



www.montvale.org

# Borough of Montvale

12 DePiero Drive, 2nd Floor  
Montvale NJ 07645

Ph: 201-391-5700  
Ex: 201-391-9317

## BOARD OF HEALTH LICENSE APPLICATION FOR RETAIL STORES & FOOD ESTABLISHMENTS

The Board of Health will approve the application & issue a license after a satisfactory health inspection. Contact Northwest Bergen Regional Health Commission at 201-445-7217 Monday thru Friday from 8:30am to 4:00pm to schedule an inspection prior to opening establishment.

Per Board of Health Ordinance No. 2001-01, the following fees are established. All annual fees are due no later than March 1st of each calendar year. Any fee not received by this date will be considered late and subject to a late fee equal to 50% of the annual license fee.

The operator and the employees must observe all applicable codes, ordinances, rules & regulations of the Montvale Board of Health & New Jersey State Department of Health. The establishment will be subject to periodic health inspections by Northwest Bergen Regional Health Commission.

If mailing, include application & payment to: **Borough of Montvale  
Board of Health  
12 DePiero Drive  
Montvale, NJ 07645**

BUSINESS NAME:

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BUSINESS ADDRESS:

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ESTABLISHMENT LOCATION  
(if different from business address):

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BUSINESS PHONE NUMBER:

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BUSINESS EMAIL ADDRESS:

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BILLING ADDRESS:

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CONTACT PERSON/OWNER NAME:

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CONTACT PERSON PHONE NUMBER:

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CONTACT PERSON EMAIL ADDRESS:

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*Signature*

*Date*



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	<i>Indicate Type of License</i>	<i>Fee</i>
___	Agricultural Market or Farmstand	\$ 300.00
___	Bakery	\$ 250.00
___	Convenience Store	\$ 400.00
___	Cattle or Horse Farm	\$ 200.00
___	Delicatessen	\$ 275.00
___	Health Spa or Exercise Facility (under 10,000 sq. ft.)	\$ 250.00
___	Health Spa or Exercise Facility (over 10,000 sq. ft.)	\$ 500.00
___	Hotel/Motel (1 to 50 rooms)	\$ 500.00
___	Hotel/Motel (over 50 rooms)	\$ 1,000.00
___	Misc. Retail Food Establishment	\$ 500.00
___	Massage Therapist (part of spa/exercise facility)	\$ 300.00
___	Mobile Ice Cream	\$ 200.00
___	Nursery School or Daycare	\$ 300.00
___	Pet Shop	\$ 200.00
___	Candy Counters (pre-package candy/goods)	\$ 100.00
___	Dairy Products Dispensing Truck	\$ 75.00
___	Public Amusement	\$ 500.00
___	Restaurant ( 1 to 50 seating capacity)	\$ 400.00
___	Restaurant (over 50 seating capacity)	\$ 800.00
___	Supermarket (under 50,000 sq. ft.)	\$ 1,000.00
___	Supermarket (over 50,000 sq. ft.)	\$ 2,000.00
___	Swimming Pool (year-round use)	\$ 1,000.00
___	Swimming Pool (seasonal use)	\$ 500.00
___	Temporary Food Establishment (per day)	\$ 100.00
	Day(s):	
___	Tanning Facility	\$ 100.00
___	Vending Machine (first machine at location)	\$ 75.00
___	Vending Machine (each additional machine at same location)	\$ 25.00
	<b>TOTAL LICENSE FEE</b>	\$