

**Tuesday, December 29, Budget Meeting**

General Administration - M. Iarossi-Alwan

6:00 – 7:30

Capital Budget Requests & Buildings & Grounds - C. Gruber

Engineering - A. Hipolit

| <b>CAPITAL BUDGET REQUESTS</b> |  | <b>2021</b>                   | UPDATED<br>12/22/2020 |                      |                     |
|--------------------------------|--|-------------------------------|-----------------------|----------------------|---------------------|
| Department                     | Description  | 2021<br>Est/Req<br>Total Cost | Operating<br>Budget   | Capital<br>Ordinance |                     |
| Administration                 | Blinking light at East Grand Avenue and Hillcrest                                    | \$80,000                      |                       |                      |                     |
| Building Department            | Electronic Iplan Table   | \$17,000                      |                       |                      |                     |
| Building & Grounds             | Two (2) new 2021 Chevy Tahoe Vehicles  | \$74,000                      |                       |                      |                     |
| Building & Grounds             | Carpet Interior Administration Offices   | \$35,842                      |                       |                      |                     |
| Building & Grounds             | Shed/Garage for Latrenta/Chestnut Athletic Fields and for Fieldstone Athletic Fields | TBD                           |                       |                      |                     |
| Building & Grounds             | Video cameras for lobby area, stairway and update ext. security cameras              | \$25,325                      |                       |                      | No Grants available |
| Engineering                    | Salt Shed/Doors  | TBD                           |                       |                      |                     |
| Engineering                    | 2021 Road Improvement Program  | \$1.3 Million                 |                       |                      |                     |
| Engineering                    | LaTrenta Parking Lot   | \$482,020                     |                       |                      |                     |
| Engineering                    | NJ DOT 2021 Craig Road Project   | \$385,000                     |                       |                      |                     |

Range of Departments: 701 to 701

Range of Revenue Accounts: 1-First to 1-Last

For Budget: %PY = ((Budgeted / (Appropriated + Transfers)) - 1) \* 100

For Revenue: %PY = ((2021 Anticipated / 2020 Anticipated) - 1) \* 100

| Description                             | 2016          | 2017          | 2018          | 2019          | 2020          | ***** 2021 ***** | ***** 2021 ***** |          |      |
|---|---------------|---------------|---------------|---------------|---------------|------------------|------------------|----------|------|
| Budget Account Number                   | Approp Actual | Requested        | Admin. Recmnd    | Budgeted | %PY  |
| <b>GENERAL ADMINISTRATION</b>           |               |               |               |               |               |                  |                  |          |      |
| 1-01-20-701-000                         |               |               |               |               |               |                  |                  |          |      |
| <b>GENERAL ADMINISTRATION S&amp;W</b>   |               |               |               |               |               |                  |                  |          |      |
| 1-01-20-701-010                         |               |               |               |               |               |                  |                  |          |      |
| <b>SALARIES &amp; WAGES - FULL TIME</b> |               |               |               |               |               |                  |                  |          |      |
| 1-01-20-701-011                         | 126,000.00    | 127,800.00    | 131,526.00    | 134,500.00    | 176,849.00    |                  |                  |          | 0.00 |
|   | 112,332.42    | 121,864.35    | 129,514.03    | 137,388.64    | 165,781.40    |                  |                  |          |      |
| Transfers                               | 13,614.87-    | 700.00-       | 1,500.00-     | 2,888.64      | 0.00          |                  |                  |          |      |
| <b>SALARIES AND WAGES - PART TIME</b>   |               |               |               |               |               |                  |                  |          |      |
| 1-01-20-701-012                         | 53,600.00     | 87,725.00     | 91,374.00     | 115,000.00    | 85,426.00     |                  |                  |          | 0.00 |
|   | 73,858.97     | 79,689.41     | 91,385.32     | 108,548.38    | 73,019.08     |                  |                  |          |      |
| Transfers                               | 23,614.87     | 4,300.00-     | 1,500.00      | 3,638.64-     | 0.00          |                  |                  |          |      |
| <b>OVERTIME - GEN ADMIN</b>             |               |               |               |               |               |                  |                  |          |      |
| 1-01-20-701-014                         | 525.00        | 1,000.00      | 600.00        | 0.00          | 0.00          |                  |                  |          | 0.00 |
|   | 390.00        | 390.00        | 150.00        | 750.00        | 150.00        |                  |                  |          |      |
| Transfers                               | 0.00          | 0.00          | 0.00          | 750.00        | 0.00          |                  |                  |          |      |
| <b>IMPOUNDED FUNDS</b>                  |               |               |               |               |               |                  |                  |          |      |
| 1-01-20-701-019                         | 0.00          | 0.00          | 0.00          | 0.00          | 0.00          |                  |                  |          | 0.00 |
|   | 0.00          | 0.00          | 0.00          | 0.00          | 0.00          |                  |                  |          |      |
| Control Total                           | 180,125.00    | 216,525.00    | 223,500.00    | 249,500.00    | 262,275.00    | 0.00             | 0.00             | 0.00     | 0.00 |
|   | 186,581.39    | 201,943.76    | 221,049.35    | 246,687.02    | 238,950.48    |                  |                  |          |      |
| Transfers                               | 10,000.00     | 5,000.00-     | 0.00          | 0.00          | 0.00          |                  |                  |          |      |
| <b>GENERAL ADMINISTRATION O/E</b>       |               |               |               |               |               |                  |                  |          |      |
| 1-01-20-701-020                         |               |               |               |               |               |                  |                  |          |      |
| <b>ADVERTISING</b>                      |               |               |               |               |               |                  |                  |          |      |
| 1-01-20-701-021                         | 7,500.00      | 7,500.00      | 9,000.00      | 11,000.00     | 11,000.00     | 10,000.00        |                  |          | 0.00 |
|   | 7,884.41      | 14,642.05     | 13,402.93     | 7,086.38      | 6,618.13      |                  |                  |          |      |
| Transfers                               | 600.00        | 7,142.05      | 4,402.93      | 3,300.00-     | 0.00          |                  |                  |          |      |
| <b>POSTAGE &amp; EXPRESS CHARGES</b>    |               |               |               |               |               |                  |                  |          |      |

| Description<br>Budget Account Number | 2016                   | 2017             | 2018             | 2019             | 2020             | ***** 2021 ***** | ***** 2021 *****          | %PY  |
|--------------------------------------|------------------------|------------------|------------------|------------------|------------------|------------------|---------------------------|------|
|                                      | Approp<br>Actual       | Approp<br>Actual | Approp<br>Actual | Approp<br>Actual | Approp<br>Actual | Requested        | Admin. Recmnd<br>Budgeted |      |
| Department: 1-01-20-701-000          | GENERAL ADMINISTRATION |                  |                  |                  |                  |                  |                           |      |
| 1-01-20-701-022                      | 10,000.00              | 10,000.00        | 11,000.00        | 11,000.00        | 11,000.00        | 11,000.00        |                           | 0.00 |
| Transfers                            | 6,095.25               | 9,219.58         | 10,460.28        | 8,591.63         | 9,763.66         |                  |                           |      |
|                                      | 0.00                   | 288.34-          | 68.14-           | 0.00             | 0.00             |                  |                           |      |
| PRINTING & BINDING                   |                        |                  |                  |                  |                  |                  |                           |      |
| 1-01-20-701-023                      | 19,500.00              | 19,500.00        | 7,000.00         | 7,000.00         | 7,000.00         | 5,000.00         |                           | 0.00 |
| Transfers                            | 6,923.37               | 3,038.51         | 1,770.84         | 3,624.60         | 2,273.31         |                  |                           |      |
|                                      | 9,591.26-              | 16,461.49-       | 1,827.83         | 1,107.69-        | 0.00             |                  |                           |      |
| MAINTENANCE OF OTHER EQUIPMENT       |                        |                  |                  |                  |                  |                  |                           |      |
| 1-01-20-701-026                      | 575.00                 | 575.00           | 600.00           | 600.00           | 600.00           | 600.00           |                           | 0.00 |
| Transfers                            | 667.35                 | 407.16           | 451.25           | 356.73           | 562.66           |                  |                           |      |
|                                      | 145.35                 | 167.84-          | 148.75-          | 0.00             | 0.00             |                  |                           |      |
| OTHER PROF/CONSULTANT SERVICES       |                        |                  |                  |                  |                  |                  |                           |      |
| 1-01-20-701-028                      | 50,000.00              | 50,000.00        | 93,000.00        | 111,000.00       | 75,000.00        | 75,000.00        |                           | 0.00 |
| Transfers                            | 46,915.25              | 60,345.56        | 117,103.66       | 104,996.94       | 53,065.84        |                  |                           |      |
|                                      | 2,651.84-              | 10,732.60        | 24,103.66        | 5,825.06-        | 2,500.00-        |                  |                           |      |
| OTHER CONTRACTUAL ITEMS              |                        |                  |                  |                  |                  |                  |                           |      |
| 1-01-20-701-029                      | 22,198.00              | 22,206.00        | 23,000.00        | 23,000.00        | 23,000.00        | 23,000.00        |                           | 0.00 |
| Transfers                            | 23,125.97              | 15,624.40        | 13,813.57        | 17,686.23        | 8,655.71         |                  |                           |      |
|                                      | 1,137.13               | 6,581.60-        | 9,186.43-        | 5,313.77-        | 14,344.29-       |                  |                           |      |
| BOOKS & PUBLICATIONS                 |                        |                  |                  |                  |                  |                  |                           |      |
| 1-01-20-701-033                      | 1,500.00               | 1,500.00         | 1,500.00         | 1,500.00         | 1,500.00         | 1,500.00         |                           | 0.00 |
| Transfers                            | 767.40                 | 1,421.05         | 1,609.03         | 1,893.86         | 997.98           |                  |                           |      |
|                                      | 304.60-                | 45.32-           | 271.20           | 393.86           | 0.00             |                  |                           |      |
| OFFICE SUPPLIES                      |                        |                  |                  |                  |                  |                  |                           |      |
| 1-01-20-701-036                      | 8,725.00               | 8,725.00         | 9,000.00         | 9,000.00         | 9,000.00         | 9,000.00         |                           | 0.00 |
| Transfers                            | 8,022.13               | 7,453.39         | 7,835.77         | 7,904.67         | 8,939.72         |                  |                           |      |
|                                      | 702.87-                | 896.00-          | 47.19-           | 83.52-           | 0.00             |                  |                           |      |
| MEAL REIMBURSEMENT                   |                        |                  |                  |                  |                  |                  |                           |      |
| 1-01-20-701-041                      | 3,000.00               | 3,000.00         | 3,500.00         | 3,500.00         | 3,500.00         | 3,500.00         |                           | 0.00 |
| Transfers                            | 3,321.54               | 3,382.62         | 3,247.86         | 2,257.91         | 1,988.04         |                  |                           |      |
|                                      | 754.83                 | 382.62           | 252.14-          | 419.56-          | 31.00-           |                  |                           |      |
| EDUCATION/TRAINING/SEMINARS          |                        |                  |                  |                  |                  |                  |                           |      |
| 1-01-20-701-042                      | 1,500.00               | 1,500.00         | 1,500.00         | 1,500.00         | 1,500.00         | 1,600.00         |                           | 0.00 |
| Transfers                            | 923.00                 | 693.00           | 1,070.00         | 973.00           | 1,531.00         |                  |                           |      |
|                                      | 290.00-                | 807.00-          | 430.00-          | 18.05            | 31.00            |                  |                           |      |

| Description                     | 2016                   | 2017             | 2018             | 2019             | 2020             | ***** 2021 ***** | ***** 2021 ***** | ***** 2021 ***** | %PY  |
|---------------------------------|------------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------|
| Budget Account Number           | Approp<br>Actual       | Approp<br>Actual | Approp<br>Actual | Approp<br>Actual | Approp<br>Actual | Requested        | Admin. Recmnd    | Budgeted         |      |
| Department: 1-01-20-701-000     | GENERAL ADMINISTRATION |                  |                  |                  |                  |                  |                  |                  |      |
| PROFESSIONAL ASSOCIATION DUES   |                        |                  |                  |                  |                  |                  |                  |                  |      |
| 1-01-20-701-044                 | 1,500.00               | 1,500.00         | 1,700.00         | 1,700.00         | 1,700.00         | 1,000.00         |                  |                  | 0.00 |
|                                 | 1,012.00               | 1,070.00         | 895.00           | 808.00           | 892.00           |                  |                  |                  |      |
| Transfers                       | 562.00                 | 430.00-          | 805.00-          | 202.00-          | 0.00             |                  |                  |                  |      |
| TRAVEL                          |                        |                  |                  |                  |                  |                  |                  |                  |      |
| 1-01-20-701-045                 | 500.00                 | 500.00           | 500.00           | 500.00           | 500.00           | 500.00           |                  |                  | 0.00 |
|                                 | 96.89                  | 16.05            | 8.60             | 0.00             | 0.00             |                  |                  |                  |      |
| Transfers                       | 0.00                   | 321.64-          | 491.40-          | 57.44-           | 0.00             |                  |                  |                  |      |
| OFFICE EQUIPMENT                |                        |                  |                  |                  |                  |                  |                  |                  |      |
| 1-01-20-701-053                 | 2,000.00               | 2,000.00         | 2,000.00         | 2,000.00         | 2,000.00         | 1,500.00         |                  |                  | 0.00 |
|                                 | 1,061.04               | 144.95           | 2,443.69         | 590.08           | 297.88           |                  |                  |                  |      |
| Transfers                       | 135.00-                | 1,615.93-        | 443.69           | 1,305.39-        | 0.00             |                  |                  |                  |      |
| FURNITURE & FURNISHINGS         |                        |                  |                  |                  |                  |                  |                  |                  |      |
| 1-01-20-701-057                 | 500.00                 | 500.00           | 500.00           | 500.00           | 500.00           | 500.00           |                  |                  | 0.00 |
|                                 | 353.00                 | 0.00             | 0.00             | 975.98           | 0.00             |                  |                  |                  |      |
| Transfers                       | 291.00                 | 500.00-          | 500.00-          | 475.98           | 0.00             |                  |                  |                  |      |
| OTHER EQUIPMENT & SUPPLIES      |                        |                  |                  |                  |                  |                  |                  |                  |      |
| 1-01-20-701-058                 | 1,500.00               | 1,500.00         | 3,000.00         | 3,000.00         | 5,000.00         | 6,000.00         |                  |                  | 0.00 |
|                                 | 1,915.90               | 1,889.24         | 453.79           | 18,741.61        | 5,642.75         |                  |                  |                  |      |
| Transfers                       | 1,050.00               | 389.24           | 2,546.21-        | 15,752.42        | 0.00             |                  |                  |                  |      |
| COMPUTER SERVICES AND EQUIPMENT |                        |                  |                  |                  |                  |                  |                  |                  |      |
| 1-01-20-701-059                 | 7,000.00               | 7,000.00         | 7,000.00         | 7,000.00         | 8,000.00         | 5,000.00         |                  |                  | 0.00 |
|                                 | 7,000.67               | 5,474.90         | 3,248.83         | 8,118.61         | 4,097.06         |                  |                  |                  |      |
| Transfers                       | 37.26                  | 1,525.10-        | 3,751.17-        | 1,141.53         | 2,155.71-        |                  |                  |                  |      |
| COMPUTER EQUIP - MAINT/REPAIR   |                        |                  |                  |                  |                  |                  |                  |                  |      |
| 1-01-20-701-060                 | 500.00                 | 500.00           | 2,000.00         | 2,000.00         | 2,000.00         | 2,000.00         |                  |                  | 0.00 |
|                                 | 2,005.00               | 1,355.00         | 0.00             | 1,510.96         | 798.00           |                  |                  |                  |      |
| Transfers                       | 1,505.00               | 855.00           | 2,000.00-        | 106.16-          | 0.00             |                  |                  |                  |      |
| LEASED EQUIPMENT                |                        |                  |                  |                  |                  |                  |                  |                  |      |
| 1-01-20-701-061                 | 8,000.00               | 8,000.00         | 8,000.00         | 9,000.00         | 9,000.00         | 9,000.00         |                  |                  | 0.00 |
|                                 | 7,842.08               | 7,836.00         | 8,252.00         | 8,301.12         | 8,601.12         |                  |                  |                  |      |
| Transfers                       | 993.00                 | 0.00             | 252.00           | 0.00             | 0.00             |                  |                  |                  |      |
| OFFICE EQUIP - MAINT/REPAIR     |                        |                  |                  |                  |                  |                  |                  |                  |      |
| 1-01-20-701-062                 | 4,600.00               | 4,600.00         | 4,600.00         | 4,600.00         | 6,000.00         | 5,000.00         |                  |                  | 0.00 |
|                                 | 2,711.73               | 4,644.91         | 7,260.16         | 5,773.86         | 3,567.67         |                  |                  |                  |      |
| Transfers                       | 391.00-                | 1,443.75         | 2,660.16         | 2,635.00         | 0.00             |                  |                  |                  |      |

| Description<br>Budget Account Number | 2016                   | 2017             | 2018             | 2019             | 2020             | ***** 2021 ***** |               | Budgeted | %PY  |
|--------------------------------------|------------------------|------------------|------------------|------------------|------------------|------------------|---------------|----------|------|
|                                      | Approp<br>Actual       | Approp<br>Actual | Approp<br>Actual | Approp<br>Actual | Approp<br>Actual | Requested        | Admin. Recmnd |          |      |
| Department: 1-01-20-701-000          | GENERAL ADMINISTRATION |                  |                  |                  |                  |                  |               |          |      |
| MAINTENANCE/RENTAL AGREEMENTS        |                        |                  |                  |                  |                  |                  |               |          |      |
| 1-01-20-701-108                      | 17,500.00              | 17,500.00        | 17,500.00        | 17,500.00        | 17,500.00        |                  |               |          | 0.00 |
|                                      | 12,215.97              | 12,519.04        | 13,364.96        | 13,905.00        | 14,918.08        |                  |               |          |      |
| Transfers                            | 3,009.00-              | 3,805.00-        | 4,135.04-        | 2,696.25-        | 0.00             |                  |               |          |      |
| REIMBURSEMENT - LIBRARY              |                        |                  |                  |                  |                  |                  |               |          |      |
| 1-01-20-701-129                      | 8,198.00-              | 8,359.00-        | 8,383.00-        | 8,087.00-        | 8,178.00-        |                  |               |          | 0.00 |
|                                      | 8,198.00-              | 8,359.00-        | 8,383.00-        | 8,087.00-        | 8,178.00-        |                  |               |          |      |
| IMPOUNDED FUNDS - DO NOT USE         |                        |                  |                  |                  |                  |                  |               |          |      |
| 1-01-20-701-999                      | 0.00                   | 0.00             | 0.00             | 0.00             | 0.00             |                  |               |          | 0.00 |
|                                      | 0.00                   | 0.00             | 0.00             | 0.00             | 0.00             |                  |               |          |      |
| Transfers                            | 0.00                   | 7,500.00         | 400.00           | 0.00             | 16,500.00        |                  |               |          |      |
| Control Total                        | 159,900.00             | 159,747.00       | 197,517.00       | 218,813.00       | 187,122.00       | 170,700.00       | 0.00          | 0.00     | 0.00 |
|                                      | 132,661.95             | 142,818.41       | 198,309.22       | 206,010.17       | 125,032.61       |                  |               |          |      |
| Transfers                            | 10,000.00-             | 5,000.00-        | 10,000.00        | 0.00             | 2,500.00-        |                  |               |          |      |
| Department Total                     | 340,025.00             | 376,272.00       | 421,017.00       | 468,313.00       | 449,397.00       | 170,700.00       | 0.00          | 0.00     | 0.00 |
|                                      | 319,243.34             | 344,762.17       | 419,358.57       | 452,697.19       | 363,983.09       |                  |               |          |      |
| Transfers                            | 0.00                   | 10,000.00-       | 10,000.00        | 0.00             | 2,500.00-        |                  |               |          |      |
| Year Total                           | 340,025.00             | 376,272.00       | 421,017.00       | 468,313.00       | 449,397.00       | 170,700.00       | 0.00          | 0.00     | 0.00 |
|                                      | 319,243.34             | 344,762.17       | 419,358.57       | 452,697.19       | 363,983.09       |                  |               |          |      |
| Transfers                            | 0.00                   | 10,000.00-       | 10,000.00        | 0.00             | 2,500.00-        |                  |               |          |      |



Range of Budget Accounts: 1-01-22-725-000 to 1-01-22-725-999  
 Range of Revenue Accounts: 1-First to 1-Last  
 For Budget: %PY = ((Budgeted / (Appropriated + Transfers)) - 1) \* 100

For Revenue: %PY = ((2021 Anticipated / 2020 Anticipated) - 1) \* 100

| Description<br>Budget Account Number | 2016             | 2017             | 2018             | 2019             | 2020             | ***** 2021 ***** |               |          | %PY  |
|--------------------------------------|------------------|------------------|------------------|------------------|------------------|------------------|---------------|----------|------|
|                                      | Approp<br>Actual | Approp<br>Actual | Approp<br>Actual | Approp<br>Actual | Approp<br>Actual | Requested        | Admin. Recmnd | Budgeted |      |
| UNIFORM CONSTRUCTION CODE            |                  |                  |                  |                  |                  |                  |               |          |      |
| 1-01-22-725-000                      |                  |                  |                  |                  |                  |                  |               |          |      |
| UNIFORM CONSTRUCTION CODE S&W        |                  |                  |                  |                  |                  |                  |               |          |      |
| 1-01-22-725-010                      |                  |                  |                  |                  |                  |                  |               |          |      |
| SALARIES & WAGES - FULL TIME         |                  |                  |                  |                  |                  |                  |               |          |      |
| 1-01-22-725-011                      | 91,800.00        | 98,100.00        | 100,000.00       | 168,000.00       | 187,000.00       |                  |               |          | 0.00 |
| Transfers                            | 92,571.82        | 98,031.15        | 100,141.97       | 167,991.06       | 190,093.50       |                  |               |          |      |
|                                      | 2,000.00         | 0.00             | 150.00           | 873.30           | 15,000.00        |                  |               |          |      |
| SALARIES & WAGES - PART TIME         |                  |                  |                  |                  |                  |                  |               |          |      |
| 1-01-22-725-012                      | 39,400.00        | 71,700.00        | 73,200.00        | 44,500.00        | 44,000.00        |                  |               |          | 0.00 |
| Transfers                            | 39,390.97        | 61,069.12        | 85,319.58        | 43,594.22        | 45,263.98        |                  |               |          |      |
|                                      | 0.00             | 0.00             | 19,850.00        | 873.30-          | 0.00             |                  |               |          |      |
| OVERTIME - CONSTRUCTION              |                  |                  |                  |                  |                  |                  |               |          |      |
| 1-01-22-725-014                      | 2,000.00         | 2,000.00         | 0.00             | 0.00             | 0.00             |                  |               |          | 0.00 |
| Transfers                            | 0.00             | 0.00             | 0.00             | 0.00             | 0.00             |                  |               |          |      |
|                                      | 2,000.00-        | 0.00             | 0.00             | 0.00             | 0.00             |                  |               |          |      |
| Control Total                        | 133,200.00       | 171,800.00       | 173,200.00       | 212,500.00       | 231,000.00       | 0.00             | 0.00          | 0.00     | 0.00 |
| Transfers                            | 131,962.79       | 159,100.27       | 185,461.55       | 211,585.28       | 235,357.48       |                  |               |          |      |
|                                      | 0.00             | 0.00             | 20,000.00        | 0.00             | 15,000.00        |                  |               |          |      |
| UNIFORM CONSTRUCTION CODE O/E        |                  |                  |                  |                  |                  |                  |               |          |      |
| 1-01-22-725-020                      |                  |                  |                  |                  |                  |                  |               |          |      |
| POSTAGE & EXPRESS CHARGES            |                  |                  |                  |                  |                  |                  |               |          |      |
| 1-01-22-725-022                      | 250.00           | 1,000.00         | 1,000.00         | 1,000.00         | 1,000.00         | 1,000.00         |               |          | 0.00 |
| Transfers                            | 114.48           | 600.00           | 400.00           | 406.55           | 400.00           |                  |               |          |      |
|                                      | 135.52-          | 57.75-           | 229.57-          | 393.83-          | 0.00             |                  |               |          |      |
| PRINTING & BINDING                   |                  |                  |                  |                  |                  |                  |               |          |      |
| 1-01-22-725-023                      | 1,500.00         | 3,500.00         | 3,500.00         | 2,000.00         | 3,500.00         | 2,500.00         |               |          | 0.00 |
| Transfers                            | 1,504.37         | 1,470.56         | 1,149.36         | 2,900.85         | 1,396.89         |                  |               |          |      |
|                                      | 4.37             | 271.75-          | 696.00           | 900.85           | 0.00             |                  |               |          |      |

| Description<br>Budget Account Number | 2016                      | 2017             | 2018             | 2019             | 2020             | ***** 2021 ***** | ***** 2021 ***** | ***** 2021 ***** | %PY  |
|--------------------------------------|---------------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------|
|                                      | Approp<br>Actual          | Approp<br>Actual | Approp<br>Actual | Approp<br>Actual | Approp<br>Actual | Requested        | Admin. Recmnd    | Budgeted         |      |
| Department: 1-01-22-725-000          | UNIFORM CONSTRUCTION CODE |                  |                  |                  |                  |                  |                  |                  |      |
| MAINTENANCE OF OTHER EQUIPMENT       |                           |                  |                  |                  |                  |                  |                  |                  |      |
| 1-01-22-725-026                      | 0.00                      | 1,000.00         | 1,000.00         | 1,000.00         | 1,000.00         | 1,000.00         |                  |                  | 0.00 |
|                                      | 0.00                      | 124.14           | 27.33            | 199.83           | 60.00            |                  |                  |                  |      |
| Transfers                            | 0.00                      | 530.50-          | 252.50-          | 800.17-          | 0.00             |                  |                  |                  |      |
| OTHER PROF/CONSULTANT SERVICES       |                           |                  |                  |                  |                  |                  |                  |                  |      |
| 1-01-22-725-028                      | 0.00                      | 2,000.00         | 7,000.00         | 10,700.00        | 2,500.00         | 2,500.00         |                  |                  | 0.00 |
|                                      | 212.52                    | 435.00           | 1,097.50         | 18,638.51        | 1,860.00         |                  |                  |                  |      |
| Transfers                            | 250.00                    | 599.37-          | 1,912.27-        | 7,938.51         | 0.00             |                  |                  |                  |      |
| OTHER CONTRACTUAL ITEMS              |                           |                  |                  |                  |                  |                  |                  |                  |      |
| 1-01-22-725-029                      | 0.00                      | 4,300.00         | 3,300.00         | 3,500.00         | 7,000.00         | 8,500.00         |                  |                  | 0.00 |
|                                      | 0.00                      | 1,545.89         | 1,412.00         | 0.00             | 44.99            |                  |                  |                  |      |
| Transfers                            | 0.00                      | 1,200.00-        | 0.00             | 3,198.58-        | 0.00             |                  |                  |                  |      |
| BOOKS & PUBLICATIONS                 |                           |                  |                  |                  |                  |                  |                  |                  |      |
| 1-01-22-725-033                      | 1,000.00                  | 2,000.00         | 2,000.00         | 3,000.00         | 2,000.00         | 2,000.00         |                  |                  | 0.00 |
|                                      | 341.97                    | 942.90           | 1,118.70         | 1,312.77         | 260.45           |                  |                  |                  |      |
| Transfers                            | 658.03-                   | 120.55-          | 540.45           | 1,256.28-        | 0.00             |                  |                  |                  |      |
| OFFICE SUPPLIES                      |                           |                  |                  |                  |                  |                  |                  |                  |      |
| 1-01-22-725-036                      | 1,100.00                  | 6,000.00         | 7,000.00         | 6,000.00         | 6,000.00         | 6,000.00         |                  |                  | 0.00 |
|                                      | 1,146.68                  | 5,228.71         | 3,146.24         | 4,841.25         | 3,454.24         |                  |                  |                  |      |
| Transfers                            | 46.68                     | 224.45-          | 911.99           | 661.82-          | 0.00             |                  |                  |                  |      |
| MEAL REIMBURSEMENT                   |                           |                  |                  |                  |                  |                  |                  |                  |      |
| 1-01-22-725-041                      | 0.00                      | 500.00           | 500.00           | 500.00           | 500.00           | 500.00           |                  |                  | 0.00 |
|                                      | 0.00                      | 0.00             | 0.00             | 12.78            | 0.00             |                  |                  |                  |      |
| EDUCATION/TRAINING/SEMINARS          |                           |                  |                  |                  |                  |                  |                  |                  |      |
| 1-01-22-725-042                      | 750.00                    | 2,500.00         | 2,500.00         | 2,500.00         | 2,000.00         | 2,000.00         |                  |                  | 0.00 |
|                                      | 825.07                    | 470.00           | 373.00           | 1,868.00         | 130.00           |                  |                  |                  |      |
| Transfers                            | 75.07                     | 273.12           | 685.00           | 597.00-          | 0.00             |                  |                  |                  |      |
| PROFESSIONAL ASSOCIATION DUES        |                           |                  |                  |                  |                  |                  |                  |                  |      |
| 1-01-22-725-044                      | 250.00                    | 1,000.00         | 1,000.00         | 1,000.00         | 1,500.00         | 1,500.00         |                  |                  | 0.00 |
|                                      | 220.00                    | 230.00           | 300.00           | 300.00           | 400.00           |                  |                  |                  |      |
| Transfers                            | 30.00-                    | 164.37           | 50.00            | 0.00             | 0.00             |                  |                  |                  |      |
| TRAVEL                               |                           |                  |                  |                  |                  |                  |                  |                  |      |
| 1-01-22-725-045                      | 2,000.00                  | 4,000.00         | 2,000.00         | 2,000.00         | 2,000.00         | 2,000.00         |                  |                  | 0.00 |
|                                      | 2,199.85                  | 2,342.17         | 449.81           | 1,374.68         | 344.72           |                  |                  |                  |      |
| Transfers                            | 199.85                    | 630.10-          | 112.27           | 161.00-          | 0.00             |                  |                  |                  |      |

| Description<br>Budget Account Number | 2016                      | 2017             | 2018             | 2019             | 2020             | ***** 2021 ***** | ***** 2021 ***** | ***** 2021 ***** | ***** 2021 ***** |
|--------------------------------------|---------------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|
|                                      | Approp<br>Actual          | Approp<br>Actual | Approp<br>Actual | Approp<br>Actual | Approp<br>Actual | Requested        | Admin. Recmnd    | Budgeted         | %PY              |
| Department: 1-01-22-725-000          | UNIFORM CONSTRUCTION CODE |                  |                  |                  |                  |                  |                  |                  |                  |
| OFFICE EQUIPMENT                     |                           |                  |                  |                  |                  |                  |                  |                  |                  |
| 1-01-22-725-053                      | 0.00                      | 5,000.00         | 5,000.00         | 5,000.00         | 5,000.00         | 5,000.00         |                  |                  | 0.00             |
|                                      | 0.00                      | 1,174.51         | 0.00             | 5.92             | 0.00             |                  |                  |                  |                  |
| Transfers                            | 0.00                      | 180.02-          | 0.00             | 2,075.00-        | 0.00             |                  |                  |                  |                  |
| FURNITURE & FURNISHINGS              |                           |                  |                  |                  |                  |                  |                  |                  |                  |
| 1-01-22-725-057                      | 0.00                      | 0.00             | 1,400.00         | 2,500.00         | 2,000.00         | 2,000.00         |                  |                  | 0.00             |
|                                      | 0.00                      | 0.00             | 0.00             | 1,694.02         | 0.00             |                  |                  |                  |                  |
| Transfers                            | 0.00                      | 0.00             | 0.00             | 785.00-          | 0.00             |                  |                  |                  |                  |
| OTHER EQUIPMENT & SUPPLIES           |                           |                  |                  |                  |                  |                  |                  |                  |                  |
| 1-01-22-725-058                      | 1,000.00                  | 2,500.00         | 2,500.00         | 2,500.00         | 2,500.00         | 2,500.00         |                  |                  | 0.00             |
|                                      | 682.45                    | 3,551.55         | 80.69            | 3,127.00         | 2,406.47         |                  |                  |                  |                  |
| Transfers                            | 1,326.86                  | 1,051.55         | 0.00             | 627.00           | 0.00             |                  |                  |                  |                  |
| COMPUTER EQUIPMENT & SUPPL           |                           |                  |                  |                  |                  |                  |                  |                  |                  |
| 1-01-22-725-059                      | 4,500.00                  | 0.00             | 3,000.00         | 3,000.00         | 3,000.00         | 5,000.00         |                  |                  | 0.00             |
|                                      | 6,670.72                  | 2,802.04         | 2,897.52         | 2,732.82         | 5,525.80         |                  |                  |                  |                  |
| Transfers                            | 2,170.72                  | 2,802.04         | 240.06           | 267.18-          | 0.00             |                  |                  |                  |                  |
| LEASED EQUIPMENT                     |                           |                  |                  |                  |                  |                  |                  |                  |                  |
| 1-01-22-725-061                      | 0.00                      | 1,554.00         | 1,500.00         | 2,000.00         | 3,000.00         | 3,000.00         |                  |                  | 0.00             |
|                                      | 0.00                      | 1,554.00         | 1,683.50         | 1,424.50         | 2,072.00         |                  |                  |                  |                  |
| Transfers                            | 0.00                      | 518.00           | 1,146.07         | 467.00           | 0.00             |                  |                  |                  |                  |
| MAINTENANCE/RENTAL AGREEMENTS        |                           |                  |                  |                  |                  |                  |                  |                  |                  |
| 1-01-22-725-108                      | 250.00                    | 39,000.00        | 40,000.00        | 13,500.00        | 2,000.00         | 2,500.00         |                  |                  | 0.00             |
|                                      | 0.00                      | 19,002.29        | 37,750.00        | 13,762.50        | 6,125.00         |                  |                  |                  |                  |
| Transfers                            | 250.00-                   | 10,994.59-       | 1,987.50-        | 262.50           | 0.00             |                  |                  |                  |                  |
| Control Total                        | 12,600.00                 | 75,854.00        | 84,200.00        | 61,700.00        | 46,500.00        | 49,500.00        | 0.00             | 0.00             | 0.00             |
|                                      | 13,918.11                 | 41,473.76        | 51,885.65        | 54,601.98        | 24,480.56        |                  |                  |                  |                  |
| Transfers                            | 3,000.00                  | 10,000.00-       | 0.00             | 0.00             | 0.00             |                  |                  |                  |                  |
| Department Total                     | 145,800.00                | 247,654.00       | 257,400.00       | 274,200.00       | 277,500.00       | 49,500.00        | 0.00             | 0.00             | 0.00             |
|                                      | 145,880.90                | 200,574.03       | 237,347.20       | 266,187.26       | 259,838.04       |                  |                  |                  |                  |
| Transfers                            | 3,000.00                  | 10,000.00-       | 20,000.00        | 0.00             | 15,000.00        |                  |                  |                  |                  |
| CAFR Total                           | 145,800.00                | 247,654.00       | 257,400.00       | 274,200.00       | 277,500.00       | 49,500.00        | 0.00             | 0.00             | 0.00             |
|                                      | 145,880.90                | 200,574.03       | 237,347.20       | 266,187.26       | 259,838.04       |                  |                  |                  |                  |
| Transfers                            | 3,000.00                  | 10,000.00-       | 20,000.00        | 0.00             | 15,000.00        |                  |                  |                  |                  |
| Budgeted Total                       | 145,800.00                | 247,654.00       | 257,400.00       | 274,200.00       | 277,500.00       | 49,500.00        | 0.00             | 0.00             | 0.00             |
|                                      | 145,880.90                | 200,574.03       | 237,347.20       | 266,187.26       | 259,838.04       |                  |                  |                  |                  |

Borough of Montvale  
Budget/Revenue Preparation Worksheet

| Description                 | 2016                      | 2017             | 2018             | 2019             | 2020             | ***** 2021 ***** |               |          |      |
|-----------------------------|---------------------------|------------------|------------------|------------------|------------------|------------------|---------------|----------|------|
| Budget Account Number       | Approp<br>Actual          | Approp<br>Actual | Approp<br>Actual | Approp<br>Actual | Approp<br>Actual | Requested        | Admin. Recmnd | Budgeted | %PY  |
| Department: 1-01-22-725-000 | UNIFORM CONSTRUCTION CODE |                  |                  |                  |                  |                  |               |          |      |
| Transfers                   | 3,000.00                  | 10,000.00-       | 20,000.00        | 0.00             | 15,000.00        |                  |               |          |      |
| Non-Budget Total            | 0.00                      | 0.00             | 0.00             | 0.00             | 0.00             | 0.00             | 0.00          | 0.00     | 0.00 |
|                             | 0.00                      | 0.00             | 0.00             | 0.00             | 0.00             |                  |               |          |      |
| Budget Fund Total           | 145,800.00                | 247,654.00       | 257,400.00       | 274,200.00       | 277,500.00       | 49,500.00        | 0.00          | 0.00     | 0.00 |
|                             | 145,880.90                | 200,574.03       | 237,347.20       | 266,187.26       | 259,838.04       |                  |               |          |      |
| Transfers                   | 3,000.00                  | 10,000.00-       | 20,000.00        | 0.00             | 15,000.00        |                  |               |          |      |
| Year Total                  | 145,800.00                | 247,654.00       | 257,400.00       | 274,200.00       | 277,500.00       | 49,500.00        | 0.00          | 0.00     | 0.00 |
|                             | 145,880.90                | 200,574.03       | 237,347.20       | 266,187.26       | 259,838.04       |                  |               |          |      |
| Transfers                   | 3,000.00                  | 10,000.00-       | 20,000.00        | 0.00             | 15,000.00        |                  |               |          |      |



Range of Budget Accounts: 1-01-26-772-000 to 1-01-26-772-999

Range of Revenue Accounts: 1-First to 1-Last

For Budget: %PY = ((Budgeted / (Appropriated + Transfers)) - 1) \* 100

For Revenue: %PY = ((2021 Anticipated / 2020 Anticipated) - 1) \* 100

| Description                              | 2016             | 2017             | 2018             | 2019             | 2020             | ***** 2021 ***** | ***** 2021 ***** | Budgeted | %PY  |
|--|------------------|------------------|------------------|------------------|------------------|------------------|------------------|----------|------|
| Budget Account Number                    | Approp<br>Actual | Approp<br>Actual | Approp<br>Actual | Approp<br>Actual | Approp<br>Actual | Requested        | Admin. Recmnd    |          |      |
| <b>BUILDINGS &amp; GROUNDS</b>           |                  |                  |                  |                  |                  |                  |                  |          |      |
| 1-01-26-772-000                          |                  |                  |                  |                  |                  |                  |                  |          |      |
| <b>BUILDINGS &amp; GROUNDS S&amp;W</b>   |                  |                  |                  |                  |                  |                  |                  |          |      |
| 1-01-26-772-010                          |                  |                  |                  |                  |                  |                  |                  |          |      |
| <b>SALARIES &amp; WAGES - PART TIME</b>  |                  |                  |                  |                  |                  |                  |                  |          |      |
| 1-01-26-772-012                          | 26,400.00        | 27,125.00        | 27,700.00        | 28,500.00        | 29,347.00        |                  |                  |          | 0.00 |
|  | 26,394.02        | 27,119.96        | 27,661.94        | 28,492.08        | 29,790.86        |                  |                  |          |      |
| Transfers                                | 0.00             | 0.00             | 0.00             | 0.00             | 2,750.00         |                  |                  |          |      |
| Control Total                            | 26,400.00        | 27,125.00        | 27,700.00        | 28,500.00        | 29,347.00        | 0.00             | 0.00             | 0.00     | 0.00 |
|  | 26,394.02        | 27,119.96        | 27,661.94        | 28,492.08        | 29,790.86        |                  |                  |          |      |
| Transfers                                | 0.00             | 0.00             | 0.00             | 0.00             | 2,750.00         |                  |                  |          |      |
| <b>BUILDINGS &amp; GROUNDS O/E</b>       |                  |                  |                  |                  |                  |                  |                  |          |      |
| 1-01-26-772-020                          |                  |                  |                  |                  |                  |                  |                  |          |      |
| <b>POSTAGE AND EXPRESS CHARGES</b>       |                  |                  |                  |                  |                  |                  |                  |          |      |
| 1-01-26-772-022                          | 0.00             | 0.00             | 0.00             | 0.00             | 0.00             |                  |                  |          | 0.00 |
|  | 0.00             | 0.00             | 0.00             | 67.23            | 0.00             |                  |                  |          |      |
| Transfers                                | 0.00             | 0.00             | 0.00             | 67.23            | 0.00             |                  |                  |          |      |
| <b>MAINTENANCE OF OTHER EQUIPMENT</b>    |                  |                  |                  |                  |                  |                  |                  |          |      |
| 1-01-26-772-026                          | 0.00             | 0.00             | 0.00             | 0.00             | 0.00             |                  |                  |          | 0.00 |
|  | 0.00             | 0.00             | 0.00             | 419.42           | 0.00             |                  |                  |          |      |
| Transfers                                | 0.00             | 0.00             | 0.00             | 419.42           | 0.00             |                  |                  |          |      |
| <b>OTHER CONTRACTUAL ITEMS</b>           |                  |                  |                  |                  |                  |                  |                  |          |      |
| 1-01-26-772-029                          | 50,598.00        | 72,598.00        | 75,011.00        | 25,133.00        | 32,000.00        | 35,000.00        |                  |          | 0.00 |
|  | 52,100.56        | 54,164.24        | 81,250.19        | 27,562.07        | 7,864.19         |                  |                  |          |      |
| Transfers                                | 5,000.00         | 4,914.49         | 25,399.47        | 2,764.70         | 20,000.00        |                  |                  |          |      |
| <b>BUILDING MAINT - COMMUNITY CENTER</b> |                  |                  |                  |                  |                  |                  |                  |          |      |
| 1-01-26-772-031                          | 0.00             | 10,000.00        | 10,000.00        | 10,000.00        | 10,000.00        | 11,000.00        |                  |          | 0.00 |
|  | 0.00             | 8,934.00         | 8,283.95         | 18,574.92        | 9,729.58         |                  |                  |          |      |
| Transfers                                | 0.00             | 1,066.00         | 1,500.00         | 9,244.99         | 0.00             |                  |                  |          |      |



| Description<br>Budget Account Number | 2016                | 2017             | 2018             | 2019             | 2020             | ***** 2021 ***** |               | Budgeted | %PY  |
|--------------------------------------|---------------------|------------------|------------------|------------------|------------------|------------------|---------------|----------|------|
|                                      | Approp<br>Actual    | Approp<br>Actual | Approp<br>Actual | Approp<br>Actual | Approp<br>Actual | Requested        | Admin. Recmnd |          |      |
| Department: 1-01-26-772-000          | BUILDINGS & GROUNDS |                  |                  |                  |                  |                  |               |          |      |
| 1-01-26-772-099                      | 0.00                | 0.00             | 0.00             | 3,000.00         | 3,000.00         | 5,000.00         |               |          | 0.00 |
| Transfers                            | 0.00                | 0.00             | 0.00             | 2,750.00         | 6,623.00         |                  |               |          |      |
|                                      | 0.00                | 0.00             | 0.00             | 162.57-          | 0.00             |                  |               |          |      |
| MAINTENANCE/RENTAL AGREEMENTS        |                     |                  |                  |                  |                  |                  |               |          |      |
| 1-01-26-772-108                      | 0.00                | 0.00             | 3,000.00         | 0.00             | 5,000.00         | 12,000.00        |               |          | 0.00 |
|                                      | 0.00                | 0.00             | 0.00             | 0.00             | 0.00             |                  |               |          |      |
| PROPERTY MAINTENANCE/PARKS           |                     |                  |                  |                  |                  |                  |               |          |      |
| 1-01-26-772-117                      | 0.00                | 0.00             | 0.00             | 0.00             | 0.00             |                  |               |          | 0.00 |
|                                      | 0.00                | 0.00             | 0.00             | 0.00             | 4,344.00         |                  |               |          |      |
| TREE REMOVAL                         |                     |                  |                  |                  |                  |                  |               |          |      |
| 1-01-26-772-121                      | 0.00                | 0.00             | 0.00             | 15,000.00        | 15,000.00        | 15,000.00        |               |          | 0.00 |
| Transfers                            | 0.00                | 0.00             | 0.00             | 6,400.00         | 32,742.36        |                  |               |          |      |
|                                      | 0.00                | 0.00             | 0.00             | 8,600.00-        | 15,000.00        |                  |               |          |      |
| REIMBURSEMENT - COURT                |                     |                  |                  |                  |                  |                  |               |          |      |
| 1-01-26-772-130                      | 598.00-             | 598.00-          | 611.00-          | 133.00-          | 686.00-          | 700.00           |               |          | 0.00 |
|                                      | 598.00-             | 598.00-          | 611.00-          | 133.00-          | 686.00-          |                  |               |          |      |
| IMPOUND FUNDS                        |                     |                  |                  |                  |                  |                  |               |          |      |
| 1-01-26-772-999                      | 0.00                | 0.00             | 0.00             | 0.00             | 0.00             |                  |               |          | 0.00 |
| Transfers                            | 0.00                | 0.00             | 0.00             | 0.00             | 0.00             |                  |               |          |      |
|                                      | 0.00                | 0.00             | 0.00             | 0.00             | 7,250.00         |                  |               |          |      |
| Control Total                        | 50,000.00           | 103,500.00       | 120,900.00       | 111,500.00       | 205,814.00       | 231,700.00       | 0.00          | 0.00     | 0.00 |
| Transfers                            | 51,502.56           | 78,724.25        | 96,006.67        | 107,776.87       | 158,362.34       |                  |               |          |      |
|                                      | 5,000.00            | 0.00             | 0.00             | 0.00             | 12,750.00-       |                  |               |          |      |
| Department Total                     | 76,400.00           | 130,625.00       | 148,600.00       | 140,000.00       | 235,161.00       | 231,700.00       | 0.00          | 0.00     | 0.00 |
| Transfers                            | 77,896.58           | 105,844.21       | 123,668.61       | 136,268.95       | 188,153.20       |                  |               |          |      |
|                                      | 5,000.00            | 0.00             | 0.00             | 0.00             | 10,000.00-       |                  |               |          |      |
| CAFR Total                           | 76,400.00           | 130,625.00       | 148,600.00       | 140,000.00       | 235,161.00       | 231,700.00       | 0.00          | 0.00     | 0.00 |
| Transfers                            | 77,896.58           | 105,844.21       | 123,668.61       | 136,268.95       | 188,153.20       |                  |               |          |      |
|                                      | 5,000.00            | 0.00             | 0.00             | 0.00             | 10,000.00-       |                  |               |          |      |
| Budgeted Total                       | 76,400.00           | 130,625.00       | 148,600.00       | 140,000.00       | 235,161.00       | 231,700.00       | 0.00          | 0.00     | 0.00 |
| Transfers                            | 77,896.58           | 105,844.21       | 123,668.61       | 136,268.95       | 188,153.20       |                  |               |          |      |
|                                      | 5,000.00            | 0.00             | 0.00             | 0.00             | 10,000.00-       |                  |               |          |      |
| Non-Budget Total                     | 0.00                | 0.00             | 0.00             | 0.00             | 0.00             | 0.00             | 0.00          | 0.00     | 0.00 |
|                                      | 0.00                | 0.00             | 0.00             | 0.00             | 0.00             |                  |               |          |      |

Borough of Montvale  
Budget/Revenue Preparation Worksheet

| Description                 | 2016                | 2017             | 2018             | 2019             | 2020             | ***** 2021 ***** |               |          |      |
|-----------------------------|---------------------|------------------|------------------|------------------|------------------|------------------|---------------|----------|------|
| Budget Account Number       | Approp<br>Actual    | Approp<br>Actual | Approp<br>Actual | Approp<br>Actual | Approp<br>Actual | Requested        | Admin. Recmnd | Budgeted | %PY  |
| Department: 1-01-26-772-000 | BUILDINGS & GROUNDS |                  |                  |                  |                  |                  |               |          |      |
| Budget Fund Total           | 76,400.00           | 130,625.00       | 148,600.00       | 140,000.00       | 235,161.00       | 231,700.00       | 0.00          | 0.00     | 0.00 |
| Transfers                   | 5,000.00            | 0.00             | 0.00             | 0.00             | 10,000.00-       |                  |               |          |      |
| Year Total                  | 76,400.00           | 130,625.00       | 148,600.00       | 140,000.00       | 235,161.00       | 231,700.00       | 0.00          | 0.00     | 0.00 |
| Transfers                   | 5,000.00            | 0.00             | 0.00             | 0.00             | 10,000.00-       |                  |               |          |      |

**AGENDA**  
**WORK SESSION MEETING**  
**BOROUGH OF MONTVALE**  
**Mayor and Council Meeting**  
**Tuesday, December 29, 2020**  
**Budget Meeting to Commence at 6:00 P.M.**  
**Regular Meeting to Commence 7:30 P.M.**  
**(No Closed Executive Session)**

**ROLL CALL:**

|                        |                               |
|------------------------|-------------------------------|
| Councilmember Arendacs | Councilmember Lane            |
| Councilmember Curry    | Councilmember Roche           |
| Councilmember Koelling | Councilmember Russo-Vogelsang |

**ORDINANCES:**

**PUBLIC HEARING ORDINANCE NO. 2020-1490** AN ORDINANCE OF THE BOROUGH OF MONTVALE AMENDING AND SUPPLEMENTING CHAPTER 344, "STORMWATER MANAGEMENT," BY REPLACING ARTICLE I, "MAJOR DEVELOPMENTS"

**PUBLIC HEARING ORDINANCE NO. 2020-1491**

AN ORDINANCE OF THE BOROUGH OF MONTVALE, IN THE COUNTY OF BERGEN, STATE OF NEW JERSEY, PROVIDING FOR A SPECIAL EMERGENCY APPROPRIATION PURSUANT TO N.J.S.A. 40A:4-53(m) TO FUND A DEFICIT IN OPERATIONS OF THE BOROUGH DIRECTLY ATTRIBUTABLE TO COVID-19 WHICH IS ANTICIPATED TO BE EXPERIENCED BY THE BOROUGH IN THE CURRENT 2020 FISCAL YEAR

**PUBLIC HEARING ORDINANCE NO. 2020-1492**

AN ORDINANCE TO AMEND VARIOUS SALARY ORDINANCES OF 2020 TO PROVIDE FOR AND DETERMINE THE RATE, AMOUNT AND METHOD OF PAYMENT OF COMPENSATION TO PERSONS HOLDING CERTAIN OFFICES AND POSITIONS OF EMPLOYMENT IN THE BOROUGH OF MONTVALE, COUNTY OF BERGEN AND STATE OF NEW JERSEY FOR THE YEAR 2021

**PUBLIC HEARING ORDINANCE NO. 2020-1493**

AN ORDINANCE APPROVING THE APPLICATION AND FINANCIAL AGREEMENT AUTHORIZING A TAX EXEMPTION AND PAYMENT IN LIEU OF TAXES PROGRAM FOR MONTVALE FAMILY APARTMENTS URBAN RENEWAL, LLC FOR THE CONSTRUCTION OF A 100% AFFORDABLE HOUSING DEVELOPMENT ON BLOCK 1002, LOTS 3 AND 5

**MINUTES:**

November 24, 2020  
December 8, 2020

**CLOSED/EXECUTIVE MINUTES:**

December 8, 2020

**RESOLUTIONS:**

204-2020 Amending Resolution No. 21-2020 To Establish Recreational Fees for Year 2021  
215-2020 A Resolution Awarding a Contract to DTS Trucking, LLC for the Restoration of Huff Pond Project in the Borough of Montvale

**RESOLUTIONS: (CONSENT AGENDA\*)**

\*All items listed on a consent agenda are considered to be routine and non-controversial by the Borough Council and will be approved by a motion, seconded and a roll call vote. There will be no separate discussion on these items unless a Council member(s) so request it, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

205-2020 Refund Tax Overpayment / Block 711-Lot 6/ 8 Phyllis Drive

**RESOLUTIONS: (CONSENT AGENDA\*) Continued**

- 206-2020 Bergen County Tax Court Settlement Resolution, Block 2401-Lot 2, 28 W Grand Ave, Cach Investment, LLC
- 207-2020 Bergen County Tax Court Settlement Resolution, Block 2503-Lot 17, 14 Cottage Ave, Ana Treanor
- 208-2020 Authorizing Refund of Redemption of Tax Sale Certificate #19-00001 for Block 201; Lot 5  
135 Upper Saddle River Road
- 209-2020 TRANSFER OF APPROPRIATIONS
- 210-2020 TRANSFER OF 2020 CURRENT FUND APPROPRIATION BALANCE
- 211-2020 CANCELLATION OF RESERVE BALANCE
- 212-2020 Award Professional Service Contract /Engineering Services /2019 Bergen County Open Space Grant Application for Municipal Park Improvements/Memorial Drive/Synthetic Turf Bocce Ball Courts
- 213-2020 Authorize Refund of Recreation Program / Taekwondo/My Way of Life
- 214-2020 Award /Purchase Police Vehicle / Hertrich Fleet Services / Ford Motor Credit Municipal Finance State Contract # A88729 (T2776)
- 216-2020 Resolution Authorizing The Purchase of Two (2) Storage Containers/Montvale Fire Department
- 217-2020 Appointing / Probationary Montvale Police Officer / Nicholas M. Mazzeo
- 218-2020 Appointing / Probationary Montvale Police Officer / Krystian Maleszewski

**BILLS:**

**ENGINEER'S REPORT:**

Andrew Hipolit  
Report/Update

**ATTORNEY REPORT:**

Joe Voytus, Esq.  
Report/Update

**UNFINISHED BUSINESS:**

None.

**NEW BUSINESS:**

None.

**COMMUNICATION CORRESPONDENCE:**

None.

**MEETING OPEN TO THE PUBLIC:**

**HEARING OF CITIZENS WHO WISH TO ADDRESS THE MAYOR AND COUNCIL:**

Upon recognition by the Mayor, the person shall proceed to the floor and give his/her name and address in an audible tone of voice for the records. Unless further time is granted by the Council, he/she shall limit his/her statement to five (5) minutes. Statements shall be addressed to the Council as a body and not to any member thereof. No person, other than the person having the floor, shall be permitted to enter into any discussion, without recognition by the Mayor.

**MEETING CLOSED TO THE PUBLIC:**

**ADJOURNMENT:**

Re-Organization Meeting to be held on Monday, January 4<sup>th</sup>, 2021 at 7:00 p.m.

Regular Meeting to be held at 7:00 p.m. January 12, 2021

Budget Meeting Dates/Times:

January 12, 2021 @ 6:00 p.m.

January 26, 2021 @ 6:00 p.m.

February 9, 2021 @ 6:00 p.m.

February 23, 2021 @ 6:00 p.m.

**ZOOM information is as follows:**

Topic: M&C Meeting

<https://us02web.zoom.us/j/88491084325?pwd=L2U5RVpYMGIMeFdaNzdGcFFWUTd3UT09>

Passcode: 222775

By phone

1 929 436 2866

Webinar ID: 884 9108 4325

Passcode: 222775

**\*\*\*\*Disclaimer\*\*\*\* Subject to Additions And/Or Deletions**

**BOROUGH OF MONTVALE**

**ORDINANCE NO. 2020-1490**

**NOTICE IS HEREBY GIVEN** that the following Ordinance was introduced and passed on the first reading at the regular meeting of the Mayor and Council on the 8<sup>th</sup> day of December 2020, and that said Ordinance will be taken up for further consideration for final passage at a regular meeting of the Mayor and Council to be held on the 29<sup>th</sup> day of December 2020 at 7:30 pm or as soon thereafter as said matter can be reached, at which time and place all persons who may be interested therein will be given an opportunity to be heard concerning same.

Maureen Iarossi Alwan, Municipal Clerk  
Borough of Montvale

**AN ORDINANCE OF THE BOROUGH OF MONTVALE AMENDING AND SUPPLEMENTING CHAPTER 344, "STORMWATER MANAGEMENT," BY REPLACING ARTICLE I, "MAJOR DEVELOPMENTS"**

**BE IT ORDAINED** by the Mayor and Council of the Borough of Montvale, as follows:

**Section 1.** Chapter 344, "Stormwater Management," is hereby amended and supplemented by repealing Article I, "Major Developments," and replacing said Article as follows:

**Article I**  
**Major Developments**

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**§344-1**        **Scope and Purpose.**

**A. Policy Statement**

Flood control, groundwater recharge, and pollutant reduction shall be achieved through the use of stormwater management measures, including green infrastructure Best Management Practices (GI BMPs) and nonstructural stormwater management strategies. GI BMPs and low impact development (LID) should be utilized to meet the goal of maintaining natural hydrology to reduce stormwater runoff volume, reduce erosion, encourage infiltration and groundwater recharge, and reduce pollution. GI BMPs and LID should be developed based upon physical site conditions and the origin, nature and the anticipated quantity, or amount, of potential pollutants. Multiple stormwater management BMPs may be necessary to achieve the established performance standards for water quality, quantity, and groundwater recharge.

B. Purpose

The purpose of this Article is to establish minimum stormwater management requirements and controls for "major development," as defined below in Section 2 of this Article.

C. Applicability

1. This Article shall be applicable to the following major developments:
  - a. Non-residential major developments; and
  - b. Aspects of residential major developments that are not pre-empted by the Residential Site Improvement Standards at N.J.A.C. 5:21.
2. This Article shall also be applicable to all major developments undertaken by the Borough of Montvale.

D. Compatibility with Other Permit and Ordinance Requirements

Development approvals issued pursuant to this Article are to be considered an integral part of development approvals and do not relieve the applicant of the responsibility to secure required permits or approvals for activities regulated by any other applicable code, rule, act, or ordinance. In their interpretation and application, the provisions of this Article shall be held to be the minimum requirements for the promotion of the public health, safety, and general welfare.

This Article is not intended to interfere with, abrogate, or annul any other ordinances, rule or regulation, statute, or other provision of law except that, where any provision of this Article imposes restrictions different from those imposed by any other ordinance, rule or regulation, or other provision of law, the more restrictive provisions or higher standards shall control.

**§344-2 Definitions.**

For the purpose of this Article, the following terms, phrases, words and their derivations shall have the meanings stated herein unless their use in the text of this Article clearly demonstrates a different meaning. When not inconsistent with the context, words used in the present tense include the future, words used in the plural number include the singular number, and words used in the singular number include the plural number. The word "shall" is always mandatory and not merely directory. The definitions below are the same as or based on the corresponding definitions in the Stormwater Management Rules at N.J.A.C. 7:8-1.2.

"CAFRA Centers, Cores or Nodes" means those areas with boundaries incorporated by reference or revised by the Department in accordance with N.J.A.C. 7:7-13.16.

“CAFRA Planning Map” means the map used by the Department to identify the location of Coastal Planning Areas, CAFRA centers, CAFRA cores, and CAFRA nodes. The CAFRA Planning Map is available on the Department's Geographic Information System (GIS).

“Community basin” means an infiltration system, sand filter designed to infiltrate, standard constructed wetland, or wet pond, established in accordance with N.J.A.C. 7:8-4.2(c)14, that is designed and constructed in accordance with the New Jersey Stormwater Best Management Practices Manual, or an alternate design, approved in accordance with N.J.A.C. 7:8-5.2(g), for an infiltration system, sand filter designed to infiltrate, standard constructed wetland, or wet pond and that complies with the requirements of this Article.

“Compaction” means the increase in soil bulk density.

“Contributory drainage area” means the area from which stormwater runoff drains to a stormwater management measure, not including the area of the stormwater management measure itself.

“Core” means a pedestrian-oriented area of commercial and civic uses serving the surrounding municipality, generally including housing and access to public transportation.

“County review agency” means an agency designated by the Board of County Commissioners to review municipal stormwater management plans and implementing ordinance(s). The county review agency may either be:

1. A county planning agency or
2. A county water resource association created under N.J.S.A 58:16A-55.5, if the ordinance or resolution delegates authority to approve, conditionally approve, or disapprove municipal stormwater management plans and implementing ordinances.

“Department” means the Department of Environmental Protection.

“Designated Center” means a State Development and Redevelopment Plan Center as designated by the State Planning Commission such as urban, regional, town, village, or hamlet.

“Design engineer” means a person professionally qualified and duly licensed in New Jersey to perform engineering services that may include, but not necessarily be limited to, development of project requirements, creation and development of project design and preparation of drawings and specifications.

“Development” means the division of a parcel of land into two or more parcels, the construction, reconstruction, conversion, structural alteration, relocation or enlarge-enlargement of any building or structure, any mining excavation or landfill, and any use or change in the use of any building or other structure, or land or extension of use of land, for which permission is required under the Municipal Land Use Law, N.J.S.A. 40:55D-1 *et seq.* In the case of development of agricultural land, development means: any activity that requires a State permit, any activity reviewed by the County Agricultural Board (CAB) and the State Agricultural Development Committee (SADC), and municipal review of any activity not exempted by the Right to Farm Act, N.J.S.A 4:1C-1 *et seq.*

“Disturbance” means the placement or reconstruction of impervious surface or motor vehicle surface, or exposure and/or movement of soil or bedrock or clearing, cutting, or removing of vegetation. Milling and repaving is not considered disturbance for the purposes of this definition.

“Drainage area” means a geographic area within which stormwater, sediments, or dissolved materials drain to a particular receiving waterbody or to a particular point along a receiving waterbody.

“Environmentally constrained area” means the following areas where the physical alteration of the land is in some way restricted, either through regulation, easement, deed restriction or ownership such as: wetlands, floodplains, threatened and endangered species sites or designated habitats, and parks and preserves. Habitats of endangered or threatened species are identified using the Department's Landscape Project as approved by the Department's Endangered and Nongame Species Program.

“Environmentally critical area” means an area or feature which is of significant environmental value, including but not limited to: stream corridors, natural heritage priority sites, habitats of endangered or threatened species, large areas of contiguous open space or upland forest, steep slopes, and well head protection and groundwater recharge areas. Habitats of endangered or threatened species are identified using the Department's Landscape Project as approved by the Department's Endangered and Nongame Species Program.

“Empowerment Neighborhoods” means neighborhoods designated by the Urban Coordinating Council “in consultation and conjunction with” the New Jersey Redevelopment Authority pursuant to N.J.S.A 55:19-69.

“Erosion” means the detachment and movement of soil or rock fragments by water, wind, ice, or gravity.

“Green infrastructure” means a stormwater management measure that manages stormwater close to its source by:

1. Treating stormwater runoff through infiltration into subsoil;
2. Treating stormwater runoff through filtration by vegetation or soil; or
3. Storing stormwater runoff for reuse.

“HUC 14” or “hydrologic unit code 14” means an area within which water drains to a particular receiving surface water body, also known as a subwatershed, which is identified by a 14-digit hydrologic unit boundary designation, delineated within New Jersey by the United States Geological Survey.

“Impervious surface” means a surface that has been covered with a layer of material so that it is highly resistant to infiltration by water.

“Infiltration” is the process by which water seeps into the soil from precipitation.

“Lead planning agency” means one or more public entities having stormwater management planning authority designated by the regional stormwater management planning committee pursuant to N.J.A.C. 7:8-3.2, that serves as the primary representative of the committee.

“Major development” means an individual “development,” as well as multiple developments that individually or collectively result in:

1. The disturbance of one or more acres of land since February 2, 2004;
2. The creation of one-quarter acre or more of “regulated impervious surface” since February 2, 2004;
3. The creation of one-quarter acre or more of “regulated motor vehicle surface” since the effective date of this Article; or
4. A combination of 2 and 3 above that totals an area of one-quarter acre or more. The same surface shall not be counted twice when determining if the combination area equals one-quarter acre or more.

Major development includes all developments that are part of a common plan of development or sale (for example, phased residential development) that collectively or individually meet any one or more of paragraphs 1, 2, 3, or 4 above. Projects undertaken by any government agency that otherwise meet the definition of “major development” but which do not require approval under the Municipal Land Use Law, N.J.S.A. 40:55D-1 et seq., are also considered “major development.”

“Motor vehicle” means land vehicles propelled other than by muscular power, such as automobiles, motorcycles, autocycles, and low speed vehicles. For the purposes of this definition, motor vehicle does not include farm equipment, snowmobiles, all-terrain vehicles, motorized wheelchairs, go-carts, gas buggies, golf carts, ski-slope grooming machines, or vehicles that run only on rails or tracks.

“Motor vehicle surface” means any pervious or impervious surface that is intended to be used by “motor vehicles” and/or aircraft, and is directly exposed to precipitation including, but not limited to, driveways, parking areas, parking garages, roads, racetracks, and runways.

“Municipality” means any city, borough, town, township, or village.

“New Jersey Stormwater Best Management Practices (BMP) Manual” or “BMP Manual” means the manual maintained by the Department providing, in part, design specifications, removal rates, calculation methods, and soil testing procedures approved by the Department as being capable of contributing to the achievement of the stormwater management standards specified in this Article. The BMP Manual is periodically amended by the Department as necessary to provide design specifications on additional best management practices and new information on already included practices reflecting the best available current information regarding the particular practice and the Department’s determination as to the ability of that best management practice to contribute to compliance with the standards contained in this Article. Alternative stormwater management measures, removal rates, or calculation methods may be utilized, subject to any limitations specified in this Article, provided the design engineer demonstrates to the municipality, in accordance with Section 4.F of this Article and N.J.A.C. 7:8-5.2(g), that the proposed measure and its design will contribute to achievement of the design and performance standards established by this Article.

“Node” means an area designated by the State Planning Commission concentrating facilities and activities which are not organized in a compact form.

“Nutrient” means a chemical element or compound, such as nitrogen or phosphorus, which is essential to and promotes the development of organisms.

“Person” means any individual, corporation, company, partnership, firm, association, political subdivision of this State and any state, interstate or Federal agency.

“Pollutant” means any dredged spoil, solid waste, incinerator residue, filter backwash, sewage, garbage, refuse, oil, grease, sewage sludge, munitions, chemical wastes, biological materials, medical wastes, radioactive substance (except those regulated under the Atomic Energy Act of 1954, as amended (42 U.S.C. §§ 2011 *et seq.*)), thermal waste, wrecked or discarded equipment, rock, sand, cellar dirt, industrial, municipal, agricultural, and construction waste or runoff, or other residue discharged directly or indirectly to the land, ground waters or surface waters of the State, or to a domestic treatment works. “Pollutant” includes both hazardous and nonhazardous pollutants.

“Recharge” means the amount of water from precipitation that infiltrates into the ground and is not evapotranspired.

“Regulated impervious surface” means any of the following, alone or in combination:

1. A net increase of impervious surface;
2. The total area of impervious surface collected by a new stormwater conveyance system (for the purpose of this definition, a “new stormwater conveyance system” is a stormwater conveyance system that is constructed where one did not exist immediately prior to its construction or an existing system for which a new discharge location is created);
3. The total area of impervious surface proposed to be newly collected by an existing stormwater conveyance system; and/or
4. The total area of impervious surface collected by an existing stormwater conveyance system where the capacity of that conveyance system is increased.

“Regulated motor vehicle surface” means any of the following, alone or in combination:

1. The total area of motor vehicle surface that is currently receiving water;
2. A net increase in motor vehicle surface; and/or  
quality treatment either by vegetation or soil, by an existing stormwater management measure, or by treatment at a wastewater treatment plant, where the water quality treatment will be modified or removed.

“Sediment” means solid material, mineral or organic, that is in suspension, is being transported, or has been moved from its site of origin by air, water or gravity as a product of erosion.

“Site” means the lot or lots upon which a major development is to occur or has occurred.

“Soil” means all unconsolidated mineral and organic material of any origin.

“State Development and Redevelopment Plan Metropolitan Planning Area (PA1)” means an area delineated on the State Plan Policy Map and adopted by the State Planning Commission that is intended to be the focus for much of the State’s future redevelopment and revitalization efforts.

“State Plan Policy Map” is defined as the geographic application of the State Development and Redevelopment Plan’s goals and statewide policies, and the official map of these goals and policies.

“Stormwater” means water resulting from precipitation (including rain and snow) that runs off the land’s surface, is transmitted to the subsurface, or is captured by separate storm sewers or other sewage or drainage facilities, or conveyed by snow removal equipment.

“Stormwater management BMP” means an excavation or embankment and related areas designed to retain stormwater runoff. A stormwater management BMP may either be normally dry (that is, a detention basin or infiltration system), retain water in a permanent pool (a retention basin), or be planted mainly with wetland vegetation (most constructed stormwater wetlands).

“Stormwater management measure” means any practice, technology, process, program, or other method intended to control or reduce stormwater runoff and associated pollutants, or to induce or control the infiltration or groundwater recharge of stormwater or to eliminate illicit or illegal non-stormwater discharges into stormwater conveyances.

“Stormwater runoff” means water flow on the surface of the ground or in storm sewers, resulting from precipitation.

“Stormwater management planning agency” means a public body authorized by legislation to prepare stormwater management plans.

“Stormwater management planning area” means the geographic area for which a stormwater management planning agency is authorized to prepare stormwater management plans, or a specific portion of that area identified in a stormwater management plan prepared by that agency.

“Tidal Flood Hazard Area” means a flood hazard area in which the flood elevation resulting from the two-, 10-, or 100-year storm, as applicable, is governed by tidal flooding from the Atlantic Ocean. Flooding in a tidal flood hazard area may be contributed to, or influenced by, stormwater runoff from inland areas, but the depth of flooding generated by the tidal rise and fall of the Atlantic Ocean is greater than flooding from any fluvial sources. In some situations, depending upon the extent of the storm surge from a particular storm event, a flood hazard area may be tidal in the 100-year storm, but fluvial in more frequent storm events.

“Urban Coordinating Council Empowerment Neighborhood” means a neighborhood given priority access to State resources through the New Jersey Redevelopment Authority.

“Urban Enterprise Zones” means a zone designated by the New Jersey Enterprise Zone Authority pursuant to the New Jersey Urban Enterprise Zones Act, N.J.S.A. 52:27H-60 et. seq.

“Urban Redevelopment Area” is defined as previously developed portions of areas:

1. Delineated on the State Plan Policy Map (SPPM) as the Metropolitan Planning Area (PA1), Designated Centers, Cores or Nodes;
2. Designated as CAFRA Centers, Cores or Nodes;
3. Designated as Urban Enterprise Zones; and
4. Designated as Urban Coordinating Council Empowerment Neighborhoods.

“Water control structure” means a structure within, or adjacent to, a water, which intentionally or coincidentally alters the hydraulic capacity, the flood elevation resulting from the two-, 10-, or 100-year storm, flood hazard area limit, and/or floodway limit of the water. Examples of a water control structure may include a bridge, culvert, dam, embankment, ford (if above grade), retaining wall, and weir.

“Waters of the State” means the ocean and its estuaries, all springs, streams, wetlands, and bodies of surface or groundwater, whether natural or artificial, within the boundaries of the State of New Jersey or subject to its jurisdiction.

“Wetlands” or “wetland” means an area that is inundated or saturated by surface water or ground water at a frequency and duration sufficient to support, and that under normal circumstances does support, a prevalence of vegetation typically adapted for life in saturated soil conditions, commonly known as hydrophytic vegetation.

**§344-3            Design and Performance Standards for Stormwater Management Measures.**

- A. Stormwater management measures for major development shall be designed to provide erosion control, groundwater recharge, stormwater runoff quantity control, and stormwater runoff quality treatment as follows:
  1. The minimum standards for erosion control are those established under the Soil and Sediment Control Act, N.J.S.A. 4:24-39 et seq., and implementing rules at N.J.A.C. 2:90.

2. The minimum standards for groundwater recharge, stormwater quality, and stormwater runoff quantity shall be met by incorporating green infrastructure.
- B. The standards in this Article apply only to new major development and are intended to minimize the impact of stormwater runoff on water quality and water quantity in receiving water bodies and maintain groundwater recharge. The standards do not apply to new major development to the extent that alternative design and performance standards are applicable under a regional stormwater management plan or Water Quality Management Plan adopted in accordance with Department rules.

**§344-4 Stormwater Management Requirements for Major Development.**

- A. The development shall incorporate a maintenance plan for the stormwater management measures incorporated into the design of a major development in accordance with Section 10 of this Article.
- B. Stormwater management measures shall avoid adverse impacts of concentrated flow on habitat for threatened and endangered species as documented in the Department's Landscape Project or Natural Heritage Database established under N.J.S.A. 13:1B-15.147 through 15.150, particularly *Helonias bullata* (swamp pink) and/or *Clemmys muhlenbergi* (bog turtle).
- C. The following linear development projects are exempt from the groundwater recharge, stormwater runoff quality, and stormwater runoff quantity requirements of Subsections P, Q and R below:
1. The construction of an underground utility line provided that the disturbed areas are revegetated upon completion;
  2. The construction of an aboveground utility line provided that the existing conditions are maintained to the maximum extent practicable; and
  3. The construction of a public pedestrian access, such as a sidewalk or trail with a maximum width of 14 feet, provided that the access is made of permeable material.
- D. A waiver from strict compliance from the green infrastructure, groundwater recharge, stormwater runoff quality, and stormwater runoff quantity requirements of Subsections O, P, Q and R below may be obtained for the enlargement of an existing public roadway or railroad; or the construction or enlargement of a public pedestrian access, provided that the following conditions are met:
1. The applicant demonstrates that there is a public need for the project that cannot be accomplished by any other means;

2. The applicant demonstrates through an alternatives analysis, that through the use of stormwater management measures, the option selected complies with the requirements of Subsections O, P, Q and R below to the maximum extent practicable;
  3. The applicant demonstrates that, in order to meet the requirements of Subsections O, P, Q and R below, existing structures currently in use, such as homes and buildings, would need to be condemned; and
  4. The applicant demonstrates that it does not own or have other rights to areas, including the potential to obtain through condemnation lands not falling under Subsection D.3 above within the upstream drainage area of the receiving stream, that would provide additional opportunities to mitigate the requirements of Subsections O, P, Q and R below that were not achievable onsite.
- E. Tables 1 through 3 below summarize the ability of stormwater best management practices identified and described in the New Jersey Stormwater Best Management Practices Manual to satisfy the green infrastructure, groundwater recharge, stormwater runoff quality and stormwater runoff quantity standards specified in Subsections O, P, Q and R below. When designed in accordance with the most current version of the New Jersey Stormwater Best Management Practices Manual, the stormwater management measures found at N.J.A.C. 7:8-5.2 (f) Tables 5-1, 5-2 and 5-3 and listed below in Tables 1, 2 and 3 below are presumed to be capable of providing stormwater controls for the design and performance standards as outlined in the tables below. Upon amendments of the New Jersey Stormwater Best Management Practices to reflect additions or deletions of BMPs meeting these standards, or changes in the presumed performance of BMPs designed in accordance with the New Jersey Stormwater BMP Manual, the Department shall publish in the New Jersey Registers a notice of administrative change revising the applicable table. The most current version of the BMP Manual can be found on the Department's website at:

[https://njstormwater.org/bmp\\_manual2.htm](https://njstormwater.org/bmp_manual2.htm).

- F. Where the BMP tables in the NJ Stormwater Management Rule are different due to updates or amendments with the tables in this Article, the BMP Tables in the Stormwater Management rule at N.J.A.C. 7:8-5.2(f) shall take precedence.

| <b>Table 1</b>   |  |  |   |  |
|--|--|--|---|--|
| <b><u>Green Infrastructure BMPs for Groundwater Recharge, Stormwater Runoff Quality, and/or Stormwater Runoff Quantity</u></b> |  |  |   |  |
| <b><u>Best Management Practice</u></b>   | <b><u>Stormwater Runoff Quality TSS Removal Rate (percent)</u></b> | <b><u>Stormwater Runoff Quantity</u></b> | <b><u>Groundwater Recharge</u></b>                  | <b><u>Minimum Separation from Seasonal High Water Table (feet)</u></b> |
| <u>Cistern</u>   | <u>0</u>   | <u>Yes</u>                               | <u>No</u>   | <u>=</u>   |
| <u>Dry Well<sup>(a)</sup></u>  | <u>0</u>   | <u>No</u>                                | <u>Yes</u>  | <u>2</u>   |
| <u>Grass Swale</u>   | <u>50 or less</u>  | <u>No</u>                                | <u>No</u>   | <u>2<sup>(e)</sup></u><br><u>1<sup>(f)</sup></u>                       |
| <u>Green Roof</u>  | <u>0</u>   | <u>Yes</u>                               | <u>No</u>   | <u>=</u>   |
| <u>Manufactured Treatment Device<sup>(a) (g)</sup></u>   | <u>50 or 80</u>  | <u>No</u>                                | <u>No</u>   | <u>Dependent upon the device</u>                                       |
| <u>Pervious Paving System<sup>(a)</sup></u>  | <u>80</u>  | <u>Yes</u>                               | <u>Yes<sup>(b)</sup></u><br><u>No<sup>(c)</sup></u> | <u>2<sup>(b)</sup></u><br><u>1<sup>(c)</sup></u>                       |
| <u>Small-Scale Bioretention Basin<sup>(a)</sup></u>  | <u>80 or 90</u>  | <u>Yes</u>                               | <u>Yes<sup>(b)</sup></u><br><u>No<sup>(c)</sup></u> | <u>2<sup>(b)</sup></u><br><u>1<sup>(c)</sup></u>                       |
| <u>Small-Scale Infiltration Basin<sup>(a)</sup></u>  | <u>80</u>  | <u>Yes</u>                               | <u>Yes</u>  | <u>2</u>   |
| <u>Small-Scale Sand Filter</u>   | <u>80</u>  | <u>Yes</u>                               | <u>Yes</u>  | <u>2</u>   |
| <u>Vegetative Filter Strip</u>   | <u>60-80</u>   | <u>No</u>                                | <u>No</u>   | <u>=</u>   |

(Notes corresponding to annotations <sup>(a)</sup> through <sup>(g)</sup> are found after Table 3 below)

**Table 2**  
**Green Infrastructure BMPs for Stormwater Runoff Quantity**  
**(or for Groundwater Recharge and/or Stormwater Runoff Quality**  
**with a Waiver or Variance from N.J.A.C. 7:8-5.3)**

| <u>Best Management Practice</u>     | <u>Stormwater Runoff Quality TSS Removal Rate (percent)</u> | <u>Stormwater Runoff Quantity</u> | <u>Groundwater Recharge</u>                         | <u>Minimum Separation from Seasonal High Water Table (feet)</u> |
|-------------------------------------|---|-----------------------------------|---|---|
| <u>Bioretention System</u>          | <u>80 or 90</u>   | <u>Yes</u>                        | <u>Yes<sup>(b)</sup></u><br><u>No<sup>(c)</sup></u> | <u>2<sup>(b)</sup></u><br><u>1<sup>(c)</sup></u>                |
| <u>Infiltration Basin</u>           | <u>80</u>   | <u>Yes</u>                        | <u>Yes</u>  | <u>2</u>  |
| <u>Sand Filter<sup>(b)</sup></u>    | <u>80</u>   | <u>Yes</u>                        | <u>Yes</u>  | <u>2</u>  |
| <u>Standard Constructed Wetland</u> | <u>90</u>   | <u>Yes</u>                        | <u>No</u>   | <u>N/A</u>  |
| <u>Wet Pond<sup>(d)</sup></u>       | <u>50-90</u>  | <u>Yes</u>                        | <u>No</u>   | <u>N/A</u>  |

*(Notes corresponding to annotations <sup>(b)</sup> through <sup>(d)</sup> are found after Table 3 below)*

| <b>Table 3</b><br><b><u>BMPs for Groundwater Recharge, Stormwater Runoff Quality, and/or</u></b><br><b><u>Stormwater Runoff Quantity</u></b><br><b><u>only with a Waiver or Variance from N.J.A.C. 7:8-5.3</u></b> |  |  |                                    |  |
|--|--|--|------------------------------------|--|
| <b><u>Best Management Practice</u></b>   | <b><u>Stormwater Runoff Quality TSS Removal Rate (percent)</u></b> | <b><u>Stormwater Runoff Quantity</u></b> | <b><u>Groundwater Recharge</u></b> | <b><u>Minimum Separation from Seasonal High Water Table (feet)</u></b> |
| <u>Blue Roof</u>   | <u>0</u>   | <u>Yes</u>                               | <u>No</u>                          | <u>N/A</u>   |
| <u>Extended Detention Basin</u>  | <u>40-60</u>   | <u>Yes</u>                               | <u>No</u>                          | <u>1</u>   |
| <u>Manufactured Treatment Device<sup>(h)</sup></u>   | <u>50 or 80</u>  | <u>No</u>                                | <u>No</u>                          | <u>Dependent upon the device</u>                                       |
| <u>Sand Filter<sup>(c)</sup></u>   | <u>80</u>  | <u>Yes</u>                               | <u>No</u>                          | <u>1</u>   |
| <u>Subsurface Gravel Wetland</u>   | <u>90</u>  | <u>No</u>                                | <u>No</u>                          | <u>1</u>   |
| <u>Wet Pond</u>  | <u>50-90</u>   | <u>Yes</u>                               | <u>No</u>                          | <u>N/A</u>   |

Notes to Tables 1, 2, and 3:

- (a) subject to the applicable contributory drainage area limitation specified at Subsection O.2 below;
- (b) designed to infiltrate into the subsoil;
- (c) designed with underdrains;
- (d) designed to maintain at least a 10-foot wide area of native vegetation along at least 50 percent of the shoreline and to include a stormwater runoff retention component designed to capture stormwater runoff for beneficial reuse, such as irrigation;
- (e) designed with a slope of less than two percent;
- (f) designed with a slope of equal to or greater than two percent;
- (g) manufactured treatment devices that meet the definition of green infrastructure in Section 2 of this Article;
- (h) manufactured treatment devices that do not meet the definition of green infrastructure in Section 2 of this Article.

- G. An alternative stormwater management measure, alternative removal rate, and/or alternative method to calculate the removal rate may be used if the design engineer demonstrates the capability of the proposed alternative stormwater management measure and/or the validity of the alternative rate or method to the municipality. A copy of any approved alternative stormwater management measure, alternative removal rate, and/or alternative method to calculate the removal rate shall be provided to the Department in accordance with Section 6.B of this Article. Alternative stormwater management measures may be used to satisfy the requirements at Subsection O below only if the measures meet the definition of green infrastructure in Section 2 of this Article. Alternative stormwater management measures that function in a similar manner to a BMP listed at Subsection O.2 below are subject to the contributory drainage area limitation specified at Subsection O.2 below for that similarly functioning BMP. Alternative stormwater management measures approved in accordance with this subsection that do not function in a similar manner to any BMP listed at Subsection O.2 below shall have a contributory drainage area less than or equal to 2.5 acres, except for alternative stormwater management measures that function similarly to cisterns, grass swales, green roofs, standard constructed wetlands, vegetative filter strips, and wet ponds, which are not subject to a contributory drainage area limitation. Alternative measures that function similarly to standard constructed wetlands or wet ponds shall not be used for compliance with the stormwater runoff quality standard unless a variance in accordance with N.J.A.C. 7:8-4.6 or a waiver from strict compliance in accordance with Subsection D above is granted from Subsection O below.
- H. Whenever the stormwater management design includes one or more BMPs that will infiltrate stormwater into subsoil, the design engineer shall assess the hydraulic impact on the groundwater table and design the site, so as to avoid adverse hydraulic impacts. Potential adverse hydraulic impacts include, but are not limited to, exacerbating a naturally or seasonally high water table, so as to cause surficial ponding, flooding of basements, or interference with the proper operation of subsurface sewage disposal systems or other subsurface structures within the zone of influence of the groundwater mound, or interference with the proper functioning of the stormwater management measure itself.
- I. Design standards for stormwater management measures are as follows:
1. Stormwater management measures shall be designed to take into account the existing site conditions, including, but not limited to, environmentally critical areas; wetlands; flood-prone areas; slopes; depth to seasonal high water table; soil type, permeability, and texture; drainage area and drainage patterns; and the presence of solution-prone carbonate rocks (limestone);

2. Stormwater management measures shall be designed to minimize maintenance, facilitate maintenance and repairs, and ensure proper functioning. Trash racks shall be installed at the intake to the outlet structure, as appropriate, and shall have parallel bars with one-inch spacing between the bars to the elevation of the water quality design storm. For elevations higher than the water quality design storm, the parallel bars at the outlet structure shall be spaced no greater than one-third the width of the diameter of the orifice or one-third the width of the weir, with a minimum spacing between bars of one inch and a maximum spacing between bars of six inches. In addition, the design of trash racks must comply with the requirements of Section 8.C of this Article;
3. Stormwater management measures shall be designed, constructed, and installed to be strong, durable, and corrosion resistant. Measures that are consistent with the relevant portions of the Residential Site Improvement Standards at N.J.A.C. 5:21-7.3, -7.4, and -7.5 shall be deemed to meet this requirement;
4. Stormwater management BMPs shall be designed to meet the minimum safety standards for stormwater management BMPs at Section 8 of this Article; and
5. The size of the orifice at the intake to the outlet from the stormwater management BMP shall be a minimum of two and one-half inches in diameter.

J. Manufactured treatment devices may be used to meet the requirements of this subchapter, provided the pollutant removal rates are verified by the New Jersey Corporation for Advanced Technology and certified by the Department. Manufactured treatment devices that do not meet the definition of green infrastructure at Section 2 of this Article may be used only under the circumstances described at Subsection O.4 below.

K. Any application for a new agricultural development that meets the definition of major development at Section II shall be submitted to the Soil Conservation District for review and approval in accordance with the requirements at Subsections O, P, Q and R below and any applicable Soil Conservation District guidelines for stormwater runoff quantity and erosion control. For purposes of this subsection, "agricultural development" means land uses normally associated with the production of food, fiber, and livestock for sale. Such uses do not include the development of land for the processing or sale of food and the manufacture of agriculturally related products.

- L. If there is more than one drainage area, the groundwater recharge, stormwater runoff quality, and stormwater runoff quantity standards at Subsections P, Q and R below shall be met in each drainage area, unless the runoff from the drainage areas converge onsite and no adverse environmental impact would occur as a result of compliance with any one or more of the individual standards being determined utilizing a weighted average of the results achieved for that individual standard across the affected drainage areas.
- M. Any stormwater management measure authorized under the municipal stormwater management plan or ordinance shall be reflected in a deed notice recorded in the Office of the Bergen County Clerk. A form of deed notice shall be submitted to the municipality for approval prior to filing. The deed notice shall contain a description of the stormwater management measure(s) used to meet the green infrastructure, groundwater recharge, stormwater runoff quality, and stormwater runoff quantity standards at Subsections O, P, Q and R below and shall identify the location of the stormwater management measure(s) in NAD 1983 State Plane New Jersey FIPS 2900 US Feet or Latitude and Longitude in decimal degrees. The deed notice shall also reference the maintenance plan required to be recorded upon the deed pursuant to Section 10.B.5 of this Article. Prior to the commencement of construction, proof that the above required deed notice has been filed shall be submitted to the municipality. Proof that the required information has been recorded on the deed shall be in the form of either a copy of the complete recorded document or a receipt from the clerk or other proof of recordation provided by the recording office. However, if the initial proof provided to the municipality is not a copy of the complete recorded document, a copy of the complete recorded document shall be provided to the municipality within 180 calendar days of the authorization granted by the municipality.
- N. A stormwater management measure approved under the municipal stormwater management plan or ordinance may be altered or replaced with the approval of the municipality, if the municipality determines that the proposed alteration or replacement meets the design and performance standards pursuant to Section 4 of this Article and provides the same level of stormwater management as the previously approved stormwater management measure that is being altered or replaced. If an alteration or replacement is approved, a revised deed notice shall be submitted to the municipality for approval and subsequently recorded with the Office of the Bergen County Clerk and shall contain a description and location of the stormwater management measure, as well as reference to the maintenance plan, in accordance with Subsection M above. Prior to the commencement of construction, proof that the above required deed notice has been filed shall be submitted to the municipality in accordance with Subsection M above.

O. Green Infrastructure Standards

1. This subsection specifies the types of green infrastructure BMPs that may be used to satisfy the groundwater recharge, stormwater runoff quality, and stormwater runoff quantity standards.
2. To satisfy the groundwater recharge and stormwater runoff quality standards at Subsections P and Q below, the design engineer shall utilize green infrastructure BMPs identified in Table 1 at Subsection F above and/or an alternative stormwater management measure approved in accordance with Subsection G above. The following green infrastructure BMPs are subject to the following maximum contributory drainage area limitations:

| <u>Best Management Practice</u>         | <u>Maximum Contributory Drainage Area</u>   |
|---|---|
| <u>Dry Well</u>                         | <u>1 acre</u>   |
| <u>Manufactured Treatment Device</u>    | <u>2.5 acres</u>  |
| <u>Pervious Pavement Systems</u>        | <u>Area of additional inflow cannot exceed three times the area occupied by the BMP</u> |
| <u>Small-scale Bioretention Systems</u> | <u>2.5 acres</u>  |
| <u>Small-scale Infiltration Basin</u>   | <u>2.5 acres</u>  |
| <u>Small-scale Sand Filter</u>          | <u>2.5 acres</u>  |

3. To satisfy the stormwater runoff quantity standards at Subsection R below, the design engineer shall utilize BMPs from Table 1 or from Table 2 and/or an alternative stormwater management measure approved in accordance with Subsection G above.
4. If a variance in accordance with N.J.A.C. 7:8-4.6 or a waiver from strict compliance in accordance with Subsection D above is granted from the requirements of this subsection, then BMPs from Table 1, 2, or 3, and/or an alternative stormwater management measure approved in accordance with Subsection G above may be used to meet the groundwater recharge, stormwater runoff quality, and stormwater runoff quantity standards at Subsections P, Q and R below.

5. For separate or combined storm sewer improvement projects, such as sewer separation, undertaken by a government agency or public utility (for example, a sewerage company), the requirements of this subsection shall only apply to areas owned in fee simple by the government agency or utility, and areas within a right-of-way or easement held or controlled by the government agency or utility; the entity shall not be required to obtain additional property or property rights to fully satisfy the requirements of this subsection. Regardless of the amount of area of a separate or combined storm sewer improvement project subject to the green infrastructure requirements of this subsection, each project shall fully comply with the applicable groundwater recharge, stormwater runoff quality control, and stormwater runoff quantity standards at Subsections P, Q and R below, unless the project is granted a waiver from strict compliance in accordance with Subsection D above.

P. Groundwater Recharge Standards

1. This subsection contains the minimum design and performance standards for groundwater recharge as follows:
2. The design engineer shall, using the assumptions and factors for stormwater runoff and groundwater recharge calculations at Section 5 of this Article, either:
  - i. Demonstrate through hydrologic and hydraulic analysis that the site and its stormwater management measures maintain 100 percent of the average annual pre-construction groundwater recharge volume for the site; or
  - ii. Demonstrate through hydrologic and hydraulic analysis that the increase of stormwater runoff volume from pre-construction to post-construction for the 2-year storm is infiltrated.
3. This groundwater recharge requirement does not apply to projects within the “urban redevelopment area,” or to projects subject to Subsection P.4 below.
4. The following types of stormwater shall not be recharged:
  - i. Stormwater from areas of high pollutant loading. High pollutant loading areas are areas in industrial and commercial developments where solvents and/or petroleum products are loaded/unloaded, stored, or applied, areas where pesticides are loaded/unloaded or stored; areas where hazardous materials are expected to be present in greater than “reportable quantities” as defined by the United States Environmental Protection Agency (EPA) at 40 CFR 302.4; areas where recharge would be inconsistent with Department approved remedial action work plan or landfill closure plan and areas with high risks for spills of toxic materials, such as gas stations and vehicle maintenance facilities; and

- ii. Industrial stormwater exposed to “source material.” “Source material” means any material(s) or machinery, located at an industrial facility, that is directly or indirectly related to process, manufacturing or other industrial activities, which could be a source of pollutants in any industrial stormwater discharge to groundwater. Source materials include, but are not limited to, raw materials; intermediate products; final products; waste materials; by-products; industrial machinery and fuels, and lubricants, solvents, and detergents that are related to process, manufacturing, or other industrial activities that are exposed to stormwater.

Q. Stormwater Runoff Quality Standards

1. This subsection contains the minimum design and performance standards to control stormwater runoff quality impacts of major development. Stormwater runoff quality standards are applicable when the major development results in an increase of one-quarter acre or more of regulated motor vehicle surface.
2. Stormwater management measures shall be designed to reduce the post-construction load of total suspended solids (TSS) in stormwater runoff generated from the water quality design storm as follows:
  - i. Eighty percent TSS removal of the anticipated load, expressed as an annual average shall be achieved for the stormwater runoff from the net increase of motor vehicle surface.
  - ii. If the surface is considered regulated motor vehicle surface because the water quality treatment for an area of motor vehicle surface that is currently receiving water quality treatment either by vegetation or soil, by an existing stormwater management measure, or by treatment at a wastewater treatment plant is to be modified or removed, the project shall maintain or increase the existing TSS removal of the anticipated load expressed as an annual average.
3. The requirement to reduce TSS does not apply to any stormwater runoff in a discharge regulated under a numeric effluent limitation for TSS imposed under the New Jersey Pollutant Discharge Elimination System (NJPDES) rules, N.J.A.C. 7:14A, or in a discharge specifically exempt under a NJPDES permit from this requirement. Every major development, including any that discharge into a combined sewer system, shall comply with Subsection Q.2 above, unless the major development is itself subject to a NJPDES permit with a numeric effluent limitation for TSS or the NJPDES permit to which the major development is subject exempts the development from a numeric effluent limitation for TSS.

4. The water quality design storm is 1.25 inches of rainfall in two hours. Water quality calculations shall take into account the distribution of rain from the water quality design storm, as reflected in Table 4 below. The calculation of the volume of runoff may take into account the implementation of stormwater management measures.

Table 4 - Water Quality Design Storm Distribution

| Time (Minutes) | Cumulative Rainfall (Inches) | Time (Minutes) | Cumulative Rainfall (Inches) | Time (Minutes) | Cumulative Rainfall (Inches) |
|----------------|------------------------------|----------------|------------------------------|----------------|------------------------------|
| 1              | 0.00166                      | 41             | 0.1728                       | 81             | 1.0906                       |
| 2              | 0.00332                      | 42             | 0.1796                       | 82             | 1.0972                       |
| 3              | 0.00498                      | 43             | 0.1864                       | 83             | 1.1038                       |
| 4              | 0.00664                      | 44             | 0.1932                       | 84             | 1.1104                       |
| 5              | 0.00830                      | 45             | 0.2000                       | 85             | 1.1170                       |
| 6              | 0.00996                      | 46             | 0.2117                       | 86             | 1.1236                       |
| 7              | 0.01162                      | 47             | 0.2233                       | 87             | 1.1302                       |
| 8              | 0.01328                      | 48             | 0.2350                       | 88             | 1.1368                       |
| 9              | 0.01494                      | 49             | 0.2466                       | 89             | 1.1434                       |
| 10             | 0.01660                      | 50             | 0.2583                       | 90             | 1.1500                       |
| 11             | 0.01828                      | 51             | 0.2783                       | 91             | 1.1550                       |
| 12             | 0.01996                      | 52             | 0.2983                       | 92             | 1.1600                       |
| 13             | 0.02164                      | 53             | 0.3183                       | 93             | 1.1650                       |
| 14             | 0.02332                      | 54             | 0.3383                       | 94             | 1.1700                       |
| 15             | 0.02500                      | 55             | 0.3583                       | 95             | 1.1750                       |
| 16             | 0.03000                      | 56             | 0.4116                       | 96             | 1.1800                       |
| 17             | 0.03500                      | 57             | 0.4650                       | 97             | 1.1850                       |
| 18             | 0.04000                      | 58             | 0.5183                       | 98             | 1.1900                       |
| 19             | 0.04500                      | 59             | 0.5717                       | 99             | 1.1950                       |
| 20             | 0.05000                      | 60             | 0.6250                       | 100            | 1.2000                       |
| 21             | 0.05500                      | 61             | 0.6783                       | 101            | 1.2050                       |
| 22             | 0.06000                      | 62             | 0.7317                       | 102            | 1.2100                       |
| 23             | 0.06500                      | 63             | 0.7850                       | 103            | 1.2150                       |
| 24             | 0.07000                      | 64             | 0.8384                       | 104            | 1.2200                       |
| 25             | 0.07500                      | 65             | 0.8917                       | 105            | 1.2250                       |
| 26             | 0.08000                      | 66             | 0.9117                       | 106            | 1.2267                       |
| 27             | 0.08500                      | 67             | 0.9317                       | 107            | 1.2284                       |
| 28             | 0.09000                      | 68             | 0.9517                       | 108            | 1.2300                       |
| 29             | 0.09500                      | 69             | 0.9717                       | 109            | 1.2317                       |
| 30             | 0.10000                      | 70             | 0.9917                       | 110            | 1.2334                       |
| 31             | 0.10660                      | 71             | 1.0034                       | 111            | 1.2351                       |
| 32             | 0.11320                      | 72             | 1.0150                       | 112            | 1.2367                       |
| 33             | 0.11980                      | 73             | 1.0267                       | 113            | 1.2384                       |
| 34             | 0.12640                      | 74             | 1.0383                       | 114            | 1.2400                       |
| 35             | 0.13300                      | 75             | 1.0500                       | 115            | 1.2417                       |
| 36             | 0.13960                      | 76             | 1.0568                       | 116            | 1.2434                       |
| 37             | 0.14620                      | 77             | 1.0636                       | 117            | 1.2450                       |
| 38             | 0.15280                      | 78             | 1.0704                       | 118            | 1.2467                       |
| 39             | 0.15940                      | 79             | 1.0772                       | 119            | 1.2483                       |
| 40             | 0.16600                      | 80             | 1.0840                       | 120            | 1.2500                       |

5. If more than one BMP in series is necessary to achieve the required 80 percent TSS reduction for a site, the applicant shall utilize the following formula to calculate TSS reduction:

$$R = A + B - (A \times B) / 100,$$

Where

*R* = total TSS Percent Load Removal from application of both BMPs, and

*A* = the TSS Percent Removal Rate applicable to the first BMP

*B* = the TSS Percent Removal Rate applicable to the second BMP.

6. Stormwater management measures shall also be designed to reduce, to the maximum extent feasible, the post-construction nutrient load of the anticipated load from the developed site in stormwater runoff generated from the water quality design storm. In achieving reduction of nutrients to the maximum extent feasible, the design of the site shall include green infrastructure BMPs that optimize nutrient removal while still achieving the performance standards in Subsections P, Q and R hereof.
7. In accordance with the definition of FW1 at N.J.A.C. 7:9B-1.4, stormwater management measures shall be designed to prevent any increase in stormwater runoff to waters classified as FW1.
8. The Flood Hazard Area Control Act Rules at N.J.A.C. 7:13-4.1(c)1 establish 300-foot riparian zones along Category One waters, as designated in the Surface Water Quality Standards at N.J.A.C. 7:9B, and certain upstream tributaries to Category One waters. A person shall not undertake a major development that is located within or discharges into a 300-foot riparian zone without prior authorization from the Department under N.J.A.C. 7:13.
9. Pursuant to the Flood Hazard Area Control Act Rules at N.J.A.C. 7:13-11.2(j)3.i, runoff from the water quality design storm that is discharged within a 300-foot riparian zone shall be treated in accordance with this subsection to reduce the post-construction load of total suspended solids by 95 percent of the anticipated load from the developed site, expressed as an annual average.
10. This stormwater runoff quality standards do not apply to the construction of one individual single-family dwelling, provided that it is not part of a larger development or subdivision that has received preliminary or final site plan approval prior to December 3, 2018, and that the motor vehicle surfaces are made of permeable material(s) such as gravel, dirt, and/or shells.

#### R. Stormwater Runoff Quantity Standards

1. This subsection contains the minimum design and performance standards to control stormwater runoff quantity impacts of major development.
2. In order to control stormwater runoff quantity impacts, the design engineer shall, using the assumptions and factors for stormwater runoff calculations at Section 5 of this Article, complete one of the following:

- i. Demonstrate through hydrologic and hydraulic analysis that for stormwater leaving the site, post-construction runoff hydrographs for the 2-, 10-, and 100-year storm events do not exceed, at any point in time, the pre-construction runoff hydrographs for the same storm events;
  - ii. Demonstrate through hydrologic and hydraulic analysis that there is no increase, as compared to the pre-construction condition, in the peak runoff rates of stormwater leaving the site for the 2-, 10- and 100-year storm events and that the increased volume or change in timing of stormwater runoff will not increase flood damage at or downstream of the site. This analysis shall include the analysis of impacts of existing land uses and projected land uses assuming full development under existing zoning and land use ordinances in the drainage area;
  - iii. Design stormwater management measures so that the post-construction peak runoff rates for the 2-, 10- and 100-year storm events are 50, 75 and 80 percent, respectively, of the pre-construction peak runoff rates. The percentages apply only to the post-construction stormwater runoff that is attributable to the portion of the site on which the proposed development or project is to be constructed; or
  - iv. In tidal flood hazard areas, stormwater runoff quantity analysis in accordance with Subsection R.2.i, ii and iii above is required unless the design engineer demonstrates through hydrologic and hydraulic analysis that the increased volume, change in timing, or increased rate of the stormwater runoff, or any combination of the three will not result in additional flood damage below the point of discharge of the major development. No analysis is required if the stormwater is discharged directly into any ocean, bay, inlet, or the reach of any watercourse between its confluence with an ocean, bay, or inlet and downstream of the first water control structure.
3. The stormwater runoff quantity standards shall be applied at the site's boundary to each abutting lot, roadway, watercourse, or receiving storm sewer system.

**§344-5 Calculation of Stormwater Runoff and Groundwater Recharge.**

**A. Stormwater runoff shall be calculated in accordance with the following:**

1. The design engineer shall calculate runoff using one of the following methods:
  - i. The USDA Natural Resources Conservation Service (NRCS) methodology, including the NRCS Runoff Equation and Dimensionless Unit Hydrograph, as described in Chapters 7, 9, 10, 15 and 16 Part 630, Hydrology National Engineering Handbook, incorporated herein by reference as amended and supplemented. This methodology is additionally described in *Technical Release 55 - Urban Hydrology for*

*Small Watersheds* (TR-55), dated June 1986, incorporated herein by reference as amended and supplemented. Information regarding the methodology is available from the Natural Resources Conservation Service website at:

[https://www.nrcs.usda.gov/Internet/FSE\\_DOCUMENTS/stelprdb1044171.pdf](https://www.nrcs.usda.gov/Internet/FSE_DOCUMENTS/stelprdb1044171.pdf)

or at United States Department of Agriculture Natural Resources Conservation Service, 220 Davison Avenue, Somerset, New Jersey 08873; or

- ii. The Rational Method for peak flow and the Modified Rational Method for hydrograph computations. The rational and modified rational methods are described in "Appendix A-9 Modified Rational Method" in the Standards for Soil Erosion and Sediment Control in New Jersey, January 2014. This document is available from the State Soil Conservation Committee or any of the Soil Conservation Districts listed at N.J.A.C. 2:90-1.3(a)3. The location, address, and telephone number for each Soil Conservation District is available from the State Soil Conservation Committee, PO Box 330, Trenton, New Jersey 08625. The document is also available at:

<http://www.nj.gov/agriculture/divisions/anr/pdf/2014NJSoilErosionControlStandardsComplete.pdf>

2. For the purpose of calculating runoff coefficients and groundwater recharge, there is a presumption that the pre-construction condition of a site or portion thereof is a wooded land use with good hydrologic condition. The term "runoff coefficient" applies to both the NRCS methodology above at Subsection A.1.i above and the Rational and Modified Rational Methods at Subsection A.1.ii above. A runoff coefficient or a groundwater recharge land cover for an existing condition may be used on all or a portion of the site if the design engineer verifies that the hydrologic condition has existed on the site or portion of the site for at least five years without interruption prior to the time of application. If more than one land cover has existed on the site during the five years immediately prior to the time of application, the land cover with the lowest runoff potential shall be used for the computations. In addition, there is the presumption that the site is in good hydrologic condition (if the land use type is pasture, lawn, or park), with good cover (if the land use type is woods), or with good hydrologic condition and conservation treatment (if the land use type is cultivation).

3. In computing pre-construction stormwater runoff, the design engineer shall account for all significant land features and structures, such as ponds, wetlands, depressions, hedgerows, or culverts, that may reduce pre-construction stormwater runoff rates and volumes.
  4. In computing stormwater runoff from all design storms, the design engineer shall consider the relative stormwater runoff rates and/or volumes of pervious and impervious surfaces separately to accurately compute the rates and volume of stormwater runoff from the site. To calculate runoff from unconnected impervious cover, urban impervious area modifications as described in the NRCS *Technical Release 55 – Urban Hydrology for Small Watersheds* or other methods may be employed.
  5. If the invert of the outlet structure of a stormwater management measure is below the flood hazard design flood elevation as defined at N.J.A.C. 7:13, the design engineer shall take into account the effects of tailwater in the design of structural stormwater management measures.
- B. Groundwater recharge may be calculated in accordance with the following:

The New Jersey Geological Survey Report GSR-32, A Method for Evaluating Groundwater-Recharge Areas in New Jersey, incorporated herein by reference as amended and supplemented. Information regarding the methodology is available from the New Jersey Stormwater Best Management Practices Manual; at the New Jersey Geological Survey website at:

<https://www.nj.gov/dep/njgs/pricelst/gsreport/gsr32.pdf>

or at New Jersey Geological and Water Survey, 29 Arctic Parkway, PO Box 420 Mail Code 29-01, Trenton, New Jersey 08625-0420.

**§344-6 Sources for Technical Guidance.**

- A. Technical guidance for stormwater management measures can be found in the documents listed below, which are available to download from the Department's website at:

[http://www.nj.gov/dep/stormwater/bmp\\_manual2.htm](http://www.nj.gov/dep/stormwater/bmp_manual2.htm).

1. Guidelines for stormwater management measures are contained in the New Jersey Stormwater Best Management Practices Manual, as amended and supplemented. Information is provided on stormwater management measures such as, but not limited to, those listed in Tables 1, 2, and 3 of this Article.

2. Additional maintenance guidance is available on the Department's website at:

[https://www.njstormwater.org/maintenance\\_guidance.htm](https://www.njstormwater.org/maintenance_guidance.htm)

- B. Submissions required for review by the Department should be mailed to:

The Division of Water Quality, New Jersey Department of Environmental Protection, Mail Code 401-02B, PO Box 420, Trenton, New Jersey 08625-0420.

**§344-7 Solids and Floatable Materials Control Standards.**

- A. Site design features identified under Section 4.F of this Article, or alternative designs in accordance with Section 4.G of this Article, to prevent discharge of trash and debris from drainage systems shall comply with the following standard to control passage of solid and floatable materials through storm drain inlets. For purposes of this paragraph, "solid and floatable materials" means sediment, debris, trash, and other floating, suspended, or settleable solids. For exemptions to this standard see Subsection A.2 below.

1. Design engineers shall use one of the following grates whenever they use a grate in pavement or another ground surface to collect stormwater from that surface into a storm drain or surface water body under that grate:
  - i. The New Jersey Department of Transportation (NJDOT) bicycle safe grate, which is described in Chapter 2.4 of the NJDOT Bicycle Compatible Roadways and Bikeways Planning and Design Guidelines; or
  - ii. A different grate, if each individual clear space in that grate has an area of no more than seven (7.0) square inches, or is no greater than 0.5 inches across the smallest dimension.

Examples of grates subject to this standard include grates in grate inlets, the grate portion (non-curb-opening portion) of combination inlets, grates on storm sewer manholes, ditch grates, trench grates, and grates of spacer bars in slotted drains. Examples of ground surfaces include surfaces of roads (including bridges), driveways, parking areas, bikeways, plazas, sidewalks, lawns, fields, open channels, and stormwater system floors used to collect stormwater from the surface into a storm drain or surface water body.

- iii. For curb-opening inlets, including curb-opening inlets in combination inlets, the clear space in that curb opening, or each individual clear space if the curb opening has two or more clear spaces, shall have an area of no more than seven (7.0) square inches, or be no greater than two (2.0) inches across the smallest dimension.

2. The standard in Subsection A.1 above does not apply:
  - i. Where each individual clear space in the curb opening in existing curb-opening inlet does not have an area of more than nine (9.0) square inches;
  - ii. Where the municipality agrees that the standards would cause inadequate hydraulic performance that could not practicably be overcome by using additional or larger storm drain inlets;
  - iii. Where flows from the water quality design storm as specified in N.J.A.C. 7:8 are conveyed through any device (e.g., end of pipe netting facility, manufactured treatment device, or a catch basin hood) that is designed, at a minimum, to prevent delivery of all solid and floatable materials that could not pass through one of the following:
    - a. A rectangular space four and five-eighths (4.625) inches long and one and one-half (1.5) inches wide (this option does not apply for outfall netting facilities); or
    - b. A bar screen having a bar spacing of 0.5 inches.

Note that these exemptions do not authorize any infringement of requirements in the Residential Site Improvement Standards for bicycle safe grates in new residential development (N.J.A.C. 5:21-4.18(b)2 and -7.4(b)1).

- iv. Where flows are conveyed through a trash rack that has parallel bars with one-inch (1 inch) spacing between the bars, to the elevation of the Water Quality Design Storm as specified in N.J.A.C. 7:8; or
- v. Where the New Jersey Department of Environmental Protection determines, pursuant to the New Jersey Register of Historic Places Rules at N.J.A.C. 7:4-7.2(c), that action to meet this standard is an undertaking that constitutes an encroachment or will damage or destroy the New Jersey Register listed historic property.

**§344-8 Safety Standards for Stormwater Management Basins.**

- A. This section sets forth requirements to protect public safety through the proper design and operation of stormwater management BMPs. This section applies to any new stormwater management BMP.
- B. The provisions of this section are not intended to preempt more stringent municipal or county safety requirements for new or existing stormwater management BMPs. Municipal and county stormwater management plans and ordinances may, pursuant to their authority, require existing stormwater management BMPs to be retrofitted to meet one or more of the safety standards in Subsections C.1, C.2, and C.3 below for trash racks, overflow grates, and escape provisions at outlet structures.

### C. Requirements for Trash Racks, Overflow Grates and Escape Provisions

1. A trash rack is a device designed to catch trash and debris and prevent the clogging of outlet structures. Trash racks shall be installed at the intake to the outlet from the Stormwater management BMP to ensure proper functioning of the BMP outlets in accordance with the following:
  - i. The trash rack shall have parallel bars, with no greater than six-inch spacing between the bars;
  - ii. The trash rack shall be designed so as not to adversely affect the hydraulic performance of the outlet pipe or structure;
  - iii. The average velocity of flow through a clean trash rack is not to exceed 2.5 feet per second under the full range of stage and discharge. Velocity is to be computed on the basis of the net area of opening through the rack; and
  - iv. The trash rack shall be constructed of rigid, durable, and corrosion resistant material and designed to withstand a perpendicular live loading of 300 pounds per square foot.
2. An overflow grate is designed to prevent obstruction of the overflow structure. If an outlet structure has an overflow grate, such grate shall meet the following requirements:
  - i. The overflow grate shall be secured to the outlet structure but removable for emergencies and maintenance.
  - ii. The overflow grate spacing shall be no less than two inches across the smallest dimension
  - iii. The overflow grate shall be constructed and installed to be rigid, durable, and corrosion resistant, and shall be designed to withstand a perpendicular live loading of 300 pounds per square foot.
3. Stormwater management BMPs shall include escape provisions as follows:
  - i. If a stormwater management BMP has an outlet structure, escape provisions shall be incorporated in or on the structure. Escape provisions include the installation of permanent ladders, steps, rungs, or other features that provide easily accessible means of egress from stormwater management BMPs. With the prior approval of the municipality pursuant to this Subsection C, a free-standing outlet structure may be exempted from this requirement;
  - ii. Safety ledges shall be constructed on the slopes of all new stormwater management BMPs having a permanent pool of water deeper than two and one-half feet. Safety ledges shall be comprised of two steps. Each step shall be four to six feet in width. One step shall be located approximately two and one-half feet below the permanent water surface,

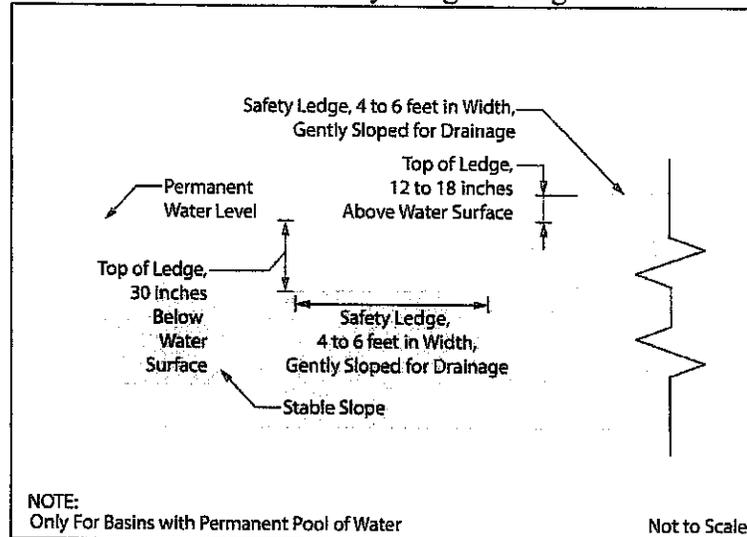
- and the second step shall be located one to one and one-half feet above the permanent water surface. See Subsection E below for an illustration of safety ledges in a stormwater management BMP; and
- iii. In new stormwater management BMPs, the maximum interior slope for an earthen dam, embankment, or berm shall not be steeper than three horizontal to one vertical.

#### D. Variance or Exemption from Safety Standard

A variance or exemption from the safety standards for stormwater management BMPs may be granted only upon a written finding by the municipality that the variance or exemption will not constitute a threat to public safety.

#### E. Safety Ledge Illustration

Elevation View –Basin Safety Ledge Configuration



### §344-9 Requirements for a Site Development Stormwater Plan.

#### A. Submission of Site Development Stormwater Plan

1. Whenever an applicant seeks municipal approval of a development subject to this Article, the applicant shall submit all of the required components of the Checklist for the Site Development Stormwater Plan at Subsection C below as part of the submission of the application for approval.
2. The applicant shall demonstrate that the project meets the standards set forth in this Article.

3. The applicant shall submit copies of the materials listed in the checklist for site development stormwater plans in accordance with Subsection C below, with the number of copies to be specified by the Planning Board Secretary.

#### B. Site Development Stormwater Plan Approval

The applicant's Site Development project shall be reviewed as a part of the review process by the municipal board or official from which municipal approval is sought. That municipal board or official shall consult the Planning Board engineer to determine if all of the checklist requirements have been satisfied and to determine if the project meets the standards set forth in this Article.

#### C. Submission of Site Development Stormwater Plan

The following information shall be required:

##### 1. Topographic Base Map

The reviewing engineer may require upstream tributary drainage system information as necessary. It is recommended that the topographic base map of the site be submitted which extends a minimum of 200 feet beyond the limits of the proposed development, at a scale of 1"=200' or greater, showing 2-foot contour intervals. The map as appropriate may indicate the following: existing surface water drainage, shorelines, steep slopes, soils, erodible soils, perennial or intermittent streams that drain into or upstream of the Category One waters, wetlands and flood plains along with their appropriate buffer strips, marshlands and other wetlands, pervious or vegetative surfaces, existing man-made structures, roads, bearing and distances of property lines, and significant natural and manmade features not otherwise shown.

##### 2. Environmental Site Analysis

A written and graphic description of the natural and man-made features of the site and its surroundings should be submitted. This description should include a discussion of soil conditions, slopes, wetlands, waterways and vegetation on the site. Particular attention should be given to unique, unusual, or environmentally sensitive features and to those that provide particular opportunities or constraints for development.

##### 3. Project Description and Site Plans

A map (or maps) at the scale of the topographical base map indicating the location of existing and proposed buildings roads, parking areas, utilities, structural facilities for stormwater management and sediment control, and other permanent structures. The map(s) shall also clearly show areas where alterations will occur in the natural terrain and cover, including lawns and

other landscaping, and seasonal high groundwater elevations. A written description of the site plan and justification for proposed changes in natural conditions shall also be provided.

#### 4. Land Use Planning and Source Control Plan

This plan shall provide a demonstration of how the goals and standards of Sections 3 through 5 of this Article are being met. The focus of this plan shall be to describe how the site is being developed to meet the objective of controlling groundwater recharge, stormwater quality and stormwater quantity problems at the source by land management and source controls whenever possible.

#### 5. Stormwater Management Facilities Map

The following information, illustrated on a map of the same scale as the topographic base map, shall be included:

- i. Total area to be disturbed, paved or built upon, proposed surface contours, land area to be occupied by the stormwater management facilities and the type of vegetation thereon, and details of the proposed plan to control and dispose of stormwater.
- ii. Details of all stormwater management facility designs, during and after construction, including discharge provisions, discharge capacity for each outlet at different levels of detention and emergency spillway provisions with maximum discharge capacity of each spillway.

#### 6. Calculations

- i. Comprehensive hydrologic and hydraulic design calculations for the pre-development and post-development conditions for the design storms specified in Section 4 of this Article.
- ii. When the proposed stormwater management control measures depend on the hydrologic properties of soils or require certain separation from the seasonal high water table, then a soils report shall be submitted. The soils report shall be based on onsite boring logs or soil pit profiles. The number and location of required soil borings or soil pits shall be determined based on what is needed to determine the suitability and distribution of soils present at the location of the control measure.

#### 7. Maintenance and Repair Plan

The design and planning of the stormwater management facility shall meet the maintenance requirements of Section 10 of this Article.

## 8. Waiver from Submission Requirements

The municipal official or board reviewing an application under this Article may, in consultation with the Planning Board engineer, waive submission of any of the requirements in Subsections C.1 through C.6 above when it can be demonstrated that the information requested is impossible to obtain or it would create a hardship on the applicant to obtain and its absence will not materially affect the review process.

### **§344-10 Maintenance and Repair.**

#### A. Applicability

Projects subject to review as in Section 1.C of this Article shall comply with the requirements of Subsections B and C below.

#### B. General Maintenance

1. The design engineer shall prepare a maintenance plan for the stormwater management measures incorporated into the design of a major development.
2. The maintenance plan shall contain specific preventative maintenance tasks and schedules; cost estimates, including estimated cost of sediment, debris, or trash removal; and the name, address, and telephone number of the person or persons responsible for preventative and corrective maintenance (including replacement). The plan shall contain information on BMP location, design, ownership, maintenance tasks and frequencies, and other details as specified in Chapter 8 of the NJ BMP Manual, as well as the tasks specific to the type of BMP, as described in the applicable chapter containing design specifics.
3. If the maintenance plan identifies a person other than the property owner (for example, a developer, a public agency or homeowners' association) as having the responsibility for maintenance, the plan shall include documentation of such person's or entity's agreement to assume this responsibility, or of the owner's obligation to dedicate a stormwater management facility to such person under an applicable ordinance or regulation.
4. Responsibility for maintenance shall not be assigned or transferred to the owner or tenant of an individual property in a residential development or project, unless such owner or tenant owns or leases the entire residential development or project. The individual property owner may be assigned incidental tasks, such as weeding of a green infrastructure BMP, provided the individual agrees to assume these tasks; however, the individual cannot be legally responsible for all of the maintenance required.

5. If the party responsible for maintenance identified under Subsection B.3 above is not a public agency, the maintenance plan and any future revisions based on Subsection B.7 below shall be recorded upon the deed of record for each property on which the maintenance described in the maintenance plan must be undertaken.

Preventative and corrective maintenance shall be performed to maintain the functional parameters (storage volume, infiltration rates, inflow/outflow capacity, etc.) of the stormwater management measure, including, but not limited to, repairs or replacement to the structure; removal of sediment, debris, or trash; restoration of eroded areas; snow and ice removal; fence repair or replacement; restoration of vegetation; and repair or replacement of non-vegetated linings.

6. The party responsible for maintenance identified under Subsection B.3 above shall perform all of the following requirements:
  - i. maintain a detailed log of all preventative and corrective maintenance for the structural stormwater management measures incorporated into the design of the development, including a record of all inspections and copies of all maintenance-related work orders;
  - ii. evaluate the effectiveness of the maintenance plan at least once per year and adjust the plan and the deed as needed; and
  - iii. retain and make available, upon request by any public entity with administrative, health, environmental, or safety authority over the site, the maintenance plan and the documentation required by Subsections B.6 and B.7 below.
7. The requirements of Subsections B.3 and B.4 above do not apply to stormwater management facilities that are dedicated to and accepted by the municipality or another governmental agency, subject to all applicable municipal stormwater general permit conditions, as issued by the Department.

[https://www.njstormwater.org/maintenance\\_guidance.htm](https://www.njstormwater.org/maintenance_guidance.htm).

8. In the event that the stormwater management facility becomes a danger to public safety or public health, or if it is in need of maintenance or repair, the municipality shall so notify the responsible person in writing. Upon receipt of that notice, the responsible person shall have fourteen (14) days to effect maintenance and repair of the facility in a manner that is approved by the municipal engineer or his designee. The municipality, in its discretion, may extend the time allowed for effecting maintenance and repair for good cause. If the responsible person fails or refuses to perform such maintenance and repair, the municipality or County may immediately proceed to do so and shall bill the cost thereof to the responsible person. Nonpayment of such bill may result in a lien on the property.

- C. Nothing in this Section shall preclude the municipality in which the major development is located from requiring the posting of a performance or maintenance guarantee in accordance with N.J.S.A. 40:55D-53.

**§344-11 Penalties.**

Any person(s) who erects, constructs, alters, repairs, converts, maintains, or uses any building, structure or land in violation of this Article shall be subject to the penalties as set forth in Chapter 1, Article I, General Penalty.

**§344-12 [RESERVED]**

**Section 2. Severability.**

If any provision or portion of a provision of this Ordinance is held to be unconstitutional, preempted by Federal or State law, or otherwise invalid by any court of competent jurisdiction, the remaining provisions of the Ordinance shall not be invalidated and shall remain in full force and effect.

**Section 3. Effective date.**

This Ordinance shall take effect immediately upon adoption and publication as required by law.

**Section 4. Repeal of inconsistent ordinances.**

All ordinances and parts of ordinances which are inconsistent with the provisions of this Ordinance are hereby repealed to the extent of such inconsistency.

MICHAEL GHASSALI, Mayor

ATTEST:

MAUREEN IAROSSO-ALWAN,  
Municipal Clerk

INTRODUCTION: 12-8-2020

| Councilmember   | Yes | No |
|-----------------|-----|----|
| Arendacs        |     |    |
| Curry           |     |    |
| Koelling        |     |    |
| Lane            |     |    |
| Roche           |     |    |
| Russo-Vogelsang |     |    |

ADOPTED: 12-29-2020

| Councilmember   | Yes | No |
|-----------------|-----|----|
| Arendacs        |     |    |
| Curry           |     |    |
| Koelling        |     |    |
| Lane            |     |    |
| Roche           |     |    |
| Russo-Vogelsang |     |    |

**BOROUGH OF MONTVALE**

**ORDINANCE NO. 2020-1491**

**NOTICE IS HEREBY GIVEN** that the following Ordinance was introduced and passed on the first reading at the regular meeting of the Mayor and Council on the 8<sup>th</sup> day of December 2020, and that said Ordinance will be taken up for further consideration for final passage at a regular meeting of the Mayor and Council to be held on the 29<sup>th</sup> day of December 2020 at 7:30 pm or as soon thereafter as said matter can be reached, at which time and place all persons who may be interested therein will be given an opportunity to be heard concerning same.

**AN ORDINANCE OF THE BOROUGH OF MONTVALE, IN THE COUNTY OF BERGEN, STATE OF NEW JERSEY, PROVIDING FOR A SPECIAL EMERGENCY APPROPRIATION PURSUANT TO N.J.S.A. 40A:4-53(m) TO FUND A DEFICIT IN OPERATIONS OF THE BOROUGH DIRECTLY ATTRIBUTABLE TO COVID-19 WHICH IS ANTICIPATED TO BE EXPERIENCED BY THE BOROUGH IN THE CURRENT 2020 FISCAL YEAR**

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WHEREAS, the Governor of the State of New Jersey (the "State") has heretofore declared a public health emergency pursuant to the Emergency Health Powers Act, P.L. 2005, c. 222, and a state of emergency pursuant to P.L. 1942, c. 251, in response to the outbreak of the coronavirus as announced by the World Health Organization on February 11, 2020, and first identified in Wuhan, China ("COVID-19"); and

WHEREAS, N.J.S.A. 40A:4-53(m) provides that a municipality may, subject to the approval of the Director of the Division of Local Government Services in the New Jersey Department of Community Affairs (the "Director"), adopt an ordinance providing for a special emergency appropriation for the funding of a deficit in operations incurred by the Borough directly attributable to COVID-19; and

WHEREAS, the Borough of Montvale has experienced approximately \$320,000 in COVID-19 related revenue losses during the 2020 budget year, and

WHEREAS, in order to qualify for a special emergency under the provisions of N.J.S.A. 40A:4-53, as amended by P.L. 2020, c.74, the Borough must, prior to December 1, make application to the Director to obtain an approval of the certification of the special emergency and the resulting deferred charge in advance of the close of the 2020 budget year; and

WHEREAS, the Borough has requested and received an extension to December 9, 2020 to make application to the Director of the Division of Local Government Services; and

WHEREAS, the Chief Financial Officer of the Borough has prepared and executed a certification in the form prescribed by the Director, a copy of which has been presented at this meeting, certifying that the deficit balances anticipated to be reported on the Borough's annual financial statement for the current fiscal year in an amount equal to \$320,000; and

WHEREAS, the Borough Council, by resolution adopted on December 8, 2020, by a majority of the full governing body, approved the certification and the submission of the application to the Director in accordance with N.J.S.A. 40A:4-53(m); and

WHEREAS, the Borough Council now wishes to make a special emergency appropriation in accordance with N.J.S.A. 40A:4-53(m) and adopt an ordinance authorizing such special emergency appropriation in the amount of \$320,000 to provide for the funding of such deficit balances.

NOW THEREFORE BE IT ORDAINED AND ENACTED BY THE GOVERNING BODY OF THE BOROUGH OF MONTVALE, IN THE COUNTY OF BERGEN, STATE OF NEW JERSEY, AS FOLLOWS:

SECTION 1. Pursuant to N.J.S.A. 40A:4-53(m), the Borough has determined and does hereby authorize a special emergency appropriation in the amount of \$320,000 subject to the approval of the Director.

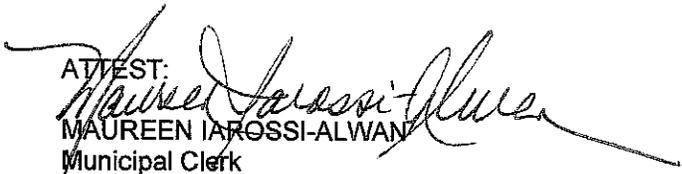
SECTION 2. The portion of the authorization financed shall be provided for in succeeding budgets by inclusion of at least one-fifth (1/5) of the amount authorized by this ordinance beginning in the year after the year in which the resulting deferred charge appears in the Borough's unaudited financial statements, as provided by N.J.S.A 40A:4-55. Thus, the deferred charge resulting from the special emergency in 2020 will not be budgeted in 2021, but rather one-fifth (1/5) of the amount will be budgeted in the 2022 through 2026 annual budgets.

SECTION 3. The Mayor and Chief Financial Officer are each hereby authorized and directed to determine all matters in connection with the special emergency appropriation not determined by this or a subsequent ordinance, all in consultation with the Borough Attorney or Bond Counsel, and the manual or facsimile signature of the Mayor or Chief Financial Officer upon any documents shall be conclusive as to all such determinations.

SECTION 4. A certified copy of this ordinance shall be filed with the Director of the Division of Local Government Services, New Jersey Department of Community Affairs ("the Director").

SECTION 5. This ordinance is subject to the approval of the Director and shall take effect upon final passage and publication, as required by law; provided that the approval of the Director has been obtained.

MICHAEL GHASSALI, Mayor

ATTEST:  
  
 MAUREEN IAROSSO-ALWAN  
 Municipal Clerk

INTRODUCTION: 12-8-2020

| Councilmember         | Yes | No |
|-----------------------|-----|----|
| Arendacs              | ✓   |    |
| Curry - <i>absent</i> |     |    |
| Koelling              | ✓   |    |
| Lane                  | ✓   |    |
| Roche                 | ✓   |    |
| Russo-Vogelsang       | ✓   |    |

ADOPTED: 12-29-2020

| Councilmember   | Yes | No |
|-----------------|-----|----|
| Arendacs        |     |    |
| Curry           |     |    |
| Koelling        |     |    |
| Lane            |     |    |
| Roche           |     |    |
| Russo-Vogelsang |     |    |

**BOROUGH OF MONTVALE**

**ORDINANCE NO. 2020-1492**

**NOTICE IS HEREBY GIVEN** that the following Ordinance was introduced and passed on the first reading at the regular meeting of the Mayor and Council on the 8<sup>th</sup> day of December 2020, and that said Ordinance will be taken up for further consideration for final passage at a regular meeting of the Mayor and Council to be held on the 29<sup>th</sup> day of December 2020 at 7:30 pm or as soon thereafter as said matter can be reached, at which time and place all persons who may be interested therein will be given an opportunity to be heard concerning same.

Maureen Iarossi Alwan, Municipal Clerk  
Borough of Montvale

**AN ORDINANCE TO AMEND VARIOUS SALARY ORDINANCES OF 2020 TO PROVIDE FOR AND DETERMINE THE RATE, AMOUNT AND METHOD OF PAYMENT OF COMPENSATION TO PERSONS HOLDING CERTAIN OFFICES AND POSITIONS OF EMPLOYMENT IN THE BOROUGH OF MONTVALE, COUNTY OF BERGEN AND STATE OF NEW JERSEY FOR THE YEAR 2021**

**BE IT ORDAINED BY** the Mayor and Council of the Borough of Montvale as follows:

**SECTION 1.** Each of the offices and positions of employment hereinafter named that are not established or created by virtue of any statutes or of any ordinance, resolution, or other lawful authority heretofore exercised by the Borough of Montvale, is hereby established, created, ratified and confirmed.

**SECTION 2.** The rate of compensation of the persons holding any of the hereinafter named offices and positions of employment whose compensation shall be on an annual basis and shall be payable semi-monthly is hereby fixed and determined to be as set opposite the title of each of the hereinafter named offices and positions of employment.

|     | <b>Title</b>                               | <b>2021 Salary Range</b> |         |
|-----|--|--------------------------|---------|
| 1.  | Borough Administrator (PT)                 | \$48,000 -               | 58,000  |
| 2.  | Safety Coordinator                         | \$3,000 -                | 7,000   |
| 3.  | Chief Financial Officer (PT)               | \$20,000 -               | 30,000  |
| 4.  | Municipal Clerk (PT)                       | \$70,000 -               | 102,000 |
| 5.  | Deputy Municipal Clerk (PT)                | \$45,000 -               | 55,000  |
| 6.  | Floater/ Admin. Assistant to Administrator | \$40,000 -               | 55,000  |
| 7.  | Tax Collector (PT)                         | \$53,000 -               | 70,000  |
| 8.  | Tax Assessor                               | \$33,000 -               | 40,000  |
| 9.  | Treasurer/Purchasing Agent                 | \$75,000 -               | 88,000  |
| 10. | Deputy Treasurer                           | \$51,000 -               | 63,000  |
| 11. | Accounts Payable Clerk                     | \$40,000 -               | 45,000  |

|     | <b>Title</b>                                     | <b>2021 Salary Range</b> |           |
|-----|--|--------------------------|-----------|
| 12. | Secretary, Planning Board/Land Use Admin. (PT)   | \$70,000                 | 92,000    |
| 13. | Planning Board Secretary Special Meetings        | \$45 -                   | \$60/hour |
| 14. | Board Secretary, Clerical/Recording              | \$130 -                  | \$160     |
| 15. | Office Manager (PT)                              | \$4,000 -                | 7,000     |
| 16. | Registrar Vital Statistics                       | \$800 -                  | 1,200     |
| 17. | Deputy Registrar Vital Statistics                | \$250 -                  | 500       |
| 18. | Construction Code Official                       | \$35,000 -               | 50,000    |
| 19. | Building Sub Code Official                       | \$35,000 -               | 50,000    |
| 20. | Building Inspector                               | \$60,000 -               | 65,000    |
| 21. | Zoning Officer                                   | \$5,000 -                | 11,000    |
| 22. | Property Maintenance Officer                     | \$3000 -                 | 8,000     |
| 23. | Construction Dept. Control Person                | \$40,000 -               | 65,000    |
| 24. | Plumbing Sub Code Official                       | \$ 22,000 -              | 30,000    |
| 25. | Plumbing Inspector                               | \$25 -                   | \$50/hour |
| 26. | Fire Sub Code Official                           | \$14,000 -               | 18,000    |
| 27. | Fire Sub Code Official special inspections       | \$25 -                   | \$50/hour |
| 28. | Electrical Sub Code Official                     | \$35,000 -               | 46,000    |
| 29. | Electrical Sub Code Official special inspections | \$25 -                   | \$50/hour |
| 30. | Fire Prevention Official                         | \$50,000 -               | 58,000    |
| 31. | Fire Inspector/ Senior/Deputy Fire Official      | \$7,600 -                | 24,000    |
| 32. | Municipal Court Administrator                    | \$65,000 -               | 77,000    |
| 33. | Deputy Municipal Court Administrator             | \$49,000 -               | 59,000    |
| 34. | Court Security                                   | \$20 -                   | \$27/hour |
| 35. | Violations Clerk                                 | \$38,000 -               | 45,000    |
| 36. | Police Secretary                                 | \$42,000 -               | 48,000    |
| 37. | Administrative Assistant for Police Chief        | \$50,000 -               | 60,000    |
| 38. | Emergency Mgmt. Coordinator                      | \$5,000 -                | 7,000     |
| 39. | Deputy Emergency Mgmt. Coordinator               | \$3,000 -                | 6,000     |
| 40. | Library Director                                 | \$80,000                 | 97,000    |
| 41. | Library – Library Adult Services                 | \$40,000 -               | 61,000    |
| 42. | Library (PT)                                     | \$13 -                   | \$50/hour |
| 43. | Library (PT) meetings                            | \$120 -                  | \$225/mtg |
| 44. | Facilities Building & Property Inspector         | \$20,000 -               | 30,000    |

|     |                                    |                     |
|-----|------------------------------------|---------------------|
| 45. | Director, Public Assistance        | \$5,000 - 8,000     |
| 46. | Director of Recreation             | \$50,000 - \$62,000 |
| 47. | Van Drivers (PT)                   | \$20 - \$25/hour    |
| 48. | Station Technicians (PT)           | \$15 - \$20/hour    |
| 49. | Booker Cable Access TV             | 2,000 - 5,000       |
| 50. | Archivist Records Manager/D.A.R.M. | \$25 - \$28/hour    |
| 51. | Deputy Construction Code Official  | \$75,000 - 85,000   |

**SECTION 3.** The rate of compensation of the persons holding any of the hereinafter named offices, whose compensation shall be on an annual basis and payable semi-monthly, is hereby fixed and determined as follows:

| Title |                       | 2021 Salary Range |
|-------|-----------------------|-------------------|
| A.    | Municipal Judge       | \$38,000 - 43,000 |
| B.    | Mayor                 | \$8,000 - 10,000  |
| C.    | Councilpersons (each) | \$6,000 - 8,000   |

**SECTION 4:** The rate of compensation of persons holding any of the hereinafter named offices in the Police Department, whose compensation shall be on an annual basis, and payable semi-monthly, is hereby fixed and determined as follows:

| Title |  | 2021 Salary Range     |
|-------|--|-----------------------|
| A.    | Chief                                    | \$225,000 - 232,600   |
| B.    | Captain                                  | \$204,000 - 210,000   |
| C.    | Lieutenant (Base Wage)                   | \$159,152 - 166,132   |
| D.    | Sergeants (Base Wage)                    | \$148,100 - 151,804   |
| E.    | Detective – Additional per year          | \$1,000 - 4,000       |
| F.    | Juvenile Officer – Addt'l per year       | \$400 -               |
| G.    | Asst. Juvenile Officer – Addt'l per year | \$350 -               |
| H.    | Special Police Officer Class III (SLEO)  | \$47,000 - 55,000     |
| I.    | Special/Auxiliary Police                 | \$22/hour - \$26/hour |
| J.    | School Cross Guard/Police Matrons        | \$22/hour - \$26/hour |

**SECTION 4A:** The rate of compensation of persons holding any of the hereinafter named offices in the Police Department whose compensation shall be on an annual basis, and payable semi-monthly, is fixed and determined as follows:

| Police Officers Schedule (Base Wage Each) |           |           |
|---|-----------|-----------|
| 0-6 months                                | \$44,236  | - 45,125  |
| 6 months – 1 year                         | \$50,664  | - 51,678  |
| 1 – 2 years                               | \$57,091  | - 58,233  |
| 2 – 3 years                               | \$69,943  | - 71,343  |
| 3 – 4 years                               | \$82,797  | - 84,453  |
| 4 – 5 years                               | \$95,648  | - 97,562  |
| 5 – 6 years                               | \$108,501 | - 110,672 |
| 6 – 7 years                               | \$121,356 | - 123,783 |
| 7 – 8 years                               | \$134,208 | - 136,892 |

**SECTION 4B:** In addition to the compensation stated above, Full Time Employees in Section 4 and Section 4A, shall be paid an annual longevity increment pursuant to the following schedule:

| Years of Service             | Officers Hired BEFORE January 1, 2006 | Officers Hired AFTER January 1, 2006 |
|------------------------------|---------------------------------------|--------------------------------------|
| After five (5) years         | 1%                                    | -                                    |
| After seven (7) years        | 2%                                    | -                                    |
| After nine (9) years         | 3%                                    | 1%                                   |
| After eleven (11) years      | 4%                                    | 2%                                   |
| After thirteen (13) years    | 5%                                    | 3%                                   |
| After fifteen (15) years     | 6%                                    | 4%                                   |
| After seventeen (17) years   | 7%                                    | 5%                                   |
| After nineteen (19) years    | 8%                                    | 6%                                   |
| After twenty-one (21) years  | -                                     | 7%                                   |
| After twenty-two (22) years  | -                                     | 8%                                   |
| After twenty-four (24) years | 9%                                    | 9%                                   |

**SECTION 5.** The Borough Treasurer shall present semi-monthly or as established by Resolution to the Governing Body for approval warrants drawn to the order of the Borough of Montvale Payroll Account and the Borough of Montvale Salary Account.



**BOROUGH OF MONTVALE**

**ORDINANCE NO. 2020-1493**

**NOTICE IS HEREBY GIVEN** that the following Ordinance was introduced and passed on the first reading at the regular meeting of the Mayor and Council on the 8<sup>th</sup> day of December 2020, and that said Ordinance will be taken up for further consideration for final passage at a regular meeting of the Mayor and Council to be held on the 29<sup>th</sup> day of December 2020 at 7:30 pm or as soon thereafter as said matter can be reached, at which time and place all persons who may be interested therein will be given an opportunity to be heard concerning same.

Maureen Iarossi Alwan, Municipal Clerk  
Borough of Montvale

**ORDINANCE NO. 2020-1493**

**AN ORDINANCE APPROVING THE APPLICATION AND FINANCIAL AGREEMENT AUTHORIZING A TAX EXEMPTION AND PAYMENT IN LIEU OF TAXES PROGRAM FOR MONTVALE FAMILY APARTMENTS URBAN RENEWAL, LLC FOR THE CONSTRUCTION OF A 100% AFFORDABLE HOUSING DEVELOPMENT ON BLOCK 1002, LOTS 3 AND 5**

**WHEREAS**, on March 10, 2015, the Supreme Court of the State of New Jersey issued a decision In The Matter Of The Adoption Of N.J.A.C. 5:96 And 5:97 By The New Jersey Council On Affordable Housing, 221 N.J. 1 (2015), in which it found that because COAH failed to adopt the new Round 3 regulations, the Court directed trial courts to assume COAH's functions and created transitional procedures for court review and approval of municipal Housing Element and Fair Share Plans pursuant to COAH's rules and regulations as described in N.J.A.C. 5:93-5.8; and

**WHEREAS**, the Borough of Montvale ("Borough") is the owner of that certain land and premises located on Summit Avenue in Montvale, Bergen County New Jersey consisting of approximately 3.3 acres and identified on the municipal tax map as Lots 3 and 5, Block 1002 on the official Tax Map of the Borough of Montvale, County of Bergen, State of New Jersey (the "Premises"); and

**WHEREAS**, the Premises is intended to be utilized to address, in part, the Borough's obligation to provide its fair share of the region's affordable housing need in accordance with what is commonly referred to as the "Mount Laurel Doctrine"; and

**WHEREAS**, the Premises is identified in the Settlement Agreement by and between the Borough and Fair Share Housing Center dated November 14, 2017 and amended by First Amendment to the Settlement Agreement dated November 28, 2017 (collectively the "Settlement Agreement") as a municipally-sponsored site for a 100% affordable rental community; and

**WHEREAS**, after a "fairness hearing" on January 25, 2018, the Superior Court of New Jersey executed an Order Approving Settlement Agreement between the Borough of Montvale and Fair Share Housing Center dated February 12, 2018, approving the Settlement Agreement; and

**WHEREAS**, the Premises is also identified in the Borough's Fair Share Plan as the site for the development of a 100% affordable rental community; and

**WHEREAS**, The Walters Group ("Developer"), with offices at 21 East Euclid Avenue, Suite 200, Haddonfield, New Jersey 08033, proposes to construct a twenty-five (25) unit residential affordable family rental apartment housing project ("Project") pursuant to the provisions of the State of New Jersey Department of Community Affairs Affordable Housing Trust Fund Program in accordance with the Program Guidelines and Procedures, the Neighborhood Preservation Balanced Housing Rules, N.J.A.C. 5.43-1.1 et seq., and the mortgage and other financing documents executed between the Sponsor and the DCA, or any other DCA programs applicable, with funding in an amount not to exceed the maximum allowed in accordance with N.J.A.C. 5:43-1.1 et seq., within the Borough of Montvale on a sufficient portion of the Premises; and

**WHEREAS**, the Developer is an experienced developer, operator and administrator of affordable rental housing with on-site supportive social services and has expressed interest in constructing, owning, operating and maintaining affordable income-restricted family rental housing with supportive services in the Borough to assist the Borough in addressing its Third Round affordable housing obligation more specifically described in the Settlement Agreement; and

**WHEREAS**, it is in the best interests of the Borough that the Premises be developed for the construction of a 25-unit 100% income-restricted affordable rental family housing community by the Developer; and

**WHEREAS**, the Borough and the Developer have entered into a Development and Property Transfer Agreement concerning the Premises and the Project; and

**WHEREAS**, Developer has submitted an application to the New Jersey Department of Community Affairs, New Jersey Affordable Housing Trust Fund Program; and

**WHEREAS**, pursuant to and in accordance with the provisions of the Long Term Tax Exemption Law, as amended and supplemented, N.J.S.A. 40A:20-1, et seq., as amended and supplemented (the "LLTE"), the Borough is authorized to provide for and accept, in lieu of real property taxes, an annual service charge paid by the Developer to the Borough in accordance with certain applicable provisions of the LTTE; and

**WHEREAS**, the adoption of this Ordinance granting a tax exemption for the Project improvements and adopting a Payment In Lieu of Taxes ("PILOT") program for the Project is demonstrative of the Borough's consistent, continuing and strong support for the project; and

**WHEREAS**, the Developer has submitted an application to the Mayor of the Borough of Montvale for the approval of a PILOT program for the Project (as may be amended, the "Application"), all in accordance with N.J.S.A. 40A:20-8, which application is on file with the Borough Clerk and may be reviewed upon request; and

**WHEREAS**, the Developer also submitted to the Mayor a form of financial agreement (the "Financial Agreement"), a copy of which is attached to the Application, which sets forth the rights, responsibilities and obligations of the Developer and the Borough; and

**WHEREAS**, said Financial Agreement provides for, among other things, the exemption described above and the payment of an annual service charge in lieu of taxes; and

**WHEREAS**, the Mayor has submitted the Application and Financial Agreement to the Governing Body with his recommendation for approval, a copy of which recommendation is on file with the Borough Clerk; and

**WHEREAS**, the Governing Body has reviewed the terms of the Application and the Financial Agreement and hereby finds that the relevant benefits of the Project to the Borough and to the region's low- and moderate-income households outweigh the loss, if any, of property tax revenue in granting the long-term tax exemption for the Project; and

**WHEREAS**, the Governing Body has determined that, if funding is provided by the DCA through the Affordable Housing Trust Fund Program, the Project will provide 25 units of affordable housing which are necessary to help satisfy the Borough's affordable housing obligations for the Third Round under the Settlement Agreement with Fair Share Housing Center and as approved by the Superior Court; and

**WHEREAS**, the Governing Body has further determined that the Project constitutes the acquisition, management and operation of a low- and moderate-income housing project under P.L. 1991, c. 431 (C. 40A:20-1 et seq.), as authorized by the Long Term Tax Exemption Law; and

**WHEREAS**, the Governing Body has further determined that the assistance provided to the Project pursuant to the Financial Agreement will be a significant inducement for the Developer to proceed with the Project, and that based on information and representations made by the Developer and as set forth in the Application, the Project would not be feasible without such assistance because funding through the DCA Affordable Housing Trust Fund Program would likely not be available.

**NOW, THEREFORE, BE IT ORDAINED** by the Mayor and Council of the Borough of Montvale, as follows:

1. The aforementioned recitals are incorporated as if set forth herein at length.
2. The Application filed by the Initial Entity, a copy of which is on file with the Borough Clerk and which has been recommended for approval by the Mayor, is hereby approved.
3. The Mayor, Borough Clerk and all other appropriate officials are hereby directed, authorized and empowered to execute the Financial Agreement substantially in the form attached to the Application, with the changes recommended by the Mayor, subject to approval as to form by the Borough Attorney. The Mayor is further directed, authorized and empowered to undertake all actions reasonably necessary to effectuate the provisions and purposes of this Resolution and the Financial Agreement.
4. The executed copy of the Financial Agreement shall be certified by and be filed with the Office of the Borough Clerk. Further, the Borough Clerk shall file certified copies of this ordinance and the Financial Agreement with the Tax Assessor of the Borough and the Director of the Division of Local Government Services with the Department of Community Affairs, in accordance with the Long Term Tax Exemption Law. Furthermore, within 10 calendar days of the effective date of this Ordinance and the execution of the Financial Agreement, the Borough Clerk shall transmit a certified copy of this Ordinance and the Financial Agreement to the chief financial officer of Bergen County and to the Bergen County Counsel for informational purposes.

5. At the Borough's discretion; this Ordinance shall sunset upon the occurrence of any of the following events, upon which this Ordinance shall be deemed null and void and the Financial Agreement be deemed void and of no further effect:

- a. The Developer fails to obtain the necessary funding through the DCA Affordable Housing Trust Fund Program or other funding sources in accordance with the requirements of the Development and Property Transfer Agreement; or
- b. The Developer defaults upon any provision of the Development and Property Transfer Agreement and such default is not cured in accordance therewith.

6. All Ordinance or parts of Ordinances inconsistent with the provisions of this Ordinance are hereby repealed to the extent of such inconsistency.

7. If any section, paragraph, subparagraph, clause or provision of this Ordinance shall be adjudged invalid, such adjudication shall apply only to the specific section, paragraph, subparagraph, clause or provision so adjudged and the remainder of this Ordinance shall remain valid and effective.

8. This Ordinance shall take effect immediately after adoption and publication as required by law.

MICHAEL GHASSALI, Mayor

ATTEST:

MAUREEN IAROSSO-ALWAN  
Municipal Clerk

INTRODUCTION: 12-8-2020

| Councilmember   | Yes | No |
|-----------------|-----|----|
| Arendacs        |     |    |
| Curry           |     |    |
| Koelling        |     |    |
| Lane            |     |    |
| Roche           |     |    |
| Russo-Vogelsang |     |    |

ADOPTED: 12-29-2020

| Councilmember   | Yes | No |
|-----------------|-----|----|
| Arendacs        |     |    |
| Curry           |     |    |
| Koelling        |     |    |
| Lane            |     |    |
| Roche           |     |    |
| Russo-Vogelsang |     |    |

Michael Ghassali  
Mayor



T (201) 391-5700  
F (201) 391-9317

**Borough of Montvale**  
12 Mercedes Drive, Montvale, NJ 07645  
[www.montvale.org](http://www.montvale.org)

December 4, 2020

Borough of Montvale Council  
Borough of Montvale  
12 Mercedes Drive  
Montvale, New Jersey 07645  
Attn: Maureen Iarossi-Alwan, Borough Administrator/Clerk

**RE: Long Term Tax Exemption Application for  
Montvale Family Apartments, LLC**

Dear Ms. Iarossi-Alwan:

In accordance with the requirements of the Long Term Tax Exemption Law, N.J.S.A. 40A:20-1 et seq. (the "Long Term Tax Exemption Law"), I have reviewed the application, proposed financial agreement and related documents submitted by Montvale Family Apartments, LLC (the "Applicant") for the proposed construction of a 25-unit affordable housing project in the Borough of Montvale, with the required infrastructure, parking and site improvements (the "Project") on property commonly known as 129 Summit Avenue and identified on the tax maps of the Borough as Block 1002, Lots 3 and 5.

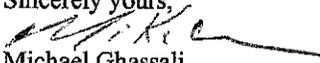
I believe that the Project will provide significant benefits to the Borough by satisfying the Borough's affordable housing obligations for this site and contributing to the region's need for low- and moderate-income housing. The Project will transform unused farmland and a vacant residential property into a high-quality residential development.

I believe this project is a desirable and beneficial improvement in the Borough and that the use of the Long Term Tax Exemption Law will assist the Borough in obtaining financing for this Project and in satisfying its Third Round affordable housing obligations. I would, however, make one recommendation for a change to the proposed Financial Agreement. Real property taxes for the Project are phased in throughout the term of the PILOT, at increasing intervals of 20%. I have identified below the Developer's proposed phase-in schedule, as well as my own recommendation for this agreement:

| Proposed by Developer |                                 |
|-----------------------|---------------------------------|
| Years                 | % of Otherwise Applicable Taxes |
| 1-15                  | 0%                              |
| 16-21                 | 20%                             |
| 22-27                 | 40%                             |
| 28-29                 | 60%                             |
| 30                    | 80%                             |

| Mayor's Recommendation |                                 |
|------------------------|---------------------------------|
| Years                  | % of Otherwise Applicable Taxes |
| 1-15                   | 0%                              |
| 16-19                  | 20%                             |
| 20-24                  | 40%                             |
| 25-28                  | 60%                             |
| 29-30                  | 80%                             |

With the above revision to the Financial Agreement, I recommend that the Long Term Tax Exemption applied for by the Applicant be favorably considered by the Borough Council.

Sincerely yours,  
  
Michael Ghassali  
Mayor, Borough of Montvale

cc: Joseph W. Voytus, Esq., Borough Attorney

**MINUTES  
WORK SESSION**

The Work Session Meeting of the Mayor and Council was held in the Council Chambers and called to order at 7:33pm. Adequate notification was published in the official newspaper of the Borough of Montvale. Roll call was taken.

**OPEN PUBLIC MEETING STATEMENT**

Adequate notice of this meeting was provided to The Bergen Record and The Star Ledger, informing the public of the time and place according to the provisions of the Open Public Meeting Law (Chapter 231, P.L. 1975).

**ROLL CALL:**

|                        |                               |
|------------------------|-------------------------------|
| Councilmember Arendacs | Councilmember Lane            |
| Councilmember Curry    | Councilmember Roche           |
| Councilmember Koelling | Councilmember Russo-Vogelsang |

Also present: Mayor Michael Ghassali; Borough Attorney, Joe Voytus; Borough Engineer, Andrew Hipolit; Administrator/Municipal Clerk, Maureen Iarossi-Alwan and Deputy Municipal Clerk, Fran Scordo

**This is meeting was broadcast by Zoom Tele-Conference**

**ORDINANCES:**

**PUBLIC HEARING ORDINANCE NO. 2020-1488**

AN ORDINANCE AMENDING AND SUPPLEMENTING THE CODE OF THE BOROUGH OF MONTVALE BY ADDING A NEW CHAPTER 296 ENTITLED "PEACE AND GOOD ORDER"

**BE IT ORDAINED** by the Mayor and Council of the Borough of Montvale as follows:

**Section 1.** The Code of the Borough of Montvale is hereby amended and supplemented by adding a new Chapter 296 entitled, "Peace and Good Order," as follows:

**§296-1. Purpose; statutory authority, construal of provisions.**

- A. The purpose of this chapter is to act as a supplement to the New Jersey Code of Criminal Justice (N.J.S.A. 2C:1-1 et seq.) and to fill the interstices therein, and all provisions hereof shall be construed accordingly.
- B. The provisions of this Chapter shall be construed so as to protect the peace, order, health, safety, general welfare and good order of the Borough of Montvale and the inhabitants thereof.
- C. The provisions of this Chapter are adopted pursuant to the powers granted to the Borough of Montvale by N.J.S.A. 40:48-1 and 40:48-2 and other statutes granting police power to the Borough of Montvale and shall be construed accordingly.
- D. Except to the extent specifically set forth herein, neither specific intent nor knowledge shall be construed as elements of any offense defined under the provisions of this Chapter.
- E. In the event that any activity or condition proscribed herein shall be the subject of any other regulation elsewhere in the Borough Code of the Borough of Montvale, the two

sections shall be construed together, and the provisions of this Chapter shall be deemed to be in addition to the regulations otherwise provided and as providing an additional remedy, unless another construction is clearly indicated.

**§296-2 Definitions.**

For the purposes of this Chapter, the following terms, phrases, words and their derivations shall have the meanings given herein:

**ACT OF GRAFFITI**

The drawing, painting or making of any inscription on a bridge, building, public transportation vehicle, rock, wall, sidewalk, street or other exposed surface on public or private property without the permission of the owner.

**BOROUGH**

The Borough of Montvale.

**PERSON**

Any person, firm, partnership, association, corporation, company or organization of any kind.

**PUBLIC**

Affecting or likely to affect persons in a place to which the public or a substantial group has access; among the places included are highways, transport facilities, schools, apartment houses, places of business or any neighborhood.

**§296-3 Prohibited acts; fighting; endangering the public.**

- A. No person shall, with a purpose to cause public inconvenience, annoyance or alarm or recklessly creating a risk thereof:
  - 1) Engage in fighting or threatening, violent or tumultuous behavior; or
  - 2) Create a hazardous or physically dangerous condition by an act which serves no legitimate purpose of the actor.
- B. No person shall commit any act which tends to endanger the public peace.
- C. No person shall, by conduct, either unlawful in itself or unreasonable under all circumstances, knowingly or recklessly creates or maintains a condition which endangers the safety or health of a considerable number of persons.
- D. No person shall knowingly conduct or maintain any premises, place or resort where persons gather for purposes of engaging in unlawful conduct.
- E. No person shall interrupt or disturb any religious services or any meeting, congregation or assembly.
- F. No person shall take part in or aid, abet or assist a riot or disorderly assemblage.

**§296-4 Prohibited acts; offenses against property; trespassing; graffiti.**

- A. No person shall destroy, injure, deface or tarnish any public building, fence, tree, light post or standard, telephone, telegraph or electric power pole, fire hydrant, monument, statue, flagpole or other public work or improvement or affix thereon any signs, bills or advertisements of any kind or nature whatsoever; provided, however, that this section shall not apply to the posting of such notices as may be required by law.

- B. No person shall break or destroy the windows or doors or other parts of any dwelling house or building.
- C. No person shall enter a building or go upon the lands of any school and break, damage or deface such building or any part thereof or the fences or other property belonging to or connected with such building or lands, and no person shall disturb the exercise of any school or molest or give annoyance to the children attending such school or any teacher therein, either while on the school property or while going to or coming from said school.
- D. No person shall enter a store or any other business with the intent to commit an offense therein.
- E. No person shall commit any acts of graffiti upon any public property or private property by any means.
- F. No person shall interfere with, deface or mutilate any fire alarm box or fire alarm system or any part thereof or any apparatus connected therewith.
- G. No person shall knowingly give or send or cause to be given or sent a false fire alarm.
- H. No person other than the person in charge of the operation of an elevator shall handle, operate or manipulate any rope, shifting rod lever or other apparatus or thing attached to or used to start or stop any elevator, unless requested by the person in charge of such elevator so to do.

**§296-5 Prohibited acts; nudity; public urination.**

- A. No person shall appear in any street or public place in a state of nudity or make any indecent exposure of his or her person or commit or cause to be committed or participate in the commission of any lewd or indecent act or behavior.
- B. No person shall urinate or defecate upon any street, highway, road, alley, sidewalk, the neighborhood of any store, restaurant, tavern or other place of business, or in any other public place or in any other place open to and used by the public or outdoors upon any private property except in enclosed facilities or structures intended for the carrying out of such excretory acts.
- C. No person shall expectorate upon any sidewalk or upon the sides, walls, floors or platform of any building, car, cab, bus or other public vehicle.

**§296-6 Prohibited acts; interference with public officers; obstruction.**

- A. No person shall obstruct access to any public building or any part thereof, or obstruct passage through or upon any public street, park or public place.
- B. No person shall interfere with the proceedings of any Municipal Court, or use any offensive or abusive language to any Judge while holding any Municipal Court.
- C. No person shall hinder or obstruct any Borough officer in the performance of his or her duties, nor shall any person willfully refuse or neglect to assist any Borough officer when lawfully called upon by said officer so to do in the execution of any process or in the suppression of any breach of the peace or disorderly conduct or in case of an escape or when such officer is resisted in the discharge of his or her duty, nor shall any person

knowingly resist or oppose any officer or person authorized by law in serving or attempting to serve any writ, bill, order or process or when making any arrest, with or without a warrant.

- D. No person shall forcibly interfere with any member of the Police Department or the Fire Department or any officer of the municipality in the performance of his duties, or prevent or attempt to prevent any member of the Police Department or the Fire Department or any officer of the municipality from performing his duty.

**§296-7 Violations and penalties.**

Any person found to have violated any of the terms or provisions of this Chapter shall, upon conviction thereof, be subject to the penalties set forth in Chapter 1, Article I, "General Penalty."

**Section 2. Severability.**

If any provision or portion of a provision of this ordinance is held to be unconstitutional, preempted by Federal or State law, or otherwise invalid by any court of competent jurisdiction, the remaining provisions of the ordinance shall not be invalidated and shall remain in full force and effect.

**Section 3. Effective date.**

This Ordinance shall take effect immediately upon adoption and publication as required by law.

**Section 4. Repeal of inconsistent ordinances.**

All ordinances and parts of ordinances which are inconsistent with the provisions of this ordinance are hereby repealed to the extent of such inconsistency

A motion Introduced for second reading **Ordinance No. 2020-1488** by Councilmember Russo-Vogelsang; seconded by Councilmember Lane; Clerk read by title only.

Motion to open meeting to public by Councilmember Curry; seconded by Councilmember Roche  
- All ayes

Carolee Adams

In section 296, the wording "considerable number of persons", what does that mean? the borough attorney responded by saying this is considered "disturbing the peace" in that context, you would need more than one person; in section 296-4C, why only mention teachers and children, why not include, staff members, etc., Mr. Voytus responded that is just how it was written.

Jarrett Schumacher

Question about 295-C, did anyone get any data regarding it? The borough attorney stated that this ordinance was reviewed by the Police Chief; Mr. Schumacher suggested that this section be removed and added that it is a bit extreme to have jail time up to 90 days for someone spitting on the street; Mr. Voytus stated it would be determined by the Municipal Court Judge, also it would be at the discretion of the police officers;

Carolee Adams

Is noise separate from this ordinance, for disturbing the peace, the attorney stated yes, there is a separate ordinance for noise.

Motion to close meeting to the public by Councilmember Curry; seconded by Councilmember Roche - all ayes

Motion to adopt on Second and Final Reading in The Bergen Record by Councilmember Lane; seconded by Councilmember Curry; Clerk read by title only. - All ayes on a roll call vote

**PUBLIC HEARING ORDINANCE NO. 2020-1489**

AN ORDINANCE OF THE BOROUGH OF MONTVALE AMENDING AND SUPPLEMENTING CHAPTER 341, "STORM SEWERS," BY ADDING A NEW ARTICLE III, ENTITLED "IMPROPER DISPOSAL OF WASTE"

**AN ORDINANCE OF THE BOROUGH OF MONTVALE AMENDING AND SUPPLEMENTING CHAPTER 341, "STORM SEWERS," BY ADDING A NEW ARTICLE III, ENTITLED "IMPROPER DISPOSAL OF WASTE"**

**BE IT ORDAINED** by the Mayor and Council of the Borough of Montvale as follows:

**Section 1.** Chapter 341 of the Borough of Montvale Code is hereby amended and supplemented by adding a new Article III, entitled "Improper Disposal of Waste," as follows:

**Article III**

**Improper Disposal of Waste**

**§341-11 Purpose.**

The purpose of this Article is to prohibit the spilling, dumping, or disposal of materials other than stormwater to the municipal separate storm sewer system (MS4) operated by the Borough of Montvale, so as to protect public health, safety and welfare, and to prescribe penalties for the failure to comply.

**§341-12 Definitions.**

For the purpose of this Article, the following terms, phrases, words, and their derivations shall have the meanings stated herein unless their use in the text of this Article clearly demonstrates a different meaning. When not inconsistent with the context, words used in the present tense include the future, words used in the plural number include the singular number, and words used in the singular number include the plural number. The word "shall" is always mandatory and not merely directory.

**MUNICIPAL SEPARATE STORM SEWER SYSTEM (MS4)**

A conveyance or system of conveyances (including roads with drainage systems, municipal streets, catch basins, curbs, gutters, ditches, manmade channels, or storm drains) that is owned or operated by the Borough of Montvale or other public body, and is designed and used for collecting and conveying stormwater.

**PERSON**

Any individual, corporation, company, partnership, firm, association, or political subdivision of this State subject to municipal jurisdiction.

**STORMWATER**

Water resulting from precipitation (including rain and snow) that runs off the land's surface, is transmitted to the subsurface, is captured by separate storm sewers or other sewerage or drainage facilities, or is conveyed by snow removal equipment.

**§341-13 Prohibited Conduct.**

The spilling, dumping, or disposal of materials other than stormwater to the municipal separate storm sewer system operated by the Borough of Montvale is prohibited. The spilling, dumping, or disposal of materials other than stormwater in such a manner as to cause the discharge of pollutants to the municipal separate storm sewer system is also prohibited.

**§341-14 Exceptions to Prohibition.**

The following are exceptions to the prohibitions in subsection 13, above:

- A. Water line flushing and discharges from potable water sources

- B. Uncontaminated ground water (e.g., infiltration, crawl space or basement sump pumps, foundation or footing drains, rising ground waters)
- C. Air conditioning condensate (excluding contact and non-contact cooling water)
- D. Irrigation water (including landscape and lawn watering runoff)
- E. Flows from springs, riparian habitats and wetlands, water reservoir discharges and diverted stream flows
- F. Residential car washing water, and residential swimming pool discharges
- G. Sidewalk, driveway and street wash water
- H. Flows from fire-fighting activities
- I. Flows from rinsing of the following equipment with clean water; provided, however, that such rinsing of equipment is limited to exterior, undercarriage, and exposed parts and does not apply to engines or other enclosed machinery.
  - 1. Beach maintenance equipment immediately following their use for their intended purposes; and
  - 2. Equipment used in the application of salt and de-icing materials immediately following salt and de-icing material applications. Prior to rinsing with clean water, all residual salt and de-icing materials must be removed from equipment and vehicles to the maximum extent practicable using dry cleaning methods (e.g., shoveling and sweeping). Recovered materials are to be returned to storage for reuse or properly discarded.

**§341-15 Enforcement.**

This ordinance shall be enforced by the Police Department of the Borough of Montvale.

**§341-16 Penalties.**

Any person(s) who continues to be in violation of the provisions of this ordinance, after being duly notified, shall be subject to a fine set forth in Chapter 1, Article 1, General Penalty.

**Section 2. Severability.**

If any provision or portion of a provision of this ordinance is held to be unconstitutional, preempted by Federal or State law, or otherwise invalid by any court of competent jurisdiction, the remaining provisions of the ordinance shall not be invalidated and shall remain in full force and effect.

**Section 3. Effective date.**

This Ordinance shall take effect immediately upon adoption and publication as required by law.

**Section 4. Repeal of inconsistent ordinances.**

All ordinances and parts of ordinances which are inconsistent with the provisions of this ordinance are hereby repealed to the extent of such inconsistency.

A motion Introduced for second reading **Ordinance No. 2020-1489** by Councilmember Russo-Vogelsang; seconded by Councilmember Lane; Clerk read by title only.

Motion to open meeting to public by Councilmember Lane; seconded by Councilmember Roche  
- All ayes

Carolee Adams

Regarding pool water into the storm sewer, isn't pool water toxic? The borough engineers stated no.

Motion to close meeting to the public by Councilmember Lane; seconded by Councilmember Arendacs - all ayes

Motion to adopt on Second and Final Reading in The Bergen Record by Councilmember Lane; seconded by Councilmember Roche; Clerk read by title only. - All ayes on a roll call vote  
Councilmember Curry asked for clarification regarding sump pump water

**MINUTES:**

October 27, 2020

A motion to accept the minutes by Councilmember Lane; seconded by Councilmember Arendacs - all ayes with the exception of Councilmember Curry abstaining

November 10, 2020

A motion to accept the minutes by Councilmember Lane; seconded by Councilmember Arendacs - all ayes

**CLOSED/EXECUTIVE MINUTES:**

October 27, 2020

A motion to accept the closed session minutes by Councilmember Lane; seconded by Councilmember Roche - all ayes with the exception of Councilmember Curry abstaining

**RESOLUTIONS: (CONSENT AGENDA\*)**

\*All items listed on a consent agenda are considered to be routine and non-controversial by the Borough Council and will be approved by a motion, seconded and a roll call vote. There will be no separate discussion on these items unless a Council member(s) so request it, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

**186-2020 Awarding a Contract to Key Tech Laboratories for Core Sampling and Testing NJDOT State Aid 2020 Program Road Improvements Program**

**WHEREAS**, the Borough of Montvale's was required to conduct asphalt core testing services for the 2020 NJDOT Road Program Philips Parkway & Paragon Dive as required by the NJDOT in order to ensure the pavement has been properly installed prior to the release of final payment; and

**WHEREAS**, the Borough Engineer has recommended that the Borough award this contract to conduct these services to Key Tech Laboratories, consistent with the November 15, 2020 Proposal, a copy of which is attached hereto and made a part hereof; and

**WHEREAS**, the Chief Financial Officer has certified that sufficient funds have been appropriated and are available for this purpose.

**NOW, THEREFORE, BE IT RESOLVED** that the Borough of Montvale hereby accepts the Key Tech Proposal, 210 Maple Place, Keyport, NJ 07735 and authorizes the appropriate officials to execute an agreement and/or purchase order for this work.

**187-2020 Transfer of Appropriations**

**WHEREAS**, certain transfer of funds for various 2020 budget appropriations are necessary to cover anticipated expenditures; and

**WHEREAS**, N.J.S.A. 40A:4-58 provides for transfers from appropriations with an excess over and above the amount deemed to be necessary to fulfill the purpose for such appropriations, to those appropriations deemed to be insufficient;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Montvale, that the transfers be made between the 2020 budget appropriations as follows:

**FROM** **TO**

**BOROUGH OF MONTVALE**

**NOVEMBER 24, 2020**

**CURRENT FUND**

|                                 |                    |                    |
|---------------------------------|--------------------|--------------------|
| General Appropriations          |                    |                    |
| Operations – Within “CAPS”      |                    |                    |
| Administrative and Executive:   |                    |                    |
| Other Expenses                  | \$2,500.00         |                    |
| Financial Administration:       |                    |                    |
| Salaries and Wages              |                    | \$2,500.00         |
| Planning Board:                 |                    |                    |
| Other Expenses                  | 10,000.00          |                    |
| Engineering Services and Costs: |                    |                    |
| Other Expenses                  |                    | 10,000.00          |
| Planning Board:                 |                    |                    |
| Other Expenses                  | 3,000.00           |                    |
| Planning Board:                 |                    |                    |
| Salaries and Wages              |                    | 3,000.00           |
| Planning Board:                 |                    |                    |
| Other Expenses                  | 1,000.00           |                    |
| Zoning Official:                |                    |                    |
| Salaries and Wages              |                    | 1,000.00           |
| Planning Board:                 |                    |                    |
| Other Expenses                  | 500.00             |                    |
| Property Maintenance:           |                    |                    |
| Salaries and Wages              |                    | 500.00             |
| Planning Board:                 |                    |                    |
| Other Expenses                  | 6,000.00           |                    |
| Uniform Fire Safety Act:        |                    |                    |
| Salaries and Wages              |                    | 6,000.00           |
| Fire:                           |                    |                    |
| Fire Hydrant Service            | 10,000.00          |                    |
| Garbage and Trash Removal:      |                    |                    |
| Other Expenses                  |                    | 10,000.00          |
| Sewer System:                   |                    |                    |
| Other Expenses                  | 15,000.00          |                    |
| Garbage and Trash Removal:      |                    |                    |
| Other Expenses                  |                    | 15,000.00          |
| Public Buildings and Grounds:   |                    |                    |
| Other Expenses                  | 10,000.00          |                    |
| Garbage and Trash Removal:      |                    |                    |
| Other Expenses                  |                    | 10,000.00          |
| Public Buildings and Grounds:   |                    |                    |
| Other Expenses                  | 2,750.00           |                    |
| Public Buildings and Grounds:   |                    |                    |
| Salaries and Wages              |                    | 2,750.00           |
| Public Health Services          |                    |                    |
| Other Expenses                  | 1,000.00           |                    |
| Public Health Services          |                    |                    |
| Salaries and Wages              |                    | 1,000.00           |
| Planning Board:                 |                    |                    |
| Other Expenses                  | 15,000.00          |                    |
| Construction Official:          |                    |                    |
| Salaries and Wages              |                    | 15,000.00          |
| Planning Board:                 |                    |                    |
| Other Expenses                  | 5,000.00           |                    |
| Building Subcode Official:      |                    |                    |
| Salaries and Wages              |                    | 5,000.00           |
| Gasoline                        | 1,500.00           |                    |
| Telephone                       |                    | <u>1,500.00</u>    |
|                                 | <u>\$83,250.00</u> | <u>\$83,250.00</u> |
|                                 | =====              | =====              |

**188-2020 Resolution Approving the Borough of Montvale Policy Concerning Remote Meetings**

**WHEREAS**, The Division of Local Government Services recently issued Emergency New Rules which provide for Remote Meeting Protocols for Local Public Bodies under N.J.A.C. 5:39-1, et. seq.; and

**WHEREAS**, the Borough of Montvale is desirous of formally adopting this policy to implement the requirements of the New Jersey Department of Community Affairs, Division of Local Government Services to memorialize the Borough's policy concerning remote meeting protocol for local public bodies which are intended to be adopted by as New Permanent Rules applicable to remote meetings (the "DCA Rules") and;

**WHEREAS**, the Borough Administrator in consultation with the Borough Attorney have developed the attached policy and

**NOW, THEREFORE, BE IT RESOLVED** that the Governing Body of the Borough of Montvale does hereby endorse and approve the Borough of Montvale Policy Concerning Remote Meetings. **BE IT FURTHER RESOLVED** that this Resolution shall take effect immediately.

**190-2020 Refund Tax Overpayments Various Parcels**

**WHEREAS**, a resolution authorizing the Borough of Montvale to refund an overpayment of taxes for the fourth quarter installment; and

**WHEREAS**, duplicate payments were made by the mortgage company; and

**NOW, THEREFORE BE IT RESOLVED**, by the Mayor and Council of the Borough of Montvale, County of Bergen, New Jersey, that the Tax Collector be and is hereby authorized to refund the following:

Grace Line, 8 Wildwood Court, Montvale, NJ in the amount of \$5,971.35

1<sup>st</sup> Constitution Bank, 2650 route 130 & Dey Road, Cranbury, NJ 08512 in the amount of \$5,766.99

**191-2020 A Resolution Establishing an Appeals Panel for the Purpose of Adjudicating Appeals by Individuals Whose Background Checks are Potentially Disqualifying and Who Wish to Serve as Coaches or Instructors with the Montvale Athletic League**

**WHEREAS**, the Borough of Montvale has implemented mandatory background checks for all Recreation Department and Montvale Athletic League ("MAL") coaches and instructors; and

**WHEREAS**, the Borough is desirous of establishing an appeals panel to adjudicate appeals by individuals whose background checks reveal potentially-disqualifying information and who wish to serve as a coach or instructor with the MAL; and

**WHEREAS**, the conditions under which a person would be recommended for disqualification in serving their respective organization in any capacity is set forth by the State of New Jersey:

*A person may be disqualified from serving as an employee or volunteer of a nonprofit youth serving organization if that person's criminal history background check reveals a record of conviction of any of the following crimes and offenses:*

- *Homicide (N.J.S.A. 2C:11)*
- *Assault, reckless endangerment, threats, stalking (N.J.S.A. 2C:12)*
- *Kidnapping (N.J.S.A. 2C:13)*
- *Sexual Offenses (N.J.S.A. 2C:14)*
- *Offenses Against the Family, Children and Incompetents (N.J.S.A. 2C:24)*
- *Controlled Dangerous Substances (N.J.S.A. 2C:35 except for 2C:35-10(a)4)*
- *Robbery (N.J.S.A. 2C:15)*
- *Theft (N.J.S.A. 2C:20); and*

**WHEREAS**, disqualification from any position will be based only on a conviction for one or more of the above disqualifying crimes and offenses; and

**WHEREAS**, an acquittal, a dismissal, successful completion of Pre-Trial Intervention (PTI), or an expungement of a criminal offense, including a disqualifying criminal offense, is not a disqualifying conviction; and

**WHEREAS**, an individual that receives a recommendation of disqualification after a background check has been conducted has the ability to appeal so long as they notify the Recreation Director in writing within 14 days of notification and file a *Request for Criminal History Record* with the New Jersey State Police SBI/VRO Department; and

**WHEREAS**, once the notice of appeal and criminal history records are received by the Recreation Director, the Appeals Panel will review the aforementioned documents, **with any identifying information redacted**, and make a decision as to whether the individual will be allowed to volunteer within the Montvale Athletic League based upon the following:

1. The nature and responsibility of the position which the convicted individual would hold, has held, or currently holds, as the case may be.
2. The nature and seriousness of the crime or offense.
3. The circumstances under which the crime or offense occurred.
4. The date of the crime or offense.
5. The age of the individual when the crime or offense was committed.
6. Whether the crime or offense was an isolated or a repeated incident.
7. Any social conditions which may have contributed to the commission of the crime or offense.
8. Any evidence of rehabilitation, including good conduct in prison or in the community, counseling or psychiatric treatment received.
9. Acquisition of additional academic or vocational schooling, successful participation in correctional work-release programs, or the recommendation of those who have had the individual under their supervision; and

**WHEREAS**, the Appeals Panel will subsequently issue a written determination on the appeal of the disqualifying conviction, setting forth the reasons for the determination; and

**WHEREAS**, it is necessary for the Governing Body to establish the members of the Appeals Panel.

**NOW, THEREFORE, BE IT RESOLVED** by the Governing Body of the Borough of Montvale, as follows:

1. The recitals above are incorporated fully as if set forth herein at length.
2. An Appeals Panel is hereby established with the authority to adjudicate appeals by individuals with potentially-disqualifying information revealed during their background checks who wish to serve as coaches or instructors with the Montvale Athletic League.
3. The Appeals Panel shall consist of the following individuals for appeals made by volunteers within the Montvale Athletic League:

**Panel Member-** Borough Risk Manager

**Panel Member-** Montvale Athletic League Board Member (selected by MAL)

**Panel Member-** Borough Administrator

**Consulting Member** (No Vote Capacity)- Police Chief or Designee

**Informational Member** (No Vote Capacity)- Recreation Director

- 4. The Appeals Panel shall consist of the following individuals for appeals made by volunteers or employees within the Recreation Department:
  - Panel Member-** Borough Risk Manager
  - Panel Member-** Recreation Director Designee
  - Panel Member-** Borough Administrator
  - Consulting Member** (No Vote Capacity)- Police Chief or Designee
  - Informational Member** (No Vote Capacity)- Recreation Director
- 5. Any decision by the Appeals Panel to allow an individual with potentially-disqualifying information to serve as a coach or instructor with the MAL must be unanimous among the voting members.

Introduced by: Councilmember Lane; seconded by Councilmember Russo-Vogelsang - a roll call was taken - all ayes

Lisa Dent, Recreation Director, gave a brief explanation stating that this resolution allows certain members of the Appeals panel to review and approve an applicant.

**189-2020 Refund 4<sup>th</sup> Quarter 2020 Taxes and The Cancellation Of All Future Taxes Due To Granting Of Totally Disabled Veteran Status By Department Of Veterans Affairs**

**WHEREAS**, this resolution authorizes the municipality to refund 4<sup>th</sup> quarter 2020 taxes and cancel all future taxes due to the granting of totally disabled veteran status by the Department of Veterans Affairs per the Department's letter dated November 5, 2020 for Ronald Waldt. Mr. Waldt is the owner of 7 Wayne Street, Block 2405, Lot 24.

**NOW, THEREFORE BE IT RESOLVED** by the Mayor and Council of the Borough of Montvale, County of Bergen, New Jersey, that the Tax Collector be and is hereby authorized to refund Mr. Waldt \$1,920.27 and to cancel all future taxes as per the above.

Introduced by: Councilmember Russo-Vogelsang; seconded by Councilmember Roche - a roll call was taken - all ayes with the exception of Councilmember Koelling abstaining

**BILLS: Municipal Clerk read the Bill Report**

Motion to pay bills by Councilmember Lane; seconded by Councilmember Russo-Vogelsang - all ayes

**ENGINEER'S REPORT:**

Andrew Hipolit

Report/Update

The Mercedes Drive and Grand Ave intersection striping will be revised and hopefully it will be done next week or so; the developer will re-pave the portion of Philips Parkway and Grand Ave that they will disturb; received a grant for NJDOT in the amount of \$210,000 which will be used to pave Craig Road.

**ATTORNEY REPORT:**

Joe Voytus, Esq.

Report/Update

- a. Status/Summit Avenue Affordable Project

Mr. Voytus asked for a motion to have his office prepare an ordinance for a PILOT agreement for the Montvale Family Apartments Project which is located on Summit Ave; a motion by Councilmember Lane; seconded by Councilmember Russo-Vogelsang – all ayes

Mr. Voytus added that Governor Murphy signed legislation making body cameras mandatory for police officers to wear starting the middle of next year.

**UNFINISHED BUSINESS:**

None

**NEW BUSINESS:**

Councilmember Russo-Vogelsang announced the winners of the Rangoli contest; 1<sup>st</sup> place – Prasanna & Kiran Family; 2<sup>nd</sup> place – Romano Family

Mayor Ghassali mentioned that at the next meeting the borough will be swearing in two new police officers, the ceremony will be held outside at borough hall. He added at the next meeting the borough will be honoring Dick Voorhees with the first annual Service Award. Mayor Ghassali added we have 20 new cases of COVID.

**COMMUNICATION CORRESPONDENCE:**

None

**MEETING OPEN TO THE PUBLIC:**

**HEARING OF CITIZENS WHO WISH TO ADDRESS THE MAYOR AND COUNCIL:**

Upon recognition by the Mayor, the person shall proceed to the floor and give his/her name and address in an audible tone of voice for the records. Unless further time is granted by the Council, he/she shall limit his/her statement to five (5) minutes. Statements shall be addressed to the Council as a body and not to any member thereof. No person, other than the person having the floor, shall be permitted to enter into any discussion, without recognition by the Mayor.

A motion to open meeting to the public by Councilmember Lane; seconded by Councilmember Russo-Vogelsang – all ayes

Carolee Adams

In regards to the leaves, years ago the borough used to give out bags, suggested to consider doing it again; also suggested having a leave program, similar to the snow angel program, where teens would come and help bag the leaves. Mayor Ghassali responded by saying in the past the cost of the leaf bags were approximately \$50,000, this year is a bad budget year, plus, it is late in the season. As far as the leaf program, we do not have the resources in administration to handle it. If someone wants to step up to do it, the Mayor will support it.

Steve Frischer

There has been discussions with the BOE, regarding installing bathrooms at Fieldstone; mentioned that we only have one portable bathroom that really is it not sanitary. One cannot handle the amount of people that are at the field. Mayor Ghassali stated that he is in discussions with the BOE, their engineers and our borough engineers to find a solution.

Jarret Schumacher

MAL finished their soccer season, thanked organizers for a successful season; about the leaves, suggested leaving them in the street and ask Park Ridge to come and pick them up, understanding of a fee cost involved; Councilmember Lane stated that he is opposed to putting leaves on the street, it is dangerous especially on narrow streets. He added that it is a money issue as well. The engineer added that the State of NJ Stormwater Regulations state you cannot put leaves on the street.

Carolee Adams

Added once again, the borough should provide the bags; also should consider the teens to help bag the leaves.

A motion to close meeting to the public by Councilmember Lane; seconded by Councilmember Curry  
– all ayes

**ADJOURNMENT:**

Motion to adjourn by Councilmember Roche; seconded by Councilmember Russo-Vogelsang  
– all ayes

Meeting adjourned at 8:26pm

**ADJOURNMENT:**

The next Regular Meeting of the Mayor and Council will be held December 8, 2020.

ZOOM information is as follows:

Topic: M&C Meeting

<https://us02web.zoom.us/j/88491084325?pwd=L2U5RVpYMGIMeFdaNzdGcFFWUTd3UT09>

Passcode: 222775

By phone

1 929 436 2866

Webinar ID: 884 9108 4325

Passcode: 222775

**Respectfully submitted, Fran Scordo, Deputy Municipal Clerk**

**PUBLIC MEETING  
MINUTES**

The Public Meeting of the Mayor and Council was held in the Council Chambers and called to order at 7:35 PM. Adequate notification was published in the official newspaper of the Borough of Montvale.

**OPEN PUBLIC MEETING STATEMENT**

Adequate notice of this meeting was provided to The Bergen Record and/or The Ridgewood News, informing the public of the time and place according to the provisions of the Open Public Meeting Law (Chapter 231, P.L. 1975).

Also Present: Mayor Mike Ghassali; Borough Attorney, Joe Voytus; Borough Engineer, Andrew Hipolit; Administrator/Municipal Clerk, Maureen Iarossi-Alwan; and Deputy Municipal Clerk, Fran Scordo

**ROLL CALL:**

|                              |                               |
|------------------------------|-------------------------------|
| Councilmember Arendacs       | Councilmember Lane            |
| Councilmember Curry - absent | Councilmember Roche           |
| Councilmember Koelling       | Councilmember Russo-Vogelsang |

**Freeholder Tom Sullivan**

Mentioned as of January 1<sup>st</sup>, "Freeholders" will now be called Commissioners; thanked all Councilmembers, Mayor Ghassali and the members of the new Diversity Committee; Bergen County is second with having the most towns of diversity in the State; Mr. Sullivan presented a Certificate of Accommodation to members of the council and members of the Diversity Committee, in Honor and Recognition in participation in Montvale's first diversity committee; wanted to thanked all the candidates that ran for council in November.

**SWEARING IN MONTVALE POLICE OFFICERS:**

Krystian Maleszewski  
Nicholas Mazzeo

**PRESENTATION OF ANNUAL SERVICE AWARD:**

Voorhees Outstanding Service Award recipient - Richard Voorhees

**ORDINANCES:**

**INTRODUCTION ORDINANCE NO. 2020-1490** AN ORDINANCE OF THE BOROUGH OF MONTVALE AMENDING AND SUPPLEMENTING CHAPTER 344, "STORMWATER MANAGEMENT," BY REPLACING ARTICLE I, "MAJOR DEVELOPMENTS"

(Public Hearing 12-29-2020)

A motion to Introduce Ordinance **2020-1490** for first reading was made by Councilmember Russo-Vogelsang; seconded by Councilmember Lane; Clerk read by title only; Councilmember Lane made a motion that this ordinance be passed on first reading and advertised in The Bergen Record; seconded by Councilmember Koelling a roll call was taken – all ayes

**INTRODUCTION ORDINANCE NO. 2020-1491**

AN ORDINANCE OF THE BOROUGH OF MONTVALE, IN THE COUNTY OF BERGEN, STATE OF NEW JERSEY, PROVIDING FOR A SPECIAL EMERGENCY APPROPRIATION PURSUANT TO N.J.S.A. 40A:4-53(m) TO FUND A DEFICIT IN OPERATIONS OF THE BOROUGH DIRECTLY ATTRIBUTABLE TO COVID-19 WHICH IS ANTICIPATED TO BE EXPERIENCED BY THE BOROUGH IN THE CURRENT 2020 FISCAL YEAR

(Public Hearing 12-29-2020)

A motion to Introduce Ordinance **2020-1491** for first reading was made by Councilmember Russo-Vogelsang; seconded by Councilmember Lane; Clerk read by title only; Councilmember Lane made a motion that this ordinance be passed on first reading and advertised in The Bergen Record; seconded by Councilmember Koelling - A roll call was taken – all ayes

**INTRODUCTION ORDINANCE NO. 2020-1492**

AN ORDINANCE TO AMEND VARIOUS SALARY ORDINANCES OF 2020 TO PROVIDE FOR AND DETERMINE THE RATE, AMOUNT AND METHOD OF PAYMENT OF COMPENSATION TO PERSONS HOLDING CERTAIN OFFICES AND POSITIONS OF EMPLOYMENT IN THE BOROUGH OF MONTVALE, COUNTY OF BERGEN AND STATE OF NEW JERSEY  
(Public Hearing 12-29-2020)

A motion to Introduce Ordinance **2020-1492** for first reading was made by Councilmember Russo-Vogelsang; seconded by Councilmember Lane; Clerk read by title only; Councilmember Lane made a motion that this ordinance be passed on first reading and advertised in The Bergen Record; seconded by Councilmember Koelling - A roll call was taken – all ayes

**INTRODUCTION ORDINANCE NO. 2020-1493**

AN ORDINANCE APPROVING THE APPLICATION AND FINANCIAL AGREEMENT AUTHORIZING A TAX EXEMPTION AND PAYMENT IN LIEU OF TAXES PROGRAM FOR MONTVALE FAMILY APARTMENTS URBAN RENEWAL, LLC FOR THE CONSTRUCTION OF A 100% AFFORDABLE HOUSING DEVELOPMENT ON BLOCK 1002, LOTS 3 AND 5  
(Public Hearing 12-29-2020)

A motion to Introduce Ordinance **2020-1493** for first reading was made by Councilmember Russo-Vogelsang; seconded by Councilmember Lane; Clerk read by title only; Councilmember Lane made a motion that this ordinance be passed on first reading and advertised in The Bergen Record; seconded by Councilmember Koelling - A roll call was taken – all ayes

**MEETING OPEN TO PUBLIC:**

Agenda Items Only

Motion to open meeting to the public by Councilmember Lane; seconded by Councilmember Koelling – all ayes

NO PUBLIC COMMENT

Motion to close meeting to the public by Councilmember Lane; seconded by Councilmember Russo-Vogelsang – all ayes

**MEETING CLOSED TO PUBLIC:**

Agenda Items Only

**MINUTES:**

November 24, 2020

Removed for next meeting

**CLOSED/EXECUTIVE SESSION MINUTES:**

November 24, 2020

A motion to accept the closed session minutes by Councilmember Lane; seconded by Councilmember Russo-Vogelsang - all ayes

**RESOLUTIONS: (CONSENT AGENDA\*)**

\*All items listed on a consent agenda are considered to be routine and non-controversial by the Borough Council and will be approved by a motion, seconded and a roll call vote. There will be no separate discussion on these items unless a Council member(s) so request it, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

**192-2020 COVID -19 SPECIAL EMERGENCY/Certification of Chief Financial Officer and Approval of Governing Body**

**WHEREAS**, The Borough of Montvale has experienced COVID 19 related revenue loss during the budget year 2020, and

**WHEREAS**, P.L. 2020, c. 74 provides for the funding of these revenue losses through a COVID Special Emergency, and

**WHEREAS**, in order to qualify for a special emergency under the provisions of N.J.S.A. 40A: 4-53, as amended by P.L.2020, c. 74, the Borough must, prior to December 1, make application to the Director of the Division of Local Government Services to obtain an approval of the certification of the special emergency and the resulting deferred charge in advance of the close of budget year 2020, and

**WHEREAS**, the Borough has requested and received an extension to December 9, 2020 to make application to the Director of the Division of Local Government Services; and

**WHEREAS**, the Chief Financial Officer has determined that there is an operational gap attributable to COVID -19 affected revenue loss which needs to be addressed prior to year-end;

**NOW, THEREFORE BE IT RESOLVED**, by the Governing Body of the Borough of Montvale (by not less than a majority vote of the full governing body members affirmatively concurring), in accordance with the provisions of N.J.S.A 40A:4-53, as amended by P.L. 2020, c. 74, as follows:

1. The Chief Financial Officer is directed to submit an application to the Division Director on the prescribed form and shall certify that the deficits in revenue are directly attributable to COVID-19.
2. The Chief Financial Officer has submitted said certification to the governing body for approval (attached to this resolution).
3. The Borough Council by approval of this resolution approves the certification made by the Chief Financial Officer related to COVID-19 Special Emergency.
4. The Borough Council directs the Chief Financial Officer, the Auditor and Bond Counsel to prepare the Ordinance and Resolution for Special Emergency COVID-19 related revenue deficit pursuant to statute and regulations resulting from P.L.2020, c. 74.
5. That two (2) certified copies of this resolution will be filed with the Director of the Division of Local Government Services.

**193-2020 COVID -19 SPECIAL EMERGENCY SPECIAL EMERGENCY RESOLUTION-N.J.S.A 40A:4-53**

**WHEREAS**, it has been found necessary to adopt a Special Emergency Appropriation to meet certain Extraordinary COVID-19 affected revenue losses incurred, or to be incurred, related to the COVID pandemic, and

**WHEREAS**, N.J.S.A. 40A:4-53 allows a municipality to authorize special emergency appropriations for COVID-19 related revenue loss incurred during the COVID-19 related public health emergency, and provides that it shall be lawful to adopt such special emergency, which appropriation and/or the "special emergency notes" issued to finance the same shall be provided for in succeeding annual budgets by the inclusion of an appropriation as prescribed by the act and in compliance with the Division of Local Government Services regulations set forth as part of the COVID-19 Operating Deficits: Implementation of P.L. 2020, c.74.

**NOW, THEREFORE BE IT RESOLVED**, (by not less 2/3 vote of the full governing body members affirmatively concurring) that in accordance with the provisions of N.J.S.A 40A:4-55:

1. The Chief Financial Officer has been directed by resolution adopted on December 8, 2020 to make a written application and certify to the Division Director, on the prescribed form, that the deficits

in revenue are directly attributable to COVID-19, and said certification was approved by the governing body and submitted to the Director of the Division of Local Government Services.

2. A Special Emergency Deferred Charge is hereby established for COVID-19 affected revenue losses in the total amounts of \$320,000 in the Current Fund.
3. That the total emergency appropriation shall be provided for in the budgets of succeeding years beginning in 2022 by the inclusion of not less than \$64,000 in the Current Fund.
4. That special emergency notes, not in excess of the amount authorized pursuant to law, may be issued.
5. That such notes when issued shall be executed by Borough of Montvale Chief Financial Officer, Mayor and Borough Clerk. The Chief Financial Officer is hereby authorized to sell said notes and any renewals thereof from time to time.
6. That said Special Emergency Notes may be issued to address the cash flow needs related to the deferred charge in compliance with the provisions of P.L. 2020, c.74.
7. That two (2) certified copies of this resolution will be filed with the Director of the Division of Local Government Services.

**194-2020 Cancellation Of Improvement Authorizations**

**WHEREAS**, there exists unexpended improvement authorization balances on the balance sheet of the General Capital Fund; and

**WHEREAS**, the unexpended improvement authorization balances remain dedicated to projects now completed or the balances are determined to be in excess of the amounts necessary for the completion of the projects; and

**WHEREAS**, it is necessary to formally cancel said balances so that the unexpended balances may be credited to deferred charges to future taxation unfunded, reserve for payment of debt or fund balance and the unused debt authorizations may be cancelled;

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Montvale that the following unexpended improvement authorization balances be cancelled:

**GENERAL CAPITAL FUND:**

| <u>ORDINANCE</u> | <u>DESCRIPTION</u>            | <u>FUNDED</u>      | <u>UNFUNDED</u>   |
|------------------|-------------------------------|--------------------|-------------------|
| 2007-1269        | 2007 Road Improvement Program | \$32,964.53        |                   |
| 2016-1413        | Various Capital Improvements  | 58,340.83          |                   |
| 2020-1482        | Various Capital Improvements  |                    | \$3,585.47        |
|                  |                               | <u>\$91,305.36</u> | <u>\$3,585.47</u> |
|                  |                               | =====              | =====             |

**195-2020 Cancellation Of 2019 Current Fund Appropriation Reserve Balance**

**WHEREAS**, there exists an unexpended 2019 Current Fund budget appropriation reserve balance; and

**WHEREAS**, it is necessary to formally cancel said balance so that the unexpended balance may be credited to surplus;

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Montvale that the following unexpended 2019 Current Fund budget appropriation reserve balance be cancelled:

**GENERAL APPROPRIATIONS**

Operations - Excluded from "CAPS"

Public and Private Programs Offset by Revenues

|   |            |
|---|------------|
| Municipal Alliance Program – County Funds | \$9,876.00 |
|   | =====      |

**196-2020 Cancellation Of Prior Year Outstanding Checks**

**WHEREAS**, there exists outstanding checks from the prior year drawn against the General Checking Account and Payroll Account, and

**WHEREAS**, it has been determined that the outstanding checks from the prior year be cancelled to Current Fund surplus;

**NOW THEREFORE BE IT RESOLVED**, by the Mayor and Council of the Borough of Montvale, that the following outstanding checks from the prior year be cancelled:

**GENERAL CHECKING ACCOUNT**

| <u>DATE</u> | <u>CHECK NUMBER</u> | <u>AMOUNT</u> | <u>FUND</u> | <u>ACCCOUNT</u> |
|-------------|---------------------|---------------|-------------|-----------------|
| 10/09/18    | 15233               | \$65.00       | Current     | Surplus         |
| 12/11/18    | 15487               | 545.00        | Current     | Surplus         |
| 03/12/19    | 15869               | 45.00         | Current     | Surplus         |
| 05/28/19    | 16205               | 180.00        | Current     | Surplus         |
| 10/29/19    | 16860               | <u>188.30</u> | Current     | Surplus         |
|             |                     | \$1,023.30    |             |                 |
|             |                     | =====         |             |                 |

**PAYROLL ACCOUNT**

| <u>DATE</u> | <u>CHECK NUMBER</u> | <u>AMOUNT</u> | <u>FUND</u> | <u>ACCCOUNT</u> |
|-------------|---------------------|---------------|-------------|-----------------|
| 11/30/18    | 81086               | \$182.95      | Current     | Surplus         |
| 11/30/18    | 81106               | 90.14         | Current     | Surplus         |
| 11/30/18    | 81108               | 336.00        | Current     | Surplus         |
| 11/30/19    | 81521               | 181.31        | Current     | Surplus         |
| 12/31/19    | 81556               | <u>.10</u>    | Current     | Surplus         |
|             |                     | \$790.50      |             |                 |
|             |                     | =====         |             |                 |

**197-2020 Cancellation Of Receivable Balance**

**WHEREAS**, there exists a receivable balance on the Current Fund balance sheet of the Borough of Montvale; and

**WHEREAS**, the funds creating the receivable balance have been investigated, and it has been determined that the receivable balance should be cancelled; and

**WHEREAS**, it is necessary to formally cancel said balance so that the uncollected receivable balance on the Current Fund balance sheet may be charged to fund balance;

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Montvale, that the following receivable balance be cancelled:

**Current Fund**

Grants Receivable:

Municipal Alliance Program – County Funds                      <\$6,372.22>

**198-2020 A Resolution Approving the Borough of Montvale “Remote Work” Program Policy**

**WHEREAS**, as a result of the ongoing COVID-19 pandemic; it may be necessary or advisable to authorize certain employees to work remotely, rather than at the Borough offices; and

**WHEREAS**, the Borough of Montvale is desirous of adopting a “Remote Work” policy to formalize the procedures that will be applicable to Borough Employees related to working remotely and requests related to same; and

**WHEREAS**, the Borough Administrator and Office Manager, in consultation with the Borough Attorney, have developed the Borough of Montvale "Remote Work" Program Policy, which is incorporated herein by reference.

**NOW, THEREFORE, BE IT RESOLVED** that the Governing Body of the Borough of Montvale does hereby endorse and approve the Borough of Montvale "Remote Work" Program Policy.

**BE IT FURTHER RESOLVED** that this Resolution shall take effect immediately.

**199-2020 Cancellation of Tax and Excess Sewer Overpayments or Delinquent Amounts Less than \$10.00**

**WHEREAS**, N.J.S.A. 40A:5-17 allows for the cancellation of property tax and excess sewer overpayments or delinquent amounts in the amount of less than \$10.00; and

**WHEREAS**, the Mayor and Council may authorize the Tax Collector to process, without further action on their part, any cancellation of property tax and excess sewer overpayments or delinquencies of less than \$10.00

**NOW, THEREFORE, BE IT RESOLVED**, that the Mayor and Council of the Borough of Montvale, County of Bergen, State of New Jersey, hereby authorize the Tax Collector to cancel said property tax and excess sewer amounts as deemed necessary.

**BE IT FURTHER RESOLVED**, that a certified copy of the resolution be forwarded to the Tax Collector and Chief Finance Officer.

**200-2020 Award Contract/East Coast Emergency Lighting/Upfitting To Police Vehicles/ State Contract #T0106 17 – Fleet-00-743**

**WHEREAS**, the Mayor and Council approved the purchase of 2 new police vehicles for the Borough of Montvale's Police Department; and

**WHEREAS**, the Borough of Montvale deemed in necessary to upfit these vehicles for the purposes intended; and

**WHEREAS**, East Cost Emergency Lighting, Inc. 200 Mecco Drive, Millstone Township, NJ 08535 is the State Contract vendor selected to do said upfitting to these vehicles; and

**NOW THEREFORE, BE IT FURTHER RESOLVED**, the Mayor and Council authorize the Borough to award the State Contract State Contract #T0106 17 – Fleet-00-743 to East Coast Emergency for a not to exceed amount of \$13,346.91 each for a total amount of \$26,693.82 for the upfitting of these vehicles; and

**NOW, THEREFORE, BE IT RESOLVED**, the Chief Financial Officer has certified that funds are available and certification is attached to the original of this resolution.

**201-2020 A Resolution Authorizing the Borough of Montvale Police Department to Apply, Enroll and Participate in the Department of Defense Law Enforcement Support Office ("LESO") 1033 Program to Enable the Montvale Police Department to Request and Acquire Excess Department of Defense Equipment/Year 2021**

**WHEREAS**, the Department of Defense Law Enforcement Support Office ("LESO") facilitates a law enforcement support program, which originated from the National Defense Authorization Act of Fiscal Year 1997; and

**WHEREAS**, Federal law permits the Secretary of the United States Department of Defense to transfer to municipal, federal and State agencies personal property of the Department of Defense that the secretary determines is suitable for use by agencies in law enforcement activities; and

**WHEREAS**, informally known as the "1033 Program", this initiative allows local law enforcement agencies to obtain, at little or no cost, surplus federal property, including vehicles, small arms, rescue equipment, medical supplies, and even office supplies originally intended for use by the United States Armed Forces; and

**WHEREAS**, although equipment is provided through the 1033 Program at no cost to municipal law enforcement agencies, these entities are responsible for costs associated with the maintenance, fueling and upkeep of this equipment, and for specialized training for its operation; and

**WHEREAS**, on March 16, 2015, Governor Christie signed Senate Bill No. 2364 (P.L. 2015, c.23), which now establishes, in the absence of federal requirements, a system of local oversight over local law enforcement agencies that participate in and acquire equipment through the 1033 Program; and **WHEREAS**, pursuant to N.J.S.A. 40A:5-30.2a, municipal governing bodies must now authorize participation in the 1033 Program by a "resolution adopted by a majority of the full membership of the governing body of a local unit prior to transmittal of any such application to the State Coordinator" of the 1033 Program; and

**WHEREAS**, pursuant to N.J.S.A. 40A:5-30.2b, the acquisition of any property by a local law enforcement agency shall be approved by a "resolution adopted by a majority of the full membership of the governing body"; and

**WHEREAS**, the Chief of Police of the Montvale Police Department has requested that the Governing Body authorize the Police Department to participate in the 1033 Program; and

**WHEREAS**, the Governing Body of the Borough of Montvale has determined that it is in the best interests of the residents of the Borough of Montvale to authorize the Police Department to apply, enroll and participate in the 1033 Program

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Montvale, County of Bergen, State of New Jersey, as follows:

1. The Chief of Police or his designee, on behalf of the Montvale Police Department, is hereby authorized and empowered to apply, enroll and participate in the Department of Defense Law Enforcement Support Office 1033 Program, with the authorization to participate terminating on December 31 of the current calendar year.
2. The Chief of Police shall be responsible for ensuring compliance with the requirements for participation as outlined in 10 U.S.C. 2576a for all controlled equipment.
3. The Montvale Police Department is hereby authorized to acquire items of non-controlled property designated as DEMIL A, which may include office supplies, office furniture, computers, electronic equipment, generators, field packs, non-military vehicles, clothing, traffic and transit signal systems, exercise equipment, farming and moving equipment, storage devices and containers, tools, medical and first aid equipment and supplies, personal protection equipment and supplies, construction materials, lighting supplies, beds and sleeping mats, wet and cold weather equipment and supplies, respirators, binoculars, and any other supplies or equipment of a non-military nature identified by the LEA, if it shall become available in the period of time for which this resolution authorizes, based on the needs of the Montvale Police Department, without restriction.
4. The Montvale Police Department is further authorized to acquire the identified "DEMIL B through Q" property on Exhibit A, attached hereto and expressly made a part hereof, if it shall become available in the period of time for which this resolution authorizes.
5. The Police Chief shall develop and implement a full training plan and policy for the maintenance and use of any acquired property; and
6. Pursuant to N.J.S.A. 40A:5-30.2b, the Chief of Police, or his designee, shall maintain an inventory of surplus property obtained under the 1033 Program, and shall provide a quarterly accounting of all property obtained through the 1033 Program, which shall be available to the public upon request; and
7. This resolution shall take effect immediately and shall be valid to authorize requests to acquire the above-identified DEMIL A property and DEMIL B through Q property that may be made available through the 1033 Program during the period of time for which this resolution

authorizes, with Program participation and all property request authorization terminating on December 31 of the current calendar year.

**202-2020 Award Lease/Purchase Police Vehicle / Hertrich Fleet Services / Ford Motor Credit Municipal Finance State Contract # A88729 (T2776)**

**WHEREAS**, the Mayor and Council approved 2021 Dodge Charger 4 Door Sedan Police vehicle to finance; and

**WHEREAS**, the Borough of Montvale hereby authorized the execution of a Master three year lease agreement with Hertrich Fleet Services, Ford Motor Credit Company in the amount of \$59,005.14 for a term of 36 months; and

**WHEREAS**, payments shall be made to Ford Motor Credit Company, Municipal Finance, P.O. Box 1739 MD 7500, Dearborn, MI 48121-1739; and

**NOW, THEREFORE, BE IT RESOLVED**, the Chief Financial Officer has certified that funds are available and certification is attached to the original of this resolution.

**NOW THEREFORE, BE IT FURTHER RESOLVED**, the Mayor and Council authorize the Borough Administrator to execute this lease agreement with the above- named vendor.

**203A-2020 Authorize Release Of Performance Guarantee/Montvale Development Associates, LLC/ Block 2802/Lot 2 & 3 Block 1002/Lots 3 & 5/Posting Of Two Year Maintenance Bond**

**WHEREAS**, Montvale Development Associates, Shoppes At DePiero Farm has requested a release of their cash Performance Guarantee; and

**WHEREAS**, a completed inspection of the site has been conducted by Maser Consulting P.A., based on the escrow owed Maser Consulting takes no exception to the release of the reimbursement of the outstanding escrow from the remaining performance guarantee in the amount \$12,183.75 dating back to March 2020; and

**WHEREAS**, Maser Consulting P.A. recommends the Borough release the remaining Performance Guarantee of \$200,000.00 less the outstanding escrow in the amount of \$12,183.75 or \$187,816.25; and

**WHEREAS**, A condition of the release of the remainder of the Performance Guarantee is the requirement to furnish a two-year Maintenance Guarantee in the amount of \$696,000.00; and

**WHEREAS**, details of this release are stated in a letter dated December 3, 2020 from Borough Engineer, Andrew Hipolit and has been made a part of this resolution; and

**NOW, THEREFORE BE IT RESOLVED** by the Mayor and Council of the Borough of Montvale that Accounts Payable/Accounts Receivable Department is hereby authorized to release the cash performance guarantee for Montvale Development Associates, LLC when the Two Year Maintenance Bond in the amount of \$696,000.00 shall be posted with the Municipal Clerk of the Borough of Montvale and a copy of this resolution shall be sent to Antimo A. DeVecchio of Beattie Padavano, LLC Counsellors At Law, 50 Chestnut Ridge Road, Suite 208, Montvale, NJ 07645.

Introduced by: Councilmember Lane; seconded by Councilmember Koelling - a roll call was taken - all ayes

**BILLS:** Municipal Clerk read the Bill Report.

Motion to pay bills by Councilmember Lane; seconded by Councilmember Roche - all ayes

**REPORT OF REVENUE:** Municipal Clerk read the Report of Revenue – November

**COMMITTEE REPORTS:**

**Council President Arendacs**

**Engineering**

Striping at Mercedes and Grand will be complete this week; removing trees along the Pascack Brook

DPW

Routine daily maintenance continues; salt shed is complete; the DPW is winterizing the fields and are preparing for the winter season.

Construction

Building department is now headed by Chris Gruber; 110 Summit and Toll Brothers are moving along quickly; 78 permits were issued generating \$96,000 in fees; Stephanie Geisler was hired as a technical assistant, she is working out well, as is Bobby Sherrow, as the new Building Inspector; wanted to wish Jeff Fette a happy and healthy retirement and thanked him for his help with the smooth transition in the department.

Buildings and Grounds

New borough signs have been installed; new heating system in the police department has been installed

**Councilmember Koelling**

Police

Monthly report included in original minutes; Congratulations to the two new police hires; PBA negotiations are ongoing

BOH

Working on the vaccine roll out; new guidelines from the State, including outdoor gatherings now up to 25 persons, no indoor sports; Northwest Regional is doing an amazing job along with the BOH;

OEM

Coordinator will work with Bergen County for the vaccinations; looking for nurses to volunteer to help with the vaccinations

**Councilmember Lane**

Fire Dept

Held their election of officers; Geoff Gibbons will remain as Chief, Bruce Hopper will remain as Deputy, Mike Cintineo, Captain Co 1, Rick Alton, Lieutenant #1, and Eric Rizzo, Lieutenant #2; congratulations; 28 fire calls; 2 drills; Santa will be making a visit, this year it will be a little different, instead of being at the center of town, Santa will drive through each street starting at 6pm on Christmas Eve; please exercise social distance and wear a mask.

Finance

The first budget meeting is scheduled on December 29; mentioned that all budget meetings are open to the public

**Councilmember Roche**

Regional BOE

Has been remote learning and hope to reopen on December 14

Environmental Committee

Moving along with the Pascack Trail, a bunch of volunteers where there on Thanksgiving weekend picking up debris, go to the Mayor's Facebook page to view the video;

Chamber of Commerce

Purchased gifts cards to give to volunteers in town

**Councilmember Russo-Vogelsang**

Diversity Committee

Elizabeth Gloeggler spoke regarding the Rangoli contest, had over 30 submissions; 1<sup>st</sup> place – Prasanna & Kiran Family; 2<sup>nd</sup> place – Romano Family

BOE

Met with the BOE regarding installation of bathrooms at Fieldstone, will have follow up meetings

**MAYOR**

Update on COVID, we currently have 50 residents with active COVID, total 155 positives; vaccines will be here soon; thanked the Fire Department for decorating the center of town; will be lighting the Menorah, on Monday, December 14 at 6PM; will be in discussions with Chestnut Ridge, NY regarding the development on Schoolhouse Road.

**ENGINEER'S REPORT:**

Andrew Hipolit

Report/Update

Mercedes Drive development, will be improving the crosswalks entering Wegmans and the intersection between Grand Ave and Mercedes; Update on PSEG gas main repairs, they will come back in the spring to pave the roads.

**ATTORNEY REPORT:**

Joe Voytus, Esq.

Report/Update

No report

**UNFINISHED BUSINESS:**

None

**NEW BUSINESS:**

None

**COMMUNICATION CORRESPONDENCE:**

None

**MEETING OPEN TO THE PUBLIC:**

**HEARING OF CITIZENS WHO WISH TO ADDRESS THE MAYOR AND COUNCIL:**

Upon recognition by the Mayor, the person shall proceed to the floor and give his/her name and address in an audible tone of voice for the records. Unless further time is granted by the Council, he/she shall limit his/her statement to five (5) minutes. Statements shall be addressed to the Council as a body and not to any member thereof. No person, other than the person having the floor, shall be permitted to enter into any discussion, without recognition by the Mayor.

Motion to open meeting to the public by Councilmember Lane; seconded by Councilmember Koelling  
- all ayes

Jarret Schumacher

Question regarding the budget process, last year the public was given documents to follow along, what is the process for this year being that it is virtual; asked for some clarifications regarding the ordinances; for 2020-1491, loss of revenue, we are asking for \$320,000 in lost revenue, what revenue? Councilmember Lane explained that it is a provision that is allowed for this year to bank some money in response to COVID preparedness and it allows us to spread it out for multiple years; we loss a couple hundred thousand in hotel tax revenue; Ord 2020-1492, it states January 2020, will this be retroactive, the clerk stated that this ordinance is for 2021 and that it is amending the ordinance of 2020; 2020-1493, is there an amount that this ordinance will set as a Payment in Lieu of Taxes, the borough attorney stated that there is a standard rate of 6.2% of the gross revenue which changes from year to year

Motion to close meeting to the public by Councilmember Lane; seconded by Councilmember Koelling  
- all ayes

**MEETING CLOSED TO THE PUBLIC:**

**ADJOURNMENT**

Motion to adjourn Public Meeting by Councilmember Lane; seconded by Councilmember Koelling  
- all ayes

Meeting was adjourned at 8:39pm

**ADJOURNMENT:**

The next Regular Meeting of the Mayor and Council will be held December 29, 2020 at 7:30 p.m.  
2021 Budget Meeting 6:00 p.m. December 29, 2020

**Respectfully submitted, Fran Scordo, Deputy Municipal Clerk**

**BOROUGH OF MONTVALE  
BERGEN COUNTY, NEW JERSEY  
RESOLUTION NO. 204-2020**

**RE: Amending Resolution No. 21-2020 To Establish Recreational Fees for Year 2021**

**WHEREAS**, The Recreation Department hereby establishes the programs, times and fees for various programs; and **WHEREAS**, the Recreation Director has recommended that the following fees, programs, and times be revised as described; and **NOW THEREFORE BE IT RESOLVED**, by the Mayor and Council of the Borough of Montvale that the following fees and programs and services be and are hereby established

**TIME SCHEDULE FOR SKATING RINK:**

Weekdays:

8:00AM - 2:00PM Pickleball  
2:00PM - Dusk Roller/Street Hockey

Weekends:

8:00AM - 10:00AM Pickleball  
10:00AM - 2:00PM Roller/Street Hockey  
2:00PM - 5:00PM Pickleball  
5:00PM - Dusk Roller/Street Hockey

| <u>Program Name</u>  | <u>Session Length</u>   | <u>Resident Fee</u>                  | <u>Non-Resident Fee</u>              |
|--|---|--------------------------------------|--------------------------------------|
| <b>30+ Basketball</b>  | Sept-May  | \$75                                 | \$95                                 |
| <b>Adult Soccer</b>  | 10 weeks  | \$15                                 | \$20                                 |
| <b>Golf Instruction- TGA</b>   | 6 weeks   | \$105                                | \$125                                |
| <b>Pickleball Clinic</b>   | 3 weeks   | \$50                                 | \$65                                 |
| <b>Pickleball Clinic Drop In Fee</b>                                     | 1 class   | \$20                                 | \$25                                 |
| <b>Pickleball Program</b>  | January-May   | \$50                                 | \$75                                 |
| <b>Summer Camp: Grades 1-5</b>   | 4 weeks   | \$348 per child<br>\$1044 family max | \$408 per child<br>\$1224 family max |
| <b>Adventure Camp: Grades 6-7</b>  | 4 weeks   | \$450 per child                      | \$510 per child                      |
| <b>Summer Camp Resident/Non-Resident</b>                                 | \$30 Additional Fee after Registration Period. \$25 late charge for every 15 minutes a child is left under care after camp dismissal. Payment shall be made directly to the Camp Director or Asst. Director and turned over to the Borough of Montvale. |                                      |                                      |
| <u>Program Name</u>  | <u>Session Length</u>   | <u>Resident Fee</u>                  | <u>Non-Resident Fee</u>              |
| <b>Extended Day Multisport Camp by TGA During Summer Camp Weeks Only</b> | 1 week (2:30-6:30pm)  | \$220                                | \$250                                |

|   |                                   |                                       |       |
|---|-----------------------------------|---------------------------------------|-------|
| <b>Multisport Camp by TGA</b><br>After Summer Camp Weeks<br>Conclude and/or During School<br>Breaks | 1 week (Half Day)                 | \$245                                 | \$255 |
|   | 1 week (Full Day)                 | \$295                                 | \$305 |
|   | 1 week (Full Day + After<br>Care) | \$375                                 | \$395 |
| <b>TaeKwon-Do</b>   | 8 weeks (@ 2 classes per<br>week) | \$120                                 | \$180 |
| <b>Tai Chi</b>  | 8 weeks                           | \$80                                  | \$100 |
| <b>Montvale Senior Club Tai Chi<br/>Discount:</b>   | 8 weeks                           | \$40                                  | \$40  |
| <b>Tennis Lessons</b>   | 6 weeks                           | \$80                                  | \$120 |
|   | 5 weeks                           | \$65                                  | \$100 |
| <b>Tennis Badges</b>  |                                   |                                       |       |
| Adult (Ages 18-61)  | March-December                    | \$30                                  | \$60  |
| Child (Ages 17 & Younger)   | March-December                    | \$10                                  | \$20  |
| Family Max  | March-December                    | \$50                                  | \$100 |
| Seniors (Ages 62 & Up)  | March-December                    | Free                                  | \$10  |
|   |                                   | \$10 Fee for Replacement Tennis Badge |       |
| <b>Ultimate Frisbee by TGA</b>  | 6 weeks                           | \$100                                 | \$120 |
| <b>Volleyball- Adult</b>  | January-May                       | \$50                                  | \$75  |
| <b>Volleyball- Girls</b>  | 8 weeks                           | \$80                                  | \$100 |
| <b>Yoga</b>   | 8 weeks                           | \$80                                  | \$100 |
| <b>Yoga Mini Session</b>  | 4 weeks                           | \$40                                  | \$50  |
| <b>Youth Theater</b>  | September-December                | \$10                                  | \$15  |

**WHEREAS**, Borough Owned Recreational Fields shall be scheduled by the Borough of Montvale Field Coordinator; and  
**WHEREAS**, Montvale Athletic League ("MAL"), Montvale Recreation and Pascack Hills High School shall have first priority field scheduling use and shall provide a schedule to the Field Coordinator no later than February 1<sup>st</sup>.  
**WHEREAS**, MAL, Recreation, Pascack Hills High School and churches are exempt from payment of fees relating to field use.

| <u>Fields</u>   | <u>Fee</u>                           | <u>Resident<br/>Team/Corporation</u>   | <u>Non-Resident<br/>Team/Corporation</u> |
|---|--------------------------------------|--|--|
| <b>Ballfields:</b> Baseball or Softball<br>(Memorial, Fieldstone or LaTrenta) | Per 2 Hour<br>Time Slot<br>Per Field | \$50                                   | \$100                                    |
| <b>Daily Ballfield Use Only</b>   | Per Day                              | \$50                                   | \$100                                    |
| <b>Turf Fields:</b> Soccer or Lacrosse<br>(Fieldstone)                        | Per 2 Hour<br>Time Slot<br>Per Field | \$75 (full field)<br>\$50 (half field) | \$150 (full field)<br>\$100 (half field) |

\*\*\*MAL endorsed programs in sports that are not offered by MAL, and which have Montvale residents participating, shall be charged the resident fee for field use.

|  |         |       |       |
|--|---------|-------|-------|
| <b>Tennis Court Group Reservation</b><br>(Memorial or LaTrenta)<br>***Two court maximum reservation<br>at any one location | Per Day | \$25  | \$25  |
| <b>Corporation Event Field Reservation</b><br>(1 scheduled day plus 2 rain dates)  | Per Day | \$200 | \$400 |

**Resident Corporation:** Any company that owns or leases commercial within the borough.

**Non-Resident Corporation:** Any company that does not own or lease commercial space within the borough.

**Residential Team:** Any athletic team comprised of at least 75% of its roster with Montvale residents.

**Non-Residential Team:** Any team not having at least 75% of its roster filled with Montvale residents.

**Time Slot:** An uninterrupted 2 hour time period, or any part thereof, that a field is being used by an approved team.

**Corporate Fees:** Corporate fees paid to the borough for field use, whether Resident Corporation or Non-Resident Corporation, will entitle the user to 1 field reservation time slot and up to 2 additional time slots that are designated as "rain dates".

**Season:** Spring season will begin March 1 and end July 31. Fall season will begin August 1 and end December 31.

Field users who provide 7 days or more notice of changes in their scheduled use can receive a time credit if the scheduled hours are decreased. Any changes in field schedules without 7-day notice will not receive a time credit for unused field time. Time credits are only valid for the existing season.

Field users applying for 50 or more field hours per season will be billed by their total sum of hours.

All organizational (i.e. club team) play will be considered a non-resident teams.

Payment is required prior to use on all fields or no field use will be granted.

Once field use requests are received in full by February 1<sup>st</sup>, field use will be established with the following order of preference:

1. Montvale Athletic League, Recreation and Pascack Hills High School
2. Resident: Not-For-Profit Entity
3. Resident: For Profit Entity
4. Non-Resident: Not-For-Profit Entity
5. Non-Resident: For-Profit Entity

**WHEREAS**, it is the Borough of Montvale's intention by the adoption of this resolution that if any prior established fee is in conflict with fee schedule the fees set forth in this fee schedule shall be the fees charged and any conflicting prior fee is hereby superseded, repealed and replaced with the fees adopted pursuant to this resolution.

| Councilmember   | Motion | Second | Yes | No | Absent | Abstain | No Vote |
|-----------------|--------|--------|-----|----|--------|---------|---------|
| Arendacs        |        |        |     |    |        |         |         |
| Curry           |        |        |     |    |        |         |         |
| Koelling        |        |        |     |    |        |         |         |
| Lane            |        |        |     |    |        |         |         |
| Roche           |        |        |     |    |        |         |         |
| Russo-Vogelsang |        |        |     |    |        |         |         |

**Adopted: December 29, 2020**

ATTEST:

APPROVED:

\_\_\_\_\_  
Maureen Iarossi-Alwan  
Municipal Clerk

\_\_\_\_\_  
Michael Ghassali  
Mayor

**BOROUGH OF MONTVALE  
BERGEN COUNTY, NEW JERSEY  
RESOLUTION NO. 215-2020**

**RE: A Resolution Awarding a Contract to DTS Trucking, LLC for the Restoration of Huff Pond Project in the Borough of Montvale**

**WHEREAS**, the Borough of Montvale has a need to procure construction services for the Restoration of Huff Pond Project in the Borough; and

**WHEREAS**, the Borough of Montvale, in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq., publicly advertised for the receipt of bids for this project under the name "Restoration of Huff Pond"; and

**WHEREAS**, ten (10) bids were received on December 1, 2020; and

**WHEREAS**, after receipt and review of the three (3) lowest bids received, the Borough of Montvale has determined that DTS Trucking, LLC is the lowest responsible bidder for this contract; and

**WHEREAS**, the Chief Financial Officer of the Borough has certified that funds have been appropriated and are available for this purpose, a copy of said certification attached to the original copy of this Resolution.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Montvale that a contract is hereby awarded as follows:

|  |  |
|--|--|
| <b>Contractor</b><br>DTS Trucking, LLC<br>65 Royal Avenue<br>Hawthorne, New Jersey 07506 | <b>Contract Amount</b><br>Base: \$268,042.00 |
|--|--|

**BE IT FURTHER RESOLVED** that the Mayor and Borough Clerk are hereby directed, authorized and empowered to execute all documents necessary to effectuate the purposes of this Resolution, consistent with the Borough's bid specifications and applicable law, subject to approval as to form by the Borough Attorney.

| Councilmember   | Motion | Second | Yes | No | Absent | Abstain | No Vote |
|-----------------|--------|--------|-----|----|--------|---------|---------|
| Arendacs        |        |        |     |    |        |         |         |
| Curry           |        |        |     |    |        |         |         |
| Koelling        |        |        |     |    |        |         |         |
| Lane            |        |        |     |    |        |         |         |
| Roche           |        |        |     |    |        |         |         |
| Russo-Vogelsang |        |        |     |    |        |         |         |

**Adopted: December 29, 2020**

Accounts: # Donation Account Reserve  
Donation Account #0-1043-317-029  
Bond Ordinance C-04-55-470-E00 Improvements to Buildings & Grounds

Amount \$ 268,042.00

ATTEST:

APPROVED:

\_\_\_\_\_  
Maureen Iarossi-Alwan  
Municipal Clerk

\_\_\_\_\_  
Michael Ghassali  
Mayor



December 2, 2020

Maureen Iarossi-Alwan  
Borough Clerk/Borough Administrator  
Borough of Montvale  
12 Mercedes Drive  
Montvale, New Jersey 07643

Re: Restoration of Huff Pond  
**Recommendation of Award**  
Borough of Montvale  
Bergen County, New Jersey  
Our File No. MV-601

Dear Ms. Iarossi-Alwan:

On December 1, 2020, the Borough of Montvale solicited bids for the above referenced project, received and read same at Borough Hall. Ten (10) bidders submitted proposals for the above referenced work. Attached hereto for your use is a copy of the Bid Summary for this project.

The project consists of the following:

**BASE BID** The work to be performed under this contract includes the restoration of Huff Pond and replacement of the existing inlet and outlet pipes at the Memorial Drive Municipal Complex in the Borough of Montvale.

After reviewing the bids received and the funding available, it is our understanding that the Borough proposes to proceed with the work associated with this project.

Based on our review of the bids submitted, we find that DTS Trucking LLC of Hawthorne, New Jersey in the amount of \$268,042.00 to be the low bidder. It should be noted that this bid amount is below our Engineer's Estimate of \$300,000.00 for this work. We reviewed the bid documents submitted by DTS Trucking LLC and find that they have submitted all necessary documents as required by the project specification.

We hereby recommend award of this project to DTS Trucking LLC at the December 8, 2020 Mayor and Council Meeting pending any comments by the Borough Attorney.

Maureen Iarossi-Alwan  
December 2, 2020  
Page 2

Thank you for your kind attention to this matter. Should you have any questions or comments, please do not hesitate to contact me.

Very truly yours,

BOSWELL ENGINEERING



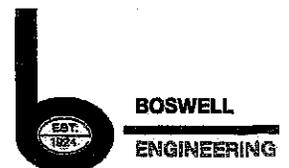
Michael J. Kelly, P.E.

MJK/jg

Attachment

cc: Honorable Mayor and Council  
Robert Hanrahan, Environmental Commission Chairman  
Joseph Voytus, Esq., Borough Attorney  
DTS Trucking LLC

201202JG11.doc



# BOGGIA BOGGIA BETESH & VOYTUS, L.L.C.

COUNSELLORS AT LAW  
71 MT. VERNON STREET  
RIDGEFIELD PARK, NJ 07660

PHILIP N. BOGGIA \*  
PRISCILLA M. BOGGIA  
WILLIAM R. BETESH  
JOSEPH W. VOYTUS \*\*

\* ALSO MEMBER OF N.Y., FLA, D.C. BAR &  
CERTIFIED CIVIL TRIAL ATTORNEY

\*\* ALSO MEMBER OF N.Y. BAR

TEL: (201) 641-0006

FAX: (201) 641-6649

E-MAIL: [philip@boggialaw.com](mailto:philip@boggialaw.com)

[priscilla@boggialaw.com](mailto:priscilla@boggialaw.com)

[williambetesh@boggialaw.com](mailto:williambetesh@boggialaw.com)

[jwvoytus@boggialaw.com](mailto:jwvoytus@boggialaw.com)

**4 December 2020**

**via email only**  
Mayor and Council  
Borough of Montvale  
12 Mercedes Drive  
Montvale, New Jersey 07645

**RE: Montvale Restoration of Huff Pond Project**  
**Review of Bids and Recommendation of Award**

Dear Mayor and Council,

At the request of the Borough Administrator, I have reviewed the three (3) lowest bids received for the Montvale Restoration of Huff Pond Project. The three lowest bids were received from DTS Trucking, Cipriano and TR Weniger.

This bid provided for only a Base Bid for all work. A spreadsheet documenting compliance with the bid requirements is attached. After review of all bids it appears that DTS Trucking has submitted all required documentation and is therefore eligible for an award of this contract as the lowest responsible and responsive bidder, subject to the availability of funds.

Please do not hesitate to contact me if you have any questions or wish to discuss this matter further.

Very truly yours,

*/s Joseph W. Voytus*

Joseph W. Voytus

**Enclosure**

cc: Maureen Iarossi-Alwan, Administrator/Clerk (via email only)

**Borough of Montvale**  
**Restoration of Huff Pond**

| <b>Bid Document</b>                        | <b>DTS</b>    | <b>CIPRIANO</b> | <b>TRW</b>    |
|--|---------------|-----------------|---------------|
| <b>Bid Proposal</b>                        | X             | X               | X             |
| <b>Bid Bond</b>                            | X             | X               | X             |
| <b>Consent of Surety</b>                   | X             | X               | X             |
| <b>Surety Power of Attorney</b>            | X             | X               | X             |
| <b>Bidder's Affidavit</b>                  | X             | X               | X             |
| <b>Acknowledged Receipt of Addenda</b>     | X             | X               | X             |
| <b>Ownership Statement</b>                 | X             | X               | X             |
| <b>Non-Collusion Affidavit</b>             | X             | X               | X             |
| <b>Prevailing Wage Statement</b>           | X             | X               | X             |
| <b>Bidder's Safety Acknowledgement</b>     | X             | X               | X             |
| <b>Bidder's Qualification Form</b>         | X             | X               | X             |
| <b>Plant and Equipment Questionnaire</b>   | X             | X               | X             |
| <b>Subcontractor List</b>                  | X             | X               | X             |
| <b>Equipment List</b>                      | X             | X               | X             |
| <b>Iran Investment Certification</b>       | X             | X               | X             |
| <b>Business Registration Certificate</b>   | X             | X               | X             |
| <b>Public Works Contractor Certificate</b> | X             | X               | X             |
| <b>BASE BID</b>                            | \$ 268,042.00 | \$ 268,210.00   | \$ 277,850.00 |
| <b>COMPLIANT?</b>                          |               |                 |               |

**BOROUGH OF MONTVALE  
BERGEN COUNTY, NEW JERSEY  
RESOLUTION NO. 205-2020**

**RE: Refund Tax Overpayment / Block 711-Lot 6/ 8 Phyllis Drive**

**WHEREAS**, a resolution authorizing the Borough of Montvale to refund an overpayment of taxes for the fourth quarter installment; and

**WHEREAS**, a duplicate payment was made by the mortgage company; and

**NOW, THEREFORE BE IT RESOLVED**, by the Mayor and Council of the Borough of Montvale, County of Bergen, New Jersey, that the Tax Collector be and is hereby authorized to refund the following:

Stuart Munro, 8 Phyllis Drive, Montvale, NJ in the amount of \$2,822.86

| Councilmember   | Motion | Second | Yes | No | Absent | Abstain | No Vote |
|-----------------|--------|--------|-----|----|--------|---------|---------|
| Arendacs        |        |        |     |    |        |         |         |
| Curry           |        |        |     |    |        |         |         |
| Koelling        |        |        |     |    |        |         |         |
| Lane            |        |        |     |    |        |         |         |
| Roche           |        |        |     |    |        |         |         |
| Russo-Vogelsang |        |        |     |    |        |         |         |

**Adopted: December 29, 2020**

ATTEST:

APPROVED:

\_\_\_\_\_  
Maureen Iarossi-Alwan  
Municipal Clerk

\_\_\_\_\_  
Michael Ghassali  
Mayor

**BOROUGH OF MONTVALE  
BERGEN COUNTY, NEW JERSEY  
RESOLUTION NO. 206-2020**

**Re: Bergen County Tax Court Settlement Resolution, Block 2401-Lot 2, 28 W Grand Ave, Cach Investment, LLC**

**WHEREAS**, a Tax Appeal has been filed with Bergen County Board of Taxation by Cach Investment, LLC (hereinafter the "Tax Appeal"), under Docket Number 36-2000122L, and;

**WHEREAS**, the aforesaid Tax Appeal involves a commercial property located at 28 W Grand Ave, and is otherwise referred to as Block 2401 Lot 2 on the tax assessment map of the Borough (hereinafter the "subject property"), and;

**WHEREAS**, the terms of the proposed settlement result in a reduction of \$500,000 in assessed value; and

**WHEREAS**, this resolution authorizes refund of overpayment of taxes in the amount of \$12,155.00; and

**NOW, THEREFORE BE IT RESOLVED**, by the Mayor and Council of the Borough of Montvale, County of Bergen, New Jersey, that the Tax Collector be and is hereby authorized to refund the following:

Cach Investment, LLC, c/o Skoloff & Wolfe, P.C., 293 Eisenhower Parkway, Suite 390, Livingston, NJ 07039 in the amount of \$12,155.00

| Councilmember   | Motion | Second | Yes | No | Absent | Abstain | No Vote |
|-----------------|--------|--------|-----|----|--------|---------|---------|
| Arendacs        |        |        |     |    |        |         |         |
| Curry           |        |        |     |    |        |         |         |
| Gloeggler       |        |        |     |    |        |         |         |
| Koelling        |        |        |     |    |        |         |         |
| Lane            |        |        |     |    |        |         |         |
| Russo-Vogelsang |        |        |     |    |        |         |         |

**Adopted: December 29, 2020**

ATTEST:

APPROVED:

\_\_\_\_\_  
Maureen Iarossi-Alwan  
Municipal Clerk

\_\_\_\_\_  
Mike Ghassali  
Mayor

**BOROUGH OF MONTVALE  
BERGEN COUNTY, NEW JERSEY  
RESOLUTION NO. 207-2020**

**Re: Bergen County Tax Court Settlement Resolution, Block 2503-Lot 17, 14 Cottage Ave, Ana Treanor**

**WHEREAS**, a Tax Appeal has been filed with Bergen County Board of Taxation by Ana Treanor (hereinafter the "Tax Appeal"), under Docket Number 36-2000112L, and;

**WHEREAS**, the aforesaid Tax Appeal involves a residential property located at 14 Cottage Ave, and is otherwise referred to as Block 2503 Lot 17 on the tax assessment map of the Borough (hereinafter the "subject property"), and;

**WHEREAS**, the terms of the proposed settlement result in a reduction of \$116,800.00 in assessed value; and

**WHEREAS**, this resolution authorizes refund of overpayment of taxes in the amount of \$2,839.41; and

**NOW, THEREFORE BE IT RESOLVED**, by the Mayor and Council of the Borough of Montvale, County of Bergen, New Jersey, that the Tax Collector be and is hereby authorized to refund the following:

Saiber LLC Trust Account, as counsel for Plaintiff, 18 Columbia Turnpike, Suite 200, Florham Park, NJ 07932 in the amount of \$2,839.41

| Councilmember   | Motion | Second | Yes | No | Absent | Abstain | No Vote |
|-----------------|--------|--------|-----|----|--------|---------|---------|
| Arendacs        |        |        |     |    |        |         |         |
| Curry           |        |        |     |    |        |         |         |
| Gloeggler       |        |        |     |    |        |         |         |
| Koelling        |        |        |     |    |        |         |         |
| Lane            |        |        |     |    |        |         |         |
| Russo-Vogelsang |        |        |     |    |        |         |         |

**Adopted: December 29, 2020**

**ATTEST:**

**APPROVED:**

\_\_\_\_\_  
Maureen Iarossi-Alwan  
Municipal Clerk

\_\_\_\_\_  
Mike Ghassali  
Mayor

**BOROUGH OF MONTVALE  
BERGEN COUNTY, NEW JERSEY  
RESOLUTION NO. 208-2020**

**RE: Authorizing Refund of Redemption of Tax Sale Certificate #19-00001 for Block 201; Lot 5  
135 Upper Saddle River Road**

**WHEREAS**, at the Municipal Tax Sale held on October 22, 2020, a lien was sold on Block 201, Lot 5, also known as 135 Upper Saddle River Road for 2019 property taxes; and,

**WHEREAS**, this lien, known as Tax Sale Certificate #19-00001, was sold to C & E Tax Lien Fund 1 at 0% interest rate and a premium in the amount of \$75,100.00; and

**WHEREAS**, Peter Papay, the owner of record has effected redemption of Tax Sale Certificate #19-00001 in the amount of \$21,879.78; and

**NOW, THEREFORE BE IT RESOLVED**, by the Mayor and Council of the Borough of Montvale, County of Bergen, State of New Jersey, that the Tax Collector be and is hereby authorized to Redeem Certificate #19-00001 and send payment of \$96,979.78 to C & E Tax Lien Fund 1, PO Box 5021, Philadelphia, PA 19111

| Councilmember   | Motion | Second | Yes | No | Absent | Abstain | No Vote |
|-----------------|--------|--------|-----|----|--------|---------|---------|
| Arendacs        |        |        |     |    |        |         |         |
| Curry           |        |        |     |    |        |         |         |
| Gloeggler       |        |        |     |    |        |         |         |
| Koelling        |        |        |     |    |        |         |         |
| Lane            |        |        |     |    |        |         |         |
| Russo-Vogelsang |        |        |     |    |        |         |         |

**Adopted: December 29, 2020**

ATTEST:

APPROVED:

\_\_\_\_\_  
Maureen Iarossi-Alwan  
Municipal Clerk

\_\_\_\_\_  
Michael Ghassali  
Mayor

**RESOLUTION NO. 209-2020  
BOROUGH OF MONTVALE  
BERGEN COUNTY, NEW JERSEY**

**RE: TRANSFER OF APPROPRIATIONS**

**WHEREAS**, certain transfer of funds for various 2020 budget appropriations are necessary to cover anticipated expenditures; and

**WHEREAS**, N.J.S.A. 40A:4-58 provides for transfers from appropriations with an excess over and above the amount deemed to be necessary to fulfill the purpose for such appropriations, to those appropriations deemed to be insufficient;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Montvale, that the transfers be made between the 2020 budget appropriations as follows:

| <u>CURRENT FUND</u>                                  | <u>FROM</u> | <u>TO</u>   |
|--|-------------|-------------|
| General Appropriations<br>Operations - Within "CAPS" |             |             |
| Celebration of Public Events:<br>Other Expenses      | \$5,000.00  |             |
| Financial Administration:<br>Other Expenses          |             | \$5,000.00  |
| Celebration of Public Events:<br>Other Expenses      | 20,000.00   |             |
| Engineering Services and Costs:<br>Other Expenses    |             | 20,000.00   |
| Planning Board:<br>Other Expenses                    | 10,000.00   |             |
| Engineering Services and Costs:<br>Other Expenses    |             | 10,000.00   |
| Employee Group Health                                | 35,000.00   |             |
| Garbage and Trash Removal:<br>Other Expenses         |             | 35,000.00   |
| Construction Official:<br>Other Expenses             | 2,000.00    |             |
| Construction Official:<br>Salaries and Wages         |             | 2,000.00    |
|  | \$72,000.00 | \$72,000.00 |
|  | \$72,000.00 | \$72,000.00 |

| Councilmember   | Motion | Second | Yes | No | Absent | Abstain | No Vote |
|-----------------|--------|--------|-----|----|--------|---------|---------|
| Arendacs        |        |        |     |    |        |         |         |
| Curry           |        |        |     |    |        |         |         |
| Gloeggler       |        |        |     |    |        |         |         |
| Koelling        |        |        |     |    |        |         |         |
| Lane            |        |        |     |    |        |         |         |
| Russo-Vogelsang |        |        |     |    |        |         |         |

**Adopted: December 29, 2020**

ATTEST:

APPROVED:

\_\_\_\_\_  
Maureen Iarossi-Alwan  
Municipal Clerk

\_\_\_\_\_  
Michael Ghassali  
Mayor

**BOROUGH OF MONTVALE  
BERGEN COUNTY, NEW JERSEY  
RESOLUTION NO. 210-2020**

**RE: TRANSFER OF 2020 CURRENT FUND APPROPRIATION BALANCE**

**WHEREAS**, there exists an unexpended 2020 Current Fund budget appropriation balance, and

**WHEREAS**, N.J.S.A. 40A:4-62.1 permits the Borough to transfer such unexpended balance into the Reserve for Storm Recovery.

**NOW, THEREFORE, BE IT RESOLVED**, by the Governing Body of the Borough of Montvale Bergen County, New Jersey that the following unexpended 2020 Current Fund budget appropriation balance be transferred into the Reserve for Storm Recovery in accordance with N.J.S.A. 40A:4-62.1.

**GENERAL APPROPRIATIONS**

Operations - within "CAPS"

Snow Removal:  
Other Expenses \$50,000.00

| Councilmember   | Motion | Second | Yes | No | Absent | Abstain | No Vote |
|-----------------|--------|--------|-----|----|--------|---------|---------|
| Arendacs        |        |        |     |    |        |         |         |
| Curry           |        |        |     |    |        |         |         |
| Gloeggler       |        |        |     |    |        |         |         |
| Koelling        |        |        |     |    |        |         |         |
| Lane            |        |        |     |    |        |         |         |
| Russo-Vogelsang |        |        |     |    |        |         |         |

**Adopted: December 29, 2020**

ATTEST:

\_\_\_\_\_  
Maureen Iarossi-Alwan  
Municipal Clerk

APPROVED:

\_\_\_\_\_  
Michael Ghassali  
Mayor



**BOROUGH OF MONTVALE  
BERGEN COUNTY, NEW JERSEY  
RESOLUTION NO. 212-2020**

**RE: Award Professional Service Contract /Engineering Services /2019 Bergen County Open Space Grant Application for Municipal Park Improvements/Memorial Drive/Synthetic Turf Bocce Ball Courts**

**WHEREAS**, the Borough of Montvale has deemed it necessary to engage the professional services of an Engineer to provide professional services to prepared a declaration of Intent To apply and all other related requirements for the submission of the 2019 Bergen County Open Space Grant Application to be submitted for Memorial Drive Synthetic Turf Bocce Ball Courts, Montvale, NJ ; and

**WHEREAS**, section N.J.S.A. 40A:11-5 of the Local Public Contracts Law, (N.J.S.A. 40A:11-1 et seq.) exempts such professional services from competitive bidding; and

**WHEREAS**, Maser Consulting, 200 Valley Road, Suite 400, Mt. Arlington, NJ 07856 has submitted a proposal dated December 7, 2020 to provide the engineering services for services which are detailed and attached to the original of this resolution, and

**WHEREAS**, the Certified Municipal Finance Officer has certified funds are available certification hereto attached to the original of this resolution.

**NOW, THEREFORE BE IT RESOLVED** by the Borough of Montvale as follows:

- 1) That the proposal for the scope of various engineering services is attached to this resolution for which is made part of this resolution shall be awarded to Maser Consulting.
- 2) The cost not to exceed shall be \$9,000.00. The Engineer shall be required to submit itemized bills and payment shall be made based upon services rendered. The rates for this work are in accordance with the hourly contractual agreement with the Borough of Montvale.
- 3)

**BE IT FURTHER RESOLVED**, that a copy of this resolution be published an official newspaper of the Borough of Montvale, be on file, available for public inspection, in the office of the Municipal Clerk, Municipal Complex, 12 Mercedes Drive, Montvale, NJ 07645.

| Councilmember   | Motion | Second | Yes | No | Absent | Abstain | No Vote |
|-----------------|--------|--------|-----|----|--------|---------|---------|
| Arendacs        |        |        |     |    |        |         |         |
| Curry           |        |        |     |    |        |         |         |
| Gloeggler       |        |        |     |    |        |         |         |
| Koelling        |        |        |     |    |        |         |         |
| Lane            |        |        |     |    |        |         |         |
| Russo-Vogelsang |        |        |     |    |        |         |         |

**Adopted: December 29, 2020**

ATTEST:

\_\_\_\_\_  
Maureen Iarossi-Alwan  
Municipal Clerk

APPROVED:

\_\_\_\_\_  
Michael Ghassali  
Mayor



Engineers  
Planners  
Surveyors  
Landscape Architects  
Environmental Scientists

400 Valley Road, Suite 304  
Mount Arlington, NJ 07856  
T: 973.398.3110  
F: 973.398.3199  
www.maserconsulting.com

December 7, 2020

**VIA EMAIL**

Maureen Iarossi-Alwan  
Borough Clerk/Borough Administrator  
Borough of Montvale  
12 Mercedes Drive  
Montvale, NJ 07645

Re: **Professional Services and Authorization to Bid**  
Bergen County Open Space Trust Fund  
2019 Municipal Program Park Improvement Application  
Memorial Drive Synthetic Turf Bocce Ball Courts  
Borough of Montvale, Bergen County, New Jersey  
MC Project No. MVB-003

Dear Ms. Iarossi-Alwan:

Maser Consulting, Inc. (Maser) is pleased to submit this proposal for professional engineering services associated with the 2019 Bergen County Open Space Grant Application for the Municipal Park Improvements Project. The scope of the project under this Grant Application is for the installation of two (2) Synthetic Turf Bocce Ball Courts off of Memorial Drive. The Borough was awarded \$45,000 under the 2019 Grant Program, with our estimate for this work of approximately \$90,000.00.

Additionally, at this time, we are requesting authorization from the Mayor & Council to issue the required public bidding notices.

**Scope of Services**

**Task 1.0 Preparation of Plans & Specifications**

Maser will prepare plans and specifications for public bidding for the installation of two (2) synthetic turf Bocce Ball Courts to be located in the Memorial Drive recreation complex.

As part of this proposal, Maser will perform the following tasks:

- Finalize the Bocce Ball Court locations with Borough representatives and perform required surveying services for these locations;



- Prepare a public bid package including plans and specifications for public bidding; and
- Provide bid support services, including Notice to Bidders for advertisement, respond to Contractor's inquiries during the bid period, attend the bid opening, provide a bid summary, and make a recommendation of Contractor award to the Mayor and Council.

**Task 1.0 – Cost Not to Exceed Fee**

**\$9,000.00**

The above services will be provided on a cost basis not to exceed the listed amount. The hourly rate schedule and services required will be performed in accordance with the Borough Engineering Contract authorized by the Borough of Montvale.

Upon award of the contract, Maser will submit a proposal for construction services.

If you have any questions or require additional information, please do not hesitate to contact me.

Very truly yours,

MASER CONSULTING, INC.

A handwritten signature in black ink, appearing to read 'A. Hipolit'.

Andrew R. Hipolit, P.E., P.P., C.M.E., C.P.W.M.  
Borough Engineer

ARH/cd/ljb

**BOROUGH OF MONTVALE  
BERGEN COUNTY, NEW JERSEY  
RESOLUTION NO. 213-2020**

**RE: Authorize Refund of Recreation Program / Taekwondo/My Way of Life**

**BE IT RESOLVED**, the below individuals are hereby granted a refund for Taekwondo/My Way of Life

**Online Registration:** (NO Purchase Order Needed) Ramamurthi Ramakrishnan  
**Address:** 87 Nottingham Ct., Montvale **Amount:** \$125.18 **Program:** Taekwondo/My Way of Life

**Paper Registration:** (Purchase Order Needed) Hanumesh Rajalbandi **Address:** 121 Nottingham Court,  
Montvale **Amount:** \$120.00 **Program:** Taekwondo/My Way of Life

| Councilmember   | Motion | Second | Yes | No | Absent | Abstain | No Vote |
|-----------------|--------|--------|-----|----|--------|---------|---------|
| Arendacs        |        |        |     |    |        |         |         |
| Curry           |        |        |     |    |        |         |         |
| Koelling        |        |        |     |    |        |         |         |
| Lane            |        |        |     |    |        |         |         |
| Roche           |        |        |     |    |        |         |         |
| Russo-Vogelsang |        |        |     |    |        |         |         |

**Adopted: December 29, 2020**

ATTEST:

APPROVED:

\_\_\_\_\_  
Maureen Iarossi-Alwan  
Municipal Clerk

\_\_\_\_\_  
Michael Ghassali  
Mayor

**BOROUGH OF MONTVALE  
BERGEN COUNTY, NEW JERSEY  
RESOLUTION NO. 214-2020**

**RE: Award /Purchase Police Vehicle / Hertrich Fleet Services / Ford Motor Credit Municipal Finance State Contract # A88729 (T2776)**

**WHEREAS**, the Mayor and Council approved the purchase of a 2021 Dodge Charger 4 Door Sedan Police vehicle for the Montvale Police Department; and

**WHEREAS**, the Borough of Montvale hereby authorized the purchase with Hertrich Fleet Services, 1427 Bay Road, Milford, DE 19963 in the amount of \$27,553.80; and

**NOW, THEREFORE, BE IT RESOLVED**, the Chief Financial Officer has certified that funds are available and certification is attached to the original of this resolution.

**NOW THEREFORE, BE IT FURTHER RESOLVED**, the Mayor and Council authorize said purchase from Hertrich Fleet Services, Inc.

| Councilmember   | Motion | Second | Yes | No | Absent | Abstain | No Vote |
|-----------------|--------|--------|-----|----|--------|---------|---------|
| Arendacs        |        |        |     |    |        |         |         |
| Curry           |        |        |     |    |        |         |         |
| Koelling        |        |        |     |    |        |         |         |
| Lane            |        |        |     |    |        |         |         |
| Roche           |        |        |     |    |        |         |         |
| Russo-Vogelsang |        |        |     |    |        |         |         |

**Adopted: December 29, 2020**

Amount \$27,553.80  
Account #0-0125-745-103

ATTEST:

APPROVED:

\_\_\_\_\_  
Maureen Iarossi-Alwan  
Municipal Clerk

\_\_\_\_\_  
Michael Ghassali  
Mayor

# HERTRICH FLEET SERVICES, INC

1427 Bay Road Milford, DE 19963

Ford - Chevrolet - Dodge - Jeep  
Lincoln - Honda - Buick - GMC - Toyota - Nissan

(800) 698-9825

(302) 422-3300

Fax: (302) 839-0555

NJ State Contract #A88729 (T2776), comm. code 071-80-084095  
Line #13, Section 2: Police Vehicle, Sedan, RWD, 200" Overall Length

Mike Wright, Government Sales Manager  
Hertrich Fleet Services Inc  
1427 Bay Rd  
Milford, DE 19963  
Phone: (800) 698-9825  
Fax: (302) 839-0555  
Email: mwright@hertrichfleet.com

QUOTE FOR: MONTVALE PD

#11302020-03

## 2021 Dodge Charger 4dr Sedan Police RWD LDDE48

### SELECTED OPTIONS:

| <u>Code</u> | <u>Description</u>   |
|-------------|--|
| EZH         | ENGINE: 5.7L V8 HEMI MDS VVT   |
| DFK         | TRANSMISSION: 8-Speed Automatic (8HP70)  |
| 26A         | QUICK ORDER PACKAGE 26A -inc: Engine: 5.7L V8 HEMI MDS VVT,<br>Transmission: 8-Speed Automatic (8HP70) |
| TWW         | TIRES: P225/60R18 BSW PERFORMANCE  |
| C8X9        | BLACK, HEAVY DUTY CLOTH BUCKET & REAR BENCH SEATS  |

BASE CONTRACT PRICE: \$24697.00

### EXTERIOR COLOR:

|     |                        |        |
|-----|------------------------|--------|
| PX8 | PITCH BLACK CLEAR COAT | \$0.00 |
|-----|------------------------|--------|

### ADDITIONAL OPTIONS:

| <u>Code</u> | <u>Description</u>  | <u>Price</u>    |
|-------------|---|-----------------|
| LDEE48      | ALL WHEEL DRIVE (INCLUDES 3.6L V6 ENGINE)                   | \$2364.00       |
| GUK         | POWER HEATED MIRRORS w/Man F/Away -inc: Exterior Mirrors w/ | \$52.80         |
| MDA         | FRONT LICENSE PLATE BRACKET                                 | \$0.00          |
| LNF         | BLACK LEFT SPOT LAMP  | \$184.80        |
| LNX         | LED SPOT LAMP (LED bulb ILO halogen, REQUIRES LNF)          | \$132.00        |
| GXF         | ENTIRE FLEET ALIKE KEY (FREQ 1)                             | <u>\$123.20</u> |

TOTAL W/OPTIONS: \$27553.80

DELIVERY: 90 TO 120 DAYS ARO

**BOROUGH OF MONTVALE  
BERGEN COUNTY, NEW JERSEY  
RESOLUTION NO. 216-2020**

**RE: Resolution Authorizing The Purchase of Two (2) Storage Containers/Montvale Fire Department**

**WHEREAS**, the Borough of Montvale’s Fire Department is in need purchasing storage containers located behind the firehouse on Memorial Drive due to the installation of the new salt shed which longer fits in that area; and

**WHEREAS**, the Borough Engineer has received a several quotes which area attached to the original of this resolution and recommends the vendor Pac Van, New Brunswick, 113 How Lane, New Brunswick, NJ 08901 for this purchase; and

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Montvale that the purchase by Pac Van, for two (2) new containers at the unit price each of \$4,475.00 for a total price of \$8,950.00 be approved for purchase; and

**NOW, THEREFORE, BE IT FUTHER RESOLVED**, Borough’s Chief Financial Officer has certified that funds are available for this purpose.

| Councilmember   | Motion | Second | Yes | No | Absent | Abstain | No Vote |
|-----------------|--------|--------|-----|----|--------|---------|---------|
| Arendacs        |        |        |     |    |        |         |         |
| Curry           |        |        |     |    |        |         |         |
| Koelling        |        |        |     |    |        |         |         |
| Lane            |        |        |     |    |        |         |         |
| Roche           |        |        |     |    |        |         |         |
| Russo-Vogelsang |        |        |     |    |        |         |         |

**Adopted: December 29, 2020**

Accounts: # Bond Ordinance C-04-55-470-E00 Improvements to Buildings & Grounds  
Amount \$ 8,950.00

ATTEST:

APPROVED:

\_\_\_\_\_  
Maureen Iarossi-Alwan  
Municipal Clerk

\_\_\_\_\_  
Michael Ghassali  
Mayor



Engineers  
Planners  
Surveyors  
Landscape Architects  
Environmental Scientists

400 Valley Road, Suite 304  
Mount Arlington, NJ 07856  
T: 973.398.3110  
F: 973.398.3199  
www.maserconsulting.com

December 7, 2020

VIA EMAIL

Maureen Iarossi-Alwan  
Borough Clerk/Borough Administrator  
Borough of Montvale  
12 Mercedes Drive  
Montvale, NJ 07645

C-04-55-470-E00

Re: Fire Department Storage Containers  
Memorial Drive  
Montvale, Bergen County, NJ  
Maser Project No. MVB-610

Currently, the Fire Department utilizes a 40-foot long container to store holiday decorations. This container is located in the rear of the drive. The storage yard used to be located in the area of the new salt shed and no longer fits in that area.

In discussion with Fire Department and DPW representatives, we concluded the Fire Department can utilize two (2) 20-foot long containers to be placed adjacent to the firehouse. The DPW can use the 40-foot container to store equipment inside versus outside.

As requested, our office has evaluated the purchase of two (2) new storage containers to be located behind the firehouse on Memorial Drive. Several sources were evaluated based on both used and new condition as follows:

1. IPL Port: Two (2) used once containers delivered \$6,700.00 (\$3,350/unit). Be advised, these units will need some work (painting) upon arrival.
2. Inter Port: Two (2) used once containers delivered \$6,200.00 (\$3,100/unit). Be advised, these units will need some work (painting) upon arrival.
3. Pac Van: Two (2) used once containers delivered \$4,950.00 (\$2,475/unit). Be advised, these units will need some work (painting) upon arrival.
- \* 4. Pac Van: Two (2) new containers delivered \$8,950.00 (\$4,475/unit). **Will not need work when delivered and are readily available.** \*

Note that there could be a four to eight-week lead time for used units. New units are readily available.



Based on the above, we recommend that the Borough purchase Item #4 above (two new units from Pac Van) at a total cost of \$8,950.00. The new containers do not require site work and can be located on top of existing pavement, adjacent to the firehouse building.

Please contact me should you have any questions.

Very truly yours,

MASER CONSULTING, INC.

A handwritten signature in black ink, appearing to read 'A. Hipolit'.

Andrew R. Hipolit, P.E., P.P., C.M.E., C.P.W.M.  
Borough Engineer

ARH/cd/ljb

cc: Christine Kalafut, Treasurer ([ckalafut@montvaleboro.org](mailto:ckalafut@montvaleboro.org))  
Joseph W. Voytus, Esq. ([jwvoytus@boggialaw.com](mailto:jwvoytus@boggialaw.com))



New Brunswick  
 113 How Lane  
 New Brunswick, NJ 08901  
 PH: (800) 546-1050  
 FAX: (267) 234-7711

Purchase Agreement No: SFQ-655615  
 Purchase Agreement Date: 10-30-2020  
 Purchase Agreement Expires: 7 days  
 Sales Consultant: Erika Minchin  
 Email: eminchin@pacvan.com

**Billing Information**

Maser Consulting  
 Robert Culvert  
 Ph: (201) 820-8589

**Shipping Information**

Maser Consulting  
 New Site  
  
 Montvale, NJ

| Charges                      | Quantity | Unit Price | Unit Tax | Total Sale Price |
|------------------------------|----------|------------|----------|------------------|
| New 20' Container-Color Gray | 2.00     | \$4,200.00 | \$278.46 | \$8,956.92       |
| Delivery                     | 2.00     | \$275.00   | \$18.23  | \$586.47         |

Total: \$8,950.00

~~w/Tax\*: \$9,543.39~~

Notes:

- \* Tax Amount is an estimate only.
- New 20' Containers
- Water and Wind Tight
- Color Gray
- All Sales Final

**SPECIAL OFFER:**

**Need temporary space?**

**Please ask us about our special pricing on select Mobile Offices and Modular Buildings with your order.**

**Included With Your Pac-Van Agreement:**  
**Superior Customer Service**  
**Nationwide Service From a Local Company**  
**Your One Stop for Mobile & Ground-Level Offices, Modular Buildings, and Storage Equipment**

*This agreement is made between Pac-Van, Inc., herein called the Seller, and Maser Consulting herein called the Purchaser, and is subject to the Equipment and/or Services Purchase Agreement Terms and Conditions attached hereto.*

*The purchaser is responsible for securing any and all applicable building permits, licenses, or approvals necessary for the purchased equipment. This Purchase Agreement is based on a level, compact, and accessible site. Unless specified, this Purchase Agreement excludes taxes and other services. Seller does not warrant in any way that the equipment meets any local, state, federal or other code unless specified. This Purchase Agreement is contingent on final acceptance by Seller and credit approval by Seller.*

→ **Sign Here**

Signature: \_\_\_\_\_  
 Printed: \_\_\_\_\_  
 Title: \_\_\_\_\_  
 Date: \_\_\_\_\_

Signature: \_\_\_\_\_  
 Printed: Erika Minchin  
 Title: Sales Representative  
 Date: \_\_\_\_\_

**BOROUGH OF MONTVALE  
BERGEN COUNTY, NEW JERSEY  
RESOLUTION NO. 217-2020**

**RE: Appointing / Probationary Montvale Police Officer / Nicholas M. Mazzeo**

**BE IT RESOLVED**, by the Mayor and Council of the Borough of Montvale, County of Bergen, State of New Jersey that Nicholas M. Mazzeo be and is hereby appointed as a 12 month Probationary Police Officer with the Borough of Montvale Police Department; and

**BE IT RESOLVED**, the effective date of employment is December 8, 2020.

| Councilmember   | Motion | Second | Yes | No | Absent | Abstain | No Vote |
|-----------------|--------|--------|-----|----|--------|---------|---------|
| Arendacs        |        |        |     |    |        |         |         |
| Curry           |        |        |     |    |        |         |         |
| Koelling        |        |        |     |    |        |         |         |
| Lane            |        |        |     |    |        |         |         |
| Roche           |        |        |     |    |        |         |         |
| Russo-Vogelsang |        |        |     |    |        |         |         |

**Adopted: December 29, 2020**

ATTEST:

APPROVED:

\_\_\_\_\_  
Maureen Iarossi-Alwan  
Municipal Clerk

\_\_\_\_\_  
Michael Ghassali  
Mayor

**BOROUGH OF MONTVALE  
BERGEN COUNTY, NEW JERSEY  
RESOLUTION NO. 218-2020**

**RE: Appointing / Probationary Montvale Police Officer / Krystian Maleszewski**

**BE IT RESOLVED**, by the Mayor and Council of the Borough of Montvale, County of Bergen, State of New Jersey that Krystian Maleszewski be and is hereby appointed as a 12 month Probationary Police Officer with the Borough of Montvale Police Department; and

**BE IT RESOLVED**, the effective date of employment is December 8, 2020.

| Councilmember   | Motion | Second | Yes | No | Absent | Abstain | No Vote |
|-----------------|--------|--------|-----|----|--------|---------|---------|
| Arendacs        |        |        |     |    |        |         |         |
| Curry           |        |        |     |    |        |         |         |
| Koelling        |        |        |     |    |        |         |         |
| Lane            |        |        |     |    |        |         |         |
| Roche           |        |        |     |    |        |         |         |
| Russo-Vogelsang |        |        |     |    |        |         |         |

**Adopted: December 29, 2020**

ATTEST:

APPROVED:

\_\_\_\_\_  
Maureen Iarossi-Alwan  
Municipal Clerk

\_\_\_\_\_  
Michael Ghassali  
Mayor

RESOLUTION

BE IT RESOLVED by the Mayor and Council of the Borough of Montvale, N.J., that the following bills, having been referred to the Borough Council and found correct, be and the same hereby be paid:

| <u>FUND</u>        | <u>AMOUNT</u>     | <u>NOTES</u>              |
|--------------------|-------------------|---------------------------|
| Current            | \$418,014.78      | Bill List Wire 12/29/2020 |
|                    | <u>356,895.89</u> | Wires/Manual Checks       |
| Current TOTAL      | 774,910.67        |                           |
| Capital            | 46,241.25         | Bill List Wire 12/29/2020 |
| Escrow             | 2,887.50          | Bill List Wire 12/29/2020 |
| Housing Trust      | 10,323.75         | Bill List Wire 12/29/2020 |
| General Trust      | 98,373.53         | Bill List Wire 12/29/2020 |
| Unemployment Trust | 580.94            | Bill List Wire 12/29/2020 |
| Open Space Trust   | 550.00            | Bill List Wire 12/29/2020 |
| Recreation Trust   | 2,137.50          | Bill List Wire 12/29/2020 |

*This resolution was adopted by the Mayor and Council of Montvale at a meeting held on 12/29/20*

Introduced by: \_\_\_\_\_

Approved: 12/29/20

Seconded by: \_\_\_\_\_

\_\_\_\_\_  
Michael Ghassali, Mayor

ATTEST:

\_\_\_\_\_  
Maureen Iarossi-Alwan, Municipal Clerk

**MANUAL/VOID CHECKS - WIRES**  
**December 29, 2020**

| <u>Check #</u> | <u>PO #</u> | <u>Date</u> | <u>Transaction/Vendor</u> | <u>Amount</u>      |
|----------------|-------------|-------------|---------------------------|--------------------|
| WIRE           |             | 12/11/20    | Payroll Account-Current   | \$235,916.80       |
| WIRE           |             | 12/11/20    | Salary Deduction Account  | \$120,929.09       |
| WIRE           |             | 12/11/20    | FSA Account               | \$50.00            |
| <b>Total</b>   |             |             |                           | <hr/> \$356,895.89 |

|                      |         |          |                    |
|----------------------|---------|----------|--------------------|
| P.O. Type: All       | Open: N | Paid: N  | Void: N            |
| Range: First to Last | Rcvd: Y | Held: Y  | Aprv: N            |
| Format: Condensed    | Bid: Y  | State: Y | Other: Y Exempt: Y |

| Vendor # Name                    | PO #     | PO Date  | Description                    | Status | Amount          | Void Amount | Contract | PO Type |
|----------------------------------|----------|----------|--------------------------------|--------|-----------------|-------------|----------|---------|
| 00043 NORTH JERSEY MEDIA GROUP   |          |          |                                |        |                 |             |          |         |
|                                  | 20-01271 | 10/14/20 | ADVERTISING 395748 SEPT. 2020  | Open   | 1,036.96        | 0.00        |          |         |
|                                  | 20-01544 | 12/08/20 | ADVERTISING - OCTOBER/NOVEMBER | Open   | 876.05          | 0.00        |          |         |
|                                  | 20-01551 | 12/10/20 | ADVERTISING - NOVEMBER 2020    | Open   | <u>194.10</u>   | 0.00        |          |         |
|                                  |          |          |                                |        | 2,107.11        |             |          |         |
| 00047 D & E UNIFORM              |          |          |                                |        |                 |             |          |         |
|                                  | 20-01492 | 11/25/20 | LAMENDOLA CLOTHING ALLOWANCE   | Open   | 170.00          | 0.00        |          |         |
| 00055 FOLEY, ALISHA              |          |          |                                |        |                 |             |          |         |
|                                  | 20-01605 | 12/16/20 | REIMB CLOTHING ALLOWANCE FOLEY | Open   | 358.42          | 0.00        |          |         |
| 00071 SUEZ WATER NEW JERSEY      |          |          |                                |        |                 |             |          |         |
|                                  | 20-01542 | 12/08/20 | 10003825412222 SUEZ            | Open   | 15,378.17       | 0.00        |          |         |
| 000920 FORD MOTOR CREDIT COMPANY |          |          |                                |        |                 |             |          |         |
|                                  | 20-00662 | 06/16/20 | FINAL LEASE PAYMENT-2019 TAHOE | Open   | 13,805.83       | 0.00        |          |         |
| 00095 HANRAHAN, ROBERT           |          |          |                                |        |                 |             |          |         |
|                                  | 20-01293 | 10/20/20 | ENVIRONMENTAL COMM. WEBEX      | Open   | 15.94           | 0.00        |          |         |
|                                  | 20-01545 | 12/08/20 | TRAIL WORK LUNCH 11/27 & 12/6  | Open   | <u>117.34</u>   | 0.00        |          |         |
|                                  |          |          |                                |        | 133.28          |             |          |         |
| 00098 SERVPRO OF PARAMUS         |          |          |                                |        |                 |             |          |         |
|                                  | 20-01629 | 12/22/20 | CLEAN AND SANITIZE POLICE DPT. | Open   | 6,986.89        | 0.00        |          |         |
| 00102 MGL PRINTING SOLUTIONS     |          |          |                                |        |                 |             |          |         |
|                                  | 20-01296 | 10/21/20 | 1099 FORMS 2020                | Open   | 115.75          | 0.00        |          |         |
| 00108 MONTVALE HARDWARE & SUPPLY |          |          |                                |        |                 |             |          |         |
|                                  | 20-01483 | 11/24/20 | BATTERIES FOR AUTO DOORS       | Open   | 15.29           | 0.00        |          |         |
| 00116 VERIZON                    |          |          |                                |        |                 |             |          |         |
|                                  | 20-01488 | 11/25/20 | 242317487-00001 VERIZON        | Open   | 1,729.97        | 0.00        |          |         |
|                                  | 20-01533 | 12/07/20 | 651-285-414-0001-73 VERIZON    | Open   | <u>284.11</u>   | 0.00        |          |         |
|                                  |          |          |                                |        | 2,014.08        |             |          |         |
| 00125 NORTHWEST BERGEN REGIONAL  |          |          |                                |        |                 |             |          |         |
|                                  | 20-00137 | 01/22/20 | 2020 HEALTH SERVICES           | Open   | 4,730.17        | 0.00        |          | B       |
| 00128 ARROW TREE SERVICE INC.    |          |          |                                |        |                 |             |          |         |
|                                  | 20-01489 | 11/25/20 | DEAD TREE REMOVAL -MURRAY ROAD | Open   | 1,880.00        | 0.00        |          |         |
|                                  | 20-01528 | 12/07/20 | TREE REMOVAL - MEMORIAL DRIVE  | Open   | <u>1,575.00</u> | 0.00        |          |         |
|                                  |          |          |                                |        | 3,455.00        |             |          |         |
| 00146 PSE&G CO.                  |          |          |                                |        |                 |             |          |         |
|                                  | 20-01530 | 12/07/20 | PSE&G - SEPTEMBER 2020         | Open   | 254.09          | 0.00        |          |         |
|                                  | 20-01531 | 12/07/20 | PSE&G - OCTOBER 2020           | Open   | 855.29          | 0.00        |          |         |

| Vendor # Name                        | PO #     | PO Date  | Description                    | Status | Amount                        | Void Amount | Contract | PO Type |
|--------------------------------------|----------|----------|--------------------------------|--------|-------------------------------|-------------|----------|---------|
| 00146 PSE&G CO. Continued            | 20-01536 | 12/07/20 | PSE&G - NOVEMBER 2020          | Open   | <u>735.41</u><br>1,844.79     | 0.00        |          |         |
| 00178 FAIR GAME GOOSE CONTROL INC.   | 20-00204 | 02/04/20 | 2020 GOOSE CHASING-BOARD OF ED | Open   | 550.00                        | 0.00        |          | B       |
|                                      | 20-00205 | 02/04/20 | 2020 GOOSE CHASING -BD OF HLTH | Open   | <u>550.00</u><br>1,100.00     | 0.00        |          | B       |
| 00237 BAMBOHR                        | 20-01598 | 12/16/20 | TIME TRACKING SOFTWARE         | Open   | 3,033.20                      | 0.00        |          |         |
| 00258 ROCKLAND ELECTRIC COMPANY      | 20-01563 | 12/10/20 | ROCKLAND ELECTRIC - NOVEMBER   | Open   | 12,392.96                     | 0.00        |          |         |
|                                      | 20-01564 | 12/10/20 | ROCKLAND ELECTRIC - DECEMBER   | Open   | <u>11,084.88</u><br>23,477.84 | 0.00        |          |         |
| 00332 ZAGAJA, MACIEJ                 | 20-01520 | 12/03/20 | ZAGAJA CLOTHING ALLOWANCE      | Open   | 675.78                        | 0.00        |          |         |
| 00375 BOROUGH OF PARK RIDGE          | 20-01465 | 11/19/20 | TRI-BORO FUEL - AUG, SEPT, OCT | Open   | 9,210.67                      | 0.00        |          |         |
|                                      | 20-01573 | 12/11/20 | TRI-BORO RADIO SYSTEM          | Open   | <u>29,777.32</u><br>38,987.99 | 0.00        |          |         |
| 00497 LEVITZKI, ANN                  | 20-00289 | 02/24/20 | COURT - CELL PHONE             | Open   | 61.78                         | 0.00        |          | B       |
| 00554 BERGEN MUNI.EMPL.BENEFITS FUND | 20-00127 | 01/22/20 | 2020 HEALTH BENEFITS           | Open   | 63,302.00                     | 0.00        |          | B       |
| 00559 DUTRA EXCAVATING & SEWER INC.  | 20-01473 | 11/19/20 | LOCATE UNDERGROUND WATER LINE  | Open   | 300.00                        | 0.00        |          |         |
| 00565 KOHEN, JOSH                    | 20-00520 | 05/08/20 | RECREATIONAL REFUND            | Open   | 37.50                         | 0.00        |          |         |
| 00619 INSTITUTE FORENSIC PSYCHOLOGY  | 20-01338 | 10/29/20 | PD PSYCOLOGY TESTING NEW HIRES | Open   | 1,000.00                      | 0.00        |          |         |
| 00656 STATE OF NJ DEPT OF LABOR W/F  | 20-01527 | 12/07/20 | UNEMPLOYMENT BENEFITS-3RD QTR. | Open   | 580.94                        | 0.00        |          |         |
| 00730 BOGGIA & BOGGIA, ESQS.         | 20-00309 | 02/28/20 | 2020 LEGAL FEES                | Open   | 10,704.00                     | 0.00        |          | B       |
|                                      | 20-01348 | 10/29/20 | TRUST - RESERVE FOR HOUSING    | Open   | 690.00                        | 0.00        |          |         |
|                                      | 20-01480 | 11/23/20 | TRUST - RESERVE FOR HOUSING    | Open   | <u>1,725.00</u><br>13,119.00  | 0.00        |          |         |
| 00731 MASER CONSULTING P.A.          | 18-00453 | 03/30/18 | US 2020 CENSUS PREPARATION     | Open   | 87.50                         | 0.00        |          | B       |
|                                      | 19-00468 | 03/29/19 | TIER A STORMWATER PERMIT 2019  | Open   | 6,563.75                      | 0.00        |          | B       |
|                                      | 19-00947 | 07/03/19 | OBSERVATION 2019 ROADWAY IMPRO | Open   | 831.25                        | 0.00        |          | B       |

| Vendor # Name                         | PO #     | PO Date  | Description                    | Status | Amount           | Void Amount | Contract | PO Type |
|---------------------------------------|----------|----------|--------------------------------|--------|------------------|-------------|----------|---------|
| 00731 MASER CONSULTING P.A.           |          |          | Continued                      |        |                  |             |          |         |
|                                       | 19-01004 | 07/17/19 | LATRENTA FIELD IMPROV.-CONSTRU | Open   | 4,072.50         | 0.00        |          | B       |
|                                       | 20-00307 | 02/28/20 | ENGINEER RETAINER 2020         | Open   | 1,350.00         | 0.00        |          | B       |
|                                       | 20-00426 | 04/14/20 | 2020 ROAD IMPROVEMENT PROGRAM  | Open   | 12,338.75        | 0.00        |          | B       |
|                                       | 20-00787 | 07/06/20 | EDGREN WAY & RAMAPO RD IMPROV  | Open   | 8,262.50         | 0.00        |          | B       |
|                                       | 20-01073 | 09/02/20 | AFFORDABLE HOUSING 2020 SVCS   | Open   | 765.00           | 0.00        |          | B       |
|                                       | 20-01196 | 10/01/20 | PARAGON/PHILLIPS CONSTRUCT/OBS | Open   | 20,736.25        | 0.00        |          | B       |
|                                       | 20-01285 | 10/19/20 | TIER A STORMWATER REPORTING    | Open   | 15,233.75        | 0.00        |          | B       |
|                                       | 20-01329 | 10/28/20 | MUNICIPAL ENGINEERING REVIEW   | Open   | 541.25           | 0.00        |          |         |
|                                       | 20-01365 | 11/02/20 | MUNICIPAL ENGINEERING REVIEW   | Open   | 240.00           | 0.00        |          |         |
|                                       | 20-01447 | 11/17/20 | MUNICIPAL ENGINEERING REVIEW   | Open   | 612.50           | 0.00        |          |         |
|                                       | 20-01525 | 12/04/20 | 26 N.KINDERKAMACK PROPERTY     | Open   | 6,478.75         | 0.00        |          |         |
|                                       | 20-01591 | 12/15/20 | GENERAL WORK                   | Open   | 127.50           | 0.00        |          |         |
|                                       | 20-01619 | 12/18/20 | LIBOCK LITIGATION              | Open   | <u>13,231.25</u> | 0.00        |          |         |
|                                       |          |          |                                |        | 91,472.50        |             |          |         |
| 00745 WASTE MANAGEMENT OF NEW JERSEY  |          |          |                                |        |                  |             |          |         |
|                                       | 20-00265 | 02/18/20 | 2020 GARBAGE COLLECTION        | Open   | 47,624.63        | 0.00        |          | B       |
| 00762 HARBORTOUCH                     |          |          |                                |        |                  |             |          |         |
|                                       | 20-01258 | 10/14/20 | COURT CREDIT CARD - SEPT. 2020 | Open   | 49.31            | 0.00        |          |         |
|                                       | 20-01405 | 11/10/20 | COURT CREDIT CARD-OCTOBER 2020 | Open   | <u>50.49</u>     | 0.00        |          |         |
|                                       |          |          |                                |        | 99.80            |             |          |         |
| 00769 URBAN AUTO SPA                  |          |          |                                |        |                  |             |          |         |
|                                       | 20-01539 | 12/08/20 | CAR WASH AND OIL CHANGE SRVC   | Open   | 78.00            | 0.00        |          |         |
| 00776 SESHOLTZ, KENNETH               |          |          |                                |        |                  |             |          |         |
|                                       | 20-01546 | 12/09/20 | LICENSE RENEWALS - 2020        | Open   | 345.00           | 0.00        |          |         |
| 00794 STERI-CLEAN NJ                  |          |          |                                |        |                  |             |          |         |
|                                       | 20-01627 | 12/22/20 | COVID 19 DISINFECTION SERVICES | Open   | 6,150.00         | 0.00        |          |         |
|                                       | 20-01628 | 12/22/20 | COVID-19 DISINFECTION SERVICES | Open   | <u>4,150.00</u>  | 0.00        |          |         |
|                                       |          |          |                                |        | 10,300.00        |             |          |         |
| 00801 WESTPHAL WASTE SERVICES, INC.   |          |          |                                |        |                  |             |          |         |
|                                       | 20-01232 | 10/06/20 | 2020 GARBAGE COLLECTION        | Open   | 65,833.33        | 0.00        |          | B       |
| 00830 LINDA VISTA TOWNHOUSES CONDO.   |          |          |                                |        |                  |             |          |         |
|                                       | 20-01340 | 10/29/20 | HOMEOWNER ASSOC FEE ASSISTANCE | Open   | 100.00           | 0.00        |          |         |
|                                       | 20-01467 | 11/19/20 | HOMEOWNER ASSOC FEE ASSISTANCE | Open   | <u>100.00</u>    | 0.00        |          |         |
|                                       |          |          |                                |        | 200.00           |             |          |         |
| 00869 DRAEGER SAFETY DIAGNOSTICS, INC |          |          |                                |        |                  |             |          |         |
|                                       | 20-01374 | 11/03/20 | PD SIMULATOR CALIBRATION       | Open   | 179.00           | 0.00        |          |         |
| 00875 ROTANTE, JOHN                   |          |          |                                |        |                  |             |          |         |
|                                       | 20-01428 | 11/16/20 | REFUND OF REGISTRATION FEE     | Open   | 40.00            | 0.00        |          |         |
| 00895 BALBO, CAROL                    |          |          |                                |        |                  |             |          |         |
|                                       | 20-01435 | 11/16/20 | REFUND OF REGISTRATION FEE     | Open   | 40.00            | 0.00        |          |         |

| Vendor # Name                       | PO #     | PO Date  | Description                    | Status | Amount        | Void Amount | Contract | PO Type |
|-------------------------------------|----------|----------|--------------------------------|--------|---------------|-------------|----------|---------|
| 00909 SPROUL, ROBERT                | 20-01440 | 11/16/20 | REFUND OF REGISTRATION FEE     | Open   | 40.00         | 0.00        |          |         |
| 00913 SITEONE LANDSCAPE SUPPLY LLC. | 20-01508 | 12/02/20 | ENVIRONMENTAL TRAIL-EDGING     | Open   | 1,567.84      | 0.00        |          |         |
| 00915 CHADWICK, KATHLEEN            | 20-01422 | 11/16/20 | REFUND OF REGISTRATION FEE     | Open   | 45.00         | 0.00        |          |         |
| 00924 MUNRO, STUART                 | 20-01540 | 12/08/20 | TAX OVERPAYMENT                | Open   | 2,822.86      | 0.00        |          |         |
| 00926 GRAINGER, INC.                | 20-01115 | 09/14/20 | SMOKE DETECTOR TESTER          | Open   | 186.24        | 0.00        |          |         |
|                                     | 20-01553 | 12/10/20 | SMOKE DETECTOR TESTERS         | Open   | <u>67.02</u>  | 0.00        |          |         |
|                                     |          |          |                                |        | 253.26        |             |          |         |
| 00928 C & E TAX LIEN FUND 1         | 20-01623 | 12/22/20 | LIEN REDEMPTION ON TAX SALE    | Open   | 96,979.78     | 0.00        |          |         |
| 00936 SAIBER LLC                    | 20-01614 | 12/18/20 | TAX APPEAL REFUND              | Open   | 2,839.41      | 0.00        |          |         |
| 01028 HAWKEN, CHRISTOPHER           | 20-01491 | 11/25/20 | REIMB CLOTHING ALLOWANCE       | Open   | 119.20        | 0.00        |          |         |
|                                     | 20-01557 | 12/10/20 | REIMB CLOTHING ALLOWANCE       | Open   | <u>160.77</u> | 0.00        |          |         |
|                                     |          |          |                                |        | 279.97        |             |          |         |
| 01063 SUMMIT RIDGE CONDOMINIUM      | 20-01468 | 11/19/20 | HOMEOWNER ASSOC FEE ASSISTANCE | Open   | 50.00         | 0.00        |          |         |
| 01134 RESERVE ACCOUNT               | 20-01474 | 11/20/20 | TAX DEPARTMENT POSTAGE         | Open   | 125.95        | 0.00        |          |         |
|                                     | 20-01625 | 12/22/20 | COURT POSTAGE - 4TH QTR. 2020  | Open   | <u>562.50</u> | 0.00        |          |         |
|                                     |          |          |                                |        | 688.45        |             |          |         |
| 01156 DIRECT ENERGY BUSINESS        | 20-01543 | 12/08/20 | DIRECT ENERGY BUSINESS - NOV.  | Open   | 2,247.43      | 0.00        |          |         |
| 01241 PIZZA INC.                    | 20-01571 | 12/11/20 | HOLIDAY LUNCH/BIRTHDAYS        | Open   | 92.45         | 0.00        |          |         |
| 01251 LAMENDOLA, BRIAN              | 20-01606 | 12/16/20 | REIMB RECONYX SUPPLIES         | Open   | 87.36         | 0.00        |          |         |
| 01330 GHASSALI, MICHAEL             | 20-01561 | 12/10/20 | Zoom Video Comm 12/6/20        | Open   | 175.90        | 0.00        |          |         |
|                                     | 20-01562 | 12/10/20 | Mailchimp Nov 15 2020          | Open   | 51.99         | 0.00        |          |         |
|                                     | 20-01586 | 12/15/20 | MAILCHIP DEC 15 2020           | Open   | <u>51.99</u>  | 0.00        |          |         |
|                                     |          |          |                                |        | 279.88        |             |          |         |
| 01462 MARSICO, WALTER               | 20-01603 | 12/16/20 | REIMB CLOTHING ALLOWANCE       | Open   | 112.90        | 0.00        |          |         |

| Vendor # Name                     | PO #     | PO Date  | Description                    | Status | Amount        | Void Amount | Contract | PO Type |
|-----------------------------------|----------|----------|--------------------------------|--------|---------------|-------------|----------|---------|
| 01462 MARSICO, WALTER             |          |          | Continued                      |        |               |             |          |         |
|                                   | 20-01610 | 12/16/20 | REIMB MARSICO CLOTHING ALLOW   | Open   | <u>78.16</u>  | 0.00        |          |         |
|                                   |          |          |                                |        | 191.06        |             |          |         |
| 01464 SURENIAN, EDWARDS & NOLAN   |          |          |                                |        |               |             |          |         |
|                                   | 17-00879 | 08/02/17 | SPECIAL COAH COUNSEL           | Open   | 444.00        | 0.00        |          | B       |
| 01497 SALERNO, GERALD             |          |          |                                |        |               |             |          |         |
|                                   | 20-00144 | 01/23/20 | 2020 PUBLIC DEFENDER           | Open   | 1,875.00      | 0.00        |          | B       |
| 01510 GUICO, JOHN                 |          |          |                                |        |               |             |          |         |
|                                   | 20-01515 | 12/03/20 | REIMB CLOTHING ALLOWANCE       | Open   | 228.02        | 0.00        |          |         |
| 01565 RECONYX, INC.               |          |          |                                |        |               |             |          |         |
|                                   | 20-01224 | 10/06/20 | PD CELLULAR LICENSE PLATE CAME | Open   | 773.20        | 0.00        |          |         |
| 01593 AMERICAN LAWN SPRINKLER CO. |          |          |                                |        |               |             |          |         |
|                                   | 20-01361 | 10/30/20 | TURN ON/WINTERIZATION 2020     | Open   | 370.00        | 0.00        |          |         |
| 01642 SKOLOFF & WOLFE, PC.        |          |          |                                |        |               |             |          |         |
|                                   | 20-01587 | 12/15/20 | TAX APPEAL REFUND              | Open   | 12,155.00     | 0.00        |          |         |
| 01645 BOROUGH OF WOODCLIFF LAKE   |          |          |                                |        |               |             |          |         |
|                                   | 20-01503 | 12/01/20 | 2020 TRI-BORO AMBULANCE INSUR. | Open   | 6,955.33      | 0.00        |          |         |
| 01680 WEGMANS BUSINESS            |          |          |                                |        |               |             |          |         |
|                                   | 20-01505 | 12/01/20 | OFFICE HOLIDAY TEAM BUILDING   | Open   | 110.00        | 0.00        |          |         |
|                                   | 20-01582 | 12/15/20 | EMPLOYEE APPRECIATION/SAFETY   | Open   | <u>29.88</u>  | 0.00        |          |         |
|                                   |          |          |                                |        | 139.88        |             |          |         |
| 01689 DILAURI, RUSSELL            |          |          |                                |        |               |             |          |         |
|                                   | 20-01604 | 12/16/20 | REIMB CLOTHING ALLOWANCE       | Open   | 152.06        | 0.00        |          |         |
| 01749 BOMAN, ANDREW               |          |          |                                |        |               |             |          |         |
|                                   | 20-01493 | 11/25/20 | REIMB CLOTHING ALLOWANCE       | Open   | 686.02        | 0.00        |          |         |
|                                   | 20-01519 | 12/03/20 | REIMB CLOTHING ALLOWANCE       | Open   | 153.41        | 0.00        |          |         |
|                                   | 20-01521 | 12/03/20 | REIMB PERSONAL PROPERTY PHONE  | Open   | <u>150.00</u> | 0.00        |          |         |
|                                   |          |          |                                |        | 989.43        |             |          |         |
| 01750 DUBELBEISS, RYAN            |          |          |                                |        |               |             |          |         |
|                                   | 20-01518 | 12/03/20 | REIMB CLOTHING ALLOWANCE       | Open   | 78.47         | 0.00        |          |         |
| 01760 UNITED PARCEL SERVICE       |          |          |                                |        |               |             |          |         |
|                                   | 20-01534 | 12/07/20 | F047X6 UPS - NOVEMBER 2020     | Open   | 76.46         | 0.00        |          |         |
| 01763 BOB RUGGIERI TREE SERVICE   |          |          |                                |        |               |             |          |         |
|                                   | 20-01463 | 11/19/20 | DAMAGED TREES OCTOBER STORM    | Open   | 2,100.00      | 0.00        |          |         |
| 01767 VERIZON                     |          |          |                                |        |               |             |          |         |
|                                   | 20-01496 | 11/30/20 | 555-569-014-0001-55 VERIZON    | Open   | 170.64        | 0.00        |          |         |
| 01833 MCGEE, HEATHER (PETTY CASH) |          |          |                                |        |               |             |          |         |
|                                   | 20-01626 | 12/22/20 | PETTY CASH PD                  | Open   | 255.86        | 0.00        |          |         |

| Vendor # Name                         | PO #     | PO Date  | Description                      | Status | Amount          | Void Amount | Contract | PO Type |
|---------------------------------------|----------|----------|----------------------------------|--------|-----------------|-------------|----------|---------|
| 01852 REDICARE LLC                    | 20-01475 | 11/20/20 | FEVER READER STAND - FIRE DEPT   | Open   | 836.88          | 0.00        |          |         |
| 01856 MONTVALE FLORIST                | 20-01192 | 09/30/20 | Rose Curry Get Well Fruit Basket | Open   | 64.95           | 0.00        |          |         |
| 01870 PENTLAND GRAPHICS INC           | 20-01450 | 11/17/20 | FIREHOUSE SWEATSHIRTS/T-SHIRTS   | Open   | 4,156.00        | 0.00        |          |         |
| 01879 RESERVE @ MONTVALE              | 20-01210 | 10/02/20 | 2019 SNOW & STREET LIGHTING      | Open   | 1,420.00        | 0.00        |          |         |
|                                       | 20-01469 | 11/19/20 | HOMEOWNER ASSOC FEE ASSISTANCE   | Open   | 100.00          | 0.00        |          |         |
|                                       |          |          |                                  |        | <u>1,520.00</u> |             |          |         |
| 01882 PRESTIGE BUSINESS PRODUCTS, INC | 20-01369 | 11/03/20 | PD INK CARTRIDGES                | Open   | 552.00          | 0.00        |          |         |
|                                       | 20-01460 | 11/19/20 | TONERS SCORDO                    | Open   | 706.00          | 0.00        |          |         |
|                                       |          |          |                                  |        | <u>1,258.00</u> |             |          |         |
| 01903 DARIO, ALBERT, METZ & EYERMAN   | 20-00537 | 05/08/20 | MUNICIPAL PROSECUTOR 2020        | Open   | 6,750.00        | 0.00        |          | B       |
| 01915 TGA OF BERGEN COUNTY            | 20-01253 | 10/13/20 | VENDOR PAYMENT- GOLF LESSONS     | Open   | 2,100.00        | 0.00        |          |         |
| 01919 DESIGN-N-STITCH                 | 20-01507 | 12/01/20 | CONSTRUCTION SHIRTS              | Open   | 135.00          | 0.00        |          |         |
| 01927 OFFICE CONCEPTS GROUP, INC.     | 20-01147 | 09/17/20 | office supplies                  | Open   | 1,137.38        | 0.00        |          |         |
|                                       | 20-01246 | 10/08/20 | office supplies                  | Open   | 87.12           | 0.00        |          |         |
|                                       | 20-01512 | 12/03/20 | office supplies                  | Open   | 108.83          | 0.00        |          |         |
|                                       |          |          |                                  |        | <u>1,333.33</u> |             |          |         |
| 01949 AT&T MOBILITY                   | 20-01400 | 11/10/20 | 287291161590 AT&T                | Open   | 761.22          | 0.00        |          |         |
|                                       | 20-01558 | 12/10/20 | PD PATROL PHONES                 | Open   | 761.02          | 0.00        |          |         |
|                                       |          |          |                                  |        | <u>1,522.24</u> |             |          |         |
| 02132 NJ ADVANCE MEDIA (STAR LEDGER)  | 20-01572 | 12/11/20 | ADVERTISING 1123321 NOVEMBER     | Open   | 157.78          | 0.00        |          |         |
| 02141 REGAN, ROBERT T., ESQ.          | 20-01487 | 11/25/20 | TRUST - RESERVE FOR HOUSING      | Open   | 315.00          | 0.00        |          |         |
|                                       | 20-01494 | 11/25/20 | ESCROW PAYMENTS                  | Open   | 2,887.50        | 0.00        |          |         |
|                                       |          |          |                                  |        | <u>3,202.50</u> |             |          |         |
| 02426 VERIZON WIRELESS                | 20-01495 | 11/30/20 | 482530999-00001 VERIZON          | Open   | 356.09          | 0.00        |          |         |
| 02757 TYCO ANIMAL CONTROL SERVICES    | 20-00143 | 01/23/20 | 2020 ANIMAL CONTROL              | Open   | 910.00          | 0.00        |          | B       |

| Vendor # Name          |                                | PO #     | PO Date                       | Description | Status             | Amount     | Void Amount        | Contract | PO Type |
|------------------------|--------------------------------|----------|-------------------------------|-------------|--------------------|------------|--------------------|----------|---------|
| 03060                  | TRI-STATE TECHNICAL SERVICES   |          |                               |             |                    |            |                    |          |         |
|                        | 20-00025                       | 01/07/20 | 2020 COMPUTER MAINTENANCE     | Open        | 739.59             | 0.00       |                    |          | B       |
|                        | 20-00026                       | 01/07/20 | 2020 MICROSOFT WEB EXCHANGE   | Open        | 420.00             | 0.00       |                    |          | B       |
|                        | 20-01541                       | 12/08/20 | LAPTOP / PLANNING BOARD       | Open        | 280.00             | 0.00       |                    |          |         |
|                        |                                |          |                               |             | <u>1,439.59</u>    |            |                    |          |         |
| 03084                  | WESLEY SICOMAC DAIRY           |          |                               |             |                    |            |                    |          |         |
|                        | 20-00099                       | 01/14/20 | 2020 MILK DELIVERY            | Open        | 51.78              | 0.00       |                    |          | B       |
| 03280                  | FREMGEN'S POWER EQUIPMENT, INC |          |                               |             |                    |            |                    |          |         |
|                        | 20-01484                       | 11/24/20 | FIREHOUSE EQUIPMENT           | Open        | 654.00             | 0.00       |                    |          |         |
| 03682                  | CRUISE, E. K.                  |          |                               |             |                    |            |                    |          |         |
|                        | 20-01517                       | 12/03/20 | REIMB CLOTHING ALLOWANCE      | Open        | 153.37             | 0.00       |                    |          |         |
|                        | 20-01559                       | 12/10/20 | REIMB CLOTHING ALLOWANACE     | Open        | 294.64             | 0.00       |                    |          |         |
|                        |                                |          |                               |             | <u>448.01</u>      |            |                    |          |         |
| 03727                  | STAPLES INC                    |          |                               |             |                    |            |                    |          |         |
|                        | 20-01356                       | 10/30/20 | PD OFFICE SUPPLIES            | Open        | 1,075.14           | 0.00       |                    |          |         |
|                        | 20-01446                       | 11/17/20 | OFFICE SUPPLIES               | Open        | 68.76              | 0.00       |                    |          |         |
|                        | 20-01461                       | 11/19/20 | office supplies               | Open        | 1,296.27           | 0.00       |                    |          |         |
|                        | 20-01462                       | 11/19/20 | PD OFFICE SUPPLIES            | Open        | 97.91              | 0.00       |                    |          |         |
|                        | 20-01510                       | 12/03/20 | office supplies               | Open        | 406.41             | 0.00       |                    |          |         |
|                        | 20-01513                       | 12/03/20 | office supplies               | Open        | 75.43              | 0.00       |                    |          |         |
|                        | 20-01547                       | 12/09/20 | OFFICE SUPPLIES               | Open        | 316.07             | 0.00       |                    |          |         |
|                        |                                |          |                               |             | <u>3,335.99</u>    |            |                    |          |         |
| 03951                  | EDIBLE ARRANGEMENTS            |          |                               |             |                    |            |                    |          |         |
|                        | 20-00444                       | 04/20/20 | BEREAVEMENT - CHRIS K. MOTHER | Open        | 75.98              | 0.00       |                    |          |         |
|                        | 20-01120                       | 09/14/20 | SYMPATHY BASKET - D. ROLAND   | Open        | 83.98              | 0.00       |                    |          |         |
|                        | 20-01121                       | 09/14/20 | SYMPATHY BASKET - N. GAYED    | Open        | 83.98              | 0.00       |                    |          |         |
|                        |                                |          |                               |             | <u>243.94</u>      |            |                    |          |         |
| 03987                  | MAZZEO, NICHOLAS               |          |                               |             |                    |            |                    |          |         |
|                        | 20-01601                       | 12/16/20 | REIMB NEW RECRUIT CLOTHING    | Open        | 201.00             | 0.00       |                    |          |         |
| 03991                  | MALESZEWSKI, KRYSZTIAN         |          |                               |             |                    |            |                    |          |         |
|                        | 20-01602                       | 12/16/20 | REIMB PT ACADEMY GEAR         | Open        | 201.00             | 0.00       |                    |          |         |
| Total Purchase Orders: |                                | 144      | Total P.O. Line Items:        | 0           | Total List Amount: | 579,109.25 | Total Void Amount: | 0.00     |         |

| Totals by Year-Fund |      | Budget Rcvd              | Budget Held        | Budget Total             | Revenue Total      | G/L Total          | Total                    |
|---------------------|------|--------------------------|--------------------|--------------------------|--------------------|--------------------|--------------------------|
| Fund Description    | Fund |                          |                    |                          |                    |                    |                          |
| CURRENT FUND 2020   | 0-01 | 409,587.03               | 0.00               | 409,587.03               | 0.00               | 0.00               | 409,587.03               |
| CURRENT FUND 2019   | 9-01 | 8,427.75                 | 0.00               | 8,427.75                 | 0.00               | 0.00               | 8,427.75                 |
| CAPITAL FUND        | C-04 | 46,241.25                | 0.00               | 46,241.25                | 0.00               | 0.00               | 46,241.25                |
| BOA ESCROW ACCOUN   | E-08 | 2,887.50                 | 0.00               | 2,887.50                 | 0.00               | 0.00               | 2,887.50                 |
| OTHER TRUST ACCOU   | T-03 | 108,697.28               | 0.00               | 108,697.28               | 0.00               | 0.00               | 108,697.28               |
| UNEMPLOYMENT TRUS   | T-13 | 580.94                   | 0.00               | 580.94                   | 0.00               | 0.00               | 580.94                   |
| OPEN SPACE TRUST    | T-14 | 550.00                   | 0.00               | 550.00                   | 0.00               | 0.00               | 550.00                   |
| RECREATION TRUST    | T-19 | 2,137.50                 | 0.00               | 2,137.50                 | 0.00               | 0.00               | 2,137.50                 |
| Year Total:         |      | <u>111,965.72</u>        | <u>0.00</u>        | <u>111,965.72</u>        | <u>0.00</u>        | <u>0.00</u>        | <u>111,965.72</u>        |
| Total of All Funds: |      | <u><u>579,109.25</u></u> | <u><u>0.00</u></u> | <u><u>579,109.25</u></u> | <u><u>0.00</u></u> | <u><u>0.00</u></u> | <u><u>579,109.25</u></u> |