



**BOROUGH OF MONTVALE**  
12 Mercedes Drive, 2<sup>nd</sup> Floor  
Montvale, NJ 07645

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[www.montvale.org](http://www.montvale.org)

201-391-5700

This completed form must be returned in person to Montvale Fire Prevention, located on the second floor of 12 Mercedes Drive, Montvale, NJ. All fees must be paid prior to inspection.

## Smoke Alarm/Carbon Monoxide & Fire Extinguisher Certification Requirements

*Failure to meet the requirements will result in re-inspection & an additional fee*

### SMOKE ALARM LOCATION

#### Single Family Home

- on each level of the home; including basement
- within ten (10) feet of each entrance to sleeping area or inside each sleeping area
- In main living area; shall be installed in living room or near the stairwell leading to the upper level

#### Two Family Home

- on each level of the home; including basement
- within ten (10) feet of each entrance to sleeping area or inside each sleeping area
- In main living area; shall be installed in living room or near the stairwell leading to the upper level

#### \* Additional Requirements

- common stairwells/hallways
- outside each doorway
- basement shall have smoke alarm @ front of stairs

- If a home has a fire alarm system that has a control panel and code access, it must be tested by an approved company and a copy of the report shall be sent to the Fire Prevention Bureau.

### CARBON MONOXIDE DETECTOR LOCATION FOR ONE OR TWO FAMILY HOMES

- Install on each level with bedrooms, installed on ceilings or walls

### FIRE EXTINGUISHER INSTALLATION

- Within ten (10) feet of the kitchen & in the path of egress.
- Shall be mounted using manufacturer's hanging bracket with operating instruction clearly visible.
- Shall be an approved listed & labeled type with a minimum rating of 2A-10BC, no less than 5 pounds & no more than 10 pounds.
- Owner's manual or written operation instruction shall be provided during the inspection & remain in the home.
- Extinguisher shall be serviced and tagged by a certified division of fire safety contractor within the past 12 months or the seller must have a receipt for a recently purchased (within 12 months) fire extinguisher.
- Proof of Purchase/receipt must be furnished
- The top of the extinguisher shall not be installed more than five (5) feet above the floor

Where Not To Place Alarms: In the Kitchen – Bathrooms – Near forced air ducts – Near furnaces

10 year lithium sealed battery carbon monoxide/smoke detector is acceptable.

*Fire Prevention certificate is valid for six (6) months from date of inspection.*



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Fire Official John J. Kurz - [jkurz@montvaleboro.org](mailto:jkurz@montvaleboro.org) – 201-391-5700/258

Deputy Fire Official Michael Halzack- [mhalzack@montvaleboro.org](mailto:mhalzack@montvaleboro.org) - 201-391-5700/256

**CERTIFICATE of SMOKE ALARM, CARBON MONOXIDE ALARM & PORTABLE FIRE EXTINGUISHER COMPLIANCE**

Check one:  single family home  2 family home  condo  townhouse  apartment

\_\_\_\_\_ closing date \_\_\_\_\_ lease/move in date

Address of Inspection \_\_\_\_\_

Owner \_\_\_\_\_ Phone# \_\_\_\_\_

In accordance with borough code; 203-27 entitled Fees; the application fee for a certificate of smoke alarm, carbon monoxide alarm and portable fire extinguisher compliance (CSACMAPFEC),

- Request for a Certificate of Smoke Alarm, Carbon Monoxide Alarm & Portable Fire Extinguisher: \$100.00
- Request for re-inspection, if required by Fire Official: \$50.00

**Cash or checks made payable to the Borough of Montvale are accepted. Payment is required to schedule an inspection.**

I have read & understand the compliance requirements. The information I have provided on this application is accurate. Application can be mailed or it may be submitted in person to the Fire Prevention Office at Borough Hall during normal business hours.

Signature \_\_\_\_\_ Date \_\_\_\_\_

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**Official Use Only**

Date Paid \_\_\_\_\_ Cash \_\_\_\_\_ / Check # \_\_\_\_\_

Inspection Date \_\_\_\_\_ Approx. Time of Inspection \_\_\_\_\_

Issued by \_\_\_\_\_ Certificate # \_\_\_\_\_ Date Issued \_\_\_\_\_  
*Fire Official or Inspector Signature*