

AGENDA
WORK SESSION MEETING
BOROUGH OF MONTVALE
Mayor and Council Meeting
October 24, 2023
No Closed Executive Session
Meeting to Commence 7:30PM

ROLL CALL:

Councilmember Arendacs	Councilmember Lane
Councilmember Cudequest	Councilmember Roche
Councilmember Koelling	Councilmember Russo-Vogelsang

ORDINANCES:

PUBLIC HEARING OF ORDINANCE NO. 2023-1543 AN ORDINANCE REPEALING ORDINANCE NO. 2014- 1394 AND CHAPTER 17 ARTICLE II OF THE BOROUGH CODE

PUBLIC HEARING OF ORDINANCE NO. 2023-1544 AN ORDINANCE OF THE BOROUGH OF MONTVALE AMENDING AND SUPPLEMENTING CHAPTER 400, "ZONING," TO ADD PUBLIC UTILITY FACILITIES AS PERMITTED USES IN THE AH-6 ZONE

INTRODUCTION OF ORDINANCE NO. 2023-1545 AN ORDINANCE OF THE BOROUGH OF MONTVALE AMENDING AND SUPPLEMENTING CHAPTER 347, "STREETS AND SIDEWALKS," TO ADD STANDARDS FOR DRIVEWAY CURB CUTS
(public hearing 11-28-23)

MINUTES:

October 12, 2023

CLOSED/EXECUTIVE MINUTES:

October 12, 2023

RESOLUTIONS: (CONSENT AGENDA*)

*All items listed on a consent agenda are considered to be routine and non-controversial by the Borough Council and will be approved by a motion, seconded and a roll call vote. There will be no separate discussion on these items unless a Council member(s) so request it, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

209-2023 Trust Reserve for Planning

210-2023 Requesting Approval Of Items Of Revenue And Appropriation N.J.S.A. 40a:4-87 – Drive Sober Or Get Pulled Over – Chapter 159

211-2023 A Resolution Authorizing the Borough of Montvale to Enter Into a Cooperative Pricing Agreement with the Riverside Cooperative

212-2023 A Resolution Authorizing The Public Sale Of Certain Municipal Property Identified As Block 1002, Lot 7 Otherwise Known As 127 Summit Avenue, Montvale, New Jersey, Owned By The Borough Of Montvale Not Required For Public Purposes Pursuant To N.J.S.A. 40a:12-13

BILLS:

ENGINEER'S REPORT:

Andrew Hipolit
Report/Update

ATTORNEY REPORT:

David Lafferty, Esq.
Report/Update

ADMINISTRATOR REPORT:

Joe Voytus
Report/Update

UNFINISHED BUSINESS:

None

NEW BUSINESS:

- a. 2023 Health Benefits Determination - Borough Employees Percentage of Employee Contributions Toward Medical Plans - Determination Health Savings Account (HSA) Contribution Limits
- b. 2023 Survey Best Practices Inventory Submission
- c. Planning Board Appointments

COMMUNICATION CORRESPONDENCE:

None

MEETING OPEN TO THE PUBLIC:

HEARING OF CITIZENS WHO WISH TO ADDRESS THE MAYOR AND COUNCIL:

Upon recognition by the Mayor, the person shall proceed to the floor and give his/her name and address in an audible tone of voice for the records. Unless further time is granted by the Council, he/she shall limit his/her statement to five (5) minutes. Statements shall be addressed to the Council as a body and not to any member thereof. No person, other than the person having the floor, shall be permitted to enter into any discussion, without recognition by the Mayor.

MEETING CLOSED TO THE PUBLIC:

ADJOURNMENT:

Regular Meeting of the Mayor & Council will be held at 7:30pm on Tuesday, November 28, 2023

******Disclaimer**** Subject to Additions And/Or Deletions**

INTRODUCTION: 10-12-23

Councilmember	Yes	No	Absent	Abstain
Arendacs			✓	
Cudequest	✓			
Koelling			✓	
Lane			✓	
Roche	✓			
Russo-Vogelsang	✓			

ADOPTED: 10-24-23

Councilmember	Yes	No	Absent	Abstain
Arendacs				
Cudequest				
Koelling				
Lane				
Roche				
Russo-Vogelsang				

**BOROUGH OF MONTVALE
ORDINANCE NO. 2023-1544**

NOTICE IS HEREBY GIVEN that the following Ordinance was introduced and passed on the first reading at the regular meeting of the Mayor and Council on October 12, 2023 and that said Ordinance will be taken up for further consideration for final passage at a regular meeting of the Mayor and Council to be held on October 24, 2023 at 7:30pm or as soon thereafter as said matter can be reached, at which time and place all persons who may be interested therein will be given an opportunity to be heard concerning same.

Frances Scordo, Municipal Clerk
Borough of Montvale

AN ORDINANCE OF THE BOROUGH OF MONTVALE AMENDING AND SUPPLEMENTING CHAPTER 400, "ZONING," TO ADD PUBLIC UTILITY FACILITIES AS PERMITTED USES IN THE AH-6 ZONE

WHEREAS, the Borough of Montvale currently receives water service from Veolia (formerly known as Suez and United Water); and

WHEREAS, there currently exists a situation wherein some areas of the Borough are experiencing high water pressure and others experiencing low water pressure; and

WHEREAS, Veolia has advised that it is necessary and advisable to construct new public utility facilities, including but not limited to new water towers and storage tanks, in order to provide improved service to the Borough; and

WHEREAS, the AH-6 Zone has been identified by Veolia as a potential location for such facilities; and

WHEREAS, public utility facilities are not permitted in the AH-6 Zone, and it is necessary and advisable to amend the zoning regulations applicable to the AH-6 zone to expressly permit public utility facilities.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the Borough of Montvale as follows:

SECTION 1. Chapter 400 of the Borough Code is hereby amended and supplemented by adding a new subsection F to Section 400-28, shown as the underlined text, as follows:

§400-28 Affordable Housing Zones for first fair share cycle.

In the AH Affordable Housing Zones AH-6, AH-7, AH-8 and AH-9, no building, structure, area or lot or land shall be used in whole or in part for any other than one or more of the uses specified below.

...

F. In the AH-6 Zone only, the following public utility uses shall be permitted:

- (1) Principal uses: Public utility water towers, buildings and other structures. For purposes of this section only, multiple towers, buildings and other structures owned and/or operated by a single utility company shall be considered to be one principal use, notwithstanding the fact that two or more structures may be constructed.
- (2) Accessory uses: Fences, retaining walls, berms and landscaping in accordance with §§ 400-8, 400-50 and 400-51; parks and other open space areas; off-street parking; signage; any use customary and incidental to a permitted principal use.
- (3) Limiting Schedule:

<u>Item</u>	<u>Specifications¹</u>
<u>Maximum building or structure height (feet)</u>	<u>28/2-story</u> <u>(building or structure)</u>
<u>Maximum tower height (feet)</u>	<u>150/100</u> <u>(primary/secondary</u> <u>towers)</u>
<u>Minimum lot area (square feet)</u>	<u>10 acres</u>
<u>Minimum lot width (feet)</u>	<u>200</u>
<u>Maximum building coverage</u>	<u>25%</u>
<u>Maximum lot coverage</u>	<u>40%</u>
<u>Front yard setback, minimum (feet)</u>	<u>150</u>
<u>Rear yard setback, minimum (feet)</u>	<u>150</u>
<u>Side yard setback, minimum (one/total) (feet)</u>	<u>150/300</u>

¹ Fences and retaining walls up to six feet in height, landscaping and berms are exempt from these setback requirements.

Item

Specifications¹

Setback from developed residential lot,
minimum (feet)

150

SECTION 2. Upon approval of this Ordinance upon First Reading by the Mayor and Council of the Borough of Montvale, this Ordinance shall be transmitted to the Planning Board for its review and recommendation pursuant to N.J.S.A. 40:55D-26.

SECTION 3. Any article, section, paragraph, subsection, clause, or other provision of the Borough of Montvale Code inconsistent with the provisions of this ordinance is hereby repealed to the extent of such inconsistency.

SECTION 4. If any section, paragraph, subsection, clause, or provision of this ordinance shall be adjudged by a court of competent jurisdiction to be invalid, such adjudication shall apply only to the section, paragraph, subsection, clause, or provision so adjudged, and the remainder of this ordinance shall be deemed valid and effective.

SECTION 5. This ordinance shall take effect immediately upon its passage and publication as required by law.

MICHAEL GHASSALI, Mayor

ATTEST:

**Frances Scordo
Municipal Clerk**

INTRODUCTION: 10-12-23

Councilmember	Yes	No	Absent	Abstain
Arendacs			✓	
Cudequest	✓			
Koelling			✓	
Lane			✓	
Roche	✓			
Russo-Vogelsang	✓			

ADOPTED: 10-24-23

Councilmember	Yes	No	Absent	Abstain
Arendacs				
Cudequest				
Koelling				
Lane				
Roche				
Russo-Vogelsang				



Borough of Montvale

12 Mercedes Drive, 2nd Floor
Montvale NJ 07645

www.montvale.org

Ph: 201-391-5700
Fx: 201-391-9317

Planning Board Memo

Date: October 18, 2023
To: Mayor and Council
cc: Joseph Voytus, Administrator
From: R. Lorraine Hutter, Land Use Administrator
RE: Ordinance No. 1544

Please be advised that the Planning Board has reviewed extensively Ordinance No. 2023-1544.

The Board has carefully reviewed the Ordinance and has determined that the proposed Ordinance is consistent with the Master Plan and Master Plan Amendments as same applies to the property.

RLH

**BOROUGH OF MONTVALE
ORDINANCE NO. 2023-1545**

NOTICE IS HEREBY GIVEN that the following Ordinance was introduced and passed on the first reading at the regular meeting of the Mayor and Council on October 24, 2023 and that said Ordinance will be taken up for further consideration for final passage at a regular meeting of the Mayor and Council to be held on November 28, 2023 at 7:30pm or as soon thereafter as said matter can be reached, at which time and place all persons who may be interested therein will be given an opportunity to be heard concerning same.

Frances Scordo, Municipal Clerk
Borough of Montvale

AN ORDINANCE OF THE BOROUGH OF MONTVALE AMENDING AND SUPPLEMENTING CHAPTER 347, "STREETS AND SIDEWALKS," TO ADD STANDARDS FOR DRIVEWAY CURB CUTS

BE IT ORDAINED by the Mayor and Council of the Borough of Montvale as follows:

Section 1. Chapter 347 of the Borough Code entitled "Streets and Sidewalks," is hereby amended and supplemented by adding a new Article VIII, "Driveways," as follows:

**Article VIII
Driveways**

§347-67 **Curb cuts.**
§347-68 **Distance from property line.**

§347-67 **Curb cuts.**
All new curb cuts for new or existing driveways shall conform to the following requirements:

Garage	Maximum Curb Cut
1-car garage	15 feet or the driveway width, whichever is less
2+-car garage	20 feet or the driveway width, whichever is less
No garage	20 feet or driveway width, whichever is less

§347-68 **Distance from property line.**
All new driveways hereinafter installed must be located a minimum of 10 feet from the side property line.

Section 2. Repeal of Inconsistent Ordinances.

All Ordinances or parts of Ordinances in conflict with this Ordinance are hereby repealed only to the extent necessary to give this Ordinance full force and effect.

Section 3. Savings Clause.

Nothing in this Ordinance shall be construed to affect any suit or proceeding impending in any court, or any rights acquired, or liability incurred, or any cause or causes of action acquired or existing, under any act or ordinance hereby repealed pursuant to this Ordinance, nor shall any just or legal right or remedy of any character be lost, impaired or affected by this Ordinance.

Section 4. Severability.

The various parts, sections and clauses of this Ordinance are hereby declared to be severable. If any part, sentence, paragraph, section or clause is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of the Ordinance shall not be affected thereby.

Section 5. Effective Date.

This Ordinance shall become effective upon adoption and publication as required by law.

Michael Ghassali, Mayor

ATTEST:

Frances Scordo, Municipal Clerk

INTRODUCTION: 10-24-23

Councilmember	Yes	No	Absent	Abstain
Arendacs				
Cudequest				
Koelling				
Lane				
Roche				
Russo-Vogelsang				

ADOPTED: 11-28-23

Councilmember	Yes	No	Absent	Abstain
Arendacs				
Cudequest				
Koelling				
Lane				
Roche				
Russo-Vogelsang				

PUBLIC MEETING
MINUTES

The Public Meeting of the Mayor and Council was held in Council Chambers and called to order at 7:30PM. Adequate notification was published in the official newspaper of the Borough of Montvale. Mayor led the Pledge of Allegiance to the Flag, and roll call was taken.

OPEN PUBLIC MEETING STATEMENT

Adequate notice of this meeting was provided to The Bergen Record informing the public of the time and place according to the provisions of the Open Public Meeting Law (Chapter 231, P.L. 1975).

Also Present: Mayor, Mike Ghassali; Borough Attorney, Dave Lafferty; Administrator, Joe Voytus; Borough Clerk, Fran Scordo and Deputy Clerk, Carol Manhart

ROLL CALL:

Councilmember Arendacs - absent	Councilmember Lane - absent
Councilmember Cudequest	Councilmember Roche
Councilmember Koelling - absent	Councilmember Russo-Vogelsang - via telephone

PROCLAMATION: October Hindu Heritage Month

ORDINANCES:

INTRODUCTON OF ORDINANCE NO. 2023-1543 AN ORDINANCE REPEALING ORDINANCE NO. 2014- 394 AND CHAPTER 17 ARTICLE II OF THE BOROUGH CODE

A motion to Introduce Ordinance **2023-1543** for first reading was made by Councilmember Cudequest; seconded by Councilmember Roche; Clerk read by title only; Councilmember Roche made a motion that this ordinance be passed on first reading and advertised in The Bergen Record; seconded by Councilmember Cudequest - a roll call was taken – all ayes

INTRODUCTION OF ORDINANCE NO. 2023-1544 AN ORDINANCE OF THE BOROUGH OF MONTVALE AMENDING AND SUPPLEMENTING CHAPTER 400, "ZONING," TO ADD PUBLIC UTILITY FACILITIES AS PERMITTED USES IN THE AH-6 ZONE
(Public Hearing 10-24-23)

A motion to Introduce Ordinance **2023-1544** for first reading was made by Councilmember Cudequest; seconded by Councilmember Roche; Clerk read by title only; Councilmember Cudequest made a motion that this ordinance be passed on first reading and advertised in The Bergen Record; seconded by Councilmember Roche - a roll call was taken – all ayes

MEETING OPEN TO PUBLIC:

Agenda Items Only

Motion to open meeting to the public by Councilmember Cudequest; seconded by Councilmember Roche – all ayes

No Public Comment

Motion to close meeting to the public by Councilmember Cudequest; seconded by Councilmember Roche – all ayes

MEETING CLOSED TO PUBLIC:

Agenda Items Only

MINUTES:

September 26, 2023

A motion to accept minutes by Councilmember Cudequest; seconded by Councilmember Roche - all ayes with the exception of Councilmember Russo-Vogelsang abstaining

CLOSED/EXECUTIVE MINUTES:

September 26, 2023

A motion to accept closed session minutes by Councilmember Cudequest; seconded by Councilmember Roche - all ayes with the exception of Councilmember Russo-Vogelsang abstaining

RESOLUTIONS: (CONSENT AGENDA*)

*All items listed on a consent agenda are considered to be routine and non-controversial by the Borough Council and will be approved by a motion, seconded and a roll call vote. There will be no separate discussion on these items unless a Council member(s) so request it, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

204-2023 Granting Tenure / Fire Sub Code Official / Thomas Dillon

WHEREAS, Thomas Dillon, completed his first four year appointment as Fire Sub Code Official with the Borough of Montvale on 6/17/2023; and

WHEREAS, his performance has been deemed satisfactory; and

WHEREAS, the position of Fire Sub-Code Official is required to be tenured in the State of New Jersey and is appointed for a term of four years.

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale that tenure be and is hereby granted to Thomas Dillon as Fire Sub-Code Official for the Borough of Montvale, effective June 17, 2023.

205-2023 Authorize Release of Escrow - Tina and John Koerner - 3 Flintlock Road Block 1301-24.04

WHEREAS, Tina and John Koerner located at 3 Flintlock Road, Montvale, NJ 07645 have requested release of escrow posted for Block 1301, Lot 24.04; and

WHEREAS, the Borough Engineer and other Borough professionals take no exception to the release; and

NOW THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale hereby release to Tina and John Koerner in the amount of \$329.50; and

BE IT FURHTER RESOLVED, the Treasurer shall receive a copy of this resolution for processing.

206-2023 Appointment Part Time Floater- Administrative Assistant to Planning Board - Theresa DiPopolo

WHEREAS, the Borough of Montvale's Administration Department is in need of hiring a part-time floater/administrative assistant; and

WHEREAS, Theresa DiPopolo has met the qualifications for this position and agrees to the terms and conditions of part-time employment, and has completed a satisfactory background investigation; and

NOW THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale, County of Bergen, State of New Jersey the above-named individual is hereby appointed as a part-time employee, effective October 17, 2023

207-2023 A Resolution Awarding a Contract to Dell Marketing, LP for One (1) PowerEdge T550 – 5 YR Server Pursuant to NJ State Contract M0483/19TELE00656

WHEREAS, the Borough has a need to procure One (1) PowerEdge T550 – 5 YR Server for use by the Police Department to help enhance network security; and

WHEREAS, pursuant to N.J.S.A. 40A:11-12a and N.J.C.A. 5:34-7.29(c), the Borough may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State Contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of Treasury; and

WHEREAS, the Borough did solicit a quote from Dell Marketing, LP for this server under State Contract M0483/19TELE00656; and

WHEREAS, Dell Marketing submitted a proposal dated October 6, 2023, a copy of which is attached hereto, in the amount of \$6,159.48; and

WHEREAS, the Borough's IT Consultant has recommended that the Borough award this contract pursuant to the October 6, 2023 Proposal; and

WHEREAS, the Chief Financial Officer has certified that sufficient funds have been appropriated and are available for this purpose.

NOW THEREFORE BE IT RESOLVED, as follows:

1. The Borough of Montvale does approve the attached Quote from Dell Marketing, LP, One Dell Way, Mail Stop 8129, Round Rock, Texas, 78682, for One (1) PowerEdge T550 – 5 YR Server.
2. The Mayor, Borough Clerk and/or Borough Administrator are hereby directed, authorized and empowered to execute an agreement with Dell Marketing, LP, consistent with this resolution.
3. This resolution shall take effect immediately.

208-202 A Resolution Awarding a Contract to Dell Marketing, LP for One (1) OptiPlex Computer and Four (4) Monitors for the Montvale Police Department Pursuant to NJ State Contract M0483/19TELE00656

WHEREAS, the Borough has a need to procure One (1) OptiPlex Small Form Factor (Plus 7010) and Four (4) Dell 22 Monitors – P2222H, 54.6cm for use by the Police Department; and

WHEREAS, pursuant to N.J.S.A. 40A:11-12a and N.J.C.A. 5:34-7.29(c), the Borough may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State Contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of Treasury; and

WHEREAS, the Borough did solicit a quote from Dell Marketing, LP for this server under State Contract M0483/19TELE00656; and

WHEREAS, Dell Marketing submitted a proposal dated October 6, 2023, a copy of which is attached hereto, in the amount of \$1,722.95; and

WHEREAS, the Borough's IT Consultant has recommended that the Borough award this contract pursuant to the October 6, 2023 Proposal; and

WHEREAS, the Chief Financial Officer has certified that sufficient funds have been appropriated and are available for this purpose.

NOW THEREFORE BE IT RESOLVED, as follows:

1. The Borough of Montvale does approve the attached Quote from Dell Marketing, LP, One Dell Way, Mail Stop 8129, Round Rock, Texas, 78682, for One (1) OptiPlex Small Form Factor (Plus 7010) and Four (4) Dell 22 Monitors – P2222H, 54.6cm.
2. The Mayor, Borough Clerk and/or Borough Administrator are hereby directed, authorized and empowered to execute an agreement with Dell Marketing, LP, consistent with this resolution.
3. This resolution shall take effect immediately.

Introduced by: Councilmember Roche; seconded by Councilmember Cudequest - a roll call vote was taken - all ayes

BILLS: Administrator read the Bill Report.

Motion to pay bills by Councilmember Roche; seconded by Councilmember Cudequest - all ayes

REPORT OF REVENUE: Administrator read the Report of Revenue – September

COMMITTEE REPORTS:

Councilmember Russo-Vogelsang

Will forward the reports to the clerk

Councilmember Cudequest

Library

Circulation for the month of August was 9,000 books; ESL program has 11 students, all tutors are Montvale residents.

Board of Health

Flu clinic is scheduled for October 19th from 10am-12pm at the senior community center.

Councilmember Roche

Special Events

Had great turnout for the Day in the Park; Halloween Carnival at Fieldstone Middle School on Friday, October 27 from 7-8:30pm. Booths and games are hosted by Fieldstone Middle School students.

Chamber of Commerce

Collecting donations for the Food Pantry, donations can be dropped off at Cross Country Mortgage, located at 102 Chestnut Ridge Road – Suite 200 from October 16-20th. Networking event scheduled for November 8th at Davey's at 7:30am-9am

ENGINEER'S REPORT:

Andrew Hipolit - absent

Report/Update

ATTORNEY REPORT:

David Lafferty, Esq.

Report/Update

No Report

ADMINISTRATOR REPORT:

Joe Voytus

Report/Update

Town paving program is done, municipal parking lot was completed as well. Mirco-paving has been pushed to the Spring 2024; County paving of Chestnut Ridge Road is completed; PSE&G will be done this week on Grand Ave; online services for the website are live for OPRA and Report a Concern.

UNFINISHED BUSINESS:

Mayor Ghassali gave an update regarding the warehouse being developed over the boarder in Chestnut Ridge, NY, the meeting has been postponed to a later date.

NEW BUSINESS:

None

COMMUNICATION CORRESPONDENCE:

None

MEETING OPEN TO THE PUBLIC:

HEARING OF CITIZENS WHO WISH TO ADDRESS THE MAYOR AND COUNCIL:

Upon recognition by the Mayor, the person shall proceed to the floor and give his/her name and address in an audible tone of voice for the records. Unless further time is granted by the Council, he/she shall limit his/her statement to five (5) minutes. Statements shall be addressed to the Council as a body and not to any member thereof. No person, other than the person having the floor, shall be permitted to enter into any discussion, without recognition by the Mayor.

Motion to open meeting to the public by Councilmember Cudequest; seconded by Councilmember Roche
- all ayes

Matt Solomon, 16 Pine Street

Questioned Mayor Ghassali in regards to promoting Respect For Life month on the town electronic board;

Carolee Adams

Sense respect and comradery with the governing body, thank you; requested a bench to be placed at the curb in front of senior center.

Motion to close meeting to the public by Councilmember Cudequest; seconded by Councilmember Roche
- all ayes

MEETING CLOSED TO THE PUBLIC:

ADJOURNMENT:

Motion to adjourn Public Meeting by Councilmember Cudequest; seconded by Councilmember Roche
- all ayes

Meeting was adjourned at 7:57pm

Regular Meeting of the Mayor & Council to be held at 7:30pm on Tuesday, October 24, 2023

Respectfully submitted, Frances Scordo, Municipal Clerk

**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 209-2023**

RE: Trust Reserve for Planning

WHEREAS, there exists old, stale reserves in the Other Trust Fund; and

WHEREAS, said old balances should be cancelled; and

WHEREAS, it is the desire of the Mayor and Council to cancel said Other Trust Fund reserve balance as listed below:

Reserve for Planning Board \$20,943.75

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the Borough Council of the Borough of Montvale that the above Other Trust Fund reserve balance be canceled and that said total be transferred to the proper statutory account (MRNA).

Councilmember	Motion	Second	Yes	No	Absent	Abstain	No Vote
Arendacs							
Cudequest							
Koelling							
Lane							
Roche							
Russo-Vogelsang							

Adopted: October 24, 2023

ATTEST:

APPROVED:

Frances Scordo
Municipal Clerk

Michael Ghassali
Mayor

**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 210-2023**

RE: REQUESTING APPROVAL OF ITEMS OF REVENUE AND APPROPRIATION N.J.S.A. 40A:4-87 – DRIVE SOBER OR GET PULLED OVER – CHAPTER 159

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law, and the amount was not determined at the time of the adoption of the budget; and

WHEREAS, the Director may also approve the insertion of an item of appropriation for an equal amount.

NOW, THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Montvale, in the County of Bergen, State of New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the CY 2023 Municipal Budget in the sum of \$7,000, which is now available as revenue from:

Miscellaneous Revenues – Section F:
Special Items of Revenue Anticipated with Prior Consent of the Director of Local Government Services – Public and Private Revenues Offset with Appropriations:
Drive Sober or Get Pulled Over (FCOA 10-509).

BE IT FURTHER RESOLVED that the like sum of \$7,000 is hereby appropriated under the caption:

General Appropriations:
(A) Operations – Excluded from “CAPS”
Public and Private Revenues Offset by Revenues
Drive Sober or Get Pulled Over (FCOA 41-509).

BE IT FURTHER RESOLVED that a copy of this Resolution shall be electronically filed with the Director for approval as required by law.

Councilmember	Motion	Second	Yes	No	Absent	Abstain	No Vote
Arendacs							
Cudequest							
Koelling							
Lane							
Roche							
Russo-Vogelsang							

Adopted: October 24, 2023

ATTEST:

APPROVED:

Frances Scordo
Municipal Clerk

Michael Ghassali
Mayor

**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 211-2023**

RE: A Resolution Authorizing the Borough of Montvale to Enter Into a Cooperative Pricing Agreement with the Riverside Cooperative

WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to enter into Cooperative Pricing Agreements; and

WHEREAS, the Borough of Northvale (hereinafter referred to as the "Lead Agency") has offered voluntary participation in a Cooperative Pricing System known as the Riverside Cooperative for the purchase of work, materials and supplies; and

WHEREAS, the Borough of Montvale desires to participate in the Riverside Cooperative.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Montvale, County of Bergen, State of New Jersey, as follows:

1. Pursuant to the provisions of N.J.S.A. 40A:11-11(5), the Mayor and Borough Clerk are hereby directed, authorized and empowered to enter into a Cooperative Pricing Agreement with the Lead Agency.
2. The Lead Agency entering into contracts shall be responsible for complying with the provisions of the Local Public Contracts Law (N.J.S.A. 40A:11-1, et seq.) and all other provisions of the revised statutes of the State of New Jersey applicable to such procurements.
3. This Resolution shall take effect immediately.

Councilmember	Motion	Second	Yes	No	Absent	Abstain	No Vote
Arendacs							
Cudequest							
Koelling							
Lane							
Roche							
Russo-Vogelsang							

Adopted: October 24, 2023

ATTEST:

APPROVED:

Frances Scordo
Municipal Clerk

Michael Ghassali
Mayor

**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 212-2023**

**A RESOLUTION AUTHORIZING THE PUBLIC SALE OF CERTAIN MUNICIPAL
PROPERTY IDENTIFIED AS BLOCK 1002, LOT 7 OTHERWISE KNOWN AS 127
SUMMIT AVENUE, MONTVALE, NEW JERSEY, OWNED BY THE BOROUGH OF
MONTVALE NOT REQUIRED FOR PUBLIC PURPOSES PURSUANT TO N.J.S.A.
40A:12-13**

WHEREAS, the Borough of Montvale is the owner of certain real property not needed for public use; and

WHEREAS, pursuant to N.J.S.A. 40A:12-13, municipalities are authorized to sell property not needed for public use by open public sale at auction to the highest bidder after advertisement t hereof in a newspaper circulating in the municipality or municipalities in which the lands are situated by two insertions at least once a week during two consecutive weeks, the last publication to be not earlier than seven days prior to such sale; and

WHEREAS, the parcel to be sold, consisting of approximately 28.404 acres, is identified as Block 1002, Lot 7 on the official Tax Map of the Borough (hereinafter the "Property"); and

WHEREAS, the Property is presently vacant and undeveloped; and

WHEREAS, the Borough has determined that it is in the best interest of the Borough to sell the Property subject to certain restrictions and limitations as set forth herein.

NOW THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Montvale, in the County of Bergen and State of New Jersey that the Property identified herein shall be sold by open public sale at auction for not less than fair market value, said sale being made expressly subject to the following terms and conditions:

Section 1. The Property herein identified shall be sold, pursuant to N.J.S.A. 40A:12-13 (a) by open public sale at auction to the highest bidder for not less than fair market value. It is the responsibility of the bidder to determine whether the Property is subject to any encumbrances, liens, zoning, regulations, easements, other restrictions and the Borough makes **NO REPRESENTATIONS** as to the parcel identified herein:

Identified as Block 1002, Lot 7 as depicted on the Tax Assessment Map of the Borough of Montvale, also known as 127 Summit Avenue, Montvale, New Jersey.

Section 2. Right of Reentry if Property Not Devoted to Water Utility Use. The Borough intends to convey the Property subject to a Right of Reentry, as follows:

In the event that the Buyer, or its successor in interest, submits a development application, within a period of twenty (20) years from the date of closing, for a use other than water utility and ancillary uses (which uses shall consist of the construction of elevated and ground storage tanks, access drives, pump stations, water mains and open space, and other

uses reasonably necessary to facilitate same); then the Borough may, in its sole and absolute discretion, reenter and reacquire the Property subject to the terms and conditions set forth below:

1. The Borough shall provide Buyer, or its successor in interest, written Notice of the Borough's intent to reenter and reacquire the Property.
2. If the Borough shall exercise its right to repurchase the Property, said repurchase shall close within one hundred eighty (180) days of the written notification thereof.
3. The purchase price for the repurchase shall be the Purchase Price paid by the Buyer for the Property, less twenty percent (20%).
4. Buyer, or its successor in interest, shall convey the Property back to the Borough by way of Bargain and Sale deed with Covenant Against Grantor's Acts, and free and clear of all encumbrances, liens, easements and other restrictions.

Section 3. Deed Restriction. The Borough intends to convey the Property subject to a Deed Restriction containing the Right of Reentry specified in Section 2 hereof.

Section 4. The minimum bid for this Property is Four Million Seven Hundred Twenty Five Thousand Dollars (\$4,725,000.00). The Borough of Montvale expressly reserves the right to accept the highest bid received or to reject all bids in its sole discretion. Each bidder shall be required to submit two separate bids for the Property:

- **Option A** for the Property subject to the Right of Reentry set forth in Sections 2 and 3; and
-
- **Option B** for the Property free and clear of the Right of Reentry set forth in Sections 2 and 3.

Section 5. The public auction shall be conducted on **Tuesday, November 28, 2023, at 10:00 a.m.** at the Borough of Montvale Municipal Complex, 12 DePiero Drive, Montvale, New Jersey.

Section 6. The Buyer shall further abide by the following terms and condition:

- A. The Buyer shall conduct all the necessary title searches prior to the date of the sale. The cost for any title search and/or policy shall be the responsibility of the Buyer.
- B. The description of the property above is intended as a general guide only and may not be accurate. This lot shall be conveyed subject to existing encumbrances, liens, zoning regulations, easements, other restrictions, such facts as an accurate survey would reveal and any present or future assessments for the construction of improvements benefitting said property.
- C. Buyer, at its sole expense, shall have the right to conduct environmental and other inspections within 30 days of the acceptance of the Buyer's bid at auction.

- D. The Borough Engineer or other approved engineer, shall prepare a survey of the entire tract being sold in form and substance satisfactory to the Borough and the Buyer. Said survey shall be at Buyer's sole expense and said survey shall be certified to the Borough.
- E. The sale is made subject to all applicable laws, statutes, regulations and ordinances of the United States, State of New Jersey and the Borough of Montvale, including without limitation those concerning the disposition of municipal property.
- F. No employee, agent or officer of the Borough of Montvale has any authority to waive, modify or amend any of the conditions of the sale, whether orally or in writing.
- G. No employee, agent or officer of the Borough of Montvale shall have the ability to bid on the subject property at auction.
- H. The Property shall be conveyed by Bargain and Sale Deed with Covenant Against Grantor's Acts and such conveyance shall be subject to all covenants, restrictions reservations and easements established of record or by prescription and without representation as to character of title or the property to be conveyed. Buyer agrees to restrict such use of the Property as described in Section 3, above, and the Deed from the Borough.
- I. The Buyer shall deposit, cash, check or money order (payable to the "Borough of Montvale") in the amount of not less than ten percent (10%) of the purchase price at the time that the bid is accepted at the auction. If the prospective Buyer defaults on the contract of sale and/or fails to proceed with the purchase of the Property, the deposit shall be forfeited and shall become the property of the Borough. Furthermore, within fourteen (14) days of acceptance of the bid at auction, the successful bidder shall deposit the balance of the purchase price into escrow with the Buyer's attorney.
- J. The Buyer shall pay at the time of closing:
- (1) The balance of the purchase price;
 - (2) Legal fees incurred by the Borough for transfer of title, including the cost of production of legal documents and this Resolution and Bid Specifications;
 - (3) The cost of the Borough's appraisal of the Property;
 - (4) Engineering fees incurred by the Borough in determining the exact dimensions of the Property and/or survey;
 - (5) Engineering fees incurred by the Borough in conducting any requested due diligence activities by the Buyer;
 - (6) The cost of advertisement/notice of the rezoning of the Property;
 - (7) The cost of advertisement/notice of the sale.
- K. The Buyer shall covenant and agree to abide by appropriate zoning, health and building regulations and codes and shall stipulate that this sale will not be used as grounds to support any variance from the regulations and codes except where such necessary variances are granted.

- L. The purchase price shall not be used before any County Board of Taxation, Tax Court of New Jersey, or in any Court of this State as grounds to support a challenge of the existing or future assessments with regard to other Properties.

Section 7. No representations of any kind are made by the Borough of Montvale as to the condition of the Property; the Property is being sold in its present condition "as is". The Borough does not warrant or certify title to the Property and in no event shall the Borough of Montvale be liable for any damages to the Buyer/successful bidder if title is found unmarketable for any reason and the Buyer/successful bidder waives any and all right in damages or by way of liens against the Borough, the sole remedy being the right to receive a refund prior to closing of the deposit paid in the event title is found unmarketable. It shall be the obligation of the successful bidder to examine title to the Property prior to closing. Notice of any alleged defect in title or claim of unmarketability must be served on the Borough Clerk by the Buyer in writing no later than thirty (30) days after the execution of the contract of sale. Failure upon the part of the Buyer to give written notice within said time shall be deemed conclusive proof that the Buyer accepts the title in its present condition, and the Borough shall not be responsible for any subsequent claims of defect in title and shall not be required to refund money or correct any defect in title or be held liable for damages.

Section 8. Pursuant to N.J.S.A. 40A:12-13, the description of the property to be sold and the terms and conditions of said sale shall be published in a newspaper circulating in the municipality in which the lands are situated, by two insertions at least once a week during two consecutive weeks, the last publication to be not earlier than seven days prior to such public auction.

Section 9. Severability. If any section, sentence or any other part of this Resolution is adjudged unconstitutional or invalid, such judgment shall not affect, impair or invalidate the remainder of this Resolution but shall be confined in its effect to the section, sentence or other part of this Resolution directly involved in the controversy which such judgment shall be rendered.

Councilmember	Motion	Second	Yes	No	Absent	Abstain	No Vote
Arendacs							
Cudequest							
Koelling							
Lane							
Roche							
Russo-Vogelsang							

Adopted: October 24, 2023

ATTEST:

APPROVED:

 Frances Scordo
 Municipal Clerk

 Michael Ghassali
 Mayor

RESOLUTION

BE IT RESOLVED by the Mayor and Council of the Borough of Montvale, N.J., that the following bills, having been referred to the Borough Council and found correct, be and the same hereby be paid:

<u>FUND</u>	<u>AMOUNT</u>	<u>NOTES</u>
Current	\$4,946,372.05	Bill List Wire 10/12/2023
	<u>300,397.79</u>	Wires/Manual Checks
Current TOTAL	5,246,769.84	
Capital	83,861.50	Bill List Wire 10/12/2023
Escrow	36,306.00	Bill List Wire 10/12/2023
Housing Trust	3,236.95	Bill List Wire 10/12/2023
General Trust	1,338.00	Bill List Wire 10/12/2023
Recreation Trust	14,580.00	Bill List Wire 10/12/2023
Dog Trust	886.21	Bill List Wire 10/12/2023

This resolution was adopted by the Mayor and Council of Montvale at a meeting held on 10/12/23

Introduced by: _____

Approved: 10/12/23

Seconded by: _____

Michael Ghassali, Mayor

ATTEST:

Frances Scordo, Municipal Clerk

MANUAL/VOID CHECKS - WIRES
October 24, 2023

<u>Check #</u>	<u>PO #</u>	<u>Date</u>	<u>Vendor/Transaction</u>	<u>Amount</u>
WIRE		10/10/23	Payroll Account-Current	\$195,878.89
WIRE		10/10/23	Salary Deduction Account	\$104,418.90
WIRE		10/10/23	FSA Account	\$100.00
Total				<u><u>\$300,397.79</u></u>

P.O. Type: All
 Range: First to Last
 Format: Condensed
 Vendors: All
 Rcvd Batch Id Range: First to Last

Open: N Paid: N Void: N
 Rcvd: Y Held: Y Aprv: N
 Bid: Y State: Y Other: Y Exempt: Y

Include Non-Budgeted: Y

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
00019	MUNICIPAL CAPITAL CORPORATION	23-00092	01/13/23	WIDE FORMAT COLOR COPIER	Open	444.00	0.00		B
00043	NORTH JERSEY MEDIA GROUP	23-01403	10/17/23	395748 NORTH JERSEY MEDIA ADV	Open	370.56	0.00		
00046	COUNTY OF BERGEN, TREASURER	23-00147	01/19/23	2023 COUNTY TAXES	Open	1,633,786.38	0.00		B
00055	FOLEY, ALISHA	23-01331	10/03/23	REIMB MEAL TRAINING	Open	86.70	0.00		
00065	GENERAL CODE PUBLISHERS,LLC	23-01373	10/12/23	SUPPLEMENT NO. 7	Open	1,004.00	0.00		
00071	VEOLIA (SUEZ)	23-01367	10/11/23	10003825412222 VEOLIA SEPT-OCT	Open	31,292.60	0.00		
00097	CABLEVISION	23-01274	09/21/23	07873-199375-01-1 OPTIMUM	Open	201.55	0.00		
		23-01394	10/16/23	07873-109890-01-7 OPTIMUM	Open	161.16	0.00		
		23-01395	10/16/23	07873204461-01-0 OPTIMUM	Open	135.19	0.00		
		23-01406	10/17/23	07873-199375-01-1 OPTIMUM	Open	201.55	0.00		
						<u>699.45</u>			
00104	MONTVALE BOARD OF EDUCATION	23-00003	01/03/23	2023 LOCAL SCHOOL TAXES	Open	1,503,812.00	0.00		B
00125	NORTHWEST BERGEN REGIONAL	23-00158	01/20/23	2023 HEALTH SERVICES	Open	10,474.00	0.00		B
00137	PASCACK VALLEY REGIONAL HS DST	23-00002	01/03/23	2023 REGIONAL SCHOOL TAXES	Open	1,308,437.00	0.00		B
00146	PSE&G CO.	23-01370	10/11/23	PSE&G SEPTEMBER 2023	Open	176.24	0.00		
00163	STAR PRESS, INC.	23-01321	09/29/23	window and reg. env and lhead	Open	555.00	0.00		
00215	TOWNSHIP OF RIVER VALE	23-00085	01/13/23	2023 PASCACK VALLEY DPW	Open	158,843.21	0.00		B
00258	ROCKLAND ELECTRIC COMPANY	23-01365	10/11/23	ROCKLAND ELECTRIC SEPTEMBER	Open	22,362.59	0.00		

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
00375	BOROUGH OF PARK RIDGE								
		23-01230	09/12/23	TRI-BORO FUEL JULY 2023	Open	6,009.38	0.00		
		23-01323	09/29/23	TRI-BORO RADIO EXPENSES	Open	<u>3,594.13</u>	0.00		
						9,603.51			
00400	FAIRFIELD MAINTENANCE, INC.								
		22-01350	10/25/22	STORAGE TANK INSPECTION-A/B OP	Open	415.00	0.00		B
00448	V.E. RALPH & SON, INC.								
		23-01165	08/25/23	PD MEDICAL BACK PACKS	Open	645.60	0.00		
00554	BERGEN MUNI.EMPL.BENEFITS FUND								
		23-00166	01/23/23	2023 HEALTH BENEFITS	Open	69,210.00	0.00		B
00613	CAMPBELL EXTERIORS LLC.								
		23-01097	08/08/23	MUNICIPAL BLDG ROOF REHAB	Open	6,499.00	0.00		
00699	ATLANTIC TOMORROWS OFFICE								
		23-01352	10/05/23	PD COPY USAGE	Open	20.88	0.00		
00705	APPROVED SURGICAL SUPPLIES INC								
		23-01125	08/16/23	PD OXYGEN REFILLS	Open	206.00	0.00		
00730	BOGGIA, BOGGIA, BETESH								
		23-00356	03/03/23	2023 LEGAL FEES	Open	945.50	0.00		B
00731	COLLIER'S ENGINEERING & DESIGN								
		23-00149	01/19/23	2023 GENERAL ENGINEERING SVCS.	Open	3,217.50	0.00		B
		23-00151	01/19/23	2023 BOROUGH PLANNER	Open	861.25	0.00		B
		23-00736	05/24/23	NJDEP PRE-APPLICATION MEETING	Open	1,470.00	0.00		B
		23-00737	05/24/23	2023 ROADWAY IMPROVEMENT PROG.	Open	6,671.25	0.00		B
		23-00917	06/28/23	TERKUILE ROAD 2023 NJDOT GRANT	Open	537.50	0.00		B
		23-00969	07/11/23	NJDOT 2022-SUMMIT AVE ROADWAY	Open	1,153.75	0.00		B
		23-01096	08/08/23	AFFORD. HOUSING COMPLIANCE '23	Open	936.25	0.00		B
		23-01281	09/22/23	MUNICIPAL ENGINEERING REVIEW	Open	462.50	0.00		
		23-01283	09/22/23	MUNICIPAL ENGINEERING REVIEW	Open	277.50	0.00		
		23-01287	09/25/23	MUNICIPAL ENGINEERING REVIEW	Open	505.50	0.00		
		23-01299	09/27/23	MUNICIPAL ENGINEERING REVIEW	Open	277.50	0.00		
		23-01300	09/27/23	MUNICIPAL ENGINEERING REVIEW	Open	2,775.00	0.00		
		23-01301	09/27/23	MUNICIPAL PLANNING REVIEW	Open	1,967.50	0.00		
		23-01302	09/27/23	MUNICIPAL ENGINEERING REVIEW	Open	4,668.75	0.00		
		23-01303	09/27/23	MUNICIPAL ENGINEERING REVIEW	Open	4,836.25	0.00		
		23-01304	09/27/23	MUNICIPAL ENGINEERING REVIEW	Open	92.50	0.00		
		23-01316	09/28/23	MUNICIPAL ENGINEERING REVIEW	Open	9,527.50	0.00		
		23-01317	09/28/23	MUNICIPAL ENGINEERING REVIEW	Open	8,695.00	0.00		
		23-01339	10/03/23	MUNICIPAL ENGINEERING REVIEW	Open	<u>185.00</u>	0.00		
						49,118.00			
00769	URBAN AUTO SPA								
		23-01351	10/05/23	CAR WAS & OIL CHANGE SERVICES	Open	30.00	0.00		
00801	WESTPHAL WASTE SERVICES, INC.								
		23-00254	02/08/23	2023 GARBAGE COLLECTION	Open	75,828.75	0.00		B

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
00896	GIAMMARINO, MICHAEL	23-00059	01/09/23	2023 INTERPRETING SERVICES	Open	300.00	0.00		B
00996	ULINE, INC.	23-01249	09/18/23	PICKLE BALL COURT MATTS	Open	545.13	0.00		
00998	EJG SPORTS LLC	22-01447	11/14/22	L SCREENS FOR BALLFIELDS	Open	989.90	0.00		
01144	METICULOUS CLEANING SERVICES	23-00928	07/05/23	CLEANING OF FIREHOUSE JULY	Open	285.00	0.00		
		23-01001	07/17/23	CLEANING FIREHOUSE-AUGUST 2023	Open	285.00	0.00		
		23-01273	09/21/23	CLEANING OF FIREHOUSE	Open	285.00	0.00		
						<u>855.00</u>			
01186	BAKER, CHRISTINE	23-01411	10/18/23	CONTINUING EDUCATION COURSE	Open	59.00	0.00		
01367	VLADICK, MATTHEW	23-01333	10/03/23	REIMB VLADICK CLOTHING ALLOWAN	Open	179.99	0.00		
01424	REGIONAL COMMUNICATIONS, INC.	22-01549	12/01/22	PAGER BATTERIES FIRE DEPT.	Open	230.00	0.00		
01431	THE SIGTIST	23-01183	08/29/23	PD POLICE PATCHES TO CARS	Open	203.00	0.00		
01450	EARTH NETWORKS dba WEATHERBUG	23-01238	09/14/23	LX ALERTING SUBSCRIPTION	Open	2,316.00	0.00		
		23-01240	09/14/23	HORN MAINTENANCE	Open	1,350.00	0.00		
						<u>3,666.00</u>			
01464	SURENIAN, EDWARDS, BUZAK & NOLAN	23-01322	09/29/23	PROFESSIONAL SERVICES COAH	Open	264.00	0.00		
01497	SALERNO, GERALD	23-01364	10/10/23	2023 PUBLIC DEFENDER	Open	9,000.00	0.00		B
01525	MILLENNIUM STRATEGIES, LLC	23-00073	01/12/23	GRANT WRITING CONSULTING SVCS.	Open	650.00	0.00		B
01606	DEMAREST FARM AND ORCHARD	23-01340	10/04/23	HALLOWEEN CARNIVAL DONUTS	Open	544.00	0.00		
01624	CMRS-FP	23-01391	10/16/23	POSTAGE FOR TAX DEPARTMENT	Open	193.75	0.00		
01702	MEDIA CONSULTANTS LLC	23-01413	10/18/23	SUPPLIES FOR TV ACCESS STUDIO	Open	700.00	0.00		
		23-01415	10/19/23	ANNUAL SUBSCRIPTION TEAM VIEWR	Open	610.00	0.00		
						<u>1,310.00</u>			

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
01760	UNITED PARCEL SERVICE	23-01357	10/05/23	F047X6 UPS SEPTEMBER 2023	Open	377.76	0.00		
01767	VERIZON	23-01291	09/25/23	555-569-014-0001-55 VERIZON	Open	170.64	0.00		
01805	FIRST STUDENT INC.	23-00833	06/13/23	ADVENTURE CAMP BUSSING - 2023	Open	14,580.00	0.00		
01828	CGP&H, LLC	22-01159	09/20/22	PROFESSIONAL HOUSING REHAB SVC	Open	215.20	0.00		B
01852	REDICARE LLC	23-01350	10/05/23	FIRST AID - 60 DAY SERVICE	Open	170.00	0.00		
01890	GREATAMERICA FINANCIAL SRVCS.	23-00139	01/19/23	POSTAGE MACHINE LEASE	Open	289.00	0.00		B
01895	INSTITUTE FOR PROFESSIONAL	23-01353	10/05/23	WEBINAR PAY-TO-PLAY 10/12/23	Open	50.00	0.00		
01932	4IMPRINT, INC.	23-01141	08/22/23	TIDY PET BAG DISPENSERS	Open	886.21	0.00		
01962	AT&T MOBILITY II LLC	23-01276	09/21/23	PD PATROL PHONE PLAN	Open	134.11	0.00		
02019	UGI ENERGY SERVICES, LLC	23-01369	10/11/23	UGI ENERGY SERVICES SEPTEMBER	Open	673.02	0.00		
02032	ALPHA OMEGA INVESTMENT GROUP	23-01338	10/03/23	planning board dinner	Open	89.73	0.00		
02050	KOURY PAINTING INC	23-01234	09/12/23	POWERWASHING 12 DEPIERO DRIVE	Open	6,100.00	0.00		
02056	LERCH, VINCI & BLISS, LLP	23-01280	09/21/23	PROFESSIONAL SERVICES RENDERED	Open	570.00	0.00		
02057	RHYTHM AND ROMANCE, LLC	23-01320	09/28/23	DITP BAND	Open	3,000.00	0.00		
02141	REGAN, ROBERT T., ESQ.	23-00366	03/06/23	MONTVALE MASTER PLAN	Open	448.50	0.00		B
		23-01318	09/28/23	ESCROW PAYMENT	Open	3,178.50	0.00		
		23-01336	10/03/23	ESCROW PAYMENT	Open	195.00	0.00		
		23-01344	10/04/23	MONTVALE - COAH	Open	292.50	0.00		
						<u>4,114.50</u>			
02144	ALL COUNTY MECHANICAL	23-00531	04/14/23	HVAC MAINTENANCE CONTRACT	Open	2,150.00	0.00		B

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
02987	DATA NETWORK SOLUTIONS	23-00815	06/08/23	2023 BORO PHONE 201-391-5700	Open	1,096.29	0.00		B
02993	SHORE TOP CONSTRUCTION CORP.	23-01012	07/20/23	PICKLEBALL COURTS RESURFACING	Open	71,000.00	0.00		B
03084	WESLEY SICOMAC DAIRY	23-00273	02/10/23	2023 MILK DELIVERY	Open	27.53	0.00		B
03148	COUNTY OPEN SPACE TRUST FUND	23-00148	01/19/23	2023 COUNTY OPEN SPACE TAXES	Open	75,565.30	0.00		B
03215	UNUM LIFE INSURANCE	23-00005	01/03/23	2023 LIFE INSURANCE	Open	470.25	0.00		B
03727	STAPLES INC	23-01294	09/25/23	office suppliesw	Open	323.68	0.00		
03730	NJ DEPT OF ENVIRON PROTECTION	23-01362	10/10/23	UST TANK REGISTRATION	Open	50.00	0.00		
03991	MALESZEWSKI, KRYSYAN	23-01330	10/03/23	REIMB COOL FIRE TRAINER	Open	621.75	0.00		

Total Purchase Orders: 93 Total P.O. Line Items: 0 Total List Amount: 5,086,580.71 Total Void Amount: 0.00

Totals by Year-Fund							
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND 2022	2-01	4,083.40	0.00	4,083.40	0.00	0.00	4,083.40
CURRENT FUND 2023	3-01	4,942,288.65	0.00	4,942,288.65	0.00	0.00	4,942,288.65
CAPITAL FUND	C-04	83,861.50	0.00	83,861.50	0.00	0.00	83,861.50
BOA ESCROW ACCOUN	E-08	36,306.00	0.00	36,306.00	0.00	0.00	36,306.00
OTHER TRUST ACCOU	T-03	4,574.95	0.00	4,574.95	0.00	0.00	4,574.95
DOG TRUST ACCOUNT	T-12	886.21	0.00	886.21	0.00	0.00	886.21
RECREATION TRUST	T-19	14,580.00	0.00	14,580.00	0.00	0.00	14,580.00
Year Total:		20,041.16	0.00	20,041.16	0.00	0.00	20,041.16
Total of All Funds:		5,086,580.71	0.00	5,086,580.71	0.00	0.00	5,086,580.71

BOROUGH OF MONTVALE
 Bergen County, New Jersey
Health Benefits Plans Comparison

2024 Rates- Medical Dental & RX	Aetna PPO Core		PPO 20/35 Alt Plan #1		EPO 15/25 Alt Plan #2 (In Network Only)		EPO 20/35 Alt Plan #3 (In Network Only)		HDHP 3000 Alt Plan #4	
	Single	\$1,086	\$13,032	\$1,236	\$14,832	\$1,122	\$13,464	\$1,049	\$12,588	\$770
Parent/Child	\$1,843	\$22,116	\$2,099	\$25,188	\$1,907	\$22,884	\$1,780	\$21,360	\$1,315	\$15,780
Employee/Spouse	\$2,538	\$30,456	\$2,897	\$34,764	\$2,627	\$31,524	\$2,451	\$29,412	\$1,803	\$21,636
Family	\$3,108	\$37,296	\$3,553	\$42,636	\$3,223	\$38,676	\$3,011	\$36,132	\$2,227	\$26,724
	% Diff to PPO Core		14.32%		3.70%		-3.12%		-28.35%	
Benefits	IN (Contracted Rates)	OON (UCR)	IN (Contracted Rates)	OON (UCR)	IN (Contracted Rates)		IN (Contracted Rates)		IN (Contracted Rates)	OON (UCR)
Network	Aetna Open Access POS II		Aetna Health Network Option		Aetna Health Network Only		Aetna Health Network Only		Aetna Open Access POS II	
Deductible	\$1,000/\$2,000	\$2,500/\$5,000	N/A	\$500/\$1,000	N/A		\$500/\$1,000		\$3,000/\$6,000	
Maximum Out of Pocket	\$2,000/\$4,000	\$5,000/\$10,000	\$2,000/\$5,000	\$4,000/\$8,000	\$4,000/\$8,000		\$4,000/\$8,000		\$4,500/\$9,000	
Lifetime Maximum	Unlimited		Unlimited		Unlimited		Unlimited		Unlimited	
Co-Insurance	80%	60%	100%	70%	100%		90%		100%	70%
Preventive Adult Care-office visits, pap smear, mammo, prostate screening, gyno exam, x-rays, lab blood tests, hearing tests and immunizations/flu shots	100%	60% after deductible	100%	70% after deductible	100%		100%		100%-deductible waived	70% after deductible
Preventive Child Care-office visits, physical exams, lab tests, hearing tests, and immunizations through age 12	100%	60% after deductible	100%	70% after deductible	100%		100%		100%-deductible waived	70% after deductible
Hospital In Patient Pre-Cert Required	\$200 copay per day, \$1,000 max per admission	60% after deductible	100% after \$100 copay/day, \$500 max/admission, \$1,000 annual max	70% after deductible	100% after \$50 copay/day, \$250 max/admission, \$500 annual max		100% after \$50 copay/day, \$250 max/admission, \$500 annual max		100% after deductible	70% after deductible

Plan Design	Aetna PPO Core		PPO 20/35 Alt Plan #1		EPO 15/25 Alt Plan #2 (In Network Only)	EPO 20/35 Alt Plan #3 (In Network Only)	HDHP 3000 Alt Plan #4	
Benefits	IN (Contracted Rates)	OON (UCR)	IN (Contracted Rates)	OON (UCR)	IN (Contracted Rates)	IN (Contracted Rates)	IN (Contracted Rates)	OON (UCR)
Emergency Room	\$100 copay, then 80%	\$100 copay, then 80%	\$150 copay		\$100 copay	\$100 copay	100% after deductible	100% after deductible
PCP Office Visits/Specialist	\$25/\$40	60% after deductible	\$20/\$35	70% after deductible	\$15/\$25	\$20/\$35	100% after deductible	70% after deductible
Chiropractic	\$40 copay-30 visits per year combined in and out of network	60% after deductible	\$35 copay-30 visits combined in and out	70% after deductible-30 visits combined in and out	\$25 copay-30 visits per calendar year	\$35 copay- 30 visits per calendar year	100% after deductible	70% after deductible
Acupuncture	Not Covered	Not Covered	\$35 copay	70% after deductible	\$25 copay	\$35 copay	100% after deductible	70% after deductible
Hospice	\$200 copay per day, \$1,000 max per admission	60% after deductible	100% after \$100 copay/day, \$500 max/admission, \$1,000 annual max	70% after deductible	100%	90%	100% after deductible	70% after deductible
Therapies (Speech, Physical, Occupational)	\$40 copay-60 visits per year	60% after deductible-60 visits	\$35 copay	70% after deductible	\$25 copay	\$35 copay	100% after deductible	70% after deductible
Skilled Nursing Facility	\$200 copay per day, \$1,000 max per admission-120 day max combined in and out	60% after deductible-120 day max combined in and out of network	100%-120 day max combined in and out	70% after deductible-120 day max combined in and out	100%-120 day max	\$100 copay/day, \$500 max/admission	100% after deductible	70% after deductible
Durable Medical Equipment	80% after deductible	60% after deductible	100%	70% after deductible	100%	90%	100% after deductible	70% after deductible
X-Rays and Lab Tests	\$40 copay	60% after deductible	100%-Labs \$35 copay X-rays	70% after deductible	100% Labs- \$25 copay- X-rays	100%-Labs \$35 copay-X-rays	100% after deductible	70% after deductible
Prenatal Care	\$40 copay-1st visit only	60% after deductible	\$35 copay- 1st visit only	70% after deductible	\$25 copay- 1st visit only	\$35 copay- 1st visit only	100% after deductible	70% after deductible
Allergy Testing and Treatment	\$40 copay	60% after deductible	\$35 copay	70% after deductible	\$25 copay	\$35 copay	100% after deductible	70% after deductible

Plan Design	Aetna PPO Core		PPO 20/35 Alt Plan #1		EPO 15/25 Alt Plan #2 (In Network Only)	EPO 20/35 Alt Plan #3 (In Network Only)	HDHP 3000 Alt Plan #4	
	IN (Contracted Rates)	OON (UCR)	IN (Contracted Rates)	OON (UCR)	IN (Contracted Rates)	IN (Contracted Rates)	IN (Contracted Rates)	OON (UCR)
Home Health Care Pre-cert required	80% after deductible-120 visits max	60% after deductible-120 visits max	100%	70% after deductible	100%	90%	100% after deductible	70% after deductible
Surgery Benefits	100%	60% after deductible	100%	70% after deductible	100%	100%	100% after deductible	70% after deductible
In Patient Mental Health	\$200 copay per day, \$1,000 max per admission	60% after deductible	100% after \$100 copay/day, \$500 max/admission, \$1,000 annual max	70% after deductible	100% after \$50 copay/day, \$250 max/admission, \$500 annual max	100% after \$50 copay/day, \$250 max/admission, \$500 annual max	100% after deductible	70% after deductible
Outpatient Mental Health	\$40 copay	60% after deductible	\$35 copay	70% after deductible	\$25 copay	\$35 copay	100% after deductible	70% after deductible
In Patient Substance Abuse	\$200 copay per day, \$1,000 max per admission	60% after deductible	100% after \$100 copay/day, \$500 max/admission, \$1,000 annual max	70% after deductible	100% after \$50 copay/day, \$250 max/admission, \$500 annual max	100% after \$50 copay/day, \$250 max/admission, \$500 annual max	100% after deductible	70% after deductible
Outpatient Substance Abuse	\$40 copay	60% after deductible	\$35 copay	70% after deductible	\$25 copay	\$35 copay	100% after deductible	70% after deductible
Ambulance	80% after deductible	60% after deductible	100%	100% after deductible	100%	100%	100% after deductible	100% after deductible
Infertility Benefits Diagnostic	\$40 copay	Not Covered	\$35 copay	Not Covered	\$500 deductible, then 100%	100% after deductible	100% after deductible	Not Covered
Eye Exam	100%-One Routine Eye Exam every 24 months	Not Covered	100%-One Routine Eye Exam every 12 months	Not Covered	100%-One Routine Eye Exam every 12 months	100%-One Routine Eye Exam every 12 months	100%-One Routine Eye Exam every 12 months	Not Covered
Eyeglass Reimbursement	Not Covered		\$200 every 24 months		\$200 every 24 months	\$200 every 24 months	Not Covered	

Plan Design	Aetna PPO Core		PPO 20/35 Alt Plan #1		EPO 15/25 Alt Plan #2 (In Network Only)	EPO 20/35 Alt Plan #3 (In Network Only)	HDHP 3000 Alt Plan #4	
Benefits	IN (Contracted Rates)	OON (UCR)	IN (Contracted Rates)	OON (UCR)	IN (Contracted Rates)	IN (Contracted Rates)	IN (Contracted Rates)	OON (UCR)
Prescription Drugs	Retail: \$15/\$35/\$50-30 Day Supply Mail Order: \$30/\$70/\$100-90 Day Supply		Retail: \$0/\$30/\$60-30 day supply Mail Order: 2x copay-90 day supply		Retail: \$0/\$25/\$50-30 day supply Mail Order: 2x copay-90 day supply	Retail: \$0/\$25/\$50-30 day supply Mail Order: 2x copay-90 day supply	100% after deductible-Generic 90% after deductible-Pref Brand 80% after deductible-Non-Preferred Brand	

Dental Benefits All Plans	Delta Dental 70/30
Deductible	\$25/\$75
Calendar Year Maximum Per Person	\$1,000
Preventive & Diagnostic	70% after deductible
Remaining Basic	70% after deductible
Crowns & Inlays	50% after deductible
Prostodontics	50% after deductible
Implants	Not Covered
Orthodontia-Children Only	50%-\$1,000 Lifetime Max

Bergen Municipal Employee Benefits Fund - Current and Proposed rates to Census FY2024 Renewal

Borough of Montvale

Dental

Plan Name: Delta Dental 70/30 (Borough of Montvale)

Status	CURRENT CENSUS						CURRENT RATES FY2023					RENEWAL RATES FY2024					Current Rates Annual Assessment	Renewal Rates Annual Assessment		
	Single	P/C	H/W	Family	EE+1	EE+2 or>	Single	P/C	H/W	Family	EE+1	EE+2 or>	Single	P/C	H/W	Family			EE+1	EE+2 or>
Active	0	0	0	0	0	0	43	77	77	138	0	0	44	79	79	141	0	0	\$0	\$0
Active	15	1	11	13	0	0	43	77	77	138	0	0	44	79	79	141	0	0	\$40,356	\$41,292
COBRA	0	0	0	0	0	0	43	77	77	138	0	0	44	79	79	141	0	0	\$0	\$0
COBRA	1	0	0	0	0	0	43	77	77	138	0	0	44	79	79	141	0	0	\$516	\$528
PLAN Census and Assessment Totals:	16	1	11	13	0	0													\$40,872	\$41,820
																			Increase/Decrease \$	\$948
																			Increase/Decrease %	2.32%

Plan Name: Delta Dental 80/20 DPW (Borough of Montvale)

Status	CURRENT CENSUS						CURRENT RATES FY2023					RENEWAL RATES FY2024					Current Rates Annual Assessment	Renewal Rates Annual Assessment		
	Single	P/C	H/W	Family	EE+1	EE+2 or>	Single	P/C	H/W	Family	EE+1	EE+2 or>	Single	P/C	H/W	Family			EE+1	EE+2 or>
Active	0	0	0	0	0	0	45	70	116	141	0	0	46	71	118	144	0	0	\$0	\$0
Active	0	0	0	0	0	0	45	70	116	141	0	0	46	71	118	144	0	0	\$0	\$0
COBRA	0	0	0	0	0	0	45	70	116	141	0	0	46	71	118	144	0	0	\$0	\$0
COBRA	0	0	0	0	0	0	45	70	116	141	0	0	46	71	118	144	0	0	\$0	\$0
PLAN Census and Assessment Totals:	0	0	0	0	0	0													\$0	\$0
																			Increase/Decrease \$	\$0
																			Increase/Decrease %	0.00%

Bergen Municipal Employee Benefits Fund - Current and Proposed rates to Census FY2024 Renewal

Medical

Plan Name: Aetna ACPOS II - HDHP (Borough of Montvale)

Status	CURRENT CENSUS						CURRENT RATES FY2023					RENEWAL RATES FY2024					Current Rates Annual Assessment	Renewal Rates Annual Assessment		
	Single	P/C	H/W	Family	EE+1	EE+2 or>	Single	P/C	H/W	Family	EE+1	EE+2 or>	Single	P/C	H/W	Family			EE+1	EE+2 or>
Active	0	0	0	0	0	0	703	1197	1670	2020	0	0	726	1236	1724	2086	0	0	\$0	\$0
Active	13	1	5	14	0	0	703	1197	1670	2020	0	0	726	1236	1724	2086	0	0	\$563,592	\$581,976
COBRA	1	0	0	0	0	0	703	1197	1670	2020	0	0	726	1236	1724	2086	0	0	\$8,436	\$8,712
PLAN Census and Assessment Totals:	14	1	5	14	0	0													\$572,028	\$590,688
																			Increase/Decrease \$	\$18,660
																			Increase/Decrease %	3.26%

Plan Name: Aetna ACPOS II \$20/35 (Borough of Montvale)

Status	CURRENT CENSUS						CURRENT RATES FY2023					RENEWAL RATES FY2024					Current Rates Annual Assessment	Renewal Rates Annual Assessment		
	Single	P/C	H/W	Family	EE+1	EE+2 or>	Single	P/C	H/W	Family	EE+1	EE+2 or>	Single	P/C	H/W	Family			EE+1	EE+2 or>
Active	0	0	0	4	0	0	963	1639	2286	2766	0	0	980	1667	2326	2814	0	0	\$132,768	\$135,072
Active	0	0	0	0	0	0	963	1639	2286	2766	0	0	980	1667	2326	2814	0	0	\$0	\$0
COBRA	0	0	0	0	0	0	963	1639	2286	2766	0	0	980	1667	2326	2814	0	0	\$0	\$0
PLAN Census and Assessment Totals:	0	0	0	4	0	0													\$132,768	\$135,072
																			Increase/Decrease \$	\$2,304
																			Increase/Decrease %	1.74%

Plan Name: Aetna HNO \$15/\$25 (EPO) (Borough of Montvale)

Status	CURRENT CENSUS						CURRENT RATES FY2023					RENEWAL RATES FY2024					Current Rates Annual Assessment	Renewal Rates Annual Assessment		
	Single	P/C	H/W	Family	EE+1	EE+2 or>	Single	P/C	H/W	Family	EE+1	EE+2 or>	Single	P/C	H/W	Family			EE+1	EE+2 or>
Active	0	0	0	0	0	0	864	1472	2054	2482	0	0	879	1498	2090	2525	0	0	\$0	\$0
Active	0	0	0	0	0	0	864	1472	2054	2482	0	0	879	1498	2090	2525	0	0	\$0	\$0
COBRA	0	0	0	0	0	0	864	1472	2054	2482	0	0	879	1498	2090	2525	0	0	\$0	\$0
PLAN Census and Assessment Totals:	0	0	0	0	0	0													\$0	\$0
																			Increase/Decrease \$	\$0
																			Increase/Decrease %	0.00%

Bergen Municipal Employee Benefits Fund - Current and Proposed rates to Census FY2024 Renewal

Plan Name: Aetna HNO \$20/\$35 (EPO) (Borough of Montvale)

Status	CURRENT CENSUS						CURRENT RATES FY2023						RENEWAL RATES FY2024						Current Rates Annual Assessment	Renewal Rates Annual Assessment
	Single	P/C	H/W	Family	EE+1	EE+2 or>	Single	P/C	H/W	Family	EE+1	EE+2 or>	Single	P/C	H/W	Family	EE+1	EE+2 or>		
Active	0	0	0	0	0	0	792	1348	1881	2274	0	0	806	1371	1914	2313	0	0	\$0	\$0
Active	0	0	0	0	0	0	792	1348	1881	2274	0	0	806	1371	1914	2313	0	0	\$0	\$0
COBRA	0	0	0	0	0	0	792	1348	1881	2274	0	0	806	1371	1914	2313	0	0	\$0	\$0
PLAN Census and Assessment Totals:																			\$0	\$0
																			Increase/Decrease \$	\$0
																			Increase/Decrease %	0.00%

Plan Name: Aetna Open Access \$25 Core Plan (Borough of Montvale)

Status	CURRENT CENSUS						CURRENT RATES FY2023						RENEWAL RATES FY2024						Current Rates Annual Assessment	Renewal Rates Annual Assessment
	Single	P/C	H/W	Family	EE+1	EE+2 or>	Single	P/C	H/W	Family	EE+1	EE+2 or>	Single	P/C	H/W	Family	EE+1	EE+2 or>		
Active	0	0	0	0	0	0	801	1364	1900	2292	0	0	815	1388	1933	2332	0	0	\$0	\$0
Active	1	1	1	0	0	0	801	1364	1900	2292	0	0	815	1388	1933	2332	0	0	\$48,780	\$49,632
COBRA	0	0	0	0	0	0	801	1364	1900	2292	0	0	815	1388	1933	2332	0	0	\$0	\$0
PLAN Census and Assessment Totals:																			\$48,780	\$49,632
																			Increase/Decrease \$	\$852
																			Increase/Decrease %	1.75%

Plan Name: Aetna Open Access POS \$10 (Borough of Montvale)

Status	CURRENT CENSUS						CURRENT RATES FY2023						RENEWAL RATES FY2024						Current Rates Annual Assessment	Renewal Rates Annual Assessment
	Single	P/C	H/W	Family	EE+1	EE+2 or>	Single	P/C	H/W	Family	EE+1	EE+2 or>	Single	P/C	H/W	Family	EE+1	EE+2 or>		
Active	0	0	0	0	0	0	1194	2031	2834	3427	0	0	1215	2066	2883	3486	0	0	\$0	\$0
Active	0	0	0	0	0	0	1194	2031	2834	3427	0	0	1215	2066	2883	3486	0	0	\$0	\$0
COBRA	0	0	0	0	0	0	1194	2031	2834	3427	0	0	1215	2066	2883	3486	0	0	\$0	\$0
PLAN Census and Assessment Totals:																			\$0	\$0
																			Increase/Decrease \$	\$0
																			Increase/Decrease %	0.00%

Bergen Municipal Employee Benefits Fund - Current and Proposed rates to Census FY2024 Renewal

Plan Name: Aetna Open Access POS \$20 (Borough of Montvale)

Status	CURRENT CENSUS						CURRENT RATES FY2023						RENEWAL RATES FY2024						Current Rates Annual Assessment	Renewal Rates Annual Assessment
	Single	P/C	H/W	Family	EE+1	EE+2 or>	Single	P/C	H/W	Family	EE+1	EE+2 or>	Single	P/C	H/W	Family	EE+1	EE+2 or>		
Active	0	0	0	0	0	0	933	1576	2212	2672	0	0	949	1603	2250	2718	0	0	\$0	\$0
Active	0	0	0	0	0	0	998	1686	2368	2860	0	0	1015	1715	2409	2910	0	0	\$0	\$0
COBRA	0	0	0	0	0	0	998	1686	2368	2860	0	0	1015	1715	2409	2910	0	0	\$0	\$0
PLAN Census and Assessment Totals:	0	0	0	0	0	0														
																			\$0	\$0
																			Increase/Decrease \$	\$0
																			Increase/Decrease %	0.00%

Plan Name: Aetna Open Access POS \$5 (Borough of Montvale)

Status	CURRENT CENSUS						CURRENT RATES FY2023						RENEWAL RATES FY2024						Current Rates Annual Assessment	Renewal Rates Annual Assessment
	Single	P/C	H/W	Family	EE+1	EE+2 or>	Single	P/C	H/W	Family	EE+1	EE+2 or>	Single	P/C	H/W	Family	EE+1	EE+2 or>		
Active	0	0	0	0	0	0	1049	1768	2477	2994	0	0	1067	1799	2520	3046	0	0	\$0	\$0
Active	0	0	0	0	0	0	1049	1768	2477	2994	0	0	1067	1799	2520	3046	0	0	\$0	\$0
COBRA	0	0	0	0	0	0	1049	1768	2477	2994	0	0	1067	1799	2520	3046	0	0	\$0	\$0
PLAN Census and Assessment Totals:	0	0	0	0	0	0														
																			\$0	\$0
																			Increase/Decrease \$	\$0
																			Increase/Decrease %	0.00%

Prescription Plan

Plan Name: ES Copay \$10/\$20/\$30 - Aetna Open Access POS \$20 (Borough of Montvale)

Status	CURRENT CENSUS						CURRENT RATES FY2023						RENEWAL RATES FY2024						Current Rates Annual Assessment	Renewal Rates Annual Assessment
	Single	P/C	H/W	Family	EE+1	EE+2 or>	Single	P/C	H/W	Family	EE+1	EE+2 or>	Single	P/C	H/W	Family	EE+1	EE+2 or>		
Active	0	0	0	0	0	0	172	291	410	494	0	0	202	343	483	582	0	0	\$0	\$0
Active	0	0	0	0	0	0	229	388	549	660	0	0	270	457	646	777	0	0	\$0	\$0
COBRA	0	0	0	0	0	0	229	388	549	660	0	0	270	457	646	777	0	0	\$0	\$0
COBRA	0	0	0	0	0	0	172	291	410	494	0	0	202	343	483	582	0	0	\$0	\$0
PLAN Census and Assessment Totals:	0	0	0	0	0	0														
																			\$0	\$0
																			Increase/Decrease \$	\$0
																			Increase/Decrease %	0.00%

Bergen Municipal Employee Benefits Fund - Current and Proposed rates to Census FY2024 Renewal

Plan Name: ES Copay 70/30 - Aetna Open Access POS \$5 (Borough of Montvale)

Status	CURRENT CENSUS						CURRENT RATES FY2023						RENEWAL RATES FY2024						Current Rates Annual Assessment	Renewal Rates Annual Assessment
	Single	P/C	H/W	Family	EE+1	EE+2 or>	Single	P/C	H/W	Family	EE+1	EE+2 or>	Single	P/C	H/W	Family	EE+1	EE+2 or>		
Active	0	0	0	0	0	0	104	177	250	300	0	0	122	208	294	353	0	0	\$0	\$0
Active	0	0	0	0	0	0	139	237	332	399	0	0	164	279	391	470	0	0	\$0	\$0
COBRA	0	0	0	0	0	0	104	177	250	300	0	0	122	208	294	353	0	0	\$0	\$0
COBRA	0	0	0	0	0	0	139	237	332	399	0	0	164	279	391	470	0	0	\$0	\$0
PLAN Census and Assessment Totals:	0	0	0	0	0	0													\$0	\$0
																			Increase/Decrease \$	\$0
																			Increase/Decrease %	0.00%

Plan Name: ES Copay 90/10 - Aetna Open Access POS \$10 (Borough of Montvale)

Status	CURRENT CENSUS						CURRENT RATES FY2023						RENEWAL RATES FY2024						Current Rates Annual Assessment	Renewal Rates Annual Assessment
	Single	P/C	H/W	Family	EE+1	EE+2 or>	Single	P/C	H/W	Family	EE+1	EE+2 or>	Single	P/C	H/W	Family	EE+1	EE+2 or>		
Active	0	0	0	0	0	0	295	499	702	844	0	0	347	587	826	994	0	0	\$0	\$0
Active	0	0	0	0	0	0	295	499	702	844	0	0	347	587	826	994	0	0	\$0	\$0
COBRA	0	0	0	0	0	0	295	499	702	844	0	0	347	587	826	994	0	0	\$0	\$0
COBRA	0	0	0	0	0	0	295	499	702	844	0	0	347	587	826	994	0	0	\$0	\$0
PLAN Census and Assessment Totals:	0	0	0	0	0	0													\$0	\$0
																			Increase/Decrease \$	\$0
																			Increase/Decrease %	0.00%

Plan Name: Express Scripts Core Plan (Borough of Montvale)

Status	CURRENT CENSUS						CURRENT RATES FY2023						RENEWAL RATES FY2024						Current Rates Annual Assessment	Renewal Rates Annual Assessment
	Single	P/C	H/W	Family	EE+1	EE+2 or>	Single	P/C	H/W	Family	EE+1	EE+2 or>	Single	P/C	H/W	Family	EE+1	EE+2 or>		
Active	1	1	1	0	0	0	193	319	447	539	0	0	227	376	526	635	0	0	\$11,508	\$13,548
Active	0	0	0	0	0	0	193	319	447	539	0	0	227	376	526	635	0	0	\$0	\$0
COBRA	0	0	0	0	0	0	193	319	447	539	0	0	227	376	526	635	0	0	\$0	\$0
COBRA	0	0	0	0	0	0	193	319	447	539	0	0	227	376	526	635	0	0	\$0	\$0
PLAN Census and Assessment Totals:	1	1	1	0	0	0													\$11,508	\$13,548
																			Increase/Decrease \$	\$2,040
																			Increase/Decrease %	17.73%

Bergen Municipal Employee Benefits Fund - Current and Proposed rates to Census FY2024 Renewal

Plan Name: Prescription Drug \$0/\$25/\$50 (Borough of Montvale)

Status	CURRENT CENSUS						CURRENT RATES FY2023						RENEWAL RATES FY2024						Current Rates Annual Assessment	Renewal Rates Annual Assessment
	Single	P/C	H/W	Family	EE+1	EE+2 or>	Single	P/C	H/W	Family	EE+1	EE+2 or>	Single	P/C	H/W	Family	EE+1	EE+2 or>		
Active	0	0	0	0	0	0	169	280	389	473	0	0	199	330	458	557	0	0	\$0	\$0
Active	0	0	0	0	0	0	169	280	389	473	0	0	199	330	458	557	0	0	\$0	\$0
COBRA	0	0	0	0	0	0	169	280	389	473	0	0	199	330	458	557	0	0	\$0	\$0
COBRA	0	0	0	0	0	0	169	280	389	473	0	0	199	330	458	557	0	0	\$0	\$0
PLAN Census and Assessment Totals:	0	0	0	0	0	0													\$0	\$0
																	Increase/Decrease \$	\$0		
																	Increase/Decrease %	0.00%		

Plan Name: Prescription Drug \$0/\$30/\$60 (Borough of Montvale)

Status	CURRENT CENSUS						CURRENT RATES FY2023						RENEWAL RATES FY2024						Current Rates Annual Assessment	Renewal Rates Annual Assessment
	Single	P/C	H/W	Family	EE+1	EE+2 or>	Single	P/C	H/W	Family	EE+1	EE+2 or>	Single	P/C	H/W	Family	EE+1	EE+2 or>		
Active	0	0	0	0	0	0	180	300	418	508	0	0	212	353	492	598	0	0	\$0	\$0
Active	0	0	0	4	0	0	180	300	418	508	0	0	212	353	492	598	0	0	\$24,384	\$28,704
COBRA	0	0	0	0	0	0	180	300	418	508	0	0	212	353	492	598	0	0	\$0	\$0
COBRA	0	0	0	0	0	0	180	300	418	508	0	0	212	353	492	598	0	0	\$0	\$0
PLAN Census and Assessment Totals:	0	0	0	4	0	0													\$24,384	\$28,704
																	Increase/Decrease \$	\$4,320		
																	Increase/Decrease %	17.72%		
MEMBER Grand Total Census and Assessment:	32	4	18	35	0	0													\$830,340	\$859,464
																	Dividend Applied To Rates:	\$0		
																	Increase/Decrease \$	\$29,124		
																	Increase/Decrease %	3.51%		

Best Practices Inventory Online Platform

2023 Survey

Montvale Borough

Printable Current Answers

001	Unscored Survey	Budget	
What portion of ARP LFRF dollars will your municipality obligate toward eligible uses by December 31, 2024?			[0.00] 100%
002	Core Competencies	Budget	
Unless the Director sets forth a later date pursuant to N.J.S.A. 40A:4-5.1, N.J.S.A. 40A:4-5 requires that calendar year municipalities approve their introduced budgets no later than February 10 (or August 10 for state fiscal year municipalities) and N.J.S.A. 40A:4-10 requires that calendar year municipalities adopt their budgets no later than March 20 (or September 20 for state fiscal year municipalities). Timely budget adoption helps a municipality avoid having to issue estimated tax bills or tax anticipation notes (TANs). Did your municipality introduce and adopt its current year budget no later than the dates provided by law or as extended by the Director in Local Finance Notice 2022-22? This question may only be answered N/A if your municipality's budget is subject to adoption by the Local Finance Board under State Supervision or if the Division instructed the municipality to delay budget adoption.			[1.00] Yes
003	Core Competencies	Budget	
N.J.S.A. 40A:5-12 requires the chief financial officer of each municipality to file the Annual Financial Statement (AFS) with the Division no later than February 10 (August 10 for SFY municipalities). Local Finance Notice 2022-22 announced the extension of this deadline to March 3rd or the next regularly scheduled meeting of the governing body after said date. The statute specifies a \$5 per day penalty payable by the CMFO for failing to file the AFS within 10 days of after the time fixed for filing. Did your municipality file its AFS by the above deadline?			[0.00] No
004	Core Competencies	Budget	
Pursuant to N.J.S.A. 40A:2-40, the chief financial officer each municipality shall, before the end of the first month of the fiscal year, file its Annual Debt Statement with the Division of Local Government Services. Did your municipality file its Annual Debt Statement for the preceding fiscal year with the Division no later than January 31 (July 31 for SFY municipalities)?			[1.00] Yes

005	Core Competencies	Budget	
	Has your municipality electronically submitted to the Division the User-Friendly Budget section of its adopted budget?		[1.00] Yes
006	Best Practices	Budget	
	Has your municipality created an accumulated absence liability trust fund pursuant to N.J.A.C. 5:30-15.5? Only answer N/A if your municipality 1) does not offer (for any employee hired after a certain date) payouts upon retirement for accumulated sick leave, and 2) no current employee has a grandfathered right to sick leave payouts upon retirement.		[0.50] Yes
007	Best Practices	Budget	
	N.J.S.A. 40A:4-62.1 allows municipalities to establish a storm recovery reserve for purposes such as, but not limited to, snow, ice, and debris removal. Unexpended balances budgeted annually for storm recovery purposes may be lapsed into the reserve. Has your municipality established a storm recovery reserve to ensure the consistent availability of funds for this purpose?		[0.50] Yes
008	Core Competencies	Capital Projects	
	Sections 7 and 8 of P.L. 2021, c. 184 amended N.J.S.A. 40A:4-43 and 4-44 to require any municipality having its own water system to reflect in its capital budget and capital program the water infrastructure improvements listed on the annual Water Quality Accountability Act (WQAA) capital improvement report submitted to the Department of Environmental Protection (DEP). The Local Finance Board recently adopted amendments to N.J.A.C. 5:30-4.3 incorporating this statutory change into the municipal budget process. If your municipality has its own water system, does the capital budget and program reflect the capital projects listed in the annual WQAA report submitted to DEP that fall within the time period of the municipality's capital budget and capital program?		[1.00] N/A
009	Core Competencies	Capital Projects	

Has your municipality adopted a capital program as defined by N.J.A.C. 5:30-4.2, meaning a moving, multi-year plan and schedule for capital projects (including prospective financing sources) and, when pertinent, first year operating costs and savings? Only answer N/A if your municipality does not have a capital budget and is not required to adopt a capital budget pursuant to N.J.A.C. 5:30-4.3. [1.00] Yes

010 Best Practices Capital Projects

Does your municipality have a schedule for road repair and improvement projects based on a priority scoring system? [0.50] Yes

011 Unscored Survey Capital Projects

Please select the categories of projects that are listed in your municipality's most recent capital budget or capital program. More than one selection is permissible. If selecting Vehicles, please include the type of vehicle(s) in the Comment field. Only answer N/A if your municipality is not required to adopt a capital budget pursuant to N.J.A.C. 5:30-4.3.

012 Unscored Survey Capital Projects

As of April 20, 2021, a municipality may enter into project labor agreements for any public works project for construction, reconstruction, demolition or renovation, so long as 1) the project requires payment of prevailing wage under State law; and 2) the total project cost, exclusive of land acquisition costs, will equal or exceed \$5 million. See Local Finance Notice 2021-20 for further details. Does your municipality require a project labor agreement for all or a portion of its eligible public works projects as permitted by P.L. 2021, c. 69? [0.00] No

013 Core Competencies Cybersecurity

A cybersecurity incident response plan is a set of instructions to help detect, respond to, and recover from network security incidents. Plans such as those adopted by a governing body or from a municipality's JIF address areas such as cybercrime, data loss, and service outages. Does your municipality have a cybersecurity incident response plan? [1.00] Yes

014 Core Competencies Cybersecurity

Are all municipal employees receiving ongoing cybersecurity training in malware detection, password construction, identifying security incidents and social engineering attacks? [1.00] Yes

015 Core Competencies Cybersecurity

Does your municipality perform off-network daily incremental backups with weekly full backups of all data?	[1.00] Yes
016 Core Competencies Cybersecurity	
Is Multi Factor Authentication (MFA) required for remote access to your municipality's network? If yes, please state under Comments where your municipality deploys MFA (e.g. banking, privileged users in-network, off-network back ups).	[1.00] Prospe Comment: Curr no for VPN use we do use spec key that is requ to allows users access our VPI That has been sufficient for th however, if it is strong enough, licenses for SSI VPN can be purchased.
017 Core Competencies Cybersecurity	
Does your municipality require a password policy for all network users requiring alphanumeric complexity, length requirements, and either 1) at least annual updating; or 2) a password meeting advanced standards such as those from the National Institute of Standards & Technology (NIST)?	[1.00] Yes
018 Best Practices Cybersecurity	
Has your municipality enrolled for membership in the New Jersey Cybersecurity & Communications Integration Cell (NJCCIC)? An NJCCIC membership provides access to the latest cyber alerts, bulletins, training notifications and other important updates.	[0.50] Yes
019 Best Practices Environment	
Have one or more public electric vehicle charging stations been installed on municipal property?	[0.00] No
020 Best Practices Environment	
When purchasing new vehicles, does your municipality have a formal policy to purchase hybrid or alternative fuel vehicles whenever such vehicles are suited to the intended use? Only answer N/A if your municipality does not own any vehicles.	[0.00] No

021	Core Competencies	Ethics	<p>The Local Government Ethics Law, designed to ensure transparency in government, requires local government officers to file Financial Disclosure Statements (FDSs) annually. Compliance by local elected officials is required by N.J.S.A. 40A:9-22.6. Did all governing body members timely file their annual Financial Disclosure Statements for 2023 such that they were not issued a Notice of Violation (NOV) by the Local Finance Board? A "No" answer is permissible if the governing body members' NOV were rescinded by the Board. Only answer N/A if your municipality has an ordinance on the books establishing a municipal ethics board.</p>	[1.00] Yes
022	Core Competencies	Ethics	<p>If your municipality has a municipal ethics board, did the municipal ethics board enforce the Financial Disclosure Statement (FDS) statute by issuing violations to local government officers (LGOs) who were on the 2023 roster but did not file the FDS by April 30, 2023? Only answer N/A if your municipality does not have an ordinance on the books establishing a municipal ethics board.</p>	[1.00] N/A
023	Unscored Survey	Ethics	<p>N.J.S.A. 40A:9-22.21 of the Local Government Ethics Law requires a municipality that has established its own municipal ethics board to enact a municipal code of ethics. The municipal ethics code must be either identical to or more restrictive than the provisions of N.J.S.A. 40A:9-22.5. If your municipality has an ordinance on the books establishing a municipal ethics board, does your municipality have a municipal code of ethics that is identical to, or more or less restrictive than, the provisions of N.J.S.A. 40A:9-22.5?</p>	[0.00] No ordinance establishing a municipal ethics board
024	Unscored Survey	Ethics	<p>If your municipality has an ethics board with at least a quorum for conducting business, how many matters were adjudicated by the municipal ethics board in 2022 (excluding FDS non-filing matters)? A municipal ethics board shall consist of six members, at least two of whom shall be public members. No more than three members shall be of the same political party.</p>	[0.00] No ordinance establishing a municipal ethics board
025	Core Competencies	Financial Administration		

At its July 2023 meeting, the Local Finance Board adopted an amendment to N.J.A.C. 5:30-8.2 that converted the previously suggested surety bond schedule for a CMFO to a mandatory minimum schedule. This change will come into effect on January 1, 2024. See https://www.nj.gov/dca/divisions/dlgs/resources/rules_docs/5_30/njac_5308.pdf for further details and to view the exposure index. Through a blanket bond or an individual bond, does your municipality provide a fidelity bond with faithful performance coverage for the CMFO that meets at least the minimum schedule set forth in N.J.A.C. 5:30-8.2?

[1.00] Prospe
Comment:
Beginning in 20
coverage will b
or above the
minimum requir

026

Core Competencies

Financial Administration

At its July 2023 meeting, the Local Finance Board adopted updates to N.J.A.C. 5:30-5.7 requiring municipalities to maintain a general ledger for not only the current fund, but also for all other funds. The updated N.J.A.C. 5:30-5.7 codifies previously issued guidance in Local Finance Notice CFO 2003-14 on maintaining general ledger accounting systems, except that all local units, including authorities and fire districts, are now required to post the totals for all funds to the general ledger on at least a monthly basis. See

https://www.nj.gov/dca/divishttps://www.nj.gov/dca/divisions/dlgs/resources/rules_docs/5_30/njac_530 for further details. Does your municipality maintain a general ledger for its current fund and all other funds in accordance with N.J.A.C. 5:30-5.7?

[1.00] Yes

027

Core Competencies

Financial Administration

N.J.S.A. 40A:5-7 requires a synopsis of all audits, together with the auditor's recommendations, to be prepared and published by the municipal clerk at least once in the municipality's official newspaper or, if there is none, in a newspaper published in the local unit or, if there is no newspaper published in the local unit, in a newspaper having a general circulation in the municipality. If the municipal clerk fails to have publication of the synopsis and recommendations made within 30 days of receipt of the annual audit, the clerk shall be subject to a fine of \$10.00 payable to the local unit for each day after the expiration of the 30 days that such publication fails to appear. At its July 2023 meeting, the Local Finance Board adopted updates to N.J.A.C. 5:30-6.4 that codifies the minimum content of the synopsis of audit along with the process for publishing the synopsis and corrective action plan. Does your municipality publish the synopsis of audit as required pursuant to N.J.S.A. 40A:5-7?

[1.00] Yes

028	Core Competencies	Financial Administration	
<p>Effective for CY2022/SFY2023 and CY2023/SFY2024 municipal budgets, the annual maximum contribution a municipality can appropriate for use by its volunteer fire companies or board of fire commissioners pursuant to N.J.S.A. 40A:14-34 is \$161,526.00. In any municipality where there are more than three volunteer fire companies or fire districts, the governing body may appropriate an additional \$50,000 annually for each additional volunteer company or fire district. At least 50% of the municipality's annual appropriation must be used by a volunteer fire company or board of fire commissioners for the purchase of fire equipment, materials and supplies. N.J.S.A. 40A:14-34 requires the volunteer fire company or fire district to provide the municipal governing body, on an annual basis, an accounting of the use of all municipal funds. See Local Finance Notice 2022-19 for further details. Is your municipality obtaining from each volunteer fire company or fire district an accounting of the use of all municipal funds?</p>			[1.00] Yes

029	Core Competencies	Financial Administration	
<p>N.J.S.A. 40:5-2 limits to \$125,000 the maximum annual dollar amount that a municipality may contribute to a duly incorporated first aid and emergency or volunteer ambulance or rescue squad association, except that if any such associations experience extraordinary need, a municipality may contribute an additional amount of not more than \$70,000 annually. Whenever the total annual contribution exceeds \$70,000, the municipal CFO shall receive an audit performed by a CPA or RMA of the association's current year financial records which shall certify that such records are being maintained in accordance with sound accounting principles. If your municipality contributed in excess of \$70,000 toward a first aid, ambulance, rescue or EMS squad in its current budget, was an audit performed pursuant to N.J.S.A. 40:5-2?</p>			[1.00] N/A

030	Core Competencies	Financial Administration	
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Pursuant to N.J.S.A. 40A:5-14(d), a local unit's investment policies shall be based on a cash flow analysis prepared by the CFO, with those policies being commensurate with the nature and size of the funds held by the local unit. Has your municipality conducted a cash flow analysis of its deposited and invested funds, and, based on that analysis, does your municipality's cash management plan set policies for your municipality's investments that consider preservation of capital, liquidity, current and historical investment returns, diversification, maturity requirements, costs and fees associated with the investment and, when appropriate, policies of investment instrument administrators?

[1.00] Yes

031 Best Practices Financial Administration

N.J.A.C. 5:30-8.3(a)(3) establishes a schedule of minimum dollar amounts for tax collector surety bonding. However, to provide a higher level of security for public funds, municipalities are encouraged to adopt the more stringent schedule for tax collector surety bonding specified in N.J.A.C. 5:30-8.3(a)(4). Has your municipality adopted the more stringent surety bonding schedule for tax collectors set forth in N.J.A.C. 5:30-8.3(a)(4) or higher?

[0.50] Yes

032 Best Practices Financial Administration

N.J.A.C. 5:30-8.4 (a) establishes a schedule of minimum dollar amounts for municipal court surety bonding, specifically for municipal judges and municipal court administrators. However, subsection (b) of 5:30-8.4 encourages municipalities to adopt a more stringent schedule for municipal court surety bonding that is specified in the subsection. Has your municipality adopted the more stringent surety bonding schedule for municipal court judges and court administrators set forth in N.J.A.C. 5:30-8.4(b) or higher?

[0.50] Yes

033a Unscored Survey Garbage & Recycling

How is residential solid waste collected?

[0.00] Private hauler contra by municipali

033b Unscored Survey Garbage & Recycling

If your municipality provides residential recycling pickup, or contracts with a private hauler or another local unit to do so, how many times per week is pickup scheduled for? [0.00] Once e other week

034e Unscored Survey Garbage & Recycling

If residential recycling is collected by a private hauler procured separately by your municipality, how many bids did your municipality receive in response to its most recent advertisement for residential recycling collection? [0.00] Three c more bids

034f Unscored Survey Garbage & Recycling

If your municipality's residential recycling pickup is done through a private hauler contracted directly by residents, how many hauler services are currently servicing residents? [0.00] N/A

035 Unscored Survey Lead Remediation

If additional funding were to be made available for the Lead Grant Assistance Program (LGAP), would your municipality be interested in applying? Answer "N/A" if your municipality will have no local lead inspection activities that could be funded by the grant program or does not have any dwellings eligible for inspection. If "Yes", provide in the Comments a requested funding amount. If "No" or "N/A", enter "Not Applicable" in the Comments. [0.00] Yes Comment: \$5,0

036 Unscored Survey Lead Remediation

What portion of LGAP dollars has your municipality obligated to date? [0.00] N/A

037 Unscored Survey Lead Remediation

Does your municipality have a permanent local agency that is currently conducting inspections for lead-based paint hazards in rental dwellings and enforcing the provisions of P.L. 2021, c. 182? If your answer is "Other" fill-in the name of the municipal agency under Comments. If your answer is "Shared Service", please fill-in the name of the agency and the local unit providing the service under Comments. Further information concerning the requirements of this recently enacted law are available at <https://www.nj.gov/dca/divisions/codes/resources/leadpaint.html>. [0.00] UCC Construction Code Enforcement

038	Unscored Survey	Lead Remediation	
If your municipality does not have a permanent local agency or a shared service currently conducting inspections for lead-based paint hazards in rental dwellings to enforce the provisions of P.L. 2021, c. 182, has your municipality retained a lead evaluation contractor to provide paid lead inspection services?			[0.00] N/A
039a	Unscored Survey	Lead Remediation	
Pursuant to P.L. 2021, c. 182, has your municipality identified rental dwellings that have experienced tenant turnover since July 22, 2022?			[0.00] Yes
039b	Unscored Survey	Lead Remediation	
If your municipality has identified rental dwellings that have experienced tenant turnover since July 22, 2022, have all of those units been inspected prior to re-occupancy?			[0.00] Yes
040a	Unscored Survey	Lead Remediation	
How many visual lead-based paint inspections did your municipality conduct (directly, through shared services, or through a certified lead evaluation contractor) since 2022? Please only include numbers (no text or explanation) under Comments to facilitate tabulation.			Comment: 0
040b	Unscored Survey	Lead Remediation	
How many dust wipe-sampling lead-based paint inspections did your municipality conduct (directly, through shared services, or through a certified lead evaluation contractor) since 2022? Please only include numbers (no text or explanation) under Comments to facilitate tabulation.			Comment: 2
040c	Unscored Survey	Lead Remediation	
How many post-remediation lead-based paint inspections has your municipality conducted (directly, through shared services, or through a certified lead evaluation contractor) since 2022? Please only include numbers (no text or explanation) under Comments to facilitate tabulation.			Comment: 0
041a	Unscored Survey	Lead Remediation	
How many lead safe certifications have been issued by your municipality since 2022? Please only include numbers (no text or explanation) under Comments to facilitate tabulation.			Comment: 2

041b

Unscored Survey

Lead Remediation

What is the number of lead safe certifications issued by the municipality in the past fiscal year, as used by the municipality? Please only include numbers (no text or explanation) under Comments to facilitate tabulation.

Comment: 2

042

Core Competencies

Personnel

For any municipal officers and employees NOT required by contract or municipal policy to make health benefit contributions following the Chapter 78 health benefit contribution grid (excluding Rx and dental), is your municipality requiring those employees to contribute at least 1.5% of base salary towards health benefits pursuant to P.L. 2010, c. 2? See Local Finance Notices 2010-12 and 2011-20R for further details. Answer N/A if all of your municipality's officers and employees are required by contract or municipal policy to contribute at least the amount required by P.L. 2011, c. 78 for health benefits.

[1.00] Yes

043

Core Competencies

Personnel

Payments for waivers filed before May 21, 2010 and maintained continuously since, cannot exceed fifty percent (50%) of the amount saved by the local unit as a result of the employee's waiver of coverage. For waivers filed on or after May 21, 2010, which is the effective date of P.L. 2010, c. 2, payments cannot exceed the lesser of twenty-five percent (25%) of the amount saved by the local unit as a result of the waiver, or \$5,000. When calculating an employee's waiver payment, the local unit must deduct the employee's healthcare contribution obligation from the total premium cost. Local units have sole discretion as to whether or not to offer employees payments for waiver of health benefits, and may offer waiver payments below the statutory maximum. Health benefit waiver payments are statutorily excluded from collective bargaining. See Local Finance Notices 2010-12 and 2016-10 for further discussion on health benefit waiver payments. Are your municipality's healthcare waiver payments at or below the statutory maximum? "N/A" is only applicable where the municipality does not make payments in lieu of health benefits.

[1.00] Yes

044	Core Competencies	Personnel	
<p>The Fair Labor Standards Act (FLSA) is a federal law requiring that overtime pay must be paid for all hours over 40 hours in a work week except for those employees classified as exempt and thus not entitled to overtime. Management employees such as elected officials, managers/administrators, municipal clerks, CFOs, public works superintendents, police chiefs and other department heads are typically classified as having exempt status and thus not entitled to overtime pay. Other municipal employees may also be classified as exempt under the FLSA (please consult labor counsel for detailed guidance). Exempt status also precludes overtime pay for time worked during emergencies, attendance at night meetings and participation in training sessions. Compensated leave time in lieu of cash payments is considered a form of overtime pay unless such leave is utilized in the same pay period. Does your municipality refrain from paying overtime to employees classified as exempt under the FLSA?</p>			[1.00] Yes

045	Core Competencies	Personnel	
<p>Has your municipality reviewed and updated its employee personnel manual/handbook within the past three years or upon the conclusion of each of your municipality's collective negotiated agreements (CNAs)? If yes, please provide in the Comments section the date which the personnel manual was officially updated using the MM/DD/YYYY format. If not yes, please type "Did Not Answer Yes" into the comment box.</p>			[1.00] Yes Comment: 05/30/2023

046	Core Competencies	Personnel	
<p>At its July 2023 meeting, the Local Finance Board updated N.J.A.C. 5:30-16.2 to require a municipality's purchasing agent, certified public works manager, and business administrator/municipal manager to register for GovConnect by November 1, 2023. If your municipality has one or more of the above-referenced titles, have the individuals in those titles registered for GovConnect?</p>			[1.00] Yes

047	Best Practices	Personnel	
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Has your municipality established by ordinance an anti-nepotism policy that, at minimum, only authorizes the hiring the family members/relatives of municipal officials and employees if the individuals involved would not work in a direct supervisory relationship, or in job positions in which a conflict of interest could arise. The term "family member/relatives" should be defined to include but not necessarily be limited to spouses, children, siblings, parents, in-laws, and step-relatives.

[0.50] Yes

048

Unscored Survey

Personnel

Does your municipality currently have an unlicensed individual serving as an acting municipal clerk, tempoary chief municipal finance officer, temporary purchasing agent, and/or a temporary chief public works manager? Select as many as are applicable or None of the Above.

049

Unscored Survey

Personnel

Does your municipality currently retain a chief financial officer through a professional services contract?

[0.00] No

050

Core Competencies

Procurement

The purchase of insurance coverage and consultant services is a limited exception to public bidding by virtue of being deemed an Extraordinary Unspecifiable Service (EUS) pursuant to N.J.S.A. 40A:11-5(a)(ii) and 40A:11-5(1)(m). Page 3 of Local Finance Notice AU-2022-2 for further details. The standard EUS certification declaration (do not submit the form to DLGS) is available at https://www.nj.gov/dca/divisions/dlgs/programs/lpcl_docs/eus_letter.pdf. If your municipality has procured insurance under the EUS exception to public bidding, has your municipality followed the procedural requirements of an EUS in doing so?

[1.00] N/A

051

Best Practices

Procurement

If your municipality contracts with an insurance broker for health insurance, and said contract exceeds the Local Public Contracts Law (LPCL) bid threshold, is your municipality's health insurance broker being procured through a competitive contracting or sealed bid process conducted pursuant to the Local Public Contracts Law? Only answer N/A if your municipality does not contract with an insurance broker for health insurance or, if it does, the contract does not exceed your municipality's LPCL bid threshold.

[0.50] N/A

052

Best Practices

Procurement

Insurance broker fees dependent on the amount of health insurance premiums or fees paid by the municipality are vulnerable to abuse as brokers could face conflicting incentives in seeking lower-cost health insurance alternatives. If your municipality contracts with an insurance broker for health insurance, is the structure for broker payments set at a flat-fee rather than on a commission basis to mitigate the risk of a broker recommending more expensive health insurance coverage to earn higher fees? Only answer N/A if your municipality does not contract with an insurance broker for health insurance.

[0.50] Yes

053 Core Competencies Shared Services

N.J.S.A. 40A:65-4(b) requires a copy of each shared services agreement to be filed with the Division of Local Government Services. Has your municipality filed with the Division the most current copy of each shared services agreement under which the municipality provides one or more services to another local unit as defined by N.J.S.A. 40A:65-3 of the Uniform Shared Services and Consolidation Act? Only answer N/A if your municipality does not provide a shared service to another local unit.

[1.00] Yes

054a Unscored Survey Shared Services

If your municipality currently provides a chief financial officer, tax collector, tax assessor, municipal clerk, qualified purchasing agent, certified public works manager, municipal treasurer, and/or a public works superintendant to another municipality pursuant to a shared services agreement, please select one or more of the options provided and list under Comments each municipality (and the county in which that municipality is located) along with the position being provided to that municipality. If your municipality currently provides none of these positions pursuant to a shared services agreement, select None of the Above and insert N/A into Comments.

Comment: N/A

054b Unscored Survey Shared Services

If the answer to Question 54a is yes, did one or more of the identified shared service agreements result in the dismissal of a tenured official? If yes, please insert under Comments 1) the position or positions where an agreement resulted in the dismissal of a tenured official; and 2) an estimate of the cost savings anticipated to be achieved by the participating municipalities at the outset of the agreement. If the answer is No or N/A, please insert "No" or "N/A" under Comments. See LFN 2018-3R for more information on this provision of the Common Sense Shared Service Act.

[0.00] N/A

Comment: N/A

055a Unscored Survey Shared Services

060	Core Competencies	Transparency	
<p>Pursuant to N.J.S.A. 34:13A-16.8(d)(2), PERC requires a summary of the cost impact associated with a municipality's completed contracts for all bargaining units. Police and fire contracts have one summary form, while non-police and fire contracts have another form. The summary forms and filing instructions are located at https://www.state.nj.us/perc/conciliation/contracts/. Has your municipality filed the required PERC summary forms for all current completed labor agreements? Only answer N/A if your municipality does not have any employee labor unions.</p>			[0.00] No

061	Core Competencies	Transparency	
<p>In accordance with Governor Murphy's Executive Order 267 dated October 8, 2021 and outlined in LFN 2022-08 dated March 2, 2022, municipalities and counties were required to provide DLGS with a copy of all American Rescue Plan (ARP) LFRF reports filed with U.S. Treasury, including Project and Expenditure Reports, Interim Reports, and Recovery Plan and Performance Reports?. Did your municipality file with DLGS all reports filed with Treasury? Only answer N/A if your municipality refused ARP LFRF Funding</p>			[1.00] Yes

062	Core Competencies	Transparency	
<p>P.L. 2023, c. 30, known as the "Elections Transparency Act," made various significant changes to New Jersey's pay-to-play laws. One of these changes is the prohibition on imposing pay-to-play provisions that are more restrictive than those in State law. The repeal of N.J.S.A. 40A:11-51, the statute that originally authorized local pay-to-play restrictions or grandfathered existing ones, is effective retroactive to January 1, 2023. See Local Finance Notice 2023-14 for further details. Has your municipality repealed any local pay-to-play ordinances or resolutions originally authorized or grandfathered by N.J.S.A. 40A:11-51? Answer N/A if your municipality did not have local pay-to-play restrictions on the books.</p>			[1.00] Yes

063	Best Practices	Transparency	
<p>Does your municipality feature a link on its website to the Division of Taxation's Property Tax Relief Program webpage at https://www.state.nj.us/treasury/taxation/relief.shtml?</p>			[0.50] Yes

064	Core Competencies	Utilities	
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P.L. 2022, c.107 (N.J.S.A. 48:2-29.57 et seq. or the "Utility Reporting Law") requires the Board of Public Utilities (BPU) to collect data from both investor-owned utilities and local government-owned utilities regarding service to residential and commercial customers. The reporting template is available at <https://nj.gov/bpu/agenda/doc/PL107ReportingRequirementTemplateFinal.xlsx>. If your municipality has a water, sewer, or electric system, has your municipality complied with the reporting requirement in the Utility Reporting Law?

065 Core Competencies Utilities

P.L. 2023, c. 33, signed on April 5, 2023, required that all investor-owned utilities and all local units that directly bill residential ratepayers for water and/or sewer sign a vendor contract with Department of Community Affairs (DCA) to participate in the Low Income Household Water Assistance Program (LIHWAP). See Local Finance Notice 2023-09 for further details. If your municipality directly bills for water and/or sewer, did your municipality enter into an agreement with DCA to participate in LIHWAP?

066 Core Competencies Utilities

Section 4 of P.L. 2021, c. 317 establishes a Winter Termination Program allowing eligible residential customers to avoid service shutoff from November 15 through March 15 for non-payment of water, sewer, or electric service provided by a local unit. See Local Finance Notice 2023-09 for further details. Has your municipality notified its residential ratepayers about the Winter Termination Program in the manner required under law with respect to the utility services it provides?

067 Core Competencies Utilities

P.L. 2021, c. 97 requires municipalities with their own water, sewer, or electric service to provide monthly notice to residential ratepayers concerning local utility service and bill payment assistance. Please review Local Finance Notice 2023-09 for more information on the law's requirements. Is your municipality complying with the monthly notice requirements of P.L. 2021, c. 97? Only answer N/A if your municipality does not have its own water, sewer, or electric service.

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Best Practices Inventory Online Platform

2023 Survey

Montvale Borough

Scoring

Current Score: 37.50

Score

0 - 20

21 - 24

25 - 28

29 +

Aid Withheld

100% of final aid payment withheld

50% of final aid payment withheld

25% of final aid payment withheld

No aid withholding