

AGENDA
WORK SESSION MEETING
BOROUGH OF MONTVALE
Mayor and Council Meeting
January 27, 2015
Budget Meeting 6:00 P.M
Meeting to Commence 7:30 P.M.

ROLL CALL:

Vacancy-	Councilmember LaMonica
Councilmember Curry	Councilmember Lane
Councilmember Ghassali	Councilmember Talarico

MINUTES:

January 13, 2015

RESOLUTIONS:

- 34-2015 Setting Forth Recreational Programs/ Fees/Year 2015
- 35-2015 Authorize Hiring 2 Part-Time Montvale TV Access Station Technicians
- 36-2015 Appointment Qualified Purchasing Agent "QPA"/Christine Kalafut & Increasing the Bid Threshold
- 37-2015 Supporting Mutual Aid Plan and Rapid Deployment Force/Montvale Police Dept.
- 38-2015 Emergency Temporary Appropriations

BILLS:

ENGINEER'S REPORT:

Andrew Hipolit
Report/Update

ATTORNEY REPORT:

Philip Boggia, Esq.
Report/Update

- a. Discussion Mobile Retail Food Trucks Regulate/Change/To Ordinance

UNFINISHED BUSINESS:

- a. Discussion Regarding ERUV
- b. Filling Vacancy of Councilmember/Process

NEW BUSINESS:

- a. Montvale Swim Club Representatives/Discussion Montvale Swim Club

COMMUNICATION CORRESPONDENCE:

None

MEETING OPEN TO THE PUBLIC:

HEARING OF CITIZENS WHO WISH TO ADDRESS THE MAYOR AND COUNCIL:

Upon recognition by the Mayor, the person shall proceed to the floor and give his/her name and address in an audible tone of voice for the records. Unless further time is granted by the Council, he/she shall limit his/her statement to five (5) minutes. Statements shall be addressed to the Council as a body and not to any member thereof. No person, other than the person having the floor, shall be permitted to enter into any discussion, without recognition by the Mayor.

MEETING CLOSED TO THE PUBLIC:

ADJOURNMENT:

The next Meeting of the Mayor and Council will be held February 10, 2015 at 7:30 p.m.
Budget Meetings to be held at 6:00 p.m. on 2/10 and 2/24

*******Disclaimer*******

Subject To Additions And/Or Deletions

**PUBLIC MEETING
MINUTES**

The Public Meeting of the Mayor and Council was held in the Council Chambers and called to order at 7:30 PM. Adequate notification was published in the official newspaper of the Borough of Montvale. Mayor Fyfe led the Pledge of Allegiance to the Flag, and roll call was taken.

OPEN PUBLIC MEETING STATEMENT

Adequate notice of this meeting was provided to The Bergen Record and/or The Ridgewood News, informing the public of the time and place according to the provisions of the Open Public Meeting Law (Chapter 231, P.L. 1975).

Also Present: Borough Attorney, Phil Boggia, Administrator/Municipal Clerk, Maureen Iarossi-Alwan;

ROLL CALL:

Councilmember Cudequest – Resigned	Councilmember LaMonica - Absent
Councilmember Curry	Councilmember Lane
Councilmember Ghassali	Councilmember Talarico

Councilmember Cudequest resigned effective immediately due to family circumstances. Councilmember Cudequest term will expire 12/31/2015.

ORDINANCES:

None

MEETING OPEN TO PUBLIC:

Agenda Items Only

Motion to open meeting to the public by Councilmember Lane; seconded by Councilmember Ghassali
- All ayes

NO PUBLIC COMMENT

Motion to close meeting to the public by Councilmember Lane; seconded by Councilmember Talarico
- All ayes

MEETING CLOSED TO PUBLIC:

Agenda Items Only

MINUTES:

December 30, 2014

A motion to accept minutes by Councilmember Lane; seconded by Councilmember Ghassali
– all ayes

Sine Die January 5, 2015

A motion to accept minutes by Councilmember Lane; seconded by Councilmember Talarico
– all ayes

Re-Organization Meeting January 5, 2015

A motion to accept minutes by Councilmember Lane; seconded by Councilmember Talarico
– all ayes

20-2015 Award Professional Service Contract/Records Management/Narita Maraj, LLC

WHEREAS, the Borough of Montvale is in need to hire a Records Management Service as a non-fair and open contract pursuant to the provisions of *N.J.S.A. 19:44A-20.4 or 20.5*; and,

WHEREAS, it is the desire of the Mayor and Borough Council to award a professional service contract to Narita Maraj, LLC, 57 Belgrove Drive, Kearny, NJ 07032, for the management of the Borough of Montvale's Records; and

WHEREAS, The State of New Jersey mandates a local records management program for all municipalities; and

WHEREAS, The Records Management Services and the Open Public Records Act (OPRA) has mandated the process of records management required by the State of New Jersey and the Records Management Services (R.M.S.); and

WHEREAS, the contract is hereby awarded in an amount not to exceed \$10,920.00; and

WHEREAS, any expenditures exceeding \$10,920.00 must be approved by Mayor and Council by resolution; and

WHEREAS, the Certified Municipal Finance Officer has certified the availability of funds; and,

WHEREAS, the Local Public Contracts Law (*N.J.S.A. 40A:111 et seq.*) requires that the Resolution authorizing the award of contract for "Professional Services" without competitive bids and the Contract itself must be available for public inspection;

BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale as follows:

1. This Contract is awarded without competitive bidding as a "Professional Service" in accordance with *N.J.S.A. 40A:11-5(1)(a)* of the Local Public Contracts Law the services are to be performed are specific in nature, required by law to maintain, legal disposal and appropriate preservation of public records .

2. The Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.

3. A Notice of this action shall be printed once in the official newspaper of the Borough.

Introduced by: Councilmember Lane; seconded by Councilmember Curry - All ayes

21-2015 Award Professional Service Contract/Borough Attorney / Boggia & Boggia

WHEREAS, the Borough of Montvale has a need to acquire Attorney Services as a non-fair and open contract pursuant to the provisions of *N.J.S.A. 19:44A-20.4 or 20.5*; and,

WHEREAS, Boggia & Boggia, 71 Mt. Vernon Street, Ridgefield Park, NJ 07660 were appointed at the Re-organization Meeting of the Governing Body on January 5, 2015; and

WHEREAS, the anticipated term of this contract is for 1 year; and

WHEREAS, the Certified Municipal Finance Officer has certified the availability of funds; and,

WHEREAS, Philip Boggia, Esq. has completed and submitted a Business Entity Disclosure Certification which certifies that he has not made any reportable contributions to a political or candidate committee in the Borough of Montvale in the previous one year, and that the contract will prohibit Philip Boggia, Esq. from making any reportable contributions through the term of the contract; and

WHEREAS, the Local Public Contracts Law (*N.J.S.A. 40A:111 et seq.*) requires that the Resolution authorizing the award of contracts for "Professional Services" without competitive bids and the Contract itself must be available for public inspection;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale as follows:

1. The Mayor and Municipal Clerk of the Borough of Montvale are hereby authorized and directed to execute the attached Contract with Boggia & Boggia.

BOROUGH OF MONTVALE

JANUARY 13, 2015

2. This Contract is awarded without competitive bidding as a "Professional Service" in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because the services are to be performed by a person authorized by law to practice a recognized profession.

3. The Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.

4. A Notice of this action shall be printed once in the official newspaper of the Borough

Introduced by: Councilmember Lane; seconded by Councilmember Talarico - All ayes

22-2015 Award Professional Service Contract/Borough Auditor / Lerch, Vinci & Higgins

WHEREAS, the Borough of Montvale has a need to acquire Auditor Services as a non-fair and open contract pursuant to the provisions of *N.J.S.A. 19:44A-20.4 or 20.5*; and,

WHEREAS, Lerch, Vinci & Higgins, LLP, 17-17 Route 208, Fair Lawn, NJ 07410 were appointed at the Re-organization Meeting of the Governing Body on January 5, 2015; and

WHEREAS, the anticipated term of this contract is for 1 year; and

WHEREAS, the Certified Municipal Finance Officer has certified the availability of funds; and,

WHEREAS, Lerch, Vinci & Higgins, LLP has completed and submitted a Business Entity Disclosure Certification which certifies that he has not made any reportable contributions to a political or candidate committee in the Borough of Montvale in the previous one year, and that the contract will prohibit Lerch, Vinci & Higgins, LLP from making any reportable contributions through the term of the contract; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:111 et seq.) requires that the Resolution authorizing the award of contracts for "Professional Services" without competitive bids and the Contract itself must be available for public inspection;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale as follows:

1. The Mayor and Municipal Clerk of the Borough of Montvale are hereby authorized and directed to execute the attached Contract with Lerch, Vinci & Higgins

2. This Contract is awarded without competitive bidding as a "Professional Service" in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because the services are to be performed by a person authorized by law to practice a recognized profession.

3. The Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.

4. A Notice of this action shall be printed once in the official newspaper of the Borough of Montvale.

Introduced by: Councilmember Lane; seconded by Councilmember Curry - All ayes

23-2015 Award Professional Service Contract/Borough Engineer / Maser Consulting

WHEREAS, the Borough of Montvale has a need to acquire Engineering Services as a non-fair and open contract pursuant to the provisions of *N.J.S.A. 19:44A-20.4 or 20.5*; and,

WHEREAS, Maser Consulting P.A., 200 Valley Road, Mount Arlington, NJ 07856 were appointed at the Re-organization Meeting of the Governing Body on January 5, 2015; and

WHEREAS, Andrew R. Hipolit, shall be designated as Principal In Charge for all services provided to the Borough of Montvale, and

WHEREAS, the anticipated term of this contract is for 1 year; and

WHEREAS, the Certified Municipal Finance Officer has certified the availability of funds; and,

WHEREAS, Maser Consulting, has completed and submitted a Business Entity Disclosure Certification which certifies that he has not made any reportable contributions to a political or candidate committee in the Borough of Montvale in the previous one year, and that the contract will prohibit Maser Consulting from making any reportable contributions through the term of the contract; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:111 et seq.) requires that the Resolution authorizing the award of contracts for "Professional Services" without competitive bids and the Contract itself must be available for public inspection;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale as follows:

1. The Mayor and Municipal Clerk of the Borough of Montvale are hereby authorized and directed to execute the attached Contract with Maser Consulting.
2. This Contract is awarded without competitive bidding as a "Professional Service" in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because the services are to be performed by a person authorized by law to practice a recognized profession.
3. The Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.
4. A Notice of this action shall be printed once in the official newspaper of the Borough.

Introduced by: Councilmember Lane; seconded by Councilmember Ghassali - All eyes

24-2015 Award Professional Service Contract/Borough Planner / Darlene Green

WHEREAS, the Borough of Montvale has a need to acquire Municipal Planner as a non-fair and open contract pursuant to the provisions of *N.J.S.A. 19:44A-20.4 or 20.5*; and,

WHEREAS, Maser Consulting, P.A. was appointed at the Re-Organization Meeting of the Governing Body on January 5, 2015; and

WHEREAS, it is the desire of the Mayor and Borough Council to appoint Darlene Green, P.P., AICP/Associate/Senior Project Planner of Maser Consulting, P.A., Perryville III Corporate Park, 53 Frontage Road, Suite 120, Clinton, NJ 08809 for planning services for the Borough for this period; and

WHEREAS, the anticipated term of this contract is for 1 year; and

WHEREAS, the Certified Municipal Finance Officer has certified the availability of funds; and,

WHEREAS, Maser Consulting, P.A. has completed and submitted a Business Entity Disclosure Certification which certifies that he has not made any reportable contributions to a political or candidate committee in the Borough of Montvale in the previous one year, and that the contract will prohibit Maser Consulting, P.A. from making any reportable contributions through the term of the contract; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:111 et seq.) requires that the Resolution authorizing the award of contracts for "Professional Services" without competitive bids and the Contract itself must be available for public inspection;

BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale as follows:

1. This Contract is awarded without competitive bidding as a "Professional Service" in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because the services are to be performed by a person authorized by law to practice a recognized profession.

2. The Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.

3. A Notice of this action shall be printed once in the official newspaper of the Borough.

Introduced by: Councilmember Ghassali ; seconded by Councilmember Talarico - All ayes

25-2015 Awarding Extended Service Contract / Agreement Tri-State Technical Services / Computers & Peripherals

WHEREAS, the Borough of Montvale requires professional computer services and an extended service agreement for the computers and peripherals for the period January 1, 2015 through December 31, 2015; and

WHEREAS, section N.J.S.A. 40A:11-5 of the Local Public Contracts Law, (N.J.S.A. 40A:11-1 et seq.) exempts such professional services from competitive bidding.

NOW, THEREFORE BE IT RESOLVED by the Borough of Montvale as follows:

That a contract for professional computer services for an Service Agreement for Computers and Peripherals proposal which is attached and made part of this resolution be awarded to Tri-State Technical Computer Services, Inc., of 442 Lafayette Avenue, Hawthorne, New Jersey 07506 in the amount of \$7,954.00 for the period January 1, 2015 through December 31, 2015, as described in the Service Agreement;

WHEREAS, the Certified Municipal Finance Officer has provided funds to be available subject to the adoption of the year 2015 Municipal Budget; and

BE IT FURTHER RESOLVED that a copy of this resolution be published in The Ridgewood News, be on file, available for public inspection, in the office of the Municipal Clerk, 12 Mercedes Drive, Montvale, NJ 07645.

Introduced by: Councilmember Ghassali; seconded by Councilmember Lane - All ayes

26-2015 Appointment Risk Management Consultant / Professional Insurance Associates(PIA)

WHEREAS, the Borough Of Montvale (hereinafter, the Municipality) is a member of the **Bergen County Municipal Joint Insurance Fund (BCMJIF)** and the **Municipal Excess Liability Joint Insurance Fund (MEL)** collectively referred to as, the Funds, for property and casualty coverage's, which include property, general liability, crime, environmental, employee benefits liability, excess liability and workers compensation; and

WHEREAS, the bylaws of said Funds require the Municipality appoint a RISK MANAGEMENT CONSULTANT to perform the various functions and professional services integral to the effective operation of the Municipality's Insurance Program and Loss Control efforts; and

WHEREAS, the Board of Fund Commissioners for the BCMJIF established a fee for such services equal to six percent (6%) of the Municipality's assessment, which expenditure represents reasonable compensation for the services required and is a part of the Municipal Assessment promulgated by the Fund's; and

WHEREAS, the Municipality has conducted a solicitation process to review and evaluate the credentials, services, performance and integrity of several professional firms experienced in these types of services; and

WHEREAS, the judgmental nature of the Risk Management Consultant's duties renders comparative bidding impractical;

NOW THEREFORE BE IT RESOLVED, that the Mayor and Council does hereby appoint **Professional Insurance Associates Inc.** as its Risk Management Consultant in accordance with the Fund's bylaws; and

BE IT FURTHER RESOLVED, that the Mayor and Borough Clerk are hereby authorized and directed to execute a Risk Management Consultant's Agreement and to cause a notice of this decision to be published in accordance with NJSA 40A:11-5 (1) (a) (i).

BE IT FURTHER RESOLVED, that a certified copy of this Resolution shall be forwarded to Professional Insurance Associates, 429 Hackensack Street, Carlstadt, New Jersey 07072.

Introduced by: Councilmember Lane ; seconded by Councilmember Talarico - All ayes

27-2015 Appointing Health Benefits Consultant BMED / Professional Insurance Associates (PIA)

WHEREAS, the **BOROUGH OF MONTVALE** (hereinafter, the Municipality) is a member of the **Bergen Municipal Employee Benefits Fund (BMED)** and the **Municipal Reinsurance Health Insurance Fund (MRHIF)** collectively referred to as, the Funds, for the Borough's Employee Health Benefits Program, which includes medical, prescription and dental coverage's; and

WHEREAS, the bylaws of said Funds require the Municipality appoint a **HEALTH BENEFITS CONSULTANT** to perform the various functions and professional services integral to the effective operation of the Municipality's Employee Health Benefits Program; and

WHEREAS, the Board of Fund Commissioners for the BMED established a fee for such services equal to two and one-half percent (2.5%) of the Municipality's assessment, which expenditure represents reasonable compensation for the services required and is a part of the Municipal Assessment promulgated by the Fund's; and

WHEREAS, the Municipality has conducted a solicitation process to review and evaluate the credentials, services, performance and integrity of several professional firms experienced in these types of services; and

WHEREAS, the judgmental nature of the Health Benefits Consulting duties and the fact the service will be performed by personnel authorized by law to practice a recognized profession that is regulated by law, renders comparative bidding impractical;

NOW THEREFORE BE IT RESOLVED, that the Mayor and Council does hereby appoint **PIA Security Programs Inc.** as its Health Benefits Consultant in accordance with the Fund's bylaws; and

BE IT FURTHER RESOLVED, that in accordance with past practice, the **HEALTH BENEFITS CONSULTANT** shall receive as compensation, one –percent (1%) of the Municipality's assessment, paid by the Fund, in accordance with the policies and procedures; and

BE IT FURTHER RESOLVED, that the Mayor and Borough Clerk are hereby authorized and directed to execute a Health Benefits Consultant's Agreement and to cause a notice of this decision to be published in accordance with NJSA 40A:11-5 (1) (a) (i).

BE IT FURTHER RESOLVED, that a certified copy of this Resolution shall be forwarded to PIA Security Programs, Inc., 429 Hackensack Street, Carlstadt, New Jersey 07072.

Introduced by: Councilmember Lane; seconded by Councilmember Ghassali - All ayes

28-2015 Award Professional Service Contract / Website / Danori, LLC

WHEREAS, the Borough of Montvale has a need to acquire website improvements as a non-fair and open contract pursuant to the provisions of *N.J.S.A. 19:44A-20.4 or 20.5*; and,

WHEREAS, it is the desire of the Mayor and Borough Council to award a professional service contract to Danori, LLC, 31 West Lincoln Street, Verona, NJ 07044, for improvements to the Borough's website in the amount not to exceed \$7,500; and

WHEREAS, any expenditures exceeding \$7,500 must be approved by Mayor and Council by resolution; and

WHEREAS, the Certified Municipal Finance Officer has certified the availability of funds; and,

WHEREAS, the Local Public Contracts Law (*N.J.S.A. 40A:111 et seq.*) requires that the Resolution authorizing the award of contract for "Professional Services" without competitive bids and the Contract itself must be available for public inspection;

BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale as follows:

1. This Contract is awarded without competitive bidding as a "Professional Service" in accordance with *N.J.S.A. 40A:11-5(1)(a)* of the Local Public Contracts Law because the services are to be performed by a person authorized by law to practice a recognized profession.

2. The Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.

3. A Notice of this action shall be printed once in the official newspaper of the Borough.

Introduced by: Councilmember Lane; seconded by Councilmember Talarico - All ayes

29-2015 Award Professional Service Contract/Prosecutor/Alternate Prosecutor/Public Defender/Alternate Public Defender/Pascack Joint Municipal Court

WHEREAS, the Pascack Joint Municipal Court has a need to contract for the services of various professionals to serve as the municipal prosecutor or alternate prosecutor, pursuant to *N.J.S.A. 2B:25-1, et seq.*, and to serve as the municipal public defender or alternate public defender, pursuant to *N.J.S.A. 2B:24-1, et seq.*; and

WHEREAS, these services are being solicited under the non-fair and open procedures of *N.J.S.A. 19:44A-20.4 and -20.5*; and

WHEREAS, the Attorney General of the State of New Jersey has advised municipalities that without formal appointment of an alternate municipal prosecutors, the municipality and/or the prosecutor may lose immunity conferred by the New Jersey Municipal Tort Claims Act; and

WHEREAS, there are occasions when the appointed municipal public defender may have a conflict of interest, thus creating a need for an alternate public defender; and

WHEREAS, it is the desire of the Pascack Joint Municipal Court to appoint the following individuals to the positions set forth below:

Prosecutor: Christopher C. Botta, Esq.

Alternate Prosecutor: Patricia Speake-Martin, Esq.

Alternate Prosecutor: Natalia Angeli, Esq.

Public Defender: Gerald R. Salerno, Esq.

Alternate Public Defender: Robert Metzdorf, Esq.

WHEREAS, the salary of the Prosecutor shall be \$25,000, and the salary of the Public Defender shall be \$7,000; and

WHEREAS, said salaries shall be included as part of the Operational Costs for the Pascack Joint Municipal Court as per the agreement between the participating municipalities; and

WHEREAS, any compensation to be paid to the Alternate Prosecutor and/or Alternate Public Defender shall be paid by the Prosecutor or Public Defender, as appropriate; and
WHEREAS, the term of these contracts shall commence on January 6, 2014, and shall continue for the remainder of the calendar year 2014; and
WHEREAS, the Certified Municipal Finance Officer has the availability of funds; and,
WHEREAS, all of the aforementioned professionals have completed and submitted a Business Entity Disclosure Certification which certifies that he/she has not made any reportable contributions to a political or candidate committee in the Borough of Montvale in the previous one year, and that the contract will prohibit professionals from making any reportable contributions through the term of their contract; and
WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1, et seq.) requires that the Resolution authorizing the award of contracts for "Professional Services" without competitive bids and Contracts must be available for public inspection.
BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale as follows:

1. These Contracts are awarded without competitive bidding as "Professional Services" in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law, because the services are to be performed by a person authorized by law to practice a recognized profession.
 2. The Business Disclosure Entity Certification and the Contracts, including the terms of compensation for each professional, shall be placed on file with this resolution.
 3. A Notice of this action shall be printed once in the official newspaper of the Borough.
- NOW, THEREFORE, BE IT RESOLVED**, that the Mayor and Council of the Borough of Montvale confirm these appointments

Introduced by: Councilmember Lane ; seconded by Councilmember Talarico - All ayes

30-2015 Awarding Contract Tyco Animal Control

WHEREAS, the Board of Health of the Borough of Montvale has received a proposal from Tyco Animal Control Service, 1 Stout Lane, Ho-Ho-Kus, NJ.
WHEREAS, said proposal has been reviewed and approved by the Board of Health; and
WHEREAS, the Board of Health recommends this contract with Tyco Animal Control Service based upon prior services provided; and
WHEREAS, it is the intention of the Mayor and Council to provide funds in the year 2015 Budget for this contract, Other Expense Portion of the Animal Control Services Budget; and
NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale that the contract for Animal Control Services for 2015 be and is hereby awarded to Tyco Animal Control Service, 1 Stout Lane, Ho-Ho-Kus, NJ pursuant to the terms and conditions and rates as outlined in the attached contract effective January 1, 2015, copy of which is attached to this resolution for the base amount of \$9,300.00 annually payable monthly with additional costs charged per the rates as outlined in the attached proposal.

Introduced by: Councilmember Lane; seconded by Councilmember Ghassali - All ayes

31-2015 Award Professional Service Contract Administrative Agent for the Borough consistent with N.J.A.C. 5:80-26.14 and to coordinate the affirmative marketing, review and approval of the sale and rental of affordable units in the Borough of Montvale/Piazza & Associates, Inc.

WHEREAS, the Borough of Montvale requires the services of an experienced, qualified agency to serve as Administrative Agent for the Borough consistent with N.J.A.C. 5:80-26.14 and to coordinate the affirmative marketing, review and approval of the sale and rental of affordable units in the

Borough of Montvale, and the income qualification of the applicants who seek to reside in such units; and

WHEREAS, such services have previously been provided to the Borough by the Bergen County Housing Authority, which has advised the Borough that it will no longer be providing such services in connection with affordable rental units in the Borough and future sale units; and

WHEREAS, the Borough is in receipt of a proposal from Piazza & Associates, Inc., 216 Rockingham Row, Princeton Forrestal Village, Princeton, New Jersey 08540 to perform such services as is more particularly detailed in a document entitled, "Proposal Submitted To The Borough of Montvale, Bergen County, New Jersey, which is hereto attached to the original of this resolution; and

WHEREAS, said services constitute a professional service under the Local Public Contracts Law; and

WHEREAS, the Chief Financial Officer of the Borough has certified that funding is available for such services.

NOW THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Montvale that it does hereby approve the aforesaid proposal with Piazza & Associates, Inc. for a one (1) year period in accordance with the draft Contract, provided that Piazza & Associates, Inc. submits documentation consistent with N.J.S.A. 19:44A-8 and 16 that it has not made a reportable contribution to any candidate for local office in Montvale or any political committee in the Borough; and

BE IT FURTHER RESOLVED that Mayor Roger A. Fye and Borough Clerk/Administrator Maureen Iarossi-Alwan be and are hereby authorized to execute the Contract on behalf of the Borough.

Introduced by: Councilmember Lane; seconded by Councilmember Ghassali - All ayes

32-2015 A Resolution Directing a Stay on Enforcement of Borough Code Section 128-7.1(O) and Requesting that the Borough Planner and the Planning Board Engage in a Review of this Section of the Code and Other Related Code Sections

WHEREAS, Section 128-7.1(O) of the Borough of Montvale Code prohibits the parking of all non-passenger vehicles in parking lots in non-residential districts between the hours of 11:00 p.m. and 5:00 a.m., with the exception of vehicles screened from view pursuant to an approved site plan; and

WHEREAS, it has come to the attention of the Council that this provision, as written, would prohibit commercial establishments from parking their own commercial vehicles in their own parking lots overnight in many instances or even during hours that such establishments are open; and

WHEREAS, it has also come to the attention of the Council that the interpretation of this provision as it relates to a prohibition on certain signage in non-residential districts may also be creating confusion and unintended consequences for commercial establishments and Borough officials charged with enforcement of such provisions; and

WHEREAS, the Borough Council recognizes that this may constitute a hardship upon certain businesses which was never the intent of the Borough; and

WHEREAS, the Borough Council is therefore desirous of reviewing the efficacy of these provisions and the impact that they may have on restaurants and other commercial establishments in the Borough, as well as the impact that related provisions of the Borough Code related to signage may have upon such establishments.

NOW, THEREFORE, BE IT RESOLVED that the Zoning Officer and all other officials are hereby directed to stay enforcement of Section 128-7.1(O) of the Borough Code pending further notification from the Borough Council, except that the ban on commercial repair work or service may continue to be enforced; and

BE IT FURTHER RESOLVED that the Mayor and Borough Council hereby request that the Borough Planner and Planning Board conduct a thorough and comprehensive review of Section 128-7.1(O) of the Borough Code and of all other provisions of the Borough Code related to signage and to study the impact that such regulations may have on commercial establishments in the Borough; and

BE IT FURTHER RESOLVED that that Mayor and Borough Council further request that the Planner and Planning Board jointly prepare a report with recommendations concerning proposed amendments to the Borough Code consistent with the intent of this Resolution.

Introduced by: Councilmember Lane; seconded by Councilmember Talarico - All ayes

33-2015 Refund of Tax Overpayment/Block 3003/Lot 3/10 Garden Lane

WHEREAS, a resolution authorizing the Borough of Montvale to refund an overpayment of taxes for the property located at 10 Garden Lane, also known as Block 3003 Lot 3; and **WHEREAS**, the above referenced property was incorrectly assessed for the year 2014 and was charge additional property taxes in error in the amount of \$4,785.11; and **NOW, THEREFORE BE IT RESOLVED**, by the Mayor and Council of the Borough of Montvale, County of Bergen, New Jersey, that the Tax Collector be and is hereby authorized to refund Mr. and Mrs. Anthony Paxinopoulos in the amount of \$4,785.11.

Introduced by: Councilmember Lane; seconded by Councilmember Ghassali - All ayes

BILLS: Municipal Clerk read the Bill Report.

Motion to pay bills by Councilmember Lane; seconded by Councilmember Talarico - All ayes

REPORT OF REVENUE: Municipal Clerk read the Report of Revenue

COMMITTEE REPORTS:

Councilmember Lane

Fire Dept

283 Fire calls for the year 2014; thanked the department for decorating center of town; would like to further discuss the purchase of a new fire truck which would cost approximately \$724,000;

Councilmember Ghassali

Sadden to see Councilmember Cudequest resign

Planning Board

John DePinto was appointed Chairman and Frank Stefanelli as Vice Chairman; next meeting is January 20th;

Regional High School Board

A couple resignations from various personnel all effective June 2015;

Environmental Commission

January meeting has been cancelled; next meeting is February 9th

TVAccess

Two new technicians were hired, Peter George and James Russo; volunteers will be Jason Gunk and Susan Ruttenberg; thanked Bill Lagno for his service.

Councilmember Talarico

Police

Monthly report included in original minutes

Tri-Boro

Montvale logged: 36 calls; 599 miles; 40 hours; 15 crew hours

Councilmember Curry

Local Board of Education

Thank Muareen Noonan for her 7 years as BOEd President and congratulations to Scott Rossig as new President

Board of Health

Non-smoking in public parks ordinance was adopted; Joyce Cohen was elected President and Monica Danna as Vice President; thanked Theresa Cudequest for her support and for her encouragement toward her decision to run for councilmember; also her work for the borough has been exemplary;

MAYOR

Wished Theresa Cudequest all the best.

Library

Circulation 10,610; 5,016 patron visits; 14 library cards issued;

Would like to thanked Bill Lagno for his service to TVaccess

ENGINEER'S REPORT:

Andrew Hipolit

Report/Update

No Report

ATTORNEY REPORT:

Phil Boggia, Esq.

Report/Update

As a result of Councilmember Cudequest's resignation, the vacancy will be filled by appointment. The Montvale Republication Committee will submit three nominees for the councils' consideration

UNFINISHED BUSINESS:

None

NEW BUSINESS:

a. Mayor's Formal Appointment/Finance Committee Members/As per NJ State Checklist/State Aid
Mayor Fyfe appointed Councilmember Lane, Councilmember Ghassali and Administrator Maureen Iarossi-Alwan

COMMUNICATION CORRESPONDENCE:

In regards to the ERUV on the boarder of New York and Montvale; trying to contact Rockland Electric for further information

MEETING OPEN TO THE PUBLIC:

HEARING OF CITIZENS WHO WISH TO ADDRESS THE MAYOR AND COUNCIL:

Upon recognition by the Mayor, the person shall proceed to the floor and give his/her name and address in an audible tone of voice for the records. Unless further time is granted by the Council, he/she shall limit his/her statement to five (5) minutes. Statements shall be addressed to the Council as a body and not to any member thereof. No person, other than the person having the floor, shall be permitted to enter into any discussion, without recognition by the Mayor.

Motion to open meeting to the public by Councilmember Lane; seconded by Councilmember Ghassali - all ayes

NO PUBLIC COMMENT

Motion to close meeting to the public by Councilmember Lane; seconded by Councilmember Ghassali - all ayes

MEETING CLOSED TO THE PUBLIC:

ADJOURNMENT

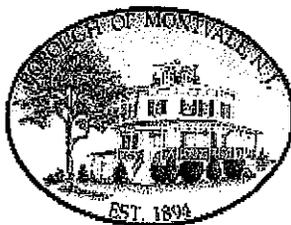
Motion to adjourn Public Meeting by Councilmember Lane; seconded by Councilmember Talarico - all ayes

Meeting was adjourned at 8:00pm

The next Meeting of the Mayor and Council will be held January 27, 2015 at 7:30 p.m.

Budget Meeting is scheduled for January 27th at 6PM

Respectfully submitted, Fran Scordo, Deputy Municipal Clerk



**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 34-2015**

RE: Amending Resolution No. 114-2014 Setting Forth Recreational Programs Fees Year 2015

WHEREAS, The Recreation Department hereby establishes the programs, times and fees for various programs; and

WHEREAS, the Recreation Committee has recommended that the following fees, programs, and times be revised as described; and

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale that the following fees and programs and services be and are hereby established

TIME SCHEDULE FOR SKATING RINK:

8:00 a.m.	Until	10:00 a.m.	Roller/street Hockey
10:00 a.m.	Until	12:00 p.m.	Free Skate
12:00 p.m.	Until	2:00 p.m.	Roller/street Hockey
2:00 p.m.	Until	4:00 p.m.	Free Skate
4:00 p.m.	Until	6:00 p.m.	Roller/street Hockey
6:00 p.m.	Until	Dusk	Free Skate

PROGRAMS:

	RESIDENT	NON-RESIDENT
Adult Fitness related classes	\$80	\$100
• Yoga – mini	\$40	\$50
Basketball - 18+	\$50	\$70
Basketball - 30+	\$75	\$95
Chess-Youth	\$60	---
Crafts	\$60	\$80
Running/Walking Training Fall Session	\$60	\$80
Sewing	\$80	\$100
Summer Camp		
	2014	
	\$200/CHILD	
	\$650/FAMILY MAXIMUM	
	Non-resident	
	\$250/CHILD	
	\$800 FAMILY MAXIMUM	
Tae Kwon-Do		
Tae Kwon-Do - Youth	\$120	*\$180
		(*space permitting)
Tae Kwon-Do – Adult	\$80	\$100

Tennis Lessons

Tennis Lessons adult/child

\$80 resident/adult/child
per session (6 weeks)
\$120 per session for non-residents

Tennis (Green Acres/Approval Required)	Resident	\$30	Adult
		\$10	Student 13-18 yrs.
		\$50	Family max.
		Free	Seniors 62+
	Non-resident	\$60	Adult
		\$20	Student 13-18 yrs.
		\$100	Family max.
		Free	Seniors 62+

Volleyball - Adult	\$50	\$70
Volleyball- Girls	\$80	\$100
Yoga	\$80	\$100

Councilmember	Motion	Second	Yes	No	Absent	Abstain
Curry						
Ghassali						
LaMonica						
Lane						
Talarico						

Adopted: January 27, 2015

ATTEST:

APPROVED:

Maureen Iarossi-Alwan
Municipal Clerk

Roger J. Fyfe
Mayor



**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 35-2015**

RE: Authorize Hiring Part-Time Montvale TV Access Station Technicians/J. Russo & P. George

WHEREAS, the Borough of Montvale is desirous of hiring two (2) Montvale TV Access Station Technicians for the Montvale Studio; and

WHEREAS, the positions was advertised, applications submitted, interviews were conducted and a recommendation was made by the Committee members; and

WHEREAS, the following individuals were recommended:

1. James Russo
2. Peter George

NOW THEREFORE BE IT RESOLVED, by the Borough of Montvale the above listed individuals is hereby appointed Montvale TV Access Station Technicians effective January 13, 2015. The rate of pay for these positions are \$15.00 per hour and other conditions are outlined in his letter of employment.

Councilmember	Motion	Second	Yes	No	Absent	Abstain
Curry						
Ghassali						
LaMonica						
Lane						
Talarico						

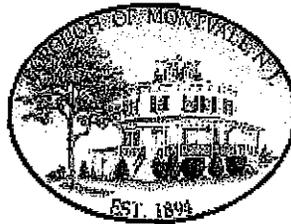
Adopted: January 27, 2015

ATTEST:

APPROVED:

Maureen Iarossi-Alwan
Municipal Clerk

Roger J. Fyfe
Mayor



**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 36-2015**

RE: RESOLUTION APPOINTING CHRISTINE KALAFUT AS THE QUALIFIED PURCHASING AGENT AND RAISING THE BID THRESHOLD

WHEREAS, the changes to the Local Public Contracts law gave local Contracting units the ability to increase their bid threshold up to \$36,000; and

WHEREAS, N.J.S.A. 40A:11-3a permits an increase in the bid threshold if the Qualified Purchasing Agent is appointed as well as granted the authorization to negotiate and award such contracts below the bid threshold; and

WHEREAS, N.J.S.A. 5:34-5 et seq. establishes the criteria for qualifying as a Qualified Purchasing Agent for the Borough of Montvale; and

WHEREAS, Christine Kalafut, Sr. Accountant, has achieved the necessary certification through the State of New Jersey to be appointed as the Qualified Purchasing Agent for the Borough of Montvale; and

WHEREAS, the appointment of an individual as a Qualified Purchasing Agent allows the Borough to raise the bid threshold to \$36,000; and

BE IT RESOLVED, Christine Kalafut is hereby appointed as Qualified Purchasing Agent for the Borough of Montvale; and

BE IT FURTHER RESOLVED, the Borough does hereby raise the bid threshold to \$36,000.00; and

NOW THEREFORE BE IT RESOLVED, the Municipal Clerk is authorized and directed to forward a certified copy of this resolution to the Division of Local Government Services.

Councilmember	Motion	Second	Yes	No	Absent	Abstain
Curry						
Ghassali						
LaMonica						
Lane						
Talarico						

Adopted: January 27, 2015

ATTEST:

Maureen Iarossi-Alwan
Municipal Clerk

APPROVED:

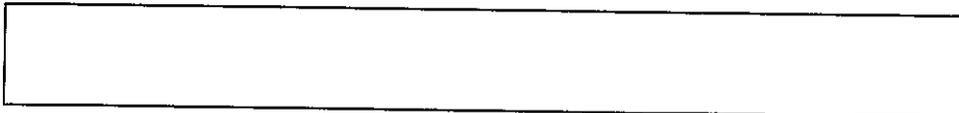
Roger J. Fyfe
Mayor

Table of Local Public Contracts Law and Public School Contracts Law Contracting Thresholds

Public Bidding Thresholds under the Local Public Contracts Law and Public School Contracts Law		
N.J.S.A.40A:11-3(a) and (c); 18A:18A-3(a) and (c)	LPCL as of January 1, 2011	PSCL as of January 1, 2011
Bid threshold with a QPA*	\$36,000	\$36,000
Quote Threshold with a QPA (15% of bid threshold)	\$5,400	\$5,400
Bid Threshold without a QPA	\$17,500	\$26,000
Quote threshold without a QPA (15% of bid threshold)	\$2,625	\$3,900

- As of January 1, 2011, the previous “lower” bid threshold for LPCL contracting units without a QPA was eliminated and set at \$17,500. This did not effect PSCL Boards of Education.
- These bid and quote thresholds will be adjusted again on July 1, 2015.
- Current thresholds are based on 2-year and 5-year bidding threshold calculations of the Department of the Treasury and reflected in Local Finance Notice 2011-1. The Treasury calculations include specialized purpose bid thresholds.

* Qualified Purchasing Agent (N.J.S.A. 40A:11-9(b) and N.J.A.C. 5:34-5.



LFN 2011-15

May 5, 2011

Local Finance Notice

Chris Christie
Governor

Kim Guadagno
Lt. Governor

Lori Grifa
Commissioner

Thomas H. Neff
Director

Contact Information

Director's Office

V. 609.292.6613

F. 609.292.9073

Local Government Research

V. 609.292.6110

F. 609.292.9073

Financial Regulation and Assistance

V. 609.292.4806

F. 609.984.7388

Local Finance Board

V. 609.292.0479

F. 609.633.6243

Local Management Services

V. 609.292.7842

F. 609.633.6243

Authority Regulation

V. 609.984.0132

F. 609.984.7388

Mail and Delivery

101 South Broad St.

PO Box 803

Trenton, New Jersey

08625-0803

Distribution

Municipal and Freeholder Clerks
Municipal and County Chief
Financial Officers
Pre-District Boards of
Commissioners
Local Authority Boards of
Commissioners

The Qualified Purchasing Agent Law and its Impact on Local Public Contracts Law Contracting Units

This Local Finance Notice supplements Notice 2010-4, concerning the law that amended the Qualified Purchasing Agent (QPA) program (P.L. 2009, c. 166). It also addresses changes to contracting unit bid thresholds, the issuance of Qualified Purchasing Agent (QPA) certificates, and related issues. The amendments took effect on January 1, 2011. This Notice affects contracting units subject to the Local Public Contracts Law; Notice 2011-16 has been issued concerning the QPA law and boards of education. The Division of Local Government Services and its Director have regulatory authority over the law.

Immediate Effect of the Law

Qualified Purchasing Agent and Bid Thresholds: The following are key elements of the new law:

1. A contracting unit that creates the position of purchasing agent and names an individual who holds a Qualified Purchasing Agent certificate (issued by the Division) to serve in the position, can set its bid threshold up to the maximum bid amount, currently \$36,000 (see Local Finance Notice 2010-13).
2. The law requires that anyone named to the title of purchasing agent after January 1, 2011, must hold a QPA certificate to be appointed to the position.
3. Contracting units that previously created the position of purchasing agent and appointed an individual who possesses a QPA certificate to the position may set their bid threshold at an amount that does not exceed the current "higher" threshold, \$36,000.
4. **Effective January 1, 2011 the law eliminated the previous "lower" non-QPA threshold of \$26,000 described in LFN 2010-13.** Thus a contracting unit **without** a Qualified Purchasing Agent now has a maximum bid threshold of \$17,500.
5. An individual in a contracting unit who was appointed to the position of purchasing agent prior to January 1, 2011, and who does not possess a QPA certificate, may remain in the title, but the bid threshold for the contracting unit shall be \$17,500, until the time the individual obtains a QPA certificate. The law requires a contracting unit exercising this authority to file a letter to this effect with the Director.

6. Contracting units without a QPA may also designate a person in a title other than purchasing agent to award contracts up to the \$17,500 threshold.

As a point of reference, the legal authority of a purchasing agent comes from the contracting unit's governing body (in its capacity as contracting agent) choosing to delegate its authority to award contracts under the bid threshold. All contracts over the bid threshold must be awarded by the governing body. Subject to the application of pay-to-play laws that may require governing body approval of non-bid contracts over \$17,500, the appointment of a QPA as purchasing agent permits the QPA to issue contracts not subject to pay-to-play in an amount up to \$36,000.

The QPA law also provides contracting units with new options concerning the appointment of a purchasing agent. It allows a purchasing agent to be appointed through a shared services agreement with another contracting unit who has a purchasing agent, or by contracting with an individual who possesses a QPA certificate.

The law does not require contracting units to appoint a purchasing agent. However, as noted above, as of January 1, 2011, those contracting units that have not appointed a QPA as purchasing agent now have a bid threshold of \$17,500, regardless of any prior local authorization to approve a higher threshold.

Actions to Appoint a Purchasing Agent: Under the LPCL at N.J.S.A. 40A:11-3, the governing body of a contracting unit desiring to take advantage of the QPA position must "designate" an individual (not a board) to serve as purchasing agent. This is done by creating the position by ordinance in municipalities, and by resolution in other contracting units. Once the position is created, appointment of the individual is a personnel appointment subject to the routine procedures of the agency.

Those contracting units that had appointed a QPA prior to January 1, 2011, do not have to take any action; their bid threshold continues at the locally adopted threshold (i.e., \$36,000). Contracting units that want to appoint a QPA and establish a threshold higher than \$17,500 may act by establishing the purchasing agent position (ordinance for municipalities, resolution for all others) and appointing someone with a QPA certificate. If not previously codified by ordinance or resolution, action should be taken now to do so. A model QPA ordinance and resolution to create the position of Purchasing Agent are available on the Division's web site. A copy of a resolution appointing a QPA as purchasing agent and setting the bid threshold is to be submitted to the Division.

Vacancy where the Purchasing Agent was a QPA/No Change in Bid Threshold: The QPA law provides a vacancy provision for those contracting units that had previously appointed a QPA as their purchasing agent. If a QPA vacates the position, the appointing authority for the contracting unit may appoint, for one year from the date of the vacancy, a person who does not possess a QPA certificate as "temporary purchasing agent."

With permission from the Director, a person initially appointed as QPA may be appointed for an additional one-year term. Permission is normally granted based upon the temporary purchasing agent working toward obtaining the QPA. No contracting unit may have a temporary purchasing agent for more than two consecutive years.

Contracting units using this vacancy provision do not have to lower their bid threshold during the time of the two year vacancy and can use the maximum bid threshold.

QPA Application Fee: Previously, there was no fee required for the QPA application. All applicants must now provide a \$150 non-refundable fee made payable to the State Treasurer with their application.

Activities to be Implemented Later

QPA Certification Exam and Course Requirements: The QPA law requires applicants to pass an examination to obtain the certificate. The examination is under development and will be scheduled once it is completed. In order to take the exam, applicants will be required to complete several public procurement classes provided by the Rutgers Center for Government Services.

While the courses will formally be authorized through regulation, they are expected to include the three current Public Purchasing Program and Municipal Finance Administration courses.

The basic requirements to take the exam include U.S. citizenship, high school diploma or equivalent, and being a person of good moral character. In addition, applicants must possess two years of college education and two years of full-time governmental experience performing duties relative to public procurement. Additional years of experience may be substituted for the years of college education on a year-for-year basis.

Individuals who possess a Certified Municipal Finance Officer (CMFO) certificate, a Certified County Finance Officer (CCFO) certificate, or a Certified County Purchasing Official (CCPO) certificate issued by the Division may participate in the exam without having to complete the courses noted above.

In addition the law requires all existing and future QPAs to complete a course in "green" procurement, also known as "environmentally preferred procurement (EPP)." The course is still under development. It is possible that the course may be offered online. Details on the course will be provided when available. If the EPP course is available by the time the exam is completed, the course material will be included in the exam.

Persons Serving as Purchasing Agent for Three Years without a QPA Certificate: The law provides a waiver for individuals who have been performing the duties of a purchasing agent for at least three consecutive years prior to the first day of the sixth month following the approval of QPA regulations. They may take the QPA certification exam without having to complete the courses necessary to sit for the exam. Details on this will be forthcoming when the rules are adopted.

Continuing Education/Renewal of QPA Certifications: All existing and future QPA certificates will now be subject to renewal every three years by obtaining continuing education contact hours. No certificate is due for renewal at this time. The Division will establish by regulation the number of hours required for renewal, the fee for renewals, and the renewal schedule.

Subject areas and minimum number of hours required in each area will also be established by the Division. All persons possessing a QPA certificate at the time such regulations are promulgated will have at least three years from that point to renew their certification. In addition, the amendments provide for a six month grace period to renew certifications.

Renewal of QPA certifications is mandatory with these amendments. Once the rules are adopted, certifications must be renewed each three year cycle to remain current. Failure to renew for a cycle will result in lapse of the certification. Those persons who allow their QPA certifications to lapse will be required to pass the exam to obtain a new certification, regardless of the means by which the original one was obtained.

Because there are many people who already have their QPA certification, renewal dates for this group to renew their certification will be staggered through the first year that renewals are due.

Completion of continuing education hours will be through attendance at programs and courses approved by the Division. Once the regulations for renewal have been promulgated, the Division will provide further information regarding obtaining continuing education hours and submission of renewal applications. Continuing education programs will not be approved until the regulations are adopted.

Individuals who previously obtained their QPA certification by means of completing the Registered Public Purchasing Official (RPPO) or Registered Public Purchasing Specialist (RPPS) programs administered by the Rutgers Center for Government Services will not be required to renew those certifications to maintain their QPA certification. Only the QPA certification must be renewed through the rules and guidelines yet to be established by the Division.

Adoption of Regulations

The QPA law provides for immediate adoption of rules upon publication in the New Jersey Register, with a comment process to follow and readoption within a year. This process serves to expedite the program. The rules are expected to be adopted later this year. Draft rules will be circulated to the various procurement and professional associations prior to their adoption.

Finally, local procurement officials (whether or not they are the official purchasing agent) are urged to sign up for the GovConnect "Local Procurement" role by sending an email request for registration to EGG@dca.state.nj.us. This will ensure they receive information on local procurement laws and procedures, as well as QPA related information. Enrolling also adds the user to the NJ State Contract role which provides information on state contracts.

Questions about this Notice can be referred to the Division's Certification Unit at (609) 292-9757, or by email at dkaminski@dca.state.nj.us

Thomas H. Neff, Director

Table of Web Links

Page	Shortcut text	Internet Address
1	Notice 2011-16	www.nj.gov/dca/lgs/lfns/11lfns/2011-16.doc
1	Local Finance Notice 2010-13	www.nj.gov/dca/lgs/lfns/10lfns/2010-13.doc
2	model ordinance and resolution	www.nj.gov/dca/lgs/lpcl/#ModProcForms
3	GovConnect "Local Procurement"	www.nj.gov/dca/surveys/ppsurvey.htm

Borough of Montvale, NJ
Monday, January 19, 2015

Chapter 87. PURCHASING DEPARTMENT

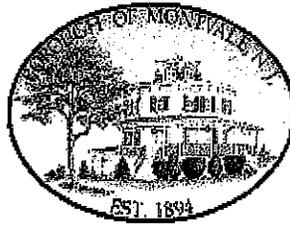
§ 87-4. Borough Purchasing Agent.

The Borough Purchasing Agent shall be the head and have general supervision of the Purchasing Department. The Purchasing Agent shall perform all duties required of a department head by law and shall have the powers and duties prescribed by this ordinance.

- A. The Purchasing Agent shall be appointed by resolution of the governing body of the Borough of Montvale at its annual reorganization meeting.
- B. The Purchasing Agent shall have the power and it shall be his/her duty to purchase or contract for all supplies and contractual services needed by any using department of the borough, in accordance with purchasing procedure as prescribed by this ordinance and such rules and regulations as the Purchasing Agent shall adopt, with the approval of the Borough Administrator, for the internal management and operation of the Purchasing Department.
[Amended 12-10-1996 by Ord. No. 96-1044]
 - (1) Except as herein provided, is shall be unlawful for any borough officer, officers or employees to order or purchase any supplies or make any contract within the purview of this ordinance other than through the Purchasing Department, and any purchase ordered or contract made contrary to the provision hereof shall not be approved by the Borough Purchasing Agent, and the borough shall not be bound thereby.
- C. In addition to the purchasing authority conferred in § 87-4B above and in addition to any other powers and duties conferred by this ordinance, the Purchasing Agent shall insofar as possible and to the best of his ability:
 - (1) Act to procure for the borough the highest quality in supplies and contractual services at the least expense to the borough.
 - (2) Discourage uniform bidding and endeavor to obtain as full and open competition as possible on all purchases and sales.
 - (3) Establish and amend, when necessary, all rules and regulations authorized by this ordinance and any other necessary to its operation, with the approval of the Borough Administrator.
[Amended 12-10-1996 by Ord. No. 96-1044]
 - (4) Keep informed of current developments in the field of purchasing prices, market conditions and new products and secure for the borough the benefits of research done in the field of purchasing by other governmental jurisdictions, national technical societies, trade businesses and organizations.
 - (5) Prescribe and maintain such forms as he shall find reasonably necessary to the operation of this ordinance.
 - (6)

Prepare, adopt and maintain a vendor's catalog file. Said catalog shall be filed according to materials and shall contain descriptions of vendor's commodities.

- (7) Explore the possibilities of buying "in bulk" so as to take full advantage of discounts, including the possibility of buying jointly and in concert with neighboring municipalities in accordance with the New Jersey Statutes.
- (8) Act so as to procure for the borough all federal tax exemptions to which it is entitled.
- (9) Have the authority to declare vendors, who default on their quotations, irresponsible bidders and to disqualify them from receiving any business from the municipality for a stated period of time.
- (10) Prepare and adopt a standard purchasing nomenclature for using departments and suppliers.



**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 37-2015**

RE: SUPPORTING MUTUAL AID PLAN AND RAPID DEPLOYMENT FORCE

WHEREAS, the Police Departments in Bergen County have a day-to-day responsibility to provide for the security of lives and property, for the maintenance and preservation of the public peace and order, and

WHEREAS, law enforcement officials also have a responsibility to provide for preparedness against natural emergencies such as floods, hurricanes, earthquakes, major storms, etc., man-made causes. Civil unrest, and civil disobedience such as riots, strikes jail or prison riots, train wrecks, aircraft crashes, major fires, riots, terrorist incidents and bombings, state and national emergencies; and

WHEREAS, this plan is adopted in accordance with the provisions of N.J.S.A. 40A:14-156, N.J.S.A. 40A:14-156.1, N.J.S.A. 40A:14-156.4 and N.J.S.A. APP. A: 9-40.6, and

WHEREAS, this plan will provide a uniform procedure for the coordination of the requesting, dispatching, and utilization of law enforcement personnel and equipment whenever a local law enforcement agency requires mutual aid assistance from any other jurisdiction, both contiguous and non-contiguous, in the event of an emergency, riot or disorder, in order to protect life and property, and

WHEREAS, it is the desire of the Mayor and Council of the Borough of Harrington Park to participate in mutual aid plan and rapid deployment force in accordance with the plan as submitted by the Bergen County Chief's Association.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale that the Police Department of the Borough of Montvale under the direction of the Chief of Police, cooperate with the Bergen County Police Chief's Association to create an Interlocal services agreement with all municipalities in the County of Bergen in order to put into place the mutual aid plan and rapid deployment force, and

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the County Executive, the Board of Chosen Freeholders, the County Prosecutor.

Councilmember	Motion	Second	Yes	No	Absent	Abstain
Curry						
Ghassali						
LaMonica						
Lane						
Talarico						

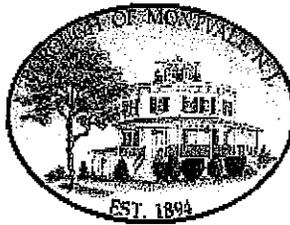
Adopted: January 27, 2015

ATTEST:

APPROVED:

Maureen Iarossi-Alwan
Municipal Clerk

Roger J. Fyfe
Mayor



**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 38- 2015**

RE: Emergency Temporary Appropriations

WHEREAS, an emergent condition has arisen with respect to certain budget appropriations and no adequate provision has been made in the 2015 temporary budget, and N.J.S.A. 40A:4-20 provides for the creation of emergency temporary appropriations for said purpose; and **WHEREAS**, the total emergency temporary resolutions adopted in the year 2015 pursuant to the provisions of N.J.S.A. 40A:4-20 (Chapter 96, P.L. 1951) including this resolution total:

Current Fund \$12,345.00

NOW, THEREFORE, BE IT RESOLVED (not less than two-thirds of all the members thereof affirmatively concurring) that in accordance with the provisions of N.J.S.A. 40A:4-20:

1. An emergency temporary appropriation be and the same is hereby made in the total amount of:

Current Fund \$12,345.00

2. That said emergency temporary appropriation (will be) provided in the 2015 budget;
3. That one certified copy of this resolution be filed with the Director of Local Government Services.

CURRENT FUND

Operations – Excluded from "CAPS"

Public and Private Programs Offset by Revenues

Municipal Alliance to Prevent Substance Abuse

\$9,876.00

Municipal Alliance to Prevent Substance Abuse – Matching

2,469.00

\$12,345.00

=====

Councilmember	Motion	Second	Yes	No	Absent	Abstain
Curry						
Ghassali						
LaMonica						
Lane						
Talarico						

Adopted: January 27, 2015

ATTEST:

APPROVED:

Maureen Iarossi-Alwan
Municipal Clerk

Roger J. Fyfe
Mayor

RESOLUTION

BE IT RESOLVED by the Mayor and Council of the Borough of Montvale, N.J., that the following bills, having been referred to the Borough Council and found correct, be and the same hereby be paid:

<u>FUND</u>	<u>AMOUNT</u>	<u>NOTES</u>
Current	\$505,725.10	Bill List Wire 1/27/15
	<u>201,200.68</u>	Wires/Manual Checks
Current TOTAL	706,925.78	
Escrow - Trust	9,534.25	Bill List Wire 1/27/15
Police O/S Detail	3,564.81	Bill List Wire 1/27/15
Unemployment Trust	2,030.00	
Capital Fund	57,388.38	Bill List Wire 1/27/15

This resolution was adopted by the Mayor and Council of Montvale at a meeting held on 1/27/15

Introduced by: _____

Approved: 1/27/15

Seconded by: _____

Roger Fyfe, Mayor

ATTEST:

Maureen Iarossi-Alwan, Municipal Clerk

MANUAL/VOID CHECKS - WIRES
January 27, 2015

<u>Check #</u>	<u>PO #</u>	<u>Date</u>	<u>Transaction/Vendor</u>	<u>Amount</u>
WIRE		1/13/15	Payroll Account	125,321.94
WIRE		1/13/15	Salary Account	75,478.25
WIRE		1/13/15	FSA Account	<u>400.49</u>
	Total			<u>201,200.68</u>

Vendor # Name	PO # PO Date Description	Contract Amount	PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
00166 MUNIDEX, INC.	15-00007 01/05/15 2015 Software maint. contract									
	1 2015 Software maint. contract	467.20	5-01-27-785-029	B OTHER CONTRACTUAL ITEMS	R	01/05/15	01/21/15		2015 MAINT.CONT N	
	Vendor Total:	467.20								
00178 FAIR GAME GOOSE CONTROL INC.	15-00114 01/21/15 GOOSE CHASING /BD OF ED/JAN.									
	1 GOOSE CHASING /BD OF ED/JAN.	687.50	5-01-27-785-092	B GEESE CONTROL	R	01/21/15	01/21/15		35 BD OF ED N	
	Vendor Total:	687.50								
00186 PRIMEPAY, LLC	14-00032 01/07/14 FSA FEES 2014									
	13 FSA FEES 2014 DECEMBER	100.00	4-01-20-701-028	B OTHER PROF/CONSULTANT SERVICES	R	01/07/14	01/21/15		54669964 N	
	15-00070 01/13/15 FSA FEES 2015									
	2 FSA PLAN RENEWAL FEE 2015	295.00	5-01-20-701-028	B OTHER PROF/CONSULTANT SERVICES	R	01/13/15	01/21/15		54669964 N	
	Vendor Total:	395.00								
00215 TOWNSHIP OF RIVER VALE	15-00107 01/20/15 PASCACK VALLEY DPW SERVICES									
	2 PASCACK VALLEY DPW	123,197.00	5-01-37-850-029	B OTHER CONTRACTUAL - PASCACK VALLEY DPW	R	01/20/15	01/21/15		JANUARY 2015 N	
	Vendor Total:	123,197.00								
00247 MONTVALE FREE PUBLIC LIBRARY	15-00101 01/19/15 BALANCE OF 2014 FUNDS									
	1 BALANCE OF 2014 FUNDS	8,718.28	4-01-29-800-012	B SALARIES & WAGES - PART TIME	R	01/19/15	01/21/15		2014 BALANCE N	
	Vendor Total:	8,718.28								
00258 ROCKLAND ELECTRIC	15-00088 01/15/15 ROCKLAND ELECTRIC CHARGES/DEC.									
	1 8822932014 12 MERCEDES DR	8,630.47	4-01-31-825-078	B ELECTRICITY - 12 MERCEDES	R	01/15/15	01/21/15		DECEMBER N	
	2 2310843006 ALAYNA HOMEOWNERS A	51.05	4-01-38-854-029	B OTHER CONTRACTUAL ITEMS	R	01/15/15	01/21/15		DECEMBER N	
	3 0674933003 1 MEMORIAL DR SR CT	703.77	4-01-31-825-086	B ELECTRICITY - 1 MEMORIAL	R	01/15/15	01/21/15		DECEMBER N	

Vendor # Name	PO #	PO Date	Description	Contract	PO Type	Amount	Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
00258 ROCKLAND ELECTRIC			Continued											
15-00088	01/15/15	ROCKLAND ELECTRIC	CHARGES/DEC.	Continued										
4	9555848004	BORO STREET	LTS/DEC	7,159.83	4-01-31-826-075		B STREET LIGHTING	R	01/15/15	01/21/15		DECEMBER	N	
5	0357844001	SUMMIT OTHR	UNMTR	89.96	4-01-31-825-071		B ELECTRICITY	R	01/15/15	01/21/15		DECEMBER	N	
6	9683932013	GRAND TFLT	57400	42.19	4-01-31-825-071		B ELECTRICITY	R	01/15/15	01/21/15		DECEMBER	N	
7	9704932006	W GRAND OTHR	MTLBX	40.92	4-01-31-825-071		B ELECTRICITY	R	01/15/15	01/21/15		DECEMBER	N	
8	9263932000	GRAND TFLT	2	40.92	4-01-31-825-071		B ELECTRICITY	R	01/15/15	01/21/15		DECEMBER	N	
9	4725845003	SUMMIT OTHR	UNMTR 1	12.08	4-01-31-825-071		B ELECTRICITY	R	01/15/15	01/21/15		DECEMBER	N	
10	5103845008	CHESTNUT TRAF	SUMMT	132.80	4-01-31-825-071		B ELECTRICITY	R	01/15/15	01/21/15		DECEMBER	N	
11	0653933003	GRAND OTHR	MTLBX	40.60	4-01-31-825-071		B ELECTRICITY	R	01/15/15	01/21/15		DECEMBER	N	
12	0611933003	MEMORIAL DR	DPW	1,146.97	4-01-31-825-071		B ELECTRICITY	R	01/15/15	01/21/15		DECEMBER	N	
13	0563019009	GRAND SOPK	67/62	42.38	4-01-31-825-071		B ELECTRICITY	R	01/15/15	01/21/15		DECEMBER	N	
14	0787127002	GRAND SOPK	75/77	29.60	4-01-31-825-071		B ELECTRICITY	R	01/15/15	01/21/15		DECEMBER	N	
15	0195092007	GRAND SOPK	87/97	34.11	4-01-31-825-071		B ELECTRICITY	R	01/15/15	01/21/15		DECEMBER	N	
16	0027002008	42 W GRAND	SIGN FIR	10.49	4-01-31-825-071		B ELECTRICITY	R	01/15/15	01/21/15		DECEMBER	N	
17	2413158015	13 W GRAND	SIGN FIR	10.49	4-01-31-825-071		B ELECTRICITY	R	01/15/15	01/21/15		DECEMBER	N	
18	0157026009	1 MEMORIAL	LITE FLD	72.30	4-01-31-825-071		B ELECTRICITY	R	01/15/15	01/21/15		DECEMBER	N	
19	0590933001	35 W GRAND	FIRE DPT	760.55	4-01-31-825-071		B ELECTRICITY	R	01/15/15	01/21/15		DECEMBER	N	
20	0716933005	MEMORIAL	TENNIS CRT	30.88	4-01-31-825-071		B ELECTRICITY	R	01/15/15	01/21/15		DECEMBER	N	
21	0758933005	1 MEMORIAL	SHED 1	12.27	4-01-31-825-071		B ELECTRICITY	R	01/15/15	01/21/15		DECEMBER	N	
22	0897137012	3 MEMORIAL	LITE FLD	33.36	4-01-31-825-071		B ELECTRICITY	R	01/15/15	01/21/15		DECEMBER	N	
23	1451933002	1 MEMORIAL	SHED 2	922.85	4-01-31-825-071		B ELECTRICITY	R	01/15/15	01/21/15		DECEMBER	N	
24	1472933002	GRAND AVE	TFLT 1	52.00	4-01-31-825-071		B ELECTRICITY	R	01/15/15	01/21/15		DECEMBER	N	
25	1908079006	MEMORIAL GATE	TRFC	12.02	4-01-31-825-071		B ELECTRICITY	R	01/15/15	01/21/15		DECEMBER	N	
26	9494934001	S MIDLTL.SWR	LIFT S	485.27	4-01-31-825-071		B ELECTRICITY	R	01/15/15	01/21/15		DECEMBER	N	
27	9767932024	CHESTNUT RD	TFLT	45.58	4-01-31-825-071		B ELECTRICITY	R	01/15/15	01/21/15		DECEMBER	N	
28	0128933004	KINDERKAMACK	RD	221.82	4-01-31-825-071		B ELECTRICITY	R	01/15/15	01/21/15		DECEMBER	N	
29	0700055009	HUFF TER	PUMP 57088	411.29	4-01-31-825-071		B ELECTRICITY	R	01/15/15	01/21/15		DECEMBER	N	
30	0052060009	30 CHESTNUT	R TFLT	28.66	4-01-31-825-071		B ELECTRICITY	R	01/15/15	01/21/15		DECEMBER	N	
31	5985845006	CHESTNUT OTHR	MTLBX	47.05	4-01-31-825-071		B ELECTRICITY	R	01/15/15	01/21/15		DECEMBER	N	
32	5208845000	159 CHESTNUT	RDG RD	81.27	4-01-31-825-071		B ELECTRICITY	R	01/15/15	01/21/15		DECEMBER	N	
33	5229845000	LA TRENTA	FLD LTS	26.56	4-01-31-825-071		B ELECTRICITY	R	01/15/15	01/21/15		DECEMBER	N	
34	1619931002	VALLEY VIEW	SWR LFT	767.58	4-01-31-825-071		B ELECTRICITY	R	01/15/15	01/21/15		DECEMBER	N	
35	9534844006	SPRING VLY	OTHR MTL	42.32	4-01-31-825-071		B ELECTRICITY	R	01/15/15	01/21/15		DECEMBER	N	
36	0632933003	W GRAND OTHR	UNMTR	12.08	4-01-31-825-071		B ELECTRICITY	R	01/15/15	01/21/15		DECEMBER	N	
37	8906935008	E GRAND OTHR	UNMTR	22.35	4-01-31-825-071		B ELECTRICITY	R	01/15/15	01/21/15		DECEMBER	N	

Vendor # Name	PO #	PO Date	Description	Contract	PO Type	Amount	Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
00258 ROCKLAND ELECTRIC			Continued											
15-00088	01/15/15	ROCKLAND ELECTRIC CHARGES/DEC.	Continued											
38	9515932009	GRAND OHTR UNMTR	120.15	4-01-31-825-071	B ELECTRICITY				R	01/15/15	01/21/15		DECEMBER	N
			22,426.84											
		Vendor Total:	22,426.84											
00420 BERGEN COUNTY CLERK														
15-00085	01/14/15	ESCROW PAYMENT												
1		FEE TO RECORD DEVELOPER'S	773.00	E-08-00-208-37A	B ROCKLAND ELECTRIC 1102/2.02				R	01/14/15	01/21/15		1/8/15	N
		Vendor Total:	773.00											
00471 ASSOC.OF NJ ENVIRONMENTAL COMM														
15-00061	01/12/15	ANJEC ANNUAL DUES 2015												
1		ANJEC ANNUAL DUES 2015	290.00	5-01-20-718-044	B PROFESSIONAL ASSOCIATION DUES				R	01/12/15	01/21/15		2015	N
		Vendor Total:	290.00											
00656 STATE OF NJ DEPT OF LABOR W/F														
15-00100	01/19/15	UNEMPLOYMENT BENEFITS 4TH QTR												
1		UNEMPLOYMENT BENEFITS 4TH QTR	2,030.00	T-13-56-286-001	B RESERVE FOR UNEMPLOYMENT				R	01/19/15	01/21/15		4TH QTR. 2014	N
		Vendor Total:	2,030.00											
00683 TCTA OF BERGEN COUNTY														
15-00117	01/21/15	ANNUAL MEMBERSHIP DUES												
1		ANNUAL MEMBERSHIP DUES FOR	50.00	5-01-20-708-044	B PROFESSIONAL ASSOCIATION DUES				R	01/21/15	01/21/15		2015 DUES	N
		Vendor Total:	50.00											
00699 ATLANTIC TOMORROWS OFFICE														
14-00084	01/14/14	COPY MACHINE MAINTENANCE												
5		COPY MACHINE MAINTENANCE 2014	552.07	4-01-20-701-062	B OFFICE EQUIP - MAINT/REPAIR				R	01/14/14	01/21/15		CNIN435679	N

Vendor # Name	PO #	PO Date	Description	Contract Amount	PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
00699 ATLANTIC TOMORROWS OFFICE Continued	15-00108	01/20/15	toner building department									
			1 toner bldg department	196.00	5-01-22-725-059	B COMPUTER EQUIPMENT & SUPPL	R	01/20/15	01/21/15		ARIN274553	N
			Vendor Total:	748.07								
00705 APPROVED SURGICAL SUPPLIES INC	14-01226	11/06/14	PD OXYGEN REFILL/MAINT									
			1 PD OXYGEN REFILL/MAINT	90.00	4-01-25-745-102	B OXYGEN TANK/FIRE EXT - M & R	R	11/06/14	01/21/15		35295+35321+	N
			Vendor Total:	90.00								
00730 BOGGIA & BOGGIA, ESQS.	14-00221	02/18/14	LEGAL FEES 2014									
					B							
			275 GENERAL MATTERS THRU 11/28/14	225.82	4-01-20-712-028	B OTHER PROF/CONSULTANT SERVICES	R	10/02/14	01/21/15		23557	N
			276 GENERAL ORDINANCE MATTERS	42.00	4-01-20-712-028	B OTHER PROF/CONSULTANT SERVICES	R	10/02/14	01/21/15		23559	N
			277 BPU PETITION BY UNITED WATER	238.00	4-01-20-712-028	B OTHER PROF/CONSULTANT SERVICES	R	02/18/14	01/21/15		23561	N
			278 VALLEY VIEW CONDO ASSOC.	70.00	4-01-20-712-028	B OTHER PROF/CONSULTANT SERVICES	R	10/02/14	01/21/15		23563	N
			279 DPW FEDERAL ACTION	798.00	4-01-20-712-028	B OTHER PROF/CONSULTANT SERVICES	R	10/02/14	01/21/15		23564	N
			280 BERGEN COUNTY TAX APPEALS 2014	1,484.00	4-01-20-712-028	B OTHER PROF/CONSULTANT SERVICES	R	10/02/14	01/21/15		23565	N
			281 TCAM V. MONTVALE TAX APPEAL	56.00	4-01-20-712-028	B OTHER PROF/CONSULTANT SERVICES	R	10/02/14	01/21/15		23566	N
			282 BENJAMIN MOOR TAX APPEAL	733.53	4-01-20-712-028	B OTHER PROF/CONSULTANT SERVICES	R	10/02/14	01/21/15		23567	N
			283 PRIM MONTVALE LLC TAX APPEAL	14.00	4-01-20-712-028	B OTHER PROF/CONSULTANT SERVICES	R	10/02/14	01/21/15		23568	N
			284 STAVROS KANTOS TAX APPEAL	56.00	4-01-20-712-028	B OTHER PROF/CONSULTANT SERVICES	R	10/02/14	01/21/15		23569	N
			285 TCAM TAX APPEAL	56.00	4-01-20-712-028	B OTHER PROF/CONSULTANT SERVICES	R	10/02/14	01/21/15		23570	N
			286 MACK PROPERTIES CO. TAX APPEAL	14.00	4-01-20-712-028	B OTHER PROF/CONSULTANT SERVICES	R	10/02/14	01/21/15		23571	N
			287 KSL TAX APPEAL	182.00	4-01-20-712-028	B OTHER PROF/CONSULTANT SERVICES	R	10/02/14	01/21/15		23572	N
			288 KAPLAN AND DRESSNER TAX APPEAL	504.00	4-01-20-712-028	B OTHER PROF/CONSULTANT SERVICES	R	10/02/14	01/21/15		23573	N
			289 WILLIAM SCHEFFLER TAX APPEAL	112.00	4-01-20-712-028	B OTHER PROF/CONSULTANT SERVICES	R	10/02/14	01/21/15		23574	N
			290 EDWARD SNEATH TAX APPEAL	182.00	4-01-20-712-028	B OTHER PROF/CONSULTANT SERVICES	R	10/02/14	01/21/15		23575	N
			291 BANK OF AMERICA TAX APPEAL	244.90	4-01-20-712-028	B OTHER PROF/CONSULTANT SERVICES	R	10/02/14	01/21/15		23576	N
			292 180 SUMMIT AVE. TAX APPEAL	42.00	4-01-20-712-028	B OTHER PROF/CONSULTANT SERVICES	R	10/02/14	01/21/15		23577	N
			293 COREY HIRSCH TAX APPEAL	14.00	4-01-20-712-028	B OTHER PROF/CONSULTANT SERVICES	R	10/02/14	01/21/15		23578	N
			294 AVIV EFRAT TAX APPEAL	14.00	4-01-20-712-028	B OTHER PROF/CONSULTANT SERVICES	R	10/02/14	01/21/15		23579	N
			295 ALEXANDER SUMMER LLC. TAX APPEAL	154.00	4-01-20-712-028	B OTHER PROF/CONSULTANT SERVICES	R	10/02/14	01/21/15		23580	N
			296 LOUIS HENDI TAX APPEAL	14.00	4-01-20-712-028	B OTHER PROF/CONSULTANT SERVICES	R	10/02/14	01/21/15		23581	N
			297 HUB PROPERTIES TAX APPEAL	140.00	4-01-20-712-028	B OTHER PROF/CONSULTANT SERVICES	R	10/02/14	01/21/15		23582	N

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00730 BOGGIA & BOGGIA, ESQS.	14-00221	02/18/14	LEGAL FEES 2014	Continued										
	298		KPMG TAX APPEAL	Continued		14.00	4-01-20-712-028	B OTHER PROF/CONSULTANT SERVICES	R	10/02/14	01/21/15		23583	N
						5,404.25								
Vendor Total:						5,404.25								
00731 MASER CONSULTING P.A.	14-00246	02/21/14	ENGINEER RETAINER-2014		B									
	12		MAYOR & COUNCIL MEETING			900.00	4-01-20-715-028	B OTHER PROF/CONSULTANT SERVICES	R	04/22/14	01/21/15		260714	N
14-00828	07/15/14		SANITARY SEWER IMPROVEMENTS		B									
	9		VALLEY VIEW PUMP STATION			503.75	C-04-55-389-A00	B IMPROVEMENTS TO SEWER SYSTEM	R	07/15/14	01/21/15		260720	N
14-01417	12/23/14		ESCROW PAYMENTS											
	1		EQUITY ESTATES 1501/21			70.00	E-08-00-214-10A	B Equity Estates LLC (1501/21)	R	12/23/14	01/21/15		257616	N
	2		ORANGE & ROCKL.TOWER 1706/19			70.00	E-08-00-212-09A	B ROCKLAND ELECTRIC-TOWER 26 (1706/19)	R	12/23/14	01/21/15		257615	N
	3		ETHAN HOMES 2509/35			147.50	E-08-00-211-11A	B Ethan Homes LLC (2509/35)	R	12/23/14	01/21/15		257614	N
	4		REGAN DEVELOPMENT 1601/21			70.00	E-08-00-212-01A	B Regan Dev/Montvale Comm (1601/21,23,24)	R	12/23/14	01/21/15		257606	N
	5		LIFETIME FITNESS 3302/2			70.00	E-08-00-211-02A	B LTF Real Estate Company Inc. (3302/2)	R	12/23/14	01/21/15		257613	N
	6		WOODLAND HTS.1301&2204/24,26/2			4,198.75	E-08-00-207-23A	B WOODLAND HGHTS 1301/24+-2204/39&40	R	12/23/14	01/21/15		258282	N
	7		ALI ENTERPRISES, LLC 702/1			420.00	E-08-00-209-23A	B Ali Enterprises (Shell Gas)(702/1)	R	12/23/14	01/21/15		257611	N
	8		PUCCIARELLI 1301/17			70.00	E-08-00-213-04A	B Anthony Pucciarelli (1301/17)	R	12/23/14	01/21/15		257619	N
	9		MERCEDES BENZ 3201/6			560.00	E-08-00-214-20A	B Mercedes-Benz (Glenview) (3201/6)	R	12/23/14	01/21/15		257623	N
	10		FRUSTIERI 204/6			35.00	E-08-00-214-02A	B James Frustieri (204/6)	R	12/23/14	01/21/15		257625	N
	11		FRUSTIERI 204/6			65.00	E-08-00-214-02C	B James Frustieri -Soil (204/6)	R	12/23/14	01/21/15		257625	N
	12		IMA 2001/3			900.00	E-08-00-214-03A	B IMA (INST MGMT ACCTS) (2001/3)	R	12/23/14	01/21/15		257626	N
	13		CAPORASO 1703/8			237.50	E-08-00-214-17A	B Bryanne Caporaso(1703/8) (Do not use)	R	12/23/14	01/21/15		258270	N
	14		CAPORASO 1703/8			427.50	E-08-00-214-17A	B Bryanne Caporaso(1703/8) (Do not use)	R	12/23/14	01/21/15		257629	N
	15		AGRANOVICH 1201/1			505.00	E-08-00-207-17A	B AGRANOVICH, DAVID & ELENA (1202/1)	R	12/23/14	01/21/15		257631	N
						7,846.25								
Vendor Total:						9,250.00								
00745 WASTE MANAGEMENT OF NEW JERSEY	14-00128	01/24/14	GARBAGE COLLECTION 2014		B									
	25		GARBAGE COLLECTION DECEMBER			38,078.94	4-01-26-770-029	B OTHER CONTRACTUAL ITEMS	R	04/22/14	01/21/15		2475461-1374-4	N

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount Charge Account	Acct Type Description	Stat/Chk	First Rcvd	Chk/Void	1099
Item Description						Enc Date Date	Date Invoice	Exc1
01254 KENS TREE CARE	14-01346 12/10/14 TREE MAINTENANCE/TREATMENTS							
1 TREE MAINTENANCE/TREATMENTS	14,134.21	4-01-43-303-029		B OTHER CONTRACTUAL ITEMS	R	12/10/14 01/21/15	251616	N
2 TREE MAINTENANCE/TREATMENTS	365.79	4-01-43-306-029		B OTHER CONTRACTUAL ITEMS	R	12/10/14 01/21/15	251616	N
	14,500.00							
Vendor Total:	14,500.00							
01310 IIMC	15-00066 01/12/15 ANNUAL MEMBERSHIP FEE THR.2016							
1 ANNUAL MEMBERSHIP FEE	275.00	5-01-20-704-044		B PROFESSIONAL ASSOCIATION DUES	R	01/12/15 01/21/15	MEMBERSHIP DUES N	
Vendor Total:	275.00							
01390 BUSINESS MANAGEMENT DAILY	15-00074 01/13/15 RENEWAL							
1 RENEWAL SUBSCRIPTION	98.00	5-01-20-701-033		B BOOKS & PUBLICATIONS	R	01/13/15 01/21/15	REN.SUBSCRIP.	N
Vendor Total:	98.00							
01406 US GAMES	14-01303 11/25/14 VOLLEYBALL NET							
1 VOLLEYBALL NET	262.07	4-01-28-795-065		B RECREATION EQUIPMENT/SUPPLIES	R	11/25/14 01/21/15	96530771	N
Vendor Total:	262.07							
01409 NARITA MARAJ, LLC.	15-00106 01/20/15 RECORDS MANAGEMENT SERVICES							
1 RECORDS MANAGEMENT SERVICES	442.50	5-01-20-701-028		B OTHER PROF/CONSULTANT SERVICES	R	01/20/15 01/21/15	MTV-001	N
Vendor Total:	442.50							
01413 M.C.A.A.	15-00087 01/15/15 REGISTRATION FOR SEMINAR							
1 REGISTRATION FOR SEMINAR	120.00	5-01-20-710-042		B EDUCATION/TRAINING/SEMINARS	R	01/15/15 01/21/15	1/15/15	N
Vendor Total:	120.00							

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03148 COUNTY OPEN SPACE TRUST FUND	15-00050	01/09/15	COUNTY OPEN SPACE TAXES-2015		B							
	2	2014	OPEN SPACE/ADDED/OMITT.TX	1,462.86	5-01-55-210-000	B OPEN SPACE TAX - COUNTY	R	01/09/15	01/21/15		OPEN SPACE TAX	N
			Vendor Total:	1,462.86								
03215 UNUM LIFE INSURANCE	14-00010	01/06/14	2014 LIFE INSURANCE		B							
	13		LIFE INSURANCE & AD&D/DECEMBER	193.05	4-01-23-735-029	B OTHER CONTRACTUAL ITEMS	R	04/22/14	01/21/15		DECEMBER 2014	N
			Vendor Total:	193.05								
03241 VAN DALINDA, RYAN	15-00054	01/09/15	2014 CLOTHING									
	1	2014	CLOTHING	278.68	4-01-25-745-273	B VANDALINDA, RYAN - CLOTHING	R	01/09/15	01/21/15		CLOTHING	N
			Vendor Total:	278.68								
03727 STAPLES ADVANTAGE	14-01340	12/09/14	OFFICE SUPPLIES									
	1		OFFICE SUPPLIES	79.09	4-01-42-855-036	B OFFICE SUPPLIES	R	12/09/14	01/21/15		3251310467+	N
	2		OFFICE SUPPLIES	85.68	4-01-41-250-036	B OFFICE SUPPLIES	R	12/09/14	01/21/15		3251310467+	N
				164.77								
	14-01352	12/10/14	PD SUPPLIES									
	1		PD SUPPLIES	141.12	4-01-25-745-036	B OFFICE SUPPLIES	R	12/10/14	01/21/15		3251310475+	N
	14-01359	12/15/14	OFFICE SUPPLIES									
	1		OFFICE SUPPLIES	156.43	4-01-20-701-036	B OFFICE SUPPLIES	R	12/15/14	01/21/15		3251906599+	N
			Vendor Total:	462.32								
03852 LEPOSKY, MICHAEL	15-00080	01/14/15	REIMB.EXPENSES ATLANTIC CITY									
	1		REIMB.TRAVEL EXPENSES ATLANTIC	308.32	4-01-20-710-045	B TRAVEL	R	01/14/15	01/21/15		11/21/14	N

Vendor # Name	PO #	PO Date	Description	Contract	PO Type	Amount	Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
03852 LEPOSKY, MICHAEL			Continued											
	15-00081	01/14/15	MILEAGE REIMBURSEMENT 2014											
	1		MILEAGE REIMBURSEMENT 2014			311.46	4-01-20-710-045	B TRAVEL	R	01/14/15	01/21/15		2014 REIMB.	N
			Vendor Total:			619.78								
03857 PROGRESSIVE BUS COMPLIANCE														
	15-00038	01/07/15	RENEWAL FOR NJ POSTER UPDATES											
	1		NJ COMPLIANCE POSTERS			39.95	5-01-20-701-023	B PRINTING & BINDING	R	01/07/15	01/21/15		429412	N
			Vendor Total:			39.95								
03951 EDIBLE ARRANGEMENTS														
	14-00841	07/17/14	SYMPATHY BASKET FOR RAY WOODWA											
	1		BASKET RAY WOODWARD			108.00	4-01-20-701-041	B MEAL REIMBURSEMENT	R	07/17/14	01/21/15		S0124048120	N
	14-01093	09/30/14	Sympathy basket for Stan Freem											
	1		SYMPATHY FRUIT BASKET			125.74	4-01-20-701-041	B MEAL REIMBURSEMENT	R	09/30/14	01/21/15		S0124049546	N
	14-01136	10/15/14	BEREAVEMENT BRUCE PIATT'S MOM											
	1		BEREAVEMENT BRUCE PIATT'S MOM			137.99	4-01-20-701-028	B OTHER PROF/CONSULTANT SERVICES	R	10/15/14	01/21/15		S0124049702	N
	14-01420	12/29/14	SYMPATHY BASKET-WIRTH'S wife											
	1		SYMPATHY BASKET-WIRTH'S WIFE			86.99	4-01-20-701-041	B MEAL REIMBURSEMENT	R	12/29/14	01/21/15		S0124051713	N
	15-00034	01/07/15	BEREAVEMENT MCGEE FAMILY											
	1		BEREAVEMENT MCGEE			92.99	5-01-20-701-041	B MEAL REIMBURSEMENT	R	01/07/15	01/21/15		S0124051839	N
	15-00068	01/13/15	SYMPATHY FRUIT BASK.FRASCIELLO											
	1		SYMPATHY FRUIT BASKET			70.00	4-01-20-701-036	B OFFICE SUPPLIES	R	01/13/15	01/21/15		S0124041083	N
			Vendor Total:			621.71								

Total Purchase Orders: 76 Total P.O. Line Items: 172 Total List Amount: 578,242.54 Total Void Amount: 0.00

Totals by Year-Fund Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND 2014 BUDGET	4-01	141,395.75	0.00	141,395.75	0.00	0.00	141,395.75
CURRENT FUND 2014 BUDGET	5-01	364,329.35	0.00	364,329.35	0.00	0.00	364,329.35
CAPITAL FUND	C-04	57,388.38	0.00	57,388.38	0.00	0.00	57,388.38
BOA ESCROW ACCOUNTS	E-08	9,534.25	0.00	9,534.25	0.00	0.00	9,534.25
POLICE OUTSIDE DETAIL	P-10	3,564.81	0.00	3,564.81	0.00	0.00	3,564.81
UNEMPLOYMENT TRUST ACCOUNT	T-13	2,030.00	0.00	2,030.00	0.00	0.00	2,030.00
Total of All Funds:		<u>578,242.54</u>	<u>0.00</u>	<u>578,242.54</u>	<u>0.00</u>	<u>0.00</u>	<u>578,242.54</u>

BOROUGH OF MONTVALE
NOTICE
DRAFT ONLY

NOTICE IS HEREBY GIVEN that the following Ordinance was introduced and passed on first reading at a regular meeting of the Board of Health of the Borough of Montvale, on the ___ day of _____, and that said Ordinance will be taken up for further consideration for final passage at a regular meeting of the Board of Health of the Borough of Montvale to be held on the ___ day of _____ at 7:45 PM or as soon thereafter as said matter can be reached at which time and place all persons who may be interested, therein will be given an opportunity to be heard concerning same.

**BOROUGH OF MONTVALE BOARD OF HEALTH
ORDINANCE NO. 2015-_____**

AN ORDINANCE REPLACING SECTION 95-9 OF THE CODE OF THE BOROUGH OF MONTVALE, COUNTY OF BERGEN, STATE OF NEW JERSEY, TO ESTABLISH AND REVISE CERTAIN BOARD OF HEALTH FEES AND FEES FOR VITAL STATISTICS RECORDS

BE IT ORDAINED by the Board of Health of the Borough of Montvale, County of Bergen, State of New Jersey, as follows:

Section 1. Chapter 95, Section 95-9, of the Borough Code entitled "Fees," is deleted in its entirety and replaced to read as follows:

§95-9 Fees.

A. Proration of fees in certain circumstances.

1. All fees to the Borough of Montvale Board of Health pursuant to Chapter 95 of the Montvale Code shall be for the calendar year in which the fee becomes due or such portion of the year as is remaining at such time, and such fees shall not be subject to proration except as herein provided.
 - a. All fees shall be for the period ending December 31 of the year in which said fees are due, provided that such due date falls within the first three quarters of the calendar year.
 - b. For fees which become due for the first time during the fourth quarter of the calendar year and are paid during that quarter.

2. One hundred percent of the annual fee shall be applied to the ensuing year. In such case, the license thus granted shall be valid until December 31 of the year following the current year (long year).

B. The annual fee for the several licenses, permits or certificates, including those referred to in the Sanitary Code, are hereby fixed as follows:

1. Agricultural Market / Farmstand	\$300.00
2. Bakery	\$250.00
3. Convenience Store	\$400.00
4. Cattle/ Horse Farm	\$200.00
5. Delicatessen	\$275.00
6. Health Spa /Exercise Facility (under 10,000 sq. ft.)	\$250.00
7. Health Spa /Exercise Facility (over 10,000 sq. ft.)	\$500.00
8. Massage Therapist (part of spa/exercise facility)	\$300.00
9. Hotel/Motel (1 to 50 rooms)	\$500.00
10. Hotel/Motel (over 50 rooms)	\$1,000.00
11. Misc. Retail Food Establishment	\$500.00
12. Mobile Ice Cream	\$200.00
13. Nursery School or Daycare	\$300.00
14. Pet Shop	\$200.00
15. Pre-Packaged Candy Counter	\$100.00
16. Public Amusement	\$500.00
17. Restaurant (seating capacity 1 to 50)	\$400.00
18. Restaurant (seating capacity over 50)	\$800.00
19. Supermarket (under 50,000 sq. ft.)	\$1,000.00
20. Supermarket (over 50,000 sq. ft.)	\$2,000.00
21. Swimming Pool (indoor)	\$1,000.00
22. Swimming Pool (seasonal)	\$500.00

23. Temporary Food Establishment (per day)	\$50.00
24. Tanning Facility	\$100.00
25. Dairy Products Dispensing Truck	\$75.00
26. Vending Machine (first machine at location)	\$75.00
27. Vending Machine (each additional machine at location)	\$25.00

C. The following fees shall be charged for the certification of proposed sewage facilities as cited by the Realty Improvement Ordinance, when plans are submitted by the Planning Board to the Board of Health as a subdivision for the erection of single-occupancy homes:

1. Certification for one through six realty improvements	\$15.00
2. Certification for seven through 25 realty improvements,	\$25.00
3. Certification for 26 through 50 realty improvements	\$50.00
4. Certification of 51 or more realty improvements (per each 25 or fraction thereof)	\$25.00

D. Fees for Vital Statistics Records

1. Birth Certificate (certified copy)	\$10.00
2. Death Certification (certified copy)	\$10.00
3. Marriage Certificate (certified copy)	\$10.00
4. Domestic Partnership Certificate (certified copy)	\$10.00
5. Civil Union Certificate (certified copy)	\$10.00
6. Records Corrections	no fee
7. Marriage Certificate (application)	\$28.00
8. Domestic Partnership Certificate (application)	\$28.00
9. Civil Union Certificate (application)	\$28.00
10. Burial Permit (application)	\$5.00

E. Whenever, in the Sanitary Code, a license or permit is required and no specific fee is established for such license or permit the fee therefor shall be \$10, payable on issuance of such license or permit, which shall be for the balance of the calendar year in which the same is so issued.

- F. No fee for any permit, license or certificate issued hereunder shall be required of any person declared by state law to be exempt from the payment of any such fee.

Section 2. Repeal of Inconsistent Ordinances.

All Ordinances or parts of Ordinances in conflict with this Ordinance are hereby repealed only to the extent necessary to give this Ordinance full force and effect.

Section 3. Savings Clause.

Nothing in this Ordinance shall be construed to affect any suit or proceeding impending in any court, or any rights acquired, or liability incurred, or any cause or causes of action acquired or existing, under any act or ordinance hereby repealed pursuant to this Ordinance, nor shall any just or legal right or remedy of any character be lost, impaired or affected by this Ordinance.

Section 4. Severability.

The various parts, sections and clauses of this Ordinance are hereby declared to be severable. If any part, sentence, paragraph, section or clause is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of the Ordinance shall not be affected thereby.

Section 5. Effective Date.

This ordinance shall become effective on January 1, 2016, after adoption and publication as required by law.

Approved

Joyce Cohen, President

Attest

Janet Russo, Secretary

*Borough of Montvale, NJ
Monday, January 19, 2015*

Chapter 95. SANITATION AND PLUMBING

Part 1. Sanitation and Health

Article VIII. Food and Beverages

§ 95-67. Food peddler's license.

- A. No person shall sell, deliver or peddle any article of food not machine-packaged or any beverage not machine sealed or machine capped in the borough from any wagon, push-cart, truck or other vehicle, or from house to house, or in or at any public place, without first having obtained a license from the Board so to do.
- B. Such license shall be in addition to any other license which may be required by the borough.
- C. All fees for such license shall be collected by the Board of Health.
- D. There shall be displayed on all vehicles used for any of the purposes aforesaid such plate as may be furnished by the Board, evidencing the permission of the Board to use the vehicle for the purposes aforesaid.



**MONTVALE BOARD OF HEALTH
12 MERCEDES DRIVE
MONTVALE, NJ 07645
201-391-5700 ext. 252**

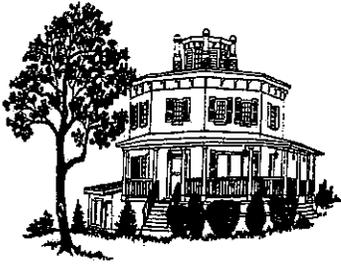
FOOD ESTABLISHMENT LICENSE APPLICATION

1. Filing of this application does not authorize the applicant to start operating. The Board of Health must approve the application & issue a license. To schedule an inspection call **Northwest Regional Health Commission @ 201-445-7217.**
2. The license, unless temporary, will expire on December 31st of the year in which issued.

**Late fee for license \$100 & under, additional 50% of fee
Late fee for license over \$100, additional 50% of fee**
3. The operator and the employees must observe all applicable codes, ordinances, rules & regulations of the Montvale Board of Health and New Jersey State Department of Health. The establishment will be subject to periodic inspections.

The following non-refundable fees shall be paid by check or money order made payable to the **Borough of Montvale.**

<u>Please indicate type of license</u>	<u>FEES</u>
___ AGRICULTURAL MARKET/FARMSTAND	\$300.
___ BAKERY	\$200.
___ CONVENIENCE STORE	\$325.
___ CATTLE/HORSE FARM	\$100.
___ DELICATESSEN	\$200.
___ DRY CLEANING	\$200.
___ HEALTH SPA/EXERCISE FACILITY	\$200.
___ HOTEL/MOTEL (1-50 ROOMS)	\$500.
___ HOTEL/MOTEL (OVER 50 ROOMS)	\$1,000.
___ MISC. RETAIL FOOD ESTABLISHMENT	\$200.
___ MOBILE RETAIL FOOD ESTABLISHMENT	\$175.
___ ICE CREAM MOBILE RETAIL FOOD ESTABLISHMENT	\$125.
___ NURSERY SCHOOL/DAYCARE	\$200.
___ PET SHOP/GROOMING	\$150.
___ PRE-PACKAGED CANDY COUNTERS	\$ 70.
___ RESTAURANT (SEATING CAPACITY 1-50)	\$200.
___ RESTAURANT (SEATING CAPACITY 51 & OVER)	\$350.
___ ROOMING/BOARDING HOUSE	\$250.
___ SUPERMARKET	\$800.
___ TEMP. FOOD ESTABLISHMENT (1-3 DAYS) <i>Provide dates</i> _____	\$ 75.
___ TEMP. FOOD ESTABLISHMENT (4-7 DAYS) <i>Provide dates</i> _____	\$100.
___ DAIRY PRODUCTS DISPENSING TRUCK	\$ 50.
___ VENDING MACHINE (ONE)	\$ 50.
___ EACH ADDITIONAL VENDING MACHINE	\$ 20.



Borough of Montvale

12 Mercedes Drive, 2nd Floor
Montvale NJ 07645

www.montvale.org

Ph: 201-391-5700

Fx: 201-391-9317

FOOD ESTABLISHMENT LICENSE APPLICATION

BUSINESS NAME _____

BUSINESS ADDRESS _____

BUSINESS PHONE # _____

CONTACT PERSON & PHONE # _____

ESTABLISHMENT LOCATION _____

***I am/We are aware of the requirements of the State,
Municipality, and Montvale Board of Health
regulations and agree to be governed thereby.***

Signature *Date*

Print Name & Title

RETURN COMPLETED FORM WITH A CHECK, PAYABLE TO BOROUGH OF MONTVALE TO THE BD. OF HEALTH OFFICE. THANK YOU.