



Borough of Montvale

12 Mercedes Drive
Montvale, NJ 07645
(201) 391- 5700
www.montvale.org

Field Use Permit Application

Field Use Application for use of Borough Fields

Please read both pages of this application before completing application.

Date of Application: _____

Request for field use at:

Municipal Complex: Field 1 2 3 4 5 6

Fieldstone School Baseball: Field 7 Field 8

Fieldstone School Soccer: Field 1 2 3 4 5 6

LaTrenta Field Complex: Field 9 10

Date(s) desired:

Between the hours of _____ AM/PM and _____ AM/PM

This application is made for the purpose of:

I, _____ have read and understand the regulations on the reverse side and agree to the conditions set forth and am submitting this application to the Montvale Field Use Coordinator, 12 Mercedes Drive, Montvale NJ.

Signature of Applicant: _____

Address: _____

Telephone: (h) _____ (c) _____

Email address: _____

Organization: _____

Additional Contact Person: _____

Additional Contact's phone number: _____

Approved by: _____ Date: _____

Field Coordinator, Borough of Montvale

FIELD USE: 2015/2016

Field Use- Chestnut Ridge complex	\$ 200	Resident team
	\$ 400	Non-Resident team
Field Use-Memorial and FMS fields	\$ 200	Resident team
	\$ 500	Non-Resident team
	**Add 15% if lights are requested	
Resident Corporation One Day Field Use	\$ 200	(1 scheduled day plus 2 rain dates)
Non-Resident One Day Field Use	\$ 400	(1 scheduled day plus 2 rain dates)

Resident Corporation: Any company that owns or leases commercial within the borough.

Non-Resident Corporation: Any company that does not own or lease commercial space within the borough.

Residential Team: Any athletic team comprised of at least 75% of its roster with Montvale residents.

Non-Residential Team: Any team not having at least 75% of its roster filled with Montvale residents.

Time Slot: An uninterrupted 2 hour time period, or any part thereof, that a field is being used by an approved team.

Corporate Fees: Corporate fees paid to the borough for field use, whether resident corporation or non-resident corporation, will entitle the user to 1 field reservation time slot and up to 2 additional time slots that are designated as "rain dates".

Season: Spring season will begin March 1 and end July 31. Fall season will begin August 1 and end December 31.

No credit for unused Field Time Slots

All organizational (i.e. club team) play will be considered a non-resident teams.

Arsenal Soccer Club Team shall pay the Borough of Montvale the amount of \$5,000 for the Spring/Summer and \$5,000 Fall Program 10 days prior to the commencement that specific season; and

Hockey Rink Fee Schedule per Season

\$100 per resident team
\$250 per non-resident team
\$50 per resident single use
\$125 per non-resident single use

Please enclose appropriate fee with this application.
Checks should be made payable to the Borough of Montvale.
If a permit is not issued, the fee will be refunded.

Regulations Governing Use of a Borough of Montvale Field

1. Applicants for a field permit must, at the time of the application, present to the Borough of Montvale an insurance certificate providing for liability coverage for all participants in the amount of \$300,000.00 S.L. issued by a reputable insurance company authorized to do business in the State of NJ
2. The carrying or consumption of alcoholic beverages is prohibited.
3. No person shall mark or re-mark any playing field without the expressed written consent of the Borough of Montvale.
4. In the event that there will be 50 or more players and spectators at an event, the applicant shall be required to provide traffic control attendants as necessary at their own expense.
5. The responsible adult named on this application shall be responsible for any damage to municipal property and shall hold harmless the Borough of Montvale from any damage to the property of person of others.
6. All fields shall be left free of litter and debris at the conclusion of play.
7. The Borough of Montvale reserves the right to deny or re-schedule use of a field to provide for the greatest public benefit.
8. An organization in violation of any of the regulations listed within shall be disenfranchised from use of the facility for the balance of the season for which a permit has been issued. In such cases, the field use fee will not be refunded.
9. All field users must abide by Sections 68-2B and 68-2C of the Borough of Montvale code with respect to loud noise. Any violation of these sections will result in removal from the field.

Upon approval, a field permit will be issued to the applicant. The approved permit must be displayed when field is occupied.