

**AGENDA
PUBLIC MEETING
BOROUGH OF MONTVALE
Mayor and Council Meeting
January 14, 2014
Closed Executive Session 6:30 PM
Meeting to Commence 7:30 PM**

CLOSED/EXECUTIVE SESSION:

Motion to move into Executive Session as provided for by Resolution No. 15-2014 adopted on January 6, 2014 and posted on the bulletin board in the Municipal Building:
The Mayor and Council will go into a Closed /Executive Session for the following:
Litigation/Attorney Client Privilege

- a. Montvale Public Employees Association vs. Borough of Montvale
- b. PBA / PERC
- c. Borough of Park Ridge vs. Prosecutor

Minutes to be disclosed as per the Open Public Meetings Act upon approval of minutes.

ROLL CALL:

Councilmember Cudequest	Councilmember LaMonica
Councilmember Curry	Councilmember Lane
Councilmember Ghassali	Councilmember Talarico

Presentation: Potential Development Of Site Of Former School #2

Housing Authority of Bergen County – C. Vandervalk

ORDINANCES:

INTRODUCTION: ORDINANCE NO. 2014-1382 AN ORDINANCE TO PROVIDE FOR THE PRESERVATION OF TREES ON RESIDENTIAL PROPERTIES THROUGHOUT THE BOROUGH OF MONTVALE AND CREATING A NEW CHAPTER 119A IN THE BOROUGH CODE ENTITLED "TREE PRESERVATION"

(public hearing 2/11/14)

INTRODUCTION: ORDINANCE NO. 2014-1383 AN ORDINANCE OF THE BOROUGH OF MONTVALE REPEALING CHAPTER 30 OF THE BOROUGH CODE IN ITS ENTIRETY AND DISSOLVING THE MONTVALE DEPARTMENT OF PUBLIC WORKS

(public hearing 1/28/14)

MEETING OPEN TO PUBLIC:

Agenda Items Only

MEETING CLOSED TO PUBLIC:

Agenda Items Only

MINUTES:

December 23, 2013

Sine Die January 6, 2014

Re-Organization January 6, 2014

RESOLUTIONS:

- 20-2014 Emergency Temporary Appropriations
- 21-2014 Award Professional Service Contract/Borough Attorney / Boggia & Boggia
- 22-2014 Award Professional Service Contract/Borough Auditor / Lerch, Vinci & Higgins
- 23-2014 Award Professional Service Contract/Borough Engineer / Maser Consulting
- 24-2014 Award Professional Service Contract/Borough Planner / Phillips, Preiss & Grygiel, LLC
- 25-2014 Awarding Extended Service Contract / Agreement Tri-State Technical Services / Computers & Peripherals
- 26-2014 Appointment Risk Management Consultant / Professional Insurance Associates (PIA)
- 27-2014 Appointing Health Benefits Consultant BMED / Professional Insurance Associates (PIA)
- 28-2014 Award Professional Service Contract / Website / Danori, LLC
- 29-2014 Authorize Contract/BC Health Services / Bloodborne Pathogen Compliance Program
- 30-2014 Awarding Contract Tyco Animal Control
- 31-2014 Amending Resolution No. 63.2013 Setting Forth Recreational Programs Fees Year 2014
- 32-2014 Amending Resolution 195-2013 Authorize Award State Contract #B27172 / Panasonic Laptop Computers for Police Vehicles
- 33-2014 Tax Court Settlement / Block 1902, Lot 5 / ARV at Montvale Grand LLC / 305 W Grand Ave
- 34-2014 Award Professional Service Contract/Prosecutor/Alternate Prosecutor/Public Defender/Alternate Public Defender/Pascack Joint Municipal Court
- 35-2014 Award Professional Service Contract/FireHouse Grant Submittal/Maser Consulting
- 36-2014 Authorizing Hiring / Part Time Employee To A Full Time Employee /Jeff Fette

BILLS:

REPORT OF REVENUE:

COMMITTEE REPORTS:

ENGINEER'S REPORT:

Andrew Hipolit

Report/Update

- a. U.S. Soccer Foundation-Safe Places to Play Grant / Submission

ATTORNEY REPORT:

Philip Boggia, Esq.

Report/Update

UNFINISHED BUSINESS:

NEW BUSINESS:

- a. Request/Park Ridge Pistol Range 2014 Agreement/Capital Upgrades
- b. Review of Montvale Recreation Proposed Instructor Listing

COMMUNICATION CORRESPONDENCE:

None.

MEETING OPEN TO THE PUBLIC:

HEARING OF CITIZENS WHO WISH TO ADDRESS THE MAYOR AND COUNCIL:

Upon recognition by the Mayor, the person shall proceed to the floor and give his/her name and address in an audible tone of voice for the records. Unless further time is granted by the Council, he/she shall limit his/her statement to five (5) minutes. Statements shall be addressed to the Council as a body and not to any member thereof. No person, other than the person having the floor, shall be permitted to enter into any discussion, without recognition by the Mayor.

MEETING CLOSED TO THE PUBLIC:

ADJOURNMENT The next Meeting of the Mayor and Council will be held January 28, 2014 at 7:30 p.m.

**BOROUGH OF MONTVALE
ORDINANCE NO. 2014-1382**

NOTICE IS HEREBY GIVEN that the following Ordinance was introduced and passed on first reading on regular meeting of the Mayor and Council on the 14th day of January, 2014 and that said Ordinance will be taken up for further consideration for final passage at a regular meeting of the Mayor and Council to be held on the 11th day of February, 2014 at 7:30 pm or as soon thereafter as said matter can be reached, at which time and place all persons who may be interested therein will be given an opportunity to be heard concerning same.

Maureen Iarossi-Alwan, Municipal Clerk
Borough of Montvale

ORDINANCE NO. 2014-1382

**AN ORDINANCE TO PROVIDE FOR THE PRESERVATION OF
TREES ON RESIDENTIAL PROPERTIES THROUGHOUT THE BOROUGH OF
MONTVALE AND CREATING A NEW CHAPTER 119A IN THE BOROUGH
CODE ENTITLED "TREE PRESERVATION"**

WHEREAS, the unregulated removal of trees and the practice of "clear-cutting" on private property poses a serious threat to existing drainage and soil erosion patterns within the Borough of Montvale and may have a deleterious effect on the environment and aesthetic features of the Borough; and

WHEREAS, the Mayor and Council of the Borough of Montvale have determined that it is in the best interests of the Borough and its citizenry to regulate and control the removal of trees within the Borough, especially as regards so-called "clear cutting."

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the Borough of Montvale, in the County of Bergen, State of New Jersey, as follows:

Section 1. The Code of the Borough of Montvale is hereby amended and supplemented by adding a new Chapter 119A, "Tree Preservation," as follows:

**Chapter 119A
Tree Preservation**

§ 119A-1	Title
§ 119A-2	Findings and purpose
§ 119A-3	Definitions
§ 119A-4	Prohibited activities
§ 119A-5	Exemptions
§ 119A-6	Permitted activities
§ 119A-7	Application procedure
§ 119A-8	Conflict with other laws
§ 119A-9	Protection of existing trees
§ 119A-10	Administration and enforcement
§ 119A-11	Appeals
§ 119A-12	Violations and penalties
§ 119A-13	Permit revocation
§ 119A-14	Display of permit

§ 119A-1 Title

This chapter shall be known as the "Residential Tree Removal and Protection Ordinance of the Borough of Montvale."

§ 119A-2 Findings and purpose

It is the purpose of this ordinance to control and regulate the indiscriminate or excessive removal, large scale clear cutting and destruction of trees within the borough. It also seeks to control, regulate and prevent conditions that cause an increase in storm water run-off, sedimentation, soil erosion, loss of wildlife habitat, air or noise pollution or inhibit aquifer recharge or impair the ambiance or physical appearance of a neighborhood. The regulations contained in this ordinance are designed to limit such adverse impact while not interfering with the right of a borough property owner to appropriately remove trees in accordance with the regulations set forth herein. This ordinance only applies to the following residential zones R-10, R15, R40, or any other residential property.

§ 119A-3 Definitions

The following definitions shall apply to this chapter:

Borough – the Borough of Montvale

Clear Cutting – Indiscriminate removal of trees with the intention of creating an open area.

Diameter at Breast Height (DBH) – The diameter of a tree measured at a point 4 ½ feet from natural ground level

Drip Line – The area to the ground under the vertical of the branches of the tree

Enforcement Officer – A duly authorized agent who shall be designated by resolution of the Borough Mayor and Council.

Root Ball – Part of a plant/tree that contains the root that is already growing, it may have soil and/or be enclosed in burlap, wire, string, plastic, etc.

Permit – A standardized written document, duly adopted by the Borough Mayor and Council

Person – Any individual, developer, or entity other than the Borough

Structure – A combination of materials to form a construction for occupancy or other purpose.

Topping – The severe cutting back of limbs to stubs larger than (3”) inches in diameter within the tree’s crown, to such a degree so as to remove the normal canopy and disfigure the tree except where other pruning practices are impractical or impossible with respect to trees severely damaged or causing obstructions to wires or cables.

Tree - A deciduous (leaf shedding) or evergreen tree having a single or multi stem trunk with a total diameter of at least 6” at maturity, measured at DBH

Residential Properties – A generic term describing an area that gives the impression that it is predominantly a place where people live.

§ 119A-4 Prohibited activities

No individual, corporation or association shall do or cause to be done by others, either purposely, carelessly or negligently, any of the following acts upon privately owned property within the Borough of Montvale:

- A. Remove, cut, destroy or injure any tree of a diameter of six inches (6") measured at DBH unless first obtaining a permit in accordance with the regulations and provisions of this ordinance
- B. Place or maintain upon the ground any substance which will impede the free access of air and water to a tree's living components.
- C. Apply any substance within the drip line or to any part of a tree, including roots, with the intention to injure or destroy the tree.

§ 119A-5 Exemptions

The following are exempt from this ordinance:

- A. All land-clearing operations as authorized in accordance with a site plan approval or subdivision approval and conditions imposed with respect to tree removal and planting granted by the Planning Board, or the Department of Public Works. Under no circumstances shall clear-cutting be permitted on any residential property.
- B. Trees located on a commercial nursery or orchard.
- C. The cutting, pruning or trimming of trees in a beneficial manner which is not harmful to the health of the tree, as in accordance with the ANSI-A300 Primary Standards.
- D. Removal of trees which endanger public safety.
- E. The cutting or removal of any tree pursuant to an order or directive of any municipal, county or state agency or court.
- F. Activities involving tree trimming or removal located within a public right-of-way or easements or publicly owned or controlled property.

§ 119A-6 Permitted activities

Notwithstanding the restrictions contained in the above sections, the following activities shall be permitted in accordance with a properly issued tree removal permit:

- A. For properties located within the R-10 Zone a maximum of 3 trees may be removed in any 12 month period
- B. For properties located within the R-15 Zone a maximum of 4 trees may be removed in any 12 month period
- C. For properties located within the R-40 Zone a maximum of 5 trees may be removed in any 12 month period.

Only trees that are at least a minimum diameter measured at DBH of six (6) inches will be included in the total tree count.

NOTE: Trees that are removed which are clearly determined to be dead or diseased by the enforcement officer will not be included in the count of the tree removal limitation described in this section. The applicant may supply a letter from a certified tree expert or arborist to the enforcement officer describing the condition of the tree.

All work permitted under this ordinance must comply with Montvale Code Chapter 68 regarding noise.

§ 119A-7 Application procedure

- A. Application for a Tree Removal Permit shall be submitted prior to any removal work proceeding. The tree removal permit application requires the following:
 - 1. Completing an application form provided by the Borough and supplying the following information: The name and address of the applicant; the street address and tax lot and block of the property in question; the number and type of trees to be removed.
 - 2. The reason(s) for removing the trees.
 - 3. A tree removal plan, consisting of a diagram or sketch showing the location of all trees to be removed, the species of such trees and their diameter measured 4 ½ feet above the ground (DBH) , the location of all trees of a size described in Section 4 within 20 feet of the trees to be removed, and location of all existing and proposed structures on the property, together with the approximate distance that the trees proposed to be removed are located from such structures and from property lines. A reproduction of an existing survey modified to provide this information would be acceptable.

4. The proposed method of tree removal and the name of the contractor or individuals who will be performing the removal including their NJ contractor's registration number.
5. A fee of \$35 shall be charged for processing a tree removal permit for the permitted number of trees to be removed in any of the zones.
6. A fee of \$500 shall be charged for each tree to be removed above the total permissible count of trees per each zone. Funds to be designated for costs associated with tree replacement and planting within the Borough.

OR

A replacement tree of at least 2.5" diameter measured 4 ½" feet above the root-ball shall be properly installed and planted on the property from where the original trees were removed. A tree of similar or same species should be planted.

- B. The applicant shall place a wide ribbon supplied by the borough around the trunk of each tree to be removed, at a height of 4 ½ feet above the ground. No tree removal shall take place until a site inspection has been completed by the enforcement officer or authorized agent.

§ 119A-8 Conflict with other laws

Notwithstanding anything in this chapter to the contrary, no tree removal shall be permitted where prohibited by the Zoning Ordinance (e.g. buffer zones and landscaping provisions) or any other municipal, state or federal statute, ordinance or regulation.

§ 119A-9 Protection of existing trees

A. Construction

In connection with any construction, subsequent to tree clearing but prior to the issuance of a building permit or start of construction, snow fencing or other protective barrier acceptable to the official charged with the administration and enforcement of this chapter shall be placed around trees that are not removed. The protective barriers shall be placed outside the drip line of any tree and shall remain in place until all construction is complete. Also no materials shall be placed within any area so protected by barriers. Any landscaping activities subsequent to the removal of the barriers shall be accomplished with light machinery or manual labor.

B. No person shall:

1. Cut down or remove any trees except as permitted by this chapter or allow or cause such cutting or removal.
2. Cause or allow any willful damage, injury or disfigurement of any tree growing within the Borough. For purposes of this subsection, the actions of any person shall be deemed willful if the damage, injury or disfigurement of any tree is caused as the result of but not limited to the following: topping, cutting, gashing or slitting of any tree, or on the nearby ground; the construction or placement of any nonporous material on the ground around any tree so as to cut off air, light or water from the roots; or placement or removal of any soil from within the drip line of any tree or ornamental tree as defined in Section 3 above. The application of any form of poison or harmful chemical, naturally occurring or manmade are also considered willful damage.
3. Store or pile building material or debris or place construction equipment within the drip line of any tree as defined in section 3 above.

§ 119A-10 Administration and enforcement

This ordinance shall be administrated and enforced by the enforcement officer.

§ 119A-11 Appeals

Any person aggrieved by the decision of the official discharged with the administration and enforcement of this ordinance shall have the right, within ten calendar days of the issuance of any decision by said official to file an appeal to the Planning Board.

§ 119A-12 Violations and penalties

Any person who violates any provision of this ordinance shall, upon conviction thereof, be punished by a fine not exceeding two thousand dollars per tree that is improperly removed or damaged in violation of this ordinance.

§ 119A-13 Permit revocation

The Borough, through the Enforcement Officer may revoke a permit where there has been a false or misleading application or there is noncompliance with the approved permit.

§ 119A-14 Display of permit

Upon approval of issuance, the tree removal permit shall be displayed so that it is visible from the nearest public street until such time as authorized work has been completed and approved by the Enforcement Officer.

Section 2. Repeal of Inconsistent Ordinances.

All Ordinances or parts of Ordinances in conflict with this Ordinance are hereby repealed only to the extent necessary to give this Ordinance full force and effect.

Section 3. Savings Clause.

Nothing in this Ordinance shall be construed to affect any suit or proceeding impending in any court, or any rights acquired, or liability incurred, or any cause or causes of action acquired or existing, under any act or ordinance hereby repealed pursuant to this Ordinance, nor shall any just or legal right or remedy of any character be lost, impaired or affected by this Ordinance.

Section 4. Severability.

The various parts, sections and clauses of this Ordinance are hereby declared to be severable. If any part, sentence, paragraph, section or clause is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of the Ordinance shall not be affected thereby.

Section 5. Effective Date.

This ordinance shall become effective upon adoption and publication as required by law.

ROGER FYFE, Mayor

ATTEST:

MAUREEN IAROSSO-ALWAN, RMC
Municipal Clerk

Sample

Borough of Franklin Lakes

County of Bergen
De Korte Drive

Franklin Lakes, New Jersey 07417
Tel (201) 891-0048 Fax (201) 848-9453

TREE REMOVAL PERMIT

This Permit shall be posted clearly visible from the street and accessible to inspectors

Permit No. T- _____

Issued for REMOVAL OF _____ TREES
Quantity

Name: _____ Block: _____

Address: _____ Lot: _____

Date: _____ Approved By _____

Expires Thirty (30) Days From Date of Issuance

04-01-2003

**BOROUGH OF MONTVALE
ORDINANCE NO. 2014-1383**

NOTICE IS HEREBY GIVEN that the following Ordinance was introduced and passed on first reading on regular meeting of the Mayor and Council on the 14th day of January, 2014 and that said Ordinance will be taken up for further consideration for final passage at a regular meeting of the Mayor and Council to be held on the 28th day of January, 2014 at 7:30 pm or as soon thereafter as said matter can be reached, at which time and place all persons who may be interested therein will be given an opportunity to be heard concerning same.

Maureen Iarossi-Alwan, Municipal Clerk
Borough of Montvale

ORDINANCE NO. 2014-1383

**AN ORDINANCE OF THE BOROUGH OF MONTVALE REPEALING CHAPTER 30
OF THE BOROUGH CODE IN ITS ENTIRETY AND DISSOLVING THE
MONTVALE DEPARTMENT OF PUBLIC WORKS**

WHEREAS, the Uniform Shared Services and Consolidation Act (N.J.S.A. 40A:65-1 et seq.) provides that local units of government may enter into a contract for the joint provision of any service which either party to said agreement is empowered to render or perform within its own jurisdiction; and

WHEREAS, the Borough of Montvale is permitted by N.J.S.A. 40:48-1. "to provide for the employment and compensation of such officials and employees, in addition to those provided for by statute, as may be deemed necessary for the efficient conduct of the affairs of the municipality."; and

WHEREAS, under the provisions of the *Uniform Shared Services and Consolidation Act*, and specifically N.J.S.A. 40A:65-4, the Borough is further authorized and empowered to "enter into an agreement with any other local unit or units to provide or receive any service that each local unit participating in the agreement is empowered to provide or receive within its own jurisdiction."; and

WHEREAS, it has long been the law of this State that "a municipality may in appropriate circumstances abolish positions of public employment when no longer needed, when government is being reorganized, or when economies or greater efficiency in service are to be effected" and further that such actions "are deemed to further the public interest"; and

WHEREAS, the Borough of Montvale is constantly exploring options available to the Borough to obtain cost savings for Borough residents in the performance of various services, while still maintaining quality of performance and a high level of professionalism; and

WHEREAS, the Borough has entered into a Shared Services Agreement with the Township of River Vale for the performance of public works services; and

WHEREAS, all employees of the Montvale Department of Public Works have been terminated; and

WHEREAS, in order to update the Borough Code to reflect these changed circumstances, the Borough deems it appropriate to repeal Chapter 30 of the Borough Code.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the Borough of Montvale as follows:

Section 1. Chapter 30 of the Montvale Borough Code is hereby repealed and deleted in its entirety.

Section 2. Effect of invalidation. If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions hereof.

Section 3. Repeal of inconsistent ordinances. All ordinances or parts of ordinances of the Borough of Montvale which are inconsistent with the provisions of this Ordinance are hereby repealed to the extent of such inconsistency.

Section 4. Effective date. This ordinance shall take effect immediately upon passage and publication as required by law.

Roger Fyfe, Mayor

ATTEST:

MAUREEN IAROSSO-ALWAN, RMC, CMC
Municipal Clerk

INTRODUCED:

ADOPTED:

**MINUTES
WORK SESSION**

The Work Session Meeting of the Mayor and Council was held in the Council Chambers and called to order at 7:35pm. Adequate notification was published in the official newspaper of the Borough of Montvale. Roll call was taken.

OPEN PUBLIC MEETING STATEMENT

Adequate notice of this meeting was provided to The Bergen Record and The Ridgewood News, informing the public of the time and place according to the provisions of the Open Public Meeting Law (Chapter 231, P.L. 1975).

ROLL CALL:

Councilmember Cudequest	Councilmember LaMonica
Councilmember Curry	Councilmember Lane
Councilmember Ghassali	Councilmember Talarico

Also present: Administrator/Municipal Clerk; Maureen Iarossi-Alwan and Deputy Municipal Clerk, Fran Scordo

MINUTES:

December 10, 2013

A motion to accept the minutes by Councilmember Lane; seconded by Councilmember Cudequest - all ayes

RESOLUTIONS:

201-2013 Authorize Payment #3 Final/Akers Ave Roadway Improvements/Revax Contracting Corp.

WHEREAS, a Contract was awarded by Resolution No. 47-2013 on January 29, 2013 in the amount \$162,223.20 for the base bid and Alternate A to Reivax Contracting Corporation, 356 Thomas Street, Newark, NJ 07114 for the Improvements to Akers Avenue Roadway; and

WHEREAS, the Borough Engineer, in a letter dated December 5, 2013 attached to the original of the resolution takes no exception to Payment No. 3 Final in the amount of \$22,902.35; and

WHEREAS, the Municipal Finance Officer has certified funds are available as outlined in the Certification of Funds as attached to the original of this Resolution.

NOW, THEREFORE BE IT RESOLVED by the Borough of Montvale as follows:

- 1) Final payment in the amount of \$22, 902.35 is hereby paid to

Introduced by: Councilmember Lane; seconded by Councilmember Ghassali - All ayes

202-2013 Authorize Payment #1/AJM Contractors/Magnolia Ave Roadway Improvements

WHEREAS, The Borough of Montvale awarded a contract via Resolution No. 167-2013 on September 24, 2013 for services in connection with the Magnolia Avenue Roadway Improvement Project in the amount of \$134,659.75 to include Alternate A to A.J.M. Contractors, Inc.; and

WHEREAS, the Borough Engineer, in a letter dated December 5, 2013 attached to the original of the resolution takes no exception to Payment No. 1 in the amount of \$111,474.83; and

WHEREAS, the Municipal Finance Officer has certified funds are available as outlined in the Certification of Funds as attached to the original of this Resolution.

NOW, THEREFORE BE IT RESOLVED by the Borough of Montvale as follows:

- 1) Payment #1 in the amount of \$111,474.83 is hereby paid to A.J.M. Contractors, Inc. 300, Kuller Road, Clifton, NJ 07011

Introduced by: Councilmember Ghassali; seconded by Councilmember Lane - All ayes

Councilmember Cudequest mentioned a resident on Magnolia was concerned about the paving along his driveway and snow plowing; Mr. Hipolit took a look at it and stated to wait until after the winter if repairs are needed.

203-2013 Authorize Payment #1/Field Turf/Fieldstone School Athletic Field

WHEREAS, the Borough of Montvale awarded a contract on March 26, 2013 via 83-2013 to FieldTurf USA, Inc., 175 N. Industrial Boulevard Calhoun, Georgia 30701 in the total amount of \$112,114.26 through a Cooperative Purchasing Agreement with the Keystone Purchasing Network in connection with the Fieldstone School Athletic Field Clay Infield Removal/Synthetic Turf Replacement Project; and

WHEREAS, FieldTurf USA, Inc. has submitted a change order for an additional 2,522 Sq. Ft. of Field Turf in a change order in the amount of \$10,192.14 was approved on October 29, 2013 via Resolution No. 178-2013; and

WHEREAS, the Borough Engineer, in a letter dated December 4, 2013 attached to the original of the resolution takes no exception to Payment No. 1 in the amount of \$119,889.54; and

WHEREAS, the Municipal Finance Officer has certified funds are available as outlined in the Certification of Funds as attached to the original of this Resolution.

NOW, THEREFORE BE IT RESOLVED by the Borough of Montvale as follows:

- 1) Payment #1 in the amount of \$119,889.54 is hereby paid to FieldTurf, USA utilizing the Bank of America account information provided to the Treasurer.

Introduced by: Councilmember Cudequest; seconded by Councilmember Lane - All ayes

204-2013 Authorize Payment #1/Dakota Excavating/Fieldstone School Athletic Field

WHEREAS, the Borough of Montvale awarded a contract on January 29, 2013 via 48-2013 to Dakota Excavating, 481 Hackensack Avenue, Suite 2B, Hackensack, New Jersey, in the amount of \$97,400.00; and

WHEREAS, the Borough Engineer, in a letter dated December 4, 2013 attached to the original of the resolution takes no exception to Payment No. 1 in the amount of \$95,452.00; and

WHEREAS, the Municipal Finance Officer has certified funds are available as outlined in the Certification of Funds as attached to the original of this Resolution.

NOW, THEREFORE BE IT RESOLVED by the Borough of Montvale as follows:

- 1) Payment #1 in the amount of \$95,452.00 is hereby paid to Dakota Excavating.

Introduced by: Councilmember Cudequest; seconded by Councilmember Lane - All ayes

205-2013 Awarding Professional Service Contract/Additional Land Surveying/Chestnut Ridge Road Widening/County of Bergen

WHEREAS, the Borough of Montvale has deemed it necessary to engage the professional services of an Engineer to prepare a professional survey for the Chestnut Ridge Road Widening Improvement; and

WHEREAS, on March 12, 2013 via Resolution No. 66-2013 a contract was awarded in the amount of an amount not to exceed \$49,000.00 for these services; and

WHEREAS, The County of Bergen requested additional Surveying and Engineering be conducted on this site designated for widening improvements.

WHEREAS, section N.J.S.A. 40A:11-5 of the Local Public Contracts Law, (N.J.S.A. 40A:11-1 et seq.) exempts such professional services from competitive bidding; and

WHEREAS, Maser Consulting, Inc. 200 Valley Road, Suite 306, Mt. Arlington, NJ 07856 has submitted a proposal and cost estimate dated December 4, 2013 which is attached to this resolution; and

NOW, THEREFORE BE IT RESOLVED, by the Borough of Montvale as follows:

- 1) That the contract for this work as outlined in the December 4, 2013 proposal, attached, shall be awarded to Maser Consulting P.A..
- 2) The not to exceed amount shall be \$21,000.00. The Engineer shall be required to submit itemized bills and payment shall be made based upon services rendered. The rates for all other work, which may be approved by separate contract by the Mayor and Council, as outlined pursuant to their professional services contract for general engineering services for the Year 2013.

WHEREAS, the Certified Municipal Finance Officer certifies funds are available said certification is hereto attached to the original of this resolution; and.

BE IT FURTHER RESOLVED a copy of this resolution shall be published in an official newspaper of the Borough of Montvale, be on file, available for public inspection, in the office of the Municipal Clerk, 12 Mercedes Drive, Montvale, NJ 07645.

Introduced by: Councilmember Talarico; seconded by Councilmember Lane - All ayes

The Municipal Clerk stated that Resolutions 206-2013; 207-2013 and 208-2013 will be on a consent agenda -

Introduced by: Councilmember Cudequest; seconded by Councilmember Lane - All ayes

206-2013 Authorize Execution of Agreement/Condo Service Act/Municipal Service Agreement/ Summit Ridge

WHEREAS, the Condo Services Act provides for a phase in schedule for municipal reimbursement payment at the municipal cost for certain enumerated municipal services or the providing of such services by the municipality in lieu of such reimbursement; and

WHEREAS, an agreement has been negotiated between the Borough of Montvale and Summit Ridge Condominium to satisfy the obligation of the Borough as provided by the Condo Service Act, which agreement is attached and made part of this resolution; and

WHEREAS, this agreement shall remain in effect for a five year period to commence on January 1, 2014 and terminating on December 31, 2018; and

NOW THEREFORE BE IT RESOLVED, that the Mayor and Council of the Borough of Montvale hereby authorize the execution of the attached Agreement on behalf of the municipality by the appropriate municipal officials.

207-2013 Authorize Execution of Agreement/Condo Service Act/Municipal Service Agreement/ Olde Woods

WHEREAS, the Condo Services Act provides for a phase in schedule for municipal reimbursement payment at the municipal cost for certain enumerated municipal services or the providing of such services by the municipality in lieu of such reimbursement; and

WHEREAS, an agreement has been negotiated between the Borough of Montvale and Townhomes at Olde Woods Condominium to satisfy the obligation of the Borough as provided by the Condo Service Act, which agreement is attached and made part of this resolution; and

WHEREAS, this agreement shall remain in effect for a five year period to commence on January 1, 2014 and terminating on December 31, 2018; and

NOW THEREFORE BE IT RESOLVED, that the Mayor and Council of the Borough of Montvale hereby authorize the execution of the attached Agreement on behalf of the municipality by the appropriate municipal officials

208-2013 Authorize Execution of Agreement/Condo Service Act/Municipal Service Agreement/Charlestowne Court

WHEREAS, the Condo Services Act provides for a phase in schedule for municipal reimbursement payment at the municipal cost for certain enumerated municipal services or the providing of such services by the municipality in lieu of such reimbursement; and **WHEREAS**, an agreement has been negotiated between the Borough of Montvale Charlestowne Court Homeowners Associations to satisfy the obligation of the Borough as provided by the Condo Service Act, which agreement is attached and made part of this resolution; and **WHEREAS**, this agreement shall remain in effect for a five year period to commence on January 1, 2014 and terminating on December 31, 2018; and **NOW THEREFORE BE IT RESOLVED**, that the Mayor and Council of the Borough of Montvale hereby authorize the execution of the attached Agreement on behalf of the municipality by the appropriate municipal officials.

209-2013 Awarding a Contract to Bergen Brookside Towing for the Designation as Official Police Towing Service

WHEREAS, the Borough of Montvale has a need to designate an official police towing service for the Borough of Montvale; and **WHEREAS**, consistent with the New Jersey Local Public Contract Law, N.J.S.A. 40A:11-1, et seq., the Borough of Montvale did publicly solicit bids for this contract under the title "Designation as Official Police Towing Service," issued in November, 2013; and **WHEREAS**, in response to said solicitation, the lowest bid received was from Bergen Brookside Towing, calculated according to the stated methodology in the bid specifications to be \$6,900.00, however any and all payments to Bergen Brookside Towing shall be in accordance with the schedule of prices set forth in the bid for each specific call; and **WHEREAS**, after review of the bids received, it was determined that Bergen Brookside Towing's bid was responsive to the bid specifications; and **WHEREAS**, the second-lowest bidder, Big Tows, submitted an untimely challenge to the Borough's bid specifications which was not considered by the Borough, in accordance with N.J.S.A. 40A:11-13; and **WHEREAS**, the Borough's Chief Financial Officer has certified that funds have been appropriated and are available for this purpose. **NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Montvale that the above-referenced contract is hereby awarded as follows:

Contractor

Bergen Brookside Towing Corp.
1 Emerson Plaza East
Emerson, New Jersey 07630

Pricing

In accordance with Bid Proposal Form

BE IT FURTHER RESOLVED, that the Mayor and Borough Clerk are hereby authorized and empowered to enter into a contract with Bergen Brookside Towing consistent with this Resolution, subject to approval by the Borough Attorney and the Borough Administrator.

Introduced by: Councilmember Cudequest; seconded by Councilmember Lane - All ayes

210-2013 Cancellation Of 2012 Current Fund Appropriation Reserve

WHEREAS, there exists an unexpended 2012 Current Fund budget appropriation reserve balance; and **WHEREAS**, it is necessary to formally cancel said balance so that the unexpended balance may be credited to surplus; **NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Montvale that the following unexpended 2012 Current Fund budget appropriation reserve balance be cancelled:

GENERAL APPROPRIATIONS

Operations - Excluded from "CAPS"

Public and Private Programs Offset by Revenues

Municipal Alliance Program \$5,864.66

Introduced by: Councilmember Lane; seconded by Councilmember Cudequest - All ayes

211-2013 Cancellation Of Improvement Authorizations

WHEREAS, there exists unexpended improvement authorization balances on the balance sheet of the General Capital Fund; and

WHEREAS, the unexpended improvement authorization balances remain dedicated to projects now completed or the balances are determined to be in excess of the amounts necessary for the completion of the projects; and

WHEREAS, it is necessary to formally cancel said balances so that the unexpended balances may be credited to reserve for payment of debt;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale that the following unexpended improvement authorization balances be cancelled:

GENERAL CAPITAL FUND:

<u>ORDINANCE</u>	<u>DESCRIPTION</u>	<u>FUNDED</u>	<u>UNFUNDED</u>
2008-1287	Various Capital Improvements	\$20,671.09	
2011-1348	Various Capital Improvements	14,974.95	
2011-1348	Various Capital Improvements	119.19	
2011-1348	Various Capital Improvements	2,634.15	
2011-1348	Various Capital Improvements	17,159.23	
2011-1348	Various Capital Improvements	3,267.48	
		<u>\$58,826.09</u>	<u>\$0.00</u>
		=====	=====

Introduced by: Councilmember Lane; seconded by Councilmember Ghassali - All ayes

212-2013 Cancellation Of Receivable Balance

WHEREAS, there exists a receivable balance on the Current Fund balance sheet of the Borough of Montvale; and

WHEREAS, the funds creating the receivable balance have been investigated, and it has been determined that the receivable balance should be cancelled; and

WHEREAS, it is necessary to formally cancel said balance so that the uncollected receivable balance may be charged to fund balance;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale, that the following receivable balance from the Current Fund be cancelled:

<CHARGES>

Current Fund

Grants Receivable:

Municipal Alliance Program <\$5,864.86>

=====

Introduced by: Councilmember Lane; seconded by Councilmember Ghassali - All ayes

213-2013 Cancellation Of Prior Year Outstanding Check

WHEREAS, There exists an outstanding check from the prior year drawn against the General Checking Account; and

WHEREAS, it has been determined that the outstanding check from the prior year be cancelled to Current Fund surplus;

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale, that the following outstanding check from the prior year be cancelled:

GENERAL CHECKING

<u>DATE</u>	<u>CHECK NUMBER</u>	<u>AMOUNT</u>	<u>FUND</u>	<u>ACCCOUNT</u>
06/26/12	6140	\$122.17	Current	Surplus

Introduced by: Councilmember Lane; seconded by Councilmember Ghassali - All ayes

214-2013 A Resolution Awarding a Contract to New Jersey Elevator Inspection Agency for Designation as the Borough Elevator Subcode Official

WHEREAS, the Borough of Montvale has a need to engage the services of an elevator subcode official; and

WHEREAS, consistent with the *New Jersey Local Public Contract Law, N.J.S.A. 40A:11-1, et seq.*, the Borough of Montvale did publicly solicit bids for this contract under the title "Elevator Subcode Official," for a period of three years, with bids due in November, 2013; and

WHEREAS, in response to said solicitation, the lowest bid received was from New Jersey Elevator Inspection Agency, with a price of 59% of DCA fees charges for inspections, plus the Borough's 20% Administrative Fee; however, any and all payments to New Jersey Elevator Inspection Agency shall be in accordance with the schedule of prices set forth in the bid for each specific inspection item; and

WHEREAS, after review of the bids received, it was determined that New Jersey Elevator Inspection Agency's bid was responsive to the bid specifications; and

WHEREAS, the second-lowest bidder, Municipal Inspection Corp., submitted a letter challenging certain aspects of NJEIA's bid; however all issues raised were adequately addressed by NJEIA, and none of the issues constituted fatal or material defects in NJEIA's bid; and

WHEREAS, the Borough's Chief Financial Officer has certified that funds have been appropriated and are available for this purpose.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Montvale that the above-referenced three-year contract is hereby awarded as follows:

Contractor

New Jersey Elevator Inspection Agency
30 Amherst Place
Livingston, New Jersey 07039

Pricing

In accordance with Bid Proposal Form
59% of DCA Fees + 20% Administrative Fee

BE IT FURTHER RESOLVED that the Mayor and Borough Clerk are hereby authorized and empowered to enter into a contract with New Jersey Elevator Inspection Agency consistent with this Resolution, subject to approval by the Borough Attorney and the Borough Administrator.

Introduced by: Councilmember Lane; seconded by Councilmember Ghassali - All ayes

215-2013 Cancellation of Tax and Excess Sewer Overpayments or Delinquent Amounts Less than \$10.00

WHEREAS, N.J.S.A. 40A:5-17 allows for the cancellation of property tax and excess sewer overpayments or delinquent amounts in the amount of less than \$10.00; and

WHEREAS, the Mayor and Council may authorize the Tax Collector to process, without further action on their part, any cancellation of property tax and excess sewer overpayments or delinquencies of less than \$10.00

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Montvale, County of Bergen, State of New Jersey, hereby authorize the Tax Collector to cancel said property tax and excess sewer amounts as deemed necessary.

BE IT FURTHER RESOLVED, that a certified copy of the resolution be forwarded to the Tax Collector, Chief Finance Officer and the Municipal Auditor.

Introduced by: Councilmember Lane; seconded by Councilmember Ghassali - All ayes

BILLS: *Municipal Clerk read the Bill Report*

Motion to pay bills by Councilmember Lane; seconded by Councilmember Talarico - All ayes
Councilmember Cudequest abstained from bill #01335

MEETING OPEN TO THE PUBLIC:

HEARING OF CITIZENS WHO WISH TO ADDRESS THE MAYOR AND COUNCIL:

Upon recognition by the Mayor, the person shall proceed to the floor and give his/her name and address in an audible tone of voice for the records. Unless further time is granted by the Council, he/she shall limit his/her statement to five (5) minutes. Statements shall be addressed to the Council as a body and not to any member thereof. No person, other than the person having the floor, shall be permitted to enter into any discussion, without recognition by the Mayor.

A motion to open meeting to the public by Councilmember Lane; seconded by Councilmember Cudequest - all ayes

NO PUBLIC COMMENT

A motion to close meeting to the public by Councilmember Lane; seconded by Councilmember Cudequest - all ayes

Motion to adjourn by Councilmember Lane; seconded by Councilmember Cudequest - all ayes

ADJOURNMENT

Meeting adjourned at 7:45pm

The Re-Organization Meeting of the Mayor & Council will be held on Monday, January 6, 2014 at 7:30 p.m.

The Regular Meeting of the Mayor and Council will be held January 14, 2014 at 7:30 p.m.

Respectfully submitted, Fran Scordo, Deputy Municipal Clerk

**SINE DIE MEETING
BOROUGH OF MONTVALE
MAYOR AND COUNCIL
MONDAY, JANUARY 6, 2014
7:30 P.M.**

SUNSHINE LAW STATEMENT

In accordance with the provisions of the Open Public Meetings Law, notification of this meeting was provided to the Bergen Record on December 27, 2013 informing the public of time and place according to the provisions of the Open Public Meeting Law (Chapter 231, P.L.1975) posted on the Montvale web site and on the Municipal Building bulletin board

MAYOR FYFE CALLS THE MEETING TO ORDER:

SALUTE TO THE FLAG:

ROLL CALL:

Councilmember Cudequest
Councilmember Curry – arrived 7:45PM
Councilmember Ghassali
Councilmember LaMonica
Councilmember Lane
Councilmember Talarico

UNFINISHED BUSINESS OF 2013:

None

ADJOURNMENT SINE DIE MEETING:

Motion to adjourn by Councilmember Lane; seconded by Councilmember Cudequest – all ayes

ADJOURNMENT

FOLLOWED BY REORGANIZATION MEETING FOR THE YEAR 2014:

Respectfully submitted, Fran Scordo, Deputy Municipal Clerk

**RE-ORGANIZATION MEETING
MINUTES**

The Re-Organization Meeting of the Mayor and Council was held in the Council Chambers and called to order at 7:33PM. Adequate notification was published in the official newspaper of the Borough of Montvale according to the provisions of the Open Public Meeting Law (Chapter 231, P.L. 1975).

SWEARING IN OF INCUMBEMENT COUNCILMEMBER

Timothy Lane

SWEARING IN OF INCUMBEMENT COUNCILMEMBER

Salvatore Talarico

ROLL CALL

Councilmember Cudequest	Councilmember LaMonica
Councilmember Curry - arrived 7:45pm	Councilmember Lane
Councilmember Ghassali	Councilmember Talarico

OPENING PRAYER

Opening Prayer given by Pastor Jashua Rasdall Montvale Evangelical Free Church

NOMINATION FOR POSITION OF COUNCIL PRESIDENT

Motion by Councilmember Lane to nominate Councilmember Talarico for Council President; seconded by Councilmember Cudequest - All ayes on roll call vote

RESOLUTIONS (*CONSENT AGENDA)

All items listed on a consent agenda are considered to be routine and non-controversial by the Borough Council and will be approved by a motion, seconded and a roll call vote. There will be no separate discussion on these items unless a Council member(s) so requests it, in which case, the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

***CONSENT AGENDA**

RESOLUTIONS 01-2014 THROUGH 16-2014 & 19-2014

Introduced by Councilmember Lane; seconded by Councilmember Ghassali - all ayes

01-2014 Cash Management Plan

WHEREAS, P. L. 1983, Chapter 8, Local Fiscal Affairs Law; N.J.S. 40A:5-2, has been amended to require that each municipality designate a Cash Management Plan for the deposit of each local unit's monies,

NOW THEREFORE, BE IT RESOLVED, that the following Cash Management Plan of the Borough of Montvale be and hereby is adopted:

A. **DESIGNATION OF OFFICIAL DEPOSITORIES:**

The following financial institutions are designated official depositories:

- Bank of America
- Wells Fargo
- N.J. Cash Management Fund
- Valley National Bank

2. Designated Official depositories are required to submit to the Chief Financial Officer of the Borough of Montvale a copy of the State of New Jersey, Department of Banking, Governmental Unit Deposit Protection Act Notification of eligibility, which must be filed semiannually in the Department of Banking as of June 30th and December 31st of each year. Said Notices must be available for annual audit.
3. Designated official depositories are required to submit to the Chief Financial Officer a copy of institution's "Annual Report" on an annual basis.

B. DEPOSIT OF FUNDS

All funds shall be deposited within Forty-Eight (48) hours of receipt in accordance with State statute.

1. Operating funds shall be deposited into interest bearing accounts to maximize interest earnings.
2. Capital and Debt service funds may be deposited into interest bearing accounts. Non-Interest bearing accounts shall be regularly monitored for the availability of funds for investment.
3. Trust funds may be deposited into interest bearing accounts in accordance with the State statutes regulating the deposit of developer's escrow deposits. Non-Interest bearing accounts should be regularly monitored for availability of funds for investment except where either State or Federal laws prohibit the earning of interest on such funds.
4. Payroll and agency remittance funds shall be maintained in regular checking accounts, only insofar as they serve to compensate the bank for payroll data processing services.

C. DEFINITION OF ALLOWABLE INVESTMENT INSTRUMENTS:

The Borough may permit deposits and investments in such depositories as permitted in Section 4 of P.L. 1970, Chapter 236 (C.17:9-44) and other instruments specified below:

1. United States Treasury Bills (T-Bills)
2. Borough of Montvale Bonds or Notes
3. Commercial Bank Deposits and Certificates of Deposit (CD's)
4. Repurchase Agreements (Repo's)
5. Investments in Savings and Loan Association
6. United States Government Agency and Instrumentality Obligations
7. State of New Jersey Cash Management Fund
8. School District Obligations

D. DEFINITION OF ACCEPTABLE COLLATERAL AND PROTECTION OF BOROUGH ASSETS

1. All designated depositories must conform to all applicable State statutes concerning depositories of Public Funds.
2. All depositories shall obtain the highest amount possible F.D.I.C. and/or F.S.L.I.C. coverage of all Borough Assets (Demand and Certificate of Deposit)

3. Collateral will be required for all deposits and investments of the Borough, except for those in the State Cash Management Fund, collateral must have a market value of not less than 100 percent of all deposits and investments.
4. For pledges by depositories on Borough Funds, the following securities will be considered acceptable for pledges:
 - a. Any security backed by the U.S. Government
 - b. Any direct obligation of any taxing authority within the Borough of Montvale
 - c. Real Estate Mortgage Loans for Real Estate property located within the Montvale market area. Pledges of Real Estate Mortgage Loans shall be maintained at a market value of 115 percent of deposits
 - d. All pledges of collateral must be indicated on an advice copy of the investment instrument which shall be forwarded to the Chief Financial Officer or Treasurer

E. COMPENSATING BALANCE AGREEMENTS:

Where compensating balances are used to offset bank expenses, an agreement between the bank and the Borough shall be executed, specifying the charge for each service. Said agreement shall be reviewed annually.

F. REPORTING PROCEDURES:

The Chief Financial Officer shall prepare for the Mayor and Council of the Borough of Montvale the following investment reports:

1. MONTHLY REPORTING: A detailed listing of all investments purchased in the prior month, specifying the amount, interest percent per annum, number of days, period of investment and maturity date, interest amount at maturity and financial institutions with which investment is placed. This report shall be broken down by fund.
2. QUARTERLY REPORTING: A detailed summary analysis of all investments by fund, specifying the quarterly interest rate earned, quarterly interest earned on NOW and Savings Accounts and Year-To-Date total interest earnings.
3. The Treasurer shall prepare a schedule of outstanding investments for the independent auditors as of December 31st of each year and at other such times as required by the auditors.
4. The Treasurer shall also periodically provide analysis of average daily balances in interest bearing checking accounts vs. Other investment vehicle potential.
5. All such reports may include a comparison of current investment income vs. forecast, prior year or market conditions.

G. DIVERSIFICATION REQUIREMENTS:

The Chief Financial Officer and Treasurer shall closely examine investments to guard against the effects of a financial institution going into default. This may be accomplished through the practice of spreading the investments around in various designated official depositories.

H. MAXIMUM MATURITY POLICY:

Investments shall be limited to a maturity not to exceed one year on all operating funds unless a longer maturity is permitted within the provision of regulation promulgated by either the Federal or State Governments.

I. INVESTMENT PROCEDURES:

Bids for Certificates of Deposit and Repurchase Agreements will be solicited of at least three (3) designated depositories only if the amount is \$100,000 or greater.

Telephone bids will be solicited of designated depositories by the Chief Financial Officer or Treasurer or designated staff member.

The depository shall specify the principal amount of the investment bid on, interest rate and number of days used to calculate the interest to be paid upon maturity.

Interest paid shall be from the date the bid was awarded to the date of maturity.

All bidders may request the results of the bid after the bid is formally awarded.

A check or wire transfer of funds will be made available to the winning bidder on the same business day the bid is awarded.

Each quotation shall be documented to record the date and time of quote, the parties in the discussion, the instrument(s), maturities and rates. A bid form of the Borough may be used.

J. RETURN ON INVESTMENT:

Where the return on a proposed investment does not exceed the cost of making said investment by a minimum amount the Chief Financial Officer and/or Treasurer will not make the investment. The Chief Financial Officer and/or Treasurer shall have the discretion to award an investment to the bank wherein the funds reside, should that bank's quoted rate be less than other quoted rates received in the event that the differential in interest rates is less than 25 basis points, and providing that the term of the investment is less than fifteen (15) days.

K. CONTROLS:

When possible, the internal controls should provide for a separation of the investment placement functions and the accounting activity. Controls must be designed for telephone orders, wire transfers and securities safekeeping. Only specifically designated personnel shall be allowed to conduct this part of the transactions, and all activity should be subject to immediate written confirmation by the designated depository. The Treasurer shall review each day's activity.

L. BONDING:

The following officials shall be covered by surety bonds; said surety bonds to be examined by the independent auditor to insure their proper execution:

Tax Collector
Treasurer
Municipal Court Administrator
Deputy Municipal Court Administrator
Magistrate

Staff members of the Department of Finance not covered by separate surety bonds shall be covered by a Public Employee's Faithful Performance Bond in the minimum amount of \$50,000.00

M. COMPLIANCE:

The Cash Management Plan of the Borough of Montvale shall be subject to the annual audit conducted pursuant to N.J.S. 40A:5-4.

N. The official charged with the custody of the monies of the Borough of Montvale shall deposit them as designated by the Cash Management Plan and shall thereafter be

- O. relieved of any liability or loss of such monies due to the insolvency or closing of any depository designated in the Cash Management Plan pursuant to N.J.S. 40A:5-2.
- P. Where a conflict exists between this Cash Management Plan and State statute, the applicable State statute shall apply.
- Q. The Cash Management Plan shall be subject to the approval of the Borough Attorney.

02-2014 Authorizing payment to the United States Postal Service to effect the use of a Post Machine

BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale, N.J., that the Administrator be authorized to issue payment through appropriate methods, to the United States Postal Service, not to exceed One Thousand Dollars (\$1,000.00) per month, to affect the use of a Postal Franking Machine.

03-2014 Establish 2014 Holiday Schedule For Administrative Non-Contractual Employees

BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale that the following 2014 Holiday Schedule for eligible Administrative non-contractual employees be and is hereby established:

SECTION 1. Mandatory holidays during which Borough Hall Administrative Offices and the Department of Public Works shall be closed:

HOLIDAY

New Year's Day
 President's Day
 Memorial Day
 Independence Day
 Labor Day
 Columbus Day
 Veterans Day
 Thanksgiving Day
 and the Day After
 Christmas Day

DAY OBSERVED

Wednesday, January 1, 2014
 Monday, February 17, 2014
 Monday, May 26, 2014
 Friday, July 4, 2014
 Monday, September 1, 2014
 Monday, October 13, 2014
 Tuesday, November 11, 2014
 Thursday, November 27, 2014
 Friday, November 28, 2014
 Thursday, December 25, 2014

SECTION 2. Two Floating Holidays, one each to replace Martin Luther King Day and Good Friday to be taken any time during the year. If not used during the calendar year, they will be lost with no ability to be carried or receive pay.

SECTION 3. Two one-half (1/2) day holidays to replace Election Day: one-1/2 day to be taken immediately before the Christmas Day holiday is observed and one-1/2 day to be taken immediately before the day the New Year's Day Holiday is observed.

If July 4th falls on Saturday, the holiday shall be observed on Friday. If July 4th falls on Sunday, the holiday shall be observed on Monday.

If Christmas Day and New Year's Day fall on Saturday, these two holidays shall be observed on Friday. Therefore, the two-1/2 holidays shall be observed on the Thursday before the holidays.

If Christmas Day and New Year's Day fall on Sunday, these two holidays shall be observed on Monday. Therefore, the two-1/2 holidays shall be observed on the Friday before the holidays.

SECTION 4. Pursuant to the Personnel Policy, those employees classified as full-time employees (working 35 hours or more each week) shall be entitled to all days, as outlined above in Section 1 through Section 3. Pursuant to the Personnel Policy, all employees classified as part-time employees (working

less than 35 hours per week) and eligible to receive holidays, shall only be entitled to the holidays listed in Section 1, and only when the holidays fall on their regularly scheduled days of work.

04-2014 Designating the Mayor, Municipal Clerk, Administrator, Chief Municipal Financial Officer, Treasurer, as Official signatories on Borough Warrants and the Judge, Municipal Court Administrator and Deputy Court Administrators as Official signatories on Municipal Court Accounts

BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale, N.J., that the Mayor, Municipal Clerk, Treasurer, Borough Administrator, Certified Municipal Finance Officer are hereby designated as the official signatories on Borough Warrants.

BE IT FURTHER RESOLVED, that the Judge, Municipal Court Administrator and Deputy Court Administrator are hereby designated as the official signatories on all Municipal Court accounts.

05-2014 Roll Call of the Councilmembers to be called in alphabetical order

BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale, NJ that a Roll Call of the Councilmembers at the Council meetings is to be taken in alphabetical order.

06-2014 Authorizing the Mayor, Clerk and Collector to issue warrants for certain items with ratification at the following meeting

BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale, NJ, that the Mayor, Clerk and Collector be authorized to issue warrants for the following purposes, with ratification at the following meeting, on due dates for the following items:

- Board of Education, Montvale, NJ
- Pascack Valley Regional Board of Education
- County Tax
- Bergen County Sewer Authority
- Medical Insurance
- Life Insurance
- Bond and Note Payments
- Interest on Bonds and Notes
- Payrolls
- Investments
- Gasoline
- Scavenger Service

07-2014 All bills to be presented in proper form to the Finance Department no later than the 25th of each month

BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale, N.J., that all bills must be presented in proper form to the Finance Department no later than the 25th of each month, and;

BE IT FURTHER RESOLVED, that any bills received later than this date shall be held over for payment until the following month.

08-2014 Change Fund in the amount of \$100.00 be provided for the Municipal Clerk, Collector/Treasurer, \$50.00 for the Dog/Cat License Registrar, \$100.00 for the Court Violations Clerk and \$50.00 for the Police Department

BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale, N.J., that a Change Fund in the amount of \$100.00 be provided for the Municipal Clerk/Collector Treasurer, \$50.00 for the Dog/Cat License Registrar, \$100.00 for the Court Violations Clerk, and \$50.00 for the Police Department.

09-2014 Designation of official newspapers for advertising for the Borough of Montvale

BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale, N.J., that the following newspapers are hereby designated as the official newspapers for advertising for the Borough of Montvale, NJ for the year 2014:

The Record – Hackensack, N.J.

The Ridgewood News – Hackensack, N.J.

10-2014 Fixing the rate of interest to be charged for the nonpayment of taxes, assessments and excess sewer fees

WHEREAS, R.S. 54:4-67 permits the governing body of each municipality to fix the rate of interest to be charged for nonpayment of taxes, assessments and excess sewer fees subject to any abatement or discount for the late payment of taxes, assessments and excess sewer fees as provided by law; and **WHEREAS**, R.S. 54:4-67 has been amended to permit the fixing of said rate of 8% per annum of the first \$1,500.00 of the delinquency and 18% per annum on any amount in excess of \$1,500.00; **NOW THEREFORE, BE IT RESOLVED**, by the Borough of Montvale, County of Bergen, State of New Jersey, as follows:

1. The Tax Collector is hereby authorized and directed to charge 8% per annum on the first \$1,500.00 of taxes and excess sewer fees becoming delinquent after due date and 18% per annum on any amount of taxes and excess sewer fees in excess of \$1,500.00 becoming delinquent after due date, subject to any abatement or discount for the late payment of taxes and excess sewer fees as provided by law.
2. Re Chapter 72 laws of 94 CTC 94-3. If the new tax bills are not in the mail by June 14, interest will then be charged 25 calendar days after the bills were mailed. Interest shall be calculated from August 1.
3. No interest shall be charged if payment of any quarterly tax payment and bi-annual excess sewer fess is received within ten (10) days of the date upon which the same becomes payable.
4. In connection with any delinquency of taxes, assessments or municipal charges in excess of \$10,000 which has not been paid prior to the end of a calendar year, there shall be imposed a penalty in a sum equal to six (6%) percent of the delinquency in excess of \$10,000.
5. With respect to tax certificates in excess of the sum of \$200 the following additional penalties shall be charged: two (2%) percent on the amount due over \$200 up to \$5,000; four (4%) percent of the amount due over \$5,000 up to \$10,000; and six (6%) percent on the amount in excess of \$10,000; plus cost 2% and \$25.00 per Title 54.
6. Any payments not made in accordance with Paragraph Two of this resolution shall be charged interest from the due date, as set forth in Paragraph One of this resolution.
7. The Tax Collector is authorized to hold a tax sale for unpaid taxes and/or excess sewer charges.
8. This resolution shall be published in its entirety once in the newspaper.
9. A certified copy of this resolution shall be provided by the Office of the Municipal Clerk to each of the following officials: Tax Collector; Borough Attorney; Borough Auditor; Chief Financial Officer.

11-2014 Order of business to be followed at all regular meetings of the Mayor and Council

BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale, N.J., that the agenda will be established and printed for each regular meeting of the Council, and that only items of business on the printed agenda will be considered at such regular meeting.

BE IT FURTHER RESOLVED, that the following order of business shall be followed at all public meetings of the Mayor and Council of the Borough of Montvale, N.J.

1. Roll Call
2. Reading and/or approval of all unapproved minutes
3. Second reading, public hearing and final passage of ordinances and introduction of ordinances
4. Presentation of resolutions
5. Presentation of bills
6. Reports of committees, Mayor, Treasurer and Administrator

- 7. Both Public and Workshop Meetings open to public to speak
- 8. Old Business
- 9. New Business
- 10. Reading of all communications, petitions, etc
- 11. Adjournment

The Borough Council will conduct a meeting on the last Tuesday of each month, which will serve as workshop sessions. Action may be taken at this meeting.

The public is invited to attend all meetings and speak at all public and workshop sessions of the Mayor & Council.

12-2014 All monies collected by any Borough Official or Employee of the Borough shall be turned over the Borough Treasurer within 48 hours

BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale, N.J., that all monies collected by any Borough Official or Employee of the Borough of Montvale, N.J. shall be turned over to the Borough Treasurer, in full, within forty-eight (48) hours, without any fees being deducted.

BE IT FURTHER RESOLVED, that any fees to which any Borough Official or Employee is entitled shall be set forth in detail on a regular Borough Voucher and presented for payment in the same manner as all bills are submitted.

13-2014 Establish Mayor & Council Meeting Schedule for the Year 2014

BE IT RESOLVED, the meetings of the Mayor and Borough Council shall be held on the following dates for the year 2013 at the location of Borough of Montvale, Municipal Complex, 12 Mercedes Drive, 2ND Floor, Montvale, New Jersey. All meetings will commence at 7:30 PM.

January 6	Organization Meeting
January 14	Public Meeting
January 28	Workshop Session
February 11	Public Meeting
February 25	Workshop Session
March 11	Public Meeting
March 25	Workshop Session
April 8	Public Meeting
April 29	Workshop Session
May 13	Public Meeting
May 27	Workshop Session
June 10	Public Meeting
June 24	Workshop Session
July 8	Public Meeting
July 29	Workshop Session
August 12	Public Meeting
August 26	Workshop Session
September 9	Public Meeting
September 30	Workshop Session
October 14	Public Meeting
October 28	Workshop Session
*November 10	Public Meeting
November 25	Workshop Session
December 9	Public Meeting
December 30	Workshop Session

***Please note this date is a Monday**

Meeting dates are subject to change. 48 hour notification will be provided per N.J.S.A. 10:4-18.

ACTION MAY BE TAKEN AT BOTH PUBLIC AND WORKSHOP MEETINGS.

14-2014 Establishing a procedure for the periodic release of minutes of executive/session

minutes

WHEREAS, the Borough Council of the Borough of Montvale periodically conducts executive session meetings pursuant to N.J.S.A. 10:4-12; and

WHEREAS, the Borough Council is desirous of establishing a procedure for the periodic release of minutes of executive session meetings.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the of the Borough of Montvale as follows:

- Borough Council Minutes Review Committee. There shall be a minutes review committee (MRC) consisting of the Borough Administrator, the Borough Attorney and the Municipal Clerk, whose job shall be to periodically review the minutes of closed sessions of the Borough Council and make recommendations to the Borough Council which minutes should be made public. The MRC shall have no power and shall not be a "public body" within the meaning of the Open Public Meetings Act.
- Meetings of MRC. The MRC shall meet on an as-needed basis. Meetings of the MRC shall be as scheduled at the convenience of the MRC members by the Borough Administrator.
- Preparatory staff work. Prior to each meeting of the MRC, the Borough Attorney shall prepare a list of all closed sessions minutes which have been prepared by the Borough Attorney that have not been made public. The list and the minutes listed shall be made available to the MRC at their meetings.
- Basis for recommendation. Recommendations to make minutes public shall be on a case-by-case basis, taking into consideration both the interest in maintaining confidentiality set forth in N.J.S.A. 10:4-12 and the interest in prompt disclosure set forth in N.J.S.A. 10:4-14. The applicable guidelines set forth in paragraph 7 of this resolution may be considered as a general standard.
- Decision. The decision to make public the minutes of any closed session shall be made only by the Governing Body of the Borough of Montvale and shall be based on a finding that public disclosure of the matters discussed at such closed session will not be detrimental to the public interest. In making this finding, the public body shall take into consideration, but need not agree with, the recommendation of the MRC and the basis for the recommendation as set forth in paragraph 4 above. In cases where more than one matter was discussed in closed session, the public body may elect to make public only the minutes pertaining to certain of those matters, and to keep the remaining portion(s) of the minutes confidential. Should the minutes contain any material entitled to protection, the public body shall excise or redact such protected matter, provided, that all materials required to be contained in the minutes by N.J.S.A. 10:4-14 shall be set forth.
- Once public, always public. Minutes which are made public shall not thereafter be treated as confidential, but may be seen and copied by any person in the same manner as minutes of open meetings.
- Guidelines. The following general guidelines pertaining to the nine purposes for closed meetings set forth in N.J.S.A. 10:4-12.B, may be considered in recommending and deciding when to make public minutes of closed session;
 - (a) Matters required by law to be confidential. When the need to preserve the secrecy of the confidential information discussed no longer exists; provided, that material entitled to court protection shall not be disclosed.
 - (b) Matters affecting the right to receive federal funds. When disclosure would no longer impair the right to receive funds or cause funds already received to be forfeited.

- (c) Matters involving individual privacy. Such matters shall not be disclosed except as ordered by a court of competent jurisdiction, or with the written consent of all of the individual(s) concerned.
- (d) Matters relating to collective bargaining agreements. When the collective bargaining agreement has been made, executed, and ratified.
- (e) Certain matters involving public funds. After the transaction involving the public funds has been made.
- (f) Matters affecting public safety and property. When the disclosure would no longer impair the safety and property of the public or the conduct of any investigation.
- (g) Litigation, contract negotiation and certain privileged matters. As to litigation, when a final decision has been rendered and all rights of appeal are exhausted; as to anticipated litigation, when the statute of limitations has been made as to contract negotiation, when either the contract has been made and is binding on all parties or if not made, when negotiation is terminated; as to matters falling within the attorney-client privilege, at such time, if ever, that disclosure would not violate the attorney's ethical duties.
- (h) Employment matters. When the employment decision has been made and all rights to litigate or appeal are exhausted; provided, that material entitled to court protection shall not be disclosed.
- (i) Deliberations after hearing in penalty matters. After the decision of whether to impose the penalty has been made and all rights to litigate or appeal are exhausted; provided, that material entitled to court protection shall not be disclosed.

15-2014 Open Public Meetings Act, Chapter 231 of Public Laws of the State of New Jersey/Closed Sessions Governing Body

WHEREAS, it is necessary for the Mayor and Council of the Borough of Montvale to discuss matters relating to such matters and which matters are permitted by Section 7.b of the Open Public Meeting Act, Chapter 231 of the Public Laws of the State of New Jersey for 1975 to be discussed in closed session in the absence of the public from time to time:

- 1.) Any matter considered confidential by federal law, state statute, or court rule;
- 2.) Any matter in which the release of information would impair the receipt of federal funds;
- 3.) Any material which would constitute an unwarranted invasion of individual privacy if disclosed;
- 4.) Any collective bargaining agreements or other discussion of the terms and conditions of a collective bargaining agreement, including negotiations leading up to such an agreement.
- 5.) Any matter involving the purchase, lease or acquisition of real property with public funds, the setting of banking rates or investment of public funds where disclosure of such matter could adversely affect the public interest.
- 6.) Any tactics and techniques used in protecting the safety and property of the public and investigations of violations or possible violations of the law.
- 7.) Any pending or anticipated litigation or contract negotiations in which the public body is or may become a party, and any matter falling within the attorney-client privilege, to the extent that confidentiality is required to preserve the attorney-client relationship.
- 8.) Personnel matters related to the employment, appointment or termination of current or prospective employees, unless all individuals who could be adversely affected request, in writing, that the matter be discussed at a public meeting.
- 9.) Any deliberations of a public body occurring after a public hearing that may result in the imposition of a fine upon an individual or the suspension or the loss of license or permit belonging to an individual.

WHEREAS, the Mayor and Council of the Borough of Montvale have determined that it is necessary in the public interest that the matters in fact be discussed in closed session, and has estimated that as

nearly as can now be ascertained, the results of the discussion can be disclosed to the public at the conclusion of such matters; and

WHEREAS, any motion to go into closed session will be deemed to include a motion that the matters discussed at such closed session will be disclosed to the public when such matters are finally determined and there is no further reason to prohibit the public disclosure of information relating to such matters; and **NOW, THEREFORE BE IT RESOLVED**, that any motion to go into closed session shall have the same effect as this resolution being adopted; and

NOW, THEREFORE BE IT FURTHER RESOLVED that the public be excluded from said portions of the meetings, when said closed session is deemed necessary and the appropriate motion adopted.

16-2014 Adoption of year 2014 By-Laws of the Mayor and Council of the Borough of Montvale

BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale, N.J., that the By-laws of the Mayor and Council of the Borough of Montvale are hereby adopted.

Included with original minutes

19-2014 Adoption Borough Policy & Procedure Manual/Year 2014

WHEREAS, it is the policy of Borough of Montvale to treat employees and prospective employees in a manner consistent with all applicable employment laws and regulations including, but not limited to Title VII of the Civil Rights Act of 1964, as amended by the Equal Opportunity Act of 1972, the Age Discrimination in Employment Act, the Equal Pay for Equal Work Act, the Fair Labor Standards Act, the New Jersey Law Against Discrimination, the Americans with Disabilities Act, the Family and Medical Leave Act, the Conscientious Employee Protection Act, the Public Employee Occupational Safety and Health Act, (the New Jersey Civil Service Act,) (the New Jersey Attorney General's guidelines with respect to Police Department personnel matters,) the New Jersey Workers Compensation Act, the Federal Consolidated Omnibus Budget Reconciliation Act (COBRA) and the Open Public Meeting Act; and

WHEREAS, the Montvale Governing Body has determined that there is a need for personnel policies and procedures to ensure that employees and prospective employees are treated in a manner consistent with these laws and regulations.

NOW, THEREBY, BE IT RESOLVED by the Mayor & Council of the Borough of Montvale that the Personnel Policies and Procedures Manual attached hereto is hereby adopted.

BE IT FURTHER RESOLVED that these personnel policies and procedures shall apply to all Borough officials, appointees, employees, volunteers and independent contractors. In the event there is a conflict between these rules and any collective bargaining agreement, personnel services contract or Federal or State law, the terms and conditions of that contract or law shall prevail. In all other cases, these policies and procedures shall prevail.

BE IT FURTHER RESOLVED that this manual is intended to provide guidelines covering public service by Borough employees and is not a contract. The provisions of this manual may be amended and supplemented from time to time without notice and at the sole discretion of the Mayor & Council.

BE IT FURTHER RESOLVED that to the maximum extent permitted by law, employment practices for the Borough of Montvale shall operate under the legal doctrine known as "employment at will."

BE IT FURTHER RESOLVED that the Administrator and all managerial/supervisory personnel are responsible for these employment practices. The Borough Attorney shall assist the Administrator in the implementation of the policies and procedures in this manual.

BE IT FURTHER RESOLVED, this manual shall be distributed to managerial/supervisory employees of the Borough of Montvale

NON-CONSENT AGENDA RESOLUTION

00-2014 Temporary Budget

Prepared by the CFO; original resolution in Municipal Clerks office and included with original minutes

Introduced by Councilmember Lane; seconded by Councilmember Cudequest – all ayes

17-2014 Officers Fire Department

BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale, N.J., that the following Officers of the Montvale Fire Department be approved for the year 2014:

- Fire Chief - Clinton Miller, Sr.
- Assistant Fire Chief - Geoffrey Gibbons
- Captain 1 - Kevin Krazit
- Captain 2 - Michael Barnes
- Lt., Company #1 - Ryan Miller
- Lt., Company #2 - Charles Lydon

Introduced by Councilmember Lane; seconded by Councilmember Ghassali – all ayes

18-2014 NJ Pay to Play Law/Professional Service Contract Appointments/Year 2014

WHEREAS, on January 2006, the “New Jersey Local Unit Pay to Play” Law, N.J.S.A. 19:44A-20.4, et. seq., took effect; and

WHEREAS, the Borough of Montvale has a need to award certain professional contracts for services required by the municipality in calendar year 2013; and

WHEREAS, the Pay to Play Law permits such services to be acquired through the ‘non-fair and open’ process as declined in N.J.S.A. 19:44A-20.4 or 20.5 on those contracts where it is anticipated that the total cost will exceed \$17,500.00; and

WHEREAS, the anticipated term of these contracts is 1 year; and

WHEREAS, the public good and interest of the citizens of the Borough of Montvale will best be served by the “non-fair and open” process to secure experienced professional services, rather than the “fair and open” process awarding a contract to the lowest bidder; and

WHEREAS, each professional will be required to first complete and submit a Business Entity Disclosure Certification which certifies these professionals have not made any reportable contributions to a political or candidate committee in the Borough of Montvale in the previous one year, and that said professionals will be prohibited from making any reportable contributions through the term of the contract, and

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale as follows:

The following professional 2013 contracts shall be awarded under the “non-fair open” process at the next regular meeting of the Governing Body:

Borough Attorney:

Philip N. Boggia, Esq.
Boggia & Boggia, Esqs.
71 Mt. Vernon Street
Ridgefield Park, NJ 07660

Borough Engineer:

Andrew Hipolit
Maser Consulting P.A.
200 Valley Road, Suite 400
Mount Arlington, NJ 07856

Auditor:

Jeff Bliss
Lerch, Vinci & Higgins
1717 Route 208
Fairlawn, NJ 07407

The said professionals, prior to securing such contract, shall execute and file with the Municipal Clerk, a *2014 Business Entity Disclosure Certification* pursuant to N.J.S.A. 19:44A-20-8.

Introduced by Councilmember Lane; seconded by Councilmember Cudequest – all ayes

**OATHS OF OFFICE ADMINISTERED TO OFFICERS OF MONTVALE FIRE DEPARTMENT
SWEARING IN BY MAYOR ROGER J. FYFE**

Fire Chief Clinton Miller, Sr.
Fire Department Assistant Chief Geoffrey Gibbons
Fire Department Captain, Company # 1, Kevin Krazit
Fire Department Captain, Company # 2, Michael Barnes
Fire Department Lieut., Company # 1, Ryan Miller
Fire Department Lieut., Company # 2, Charles Lydon

**MAYOR & GOVERNING BODY APPOINTMENTS, 2014 STAFF, BOARD AND COMMITTEE
APPOINTMENTS**

Mayor Fyfe read the staff, board and committee appointments into the record. (Listing attached to original minutes).

A motion by Councilmember Lane; seconded by Councilmember Cudequest - All ayes on a roll call vote

OPEN MEETING TO PUBLIC:

Motion to open meeting to the public by Councilmember Cudequest; seconded by Councilmember Talarico - All ayes

NO PUBLIC COMMENT

CLOSE MEETING TO PUBLIC:

Motion to close meeting to the public by Councilmember Cudequest; seconded by Councilmember Lane - All ayes

COUNCIL COMMENTS:

Councilmember Talarico

Thanked members of the public for the confidence in voting for him; will continue to support the Police Department in keeping the residents safe;

Councilmember Lane

Thanked members of the public for voting him in for a third term; Looking ahead to 2014, the firehouse infrastructure needs to be addressed; this will create an expenditure;

Councilmember Cudequest

Stated that 2013 was her most challenging year since being on council; tough decisions needed to be made which will change Montvale going forward. Encouraged more community involvement with respect to council meetings;

Councilmember LaMonica

Congratulated councilmembers Lane and Talarico on their re-election; Encouraged residents to reach out to councilmembers with their questions and/or concerns, each councilmember is very approachable. Looking forward to 2014 with the tree ordinance, continue expanding with the transit shuttle service, road improvements, re-development of School #2; she is very approachable please reach out to her.

Councilmember Curry

Thanked the residents for their continued input regarding decisions made by the council and for coming to the meeting with questions and/or concerns; thanked the many volunteers of which she has worked with on the various boards; thanked the borough employees as well; congratulated councilmembers Lane and Talarico;

Councilmember Ghassali

Wished all a healthy and prosperous new year; congratulated Lane and Talarico as well as all members who were appointed this evening; thanked members of the staff for their hard work; moving forward transparency and accountability must be top priority; commend council for agreeing to have a few residents with financial backgrounds to participate with budget discussions;

Mayor Fyfe

2013 was a difficult year with tough decisions that were made; moving forward to 2014, transparency will be top priority; development of school #2 and DePieros will continue to move forward; thanked the borough employees for "doing more with less" as far of the amount of staff that has been cut over the years.

CLOSING PRAYER

Closing prayer given by Pastor Jashua Rasdall Montvale Evangelical Free Church

Motion to adjourn Re-Organization meeting by Councilmember Lane; seconded by Councilmember Talarico - All ayes.

Meeting adjourned at 8:31PM

Next scheduled Mayor and Council meeting will be held January 14, 2014 @ 7:30PM

Respectfully submitted, Fran Scordo, Deputy Municipal Clerk

RESOLUTION # 20-2014

EMERGENCY TEMPORARY APPROPRIATIONS

WHEREAS, an emergent condition has arisen with respect to certain budget appropriations and no adequate provision has been made in the 2014 temporary budget, and N.J.S.A. 40A:4-20 provides for the creation of emergency temporary appropriations for said purpose; and

WHEREAS, the total emergency temporary resolutions adopted in the year 2014 pursuant to the provisions of N.J.S.A. 40A:4-20 (Chapter 96, P.L. 1951) including this resolution total:

Current Fund \$200,000.00

NOW, THEREFORE, BE IT RESOLVED (not less than two-thirds of all the members thereof affirmatively concurring) that in accordance with the provisions of N.J.S.A. 40A:4-20:

- 1. An emergency temporary appropriation be and the same is hereby made in the total amount of:

Current Fund \$200,000.00

- 2. That said emergency temporary appropriation (will be) provided in the 2014 budget;
3. That one certified copy of this resolution be filed with the Director of Local Government Services.

CURRENT FUND

General Appropriations
Operations - Excluded from "CAPS"
Inter-local Municipal Service Agreements
Department of Public Works Services:
Township of River Vale - Other Expenses

\$200,000.00
=====

This resolution was adopted by the Mayor and Council of the Borough of Montvale at a meeting held on January 14, 2014.

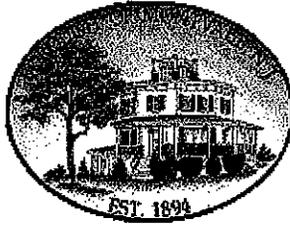
Introduced by: _____

Seconded by: _____

Approved: January 14, 2014

Roger Fyfe, Mayor

ATTEST:
Maureen Iarossi-Alwan, Municipal Clerk



**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 21-2014**

RE: Award Professional Service Contract / Borough Attorney / Boggia & Boggia

WHEREAS, the Borough of Montvale has a need to acquire Attorney Services as a non-fair and open contract pursuant to the provisions of *N.J.S.A. 19:44A-20.4 or 20.5*; and,

WHEREAS, Boggia & Boggia, 71 Mt. Vernon Street, Ridgefield Park, NJ 07660 were appointed at the Re-organization Meeting of the Governing Body on January 6, 2014; and

WHEREAS, the anticipated term of this contract is for 1 year; and

WHEREAS, the Certified Municipal Finance Officer has certified the availability of funds; and,

WHEREAS, Philip Boggia, Esq. has completed and submitted a Business Entity Disclosure Certification which certifies that he has not made any reportable contributions to a political or candidate committee in the Borough of Montvale in the previous one year, and that the contract will prohibit Philip Boggia, Esq. from making any reportable contributions through the term of the contract; and

WHEREAS, the Local Public Contracts Law (*N.J.S.A. 40A:111 et seq.*) requires that the Resolution authorizing the award of contracts for "Professional Services" without competitive bids and the Contract itself must be available for public inspection;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale as follows:

1. The Mayor and Municipal Clerk of the Borough of Montvale are hereby authorized and directed to execute the attached Contract with Boggia & Boggia.
2. This Contract is awarded without competitive bidding as a "Professional Service" in accordance with *N.J.S.A. 40A:11-5(1)(a)* of the Local Public Contracts Law because the services are to be performed by a person authorized by law to practice a recognized profession.
3. The Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.
4. A Notice of this action shall be printed once in the official newspaper of the Borough.

Councilmember	Motion	Second	Yes	No	Absent	Abstain
Cudequest						
Curry						
Ghassali						
LaMonica						
Lane						
Talarico						

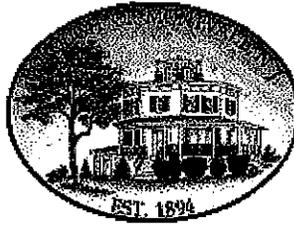
Adopted: January 14, 2014

ATTEST:

APPROVED:

Maureen Iarossi-Alwan
Municipal Clerk

Roger J. Fyfe
Mayor



**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 22-2014**

RE: Award Professional Service Contract / Borough Auditor / Lerch, Vinci & Higgins

WHEREAS, the Borough of Montvale has a need to acquire Auditor Services as a non-fair and open contract pursuant to the provisions of *N.J.S.A. 19:44A-20.4 or 20.5*; and,

WHEREAS, Lerch, Vinci & Higgins, LLP, 17-17 Route 208, Fair Lawn, NJ 07410 were appointed at the Re-organization Meeting of the Governing Body on January 6, 2014; and

WHEREAS, the anticipated term of this contract is for 1 year; and

WHEREAS, the Certified Municipal Finance Officer has certified the availability of funds; and,

WHEREAS, Lerch, Vinci & Higgins, LLP has completed and submitted a Business Entity Disclosure Certification which certifies that he has not made any reportable contributions to a political or candidate committee in the Borough of Montvale in the previous one year, and that the contract will prohibit Lerch, Vinci & Higgins, LLP from making any reportable contributions through the term of the contract; and

WHEREAS, the Local Public Contracts Law (*N.J.S.A. 40A:111 et seq.*) requires that the Resolution authorizing the award of contracts for "Professional Services" without competitive bids and the Contract itself must be available for public inspection;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale as follows:

1. The Mayor and Municipal Clerk of the Borough of Montvale are hereby authorized and directed to execute the attached Contract with Lerch, Vinci & Higgins

2. This Contract is awarded without competitive bidding as a "Professional Service" in accordance with *N.J.S.A. 40A:11-5(1)(a)* of the Local Public Contracts Law because the services are to be performed by a person authorized by law to practice a recognized profession.

3. The Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.

4. A Notice of this action shall be printed once in the official newspaper of the Borough of Montvale.

Councilmember	Motion	Second	Yes	No	Absent	Abstain
Cudequest						
Curry						
Ghassali						
LaMonica						
Lane						
Talarico						

Adopted: January 14, 2014

ATTEST:

APPROVED:

Maureen Iarossi-Alwan
Municipal Clerk

Roger J. Fyfe
Mayor



**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 23-2014**

**RE: Award Professional Service Contract / Engineering Services / Maser Consulting P.A.
Andrew R. Hipolit, P.E., PP., C.M.E.**

WHEREAS, the Borough of Montvale has a need to acquire Engineering Services as a non-fair and open contract pursuant to the provisions of *N.J.S.A. 19:44A-20.4 or 20.5*; and,

WHEREAS, Maser Consulting P.A., 200 Valley Road, Mount Arlington, NJ 07856 were appointed at the Re-organization Meeting of the Governing Body on January 6, 2014; and

WHEREAS, Andrew R. Hipolit, shall be designated as Principal In Charge for all services provided to the Borough of Montvale, and

WHEREAS, the anticipated term of this contract is for 1 year; and

WHEREAS, the Certified Municipal Finance Officer has certified the availability of funds; and,

WHEREAS, Maser Consulting. has completed and submitted a Business Entity Disclosure Certification which certifies that he has not made any reportable contributions to a political or candidate committee in the Borough of Montvale in the previous one year, and that the contract will prohibit Maser Consulting from making any reportable contributions through the term of the contract; and

WHEREAS, the Local Public Contracts Law (*N.J.S.A. 40A:111 et seq.*) requires that the Resolution authorizing the award of contracts for "Professional Services" without competitive bids and the Contract itself must be available for public inspection;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale as follows:

1. The Mayor and Municipal Clerk of the Borough of Montvale are hereby authorized and directed to execute the attached Contract with Maser Consulting.
2. This Contract is awarded without competitive bidding as a "Professional Service" in accordance with *N.J.S.A. 40A:11-5(1)(a)* of the Local Public Contracts Law because the services are to be performed by a person authorized by law to practice a recognized profession.
3. The Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.
4. A Notice of this action shall be printed once in the official newspaper of the Borough.

Councilmember	Motion	Second	Yes	No	Absent	Abstain
Cudequest						
Curry						
Ghassali						
LaMonica						
Lane						
Talarico						

Adopted: January 14, 2014

ATTEST:

APPROVED:

Maureen Iarossi-Alwan
Municipal Clerk

Roger J. Fyfe
Mayor



**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 24-2014**

RE: Award Professional Service Contract / Borough Planner / Phillips, Preiss & Grygiel, LLC

WHEREAS, the Borough of Montvale has a need to acquire Municipal Planner as a non-fair and open contract pursuant to the provisions of *N.J.S.A. 19:44A-20.4 or 20.5*; and,

WHEREAS, Phillips, Preiss & Grygiel, LLC were appointed at the Re-Organization Meeting of the Governing Body on January 6, 2014; and

WHEREAS, it is the desire of the Mayor and Borough Council to appoint Richard P. Preiss of the planning firm of Phillips, Preiss & Grygiel, LLC, 33-41 Newark Street, Hoboken, NJ 07030 for planning services for the Borough for this period; and

WHEREAS, the anticipated term of this contract is for 1 year; and

WHEREAS, the Certified Municipal Finance Officer has certified the availability of funds; and,

WHEREAS, Phillips, Preiss & Grygiel, LLC has completed and submitted a Business Entity Disclosure Certification which certifies that he has not made any reportable contributions to a political or candidate committee in the Borough of Montvale in the previous one year, and that the contract will prohibit Phillips, Preiss & Grygiel, LLC from making any reportable contributions through the term of the contract; and

WHEREAS, the Local Public Contracts Law (*N.J.S.A. 40A:111 et seq.*) requires that the Resolution authorizing the award of contracts for "Professional Services" without competitive bids and the Contract itself must be available for public inspection;

BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale as follows:

1. This Contract is awarded without competitive bidding as a "Professional Service" in accordance with *N.J.S.A. 40A:11-5(1)(a)* of the Local Public Contracts Law because the services are to be performed by a person authorized by law to practice a recognized profession.

2. The Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.

3. A Notice of this action shall be printed once in the official newspaper of the Borough.

Councilmember	Motion	Second	Yes	No	Absent	Abstain
Cudequest						
Curry						
Ghassali						
LaMonica						
Lane						
Talarico						

Adopted: January 14, 2013

ATTEST:

APPROVED:

Maureen Iarossi-Alwan
Municipal Clerk

Roger J. Fyfe
Mayor



**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 25-2014**

RE: Awarding Service Contract / Agreement Tri-State Technical Services / Computers & Peripherals

WHEREAS, the Borough of Montvale requires professional computer services and an extended service agreement for the computers and peripherals for the period January 1, 2014 through December 31, 2014; and

WHEREAS, section N.J.S.A. 40A:11-5 of the Local Public Contracts Law, (N.J.S.A. 40A:11-1 et seq.) exempts such professional services from competitive bidding.

NOW, THEREFORE BE IT RESOLVED by the Borough of Montvale as follows:

That a contract for professional computer services for an Service Agreement for Computers and Peripherals proposal which is attached and made part of this resolution be awarded to Tri-State Technical Computer Services, Inc., of 442 Lafayette Avenue, Hawthorne, New Jersey 07506 in the amount of \$7,798.00 for the period January 1, 2014 through December 31, 2014, as described in the Service Agreement;

WHEREAS, the Certified Municipal Finance Officer has provided funds to be available subject to the adoption of the year 2014 Municipal Budget; and

BE IT FURTHER RESOLVED that a copy of this resolution be published in The Ridgewood News, be on file, available for public inspection, in the office of the Municipal Clerk, 12 Mercedes Drive, Montvale, NJ 07645.

Councilmember	Motion	Second	Yes	No	Absent	Abstain
Cudequest						
Curry						
Ghassali						
LaMonica						
Lane						
Talarico						

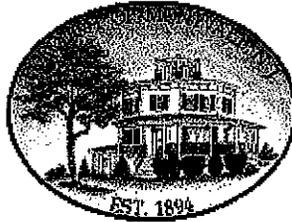
Adopted: January 14, 2014

ATTEST:

APPROVED:

Maureen Iarossi-Alwan
Municipal Clerk

Roger J. Fyfe
Mayor



**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 26-2014**

RE: Appointment of A Risk Management Consultant In Accordance With The Requirements Set Forth By The Bergen County Municipal Joint Insurance Fund (BCMJIF) For The Borough Commencing January 1, 2014

WHEREAS, the Borough Of Montvale (hereinafter, the Municipality) is a member of the **Bergen County Municipal Joint Insurance Fund (BCMJIF)** and the **Municipal Excess Liability Joint Insurance Fund (MEL)** collectively referred to as, the Funds, for property and casualty coverage's, which include property, general liability, crime, environmental, employee benefits liability, excess liability and workers compensation; and

WHEREAS, the bylaws of said Funds require the Municipality appoint a **RISK MANAGEMENT CONSULTANT** to perform the various functions and professional services integral to the effective operation of the Municipality's Insurance Program and Loss Control efforts; and

WHEREAS, the Board of Fund Commissioners for the BCMJIF established a fee for such services equal to six percent (6%) of the Municipality's assessment, which expenditure represents reasonable compensation for the services required and is a part of the Municipal Assessment promulgated by the Fund's; and

WHEREAS, the Municipality has conducted a solicitation process to review and evaluate the credentials, services, performance and integrity of several professional firms experienced in these types of services; and

WHEREAS, the judgmental nature of the Risk Management Consultant's duties renders comparative bidding impractical;

NOW THEREFORE BE IT RESOLVED, that the Mayor and Council does hereby appoint **Professional Insurance Associates Inc.** as its Risk Management Consultant in accordance with the Fund's bylaws; and

BE IT FURTHER RESOLVED, that the Mayor and Borough Clerk are hereby authorized and directed to execute a Risk Management Consultant's Agreement and to cause a notice of this decision to be published in accordance with NJS 40A:11-5 (1) (a) (i).

BE IT FURTHER RESOLVED, that a certified copy of this Resolution shall be forwarded to Professional Insurance Associates, 429 Hackensack Street, Carlstadt, New Jersey 07072.

Councilmember	Motion	Second	Yes	No	Absent	Abstain
Cudequest						
Curry						
Ghassali						
LaMonica						
Lane						
Talarico						

Adopted: January 14, 2014

ATTEST:

APPROVED:

Maureen Iarossi-Alwan
Municipal Clerk

Roger J. Fyfe
Mayor



**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 27-2014**

RE: A Resolution To Appoint A Health Benefits Consultant Relative To The Borough's Membership In The Bergen Municipal Employee Benefits Fund (BMED) Commencing January 1, 2014

WHEREAS, the **BOROUGH OF MONTVALE** (hereinafter, the Municipality) is a member of the **Bergen Municipal Employee Benefits Fund (BMED)** and the **Municipal Reinsurance Health Insurance Fund (MRHIF)** collectively referred to as, the Funds, for the Borough's Employee Health Benefits Program, which includes medical, prescription and dental coverage's; and

WHEREAS, the bylaws of said Funds require the Municipality appoint a **HEALTH BENEFITS CONSULTANT** to perform the various functions and professional services integral to the effective operation of the Municipality's Employee Health Benefits Program; and

WHEREAS, the Board of Fund Commissioners for the BMED established a fee for such services equal to two and one-half percent (2.5%) of the Municipality's assessment, which expenditure represents reasonable compensation for the services required and is a part of the Municipal Assessment promulgated by the Fund's; and

WHEREAS, the Municipality has conducted a solicitation process to review and evaluate the credentials, services, performance and integrity of several professional firms experienced in these types of services; and

WHEREAS, the judgmental nature of the Health Benefits Consulting duties and the fact the service will be performed by personnel authorized by law to practice a recognized profession that is regulated by law, renders comparative bidding impractical;

NOW THEREFORE BE IT RESOLVED, that the Mayor and Council does hereby appoint **PIA Security Programs Inc.** as its Health Benefits Consultant in accordance with the Fund's bylaws; and

BE IT FURTHER RESOLVED, that in accordance with past practice, the **HEALTH BENEFITS CONSULTANT** shall receive as compensation, one -percent (1%) of the Municipality's assessment, paid by the Fund, in accordance with the policies and procedures; and

BE IT FURTHER RESOLVED, that the Mayor and Borough Clerk are hereby authorized and directed to execute a Health Benefits Consultant's Agreement and to cause a notice of this decision to be published in accordance with NJSA 40A:11-5 (1) (a) (i).

BE IT FURTHER RESOLVED, that a certified copy of this Resolution shall be forwarded to PIA Security Programs, Inc., 429 Hackensack Street, Carlstadt, New Jersey 07072.

Councilmember	Motion	Second	Yes	No	Absent	Abstain
Cudequest						
Curry						
Ghassali						
LaMonica						
Lane						
Talarico						

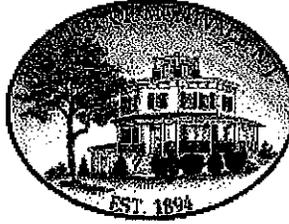
Adopted: January 14, 2014

ATTEST:

APPROVED:

Maureen Iarossi-Alwan
Municipal Clerk

Roger J. Fyfe
Mayor



**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 28-2014**

RE: Award Professional Service Contract / Website Improvements / Danori, LLC

WHEREAS, the Borough of Montvale has a need to acquire website improvements as a non-fair and open contract pursuant to the provisions of *N.J.S.A. 19:44A-20.4 or 20.5*; and,

WHEREAS, it is the desire of the Mayor and Borough Council to award a professional service contract to Danori, LLC, 31 West Lincoln Street, Verona, NJ 07044, for improvements to the Borough's website in the amount not to exceed \$7,500; and

WHEREAS, any expenditures exceeding \$7,500 must be approved by Mayor and Council by resolution; and

WHEREAS, the Certified Municipal Finance Officer has certified the availability of funds; and,

WHEREAS, the Local Public Contracts Law (*N.J.S.A. 40A:111 et seq.*) requires that the Resolution authorizing the award of contract for "Professional Services" without competitive bids and the Contract itself must be available for public inspection;

BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale as follows:

1. This Contract is awarded without competitive bidding as a "Professional Service" in accordance with *N.J.S.A. 40A:11-5(1)(a)* of the Local Public Contracts Law because the services are to be performed by a person authorized by law to practice a recognized profession.

2. The Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.

3. A Notice of this action shall be printed once in the official newspaper of the Borough.

Councilmember	Motion	Second	Yes	No	Absent	Abstain
Cudequest						
Curry						
Ghassali						
LaMonica						
Lane						
Talarico						

Adopted: January 14, 2014

ATTEST:

APPROVED:

Maureen Iarossi-Alwan
Municipal Clerk

Roger J. Fyfe
Mayor



**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 29-2014**

RE: Authorizing Execution of Contract with the Bergen County Department of Health Services/Bloodborne Pathogen Compliance Program 2014

WHEREAS, the Mayor and Council of the Borough of Montvale wishes to enter into a contract with the Bergen County Department of Health Services, 327 E. Ridgewood Avenue, Paramus, New Jersey 07652 to provide the mandated health services of a technical and professional nature for the Bloodborne Pathogen Compliance Program; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Montvale that the professional service agreement for these services be and hereby are approved.

This resolution shall take effect immediately upon passage.

Councilmember	Motion	Second	Yes	No	Absent	Abstain
Cudequest						
Curry						
Ghassali						
LaMonica						
Lane						
Talarico						

Adopted: January 14, 2014

ATTEST:

APPROVED:

Maureen Iarossi-Alwan
Municipal Clerk

Roger J. Fyfe
Mayor



**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 30-2014**

RE: Authorize Contract Animal Control Services/Tyco

WHEREAS, the Board of Health of the Borough of Montvale has received a proposal from Tyco Animal Control Service, 1 Stout Lane, Ho-Ho-Kus, NJ.

WHEREAS, said proposal has been reviewed and approved by the Board of Health; and

WHEREAS, the Board of Health recommends this contract with Tyco Animal Control Service based upon prior services provided; and

WHEREAS, it is the intention of the Mayor and Council to provide funds in the year 2014 Budget for this contract, Other Expense Portion of the Animal Control Services Budget; and

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale that the contract for Animal Control Services for 2014 be and is hereby awarded to Tyco Animal Control Service, 1 Stout Lane, Ho-Ho-Kus, NJ pursuant to the terms and conditions and rates as outlined in the attached contract effective January 1, 2014, copy of which is attached to this resolution for the base amount of \$9,000.00 annually payable monthly with additional costs charged per the rates as outlined in the attached proposal.

Councilmember	Motion	Second	Yes	No	Absent	Abstain
Cudequest						
Curry						
Ghassali						
LaMonica						
Lane						
Talarico						

Adopted: January 14, 2014

ATTEST:

APPROVED:

Maureen Iarossi-Alwan
Municipal Clerk

Roger J. Fyfe
Mayor



**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 31-2014**

**RE: Amending Resolution No. 63.2013 Setting Forth Recreational Programs Fees
Year 2014**

WHEREAS, The Recreation Department hereby establishes the programs, times and fees for various programs; and

WHEREAS, the Recreation Committee has recommended that the following fees, programs, and times be revised as described; and

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale that the following fees and programs and services be and are hereby established

TIME SCHEDULE FOR SKATING RINK:

8:00 a.m.	Until	10:00 a.m.	Roller/street Hockey
10:00 a.m.	Until	12:00 p.m.	Free Skate
12:00 p.m.	Until	2:00 p.m.	Roller/street Hockey
2:00 p.m.	Until	4:00 p.m.	Free Skate
4:00 p.m.	Until	6:00 p.m.	Roller/street Hockey
6:00 p.m.	Until	Dusk	Free Skate

PROGRAMS:	RESIDENT	NON-RESIDENT
Adult Fitness related classes	\$80	\$100
Ballroom dance for Sr. & older adults	\$20	\$30
Basketball- Biddy	\$80	---
Basketball - 18+	\$50	\$70
Basketball - 30+	\$75	\$95
Chess-Youth	\$60	---
Crafts	\$60	\$80
Drama for Mama/Improv comedy	\$80	\$100
Running/walking training	\$120	\$180
Summer Camp	2014	
		\$200/CHILD
		\$650/FAMILY MAXIMUM
		Non-resident
		\$250/CHILD
		\$800 FAMILY MAXIMUM
Tabata Boot Camp	\$80	\$100
Tae Kwon-Do		
Tae Kwon-Do - Youth	\$120	*\$180
		(*space permitting)
Tae Kwon-Do – Adult	\$80	\$100

Tennis Lessons

Tennis Lessons adult/child

\$80 resident/adult/child
per session (6 weeks)
\$120 per session for non-residents

Tennis (Green Acres/Approval Required)	Resident	\$30	Adult
		\$10	Student 13-18 yrs.
		\$50	Family max.
		Free	Seniors 62+
	Non-resident	\$60	Adult
		\$20	Student 13-18 yrs.
		\$100	Family max.
		Free	Seniors 62+

PROGRAMS:

	RESIDENT	NON-RESIDENT
Volleyball - Adult	\$50	\$70
Volleyball- Girls	\$80	\$100

FIELD USE: 2014

Field Use- Chestnut Ridge complex (Green Acres/Approval Required)	\$150 Resident team \$300 Non-Resident team
Field Use-Memorial and FMS fields	\$150 Resident team \$500 Non-Resident team
	**Add 15% if lights are requested
Resident Corporation	\$150.00
Non-Resident Corporation	\$300.00

A resident team is to be made up of 75% Montvale residents.
Montvale Athletic League (MAL) is exempt from fees relating to field use.
Churches are exempt from fees relating to field use.
All organizational (i.e. club team) play will be considered a non-resident teams.
***Guest Fee is \$15.00 per session/class. This fee is for any non-registered individual attending a class.

Councilmember	Motion	Second	Yes	No	Absent	Abstain
Cudequest						
Curry						
Ghassali						
LaMonica						
Lane						
Talarico						

Adopted: January 14, 2014

ATTEST:

APPROVED:

Maureen Iarossi-Alwan
Municipal Clerk

Roger J. Fyfe
Mayor

2014 FEE SCHEDULE

	<u>Resident</u>	<u>Non-Resident</u>
Adult Fitness related classes	\$80	\$100
Ballroom dance for Sr. & older adults	\$20	\$30
Basketball- Bidy	\$80	----
Basketball - 18+	\$50	\$70
Basketball - 30+	\$75	\$95
Chess- Youth	\$80	----
Crafts	\$60	\$80
Drama for Mama/Improv comedy	\$80	\$100
Running/walking training	\$120	\$180
Summer Camp	\$200/CHILD \$650 FAMILY MAXIMUM	
Non-res	\$250/child \$800 family max \$25 late charge for every 15 minutes a child is left under camp care after dismissal. Payment shall be made directly to the Camp Director or Asst. Director and turned over to the Borough of Montvale.	
Tabata Boot Camp	\$80	\$100
Tae Kwon-Do - Youth	\$120	*\$180 (*space permitting)
Tae Kwon-Do - Adult	\$80	*\$100
Tennis Lessons	adult/child	\$80 resident/6 week session
	adult/child	\$120 per session non-resident
Tennis Regis	Resident	\$30 Adult \$10 Student 13-18 yrs. \$50 Family max. Free Seniors 62+
	Non-resident	\$60 Adult \$20 Student 13-18 yrs. \$100 Family max. Free Seniors 62+
Volleyball - Adult	\$50	\$70
Volleyball- Girls	\$80	\$100

***Guest Fee is \$15.00 per session/class. This fee is for any non-registered individual attending a class.

New or updated program fee

To: Mayor and Council
From: Jim Freeman
Re: Chess fees

I would like to change the cost of the chess fee to make it commensurate with the amount of sessions offered. Currently, our fee is \$80 for an 8-week course.

I have instructors that are available, but only for 6 sessions. Therefore, I would like to change the current cost of the class to \$60 for a 6-week class.

Both of the instructors for the classes are juniors at PH. William Colgan is new to the district, but appears to be very well rounded in academics and athletics. During the interview, William also displayed great enthusiasm to teach the younger students in Montvale the game of chess. Kyle Noonan is the other instructor. Kyle is a long time resident of Montvale and has been very involved in the community over the years. At this point, each instructor will teach two classes for a total of four classes offered.

I also plan to hire two assistants to help the instructors as they are young and may need help in this type of setting (structured classroom). The instructors will be paid \$20 per session, which totals \$120 per class. The assistants will be paid \$10 per session, for a total of \$60 per class. In all, we will pay \$180 per class. We will then need a minimum of just three participants in each class to cover the cost of each class offered.



**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 32-2014**

**Re: Amending Resolution 195-2013 Authorize Award State Contract #B27172 /
Panasonic Laptop Computers for Police Vehicles**

WHEREAS, the Borough of Montvale Police Department is in need of replacing four laptop computers in their police vehicles; and

WHEREAS, the proposal submitted had an incorrect amount; and

BE IT RESOLVED, that the Mayor and Council of the Borough of Montvale, State of New Jersey, hereby authorizes Borough officials to purchase four Panasonic Laptop computers in the amount of \$24,000.86.

Councilmember	Motion	Second	Yes	No	Absent	Abstain
Cudequest						
Curry						
Ghassali						
LaMonica						
Lane						
Talarico						

Adopted: January 14, 2014

ATTEST:

APPROVED:

Maureen Iarossi-Alwan
Municipal Clerk

Roger J. Fyfe
Mayor



**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 33-2014**

RE: Tax Court Settlement / Block 1902, Lot 5 / ARV at Montvale Grand LLC / 305 W Grand Ave

WHEREAS, the Mayor and Council of the Borough of Montvale have been advised of the proposed settlement of a property tax appeal filed by ARV at Montvale Grand, LLC (hereinafter the "Tax Appeal"), under Docket Numbers 005927-2012, and 006726-2013, and;

WHEREAS, the aforesaid Tax Appeal involves a commercial property located at 305 W. Grand Avenue, and is otherwise referred to as Block 1902 Lot 5 on the tax assessment map of the Borough, and;

WHEREAS, the said Governing Body has been advised as to the merits of the subject Tax Appeal by legal counsel and the Borough Tax Assessor, and;

WHEREAS, the proposed Tax Appeal settlement components are set forth in the Schedule "A" attached hereto and made a part hereof, and;

WHEREAS, it is in the best interest of the Borough of Montvale to settle the subject Tax Appeal in accordance with the settlement proposal set forth hereinabove.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Montvale, that the settlement of the aforesaid Tax Appeal be finalized in accordance with the enclosed Schedule "A", and;

BE IT FURTHER RESOLVED, that with respect to same, the Mayor, Borough Administrator, Borough Tax Appeal Attorney and/or any other appropriate Borough official is hereby authorized to perform any act necessary to effectuate the purposes set forth in this Resolution.

Councilmember	Motion	Second	Yes	No	Absent	Abstain
Cudequest						
Curry						
Ghassali						
LaMonica						
Lane						
Talarico						

Adopted: January 14, 2014

ATTEST:

APPROVED:

Maureen Iarossi-Alwan
Municipal Clerk

Roger J. Fyfe
Mayor

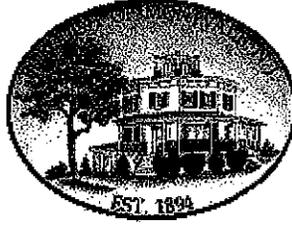
SCHEDULE "A"

A. The terms of the aforesaid tax appeal settlement shall consist as follows:

2012 Appeal: \$4,100,000

2013 Appeal: \$3,900,000

B. The total assessment for the 2014 tax year shall not exceed \$3,500,000.



**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 34-2014**

RE: Award Professional Service Contract/Prosecutor/Alternate Prosecutor/Public Defender/Alternate Public Defender/Pascack Joint Municipal Court

WHEREAS, the Pascack Joint Municipal Court has a need to contract for the services of various professionals to serve as the municipal prosecutor or alternate prosecutor, pursuant to N.J.S.A. 2B:25-1, et seq., and to serve as the municipal public defender or alternate public defender, pursuant to N.J.S.A. 2B:24-1, et seq.; and

WHEREAS, these services are being solicited under the non-fair and open procedures of N.J.S.A. 19:44A-20.4 and -20.5; and

WHEREAS, the Attorney General of the State of New Jersey has advised municipalities that without formal appointment of an alternate municipal prosecutors, the municipality and/or the prosecutor may lose immunity conferred by the New Jersey Municipal Tort Claims Act; and

WHEREAS, there are occasions when the appointed municipal public defender may have a conflict of interest, thus creating a need for an alternate public defender; and

WHEREAS, it is the desire of the Pascack Joint Municipal Court to appoint the following individuals to the positions set forth below:

Prosecutor: Christopher C. Botta, Esq.
Alternate Prosecutor: Patricia Speake-Martin, Esq.
Alternate Prosecutor: Natalia Angeli, Esq.

Public Defender: Gerald R. Salerno, Esq.
Alternate Public Defender: Robert Metzdorf, Esq.

WHEREAS, the salary of the Prosecutor shall be \$25,000, and the salary of the Public Defender shall be \$7,000; and

WHEREAS, said salaries shall be included as part of the Operational Costs for the Pascack Joint Municipal Court as per the agreement between the participating municipalities; and

WHEREAS, any compensation to be paid to the Alternate Prosecutor and/or Alternate Public Defender shall be paid by the Prosecutor or Public Defender, as appropriate; and

WHEREAS, the term of these contracts shall commence on January 6, 2014, and shall continue for the remainder of the calendar year 2014; and

WHEREAS, the Certified Municipal Finance Officer has the availability of funds; and,

WHEREAS, all of the aforementioned professionals have completed and submitted a Business Entity Disclosure Certification which certifies that he/she has not made any reportable contributions to a political or candidate committee in the Borough of Montvale in the previous one year, and that the contract will prohibit professionals from making any reportable contributions through the term of their contract; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1, et seq.) requires that the Resolution authorizing the award of contracts for "Professional Services" without competitive bids and Contracts must be available for public inspection.

BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale as follows:

1. These Contracts are awarded without competitive bidding as "Professional Services" in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law, because the services are to be performed by a person authorized by law to practice a recognized profession.
2. The Business Disclosure Entity Certification and the Contracts, including the terms of compensation for each professional, shall be placed on file with this resolution.
3. A Notice of this action shall be printed once in the official newspaper of the Borough.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Montvale confirm these appointments

Councilmember	Motion	Second	Yes	No	Absent	Abstain
Cudequest						
Curry						
Ghassali						
LaMonica						
Lane						
Talarico						

Adopted: January 14, 2014

ATTEST:

APPROVED:

Maureen Iarossi-Alwan
Municipal Clerk

Roger J. Fyfe
Mayor



**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 35-2014**

RE: Award Professional Service Contract / FireHouse Grant Submittal / Maser Consulting

WHEREAS, the Borough of Montvale has deemed it necessary to engage the professional services of an Engineer to provide services of applying for FEMA Assistance to Firefighters Program Grant; and

WHEREAS, section N.J.S.A. 40A:11-5 of the Local Public Contracts Law, (N.J.S.A. 40A:11-1 et seq.) exempts such professional services from competitive bidding; and

WHEREAS, Maser Consulting, Inc. 200 Valley Road, Suite 306, Mt. Arlington, NJ 07856 has submitted a proposal which is attached to this resolution; and

WHEREAS, the cost is not to exceed \$3,600.00; and

WHEREAS, the Certified Municipal Finance Officer certifies funds are available said certification is hereto attached to the original of this resolution; and.

BE IT FURTHER RESOLVED a copy of this resolution shall be published in an official newspaper of the Borough of Montvale, be on file, available for public inspection, in the office of the Municipal Clerk, 12 Mercedes Drive, Montvale, NJ 07645.

Councilmember	Motion	Second	Yes	No	Absent	Abstain
Cudequest						
Curry						
Ghassali						
LaMonica						
Lane						
Talarico						

Adopted: January 14, 2014

ATTEST:

APPROVED:

Maureen Iarossi-Alwan
Municipal Clerk

Roger J. Fyfe
Mayor



Engineers
Planners
Surveyors
Landscape Architects
Environmental Scientists

200 Valley Road, Suite 400
Mount Arlington, NJ 07856
T: 973.398.3110
F: 973.398.3199
www.maserconsulting.com

January 9, 2014

VIA EMAIL

Borough of Montvale
Maureen Iarossi-Alwan
Borough Administrator/Municipal Clerk
12 Mercedes Drive
Montvale, NJ 07645

RE: FY2013 FEMA Assistance to Firefighters Program
Professional Services
Borough of Montvale, Bergen County, NJ
MC PROJECT NO.:MVB-328

Dear Ms. Iarossi-Alwan:

As discussed, Maser Consulting was directed by the Mayor and Council to apply for a FY2013 FEMA Assistance to Firefighters Program Grant for the purchase of a fire truck for the Borough of Montvale. Maser Consulting can perform the services of applying for the grant, including coordinating with the Fire Department and FEMA, for a cost not to exceed \$3,600.00.

Very truly yours,

MASER CONSULTING P.A.

A handwritten signature in black ink that reads 'Andrew R. Hipolit / dtr'. The signature is written in a cursive style.

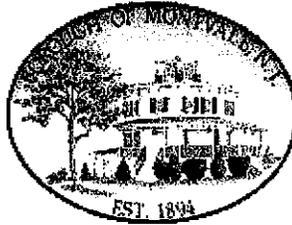
Andrew R. Hipolit, P.E., P.P., C.M.E.
Borough Engineer

ARH/dtr

cc: Mayor and Council
Fran Scordo (via email)

\\mtead01\projects\m\vb\m\vb-328\correspondence\out\140109_arh to iarossi-alwan.docx

Customer Loyalty through Client Satisfaction



**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 36-2014**

RE: Authorizing Hiring / Part Time Employee To A Full Time Employee /J. Fette

WHEREAS, the Borough of Montvale is in need of hiring a full-time employee in the Borough of Montvale in the various capacities; and

WHEREAS, On January 10, 2008 Jeffrey Fette became employed in the capacity of a part-time employee and has met the qualifications for these positions and is currently scheduled to have additional job responsibilities to warrant a full time position. Mr. Fette agrees to the terms and conditions of full time employment, and has previously completed a satisfactory background investigation; and

NOW THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale, County of Bergen, State of New Jersey the above named individual is hereby appointed as a full-time employee, effective January 13, 2014.

Councilmember	Motion	Second	Yes	No	Absent	Abstain
Cudequest						
Curry						
Ghassali						
LaMonica						
Lane						
Talarico						

Adopted: January 14, 2014

ATTEST:

APPROVED:

Maureen Iarossi-Alwan
Municipal Clerk

Roger J. Fyfe
Mayor

RESOLUTION

BE IT RESOLVED by the Mayor and Council of the Borough of Montvale, N.J., that the following bills, having been referred to the Borough Council and found correct, be and the same hereby be paid:

<u>FUND</u>	<u>AMOUNT</u>	<u>NOTES</u>
Current	\$2,458,277.55	Bill List Wire 1/14/14
	<u>238,283.59</u>	Wires/Manual Checks
Current TOTAL	2,696,561.14	
Capital Fun	7,535.00	Bill List Wire 1/14/14
Escrow - Trust	17,442.66	Bill List Wire 1/14/14
Open Space Fund	160.00	Bill List Wire 1/14/14
POAA Trust	608.00	Bill List Wire 1/14/14
Dog Trust	576.00	Bill List Wire 1/14/14
Housing Trust	7,530.10	Bill List Wire 1/14/14

*This resolution was adopted by the Mayor and Council of Montvale
at a meeting held on 1/14/14*

Introduced by: _____

Approved: 1/14/14

Seconded by: _____

Roger Fyfe, Mayor

ATTEST:

Maureen Iarossi-Alwan, Municipal Clerk

MANUAL/VOID CHECKS - WIRES
January 14, 2014

<u>Check #</u>	<u>PO #</u>	<u>Date</u>	<u>Transaction/Vendor</u>	<u>Amount</u>
WIRE		12/24/13	Payroll Account	151,371.50
WIRE		12/24/13	Salary Account	83,992.13
WIRE		12/24/13	FSA Account	293.33
		9/30/13	Posted Banking/ Payroll Svs-10/1-12/31/13	<u>2,626.63</u>
	Total			<u>238,283.59</u>

P.O. Type: All
 Range: First to Last
 Format: Detail without Line Item Notes
 Open: N Paid: N Void: N
 Rcvd: Y Held: Y Aprv: N
 Bid: Y State: Y Other: Y Exempt: Y

Vendor # Name	PO # PO Date Description	Item Description	Amount	Contract PO Type	Charge Account	Acct Type Description	Stat/Chk	Enc Date	First Rcvd Date	Chk/Void Date	Invoice	1099 Excl
00022 BERGEN CTY MUNICIPAL JIF												
13-00016 01/03/13 2013 JIF LIAB.& WOSRK COMP INS				B								
9 2013 JIF LIABILITY INS.4TH QTR		36,284.90	3-01-23-730-029			B OTHER CONTRACTUAL ITEMS	R	04/10/13	01/08/14		4TH QTR 2013	N
10 2013 JIF WORK COMP.INS.4TH QTR		43,867.29	3-01-23-732-029			B OTHER CONTRACTUAL ITEMS	R	04/10/13	01/08/14		4TH QTR 2013	N
		80,152.19										
14-00004 01/06/14 2014 JIF LIAB.& WORK COMP.INS.				B								
3 2014 JIF LIABILITY INS.1ST QTR		37,792.55	4-01-23-730-029			B OTHER CONTRACTUAL ITEMS	R	01/06/14	01/08/14		1ST QTR 2014	N
4 2014 WORK COMP.INS.1ST QTR		42,946.98	4-01-23-732-029			B OTHER CONTRACTUAL ITEMS	R	01/06/14	01/08/14		1ST QTR.2014	N
		80,739.53										
Vendor Total:			160,891.72									
00046 COUNTY OF BERGEN, TREAS												
14-00035 01/07/14 ADDED TAX - 2013												
1 ADDED TAX - 2013		4,457.64	4-01-55-209-000			B DUE TO COUNTY - ADDED TAX	R	01/07/14	01/08/14		2013 ADDED TX	N
Vendor Total:			4,457.64									
00047 D & E UNIFORMS												
13-01418 10/02/13 CROSSING GUARD EQUIPMENT												
1 CROSSING GUARD EQUIPMENT		231.90	3-01-25-745-114			B CROSSING GUARD EQUIP/CLOTHING	R	10/02/13	01/08/14		49382	N
2 CROSSING GUARD EQUIPMENT		18.95	3-01-25-745-114			B CROSSING GUARD EQUIP/CLOTHING	R	12/12/13	01/08/14		50083	N
		250.85										
13-01680 12/03/13 PIATT UNIFORMS & EQUIP												
1 PIATT UNIFORMS & EQUIP		266.40	3-01-25-745-266			B PIATT, BRUCE - CLOTHING	R	12/03/13	01/08/14		49384	N
13-01681 12/03/13 SZABO UNIFORMS												
1 SZABO UNIFORMS		400.30	3-01-25-745-270			B SZABO, JASON E - CLOTHING	R	12/03/13	01/08/14		49378	N
13-01686 12/03/13 MCNEICE NEW UNIFORMS												
1 MCNEICE NEW UNIFORMS		283.95	3-01-25-745-264			B MC NEICE, ALLISON - CLOTHING	R	12/03/13	01/08/14		49346	N

Vendor # Name	PO # PO Date Description	Item Description	Amount	Contract PO Type	Charge Account	Acct Type Description	Stat/chk	Enc Date	First Rcvd Date	Chk/void Date	Invoice	1099 EXCI
00047 D & E UNIFORMS												
	13-01705 12/05/13 SANFILIPPO CLOTHING											
	1 SANFILIPPO CLOTHING		35.00		3-01-25-745-267	B SANFILIPPO, JOSEPH A-CLOTHING	R	12/05/13	01/08/14		49379	N
	2 BOWMAN CLOTHING		15.00		3-01-25-745-252	B BOWMAN, DONALD W - CLOTHING	R	12/11/13	01/08/14		47375	N
			50.00									
13-01719 12/11/13 LAMENDOLA NEW EQUIP												
	1 LAMENDOLA NEW EQUIP		21.95		3-01-25-745-262	B LAMENDOLA, BRIAN - CLOTHING	R	12/11/13	01/08/14		49390	N
	2 HAWKEN - CLOTHING		50.00		3-01-25-745-275	B HAWKEN, CHRISTOPHER - CLOTHING	R	12/11/13	01/08/14		49390	N
			71.95									
13-01721 12/11/13 DIBLASI SHOES/DUTY BELT												
	1 DIBLASI SHOES/DUTY BELT		179.00		3-01-25-745-255	B DI BLASI, DAVID - CLOTHING	R	12/11/13	01/08/14		49383	N
			Vendor Total:									
			1,502.45									
00071 UNITED WATER NEW JERSEY												
	14-00043 01/08/14 3825412222 BORO HYDRANTS /DEC.											
	1 3825412222 BORO HYDRANTS /DEC.		15,454.78		3-01-31-834-029	B OTHER CONTRACTUAL ITEMS	R	01/08/14	01/08/14		DECEMBER 2013	N
			Vendor Total:									
			15,454.78									
00102 MGL PRINTING SOLUTIONS												
	13-00696 05/07/13 2014 animal tags											
	1 2014 animal tags		576.00		T-12-56-286-001	B RESERVE FOR DOG LICENSE	R	05/07/13	01/08/14		2014	N
			Vendor Total:									
			576.00									
00104 MONTVALE BOARD OF EDUCATION												
	14-00007 01/06/14 2014 LOCAL SCHOOL TAX											
	2 2014 LOCAL SCHOOL TAX/JANUARY		1,192,844.50		4-01-55-207-000	B LOCAL SCHOOL TAXES	R	01/06/14	01/08/14		JANUARY 2014	N
			Vendor Total:									
			1,192,844.50									
00108 MONTVALE HARDWARE & SUPPLY												
	13-00908 06/17/13 PD HARDWARE SUPPLIES											
	1 PD HARDWARE SUPPLIES		5.02		3-01-25-745-058	B OTHER EQUIPMENT & SUPPLIES	R	06/17/13	01/08/14		841942	N

Vendor # Name	PO # PO Date Description	Item Description	Amount	Contract PO Type Charge Account	Acct Type Description	Stat/Chk	First Rcvd Enc Date Date	Chk/Void Date	Invoice	1099 Excl
00271 BATTERIES PLUS	13-01642 11/22/13 CAMCODER BATTERIES	1 CAMCODER BATTERIES	139.98	3-01-20-716-058	B OTHER EQUIPMENT & SUPPLIES	R	11/22/13 01/08/14	771-101201-01		N
	Vendor Total:		139.98							
00315 BOROUGH OF MONTVALE	14-00024 01/06/14 SPECIAL MEETING COAH 12/10/13	1 SPECIAL MEETING COAH 12/10/13	120.00	T-03-56-286-006	B TRUST - RESERVE FOR HOUSING	R	01/06/14 01/08/14	12/10/13		N
	Vendor Total:		120.00							
00342 INT'L INST OF MUNICIPAL CKS	14-00041 01/08/14 ANNUAL MEMBERSHIP FEE	1 ANNUAL MEMBERSHIP FEE	145.00	4-01-20-704-044	B PROFESSIONAL ASSOCIATION DUES	R	01/08/14 01/08/14	2014 DUES		N
		2 ANNUAL MEMBERSHIP . FEE	85.00	4-01-20-704-044	B PROFESSIONAL ASSOCIATION DUES	R	01/08/14 01/08/14	2014 DUES		N
	Vendor Total:		230.00							
00412 SCHULTZ FORD INC.	13-01579 11/06/13 PD VEHICLE PARTS	1 PARTS FOR 2011 CRWN VTC REPAIR	3,124.18	3-01-26-767-098	B VEHICLE MAINT/PARTS - POLICE	R	11/06/13 01/08/14	4859304485928+		N
	Vendor Total:		3,124.18							
00426 TREASURER, STATE OF NEW JERSEY	14-00015 01/06/14 license qtrly report Oct - Dec	1 License qtrly report Oct - Dec	25.00	4-01-55-271-015	B MARRIAGE LICENSES	R	01/06/14 01/08/14	OCT.-DEC.2013		N
	Vendor Total:		25.00							
00456 EAGLE POINT GUN	13-01744 12/16/13 POLICE DEPT AMMUNITION	1 POLICE DEPT AMMUNITION	1,897.06	3-01-25-745-100	B AMMUNITION/ARMAMENTS	R	12/16/13 01/08/14	14712		N
	Vendor Total:		1,897.06							

Vendor # Name	PO # PO Date Description	Item Description	Amount	Contract PO Type Charge Account	Acct Type Description	Stat/Chk	First Rcvd Enc Date Date	Chk/Void Date	Invoice	1099 Excl
00705 APPROVED SURGICAL SUPPLIES INC	13-01587 11/07/13 PD OXYGEN TANK REFILL/REPAIR	1 PD OXYGEN TANK REFILL/REPAIR	162.00	3-01-25-745-102	B OXYGEN TANK/FIRE EXT - M & R	R	11/07/13 01/08/14		33138+33198+	N
		Vendor Total:	162.00							
00730 BOGGIA & BOGGIA, ESQS.	13-00249 02/06/13 LEGAL FEES 2013	363 LEGAL SERVICES THRU 11/29/2013	170.12	3-01-20-712-028	B OTHER PROF/CONSULTANT SERVICES	R	10/28/13 01/08/14		21080	N
		364 LEGAL SVS MONTY.DPW THRU 11/29	20,744.41	3-01-20-712-028	B OTHER PROF/CONSULTANT SERVICES	R	10/28/13 01/08/14		21081	N
		365 GENERAL BID MATTERS	112.00	3-01-20-712-028	B OTHER PROF/CONSULTANT SERVICES	R	12/02/13 01/08/14		21083	N
		366 DPW AGREEMENT	10.00	3-01-20-712-028	B OTHER PROF/CONSULTANT SERVICES	R	12/02/13 01/08/14		21084	N
		367 PBA LOCAL 303 & BOR.OF MONTVAL	224.00	3-01-20-712-028	B OTHER PROF/CONSULTANT SERVICES	R	12/02/13 01/08/14		21086	N
		368 BERGEN COUNTY TAX APPEALS 2013	280.00	3-01-20-712-028	B OTHER PROF/CONSULTANT SERVICES	R	12/02/13 01/08/14		21087	N
		369 STAVROS KANTOS TAX APPEAL	140.00	3-01-20-712-028	B OTHER PROF/CONSULTANT SERVICES	R	12/02/13 01/08/14		21059	N
		370 MONTVALE PLAZA ASSO TAX APPEAL	140.00	3-01-20-712-028	B OTHER PROF/CONSULTANT SERVICES	R	12/02/13 01/08/14		21060	N
		371 KAPLAN & DRESSNER TAX APPEAL	56.00	3-01-20-712-028	B OTHER PROF/CONSULTANT SERVICES	R	12/02/13 01/08/14		21061	N
		372 K.HOV & RIDGEMONT TAX APPEAL	14.00	3-01-20-712-028	B OTHER PROF/CONSULTANT SERVICES	R	12/02/13 01/08/14		21062	N
		373 ARV & MONTVALE GRAND TX APPEAL	420.00	3-01-20-712-028	B OTHER PROF/CONSULTANT SERVICES	R	12/02/13 01/08/14		21063	N
		374 PETER OLZERWICZ TAX APPEAL	14.00	3-01-20-712-028	B OTHER PROF/CONSULTANT SERVICES	R	12/02/13 01/08/14		21064	N
		375 BRIAN MURPHY TAX APPEAL	140.00	3-01-20-712-028	B OTHER PROF/CONSULTANT SERVICES	R	12/02/13 01/08/14		21065	N
		376 H.E.NORTHGATE TAX APPEAL	326.13	3-01-20-712-028	B OTHER PROF/CONSULTANT SERVICES	R	12/02/13 01/08/14		21066	N
		377 JEFLEER COMPANY TAX APPEAL	56.00	3-01-20-712-028	B OTHER PROF/CONSULTANT SERVICES	R	12/02/13 01/08/14		21067	N
		378 KOSKINEN TAX APPEAL	14.00	3-01-20-712-028	B OTHER PROF/CONSULTANT SERVICES	R	12/02/13 01/08/14		21068	N
		379 STEPHANIE ZAK TAX APPEAL	168.00	3-01-20-712-028	B OTHER PROF/CONSULTANT SERVICES	R	12/02/13 01/08/14		21069	N
		Vendor Total:	23,028.66							
13-01484 10/16/13 ESCROW A/C 21308 A&P LITIG.	1 A/C 21308-A&P LITIGATION		1,442.00	E-08-00-213-08A	B Mtv Dev Assoc-MP/Ord Litigation	R	10/16/13 01/08/14		20490	N
13-01485 10/16/13 PURCHASE OF SCHOOL NO.2	1 PURCHASE OF SCHOOL NO.2		896.00	T-03-56-286-006	B TRUST - RESERVE FOR HOUSING	R	10/16/13 01/08/14		20485	N
13-01498 10/18/13 COAH/PURCHASE OF SCHOOL NO 2	1 COAH		42.00	T-03-56-286-006	B TRUST - RESERVE FOR HOUSING	R	10/18/13 01/08/14		20734	N
	2 PURCHASE OF SCHOOL NO 2		812.10	T-03-56-286-006	B TRUST - RESERVE FOR HOUSING	R	10/18/13 01/08/14		20733	N
		Vendor Total:	854.10							

Vendor # Name	PO # PO Date Description	Item Description	Amount	Contract PO Type	Charge Account	Acct Type Description	Stat/Chk	Enc Date	First Rcvd	Chk/Void	1099	
										Date	Invoice	Excl
00730 BOGGIA & BOGGIA, ESQS.		Continued										
13-01499 10/18/13 COAH - REGAN DEVELOPMENT												
1 COAH - REGAN DEVELOPMENT		56.00	T-03-56-286-006			B TRUST - RESERVE FOR HOUSING	R	10/18/13	01/08/14	20732		N
13-01500 10/18/13 ESCROW PAYMENT LIFETIME												
1 LIFE TIME FITNESS		168.00	E-08-00-211-02A			B LTF Real Estate Company Inc. (3302/2)	R	10/18/13	01/08/14	20736		N
13-01501 10/18/13 ESCROW PMT. A/C 21308 A&P LITI												
1 A/C 21308 SPECIAL REZONING		1,535.00	E-08-00-213-08A			B Mtv Dev Assoc-MP/Ord Litigation	R	10/18/13	01/08/14	20738		N
13-01742 12/13/13 ESCROW PAYMENT ROE V. MONTV.												
1 ROE V. MONTVALE A/C 21308		1,163.72	E-08-00-213-08A			B Mtv Dev Assoc-MP/Ord Litigation	R	12/13/13	01/08/14	21085		N
13-01743 12/13/13 PURCHASE OF SCHOOL NO.2												
1 PURCHASE OF SCHOOL NO.2		294.00	T-03-56-286-006			B TRUST - RESERVE FOR HOUSING	R	12/13/13	01/08/14	21082		N
			Vendor Total:									
			29,437.48									
00731 MASER CONSULTING P.A.												
12-01491 10/09/12 DESIGN & INSP.SVS FIELDST.SCHO												
14 FIELD STONE SCHOOL 1201/47		160.00	T-14-56-286-001			B RESERVE FOR OPEN SPACE TRUST	R	10/09/12	01/08/14	220754		N
13-00083 01/10/13 ENGINEER RETAINER - 2013												
10 PROFESSIONAL SVS.THRU 11/24/13		450.00	3-01-20-715-028			B OTHER PROF/CONSULTANT SERVICES	R	04/10/13	01/08/14	220751		N
13-01476 10/11/13 DESIGN SVS BERGEN CTY CURB RMP												
3 BERGEN COUNTY RAMP PROGRAM		2,757.50	3-01-20-715-029			B OTHER CONTRACTUAL ITEMS	R	10/11/13	01/08/14	220755		N
13-01478 10/11/13 PROF.ENGINEERING SVS CHESTNUT												
3 CHESTNUT RIDGE RD IMPROVEMENTS		7,535.00	C-04-55-370-A00			B ENGINEERING - COUNTY ROAD IMPROVEMENT	R	10/11/13	01/08/14	220744		N
13-01563 11/04/13 TAX MAP UPGRADES												
3 TAX MAP UPGRADES		1,735.00	3-01-21-720-028			B OTHER PROF/CONSULTANT SERVICES	R	11/04/13	01/08/14	220756		N
13-01740 12/13/13 ESCROW PAYMENT PETRILLO												
1 PETRILLO 503/8		326.00	E-08-00-212-12A			B Perry Petrillo (503/8)	R	12/13/13	01/08/14	192635		N

Vendor # Name	PO # PO Date Description	Item Description	Amount	Charge Account	Contract PO Type	Acct Type Description	Stat/Chk	Enc Date	First Rcvd Date	Chk/Void Date	Invoice	1099 EXCL
03727 STAPLES ADVANTAGE	13-01710 12/06/13 OFFICE SUPPLIES											
	1 TONERS	Continued	97.82	3-01-20-701-059		B COMPUTER EQUIPMENT S/W & SUPPL	R	12/06/13	01/08/14		3216903428	N
	2 DRAWERS		109.92	3-01-20-701-059		B COMPUTER EQUIPMENT S/W & SUPPL	R	12/06/13	01/08/14		3216903428	N
			<u>207.74</u>									
	Vendor Total:		1,159.43									
03858 SZABO, JASON E.	13-01767 12/19/13 REIM MEALS DURING TRAINING											
	1 REIM MEALS DURING TRAINING		47.60	3-01-25-745-041		B MEAL REIMBURSEMENT	R	12/19/13	01/08/14		REIMB.MEALS	N
	Vendor Total:		47.60									
03925 KALAFUT, CHRISTINE	13-01677 12/02/13 VISION 2013											
	3 VISION 2013		151.99	3-01-23-733-088	B	B VISION	R	12/02/13	01/08/14		VISION 2013	N
	4 VISION 2013		40.00	3-01-23-733-088		B VISION	R	12/02/13	01/08/14		VISION 2013	N
			<u>191.99</u>									
	Vendor Total:		191.99									
Total Purchase Orders: 91 Total P.O. Line Items: 139 Total List Amount: 2,492,129.31 Total Void Amount: 0.00												

Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total
CURRENT FUND 2013 BUDGET	3-01	175,166.14	0.00	175,166.14	0.00
CURRENT FUND 2013 BUDGET	4-01	2,283,111.41	0.00	2,283,111.41	0.00
CAPITAL FUND	C-04	7,535.00	0.00	7,535.00	0.00
BANK OF AMERICA ESCROW ACCOUNT	E-08	17,442.66	0.00	17,442.66	0.00
OTHER TRUST ACCOUNT	T-03	8,138.10	0.00	8,138.10	0.00
DOG TRUST ACCOUNT	T-12	576.00	0.00	576.00	0.00
OPEN SPACE TRUST ACCT	T-14	160.00	0.00	160.00	0.00
Year Total:		8,874.10	0.00	8,874.10	0.00
Total of All Funds:		2,492,129.31	0.00	2,492,129.31	0.00



Engineers
Planners
Surveyors
Landscape Architects
Environmental Scientists

Corporate Headquarters
331 Newman Springs Road, Suite 203
Red Bank, NJ 07701
T: 732.383.1950
F: 732.383.1984
www.maserconsulting.com

MEMORANDUM

To: Billing Managers, Business Development, Discipline Leaders, Geographic Leaders

From: Kelsey Howard, Grant Administrator

Date: January 7, 2014

Re: U.S. Soccer Foundation – Safe Places to Play Grant

Application Deadline: A Letter of Inquiry (LOI) must be submitted prior to the application. An LOI will receive a response within three (3) weeks of submittal. Applications are reviewed three (3) times per year:

1. February 1st
2. June 1st
3. October 1st

Eligible Applicants: Organizations with soccer-specific programming and IRS approved tax-exempt (501(c)(3)) status such as:

1. Churches;
2. Individual schools or school districts;
3. Cities; and,
4. Municipalities.

Award Amount:

1. Synthetic Turf – up to \$200,000
2. Lighting – up to \$50,000
3. Irrigation – up to \$15,000
4. Sport Court – up to \$65,000

Eligible Projects:

1. Installation of **synthetic turf** from FieldTurf
 - a. Funding can be applied toward new field construction or to the refurbishment of existing turf fields;
 - b. Applicants can request up to \$200,000 as in-kind credit with FieldTurf; and,
 - c. Preference is given to full size soccer fields.
2. Purchase of Musco **Lighting** products
 - a. Funding does NOT cover installation; and,
 - b. Applicants can request up to \$50,000 as in-kind credit with Musco Lighting.



3. **Purchase of Hunter Irrigation products**
 - a. Funding does NOT cover installation;
 - b. Applicants can request up to \$15,000 as in-kind credit with Hunter Irrigation; and,
 - c. Funding can ONLY be used for sprinklers, valves, and/or controllers; funding does NOT cover pipes, wires, fittings, electrical splices, etc.
4. **Installation of Sport Court**
 - a. Sport Court is an innovative modular (non-turf) sports surface for small-sided soccer or futsal; and,
 - b. Applicants can request up to \$65,000 as in-kind credit with Sport Court.

Program Criteria: The U.S. Soccer Foundation seeks to fund programs/projects that accomplish the following:

1. Focus on youth development (health, education, safety, etc.);
2. Organizations work with players in underserved urban areas;
3. Projects have diverse funding sources. U.S. Soccer Foundation should not account for more than 50% of the budget; and,
4. Programs and projects have a tangible impact on the community.



BOROUGH OF PARK RIDGE

53 Park Avenue
Park Ridge, NJ 07656

OFFICE OF THE
BOROUGH CLERK/
ADMINISTRATOR
(201) 573-1800
FAX: (201) 391-7130
Website: www.parkridgeboro.com

2013 DEC 10 PM 3:26

BOROUGH OF MONTVALE

*Mayor Fife
Councilmember Tabare
OC: Chief [unclear]
12/10/13
[Signature]*

December 4, 2013

Borough of Emerson
Mayor and Council

Borough of Montvale
Mayor and Council

Borough of Upper Saddle River
Mayor and Council

Borough of Woodcliff Lake
Mayor and Council

Subject: Park Ridge Pistol Range 2014 and Capital Upgrades

I understand that this is a very busy time of year for local government officials; holiday celebrations with family, friends and employees, Reorganization of our local governments and the annual budget process. The budget process seems to get more and more difficult; trying to maintain the level of service that our residents expect, retaining qualified skilled employees and maintaining a positive and safe work environment.

The Mayor and Council are requesting confirmation that you wish to continue utilizing the Park Ridge Pistol Range in 2014; the annual cost will remain at \$3,500 with one day per week being set aside for each Borough's use. Payment would be due in 2 equal installments of \$1,750 each payable June 1st and December 1st. The annual fee covers the general operating and maintenance of the pistol range. Please confirm your continued participation in writing no later than January 15th, 2014. ✓

As you may or may not know the Borough is considering capital improvements to the pistol range. In the past when capital improvements were necessary the cost was shared by the participating communities. At the request of Chief Madden and Lt. Errico, Action Target provided a presentation on equipment upgrades recommended for the pistol range on March 6, 2013 to the Chiefs, Administrators and elected officials of our communities. The use of BCPO forfeiture funds has been discussed and the request has been denied.

The Park Ridge Police Department has maintained an indoor shooting range for a number of years where law enforcement agencies from adjacent towns have had the opportunity to conduct and participate in firearms training. The current conditions and limitations of the facilities are what caused the Borough to consider an overhaul of our target retrieval system.

The current target system only allows for the basic state mandated training and bi-annual qualifications. The new target retrieval system will allow for more realistic training other than the state mandated, optional turning targets, and various training scenarios which can be run from a PC,

laptop or wireless tablet controller. Firearms instructors can control a scenario from behind the firing line and change it as the scenario plays out.

Our current system is over 20 years old and each year it becomes more difficult to find replacement parts; target string, wire and motors. Maintenance on the new system will be minimal with no wire or string replacement; the new target system runs on rails.

Safety will also be improved due to the fact that the new shooting stalls will have rifle rated walls with built in lighting. The instructor can control each target so that the shooter never has to stop to adjust the target letting the shooter concentrate on his/her technique instead of target placement.

In an effort to provide the Boroughs' Police Department Personnel with a safe and realistic training facility the Borough of Park Ridge is asking your participation in the cost sharing of this upgrade. The proposal received on March 19, 2013 is a total of \$72,879.00, a copy of which is attached. I have also attached a copy of drawings received which explains the design criteria and the range plan; new design would allow for seven stalls as opposed to the six we currently have. The cost of \$72,879.00 if split equally between the five participating towns would net a capital expenditure of \$14,575.80 each. The Borough realizes that this may be difficult to encumber in one year's budget and is willing to consider a three year payment commitment or \$4,858.60 annually in 2014, 2015 and 2016. It is critical that all five towns participate in order for the improvements to be implemented. Please advise your municipality's intent to participate in the Capital Improvements in writing no later than January 15th, 2014.

If you should have any questions or require additional information, please do not hesitate to contact me at 201-822-3164 or via email at kodonnell@parkridgeboro.com. Technical questions regarding the current pistol range and proposed improvements may be direct to Chief Joseph Madden at 201-391-5401, ext. 5233 or via email at Chief@parkridgepolice.com. I look forward to hearing from you and wish you the happiest of holidays and all the best in the New Year.

Sincerely,


Kelley R. O'Donnell, RMC
Borough Clerk / Administrator

Encl:

Cc: Mayor and Council
Chief Joseph Madden
John E. Ten Hoeve, Jr. Esq.
Leslie Schenkler, Acting Administrator – Borough of Emerson
Maureen Iarossi-Alwan, Borough Clerk / Administrator – Borough of Montvale
Theodore E. Preusch, Administrator – Borough of Upper Saddle River
Thomas Richards, Interim Administrator – Borough of Woodcliff Lake

Recreation instructor list for 2014

18+ COMPETITIVE BASKETBALL- Program begins in Jan.

Paul D'Errico- Supervisor \$15/night

30+ BASKETBALL- Program running since Sept.

Paul D'Errico- Supervisor \$15/night

TABATA BOOT CAMP/YOGA CLASS- Program begins in Jan. We are offering two classes.

Rose Freeman-Instructor \$55/class

ADULT CRAFT CLASS- Program begins in Jan.

June Hanna- Instructor \$30/class

HATHA YOGA- Program begins in Jan. We are offering two classes.

Debbie Broadman- Instructor \$40/class

Adult TAEKWON-DO- Program begins in Jan.

Mario Liriano- Instructor \$50/class

TALKIN' BASEBALL- free program

Kevin Tuve- Supervisor volunteer for free program

Adult VOLLEYBALL- Program begins in Jan.

~~Kevin Tuve- Supervisor \$10/night~~ *Instructor needed*

BIDDY BASKETBALL

Adam LoPresti- Instructor \$55/hour (2 hrs/ day- 1 hr Kindergarten, 1 hr Gr1 & 2)

Justin Jasper- Instructor \$55/hour (2 hrs/ day- 1 hr Kindergarten, 1 hr Gr1 & 2)

Kevin LoPresti -Alternate (substitute) instructor \$25/hour in the event Adam or Justin are unable to work.

CHESS- Program begins in Jan.

Kyle Noonan- Instructor \$20/class

William Colgen- Instructor \$20/class

GIRLS VOLLEYBALL- Program begins in Jan.

Program may be cancelled or I will teach until a qualified replacement can be fingerprinted and approved.

~~Kevin Tuve- Instructor \$15/class~~ *Instructor needed*

TAEKWON-DO- Program begins in Jan. We are offering two classes that meet two days/week.

Mario Liriano- Instructor \$55/class

DRAMA FOR MAMA- Program begins in March
Bernice Harris- Instructor \$40/class

IMPROV COMEDY- Program begins in March
Bernice Harris- Instructor \$40/class

TENNIS LESSONS- Program begins in May. We are offering two days of classes.

Bill Bess of Tennis Dynamics (subcontracted) Bill and his instructors' get \$45/person that register

TRAIN TO RUN or RUN/WALK a 5K- Program begins in March. This class will meet two days/week.

Christine Luff- Instructor \$30/class

BALLROOM AND LATIN DANCE FOR SENIORS AND OLDER ADULTS- Program begins in spring

Oscar Sanchez- Instructor \$25/class