

**CHRISTOPHER GRUBER**  
Construction Official



Tel: (201) 391-5732  
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**BOROUGH OF MONTVALE**  
**Building Department – Code Enforcement**  
12 Mercedes Drive, Montvale, NJ 07645  
[www.montvale.org](http://www.montvale.org)

**ZONING PERMIT APPLICATION**

Permit # \_\_\_\_\_

**Block** \_\_\_\_\_ **Lot** \_\_\_\_\_ **Zone** \_\_\_\_\_

Property Address \_\_\_\_\_

Owner of Property \_\_\_\_\_

Address \_\_\_\_\_

Home telephone \_\_\_\_\_ Cell telephone \_\_\_\_\_ Email address \_\_\_\_\_

Name of Contractor or Person responsible for work, if other than above \_\_\_\_\_

Address \_\_\_\_\_

Contact telephone number \_\_\_\_\_ License # \_\_\_\_\_

**AUTHORIZATION:** ANYONE OTHER THAN ABOVE OWNER IS MAKING THIS APPLICATION; THE FOLLOWING AUTHORIZATION MUST BE EXECUTED:

TO THE ZONING OFFICIAL OF THE BOROUGH OF MONTVALE:

\_\_\_\_\_  
Name of Designee  
Is hereby authorized to act on behalf of this application

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Owner / Applicant

**ZONING PERMIT REQUEST**

**PLEASE CHECK ALL THAT APPLY: A current survey showing proposed locations and setbacks are required for all permit applications**

Accessory Structure (Plans required) Fee - \$100.00

- Sheds -200 sq. ft. or less
- Uncovered decks – repair or replace

Signs – (Plans required showing sizes and colors)

- Application Fee - \$150.00
- Refacing (each side) Fee - \$50.00
- Temporary Sign / Renewal (Limit - 6 months) - Expires \_\_\_\_\_ Fee - \$100.00  
**(Please complete the attached tenant list and remit with payment)**
- Banners (Limit - 2 weeks) Fee - \$75.00

Temporary Trailer (Limit one year) Fee - \$100.00

Temporary Trailer (Limit two weeks) - Expires \_\_\_\_\_ Fee - \$25.00

Fence - ALL FENCES EXCEPT POOL FENCES Height of fence \_\_\_\_\_ Fee - \$50.00  
**(POOL FENCES REQUIRE UCC PERMIT)**

Retaining Walls (Plans required) Fee - \$100.00

- Less than 4 ft.
- 4 ft. and over **(REQUIRES BUILDING PERMIT AND ENGINEERING APPROVAL)**

Site Work Permit (Survey required) Fee - \$50.00

- Driveways
- Patio / Pavers
- Filling / Clearing (less than 50 cu. yds.)
- Generator

**Other than listed above:**

\_\_\_\_\_

\_\_\_\_\_  
Christopher Gruber / Zoning Official  
201-391-5732, ext. 223

\_\_\_\_\_  
Approved / Denied

\_\_\_\_\_  
Date

COMMENTS:

\_\_\_\_\_  
\_\_\_\_\_

Amount Paid: \_\_\_\_\_ Check #: \_\_\_\_\_ Received by: \_\_\_\_\_ Date: \_\_\_\_\_