

**AGENDA  
PUBLIC MEETING  
BOROUGH OF MONTVALE  
Mayor and Council Meeting  
March 11, 2014  
Meeting to Commence 7:30 PM**

**ROLL CALL:**

Councilmember Cudequest  
Councilmember Curry  
Councilmember Ghassali

Councilmember LaMonica  
Councilmember Lane  
Councilmember Talarico

**ORDINANCES:**

**PUBLIC HEARING ORDINANCE NO. 2014-1385** AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 84 AND CHAPTER 85 OF THE CODE OF THE BOROUGH OF MONTVALE, COUNTY OF BERGEN, STATE OF NEW JERSEY, IN ORDER TO DESIGNATE THE 'APPROPRIATE AUTHORITY' UNDER NEW JERSEY LAW AND ESTABLISH PROCEDURES FOR SUSPENSIONS

**INTRODUCTION OF ORDINANCE NO. 2014-1387** CALENDAR YEAR 2014 ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK

(public hearing 4/8/14)

**INTRODUCTION 2014 MUNICIPAL BUDGET: Resolution No. 51A-2014**

Roll Call:

(public hearing 4/8/14)

**MEETING OPEN TO PUBLIC:**

Agenda Items Only

**MEETING CLOSED TO PUBLIC:**

Agenda Items Only

**Pascack Valley Department of Public Work Status Report: Superintendent Rich Campanelli**

a. Township of RiverVale Appointments To Public Works Advisory Committee

**MINUTES:**

February 25, 2014

**RESOLUTIONS:**

51-2014 Award Professional Service Contract Administrative Agent for the Borough consistent to coordinate the affirmative marketing, review and approval of the sale and rental of affordable units in the Borough of Montvale/Piazza & Associates, Inc.

52-2014 Appointment Part Time Technical Assistant/Construction Dept. / Christina Rotolo

53-2014 Emergency Temporary Appropriations

**BILLS:**

**REPORT OF REVENUE:**

**COMMITTEE REPORTS:**

**ENGINEER'S REPORT:**

Andrew Hipolit

Report/Update

- a. United Water/Main Extension/Montvale Commons
- b. Update Chestnut Ridge Road Widening Improvements
- c. Authorization Preparation of Bid Specification Valley View Pump Station/Improvements To The Sanitary Sewer Line #2
- d. Authorization Preparation of Bid Specifications 2014 Road Improvement Program

**ATTORNEY REPORT:**

Philip Boggia, Esq.

Report/Update

**UNFINISHED BUSINESS:**

- a. Proposed Resolution 2004 Highlands Water Protection and Planning Act
- b. Pistol Range Improvement Contribution Agreement/The Borough of Park Ridge

**NEW BUSINESS:**

- a. Appointment / Recreation Committee
- b. Proposal Montvale Fire Station/Robbie Conley Architects, LLC/Removal & Replacement

**COMMUNICATION CORRESPONDENCE:**

None.

**MEETING OPEN TO THE PUBLIC:**

**HEARING OF CITIZENS WHO WISH TO ADDRESS THE MAYOR AND COUNCIL:**

Upon recognition by the Mayor, the person shall proceed to the floor and give his/her name and address in an audible tone of voice for the records. Unless further time is granted by the Council, he/she shall limit his/her statement to five (5) minutes. Statements shall be addressed to the Council as a body and not to any member thereof. No person, other than the person having the floor, shall be permitted to enter into any discussion, without recognition by the Mayor.

**MEETING CLOSED TO THE PUBLIC:**

**ADJOURNMENT** The next Meeting of the Mayor and Council will be held March 25, 2014 at 7:30 p.m.

**BOROUGH OF MONTVALE**

**ORDINANCE NO. 2014-1385**

**NOTICE IS HEREBY GIVEN** that the following Ordinance was introduced and passed on first reading on regular meeting of the Mayor and Council on the 11th day of February, 2014 and that said Ordinance will be taken up for further consideration for final passage at a regular meeting of the Mayor and Council to be held on the 11th<sup>h</sup> day of March, 2014 at 7:30 pm or as soon thereafter as said matter can be reached, at which time and place all persons who may be interested therein will be given an opportunity to be heard concerning same.

Maureen Iarossi-Alwan, Municipal Clerk  
Borough of Montvale

**ORDINANCE NO. 2014-1385**

**AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 84 AND CHAPTER 85 OF THE CODE OF THE BOROUGH OF MONTVALE, COUNTY OF BERGEN, STATE OF NEW JERSEY, IN ORDER TO DESIGNATE THE 'APPROPRIATE AUTHORITY' UNDER NEW JERSEY LAW AND ESTABLISH PROCEDURES FOR SUSPENSIONS**

**BE IT ORDAINED** by the Mayor and Council of the Borough of Montvale, County of Bergen, State of New Jersey, as follows:

**Section 1.** Chapter 84 of the Code of the Borough of Montvale is hereby amended by adding the underlined text as follows:

**§ 84-1. Creation and composition.**

D. The Mayor and Council of the Borough of Montvale shall be deemed to be the "appropriate authority" for purposes of the Borough Code and N.J.S.A. 40A:14-118.

**Section 2.** Chapter 85 of the Code of the Borough of Montvale is hereby amended by adding the underlined text as follows:

**§ 85-2. Definitions.**

**GOVERNING BODY/ APPROPRIATE AUTHORITY**

The Mayor and Council of the Borough of Montvale, as established and otherwise defined in the Code of the Borough of Montvale, County of Bergen, State of New Jersey.

**Section 3.** Chapter 85 of the Code of the Borough of Montvale is hereby amended by adding the underlined text as follows:

**§ 85-9. Summary suspension.**

Notwithstanding anything herein to the contrary, the Chief of Police may suspend summarily any police officer, upon the service of a complaint and pending hearing, who has been charged with a violation as aforesaid under such circumstances, as in the reasonable judgment of the Chief of Police, the continuance of said police officer in the performance of his duty may result in endangerment to himself or to members of the public. The suspension shall be deemed to be "with pay" unless the governing body shall determine, in accordance with N.J.S.A. 40A:14-149.1, that the suspension should be "without pay."

**Section 4. Repeal of Inconsistent Ordinances.**

All Ordinances or parts of Ordinances in conflict with this Ordinance are hereby repealed only to the extent necessary to give this Ordinance full force and effect.

**Section 5. Savings Clause.**

Nothing in this Ordinance shall be construed to affect any suit or proceeding impending in any court, or any rights acquired, or liability incurred, or any cause or causes of action acquired or existing, under any act or ordinance hereby repealed pursuant to this Ordinance, nor shall any just or legal right or remedy of any character be lost, impaired or affected by this Ordinance.

**Section 6. Severability.**

The various parts, sections and clauses of this Ordinance are hereby declared to be severable. If any part, sentence, paragraph, section or clause is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of the Ordinance shall not be affected thereby.

**Section 7. Effective Date.**

This ordinance shall become effective upon adoption and publication as required by law.

\_\_\_\_\_  
ROGER FYFE, Mayor

ATTEST:

MAUREEN IAROSSO-ALWAN, RMC, CMC  
Borough Clerk

**BOROUGH OF MONTVALE  
ORDINANCE 2014-1387**

**NOTICE IS HEREBY GIVEN** that the following Ordinance was introduced and passed on first reading on regular meeting of the Mayor and Council on the 11<sup>th</sup> day of March 2014 and that said Ordinance will be taken up for further consideration for final passage at a regular meeting of the Mayor and Council to be held on the 8<sup>th</sup> day of April, 2014 at 7:30 pm or as soon thereafter as said matter can be reached, at which time and place all persons who may be interested therein will be given an opportunity to be heard concerning same.

Maureen Iarossi-Alwan, Municipal Clerk  
Borough of Montvale

**CALENDAR YEAR 2014  
ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS  
AND TO ESTABLISH A CAP BANK  
(N.J.S.A. 40A: 4-45.14)**

**WHEREAS**, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget to .5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

**WHEREAS**, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

**WHEREAS**, the governing body of the Borough of Montvale in the County of Bergen finds it advisable and necessary to increase its CY 2014 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

**WHEREAS**, the governing body hereby determines that a 3.0% increase in the budget for said year, amounting to \$305,592.50 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

**WHEREAS**, the governing body hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

**NOW THEREFORE BE IT ORDAINED**, by the governing body of the Borough of Montvale in the County of Bergen, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2014 budget year, the final appropriations of the Borough of Montvale shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5%, amounting to \$356,524.59, and that the CY 2014 municipal budget for the Borough of Montvale be approved and adopted in accordance with this ordinance; and,

**BE IT FURTHER ORDAINED**, that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

**BE IT FURTHER ORDAINED**, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

**BE IT FURTHER ORDAINED**, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

**ATTEST:**

**APPROVED:**

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**Maureen Iarossi-Alwan**  
Municipal Clerk/Administrator

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**Roger Fyfe**  
Mayor



**BOROUGH OF MONTVALE  
BERGEN COUNTY, NEW JERSEY  
RESOLUTION NO. 51A-2014**

**RE:** Introduction of 2014 Budget

**BE IT RESOLVED**, that the following statements of revenues and appropriations attached hereto constitute the local Budget of the Borough of Montvale, Bergen County, New Jersey for the year 2014.

**BE IT FURTHER RESOLVED**, that the said budget be published in The Bergen Record in the issue of March 25th, 2014, and that a hearing on the Budget will be held at the Borough Hall Council Chambers on April 8<sup>th</sup>, 2014 at 7:30 o'clock (P.M.) or as soon thereafter as the matter may be reached.

Councilmember	Motion	Second	Yes	No	Absent	Abstain
Cudequest						
Curry						
Ghassali						
LaMonica						
Lane						
Talarico						

**Adopted: March 11, 2014**

ATTEST:

APPROVED:

\_\_\_\_\_  
Maureen Iarossi-Alwan  
Municipal Clerk

\_\_\_\_\_  
Roger J. Fyfe  
Mayor



**Township of River Vale**

Resolution offered: Councilman Donovan	No. 2014-74
Resolution seconded by: Councilwoman Sieg	

**RESOLUTION CONFIRMING THE APPOINTMENTS TO THE DEPARTMENT OF PUBLIC WORKS ADVISORY COMMITTEE**

**WHEREAS**, on August 27, 2013 the Township of River Vale entered into Shared Services Agreement with the Borough of Montvale creating and providing for a shared Department of Public Works to be known as the "Pascack Valley Department of Public Works;" and

**WHEREAS**, this Agreement was established in accordance with the Uniformed Shared Services and Consolidation Act, P.L. 2007, c.63 (C.40A:65-1, *et seq.*); and

**WHEREAS**, as per the Shared Services Agreement a Department of Public Works Advisory Committee shall be established consisting of representative from each municipality as more fully described in the Agreement.

**NOW THEREFORE BE IT RESOLVED**, by the Township Council of the Township of River Vale that the appointments of the following individuals to the Department of Public Works Advisory Committee are hereby confirmed.

- **Council Vice President Mark Bromberg (Mayors Designee)**
- **Councilman John Donovan**

**BE IT FURTHER RESOLVED** that a copy of this resolution shall be forwarded to the Borough of Montvale.

Council Member	AYE	NAY	N.V.	A.B	Council Member	AYE	NAY	N.V.	A.B
BROMBERG	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	JASIONOWSKI	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
CRISCUOLO	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	SIEG	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
DONOVAN	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					

X - Indicates Vote A.B. - Absent N.V - Not Voting (Abstained or Excused)

Dated: February 24, 2014

I hereby certify that this is a true copy of the Resolution passed by the Township Council at their meeting

held on: Feb. 24, 2014 Attest: Karen Padva  
 Karen Padva, Township Clerk

**MINUTES  
WORK SESSION**

The Work Session Meeting of the Mayor and Council was held in the Council Chambers and called to order at 7:30pm. Adequate notification was published in the official newspaper of the Borough of Montvale. Roll call was taken.

**OPEN PUBLIC MEETING STATEMENT**

Adequate notice of this meeting was provided to The Bergen Record and The Ridgewood News, informing the public of the time and place according to the provisions of the Open Public Meeting Law (Chapter 231, P.L. 1975).

**ROLL CALL:**

Councilmember Cudequest	Councilmember LaMonica
Councilmember Curry	Councilmember Lane
Councilmember Ghassali	Councilmember Talarico

Also present: Mayor Roger Fyfe; Borough Attorney, Joe Voytus; Administrator/Clerk, Maureen Iarossi-Alwan and Deputy Municipal Clerk, Fran Scordo

**ORDINANCES:**

**PUBLIC HEARING ORDINANCE NO. 2014-1386** ORDINANCE OF THE BOROUGH OF MONTVALE, IN THE COUNTY OF BERGEN, NEW JERSEY REAPPROPRIATING \$385,450.99 PROCEEDS OF OBLIGATIONS NOT NEEDED FOR THEIR ORIGINAL PURPOSE IN ORDER TO PROVIDE FOR VARIOUS ROAD IMPROVEMENTS IN AND BY THE BOROUGH

BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF MONTVALE, IN THE COUNTY OF BERGEN, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. Pursuant to N.J.S.A. 40A:2-39, it is hereby determined that \$385,450.99 of the proceeds of obligations originally made available pursuant to the following bond ordinances of the Borough of Montvale, in the County of Bergen, New Jersey (the "Borough") are no longer necessary for the various purposes for which the obligations previously were authorized:

<b>Ordinance Number</b>	<b>Improvement Description and Date of Adoption</b>	<b>Amount to be Reappropriated</b>
2003-1201(c)	Gabion walls/drainage improvements, finally adopted August 12, 2003.	\$12,085.84
2011-1347	Sanitary sewers/gabion walls, finally adopted June 28, 2011.	\$160,284.48
2011-1348(e)	Sewer utility – sanitary sewer system, finally adopted August 9, 2011.	\$28,223.29
2011-1348(g)	Department of Public Works – salt storage shed, finally adopted August 9, 2011.	\$101,276.48
2011-1348(h)	Department of Public Works – Headwall and culvert (Huff Terrace), finally adopted August 9, 2011.	\$60,601.44
2011-1348(i)	Department of Public Works – Overhead garage door/floor, finally adopted August 9, 2011.	\$22,979.46
	<b>TOTAL</b>	<b>\$385,450.99</b>

**Section 2.** The \$385,450.99 described in Section 1 and made available pursuant to N.J.S.A. 40A:2-39 is hereby reappropriated to provide for various road improvements throughout the Borough, including all work and materials necessary therefor and incidental thereto.

**Section 3.** The Borough hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Borough is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

**Section 4.** This ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

Ordinance No. **2014- 1386** was introduced for second reading by Councilmember Curry; seconded by Councilmember Lane ; Clerk read by title only

Motion to open meeting to the public by Councilmember Cudequest; seconded by Councilmember Talarico - all ayes

**NO PUBLIC COMMENT**

Motion to close meeting to the public by Councilmember Lane; seconded by Councilmember Cudequest - all ayes

Motion to adopt on Second and Final Reading in the Bergen Record by Councilmember Lane; seconded by Councilmember Cudequest; Clerk read by title only ----- A roll call vote was taken --  
- all ayes

**MINUTES:**

February 11, 2014

A motion to accept the minutes by Councilmember Cudequest; seconded by Councilmember Ghassali - all ayes with Councilmember Lane abstaining

**RESOLUTIONS:**

**45-2014 Emergency Temporary Appropriations**

**WHEREAS**, an emergent condition has arisen with respect to certain budget appropriations and no adequate provision has been made in the 2014 temporary budget, and N.J.S.A. 40A:4-20 provides for the creation of emergency temporary appropriations for said purpose; and **WHEREAS**, the total emergency temporary resolutions adopted in the year 2014 pursuant to the provisions of N.J.S.A. 40A:4-20 (Chapter 96, P.L. 1951) including this resolution total:

Current Fund      \$468,011.63

**NOW, THEREFORE, BE IT RESOLVED** (not less than two-thirds of all the members thereof affirmatively concurring) that in accordance with the provisions of N.J.S.A. 40A:4-20:

- 1. An emergency temporary appropriation be and the same is hereby made in the total amount of:

Current Fund      \$255,000.00

- 2. That said emergency temporary appropriation (will be) provided in the 2014 budget;
- 3. That one certified copy of this resolution be filed with the Director of Local Government Services.

**CURRENT FUND**

General Appropriations

Operations – Within “CAPS”

Maintenance of all Vehicles:

Other Expenses	\$5,000.00
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General Appropriations

Operations – Excluded from “CAPS”

Inter-local Municipal Service Agreements

Department of Public Works Services:

Township of River Vale - Other Expenses	<u>250,000.00</u> \$255,000.00 =====
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Introduced by: Councilmember Ghassali; seconded by Councilmember Talarico - All ayes

**46-2014 Resolution Calling on the Legislature to Make Permanent the 2% Cap on Interest Arbitration Awards**

**WHEREAS**, on December 21, 2010, Governor Christie signed into law reforms to the Arbitration process that took effect January 1, 2011; and

**WHEREAS**, the reforms capped arbitration awards on economic factors to no more than 2%, provided for random selection of arbitrators, expedited the determination of awards, required the arbitrator to provide a written report detailing the weight accorded to each of the required considerations and expedited the appeal process; and

**WHEREAS**, these reforms marked a dramatic change to the arbitration process and have helped municipalities to control the never-ending rise in public safety personnel costs; and

**WHEREAS**, a key element of the reforms, capping arbitration awards on economic factors to no more than 2% of the property tax levy will expire on April 1, 2014; and

**WHEREAS**, while municipalities are statutorily limited to raise their property tax levy by no more than 2%, with very limited exceptions, failure to extend the 2% cap on interest arbitration awards will force municipalities throughout the State to further reduce or even eliminate crucial services, personnel, and long-overdue infrastructure improvement projects in order to fund an arbitration award; and

**WHEREAS**, the 2% Interest Arbitration cap has controlled one of the largest municipal expense, public safety salaries, not only through arbitration awards but through contract negotiations; and

**WHEREAS**, absent further action by the Legislature, any contract that expires on or after April 1, 2014, will be subject to all new procedures and requirements, EXCEPT the 2% awards cap; and

**WHEREAS**, without those limits, arbitrators will be able to impose awards that do not account for the 2% limit on the property tax levy, which would immediately threaten funding for all other municipal services; and

**WHEREAS**, without the 2% cap on Interest Arbitration Awards but with the 2% cap on property tax levy local budget makers could be forced to reduce other essential municipal services to fund an arbitration award;

**NOW, THEREFORE, BE IT RESOLVED**, that the governing body of the Borough of Montvale strongly urges the Legislature to permanently extend the 2% cap on interest arbitration awards prior to the April 1, 2014 sunset; and

**BE IT FURTHER RESOLVED**, that a copy of this duly adopted resolution be forwarded to Senate President Stephen Sweeney, Assembly Speaker Vincent Prieto, the legislators of the Borough of Montvale, State Legislative representatives, Governor Chris Christie, and the New Jersey State League of Municipalities.

Introduced by: Councilmember Lane; seconded by Councilmember Curry - All ayes

**47-2014 Authorize Submission Of An Application For Municipal Alliance Grant  
Fiscal Cycle July 2014-June 2019**

**WHEREAS**, the Governor's Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey.

**WHEREAS**, The Council of the Borough of Montvale, County of Bergen, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore has an established Municipal Alliance Committee; and

**WHEREAS**, the Borough Council further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and

**WHEREAS**, the Borough Council has applied for funding to the Governor's Council on Alcoholism and Drug Abuse through the County of Bergen.

**NOW THEREFORE, BE IT RESOLVED**, by the Borough of Montvale, County of Bergen, State of New Jersey hereby recognizes the following:

The Borough Council does hereby authorize submission of an application for the Borough of Montvale Municipal Alliance grant for calendar year 2014 in the amount of \$9,876.00 DEDR; \$2,469 Cash Match; \$7,407 In-Kind

The Borough Council acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

Introduced by: Councilmember Talarico; seconded by Councilmember Lane - All ayes

**48-2014 Award Professional Service Contract / Tier A – Municipal Stormwater  
General Permit/Outfall Inspections/ Maser Consulting**

**WHEREAS**, the Borough of Montvale is required to perform inspections on all stormwater outfalls by April 1, 2014. This requirement deems it necessary to engage the professional services of an Engineer to provide inspection services for the Montvale's Tier A- Municipal Stormwater General Permit; and

**WHEREAS**, section N.J.S.A. 40A:11-5 of the Local Public Contracts Law, (N.J.S.A. 40A:11-1 et seq.) exempts such professional services from competitive bidding; and

**WHEREAS**, Maser Consulting, Inc. 200 Valley Road, Suite 306, Mt. Arlington, NJ 07856 has submitted a proposal dated February 14, 2014 which is attached to this resolution; and

**WHEREAS**, the cost is not to exceed \$7,500.00 these cost do not include testing discharge (other than stormwater) from the outfall if required (see attached proposal for further detail); and

**WHEREAS**, the Certified Municipal Finance Officer certifies funds are available said certification is hereto attached to the original of this resolution; and.

**BE IT FURTHER RESOLVED** a copy of this resolution shall be published in an official newspaper of the Borough of Montvale, be on file, available for public inspection, in the office of the Municipal Clerk, 12 Mercedes Drive, Montvale, NJ 07645.

Introduced by: Councilmember Talarico; seconded by Councilmember Lane - All ayes

**49-2014 Authorize Release of Cash Bond & Escrow/ARV At Montvale/Block 1902/Lot 5**

**WHEREAS**, ARV At Montvale Grand, LLC, is requesting a release in their cash bond and escrow; and

**WHEREAS**, a completed inspection of the site has been conducted by Andrew Hipolit, Borough Engineer, which recommends said release of the above referenced in an e-mail dated January 23, 2014 which is attached to the original of this resolution; and

**WHEREAS**, the Borough Engineer recommends release the cash bond in the amount of \$14,597.97 and escrow in the amount of \$28.00; and

**NOW THEREFORE BE IT FUTHER RESOLVED**, The Borough Treasurer receives a copy for processing.

Introduced by: Councilmember Ghassali; seconded by Councilmember Lane - All ayes

**50-2014 Authorize Professional Service Contract /Re-Zoning & Approval/Adaptive Reuse of School #2/Affordable Housing/Phillips Preiss Grygiel, LLC**

**WHEREAS**, the Borough of Montvale deemed it necessary for the Municipal Planner to prepare the necessary rezoning and approval of the adaptive reuse of School #2 property in Montvale, for an affordable housing project; and

**WHEREAS**, the Borough Planner, Richard M. Preiss of Phillip Preiss Grygiel, LLC, 33-41 Newark Street, Third Floor, Suite D, Hoboken, NJ 07030 has submitted a proposal in the amount not to exceed \$10,000.00 funds which will be used from the Borough of Montvale's Affordable Housing Trust Fund with the exception of Site Plan Review Escrows in the amount of \$3,000 the detailed proposal dated January 29, 2014 is attached to the original of this resolution; and

**WHEREAS**, the Certified Municipal Finance Officer has certified funds are available in the Affordable Housing Trust Fund said certification is attached to the original of this resolution.

Introduced by: Councilmember Cudequest; seconded by Councilmember Ghassali - All ayes

**BILLS: Municipal Clerk read the Bill Report**

Motion to pay bills by Councilmember Lane; seconded by Councilmember Curry - All ayes  
Councilmember Cudequest abstained on bill #00125

**ENGINEER'S REPORT:**

Andy Hipolit  
Report/Update  
No Report

**ATTORNEY'S REPORT:**

Joe Voytus, Esq.  
Report/Update  
No Report

**UNFINISHED BUSINESS:**

- a. Park Ridge Pistol Range/Capital Upgrades Cost & /Annual Usage Cost

After a brief discussion by councilmembers a motion to use Park Ridge pistol range by Councilmember Lane; seconded Councilmember Cudequest - all ayes

**NEW BUSINESS:**

- a. Request 5K Run / MEF / April 6

a motion to grant permission by Councilmember Lane; seconded by Councilmember Talarico – all ayes

- b. Sign / Senior Center

Councilmember LaMonica mentioned that it was brought to her attention that there should be a sign at the community center.

**COMMUNICATION CORRESPONDENCE:**

**None**

**MEETING OPEN TO THE PUBLIC:**

**HEARING OF CITIZENS WHO WISH TO ADDRESS THE MAYOR AND COUNCIL:**

Upon recognition by the Mayor, the person shall proceed to the floor and give his/her name and address in an audible tone of voice for the records. Unless further time is granted by the Council, he/she shall limit his/her statement to five (5) minutes. Statements shall be addressed to the Council as a body and not to any member thereof. No person, other than the person having the floor, shall be permitted to enter into any discussion, without recognition by the Mayor.

A motion to open meeting to the public by Councilmember Lane; seconded by Councilmember Talarico – all ayes

George Stafford --- NJ Highlands Coalition

Asking for support by submitting a resolution

Clint Miller

Spent several nights digging out some hydrants due to the large volume of snow; State Dept OSHA inspected the firehouse and there are some violations;

A motion to close meeting to the public by Councilmember Cudequest; seconded by Councilmember Lane – all ayes

A motion to go into closed session by Councilmember Lane; seconded by Councilmember Cudequest – all ayes

Motion to adjourn by Councilmember Lane; seconded by Councilmember LaMonica – all ayes

**ADJOURNMENT**

Meeting adjourned at 8:30pm

The next Meeting of the Mayor and Council will be held March 11, 2014 at 7:30 p.m.

**Respectfully submitted, Fran Scordo, Deputy Municipal Clerk**



**BOROUGH OF MONTVALE  
BERGEN COUNTY, NEW JERSEY  
RESOLUTION NO. 51-2014**

**RE: Award Professional Service Contract Administrative Agent for the Borough consistent with N.J.A.C. 5:80-26.14 and to coordinate the affirmative marketing, review and approval of the sale and rental of affordable units in the Borough of Montvale/Piazza & Associates, Inc.**

**WHEREAS**, the Borough of Montvale requires the services of an experienced, qualified agency to serve as Administrative Agent for the Borough consistent with N.J.A.C. 5:80-26.14 and to coordinate the affirmative marketing, review and approval of the sale and rental of affordable units in the Borough of Montvale, and the income qualification of the applicants who seek to reside in such units; and

**WHEREAS**, such services have previously been provided to the Borough by the Bergen County Housing Authority, which has advised the Borough that it will no longer be providing such services in connection with affordable rental units in the Borough and future sale units; and

**WHEREAS**, the Borough is in receipt of a proposal from Piazza & Associates, Inc., 216 Rockingham Row, Princeton Forrestal Village, Princeton, New Jersey 08540 to perform such services as is more particularly detailed in a document entitled, "Proposal Submitted To The Borough of Montvale, Bergen County, New Jersey, which is hereto attached to the original of this resolution; and

**WHEREAS**, said services constitute a professional service under the Local Public Contracts Law; and

**WHEREAS**, the Chief Financial Officer of the Borough has certified that funding is available for such services.

**NOW THEREFORE BE IT RESOLVED** by the Mayor and Council of the Borough of Montvale that it does hereby approve the aforesaid proposal with Piazza & Associates, Inc. for a one (1) year period in accordance with the draft Contract, provided that Piazza & Associates, Inc. submits documentation consistent with N.J.S.A. 19:44A-8 and 16 that it has not made a reportable contribution to any candidate for local office in Montvale or any political committee in the Borough; and

**BE IT FURTHER RESOLVED** that Mayor Roger A. Fyfe and Borough Clerk/Administrator Maureen Iarossi-Alwan be and are hereby authorized to execute the Contract on behalf of the Borough.

Councilmember	Motion	Second	Yes	No	Absent	Abstain
Cudequest						
Curry						
Ghassali						
LaMonica						
Lane						
Talarico						

**Adopted: March 11, 2014**

ATTEST:

\_\_\_\_\_  
Maureen Iarossi-Alwan  
Municipal Clerk

APPROVED:

\_\_\_\_\_  
Roger J. Fyfe  
Mayor



**BOROUGH OF MONTVALE  
BERGEN COUNTY, NEW JERSEY  
RESOLUTION NO. 52-2014**

**RE: Appointment Part Time Technical Assistant/Construction Dept. / Christina Rotolo**

**WHEREAS**, the Construction Department is in need of a Technical Assistant; and

**WHEREAS**, Christina Rotolo has met the qualifications for this position, agrees to the terms and conditions of employment, and has completed a satisfactory background investigation; and

**NOW THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Montvale, County of Bergen, State of New Jersey that the above named individual is hereby appointed to the position of a part-time Technical Assistant, effective January 27, 2014.

Councilmember	Motion	Second	Yes	No	Absent	Abstain
Cudequest						
Curry						
Ghassali						
LaMonica						
Lane						
Talarico						

**Adopted: March 11, 2014**

ATTEST:

APPROVED:

\_\_\_\_\_  
Maureen Iarossi-Alwan  
Municipal Clerk

\_\_\_\_\_  
Roger J. Fyfe  
Mayor

BOROUGH OF MONTVALE  
BERGEN COUNTY, NEW JERSEY  
RESOLUTION #53-2014

**EMERGENCY TEMPORARY APPROPRIATIONS**

WHEREAS, an emergent condition has arisen with respect to certain budget appropriations and no adequate provision has been made in the 2014 temporary budget, and N.J.S.A. 40A:4-20 provides for the creation of emergency temporary appropriations for said purpose; and

WHEREAS, the total emergency temporary resolutions adopted in the year 2014 pursuant to the provisions of N.J.S.A. 40A:4-20 (Chapter 96, P.L. 1951) including this resolution total:

Current Fund                    \$814,011.63

NOW, THEREFORE, BE IT RESOLVED (not less than two-thirds of all the members thereof affirmatively concurring) that in accordance with the provisions of N.J.S.A. 40A:4-20:

1. An emergency temporary appropriation be and the same is hereby made in the total amount of:

Current Fund                    \$346,000.00

2. That said emergency temporary appropriation (will be) provided in the 2014 budget;
3. That one certified copy of this resolution be filed with the Director of Local Government Services.

**CURRENT FUND**

General Appropriations  
Operations - Within "CAPS"

Administrative and Executive:	
Salaries and Wages	\$10,000.00
Mayor and Council:	
Salaries and Wages	2,000.00
Borough Clerk:	
Salaries and Wages	10,000.00
Financial Administration:	
Salaries and Wages	9,500.00
Tax Assessment Administration (Assessment of Taxes):	
Salaries and Wages	1,500.00
Revenue Administration (Collection of Taxes):	
Salaries and Wages	2,000.00
Planning Board:	
Salaries and Wages	5,500.00
Police:	
Salaries and Wages	95,000.00
Uniform Fire Safety:	
Salaries and Wages	1,000.00
Public Buildings and Grounds:	
Salaries and Wages	500.00
Recreation:	
Salaries and Wages	2,000.00
Plumbing Sub-Code Official:	
Salaries and Wages	500.00
Electrical Sub-Code Official:	
Salaries and Wages	500.00

Elevator Sub-Code Official:  
Other Expenses

6,000.00

146,000.00

General Appropriations  
Operations - Excluded from "CAPS"

Inter-local Municipal Service Agreements

Department of Public Works Services:  
Township of River Vale - Other Expenses

200,000.00

\$346,000.00

=====

This resolution was adopted by the Mayor and Council of the Borough of Montvale at a meeting held on March 11, 2014.

Introduced by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Approved: March 11, 2014

\_\_\_\_\_  
Roger Fyfe, Mayor

ATTEST: \_\_\_\_\_  
Maureen Iarossi-Alwan, Municipal Clerk

RESOLUTION

BE IT RESOLVED by the Mayor and Council of the Borough of Montvale, N.J., that the following bills, having been referred to the Borough Council and found correct, be and the same hereby be paid:

<u>FUND</u>	<u>AMOUNT</u>	<u>NOTES</u>
Current	\$2,462,169.82	Bill List Wire 3/11/14
	<u>184,215.53</u>	Wires/Manual Checks
Current TOTAL	2,646,385.35	
Escrow - Trust	18,193.87	Bill List Wire 3/11/14
Open Space Fund	1,100.00	Bill List Wire 3/11/14
Dog Trust	390.60	Bill List Wire 3/11/14
Engineering Trust	350.00	Bill List Wire 3/11/14

*This resolution was adopted by the Mayor and Council of Montvale at a meeting held on 3/11/14*

Introduced by: \_\_\_\_\_

Approved: 3/11/14

Seconded by: \_\_\_\_\_

\_\_\_\_\_  
Roger Fyfe, Mayor

ATTEST:

\_\_\_\_\_  
Maureen Iarossi-Alwan, Municipal Clerk

**MANUAL/VOID CHECKS - WIRES**  
**March 11, 2014**

<u>Check #</u>	<u>PO #</u>	<u>Date</u>	<u>Transaction/Vendor</u>	<u>Amount</u>
WIRE		2/26/14	Payroll Account	113,726.67
WIRE		2/26/14	Salary Account	70,039.21
WIRE		2/26/14	FSA Account	<u>449.65</u>
	Total			<u>184,215.53</u>



Vendor # Name	PO #	PO Date	Description	Amount	Contract Charge Account	PO Type	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
00096			E-Z PASS CUSTOMER SVS CTR										
	14-00253	02/25/14	POLICE DEPARTMENT										
			1 POLICE DEPARTMENT	100.00	4-01-25-745-045		B TRAVEL	R	02/25/14	03/05/14		1000000003755	N
			Vendor Total:	100.00									
00104			MONTVALE BOARD OF EDUCATION										
	14-00007	01/06/14	2014 LOCAL SCHOOL TAX			B							
			4 2014 LOCAL SCHOOL TAX/MARCH	1,192,844.50	4-01-55-207-000		B LOCAL SCHOOL TAXES	R	01/06/14	03/05/14		MARCH 2014	N
	14-00154	01/28/14	CUSTODIAL SERVICES CHARGES										
			1 CUSTODIAL SERVICES CHARGES	282.25	4-01-28-795-067		B CUSTODIAL FEES	R	01/28/14	03/05/14		1/23/2014	N
			Vendor Total:	1,193,126.75									
00114			CORBI PRINTING CO. INC.										
	14-00164	01/31/14	ATS/ACS Mailers										
			1 ATS/ACS Mailers	159.36	4-01-42-855-023		B PRINTING & BINDING	R	01/31/14	03/05/14		140092	N
			2 ATS/ACS Mailers	172.64	4-01-41-250-023		B PRINTING AND BINDING	R	01/31/14	03/05/14		140092	N
				332.00									
			Vendor Total:	332.00									
00137			PASCACK VALLEY REGIONAL HS DST										
	14-00011	01/06/14	REGIONAL SCHOOL TAX 2014			B							
			4 REGIONAL SCHOOL TAX 2014/MAR.	907,410.83	4-01-55-206-000		B REGIONAL SCHOOL TAX	R	01/06/14	03/05/14		MARCH 2014	N
			Vendor Total:	907,410.83									
00142			PITNEY BOWES, INC.										
	14-00198	02/11/14	CONNECT +RED FL INK										
			1 CONNECT +RED FL INK	339.98	4-01-20-701-036		B OFFICE SUPPLIES	R	02/11/14	03/05/14		508694	N
			Vendor Total:	339.98									
00178			FAIR GAME GOOSE CONTROL INC.										
	14-00005	01/06/14	GOOSE CHASING 2014			B							
			3 GOOSE CHASING THRU 3/1/14	550.00	T-14-56-286-001		B RESERVE FOR OPEN SPACE TRUST	R	01/06/14	03/05/14		24 BD OF HEALTH	N



Vendor # Name	PO #	PO Date	Description	Amount	Contract Charge Account	PO Type	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
00315	BOROUGH OF MONTVALE												
	14-00270	02/26/14	SPECIAL MEETING FEB.10 2014										
	1	2/10/2014	SPECIAL MEETING	185.75	E-08-00-208-21A		B KHOV DELBEN II 302&1002/1,4&7	R	02/26/14	03/05/14		2/10/14	N
	2	2/10/2014	SPECIAL MEETING	378.75	E-08-00-208-21A		B KHOV DELBEN II 302&1002/1,4&7	R	02/26/14	03/05/14		2/10/14	N
				564.50									
			Vendor Total:	564.50									
00327	INTERNATIONAL ASSOCIATION												
	14-00152	01/28/14	2014 MEMBERSHIP DUES										
	1		2014 MEMBERSHIP DUES	120.00	4-01-25-745-044		B PROFESSIONAL ASSOCIATION DUES	R	01/28/14	03/05/14		1001092448	N
			Vendor Total:	120.00									
00329	NJ STATE DEPT. OF HEALTH												
	14-00288	03/03/14	reg. fee for Jan. & Feb.										
	1		reg. fee for Jan. & Feb.	390.60	T-12-56-286-001		B RESERVE FOR DOG LICENSE	R	03/03/14	03/05/14		JAN/FEB 2014	N
			Vendor Total:	390.60									
00357	OFFICE DEPOT												
	14-00193	02/07/14	office supplies										
	1		legal file wall mount	159.98	4-01-20-701-036		B OFFICE SUPPLIES	R	02/07/14	03/05/14		699671167001	N
			Vendor Total:	159.98									
00390	GEORGE DIGRANDI												
	14-00261	02/25/14	REPAIR MAILBOX										
	1		REPAIR MAILBOX	75.00	4-01-20-701-026		B MAINTENANCE OF OTHER EQUIPMENT	R	02/25/14	03/05/14		REPAIR MAILBOX	N
			Vendor Total:	75.00									
00430	REGISTRARS' ASSOC. OF NJ												
	14-00240	02/20/14	2014 Membership - C. Petersen										
	1		2014 Membership - C. Petersen	25.00	4-01-20-701-044		B PROFESSIONAL ASSOCIATION DUES	R	02/20/14	03/05/14		2014 DUES	N
	14-00249	02/24/14	Annual Spring Conference										
	1		Annual Spring Conference	35.00	4-01-27-785-042		B EDUCATION/TRAINING/SEMINARS	R	02/24/14	03/05/14		CONF.4/2/2014	N

Vendor # Name	PO #	PO Date	Description	Contract	PO Type	Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
00430 REGISTRARS' ASSOC. OF NJ			Continued										
14-00267	02/26/14	Registrar Annual mtg-Petersen											
		1 Registrar annual mtg-Petersen	35.00	4-01-27-785-042		B EDUCATION/TRAINING/SEMINARS		R	02/26/14	03/05/14		CONF.4/2/2014	N
		Vendor Total:	95.00										
00502 BOROUGH OF HILLSDALE													
14-00284	02/28/14	child health conference											
		1 child health conference	35.00	4-01-27-785-028		B OTHER PROF/CONSULTANT SERVICES		R	02/28/14	03/05/14		FEB.2014	N
		Vendor Total:	35.00										
00731 MASER CONSULTING P.A.													
13-01477	10/11/13	CONSTR.INSPECTION SVS MAGNOLIA			B								
		3 MAGNOLIA AVENUE IMPROVEMENTS	71.25	3-01-20-715-029		B OTHER CONTRACTUAL ITEMS		R	10/11/13	03/05/14		227612	N
14-00206	02/11/14	RYAN / BESTRISKY											
		1 44 HUFF TERRACE-RPOP.POOL	200.00	T-03-56-286-008		B TRUST - RESERVE FOR ENGINEER		R	02/11/14	03/05/14		223245	N
		2 BESTRISKY ADDITION	150.00	T-03-56-286-008		B TRUST - RESERVE FOR ENGINEER		R	02/11/14	03/05/14		223248	N
			350.00										
14-00257	02/25/14	ESCROW PAYMENTS ACCT.21307											
		1 MONTVALE DEVELOPMENT ASSOCIATE	8,370.75	E-08-00-213-07A		B Mtv1 Dev-Hekemian Group (2802/2&3)		R	02/25/14	03/05/14		227619	N
		2 MONTVALE DEVELOPMENT ASSOCIATE	6,190.00	E-08-00-213-07A		B Mtv1 Dev-Hekemian Group (2802/2&3)		R	02/25/14	03/05/14		227630	N
			14,560.75										
		Vendor Total:	14,982.00										
00737 NORTHWEST BERGEN CENTRAL													
14-00202	02/11/14	911 AND DISPATCH FEB.MAR.APR.											
		1 911 AND DISPATCH FEE FOR	44,506.50	4-01-40-250-029		B OTHER CONTRACTUAL ITEMS		R	02/11/14	03/05/14		73	N
		Vendor Total:	44,506.50										
00745 WASTE MANAGEMENT OF NEW JERSEY													
14-00128	01/24/14	GARBAGE COLLECTION 2014			B								
		3 GARBAGE COLLECTION JANUARY	36,641.38	4-01-26-770-029		B OTHER CONTRACTUAL ITEMS		R	01/24/14	03/05/14		2447854-1374-5	N

Vendor # Name	PO #	PO Date	Description	Contract	PO Type	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
00745 WASTE MANAGEMENT OF NEW JERSEY Continued											
	14-00128	01/24/14	GARBAGE COLLECTION 2014	Continued							
	4		RECYCLING TAX /JANUARY	594.45	4-01-26-771-029	B	01/24/14	03/05/14		2447854-1374-5	N
				37,235.83							
			Vendor Total:	37,235.83							
00812 NJ STATE ASSOCIATION OF											
	14-00194	02/10/14	2014 CHIEFS DUES								
	1		2014 CHIEFS DUES	250.00	4-01-25-745-044	B	02/10/14	03/05/14		2014 DUES	N
			Vendor Total:	250.00							
00891 RIDGEMONT PIZZA & RESTAURANT											
	14-00268	02/26/14	FOOD DELIVERY PL BD MTG.2/26								
	1		FOOD DELIVERY PL BD MTG.2/26	41.00	4-01-21-720-041	B	02/26/14	03/05/14		608	N
	2		TIP	5.00	4-01-21-720-041	B	02/26/14	03/05/14		608	N
				46.00							
			Vendor Total:	46.00							
00903 INSIDECREDIT											
	14-00239	02/20/14	ROTOLO BACKGROUND CHECK								
	1		C. ROTOLO BACKGROUND CHECK	22.00	4-01-20-701-029	B	02/20/14	03/05/14		2/20/14	N
			Vendor Total:	22.00							
00911 D'ONOFRIO & SONS, INC.											
	14-00213	02/12/14	SUT FRONT OF NEGLECTED PROP.								
	1		SUT FRONT OF NEGLECTED PROP.	250.00	3-01-26-772-035	B	02/12/14	03/05/14		17430	N
			Vendor Total:	250.00							
01000 BOROUGH OF MONTVALE											
	14-00275	02/28/14	INITIAL DEPOSIT -VISION BEN.								
	1		INITIAL DEPOSIT	5,000.00	4-01-23-733-088	B	02/28/14	03/05/14		DEPOSIT	N
			Vendor Total:	5,000.00							











March 5, 2014  
10:59 AM

Borough of Montvale  
Bill List By Vendor Id

Page No: 12

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Vendor # Name	PO #	PO Date	Description	Contract	PO Type	Stat/Chk	First	Rcvd	Chk/Void	1099	
	Item	Description	Amount	Charge Account	Acct Type Description		Enc Date	Date	Date	Invoice	Excl
03792	IDWHOLESALE										
14-00119	01/22/14	BOROUGH ID ACCESS CARDS									
	1	BOROUGH ID ACCESS CARDS	456.00	4-01-20-701-058	B OTHER EQUIPMENT & SUPPLIES	R	01/22/14	03/05/14		3046941	N
		Vendor Total:	456.00								

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Total Purchase Orders: 70 Total P.O. Line Items: 114 Total List Amount: 2,482,204.29 Total Void Amount: 0.00

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Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total
CURRENT FUND 2013 BUDGET	3-01	2,768.23	0.00	2,768.23	0.00
CURRENT FUND 2013 BUDGET	4-01	2,459,401.59	0.00	2,459,401.59	0.00
BANK OF AMERICA ESCROW ACCOUNT	E-08	18,193.87	0.00	18,193.87	0.00
OTHER TRUST ACCOUNT	T-03	350.00	0.00	350.00	0.00
DOG TRUST ACCOUNT	T-12	390.60	0.00	390.60	0.00
OPEN SPACE TRUST ACCT	T-14	<u>1,100.00</u>	<u>0.00</u>	<u>1,100.00</u>	<u>0.00</u>
Year Total:		<u>1,840.60</u>	<u>0.00</u>	<u>1,840.60</u>	<u>0.00</u>
Total of All Funds:		<u><u>2,482,204.29</u></u>	<u><u>0.00</u></u>	<u><u>2,482,204.29</u></u>	<u><u>0.00</u></u>



Engineers  
Planners  
Surveyors  
Landscape Architects  
Environmental Scientists

200 Valley Road, Suite 400  
Mount Arlington, NJ 07856  
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[www.maserconsulting.com](http://www.maserconsulting.com)

March 6, 2014

Maureen Iarossi-Alwan  
Borough Clerk/Borough Administrator  
Borough of Montvale  
12 Mercedes Drive  
Montvale, NJ 07643

Re: Valley View Pump Station  
Sewer Investigation and Improvements  
Borough of Montvale  
Bergen County, New Jersey  
MC Project No. MVB-001

Dear Ms. Iarossi-Alwan:

Maser Consulting P.A. (Maser Consulting) is pleased to present this proposal, to prepare public bidding documents for the investigation and improvements to the gravity sanitary sewer system feeding the Valley View Pump Station. As recommended in our October 23, 2013 memo (attached) on this matter, we believe the majority of the inflow and infiltration (I&I) is coming from Line #2 which runs eastward towards Chestnut Ridge Road through the woods. Therefore, we recommend that the Borough conduct a sanitary sewer television inspection, lining and manhole restoration campaign on Line #2. Furthermore, we recommend that the other two (2) sewer lines into the station be investigated with television inspection, possible spot repairs and possible manhole restoration.

It is our understanding that the Borough has budgeted \$95,000.00 towards the television inspection and repairs. It is impossible to determine the proper budget requirements to remedy the problem, as we are unsure to the magnitude of repairs needed at this time. The investigation (television inspection) portion of the project will determine the extents of improvements needed. Therefore, Maser Consulting proposes to prepare public bidding documents that will include the television inspection and repairs to assure that some improvements be addressed on the system. The limits or amount of television inspection and repairs will be determined during the progression of work.



Maureen Iarossi-Alwan  
MC Project No. MVB-001  
Proposal for Professional Services  
Valley View Pump Station, Sewer Investigation and Improvements  
Page 2 of 2

Maser Consulting will ensure the preparation of public bidding documents for a cost not to exceed \$9,000.00.

We thank you very much for the opportunity to offer our services, and look forward to working with you on this and future projects. In the meantime, should you have any questions regarding this proposal, please feel free to contact me.

Very truly yours,

MASER CONSULTING P.A.

A handwritten signature in black ink, appearing to be 'A. Hipolit', written over a horizontal line.

Andrew R. Hipolit, P.E., P.P., C.M.E.  
Borough Engineer

ARH/

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Engineers  
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## MEMORANDUM

**To:** Maureen Iarossi-Alwan, Borough Clerk/Borough Administrator

**From:** Andrew R. Hipolit, P.E., P.P., C.M.E. *AM*

**Date:** October 23, 2013

**Re:** Valley View Pump Station  
Sewer Flow Study  
MC Project No. MVB-001

---

The Valley View Pump Station is currently experiencing excessive flow into the pump station when it rains, which is called Inflow & Infiltration (I/I). I/I occurs when rain water seeps into the sanitary sewer system through openings in manhole lids (Inflow) and through pipe joints, broken pipes, cracked manholes, etc. (Infiltration). This causes the pump station to become overwhelmed and sewer flow to backup in the system.

To analyze this problem we have conducted a flow monitoring campaign. Three (3) flow meters were installed for a period of one (1) month to monitor the three (3) gravity lines into the pump station. In doing so, we can analyze which of the three (3) lines contribute to the greatest amount of I/I. The locations of the lines are as follows:

- Line #1 runs south towards Upper Saddle River Road and follows the centerline of Valley View Terrace.
- Line #2 runs east towards Chestnut Ridge Road through the woods.
- Line #3 runs north towards the New York State border and follows the centerline of Valley View Terrace.

Below is a summary of flow data collected and prepared by QAV Technologies, LLC from July 10, 2013 to August 13, 2013. Average flows represent dry weather (no rain) days and peak flows represent rain days.

- Line #1
  - Average flow is approximately 2,500 gallons per day (gpd).
  - Peak flow is approximately 6,500 gpd.



- Line #2
  - Average flow is approximately 25,000 gpd.
  - Peak flow is approximately 40,000 gpd.
- Line #3
  - Average flow is approximately 2,000 gpd.
  - Peak flow is approximately 6,250 gpd.

An analysis of the above data determined all lines are experiencing I/I. However, Line #2 contributes approximately 15,000 gpd of I/I into the system. Therefore it is our recommendation that the Borough focus any improvements to the sanitary sewer system on Line #2. It is further our recommendation that the Borough conduct a sanitary sewer lining and manhole restoration campaign on Line #2. Lastly, we recommend that the other two (2) sewer lines into the station be investigated with television inspection, possible spot repairs and possible manhole restoration.

Please contact me if you have any questions, or require any additional information.

Thank you for your consideration in this matter.

ARH/kbz

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Engineers  
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March 6, 2014

Maureen Iarossi-Alwan  
Borough Clerk/Borough Administrator  
Borough of Montvale  
12 Mercedes Drive  
Montvale, NJ 07645

Re: Proposal for Professional Services  
Engineering Services for 2014 Paving Program  
Borough of Montvale, Bergen County, NJ  
**MC Proposal No. MVB-257P**

Dear Ms. Iarossi-Alwan:

Maser Consulting P.A. (Maser Consulting) is pleased to present this proposal for professional services to design, bid and inspect municipal roadway improvements, not to exceed \$750,000.00 in construction cost.

In coordination with the Borough's Department of Public Works (DPW) and Borough Council, a schedule of municipal roads to be improved will be determined and prioritized. Please note, a portion of the construction budget, as well as the design/inspection budget, is allocated for micro paving of Phillips Parkway between Grand Avenue and Mercedes Drive.

The following proposal presents the scope of services necessary to perform the work.

### **SCOPE OF SERVICES**

#### **TASK 1.0 IMPROVEMENTS TO VARIOUS ROADS**

Maser Consulting will conduct a detailed site investigation of the roadways. The existing site conditions, including the conditions of the curbing, sidewalk, driveway locations, roadways and drainage structures will be located and applied to the plans. The development of a formal survey is excluded. Upon completion of the site investigation and required field work, plans and specifications will be prepared.

Maser Consulting will prepare the base mapping, title sheet, general notes and legend, estimate of quantities, construction plans, soil erosion and sediment control plans and construction details. Maser Consulting will also prepare the supplemental and technical specifications for all site improvement items that are specified on our construction drawings for incorporation into the overall bid specifications. The specifications will be prepared in the latest NJDOT format, as amended. In addition, public bidding documents will be prepared to accompany the plans and specifications. Finally, Maser Consulting will address questions from bidders, attend the bid opening, prepare a bid summary and make a recommendation of contractor award to the Mayor and Council.



**Task 1.0 Cost Not To Exceed Fee**

**\$27,500.00**

**TASK 2.0 CONSTRUCTION INSPECTION SERVICES**

Maser Consulting will provide construction inspection services for the 2014 Paving Program. Maser Consulting shall utilize the plans and specifications developed for the project under Task 1.0 to monitor the contractor's performance and enforce compliance with the contract documents and project schedule.

Maser Consulting will provide the Borough with full-time, on-site inspection services for the project, and will utilize the same inspector on the project to provide consistency. Maser Consulting will coordinate a pre-construction meeting for the project and maintain daily inspection reports. Maser Consulting will review and prepare contractor payments as well as change orders (if necessary). If the contractor supplies unacceptable work or material, Maser Consulting will take an immediate course of corrective action on behalf of the Borough.

Maser Consulting will review all submittals for the project, including shop drawings and as-built drawings, provided by the contractor. Prior to completion, Maser Consulting will provide the Borough with a final punch list as created by the inspector. The punch list will detail any open items along with the anticipated completion deadlines. Upon completion of the punch list items, a final site inspection will be scheduled with the contractor to close out the project. Maser Consulting will prepare the paperwork for final inspection and final payment to the contractor.

**Task 2.0 Cost Not To Exceed Fee**

**\$47,500.00**

**EXCLUSIONS**

1. Field survey work;
2. Application for Environmental (NJDEP) Permitting;
3. Any other exclusions previously referenced in the scope of work.

**CONCLUSION**

If the Borough finds this proposal acceptable, please forward a copy of a resolution authorizing the work to be performed.

If you have any questions pertaining to this matter, please do not hesitate to call me.



Maureen Iarossi-Alwan  
MC Project No. MVB-257P  
Proposal for Professional Services  
Engineering Services for 2014 Paving Program  
Page 3 of 3

Thank you for the opportunity to submit this proposal to you.

Very truly yours,

MASER CONSULTING P.A.

A handwritten signature in black ink, appearing to be 'A. Hipolit', written over the printed name.

Andrew R. Hipolit, P.E., P.P., C.M.E.  
Borough Engineer

ARH/dtr

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**NEW JERSEY HIGHLANDS COALITION**

508 Main Street  
Boonton, NJ 07005  
[www.njhighlandscoalition.org](http://www.njhighlandscoalition.org)

**RESOLUTION OF CONTINUING SUPPORT FOR THE GOALS AND PURPOSES OF THE 2004 HIGHLANDS WATER PROTECTION AND PLANNING ACT**

WHEREAS, New Jersey Highlands Water Protection and Planning Act (The Highlands Act) was enacted in order to protect the State's water supplies and other significant resources and

WHEREAS, The Highlands Act was passed with overwhelming bipartisan support in both the New Jersey State Senate and New Jersey State Assembly; and

WHEREAS, subsequently in 2008, the New Jersey Highlands Water Protection and Planning Council adopted the New Jersey Highlands Regional Master Plan, and proceeded with a program for its implementation through a Plan Conformance process.

WHEREAS, (insert name of municipality) is a municipality that receives all or a portion of its drinking water from sources within the Highlands Region; and that (insert name of municipality) relies on the resources of the Highlands to meet the current and future needs of its residents.

NOW, THEREFORE, BE IT RESOLVED that the governing body of (insert name of municipality here) wishes that it be known that we strongly support the goals, policies and objectives of the 2004 Highlands Water Protection and Planning Act and the Highlands Regional Master Plan.

George Stafford, Outreach Director, New Jersey Highlands Coalition

973-615-6321 [George@njhighlandscoalition.org](mailto:George@njhighlandscoalition.org)



Bergen County Towns

Glen Rock-None Carlstadt-Up to 20% East Rutherford-Up to 20%  
Garfield-26% to 50% Lyndhurst-Greater than 75% Moonachie-Up to 20%  
North Arlington Greater than 75% Nutley- 51% - 75% Rutherford-Up to 20%  
Wallington-Greater than 75% Wood-Ridge Up to 20% Bergenfield-Up to 20%  
Bogota-Up to 20% Englewood-Up to 20% Englewood Cliffs-Up to 20%  
Hackensack-Up to 20% Leonia-Up to 20% Maywood-Up to 20%  
Palisades Park-51% - 75% Ridgefield Park-Up to 20% Rochelle Park-Up to 20%  
Teaneck-Up to 20% Tenafly-Up to 20% Cliffside Park-Up to 20%  
Edgewater Park-Up to 20% Elmwood Park-Greater than 75% Fair Lawn-26% to 50%  
Fort Lee-Up to 20% Hasbrouck Heights-Up to 20% Little Ferry- Up to 20%  
Lodi-Up to 20% Paramus-Up to 20% Ridgefield Park- Up to 20% Saddle Brook- 26% to 50%  
South Hackensack-26% to 50% Teterboro-Up to 20% Allendale-Up to 20%  
Alpine-Up to 20% Closter-Up to 20% Cresskill-Up to 20% Demarest-Up to 20%  
Dumont-Up to 20% Emerson-Up to 20% Harrington Park-Up to 20% Haworth-Up to 20%  
Hillsdale-Up to 20% Ho-Ho-Kus-None Montvale-Up to 20% New Milford-Up to 20%  
Northvale-Up to 20% Norwood-Up to 20% Old Tappan-Up to 20% Oradell-Up to 20%  
Park Ridge-None Ramsey-Up to 20% River Edge-Up to 20% Rivervale-None  
Rockleigh-Up to 20% Saddle River-Up to 20% Upper Saddle River-Up to 20%  
Waldwick-None Washington Twp.-Greater than 75% Westwood-Up to 20%  
Woodcliff Lake-Up to 20% Cedar Grove-51% - 75% Franklin Lakes-Up to 20%  
Little Falls-Greater than 75% Mahwah- NJ Highlands Midland Park-None  
Oakland-NJ Highlands Ridgewood-None Wyckoff-None

**PISTOL RANGE IMPROVEMENT CONTRIBUTION AGREEMENT  
BETWEEN THE BOROUGH OF PARK RIDGE  
AND THE BOROUGH OF MONTVALE**

**THIS AGREEMENT**, made this \_\_\_\_\_ day of \_\_\_\_\_, 2014, by and

between:

**BOROUGH OF PARK RIDGE** (hereinafter referred to as "PARK RIDGE"),

being a Municipal Corporation of the State of New Jersey, with offices at 55 Park Avenue, Park Ridge, New Jersey 07656; and

**BOROUGH OF MONTVALE**, (hereinafter referred to as "MONTVALE") a

Municipal Corporation of the State of New Jersey, with offices at 12 Mercedes Drive, Montvale, New Jersey 07645; and

**WHEREAS**, PARK RIDGE currently operates a pistol range facility; and

**WHEREAS**, MONTVALE and PARK RIDGE have previously entered into an interlocal agreement wherein MONTVALE has certain rights to utilize the pistol range; and

**WHEREAS**, there is a need to make various improvements to the pistol range in order to insure that the range operates in the best possible manner; and

**WHEREAS**, the Police Departments of the respective municipalities have endorsed the completion of said improvements; and

**WHEREAS**, PARK RIDGE intends to enter into interlocal agreements with three other municipalities, all of which have agreed to share in the costs of the completion of said improvements; and

**WHEREAS**, MONTVALE is also willing to share in the costs of said improvements; and

**WHEREAS**, each of the above parties has adopted a Resolution pursuant to the provisions of the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1, et seq., authorizing the execution of the within Agreement; and

**NOW, THEREFORE**, the parties hereto do agree as follows:

1. **CONTRIBUTION TO IMPROVEMENT COSTS:** MONTVALE agrees to provide the sum of \$14,875.80 representing its one-fifth share of the costs of improvements to the pistol range. MONTVALE shall provide said sum to the PARK RIDGE, with PARK RIDGE holding said amount until PARK RIDGE receives identical contributions from the remaining municipalities utilizing the pistol range.

2. **COMPLETION OF IMPROVEMENTS:** Upon receipt of the contribution from all participating municipalities, PARK RIDGE shall arrange for the completion of all improvements. In the event PARK RIDGE does not receive similar signed agreements from all municipalities on or before June 1, 2014, the amount paid by MONTVALE shall be returned to MONTVALE by July 1, 2014.

3. **FREEZE ON PAYMENTS:** Both parties hereto agree that PARK RIDGE will not seek any increase in the annual pistol range use charge paid by MONTVALE under the terms of the existing interlocal agreement or any extension thereof for a period of five years from the date hereof.

4. **NO MODIFICAITON OF EXISTING AGREEMENT:** The parties agree that except as provided herein, all provisions of the interlocal agreement between the parties permitting the use of the pistol range shall remain in full force and effect.

5. **RESOLUTION:** MONTVALE agrees to provide PARK RIDGE with a duly authorized Resolution from its Mayor and Council authorizing the execution of the within Agreement by its Mayor and Borough Clerk. A copy of said Resolution shall be annexed hereto.

**IN WITNESS WHEREOF,** the parties hereto have, through appropriate officials, signed and sealed this Agreement on the \_\_\_\_\_ day of \_\_\_\_\_, 2014.

Attest:

**BOROUGH OF PARK RIDGE**

\_\_\_\_\_  
Kelley R. O'Donnell, Borough Clerk

\_\_\_\_\_  
Terence P. Maguire, Mayor

**BOROUGH OF MONTVALE**

\_\_\_\_\_  
, Borough Clerk

\_\_\_\_\_  
, Mayor

## Maureen Iarossi

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**From:** R.J. Conley <rconley@robbieconleyarchitect.com>  
**Sent:** Thursday, March 06, 2014 11:36 AM  
**To:** Maureen Iarossi  
**Subject:** Architectural Proposal for New Firehouse  
**Attachments:** Proposal.pdf; Draft Contract.pdf

Ms. Iarossi-Alwan:

Attached is my Proposal for Architectural Services for the Firehouse project. In addition, I have included a copy of a draft AIA Agreement.

I have marked the Proposal and the Scope of Work with the Bond process so it can be used as a rough schedule for that process.

Please let me know if you need anything additional. Also Let me know if you would like me to drop the original in the mail.

Thank You.

*R. J. Conley AIA*

Robbie Conley Architect LLC  
596 Glassboro Road  
Woodbury Heights, New Jersey 08097  
Phone 856-845-7500  
Fax 856-853-0528

[rconley@robbieconleyarchitect.com](mailto:rconley@robbieconleyarchitect.com)

**R**obbie **C**onley **A**rchitect, LLC

596 Glassboro Road  
Woodbury Heights, New Jersey, 08097

Phone: (856) 845-7500  
Fax: (856) 853-0528

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March 6, 2014

Borough of Montvale  
Attn: Maureen Iarossi-Alwan, Administrator  
12 Mercedes Drive  
Montvale, New Jersey 07645

**RE: Architectural Proposal for new Firehouse**

Ms. Iarossi-Alwan:

It is a pleasure to forward this proposal to you in order to provide professional architectural and engineering services for the Borough of Montvale. At Robbie Conley, Architect, we pride ourselves in being responsive to the client's needs with complete architectural services, from preliminary planning through construction administration and follow-up.

Over the past several years, my firm and I have grown to become one of New Jersey's Emergency Building design specialists. I have over 20 years as a Firefighter the Past ten as Chief. In addition, I have spent three years in municipal government as a councilperson. This experience along with other governmental and architectural experiences gives me a unique perspective on the design of your facilities.

Our expertise, in design and construction will be an asset to your project. Our substantial experience in designing emergency services facilities and knowledge of their operations will help make your project a success. In addition to these unique aspects of our team, we are an energetic firm whose philosophy is to listen to our clients and develop the best, most cost effective design to meet all their needs. We are a small firm with the resources to deliver as well as, if not better than, larger firms.

When you choose Robbie Conley, Architect for your project, you get the same people working on your project from beginning to end; meeting with your personnel, establishing your needs, designing your facility, coordinating the entire team, answering questions from your bidders, reviewing proposals, establishing a recommended contractor, assisting with contracts for construction, overseeing construction, and reviewing the closeout documents.



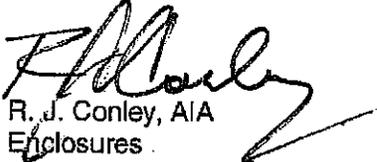
Borough of Montvale  
Attn: Maureen Iarossi-Alwan, Administrator  
March 6, 2014  
Page Two

You will find enclosed a description of our "Scope of Services" which describes the work RCA will complete for the Borough of Montvale, as well as our fee proposal, showing how RCA will assist you in completing your entire project. In addition, I have enclosed a copy of the Standard AIA Agreement with attachments for review and comment.

We, at Robbie Conley, Architect, look forward to the challenges of this project and sincerely feel we can develop designs, which will meet your needs, be aesthetically pleasing, and be within a reasonable budget. Our expertise, in design and construction will be an asset to your project.

If you have any questions, please feel free to contact this office.

ROBBIE CONLEY, ARCHITECT

  
R. J. Conley, AIA  
Enclosures



**Our Scope of Services includes the following:**

**Programming:** RCA LLC will meet with the representatives of the owner to review the Study Developed in 2012 and verify the program fixing rooms and spaces needed, and sizes for each of these spaces. We will look at all spaces and verify their use and if there is any way to utilize rooms more efficiently. We will discuss common standards of building design, code requirements and materials for construction. Based on the information compiled, RCA will develop a Preliminary Cost Estimate and a project schedule, and present these findings to you for approval

**Schematic Design:** Based on the agreed-upon program, and Preliminary Cost Estimate, we will prepare, for approval by you, Schematic Design Documents consisting of drawings and other documents illustrating the scale and relationship of all project components. After approval of Schematic Design Documents, we will prepare a preliminary estimate of Construction Cost based on current area, volume or other costs. Upon approval of the schematic design, we will prepare a schedule for the project.

**Construction Cost Estimate provided to start Bonding Process**

**Design Development:** Based on the approved Schematic Design Documents and any adjustments authorized by you in the program, schedule or construction budget, we will prepare for approval, Design Development Documents for the project. These documents will consist of drawings and other documents to fix and describe the size and character of the Project as to architectural, structural, mechanical and electrical systems; materials and such other elements as may be appropriate. Along with a Civil Engineer, we will develop the site plan for presentation to the Planning Board and present this plan at the planning board meeting. RCA will advise the Owner of any adjustments to the Preliminary Estimate of Construction Cost, project schedule, and program.

**Construction Cost Estimate provided to Commence with Bond Ordinance**

**Construction Documents:** Based on the approved Design Development Documents and any further adjustments in the Scope or quality of the Project or in the construction budget you wish to make, RCA will prepare, for your approval, Construction Documents consisting of Drawings and Specifications setting forth in detail the requirements for the construction of the Project. We will assist you in the preparation of the necessary bidding information, bidding forms, the Conditions of the Contract, and the Form of Agreement between the Owner and Contractor. We will advise you of any adjustments to previous Preliminary Estimates of Construction Cost indicated by changes in requirements or general market conditions. RCA will assist you with the filing of documents required for the approval of governmental authorities having jurisdiction over the Project.

**Bond Ordinance must be in Place to Advertise for Bids**



**Bidding and Negotiations:** Following approval of the Construction Documents and of the latest Estimate of Construction Cost, we will assist you in obtaining bids or negotiated proposals and assist in awarding and preparing contracts for construction. We will attend a pre-bid meeting to answer any questions contractors may have and walk through the existing facility. We will be in attendance when the proposals are received, and assist with the opening and reading of each proposal. In addition, we will review each proposal for completeness and check references, and other information submitted. After reviewing each proposal we will offer our recommendation as to the lowest responsive bidder.

**Contract (Construction) Administration:** After the award of the Contracts for Construction, RCA will provide administration of the Contract for Construction. We will be a representative of and consult with you during construction until final payment to the Contractors is due.

During construction we will visit the site at intervals appropriate to the stage of construction or as otherwise agreed upon. RCA will remain familiar with the progress and quality of the Work being completed and determine in general if the Work is being performed in a manner indicating that the Work, when completed, will be in accordance with the Contract Documents. Based on our on-site observations and evaluations of the Contractor's Applications for Payment, we will review and certify the amounts due the Contractor.

RCA will review and approve or take other appropriate action upon Contractor's submittals, such as Shop Drawings, Product Data and Samples, for conformance with information given and the design concept expressed in the Contract Documents.

RCA will prepare Change Orders and Construction Change Directives, with supporting documentation and data, if deemed necessary for your approval and execution. We will conduct inspections to determine the date or dates of Substantial Completion and the date of final completion. At the end of the project, we will receive and forward to you for review and records, written warranties and related documents required by the Contract Documents and assembled by the Contractors, and shall issue a final Certificate for Payment upon compliance with the requirements of the Contract Documents. Upon completion of construction, we will accompany you throughout the project for initial start up of all systems and explanations from the contractors on the proper use and maintenance of all equipment and materials.

**Project Follow-up:** RCA will continue to be in direct communication with you for at least six (6) months after final completion of construction. In addition, we will meet with you just prior to the 1-year anniversary of the completion of construction to inspect the building for any warranty issues, which need to be addressed prior to the warranty end.



**FEE PROPOSAL:**

Based on the preliminary information received, the above services will be performed as per the standard AIA Owner Architect Agreement for the following fixed fee to be billed as monthly progress payments.

Programming/Schematic Design \$ 43,800.00

**Construction Cost Estimate provided to start Bonding Process**

Design Development \$ 58,400.00

**Construction Cost Estimate provided to Commence with Bond Ordinance**

Construction Documents \$116,800.00

**Bond Ordinance must be in Place to Advertise for Bids**

Bidding and Negotiations \$ 14,600.00

Contract (Construction) Administration \$ 58,400.00

**TOTAL** **\$292,000.00**

All reimbursable expenses will be billed at 1.2 times the actual cost.

All fees and hourly rates will be held for a period of one year from the date of this proposal.

Principal Architect/Engineer	\$225.00
Senior Architect/Engineer	\$200.00
Project Manager/ Engineer	\$175.00
Staff Architect/ Engineer	\$150.00
Project Coordinator/Senior Designer	\$150.00
Designer	\$125.00
Technician	\$100.00
Clerical	\$ 95.00

