

AGENDA
WORK SESSION MEETING
BOROUGH OF MONTVALE
Mayor and Council Meeting
April 25, 2017
Closed/Executive Session 7:00 p.m.
Meeting to Commence 7:30 P.M.

CLOSED/EXECUTIVE SESSION:

Motion to move into Executive Session as provided for by Resolution No. 15-2017 adopted on January 2, 2017 and posted on the bulletin board in the Municipal Building:

The Mayor and Council will go into a Closed /Executive Session for the following: Attorney/Client Privilege/Personnel/Contract Negotiations

a. Personnel / Rice Notice / Police Captain/Contract Negotiations

Minutes to be disclosed as per the Open Public Meetings Act and Resolution No. 14-2016 matters discussed will be disclosed to the public when such matters are finally determined and there is no reason to prohibit the public disclosure of information relating to such matters

ROLL CALL:

Councilmember Curry

Councilmember Gloeggler

Councilmember Koelling

Councilmember Lane

Councilmember Weaver

ORDINANCES:

PUBLIC HEARING BOND ORDINANCE NO. 2017-1425 ORDINANCE PROVIDING FOR VARIOUS CAPITAL IMPROVEMENTS IN AND BY THE BOROUGH OF MONTVALE, IN THE COUNTY OF BERGEN, NEW JERSEY, APPROPRIATING \$1,250,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$1,187,500 BONDS OR NOTES OF THE BOROUGH TO FINANCE PART OF THE COST THEREOF.

PUBLIC HEARING OF ORDINANCE NO 2017-1426 AN ORDINANCE TO AMEND ORDINANCE NO. 2016-1420 TO PROVIDE FOR AND DETERMINE THE RATE, AMOUNT AND METHOD OF PAYMENT OF COMPENSATION TO PERSONS HOLDING CERTAIN OFFICES AND POSITIONS OF EMPLOYMENT IN THE BOROUGH OF MONTVALE, COUNTY OF BERGEN AND STATE OF NEW JERSEY

2017 BUDGET PRESENTATION: Councilmember Lane

PUBLIC HEARING 2017 MUNICIPAL BUDGET

MEETING OPEN TO PUBLIC:

Municipal Budget Only

MEETING CLOSED TO PUBLIC:

Municipal Budget Only

Resolution 92A-2017 Self-Examination of Municipal Budget

Resolution No. 92B - 2017 Adoption of 2017 Municipal Budget

Roll Call Vote:

PROCLAMATION: Proclaiming April as Parkinson's Awareness Month in Montvale.

MINUTES:

April 11, 2017

MINUTES CLOSED/EXECUTIVE SESSION:

April 11, 2107

RESOLUTIONS:

- 93-2017 A Resolution Awarding a Contract to Mac Group, LLC for the Montvale Borough Hall Roof Replacement Project
- 94-2017 Awarding Proposal Professional Services/Design/Construction/Inspection Services/Bidding/Synthetic Turf Removal/Installation/Fieldstone School Field/Synthetic Turf Replacement
- 95-2017 Awarding Proposal Professional Engineering Services/2017 Roadway Improvement Program
- 96-2017 Awarding Professional Engineering Services/2017 Bergen County Open Space Grant Application Municipal Park Improvements/LaTrenta
- 97-2017 Amending Resolution No. 91-2017 And Revising The Award of a Contract to Playworld Systems for the Provision of Playground Equipment for Huff Park Through a Cooperative Purchasing Agreement with the Houston Galveston Area Council
- 98-2017 Award Contract Repair Memorial Drive Basketball Court/Copeland Coating Company, Inc.
- 99-2017 A Resolution Authorizing the Borough of Montvale to Join the Keystone Purchasing Network
- 100-2017 Special Item Of Revenue And Appropriation - Chapter 159
- 101-2017 Amending Resolution No. 28-2017 Award Professional Service Contract Prosecutor/Alternate Prosecutor/Public Defender/Alternate Public Defender/Pascack Joint Municipal Court
- 102-2017 Resolution Authorizing/Approving Settlement Agreement/Hornrock Properties, MPF, LLC
- 103-2017 A Resolution Approving a Contract with Chief of Police Jerry A. Abrams
- 104-2017 Authorize Change Order #1 / Caravella Demolition, Inc. for the Montvale Swim Club Building and Pool Demolition and Site Restoration Project

BILLS:

ENGINEER'S REPORT:

Andrew Hipolit
Report/Update

ATTORNEY REPORT:

Joe Voytus, Esq.
Report/Update

UNFINISHED BUSINESS:

None.

NEW BUSINESS:

- a. Request Street Name/99 Spring Valley Road/V&R Developers, Inc.
 - 1) Linda Vista Drive or Wedgehill Road

COMMUNICATION CORRESPONDENCE:

None.

MEETING OPEN TO THE PUBLIC:

HEARING OF CITIZENS WHO WISH TO ADDRESS THE MAYOR AND COUNCIL:

Upon recognition by the Mayor, the person shall proceed to the floor and give his/her name and address in an audible tone of voice for the records. Unless further time is granted by the Council, he/she shall limit his/her statement to five (5) minutes. Statements shall be addressed to the Council as a body and not to any member thereof. No person, other than the person having the floor, shall be permitted to enter into any discussion, without recognition by the Mayor.

MEETING CLOSED TO THE PUBLIC:

ADJOURNMENT:

The next Meeting of the Mayor and Council will be held May 9th, 2017 at 7:30 p.m.

*****Disclaimer*****

Subject To Additions And/Or Deletions

**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY**

ORDINANCE NO. 2017-1425

NOTICE IS HEREBY GIVEN that the following Ordinance was introduced and passed on the first reading at the regular meeting of the Mayor and Council on the 11th day of April 2017, and that said Ordinance will be taken up for further consideration for final passage at a regular meeting of the Mayor and Council to be held on the 25th day of April 2017 at 7:30 pm or as soon thereafter as said matter can be reached, at which time and place all persons who may be interested therein will be given an opportunity to be heard concerning same.

BOND ORDINANCE PROVIDING FOR VARIOUS CAPITAL IMPROVEMENTS IN AND BY THE BOROUGH OF MONTVALE, IN THE COUNTY OF BERGEN, NEW JERSEY, APPROPRIATING \$1,250,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$1,187,500 BONDS OR NOTES OF THE BOROUGH TO FINANCE PART OF THE COST THEREOF.

BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF MONTVALE, IN THE COUNTY OF BERGEN, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. The several improvements described in Section 3 of this bond ordinance are hereby respectively authorized to be undertaken by the Borough of Montvale, in the County of Bergen, New Jersey (the "Borough") as general improvements. For the several improvements or purposes described in Section 3, there are hereby appropriated the respective sums of money therein stated as the appropriation made for each improvement or purpose, such sums amounting in the aggregate to \$1,250,000, and further including the aggregate sum of \$62,500 as the several down payments for the improvements or purposes required by the Local Bond Law. The down payments have been made available by virtue of provision for down payment or for capital improvement purposes in one or more previously adopted budgets.

Section 2. In order to finance the cost of the several improvements or purposes not covered by application of the several down payments, negotiable bonds are hereby authorized to be issued in the principal amount of \$1,187,500 pursuant to the Local Bond Law. In anticipation of the issuance of the bonds, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3. The several improvements hereby authorized and the several purposes for which the bonds are to be issued, the estimated cost of each improvement and the appropriation therefor, the estimated maximum amount of bonds or notes to be issued for each improvement and the period of usefulness of each improvement are as follows:

<u>Purpose</u>	<u>Appropriation & Estimated Cost</u>	<u>Estimated Maximum Amount of Bonds & Notes</u>	<u>Period of Usefulness</u>
Improvements to various roads including curbing as listed on file in the office of the Clerk, including all work and materials necessary therefor and incidental thereto.	\$400,000	\$380,000	10 years
Sanitary Sewer System improvements, including all work and materials necessary therefor and incidental thereto.	\$100,000	\$95,000	40 years
Removal and installation of fieldstone athletic turf, including all work and materials necessary therefor and incidental thereto.	\$750,000	\$712,500	15 years
TOTALS:	<u>\$1,250,000</u>	<u>\$1,187,500</u>	

The excess of the appropriation made for each of the improvements or purposes aforesaid over the estimated maximum amount of bonds or notes to be issued therefor, as above stated, is the amount of the down payment for each purpose.

Section 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer; provided that no bond anticipation note shall mature later than one year from its date. The bond anticipation notes shall bear interest at such rate or rates and be in such form as may be determined by the chief financial officer. The chief financial officer shall determine all matters in connection with bond anticipation notes issued pursuant to this bond ordinance, and the chief financial officer's signature upon the bond anticipation notes shall be conclusive evidence as to all such determinations. All bond anticipation notes issued hereunder may be renewed from time to time subject to the provisions of the Local Bond Law. The chief financial officer is hereby authorized to sell part or all of the bond anticipation notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the bond anticipation notes pursuant to this bond ordinance is made. Such report must include the amount, the description, the interest

rate and the maturity schedule of the bond anticipation notes sold, the price obtained and the name of the purchaser.

Section 5. The Borough hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Borough is hereby amended to conform with the provisions of this bond ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

Section 6. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvements or purposes described in Section 3 of this bond ordinance are not current expenses. They are all improvements or purposes that the Borough may lawfully undertake as general improvements, and no part of the cost thereof has been or shall be specially assessed on property specially benefitted thereby.

(b) The average period of usefulness, computed on the basis of the respective amounts of obligations authorized for each purpose and the reasonable life thereof within the limitations of the Local Bond Law, is 15.40 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Clerk, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such statement shows that the gross debt of the Borough as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided in this bond ordinance by \$1,187,500, and the obligations authorized herein will be within all debt limitations prescribed by that Law.

(d) An aggregate amount not exceeding \$450,000 for items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included in the estimated cost indicated herein for the purposes or improvements.

Section 7. The Borough hereby declares the intent of the Borough to issue bonds or bond anticipation notes in the amount authorized in Section 2 of this bond ordinance and to use the proceeds to pay or reimburse expenditures for the costs of the purposes or improvements described in Section 3 of this bond ordinance. This Section 7 is a declaration of intent within the meaning and for purposes of Treasury Regulations.

Section 8. Any grant moneys received for the purposes or improvements described in Section 3 hereof shall be applied either to direct payment of the cost of the improvements or to payment of the obligations issued pursuant to this bond ordinance. The amount of obligations authorized but not issued hereunder shall be reduced to the extent that such funds are so used.

Section 9. The chief financial officer of the Borough is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document to be distributed in connection with the sale of obligations of the Borough and to execute such disclosure document on behalf of the Borough. The chief financial officer is further authorized to enter into the appropriate undertaking to provide secondary market disclosure on behalf of the Borough pursuant to Rule 15c2-12 of the Securities and

Exchange Commission (the "Rule") for the benefit of holders and beneficial owners of obligations of the Borough and to amend such undertaking from time to time in connection with any change in law, or interpretation thereof, provided such undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that the Borough fails to comply with its undertaking, the Borough shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

Section 10. The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Borough, and the Borough shall be obligated to levy *ad valorem* taxes upon all the taxable real property within the Borough for the payment of the obligations and the interest thereon without limitation of rate or amount.

Section 11. This bond ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

Maureen Iarossi Alwan, Municipal Clerk
Borough of Montvale

MICHAEL GHASSALI, Mayor

ATTEST:

MAUREEN IAROSSIALWAN, RMC
Municipal Clerk

BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY

ORDINANCE NO. 2017 -1426

NOTICE IS HEREBY GIVEN that the following Ordinance was introduced and passed on the first reading at the regular meeting of the Mayor and Council on the 11th day of April 2017, and that said Ordinance will be taken up for further consideration for final passage at a regular meeting of the Mayor and Council to be held on the 25th day of April 2017 at 7:30 pm or as soon thereafter as said matter can be reached, at which time and place all persons who may be interested therein will be given an opportunity to be heard concerning same.

Maureen Iarossi Alwan, Municipal Clerk
Borough of Montvale

AN ORDINANCE TO AMEND ORDINANCE NO. 2016-1420 TO PROVIDE FOR AND DETERMINE THE RATE, AMOUNT AND METHOD OF PAYMENT OF COMPENSATION TO PERSONS HOLDING CERTAIN OFFICES AND POSITIONS OF EMPLOYMENT IN THE BOROUGH OF MONTVALE, COUNTY OF BERGEN AND STATE OF NEW JERSEY

BE IT ORDAINED BY the Mayor and Council of the Borough of Montvale as follows:

SECTION 1. Each of the offices and positions of employment hereinafter named that are not established or created by virtue of any statutes or of any ordinance, resolution, or other lawful authority heretofore exercised by the Borough of Montvale, is hereby established, created, ratified and confirmed.

SECTION 2. The rate of compensation of the persons holding any of the hereinafter named offices and positions of employment whose compensation shall be on an annual basis and shall be payable semi-monthly is hereby fixed and determined to be as set opposite the title of each of the hereinafter named offices and positions of employment.

Title		2017 Salary Range
1.	Borough Administrator (PT)	\$40,000 - 50,000
2.	Safety Director	\$1,000 - 1,200
3.	Chief Financial Officer (PT)	\$15,000 - 25,000
4.	Municipal Clerk (PT)	\$70,000 - 92,000
5.	Deputy Municipal Clerk (PT)	\$38,000 - 47,000
6.	Floater/ Admin. Assistant to Administrator	\$35,000 - 45,000
7.	Tax Collector (PT)	\$53,000 - 63,000
8.	Tax Assessor	\$32,000 - 38,000
9.	Treasurer	\$75,000 - 85,000
10.	Accountant/Purchasing Agent	\$64,000 - 72,000
11.	Accounts Payable Clerk (PT)	\$20 - \$28/hour

Title		2017 Salary Range	
12.	Accounts Payable Clerk (FT)	\$43,000 -	50,000
13.	Secretary, Planning Board (PT)	\$70,000 -	82,000
14.	Planning Board Secretary Special Meetings	\$45 -	\$60/hour
15.	Board Secretary, Clerical/Recording	\$115 -	135
16.	Office Manager (PT)	\$4,000 -	7,000
17.	Registrar Vital Statistics	\$800 -	1,200
18.	Deputy Registrar Vital Statistics	\$250 -	600
19.	Construction Code Official	\$35,000 -	50,000
20.	Building Sub Code Official	\$35,000 -	50,000
21.	Building Inspector	\$25 -	\$55/hour
22.	Zoning Officer	\$8,000 -	10,000
23.	Property Maintenance Officer	\$2,900 -	5,000
24.	Construction Dept. Control Person	\$50,000 -	60,000
25.	Plumbing Sub Code Official	\$ 22,000 -	27,000
26.	Plumbing Inspector	\$25 -	\$50/hour
27.	Fire Sub Code Official	\$13,000 -	17,000
28.	Fire Sub Code Official special inspections	\$25 -	\$50/hour
29.	Electrical Sub Code Official	\$32,000 -	42,000
30.	Electrical Sub Code Official special inspections	\$25 -	\$50/hour
31.	Fire Prevention Official	\$10,000 -	15,000
32.	Fire Inspector/Sr. Fire Inspector	\$6,000 -	10,000
33.	Municipal Court Administrator	\$64,000 -	75,000
34.	Deputy Municipal Court Administrator	\$38,000 -	46,000
35.	Court Security	\$18 -	\$25/hour
36.	Violations Clerk (PT)	\$15 -	\$25/hour
37.	Police Secretary	\$35,000 -	45,000
38.	Administrative Assistant for Police Chief	\$40,000 -	52,000
39.	Administrative Assistant for Mayor / Floater (PT)	\$15 -	\$25/hour
40.	Emergency Mgmt. Coordinator	\$2,000 -	5,500
41.	Library Director	\$80,000 -	95,000
42.	Library – Youth Services Coordinator	\$40,000 -	55,000
43.	Library (PT)	\$13 -	\$45/hour
44.	Library (PT) meetings	\$120 -	\$200/mtg
45.	Facilities Building & Property Inspector	\$25,000 -	29,000
46.	Field Coordinator	\$5,000 -	6,000

Title		2017 Salary Range
47.	Director, Public Assistance	\$5,000 - 7,000
48.	Director of Recreation	\$23,000 - 30,000
49.	Dir. Of Recreation – Summer Stipend	\$5,500 - 8,000
50.	Van Drivers (PT)	\$17 - \$22/hour
51.	Station Technicians (PT)	\$15 - \$17/hour

SECTION 3. The rate of compensation of the persons holding any of the hereinafter named offices, whose compensation shall be on an annual basis and payable semi-monthly, is hereby fixed and determined as follows:

Title		2017 Salary Range
A.	Municipal Judge	\$25,000 - 40,000
B.	Mayor	\$6,990 - 10,000
C.	Councilpersons (each)	\$5,689 - 8,000

SECTION 4: The rate of compensation of persons holding any of the hereinafter named offices in the Police Department, whose compensation shall be on an annual basis, and payable semi-monthly, is hereby fixed and determined as follows:

Title		2017 Salary Range
A.	Chief	\$170,000 - 210,000
B.	Captain	\$150,000 - 195,000
C.	Lieutenant (Base Wage)	\$147,032 - 149,973
D.	Sergeants (Base Wage)	\$136,822 - 139,558
E.	Detective – Additional per year	\$400 - 2,100
F.	Juvenile Officer – Addt'l per year	\$400 -
G.	Asst. Juvenile Officer – Addt'l per year	\$350 -
H.	Special/Auxiliary Police	\$18/hour - \$23/hour
I.	School Cross Guard/Police Matrons	\$18/hour - \$23/hour

SECTION 4A: The rate of compensation of persons holding any of the hereinafter named offices in the Police Department, hired AFTER January 1, 2005, whose compensation shall be on an annual basis, and payable semi-monthly, is fixed and determined as follows:

Police Officers Schedule (Base Wage Each) Per Contract hired AFTER January 1, 2005		
0-6 months	\$41,685 -	42,519
6 months – 1 year	\$47,742 -	48,697
1 – 2 years	\$53,798 -	54,874
2 – 3 years	\$65,909 -	67,227
3 – 4 years	\$78,021 -	79,581
4 – 5 years	\$90,132 -	91,935
5 – 6 years	\$102,243 -	104,288
6 – 7 years	\$114,356 -	116,643
7 – 8 years	\$126,467 -	128,996

SECTION 4B: In addition to the compensation stated above, Full Time Employees in Section 4 and Section 4A, shall be paid an annual longevity increment pursuant to the following schedule:

Years of Service	Officers Hired BEFORE January 1, 2005	Officers Hired AFTER January 1, 2005
After four (4) years	1%	-
After six (6) years	2%	-
After eight (8) years	3%	1%
After ten (10) years	4%	2%
After twelve (12) years	5%	3%
After fourteen (14) years	6%	4%
After sixteen (16) years	7%	5%
After eighteen (18) years	8%	6%
After twenty (20) years	-	7%
After twenty-two (21) years	-	8%
After twenty-three (23) years	9%	9%

SECTION 5. The Borough Treasurer shall present semi-monthly or as established by Resolution to the Governing Body for approval warrants drawn to the order of the Borough of Montvale Payroll Account and the Borough of Montvale Salary Account.

At the first meeting of the Governing Body in January of each year, there shall be approved accounts to be designated "The Borough of Montvale Payroll Account" and "The Borough of Montvale Salary Account" and from time to time the Borough Treasurer upon receipt of a warrant for the amount due each Payroll, shall deposit the same to the credit of these accounts, charging the appropriate budgetary accounts therewith. The Borough Treasurer shall thereafter draw checks on said accounts to the employees entitled to payment therefrom.

Any employee hired under the terms of a Special Library Grants, salary will be determined by the Authority making such grant.

The Mayor and Borough Council may by adoption of a resolution and by approved payroll advice, increase compensation (base wage adjustment or one-time merit/bonus increase) of any salaried employee in the above schedule, who has reached their maximum, up to 10% above the pay range maximum.

At each regular meeting of the Governing Body of the Borough of Montvale, the Treasurer shall submit for the approval or ratification as the case may be, the necessary payroll amounts due to the several officers and employees for compensation.

Such officers as may be determined by the Governing Body, as established by resolution, shall be authorized to sign warrants drawn in favor of the Payroll Account, upon due notice that the payrolls have been approved by the proper certifying authorities.

SECTION 6. This ordinance shall be operative as of January 1, 2017, and salaries paid shall be adjusted in accordance with the terms of this ordinance.

SECTION 7. All other ordinances and parts of ordinances inconsistent herewith are hereby appealed.

SECTION 8. This ordinance shall take effect immediately upon publication in the manner provided by Law.

ATTEST:

APPROVED:

Maureen Iarossi-Alwan
Municipal Clerk/Administrator

Michael Ghassali
Mayor



**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 92A-2017**

RE: SELF EXAMINATION OF MUNICIPAL BUDGET

WHEREAS, N.J.S.A. 40A:4-78b has authorized the Local Finance Board to adopt rules that permit municipalities in sound fiscal condition to assume the responsibility, normally granted to the Director of the Division of Local Government Services, of conducting the annual budget examination; and

WHEREAS, N.J.A.C. 5:30-7 was adopted by the Local Finance Board on February 11, 1997; and

WHEREAS, pursuant to N.J.A.C. 5:30-7.2 through 7.5, the Borough of Montvale has been declared eligible to participate in the program by the Division of Local government Services, and the Chief Financial officer has determined that the local government meets the necessary conditions to participate in the program for the 2017 budget year.

NOW THEREFORE BE IT RESOLVED by the governing body of the Borough of Montvale that in accordance with N.J.A.C. 5:30-7.6a & 7.6b and based upon the Chief Financial Officer's certification, the governing body has found the budget has met the following requirements:

1. That with reference to the following items, the amounts have been calculated pursuant to law and appropriated as such in the budget:

- a. Payment of interest and debt redemption charges
- b. Deferred charges and statutory expenditures
- c. Cash deficit of preceding year
- d. Reserve for uncollected taxes
- e. Other reserves and non-disbursement items
- f. Any inclusions of amounts required for school purposes.

2. That the provisions relating to limitation on increases of appropriations pursuant to N.J.S.A. 40A:4-45.2 and appropriations for exceptions to limits on appropriations found at N.J.S.A. 40A:4-45.3 et seq., are fully met (complies with CAP law).

3. That the budget is in such form, arrangement, and content as required by the Local Budget Law and N.J.A.C. 5:30-4 and 5:30-5.

4. That pursuant to the Local Budget Law:
- a. All estimates of revenue are reasonable, accurate and correctly stated,
 - b. Items of appropriation are properly set forth
 - c. In itemization, form, arrangement and content, the budget will permit the exercise of the comptroller function within the municipality.

5. The budget and associated amendments have been introduced and publicly advertised in accordance with the relevant provisions of the Local Budget Law, except that failure to meet the deadlines of N.J.S.A. 40A:4-5 shall not prevent such certification.

6. That all other applicable statutory requirements have been fulfilled.

BE IT FURTHER RESOLVED that a copy of this resolution will be forwarded to the Director of the Division of Local Government Services upon adoption.

Councilmember	Motion	Second	Yes	No	Absent	Abstain
Curry						
Gloeggler						
Koelling						
Lane						
Weaver						
Vacancy						

Adopted: April 25, 2017

ATTEST:

APPROVED:

 Fran Scordo
 Deputy Municipal Clerk

 Michael Ghassali
 Mayor

SECTION 2 - UPON ADOPTION FOR YEAR 2017
(Only to be included in the Budget as Finally Adopted)

RESOLUTION **92B-2017**

Be it Resolved by Governing Body of the Borough
of Montvale, County of Bergen that the Budget herein before set forth is hereby
adopted and shall constitute an appropriation for the purposes stated of the sums therein set forth as appropriations, and authorization of the amount of:

- (a) \$ 11,463,762.00 (Item 2 below) for municipal purposes, and
- (b) \$ _____ (Item 3 below) for school purposes in Type I School Districts only (N.J.S. 18A:9-2) to be raised by taxation and,
- (c) \$ _____ (Item 4 below) to be added to the certificate of amount to be raised by taxation for local school purposes in
Type II School Districts only (N.J.S. 18A:9-3) and certification to the County Board of Taxation of
the following summary of general revenues and appropriations.
- (d) \$ 102,383.00 (Sheet 43) Open Space, Recreation, Farmland and Historic Preservation Trust Fund Levy
- (e) \$ 762,833.00 (Item 5 below) Minimum Library Tax

			Abstained {
RECORDED VOTE	Ayes{	Nays{	
(Insert last name)			Absent {

SUMMARY OF REVENUES

1. General Revenues		
Surplus Anticipated	08-100	\$ 4,075,000.00
Miscellaneous Revenues Anticipated	13-099	\$ 3,222,960.00
Receipts from Delinquent Taxes	15-499	\$ 175,000.00
2. AMOUNT TO BE RAISED BY TAXATION FOR MUNICIPAL PURPOSES (Item 6(a), Sheet 11)	07-190	\$ 11,463,762.00
3. AMOUNT TO BE RAISED BY TAXATION FOR SCHOOLS IN TYPE I SCHOOL DISTRICTS ONLY:		
Item 6, Sheet 46	07-195	\$
Item 6(b), Sheet 11 (N.J.S. 40A:4-14)	07-191	\$
Total Amount to be Raised by Taxation for Schools in Type I School Districts Only		\$ -
4. To Be Added TO THE CERTIFICATE FOR AMOUNT TO BE RAISED BY TAXATION FOR SCHOOLS IN TYPE II SCHOOL DISTRICTS ONLY:		
Item 6(b), Sheet 11 (N.J.S. 40A:4-14)	07-191	\$ -
5. AMOUNT TO BE RAISED BY TAXATION - MINIMUM LIBRARY LEVY:		
Item 6(c), Sheet 11	07-192	\$ 762,833.00
Total Revenues	13-299	\$ 19,899,555.00

SUMMARY OF APPROPRIATIONS

5. GENERAL APPROPRIATIONS:	XXXXXX	XXXXXXXXXXXXXXXXXX.XX
Within "CAPS"	XXXXXX	XXXXXXXXXXXXXXXXXX.XX
(a&b) Operations Including Contingent	34-201	\$ 9,514,906.00
(e) Deferred Charges and Statutory Expenditures - Municipal	34-209	\$ 1,008,512.00
(g) Cash Deficit	46-885	\$ -
Excluded from "CAPS"	XXXXXX	XXXXXXXXXXXXXXXXXX.XX
(a) Operations - Total Operations Excluded from "CAPS"	34-305	\$ 4,747,110.00
(c) Capital Improvements	44-999	\$ 876,093.00
(d) Municipal Debt Service	45-999	\$ 1,867,955.00
(e) Deferred Charges - Municipal	46-999	\$ 22,000.00
(f) Judgments	37-480	\$ -
(n) Transferred to Board of Education for Use of Local Schools (N.J.S. 40:48-17.1 & 17.3)	29-405	\$ -
(g) Cash Deficit	46-885	\$ -
(k) For Local District School Purposes	29-410	\$ -
(m) Reserve for Uncollected Taxes (Include Other Reserves If Any)	50-899	\$ 1,662,979.00
6. SCHOOLS APPROPRIATIONS - TYPE I SCHOOL DISTRICTS ONLY (N.J.S 40A:4-13)	07-195	\$ -
Total Appropriations	34-499	\$ 19,699,555.00

It is hereby certified that the within budget is a true copy of the budget finally adopted by resolution of the Governing body on the 25th day of April, 2017. It is further certified that each item of revenue and appropriation is set forth in the same amount and by the same title as appeared in the 2017 approved budget and all amendments thereto, if any, which have been previously approved by the Director of Local Government Services.

Certified by me this 25th day of April, 2017 _____, Clerk
signature



Borough of Montvale

PROCLAIMING: April as Parkinson's Awareness Month in Montvale

Whereas, Parkinson's disease is a chronic, progressive, neurological disease and is the second most common neurodegenerative disease in the United States;

Whereas, there is inadequate data on the incidence and prevalence of Parkinson's disease, but it is estimated to affect 500,000 to 1,500,000 people in the United States and the prevalence will more than double by 2040;

Whereas, Parkinson's disease is the 14th leading cause of death in the United States according to the Centers for Disease Control and Prevention;

Whereas, it is estimated that the economic burden of Parkinson's disease is at least \$14.4 billion annually, including indirect costs to patients and family members of \$6.3 billion;

Whereas, research suggests the cause of Parkinson's disease is a combination of genetic and environmental factors, but the exact cause and progression of the disease is still unknown;

Whereas, there is no objective test or biomarker for Parkinson's disease, and there is no cure or drug to slow or halt the progression of the disease. Symptoms of Parkinson's disease vary from person to person and can include tremors; difficulty with balance, swallowing, chewing, and speaking; cognitive impairment and dementia; mood disorders; and a variety of other non-motor symptoms.

Whereas, volunteers, researchers, caregivers, and medical professionals are working to improve the quality of life of persons living with Parkinson's disease and their families;

Whereas, increased research, education, and community support services are needed to find more effective treatments and to provide access to quality care to those living with the disease today; Which includes the 2017 web-based, user friendly program for police officers, fire fighters, and emergency medical service providers to help them recognize the unique symptoms and needs of those with Parkinson's disease and enable them to provide the best and most appropriate care.

NOW, THEREFORE, The Borough of Montvale, County of Bergen, State of New Jersey, do hereby proclaim April as Parkinson's Awareness Month in Montvale.

Given under my hand in these free United States in the Borough of Montvale, on this 25th day of April of twenty-seventeen affixed my seal and have made this proclamation public.

Michael N. Ghassali, Mayor

**PUBLIC MEETING
MINUTES**

The Public Meeting of the Mayor and Council was held in the Council Chambers and called to order at 7:42 PM. Adequate notification was published in the official newspaper of the Borough of Montvale. Master Sergeant Dieter Koelling led the Pledge of Allegiance to the Flag, and roll call was taken.

OPEN PUBLIC MEETING STATEMENT

Adequate notice of this meeting was provided to The Bergen Record and/or The Ridgewood News, informing the public of the time and place according to the provisions of the Open Public Meeting Law (Chapter 231, P.L. 1975).

Also Present: Mayor Mike Ghassali; Borough Attorney, Joe Voytus; Borough Engineer, Andy Hipolit; Administrator/Municipal Clerk, Maureen Iarossi-Alwan; and Deputy Municipal Clerk, Fran Scordo

ROLL CALL:

Councilmember Curry

Councilmember Gloeggler

Councilmember Koelling

Councilmember Lane

Councilmember Weaver - absent

Resolution No. 87-2017 Temporary Capital Budget

This was prepared by the CFO, a copy of the resolution is included with original minutes

Introduced by: Councilmember Lane; seconded by Councilmember Curry - All ayes

Resolution No. 88-2017 Temporary Budget Amendment

WHEREAS, an emergent condition has arisen with respect to certain budget appropriations and no adequate provision has been made in the 2017 temporary budget, and N.J.S.A. 40A:4-20 provides for the creation of emergency temporary appropriations for said purpose; and

WHEREAS, the total emergency temporary resolutions adopted in the year 2017 pursuant to the provisions of N.J.S.A. 40A:4-20 (Chapter 96, P.L. 1951) including this resolution total:

Current Fund \$2,010,604.89

NOW, THEREFORE, BE IT RESOLVED (not less than two-thirds of all the members thereof affirmatively concurring) that in accordance with the provisions of N.J.S.A. 40A:4-20:

1. An emergency temporary appropriation be and the same is hereby made in the total amount of:

Current Fund \$574,593.00

2. That said emergency temporary appropriation (will be) provided in the 2017 budget;

3. That one certified copy of this resolution be filed with the Director of Local Government Services.

BOROUGH OF MONTVALE

APRIL 11, 2017

CURRENT FUND

General Appropriations
Operations - Within "CAPS"

General Liability	\$10,000.00
Employee Group Health	50,000.00
Police:	
Salaries and Wages	75,000.00
Public Buildings and Grounds:	
Other Expenses	25,000.00
Celebration of Public Events:	
Other Expenses	27,500.00
Construction Code Officials:	
Salaries and Wages	<u>5,000.00</u>
	<u>192,500.00</u>

Deferred Charges and Statutory
Expenditures - Municipal within "CAPS"

Statutory Expenditures:

Social Security System	10,000.00
Defined Contribution Retirement Program	<u>1,000.00</u>
	<u>11,000.00</u>
	<u>203,500.00</u>

Operations - Excluded from "CAPS"

Shared Service Agreements:

Department of Public Works:	
Other Expenses	<u>150,000.00</u>

Capital Improvements - Excluded from "CAPS"

Road Improvement Program	200,000.00
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Public and Private Programs offset by Revenues:

County of Bergen - Open Space: Huff Park Playground	<u>21,093.00</u>
	<u>221,093.00</u>
	<u>\$574,593.00</u>
	=====

Introduced by: Councilmember Lane; seconded by Councilmember Koelling - All ayes

ORDINANCES:

PUBLIC HEARING OF ORDINANCE NO. 2017-1424 CALENDAR YEAR 2017 ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A: 4-45.14)

WHEREAS, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget to 0.5% unless

authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

WHEREAS, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

WHEREAS, the governing body of the Borough of Montvale in the County of Bergen finds it advisable and necessary to increase its CY 2017 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the governing body hereby determines that a 3.0% increase in the budget for said year, amounting to \$292,602.33 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

WHEREAS, the governing body hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW THEREFORE BE IT ORDAINED, by the governing body of the Borough of Montvale in the County of Bergen, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2017 budget year, the final appropriations of the Borough of Montvale shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5%, amounting to \$341,369.38, and that the CY 2017 municipal budget for the Borough of Montvale be approved and adopted in accordance with this ordinance; and,

BE IT FURTHER ORDAINED, that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption

Ordinance No. **2017-1424** was introduced for second reading by Councilmember Gloeggler; seconded by Councilmember Lane; Clerk read by title only;

Motion to open meeting to the public by Councilmember Lane; seconded by Councilmember Curry
- all ayes

NO PUBLIC COMMENT

Motion to close meeting to the public by Councilmember Lane; seconded by Councilmember Curry
- all ayes

Motion to adopt on Second and Final Reading in Ridgewood News by Councilmember Lane; seconded by Councilmember Koelling; Clerk read by title only ----- A roll call vote was taken --- all ayes

INTRODUCTION BOND ORDINANCE NO. 2017-1425 ORDINANCE PROVIDING FOR VARIOUS CAPITAL IMPROVEMENTS IN AND BY THE BOROUGH OF MONTVALE, IN THE COUNTY OF BERGEN, NEW JERSEY, APPROPRIATING \$1,250,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$1,187,500 BONDS OR NOTES OF THE BOROUGH TO FINANCE PART OF THE COST THEREOF.

(Public Hearing April 25th, 2017)

A motion to Introduce Ordinance **2017-1425** for first reading was made by Councilmember Gloeggler; seconded by Councilmember Lane; Clerk read by title only;

Councilmember Lane made a motion that this ordinance be passed on first reading and advertised in The Ridgewood News; seconded by Councilmember Curry - A roll call was taken - all ayes

INTRODUCTION OF ORDINANCE NO 2017-1426 AN ORDINANCE TO AMEND ORDINANCE NO. 2016-1417 TO PROVIDE FOR AND DETERMINE THE RATE, AMOUNT AND METHOD OF PAYMENT OF COMPENSATION TO PERSONS HOLDING CERTAIN OFFICES AND POSITIONS OF EMPLOYMENT IN THE BOROUGH OF MONTVALE, COUNTY OF BERGEN AND STATE OF NEW JERSEY

(Public Hearing April 25th, 2017)

A motion to Introduce Ordinance **2017-1426** for first reading was made by Councilmember Gloeggler; seconded by Councilmember Lane; Clerk read by title only; Councilmember Lane made a motion that this ordinance be passed on first reading and advertised in The Ridgewood News; seconded by Councilmember Curry - A roll call was taken – all ayes

MEETING OPEN TO PUBLIC:

Agenda Items Only

Motion to open meeting to the public by Councilmember Lane; seconded by Councilmember Koelling – all ayes

NO PUBLIC COMMENT

Motion to close meeting to the public by Councilmember Lane; seconded by Councilmember Curry – all ayes

MEETING CLOSED TO PUBLIC:

Agenda Items Only

MINUTES:

March 28, 2017

A motion to accept minutes by Councilmember Curry; seconded by Councilmember Koelling – all ayes with the exception of Councilmember Lane abstaining

MINUTES CLOSED/EXECUTIVE SESSION:

March 20, 2107

A motion to accept minutes by Councilmember Lane; seconded by Councilmember Koelling – all ayes

March 28, 2107

A motion to accept minutes by Councilmember Koelling; seconded by Councilmember Curry – all ayes with the exception of Councilmember Lane abstaining

RESOLUTIONS:

89-2017 Approving Right-Of-Way Use To Cross River Fiber

WHEREAS, Cross River Fiber LLC ("Cross River Fiber"), seeks to place its telecommunications facilities aerially on existing utility poles or in an underground conduit in the Public Rights-of-Way within the Borough of Montvale for the purpose of owning, constructing, installing, operating, repairing and maintaining a telecommunications system; and

WHEREAS, Cross River Fiber was approved by the New Jersey Board of Public Utilities to provide local exchange and interexchange telecommunications services throughout the State; and

WHEREAS, N.J.S.A. 48:3-19 requires Cross River Fiber to obtain the consent of the Borough of Montvale for the joint use of any existing utility poles; and

WHEREAS, N.J.S.A. 54:30A-124(a) provides that a municipality may not impose any fees, taxes, levies or assessments in the nature of a local franchise, right of way, or gross receipts fee, tax, levy or

assessment against telecommunications companies but that a municipality may impose reasonable fees for actual services made by any municipal, regional or county governmental agency; and **WHEREAS**, it is in the best interests of the Borough of Montvale and its citizens to grant consent to Cross River Fiber; and **WHEREAS**, the consent granted is for the non-exclusive use of the Public Rights-of-Ways for the purpose of owning, constructing, installing, operating, repairing and maintaining a telecommunications system subject to the terms and conditions of the attached Use Agreement with Cross River Fiber. **NOW THEREFORE BE IT RESOLVED**, by the Borough of Montvale hereby authorized to grant Cross River Fiber a non-exclusive use of the Public Rights-of-Ways for the purpose of owning, constructing, installing, operating, repairing and maintaining a telecommunications system; and **BE IT FURTHER RESOLVED**, that the Mayor and Clerk are hereby authorized to execute any and all documents necessary to effectuate this Resolution.

Introduced by: Councilmember Lane; seconded by Councilmember Koelling - All ayes
Councilmember Curry asked if this resolution was already done; the borough attorney stated a resolution was done for Verizon; this is to upgrade fiber lines

90-2017 Cancellation of Outstanding Checks / Prior Years / Pascack Joint Municipal Court

WHEREAS, there exists various outstanding checks from prior years drawn against certain accounts; and **WHEREAS**, the Municipal Court Administrator provided a listing of outstanding checks that require cancellation (listing attached) from prior years. **BE IT RESOLVED**, the Chief Financial Officer is hereby authorized to deposit these funds to the respective reserve or surplus account; **BE IT FURTHER RESOLVED**, the Municipal Court Administrator shall receive a copy of this resolution for record keeping; and **NOW THEREFORE BE IT RESOLVED**, by the Mayor and Council of the Borough of Montvale that the following outstanding checks from prior years be cancelled;

Introduced by: Councilmember Lane; seconded by Councilmember Koelling - All ayes

91-2017 A Resolution Awarding a Contract to George Ely Associates for the Provision of Playground Equipment for Huff Park Through a Cooperative Purchasing Agreement with the Houston Galveston Area Council

WHEREAS, the Borough of Montvale has a need for the provision of new playground equipment at Huff Park on Memorial Drive in the Borough of Montvale; and **WHEREAS**, consistent with P.L. 2011, c.139, and N.J.S.A. 52:34-6.2(b), the Borough is desirous of awarding this contract through the Houston Galveston Area Council HGACBuy program, a national cooperative purchasing agreement; and **WHEREAS**, the Borough did solicit quotes from five (5) vendors, with three (3) of these vendors providing price quotes; and **WHEREAS**, after review of these proposals, it was determined that the lowest priced proposal that was responsive to and fully-compliant with the Borough's requirements was submitted by George Ely Associates ("GEA") in the amount of \$90,093.60; and **WHEREAS**, it was also determined that GEA had submitted all required documentation for this solicitation; and **WHEREAS**, consistent with P.L. 2011, c.139, the Borough did conduct a cost savings determination justifying the award of this contract under a national cooperative contract; and

WHEREAS, GEA will be required to submit to the Borough a copy of its New Jersey Business Registration Certificate, Statement of Corporate Ownership, and Public Contract EEO Compliance, as well as all required political contribution disclosure forms, prior to execution of a contract; and **WHEREAS**, the Borough provided notice to the public and potential bidders of its intention to make this award by way of a Notice of Intent to Award a Contract under a National Cooperative Purchasing Agreement, a copy of which notice is on file with the Borough Clerk, more than ten (10) days in advance of this award; and

WHEREAS, GEA's proposal was within the funds allocated for this project and within the estimate for this work; and

WHEREAS, the Borough's Chief Financial Officer has certified that funds have been appropriated and are available for this purpose.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Montvale, that a contract for the above-referenced project shall be awarded as follows:

Bidder	In the amount of:
George Ely Associates	TOTAL: \$90,093.60
P.O. Box 396	
Carlisle, Pennsylvania 17013	

BE IT FURTHER RESOLVED that the Mayor and Borough Clerk are hereby authorized to execute a contract to effectuate the purpose of this Resolution, subject to approval by the Borough Attorney.

Introduced by: Councilmember Lane; seconded by Councilmember Koelling - All eyes

92-2017 A Resolution Awarding a Contract to New Prince Concrete for the Montvale Intersection Improvements Project for the Base Bid Plus Alternate B

WHEREAS, the Borough of Montvale has a need for construction services in connection with the Montvale Intersection Improvements Project; and

WHEREAS, consistent with the New Jersey *Local Public Contract Law, N.J.S.A. 40A:11-1, et seq.*, the Borough of Montvale did publicly solicit bids for said project under the title "Montvale Intersection Improvements" with bids due on February 23, 2017; and

WHEREAS, said solicitation requested bids for a Base Bid plus Alternates "A" and "B"; and

WHEREAS, in response to said solicitation, five (5) bids were received; and

WHEREAS, the Mayor and Council, in consultation with the Borough Engineer have determined that sufficient funds are available to perform the work included in the Base Bid plus Alternate "B" only; and

WHEREAS, the Borough of Park Ridge has not authorized the work set forth in Alternate "A"; and

WHEREAS, the lowest bid for the Base Bid plus Alternate "B" was submitted by New Prince Concrete, maintaining offices at 215 Eileen Terrace, Hackensack, New Jersey, in the total amount of \$2,549,689.59; and

WHEREAS, said bid was within the funds allocated for this project and within the Engineer's estimate for this work; and

WHEREAS, the offices of the Borough Engineer and Borough Attorney have reviewed this bid and have deemed it responsive to the bid specifications; and

WHEREAS, the Borough's Chief Financial Officer has certified that funds have been appropriated and are available for this purpose.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Montvale, that a contract for the above-referenced project shall be awarded as follows:

Bidder	In the amount of:
New Prince Concrete	Base Bid \$2,064,244.05
215 Eileen Terrace	Alternate "B" \$ 485,445.54
Hackensack, New Jersey 07601	TOTAL \$2,549,689.59

BE IT FURTHER RESOLVED that the Mayor and Borough Clerk are hereby authorized to execute all documents necessary to effectuate the purpose of this Resolution, subject to approval by the Borough Engineer and Attorney.

Introduced by: Councilmember Lane; seconded by Councilmember Koelling - All ayes
The engineer explained this is the county project in relation with the Wegmans road widening project.

BILLS: Municipal Clerk read the Bill Report

Motion to pay bills by Councilmember Lane; seconded by Councilmember Curry - All ayes

REPORT OF REVENUE: Municipal Clerk read the Report of Revenue – March

COMMITTEE REPORTS:

Council President Curry

Board of Health

Mayor Wellness walk on May 20 beginning at the Library entrance

Recreation

Tennis badges are available on line; new program called Out of the Box and it's for children with intellectual or developmental disabilities in Kindergarten through 4th Grade for a 4-week program beginning April 25; Day in the Park June 17; camp registration ongoing;

Construction

\$180,000 ahead of last year in permits; looking for a part time plumbing inspector; permits have been issued for School #2 project;

Went to the girl scout gold awards in honor of LeAnne Drum, Chloe Espino, Jillian Michaels, Jennifer Ryan, Amanda Sailer and Riya Sood

Attended a meeting on March 30 presented by RiverVale and the NJ Bureau of Wildlife Management along with representatives from other surrounding towns to discuss deer management; please do not feed the deer.

Councilmember Gloeggler

Local BOE

100 students registered for kindergarten; will meet with Superintendent Peterson to discuss better communication between the school and councilmembers;

TVAccess

The equipment is in need of repair and or replacement; new members have been appointed; wanted to thanked the current team, doing an amazing job with very old equipment;

Went to freeholder meeting held at the high school – great to see high schoolers participating in being involved in local government

Councilmember Lane

Fire Department

24 calls, 3 drills and 2 extra credits

Firehouse Update

Continues to move forward

Fire Chief announced he will not run for re-election as fire chief ---

Police Commissioner Koelling

Police

Monthly report included in original minutes

Tri-Boro

Montvale logged: 40 calls; 574 miles; 38 crew hours

Environmental Commission

Working on an informational tree pamphlet;

MAYOR

Library

Circulation 10,569; 5,670 patron visits; 20 cards issued; thanks to all who participated in Davey's dining for dollars fundraiser;

Report

Acknowledged Councilmember LaMonica and her many years of service to the community; met with Verizon wireless regarding the issues of drop calls in town, they will be placing a black box on existing poles to meet the demand; Met with residents about some issues like the parking on Akers Ave, neighbor disputes, pot holes and the wall at Wegmans; asking for suggestions as to what to do with the pool site; a town hall meeting has been set for April 20th at 7pm, some attendees will be Assemblywoman Holly Schepisi, Freeholder Tom Sullivan, the borough planner and attorney; encourage businesses to stay in Montvale and will offer contact info with the state for tax incentives; at the last mayor's meeting, it was mentioned that certain towns have been involved in the senior community called age friendly towns, which has a senior citizen advisory committee, the mayor would like to speak to the Montvale senior club.

ENGINEER'S REPORT:

Andrew Hipolit

Report/Update

1. Engineering Proposal Fieldstone Field Turf Replacement

Due to the time constraints, it was recommended to go through a national coop program

2. Engineering Proposal 2017 Road Improvement Program

Resolution will be submitted for next meeting

3. Report Receipt of Bids/Borough Hall Roof Replacement

Mak Group, LLC was the lowest bidder at \$216,310 and both engineer and attorney recommended awarding a contract to them; this will be submitted for next meeting

4. Proposal Grant Application for 2017 Bergen County Open Space Municipal Park Improvement Program

This is a grant for the turf field; seeing as how there is a time constraint with the installation of the turf, applying for this grant may not be applicable

5. Generator

Should be installed in the next few weeks

ATTORNEY REPORT:

Joe Voytus, Esq.

Report/Update

No Report

UNFINISHED BUSINESS:

- a. 2017 Bergen County Board of Chosen Freeholders Resolution Requesting NJDOT Funding From The Department of Transportation Local Bridges, Future Needs Program

A resolution has been submitted by the County to ask for a NJDOT grant to replace the Magnolia bridge

- b. Republican Nominee to finish unexpired term of Councilmember LaMonica

Three names were submitted by the Republication committee as follows: Chirs Volk, Doug Arendacs and Jason Stephans. A motion to nominate Doug Arendacs by Councilmember Koelling; seconded by Councilmember Lane – a roll call vote was taken – all ayes with Councilmember Gloeggler voting no

NEW BUSINESS:

- a. Master Plan Reexamination Report for Block 2702, Lot 1; Block 2802, Lot 2; and Block 3201, Lot 6 / Planning Board Resolution and Report / Authorization for Ordinance

The attorney gave a brief explanation regarding the procedure of the next step which would be to draft an ordinance; a motion for authorization to draft an ordinance by Councilmember Lane; seconded by Councilmember Curry – all ayes

COMMUNICATION CORRESPONDENCE:

None

MEETING OPEN TO THE PUBLIC:

HEARING OF CITIZENS WHO WISH TO ADDRESS THE MAYOR AND COUNCIL:

Upon recognition by the Mayor, the person shall proceed to the floor and give his/her name and address in an audible tone of voice for the records. Unless further time is granted by the Council, he/she shall limit his/her statement to five (5) minutes. Statements shall be addressed to the Council as a body and not to any member thereof. No person, other than the person having the floor, shall be permitted to enter into any discussion, without recognition by the Mayor.

Motion to open meeting to the public by Councilmember Lane; seconded by Councilmember Curry - all ayes

Carole Adams

Thanked Councilmember Curry for attending the deer management meeting; article in Pascack Press regarding the school funding for Woodcliff Lake, councilmembers of Woodcliff Lake authorized their attorney to present their case to the Appellate Division in Trenton; encouraged councilmembers to contact the Mayor of Woodcliff; Mayor Ghassali spoke with Mayor Rendo before the Trenton meeting and Mayor Rendo spoke on Montvale's behalf; encouraged councilmembers to attend a Gala event on May 4th at Florentine Gardens for Hoving Home 50th anniversary, The Walter Hoving Home, is a home that helps women to rebuild their lives from drug and alcohol abuse, prostitution and incarceration; a new facility will be opening in Oxford, New Jersey.

Motion to close meeting to the public by Councilmember Lane; seconded by Councilmember Curry - all ayes

MEETING CLOSED TO THE PUBLIC:

ADJOURNMENT

Motion to adjourn Public Meeting by Councilmember Lane; seconded by Councilmember Curry
- all ayes

Meeting was adjourned at 8:51pm

ADJOURNMENT:

The next Meeting of the Mayor and Council will be held April 25, 2017 at 7:30 p.m.
Public Hearing 2017 Municipal Budget – April 25th, 2017 7:30 p.m.

Respectfully submitted, Fran Scordo, Deputy Municipal Clerk



**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 93-2017**

RE: A Resolution Awarding a Contract to Mac Group, LLC for the Montvale Borough Hall Roof Replacement Project

Whereas, the Borough of Montvale has a need for construction services in connection with the Montvale Borough Hall Roof Replacement Project; and

Whereas, consistent with the New Jersey Local Public Contract Law, N.J.S.A. 40A:11-1, et seq., the Borough of Montvale did publicly solicit bids for said project under the title "Borough Hall Roof Replacement" with bids due on March 30, 2017; and

Whereas, said solicitation requested bids for a Base Bid only; and

Whereas, in response to said solicitation, six (6) bids were received; and

Whereas, the lowest bid for this project was submitted by Mak Group, LLC, maintaining offices at 40 Summit Avenue, Clifton, New Jersey, in the total amount of \$216,310.00; and

Whereas, said bid was within the funds allocated for this project and within the Engineer's estimate for this work; and

Whereas, the offices of the Borough Engineer and Borough Attorney have reviewed this bid and have deemed it responsive to the bid specifications; and

Whereas, the Borough's Chief Financial Officer has certified that funds have been appropriated and are available for this purpose.

Now, Therefore, Be It Resolved by the Mayor and Council of the Borough of Montvale, that a contract for the above-referenced project shall be awarded as follows:

Bidder
Mak Group, LLC
40 Summit Avenue
Clifton, New Jersey 07026

In the amount of:
BID PRICE \$216,300.00

Be It Further Resolved that the Mayor and Borough Clerk are hereby authorized to execute all documents necessary to effectuate the purpose of this Resolution, subject to approval by the Borough Engineer and Attorney.

Councilmember	Motion	Second	Yes	No	Absent	Abstain
Curry						
Gloeggler						
Koelling						
Lane						
Weaver						
Vacancy						

Adopted: April 25, 2017

ATTEST:

APPROVED:

Fran Scordo
Deputy Municipal Clerk

Michael Ghassali
Mayor



Engineers
Planners
Surveyors
Landscape Architects
Environmental Scientists

400 Valley Road, Suite 304
Mount Arlington, NJ 07856
T: 973.398.3110
F: 973.398.3199
www.maserconsulting.com

April 5, 2017

VIA E-MAIL

Maureen Iarossi-Alwan
Borough Clerk/Borough Administrator
Borough of Montvale
12 Mercedes Drive
Montvale, NJ 07643

Re: Montvale Borough Hall Roof Replacement
Recommendation of Award & Bid Summary
Borough of Montvale, Bergen County, NJ
MC Proposal No. MVB-447A

Dear Ms. Iarossi-Alwan:

As you are aware, the bid opening for the above-referenced project was held on Thursday, March 30, 2017 at 11:00 a.m. in the Council Chambers. There were six (6) bids received for the project.

Mak Group, LLC, 40 Summit Avenue, Clifton, NJ is the apparent low bidder and appears to have submitted all necessary documents as required by the specifications, pending any comments by the Borough Attorney. After analyzing the six (6) bids received, this office recommends the award of Base Bid for the project in the amount of **\$216,310.00** at the Mayor and Council meeting scheduled for April 11, 2017. A copy of the bid summary is enclosed.

Our recommendation is subject to the approval of bid documents by the Mayor and Council and certification of funds by the Borough.

If you have any questions on this matter, please feel free to contact me.

Very truly yours,

MASER CONSULTING P.A.

Andrew R. Hipolit, P.E., P.P., C.M.E.
Borough Engineer

ARH/cd

Enclosure: Bid Tally Summary

cc: Mayor and Council (via Clerk/Administrator w/enclosure)
Rich Campanelli, Public Works Superintendent (w/enclosure)
Philip Boggia, Esq., Borough Attorney (w/enclosure)

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NO TRANSLATION

DATE: FEBRUARY, MARCH 20, 2018 AT 11 AM
 NAME OF PROJECT: BORDENHULL ROAD REPLACEMENT

NO PROJECT NO: B06-0474
 MUNICIPALITY: BOROUGH OF MANTWAILE
 COUNTY: BERGEN COUNTY, NJ

BIDDER'S / SUBCONTRACTOR'S NAME				SECTION 1	SECTION 2	SECTION 3	SECTION 4	SECTION 5	SECTION 6						
				MA Group LLC 48 Spinnel Avenue Elizabeth, NJ 07208	STY Construction 81994 Street Garfield, NJ 07030	VECO Group 328 Cox Street Rutherford, NJ 07070	203 Design Consulting 100 Dean Park Road Bala, NJ 08823	Safety Consulting 830 North Mountain Ave. Rutherford, NJ 07070	K&B Enterprises 1407 Myrtle Road West, NJ 08072						
ITEM	DESCRIPTION	UNIT	QTY.	UNIT PRICE	TOTAL AMOUNT	UNIT PRICE	TOTAL AMOUNT	UNIT PRICE	TOTAL AMOUNT	UNIT PRICE	TOTAL AMOUNT	UNIT PRICE	TOTAL AMOUNT	UNIT PRICE	TOTAL AMOUNT
1	ROAD REPLACEMENT**	LS	1	40000.00	40000.00	25000.00	25000.00	0.00	0.00	30000.00	30000.00	0.00	0.00	0.00	0.00
2	ROAD PAVEMENT REPLACEMENT (P/ASPH)	SP	1500	4.00	6000.00	8.00	12000.00	0.00	0.00	7.00	10500.00	0.00	0.00	18.00	27000.00
3	REPLACEMENT CURB AND GUTTER (P/ASPH/ST)	LF	300	10.00	3000.00	8.00	2400.00	10.00	3000.00	8.00	2400.00	0.00	0.00	25.00	7500.00
TOTAL BIDDERS					216000.00		296000.00		284000.00		329000.00		324000.00		432000.00

**The bidder is responsible for verifying the bid and price provided.

**The bidder is responsible for verifying the bid and price provided.

**The bidder is responsible for verifying the bid and price provided.

**The bidder is responsible for verifying the bid and price provided.

BOGGIA & BOGGIA, L.L.C.

COUNSELLORS AT LAW

71 MT. VERNON STREET

RIDGEFIELD PARK, NEW JERSEY 07660

PHILIP N. BOGGIA*
PRISCILLA M. BOGGIA
WILLIAM R. BETESH
JOSEPH W. VOYTUS**

*ALSO MEMBER OF N.Y., FLA., D.C. BAR &
CERTIFIED CIVIL TRIAL ATTORNEY

**ALSO MEMBER OF N.Y. BAR

TEL: (201) 641-0006
FAX: (201) 641-6649
E-MAIL: philip@boggialaw.com
priscilla@boggialaw.com
williambetesh@boggialaw.com
jwvoytus@boggialaw.com

5 April 2017

via email only
Mayor and Council
Borough of Montvale
12 Mercedes Drive
Montvale, New Jersey 07645

**RE: Bid Review and Checklist of Compliance
Montvale Borough Hall Roof Replacement**

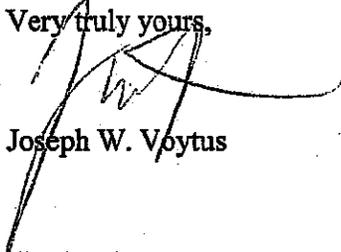
Dear Mayor and Council,

At the request of the Borough Administrator, we have reviewed the three lowest bids submitted for the Montvale Borough Hall Roof Replacement project, which included a Base Bid only. The lowest bidder was Mak Group, LLC in the total amount of \$216,310.00.

After our review of the three lowest bids, as indicated on the attached sheet, it appears that Mak Group, LLC has submitted all required documentation and is therefore eligible for an award of this contract.

We therefore recommend that this bid be awarded to Mak Group, LLC as the lowest responsible and responsive bidder for this project, consistent with the recommendation of the Borough Engineer, and subject to the availability of funds. Please do not hesitate to contact me if you have any additional questions.

Very truly yours,



Joseph W. Voytus

Enclosure

cc: Maureen Iarossi-Alwan, Borough Administrator/Clerk (via email, w/ enc.)
Andrew Hipolit, P.E. (via email, w/ enc.)

Borough of Montvale

**BOROUGH OF MONTVALE - Montvale Borough Hall Roof Replacement
Bid Review and Checklist of Compliance**

Document	Mak	TNT	VMG
Bid Bond	X	X	X
Consent of Surety	X	X	X
Power of Attorney	X	X	X
Proposal	X	X	X
Non-Collusion Affidavit	X	X	X
Ownership Disclosure Statement	X	X	X
Experience Statement	X	X	X
Equipment Questionnaire	X	X	X
Site Visit Acknowledgement	X	X	X
Public Works Certificate	X	X	X
Business Registration Certificate	X	X	X
Notice of Anti-Drug/Alcohol Plan	X	X	X
Subcontractor List	X	X	X
Subcontractor Public Works Certificates	n/a	n/a	X
Subcontractor Business Registration Certificates	n/a	n/a	X
Affirmative Action Affidavit	X	X	X
ADA Affidavit	X	X	X
Iran Investment Affidavit	X	X	X
Compliant (Yes/No)	YES	YES	YES
BID PRICE	\$ 216,310.00	\$ 246,490.00	\$ 269,500.00



**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 94-2017**

RE: Award Professional Service Contract/Design & Construction Inspection Services/Authorization To Bid/Fieldstone School Synthetic Turf Installation Project/Maser Consulting, LLC

WHEREAS, the Borough of Montvale has deemed it necessary to engage the professional services of an Engineer to provide the design, inspection services and bidding for the Fieldstone Field Synthetic Turf Installation Project; and

WHEREAS, section N.J.S.A. 40A:11-5 of the Local Public Contracts Law, (N.J.S.A. 40A:11-1 et seq.) exempts such professional services from competitive bidding; and

WHEREAS, Maser Consulting, 200 Valley Road, Suite 400, Mt. Arlington, NJ 07856 has submitted a proposal dated April 6, 2017 to provide design and construction inspection services and bidding process which is attached to the original of this resolution, and

WHEREAS, the Certified Municipal Finance Officer has certified funds are available certification hereto attached to the original of this resolution.

NOW, THEREFORE BE IT RESOLVED by the Borough of Montvale as follows:

- 1) That the proposal for the scope of service is attached to this resolution which is made part of this resolution shall be awarded to Maser Consulting.
- 2) That the following be provided: Design/Construction Inspection/Bidding Services
- 3) The cost not to exceed shall be \$55,000.00. The Engineer shall be required to submit itemized bills and payment shall be made based upon services rendered. The rates for this work are in accordance with the hourly contractual agreement with the Borough of Montvale.

BE IT FURTHER RESOLVED, that a copy of this resolution be published an official newspaper of the Borough of Montvale, be on file, available for public inspection, in the office of the Municipal Clerk, Municipal Complex, 12 Mercedes Drive, Montvale, NJ 07645.

Councilmember	Motion	Second	Yes	No	Absent	Abstain
Curry						
Gloeggler						
Koelling						
Lane						
Weaver						
Vacancy						

Adopted: April 25, 2017

ATTEST:

APPROVED:

Fran Scordo
Deputy Municipal Clerk

Michael Ghassali
Mayor



Engineers
Planners
Surveyors
Landscape Architects
Environmental Scientists

400 Valley Road, Suite 304
Mount Arlington, NJ 07856
T: 973.398.3110
F: 973.398.3199
www.maserconsulting.com

April 6, 2017

VIA EMAIL

Maureen Iarossi-Alwan
Borough Administrator
Borough of Montvale
12 Mercedes Drive
Montvale, NJ 07645

Re: Proposal for Professional Services - Design and Construction Inspection Services
and Authorization to Bid for Synthetic Turf Removal and Installation
Fieldstone School Synthetic Turf Replacement Project
Borough of Montvale, New Jersey
MC Proposal No. MVB-512P

Dear Ms. Iarossi-Alwan:

Maser Consulting P.A. (Maser Consulting) is pleased to submit this proposal for Professional Engineering and Construction Observation Services associated with the Fieldstone Middle School Synthetic Turf Replacement. In addition, we are requesting Authorization to Bid for the removal and disposal of the existing synthetic turf and installation of the new materials. This work specifically does not include the baseball infields, which were more recently replaced by the Borough.

Based on our knowledge of the planned improvements, our office is proposing to purchase the replacement turf through the Keystone Purchasing Network (KPN). In addition, our office will prepare a separate Bid Package for the removal and disposal of the existing turf and installation of the new synthetic turf to be supplied by KPN.

Our office anticipates the following services:

- Site observations will be conducted to evaluate: equipment and material access requirements; site requirements for the removal and disposal of existing synthetic turf and related materials; site installation requirements; the need for minor site regrading; the need to supplement stone and/or the sub-base drainage system; staging locations for synthetic turf materials; and assessing the need to replace other site improvements such as the batter's box and pitcher's mound;
- Calculate material quantities required based on site observations;
- Preparation of documents for purchase through the KPN;



- Preparation of Bid Documents for the removal and disposal of the existing synthetic turf materials and installation of the new synthetic turf materials;
- Preparation of award documentation to the Mayor and Council;
- Coordinate the review of shop drawings as submitted by the selected installation Contractor and the KPN vendor;
- Provide correspondence and coordination to address requests for information from the Contractor and the KPN vendor;
- Schedule and attend a preconstruction meeting with the Contractor, the KPN vendor and required Borough representatives;
- Perform site inspections; and
- Process pay requests and prepare project closeout documents for the Contractor and the KPN vendor.

Because exposure of subgrade soils is not anticipated as part of this project, submission to and certification from the Bergen County Soil Conservation District is not required or included.

Design Fee	\$20,000.00
Construction Observation	\$35,000.00
<u>FEE NOT TO EXCEED</u>	\$55,000.00

The above-referenced fee for Professional Engineering and Construction Administration Services will be billed on an hourly basis in accordance with the hourly rates set with the Borough in accordance with Maser Consulting's Borough Engineering contract.

The following is the estimated schedule for this project. This schedule assumes an in-kind replacement of the synthetic turf materials. Note that there is an overlap in the tasks associated with the purchase of the synthetic turf through the KPN and the Bid for the removal and install.

Authorization to Bid	April 11, 2017
Design Services	April 12, 2017 – May 1, 2017
Bid Packages Available (removal & install)	May 2, 2017
Recommendation to Mayor & Council (KPN)	May 3, 2017
Award to KPN	May 9, 2017
Bids Due (removal & install)	May 23, 2017
Recommendation to Mayor & Council (removal & install)	May 24, 2017
Bid Award (removal & install)	May 30, 2017
Pre-Construction Services	May 1, 2017 – June 14, 2017
Construction Services	June 15, 2017 – August 15, 2017

Maser Consulting will provide construction management services on an as-needed basis depending on the complexity of construction for any given day. We will utilize an on-site field manager for



the duration of the project in order to provide consistency throughout construction. Daily inspection reports will be retained by Maser Consulting regarding the project. Maser Consulting will review and prepare contractor's payments as well as change orders. If unacceptable work or material is supplied by the contractor, immediate corrective action shall be taken by Maser Consulting on behalf of the Borough.

Prior to completion, a final punch list shall be created by the inspector and completion deadlines shall be scheduled for all open items. Upon completion of the punch list items, a final site inspection shall be scheduled with the Contractor and the Borough in order to close out the project. Maser Consulting will prepare the paperwork for final inspection and final payment to the contractor. Should additional construction administration services be required, Maser Consulting will coordinate with the Borough and inform the appropriate personnel of the status of construction.

EXCLUSIONS

If any item listed herein, or otherwise not specifically mentioned within this agreement or the Borough Engineering Agreement, is deemed necessary, Maser Consulting may prepare an addendum to this agreement for your review, outlining the scope of additional services and associated professional fees regarding the extra work. All unanticipated additional work shall be in accordance with the Schedule of Hourly Rates for the number of hours performed. No extra work will be performed without authorization from the Borough.

If you find this proposal acceptable, please forward a copy of the Resolution of Approval for this proposal to this office. This will constitute approval of the proposed work.

Should you have any questions regarding this proposal, please feel free to contact me.

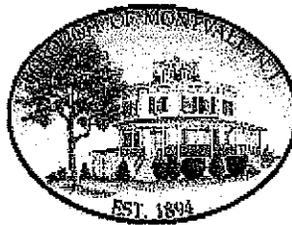
Very truly yours,

MASER CONSULTING, P.A.

A handwritten signature in black ink, appearing to read 'A. Hipolit', is written over the printed name.

Andrew R. Hipolit, P.E., P.P., C.M.E.
Borough Engineer

ARH/cd



**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 95-2017**

RE: Award Professional Service Contract /Engineering Services /Design/Construction Observation Services/Bidding/2017 Roadway Improvement Program/Maser Consulting

WHEREAS, the Borough of Montvale has deemed it necessary to engage the professional services of an Engineer to provide professional services to design, construction observation services and bidding municipal road improvements for the 2017 Roadway Improvement Program; and

WHEREAS, section N.J.S.A. 40A:11-5 of the Local Public Contracts Law, (N.J.S.A. 40A:11-1 et seq.) exempts such professional services from competitive bidding; and

WHEREAS, Maser Consulting, 200 Valley Road, Suite 400, Mt. Arlington, NJ 07856 has submitted a proposal dated April 5, 2017 to provide the engineering services for services which are detailed and attached to the original of this resolution, and

WHEREAS, the Certified Municipal Finance Officer has certified funds are available certification hereto attached to the original of this resolution.

NOW, THEREFORE BE IT RESOLVED by the Borough of Montvale as follows:

- 1) That the proposal for the scope of engineering services is attached to this resolution which is made part of this resolution shall be awarded to Maser Consulting.
- 2) That the following be provided: Engineering Design, Construction Observation and Bidding For Improvement To Various Roads
- 3) The cost not to exceed shall be \$25,000.00. The Engineer shall be required to submit itemized bills and payment shall be made based upon services rendered. The rates for this work are in accordance with the hourly contractual agreement with the Borough of Montvale.

BE IT FURTHER RESOLVED, that a copy of this resolution be published an official newspaper of the Borough of Montvale, be on file, available for public inspection, in the office of the Municipal Clerk, Municipal Complex, 12 Mercedes Drive, Montvale, NJ 07645.

Councilmember	Motion	Second	Yes	No	Absent	Abstain
Curry						
Gloeggler						
Koelling						
Lane						
Weaver						
Vacancy						

Adopted: April 25, 2017

ATTEST:

APPROVED:

Fran Scordo
Municipal Clerk

Michael Ghassali
Mayor



Engineers
Planners
Surveyors
Landscape Architects
Environmental Scientists

400 Valley Road, Suite 304
Mount Arlington, NJ 07856
T: 973.398.3110
F: 973.398.3199
www.maserconsulting.com

April 5, 2017

Maureen Iarossi-Alwan
Borough Clerk/Borough Administrator
Borough of Montvale
12 Mercedes Drive
Montvale, NJ 07645

Re: Proposal for Professional Engineering Services
2017 Roadway Improvements
Borough of Montvale, Bergen County, NJ
MC Proposal No. MVB-501

Dear Ms. Iarossi-Alwan:

Maser Consulting P.A. (Maser Consulting) is pleased to present this proposal for professional services to design, bid and perform construction observation services for municipal roadway improvements for: Bayberry Drive, Dogwood Lane, Eagle Ridge Road, Hope Street, and Bramble Way as base bid roads, and Hearthstone Way and Old Chestnut Ridge Road will be included as Alternate roads for milling and paving. In addition, the project scope will also include the Woodland Road guiderail scheduled for milling and paving. As approved by the Mayor and Council the timeframe for construction is scheduled between July 5 and August 31, 2017.

The following proposal presents the steps necessary to perform the scope of services.

SCOPE OF SERVICES

TASK 1.0 IMPROVEMENTS TO VARIOUS ROADS

Maser Consulting will prepare a public bid package which will include the supplemental and technical specifications for all proposed improvements. The specifications will be prepared in the latest NJDOT format, as amended. Maser Consulting will address questions from bidders, attend the bid opening, prepare a bid summary and make a recommendation of contractor award to the Mayor and Council.

Task 1.0 Cost Not To Exceed Fee **\$25,000.00**

TASK 2.0 CONSTRUCTION OBSERVATION SERVICES

Maser Consulting will provide construction observation services for the 2017 Paving Program. Maser Consulting will utilize the specifications developed for the project under Task 1.0 to monitor the contractor's performance and enforce compliance with the contract documents and project schedule.

Maser Consulting will provide the Borough with full-time, on-site observation services for the project. Maser Consulting will coordinate a pre-construction meeting for the project and maintain daily observation reports. Maser Consulting will review and prepare contractor payments, as well



as change orders (if necessary). If the contractor supplies unacceptable work or material, Maser Consulting will take an immediate course of corrective action on behalf of the Borough.

Maser Consulting will review all submittals for the project, including shop drawings and As-Built drawings, provided by the contractor. Prior to completion, Maser Consulting will provide the Borough with a final punch list as created by the inspector. The punch list will detail any open items along with the anticipated completion deadlines. Upon completion of the punch list items, a final site observation will be scheduled with the contractor to close out the project. Maser Consulting will prepare the paperwork for project close out and final payment to the contractor.

Task 2.0 Cost Not To Exceed Fee	<u>\$38,500.00</u>
<u>Total Professional Service Project Cost</u>	<u>\$63,500.00</u>

EXCLUSIONS

1. Field survey work;
2. Application for Environmental (NJDEP) Permitting;
3. Any other exclusions previously referenced in the scope of services.

CONCLUSION

If the Borough finds this proposal acceptable, please forward a copy of a resolution authorizing the work to be performed.

If you have any questions pertaining to this matter, please do not hesitate to call me.

Thank you for the opportunity to submit this proposal to you.

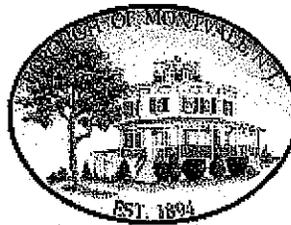
Very truly yours,

MASER CONSULTING P.A.

A handwritten signature in black ink, appearing to read 'A. Hipolit', is written over the printed name.

Andrew R. Hipolit, P.E., P.P., C.M.E.
Borough Engineer

ARH/cd



**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 96-2017**

RE: Award Professional Service Contract /Engineering Services /2017 Bergen County Open Space Grant Application for Municipal Park Improvements/LaTrenta/Chestnut Ridge Road

WHEREAS, the Borough of Montvale has deemed it necessary to engage the professional services of an Engineer to provide professional services to prepared a declaration of Intent To apply and all other related requirements for the submission of the 2017 Bergen County Open Space Grant Application to be submitted for LaTrenta, 159 Chestnut Ridge Road, Montvale, NJ ; and

WHEREAS, section N.J.S.A. 40A:11-5 of the Local Public Contracts Law, (N.J.S.A. 40A:11-1 et seq.) exempts such professional services from competitive bidding; and

WHEREAS, Maser Consulting, 200 Valley Road, Suite 400, Mt. Arlington, NJ 07856 has submitted a proposal dated April 6, 2017 to provide the engineering services for services which are detailed and attached to the original of this resolution, and

WHEREAS, the Certified Municipal Finance Officer has certified funds are available certification hereto attached to the original of this resolution.

NOW, THEREFORE BE IT RESOLVED by the Borough of Montvale as follows:

- 1) That the proposal for the scope of engineering services is attached to this resolution which is made part of this resolution shall be awarded to Maser Consulting.
- 2) That the following be provided: Declaration of Intent To Apply/Application Requirements For 2017 BC Open Space Municipal Park Improvements
- 3) The cost not to exceed shall be \$3,800.00. The Engineer shall be required to submit itemized bills and payment shall be made based upon services rendered. The rates for this work are in accordance with the hourly contractual agreement with the Borough of Montvale.

BE IT FURTHER RESOLVED, that a copy of this resolution be published an official newspaper of the Borough of Montvale, be on file, available for public inspection, in the office of the Municipal Clerk, Municipal Complex, 12 Mercedes Drive, Montvale, NJ 07645.

Councilmember	Motion	Second	Yes	No	Absent	Abstain
Curry						
Gloeggler						
Koelling						
Lane						
Weaver						
Vacancy						

Adopted: April 25, 2017

ATTEST:

APPROVED:

Fran Scordo
Deputy Municipal Clerk

Michael Ghassali
Mayor

**BERGEN COUNTY TRUST FUND
MUNICIPAL PROGRAM FOR PARK IMPROVEMENTS**
Bergen County Open Space, Recreation, Floodplain Protection,
Farmland & Historic Preservation Trust Fund

2017 FUNDING ROUND
INSTRUCTIONS for DECLARATION of INTENT to APPLY Form

All prospective applicants to the Trust Fund Municipal Program for Park Improvements must complete the **Declaration of Intent to Apply Form** for its proposed municipal park improvement project for 2017 grant funding.

Please complete and return the Declaration of Intent Form no later than **FRIDAY, May 5, 2017**.

The County will review the completed form and advise accordingly as to the proposed project's eligibility and/or whether its proposed Trust Fund grant request can be accommodated within the limitations of the available Trust Fund funding for the current funding round.

Trust Fund Municipal Park Improvement Program Rules & Procedures Manual

The Trust Fund Municipal Park Improvement Program Rules & Procedures Manual document constitutes the Trust Fund rules governing the award of matching grants to Bergen County municipal governments, and qualified nonprofit organizations, for the development/re-development of outdoor recreation facilities. These rules establish project eligibility requirements, application requirements, funding award criteria, matching grant terms, and program administrative requirements. The Manual can be found on the Trust Fund's web page at: <http://www.co.bergen.nj.us/DocumentCenter/View/3211>.

Trust Fund Municipal Park Program Available Funds for Current Funding Round

The Trust Fund Municipal Program is estimated to have a total of \$3.149 million available for the current funding round. This amount has been sub-allocated into each of 6 Trust Fund Planning Regions. These 6 regional sub-allocations can be found on the Trust Fund's web page at: <http://www.co.bergen.nj.us/DocumentCenter/View/3212>. (The County Treasurer will certify the actual amount of final funding to be made available for the current funding round.)

Return **Declaration of Intent to Apply Form** by mail to Robert A. Abbatomarco, Executive Director, Open Space Trust Fund, County of Bergen, Division of Open Space, One Bergen County Plaza, 4th Floor, Hackensack, New Jersey 07601 or email to: rabbatomarco@co.bergen.nj.us.

DECLARATION OF INTENT DEADLINE IS: FRIDAY, MAY 5, 2017

BERGEN COUNTY TRUST FUND
MUNICIPAL PROGRAM FOR PARK IMPROVEMENTS
Bergen County Open Space, Recreation, Floodplain Protection,
Farmland & Historic Preservation Trust Fund

2017 FUNDING ROUND
DECLARATION of INTENT to APPLY

All prospective applicants to the Trust Fund Municipal Program for Park Improvements must complete this **Declaration of Intent to Apply** for its proposed municipal park improvement project for 2017 grant funding. Please complete and return the Declaration of Intent no later than **FRIDAY, May 5, 2017**.

Return by mail to Robert A. Abbatomarco, Executive Director, Open Space Trust Fund, County of Bergen, Division of Open Space, One Bergen County Plaza, 4th Floor, Hackensack, New Jersey 07601 or email at: rabbatomarco@co.bergen.nj.us.

Applicant

Name of municipality/nonprofit organization: _____

E-Mail: _____ Telephone: _____

Name of Municipal Park Site: _____

Tax Block/Lots and Street Address: _____

Briefly describe the proposed outdoor park and recreation improvements to be funded with this grant request. Specifically state the park features to be developed or improved:

Estimated Total Project Cost and Request:

Total Project Cost \$ _____ Anticipated Trust Fund Grant request \$ _____

Note: The Trust Fund grant request cannot exceed the total amount of available funding for the Trust Fund Municipal Subregion in which your municipality is located. Please refer to the document entitled, "Trust Fund Municipal Program Subregion Funding Allocations" to identify the amount of total grant funding available for your Trust Fund Municipal Subregion.

Signature of Authorizing Official _____ Date _____

Name & Title of Authorizing Official _____

DECLARATION OF INTENT DEADLINE IS: FRIDAY, May 5, 2017



Engineers
Planners
Surveyors
Landscape Architects
Environmental Scientists

400 Valley Road, Suite 304
Mount Arlington, NJ 07856
T: 973.398.3110
F: 973.398.3199
www.maserconsulting.com

April 6, 2017

VIA E-MAIL

Maureen Iarossi-Alwan
Borough Clerk/Borough Administrator
Borough of Montvale
12 Mercedes Drive
Montvale, NJ 07645

Re: 2017 Bergen County Open Space Municipal Park Improvements Program
Professional Engineering Services
2017 Bergen County Open Space Grant Application
Borough of Montvale, Bergen County, New Jersey
MC Project No. MVB-511

Dear Ms. Iarossi-Alwan:

Maser Consulting P.A. (Maser Consulting) is pleased to submit this proposal for professional engineering services associated with the 2017 Bergen County Open Space Grant Application for the Municipal Park Improvements Project.

This effort includes completion of the required declaration of intent to apply and application; correspondence and coordination with the Borough as necessary; drafting of the required display advertisement for the public hearing to discuss the project; drafting of the required resolution; preparation of supporting documents including a detailed cost estimate, project schedule, necessary aerial mapping, conceptual site plan and site photos as required; correspondence and coordination with vendors; and, correspondence with the appropriate representative at the County.

Declaration of Intent to Apply Requirements

- Due Friday, May 5, 2017 by email to: rabbatomarco@co.bergen.nj.us
- Basic applicant and project location information
- Brief project description
- Estimate total cost of project and grant request
- Retain signature of authorized official

Application Requirements

- Due Friday, June 30, 2017 to Department of Planning/Division of Open Space County Administration Building One Bergen County Plaza, 4th Floor Hackensack, NJ 07601-7076
Attn: Robert Abbatomarco
- 8.5 x 11 in. Site Location Map/Street Map



- 8.5 x 11 in. Tax Map
- Information on project costs and funding sources
- Project Budget on professional letterhead
- Detailed description of scope of work
- Narratives on Master Plan consistency, ADA compliance, Historic Preservation Assessment
- Project Schedule
- Narrative on project need
- Conceptual site plan, drawn to scale, indicating proposed park developments, existing topography, facilities, improvements, natural features, proposed areas clearing three (3) or more trees, and any other relevant existing physical features
- Color site photographs in print format. Can be submitted as pdf-document or jpeg images via e-mail to address below.
- Provide draft of the Municipal Resolution
- Provide draft Public Hearing notice

Based on the scope detailed above, MASER will provide the services for preparation of a complete grant application for a cost not to exceed **\$3,800.00**.

The above services will be provided on a cost basis not to exceed the listed amount. The hourly rate schedule and services required will be performed in accordance with the Borough Engineering Contract authorized by the Borough of Montvale.

If you have any questions or require additional information, please do not hesitate to contact me.

Very truly yours,

MASER CONSULTING P.A.

A handwritten signature in black ink, appearing to read 'A. Hipolit', written over a horizontal line.

Andrew R. Hipolit, P.E., P.P., C.M.E.
Borough Engineer

ARH/kah/dw



**THE BERGEN COUNTY OPEN SPACE, RECREATION,
FLOODPLAIN PROTECTION, FARMLAND & HISTORIC
PRESERVATION TRUST FUND**

INSTRUCTIONS & APPLICATIONS

for

YEAR 2017

PARK IMPROVEMENT PROJECTS

in the

TRUST FUND MUNICIPAL PROGRAM

NOTICES

❖ Trust Fund Municipal Park Improvement Program Rules & Procedures Manual

The Trust Fund Municipal Park Improvement Program Rules & Procedures Manual document constitutes the Trust Fund rules governing the award of matching grants to Bergen County municipal governments, and qualified nonprofit organizations, for the development/redevelopment of outdoor recreation facilities. These rules establish project eligibility requirements, application requirements, funding award criteria, matching grant terms, and program administrative requirements.

The Manual can be found on the Trust Fund web page found at: <http://nj-bergencounty2.civicplus.com/966/Municipal-Park-Improvement-Program>.

❖ Trust Fund Municipal Park Improvement Program Declaration of Intent

All prospective applicants to the Trust Fund Municipal Program for Park Improvements must complete the **Declaration of Intent to Apply Form** for its proposed municipal park improvement project for 2017 grant funding.

This Form can be found on the Trust Fund web page found at: <http://nj-bergencounty2.civicplus.com/966/Municipal-Park-Improvement-Program>.

MUNICIPAL PARK IMPROVEMENT PROGRAM

2017 APPLICATION & INSTRUCTIONS

***PLEASE NOTE THIS APPLICATION IS FOR
OUTDOOR MUNICIPAL PARK RECREATION IMPROVEMENT PROJECTS ONLY.**

The Application requires the following information:

Applicant. Provide the basic contact information of the municipal applicant.

Project Information. Provide the physical location and address, legal ownership, and brief description of the proposed project. Attach appropriate project location maps.

Project Funding Sources & Total Project Cost. Provide the specific request of the County Trust Fund. Identify other amounts and sources of available project funding. State the total project cost.

Budget. A detailed estimate of the cost to develop the proposed project that specifies units, quantities of materials to be utilized, and project elements, must be prepared, and signed, by a New Jersey-licensed engineer, architect, or landscape architect.

Consistency with Municipal Master Plan. Answer whether the proposed project is consistent with identified goals in the municipal master plan, and if so, then cite document reference.

Americans With Disability Act Compliance. Projects are consistent with the Playground Safety Subcode for New Jersey (N.J.A.C. 5:23-11), the Barrier-Free Subcode for New Jersey (N.J.A.C. 5:23-7) and Americans with Disability Act and the appropriate minimum accessibility guidelines for new and altered facilities; as per the Architectural and Transportation Barriers Compliance Board (www.access-board.gov).

Historic Preservation Assessment. If applicable, describe any existing historic buildings, structures, sites, or historic districts listed on the State and National Registers of Historic Places, included in the Bergen County Historic Sites Survey, or in your municipality's master plan that are located within or contiguous to the project site. For assistance, contact Elaine Gold, Bergen County Division of Cultural & Historic Affairs, at: egold@co.bergen.nj.us. Attach all relevant information/communications.

Facility Improvement & Restoration Factors. Identify all applicable information. If the park improvement project impacts an undisturbed or natural portion of the project site, please submit results of the Natural Heritage Data search (available from the NJ DEP's Office of Natural Lands Management at <http://www.nj.gov/dep/parksandforests/natural/heritage/> or by calling (609) 984-1339. The Natural Heritage Database is a continuously updated inventory of rare plants and animal species and representative ecological communities in New Jersey. It is the state's most comprehensive, centralized source of information on rare plants, animals, and natural communities. The Database is a compilation of information from a broad range of sources including museum and herbarium collection records, publications, knowledgeable experts, and fieldwork. It contains information collected by the Office of Natural Lands Management on rare plants, animals, and ecological communities as well as data on rare animals provided by the Endangered and Nongame Species Program. The Database is continuously updated and improved as new data is obtained. Information from this database is available to assist individuals in the preservation of

habitat for rare species and ecological communities. The results of the search must be attached to your application.

Identify all required project permits.

Estimated Project Completion Date. Trust Fund grant projects must be completed within 24 months from the date of final Freeholder grant approval via resolution. Final Freeholder approval via resolution for this round is anticipated by or about December 2017. Provide approximate date for completing the project within the allotted timeframe. Banking or stockpiling of Trust Fund grants is not permitted. Failure to complete the project within the grant contract time period will result in forfeiture of the grant for failure to comply with the terms of the Trust Fund Project Contract.

Project Narrative. Briefly describe the proposed project and explain why it is necessary.

Project Scope of Work. State the exact park improvements to be undertaken using the County Trust Fund grant. Be specific. What are the park features or elements being improved?

Applicant Certification. Sign and attest to the Application.

Application Questions & Checklist. Answer questions and review for completeness. Note whether Board of Education property or facilities are located on the site of the proposed park improvements.

Public Hearing

The applicant is required to hold a **Public Hearing** in this calendar year on its proposed park development project before it submits its application in order to gauge public support. The applicant shall publish two (2) notices of the public hearing in the official newspaper of the municipality. The first public notice must advertise the public in a display ad at least 15 days before the hearing. The second public notice is to be published in the public notices' section of the newspaper. The hearing notice must specifically reference the proposed Bergen County Open Space Trust Fund Municipal Program Park Improvement application. The public hearing must be held in the evening, and may be held as part of a regular public meeting, as long as the hearing is properly advertised.

Municipal Resolution

Following the municipal Public Hearing, the governing body is to pass the attached sample resolution authorizing the submission of the Trust Fund Municipal Program Application.

Grant Funding

Applicants are required to provide a dollar-for-dollar cash match for any Open Space Trust Funds awarded. "Sweat equity" work does not apply toward applicant's required cash match. Use of municipal labor does not apply toward applicant's required cash match. Soft costs, such as architectural/engineering/surveying services, fees, permits, legal, administrative, environmental, or any other similar expenses are ineligible for reimbursement from the Open Space Trust Fund Program.

Board of Education Property/Facilities

Answer the question as to whether any Board of Education property or facilities are located on the site of this proposed municipal park improvement project grant funding request.

Application Attachments:

- Tax Map or Aerial Location Map
- Conceptual site plan, drawn to scale, indicating proposed park developments, existing topography, facilities, improvements, natural features, proposed areas clearing three (3) or more trees, and any other relevant existing physical features
- Color site photographs in print format. Can be submitted as pdf-document or jpeg images via e-mail address below.
- Project Budget on Professional Letterhead
- Municipal Resolution as per Sample
- NJDEP Natural Heritage Search Report, if applicable
- Historic Preservation Assessment, if applicable
- Public Hearing Advertisement as Published
- Public Hearing Minutes (portion if part of larger meeting)

The application deadline is FRIDAY, JUNE 30, 2017.

Submit **ONE (1)** complete application and required attachments to:

Department of Planning/Division of Open Space
County Administration Building
One Bergen County Plaza, 4th Floor
Hackensack, NJ 07601-7076
Attn: Robert Abbatomarco

Please contact Robert Abbatomarco at 201-336-6442 or via email at: rabbatomarco@co.bergen.nj.us.

For Trust Fund information, also visit:.

A complete list of all Trust Fund Program Grant Awards can be found in the Trust Fund Summary Report, which can be found on the Department's web page at:.

BERGEN COUNTY OPEN SPACE TRUST FUND

Municipal Program Park Improvement Application

PLEASE NOTE THIS APPLICATION IS ONLY FOR PARK IMPROVEMENT/DEVELOPMENT PROJECTS.
IT IS NOT FOR USE WITH ANY OTHER TRUST FUND PROJECT CATEGORY.

PROJECT TITLE:

APPLICANT: NAME OF MUNICIPALITY/
NONPROFIT ORGANIZATION:

ADDRESS:

MUNICIPAL/ORGANIZATION
ADMINISTRATOR/MANAGER/CLERK:

CONTACT PERSON:

EMAIL ADDRESS:

PHONE NUMBER:

FAX NUMBER:

NAME OF PARK FACILITY:

STREET ADDRESS:

TAX BLOCK(S)/LOT(S):

SITE OWNER LISTED IN TAX RECORD:

TOTAL PARK AREA (ACRES):

EXISTING RECREATIONAL USES OF PARK:

(If new park facility w/o existing uses, then state so.)

SITE LOCATION MAP: Attach a legible (8 1/2" x 11") street map with site clearly indicated.

TAX MAP: Attach Tax Map (8 1/2" x 11") with site clearly indicated.

BRIEF PROPOSED PROJECT DESCRIPTION:

APPLICATION DEADLINE: THURSDAY, OCTOBER 13, 2016

PROJECT FUNDING

CONSTRUCTION COSTS: _____

EQUIPMENT COSTS: _____

TOTAL: _____

COUNTY OF BERGEN FUNDS REQUESTED: _____

BALANCE: _____

AMOUNTS & SOURCES OF PROJECT FUNDING BALANCE (Check all that apply)

GREEN ACRES GRANT/LOAN: _____

Status of Green Acres Funding: _____

MUNICIPAL OPEN SPACE TRUST FUND: _____

MUNICIPAL FUNDS: _____

OTHER (Specify): _____

TOTAL OF ALL OTHER SOURCES: _____

Attach a detailed estimate of the project's budget that specifies units, quantities of materials to be utilized, and project elements. State the exact park improvement work to be accomplished through the use of the requested grant. **Project Budget must be prepared, and signed, by a New Jersey-licensed engineer, architect, or landscape architect.**

Neither "sweat equity" labor, nor municipal labor, can apply toward applicant's required "cash" match contribution.

PROJECT SCOPE OF WORK OR LIST OF PARK IMPROVEMENT ITEMS OR ELEMENTS

Please provide a detailed description of the actual proposed park improvements. State the exact work that will be undertaken by using this grant in this park (i.e., adding/replacing playground equipment, park furniture, or fences; creating or renovating ball fields, playing courts; adding landscaping, water features, pathways, etc.). Be specific. List items individually.

CONSISTENCY WITH MUNICIPAL MASTER PLAN

Is project consistent with Municipal Master Plan and/or Open Space Recreation Plans?

YES

NO

If yes, provide Municipal Master Plan/Open Space Recreation Plan page reference/citation _____

If inconsistent, then explain why? _____

AMERICANS WITH DISABILITY ACT (ADA) COMPLIANCE

Does this project include any new installation or improvements related to ADA?

YES

NO

Describe:

HISTORIC PRESERVATION ASSESSMENT

Identify any existing historic buildings, structures, sites, or historic districts listed on the State and National Registers of Historic Places, included in the Bergen County Historic Sites Survey, or in your municipality's master plan, that are located within or contiguous to the project site. List by name, address, and/or block and lot numbers. Contact Bergen County Division of Cultural & Historic Affairs (Elaine Gold at egold@co.bergen.nj.us), if necessary. Attach applicable remarks provided by County Division of Cultural & Historic Affairs.

Indicate here whether Historic Preservation Assessment is Not Applicable.

Does the project site include or in proximity to any existing historic buildings, structures, sites, or historic districts listed on the State and National Registers of Historic Places, included in the Bergen County Historic Sites Survey, or in your municipality's master plan, that are located within or contiguous to the project site?

YES

NO

Describe:

FACILITY IMPROVEMENT AND RESTORATION FACTORS

(Please check all that apply.)

A. Type(s) of Outdoor Recreational Facility Improvement:

- Project provides UPGRADED recreational facilities
- Project provides EXPANDED recreational facilities
- Project provides NEW recreational facilities
- Project provides MULTIPLE recreation uses for both active and passive recreation

B. Age (estimated) of Existing Park Facility Being Replaced/Upgraded:

- Less Than 10 Years Old
- Greater Than 10 Years Old

C. Public Access to Water:

- Project provides NEW opportunities to access water either visually or physically
- Project ENHANCES existing access to water either visually or physically
- Project RESTORES/IMPROVES degraded waterfront/stream corridor

D. Public Access to Site:

- Project provides NEW public access where none exists or existing access is undeveloped/restricted
- Project incorporates trails, bike paths, or greenways

E. Environmental Factors:

- Project incorporates wildlife habitat protection
- Project incorporates the reclamation of an underutilized area
- Project located in an already cleared area to minimize additional clearing of trees and vegetation
- Project located where topography and soil conditions are suitable to minimize excavation, fill, and drainage of site
- Project retains, enhances, or establishes vegetative buffers to minimize impacts on forests, wetlands, habitat, etc
- Project impacts an undisturbed or natural area of site. See instructions.

F. Facility Impacts

- Project enhances historic and/or archaeological resource
- Project provides new/expanded educational opportunities

G. Project Factors:

- | | | |
|--|------------------------------|-----------------------------|
| <input type="checkbox"/> Concept Plan Completed. | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| <input type="checkbox"/> Preliminary Design Plans Completed. | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| <input type="checkbox"/> Project Budget in Place. | <input type="checkbox"/> Yes | <input type="checkbox"/> No |

H. Permits Required from any Governmental Agency:

- No
- Yes Identify: _____

I. Public Involved in the Project Planning Process Beyond Minimum of Requirement of Public Hearing:

- No
- Yes Describe: _____

ESTIMATED PROJECT START DATE: _____

ESTIMATED PROJECT COMPLETION DATE: _____

APPLICATION DEADLINE: THURSDAY, OCTOBER 13, 2016

PROJECT NARRATIVE

Please provide a brief description explaining the need for this project. Explain in detail how your proposed project is in support of increasing or improving outdoor active and/or passive recreation activities in your community. **Why does it need to be done?** Identify any factors that contribute to this need, i.e., lack of similar recreational facilities, outdated or unsafe equipment, increased demand, etc. **INCLUDE A PROJECTED TIMELINE FOR COMPLETION.**

CHECKLIST

This checklist is for your use to ensure that you submit a complete application. Before submitting your application, be sure to go through the following checklist and answer questions as necessary.

- Completed application signed and certified above
- Site location map (legible aerial or street map)
- Tax map outlining boundaries of the park site
- Property is owned by the Board of Education NO YES
- If YES, then is there a cooperative agreement with BOE for use of property as public parkland? YES NO
- Conceptual Site Plan of Proposed Park Improvements, as well as any existing facilities and improvements, as prepared by an authorized, licensed professional.
- Project Cost Estimate Budget showing units and quantities, prepared and signed by an authorized, licensed professional.
- Trust Fund Grant Request Amount of _____ Exceeds Available Funding Limit NO YES
- Historic Preservation Assessment Completed NOT APPLICABLE
- Facility Improvement and Restoration Factors Components Completed
- Advertisements of Public Hearing held for Application
- Minutes of Public Hearing (or portion pertaining to this application only)
- Resolution Authorizing Submission of Application
- Color Photographs of Project Site

CERTIFICATION

I, _____, I hereby certify that I have read this application and its instructions and that it has been completed in full. All information contained herein and attached hereto is accurate to the best of my knowledge.

SIGNATURE: _____

ATTEST: _____

TITLE: _____

TITLE: _____

DATE: _____

DATE: _____

PUBLIC HEARING

In accordance with the rules and regulations of the Bergen County Trust Fund, the Governing Body of _____ (*name of municipality*) conducted a public hearing on this application on (*date of public hearing*) _____. A copy of the minutes of this meeting (or portion pertaining to this application only) is attached together with a copy of the public notice advertisement of the meeting.

The Governing Body adopted the attached resolution authorizing the municipality to submit this application.

Clerk's Signature

***Public notice advertisement must be ten (10) days prior to the meeting and specify a public hearing on the application.**

APPLICATION DEADLINE: THURSDAY, OCTOBER 13, 2016

TRUST FUND APPLICATION MUNICIPAL ENDORSING RESOLUTION

WHEREAS, the Bergen County Open Space, Recreation, Floodplain Protection, Farmland & Historic Preservation Trust Fund ("County Trust Fund"), provides matching grants to municipal governments and to nonprofit organizations for assistance in the development or redevelopment of outdoor municipal recreation facilities; and,

WHEREAS, the *(insert name of applicant)* desires to further the public interest by obtaining a matching grant of *(insert amount of grant request)* from the County Trust Fund to fund the following project: *(insert name/description of project)*; and,

WHEREAS, the governing body/board has reviewed the County Trust Fund Program Statement, and the Trust Fund Municipal Program Park Improvement application and instructions, and desires to make an application for such a matching grant and provide application information and furnish such documents as may be required; and,

WHEREAS, as part of the application process, the governing body/board received held the required Public Hearing to receive public comments on the proposed park improvements in the application on *(insert date)*; and,

WHEREAS, the County of Bergen shall determine whether the application is complete and in conformance with the scope and intent of the County Trust Fund; and,

WHEREAS, the applicant is willing to use the County Trust Fund in accordance with such rules, regulations and applicable statutes, and is willing to enter into an agreement with the County of Bergen for the above named project and ensure its completion on or about the project contract expiration date.

NOW, THEREFORE, BE IT RESOLVED by the *(insert name of legal body or board)*:

1. That it is hereby authorized to submit the above completed project application to the County by the deadline of **June 30, 2017**, as established by the County; and,
2. That, in the event of a County Trust Fund award that may be less than the grant amount requested above, *(insert name of legal body or board)* has, or will secure, the balance of funding necessary to complete the project, or modify the project as necessary; and,
3. That *(insert name of legal body or board)* is committed to providing a dollar for dollar cash match for the project; and,
4. That only those park improvements identified and approved in the project application, its Trust Fund contract, or other documentation will be considered eligible for reimbursement.
5. That *(insert name of legal body or board)* agrees to comply with all applicable federal, state, and local laws, rules, and regulations in its performance of the project; and,
6. That this resolution shall take effect immediately.

PROPER SIGNATURES & CERTIFICATION BY MUNICIPAL OFFICERS

**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 97-2017**

RE: Amending Resolution No. 91-2017 And Revising The Award of a Contract to Playworld Systems for the Provision of Playground Equipment for Huff Park Through a Cooperative Purchasing Agreement with the Houston Galveston Area Council

WHEREAS, the Borough of Montvale awarded a contract to George Ely Associates (Distributor) via Resolution No. 91-2017 on April 11, 2017 for the provision of new playground equipment at Huff Park on Memorial Drive in the Borough of Montvale; and

WHEREAS, George Ely Associates is the authorized distributor for Playworld not authorized to accept payments for the purchase of equipment; and

WHEREAS, consistent with P.L. 2011, c.139, and N.J.S.A. 52:34-6.2(b), the Borough is desirous of awarding this contract through the Houston Galveston Area Council HGACBuy program, a national cooperative purchasing agreement; and

WHEREAS, the Borough did solicit quotes from five (5) vendors, with three (3) of these vendors providing price quotes; and

WHEREAS, after review of these proposals, it was determined that the lowest priced proposal that was responsive to and fully-compliant with the Borough's requirements was submitted by George Ely Associates ("GEA") the distributor for Playworld in the amount of \$90,093.60; and

WHEREAS, it was also determined that Playworld had submitted all required documentation for this solicitation; and

WHEREAS, consistent with P.L. 2011, c.139, the Borough did conduct a cost savings determination justifying the award of this contract under a national cooperative contract; and

WHEREAS, Playworld will be required to submit to the Borough a copy of its New Jersey Business Registration Certificate, Statement of Corporate Ownership, and Public Contract EEO Compliance, as well as all required political contribution disclosure forms, prior to execution of a contract; and

WHEREAS, the Borough provided notice to the public and potential bidders of its intention to make this award by way of a Notice of Intent to Award a Contract under a National Cooperative Purchasing Agreement, a copy of which notice is on file with the Borough Clerk, more than ten (10) days in advance of this award; and

WHEREAS, GEA's/Playworld proposal was within the funds allocated for this project and within the estimate for this work; and

WHEREAS, the Borough's Chief Financial Officer has certified that funds have been appropriated and are available for this purpose.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Montvale, that a contract for the above-referenced project shall be awarded as follows:

Bidder	In the amount of:
Playworld Systems	TOTAL: \$90,093.60
1000 Buffalo Road	
Lewisberg, PA 17837	

BE IT FURTHER RESOLVED that the Mayor and Borough Clerk are hereby authorized to execute a contract to effectuate the purpose of this Resolution, subject to approval by the Borough Attorney.

Councilmember	Motion	Second	Yes	No	Absent	Abstain
Curry						
Gloeggler						
Koelling						
Lane						
Weaver						
Vacancy						

Adopted: April 25, 2017

ATTEST:

APPROVED:

Fran Scordo
Deputy Municipal Clerk

Michael Ghassali
Mayor



BOROUGH OF MONTVALE

12 Mercedes Drive • Montvale, N.J. 07645-2199
TEL (201) 391-5700 • FAX (201) 391-9317 • TDD (201) 391-6239

PURCHASE ORDER

THIS NUMBER MUST APPEAR ON ALL INVOICES
PACKING LISTS, CORRESPONDENCE, ETC.

No. 17-00431

Pg 1

SHIP TO

Borough of Montvale -L Dent
Recreation
12 Mercedes Drive
Montvale, NJ 07645-2199

VENDOR

VENDOR #: 01668

PLAYWORLD SYSTEMS
1000 BUFFALO ROAD
LEWISBURG, PA 17837

ORDER DATE: 04/14/17
REQUISITION NO: R7-00452
DELIVERY DATE:
STATE CONTRACT:
F.O.B. TERMS:

PAYMENT RECORD

CHECK NO.
CHECK DATE
VENDOR INVOICE #

NEW JERSEY SALES TAX EXEMPT # 22-6002101

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	PLAYGROUND AT HUFF PARK Reso# 91-2017 Purchased thru the National Cooperative HGACBuy Contract# PR11-16 George Ely Associates -authorized distributor for Playworld.	T-14-56-286-001	90,093.6000	90,093.60
			TOTAL	90,093.60

NO ORDER VALID UNLESS IT IS SIGNED BELOW

DEPARTMENTAL APPROVAL

Personal knowledge of services rendered or receipt of materials, supplies and equipment.

DATE

DEPT. HEAD

PAYMENT APPROVAL

ADMINISTRATOR

CLAIMANT'S CERTIFICATION & DECLARATION

I do solemnly declare and certify under the penalties of the law that the with bill is correct in all its particulars; that the articles have been furnished services rendered as stated therein; that no bonus has been given received by any person or persons within the knowledge of this claimant connection with the above claim; that the amount therein stated is justly due and owing; and that the amount charged is a reasonable one.

X

VENDOR SIGN HERE

CERTIFICATION OF AVAILABILITY OF FUNDS

I certify that I have examined the appropriation(s) charged as shown above and as of this date, sufficient unencumbered funds exist to authorize this purchase.

GOVERNING BODY APPROVAL

COMMITTEE PERSON

COMMITTEE PERSON

DATE

OFFICIAL POSITION

TAX I.D. NO. OR SOCIAL SECURITY NO.

INCORPORATED? YES NO

TREASURER OR AUTHORIZED AGENT

DATE

Carl Belter



**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 98-2017**

RE: Award Contract Copeland Coating, Company, Inc. Repair/Crack Memorial Drive Basketball Court

Whereas, the Borough of Montvale is in need of repairs to the Memorial Drive Basketball Courts located at One Memorial Drive; and

Whereas, the Recreation Director solicited requested for proposals for said repairs; and

Whereas, in response to said solicitation, three (3) proposals were received; and

Whereas, the qualified and responsive quotation was submitted by Copeland Coating Company, Inc. P.O. Box 595, Nassau, New York in the amount of \$20,330.00; and

Whereas, it has been determined that sufficient funds are available to perform these repairs in the Open Space Trust Fund; and

Whereas, the Borough's Chief Financial Officer has certified that funds have been appropriated and are available for this purpose.

Now, therefore, be it Resolved by the Mayor and Council of the Borough of Montvale, that a proposal for the above-referenced project shall be awarded to Copeland Coating Company, Inc. in the amount of \$20,330.00

Be it further Resolved that the Recreation Director hereby schedule the repairs with Copeland Coating in coordination with the Recreation Activities and Summer Camp.

Councilmember	Motion	Second	Yes	No	Absent	Abstain
Curry						
Gloeggler						
Koelling						
Lane						
Weaver						
Vacancy						

Adopted: April 25, 2017

ATTEST:

APPROVED:

Fran Scordo
Deputy Municipal Clerk

Michael Ghassali
Mayor

Memorial Drive Basketball Court Cost Analysis

Oval Tennis Inc

Armour Crack Repair, 3 layer Acrylic Color System including nets and center straps

Cost: \$17,320

Does not include any extra prevailing wage costs.

Contract Terms: 30% upon approval of estimate

50% upon start of works

A) 30% upon approval of this estimate— plus applicable sales tax.

B) 50% upon start of works— plus applicable sales tax.

C) Balance upon completion of all works— plus applicable sales tax.

D) Cost of approved options are to be paid upon start of works or delivery of equipment— plus applicable sales tax.

Copeland Coating

Armour Crack Repair System and 3 Coat Action Pave Acrylic Color Coating Surface System

Cost: \$20,330 (Includes the 5% discount because we are completing all options of repairs instead of doing individual repairs)

Includes Prevailing Wage

Payment to be made net 30 days after completion of work

Halecon Inc

Could not submit quote, Montvale is too far for them.

Conclusion:

The Borough cannot adhere to any of Oval's contract terms, therefore the clear choice is **Copeland Coating.**



P.O. Box 595
 NASSAU, NEW YORK 12123
 (518) 766-2932 FAX (518) 766-2932 FAX (518) 768-3603



11367

"The pavement maintenance people...since 1945"

Proposal Submitted To: Ms. Lisa Dent	At: Montvale, Borough of
Street: 12 Mercedes Drive	City, State and Zip Code: Montvale, NJ 07645
Phone and Fax Number: (201) 391-5700	Date of Proposal: 3/14/2017
Name of Job: Basketball Courts (2)	Location of Job: Montvale, Borough of : Memorial Park

COPELAND COATING COMPANY, INC. proposes to furnish all labor, materials and insurance to install the ARMOR CRACK REPAIR SYSTEM and the THREE (3) COAT ACTION PAVE ACRYLIC COLOR COATING SURFACE SYSTEM over two (2) Existing Basketball Courts. Total area comprises approximately (1266) SQUARE YARDS. Procedure to be as follows:

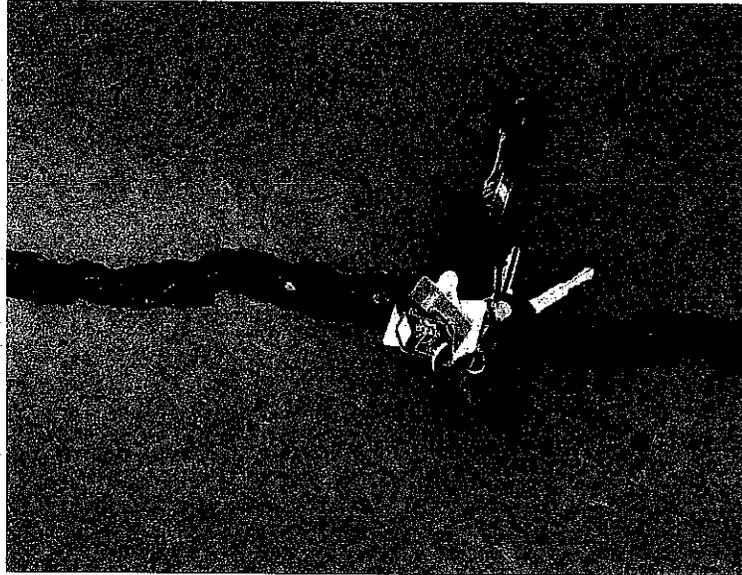
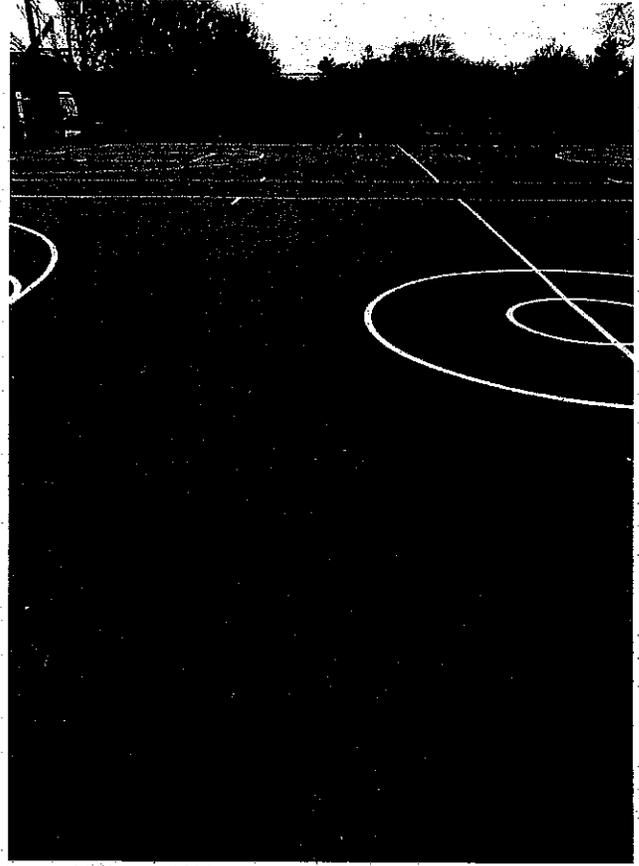
- 1 . CLEANING - Thoroughly air blow and clean the entire surface.
- 2 . CRACK REPAIRS - Rout, air blow and clean a total of (270) lineal feet of existing structural crack. Fill to refusal with ACTION PAVE ACRYLIC CRACK AND LEVELING BINDER PATCH. Multiple applications may be necessary. COLOR REPAIRS ONLY AND REINSTATE LINES AS NECESSARY. Structural cracks cannot be repaired permanently with surface procedures, therefore Copeland Coating cannot guarantee these repairs. PRICE: (SEE PRICE BELOW)
- 3 . OPTION #1: ARMOR CRACK REPAIR SYSTEM - Overlay all structural crack repairs with the ARMOR CRACK REPAIR SYSTEM. A total of (140) lineal feet of is included. PRICE: \$6,500.00 (ADD TO BASE PRICE BELOW)
- 4 . OPTION #2: ACTION PAVE ACRYLIC COLOR SYSTEMS - Furnish and apply the (3) coat ACTION PAVE ACRYLIC COLOR COATING SYSTEM to the entire area. Colors to be (medium green) inbound and (red) outbound. INCLUDES NEW WHITE LINES. PRICE: \$9,800.00 (ADD TO BASE PRICE BELOW)
- 5 . CLEAN UP - Clean up general work area.
- 6 . GENERAL PROVISIONS - Price does not include cost of bonds, taxes, surveys, in-ground equipment, asphalt and/or concrete work and REPAIRS TO THE ASPHALT RECEIVING SURFACE.
- 7 . PREVAILING WAGE -The following price is based on the payment of prevailing wage rates to all workmen employed. All labor provided for the work on this contract by COPELAND COATING COMPANY, Inc. will be open shop. Any union labor required due to the general contractors contractual agreements, (Project Labor Agreements), or job specific apprenticeship requirements will be provided by the General Contractor at no cost to COPELAND COATING COMPANY, Inc.
- 8 . Proposal submitted by Michael Edgerton - Sales Manager (CTCB - Certified Tennis Court Builder)

We propose hereby to furnish materials and labor-complete in accordance with above specifications, for the sum of:

Five Thousand One Hundred And Zero/100 Dollars \$ 5,100.00

Payment to be made as follows:

NET 30 DAYS



4/17/17



**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 99-2017**

RE: A Resolution Authorizing the Borough of Montvale to Join the Keystone Purchasing Network

WHEREAS, P.L. 2011, c.139, and N.J.S.A. 52:34-6.2 authorize contracting units to make purchases through the use of national cooperative purchasing agreements; and

WHEREAS, the Keystone Purchasing Network, which is an initiate of the Central Susquehanna Intermediate Unit, offers free voluntary membership for interested local government entities; and

WHEREAS, the Keystone Purchasing Network offers a variety of goods and services through cooperative purchasing agreements available to its members; and

WHEREAS, the Borough of Montvale is desirous of entering into an agreement with the Keystone Purchasing Network that will permit the Borough to purchase certain goods and/or services, as may be set forth in subsequent resolutions.

NOW, THEREFORE BE IT RESOLVED that the Mayor, Borough Clerk, and all other appropriate officials are hereby authorized and empowered to execute an appropriate agreement with the Keystone Purchasing Network and to take all other steps necessary and appropriate to effectuate the purposes of this resolution.

Councilmember	Motion	Second	Yes	No	Absent	Abstain
Curry						
Gloeggler						
Koelling						
Lane						
Weaver						
Vacancy						

Adopted: April 25, 2017

ATTEST:

APPROVED:

Fran Scordo
Municipal Clerk

Michael Ghassali
Mayor

LFN 2012-10

May 14, 2012

Local Finance Notice

Chris Christie
Governor

Kim Guadagno
Lt. Governor

Richard E. Constable, III
Acting Commissioner

Thomas H. Neff
Director

Contact Information

Director's Office

V. 609.292.6613

F. 609.292.9073

Local Government Research

V. 609.292.6110

F. 609.292.9073

Financial Regulation and Assistance

V. 609.292.4806

F. 609.984.7388

Local Finance Board

V. 609.292.0479

F. 609.633.6243

Local Management Services

V. 609.292.7842

F. 609.633.6243

Authority Regulation

V. 609.984.0132

F. 609.984.7388

Mall and Delivery

101 South Broad St.

PO Box 803

Trenton, New Jersey

08625-0803

Web: www.nj.gov/dca/lgs

E-mail: dlgs@dca.state.nj.us

Distribution

Municipal and Freeholder
Clerks

Municipal and County Chief
Financial Officers

Authority and Fire District
Boards of Commissioners

Using National Cooperative Contracts: Application of P.L. 2011, c.139

Introduction

The recently passed P.L. 2011, c.139 (the "Law" or "Chapter 139") allows local contracting units to utilize national cooperative contracts as a method of procurement. The Division of Local Government Services has consulted with the Division of Law, the Division of Purchase and Property (DPP), and the Office of the State Comptroller in reviewing the Law and its relationship to existing procurement statutes and regulations. This Local Finance Notice provides guidance to contracting units seeking to implement the new national cooperative contracting option.

While the guidance in this Notice has specific application to contracting units subject to the Local Public Contracts Law ("LPCL") and boards of education under the Public School Contracts Law ("PSCCL"), it has general application to all local government contracting units. Agencies should review this guidance in context of the new Law and their own procurement laws and regulations to ensure consistency in application.

Contracting units should carefully review this guidance, state laws affecting the agency's contracting authority, and relevant case law affecting the use of national cooperatives. Utilizing national cooperative contracting, in certain circumstances, may make the procurement process more efficient and provide cost savings. Contracting units are advised; however, to not only review this guidance, but also be mindful of New Jersey laws affecting the agency's contracting authority and relevant case law affecting the use of national cooperatives.

This notice covers the following subjects:

- A. General Statutory Authority
- B. Contracting Unit Policy Considerations
- C. Types of National Cooperatives
- D. Legal Interpretations Concerning National Cooperative Contracts
- E. Legal Requirements to Use a National Cooperative Contract
- F. Limitations, Fiscal, and Reporting Requirements
- G. Appendix
 - A. Model "Notice of Intent to Award Contract under a National Cooperative Purchasing Agreement"
 - B. Purchasing Agent's Guide to Using National Cooperative Contracts

A. General Statutory Authority

Chapter 139 added the following language to subsection (b) of N.J.S.A. 52:34-6.2:

(3) Notwithstanding any other law to the contrary, any contracting unit authorized to purchase goods, or to contract for services, may make purchases and contract for services through the use of a nationally-recognized and accepted cooperative purchasing agreement that has been developed utilizing a competitive bidding process by another contracting unit within the State of New Jersey, or within any other state, when available. Prior to making purchases or contracting for services, the contracting unit shall determine that the use of the cooperative purchasing agreement shall result in cost savings after all factors, including charges for service, material, and delivery, have been considered.

For purposes of this paragraph, "contracting unit" means any county, municipality, special district, school district, fire district or any board, commission, committee, authority or agency, which is not a State board, commission, committee, authority or agency, and which has administrative jurisdiction over any district, included or operating in whole or in part, within the territorial boundaries of any county or municipality which exercises functions which are appropriate for the exercise by one or more units of local government, and which has statutory power to make purchases and enter into contracts awarded by a contracting agent for the provision or performance of goods or services.

The second section makes clear that the Law applies to a wide range of local contracting units. The first section provides the operative language that these agencies must apply to their circumstances.

In context of the LPCL and PSCL, the provisions of this notice apply when the aggregate value of the goods or services (see N.J.A.C. 5:34-8.2) exceeds the contracting unit's bid threshold. When the aggregated value of goods and services is below the contracting unit's bid threshold, a national cooperative contract can be used subject to a contracting unit's political contribution disclosure (pay-to-play) requirements when soliciting quotations. Depending on the circumstances, an award under a national cooperative contract may occur without governing body approval.

B. Contracting Unit Policy Considerations

- 1) Local officials continue to have responsibility to choose vendors in an open and transparent manner to ensure public confidence in the integrity of government spending.
- 2) Contracting officials should consider that procurement decisions often try to balance a low price (economy) and an efficient and appropriate procurement process. If a national cooperative contract is chosen, the calculation of cost savings must be documented.
- 3) When using online ordering systems, local officials must put in place appropriate internal controls to ensure quote and bid aggregation thresholds are maintained, encumbrances are established, purchases are documented, and that an audit trail exists.

- 4) Using a national cooperative contract before an existing contract has expired could constitute a breach of contract, depending on contract terms.

C. Types of National Cooperatives

There are generally two different types of organizations ("national cooperatives") that award "nationally-recognized and accepted cooperative purchasing agreements" ("national cooperative contracts").

The first is an organization (profit or not-for-profit) that coordinates and aggregates contracts from different state and local governments and promotes their use. Such organizations often include a "marketing fee" built into the bid price, which is used to support their marketing efforts and/or provide revenue to the public agency issuing the contract. These types of national cooperatives often have websites enabling contracting units to contact vendors who have contracts, obtain contract terms and conditions, and instructions on joining the organization.

The second type of national cooperative is a state, regional, or single government agency that awards contracts for its own use and is authorized under its own laws to extend those contracts to other government agencies. This is similar to the N.J. Division of Purchase and Property's Cooperative Purchasing Program for New Jersey contracting units. These agencies may also charge a marketing or service fee and have a website, though membership is not usually required.

D. Legal Interpretations Concerning National Cooperative Contracts

Consider the following elements in making decisions to use a national cooperative contract.

- 1) **General interpretation:** The use of the term "notwithstanding any other law to the contrary" in this statute means that public bidding is not required when using a national cooperative contract. However, national cooperative contracts are still subject to procurement laws and rules that apply to all other contracts awarded by a New Jersey contracting unit.

For example, like all other contracts of a local unit or board of education, governing body approval is required when the value of the contract exceeds the agency's bid threshold. Internal control practices, along with other requirements such as affirmative action compliance, submission of a business registration certificate, statement of corporate ownership, and other routine submission and compliance requirements are not eliminated under the Law and national contractors are obliged to meet these requirements.

Please note that contracting units under the LPCL and PSCL **do not** have authority to negotiate terms and conditions of national cooperative contracts.

- 2) **National cooperative contract standards:** The following three requirements make a contract part of a national cooperative:
 - a. The national cooperative contract must have been awarded through a "competitive bidding process" that complies with the laws covering the issuing entity. In this context, a

“competitive bidding process” requires open competition, or competition among those qualified or pre-qualified, submission of bids, and awarded pursuant to a “lowest responsible”, “most advantageous to the public entity, price and other factors considered”, or other similar standard employed by a public entity. This excludes contract awards based on unadvertised, “invitation only,” negotiated, local preference, or sole source procurement practices.

- b. The contract being awarded pursuant to the national cooperative model must have been awarded by a contracting unit as defined in c. 139, and cannot have been awarded by a non-profit or private organization, even if a member of the cooperative. Stated differently, Chapter 139 only permits contracting units to access national cooperative contracts that were solicited by another “contracting unit” as defined by the statute.
- c. The original bid must have been advertised as a national cooperative contract (or a regional contract that includes New Jersey in its region) – not as a strictly local contract that is made “national” or “regional” after the receipt of bids. This is required so that vendors that bid on these contracts know the scope of government agencies outside of the issuing agency that could potentially use the contract. Such information can affect pricing and the range of bidders.

E. Legal Requirements to Use a National Cooperative Contract

Depending on the source of the contract (a national organization or a state government), the following New Jersey legal requirements must be met by contracting units planning to use a national contract.

- 1) **Documentation requirements:** The contracting unit must verify that vendors on a national cooperative contract comply with applicable New Jersey procurement documentation requirements. For example, vendors will need to comply with the following New Jersey laws by submitting the required forms to the New Jersey contracting unit as if the contract was originally awarded by that contracting unit:
 - i. New Jersey Business Registration Certificate for the contractor and any sub-contractors (i.e., copy of certificate)
 - ii. Statement of Corporate Ownership (an original form prepared for the contracting agency awarding the contract)
 - iii. Public Contract EEO Compliance (Employee Information Report form or proof of participation in a federally approved affirmative action program)
 - iv. A non-collusion affidavit (only if required by a local unit)

Purchasing agents should review national cooperative procurements to ensure compliance with any other laws that may apply. Electronic copies are acceptable for forms not requiring an original signature.

“Cost-savings” determination: The Law requires that a contracting unit can use national cooperatives only when the contracting unit determines “that the use of the cooperative purchasing agreement shall result in cost savings after all factors, including charges for service, material, and delivery, have been considered.” Considering a Division of Purchase and Property procurement, which applies a similar standard for cooperative contract participation (most cost-effective), a court has agreed that the contracting unit need not do an advertised procurement, in order to compare the prices obtained with the cooperative prices. Nonetheless, the statute still requires “cost savings” be demonstrated in some fashion. Suggested methods of demonstrating cost-savings include.

- i. Comparing current State contract pricing, available to other government entities, to that of the proposed national cooperative.
- ii. Comparing pricing for comparable goods or services under the contracting unit’s current contracts or contracts available to it (i.e., New Jersey government based cooperative purchasing programs) to that of the proposed national cooperative..
- iii. Comparing recently procured comparable contracts entered by other public entities to that of the proposed national cooperative.

Other factors that should be considered as part of the analysis of whether there is a cost-savings.

- iv. The ability to avoid the cost and time of a separate procurement
- v. Lower minimum purchase requirements at a lower price that allows for the public entity to purchase the needed quantities and avoid storage costs.
- vi. Additional costs which have been factored in before contract award, such as:
 - a. Administrative cost factors required to participate in the cooperative agreement
 - b. Shipping costs, if any
 - c. Vendor rebates

The contracting unit is ultimately responsible for developing its own procedures for implementing and documenting the due diligence necessary to reach a cost savings determination that survives legal scrutiny. The documentation, which would be reviewed as part of an audit, and which is subject to disclosure under the Open Public Records Act, should be kept on file as part of the award package. Whatever factors the contracting unit uses in determining the cost effectiveness of a national contract, the court cases referred to below in Subsection 4 strongly suggest that documentation of the cost saving determination is a necessary and vital prerequisite to a contracting unit’s award of a national cooperative contract under Chapter 139.

Before using a national cooperative contract, the contracting unit should first check with the Division of Purchase and Property to determine if the contract was awarded as a State contract and is open to use by local governments by cooperative partners. In such a situation, the contracting unit is not making an award under Chapter 139.

1) **Political contribution disclosure:** National cooperative contracts are also subject to New Jersey's Pay-to-Play laws. New Jersey contracting units have different rules to apply as follows:

- a) Agencies subject to the Local Public Contracts Law (municipalities, counties, local authorities, etc.) are subject to N.J.S.A. 19:44A-20.4 and 20.5 (pay-to-play laws). These laws require all contracts (over \$17,500) to be entered into through a fair and open process, or otherwise be subject to contribution disclosure rules. In this case, the contracting unit awarding the contract must comply with these laws. The contracting unit using the contract must verify that the "competitive bidding process" used by the issuing agency (see D-2 above) met the fair and open definition of N.J.S.A. 19:44A-20.7 (below, formatted for clarity):

"Fair and open process" means, at a minimum, that the contract shall be:

- i. Publicly advertised in newspapers or on the Internet website maintained by the public entity in sufficient time to give notice in advance of the contract;
- ii. Awarded under a process that provides for public solicitation of proposals or qualifications;
- iii. Awarded and disclosed under criteria established in writing by the public entity prior to the solicitation of proposals or qualifications; and
- iv. Publicly opened and announced when awarded.

The decision of a public entity as to what constitutes a fair and open process shall be final.

In most cases this standard would be met by obtaining information from the issuing agency or national cooperative administrator about the bidding process that was used. If the bidding process did not meet the above definition of a "fair and open" process, the vendor would have to submit a Business Entity Disclosure Certificate (BED-C) and Political Contribution Disclosure (PCD) form to the contracting unit as required by pay-to-play laws. Otherwise, a contract cannot be executed.

Similarly, a contracting unit that desires to use a national contract for "window contracts," those contracts that are between \$17,500 and the contracting unit's bid threshold, can treat a national contract like any other window contract procurement. A national contract can be used if it is found to be "most advantageous, price and other factor considered" and that the contract was awarded in a fair and open process by the issuing agency as described above.

- b) Boards of education under the Public School Contracts Law are not subject to the provisions of N.J.S.A. 19:44A-20.5; they must, however, follow the requirements of N.J.A.C. 6A:23A-6.3. Among other matters, this rule requires boards of education to comply with N.J.S.A. 19:44A-20.26. Also required in N.J.A.C. 6A:23A-6.3 is submission of political contribution lists by all contractors awarded contracts,

including those that are publicly bid. This will likely require the contractor to submit supplemental documents to the contracting unit. Without the documentation the contract cannot be executed. These requirements also apply to charter schools.

- 2) **Legal advertising requirements:** While not referenced in Chapter 139, recent case law involving the use of national contracts by the Division of Purchase and Property ("DPP") strongly suggests that a contracting unit must provide public notice to current contract holders and prospective bidders of their decision to utilize a national cooperative purchasing agreement that would otherwise require public bidding¹.

Given the similarities in the statute reviewed by the courts and Chapter 139, a contracting unit is advised to employ notice practices similar to those in the formal bidding process before passing a resolution to award a national cooperative contract above the contracting unit's bid threshold.

A contracting unit that employs notice practices different than provided herein should check with its attorney to ensure that notice practices utilized will survive judicial scrutiny. There is no need for such notices when a contracting unit joins or uses another authorized New Jersey cooperative contract.

The advised notice practices include the contracting unit providing notice of its intent to utilize a national cooperative contract with a sufficient time period for a vendor to offer alternative approaches. This notice should be treated like any other procurement legal notice and must be printed in an official newspaper (similar to advertisements to receive bids) with at least 10 days' notice before the next action is taken. The Division suggests a public notice template that contains the following elements (a sample is included as Appendix "A" of this Notice):

"Notice of Intent to Award a Contract under a National Cooperative Purchasing Agreement":

- i. Name of the entity that awarded the contract
- ii. Title of contract (description of the contract, i.e., office supplies)
- iii. A web link to where the contract can be viewed online
- iv. Length of contract (must be consistent with length of public contracts law regulating the contracting unit)
- v. A statement naming the vendor to whom the contracting unit intends to award the contract
- vi. A statement of the authority under which the contract is being awarded; generally this will be N.J.S.A. 52:34-6.2(b)(3)
- vii. A notice of when the comment period ends

¹ In the Matter of Protest of Award of N.J. State Contract A71188 for Light Duty Automotive Parts, 422 N.J. Super. 275 (App. Div. 2011); In the Matter of Challenge of the State's Award of Contract to Staples Business Advantage, decided Aug. 25, 2011 (Appellate Division, unpublished; Docket # A-0476-09T2).

Once the notice is published, the contracting unit should also post the notice on its local website. At this stage, the contracting unit should have prepared the appropriate documentation to support the award (as described in section E of this Notice).

3) Miscellaneous requirements:

- a. **National cooperative membership:** Often the contracting unit may be required to join or become a member of the entity. If a contracting unit is using a national cooperative contract, it must follow the national organization's instructions for joining or becoming a member prior to using a contract awarded by the organization. Under all circumstances, a copy of that documentation should be kept on file for audit trail purposes.

Depending on the degree of authority given to a contracting unit's purchasing agent, the governing body of said unit may need to approve membership in the national cooperative. Authorization to join a national cooperative can be included in the same resolution as that awarding a national cooperative contract.

- b. **Time limits:** The contracting unit should be aware that its agreements with vendors under a national cooperative contract will expire when the original issuing agency's contract expires. Unless the national organization or sponsoring contracting unit extends the contract, the contracting unit will have to rebid or otherwise make alternative arrangements for procuring the goods or services.
- c. **Both the contractor and the contracting unit must meet the requirements of any other laws that may cover a given contract, including, for example, "Buy American" requirements and length-of- contract limitations.**
- d. **Pricing must be for a known period, and contracts with prepayments or down-payments are not permitted (unless otherwise permitted by New Jersey law).**
- e. **The contracting unit is responsible for determining what documents are needed for a given procurement.**

F. Limitations, Fiscal, and Reporting Requirements

- 1) **Not applicable to public works/construction contracts:** The use of national cooperative contracts only applies to contracts for goods and services; it does not apply to "public works" or construction contracts.

This prohibition may affect a contracting unit that plans to construct or install turf and synthetic turf fields, masonry, fencing, roofing, or indoor carpet flooring projects. There are several national cooperative contracts offering time and material contracts for work that may fall under New Jersey public works or construction laws. Before using such a time and material national contract, the contracting unit should review the project to be sure the work is not covered under New Jersey's public works contracting laws.

- 2) **Limits on GSA/FSS and other New Jersey agency contracts:** The Law does not apply to contracts issued by federal agencies, particularly General Services Administration/Federal Supply Schedule (GSA/FSS) contracts. These contracts continue to be subject to the Division of Purchase and Property authorizing them as State contracts, and cannot be used unless authorized by DPP. Note that vendors who are on GSA schedules may also have been awarded contracts through a national cooperative procurement in which case, Chapter 139 allows the contracting unit to participate in the national cooperative contract.

Contracting units remain able to utilize only those State contracts that are authorized for local use by the Division of Purchase and Property pursuant to N.J.S.A. 52:16.1, and may use only those local cooperative contracts that are authorized by the Division of Local Government Services pursuant to N.J.A.C. 5:34-7.

- 3) **Vendor Payments:** Some national cooperative contracts require online payment as vendors may not accept purchase orders or vouchers. Currently, local government units that fall under the provisions of the Local Fiscal Affairs Law (N.J.S.A. 40A:5-16 and rules at N.J.A.C. 5:30-9A) can take advantage of using "Procurement Cards" (P-cards) as means of meeting statutory requirements that vendors certify in writing that their goods or services were delivered. Current rules limit the use of P-cards in online transactions to 15% of the contracting unit's bid threshold. The Local Finance Board is proposing amendments that will eliminate this limit. Please note that boards of education do not currently have authority to use P-cards.

Until the P-Card transaction limit threshold is eliminated, the contracting unit must take into account its applicable laws and rules when choosing a national cooperative to ensure that vendor payments are made consistent with law.

- 4) **Reporting to the Office of the State Comptroller (OSC):** N.J.S.A. 52:15C-10 requires contracts exceeding \$2,000,000 but below \$10,000,000 to be reported to the OSC within twenty (20) days after award, and that proposed contracts exceeding \$10,000,000 must be approved by the OSC prior to awarding the contract. Contracts awarded under a national cooperative agreement are subject to these requirements. In addition, the OSC may audit or review contracts of any amount or type and may audit or review the records of the vendor as well.

Consequently, the OSC has adopted a regulation, N.J.A.C. 17:44-2.2, that requires contracting units to insert the following language into all contracts: "The vendor shall maintain all documentation related to products, transactions or services under this contract for a period of five years from the date of final payment. Such records shall be made available to the New Jersey Office of the State Comptroller upon request." This language should be included in any national cooperative contract or purchase order issued to a national cooperative.

Appendix A

Model "Notice of Intent to Award Contract under a National Cooperative Purchasing Agreement"

Notice of Intent to Award Contract under a National Cooperative Purchasing Agreement - <name of contract>

The <name of contracting unit> intends to participate in the <name of agency issuing contract> contract for <name/purpose and number (if applicable) of contract name> to purchase <goods or services being purchased>.

Information regarding the contract may be found at the <name of the location where information is available> during regular business hours, as well as on the <name of agency issuing contract> website at: <website link>.

The <name of contracting unit> anticipates joining the <name of agency issuing contract> contract on <date of award>. The <name of agency issuing contract> contract term is <provide start and end date>.

Contract Period: <contracting beginning and ending period>

It is the intent of the <title of contracting agent> to make a contract award to <name of vendor> pursuant to the proposal submitted in response to the <name of agency issuing contract> <type of award, i.e., Request for Proposals, Request for Bid(s) as appropriate>.

The <name of contracting unit> is permitted to join national cooperative purchasing agreements under the authority of N.J.S.A. 52:34-6.2(b)(3).

Comment period ends <date comment period ends>.

Appendix B**Purchasing Agent's Guide to Using National Cooperative Contracts**

Once a decision is reached to utilize a national cooperative contract where the amount is over the contracting unit's bid threshold, the purchasing agent should take the following steps: (Refer to Local Finance Notice 2012-10 for guidance and forms).

1. **Conduct due diligence on a national contract to determine if the contract will result in cost savings after all factors, including charges for service, material and delivery, have been considered. Ensure there is documentation backing up this determination.**

Considerations to use a national contract can include:

- **Economy versus efficiency**
 - **Comparison of the national contract pricing to the current State contract price, to other national cooperative contracts, to comparable goods in other cooperatives, and any existing contracting unit contract**
 - **Savings of time in avoiding the time and cost of a separate procurement**
 - **Any record of satisfactory vendor performance**
 - **Administrative cost factors required to participate in the national cooperative agreement**
 - **Other factors such as rebates offered and unique needs to a particular situation**
2. **Review any national contract under consideration to determine if it meets New Jersey standards:**
 - **That the contract was based on a publicly advertised request for bids (or proposals) that stated that the contract would be made available to other government agencies that would have included New Jersey contracting units.**
 - **It was awarded under a competitive bidding process that met NJ "fair and open" criteria**
 - **Obtain the statutorily required forms or determine related compliance matters as necessary, including but not limited to:**
 - ✓ **New Jersey Business Registration Certificate**
 - ✓ **Statement of Corporate Ownership disclosure statement (Chapter 33)**
 - ✓ **Proof of New Jersey Public Contract EEO compliance**
 - ✓ **Compliance with Political Contribution Disclosure Laws (Pay-to-Play)**
 - ✓ **Non-collusion Affidavit (if required)**
 - ✓ **New Jersey's "Buy American" Law**
 - ✓ **Americans with Disabilities requirements**

- ✓ If the contract to be issued by the contracting unit is over \$10 million, report the proposed award to the Office of the State Comptroller thirty days prior to the anticipated award date
3. Publish a "Notice of Intent to Award Contract under a National Cooperative Purchasing Agreement" in the official newspaper, on your official website, and on "Bulletin NJ" when available.
 - Allow a minimum of ten days between the advertisement and award for affected providers to protest the award.
 - Consider comments received prior to the award and act accordingly.
 4. Prepare a contract and related documents (i.e., Certificate of Availability of Funds, etc.) for governing body action. Include the State Comptroller's language requiring the vendor to maintain records for five years in the contract document.
 5. Execute contract pursuant to routine practices. If the contract is above two million dollars but below ten million dollars, report the contract to the Office of the Comptroller within twenty business days of award.
 6. Keep documentation of award on file for audit purposes, as with any other contract award.



**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 100-2017**

RE: Special Item Of Revenue And Appropriation - Chapter 159

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item appropriation for an equal amount, and

WHEREAS, the Borough of Montvale has been awarded \$485,445.54 from the County of Bergen and wishes to amend its 2017 budget to include this amount as a revenue;

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Borough of Montvale hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2017 in the sum of \$485,445.54 which is now available as a revenue from:

- Miscellaneous Revenues:
- Special Items of General Revenue Anticipated with
- Prior Written Consent of the Director of Local Government Services:
- Public and Private Revenues Off-Set with Appropriations:
- County of Bergen – Department of Planning & Engineering:
- Roadway Improvements – Chestnut Ridge Road, and

BE IT FURTHER RESOLVED that a like sum of \$485,445.54 be and hereby appropriated under the caption of:

- General Appropriations
- (a) Operations Excluded from "CAPS"
- Public and Private Programs Off-Set by Revenues:
- County of Bergen – Department of Planning & Engineering:
- Roadway Improvements – Chestnut Ridge Road

Councilmember	Motion	Second	Yes	No	Absent	Abstain
Curry						
Gloeggler						
Koelling						
Lane						
Weaver						
Vacancy						

Adopted: April 25, 2017

ATTEST:

APPROVED:

Fran Scordo
Deputy Municipal Clerk

Michael Ghassali
Mayor



**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 101-2017**

**RE: Amending Resolution No. 28-2017 Award Professional Service Contract
Prosecutor/Alternate Prosecutor/Public Defender/Alternate Public Defender/Pascack Joint
Municipal Court**

WHEREAS, the Pascack Joint Municipal Court has a need to contract for the services of various professionals to serve as the municipal prosecutor or alternate prosecutor, pursuant to N.J.S.A. 2B:25-1, et seq., and to serve as the municipal public defender or alternate public defender, pursuant to N.J.S.A. 2B:24-1, et seq.; and

WHEREAS, these services are being solicited under the non-fair and open procedures of N.J.S.A. 19:44A-20.4 and -20.5; and

WHEREAS, the Attorney General of the State of New Jersey has advised municipalities that without formal appointment of an alternate municipal prosecutors, the municipality and/or the prosecutor may lose immunity conferred by the New Jersey Municipal Tort Claims Act; and

WHEREAS, there are occasions when the appointed municipal public defender may have a conflict of interest, thus creating a need for an alternate public defender; and

WHEREAS, it is the desire of the Pascack Joint Municipal Court to appoint the following individuals to the positions set forth below:

Prosecutor: Christopher C. Botta, Esq.
Alternate Prosecutor: Richard Rosa, Esq.
Alternate Prosecutor: Natalia Angeli, Esq.
Public Defender: Gerald R. Salerno, Esq.
Alternate Public Defender: Salvadore Sclafani, Esq.

WHEREAS, the salary of the Prosecutor shall be \$26,500, and the salary of the Public Defender shall be \$7,250.00; and

WHEREAS, said salaries shall be included as part of the Operational Costs for the Pascack Joint Municipal Court as per the agreement between the participating municipalities; and

WHEREAS, any compensation to be paid to the Alternate Prosecutor and/or Alternate Public Defender shall be paid by the Prosecutor or Public Defender, as appropriate; and

WHEREAS, the term of these contracts shall commence on January 1, 2017, and shall continue for the remainder of the calendar year 2017; and

WHEREAS, the Certified Municipal Finance Officer has the availability of funds; and,

WHEREAS, all of the aforementioned professionals have completed and submitted a Business Entity Disclosure Certification which certifies that he/she has not made any reportable contributions to a political or candidate committee in the Borough of Montvale in the previous one year, and that the contract will prohibit professionals from making any reportable contributions through the term of their contract; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1, et seq.) requires that the Resolution authorizing the award of contracts for "Professional Services" without competitive bids and Contracts must be available for public inspection.

BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale as follows:

1. These Contracts are awarded without competitive bidding as "Professional Services" in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law, because the services are to be performed by a person authorized by law to practice a recognized profession.
2. The Business Disclosure Entity Certification and the Contracts, including the terms of compensation for each professional, shall be placed on file with this resolution.
3. A Notice of this action shall be printed once in the official newspaper of the Borough.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Montvale confirm these appointments

Councilmember	Motion	Second	Yes	No	Absent	Abstain
Curry						
Gloeggler						
Koelling						
Lane						
Weaver						
Vacancy						

Adopted: April 25, 2017

ATTEST:

APPROVED:

Fran Scordo
Deputy Municipal Clerk

Michael Ghassali
Mayor



**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 102-2017**

RE: A Resolution Approving a Settlement Agreement with Intervenor Hornrock Properties MPR, LLC in Connection with the Borough's Affordable Housing Declaratory Judgment Action, and Authorizing a Request to the Trial Court to Hold a Fairness Hearing Concerning the Settlement Agreement

WHEREAS, Hornrock Properties, MPR, LLC is the current owner of property that consists of a total of approximately thirty-seven (37) acres and which property formerly served as corporate headquarters for Sony, Inc. (the "Sony Campus"); and

WHEREAS, approximately thirty (30) of the thirty-seven (37) acres that comprise the Sony Campus are located in the Borough of Park Ridge on property that is identified on the Park Ridge tax maps as Block 301, Lot 1 (hereinafter, the "Park Ridge Property"); and

WHEREAS, the remaining approximately seven (7) acre portion of the Sony Campus is located on property within the Borough of Montvale (the "Borough" or "Montvale"), which property is identified on the Borough tax maps as Block 3302, Lot 1 (the "Property"), and on a small piece of property within the Borough of Woodcliff Lake, which property is identified on the Woodcliff Lake tax maps as Block 204, Lot 2 (the "Woodcliff Lake Parcel"); and

WHEREAS, the Property located in the Borough of Montvale must be accessed through the Park Ridge Property, approval of which access must be obtained from the Borough of Park Ridge; and

WHEREAS, pursuant to the Mount Laurel Doctrine as expressed in Southern Burl. Co. NAACP v. Tp. of Mount Laurel, 92 N.J. 158 (1983) ("Mount Laurel II"), the New Jersey Fair Housing Act, N.J.S.A. 52:27D-301, et seq. and applicable regulations promulgated by the Council on Affordable Housing pursuant to the FHA, the Borough has a constitutional obligation to provide its fair share of the region's need for affordable housing; and

WHEREAS, on March 10, 2015, the New Jersey Supreme Court issued its decision In re N.J.A.C. 5:96 & N.J.A.C. 5:97, 221 N.J. 1 (2015) ("Mount Laurel IV"), establishing a process whereby the New Jersey trial courts would assume jurisdiction over municipal compliance with the Mount Laurel Doctrine; and

WHEREAS, pursuant to the direction of the Mount Laurel IV decision, the Borough initiated a declaratory judgment action captioned IN THE MATTER OF THE PETITION FOR APPROVAL OF THE HOUSING ELEMENT AND FAIR SHARE PLAN AND SPENDING PLAN PURSUANT TO THE FAIR HOUSING ACT, N.J.S.A. 52:27D-313, AND THE NEW JERSEY CONSTITUTION, BY THE BOROUGH OF MONTVALE, a municipal Corporation of the State of New Jersey, Docket No.: L-6141-15 in an effort to establish the Borough's compliance with its Third Round Mount Laurel obligation (the "Borough Compliance Action"); and

WHEREAS, Hornrock sought and was granted intervention into the Borough Compliance Action to ensure the Borough's satisfaction with its Third Round Mount Laurel obligation, which obligation would be determined by the trial court; and

WHEREAS, the trial court and the court-appointed Special Master, Frank Banisch, encouraged the Borough and Hornrock to engage in mediation and settlement discussions in order to determine whether an amicable settlement could be reached on a potential inclusionary development on the Property that would be fair and reasonable to the region's low- and moderate-income households and acceptable to both the Borough and Hornrock; and

WHEREAS, the Borough was represented in these negotiations by the Borough Attorney and the Borough Planner, with additional consultation and input received from the Planning Board Attorney and the Borough Engineer; and

WHEREAS, the Borough and Hornrock have negotiated the terms of a Settlement Agreement that is acceptable to Hornrock and its representatives; and

WHEREAS, the Settlement Agreement establishes a process for a potential Master Plan Reexamination and Master Plan Amendment, followed by a potential Zoning Amendment for the Property, which would permit the development of 185 multi-family residential units, inclusive of a 20% affordable unit set-aside, along with other terms and conditions that are set forth at length in the proposed Settlement Agreement; and

WHEREAS, the Borough's professionals have recommended the approval of the proposed Settlement Agreement by the Mayor and Council; and

WHEREAS, upon approval of the Settlement Agreement, same will be subject to a Fairness Hearing before the trial court upon notice to the protected class and the general public, to determine whether the terms of the Settlement Agreement are fair and reasonable to the region's low- and moderate-income households according to the principles set forth in Morris County Fair Housing Council v. Boonton Tp., 197 N.J. Super. 359 (Law Div. 1984), *affd o.b.*, 209 N.J. Super. 108 (App. Div. 1986) and East/West Venture v. Bor. of Fort Lee, 286 N.J. Super. 311 (App. Div. 1996); and

WHEREAS, the Settlement Agreement is contingent upon the trial court's approval of the Settlement Agreement following said Fairness Hearing.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Montvale as follows:

1. All of the recitals above are expressly incorporated as if set forth herein at length.
2. The Mayor and Borough Clerk are hereby authorized and empowered to execute the Settlement Agreement in substantially the form provided, subject to approval of any non-substantive changes by the Borough Attorney.
3. Upon execution of the Settlement Agreement, the Borough Attorney is authorized to request a date from the trial court for a Fairness Hearing as contemplated therein.
4. All Borough officials are hereby authorized and empowered to take all steps necessary and appropriate to effectuate the terms of this Resolution and the Settlement Agreement.

Councilmember	Motion	Second	Yes	No	Absent	Abstain
Curry						
Gloeggler						
Koelling						
Lane						
Weaver						
Vacancy						

Adopted: April 25, 2017

ATTEST:

APPROVED:

 Fran Scordo
 Deputy Municipal Clerk

 Michael Ghassali
 Mayor



**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 103-2017**

A Resolution Approving a Contract with Chief of Police Jerry A. Abrams

Whereas, Chief of Police Jerry A. Abrams has requested that the Borough provide him with a contract concerning his employment with the Borough of Montvale for the years 2017 and 2018; and

Whereas, the Police Committee has engaged in negotiations with the Chief and has recommended execution of a contract that has been provided to the Mayor and Council.

Now, Therefore, Be It Resolved that the Mayor and Borough Clerk are hereby authorized and empowered to execute the contract with the Chief of Police, subject to approval as to form by the Borough Attorney.

Councilmember	Motion	Second	Yes	No	Absent	Abstain
Curry						
Gloeggler						
Koelling						
Lane						
Weaver						
Vacancy						

Adopted: April 25, 2017

ATTEST:

APPROVED:

Fran Scordo
Deputy Municipal Clerk

Michael Ghassali
Mayor



**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 104-2017**

RE: Authorize Change Order #1 / Caravella Demolition, Inc. for the Montvale Swim Club Building and Pool Demolition and Site Restoration Project

WHEREAS, the Borough of Montvale awarded a contract on December 13, 2016 to Caravella Demolition, Inc. 40 Deforest Avenue, East Hanover, New Jersey 07936 for the Montvale Swim Club Building and Pool Demolition and Site Restoration Project; and

WHEREAS, the original contract amount is \$150,903.79 via Resolution #193-2016; and

WHEREAS, the Borough Engineer in a letter dated April 21, 2017 which is attached to the original of this resolution has been monitoring the project and recommends Change Order #1 in the amount of \$4,566.25; and

WHEREAS, the Borough's Chief Financial Officer has certified that funds have been appropriated and are available for this purpose.

Total Contract Amount	\$ 150,903.79	Resolution 193-2016
Payment #1	\$ (76,712.43)	Resolution 63-2017
Change Order #1	\$ 4,566.25	Resolution 105-2017
Balance Due	\$ \$78,757.61	

NOW THEREFORE BE IT RESOLVED, by the Governing Body of the Borough of Montvale authorize Change Order #1 in the amount of \$4,566.25.

Councilmember	Motion	Second	Yes	No	Absent	Abstain
Curry						
Gloeggler						
Koelling						
Lane						
Weaver						
Vacancy						

Adopted: April 25, 2017

ATTEST:

APPROVED:

Fran Scordo
Deputy Municipal Clerk

Michael Ghassali
Mayor



Engineers
Planners
Surveyors
Landscape Architects
Environmental Scientists

400 Valley Road, Suite 304
Mount Arlington, NJ 07856
T: 973.398.3110
F: 973.398.3199
www.maserconsulting.com

April 21, 2017

VIA EMAIL

Maureen Iarossi-Alwan
Borough Clerk/Borough Administrator
Borough of Montvale
12 Mercedes Drive
Montvale, NJ 07645

Re: Montale Pool Demolition Project
Recommendation of Change Order No. 1
Borough of Montvale, Bergen County, New Jersey
MC Project No. MVB-472

Dear Ms. Iarossi-Alwan:

As you know, Caravella Demolition has submitted a Change Order in the amount of \$4,566.25 for the decommissioning of the water supply well at the former Montvale Pool Complex on Memorial Drive. Our office has reviewed the quote provided from Caravella and find these costs are acceptable. The certified well driller is Slater Brothers.

These costs are as follows:

- First day, which includes NJ well search fee, removal of pump, measuring entire well, and documenting findings for State. **\$1,156.25;**
- A quote will be produced after the first day to complete the sealing process. Based on a 200 foot deep well, that cost should be **\$3,410.00** with a **\$10.00** per foot charge over the expected 200 foot depth.

The Adjusted Contract Amount is summarized as follows:

The original awarded contract was:	\$150,903.79
Change Order No. 1:	<u>\$4,566.25</u>
Total Adjusted Contract Amount:	\$155,470.04

Progress Payment No. 1 was approved by the Borough in the amount of \$76,712.43. Therefore, the remaining contract amount is \$78,757.61.



Maureen Iarossi-Alwan
MC Project No. MVB-472
April 21, 2017
Page 2 of 2

Thank you for your kind attention to this matter. Please contact me if you have any questions.

Very truly yours,

MASER CONSULTING P.A.

A handwritten signature in black ink, appearing to read 'Andrew R. Hipolit'.

Andrew R. Hipolit, P.E.
Borough Engineer

ARH/cd

cc: Mayor and Council (via Clerk)
Carl Bello, Borough Treasurer (via e-mail)

P:\MVB\MVB-472\Correspondence\OUT\170421_arh_Iarossi-Alwan_MontvalePoolChangeOrderNo1MVB472.docx

RESOLUTION

BE IT RESOLVED by the Mayor and Council of the Borough of Montvale, N.J., that the following bills, having been referred to the Borough Council and found correct, be and the same hereby be paid:

<u>FUND</u>	<u>AMOUNT</u>	<u>NOTES</u>
Current	\$1,808,702.51	Bill List Wire 4/25/17
	<u>227,041.81</u>	Wires/Manual Checks
Current TOTAL	2,035,744.32	
Open Space Trust	17,740.00	Bill List Wire 4/25/17
Capital Fund	12,950.00	Bill List Wire 4/25/17

This resolution was adopted by the Mayor and Council of Montvale at a meeting held on 4/25/17

Introduced by: _____

Approved: 4/25/17

Seconded by: _____

Michael Ghassali, Mayor

ATTEST:

Maureen Iarossi-Alwan, Municipal Clerk

MANUAL/VOID CHECKS - WIRES

April 25, 2017

<u>Check #</u>	<u>PO #</u>	<u>Date</u>	<u>Transaction/Vendor</u>	<u>Amount</u>
WIRE		4/12/17	Payroll Account	136,898.87
WIRE		4/12/17	Salary Account	89,474.59
WIRE		4/12/17	FSA Account	<u>668.35</u>
	Total			<u>227,041.81</u>

P.O. Type: All
Range: First to Last
Format: Detail without Line Item Notes

Open: N Paid: N Void: N
Rcvd: Y Held: Y Aprv: N
Bid: Y State: Y Other: Y Exempt: Y

Vendor # Name	PO #	PO Date	Description	Amount	Contract Charge Account	PO Type	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
00022 BERGEN CTY MUNICIPAL JIF													
	17-00018	01/04/17	2017 JIF LIAB.& WORK COMP.INS.			B							
	5	2017	LIABILITY INSURANCE/2ND Q	50,036.46	7-01-23-730-029		B OTHER CONTRACTUAL ITEMS	R	01/04/17	04/20/17		2ND QTR 2017	N
	6	2017	WORK COMP.INSURANCE/2ND Q	41,054.05	7-01-23-732-029		B OTHER CONTRACTUAL ITEMS	R	01/04/17	04/20/17		2ND QTR 2017	N
				91,090.51									
			Vendor Total:	91,090.51									
00023 BERGEN CTY UTILITIES AUTHORITY													
	17-00274	03/01/17	SEWER SERVICE COST 2017			B							
	3	SEWER SERVICE COST 2017/2ND QT	221,828.00	7-01-31-832-029			B OTHER CONTRACTUAL ITEMS	R	03/01/17	04/20/17		2ND QTR 2017	N
			Vendor Total:	221,828.00									
00046 COUNTY OF BERGEN, TREASURER													
	17-00206	02/06/17	COUNTY TAXES - 2017			B							
	3	COUNTY TAXES -2017/ 2ND QTR	1,320,000.00	7-01-55-208-000			B COUNTY TAXES	R	02/06/17	04/20/17		2ND QTR 2017	N
			Vendor Total:	1,320,000.00									
00071 SUEZ WATER NEW JERSEY													
	17-00437	04/14/17	3825412222 FIRE HYDRANTS/APRIL										
	1	3825412222 FIRE HYDRANTS/APRIL	15,996.08	7-01-31-834-029			B OTHER CONTRACTUAL ITEMS	R	04/14/17	04/20/17		APRIL	N
			Vendor Total:	15,996.08									
00097 CABLEVISION													
	17-00434	04/14/17	07873-204461-01-0 CABLEVISION										
	1	07873-204461-01-0 CABLEVISION	124.45	7-01-20-701-029			B OTHER CONTRACTUAL ITEMS	R	04/14/17	04/20/17		APRIL/MAY	N
	17-00435	04/14/17	07873-109890-01-7 CABLEVISION										
	1	07873-109890-01-7 CABLEVISION	80.63	7-01-20-701-029			B OTHER CONTRACTUAL ITEMS	R	04/14/17	04/20/17		APRIL-MAY	N

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Vendor # Name	PO #	PO Date	Description	Contract Amount	PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
00097 CABLEVISION Continued												
	17-00436	04/14/17	07873-218840-01-0 CABLEVISION									
			1 07873-218840-01-0 CABLEVISION	7.77	7-01-27-791-029	B OTHER CONTRACTUAL ITEMS	R	04/14/17	04/20/17		APRIL	N
	Vendor Total:			212.85								
00108 MONTVALE HARDWARE & SUPPLY												
	17-00067	01/10/17	POLICE DEPARTMENT HARDWARE									
			1 POLICE DEPARTMENT HARDWARE	7.64	7-01-25-745-058	B OTHER EQUIPMENT & SUPPLIES	R	01/10/17	04/20/17		B91214	N
	17-00385	04/03/17	OEM HARDWARE SUPPLIES									
			1 OEM HARDWARE SUPPLIES	101.13	7-01-25-747-058	B OTHER EQUIPMENT & SUPPLIES	R	04/03/17	04/20/17		A123412+A123413	N
	Vendor Total:			108.77								
00258 ROCKLAND ELECTRIC												
	17-00446	04/18/17	ROCKLAND ELECTRIC CHARGES									
			1 8822932014 12 MERCEDES DR	7,372.84	7-01-31-825-078	B ELECTRICITY - 12 MERCEDES	R	04/18/17	04/20/17		MARCH	N
			2 0632933003 W GRAND OTHR UNMTR	12.19	7-01-31-825-071	B ELECTRICITY	R	04/18/17	04/20/17		MARCH	N
			3 8906935008 E GRAND OTHR UNMTR	21.83	7-01-31-825-071	B ELECTRICITY	R	04/18/17	04/20/17		MARCH	N
			4 9515932009 GRAND AVE OTHR UNMT	113.49	7-01-31-825-071	B ELECTRICITY	R	04/18/17	04/20/17		MARCH	N
				7,520.35								
	Vendor Total:			7,520.35								
00315 BOROUGH OF MONTVALE												
	17-00412	04/06/17	REIMBURSE SALARY ACCT. (KANECKI)									
			1 REIMBURSE SALARY ACCT. (KANECKI)	54.31	6-01-23-733-096	B OTHER CONTRACTUAL - BMED	R	04/06/17	04/20/17		REIMB.KANECKI	N
	Vendor Total:			54.31								
00375 BOROUGH OF PARK RIDGE												
	17-00414	04/06/17	2016 TRI-BORO AMBULANCE LOSAP									
			1 2016 TRI-BORO AMBULANCE LOSAP	11,282.63	6-01-39-250-029	B OTHER CONTRACTUAL ITEMS	R	04/06/17	04/20/17		2016 LOSAP	N
	17-00444	04/17/17	TRI-BORO FUEL INVOICE /MARCH									
			1 TRI-BORO FUEL INVOICE /MARCH	3,214.41	7-01-31-833-074	B GASOLINE & DIESEL FUEL	R	04/17/17	04/20/17		MARCH	N
			2 FUEL INVOICE SENIOR BUS/MARCH	125.07	7-01-31-833-074	B GASOLINE & DIESEL FUEL	R	04/17/17	04/20/17		MARCH	N

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Vendor # Name	PO #	PO Date	Description	Amount	Contract Charge Account	PO Type Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date Invoice	1099 Excl
00375 BOROUGH OF PARK RIDGE Continued											
	17-00444	04/17/17	TRI-BORO FUEL INVOICE /MARCH		Continued						
			3 TRI-BORO AMBULANCE INV./MARCH	169.55	7-01-25-748-074	B GASOLINE	R	04/17/17	04/20/17	MARCH	N
				3,509.03							
			Vendor Total:	14,791.66							
00532 ROBBIE CONLEY ARCHITECT, LLC											
	15-00538	05/07/15	PROFESSIONAL ARCHITECTURAL SV		B						
			22 PROFESSIONAL ARCHITECTURAL	3,650.00	C-04-55-405-A00	B CONSTRUCTION OF FIRE HOUSE	R	04/13/17	04/20/17	15003.20	N
			Vendor Total:	3,650.00							
00602 ANCHOR FENCE CONTRACTORS, INC.											
	17-00212	02/06/17	FIELD #2 FENCE REPAIR								
			1 FIELD #2 FENCE REPAIR	3,100.00	T-14-56-286-001	B RESERVE FOR OPEN SPACE TRUST	R	02/06/17	04/20/17	17178	N
	17-00220	02/07/17	FIELD #3 NEW BACKSTOPS & DIGOU								
			1 FIELD #3 NEW BACKSTOPS	14,640.00	T-14-56-286-001	B RESERVE FOR OPEN SPACE TRUST	R	02/07/17	04/20/17	17179	N
			Vendor Total:	17,740.00							
00699 ATLANTIC TOMORROWS OFFICE											
	17-00286	03/02/17	COPY MACHINE MAINTENANCE		B						
			2 COPY MACHINE MAINTENANCE 2017	1,087.81	7-01-20-701-062	B OFFICE EQUIP - MAINT/REPAIR	R	03/02/17	04/20/17	CNIN622647	N
	17-00443	04/17/17	MAINTENANCE AGREEMENTS 2017								
			1 MAINTENANCE AGREEMENTS 2017	395.00	7-01-20-701-108	B MAINTENANCE/RENTAL AGREEMENTS	R	04/17/17	04/20/17	CNIN602282	N
			2 MAINTENANCE AGREEMENTS 2017	252.29	7-01-22-725-108	B MAINTENANCE/RENTAL AGREEMENTS	R	04/17/17	04/20/17	CNIN602271	N
			3 MAINTENANCE AGREEMENTS 2017	252.29	7-01-21-720-108	B MAINTENANCE/RENTAL AGREEMENTS	R	04/17/17	04/20/17	CNIN602271	N
				899.58							
			Vendor Total:	1,987.39							
00745 WASTE MANAGEMENT OF NEW JERSEY											
	17-00123	01/23/17	GARBAGE COLLECTION 2017		B						
			7 GARBAGE COLLECTION /MARCH	45,309.45	7-01-26-770-029	B OTHER CONTRACTUAL ITEMS	R	01/23/17	04/20/17	2533399-1374-6	N

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Vendor # Name	PO #	PO Date	Description	Amount	Contract Charge	PO Type Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
00745 WASTE MANAGEMENT OF NEW JERSEY Continued													
	17-00123	01/23/17	GARBAGE COLLECTION 2017			Continued							
	8		RECYCLING TAX /MARCH	674.55	7-01-26-771-029		B RECYCLING TAX - OTHER CONTRACTUAL	R	01/23/17	04/20/17		2533399-1374-6	N
				45,984.00									
			Vendor Total:	45,984.00									
00762 HARBORTOUGH													
	17-00404	04/04/17	COURT CREDIT CARD FEES-MARCH										
	1		COURT CREDIT CARD FEES-MARCH	143.21	7-01-41-250-029		B OTHER CONTRACTUAL ITEMS	R	04/04/17	04/20/17		MARCH	N
	2		COURT CREDIT CARD FEES-MARCH	132.19	7-01-42-855-029		B OTHER CONTRACTUAL ITEMS	R	04/04/17	04/20/17		MARCH	N
				275.40									
			Vendor Total:	275.40									
00826 AMERICAN LEGION MEM POST 153													
	17-00422	04/11/17	contrib Memorial Parade										
	1		Contribution Memorial Parade	2,000.00	7-01-20-703-028		B OTHER PROF/CONSULTANT SERVICES	R	04/11/17	04/20/17		CONTRB.MEMORIAL	N
			Vendor Total:	2,000.00									
00896 GIAMMARINO, MICHAEL													
	17-00074	01/11/17	INTERPRETER SERVICES 2017			B							
	9		INTERPRETER SERVICES 2017	72.00	7-01-42-855-028		B OTHER PROF/CONSULTANT SERVICES	R	01/11/17	04/20/17		4/12/17	N
	10		INTERPRETER SERVICES 2017	78.00	7-01-41-250-028		B OTHER PROFESSIONAL/CONSULTING SERVICES	R	01/11/17	04/20/17		4/12/17	N
				150.00									
			Vendor Total:	150.00									
00960 CHESTNUT RIDGE ON THE RUN													
	17-00403	04/04/17	FIRE DEPT GASOLINE										
	1		FIRE DEPT GASOLINE	31.00	7-01-31-833-074		B GASOLINE & DIESEL FUEL	R	04/04/17	04/20/17		5205874	N
			Vendor Total:	31.00									
01241 RAY'S PIZZA													
	17-00449	04/18/17											
	1		meeting planning	54.21	7-01-21-720-041		B MEAL REIMBURSEMENT	R	04/18/17	04/20/17		TICKET #36	N

Vendor # Name	PO #	PO Date	Description	Contract	PO Type	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
01241 RAY'S PIZZA											
Continued											
17-00449	04/18/17		2 tip	Continued	7-01-21-720-041	R	04/18/17	04/20/17		TICKET #36	N
				10.00							
				64.21							
Vendor Total:				64.21							
01293 NJ DIV PENSIONS & BENEF /DCRP											
17-00217	02/07/17		6 DCRP GROUP LIFE INSURANCE/MAR.	B	7-01-36-846-029	R	02/07/17	04/20/17		MARCH	N
			7 DCRP LONG TERM DISABILITY/MAR.		7-01-36-846-029	R	02/07/17	04/20/17		MARCH	N
				145.25							
				60.85							
				206.10							
Vendor Total:				206.10							
01305 AIR GROUP											
17-00372	03/24/17		1 REPLACE AIR CONDITIONING UNIT		C-04-55-413-C00	R	03/24/17	04/20/17		10624011	N
Vendor Total:				9,300.00							
01373 DOMESTIC HOME CARE											
17-00368	03/23/17		1 CLEAN UP OF VOMIT CELL #2		7-01-25-745-058	R	03/23/17	04/20/17		17-001	N
Vendor Total:				125.00							
01409 NARITA MARAJ, LLC											
17-00137	01/24/17		8 RECORDS MANAGEMENT SVS 2017	B	7-01-20-701-028	R	01/24/17	04/20/17		MTV-2017-007	N
Vendor Total:				561.79							
01517 LUDWIG, DAVID											
17-00413	04/06/17		1 Mileage reimb - March 2017		7-01-22-725-045	R	04/06/17	04/20/17		MILEAGE	N
Vendor Total:				71.42							

Vendor # Name	PO #	PO Date	Description	Contract	PO Type	Amount	Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
01575 ZIPP TANNENBAUM & CACCAVELLI														
	16-00874	08/01/16	TAX COURT SETTLEMENT											
	1		TAX COURT SETTLEMENT	58,692.89	6-01-55-270-000			B RESERVE TAX APPEALS - PRIOR YEAR	R	08/01/16	04/20/17		TAX CRT SETTLMT N	
Vendor Total:				58,692.89										
01660 SOUTH JERSEY ENERGY														
	17-00416	04/10/17	SOUTH JERSEY ENERGY GAS CHARGE											
	1	9091952302487	31 W GRAND AVE.	447.06	7-01-31-829-070			B NATURAL GAS	R	04/10/17	04/20/17		561105ES	N
	2	9335070002500	RAILROAD AVE REC	133.60	7-01-31-829-070			B NATURAL GAS	R	04/10/17	04/20/17		561106ES	N
	3	11529084302447	159 CHESTNUT RD	226.09	7-01-31-829-070			B NATURAL GAS	R	04/10/17	04/20/17		561109ES	N
	5	8121483547414	MEMORIAL DR SR C	688.56	7-01-31-829-086			B NATURAL GAS - ONE MEMORIAL	R	04/10/17	04/20/17		561103ES	N
	6	11039874003542	12 MERCEDES DR	2,409.98	7-01-31-829-078			B NATURAL GAS - 12 MERCEDES	R	04/10/17	04/20/17		561107ES	N
				3,905.29										
Vendor Total:				3,905.29										
01760 UNITED PARCEL SERVICE														
	17-00340	03/16/17	F047X6107 UPS CHARGES											
	1	F047X6107	UPS CHARGES/ADM	7.56	7-01-20-701-022			B POSTAGE & EXPRESS CHARGES	R	03/16/17	04/20/17		6107	N
	2	F047X6107	UPS CHARGES/PL BD	11.39	7-01-21-720-022			B POSTAGE & EXPRESS CHARGES	R	03/16/17	04/20/17		6107	N
				18.95										
Vendor Total:				18.95										
02426 VERIZON WIRELESS														
	17-00423	04/11/17	642140176 VERIZON WIRELESS											
	1	642140176	VERIZON WIRELESS	680.90	7-01-31-827-076			B TELEPHONE CHARGES	R	04/11/17	04/20/17		9782965043	N
	2	642140176	VERIZON WIRELESS	251.44	7-01-22-725-059			B COMPUTER EQUIPMENT & SUPPL	R	04/11/17	04/20/17		9782965043	N
				932.34										
Vendor Total:				932.34										
03060 TRI-STATE TECHNICAL SERVICES														
	17-00162	01/27/17	2017 COMPUTER MAINTENANCE		B									
	5	2017	COMPUTER MAINTENANCE	691.67	7-01-20-701-108			B MAINTENANCE/RENTAL AGREEMENTS	R	01/27/17	04/20/17		25903	N

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Borough of Montvale
Bill List By Vendor Id

Vendor # Name	PO #	PO Date	Description	Amount	Contract Charge Account	PO Type Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date Invoice	1099 Excl
03060 TRI-STATE TECHNICAL SERVICES Continued											
	17-00163	01/27/17	2017 ACCESS/SPECIAL MICROSOFT			B					
	5		2017 ACCESS/SPECIAL MICROSOFT	304.00	7-01-20-701-108	B MAINTENANCE/RENTAL AGREEMENTS	R	03/31/17	04/20/17	24909	N
	17-00164	01/27/17	CABLE TV ADOBE SOFTW.LEASE2017			B					
	5		CABLE TV ADOBE SOFTW.LEASE2017	21.39	7-01-20-716-061	B LEASED EQUIPMENT & SOFTWARE	R	01/27/17	04/20/17	24789/APRIL	N
	17-00370	03/24/17	ASSEMBLE PC'S BUILDING DEPT.			B					
	1		ASSEMBLE PC'S BUILDING DEPT.	320.00	7-01-22-725-059	B COMPUTER EQUIPMENT & SUPPL	R	03/24/17	04/20/17	17514	N
	Vendor Total:			1,337.06							
03148 COUNTY OPEN SPACE TRUST FUND											
	17-00207	02/06/17	COUNTY OPEN SPACE TAXES-2017			B					
	3		COUNTY OPEN SPACE TAXES-2017	13,600.00	7-01-55-210-000	B OPEN SPACE TAX - COUNTY	R	02/06/17	04/20/17	2ND QTR 2017	N
	Vendor Total:			13,600.00							
03472 AAA EMERGENCY SUPPLY											
	16-01103	10/11/16	SCBA FLOW-TEST./BH-20 BATTERY			B					
	1		SCOTT CERTIFIED SCBA	1,675.87	6-01-25-752-026	B MAINTENANCE OF OTHER EQUIPMENT	R	10/11/16	04/20/17	00274316	N
	2		BLOWHARD BH-20 BATTERY/	3,450.00	6-01-25-752-058	B OTHER EQUIPMENT & SUPPLIES	R	10/11/16	04/20/17	00274316	N
				5,125.87							
	Vendor Total:			5,125.87							
03632 RR DONNELLEY											
	17-00221	02/07/17	PURCHASE ORDERS -QTY 3,000			B					
	1		PURCHASE ORDERS -QTY 3,000	498.95	7-01-20-701-023	B PRINTING & BINDING	R	02/07/17	04/20/17	979502582	N
	2		SHIPPING & HANDLING	65.76	7-01-20-701-023	B PRINTING & BINDING	R	02/07/17	04/20/17	979502582	N
				564.71							
	Vendor Total:			564.71							
03727 STAPLES BUSINESS ADVANTAGE											
	16-01215	11/09/16	PD OFFICE SUPPLIES			B					
	1		PD OFFICE SUPPLIES	335.96	6-01-25-745-036	B OFFICE SUPPLIES	R	11/09/16	04/20/17	3321193251-2+	N

Vendor # Name	PO #	PO Date	Description	Amount	Contract Charge Account	PO Type Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date Invoice	1099 Exc
03727 STAPLES BUSINESS ADVANTAGE	Continued										
16-01215	11/09/16	PD OFFICE SUPPLIES			Continued						
		2 PD OFFICE SUPPLIES	258.27	6-01-25-745-105	B DETECTIVE BUREAU SUPPLIES	R	01/03/17	04/20/17		3321193251-2+	N
			594.23								
17-00310	03/07/17	office supplies									
		1 blank business cards	21.29	7-01-20-701-036	B OFFICE SUPPLIES	R	03/07/17	04/20/17		3333888092+	N
		2 staples	3.98	7-01-20-701-036	B OFFICE SUPPLIES	R	03/07/17	04/20/17		3333888092+	N
		3 bulletinboard paper	8.79	7-01-20-701-036	B OFFICE SUPPLIES	R	03/07/17	04/20/17		3333888092+	N
		4 color paper	9.14	7-01-20-701-036	B OFFICE SUPPLIES	R	03/07/17	04/20/17		3333888092+	N
		5 clorox wipes	6.62	7-01-20-701-036	B OFFICE SUPPLIES	R	03/07/17	04/20/17		3333888092+	N
		6 napkins	4.61	7-01-20-701-036	B OFFICE SUPPLIES	R	03/07/17	04/20/17		3333888092+	N
		7 labels	9.30	7-01-20-701-036	B OFFICE SUPPLIES	R	03/07/17	04/20/17		3333888092+	N
		8 labels brothers	12.76	7-01-20-701-036	B OFFICE SUPPLIES	R	03/07/17	04/20/17		3333888092+	N
		9 manila file jackets	19.14	7-01-20-704-036	B OFFICE SUPPLIES	R	03/07/17	04/20/17		3333888092+	N
		10 label tapes brothers	10.97	7-01-20-704-036	B OFFICE SUPPLIES	R	03/07/17	04/20/17		3333888092+	N
			106.60								
17-00320	03/08/17	PD OFFICE SUPPLIES									
		1 PD OFFICE SUPPLIES	281.05	7-01-25-745-036	B OFFICE SUPPLIES	R	03/08/17	04/20/17		333312278-79-80	N
17-00332	03/15/17	office supplies									
		1 floor mat	26.30	7-01-20-704-058	B OTHER EQUIPMENT & SUPPLIES	R	03/15/17	04/20/17		3333888094-95-9	N
		2 msterview desktop stands	141.95	7-01-22-725-036	B OFFICE SUPPLIES	R	03/15/17	04/20/17		3333888094-95-9	N
		3 master view desktop	141.95	7-01-22-725-033	B BOOKS & PUBLICATIONS	R	03/15/17	04/20/17		3333888094-95-9	N
		4 monthly palnner	11.11	7-01-21-720-036	B OFFICE SUPPLIES	R	03/15/17	04/20/17		3333888094-95-9	N
			321.31								
17-00347	03/21/17	TONER -ASSESSOR OFFICE SUPPLIE									
		1 TONER -ASSESSOR	121.82	7-01-20-710-036	B OFFICE SUPPLIES	R	03/21/17	04/20/17		3334520263	N
		2 PADS, PENS, PENCILS	4.30	7-01-20-705-036	B OFFICE SUPPLIES	R	03/21/17	04/20/17		3334520263	N
			126.12								

Vendor Total: 1,429.31

April 20, 2017
11:53 AM

Borough of Montvale
Bill List By Vendor Id

Vendor # Name	PO #	PO Date	Description	Contract Amount	PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
03785 NICOLE REPRODUCTIONS INC	17-00419	04/11/17	OEM LOGO	37.25	7-01-25-747-058	B OTHER EQUIPMENT & SUPPLIES	R	04/11/17	04/20/17		113222+113317	N
			Vendor Total:	37.25								

Total Purchase Orders: 46 Total P.O. Line Items: 81 Total List Amount: 1,839,392.51 Total Void Amount: 0.00

Totals by Year-Fund Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND 2016 BUDGET	6-01	75,749.93	0.00	75,749.93	0.00	0.00	75,749.93
CURRENT FUND 2017 BUDGET	7-01	1,732,952.58	0.00	1,732,952.58	0.00	0.00	1,732,952.58
CAPITAL FUND	C-04	12,950.00	0.00	12,950.00	0.00	0.00	12,950.00
OPEN SPACE TRUST ACCT	T-14	17,740.00	0.00	17,740.00	0.00	0.00	17,740.00
Total of All Funds:		<u>1,839,392.51</u>	<u>0.00</u>	<u>1,839,392.51</u>	<u>0.00</u>	<u>0.00</u>	<u>1,839,392.51</u>

Maureen Iarossi

From: vrdevelopers@aol.com
Sent: Thursday, April 13, 2017 3:41 PM
To: Maureen Iarossi
Cc: Lorraine; Cynthia Petersen; Jeff Fette
Subject: Name of Street - 12 Townhouse Development

Dear Mrs. Alwan,

Please be advised that we are the developers of the 12 unit townhouse development with the old address of 99 Spring Valley Road. We recently took title to this property from Charles Baldanza. Please accept this email as our formal request that we would like to name our private road for the above development Linda Vista Drive, if that is not acceptable by the Borough then we would request that we name the private road Wedgehill Road.

I ask that you advise my office on which name is acceptable and again the preference is Linda Vista Drive. I thank you for your anticipated cooperation.

I will await for your response. If you have any questions please feel free to call.

Thanks

Vinny

V&R Developers, Inc.
2050 Center Ave, Suite 410
Fort Lee, N.J. 07024
Phone #: (201) 947-7900
Fax #: (201) 947-7903