <u>Did your municipality file its electronic Annual Debt Statement for the preceding fiscal year with the Division no later than January 31 (July 31 for SFY municipalities)?</u>

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21	Yes	<p><u>Local Finance Notice 2014-09</u> contains important information about the need for municipalities that have certain outstanding debt to abide by requirements to annually disclose certain information with respect to financial conditions. The continuing financial disclosure obligations are required by federal law and local agreements executed as part of past issuances of debt. Failure to comply can result in penalties against local governments and individual officers responsible for various filings. Failure to comply can also result in a lack of access to capital markets. <u>Has your CFO done all of the following: (1) reviewed Local Finance Notice 2014-09; and (2) undertaken, or caused to be undertaken, a review of past compliance with such requirements?</u></p>
22	Yes	<p>Is your municipality up to date and fully compliant with continuing disclosure obligations as discussed in the previous question?</p>
Procurement - P		
23	Yes	<p>Municipalities and their agencies are allowed to prohibit the award of public contracts to business entities that have made certain campaign contributions exceeding \$300 and to limit the contributions that the holders of a contract can make during the term of a contract to \$300. A model ordinance concerning pay-to-play can be found at http://www.nj.gov/dca/divisions/dlgs/resources/muni_st_docs/pay_to_play_ordinance-contractor.doc. <u>Has your municipality adopted a pay-to-play ordinance pursuant to N.J.S.A. 40A:11-51 that is more restrictive than state statutory requirements?</u></p>
24	N/A	<p>Pursuant to <u>N.J.S.A. 52:15C-10(a)</u>, municipalities (among other government entities) must notify the State Comptroller within no later than 20 business days of awarding most contracts greater than \$2 million but less than \$10 million. For contracts \$10 million or more, N.J.S.A. 52:15C-10(b) requires written notification to the State Comptroller of any negotiation or solicitation no later than 30 days before advertisement; from which point the State Comptroller has 30 days to approve the procurement moving forward unless said period is waived. Further information on the law and applicable forms is available on the State Comptroller's website. <u>Did your municipality comply with the notice and approval provisions of N.J.S.A. 52:15C-10 in the prior year?</u></p> <p>The Borough does not have contracts in excess of \$2,000,000.00.</p>

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25	Yes	The Prompt Payment Law, enacted as P.L. 2006 c.96, establishes timing standards for the payment of obligations under a wide range of construction-related contracts. The law seeks to ensure that contractors submitting bills for completed work are paid on a timely, established schedule, and that the full chain of subcontractors receive timely payment from their hiring contractor. Local Finance Notice 2006-21 discusses the law and its impact on local governments. <u>Have your municipality's claim payment procedures been reviewed by legal counsel and appropriate municipal staff to ensure compliance with the Prompt Payment Law?</u>	
26	Yes	Has your municipality established a chain of command as required by <u>N.J.A.C. 5:34-6.1(b)</u> to ensure appropriate individuals are in place to determine when emergency procurement is necessary, and to ensure that the provisions for emergency purchasing set forth in <u>N.J.S.A. 40A:11-6</u> are properly implemented?	
27	Yes	<u>N.J.S.A. 40A:11-5 (a)(i)</u> states that, if a municipality utilizes the professional services exemption from the Local Public Contracts Law, "The governing body shall in each instance state supporting reasons for its action in the resolution awarding each contract and shall forthwith cause to be printed once, in the official newspaper, a brief notice stating the nature, duration, service and amount of the contract, and that the resolution and contract are on file and available for public inspection in the office of the clerk of the [] municipality...". <u>With respect to the award of professional services contracts, is your municipality complying with the above referenced provision of the Local Public Contracts Law?</u>	

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Budget Preparation and Presentation - BP			
28	Yes	In preparing your annual budget it is important for both the governing body and public to understand the concept of surplus and how it accumulates (or declines) over the years. A formal policy regarding surplus serves as a basis for decisions concerning future financial solvency, and the lack of a policy could lead bond rating agencies to downgrade your municipality's credit rating. In developing said surplus policy your CFO should analyze and explain at least a five-year trend of surplus; illustrating the factors causing each annual increase or decrease. A surplus policy with realistic and sustainable goals can then be determined. <u>Does your municipality have a written policy goal for the amount of surplus available in support of municipal operations, and is this goal evaluated annually?</u>	
29	Yes	In preparing your annual budget, it is important that the impact that current budgeting decisions may have on future years' budgets be presented, evaluated and considered before the governing body takes final action. Long term plans concerning revenue, appropriations, tax levy, tax levy cap and surplus are critical to sustaining (or achieving) a solid fiscal condition. <u>Are budget projections 1) factoring in the impact that the current year's budget may have on the future tax levy (as restricted by the levy cap) and future surplus balances for at least two future year's budgets, and 2) are these budget projections discussed with the governing body?</u>	
30	N/A	Certain municipalities have indirectly pledged prompt payment (i.e. issued a guarantee) of debt service with respect to debt issued by counties, independent authorities or developers. Bond Rating Agencies (e.g. Moody's, Fitch, Standard & Poor's) have downgraded certain municipalities' bond ratings to below investment grade for lack of preparation in the event a lender calls in a debt guarantee. <u>If your municipality guarantees any debt, are direct service revenues that may be pledged against debt repayment monitored by the municipal CFO; and to the extent that cash flow from pledged revenue will not satisfy the debt repayment, are sufficient funds held in reserve to satisfy the guarantee or is an existing authorization in place to issue debt (e.g. a bond ordinance) in the event a lender calls in the guarantee?</u>	The Borough does not guarantee any debt.
31	Yes	Do elected officials receive a written status report at least quarterly on all budget revenues and appropriations as they correspond to the annual adopted budget?	

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32	Yes In developing your multi-year capital plan, is your municipality dedicating sufficient revenues to fund maintenance, repair and eventual replacement of infrastructure such as roads, storm sewers, sanitary sewers and water systems?	
33	Yes <u>N.J.S.A. 40A:4-5</u> requires that calendar year municipalities approve their introduced budgets no later than February 10 (or August 10 for state fiscal year municipalities) unless the Director sets forth a later date pursuant to <u>N.J.S.A. 40A:4-5.1</u> . Did your municipality approve its introduced current year budget no later than the date provided by law or as extended by the Director in Local Finance Notice 2014-21? This question may only be answered N/A if your municipality is under State Supervision.	
34	Yes <u>N.J.S.A. 40A:4-10</u> requires that calendar year municipalities adopt their budgets no later than March 20 (or September 20 for state fiscal year municipalities), unless the Director sets forth a later date pursuant to <u>N.J.S.A. 40A:4-5.1</u> . Did your municipality adopt its current year budget no later than the date provided by law or as extended by the Director in Local Finance Notice 2014-21? This question may only be answered "N/A" if your municipality is under State Supervision, or delayed its budget adoption because it awaited a Division determination concerning a grant award or Transitional Aid award.	
Health Insurance - HI		
35	Yes Does your municipality exclude from healthcare coverage part-time elected and appointed officials (less than 35 hours per week)? Only answer "yes" if no part-time elected or appointed officials receive health benefits. If your municipality has part-time elected or appointed officials who elect to take State Health Benefits Program (SHBP) health benefits (or receive a waiver for not doing so) by virtue of serving in their position continuously since May 21, 2010, you must answer "No". If you answered "No", please list in the Comments section the name and title of each elected or appointed official receiving either health benefits or a waiver payment in lieu of health benefits.	

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36	Yes	Does your municipality conduct a monthly review of health benefit covered lives itemized on health insurance invoices to determine that health insurance invoices do not include employees, former employees, spouses or dependents who should no longer be receiving coverage?
37	No	Municipalities frequently contract with or designate insurance brokers to secure healthcare coverage from insurance carriers. Brokers are typically paid by third-party administrators (TPA's) hired to collect, review and pay healthcare bills. The municipality pays the TPA, who in turn pays the broker. Broker fees are often directly related to the amount of insurance premiums or fees paid by the municipality (i.e. the higher the premium, the larger the broker's commission). Thus, the municipality-broker-TPA arrangement is vulnerable to abuse because brokers could face conflicting incentives in seeking lower-cost insurance alternatives. <u>If your municipality contracts with or otherwise designates an insurance broker, is the structure for broker payments set at a flat-fee rather than on a commission basis (so as to mitigate the risk of brokers recommending more expensive insurance coverage to earn higher fees)?</u>
38	N/A	The State Health Benefits Program (SHBP) offers medical, prescription and dental coverage options for more than 850,000 participants, including employees, dependents and retirees. All plans have substantial networks of healthcare providers, and provide services nationwide. 62% of municipalities, and 33% of counties, within New Jersey participate in SHBP. <u>If your municipality has non-SHBP coverage, as your collective bargaining agreements come up for renegotiation, do your municipality's negotiation proposals seek contract provisions allowing its employees to be switched to SHBP or another non-SHBP plan of lesser cost?</u> The Collective Bargaining Agreement expires 12/31/2016.

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39	No	<p>Prior to municipal officers and employees being required to substantially share in the cost of their health benefits, there was no disincentive to officers and employees accepting coverage even though they had alternative coverage. Many municipalities would offer payments in lieu of health benefits to encourage officers and employees to voluntarily drop coverage, provided they had coverage from another source. The policy often saved money by replacing the expensive cost of providing health care with the less expensive payment in lieu of health benefits. The need to pay officers and employees money to not take a health insurance benefit they can receive from another source has lessened, because the cost of premium sharing will cause officers and employees to drop coverage if alternative coverage is available. <u>Has your governing body had a thorough and adequate discussion about its current policy regarding payments in lieu of health benefits, its impact on the municipal budget, and whether said payments are still warranted?</u></p> <p>"N/A" is only applicable where the municipality has a policy of not making payments in lieu of health benefits.</p>

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	Personnel - PE		
40	No	<p>The Fair Labor Standards Act (FLSA) is a federal law that establishes minimum wage, overtime pay, recordkeeping, and child labor standards affecting full-time and part-time workers in the private sector and in Federal, State, and local governments. The law requires that overtime pay must be paid for all hours over 40 hours in a work week except for those employees classified as exempt and thus not entitled to overtime. Management employees such as elected officials, managers/administrators, municipal clerks, CFOs, public works superintendents, police chiefs and other department heads are typically classified as having exempt status and thus not entitled to overtime pay. Other municipal employees may also be classified as exempt under the FLSA (you should consult with labor counsel for more detailed guidance). <u>Does your municipality refrain from paying overtime to employees who are classified as exempt under the FLSA?</u> <i>In answering this question, be aware that exempt status would also preclude overtime pay for time worked during emergencies, attendance at night meetings, participation in training sessions, and police "off-duty" assignments (a/k/a "Jobs in Blue"). Also, please note that compensated leave time in lieu of cash payments is considered to be a form of overtime pay unless such leave is utilized in the same pay period.</i></p>	
41	Yes	<p>N.J.S.A. 34:13A-8.2 requires public employers, including municipalities, to file with the Public Employment Relations Commission (PERC) a copy of all contracts negotiated with public employee representatives. This includes, but is not limited to, collective bargaining agreements, memoranda of understanding, contract amendments, and "side letter" or "side bar" agreements. Copies of same may be emailed to contracts@perc.state.nj.us. <u>Has your municipality filed all current contracts with PERC?</u></p>	

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	Answer	Question	Comments
42	Yes	Does your municipality make available to the public free of charge, either through an internet posting or on-site review, documents that show the current salaries of all personnel?	
43	Yes	Accurate records of employee time are critical not only for financial accountability, but also effective management of your workforce. Is your municipality ensuring that 1) employees complete and file standardized forms, either electronically or by paper, to verify all employee time worked (e.g. time cards, electronic time keeping); 2) your personnel/human resources office maintains records accounting for all employee leave time earned and used; and 3) supervisors are reviewing and approving/denying employee time and attendance documentation before those records are submitted to management and, in the case of department heads, is such documentation reviewed and verified independently?	
44	N/A	Has your municipality instituted a policy to not compensate employees for sick leave accumulated after a certain date?	Employees are not able to accumulate sick leave.
45	Yes	Does your municipality have a transitional duty program (light duty) to encourage employees out on workers compensation to return to work?	
46	No	The State Workers Compensation Law provides that, when an employee receives a work-related injury producing temporary disability, the employee is entitled to wage-continuation equal to 70% of the employee's weekly wages, subject to a maximum compensation as determined by the Commissioner of Labor. <u>Does your municipality limit benefits for work-related injuries to the above statutory benefit?</u> The answer to this question can be "prospective" if such a provision was imposed by an arbitrator in binding arbitration but the municipality is seeking to eliminate such a contractual obligation through collective bargaining.	

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47	No	The weekly benefit rate provided under the State Temporary Disability Law for a non-work-related injury is calculated on the basis of claimant's average weekly wage. Each claimant is paid 2/3 of their average weekly wage up to the maximum amount payable, which is \$604 for disabilities beginning on or after 1/1/15. <u>Does your municipality refrain from supplementing the Temporary Disability benefit?</u> The answer to this question can be "prospective" if such a provision was imposed by an arbitrator in binding arbitration but the municipality is seeking to eliminate such a contractual obligation through collective bargaining. Only answer "N/A" if your municipality does not participate in the State Temporary Disability Program.	
48	Yes	Has your municipality adopted an ordinance, resolution, regulation or policy eliminating longevity awards, bonuses or payments for non-union employees?	
49	No	For any employees covered by a collective bargaining agreement, has your municipality eliminated longevity awards, bonuses or payments for employees hired on or after a specified date, and refrained from increasing longevity awards, bonuses or payments for employees hired before a specified date? The answer to this question can be "prospective" if such provisions were imposed by an arbitrator in binding arbitration but the municipality is seeking to eliminate such a contractual obligation through collective bargaining.	
50	Yes	Employee personnel manuals or handbooks serve as a valuable tool to convey a municipality's policies, procedures and benefits. Many insurance carriers encourage the adoption of such a document and offer discounted rates for their use. These publications should review employees' rights and obligations in areas ranging from discrimination, safety, violence, and harassment to vacation and sick days, holidays, use of township vehicles, smoking and political activity, among others. <u>Has your municipality adopted or updated an employee personnel manual/handbook by resolution or ordinance within the last five years? If yes, please provide in the Comments section the date of the meeting during which the personnel manual was adopted.</u>	1/5/2015

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Answer	Question		Comments
0	Select		
33	Yes		
8	No		
9	N/A		
0	Prospective		
50	Total Answered:		
42	Score (Yes + N/A + Prospective)		
84%	Score %		
0%	Percent Withheld		
Chief Administrative Officer's Certification			
	I hereby certify that the information provided in this Best Practices Inventory is accurate to the best of my knowledge.	Certification #(s)	N/A
	Name & Title	Date	
	Maureen Iarossi-Alwan, Borough Administrator	10/13/2015	
Chief Financial Officer's Certification			
	I hereby certify that the information provided in this Best Practices Inventory is accurate to the best of my knowledge.	Certification #(s)	N0167
	Name	Date	
	Kenneth Sesholtz	10/13/2015	
Municipal Clerk's Certification			
	I hereby certify that the Governing Body of the Borough of Montvale in the County of Bergen discussed/will discuss the CY 2015/SFY 2016 Best Practice Inventory as completed herein at a public meeting on October 13, 2015, with the Inventory results, and the certification thereof by the Chief Administrative and Chief Financial Officers, respectively, to be stated in the minutes of said public meeting.	Certification #(s)	C0986
	Name	Date	
	Maureen Iarossi-Alwan	10/13/2015	

Best Practices Worksheet CY 2015/SFY2016

Montvale Borough (Bergen)			
0236	<i>Please see Color Key at bottom of sheet for limits on answers</i>		
Answer	Question	Comments	
Red	Repeat Question; Prospective answers not permitted		
Blue	Questions where neither "not applicable" nor "N/A" answers are permitted		
Green	Repeat questions where neither "Prospective" nor "Not Applicable" are permitted		
No Color	"Yes"; "No"; "Prospective" and "Not Applicable" are all permissible answers		
# of Questions scored yes, prospective, or "not applicable"	Amount of Aid Disbursed	Impact on final 5% aid payment/impact on total aid	
41-50	100%	No penalty	
33-40	80%	Lose 20% which equals 1% of total aid	
25-32	60%	Lose 40% which equals 2% of total aid	
17-24	40%	Lose 60% which equals 3% of total aid	
9-16	20%	Lose 80% which equals 4% of total aid	
0-8	0%	Lose 100% which equals 5% of total aid	
Question	Table of Weblinks		
4	http://nj.gov/comptroller/news/docs/press_local_government_legal_fees.pdf		
8	http://www.fema.gov/national-flood-insurance-program-community-rating-system		
8	http://www.nj.gov/dep/floodcontrol/about.htm		
13	http://www.nj.gov/dca/divisions/dlgs/lfns/07/2007-5.doc		
20	http://www.nj.gov/dca/divisions/dlgs/lfns/13/2013-3.pdf		
21	http://www.nj.gov/dca/divisions/dlgs/lfns/14/2014-09.pdf		
23	http://www.nj.gov/dca/divisions/dlgs/resources/muni_st_docs/pay_to_play_ordinance-contractor.doc		
24	http://www.nj.gov/comptroller/compliance/index.html		
25	http://www.nj.gov/dca/divisions/dlgs/lfns/06/2006-21.doc		
33 & 34	http://www.nj.gov/dca/divisions/dlgs/lfns/14/2014-21.pdf		

**MINUTES
WORK SESSION**

The Work Session Meeting of the Mayor and Council was held in the Council Chambers and called to order at 7:32PM. Adequate notification was published in the official newspaper of the Borough of Montvale. Roll call was taken.

OPEN PUBLIC MEETING STATEMENT

Adequate notice of this meeting was provided to The Bergen Record and The Ridgewood News, informing the public of the time and place according to the provisions of the Open Public Meeting Law (Chapter 231, P.L. 1975).

ROLL CALL:

Councilmember Curry	Councilmember LaMonica
Councilmember Ghassali	Councilmember Lane - absent
Councilmember Koelling	Councilmember Talarico

Also present: Mayor Roger Fyfe; Borough Attorney, Phil Boggia; Borough Engineer, Andy Hipolit; Municipal Clerk/Administrator, Maureen Iarossi-Alwan;

Montvale Athletic League: Discussion of Repairs/Upgrades Funding

Mike Weaver, President of MAL, spoke about his concerns with much needed repairs to various fields within the Borough. After a brief discussion, it was decided that the borough engineer will provide quotes for the repairs in question.

PUBLIC HEARING:

NOTICE is hereby given that a Public Hearing will be held for the purpose of receiving comments on a Bergen County Open Space Trust Fund Municipal Program Park Improvement application. The Public Hearing will be held on **September 29, 2015** at the **Montvale Municipal Building, 12 Mercedes Drive, Montvale, NJ at 7:30 pm** at which time all persons who may be interested therein will be given an opportunity to be heard. Written comments may also be submitted and will be accepted by the Administrator/Municipal Clerk prior to the hearing date and time.

The Borough of Montvale desires to obtain Bergen County Open Space Trust funds in order to replace the existing playground structure with equipment that is more than 33% ADA accessible at **Huff Park for the Huff Park Playground Project**, located at **1 Memorial Drive, Block 2305, Lot 13**.

**MEETING OPEN TO THE PUBLIC
(Bergen County Open Space hearing only):**

A motion to open the meeting to the public by Councilmember Talarico; seconded by Councilmember Curry – all ayes

NO PUBLIC COMMENT

MEETING CLOSED TO THE PUBLIC:

A motion to close the meeting to the public by Councilmember Talarico; seconded by Councilmember Curry – all ayes

ORDINANCES:

None

MINUTES:

September 8, 2015

A motion to accept the minutes by Councilmember Ghassali; seconded by Councilmember LaMonica - all ayes

MINUTES CLOSED/EXECUTIVE SESSION:

September 8, 2015

A motion to accept the minutes by Councilmember Ghassali; seconded by Councilmember LaMonica - all ayes

RESOLUTIONS:

131-2015 Trust Fund Application Municipal Endorsing Resolution

WHEREAS, the Bergen County Open Space, Recreation, Floodplain Protection, Farmland & Historic Preservation Trust Fund ("County Trust Fund"), provides matching grants to municipal governments and to nonprofit organizations for assistance in the development or redevelopment of outdoor municipal recreation facilities; and,

WHEREAS, the Borough of Montvale desires to further the public interest by obtaining a matching grant of \$55,000 from the County Trust Fund to fund the following project: Huff Park Playground Project to replace the existing playground structure with equipment that is more than 33% Americans with Disabilities Act (ADA) accessible; and,

WHEREAS, the governing body/board has reviewed the County Trust Fund Program Statement, and the Trust Fund Municipal Program Park Improvement application and instructions and desires to make an application for such a matching grant and provide application information and furnish such documents as may be required; and,

WHEREAS, as part of the application process, the governing body/board received public comments on the proposed park improvements in the application on September 29, 2015; and,

WHEREAS, the County of Bergen shall determine whether the application is complete and in conformance with the scope and intent of the County Trust Fund; and,

WHEREAS, the applicant is willing to use the County Trust Fund in accordance with such rules, regulations and applicable statutes, and is willing to enter into an agreement with the County of Bergen for the above named project and ensure its completion on or about the project contract expiration date.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council:

I. That it is hereby authorized to submit the above completed project application to the County by the deadline of **September 3, 2015**, as established by the County; and,

That, in the event of a County Trust Fund award that may be less than the grant amount requested above, the Mayor and Council of the Borough of Montvale has, or will secure, the balance of funding necessary to complete the project, or modify the project as necessary; and,

That the Mayor and Council of the Borough of Montvale is committed to providing a dollar for dollar cash match for the project; and,

That only those park improvements identified and approved in the project application, its Trust Fund contract, or other documentation will be considered eligible for reimbursement.

That the Mayor and Council of the Borough of Montvale agrees to comply with all applicable federal, state, and local laws, rules, and regulations in its performance of the project; and,

That this resolution shall take effect immediately.

Introduced by: Councilmember Ghassali; seconded by Councilmember Talarico – all ayes

132-2015 Authorize Release/Escrow Orange & Rockland/Tower 26 Repair/Surety Bond/Cash Bond/Block 1706 Tower 26/Lot 19

WHEREAS, Orange and Rockland Utilities, Inc., 4 Irving Place, New York, New York 10003 is requesting a release of the Surety Bond No. 105934058 issued by Travelers Casualty and Surety Company of America in the amount of \$ 49,086.00 and the cash portion of the bond escrow in the amount of \$5,750.90; and

WHEREAS, a completed inspection of the site has been conducted by the Borough Engineer, which recommends said release of the above referenced in letter dated September 25, 2015 which is attached to the original of this resolution; and

WHEREAS, the Borough Engineer recommends the performance bond in the amount of \$49,086.00 be released and provide the required two year maintenance bond in the amount of \$6,817.50, as per the attached letter; and

WHEREAS, by the Mayor and Council of the Borough of Montvale that the bond shall be released pending receipt of a two year maintenance bond in the amount of \$6,817.50; and

WHEREAS, a two year maintenance bond shall be provided to the Borough of Montvale, Municipal Clerks Office; and

BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale that the Surety Bond and escrow be hereby released to Orange & Rockland; and

NOW THEREFORE BE IT RESOLVED, The Borough Treasurer receives a copy for processing and Carrie Brown of Orange & Rockland receives a copy for the implementation of a two year required maintenance bond.

NOW THEREFORE BE IT FURTHER RESOLVED, a copy of this resolution and a copy of the Surety Bond shall be proceed to Carrie Brown, Orange & Rockland, 390 West Rt. 59 Spring Valley, NY 10977

Introduced by: Councilmember Talarico; seconded by Councilmember LaMonica – all ayes

133-2015 Authorize Release of Escrow/ Block 703/Lot 7/ EPRYJ Inc.

WHEREAS, EPRYJ Inc. 22, Andover Road, Spring Valley, NY 10977 has requested release in escrow for Block 703 Lot 7; and

WHEREAS, the Borough Engineer takes no exception to the release; and

NOW THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale the amount of \$3,240.25 is hereby released to EPRYJ Inc.; and

BE IT FURHTER RESOLVED, the Treasurer shall receive a copy of this resolution for processing.

Introduced by: Councilmember Ghassali; seconded by Councilmember LaMonica – all ayes

134-2015 Authorize Change Order #2 2015 Road Improvement Program/D.L.S. Contracting, Inc. Sidewalk Grand Avenue Near Memorial Drive

WHEREAS, the Borough of Montvale awarded a contract on July 14, 2015 via 95-2015 to D.L.S. Contracting, Inc., 633 Franklin Avenue, Nutley, NJ 07110-1029 in the total amount of \$876,936.50; and

WHEREAS, The Governing Body at a regular meeting held on September 8, 2015 determined this portion of sidewalk would be included in the 2015 Road Program; and

WHEREAS, Change Order #1 was authorized on September 8, 2015 via Resolution No. 130-2015; and

WHEREAS, In a letter dated September 15, 2015 the Borough Engineer provided and recommends Change Order #2 from D.L.S. Contracting Inc. in the amount of \$4,160.00 which is hereto attached to the original of this resolution; and

Original awarded contract: \$ 876,936.50

Alternate A: \$ 42,000.00

Alternate B: \$ 48,460.00

Alternate C: \$ 17,240.00

Change Orders A, B & C \$984,636.50

Change Order No. 2

New Contract Amount \$988,796.50

WHEREAS, The Borough's Chief Financial Officer has certified that funds have been previously appropriated and are available for this purpose; and

NOW THEREFORE BE IT RESOLVED, that the Mayor and Council of the Borough of Montvale approve the Change order #2.

Introduced by: Councilmember Ghassali; seconded by Councilmember Talarico – all ayes

135-2015 Special Item Of Revenue And Appropriation - Chapter 159

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item appropriation for an equal amount, and

WHEREAS, the Borough of Montvale has been awarded \$149,000.00 from the State of New Jersey Department of Transportation and wishes to amend its 2015 budget to include this amount as a revenue;

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Borough of Montvale hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2015 in the sum of \$149,000.00 which is now available as a revenue from:

Miscellaneous Revenues:

Special Items of General Revenue Anticipated with

Prior Written Consent of the Director of Local Government Services:

Public and Private Revenues Off-Set with Appropriations:

New Jersey Transportation Trust Fund Authority Act:

State of New Jersey Department of Transportation – Division of Local Aid and Economic Development:

Municipal Aid Program – Terkuile Road, and

BE IT FURTHER RESOLVED that a like sum of \$149,000.00 be and hereby appropriated under the caption of:

General Appropriations

(a)Capital Improvements - Excluded from "CAPS"

Public and Private Programs Off-Set by Revenues:

New Jersey Transportation Trust Fund Authority Act:

State of New Jersey Department of Transportation –

Division of Local Aid and Economic Development:

Municipal Aid Program – Terkuile Road

Introduced by: Councilmember Talarico; seconded by Councilmember Koelling – all ayes

136-2015 A Resolution Authorizing an Amendment to the Municipal Shared Services Defense Agreement to Permit Retention of a Replacement Expert

WHEREAS, the Borough of Montvale entered into the Municipal Shared Services Defense Agreement ("MSSDA") for the purpose as set forth therein, which included retaining a common expert in the Declaratory Judgment action ("Litigation") that was filed in accordance with In the Matter of the Adoption of N.J.A.C. 5:96 and 5:97 by the New Jersey Council on Affordable Housing, 221 N.J. 1 (2015) ("Decision"); and

WHEREAS, the MSSDA identified Dr. Robert Burchell, a distinguished professor at Rutgers University, as the expert to be retained; and

WHEREAS, Dr. Burchell became ill and has been unable to complete the obligations under the Research Agreement as set forth in the MSSDA; and

WHEREAS, as a result, Rutgers University has exercised its right to terminate the Research Agreement as permitted under its terms; and

WHEREAS, the MSSDA requires modification to allow the members to retain one or more alternative experts, consultants and/or other professionals for the Litigation; and

WHEREAS, an Amendment to the MSSDA ("Amendment") has been prepared to effectuate the modification; and

WHEREAS, the Borough of Montvale recognizes that the Litigation requires immediate action and may require further expedited actions by its counsel determined to be necessary and appropriate; and

WHEREAS, the Borough Council of the Borough of Montvale has determined that it is in the best interests of the citizens of the Borough to approve the Amendment, and/or to affirm and ratify the Amendment, and to authorize their designated counsel to take actions on behalf of the municipality with regard to the multiplicity of issues raised and associated with the continued implementation of the MSSDA.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale, as follows:

1. The terms and conditions of the Amendment to MSSDA attached hereto are hereby approved, and/or ratified and confirmed.
2. The Mayor and Borough Clerk are hereby authorized to execute the aforesaid Amendment, subject to approval as to form by the Borough Attorney.
3. The Borough of Montvale hereby authorizes Jeffrey R. Surenian, Esq., to execute an agreement on behalf of the Borough of Montvale with Econsult Solutions, Inc. The Borough hereby authorizes Jeffrey R. Surenian, Esq., to execute on behalf of the Borough of Montvale with the approval of the Borough's designated counsel such other agreement(s) as are advisable to effectuate the purposes of the MSSDA as amended.
4. The Borough further authorizes its designated counsel to approve such other changes to the MSSDA as may be necessary to effectuate its purposes, and to take action on behalf of the municipality with regard to the multiplicity of issues raised and associated with the implementation of the MSSDA provided that the action will not require the municipality to appropriate and commit any additional funding for the MSSDA. In the event such changes and actions require the municipality to appropriate and commit any additional funding for the MSSDA, the Borough of Montvale shall only be responsible for such funding if it authorizes same.
5. If additional monies are needed to effectuate the intent and purpose of the MSSDA, no such services shall be authorized by designated counsel without further action from the Borough of Montvale.
6. This Resolution shall take effect immediately.

Introduced by: Councilmember Ghassali; seconded by Councilmember Koelling -- all ayes

137-2015 Confirm Endorsement of Community Development Project/Senior Activities Grant

WHEREAS, a Bergen County Community Development grant of \$6,000.00 has been proposed by the County of Bergen for Senior Citizens Activities 2016-2017 in the municipality of the Borough of Montvale, and

WHEREAS, pursuant to the State Interlocal Services Act, Community Development funds may not be spent in a municipality without authorization by the Governing Body, and

WHEREAS, the aforesaid project is in the best interest of the people of the Borough of Montvale, and

WHEREAS, this resolution does not obligate the financial resources of the municipality and is intended solely to expedite expenditure of the aforesaid CD funds.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Montvale hereby confirms endorsement of the aforesaid project, and

BE IT FURTHER RESOLVED, that a copy of this resolution shall be sent to the Director of the Bergen County Community Development Program so that implementation of the aforesaid project may be expedited.

Introduced by: Councilmember LaMonica; seconded by Councilmember Curry – all ayes

138-2015 Authorize Grant Agreement/Community Development/Sr. Citizens Activities/ PS-MONTSR15

BE IT RESOLVED, that the Mayor and Council of the Borough of Montvale wishes to enter into a grant agreement with the County of Bergen for the purpose of using \$4,125.00 in the years 2015/2016 Community Development Block Grant funds for Senior Citizen Activities within the Borough of Montvale; and

BE IT FURTHER RESOLVED, that the Mayor and Council hereby authorize Roger J. Fyfe, Mayor, to be a signatory for the aforesaid grant agreement; and

BE IT FURTHER RESOLVED, that the Mayor and Council hereby authorize Maureen Iarossi-Alwan, Borough Administrator to sign all County vouchers submitted in connection with the aforesaid project; and

BE IT FURTHER RESOLVED, that the Mayor and Council recognized that the Borough of Montvale is liable for any funds not spent in accordance with the Grant Agreement, and that liability of the Mayor and Council is in accordance with HUD requirements.

Introduced by: Councilmember Curry; seconded by Councilmember LaMonica - all ayes

139-2015 CD Cooperative Agreement/Appointing Two Representatives to Community Development Committee/One Appointment by Mayor/One Appointment by Council

WHEREAS, the Borough of Montvale has entered into a Three-Year Cooperative Agreement with the County of Bergen as provided under the Interlocal Service Act , NJSA 40A:8A-1 et seq. and Title I of the Housing and Community Development Act of 1974; and

WHEREAS, said Agreement requires that one Municipal Representative be appointed by the Governing Body of the community and one appointment by the Chief Executive Officer shall be appointed to be part of the Community Development Regional Committee for the term of one year July 1, 2015 through June 30, 2016.

NOW THEREFORE BE IT RESOLVED, that the Governing Body/Chief Executive Officer of the Borough of Montvale appoints representatives as its representative to participate on the Community Development Committee:

COUNCIL APPOINTMENT

Maureen Iarossi-Alwan
12 Mercedes Drive
Montvale, NJ 07645
Phone 201-391-5700 ext. 219

**CHIEF EXECUTIVE OFFICER
APPOINTMENT**

Councilmember Leah LaMonica
12 Mercedes Drive
Montvale, NJ 07645
Phone 201-391-5700

BE IT FURTHER RESOLVED, that the following be appointed alternate representatives:

COUNCIL ALTERNATE APPOINTMENT

Councilmember Dieter Koelling
12 Mercedes Drive
Montvale, NJ 07645
Phone 201-391-5700

**CHIEF EXECUTIVE OFFICER
ALTERNATE APPOINTMENT**

Councilmember Timothy Lane
12 Mercedes Drive
Montvale, NJ 07645
Phone 201-391-5700

Home addresses and home phone numbers will be provided under separate cover.

Introduced by: Councilmember Ghassali; seconded by Councilmember Koelling – all ayes

140-2015 Authorize Additional Inspection Services/2015 Road Paving Project/Maser Consulting LLC

WHEREAS, the Borough of Montvale awarded Engineering Services for the 2015 Road Improvement Program via Resolution No. 63-2015; and

WHEREAS, the Borough additionally awarded Change Order No. 1 via Resolution No. 130-2015 for increased additional roadways at a regular meeting held on August 25, 2015 and determined Alternates A, B C & D would be award in a total change order amount of 107,700.00

WHEREAS, professional services of an Engineer are needed to provide inspection of the additional municipal road improvements for the 2015 Roadway Improvement Program due to the increase in amount of work; and

WHEREAS, section N.J.S.A. 40A:11-5 of the Local Public Contracts Law, (N.J.S.A. 40A:11-1 et seq.) exempts such professional services from competitive bidding; and

WHEREAS, Maser Consulting, 200 Valley Road, Suite 400, Mt. Arlington, NJ 07856 has submitted a proposal dated September 24, 2015 to provide inspection services which is attached to the original of this resolution, and

WHEREAS, the Certified Municipal Finance Officer has certified funds are available certification hereto attached to the original of this resolution.

NOW, THEREFORE BE IT RESOLVED by the Borough of Montvale as follows:

- 1) That the proposal for the scope of inspection services is attached to this resolution which is made part of this resolution shall be awarded to Maser Consulting.
- 2) That the following be provided: Onsite inspection, Coordination with the Contractor and his Sub-Contractors to Various additional Roadways
- 3) The cost not to exceed shall be \$8,500.00. The Engineer shall be required to submit itemized bills and payment shall be made based upon services rendered. The rates for this work are in accordance with the hourly contractual agreement with the Borough of Montvale.

BE IT FURTHER RESOLVED, that a copy of this resolution be published an official newspaper of the Borough of Montvale, be on file, available for public inspection, in the office of the Municipal Clerk, Municipal Complex, 12 Mercedes Drive, Montvale, NJ 07645.

Introduced by: Councilmember Talarico; seconded by Councilmember Koelling – all ayes

141-2015 Authorize Release of Escrow/ Block 1301/Lot 22/ Donnybrook Rd/T. Daidone

WHEREAS, Thomas Daidone, 27 Fred Street, Old Tappan, NJ 07675 has requested release in escrow for Block 1302 Lot 22 for the property located at Donnybrook Road; and

WHEREAS, the Borough Engineer takes no exception to the release; and

NOW THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale the amount of \$1,202.00 is hereby released to Thomas Daidone; and

BE IT FURHTER RESOLVED, the Treasurer shall receive a copy of this resolution for processing.

Introduced by: Councilmember Curry; seconded by Councilmember LaMonica – all ayes

142-2015 Awarding Professional Service Contract/Engineering Design Services/ Terkuile Road & Magnolia NJDOT Grants/Maser Consulting

WHEREAS, the Borough of Montvale has deemed it necessary to engage the professional services of an Engineer to provide professional engineering services for the design of the Terkuile Road and Magnolia NJDOT Grants; and

WHEREAS, The Borough of Montvale received the following awards for the NJDOT Grants as part of project; Magnolia Avenue Section 2 \$149,000.00 and Terkuile Road \$149,000.00; and

WHEREAS, section N.J.S.A. 40A:11-5 of the Local Public Contracts Law, (N.J.S.A. 40A:11-1 et seq.) exempts such professional services from competitive bidding; and

WHEREAS, Maser Consulting, Inc. 200 Valley Road, Suite 306, Mt. Arlington, NJ 07856 has submitted a proposal and detailed scope of services in a letter dated September 25, 2105 which is attached to this resolution; and

WHEREAS, the cost not to exceed \$28,500.00 for the design services as detailed in the attached letter; and

WHEREAS, the Certified Municipal Finance Officer certifies funds are available said certification is hereto attached to the original of this resolution; and.

BE IT FURTHER RESOLVED a copy of this resolution shall be published in an official newspaper of the Borough of Montvale, be on file, available for public inspection, in the office of the Municipal Clerk, 12 Mercedes Drive, Montvale, NJ 07645.

Introduced by: Councilmember Talarico; seconded by Councilmember Ghassali – all ayes

BILLS: *Municipal Clerk read the Bill Report*

Motion to pay bills by Councilmember Koelling; seconded by Councilmember Talarico - All ayes
Councilmember Ghassali asked for clarification regarding bill for the Police department server that was dated in April. The administrator explained it was ordered in April but was not installed until recently. Once the installation was complete then the payment was released.

ENGINEER'S REPORT:

Andrew Hipolit

Report/Update

a. Huff Terrace/Drainage Easement/USR/P. McFarren/Inquiry

44 Huff Terrace is adjacent to the culvert the crosses Huff Terrace. It goes from Huff Terrace to the adjoining municipality which is Upper Saddle River. USR resident complained to his Mayor and Council about erosion along the brook by his home. USR engineer took a look at it and said its Montvale's problem. Mr. Hipolit inspected the issue and stated that it appears to be the natural way of the water flow and that Montvale is not responsible to maintain the easement. Therefore, it would have to be between the two neighbors to work something out.

b. Authorize Treatment Works Application/Montvale Development Associates

This is has to do with The Shoppes at DePieros and the need to extend the sanitary sewer line. The engineer reviewed the application and recommends approval and sign the application.

c. Driveway Repair/77 Pennsylvania Avenue/J. Foley

The homeowner stated that the DPW damaged part of their driveway from prior years of using their driveway to turn around. The engineer inspected the driveway and confirmed that there was damaged to part of the driveway. The homeowner provided an estimate which the borough will pay half.

ATTORNEY REPORT:

Philip Boggia, Esq.
Report/Update
No Report

UNFINISHED BUSINESS:

None.

NEW BUSINESS:

a. Request Saturday October 24th, 2015/Third Annual 5K Run/Walk/Montvale PBA Local 303

A motion by Councilmember Talarico; seconded by Councilmember LaMonica – all ayes

b. 13th Annual "Bring A Smile To 1 Child" - To Be Celebrated on December 5, 2015 at the

Montvale Community Center

A motion by Councilmember LaMonica; seconded by Councilmember Talarico – all ayes

c. Hills/Valley Coalition Stigma-Free Event – October 24

COMMUNICATION CORRESPONDENCE:

None.

MEETING OPEN TO THE PUBLIC:

HEARING OF CITIZENS WHO WISH TO ADDRESS THE MAYOR AND COUNCIL:

Upon recognition by the Mayor, the person shall proceed to the floor and give his/her name and address in an audible tone of voice for the records. Unless further time is granted by the Council, he/she shall limit his/her statement to five (5) minutes. Statements shall be addressed to the Council as a body and not to any member thereof. No person, other than the person having the floor, shall be permitted to enter into any discussion, without recognition by the Mayor.

A motion to open meeting to the public by Councilmember Talarico; seconded by Councilmember Curry – all ayes

NO PUBLIC COMMENT

A motion to close meeting to the public by Councilmember Talarico; seconded by Councilmember Curry – all ayes

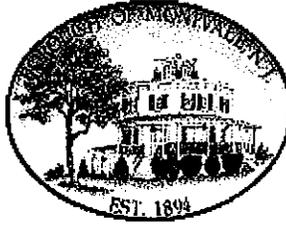
Motion to adjourn by Councilmember Talarico; seconded by Councilmember LaMonica - all ayes

ADJOURNMENT

Meeting adjourned at 9:18pm

The next Meeting of the Mayor and Council will be held October 13, 2015 at 7:30 p.m.

Respectfully submitted, Fran Scordo, Deputy Municipal Clerk



**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 143-2015**

RE: Resolution Authorizing The Borough Administrator To Sign The NJDEP WQM-003 Statement Of Consent Form For Montvale Development Associates, LLC - The Shoppes At DePiero Farm Treatment Works Application

WHEREAS, the New Jersey Department of Environmental Protection requires the governing body to endorse the Treatment Works Approval Application (TWA-1) and Statement of Consent form (WQM-003); and

WHEREAS, the Engineer has reviewed the TWA-1 application and WQM-003 form and recommends that the Borough's Mayor and Council authorize the Borough Administrator to execute the WQM-003 Form and TWA-001 application; and

WHEREAS, the Borough's Mayor and Council have considered this recommendation at their last meeting held on September 29th, 2015 and approval was granted;

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Montvale, formally approves the Borough Administrator to execute the above stated Application and Form

BE IT FURTHER RESOLVED that the Borough Administrator is hereby authorized to execute the NJDEP WQM-003 Form and TWA-1 application on behalf of the Borough of Montvale for Montvale Development Associates, LLC The Shoppes At DePiero Farm

Councilmember	Motion	Second	Yes	No	Absent	Abstain
Curry						
Ghassali						
Koelling						
LaMonica						
Lane						
Talarico						

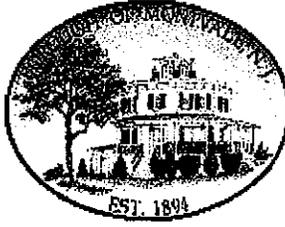
Adopted: October 13, 2015

ATTEST:

APPROVED:

Maureen Iarossi-Alwan
Municipal Clerk

Roger J. Fyfe
Mayor



**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 144-2015**

RE: Refund of Excess Sewer Usage Payment / Block 2802; Lot 3 / Elaine DePiero

WHEREAS, a resolution authorizing this municipality to refund overpayment of Excess Sewer Usage for the property located at 300 W Grand Ave in the Borough of Montvale, and

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale, County of Bergen, New Jersey, that the Tax Collector be and is hereby authorized to refund overpayment in the amount of \$3,866.30 to Elaine DePiero 156 Summit Avenue, Montvale, NJ 07645

Councilmember	Motion	Second	Yes	No	Absent	Abstain
Curry						
Ghassali						
Koelling						
LaMonica						
Lane						
Talarico						

Adopted: October 13, 2015

ATTEST:

APPROVED:

Maureen Larossi-Alwan
Municipal Clerk

Roger J. Fyfe
Mayor



**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 145-2015**

RE: Refund/Tennis Lessons/H. Karingula

WHEREAS, Hitesh Karingula 135 Nottingham Court in the Borough of Montvale registered and paid for Tennis Lessons in the amount of \$80.00 and was not able to participate;

WHEREAS, The Recreation Director approved a reimbursement; and

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale a refund in the amount of \$80.00 is hereby authorized.

Councilmember	Motion	Second	Yes	No	Absent	Abstain
Curry						
Ghassali						
Koelling						
LaMonica						
Lane						
Talarico						

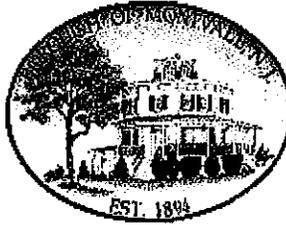
Adopted: October 13, 2015

ATTEST:

APPROVED:

Maureen Iarossi-Alwan
Municipal Clerk

Roger J. Fyfe
Mayor



**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 146-2015**

RE: Authorize Release of Escrow/Block 811/Lot 8/Ciano

WHEREAS, Peter Ciano, 34 North Middletown Road, Montvale NJ has requested release in escrow for Block 811 Lot 8; and

WHEREAS, Borough Officials have signed off and take no exception to the release; and

NOW THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale the amount of \$34.75 is hereby released to Peter Ciano; and

BE IT FURTHER RESOLVED, the Treasurer shall receive a copy of this resolution for processing

Councilmember	Motion	Second	Yes	No	Absent	Abstain
Curry						
Ghassali						
Koelling						
LaMonica						
Lane						
Talarico						

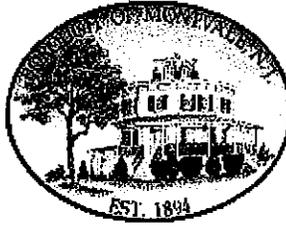
Adopted: October 13, 2015

ATTEST:

APPROVED:

Maureen Iarossi-Alwan
Municipal Clerk

Roger J. Fyfe
Mayor



**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 147-2015**

RE: Authorize Release/Escrow & Maintenance Bond/Block 2406/Lot 1-3

WHEREAS, PNC Financial Services, Two PNC Plaza, 19th Floor, 620 Liberty Avenue, Pittsburgh, PA 15222 is requesting a release of the Two Year Maintenance Bond No. 105501777 issued by Travelers Casualty and Surety Company of America in the amount of \$14,000.00 and the cash portion of the bond escrow in the amount of \$953.16; and

WHEREAS, a completed inspection of the site has been conducted by the appropriate Borough Professionals, which recommends said release of the above referenced in letter dated October 3, 2015 which is attached to the original of this resolution; and

WHEREAS, the Borough Engineer recommends the maintenance bond in the amount of \$14,000.00 be released; and

BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale that the Maintenance Bond and escrow be hereby released to PNC Financial Services; and

NOW THEREFORE BE IT RESOLVED, The Borough Treasurer receives a copy for processing and Janes Hammer of PNC Financial Services Group receives the release of the two year maintenance bond.

Councilmember	Motion	Second	Yes	No	Absent	Abstain
Curry						
Ghassali						
Koelling						
LaMonica						
Lane						
Talarico						

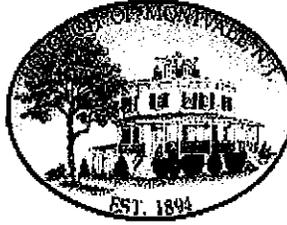
Adopted: October 13, 2015

ATTEST:

APPROVED:

Maureen Iarossi-Alwan
Municipal Clerk

Roger J. Fyfe
Mayor



**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 148-2015**

RE: Resolution Authorizing the Execution of a Developer's Agreement with Montvale Development Associates, LLC

WHEREAS, Montvale Development Associates, LLC (the "Developer"), as contract purchaser of premises known as Block 2802, Lots 2 and 3 ("the Block 2802 parcels"), and Block 1002, Lots 3 and 5 ("the Block 1002 parcels") (hereinafter the "Premises" or the "Property"), as the same appear on the current Assessment Map of the Borough of Montvale, made application before the Montvale Planning Board for preliminary and final site plan approval, planned unit development ("PUD") approval, variance relief, approval of an Environmental Impact Statement, and a major soil movement permit; and

WHEREAS, the Developer more specifically requested PUD approval for the Block 1002 parcels for a thirty-two (32) unit low and moderate income housing development, preliminary and final site plan approval and a variance for Phase I consisting of a 140,000 square foot Wegmans Supermarket and 66,055 square feet of lifestyle retail uses in six (6) buildings, and preliminary site plan approval only as to Phase II consisting of 24,000 square feet of retail space in five (5) buildings, as to the Block 2802 parcels, as more particularly set forth in the approving resolution; and

WHEREAS, the aforementioned approvals were granted to the Developer by resolution dated July 15, 2014 ("the Resolution"); and

WHEREAS, the Developer is desirous of obtaining building permits so as to allow the construction of a portion of the improvements as delineated on the plans referenced in the Resolution and as otherwise specified by the Borough, including site improvements relating to the Wegmans Supermarket in Phase I; and

WHEREAS, it is required that certain fees and deposits be paid to the Borough of Montvale as required by Ordinance; and

WHEREAS, it is agreed and acknowledged that the site improvements required must be installed in accordance with the approved plans and meet the specifications currently in effect, and must be inspected during construction by the Borough Engineer subject to modifications as allowed by *N.J.S.A. 40:55D-49(a)*, and that such must be completed in a good and workmanlike manner as a condition precedent to the issuance of required permits and approvals; and

WHEREAS, the parties desire to memorialize their respective rights and obligations consistent with the approving Resolution and applicable ordinances; and

WHEREAS, the Developer has agreed to and accepted the conditions set forth in the Resolution of the Planning Board and its other obligations as set forth in the Developer's Agreement between Developer and the Borough drafted by the Planning Board Attorney; and

WHEREAS, the parties are desirous of entering into said Developer's Agreement to memorialize their respective rights and responsibilities concerning the construction of the development.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Montvale, County of Bergen, State of New Jersey, that the Mayor and Borough Clerk are hereby authorized and empowered to execute the Developer's Agreement with Montvale Development Associates, subject to approval as to form by the Borough Attorney; and

BE IT FURTHER RESOLVED that the Mayor, Borough Clerk and all appropriate officials are authorized and empowered to take all action necessary to effectuate the purposes of this resolution

Councilmember	Motion	Second	Yes	No	Absent	Abstain
Curry						
Ghassali						
Koelling						
LaMonica						
Lane						
Talarico						

Adopted: October 13, 2015

ATTEST:

APPROVED:

Maureen Iarossi-Alwan
Municipal Clerk

Roger J. Fyfe
Mayor



**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 149-2015**

RE: A Resolution Authorizing Payment for Crack Sealing and Microsurfacing Pursuant to State Contract T-2507 to Asphalt Paving Systems

WHEREAS, Resolution No. 121-2015 was award on August 25, 2105 utilizing State Contract T-2507 to procure crack sealing and microsurfacing services as part of the 2015 Montvale Road Program; and

WHEREAS, by letter dated October 7, 2015, the Borough Engineer has recommended payment for work performed and inspected for crack sealing and micro surfacing to the following roads:

Garden Lane, from Beechwood Road to Stuyvesant Road
Beechwood Road, from Stuyvesant Road to High Ridge Road
High Ridge Road, from Surrey Lane to road end

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Montvale hereby authorize payment in the amount of \$48,957.60 to Asphalt Paving Systems, Hammonton, New Jersey 08037; and

Councilmember	Motion	Second	Yes	No	Absent	Abstain
Curry						
Ghassali						
Koelling						
LaMonica						
Lane						
Talarico						

Adopted: October 13, 2015

ATTEST:

APPROVED:

Maureen Iarossi-Alwan
Municipal Clerk

Roger J. Fyfe
Mayor



Engineers
 Planners
 Surveyors
 Landscape Architects
 Environmental Scientists

400 Valley Road, Suite 304
 Mount Arlington, NJ 07856
 T: 973.398.3110
 F: 973.398.3199
 www.maserconsulting.com

October 7, 2015

VIA EMAIL

Maureen Iarossi-Alwan
 Borough Clerk/Borough Administrator
 Borough of Montvale
 12 Mercedes Drive
 Montvale, NJ 07645

Re: 2015 Montvale Paving Program
 Recommendation of Partial Payment No. 1 - Microsurfacing
 Borough of Montvale, Bergen County, New Jersey
MC Project No. MVB-399

Dear Ms. Iarossi-Alwan:

Asphalt Paving Systems, Inc., the current State Contract holder for microsurfacing, was awarded a contract to seal cracks and microsurface Garden Lane, Beechwood Road, and High Ridge Road, in the Borough of Montvale. Enclosed please find the following documents:

- Invoice No. 12650 2-01, dated 9/22/15, prepared by Asphalt Paving Systems, Inc.

With the original Contract amount as \$48,957.60, the payment breakdown is as follows:

Original Contract Amount	\$48,957.60
Total Cost of Work Completed	\$48,957.60
<u>Less Previous Payments</u>	<u>-\$0.00</u>
Amount Due	\$48,957.60

This office has reviewed the invoice and inspected the work performed, and recommends payment to Asphalt Paving Systems in the amount of \$48,957.60.

Thank you for your kind attention to this matter. Please contact me if you have any questions.

Very truly yours,

MASER CONSULTING P.A.


 Andrew R. Hipolit, P.E.
 Borough Engineer

ARH/pc
 Enclosures

cc: Mayor and Council (via Clerk)
 Carl Bello, Borough Treasurer (via e-mail)
 Asphalt Paving Systems, Inc. (via e-mail)

Asphalt Paving Systems, Inc
 PO Box 530
 Hammonton, NJ 08037

INVOICE



Phone: 609-561-4161 Fax: 609-567-2824

Invoice: 12650 2-01
 Invoice Date: 9/22/2015

Bill To: Montvale, Borough of 12 Mercedes Dr, 2nd Floor Montvale, NJ 07645	Project Details: MONTVALE BOROUGH MICRO A81757
--	--

Payment Terms Net 30	Contract Number Resolution 121-2015	Invoice Due Date 10/22/2015
--------------------------------	---	---------------------------------------

Description

Project 12650 2 - Microsurfacing under State Contract A81757

Description	Quantity	UOM	Unit Price	Bill Amount
Line 1 Road Microsurfacing - 18 to 22 LB/SY	120.0000	TN	57.4800	6,897.60
Line 5 Microsurfacing Aggregate Emulsion	4,020.0000	GA	5.5000	22,110.00
Line 9 Sealing of Cracks and Joints in Hot Mix Asphalt - Surface Course	19,750.0000	LF	1.0000	19,750.00
Item 19 Traffic Control, County & Municipality	2.0000	DAY	100.0000	200.00
Subtotal Amount				48,957.60
T Indicates a taxable line				
Total Invoice Amount Due				48,957.60



**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 121-2015**

RE: A Resolution Authorizing a Contract for Crack Sealing and Microsurfacing Pursuant to State Contract T-2507 to Asphalt Paving Systems, Contract #81757, for Certain Roads in the Borough of Montvale

WHEREAS, the *Local Public Contracts Law, N.J.S.A. 40A:11-12*, provides that local governmental units may purchase any goods or services under any contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Borough of Montvale is desirous of utilizing State Contract T-2507 to procure crack sealing and microsurfacing services as part of the 2015 Montvale Road Program; and

WHEREAS, by letter dated August 7, 2015, the Borough Engineer has recommended that a contract for crack sealing and microsurfacing services be awarded for the following roads:

Garden Lane, from Beechwood Road to Stuyvesant Road
Beechwood Road, from Stuyvesant Road to High Ridge Road
High Ridge Road, from Surrey Lane to road end

WHEREAS, the contract shall be awarded to Asphalt Paving Systems pursuant to State Contract #81757, in accordance with all applicable terms and conditions, the documentation pertaining to which is attached hereto and made a part hereof; and

WHEREAS, further as part of this contract, APS will reapply the microsurfacing to the roads that were microsurfaced in 2014 at no additional charge; and

WHEREAS, the Borough's Chief Financial Officer has certified that funds have been appropriated and are available for this purpose.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Montvale that a contract pursuant to State Contract T-2507, for crack sealing and microsurfacing services for the roads identified above, and for reapplication of the microsurfacing for the 2014 roads, shall be awarded as follows:

Contractor

Asphalt Paving Systems
P.O. Box 530
Hammonton, New Jersey 08037
State Contract #81757

Price

\$19,850.00 (crack sealing)
\$29,107.60 (microsurfacing)
\$48,957.60 (TOTAL)

BE IT FURTHER RESOLVED that the Mayor, Borough Clerk and all other appropriate officials are authorized and empowered to execute all documents necessary to effectuate the purposes of this Resolution.

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately.

Councilmember	Motion	Second	Yes	No	Absent	Abstain
Curry						
Ghassali						
Koelling						
LaMonica						
Lane						
Talarico						

Adopted: August 26, 2015

ATTEST:

APPROVED:

Maureen Iarossi-Alwan
Municipal Clerk

Roger J. Fyfe
Mayor



P. O. Box 530 - Hammonton, NJ 08037
 Phone (609) 561-4161 - Fax (609) 561-0920

New Jersey State Contract #: 81757

Invoice Date: 9/22/2015

Customer: Borough of Montvale

Address:

Purchase Order #: Job# 12650-2

LINE #	DESCRIPTION	UNIT	UNIT PRICE	QTY	INVOICE AMT
00001	Road Microsurfacing Type II - 18 to 22 LB/SY	TN	\$57.48	120	\$6,897.60
00002	Road Microsurfacing Type II - Longitudinal Joint Filling	TN	\$225.00		\$0.00
00003	Road Microsurfacing Type III - 20 to 30 LB/SY	TN	\$5.00		\$0.00
00004	Road Microsurfacing Type III - Wheel Ruts	TN	\$5.00		\$0.00
00005	Microsurfacing Aggregate Emulsion	GL	\$5.50	4020	\$22,110.00
00006	Tack Coat	GL	\$2.35		\$0.00
00007	Hot Mix Asphalt Patch	TN	\$240.00		\$0.00
00008	Full Depth Concrete Pavement Repair - Hot Mix Asphalt	SY	\$75.00		\$0.00
00009	Sealing of Cracks and Joints in Hot Mix Asphalt - Surface Course	LF	\$1.00	19750	\$19,750.00
00010	Sealing of Existing Cracks and Joints in Concrete Pavement	LF	\$0.50		\$0.00
00011	Removal of Pavement Reflectors and Castings	UN	\$5.00		\$0.00
00012	Two-Way Plowable Bi-Directional Amber Pavement Reflectors and Castings	UN	\$35.00		\$0.00
00013	Joint Removal - Square Yard	SY	\$5.00		\$0.00
00014	Traffic Stripes, Long Life, Epoxy Resin	LF	\$0.35		\$0.00
00015	Temporary Traffic Stripes - 4"	LF	\$0.16		\$0.00
00016	Traffic Control, State, Day	DY	\$100.00		\$0.00
00017	Traffic Control, State, Night Time	DY	\$4,500.00		\$0.00
00018	Removal of Traffic Stripes	LF	\$0.40		\$0.00
00019	Traffic Control, County & Municipality	DY	\$100.00	2	\$200.00
00020	Traffic Control, Night Time County & Municipality	DY	\$100.00		\$0.00
00021	Mono-White RPMS	UN	\$27.00		\$0.00
00022	Mono Amber RPMS	UN	\$27.00		\$0.00
00023	Traffic Markings	SF	\$1.00		\$0.00
00024	Rumble Strips	LF	\$0.30		\$0.00

Total \$48,957.60



P. O. Box 590 - Hammonton, NJ 08037
 Phone (609) 561-4161 - Fax (609) 561-0920

New Jersey State Contract #: 81757
 Proposal Date: 7/17/2015
 Customer: Montvale, NJ
 Total Project Square Yards 12,243 Per S.Y \$1.62

Quote based on 12,243 SY sq yd.

LINE #	DESCRIPTION	UNIT	UNIT PRICE	QTY	INVOICE AMT
00001	Road Microsurfacing Type II - 18 to 22 LB/SY	TN	\$57.48	0	\$0.00
00002	Road Microsurfacing Type II - Longitudinal Joint Filling	TN	\$225.00		\$0.00
00003	Road Microsurfacing Type III - 20 to 30 LB/SY	TN	\$5.00		\$0.00
00004	Road Microsurfacing Type III - Wheel Ruts	TN	\$5.00		\$0.00
00005	Microsurfacing Aggregate Emulsion	GL	\$5.50	0	\$0.00
00006	Tack Coat	GL	\$2.35		\$0.00
00007	Hot Mix Asphalt Patch	TN	\$240.00		\$0.00
00008	Full Depth Concrete Pavement Repair - Hot Mix Asphalt	SY	\$75.00		\$0.00
00009	Sealing of Cracks and Joints in Hot Mix Asphalt - Surface Course	LF	\$1.00	19,750	\$19,750.00
00010	Sealing of Existing Cracks and Joints in Concrete Pavement	LF	\$0.50		\$0.00
00011	Removal of Pavement Reflectors and Castings	UN	\$5.00		\$0.00
00012	Two-Way Plowable Bi-Directional Amber Pavement Reflectors and Castings	UN	\$35.00		\$0.00
00013	Joint Removal - Square Yard	SY	\$5.00		\$0.00
00014	Traffic Stripes, Long Life, Epoxy Resin	LF	\$0.35		\$0.00
00015	Temporary Traffic Stripes - 4"	LF	\$0.16		\$0.00
00016	Traffic Control, State, Day	DY	\$100.00		\$0.00
00017	Traffic Control, State, Night Time	DY	\$4,500.00		\$0.00
00018	Removal of Traffic Stripes	LF	\$0.40		\$0.00
00019	Traffic Control, County & Municipality	DY	\$100.00	1	\$100.00
00020	Traffic Control, Night Time County & Municipality	DY	\$100.00		\$0.00
00021	Mono-White RPMS	UN	\$27.00		\$0.00
00022	Mono Amber RPMS	UN	\$27.00		\$0.00
00023	Traffic Markings	SF	\$1.00		\$0.00
00024	Rumble Strips	LF	\$0.30		\$0.00

Garden, Beechwood, High Ridge. Crack sealing is difficult to estimate. The above quantity is a rough estimate. Will be billed for exact linear footage.

Total \$19,850.00



P. O. Box 530 - Hammonton, NJ 08037
 Phone (609) 561-4161 - Fax (609) 561-0920

New Jersey State Contract #: 81757
 Proposal Date: 8/7/2015
 Customer: Montvale, NJ
 Total Project Square Yards 12,243 Per S.Y \$2.38

Quote based on 12,243 SY @ 22 lbs per sq yd.

LINE #	DESCRIPTION	UNIT	UNIT PRICE	QTY	INVOICE AMT
00001	Road Microsurfacing Type II - 18 to 22 LB/SY	TN	\$57.48	120	\$6,897.60
00002	Road Microsurfacing Type II - Longitudinal Joint Filling	TN	\$225.00		\$0.00
00003	Road Microsurfacing Type III - 20 to 30 LB/SY	TN	\$5.00		\$0.00
00004	Road Microsurfacing Type III - Wheel Ruts	TN	\$5.00		\$0.00
00005	Microsurfacing Aggregate Emulsion	GL	\$5.50	4,020	\$22,110.00
00006	Tack Coat	GL	\$2.35		\$0.00
00007	Hot Mix Asphalt Patch	TN	\$240.00		\$0.00
00008	Full Depth Concrete Pavement Repair - Hot Mix Asphalt	SY	\$75.00		\$0.00
00009	Sealing of Cracks and Joints in Hot Mix Asphalt - Surface Course	LF	\$1.00	0	\$0.00
00010	Sealing of Existing Cracks and Joints in Concrete Pavement	LF	\$0.50		\$0.00
00011	Removal of Pavement Reflectors and Castings	UN	\$5.00		\$0.00
00012	Two-Way Plowable Bi-Directional Amber Pavement Reflectors and Castings	UN	\$35.00		\$0.00
00013	Joint Removal - Square Yard	SY	\$5.00		\$0.00
00014	Traffic Stripes, Long Life, Epoxy Resin	LF	\$0.35		\$0.00
00015	Temporary Traffic Stripes - 4"	LF	\$0.16		\$0.00
00016	Traffic Control, State, Day	DY	\$100.00		\$0.00
00017	Traffic Control, State, Night Time	DY	\$4,500.00		\$0.00
00018	Removal of Traffic Stripes	LF	\$0.40		\$0.00
00019	Traffic Control, County & Municipality	DY	\$100.00	1	\$100.00
00020	Traffic Control, Night Time County & Municipality	DY	\$100.00		\$0.00
00021	Mono-White RPMS	UN	\$27.00		\$0.00
00022	Mono Amber RPMS	UN	\$27.00		\$0.00
0023	Traffic Markings	SF	\$1.00		\$0.00
00024	Rumble Strips	LF	\$0.30		\$0.00

Garden, Beachwood, High Ridge

Total

\$29,107.60

RESOLUTION

BE IT RESOLVED by the Mayor and Council of the Borough of Montvale, N.J., that the following bills, having been referred to the Borough Council and found correct, be and the same hereby be paid:

<u>FUND</u>	<u>AMOUNT</u>	<u>NOTES</u>
Current	\$3,113,085.17	Bill List Wire 10/13/15
	<u>262,509.03</u>	Wires/Manual Checks
Current TOTAL	3,375,594.20	
Escrow - Trust	35,113.75	Bill List Wire 10/13/15
Capital	29,277.50	Bill List Wire 10/13/15
Housing Trust	782.00	Bill List Wire 10/13/15
Open Space Trust	1,237.50	Bill List Wire 10/13/15
Engineering Trust	916.25	Bill List Wire 10/13/15
Dog Trust	19.80	Bill List Wire 10/13/15

*This resolution was adopted by the Mayor and Council of Montvale
at a meeting held on 10/13/15*

Introduced by: _____

Approved: 10/13/15

Seconded by: _____

Roger Fyfe, Mayor

ATTEST:

Maureen Iarossi-Alwan, Municipal Clerk

MANUAL/VOID CHECKS - WIRES
October 13, 2015

<u>Check #</u>	<u>PO #</u>	<u>Date</u>	<u>Transaction/Vendor</u>	<u>Amount</u>
WIRE		9/28/15	Payroll Account	150,283.44
WIRE		9/28/15	Salary Account	79,927.10
WIRE		9/28/15	FSA Account	425.82
10882	15-00951	9/16/15	Ford Motor Credit Co.	27,927.67
10883	15-00954	9/21/15	Bergen Cty Soil Consrevation	925.00
10884	15-00955	9/21/15	NJ Dept of Environ Protection	<u>3,020.00</u>
	Total			<u>262,509.03</u>

P.O. Type: All
Range: First to Last
Format: Detail without Line Item Notes

Open: N Paid: N Void: N
Rcvd: Y Held: Y Aprv: N
Bid: Y State: Y Other: Y Exempt: Y

Vendor # Name	PO #	PO Date	Description	Contract Amount	PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
00023 BERGEN CTY UTILITIES AUTHORITY												
	15-00215	02/13/15	SEWER SERVICE COST 2015		B							
	5		SEWER SERVICE COST	233,083.00	5-01-31-832-029	B OTHER CONTRACTUAL ITEMS	R	04/27/15	10/07/15		INV0004446	N
	Vendor Total:			233,083.00								
00043 NORTH JERSEY MEDIA GROUP												
	15-01038	10/07/15	ADV SEPT 2015 AC#1101718									
	1		AC#1101718 ADV CLERK-SEPT 2015	753.61	5-01-20-701-021	B ADVERTISING	R	10/07/15	10/07/15		SEPT 2015	N
	2		ADV HIST PRESERV-SEPT 2015	36.34	5-01-20-719-021	B ADVERTISING	R	10/07/15	10/07/15		SEPT 2015	N
	3		ADV PLANNING-SEPT 2015	68.47	5-01-21-720-021	B ADVERTISING	R	10/07/15	10/07/15		SEPT 2015	N
	4		ADV BOH-SEPT 2015	75.01	5-01-27-785-021	B ADVERTISING	R	10/07/15	10/07/15		SEPT 2015	N
	5		NEWSLETTER-SEPT 2015	2,200.00	5-01-20-701-023	B PRINTING & BINDING	R	10/07/15	10/07/15		SEPT 2015	N
				3,133.43								
	Vendor Total:			3,133.43								
00057 ENFORSYS FIRE SYSTEMS, INC.												
	15-01003	09/29/15	MAINT.ANNUAL INSPECTION SYSTEM									
	1		MAINTENANCE COVERAGE	525.00	5-01-25-753-029	B OTHER CONTRACTUAL ITEMS	R	09/29/15	10/07/15		ESP1512029	N
	Vendor Total:			525.00								
00065 GENERAL CODE PUBLISHERS,LLC												
	15-01025	10/05/15	TERMTRACKER MAINTENANCE									
	1		TERMTRACKER ANNUAL MAINTENANCE	200.00	5-01-20-704-108	B MAINTENANCE/RENTAL AGREEMENTS	R	10/05/15	10/07/15		C0019321	N
	Vendor Total:			200.00								
00088 KAY PRINTING & ENVEL CO., INC.												
	15-00879	08/24/15	UCC FORMS ORDER									
	1		UCC FORMS ORDER	845.00	5-01-22-725-023	B PRINTING & BINDING	R	08/24/15	10/07/15		128624	N
	Vendor Total:			845.00								

October 7, 2015
01:09 PM

Borough of Montvale
Bill List By Vendor Id

Vendor # Name	PO #	PO Date	Description	Contract Amount	PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
00102 MGL PRINTING SOLUTIONS												
15-00297	03/10/15	RETAIL LIC. FORMS										
	1	RETAIL LASER LIC. FORMS-BOE	490.00	5-01-27-785-036	B	OFFICE SUPPLIES	R	03/10/15	10/07/15		128368	N
Vendor Total:			490.00									
00104 MONTVALE BOARD OF EDUCATION												
15-00012	01/05/15	2015 LOCAL SCHOOL TAX			B							
	12	LOCAL SCHOOL TAXES/OCTOBER	1,241,134.00	5-01-55-207-000	B	LOCAL SCHOOL TAXES	R	05/12/15	10/07/15		OCTOBER 2015	N
	13	INTEREST & PRINCIPAL	207,500.00	5-01-55-207-000	B	LOCAL SCHOOL TAXES	R	05/12/15	10/07/15		OCTOBER	N
			1,448,634.00									
Vendor Total:			1,448,634.00									
00114 CORBI PRINTING CO. INC.												
15-00932	09/11/15	Printed Material										
	1	Printed Supplies	215.52	5-01-42-855-023	B	PRINTING & BINDING	R	09/11/15	10/07/15		150881	N
	2	Printed Supplies	233.48	5-01-41-250-023	B	PRINTING AND BINDING	R	09/11/15	10/07/15		150881	N
			449.00									
Vendor Total:			449.00									
00118 NJ STATE LEAGUE OF												
15-01001	09/29/15	Mayors Luncheon										
	1	Mayor's Luncheon NJLOM	75.00	5-01-20-701-041	B	MEAL REIMBURSEMENT	R	09/29/15	10/07/15		NJLOM LUNCHEON	N
15-01015 10/02/15 Webinar for Escrow Accounts												
	1	Webinar L. Hutter Escrow Accts	35.00	5-01-21-720-042	B	EDUCATION/TRAINING/SEMINARS	R	10/02/15	10/07/15		WEBINAR	N
15-01028 10/06/15 RMC-SEXUAL HARRASS./DISCRIM.CL												
	1	RMC-SEXUAL HARRASSASSMENT	55.00	5-01-20-701-042	B	EDUCATION/TRAINING/SEMINARS	R	10/06/15	10/07/15		10/16/15	N
Vendor Total:			165.00									
00125 NORTHWEST BERGEN REGIONAL												
15-00220	02/17/15	HEALTH SERVICES - 2015			B							
	5	HEALTH SERVICES - 2015 4TH QTR	13,570.73	5-01-27-785-029	B	OTHER CONTRACTUAL ITEMS	R	04/27/15	10/07/15		00232-15	N

Vendor # Name	PO #	PO Date	Description	Contract Amount	PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
00125 NORTHWEST BERGEN REGIONAL - Continued												
15-00975 09/22/15 FLU VACCINES FIRE DEPARTMENT												
	1		FLU VACCINES FIRE DEPARTMENT	125.00	5-01-27-785-029	B OTHER CONTRACTUAL ITEMS	R	09/22/15	10/07/15		0424-15	N
Vendor Total:				13,695.73								
00137 PASCACK VALLEY REGIONAL HS DST												
15-00011 01/05/15 REGIONAL SCHOOL TAX 2015 B												
	11		REGIONAL SCHOOL TAX 2015/OCT.	1,108,564.21	5-01-55-206-000	B REGIONAL SCHOOL TAX	R	08/25/15	10/07/15		OCTOBER 2015	N
Vendor Total:				1,108,564.21								
00139 MAUREEN IAROSSO-ALWAN												
15-01022 10/05/15 PETTY CASH FOR SEPTEMBER												
	1		PETTY CASH FOR SEPTEMBER	34.26	5-01-20-701-041	B MEAL REIMBURSEMENT	R	10/05/15	10/07/15		SEPTEMBER	N
	2			34.66	5-01-20-701-036	B OFFICE SUPPLIES	R	10/05/15	10/07/15		SEPTEMBER	N
	3			14.40	5-01-42-855-042	B EDUCATION/TRAINING/SEMINARS	R	10/05/15	10/07/15		SEPTEMBER	N
	4			15.60	5-01-41-250-042	B EDUCATION/TRAINING/SEMINARS	R	10/05/15	10/07/15		SEPTEMBER	N
	5			65.21	5-01-21-720-045	B TRAVEL	R	10/05/15	10/07/15		SEPTEMBER	N
	6			60.00	5-01-20-701-058	B OTHER EQUIPMENT & SUPPLIES	R	10/05/15	10/07/15		SEPTEMBER	N
	7			50.00	5-01-20-708-042	B EDUCATION/TRAINING/SEMINARS	R	10/05/15	10/07/15		SEPTEMBER	N
				274.13								
Vendor Total:				274.13								
00164 STATELINE FIRE & SAFETY, INC.												
15-00969 09/22/15 10 GALLONS OF TOOL FUEL												
	1		10 GALLONS OF TOOL FUEL	148.50	5-01-25-752-058	B OTHER EQUIPMENT & SUPPLIES	R	09/22/15	10/07/15		101535	N
Vendor Total:				148.50								
00178 FAIR GAME GOOSE CONTROL INC.												
15-00078 01/14/15 GOOSE CHASING 2015 B												
	10		GOOSE CHASING 2015/SEPT.	687.50	T-14-56-286-001	B RESERVE FOR OPEN SPACE TRUST	R	01/14/15	10/07/15		43 BD OF HEALTH	N
	11		GOOSE CHASING 2015/OCTOBER	550.00	T-14-56-286-001	B RESERVE FOR OPEN SPACE TRUST	R	01/14/15	10/07/15		44 BD OF HEALTH	N
				1,237.50								

Vendor # Name	PO #	PO Date	Description	Contract Amount	PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
00178 FAIR GAME GOOSE CONTROL INC. Continued	15-00903	09/03/15	GEESE CONTROL /BD OF EDUCATION	687.50	5-01-27-785-092	B GEESE CONTROL	R	09/03/15	10/07/15		43 BD OF ED	N
15-01021	10/05/15	GEESE CONTROL /BD OF EDUCATION	550.00	5-01-27-785-092	B GEESE CONTROL	R	10/05/15	10/07/15			44 BD OF ED.	N
Vendor Total:			2,475.00									
00215 TOWNSHIP OF RIVER VALE	15-00107	01/20/15	PASCACK VALLEY DPW SERVICES		B							
	11	PASCACK VALLEY DPW / OCTOBER	123,192.00	5-01-37-850-029	B OTHER CONTRACTUAL - PASCACK VALLEY DPW	R	04/27/15	10/07/15			OCTOBER 2015	N
Vendor Total:			123,192.00									
00258 ROCKLAND ELECTRIC	15-01037	10/07/15	ROCKLAND ELECTRIC CHARGES/SEPT									
	1	8822932014 12 MERCEDES DR	3,978.45	5-01-31-825-078	B ELECTRICITY - 12 MERCEDES	R	10/07/15	10/07/15			SEPTEMBER	N
	2	9555848004 BORO STREET LITES	7,022.96	5-01-31-826-075	B STREET LIGHTING	R	10/07/15	10/07/15			SEPTEMBER	N
	3	2310843006 ALAYNA HOMEOWN.ASSO	27.24	5-01-38-854-029	B OTHER CONTRACTUAL ITEMS	R	10/07/15	10/07/15			SEPTEMBER	N
	4	0674933003 1 MEMORIAL DR SR CT	423.52	5-01-31-825-086	B ELECTRICITY - 1 MEMORIAL	R	10/07/15	10/07/15			SEPTEMBER	N
	5	0590933001 35 W GRAND FIRE DEP	297.59	5-01-31-825-071	B ELECTRICITY	R	10/07/15	10/07/15			SEPTEMBER	N
	6	1451933002 1 MEMORIAL SHED 2	16.25	5-01-31-825-071	B ELECTRICITY	R	10/07/15	10/07/15			SEPTEMBER	N
	7	1472933002 GRAND AVE TFLT 1	57.53	5-01-31-825-071	B ELECTRICITY	R	10/07/15	10/07/15			SEPTEMBER	N
	8	1908079006 MEMORIAL GATE TRFC	12.02	5-01-31-825-071	B ELECTRICITY	R	10/07/15	10/07/15			SEPTEMBER	N
	9	0128933004 KINDERKAMACK RD	117.75	5-01-31-825-071	B ELECTRICITY	R	10/07/15	10/07/15			SEPTEMBER	N
	10	0157026009 1 MEMORIAL LT FLD	24.78	5-01-31-825-071	B ELECTRICITY	R	10/07/15	10/07/15			SEPTEMBER	N
	11	0653933003 GRAND OTHR MTLBX	57.69	5-01-31-825-071	B ELECTRICITY	R	10/07/15	10/07/15			SEPTEMBER	N
	12	2413158015 13W GRAND FIRE SGN	10.42	5-01-31-825-071	B ELECTRICITY	R	10/07/15	10/07/15			SEPTEMBER	N
	13	9515932009 GRAND OTHR UNMTR	57.52	5-01-31-825-071	B ELECTRICITY	R	10/07/15	10/07/15			SEPTEMBER	N
	14	8906935008 E GRAND OTHR UNMTR	15.51	5-01-31-825-071	B ELECTRICITY	R	10/07/15	10/07/15			SEPTEMBER	N
	15	0632933003 W GRAND OTHR UNMTR	11.10	5-01-31-825-071	B ELECTRICITY	R	10/07/15	10/07/15			SEPTEMBER	N
	16	0027002008 42 W GRAND SIGN FIR	10.42	5-01-31-825-071	B ELECTRICITY	R	10/07/15	10/07/15			SEPTEMBER	N
	17	0563019009 GRAND SOPK 67/62	24.14	5-01-31-825-071	B ELECTRICITY	R	10/07/15	10/07/15			SEPTEMBER	N
	18	0195092007 GRAND SOPK 87/97	34.09	5-01-31-825-071	B ELECTRICITY	R	10/07/15	10/07/15			SEPTEMBER	N
	19	0787127002 GRAND SOPK 75/77	18.66	5-01-31-825-071	B ELECTRICITY	R	10/07/15	10/07/15			SEPTEMBER	N
	20	0897137012 3 MEMORIAL LT FLD	70.25	5-01-31-825-071	B ELECTRICITY	R	10/07/15	10/07/15			SEPTEMBER	N
	21	0758933005 1 MEMORIAL SHED 1	12.13	5-01-31-825-071	B ELECTRICITY	R	10/07/15	10/07/15			SEPTEMBER	N

Vendor # Name	PO #	PO Date	Description	Contract Amount	PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
00703 FAIRLEIGH DICKENSON UNIVERSITY												
15-00901 09/03/15 CHIEFS EXEC LEADER PROGRAM												
	1		CHIEFS EXEC LEADER PROGRAM	1,500.00	5-01-25-745-100	B AMMUNITION/ARMAMENTS	R	09/03/15	10/07/15		161PA-ELP501	N
Vendor Total:				1,500.00								
00731 MASER CONSULTING P.A.												
13-01478 10/11/13 PROF.ENGINEERING SVS CHESTNUT												
	22		CHESTNUT RIDGE RD IMPROVEMENTS	77.50	C-04-55-370-A00	B ENGINEERING - COUNTY ROAD IMPROVEMENT	R	01/20/14	10/07/15		297292	N
15-00177 02/05/15 ENGINEER RETAINER 2015												
	10		MAYOR & COUNCIL MEETING	450.00	5-01-20-715-028	B OTHER PROF/CONSULTANT SERVICES	R	04/27/15	10/07/15		297291	N
15-00616 05/29/15 PASCACK BROOK SANITARY SEWER S												
	5		PASCACK BROOK SANITARY SEWER	12,637.50	5-01-44-866-029	B OTHER CONTRACTUAL ITEMS	R	05/29/15	10/07/15		297293	N
15-00633 06/04/15 COAH LAND USE PLAN												
	6		HOUSING ELEMENT & FAIR SHARE	350.00	T-03-56-286-006	B TRUST - RESERVE FOR HOUSING	R	06/04/15	10/07/15		298385	N
15-00910 09/04/15 BERGEN COUNTY RAMP PROGRAM												
	2		BERGEN COUNTY RAMP PROGRAM	9,507.50	5-01-20-715-029	B OTHER CONTRACTUAL ITEMS	R	09/04/15	10/07/15		284027	N
	3		BERGEN COUNTY RAMP PROGRAM	2,377.50	5-01-20-715-029	B OTHER CONTRACTUAL ITEMS	R	09/04/15	10/07/15		286128	N
	4		BERGEN COUNTY RAMP PROGRAM	3,216.25	5-01-20-715-029	B OTHER CONTRACTUAL ITEMS	R	09/04/15	10/07/15		291553	N
				15,101.25								
15-00918 09/08/15 ESCROW PAYMENT IMA												
	1		INSTITUTE OF MGMT ACCTS 2001/3	688.75	E-08-00-214-03A	B IMA (INST MGMT ACCTS) (2001/3)	R	09/08/15	10/07/15		287634	N
15-00919 09/08/15 ERTRACHTER/PSYCHOGENICS												
	1		ERTRACHTER 1804/16	110.00	T-03-56-286-008	B TRUST - RESERVE FOR ENGINEER	R	09/08/15	10/07/15		289976	N
	2		PSYCHOGENICS 3103/2	165.00	T-03-56-286-008	B TRUST - RESERVE FOR ENGINEER	R	09/08/15	10/07/15		289973	N
				275.00								
15-00923 09/09/15 FRUSTIERI 204/6												
	1		FRUSTIERI 204/6	200.00	T-03-56-286-008	B TRUST - RESERVE FOR ENGINEER	R	09/09/15	10/07/15		289975	N
15-00949 09/15/15 COBBLE CREEK BUILDERS												
	1		MOONEY 2601/32.09	116.25	T-03-56-286-008	B TRUST - RESERVE FOR ENGINEER	R	09/15/15	10/07/15		287632	N

Vendor # Name	PO #	PO Date	Description	Amount	Contract Charge Account	PO Type	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
00746 ABRAMS, JEREMY	15-00986	09/24/15	TRAVEL - IACOP CHICAGO										
	1		TRAVEL - IACOP CHICAGO	409.19	5-01-25-745-042		B EDUCATION/TRAINING/SEMINARS	R	09/24/15	10/07/15		IACOP CONF.	N
			Vendor Total:	409.19									
00914 SIGNS OF THE TIMES	15-00971	09/22/15	18" DOOR EMBLEMS										
	1		18" DOOR EMBLEMS &	188.94	5-01-25-753-030		B MATERIALS & SUPPLIES	R	09/22/15	10/07/15		2015-1378	N
	15-00972	09/22/15	LETTERING (M11)										
	1		LETTERING IN REFLECTIVE	54.00	5-01-25-752-026		B MAINTENANCE OF OTHER EQUIPMENT	R	09/22/15	10/07/15		2015-1376	N
			Vendor Total:	242.94									
01028 HAWKEN, CHRISTOPHER	15-00994	09/25/15	REIMBURSEMENT CLOTHING										
	1		REIMBURSEMENT CLOTHING	89.99	5-01-25-745-275		B HAWKEN, CHRISTOPHER - CLOTHING	R	09/25/15	10/07/15		CLOTHING	N
			Vendor Total:	89.99									
01055 VALLEY HEALTH MEDICAL GROUP	15-00935	09/11/15	CROSSING GUARDS TESTING										
	1		CROSSING GUARDS TESTING	1,350.00	5-01-20-701-028		B OTHER PROF/CONSULTANT SERVICES	R	09/11/15	10/07/15		96746C5622	N
			Vendor Total:	1,350.00									
01132 COOPERATIVE COMMUNICATIONS, INC	15-01031	10/06/15	2013915700 BOROUGH PHONE CHARG										
	1		2013915700 BOROUGH OF MONTVALE	2,520.28	5-01-31-827-076		B TELEPHONE CHARGES	R	10/06/15	10/07/15		SEPTEMBER	N
			Vendor Total:	2,520.28									
01156 DIRECT ENERGY BUSINESS	15-01032	10/06/15	DIRECT ENERGY ELECTRIC CHARGES										
	1		0157026009 MEMORIAL LT FIELD	12.11	5-01-31-825-071		B ELECTRICITY	R	10/06/15	10/07/15		ES15338406	N
	2		0716933005 MEMORIAL TENNIS CRT	57.33	5-01-31-825-071		B ELECTRICITY	R	10/06/15	10/07/15		ES15338406	N
	3		0897137012 3 MEMORIAL LT FIELD	33.99	5-01-31-825-071		B ELECTRICITY	R	10/06/15	10/07/15		ES15338406	N

Vendor # Name	PO #	PO Date	Description	Contract Amount	PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
01409 NARITA MARAJ, LLC.												
	15-00190	02/10/15	RECORDS MANAGEMENT SVS. 2015		B							
	16		RECORDS MANAGEMENT SVS. 2015	907.50	5-01-20-701-028	B OTHER PROF/CONSULTANT SERVICES	R	04/27/15	10/07/15		MTV-2015-017	N
			Vendor Total:	907.50								
01471 RICCIARDELLA ELECTRIC INC.												
	15-00890	08/31/15	LIGHTNING DETECTION SYSTEM									
	1		LIGHTNING DETECTION SYSTEM	3,745.16	5-01-44-821-000	B IMPROVEMENTS - BUILDINGS AND GROUNDS	R	08/31/15	10/07/15		3793+3794+3796	N
			Vendor Total:	3,745.16								
01478 EPRYJ INC.												
	15-01013	10/01/15	ESCROW REFUND									
	1		ESCROW REFUND	3,240.25	E-08-00-215-01A	B EPRYJ (A dollar) (703/7)	R	10/01/15	10/07/15		RES.#133-2015	N
			Vendor Total:	3,240.25								
01480 ELAINE DEPIERO												
	15-01027	10/06/15	REFUND OF OVERPAYMENT									
	1		REFUND OF OVERPAYMENT	3,866.30	5-01-55-300-001	B REFUND - EXCESS SEWER FEES	R	10/06/15	10/07/15		SEWER OVERP.	N
			Vendor Total:	3,866.30								
02056 LERCH, VINCI & HIGGINS, LLP												
	15-00962	09/21/15	ELECTRONIC DIRECT CONFIRMATION									
	1		ELECTRONIC DIRECT CONFIRMATION	138.00	5-01-20-705-151	B FINANCIAL SERVICES	R	09/21/15	10/07/15		8025	N
			Vendor Total:	138.00								
02141 REGAN, ROBERT T., ESQ.												
	15-00996	09/25/15	FPG DEV.APPLICATION 2701/2									
	1		FPG DEV.APPLICATION 2701/2	736.00	5-01-20-712-028	B OTHER PROF/CONSULTANT SERVICES	R	09/25/15	10/07/15		12790	N
	15-01004	09/29/15	ESCROW PAYMENTS									
	1		HEKEMIAN GROUP SITE PL (21307)	4,784.00	E-08-00-213-07A	B Mtv1 Dev-Hekemian Group (2802/2&3)	R	09/29/15	10/07/15		12810	N
	2		SLOAN KETTERING 2601/32	32.00	E-08-00-215-05A	B Memorial Sloan Kettering (2601/32)	R	09/29/15	10/07/15		12820	N
	3		BLADANZA 403/2	544.00	E-08-00-215-06A	B Baldanza Construction (403/2)	R	09/29/15	10/07/15		12819	N

Vendor # Name	PO #	PO Date	Description	Contract	PO Type	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
	Item Description	Amount	Charge Account	Acct Type Description							
03215 UNUM LIFE INSURANCE											
15-00155	01/30/15 2015 LIFE INSURANCE			B							
10	2015 LIFE INSURANCE &AD&D/SEPT	198.00	5-01-23-735-029	B OTHER CONTRACTUAL ITEMS	R	04/27/15	10/07/15			SEPTEMBER 2015	N
	Vendor Total:	198.00									
03727 STAPLES											
15-00886	08/27/15 PRINTER, RECEIPTS, FOLDERS, ECT										
1	PRINTER -FINANCE	329.99	5-01-20-701-036	B OFFICE SUPPLIES	R	08/27/15	10/07/15			3276264457+58	N
2	CONSTR DEPT RECEIPTS-3 PART	73.60	5-01-22-725-036	B OFFICE SUPPLIES	R	08/27/15	10/07/15			3276264457+58	N
3	FILE FOLDERS -PLANNING	124.32	5-01-21-720-036	B OFFICE SUPPLIES	R	08/27/15	10/07/15			3276264457+58	N
4	FOOT REST, RUBBER BANDS, CLIPS	61.77	5-01-20-701-036	B OFFICE SUPPLIES	R	08/27/15	10/07/15			3276264457+58	N
		589.68									
	Vendor Total:	589.68									
03773 NATIONAL FIRE PROTECTION ASSN											
15-00786	07/21/15 2015 FIRE EDUCATION HANDOUTS										
1	2015 FIRE EDUCATION HANDOUTS	4,000.00	5-01-25-753-033	B BOOKS & PUBLICATIONS	R	07/21/15	10/07/15			6509112Y+651597	N
2	2015 FIRE EDUCATION HANDOUTS	431.84	5-01-25-752-058	B OTHER EQUIPMENT & SUPPLIES	R	07/21/15	10/07/15			6509112Y+651597	N
		4,431.84									
	Vendor Total:	4,431.84									
03785 NICOLE REPRODUCTIONS INC											
15-00942	09/14/15 DIGITAL BOND COPIES										
1	DIGITAL BOND COPIES	172.34	5-01-21-720-023	B PRINTING & BINDING	R	09/14/15	10/07/15			102815	N
	Vendor Total:	172.34									
03951 EDIBLE ARRANGEMENTS											
15-00455	04/20/15 Passing of Judge Norton's dad										
1	fruit basketJudge Norton's dad	102.99	5-01-20-701-041	B MEAL REIMBURSEMENT	R	04/20/15	10/07/15			E0124054406	N
15-00911	09/04/15 EDIBLE ARRANGEMENT H.MINNICK										
1	EDIBLE ARRANGEMENT	93.19	5-01-20-701-041	B MEAL REIMBURSEMENT	R	09/04/15	10/07/15			S0124057628	N

October 7, 2015
01:09 PM

Borough of Montvale
Bill List By Vendor Id

Vendor # Name	PO #	PO Date	Description	Contract	PO Type	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
03951 EDIBLE ARRANGEMENTS				Continued							
	15-00915	09/08/15	FRUIT BASKET SGT.ALISA FOLEY								
	1		FRUIT BASKET	86.00	5-01-20-701-041	B	MEAL REIMBURSEMENT	R	09/08/15 10/07/15	S0124057687	N
	2		DELIVERY CHARGES	13.99	5-01-20-701-041	B	MEAL REIMBURSEMENT	R	09/08/15 10/07/15	S0124057687	N
				99.99							
			Vendor Total:	296.17							

Total Purchase Orders: 73 Total P.O. Line Items: 176 Total List Amount: 3,180,431.97 Total Void Amount: 0.00

Totals by Year-Fund							
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND 2015 BUDGET	5-01	3,113,085.17	0.00	3,113,085.17	0.00	0.00	3,113,085.17
CAPITAL FUND	C-04	29,277.50	0.00	29,277.50	0.00	0.00	29,277.50
BOA ESCROW ACCOUNTS	E-08	35,113.75	0.00	35,113.75	0.00	0.00	35,113.75
OTHER TRUST ACCOUNT	T-03	1,698.25	0.00	1,698.25	0.00	0.00	1,698.25
DOG TRUST ACCOUNT	T-12	19.80	0.00	19.80	0.00	0.00	19.80
OPEN SPACE TRUST ACCT	T-14	1,237.50	0.00	1,237.50	0.00	0.00	1,237.50
Year Total:		2,955.55	0.00	2,955.55	0.00	0.00	2,955.55
Total of All Funds:		3,180,431.97	0.00	3,180,431.97	0.00	0.00	3,180,431.97



BUILDING CHAMPIONS FROM THE GROUND UP

www.LandTekGroup.com

Synthetic Turf Repair & Maintenance Proposal
FieldStone School – Montvale NJ

Prepared for:

Mr. Andrew Hipolit, P.E., P.P., C.M.E
Senior Principal
Maser Consulting P.A.
973-398-3110 ext. 4508
AHipolit@maserconsulting.com

Submitted by:

Mike Fougere
The LandTek Group, Inc.

Scope of Work: Seam repairs & full service maintenance session

Repairs: Seam and Inlay repairs

- Remove infill from repair areas.
- Adhere turf to backing with hot melt glue for adhesion. In areas where there is no turf backing we will install seam tape and adhere turf to seam tape with hot melt.
- Add infill back into repaired areas and brush to specification.

COST: \$850

Maintenance Session: Full service synthetic field maintenance session to include-

- De-compaction of infill material.
- Static brush and vacuum.
- Rotary brush with HEPA vacuum.
- Magnet sweep.
- Addition of infill to high use areas.

COST: \$2,750

Total Cost for Repairs & Maintenance: \$3,600

Time needed on field - 6 hours

***Optional G-Max safety test & report: \$850**

Mike Fougere
Synthetic Turf Maintenance Division
The LandTek Group Inc.
Office: 631-691-2381
Cell: 516-419-1786
E-Mail: mfougere@landtekgroup.com

Name: _____

Date: _____

Company: _____

PO#: _____

Title: _____

Program: _____

Signature: _____

PLEASE FAX TO LandTek @ 631-598-8280 or
EMAIL @ mfougere@landtekgroup.com

Terms:

- Payment shall be due within thirty (30) days of completion of each scheduled maintenance visit;
- Unless otherwise agreed upon and noted herein, the maintenance visit shall be performed as scheduled by the parties on an agreed-upon date;
- Accounts overdue beyond 30 days of billing will be charged at an interest rate of 1.5% per month (19.56% per annum);
- This proposal is based on a single mobilization. If the site is not ready and additional mobilizations are necessary additional charges will apply;
- The proposed price does not include any applicable sales or use taxes; and
- In the event that The LandTek Group is ultimately obliged to take collection procedures for payment, acceptor of this bid shall be liable for The LandTek Group's collection costs including attorney fees and costs.

Maureen Iarossi

From: Dugan, Michael <mdugan@kpmg.com>
Sent: Friday, October 02, 2015 9:19 AM
To: Maureen Iarossi
Subject: Request for Halloween Trunk or Treat - Memorial Drive - October 25th

Hi Maureen,

I briefly spoke with Eileen Walsh two weeks ago in your absence about a request to do another Halloween Trunk or Treat on Memorial Drive this year. Eileen asked me to send you an email to have this added to the Mayor and Council meeting for approval. This is the same Trunk or Treat that has taken place over the past few years, with the difference being that the Montvale Athletic League will be the sponsoring organization instead of the Montvale PTO.

The request is to utilize Memorial Drive in the afternoon from noon to 2 pm on Sunday October 25th.

Please let me know if there is anything else I need to do for this request.

Regards,
Mike

Mike Dugan | KPMG LLP | Assoc. Director Info Risk Assessment | 201.307.8247 | mdugan@kpmg.com

Michael Dugan
10 Phyllis Drive
Montvale, NJ 07645

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