

MEETING OPEN TO THE PUBLIC:

HEARING OF CITIZENS WHO WISH TO ADDRESS THE MAYOR AND COUNCIL:

Upon recognition by the Mayor, the person shall proceed to the floor and give his/her name and address in an audible tone of voice for the records. Unless further time is granted by the Council, he/she shall limit his/her statement to five (5) minutes. Statements shall be addressed to the Council as a body and not to any member thereof. No person, other than the person having the floor, shall be permitted to enter into any discussion, without recognition by the Mayor.

MEETING CLOSED TO THE PUBLIC:

ADJOURNMENT:

The next Meeting of the Mayor and Council will be held March 10, 2015 at 7:30 p.m.

Budget Introduction: March 10th, 2015

Budget Adoption: April 14th, 2015

*******Disclaimer*******

Subject To Additions And/Or Deletions

**PUBLIC MEETING
MINUTES**

The Public Meeting of the Mayor and Council was held in the Council Chambers and called to order at 7:34 PM. Adequate notification was published in the official newspaper of the Borough of Montvale. Mayor Fyfe led the Pledge of Allegiance to the Flag, and roll call was taken.

OPEN PUBLIC MEETING STATEMENT

Adequate notice of this meeting was provided to The Bergen Record and/or The Ridgewood News, informing the public of the time and place according to the provisions of the Open Public Meeting Law (Chapter 231, P.L. 1975).

Also present: Mayor Roger Fyfe; Borough Attorney, Phil Boggia; Borough Engineer, Andy Hipolit; Administrator/Clerk, Maureen Iarossi-Alwan and Deputy Municipal Clerk, Fran Scordo;

ROLL CALL:

Vacant	Councilmember LaMonica
Councilmember Curry	Councilmember Lane
Councilmember Ghassali	Councilmember Talarico

ORDINANCES:

None

MEETING OPEN TO PUBLIC:

Agenda Items Only

Motion to open meeting to the public by Councilmember Lane; seconded by Councilmember Talarico

- All ayes

NO PUBLIC COMMENT

Motion to close meeting to the public by Councilmember Lane; seconded by Councilmember Talarico

- All ayes

MEETING CLOSED TO PUBLIC:

Agenda Items Only

MINUTES:

January 31, 2015

A motion to accept minutes by Councilmember Lane; seconded by Councilmember Curry

- all ayes -

RESOLUTIONS:

39-2015 Authorize Submission Of An Application For Municipal Alliance Grant Fiscal Cycle

July 2014-June 2019

WHEREAS, the Governor's Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey.

WHEREAS, The Council of the Borough of Montvale, County of Bergen, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore has an established Municipal Alliance Committee; and

WHEREAS, the Borough Council further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and

WHEREAS, the Borough Council has applied for funding to the Governor’s Council on Alcoholism and Drug Abuse through the County of Bergen.

NOW THEREFORE, BE IT RESOLVED, by the Borough of Montvale, County of Bergen, State of New Jersey hereby recognizes the following:

The Borough Council does hereby authorize submission of an application for the Borough of Montvale Municipal Alliance grant for calendar year 2015 in the amount of \$9,876.00 DEDR; \$2,469 Cash Match; \$7,407 In-Kind

The Borough Council acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

Introduced by: Councilmember Lane; seconded by Councilmember Curry - All ayes

40-2015 Authorize Release of Escrow/Block 2509/Lot 13/J. Sulzer

WHEREAS, the Borough Treasurer, recommends the release and takes no exception to the release of the escrow funds posted for Block 2509/Lot 13 as all inspections have been conducted; and

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale hereby release the remaining escrow funds in the amount of \$756.75 to Jennifer Sulzer, 98 East Grand Avenue, Montvale NJ 07645; and

BE IT FURTHER RESOLVED, the Borough Treasurer hereby receives a copy of this resolution for processing.

Introduced by: Councilmember Ghassali; seconded by Councilmember Curry - All ayes

41-2015 Resolution to Contract for Appraisal Services for Preparing an Appraisal Report for Tax Appeal/Block 1102/Lot 2/ 110 Summit Avenue

WHEREAS, there exists a need for the services of an Appraiser to prepare appraisal report for a tax appeals for the following property;

Block 1102/Lot 2- Montvale, KSL, LLC – 110 Summit Avenue

WHEREAS, the Borough Administrator has determined and certified in writing that the value of total service will not exceed \$7,500.00 and under such circumstances complies with the provisions of N.J.S.A. 19:44A-20.5 et seq.; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:111 et seq.) requires that the Resolution authorizing the award of contracts for "Professional Services" without competitive bids and the Contract itself must be available for public inspection;

NOW, THEREFORE, BE IT RESOLVED, by the Borough of Montvale as follows:

1. The Mayor and Borough Clerk of the Borough of Montvale are hereby authorized and directed to execute the Contract with MCNERNEY & ASSOCIATES, INC., 226 Harristown Rd, Glen Rock NJ 07452; and
2. This Contract is awarded without competitive bidding as a "Professional Service" in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because the services are to be performed by a person authorized by law to practice a recognized profession.
3. The Contract amount does not exceed the statutory bid threshold.
4. A Notice of this action shall be printed once in the local newspaper.

Introduced by: Councilmember Lane; seconded by Councilmember Curry - All ayes

42-2015 Recycling Tonnage Grant Submission

The Mandatory Source Separation and Recycling Act, P.L.1987, c.102, has established a recycling fund from which tonnage grant may be made to municipalities in order to encourage local source separation and recycling programs; and

WHEREAS, It is the intent and the spirit of the Mandatory Source Separation and Recycling Act to use the tonnage grants to develop new municipal recycling programs and to continue and to expand existing programs; and

WHEREAS, The New Jersey Department of Environmental Protection has promulgated recycling regulations to Implement the Mandatory Source Separation and Recycling Act; and

WHEREAS, The recycling regulations impose on municipalities certain requirements as a condition for applying for tonnage grants, including but not limited to, making and keeping accurate, verifiable records of materials collected and claimed by the municipality; and

WHEREAS, A resolution authorizing this municipality to apply for such tonnage grants for 2015 will memorialize the commitment of this municipality to recycling and to indicate the assent of the Mayor & Council to the efforts undertaken by the municipality and the requirements contained in the Recycling Act and recycling regulations; and

WHEREAS, Such a resolution should designate the individual authorized to ensure the application is properly completed and timely filed.

NOW THEREFORE BE IT RESOLVED by the Mayor & Council of the Borough of Montvale that the Borough of Montvale hereby endorses the submission of the recycling tonnage grant application to the New Jersey Department of Environmental Protection and designates Richard Campanelli, Pascack Valley Department of Public Works Superintendent to ensure that the application is properly filed; an

BE IT FURTHER RESOLVED that the monies received from the recycling tonnage grant be deposited in a dedicated recycling trust fund to be used solely for the purposes of recycling.

Introduced by: Councilmember Lane; seconded by Councilmember Talarico - All ayes

BILLS: Municipal Clerk read the Bill Report.

Motion to pay bills by Councilmember Lane; seconded by Councilmember Talarico - All ayes

REPORT OF REVENUE: Municipal Clerk read the Report of Revenue

COMMITTEE REPORTS:

Councilmember Ghassali

Planning Board

Meeting of February 3rd was cancelled, next meeting will be February 17th

Regional High School Board

Taste of Pascack Valley is on March 4th at the River Vale Country Club;

Environmental Commission

February meeting has been cancelled;

TVAccess

Would like to present some ideas about air time uses.

Councilmember Curry

No Report

Councilmember LaMonica

Chamber of Commerce

Street Fair will be June 7th; town clean up day is scheduled for Saturday, April 18

Councilmember Talarico

Police

Monthly report included in original minutes

Tri-Boro

Montvale logged: 43 calls; 625 miles; 42 hours; 21 crew hours

Councilmember Lane

Fire Dept

Major fire on January 30th ; firehouse committee met , the next step will be to discuss financial options

MAYOR

Library

Circulation 11,275; 5,395 patron visits; 20 library cards issued;

If you have a fire hydrant on or near your property, please clear away the snow.

ENGINEER'S REPORT:

Andrew Hipolit

Report/Update

a. Vacate Short Ave / Discussion

After a brief discussion, a motion to vacate with conditions by Councilmember Lane; seconded by Councilmember Ghassali - all ayes

b. NJDOT Magnolia Grant Section 2

Maser was notified that the NJDOT is freezing monies for grants; Maser will reach out and request Confirmation regarding the grant before moving forward with design plans.

c. Safe Route to School Grant

Sidewalks for Spring Valley Road; need a decision to proceed; cost to the borough would be approximately \$40,000; grant monies totaled \$450,000; a motion to proceed by Councilmember Lane; seconded by Councilmember Ghassali – all ayes

ATTORNEY REPORT:

Philip Boggia, Esq.

Report/Update

No Report

UNFINISHED BUSINESS:

- a. Appointment Of Councilmember To Fill The Vacancy
 - 1) Draft Resolution Appointment Councilmember To Fill Vacancy
- Councilmember Ghassali made a motion to nominate Dieter Koelling; seconded by Councilmember LaMonica – a roll call was taken – all ayes

COMMUNICATION CORRESPONDENCE:

None

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Motion to open meeting to the public by Councilmember Lane; seconded by Councilmember Talarico
- all ayes

NO PUBLIC COMMENT

Motion to close meeting to the public by Councilmember Lane; seconded by Councilmember Talarico
- all ayes

MEETING CLOSED TO THE PUBLIC:

ADJOURNMENT

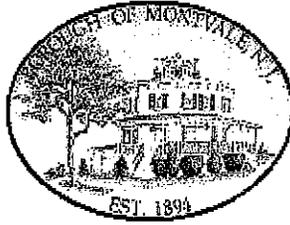
Motion to adjourn Public Meeting by Councilmember Lane; seconded by Councilmember Talarico
- all ayes

Meeting was adjourned at 8:27pm

The next Meeting of the Mayor and Council will be held February 24, 2015 at 7:30 p.m.

Budget Meeting is scheduled for February 24 at 6PM

Respectfully submitted, Fran Scordo, Deputy Municipal Clerk



**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 45- 2015**

RE: Award Professional Service Contract / Maser Consulting / Engineering and Surveying Services for Firehouse Improvements

WHEREAS, the Borough of Montvale is required to perform surveying, lead testing, asbestos testing and ground penetrating radar for the existing Firehouse at 35 West Grand Ave. This requirement deems it necessary to engage the professional services of an Engineer to provide these services; and

WHEREAS, section N.J.S.A. 40A:11-5 of the Local Public Contracts Law, (N.J.S.A. 40A:11-1 et seq.) exempts such professional services from competitive bidding; and

WHEREAS, Maser Consulting, Inc. 200 Valley Road, Suite 306, Mt. Arlington, NJ 07856 has submitted a proposal dated February 19, 2015 which is attached to this resolution; and

WHEREAS, the cost is not to exceed \$34,100.00 these costs include surveying, lead testing, asbestos testing and ground penetrating radar for the existing Firehouse at 35 West Grand Ave; and

WHEREAS, the Certified Municipal Finance Officer certifies funds are available said certification is hereto attached to the original of this resolution; and.

BE IT FURTHER RESOLVED a copy of this resolution shall be published in an official newspaper of the Borough of Montvale, be on file, available for public inspection, in the office of the Municipal Clerk, 12 Mercedes Drive, Montvale, NJ 07645.

Councilmember	Motion	Second	Yes	No	Absent	Abstain
Curry						
Ghassali						
Koelling						
LaMonica						
Lane						
Talarico						

Adopted: February 24, 2105

ATTEST:

APPROVED:

Maureen Iarossi-Alwan
Municipal Clerk

Roger J. Fyfe
Mayor



Engineers
Planners
Surveyors
Landscape Architects
Environmental Scientists

400 Valley Road, Suite 304
Mount Arlington, NJ 07856
T: 973.398.3110
F: 973.398.3199
www.maserconsulting.com

February 19, 2015

Maureen Iarossi-Alwan
Borough Clerk/Borough Administrator
Borough of Montvale
12 Mercedes Drive
Montvale, NJ 07645

Re: Proposal for Professional Services
Engineering Services and Surveying Services for Improvements existing Fire House
35 West Grand Avenue
Borough of Montvale, Bergen County, NJ
MC Project No: MVB-388

Dear Ms. Iarossi-Alwan:

Maser Consulting P.A. (Maser Consulting) is pleased to present this proposal to provide surveying, lead testing, asbestos testing and ground penetrating radar for the existing Fire House at 35 West Grand Avenue.

The following is the detailed scope of services proposed:

SECTION 1 - Environmental Investigation of the Montvale Firehouse (35 W. Grand Ave.)

The proposed investigation will focus on evaluating the presence of **lead-based paints (LBPs)** and **asbestos-containing materials (ACMs)** inside and outside of the Montvale firehouse, and evaluating the possible presence of underground storage tanks beneath the concrete slab floor of the building and within 20 feet of the building via a geophysical survey. The work scope does not include tasks such as the preparation of abatement plans and specifications, or the assessment of underground storage tanks that may be identified. Such professional services can be performed under an amended work scope and cost estimate.

The proposed work scope consists of the following five (5) tasks:

Task 1 – Site Reconnaissance / Prepare Health and Safety Plan / Project Management

Prior to investigation phase, Maser Consulting (MC) will conduct site reconnaissance to observe the types and locations of potential ACMs and LCMs and to plan the actual investigation. Based on the information, a Health and Safety Plan (HASP) complying with OSHA requirements will be prepared. The task also will include start-up project management, and interviews of firehouse personnel, as needed.



Task 2 - ACM Sampling

MC will conduct the ACM inspection per the guidelines established by AHERA and ASHARA. It is intended for the inspection to focus on areas and materials that will be disturbed by the planned facility renovations / construction. ACM samples of friable materials will be analyzed via polarized light microscopy (PLM) on a standard five (5)-day turnaround. Follow-up analysis of certain friable materials that are negative via PLM will be requested on a “positive stop basis” via transmission electron microscopy (TEM), as deemed necessary by the inspector. (The intent is to have the TEM analyses for friable materials limited to a sufficient number of samples required to prove that a material is not an ACM.) Non-friable materials will be analyzed via TEM. Only in the event of inconclusive analyses will follow-up analysis be conducted via PLM. Multiple layered materials will be separated either in the field (where possible) or in the laboratory, and analyzed separately. We estimate one day in the field for a two-person asbestos crew.

Our cost proposal provides for conducting 30 PLM and 30 TEM analyses. The actual number of samples will depend on the types and distribution of suspected ACMs.

A duly-qualified, independent laboratory will be retained to conduct the asbestos analyses via PLM and TEM. The laboratory will perform the analyses in accordance with applicable EPA, NIOSH and/or ASTM Methods (e.g., EPA 600/R-93/116 for PLM analysis, EPA 100.1 for TEM analysis, etc.). Please note: NJDEP has no lab certification program for bulk asbestos analysis).

Task 3 - LBP Testing

All building coatings (interior and exterior) will be inspected for LBP. All building components will be evaluated according to color, substrate type, relative age and condition, and subsequently assessed for lead content using handheld x-ray fluorescence (XRF) analyzer. We note that the LBP prohibition which went into effect in 1978 does not apply to industrial paints; therefore, even newer paints used on “industrial / commercial” properties may contain lead.

Task 4 – Geophysical Survey - Assessment for USTs

MC will conduct geophysical surveys using **ground penetrating radar (GPR)** and electromagnetic induction (EM) techniques to identify shallow subsurface features in the vicinity of the existing facility to identify and map the footprint of possible underground storage tank(s) (USTs) that may exist.

MC will conduct the GPR investigation in accessible areas within the building and in the vicinity (approximately a 20-foot radius) of the building for evidence of USTs and associated piping using a GSSI SIR-3000 instrument with a 400 mega-hertz (MHz) antenna. This system is capable of exploring depths of one (1) to twelve (12) feet below land surface, conditions-permitting. GPR detects variations within the subsurface and can be used to identify anomalies typically associated with buried structural components, buried piping, USTs, shallow bedrock,



and water table. Utilizing the GPR with an integrated survey wheel and survey-grade Trimble GPS system, we will estimate depth and extent of the identified subsurface anomalies.

In conjunction with GPR, a GSSI Profiler EMP 400 instrument will be used to measure electrical conductivity of the shallow soils over accessible regions of the site to locate near-surface features. These electromagnetic (EM) surveys will be performed to further delineate subsurface features characteristic of buried tank structures and metal service piping. Detected EM anomalies are typically associated with buried metal tanks or drums, debris, and utilities. Depending on the target size and orientation, this instrument can detect subsurface objects to a depth of approximately (10) ten feet below grade.

We estimate that one (1) day in the field for a two-person crew will be required to complete this effort, weather and field conditions permitting. It is assumed that the survey areas will be free of vehicles or obstructions during the course of the field investigation. The footprint of suspected USTs identified by geophysical methods will be painted using survey-grade marker paint. Upon completion post-processing of the data collected, we will provide a summary report and map illustrating our findings as well as estimations of dimensions of buried features.

Task 5 - Investigation Report

A report will be prepared summarizing the results of the investigations. The report will describe the investigation methodologies and present analytical results on data summary tables, and present estimated amounts of ACM. Sample locations will be shown on sketches.

FEE

Maser Consulting will provide all services outlined in tasks 1-5 for a cost not to exceed \$24,500.00.

SECTION 2 – Survey Scope of Services

Task 1 - Topographic & Utility Survey (±2.8 Ac)

Our office will conduct a ground topographic, location and utility survey within the survey limits depicted within the **yellow** shown within attached **Exhibit A**, and will extend to the opposite pavement line of **Memorial Drive** and **West Grand Avenue**. The datum for the horizontal locations will be based upon NAD 1983 and the datum for topography will be based upon NAVD 1988. Contours shall be generated at a one (1) foot interval within the above described area. Utility information will be shown based upon utility company markouts, available mapping, and physical field evidence. Storm and sanitary sewer rim, grate and invert elevations will be provided including pipe size and flow direction. The surveyor makes no guarantee that the underground utilities shown comprise all such utilities in the area either in service or abandoned. The surveyor further does not warrant that the underground utilities



FEE

Maser Consulting will provide all services outlined in Section 2, Task 1 for a cost not to exceed \$9,600.00.

EXCLUSIONS

1. Additional topographic surveys outside the project limits illustrated in **Exhibit A**
2. Boundary Survey
3. Title report review and Metes and bounds descriptions
4. Tree Locations
5. Additional requirements by town or municipal agencies not specified herein
6. Field survey work
7. Application for Environmental (NJDEP) Permitting
8. Construction Administration; a separate proposal will be prepared for your review and approval.
9. Any other exclusions previously referenced in the scope of work.

CONCLUSION

If the Borough finds this proposal acceptable, please forward a copy of a resolution authorizing the work to be performed.

If you have any questions pertaining to this matter, please do not hesitate to call me. Attached please find an area location map.

Thank you for the opportunity to submit this proposal to you.

Very truly yours,

MASER CONSULTING P.A.

A handwritten signature in black ink, appearing to be 'A. Hipolit', written over the printed name.

Andrew R. Hipolit, P.E., P.P., C.M.E.
Borough Engineer

RESOLUTION

BE IT RESOLVED by the Mayor and Council of the Borough of Montvale, N.J., that the following bills, having been referred to the Borough Council and found correct, be and the same hereby be paid:

<u>FUND</u>	<u>AMOUNT</u>	<u>NOTES</u>
Current	\$402,451.85	Bill List Wire 2/24/ 15
	<u>194,614.47</u>	Wires/Manual Checks
Current TOTAL	597,066.32	
Escrow - Trust	8,455.75	Bill List Wire 2/24/ 15
Capital Fund	2,791.50	Bill List Wire 2/24/ 15
Dog Trust	60.00	Bill List Wire 2/24/ 15

This resolution was adopted by the Mayor and Council of Montvale at a meeting held on 2/24/15

Introduced by: _____

Approved: 2/24/15

Seconded by: _____

Roger Fyfe, Mayor

ATTEST:

Maureen Iarossi-Alwan, Municipal Clerk

MANUAL/VOID CHECKS - WIRES
February 24, 2015

<u>Check #</u>	<u>PO #</u>	<u>Date</u>	<u>Transaction/Vendor</u>	<u>Amount</u>
WIRE		2/11/15	Payroll Account	119,672.11
WIRE		2/11/15	Salary Account	74,516.54
WIRE		2/11/15	FSA Account	<u>425.82</u>
	Total			<u>194,614.47</u>

P.O. Type: All
Range: First to Last
Format: Detail without Line Item Notes

Open: N Paid: N Void: N
Rcvd: Y Held: Y Aprv: N
Bid: Y State: Y Other: Y Exempt: Y

Vendor # Name	PO #	PO Date	Description	Contract	PO Type	Amount	Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl	
00023 BERGEN CTY UTILITIES AUTHORITY	15-00215	02/13/15	SEWER SERVICE COST 2015		B										
	2		SEWER SERVICE COST	233,081.65		5-01-31-832-029		B OTHER CONTRACTUAL ITEMS	R	02/13/15	02/19/15		INV0004230	N	
		Vendor Total:	233,081.65												
00043 NORTH JERSEY MEDIA GROUP	15-00202	02/12/15	AC# 1101718 ADVERTISING-JAN												
	1		AC# 1101718 ADV CLERK-JAN	304.02		5-01-20-701-021		B ADVERTISING	R	02/12/15	02/19/15		JAN 2015	N	
	2		ADV PLANNING-JAN	425.72		5-01-21-720-021		B ADVERTISING	R	02/12/15	02/19/15		JAN 2015	N	
	3		ADV TAX ASSESSOR-JAN	45.79		5-01-20-710-021		B ADVERTISING	R	02/12/15	02/19/15		JAN 2015	N	
	4		ADV NEWSLETTER-JAN	2,200.00		5-01-20-701-023		B PRINTING & BINDING	R	02/12/15	02/19/15		JAN 2015	N	
		Vendor Total:	2,975.53												
00047 D & E UNIFORMS	14-01189	10/30/14	FD UNIFORM												
	1		FD UNIFORM, BELL HAT, S/S SHIRT	536.95		4-01-25-752-032		B CLOTHING & UNIFORMS	R	10/30/14	02/19/15		1285	N	
		Vendor Total:	536.95												
00071 UNITED WATER NEW JERSEY	15-00212	02/13/15	3825412222 FIRE HYDRANTS/FEB.												
	1		3825412222 FIRE HYDRANTS/FEB.	15,795.17		5-01-31-834-029		B OTHER CONTRACTUAL ITEMS	R	02/13/15	02/19/15		FEBRUARY	N	
		Vendor Total:	15,795.17												
00097 CABLEVISION	15-00227	02/17/15	07873-204461-01-0 CABLEVISION												
	1		07873-204461-01-0 CABLEVISION	96.12		5-01-20-701-029		B OTHER CONTRACTUAL ITEMS	R	02/17/15	02/19/15		FEB. MAR.	N	
	15-00228	02/17/15	07873-218840-01-0 CABLEVISION												
	1		07873-218840-01-0 CABLEVISION	5.33		5-01-27-791-063		B SENIOR ACTIVITIES	R	02/17/15	02/19/15		FEBRUARY	N	

Vendor # Name	PO #	PO Date	Description	Contract	PO Type	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099
Item Description	Amount	Charge Account	Acct Type Description								Excl
00097 CABLEVISION			Continued								
15-00229 02/17/15 07873-199375-01-1 CABLEVISION											
1 07873-199375-01-1 CABLEVISION	84.90	5-01-25-752-108	B MAINTENANCE/RENTAL AGREEMENTS	R	02/17/15	02/19/15			FEB. MAR.		N
Vendor Total:	186.35										
00102 MGL PRINTING SOLUTIONS											
14-01421 12/29/14 2014 TAX FORMS-1099'S											
1 2014 TAX FORMS-1099'S	99.20	4-01-20-701-023	B PRINTING & BINDING	R	12/29/14	02/19/15			126671		N
Vendor Total:	99.20										
00114 CORBI PRINTING CO. INC.											
15-00049 01/09/15 ATS Mailers											
1 ATS Mailers	165.12	5-01-42-855-023	B PRINTING & BINDING	R	01/09/15	02/19/15			150031		N
2 ATS Mailers	178.88	5-01-41-250-023	B PRINTING AND BINDING	R	01/09/15	02/19/15			150031		N
	344.00										
Vendor Total:	344.00										
00125 NORTHWEST BERGEN REGIONAL											
15-00220 02/17/15 HEALTH SERVICES - 2015					B						
2 HEALTH SERVICES - 2015 1ST QTR	13,570.74	5-01-27-785-029	B OTHER CONTRACTUAL ITEMS	R	02/17/15	02/19/15			1ST QTR 2015		N
Vendor Total:	13,570.74										
00146 PSE&G CO.											
15-00236 02/19/15 PSE&G CHARGES /JANUARY											
1 6502643000 MEMORIAL DR SR CTR	714.49	5-01-31-829-086	B NATURAL GAS - ONE MEMORIAL	R	02/19/15	02/19/15			JANUARY		N
2 6772525604 12 MERCEDES DR	1,440.41	5-01-31-829-078	B NATURAL GAS - 12 MERCEDES	R	02/19/15	02/19/15			JANUARY		N
3 6532701009 CHESTNUT RDG TS ELE	190.98	5-01-31-829-070	B NATURAL GAS	R	02/19/15	02/19/15			JANUARY		N
4 6702243308 159 CHESTNUT RDG RD	106.57	5-01-31-829-070	B NATURAL GAS	R	02/19/15	02/19/15			JANUARY		N
5 6673192003 31 W GRAND AVE DPW	470.48	5-01-31-829-070	B NATURAL GAS	R	02/19/15	02/19/15			JANUARY		N
6 6600192208 VLY VIEW TER	11.17	5-01-31-829-070	B NATURAL GAS	R	02/19/15	02/19/15			JANUARY		N
7 6575412106 W GRAND AVE FIREHOU	542.92	5-01-31-829-070	B NATURAL GAS	R	02/19/15	02/19/15			JANUARY		N
8 6703262608 43 HUFF TER	12.53	5-01-31-829-070	B NATURAL GAS	R	02/19/15	02/19/15			JANUARY		N

Vendor # Name	PO #	PO Date	Description	Contract	PO Type	Amount	Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Exc1
00146 PSE&G CO.				Continued										
	15-00236	02/19/15	PSE&G CHARGES /JANUARY	Continued										
	9	6530025502	RAILROAD RECREATION			156.07	5-01-31-829-070	B NATURAL GAS	R	02/19/15	02/19/15		JANUARY	N
						3,645.62								
			Vendor Total:			3,645.62								
00164 STATELINE FIRE & SAFETY, INC.														
	14-01298	11/24/14	WET CHEM.EXT. REFILL											
	1		WET CHEM.EXT. REFILL			55.35	4-01-25-745-102	B OXYGEN TANK/FIRE EXT - M & R	R	11/24/14	02/19/15		97240	N
	15-00193	02/10/15	AIR BOTTLE REILL											
	1		AIR BOTTLE REILL			61.20	5-01-25-752-102	B OXYGEN TANK/FIRE EXT - M & R	R	02/10/15	02/19/15		98097	N
			Vendor Total:			116.55								
00247 MONTVALE FREE PUBLIC LIBRARY														
	15-00143	01/29/15	BALANCE OF 2014 FUNDS											
	1		BALANCE OF 2014 FUNDS/GAS			46.00	4-01-31-829-078	B NATURAL GAS - 12 MERCEDES	R	01/29/15	02/19/15		2014 BALANCE	N
	2		BALANCE OF 2014 FUNDS/ELECTRIC			37.00	4-01-31-825-078	B ELECTRICITY - 12 MERCEDES	R	01/29/15	02/19/15		2014 BALANCE	N
						83.00								
	15-00218	02/17/15	LIBRARY PAYMENTS - 2015		B									
	2		LIBRARY PAYMENTS 1ST QTR.2015			42,000.00	5-01-29-800-029	B OTHER CONTRACTUAL ITEMS	R	02/17/15	02/19/15		1ST QTR 2015	N
			Vendor Total:			42,083.00								
00258 ROCKLAND ELECTRIC														
	15-00194	02/10/15	ROCKLAND ELECTRIC CHARGES/JAN.											
	1	9555848004	BORO STREET LITES			6,988.73	5-01-31-826-075	B STREET LIGHTING	R	02/10/15	02/19/15		FEBRUARY	N
	2	8822932014	12 MERCEDES DR			8,587.97	5-01-31-825-078	B ELECTRICITY - 12 MERCEDES	R	02/10/15	02/19/15		JANUARY	N
	3	0674933003	1 MEMORIAL DR SR CT			1,407.54	5-01-31-825-086	B ELECTRICITY - 1 MEMORIAL	R	02/10/15	02/19/15		JANUARY	N
	4	2310843006	ALAYNA ASSOC.			51.48	5-01-38-854-029	B OTHER CONTRACTUAL ITEMS	R	02/10/15	02/19/15		JANUARY	N
	5	9534844006	SPRING VALLEY MTLBX			51.86	5-01-31-825-071	B ELECTRICITY	R	02/10/15	02/19/15		JANUARY	N
	6	1472933002	GRAND TFLT 1			52.68	5-01-31-825-071	B ELECTRICITY	R	02/10/15	02/19/15		JANUARY	N
	7	1908079006	MEMORIAL GATE TRFC			12.02	5-01-31-825-071	B ELECTRICITY	R	02/10/15	02/19/15		JANUARY	N
	8	9263932000	GRAND TFLT 2			39.58	5-01-31-825-071	B ELECTRICITY	R	02/10/15	02/19/15		JANUARY	N
	9	9494934001	S MIDDLETWN.SWR LFT			432.70	5-01-31-825-071	B ELECTRICITY	R	02/10/15	02/19/15		JANUARY	N

Vendor # Name	PO #	PO Date	Description	Contract Amount	PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
00502	BOROUGH OF HILLSDALE											
	15-00165	02/03/15	child health conference									
	1		child health conference	70.00	5-01-27-785-028	B OTHER PROF/CONSULTANT SERVICES	R	02/03/15	02/19/15		JANUARY 2015	N
			Vendor Total:	70.00								
00699	ATLANTIC TOMORROWS OFFICE											
	15-00119	01/22/15	PD COPIER MAINTENANCE									
	1		PD COPIER MAINTENANCE	81.22	5-01-25-745-108	B MAINTENANCE/RENTAL AGREEMENTS	R	01/22/15	02/19/15		CNIN436705	N
			Vendor Total:	81.22								
00731	MASER CONSULTING P.A.											
	13-01478	10/11/13	PROF.ENGINEERING SVS CHESTNUT			B						
	17		CHESTNUT RIDGE RD IMPROVEMENTS	2,636.50	C-04-55-370-A00	B ENGINEERING - COUNTY ROAD IMPROVEMENT	R	01/20/14	02/19/15		264120	N
	14-00828	07/15/14	SANITARY SEWER IMPROVEMENTS			B						
	10		VALLEY VIEW PUMP STATION	155.00	C-04-55-389-A00	B IMPROVEMENTS TO SEWER SYSTEM	R	07/15/14	02/19/15		264122	N
	15-00086	01/14/15	ESCROW PAYMENT MONTVALE DEVEL.									
	1		MONTVALE DEVELOPMENT ASSOC.	7,451.50	E-08-00-213-09A	B Mtv1 Dev Assoc-Road Improv/Maser	R	01/14/15	02/19/15		237907	N
	15-00142	01/29/15	ESCROW PAYMENT HACKETT									
	1		HACKETT 2203/1	247.50	E-08-00-214-14A	B Bruce Hackett (2203/1)	R	01/29/15	02/19/15		260738	N
	15-00177	02/05/15	ENGINEER RETAINER 2015			B						
	2		ENGINEER RETAINER 2015	450.00	5-01-20-715-028	B OTHER PROF/CONSULTANT SERVICES	R	02/05/15	02/19/15		264116	N
	15-00185	02/09/15	2014/2015 GENERAL ENGINEERING									
	1		2014 GENERAL ENGINEERING	796.25	4-01-20-715-029	B OTHER CONTRACTUAL ITEMS	R	02/09/15	02/19/15		264117	N
	2		2015 GENERAL ENGINEERING	4,419.50	5-01-20-715-029	B OTHER CONTRACTUAL ITEMS	R	02/09/15	02/19/15		264117	N
				5,215.75								
			Vendor Total:	16,156.25								
00745	WASTE MANAGEMENT OF NEW JERSEY											
	15-00204	02/12/15	GARBAGE COLLECTION 2015			B						
	3		GARBAGE COLLECTION / JANUARY	38,190.30	5-01-26-770-029	B OTHER CONTRACTUAL ITEMS	R	02/12/15	02/19/15		2477738-1374-3	N

Vendor # Name	PO #	PO Date	Description	Contract	PO Type	Amount	Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
00745 WASTE MANAGEMENT OF NEW JERSEY Continued														
15-00204	02/12/15	GARBAGE COLLECTION 2015	Continued											
	4	RECYCLING TAX / JANUARY		5-01-26-771-029		412.53		B RECYCLING TAX - OTHER CONTRACTUAL	R	02/12/15	02/19/15		2477738-1374-3	N
						38,602.83								
		Vendor Total:				38,602.83								
00746 ABRAMS, JEREMY														
15-00211	02/13/15	LUNCHEON MEET REIM												
	1	LUNCHEON MEET REIM		5-01-25-745-041		135.57		B MEAL REIMBURSEMENT	R	02/13/15	02/19/15		MTG. LUNCHEON	N
		Vendor Total:				135.57								
00762 HARBORTOUCH														
15-00181	02/06/15	COURT CREDIT CARD FEES -JAN												
	1	COURT CREDIT CARD FEES -JAN		5-01-41-250-029		76.58		B OTHER CONTRACTUAL ITEMS	R	02/06/15	02/19/15		JAN 2015	N
	2	COURT CREDIT CARD FEES -JAN		5-01-42-855-029		70.68		B OTHER CONTRACTUAL ITEMS	R	02/06/15	02/19/15		JAN 2015	N
						147.26								
		Vendor Total:				147.26								
00869 DRAEGER SAFETY DIAGNOSTICS, INC														
15-00040	01/07/15	ALCOTEST SIMULATOR CALIBRATION												
	1	ALCOTEST SIMULATOR CALIBRATION		5-01-55-271-033		165.00		B DDEF - OTHER EXPENSES	R	01/07/15	02/19/15		91073096	N
		Vendor Total:				165.00								
00891 RIDGEMONT PIZZA & RESTAURANT														
15-00172	02/05/15	PICK UP PIZZAS 1/27/15 FOR DPW												
	1	PICK UP PIZZAS 1/27/15 FOR DPW		5-01-20-701-041		133.00		B MEAL REIMBURSEMENT	R	02/05/15	02/19/15		040	N
15-00191	02/10/15	DELIVERY M&C MEETING 2/10/15												
	1	DELIVERY M&C MEETING 2/10/15		5-01-20-703-041		52.00		B MEAL REIMBURSEMENT	R	02/10/15	02/19/15		002	N
	2	TIP		5-01-20-703-041		6.00		B MEAL REIMBURSEMENT	R	02/10/15	02/19/15		002	N
						58.00								
15-00201	02/12/15	DELIVERY FOR BOROUGH PER MAYOR												
	1	DELIVERY FOR BOROUGH PER MAYOR		5-01-20-701-041		83.95		B MEAL REIMBURSEMENT	R	02/12/15	02/19/15		731	N

Vendor # Name	PO #	PO Date	Description	Amount	Contract Charge Account	PO Type	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Exc1
01134 RESERVE ACCOUNT													
14-01286 11/20/14 REFILL POSTAGE METER/NOVEMBER													
	1		REFILL POSTAGE METER/NOVEMBER	550.00	4-01-20-701-022		B POSTAGE & EXPRESS CHARGES	R	11/20/14	02/19/15		NOVEMBER	N
	2		REFILL POSTAGE METER/NOVEMBER	20.00	4-01-20-710-022		B POSTAGE & EXPRESS CHARGES	R	11/20/14	02/19/15		NOVEMBER	N
	3		REFILL POSTAGE METER/NOVEMBER	100.00	4-01-21-720-022		B POSTAGE & EXPRESS CHARGES	R	11/20/14	02/19/15		NOVEMBER	N
	4		REFILL POSTAGE METER/NOVEMBER	60.00	4-01-22-725-022		B POSTAGE & EXPRESS CHARGES	R	11/20/14	02/19/15		NOVEMBER	N
	5		REFILL POSTAGE METER/NOVEMBER	20.00	4-01-25-753-022		B POSTAGE AND EXPRESS CHARGES	R	11/20/14	02/19/15		NOVEMBER	N
	6		REFILL POSTAGE METER/NOVEMBER	50.00	4-01-27-785-022		B POSTAGE & EXPRESS CHARGES	R	11/20/14	02/19/15		NOVEMBER	N
				<u>800.00</u>									
	Vendor Total:			800.00									
01156 DIRECT ENERGY BUSINESS													
15-00187 02/09/15 DIRECT ENERGY GAS CHARGES/JAN													
	1	613984/614278	31 W GRAND/GARAG	656.14	5-01-31-829-070		B NATURAL GAS	R	02/09/15	02/19/15		H15814248	N
	2	613984/614281	43 HUFF TERR	2.24	5-01-31-829-070		B NATURAL GAS	R	02/09/15	02/19/15		H15814249	N
	3	613984/614277	159 CHESTN.RDG R	137.52	5-01-31-829-070		B NATURAL GAS	R	02/09/15	02/19/15		H15814246	N
	4	613984/614276	W GRAND AVE FIRE	763.29	5-01-31-829-070		B NATURAL GAS	R	02/09/15	02/19/15		H15814250	N
	5	613984/614275	RAILROAD AVE REC	207.69	5-01-31-829-070		B NATURAL GAS	R	02/09/15	02/19/15		H15814244	N
	6	613984/614282	MEMORIAL DR SR C	1,006.19	5-01-31-829-086		B NATURAL GAS - ONE MEMORIAL	R	02/09/15	02/19/15		H15814247	N
	7	613984/614280	12 MERCEDES DR	2,569.27	5-01-31-829-078		B NATURAL GAS - 12 MERCEDES	R	02/09/15	02/19/15		H15814245	N
				<u>5,342.34</u>									
	Vendor Total:			8,363.57									
15-00225 02/17/15 DIRECT ENERGY ELECTRIC CHARGES													
	1	0157026009	1 MEMORIAL LT FIELD	27.34	5-01-31-825-071		B ELECTRICITY	R	02/17/15	02/19/15		ES15204641	N
	2	0195092007	GRAND SOPK 87/97	28.94	5-01-31-825-071		B ELECTRICITY	R	02/17/15	02/19/15		ES15204641	N
	3	0716933005	MEMORIAL TENNIS CRT	19.81	5-01-31-825-071		B ELECTRICITY	R	02/17/15	02/19/15		ES15204641	N
	4	5229845000	LA TRENTA FIELD LTS	12.59	5-01-31-825-071		B ELECTRICITY	R	02/17/15	02/19/15		ES15204641	N
	5	9555848004	BORO STREET LTS/FEB	2,932.55	5-01-31-826-075		B STREET LIGHTING	R	02/17/15	02/19/15		ES15204641	N
				<u>3,021.23</u>									
	Vendor Total:			8,363.57									
01168 PROFESSIONAL GOVT. EDUCATORS													
15-00235 02/19/15 TAX CLASS SEMINAR													
	1		TAX CLASS SEMINAR ATTENDED BY	90.00	5-01-20-708-042		B EDUCATION/TRAINING/SEMINARS	R	02/19/15	02/19/15		TAX CLASS	N
	Vendor Total:			90.00									

Vendor # Name	PO #	PO Date	Description	Contract	PO Type	Amount	Charge Account	Acct Type Description	Stat/Chk	First Enc	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
01418 JAMES JONES	15-00213	02/13/15	MAILBOX DAMAGE /SNOW PLOWING											
	1		MAILBOX DAMAGE /SNOW PLOWING	75.00	5-01-20-701-026			B MAINTENANCE OF OTHER EQUIPMENT	R	02/13/15	02/19/15		2/1/15	N
			Vendor Total:	75.00										
01420 NANCY BLANE	15-00217	02/13/15	MAIL BOX DAMAGE /SNOW PLOWING											
	1		MAIL BOX DAMAGE /SNOW PLOWING	75.00	5-01-20-701-026			B MAINTENANCE OF OTHER EQUIPMENT	R	02/13/15	02/19/15		MAILBOX REIMB.	N
			Vendor Total:	75.00										
02426 VERIZON WIRELESS	15-00224	02/17/15	982182917 VERIZON WIRELESS											
	1		982182917 VERIZON WIRELESS	445.55	5-01-31-827-076			B TELEPHONE CHARGES	R	02/17/15	02/19/15		9739241257	N
			Vendor Total:	445.55										
02757 TYCO ANIMAL CONTROL SERVICES	15-00192	02/10/15	ANIMAL CONTROL - 2015		B									
	2		ANIMAL CONTROL - JANUARY	800.00	5-01-27-788-029			B OTHER CONTRACTUAL ITEMS	R	02/10/15	02/19/15		JANUARY	N
15-00208	02/12/15	2	CASES OF SYRINGES FOR RABIES											
	1		2 CASES OF SYRINGES FOR RABIES	60.00	T-12-56-286-001			B RESERVE FOR DOG LICENSE	R	02/12/15	02/19/15		JANUARY	N
			Vendor Total:	860.00										
02864 OLD HOOK MEDICAL ASSOC., LLC	14-01398	12/18/14	FIRE DEPT.MEMBER PHYSICAL											
	1		FIRE DEPT.MEMBER PHYSICAL	225.00	4-01-25-752-093			B MEDICAL EXAMS/TESTING	R	12/18/14	02/19/15		03071995	N
			Vendor Total:	225.00										
03060 TRI-STATE TECHNICAL SERVICES	15-00089	01/15/15	PD TECHNICAL SUPPORT											
	1		PD TECHNICAL SUPPORT	620.00	5-01-25-745-060			B COMPUTER EQUIP - MAINT/REPAIR	R	01/15/15	02/19/15		16569	N

Vendor # Name	PO #	PO Date	Description	Contract	PO Type	Amount	Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
03060 TRI-STATE TECHNICAL SERVICES Continued	15-00140	01/29/15	2 HP LESER PRINTERS & SET UP											
	1		2 HP LESER PRINTERS & SET UP	750.00	5-01-20-701-059			B COMPUTER EQUIPMENT S/W & SUPPL	R	01/29/15	02/19/15		16589	N
Vendor Total:				1,370.00										
03084 SICOMAC DAIRY FOODS	15-00219	02/17/15	MILK DELIVERY ADMINSTR. 2015		B									
	2		MILK DELIVERY ADMINSTR. 2015	40.40	5-01-20-701-041			B MEAL REIMBURSEMENT	R	02/17/15	02/19/15		JANUARY 2015	N
Vendor Total:				40.40										
03173 SPOK, INC.	15-00062	01/12/15	OEM PAGER											
	1		OEM PAGER	6.25	4-01-31-827-076			B TELEPHONE CHARGES	R	01/12/15	02/19/15		Y2418310A	N
Vendor Total:				6.25										
03589 DELL MARKETING LP	15-00109	01/20/15	PD PC COMM CTR											
	1		PD PC COMM CTR	1,463.32	5-01-25-745-059			B COMPUTER EQUIPMENT & SUPPL	R	01/20/15	02/19/15		XJMMTWPF9	N
Vendor Total:				1,463.32										
03727 STAPLES ADVANTAGE	15-00041	01/07/15	PD / ADM OFFICE SUPPLIES											
	1		ADM OFFICE SUPPLIES - INK	200.77	5-01-20-701-036			B OFFICE SUPPLIES	R	01/07/15	02/19/15		3254337449+	N
	2		PD SUPPLIES	110.54	5-01-25-745-036			B OFFICE SUPPLIES	R	01/07/15	02/19/15		3254337449+	N
				311.31										
15-00042 01/08/15 office supplies														
	1		pens	3.34	5-01-20-701-036			B OFFICE SUPPLIES	R	01/08/15	02/19/15		3253705208	N
	2		color paper	3.26	5-01-21-720-036			B OFFICE SUPPLIES	R	01/08/15	02/19/15		3253705208	N
	3		paper	4.66	5-01-21-720-036			B OFFICE SUPPLIES	R	01/08/15	02/19/15		3253705208	N
	4		paper	3.59	5-01-21-720-036			B OFFICE SUPPLIES	R	01/08/15	02/19/15		3253705208	N
	5		yellow paper	9.14	5-01-21-720-036			B OFFICE SUPPLIES	R	01/08/15	02/19/15		3253705208	N
	6		napkins	2.46	5-01-20-701-036			B OFFICE SUPPLIES	R	01/08/15	02/19/15		3253705208	N
	7		kitchen supplies	40.15	5-01-20-701-036			B OFFICE SUPPLIES	R	01/08/15	02/19/15		3253705208	N

Vendor # Name	PO #	PO Date	Description	Contract	PO Type	Stat/Chk	First	Rcvd	Chk/Void	1099	
	Item		Description	Amount	Charge Account	Acct Type	Enc Date	Date	Date	Invoice	Excl
03727	STAPLES ADVANTAGE		Continued								
	15-00042	01/08/15	office supplies		Continued						
	8		calendar	6.28	5-01-20-701-036	B OFFICE SUPPLIES	01/08/15	02/19/15		3253705208	N
	9		expandable end tab files	92.03	5-01-20-701-036	B OFFICE SUPPLIES	01/08/15	02/19/15		3253705208	N
	10		legal size folders	12.22	5-01-20-701-036	B OFFICE SUPPLIES	01/08/15	02/19/15		3253705208	N
	11		advil	17.10	5-01-20-701-036	B OFFICE SUPPLIES	01/08/15	02/19/15		3253705208	N
				194.23							
	15-00063	01/12/15	office supplies								
	1		Office Supplies	36.11	5-01-42-855-036	B OFFICE SUPPLIES	01/12/15	02/19/15		3254337453	N
	2		Office Supplies	39.11	5-01-41-250-036	B OFFICE SUPPLIES	01/12/15	02/19/15		3254337453	N
				75.22							
	15-00090	01/15/15	PD HEATERS & SUPPLIES								
	1		PD HEATERS	110.56	5-01-25-745-058	B OTHER EQUIPMENT & SUPPLIES	01/15/15	02/19/15		3254911627	N
	2		ENVELOPES	24.85	5-01-25-745-036	B OFFICE SUPPLIES	01/15/15	02/19/15		3254911627	N
				135.41							
	15-00103	01/19/15	BINDERS / SR. CTR HP12A TONER								
	1		BINDERS	26.52	5-01-20-701-036	B OFFICE SUPPLIES	01/19/15	02/19/15		3254911628	N
	2		SR. CENTER HP 12A TONER 2PK	105.38	5-01-28-795-036	B OFFICE SUPPLIES	01/19/15	02/19/15		3254911628	N
				131.90							
			Vendor Total:	848.07							
03773	NATIONAL FIRE PROTECTION ASSN										
	15-00097	01/19/15	2014 NEC PDF Download								
	1		2014 NEC PDF Download	85.50	5-01-22-725-033	B BOOKS & PUBLICATIONS	01/19/15	02/19/15		6352118Y	N
			Vendor Total:	85.50							
Total Purchase Orders: 63				Total P.O. Line Items: 149	Total List Amount: 413,759.10	Total Void Amount: 0.00					

Totals by Year-Fund							
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND 2014 BUDGET	4-01	3,202.00	0.00	3,202.00	0.00	0.00	3,202.00
CURRENT FUND 2015 BUDGET	5-01	399,249.85	0.00	399,249.85	0.00	0.00	399,249.85
CAPITAL FUND	C-04	2,791.50	0.00	2,791.50	0.00	0.00	2,791.50
BOA ESCROW ACCOUNTS	E-08	8,455.75	0.00	8,455.75	0.00	0.00	8,455.75
DOG TRUST ACCOUNT	T-12	60.00	0.00	60.00	0.00	0.00	60.00
Total of All Funds:		<u>413,759.10</u>	<u>0.00</u>	<u>413,759.10</u>	<u>0.00</u>	<u>0.00</u>	<u>413,759.10</u>



Engineers
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February 19, 2015

VIA E-MAIL & U.S. MAIL

Maureen Iarossi-Alwan
Borough Clerk/Borough Administrator
Borough of Montvale
12 Mercedes Drive
Montvale, NJ 07643

Re: Proposal for Professional Services
Pascack Brook Sanitary Sewer Extension
Borough of Montvale, Bergen County, NJ
MC Proposal No. MVB-395P

Dear Ms. Iarossi-Alwan:

Maser Consulting P.A. (Maser Consulting) is pleased to submit the following proposal to provide professional engineering services for the design of the Pascack Brook Sanitary Sewer Extension Project. The conceptual sanitary sewer main extension alignment is proposed to run from the sanitary sewer manhole in Eagle Ridge Road, down Hope Street and Dogwood Lane to the existing sanitary sewer manhole at the Bayberry Lane/Dogwood Lane intersection. The conceptual alignment may need to be revised to address possible conflicts with existing utilities.

As you are aware, the existing sanitary sewer main, that crosses the Pascack Brook behind the homes on Eagle Ridge Road, was exposed due to erosion that occurred within the Brook during Hurricane Irene. The proposed sanitary sewer extension is to be constructed to replace the existing sanitary sewer main that crosses the Pascack Brook.

Under this proposal, Maser Consulting will prepare a field survey, permit plans, technical specifications, construction cost estimates, and permitting documents as required to obtain a Treatment Works Approval (TWA) from the New Jersey Department of Environmental Protection (NJDEP). The work will also include the preparation of the necessary construction documents and specifications required to publically bid the project for construction.

The following scope of services has been separated into phases so that it may be more easily reviewed by the mayor and council.



SCOPE OF SERVICES

PHASE 1.0 Underground Utility Designation and Mark-Out

Maser Consulting will find conductive subsurface utilities using Radio Frequency Locators (RFLs) within the project site, which includes approximately 1,300 linear feet of roadway (with an extra 10 feet beyond the curb on both sides) in Montvale, New Jersey. Where possible, utilities will be identified by designation to a known termination point (manhole, pull box, etc.) or through direct connection. RFLs will also be used in passive and inductive modes where necessary. A single channel Ground Penetrating Radar (GPR) unit with a 400 MHz antenna will also be used as necessary to locate any underground utilities that could not be designated with RFLs. As RFLs cannot provide reliable depth estimates, depth values of identified utilities will only be provided where located with the GPR unit. Utilities will be marked in the field in accordance with American Public Works Association (APWA) standard color code.

Phase 1.0 Cost Not to Exceed Fee

\$3,100.00

PHASE 2.0 Topographic & Utility Locations

This task will include our office providing topographic, location and utility survey within Eagle Ridge Road, Hope Street, Dogwood Lane, Bayberry Lane and Memorial Drive, which includes 1,300 linear feet of roadway (with an extra 10 feet beyond the curb on both sides) shown on the attached Appendix A. The utility information will be shown based upon physical field evidence and the markout outlined in Phase 1.0. Furthermore, storm and sanitary sewer rim, grate and invert elevations will be provided including pipe size and flow direction. Elevations will be in the NAVD 1988 datum. Additionally, the approximate location of the Right of Way lines will be shown per available Tax Map information. The surveyor makes no guarantee that the underground utilities shown comprise all such utilities in the area either in service or abandoned. The surveyor further does not warrant that the underground utilities shown are in the exact location, although the surveyor does certify that they are located as accurate as possible from the available information. This information will be collectively compiled into an AutoCAD drawing.

Phase 2.0 Cost Not To Exceed Fee

\$13,000.00

PHASE 3.0 Preparation of Permitting/Construction Documents and Bidding Specifications

Construction Plans and Specifications will be assembled in sufficient detail to address the requirements and standards of the NJDEP TWA permitting process. This work will include preparing a cover sheet with general construction notes and a project location map, a



construction plan and profile of the sanitary sewer main extension along the proposed alignment, and the associated construction details; as well as a technical specification.

This phase will also include the preparation of construction plans suitable to publically bid the project for construction. In addition, bidding specifications, that include the technical specifications prepared for the TWA permit Application, will be prepared for the public bid. The work will also include the preparation of specifications, to be included in the bid documents, for the abandonment of the existing sanitary sewer main.

In order to minimize conflicts with existing utilities to the greatest extent possible, this phase will include coordination with utility companies to supplement the information found in Phase 1.0.

As you are aware, the project is proposed to be funded through the FEMA Public Assistance Program. This office will coordinate with FEMA on the preparation of documents required for submittal in order to receive reimbursement for eligible costs associated with the construction of and the design of the proposed improvements.

Phase 3.0 Cost Not To Exceed Fee

\$29,600.00

PHASE 4.0 Treatment Works Approval Application Preparation

This phase includes the preparation of the documents required for a TWA. This office will prepare the documents and coordinate with the wastewater treatment facility owner on obtaining the required documents for consent.

The TWA application package will include the following:

- a. Completion of the application (Form TWA-1).
- b. Preparation of the Engineer's Report (Form WQM-006).
- c. Completion of Consent Form (Form WQM-003) including all resolutions authorizing signatures/execution of the application.
- d. Calculation of Application Fee (fee to be provided by the Borough)
- e. Preparation of Construction Cost Estimate.
- f. Preparation of Public Notification to the Planning Board and Environmental Commission.
- g. Assembling a site location map utilizing a USGS Quadrangle map.
- h. Preparation of final construction plans and profiles, and construction specifications.

The New Jersey Department of Environmental Protection has established an Expedited Treatment Works Approval (TWA) Program for sewer extensions less than 1000 feet in length. This process includes scheduling a meeting with NJDEP staff to establish the completeness of the application submission. The Expedited TWA applications submitted under this program will be processed within 30 days of a complete submittal. When determining the layout of the



sanitary sewer extension, we will make every attempt to keep the length of the extension under 1000 linear feet so that the application can be submitted as an expedited application.

Phase 4.0 Cost Not To Exceed Fee \$4,300.00

FEE SCHEDULE

All work shall be performed in accordance with the terms and provisions of our contractual agreement with the borough for professional engineering services. The total cost not to exceed fee shall be \$55,000.00.

Phase 1.0	Underground Utility Designation and Mark-Out	\$3,100.00
Phase 2.0	Topographic & Utility Locations	\$13,000.00
Phase 3.0	Preparation of Permitting/Construction Documents and Bidding Specifications	\$29,600.00
Phase 4.0	Treatment Works Approval Application Preparation	\$4,300.00
Total Cost Not To Exceed Fee		<u>\$50,000.00</u>

Exclusions

1. This proposal is only for the design services and does not include any construction administration or construction inspection services.

CLIENT CONTRACT AUTHORIZATION

If the Mayor and Council find this proposal acceptable, please submit a resolution to this office.

If you have any questions pertaining to this matter, please do not hesitate to call me. Thank you for the opportunity to submit this proposal to you.

Very truly yours,

MASER CONSULTING P.A.

Andrew R. Hipolit, P.E., P.P., C.M.E.
 Borough Engineer

ARH/



**MONTVALE BOARD OF HEALTH
12 MERCEDES DRIVE
MONTVALE, NJ 07645
201-391-5700 ext. 252**

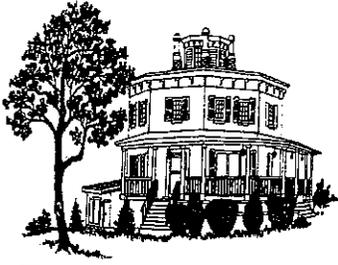
FOOD ESTABLISHMENT LICENSE APPLICATION

1. Filing of this application does not authorize the applicant to start operating. The Board of Health must approve the application & issue a license. To schedule an inspection call **Northwest Regional Health Commission @ 201-445-7217**.
2. The license, unless temporary, will expire on December 31st of the year in which issued.

Late fee for license \$100 & under, additional 50% of fee
Late fee for license over \$100, additional 50% of fee
3. The operator and the employees must observe all applicable codes, ordinances, rules & regulations of the Montvale Board of Health and New Jersey State Department of Health. The establishment will be subject to periodic inspections.

The following non-refundable fees shall be paid by check or money order made payable to the **Borough of Montvale**.

<u>Please indicate type of license</u>	<u>FEES</u>
___ AGRICULTURAL MARKET/FARMSTAND	\$300.
___ BAKERY	\$200.
___ CONVENIENCE STORE	\$325.
___ CATTLE/HORSE FARM	\$100.
___ DELICATESSEN	\$200.
___ DRY CLEANING	\$200.
___ HEALTH SPA/EXERCISE FACILITY	\$200.
___ HOTEL/MOTEL (1-50 ROOMS)	\$500.
___ HOTEL/MOTEL (OVER 50 ROOMS)	\$1,000.
___ MISC. RETAIL FOOD ESTABLISHMENT	\$200.
___ MOBILE RETAIL FOOD ESTABLISHMENT	\$175.
___ ICE CREAM MOBILE RETAIL FOOD ESTABLISHMENT	\$125.
___ NUSERY SCHOOL/DAYCARE	\$200.
___ PET SHOP/GROOMING	\$150.
___ PRE-PACKAGED CANDY COUNTERS	\$ 70.
___ RESTAURANT (SEATING CAPACITY 1-50)	\$200.
___ RESTAURANT (SEATING CAPACITY 51 & OVER)	\$350.
___ ROOMING/BOARDING HOUSE	\$250.
___ SUPERMARKET	\$800.
___ TEMP. FOOD ESTABLISHMENT (1-3 DAYS)	\$ 75.
<i>Provide dates</i> _____	
___ TEMP. FOOD ESTABLISHMENT (4-7 DAYS)	\$100.
<i>Provide dates</i> _____	
___ DAIRY PRODUCTS DISPENSING TRUCK	\$ 50.
___ VENDING MACHINE (ONE)	\$ 50.
___ EACH ADDITIONAL VENDING MACHINE	\$ 20.



Borough of Montvale

12 Mercedes Drive, 2nd Floor
Montvale NJ 07645

www.montvale.org

Ph: 201-391-5700

Fx: 201-391-9317

FOOD ESTABLISHMENT LICENSE APPLICATION

BUSINESS NAME _____

BUSINESS ADDRESS _____

BUSINESS PHONE # _____

CONTACT PERSON & PHONE # _____

ESTABLISHMENT LOCATION _____

***I am/We are aware of the requirements of the State,
Municipality, and Montvale Board of Health
regulations and agree to be governed thereby.***

Signature *Date*

Print Name & Title

RETURN COMPLETED FORM WITH A CHECK, PAYABLE TO BOROUGH OF MONTVALE TO THE BD. OF HEALTH OFFICE. THANK YOU.

BOROUGH OF MONTVALE
NOTICE
DRAFT ONLY

NOTICE IS HEREBY GIVEN that the following Ordinance was introduced and passed on first reading at a regular meeting of the Board of Health of the Borough of Montvale, on the ___ day of _____, and that said Ordinance will be taken up for further consideration for final passage at a regular meeting of the Board of Health of the Borough of Montvale to be held on the ___ day of _____ at 7:45 PM or as soon thereafter as said matter can be reached at which time and place all persons who may be interested, therein will be given an opportunity to be heard concerning same.

**BOROUGH OF MONTVALE BOARD OF HEALTH
ORDINANCE NO. 2015-_____**

AN ORDINANCE REPLACING SECTION 95-9 OF THE CODE OF THE BOROUGH OF MONTVALE, COUNTY OF BERGEN, STATE OF NEW JERSEY, TO ESTABLISH AND REVISE CERTAIN BOARD OF HEALTH FEES AND FEES FOR VITAL STATISTICS RECORDS

BE IT ORDAINED by the Board of Health of the Borough of Montvale, County of Bergen, State of New Jersey, as follows:

Section 1. Chapter 95, Section 95-9, of the Borough Code entitled "Fees," is deleted in its entirety and replaced to read as follows:

§95-9 Fees.

A. Proration of fees in certain circumstances.

1. All fees to the Borough of Montvale Board of Health pursuant to Chapter 95 of the Montvale Code shall be for the calendar year in which the fee becomes due or such portion of the year as is remaining at such time, and such fees shall not be subject to proration except as herein provided.
 - a. All fees shall be for the period ending December 31 of the year in which said fees are due, provided that such due date falls within the first three quarters of the calendar year.
 - b. For fees which become due for the first time during the fourth quarter of the calendar year and are paid during that quarter.

2. One hundred percent of the annual fee shall be applied to the ensuing year. In such case, the license thus granted shall be valid until December 31 of the year following the current year (long year).

B. The annual fee for the several licenses, permits or certificates, including those referred to in the Sanitary Code, are hereby fixed as follows:

1. Agricultural Market / Farmstand	\$300.00
2. Bakery	\$250.00
3. Convenience Store	\$400.00
4. Cattle/ Horse Farm	\$200.00
5. Delicatessen	\$275.00
6. Health Spa /Exercise Facility (under 10,000 sq. ft.)	\$250.00
7. Health Spa /Exercise Facility (over 10,000 sq. ft.)	\$500.00
8. Massage Therapist (part of spa/exercise facility)	\$300.00
9. Hotel/Motel (1 to 50 rooms)	\$500.00
10. Hotel/Motel (over 50 rooms)	\$1,000.00
11. Misc. Retail Food Establishment	\$500.00
12. Mobile Ice Cream	\$200.00
13. Nursery School or Daycare	\$300.00
14. Pet Shop	\$200.00
15. Pre-Packaged Candy Counter	\$100.00
16. Public Amusement	\$500.00
17. Restaurant (seating capacity 1 to 50)	\$400.00
18. Restaurant (seating capacity over 50)	\$800.00
19. Supermarket (under 50,000 sq. ft.)	\$1,000.00
20. Supermarket (over 50,000 sq. ft.)	\$2,000.00
21. Swimming Pool (indoor)	\$1,000.00
22. Swimming Pool (seasonal)	\$500.00

23. Temporary Food Establishment (per day)	\$50.00
24. Tanning Facility	\$100.00
25. Dairy Products Dispensing Truck	\$75.00
26. Vending Machine (first machine at location)	\$75.00
27. Vending Machine (each additional machine at location)	\$25.00

C. The following fees shall be charged for the certification of proposed sewage facilities as cited by the Realty Improvement Ordinance, when plans are submitted by the Planning Board to the Board of Health as a subdivision for the erection of single-occupancy homes:

1. Certification for one through six realty improvements	\$15.00
2. Certification for seven through 25 realty improvements,	\$25.00
3. Certification for 26 through 50 realty improvements	\$50.00
4. Certification of 51 or more realty improvements (per each 25 or fraction thereof)	\$25.00

D. Fees for Vital Statistics Records

1. Birth Certificate (certified copy)	\$10.00
2. Death Certification (certified copy)	\$10.00
3. Marriage Certificate (certified copy)	\$10.00
4. Domestic Partnership Certificate (certified copy)	\$10.00
5. Civil Union Certificate (certified copy)	\$10.00
6. Records Corrections	no fee
7. Marriage Certificate (application)	\$28.00
8. Domestic Partnership Certificate (application)	\$28.00
9. Civil Union Certificate (application)	\$28.00
10. Burial Permit (application)	\$5.00

E. Whenever, in the Sanitary Code, a license or permit is required and no specific fee is established for such license or permit the fee therefor shall be \$10, payable on issuance of such license or permit, which shall be for the balance of the calendar year in which the same is so issued.

- F. No fee for any permit, license or certificate issued hereunder shall be required of any person declared by state law to be exempt from the payment of any such fee.

Section 2. Repeal of Inconsistent Ordinances.

All Ordinances or parts of Ordinances in conflict with this Ordinance are hereby repealed only to the extent necessary to give this Ordinance full force and effect.

Section 3. Savings Clause.

Nothing in this Ordinance shall be construed to affect any suit or proceeding impending in any court, or any rights acquired, or liability incurred, or any cause or causes of action acquired or existing, under any act or ordinance hereby repealed pursuant to this Ordinance, nor shall any just or legal right or remedy of any character be lost, impaired or affected by this Ordinance.

Section 4. Severability.

The various parts, sections and clauses of this Ordinance are hereby declared to be severable. If any part, sentence, paragraph, section or clause is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of the Ordinance shall not be affected thereby.

Section 5. Effective Date.

This ordinance shall become effective on January 1, 2016, after adoption and publication as required by law.

Approved

Joyce Cohen, President

Attest

Janet Russo, Secretary

Borough of Montvale, NJ

Monday, January 19, 2015

Chapter 95. SANITATION AND PLUMBING

Part 1. Sanitation and Health

Article VIII. Food and Beverages

§ 95-67. Food peddler's license.

- A. No person shall sell, deliver or peddle any article of food not machine-packaged or any beverage not machine sealed or machine capped in the borough from any wagon, push-cart, truck or other vehicle, or from house to house, or in or at any public place, without first having obtained a license from the Board so to do.
- B. Such license shall be in addition to any other license which may be required by the borough.
- C. All fees for such license shall be collected by the Board of Health.
- D. There shall be displayed on all vehicles used for any of the purposes aforesaid such plate as may be furnished by the Board, evidencing the permission of the Board to use the vehicle for the purposes aforesaid.