

AGENDA
BOROUGH OF MONTVALE
WORK SESSION MEETING
Mayor and Council Meeting
December 27, 2022
Meeting to Commence 7:30 P.M.
(No Closed Executive Session)

ROLL CALL:

Councilmember Arendacs	Councilmember Lane
Councilmember Cudequest	Councilmember Roche
Councilmember Koelling	Councilmember Russo-Vogelsang

ORDINANCES:

PUBLIC HEARING ORDINANCE NO. 2022-1528 AN ORDINANCE TO AMEND SALARY ORDINANCE NO. 2022-1516 TO PROVIDE FOR AND DETERMINE THE RATE, AMOUNT AND METHOD OF PAYMENT OF COMPENSATION TO PERSONS HOLDING CERTAIN OFFICES AND POSITIONS OF EMPLOYMENT IN THE BOROUGH OF MONTVALE, COUNTY OF BERGEN AND STATE OF NEW JERSEY FOR THE YEAR 2023

MINUTES:

December 13, 2022

CLOSED/EXECUTIVE MINUTES:

December 13, 2022

RESOLUTIONS: (CONSENT AGENDA*)

*All items listed on a consent agenda are considered to be routine and non-controversial by the Borough Council and will be approved by a motion, seconded and a roll call vote. There will be no separate discussion on these items unless a Council member(s) so request it, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

- 184-2022 A Resolution Authorizing the Execution of a Memorandum of Understanding With Nouvelle, LLC Relating to the Construction of Disabled Veterans Housing within the Borough of Montvale
- 185-2022 A Resolution Authorizing the Public Sale of Certain Municipal Property Identified as Block 1601, Lot 14, Owned by the Borough of Montvale Not Required for Public Purposes
- 186-2022 A Resolution Approving a Separation Agreement with Borough Administrator/Clerk
- 187-2022 Award Professional Service Contract /Engineering Services/NJDOT FY 2022/Summit Avenue Roadway Project/Colliers Engineering/ Design & Bidding
- 188-2022 A Resolution Encouraging the County of Bergen to Install and Maintain a Permanent Traffic Signal at the Intersection of Grand Avenue and Woodland Avenue
- 189-2022 A Resolution Awarding a Professional Grant Writing Consulting Contract to Millennium Strategies for the Year 2023
- 190-2022 Transfer of Appropriations

BILLS:

ENGINEER'S REPORT:

Andrew Hipolit
Report/Update

ATTORNEY REPORT:

Joe Voytus, Esq.
Report/Update

UNFINISHED BUSINESS:

None.

NEW BUSINESS:

None.

COMMUNICATION CORRESPONDENCE:

None.

MEETING OPEN TO THE PUBLIC:

HEARING OF CITIZENS WHO WISH TO ADDRESS THE MAYOR AND COUNCIL:

Upon recognition by the Mayor, the person shall proceed to the floor and give his/her name and address in an audible tone of voice for the records. Unless further time is granted by the Council, he/she shall limit his/her statement to five (5) minutes. Statements shall be addressed to the Council as a body and not to any member thereof. No person, other than the person having the floor, shall be permitted to enter into any discussion, without recognition by the Mayor.

MEETING CLOSED TO THE PUBLIC:

ADJOURNMENT:

Re-Organization Meeting - Sunday January 1st at 12:00 Noon

The Next Regular Public Meeting of the Mayor & Council to be held at 7:30pm on January 10th, 2023

Budget Meetings – Via Zoom will be held at 6:00 p.m. Mondays, January 9th, January 23rd, January 30th, 2023. Link will be provided on Montvale website for these budget meetings.

*******Disclaimer***** Subject to Additions And/Or Deletions**

**BOROUGH OF MONTVALE
ORDINANCE NO. 2022-1528**

NOTICE IS HEREBY GIVEN that the following Ordinance was introduced and passed on the first reading at the regular meeting of the Mayor and Council on December 13, 2022 and that said Ordinance will be taken up for further consideration for final passage at a regular meeting of the Mayor and Council to be held on December 27, 2022 at 7:30 pm or as soon thereafter as said matter can be reached, at which time and place all persons who may be interested therein will be given an opportunity to be heard concerning same.

Maureen Iarossi Alwan, Municipal Clerk
Borough of Montvale

AN ORDINANCE TO AMEND SALARY ORDINANCE NO. 2022-1516 TO PROVIDE FOR AND DETERMINE THE RATE, AMOUNT AND METHOD OF PAYMENT OF COMPENSATION TO PERSONS HOLDING CERTAIN OFFICES AND POSITIONS OF EMPLOYMENT IN THE BOROUGH OF MONTVALE, COUNTY OF BERGEN AND STATE OF NEW JERSEY FOR THE YEAR 2023

BE IT ORDAINED BY the Mayor and Council of the Borough of Montvale as follows:

SECTION 1. Each of the offices and positions of employment hereinafter named that are not established or created by virtue of any statutes or of any ordinance, resolution, or other lawful authority heretofore exercised by the Borough of Montvale, is hereby established, created, ratified and confirmed.

SECTION 2. The rate of compensation of the persons holding any of the hereinafter named offices and positions of employment whose compensation shall be on an annual basis and shall be payable semi-monthly is hereby fixed and determined to be as set opposite the title of each of the hereinafter named offices and positions of employment.

	Title	2023 Salary Range
1	Borough Administrator	\$110,000 - \$150,000
2	Safety Coordinator	\$5,000 - \$8,000
3	Chief Financial Officer (PT)	\$21,000 - \$30,000
4	Municipal Clerk	\$85,000 - \$110,000
5	Municipal Clerk (PT)	\$50,000 - \$75,000
6	Deputy Municipal Clerk (PT)	\$20,000 - \$55,000
7	Floater/ Admin. Assistant to Administrator	\$40,000 - \$60,000
8	Tax Collector (PT)	\$62,000 - \$75,000
9	Tax Assessor	\$37,000 - \$45,000
10	Treasurer/Purchasing Agent	\$78,000 - \$92,000
11	Deputy Treasurer	\$55,000 - \$65,000
12	Accounts Payable Clerk	\$42,000 - \$50,000

	Title	2023 Salary Range
13	Secretary, Planning Board/Land Use Admin. (PT)	\$83,000 - \$95,000
14	Planning Board Secretary Special Meetings	\$45 - \$60/hour
15	Board Secretary, Clerical/Recording	\$130 - \$160
16	Office Manager (PT)	\$4,000 - \$7,000
17	Board of Health Secretary	\$22 - \$30/hour
18	Registrar Vital Statistics	\$800 - \$1,200
19	Deputy Registrar Vital Statistics	\$250 - \$500
20	Construction Code Official	\$36,000 - \$50,000
21	Building Sub Code Official	\$36,000 - \$50,000
22	Zoning Officer	\$5,000 - \$11,000
23	Building Inspector (PT)	\$30,000 - \$35,000
24	Temporary Building Inspector (PT)	\$25 - \$50
25	Facilities Building & Property Inspector	\$20,000 - \$30,000
26	Property Maintenance Officer (PT)	\$20,000 - \$25,000
27	Construction Dept. Control Person	\$50,000 - \$70,000
28	Plumbing Sub Code Official	\$25,000 - \$35,000
29	Plumbing Inspector	\$25 - \$50/hour
30	Fire Sub Code Official	\$15,000 - \$20,000
31	Fire Sub Code Official special inspections	\$25 - \$50/hour
32	Electrical Sub Code Official	\$40,000 - \$50,000
33	Electrical Sub Code Official special inspections	\$25 - \$50/hour
34	Fire Prevention Official	\$65,000 - \$75,000
35	Fire Inspector/ Senior/Deputy Fire Official	\$7,600 - \$25,000
36	Fire Prevention Secretary	\$1,000 - \$1,000
37	Municipal Court Administrator	\$75,000 - \$95,000
38	Deputy Municipal Court Administrator	\$55,000 - \$70,000
39	Court Security	\$20 - \$27/hour
40	Violations Clerk	\$40,000 - \$50,000
41	Police Secretary	\$42,000 - \$50,000
42	Administrative Assistant for Police Chief	\$60,000 - \$75,000
43	Emergency Mgmt. Coordinator	\$5,000 - \$7,000
44	Deputy Emergency Mgmt. Coordinator	\$3,000 - \$6,000
45	Library Director	\$80,000 - \$97,000
46	Library – Library Adult Services	\$55,000 - \$70,000

	Title	2023 Salary Range	
47	Library (PT)	\$13	- \$50/hour
48	Library (PT) meetings	\$120	- \$225/mtg.
49	Director, Public Assistance	\$2,000	- \$5,000
50	Director of Recreation	\$52,000	- \$64,000
51	Recreation Assistant (PT)	\$20	- \$30/hour
52	Recreation Summer Camp Stipend	\$2,000	- \$6,000
53	Summer Camp Counsellors	\$500	- \$2,000
54	Park Monitor (PT)	\$20	- \$26/hour
55	Van Drivers (PT)	\$20	- \$25/hour
56	Station Technicians (PT)	\$15	- \$20/hour
57	Booker Cable Access TV	\$3,000	- \$6,000
58	Archivist Records Manager/D.A.R.M.	\$25	- \$28/hour
59	Clerical/Recording Special Meetings	\$20	- \$40/hour
60	Deputy Construction Code Official	\$75,000	- \$85,000
61	Wellness Coordinator	\$500	-
62	Wellness Incentive Participants	\$300	-

SECTION 3. The rate of compensation of the persons holding any of the hereinafter named offices, whose compensation shall be on an annual basis and payable semi-monthly, is hereby fixed and determined as follows:

	Title	2023 Salary Range	
A.	Municipal Judge	\$40,000	- \$45,000
B.	Mayor	\$8,000	- \$10,000
C.	Councilpersons (each)	\$6,500	- \$8,000

SECTION 4: The rate of compensation of persons holding any of the hereinafter named offices in the Police Department, whose compensation shall be on an annual basis, and payable semi-monthly, is hereby fixed and determined as follows:

Title		2023 Salary Range
A.	Chief	\$232,600 - \$250,000
B.	Captain	\$210,000 - \$225,000
C.	Lieutenant (Base Wage)	\$167,373 - \$171,892
D.	Sergeants (Base Wage)	\$155,750 - \$159,956
E.	Detective – Additional per year	\$4,000 - \$4,500
F.	Juvenile Officer – Addt'l per year	\$400 - \$400
G.	Asst. Juvenile Officer – Addt'l per year	\$350 - \$350
H.	Special Police Officer Class III (SLEO)	\$50,000 - \$57,000
I.	Special/Auxiliary Police	\$22/hour - \$26/hour
J.	School Cross Guard/Police Matrons	\$22/hour - \$26/hour

SECTION 4A: The rate of compensation of persons holding any of the hereinafter named offices in the Police Department whose compensation shall be on an annual basis, and payable semi-monthly, is fixed and determined as follows:

Police Officers Schedule (Base Wage Each)		
0-6 months	\$47,452	\$48,733
6 months – 1 year	\$54,347	\$55,814
1 – 2 years	\$59,007	\$62,894
2 – 3 years	\$68,490	\$77,053
3 – 4 years	\$88,815	\$91,213
4 – 5 years	\$102,601	\$105,372
5 – 6 years	\$116,388	\$119,530
6 – 7 years	\$130,176	\$133,691
7 – 8 years	\$143,963	\$147,850

SECTION 4B: In addition to the compensation stated above, Full Time Employees in Section 4 and Section 4A, shall be paid an annual longevity increment pursuant to the following schedule:

Years of Service	Officers Hired BEFORE January 1, 2006	Officers Hired AFTER January 1, 2006
Beginning five (5) years	1%	-
Beginning seven (7) years	2%	-
Beginning nine (9) years	3%	1%
Beginning eleven (11) years	4%	2%
Beginning thirteen (13) years	5%	3%
Beginning fifteen (15) years	6%	4%
Beginning seventeen (17) years	7%	5%
Beginning nineteen (19) years	8%	6%
Beginning twenty-one (21) years	-	7%
Beginning twenty-two (22) years	-	8%
Beginning twenty-four (24) years	9%	9%

SECTION 5. The Borough Treasurer shall present semi-monthly or as established by Resolution to the Governing Body for approval warrants drawn to the order of the Borough of Montvale Payroll Account and the Borough of Montvale Salary Account.

At the first meeting of the Governing Body in January of each year, there shall be approved accounts to be designated "The Borough of Montvale Payroll Account" and "The Borough of Montvale Salary Account" and from time to time the Borough Treasurer upon receipt of a warrant for the amount due each Payroll, shall deposit the same to the credit of these accounts, charging the appropriate budgetary accounts therewith. The Borough Treasurer shall thereafter draw checks on said accounts to the employees entitled to payment therefrom.

Any employee hired under the terms of a Special Library Grants; salary will be determined by the Authority making such grant.

The Mayor and Borough Council may by adoption of a resolution and by approved payroll advice, increase compensation (base wage adjustment or one-time merit/bonus increase) of any salaried employee in the above schedule, who has reached their maximum, up to 10% above the pay range maximum.

At each regular meeting of the Governing Body of the Borough of Montvale, the Treasurer shall submit for the approval or ratification as the case may be, the necessary payroll amounts due to the several officers and employees for compensation.

Such officers as may be determined by the Governing Body, as established by resolution, shall be authorized to sign warrants drawn in favor of the Payroll Account, upon due notice that the payrolls have been approved by the proper certifying authorities.

SECTION 6. This ordinance shall be operative as of January 1, 2022, and salaries paid shall be adjusted in accordance with the terms of this ordinance.

SECTION 7.
appealed.

All other ordinances and parts of ordinances inconsistent herewith are hereby

SECTION 8.
provided by Law.

This ordinance shall take effect immediately upon publication in the manner

MICHAEL GHASSALI, Mayor

ATTEST:
MAUREEN IAROSSO-ALWAN
Municipal Clerk

INTRODUCTION: 12-13-2022

Councilmember	Yes	No
Arendacs	✓	
Cudequest	✓	
Koelling	✓	
Lane		
Roche	✓	
Russo-Vogelsang	✓	

ADOPTED: 12-27-2022

Councilmember	Yes	No
Arendacs		
Cudequest		
Koelling		
Lane		
Roche		
Russo-Vogelsang		

PUBLIC MEETING
MINUTES

The Public Meeting of the Mayor and Council was held in the Council Chambers and called to order at 7:33PM. Adequate notification was published in the official newspaper of the Borough of Montvale. Master Sergeant Dieter Koelling led the Pledge of Allegiance to the Flag, and roll call was taken.

OPEN PUBLIC MEETING STATEMENT

Adequate notice of this meeting was provided to The Bergen Record informing the public of the time and place according to the provisions of the Open Public Meeting Law (Chapter 231, P.L. 1975).

Also Present: Mayor Mike Ghassali; Borough Attorney, Joe Voytus; Administrator/Municipal Clerk, Andy Hipolit, Borough Engineer; Maureen Iarossi-Alwan; and Deputy Municipal Clerk, Fran Scordo.

ROLL CALL:

Councilmember Arendacs	Councilmember Lane - absent
Councilmember Cudequest	Councilmember Roche
Councilmember Koelling	Councilmember Russo-Vogelsang - via telephone

Police Chief Joe Sanfilippo said a few words regarding his 36 year career here at the Borough. He thanked the Mayor and Councilmembers for their support over years. Montvale was one of the first towns to get body cameras and it is a great tool to have. The move to use Tasers has been useful. We will continue to be on the cutting edge of all things to come. We have a fantastic police force.

ORDINANCES:

INTRODUCTION ORDINANCE NO. 2022-1528 AN ORDINANCE TO AMEND SALARY ORDINANCE NO. 2022-1516 TO PROVIDE FOR AND DETERMINE THE RATE, AMOUNT AND METHOD OF PAYMENT OF COMPENSATION TO PERSONS HOLDING CERTAIN OFFICES AND POSITIONS OF EMPLOYMENT IN THE BOROUGH OF MONTVALE, COUNTY OF BERGEN AND STATE OF NEW JERSEY FOR THE YEAR 2023

(Public Hearing 12-27-22)

A motion to Introduce Ordinance **2022-1528** for first reading was made by Councilmember Cudequest; seconded by Councilmember Koelling; Clerk read by title only; Councilmember Roche made a motion that this ordinance be passed on first reading and advertised in The Bergen Record; seconded by Councilmember Cudequest - a roll call was taken - all ayes

MEETING OPEN TO PUBLIC:

Agenda Items Only

Motion to open meeting to the public by Councilmember Cudequest; seconded by Councilmember Roche - all ayes

No public comment

Motion to close meeting to the public by Councilmember Cudequest; seconded by Councilmember Roche - all ayes

MEETING CLOSED TO PUBLIC:

Agenda Items Only

MINUTES:

November 29, 2022

A motion to accept minutes by Councilmember Cudequest; seconded by Councilmember Koelling – all ayes

CLOSED/EXECUTIVE MINUTES:

November 29, 2022

A motion to accept closed minutes by Councilmember Koelling; seconded by Councilmember Cudequest – all ayes

RESOLUTIONS: (CONSENT AGENDA*)

*All items listed on a consent agenda are considered to be routine and non-controversial by the Borough Council and will be approved by a motion, seconded and a roll call vote. There will be no separate discussion on these items unless a Council member(s) so request it, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

176-2022 Cancellation Of Improvement Authorizations

WHEREAS, there exists unexpended improvement authorization balances on the balance sheet of the General Capital Fund; and

WHEREAS, the unexpended improvement authorization balances remain dedicated to projects now completed or the balances are determined to be in excess of the amounts necessary for the completion of the projects; and

WHEREAS, it is necessary to formally cancel said balances so that the unexpended balances may be credited to deferred charges to future taxation unfunded, reserve for payment of debt or fund balance and the unused debt authorizations may be cancelled;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale that the following unexpended improvement authorization balances be cancelled:

GENERAL CAPITAL FUND:

<u>ORDINANCE</u>	<u>DESCRIPTION</u>	<u>FUNDED</u>	<u>UNFUNDED</u>
2016-1413	Various Capital Improvements	\$187,016.27	
2017-1430	Acquisition of Property	10,761.83	
2020-1482	Various Capital Improvements	357,888.87	
2021-1497	Various Capital Improvements	60,630.51	
		<u>\$616,297.48</u>	<u>\$0.00</u>
		=====	=====

177-2022 Cancellation Of Prior Year Outstanding Checks

WHEREAS, there exists outstanding checks from the prior year drawn against the General Checking Account and Payroll Account; and

WHEREAS, it has been determined that the outstanding checks from the prior year be cancelled to Current Fund Surplus;

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale, that the following outstanding checks from the prior year be cancelled:

GENERAL CHECKING ACCOUNT

<u>DATE</u>	<u>CHECK NUMBER</u>	<u>AMOUNT</u>	<u>FUND</u>	<u>ACCCOUNT</u>
05/11/21	19278	\$59.75	Current	Surplus
09/14/21	19776	150.00	Current	Surplus
12/10/21	20150	<u>63.00</u>	Current	Surplus
		<u>\$272.75</u>		

PAYROLL ACCOUNT

<u>DATE</u>	<u>CHECK NUMBER</u>	<u>AMOUNT</u>	<u>FUND</u>	<u>ACCCOUNT</u>
06/30/21	81648	\$246.63	Current	Surplus
		=====		

178-2022 Cancellation Of Various Balances

WHEREAS, there exists receivable balances and a reserve balance on the Current Fund balance sheet of the Borough of Montvale; and
WHEREAS, the funds creating the receivable balances and reserve balance have been investigated, and it has been determined that the receivable balances and reserve balance should be cancelled; and
WHEREAS, it is necessary to formally cancel said balances so that the uncollected receivable balances may be charged to fund balance and the unexpended reserve balance may be credited to fund balance;
NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale, that the following receivable balances and reserve balance may be cancelled:

<u>Current Fund</u>	<u><CHARGES>/</u>	<u>CREDITS</u>
Grants Receivable:		
NJDOT: Various Street Improvements - 2019	<\$16,651.62>	
Municipal Alliance Program	<1,964.39>	
	<\$18,616.01>	
Reserve for Grants - Appropriated:		
Donation - Police (Wegmans)		\$18.75

179-2022 Cancellation Of 2021 Current Fund Appropriation Reserve Balance

WHEREAS, there exists an unexpended 2021 Current Fund budget appropriation reserve balance; and
WHEREAS, it is necessary to formally cancel said balance so that the unexpended balance may be credited to surplus;
NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale that the following unexpended 2021 Current Fund budget appropriation reserve balance be cancelled:

GENERAL APPROPRIATIONS

Operations - Excluded from "CAPS"	
Public and Private Programs Offset by Revenues	
Municipal Alliance Program	\$3,126.15
	=====

180-2022 Transfer Of 2022 Current Fund Appropriation Balance

WHEREAS, there exists an unexpended 2022 Current Fund budget appropriation balance, and
WHEREAS, N.J.S.A. 40A:4-62.1 permits the Borough to transfer such unexpended balance into the Reserve for Storm Recovery.
NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Borough of Montvale Bergen County, New Jersey that the following unexpended 2022 Current Fund budget appropriation balance be transferred into the Reserve for Storm Recovery in accordance with N.J.S.A. 40A:4-62.1.

GENERAL APPROPRIATIONS

Operations - within "CAPS"	
Snow Removal/Storm Recovery:	
Other Expenses	\$25,000.00

181-2022 A Resolution Of The Borough Of Montvale Of The Borough Of Montvale Adopting A Form Required To Be Used For The Filing Of Notices Of Tort Claims Against The Borough Of Montvale In Accordance The Provisions Of The New Jersey Tort Claims Act, N.J.S.A. 59:8-6.

WHEREAS, the New Jersey Tort Claims Act, N.J.S.A. 59:8-6, provides that a public entity may adopt a form to be completed by claimants seeking to file a Notice of Tort Claim against the public entity; and

WHEREAS, the Borough of Montvale is a public entity covered by the provisions of the New Jersey Tort Claims Act; and,

WHEREAS, the Borough of Montvale deems it advisable, necessary, and in the public interests to adopt a Notice of Tort Claim form in the form attached hereto and made a part hereof.

NOW THEREFORE BE IT RESOLVED, by Governing Body of the Borough of Montvale of the assembled in public session the 13th day of December, 2022 that the attached Notice of Tort Claim form be and hereby is adopted as the official Notice of Tort Claim form for the Borough of Montvale; and,

BE IT FURTHER RESOLVED, that all persons making claims against the Borough of Montvale, pursuant to the New Jersey Tort Claims Act, N.J.S.A. 59:8-1, et. seq., be required to complete the form herein adopted as a condition of compliance with the notice requirement of the New Jersey Tort Claims Act.

182-2022 Cancellation of Tax and Excess Sewer Overpayments or Delinquent Amounts Less than \$10.00

WHEREAS, N.J.S.A. 40A:5-17 allows for the cancellation of property tax and excess sewer overpayments or delinquent amounts in the amount of less than \$10.00; and

WHEREAS, the Mayor and Council may authorize the Tax Collector to process, without further action on their part, any cancellation of property tax and excess sewer overpayments or delinquencies of less than \$10.00

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Montvale, County of Bergen, State of New Jersey, hereby authorize the Tax Collector to cancel said property tax and excess sewer amounts as deemed necessary

BE IT FURTHER RESOLVED, that a certified copy of the resolution be forwarded to the Tax Collector and Chief Finance Officer.

Introduced by: Councilmember Roche; seconded by Councilmember Cudequest - a roll call was taken - all ayes

183-2022 Authorize Hiring / Full Time / Construction Clerk / Roseann Crisafi

WHEREAS, Roseann Crisafi meets the qualifications for the position of Construction Clerk and agrees to the terms and conditions of employment, and has previously completed a satisfactory background investigation; and

NOW THEREFORE, BE IT RESOLEVED, by the Mayor and Council of the Borough of Montvale, County of Bergen, State of New Jersey, that the above named individual is hereby appointed to the position of a full-time Construction Clerk, effective December 5, 2022.

Introduced by: Councilmember Koelling; seconded by Councilmember Cudequest - a roll call was taken - all ayes

BILLS: Municipal Clerk read the Bill Report.

Motion to pay bills by Councilmember Roche; seconded by Councilmember Cudequest - all ayes

REPORT OF REVENUE: Municipal Clerk read the Report of Revenue – November

COMMITTEE REPORTS:

Council President Russo-Vogelsang

Local BOE

Upcoming winter concerts at Memorial and Fieldstone; wished everyone Happy Holidays

Councilmember Koelling

Police

Monthly report included in original minutes;

Councilmember Arendacs

DPW

Leaf season has ended – snow season is upon us; thanked Bill Mulholland for the donation of hot chocolate for the tree lighting ceremony

Engineering

Magnolia bridge is still on schedule to be completed in mid January

Councilmember Cudequest

Fire Department

31 fires, 2 drills, 7 extra credits, 1 chief's call and 1 meeting;

Library

Working on budgets including some improvements such as carpet cleaning, painting and outside reading garden; the Director reached out to the coordinator at Thrive for some programs and give book recommendations

TV Access

Upcoming shows, Bob Widmer and Tony Salerno; 2 new editions of My Montvale

Board of Health

Leigh Hopper is resigning, he has almost 30 years of service; the BOH presented him a proclamation and plaque; the rabies clinic had approximately 40-50 dogs and cats; the members are working on revising an ordinance regarding feeding wildlife.

Councilmember Cudequest wished everyone a Happy and Healthy Holiday Season

Councilmember Roche

Environmental Commission

Working with the Land Conservatory and Colliers on an Environmental Resource Inventory (ERI) which will be used with our master plan

Regional BOE

Received their fiscal audit which was in good standing

Recreation

Tree lighting, thanked high school band and choir, Ms Elkin and Mr. Dore for directing, Wegmans donating cookies and candy canes, Mr & Mrs Mulholland from Montvale Dunkin Donuts for the hot chocolate and DPW for setting it all up. This coming Sunday will be the Menorah lighting.

Mayor

Variety of new business coming to the borough; possibly one new business will be taking 25,000 sq ft for expensive art for storage and possible studio, will be going to the planning board in the next several weeks. Pleased to announce new staff changes, Captain Doug McDowell will be the new Police Chief, Joe Voytus will be new borough administrator, Dave Lafferty will be the borough attorney. These appointments will be made at the re-organization scheduled for January 1st for council approval. December 18th Menorah lighting and Santa will arrive on December 24th. Mayor Ghassali wished everyone Happy Holidays.

ENGINEER'S REPORT:

Andrew Hipolit
Report/Update

On TV Access, My Montvale, in January, will be speaking about Stormwater then later in the year will do another My Montvale about sanitary sewers; Magnolia bridge is scheduled to be completed mid January

ATTORNEY REPORT:

Joe Voytus, Esq.
Report/Update

Will prepare a memo of understanding for the next meeting in regards to 26 N Kinderkamack Road in regards to the proposed Veterans home

UNFINISHED BUSINESS:

None

NEW BUSINESS:

None

COMMUNICATION CORRESPONDENCE:

None

MEETING OPEN TO THE PUBLIC:

HEARING OF CITIZENS WHO WISH TO ADDRESS THE MAYOR AND COUNCIL:

Upon recognition by the Mayor, the person shall proceed to the floor and give his/her name and address in an audible tone of voice for the records. Unless further time is granted by the Council, he/she shall limit his/her statement to five (5) minutes. Statements shall be addressed to the Council as a body and not to any member thereof. No person, other than the person having the floor, shall be permitted to enter into any discussion, without recognition by the Mayor.

Motion to open meeting to the public by Councilmember Cudequest; seconded by Councilmember Koelling - all ayes

David Lafferty

Introduced himself to councilmembers, as of January 1, 2023 he will be the new borough attorney; he has lived in Montvale for 21 years and has practice law over 20 years

Motion to close meeting to the public by Councilmember Cudequest; seconded by Councilmember Koelling - all ayes

MEETING CLOSED TO THE PUBLIC:

ADJOURNMENT:

A motion to adjourn by Councilmember Cudequest; seconded by Councilmember Koelling – all ayes

The Next Regular Public Meeting of the Mayor & Council to be held at 7:30pm on December 27, 2022.

Re-Organization Meeting - Sunday January 1st at 12:00 p.m.

Meeting was adjourned at 8:05pm

Respectfully submitted, Fran Scordo, Deputy Municipal Clerk

**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 184-2022**

RE: A Resolution Authorizing the Execution of a Memorandum of Understanding With Nouvelle, LLC Relating to the Construction of Disabled Veterans Housing within the Borough of Montvale

WHEREAS, N.J.S.A. 40A:12-21 authorizes municipalities to sell real property by way of private sale to certain organizations and for certain purposes for nominal consideration; and

WHEREAS, Nouvelle, LLC has made a presentation to the Borough concerning the potential development of real property known as 26 North Kinderkamack Road, also known as Block 1601, Lot 7, for disabled veterans housing; and

WHEREAS, the Borough is desirous of entering into negotiations with Nouvelle to determine whether such a project, which would help fulfill the Borough's affordable housing obligations, would be in the best interests of the Borough; and

WHEREAS, the Borough has negotiated a Memorandum of Understanding with Nouvelle to provide for a six-month negotiation period during which the parties will work together to negotiate a development agreement and contract of sale; and

WHEREAS, the parties are desirous of executing this MOU and commencing discussions and negotiations concerning the disabled veterans project.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Montvale as follows:

1. The foregoing recitals are incorporated as if set forth herein at length.
2. The Mayor is hereby directed, authorized and empowered to execute the Memorandum of Understanding negotiated with Nouvelle, LLC, subject to approval as to form by the Borough Attorney.
3. All other appropriate Borough officials, officers and employees are directed, authorized and empowered to take all steps reasonably necessary to effectuate the provisions and purposes of this resolution and the MOU.
4. This resolution shall take effect immediately.

Councilmember	Motion	Second	Yes	No	Absent	Abstain	No Vote
Arendacs							
Cudequest							
Koelling							
Lane							
Roche							
Russo-Vogelsang							

Adopted: December 27, 2022

ATTEST:

APPROVED:

Maureen Larossi-Alwan
Municipal Clerk

Michael Ghassali
Mayor

**MEMORANDUM OF UNDERSTANDING
BETWEEN**

**Borough of Montvale
&
Nouvelle, LLC**

This Memorandum of Understanding is effective December 1, 2022, on behalf of **Borough of Montvale and or its assigns** located at 12 DePiero Drive, Montvale, New Jersey (hereinafter the "Borough" or "Montvale"), and **Nouvelle, LLC and or its assigns**, (hereinafter the "Housing Developer" or "HD") with offices at 610 Anderson Ave, Cliffside Park, NJ 07010.

SECTION I – BACKGROUND AND INTENT

Nouvelle, LLC, seeks to develop 4 units of very-low-income housing units for disabled veteran families (the "Project") on property located at 26 North Kinderkamack Road, also known as Block 1601, Lot 7 (the "Property"), to assist the Borough of Montvale to meet its affordable and fair share housing obligation for the Third Round and/or future requirements; and

WHEREAS, the sole purpose of this Memorandum of Understanding ("MOU") is to outline the terms under which the Borough of Montvale and the Housing Developer Nouvelle, LLC will work to develop the affordable housing units to help fulfill the Borough's obligation based on the four-unit concept plan attached as Exhibit "A". The concept plan may change based on input from the Housing Developer, the Borough, and the Borough's Planning Board in order to make the project more cost effective and time efficient; and

WHEREAS, The Borough shall provide all required zoning information applicable to the concept plan, including but not limited to zoning, bulk requirements, etc., in order for the Housing Developer to construct the affordable units based on the concept plan; and.

WHEREAS, the parties have agreed to work cooperatively as a team to facilitate obtaining approvals, and the parties understand the critical level of communication that it is needed to make this project successful.

NOW, THEREFORE, the following represents the understanding of both parties regarding their respective roles and responsibilities, and both parties agree, therefore, that it is in the best interests of all concerned to enter into this MOU.

SECTION II – DESCRIPTION OF NOUVELLE, LLC ROLES AND RESPONSIBILITIES

Scope of Services: The Housing Developer agrees to the following:

- A. Housing Developer will attend an initial meeting with the Borough, and to the extent appropriate, other agencies having a need to obtain information and understand how the affordable housing project will be developed. This meeting will be to introduce the Housing Developer as the potential affordable housing developer for the Property.

- B. Once Housing Developer has attended the initial meeting, it will provide a development narrative of what funding could be applied for and where the funding will need to come from in order to develop the Property consistent with the concept plan and architectural design.
- C. Housing Developer agrees purchase the Property located at 26 North Kinderkamack Road, Montvale, New Jersey, which will be contingent on the Housing Developer obtaining all necessary governmental approvals at a sale price in the amount of \$100,000.00.
- D. Once the Housing Developer has received a fully executed Affordable Housing Developers Agreement, the Housing Developer shall be solely responsible for obtaining all governmental approvals, including all fees and costs required to obtain same, including permits from governmental entities having jurisdiction for the Project,
- E. Once the Housing Developer has received a fully executed Affordable Housing Developer Agreement, the Housing Developer will proceed with obtaining all governmental approvals for the Project.

SECTION III – DESCRIPTION OF THE BOROUGH OF MONTVALE ROLES AND RESPONSIBILITIES

Scope of Services: The Borough of Montvale agrees to the following:

- A. Provide required zoning and bulk requirements to allow for the 4-unit affordable housing Project. The Property is located within the R-15 Zoning District.
- B. Arrange initial meeting to discuss the Project and coordinate the distribution of materials based on the concept plan and past communications.
- C. Obtain and negotiate affordable housing obligations with the governing body and other Borough agencies with the coordination and approval of the Housing Developer.
- D. Provide a contract of sale consistent with the Local Land and Buildings Law, N.J.S.A. 40A:12-1, et seq., and other applicable law, in the amount of \$100,000.00 for the acquisition of the Property from the Borough of Montvale, the terms of which shall be subject to further discussion.
- E. Enter into negotiations for an acceptable program for a payment in lieu of taxes with the Housing Developer, the terms of which shall be subject to further discussion.

SECTION IV – GENERAL TERMS

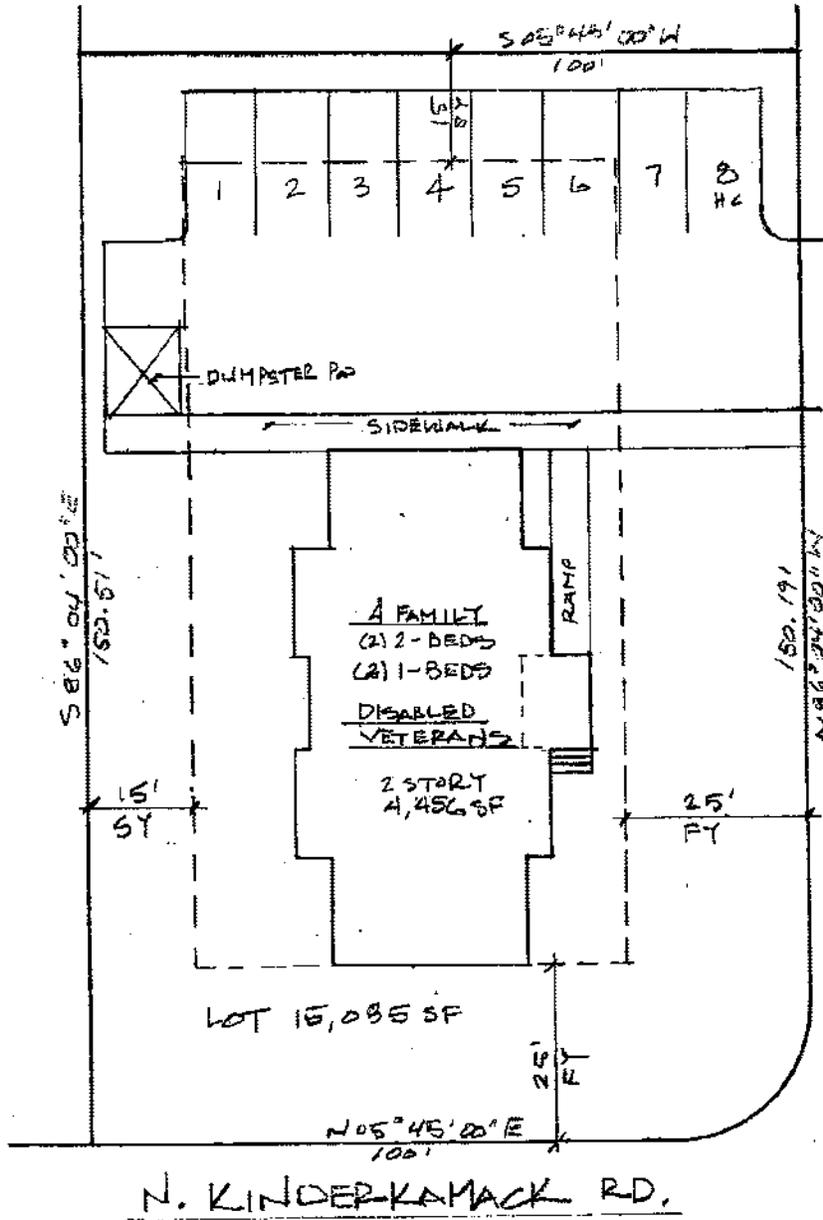
- 1) **Funding** – This MOU is contingent upon the Housing Developer obtaining approvals for the Project from governmental entities having jurisdiction over the Project. The funding will be based on said approvals and concept plan that the Housing Developer finds suitable to the Project. The funding could change based on funding sources becoming available and the Borough approving the Project based on the concept plans or a plan that the Housing Developer finds acceptable in coordination with the Borough.

- 2) **Term** – This MOU is effective as of the last date recorded on the signature page of this MOU between the parties. If the parties are unable to negotiate a binding agreement setting forth their respective rights and responsibilities within six (6) months from the effective date of this MOU, either party shall have the right to terminate this MOU. In the event of termination, neither party shall have any further obligations towards the other.
- 3) **Agreement** - This MOU shall not be considered to be a binding contract of sale or a formal development agreement. Pursuant to the terms of this MOU, the parties agree to negotiate in good faith on the terms of a formal binding development and disposition agreement concerning the Property and the Project during the term of this MOU.
- 4) **Fees / Costs** – It is also understood that all terms in this MOU, except where noted, are agreed to without expectation of payment from the agreeing parties until a binding contract is in place and the funding is in place for development and construction as required by the affordable housing agreement between the government agencies having jurisdiction and the Borough with the approval of the Housing Developer.
- 5) **Confidentiality** – The Borough and Housing Developer agree that by virtue of entering into this MOU they will have access to certain confidential information regarding the other party’s operations related to this project. The Borough and the Housing Developer agree that they will not at any time disclose confidential information and/or material without the consent of that party unless such disclosure is authorized by this MOU or required by law. Unauthorized disclosure of confidential information shall be considered a breach of this MOU.
- 6) **Amendments**: This MOU may be amended only in writing and authorized by the designated representatives of the parties.

Signed _____ Date: _____
Mayor Michael Ghassali, Mayor
The Borough of Montvale

Signed  _____ Date: 12/ /2022
Luciano Bruni, Managing Principal
Nouvelle, LLC
Housing Developer

EXHIBIT A



4 UNIT CONCEPT
26. N KINDERKAMACK RD.

NOUVELLE, LLC (DEVELOPER)
 5.12.2022 1" = 20'-0"

**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 185-2022**

RE: A Resolution Authorizing the Public Sale of Certain Municipal Property Identified as Block 1601, Lot 14, Owned by the Borough of Montvale Not Required for Public Purposes Pursuant to N.J.S.A. 40A:12-13

WHEREAS, the *Local Lands and Buildings Law*, N.J.S.A. 40A:12-1, et seq., authorizes the sale by municipalities of any real property, capital improvements or personal property, or interests therein, not needed for public use by sale in the manner provided by law; and

WHEREAS, the Borough of Montvale is the owner of certain real property not needed for public use; and

WHEREAS, pursuant to N.J.S.A. 40A:12-13, municipalities are authorized to sell property not needed for public use by open public sale at auction to the highest bidder after advertisement thereof in a newspaper circulating in the municipality or municipalities in which the lands are situated, by two insertions at least once a week during two consecutive weeks, the last publication to be not earlier than seven days prior to such sale; and

WHEREAS the parcel to be sold, consisting of approximately 0.61 acres, is identified as Block 16 J1, Lot 14 on the official Tax Map of the Borough (hereinafter the "Property"); and

WHEREAS, the Property is presently used as an asphalt paved parking lot for a maximum of approximately 61 vehicles; and

WHEREAS the Borough has determined that it is in the best interests of the Borough to sell the Property.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Montvale, in the County of Bergen and State of New Jersey, that the Property identified herein shall be sold by open public sale at auction for not less than fair market value, said sale being made expressly subject to the following terms and conditions:

Section 1. The Property herein identified shall be sold, pursuant to N.J.S.A. 40A:12-13(a), by open public sale at auction to the highest bidder for not less than fair market value. It is the responsibility of the bidder to determine whether the Property is subject to any encumbrances, liens, zoning regulations, easements, other restrictions, and the Borough makes no representations as to the parcel identified herein:

Identified as Block 1601, Lot 14 as depicted on the Tax Assessment Map of the Borough of Montvale

At the option of the highest bidder, the contract may be conditioned upon and subject to the bidder making an application to, and receiving approval from, the Borough of Montvale Planning Board for a permitted use of the Property without any "use" variances. Such contract shall require a completed application for Preliminary Site Plan Approval to be submitted no later than July 30, 2023, and Preliminary Site Plan Approval to be obtained no later than December 31, 2023, unless otherwise extended at the sole discretion of the Borough.

Section 2. Right of reentry. The Borough intends to retain all existing utility easements and public rights-of-way. The Borough also intends to retain a right of reentry, as follows:

In the event that the Buyer, or its successor in interest, fails to commence construction on or before December 31, 2025; then the Borough may, in its sole and absolute discretion, reenter and reacquire the Property subject to the terms and conditions set forth below:

1. The Borough shall provide Buyer, or its successor in interest, written Notice of the Borough's intent to reenter and reacquire the Property no later than March 1, 2026, at which time, the Buyer or its successor in interest shall have sixty (60) days to commence construction (hereinafter "the Construction Window").
2. If the Borough shall exercise its right to repurchase the Property, said repurchase shall close within thirty (30) days of the lapse of the sixty-day Construction Window, identified above.
3. The purchase price for the repurchase shall be the Purchase Price paid by the Buyer for the Property, less twenty percent (20%).

4. Buyer, or its successor in interest, shall convey the Property back to the Borough by way of Bargain and Sale deed with Covenant Against Grantor's Acts, and free and clear of all encumbrances, liens, easements and other restrictions.

Section 3. The minimum bid for this Property is eight hundred fifty thousand dollars (\$850,000.00), and the Borough of Montvale expressly reserves the right to accept the highest bid received or to reject all bids in its sole discretion. Each bidder shall be required to submit two separate bids for the Property:

Option A for the Property subject to the reversionary interest; and
Option B for the Property free and clear of such reversionary interest

Section 4. The public auction shall be conducted on **Thursday, January 26, 2023, at 10:00 a.m.** at the Borough of Montvale Municipal Complex, 12 DePiero Drive, Montvale, New Jersey.

Section 5. The Buyer shall further abide by the following terms and conditions:

- A. The Buyer shall conduct all necessary title searches prior to the date of the sale. The cost for any title insurance shall be the responsibility of the Buyer.
- B. The description of the property above is intended as a general guide only and may not be accurate. This lot shall be conveyed subject to existing encumbrances, liens, zoning regulations, easements, other restrictions, such facts as an accurate survey would reveal and any present or future assessments for the construction of improvements benefiting said property.
- C. The Buyer, at its sole expense, shall have a right to conduct environmental and other inspections of the Property with results satisfactory to Buyer and its lender but must complete such inspections within thirty (30) days of acceptance of the Buyer's bid at auction.
- D. The Borough Engineer or other approved engineer shall prepare a survey of the entire tract being sold in form and substance satisfactory to the Borough and the Buyer. Said survey shall be at Buyer's sole expense, and said survey shall be certified to the Borough.
- E. The sale is made subject to all applicable laws, statutes, regulations and ordinances of the United States, State of New Jersey and the Borough of Montvale, including, without limitation those concerning disposition of municipal real estate.
- F. No employee, agent or officer of the Borough of Montvale has any authority to waive, modify or amend any of the conditions of the sale, whether orally or in writing.
- G. No employee, agent or officer of the Borough of Montvale shall have the ability to bid on the subject property at auction.
- H. The Property shall be conveyed by Bargain and Sale Deed With Covenant Against Grantor's Acts and such conveyance shall be subject to all covenants, restrictions, reservations and easements established of record or by prescription and without representation as to character of title of the property to be conveyed.
- I. The Buyer shall deposit cash, check or money order in the amount of not less than 10% of the purchase price at the time that the bid is accepted at the auction. If the prospective Buyer defaults on the contract of sale and/or fails to proceed with the purchase of the Property, the deposit shall be forfeited and shall become the property of the Borough.
- J. The Buyer shall pay at the time of closing:
 - (1) The balance of the purchase price;
 - (2) Legal fees incurred by the Borough for transfer of title, including the cost of production of legal documents;
 - (3) The cost of the Borough's appraisal of the Property;
 - (4) Engineering fees incurred by the Borough in determining the exact dimensions of the Property; and
 - (5) The cost of advertisement of the sale.
- K. The Buyer shall covenant and agree to abide by appropriate zoning, subdivision, health and building regulations and codes and shall stipulate that this sale will not be used as grounds to support any variance from the regulations and codes except where such necessary variances are granted.

L. The purchase price shall not be used before any County Board of Taxation, Tax Court of New Jersey, or in any court of this State as grounds to support a challenge of the existing assessments with regard to other properties.

Section 6. No representations of any kind are made by the Borough of Montvale as to the condition of the Property; the Property is being sold in its present condition "as is." The Borough does not warrant or certify title to the Property and in no event shall the Borough of Montvale be liable for any damages to the Buyer/successful bidder if title is found unmarketable for any reason and the Buyer/successful bidder waives any and all right in damages or by way of liens against the Borough, the sole remedy being the right to receive a refund, prior to closing, of the deposit paid in the event title is found unmarketable. It shall be the obligation of the successful bidder to examine title to the Property prior to the closing. Notice of any alleged defect in title or claim of unmarketability must be served on the Borough Clerk by the Buyer in writing no later than thirty (30) days after the execution of the contract of sale. Failure upon the part of the Buyer to give written notice within said time shall be deemed conclusive proof that the Buyer accepts the title in its present condition, and the Borough shall not be responsible for any subsequent claims of defect in title and shall not be required to refund money or correct any defect in title or be held liable for damages.

Section 7. Pursuant to N.J.S.A. 40A:12-13, the description of the property to be sold and the terms and conditions of said sale shall be published in a newspaper circulating in the municipality in which the lands are situated, by two insertions at least once a week during two consecutive weeks, the last publication to be not earlier than seven days prior to such public auction.

Section 8. Severability. If any section, sentence or any other part of this Resolution is adjudged unconstitutional or invalid, such judgment shall not affect, impair, or invalidate the remainder of this Resolution but shall be confined in its effect to the section, sentence or other part of this Resolution directly involved in the controversy which such judgment shall be rendered.

Councilmember	Motion	Second	Yes	No	Absent	Abstain	No Vote
Arendacs							
Cudequest							
Koelling							
Lane							
Roche							
Russo-Vogelsang							

Adopted: December 27, 2022

ATTEST:

APPROVED:

Maureen Iarossi-Alwan
Municipal Clerk

Michael Ghassali
Mayor

**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 186-2022**

RE: A Resolution Approving a Separation Agreement with Borough Administrator/Clerk Maureen Iarossi-Alwan

Whereas, Maureen Iarossi-Alwan ("Employee") has served the Borough of Montvale for the past twenty-six years; and

Whereas, Employee is a tenured Borough Clerk and has served in such role for the past twenty-six years; and

Whereas, Employee has also served as Borough Administrator for the past 14 years; and

Whereas, the Borough and the Employee are desirous of executing a separation agreement setting forth the terms and conditions of Employee's separation from service with the Borough, the terms of which have been negotiated and are set forth in an agreement that has been approved by the Employee; and

Whereas, the Governing Body shall appropriate sufficient funds in the 2023 Temporary Budget for this purpose.

Now, Therefore, Be It Resolved that the Governing Body does hereby congratulate Maureen Iarossi-Alwan on her retirement and wishes her well in her future endeavors; and

Be It Further Resolved that the Agreement with Maureen Iarossi-Alwan is hereby approved by the Governing Body; and

Be It Further Resolved that the Mayor is hereby directed, authorized and empowered to execute the Agreement with Maureen Iarossi-Alwan.

Councilmember	Motion	Second	Yes	No	Absent	Abstain	No Vote
Arendacs							
Cudequest							
Koelling							
Lane							
Roche							
Russo-Vogelsang							

Adopted: December 27, 2022

ATTEST:

APPROVED:

Maureen Iarossi-Alwan
Municipal Clerk

Michael Ghassali
Mayor

**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 187-2022**

RE: Award Professional Service Contract /Engineering Services/NJDOT FY 2022/Summit Avenue Roadway Project/Colliers Engineering/ Design & Bidding

WHEREAS, the Borough of Montvale has deemed it necessary to engage the professional services of an Engineer to provide design & bidding services for the FY2022 NJDOT Summit Avenue Roadway Project; and **WHEREAS**, section N.J.S.A. 40A:11-5 of the Local Public Contracts Law, (N.J.S.A. 40A:11-1 et seq.) exempts such professional services from competitive bidding; and **WHEREAS**, Colliers Engineering & Design, 400 Valley Road, Suite 304, Mt. Arlington, NJ 07856 has submitted a proposal dated November 4, 2022 to provide the engineering services for services which are detailed and attached to the original of this resolution, and **WHEREAS**, the Certified Municipal Finance Officer has certified funds are available certification hereto attached to the original of this resolution.

NOW, THEREFORE BE IT RESOLVED by the Borough of Montvale as follows:

- 1) That the proposal for the scope of engineering services is attached to this resolution which is made part of this resolution shall be awarded to Colliers Engineering & Design.
- 2) That the following be provided: Design & Bidding Services
- 3) The cost not to exceed shall be \$39,500.00. The Engineer shall be required to submit itemized bills and payment shall be made based upon services rendered. The rates for this work are in accordance with the hourly contractual agreement with the Borough of Montvale.

BE IT FURTHER RESOLVED, that a copy of this resolution be published an official newspaper of the Borough of Montvale, be on file, available for public inspection, in the office of the Municipal Clerk, Municipal Complex, 12 DePiero, Drive, Montvale, NJ 07645.

Councilmember	Motion	Second	Yes	No	Absent	Abstain	No Vote
Arendacs							
Cudequest							
Koelling							
Lane							
Roche							
Russo-Vogelsang							

Adopted: December 27, 2022

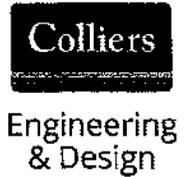
ATTEST:

APPROVED:

Maureen Iarossi-Alwan
Municipal Clerk

Michael Ghassali
Mayor

400 Valley Road Suite 304
Mt. Arlington New Jersey 07856
Main: 877 627 3772



November 4, 2022

Maureen Iarossi
Borough Clerk/Borough Administrator
Borough of Montvale
12 De Piero Drive
Montvale, New Jersey 07645

Re: **Proposal for Professional Design & Bidding Services**
NJDOT FY2022 – Summit Avenue Roadway Project
Borough of Montvale, Bergen County
Colliers Engineering & Design Project No. MVB0028P

Dear Ms. Iarossi,

Colliers Engineering & Design Inc. DBA Maser Consulting (CED) is pleased to present this agreement to provide design and grant administration services relating to the NJDOT FY2022 – Summit Avenue Roadway Project. Specifically, the limits are Summit Avenue, from Spring Valley Road to the municipal boundary. We understand that the Borough has been awarded a Fiscal Year 2022 Municipal Aid Grant from the New Jersey Department of Transportation (NJDOT) in the amount of \$196,000.00. The preliminary cost estimate included in the grant application for the roadway improvements is approximately \$474,350.00. The grant award is intended to assist the Borough with funding of improvements outlined in the Municipal Aid Grant Application. Accordingly, the work will include milling, base repair, replacement of American With Disabilities Act (ADA) curb ramps, replacement of inlet curb pieces and grates, minor drainage improvements, as needed, paving, striping, and restoration. In consideration of the discrepancy between the grant amount and preliminary construction cost estimate, alternate bids can be prepared, if requested, to match the desired Borough funding contribution to the project.

CED will provide the following services:

SCOPE OF SERVICES

TASK 1.0 – DESIGN AND BIDDING

CED will develop construction drawings and specifications to be utilized for public bid. Bid documents will be prepared in accordance with NJDOT requirements. The scope of improvements expressed in the bid documents shall be as specified in the grant application.

The existing site conditions will be investigated during the design; more specifically, the conditions of the curbing, sidewalk, driveway, roadway and drainage structures. CED will prepare base mapping utilizing available tax maps and Geographic Information System mapping (GIS), aerial imagery, and field measurements. Once base mapping is completed, we will prepare plan drawings depicting the

proposed areas of milling, spot curb repair and installation of curbing where none exists, reconstruction of driveway aprons, resetting of structures, accessible curb ramps, and striping. The drawings shall be prepared in accordance with the following design criteria and standards:

- a. NJDOT Design Manual for Roadways;
- b. NJDOT Design Manual for Bridges and Structures;
- c. Standard Specifications for Roadways – AASHTO;
- d. NJDOT Standard Specifications for Road and Bridge Construction; and
- e. Manual on Uniform Traffic Control Devices.

CED will prepare the base mapping, title sheet, general notes and legend, estimate of quantities, construction plans and the construction details. CED will also prepare the supplemental and technical specifications for the site improvement items that are specified on our construction drawings for incorporation into the overall bid specifications. The specifications will be prepared in the latest NJDOT format, as amended. As this project develops, and the Construction Cost Estimate (CCE) is closer to completion during the design phase, the Borough will be updated with the status of design and whether alternate bids are recommended.

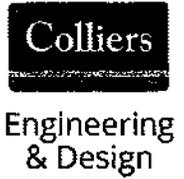
The construction plans will callout the curb ramp types in accordance with Public Right-of-Way Guidelines (PROWAG) for ADA accessibility. It will be the responsibility of the contractor to construct ADA-compliant curb ramps. Upon construction of curb ramps, CED will inspect the ramps for compliance with ADA requirements. Curb ramps determined to be non-compliant with the ADA requirements will be reconstructed by the contractor at no additional cost to the Owner.

The project limits may be adjusted by utilizing alternate bids based upon the budget approved by the Borough. CED will prepare the CCE based on the quantity required for each alternate bid and finalize the design in order for the project to remain within the construction budget. Bidding services will be coordinated through our Mount Arlington office.

Specifications will be developed in accordance with NJDOT Standard Specifications for Road and Bridge Construction, as currently amended. An Engineer's Estimate will be prepared and submitted to NJDOT Bureau of Local Aid along with an Engineer's Design Certification, plans, and specifications. Upon receiving authorization to bid from NJDOT, we will coordinate with the Borough regarding public advertisement of the bid documents.

CED will coordinate with the Borough regarding the Bidding Period services, specifically the following shall be conducted:

- Order the advertisement for bid;
- Development of addendum(s) to clarify or review the bid documents, as required;
- Attend bid opening and reading of bids in order to tabulate them; and
- Review the proposals from the responsive bidders and make recommendations to the Borough regarding the selection and evaluation of the bids.



Throughout the project, CED will administer the NJDOT Local Aid process and prepare submittals to the NJDOT Bureau of Local Aid in accordance with the Municipal Aid Program requirements. Submittals will include final plans, specifications, Engineer's Estimate, and Engineer's Design Certifications, grant reimbursement requests and final close out documents.

FEE AGREEMENT

For your convenience, we have broken down the total estimated cost of the project into the categories identified within the Scope of Services.

TASK 1.0	DESIGN AND BIDDING	\$39,500.00
TOTAL LUMP SUM FEE		\$39,500.00

The above engineering services will be provided on a lump sum basis not to exceed the listed amount. This contract and fee schedule are based upon the Borough Engineering Contract, authorized by the Borough. Please note, Construction Administration and Observation Services are not included in this agreement. A separate agreement for said services will be prepared and provided to the Borough upon opening of contractor bids.

PROJECT SCHEDULE

The following is the anticipated project schedule:

Project Sequence	Anticipated Timeframe
Mayor & Council Award of Professional Design Services	Authorization- November 2022
Preparation of Design Plans and Specifications	To be completed within 60-days of authorization
NJDOT Concurrence	30-days from submission
Bidding of Project	30-days for bidding process
Contractor Award	TBD
Construction	TBD- spring 2023
Project Closeout	Post construction- summer 2023

PROJECT DELIVERABLES

Two (2) copies of the final bid documents will be provided to the Borough prior to bidding.

PLAN REVISIONS AND EXTRA SERVICES

Any revision requested by the Borough or review agencies that is a major redesign or not an error or omission on the part of CED will be billed on an hourly basis in accordance with our current contract. Please note that a separate agreement will be provided prior to the pre-construction meeting specific to Construction Administration Services.

REIMBURSABLE EXPENSES

Reimbursable expenses including delivery, printing, copying, postage and other reproducible costs for the above-mentioned deliverables, are included within this agreement, and are included in the project cost.

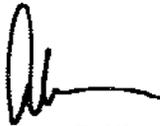
EXCLUSIONS

If any item listed herein, or otherwise not specifically mentioned within this agreement or the Borough Engineering Agreement, is deemed necessary, then CED may prepare an addendum to this agreement for your review, outlining the scope of additional services and associated professional fees with regard to the extra work. Unanticipated additional services shall be in accordance with the Schedule of Hourly Rates for the number of hours that the Construction Administrator or Engineer is on-site. No extra engineering services will be performed without authorization from the Borough.

If you find this agreement acceptable, please forward a copy of the Resolution of Approval to this office. This will constitute approval of the proposed agreement.

We thank you very much for the opportunity to offer our services and look forward to working with you on this and future projects. In the meantime, should you have any questions regarding this agreement, please feel free to contact me.

Sincerely,
Colliers Engineering & Design, Inc.
(DBA Maser Consulting)



Andrew R. Hipolit, PE, PP, CME, CFM, CPWM
Borough Engineer

ARH/ds/lb

cc: Dipti Sheth, PE (Dipti.sheth@collierseng.com)

**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 188-2022**

A Resolution Encouraging the County of Bergen to Install and Maintain a Permanent Traffic Signal at the Intersection of Grand Avenue and Woodland Avenue

WHEREAS, Grand Avenue in the Borough of Montvale is a County Road under the jurisdiction of the County of Bergen and is also known as County Road 94; and

WHEREAS, based upon an initial review of the intersection of Grand Avenue and Woodland Avenue (the "Intersection") by the Borough Engineer, it appears that it may satisfy one or more warrants under the Manual on Uniform Traffic Control Devices that would justify the installation of a permanent traffic signal, including but not limited to the following:

- Warrant 1, 8-Hour Vehicular Volume
- Warrant 2, 4-Hour Vehicular Volume
- Warrant 3, Peak Hour Vehicular Volume
- Warrant 7, Crash Experience; and

WHEREAS, as a result of the reconstruction of Magnolia Bridge in Montvale, the County did install a temporary traffic signal at the Intersection; and

WHEREAS, the Borough has seen a marked decrease in the number of accidents at the Intersection since the installation of the temporary traffic signal; and

WHEREAS, it is readily-apparent that the installation of a permanent traffic signal at the Intersection would increase vehicular and pedestrian safety at the Intersection; and

WHEREAS, the Borough of Montvale does hereby formally request that the County of Bergen install a permanent traffic signal at the intersection of Grand Avenue and Woodland Avenue; and

WHEREAS, because the Intersection is located on the boundary of the Borough of Montvale and the Borough of Park Ridge, Montvale does further request that the County obtain the support of the Borough of Park Ridge for the installation of a permanent traffic signal at the Intersection.

NOW, THEREFORE, BE IT RESOLVED as follows:

1. The foregoing recitals are incorporated herein as if set forth at length.
2. The Borough of Montvale does hereby formally request that the County of Bergen place and maintain a permanent traffic signal at the intersection of Grand Avenue and Woodland Avenue on the boundary between Montvale and Park Ridge.
3. Alternatively, the Borough of Montvale does hereby formally request that the County of Bergen authorize a traffic study to determine whether the Intersection satisfies one or more warrants that would justify the placement of a permanent traffic signal at the Intersection.
4. The Mayor and Council do hereby direct, authorize and empower the Police Chief and the Borough Engineer, or their respective designees, to provide all information that may be requested by the County of Bergen relative to the traffic or accident history at the Intersection.
5. A copy of this Resolution shall be sent by the Borough Clerk to the County of Bergen and the Borough of Park Ridge.

Councilmember	Motion	Second	Yes	No	Absent	Abstain	No Vote
Arendacs							
Cudequest							
Koelling							
Lane							
Roche							
Russo-Vogelsang							

Adopted: December 27, 2022

ATTEST:

APPROVED:

Maureen Iarossi-Alwan
Municipal Clerk

Michael Ghassali
Mayor

**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 189-2022**

RE: A Resolution Awarding a Professional Grant Writing Consulting Contract to Millennium Strategies for the Year 2023

WHEREAS, the Borough of Montvale has a need to contract with a person or entity for professional grant writing consultant services; and

WHEREAS, the Local Public Contracts Law N.J.S.A. 40A:11-5(a)(1)(i) permits contracts for professional services to be negotiated and awarded by the governing body without public advertising for bids and requires that the resolution authorizing the award of a contract for professional services without competitive bids and the contract itself be available for public inspection; and

WHEREAS, the Borough has received a proposal from Millennium Strategies, 60 Columbia Road, Suite 230, Morristown, New Jersey 07960, dated December 19, 2022, to perform such services for the Borough; and

WHEREAS, the cost of said services is \$650 per month for: 1) Establishment of a User Platform with Online Grant Research Portal, 2) Access to Detailed Grant Summaries, and 3) Consultations on Available Grant Opportunities, with Grant Writing and Project Support available on an as-needed basis for the cost of \$130 per hour; and

WHEREAS, the Borough is desirous of awarding a contract to Millennium for items 1 through 3, as per Millennium's Proposal, with Grant Writing and Project Support to be separately authorized by the Governing Body for specific grants; and

WHEREAS, the Borough's Chief Financial Officer has certified that funds have been appropriated and are available for this contract.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale, that a contract is hereby awarded as follows:

<u>Contractor</u>	<u>Amount</u>
Millennium Strategies	\$650/month for Services 1-3
60 Columbia Road, Suite 230	\$130/hour for Service 4 as needed
Morristown, New Jersey 07960	As Per Proposal

BE IT FURTHER RESOLVED that the Mayor and Borough Clerk are hereby directed, authorized and empowered to execute a contract to effectuate the provisions and purpose of this resolution, subject to approval as to form by the Borough Attorney.

BE IT FURTHER RESOLVED that pursuant to N.J.S.A. 40A:11-5, public notice of this contract award shall be published in the official newspaper of the Borough in accordance with applicable law.

Councilmember	Motion	Second	Yes	No	Absent	Abstain	No Vote
Arendacs							
Cudequest							
Koelling							
Lane							
Roche							
Russo-Vogelsang							

Adopted: December 27, 2022

ATTEST:

APPROVED:

Maureen Iarossi-Alwan
Municipal Clerk

Michael Ghassali
Mayor

MILLENNIUM

December 19, 2022

Maureen Iarossi-Alwan
Municipal Administrator/Clerk
Borough of Montvale
12 DePiero Drive
Montvale, NJ, 07645

Re: Proposal for Grant Research Portal Service

Dear Ms. Iarossi-Alwan,

Millennium Strategies LLC is pleased to submit the following proposal to the Borough of Montvale for the provision of our Grant Research Portal Service. Details pertaining to our firm, experience, proposed services, and fees are outlined further within this proposal.

COMPANY PROFILE

Founded in 2005, Millennium Strategies is the largest full-service grant writing firm in the region. We currently represent more than 110 municipalities, counties, school districts and non-profit entities in New Jersey, New York, and Pennsylvania. A listing of our current clients, along with our length of service on behalf of each, is included with this proposal as an attachment. Since our inception, we have helped to secure over \$1 billion in both governmental and non-governmental grant funding on behalf of our clients.

What sets Millennium apart is our comprehensive and aggressive approach to grant research and grant writing. We help our clients meet their complex challenges by securing funding for projects that fall within the following areas: arts, health services, human services, disaster recovery, economic development, public safety, environmental protection, historic preservation, open space preservation, recreation, sustainability, tourism, and transportation infrastructure. Examples of recent grant awards, under various categories, that we have helped to secure on behalf of our clients are included with this proposal as an attachment.

STAFF PROFILE

As Millennium's President/CEO and former Chief of Staff to Congressman Bill Pascrell, Ed Farmer has shepherded critical projects to completion with federal, state, and county agencies. Millennium's Principal Sue Scavone has more than 25 years of experience in government and grant writing. Together, Ed and Sue have assembled Millennium's accomplished team which includes a full-time research department, 26 grant writers, and the support staff necessary to meet the demands of timely, professional, and competitive submissions. If Millennium is retained by the Borough, Katie Kocher would serve as Deputy Director of Research and Special Projects and Michael Neary would serve as Portal Grant Writer. Biographies of key personnel along with a list of current client references are included with our proposal as an attachment.

All staff employed by Millennium Strategies possess post-secondary degrees related to government consulting/grant writing and are in good standing with both public and private sector grant agencies. Neither the firm nor any individuals assigned to this engagement are disbarred, suspended, or otherwise prohibited from professional practice or from working with public entities by any federal, state, or local agency. All proposed services outlined within this proposal will be performed directly by employees of Millennium Strategies. We will not hire subcontractors to perform any of the proposed services outlined within this proposal. All staff and principals that will support the delivery of service on behalf of the Borough will be stationed out of our corporate headquarters located at 60 Columbia Road, Building B, Suite 230, Morristown, NJ, 07960.

PROPOSED SERVICES

Millennium Strategies proposes to provide services on behalf of the Borough via our Grants Research Portal Service. Services to be provided include those outlined below.

- ***Proposed Service 1: Establishment of a User Platform Within Online Grant Research Portal*** – Millennium will establish a user platform, for the Borough within our online grant research portal. This platform will serve as the center for viewing detailed grant summaries on all federal, state, county, corporate and philanthropic grant opportunities that are applicable to the Borough. Millennium will provide key staff members with access to this user platform.
- ***Proposed Service 2: Access to Detailed Grant Summaries*** – Millennium will post detailed grant summaries, for all available federal, state, county, corporate and philanthropic grant opportunities, that are applicable to the Borough within the portal. These opportunities will be posted on a weekly basis and will provide staff with access to key information pertaining to each grant opportunity including key deadlines, eligibility requirements, award information, program goals/objectives, etc. Key staff from the Borough will receive notifications when grant summaries are posted and will be able to view them from within their online user platform.
- ***Proposed Service 3: Consultations on Available Grant Opportunities*** – Millennium will provide consultations, when requested by the Borough, regarding grant opportunities that the Borough has identified, via their portal, and may be interested in pursuing. These consultations will help to provide Borough staff and key decision makers with guidance regarding the objectives and qualifying criteria associated with each grant opportunity presented in order to determine whether or not it is viable for the Borough to pursue.
- ***Proposed Service 4: Project Support*** – Millennium will provide project support when requested by the Borough and mutually agreed to by Millennium. This includes assistance with the preparation of grant applications, grant administration activities, specialized research projects, on-site meetings, and/or other unspecified administrative tasks related to grants. This service does not include project management.

FEE SCHEDULE

Millennium Strategies will provide proposed services, as outlined and described above in Paragraphs 1 - 4, in accordance with the fee schedule outlined below. There are no hidden costs associated with our fee structure and our contract provides for a 30-day opt out.

- ***Proposed Services 1 – 3*** – Millennium Strategies will provide Proposed Services 1 - 3, as outlined and described above, for a retainer fee of \$650.00 per month. These services will be provided on an ongoing basis throughout the contract period.
- ***Proposed Service 4*** – Millennium Strategies will provide Proposed Service 4, as outlined and described above, on an hourly basis at a rate of \$130.00 per hour. These services will only be rendered when specifically requested by the Borough and agreed to by Millennium. Millennium reserves the right to reject any grant writing/project support request made by the Borough at any time for any reason. Prior to rendering any project support services, Millennium would provide the Borough with an estimate for what the not-to-exceed cost would be.

DISCLOSURES

Millennium Strategies is a limited liability corporation. Since our inception in 2005, Ed Farmer and Sue Scavone have remained the sole principals of Millennium Strategies. During our 17 years of operation, the company has not undergone any changes to the business name. Millennium Strategies is registered as a Small Business Enterprise (SBE) and complies with all applicable EEO, Anti-Discrimination and Affirmative Action Laws as evidenced by the compliance documentation included with our proposal as an attachment. No judgments, claims or suits have been filed against our company. In addition, Millennium Strategies is not now, nor has it ever been involved in any bankruptcy or reorganization proceedings. Millennium Strategies does not employ any relatives of the Borough nor are any of our employees unionized. In addition, no principals or employees of Millennium Strategies are related to any employee or elected official of the Borough.

CONCLUSION

Thank you again for considering Millennium Strategies. We look forward to the opportunity to be of service to the Borough of Montvale. Should you have any questions regarding our proposal please do not hesitate to contact me.

Sincerely,

A handwritten signature in black ink, appearing to read 'Peter Blanos', written in a cursive style.

Peter Blanos
Director of Business Development

**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 190-2022**

RE: Transfer Of Appropriations

WHEREAS, certain transfer of funds for various 2022 budget appropriations are necessary to cover anticipated expenditures; and

WHEREAS, N.J.S.A. 40A:4-58 provides for transfers from appropriations with an excess over and above the amount deemed to be necessary to fulfill the purpose for such appropriations, to those appropriations deemed to be insufficient;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Montvale, that the transfers be made between the 2022 budget appropriations as follows:

<u>CURRENT FUND</u>	<u>FROM</u>	<u>TO</u>
General Appropriations Operations - Within "CAPS"		
Planning Board: Other Expenses	\$1,000.00	
Planning Board: Salaries and Wages		\$1,000.00
Legal Services and Costs: Other Expenses	25,000.00	
Police: Salaries and Wages		25,000.00
Road Repairs and Maintenance: Other Expenses	2,500.00	
Gasoline		2,500.00
Stormwater Management: Other Expenses	5,000.00	
Electricity	\$33,500.00	5,000.00
	=====	\$33,500.00 =====

Councilmember	Motion	Second	Yes	No	Absent	Abstain	No Vote
Arendacs							
Cudequest							
Koelling							
Lane							
Roche							
Russo-Vogelsang							

Adopted: December 27, 2022

ATTEST:

APPROVED:

Maureen Iarossi-Alwan
Municipal Clerk

Michael Ghassali
Mayor

RESOLUTION

BE IT RESOLVED by the Mayor and Council of the Borough of Montvale, N.J., that the following bills, having been referred to the Borough Council and found correct, be and the same hereby be paid:

<u>FUND</u>	<u>AMOUNT</u>	<u>NOTES</u>
Current	\$224,282.52	Bill List Wire 12/27/2022
	<u>345,853.21</u>	Wires/Manual Checks
Current TOTAL	570,135.73	
Capital	33,377.00	Bill List Wire 12/27/2022
Escrow	33,504.75	Bill List Wire 12/27/2022
Housing Trust	973.50	Bill List Wire 12/27/2022
Open Space Trust	400.00	Bill List Wire 12/27/2022
General Trust	864.29	Bill List Wire 12/27/2022

*This resolution was adopted by the Mayor and Council of Montvale
at a meeting held on 12/27/22*

Introduced by: _____

Approved: 12/27/22

Seconded by: _____

Michael Ghassali, Mayor

ATTEST:

Maureen Iarossi-Alwan, Municipal Clerk

MANUAL/VOID CHECKS - WIRES
December 27, 2022

<u>Check #</u>	<u>PO #</u>	<u>Date</u>	<u>Vendor/Transaction</u>	<u>Amount</u>
WIRE		12/13/22	Payroll Account-Current	226,760.96
WIRE		12/13/22	Salary Deduction Account	119,042.25
WIRE		12/13/22	FSA Account	50.00
Total				<u>345,853.21</u>

P.O. Type: All
 Range: First to Last
 Format: Condensed
 Vendors: All
 Rcvd Batch Id Range: First to Last
 Include Non-Budgeted: Y
 Open: N Paid: N Void: N
 Rcvd: Y Held: Y Aprv: N
 Bid: Y State: Y Other: Y Exempt: Y

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
00019	MUNICIPAL CAPITAL CORPORATION								
		22-00008	01/03/22	COPY MACHINE LEASE - MAILROOM	Open	798.00	0.00		B
		22-00009	01/03/22	COPY MACHINE LEASE - POLICE	Open	358.00	0.00		B
		22-00010	01/03/22	WIDE FORMAT COLOR COPIER	Open	888.00	0.00		B
						2,044.00			
00047	D & E UNIFORM								
		22-01432	11/09/22	PD PATCHES	Open	2,670.00	0.00		
00064	MUNNOS ITALIAN DELI								
		22-01561	12/02/22	BD. OF HEALTH WORKSESSION MEAL	Open	120.00	0.00		
00071	SUEZ WATER NEW JERSEY								
		22-01613	12/09/22	10003825412222 - DECEMBER 2022	Open	15,402.88	0.00		
00097	CABLEVISION								
		22-01616	12/12/22	07873-109890-01-7 CABLEVISION	Open	161.68	0.00		
		22-01617	12/12/22	07873-204461-01-0 CABLEVISION	Open	135.48	0.00		
		22-01645	12/14/22	07873-199375-01-1 CABLEVISION	Open	194.98	0.00		
						492.14			
00113	FEDICK, ANDREW								
		22-01597	12/06/22	REIMB CLOTHING ALLOWANCE	Open	256.69	0.00		
00116	VERIZON								
		22-01571	12/05/22	651-285-414-0001-73 VERIZON	Open	283.10	0.00		
00146	PSE&G CO.								
		22-01657	12/16/22	PSE&G NOVEMBER 2022	Open	1,421.54	0.00		
00174	TRI-BORO AMBULANCE CORP								
		22-01632	12/14/22	2022 CONTRIBUTION - MONTVALE	Open	20,000.00	0.00		
00258	ROCKLAND ELECTRIC COMPANY								
		22-01658	12/16/22	ROCKLAND ELECTRIC - NOVEMBER	Open	11,200.13	0.00		
00318	TREASURER, STATE OF NJ - ENVIR								
		22-01437	11/09/22	AIR PERMIT FOR BOILER	Open	885.00	0.00		
00375	BOROUGH OF PARK RIDGE								
		22-01468	11/17/22	TRI-BORO FUEL - OCTOBER 2022	Open	6,004.83	0.00		
00400	FAIRFIELD MAINTENANCE, INC.								
		21-01558	12/08/21	AB OPERATOR / MONTHLY INSPECT.	Open	387.00	0.00		B
00541	TECHNICAL FIRE SERVICE INC.								
		22-01029	08/24/22	ANNUAL FIRE APPARATUS TESTING	Open	1,850.00	0.00		

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
00554	BERGEN MUNI EMPLOYEE BENEFITS FUND								
		22-00105	01/13/22	2022 HEALTH CARE BENEFITS	Open	63,953.00	0.00		B
00611	STAN'S SPORTS CENTER INC.								
		22-00563	04/28/22	Fire Prevention Logo T-shirts	Open	336.00	0.00		
00705	APPROVED SURGICAL SUPPLIES INC.								
		22-01526	11/28/22	PD OXYGEN REFILLS	Open	122.00	0.00		
00730	BOGGIA, BOGGIA, BETESH & VOYTUS								
		22-00112	01/18/22	2022 LEGAL FEES	Open	12,058.34	0.00		B
00731	COLLIER'S ENGINEERING & DESIGN								
		22-00117	01/18/22	2022 ENGINEER RETAINER	Open	900.00	0.00		B
		22-00118	01/18/22	2022 GENERAL ENGINEERING	Open	14,016.00	0.00		B
		22-00123	01/18/22	BOROUGH PLANNER	Open	619.50	0.00		B
		22-01410	11/03/22	MONTVALE MASTER PLAN	Open	9,975.75	0.00		B
		22-01421	11/08/22	MUNICIPAL ENGINEERING REVIEW	Open	1,086.00	0.00		
		22-01449	11/14/22	MUNICIPAL PLANNING REVIEW	Open	2,280.00	0.00		
		22-01485	11/18/22	MUNICIPAL ENGINEERING REVIEW	Open	1,774.00	0.00		
		22-01522	11/28/22	MUNICIPAL PLANNING REVIEW	Open	177.00	0.00		
		22-01527	11/29/22	2022-2023 AFFORDABLE HOUSING	Open	973.50	0.00		B
		22-01539	11/30/22	MUNICIPAL PLANNING REVIEW	Open	177.00	0.00		
		22-01540	11/30/22	MUNICIPAL ENGINEERING REVIEW	Open	2,121.75	0.00		
		22-01541	11/30/22	MUNICIPAL ENGINEERING REVIEW	Open	3,439.00	0.00		
		22-01542	11/30/22	MUNICIPAL ENGINEERING REVIEW	Open	1,810.00	0.00		
		22-01543	11/30/22	MUNICIPAL ENGINEERING REVIEW	Open	4,163.00	0.00		
		22-01544	11/30/22	MUNICIPAL ENGINEERING REVIEW	Open	4,434.50	0.00		
		22-01545	11/30/22	MUNICIPAL ENGINEERING REVIEW	Open	5,430.00	0.00		
		22-01546	11/30/22	MUNICIPAL ENGINEERING REVIEW	Open	1,991.00	0.00		
		22-01547	12/01/22	MUNICIPAL ENGINEERING REVIEW	Open	3,258.00	0.00		
		22-01548	12/01/22	MUNICIPAL ENGINEERING REVIEW	Open	271.50	0.00		
						58,897.50			
00761	KLECHA, ROBERT								
		22-01619	12/12/22	CLOTHING ALLOWANCE	Open	76.75	0.00		
00891	RIDGEMONT PIZZA & RESTAURANT								
		22-01566	12/02/22	PIZZA FOR TREE LIGHTING SETUP	Open	42.00	0.00		
00903	INSIDECREDIT								
		22-01457	11/15/22	CREDIT REPORT NEW HIRE	Open	22.00	0.00		
01028	HAWKEN, CHRISTOPHER								
		22-01590	12/06/22	REIMB COAT RACKS	Open	397.72	0.00		
01058	KURZ, JOHN T.								
		22-01575	12/05/22	LEAGUE OF MUNICIPALITIES REIMB	Open	158.15	0.00		
01132	COOPERATIVE COMMUNICATIONS, INC.								
		22-00180	01/27/22	2022 BORO PHONE 201-391-5700	Open	2,063.19	0.00		B

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
01139	EST EQUIPMENT, INC	22-01439	11/09/22	HOLMATRO AIR LIFTING BAG SYST	Open	16,041.62	0.00		
01144	METICULOUS CLEANING SERVICES	22-01418	11/08/22	FIRE HOUSE CLEANING NOVEMBER	Open	285.00	0.00		
01156	DIRECT ENERGY BUSINESS	22-01631	12/13/22	DIRECT ENERGY NOVEMBER 2022	Open	2,859.67	0.00		
01210	GOOSETOWN COMMUNICATIONS	22-00434	04/04/22	FIRE PREVENTION - MOBILE RADIO	Open	864.29	0.00		
01211	TURN OUT UNIFORMS & CO.	22-01507	11/22/22	PD BASEBALL CAPS W/LOGO	Open	599.80	0.00		
01241	ALMAGASA CORP.	22-01591	12/06/22	SITE PLAN REVIEW DINNER	Open	111.99	0.00		
01330	GHASSALI, MICHAEL	22-01513	11/22/22	VETERANS DAY BREAKFAST	Open	189.80	0.00		
		22-01557	12/02/22	LEAGUE OF MUNICIPALITIES REIMB	Open	235.50	0.00		
						425.30			
01479	GLAZER DESIGN LLC	22-01334	10/24/22	2-PC CERAMIC COASTER W/ STAND	Open	2,156.50	0.00		
01510	GUICO, JOHN	22-01589	12/06/22	REIMB CLOTHING ALLOWANCE	Open	335.09	0.00		
01643	LORANGER, LISA	22-01524	11/28/22	SUBSCRIPTION REIMBURSEMENT	Open	206.00	0.00		
		22-01606	12/09/22	PIZZA FOR SEC MEETING	Open	249.63	0.00		
						455.63			
01645	BOROUGH OF WOODCLIFF LAKE	22-00194	01/27/22	2022 TRI-BORO DISPATCH COORD	Open	2,316.99	0.00		B
01702	MEDIA CONSULTANTS LLC	22-00693	06/02/22	MONTVALE STUDIO MANAGEMENT	Open	11,875.00	0.00		B
01741	GAYED, NEVENE	22-01565	12/02/22	HOLIDAY PARTY PAPER GOODS	Open	65.55	0.00		
01746	STREET COP TRAINING LLC	22-01588	12/06/22	PD TRAINING CLASS KLECHA	Open	225.00	0.00		
01788	TIGHE, RAYMOND	22-01529	11/29/22	LEAGUE OF MUNICIPALITIES REIMB	Open	412.88	0.00		
01833	MCGEE, HEATHER (PETTY CASH)	22-01671	12/16/22	REIMB PETTY CASH	Open	203.77	0.00		

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
01852	REDICARE LLC								
		22-01607	12/09/22	FIRST AID - 60 DAY SERVICE	Open	85.00	0.00		
		22-01624	12/13/22	REFILL FIREHOUSE FIRST AID KIT	Open	112.19	0.00		
						197.19			
01859	ATLANTIC UNIFORM CO.								
		22-01127	09/13/22	PD 4 RECRUIT OUTER CARRIERS	Open	1,204.00	0.00		
01890	GREATAMERICA FINANCIAL SVCS								
		22-00652	05/19/22	POSTAGE MACHINE LEASE	Open	317.19	0.00		B
01962	AT&T MOBILITY II LLC								
		22-01662	12/16/22	PD PATROL PLAN	Open	134.11	0.00		
01991	NATIONAL ARBOR DAY FOUNDATION								
		22-01254	10/05/22	TREE CITY SIGNS	Open	324.75	0.00		
01998	HAPPY DOGS, LLC								
		22-01477	11/18/22	REFUND BOH FEE	Open	100.00	0.00		
02056	LERCH, VINCI & HIGGINS, LLP								
		22-01482	11/18/22	REVIEW CFO CANDIDATES	Open	380.00	0.00		
02100	ROCHE, CHRIS								
		22-01577	12/05/22	LEAGUE MUNICIPALITIES REIMB	Open	188.43	0.00		
02141	REGAN, ROBERT T., ESQ.								
		22-00288	02/22/22	2022 RETAINER	Open	4,500.00	0.00		B
		22-01405	11/03/22	ESCROW PAYMENTS	Open	1,092.00	0.00		
						5,592.00			
02426	VERIZON WIRELESS								
		22-01647	12/15/22	242317487-00001 VERIZON - NOV.	Open	1,892.95	0.00		
02559	INS. DESIGN ADMINISTRATORS								
		22-00171	01/25/22	2022 VISION BENEFITS	Open	280.00	0.00		B
02561	MANZELLI, TYBE								
		22-01661	12/16/22	MILEAGE REIMBURSEMENT	Open	78.00	0.00		
02757	TYCO ANIMAL CONTROL SERVICES								
		22-00115	01/18/22	2022 ANIMAL CONTROL SERVICES	Open	1,840.00	0.00		B
		22-00462	04/07/22	2022 GEESE CONTROL SERVICES	Open	400.00	0.00		B
						2,240.00			
03060	TRI-STATE TECHNICAL SERVICES								
		22-00014	01/03/22	2022 MICROSOFT WEB EXCHANGE	Open	448.00	0.00		B
		22-01478	11/18/22	NEW COMPUTER INSTALLATION REC	Open	360.00	0.00		
		22-01587	12/06/22	PD COMPUTER MAINT & SET UP	Open	669.00	0.00		
						1,477.00			
03131	CERTIFIED SPEEDOMETER SERVICE								
		22-01506	11/22/22	PD VEHICLE CALIBRATIONS	Open	352.00	0.00		

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
03215	UNUM LIFE INSURANCE	22-00021	01/03/22	2022 LIFE INSURANCE	Open	242.55	0.00		B
03228	WINNER FORD OF CHERRY HILL	22-00341	03/07/22	2022 FORD INTERCEPTOR-POLICE	Open	33,377.00	0.00		
03589	DELL MARKETING LP	22-01194	09/26/22	ADOBE ACROBAT PRO 2020	Open	467.04	0.00		
		22-01444	11/14/22	DESKTOP COMPUTER- ADMIN DESK	Open	1,323.77	0.00		
		22-01556	12/01/22	DELL DESKTOP COMPUTER-COURT	Open	1,390.64	0.00		
						<u>3,181.45</u>			
03682	CRUISE, E. K.	22-01584	12/06/22	REIMB FIREARMS SUPPLIES	Open	155.06	0.00		
03727	STAPLES INC	22-01345	10/25/22	OFFICE SUPPLIES	Open	161.11	0.00		
		22-01450	11/14/22	PRINTER INK/CALENDAR/TAB DIV	Open	379.46	0.00		
		22-01475	11/17/22	PD OFFICE SUPPLIES	Open	450.86	0.00		
		22-01530	11/29/22	office supplies	Open	110.22	0.00		
						<u>1,101.65</u>			
03797	HUTTER, LORRAINE	22-01564	12/02/22	reimbursement team bldg items	Open	208.69	0.00		
<hr/> Total Purchase Orders: 96 Total P.O. Line Items: 0 Total List Amount: 293,402.06 Total Void Amount: 0.00									

Totals by Year-Fund							
Fund Description	Fund	Budget Rcvd	Budget HeId	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND 2022	1-01	387.00	0.00	387.00	0.00	0.00	387.00
CURRENT FUND 2022	2-01	223,895.52	0.00	223,895.52	0.00	0.00	223,895.52
CAPITAL FUND	C-04	33,377.00	0.00	33,377.00	0.00	0.00	33,377.00
BOA ESCROW ACCOUN	E-08	33,504.75	0.00	33,504.75	0.00	0.00	33,504.75
OTHER TRUST ACCOU	T-03	1,837.79	0.00	1,837.79	0.00	0.00	1,837.79
OPEN SPACE TRUST	T-14	400.00	0.00	400.00	0.00	0.00	400.00
Year Total:		<u>2,237.79</u>	<u>0.00</u>	<u>2,237.79</u>	<u>0.00</u>	<u>0.00</u>	<u>2,237.79</u>
Total of All Funds:		<u>293,402.06</u>	<u>0.00</u>	<u>293,402.06</u>	<u>0.00</u>	<u>0.00</u>	<u>293,402.06</u>