



## Borough Of Montvale

12 Mercedes Drive  
Montvale, NJ 07645  
(201) 391-5700  
Fax: (201) 391-1312

## Building Department

**Jeffrey Fette**  
Construction Official/Zoning Official  
201-391-5732, ext. 223  
**Cynthia Petersen**  
Technical Assistant  
201-391-5732, ext 222

### TEMPORARY EVENT APPLICATION

Permit # \_\_\_\_\_ Date of Application \_\_\_\_\_

Property Address of Event \_\_\_\_\_

Block \_\_\_\_\_ Lot \_\_\_\_\_ Zone \_\_\_\_\_

Name of Temporary Event \_\_\_\_\_

Owner / Coordinator of Temporary Event \_\_\_\_\_

Address of Temporary Event \_\_\_\_\_

Event contact telephone \_\_\_\_\_ Daytime telephone \_\_\_\_\_ Cell telephone \_\_\_\_\_

License number (if applicable) \_\_\_\_\_

Property Owner \_\_\_\_\_

Owner Address \_\_\_\_\_

Owner Home telephone \_\_\_\_\_ Daytime telephone \_\_\_\_\_ Cell telephone \_\_\_\_\_

Signature of Applicant / Event Coordinator \_\_\_\_\_

Signature of Owner \_\_\_\_\_

Date \_\_\_\_\_

Date \_\_\_\_\_

**TYPE OF PERMIT FOR TEMPORARY EVENT**

<b>Residential (single day event)</b>	<b>Fee - \$25.00</b>
<b>Commercial (or any zone other than Residential)</b>	<b>Fee - \$50.00</b>
<b>Duration (Fees apply to Commercial Permits only)</b>	<b>Fee - \$50.00</b>
<input type="checkbox"/> <b>Single date</b> (From _____ to _____)	<b>Fee - \$50.00</b>
<input type="checkbox"/> <b>Weekend</b> (From _____ to _____)	<b>Fee - \$50.00</b>
<input type="checkbox"/> <b>Week long</b> (From _____ to _____)	<b>Fee - \$75.00</b>
<input type="checkbox"/> <b>Monthly</b> (From _____ to _____)	<b>Fee - \$100.00</b>
<input type="checkbox"/> <b>Seasonal</b> (From _____ to _____)	<b>Fee - \$150.00</b>

**Specify type of attraction**

---

---

---

---

**Specify location of attraction**

---

---

---

---

**Specify hours of operation for attraction**

---

---

---

---

---

---

**Office Use Only:**

**Approved** \_\_\_\_\_ **Denied** \_\_\_\_\_ **Date** \_\_\_\_\_

\_\_\_\_\_  
**Jeffrey Fette / Zoning Official**  
201-391-5732, ext. 223

\_\_\_\_\_  
**Date**

**COMMENTS:** \_\_\_\_\_  
\_\_\_\_\_

**Amount Paid:** \_\_\_\_\_ **Check #** \_\_\_\_\_ **Received by:** \_\_\_\_\_ **Date:** \_\_\_\_\_

---