

**Meeting of Montvale Board of Health
Conference Room #1
12 De Piero Drive, Montvale, NJ 07645
March 6, 2023 /Meeting Time: 7:45pm**

President Cohen called the meeting of the Board of Health to order. Adequate notice of the meeting was provided to *The Record* informing the public of the time and place, according to the Provisions of the Open Public Meeting Law (Chapter 231, P.L. 1975). The Sunshine Law is in effect. Meeting Open to the Public.

Roll Call Attendance (P= Present & A= Absent)

MEMBERS	Jan.	March	May	June	Sept.	Nov.	Dec.
Joyce Cohen	P	P					
Gail Clark	P	P					
Monica Danna	P	P					
Joyce Jacobson	P	P					
Joel Landzberg	P	P					
Patricia Lennon	P	P					

Non- Members: Council Liaison Cudequest (P) & Secretary J. Russo (P)

Contracted Professionals: N. Reddy, Northwest Bergen Regional Health Commission Health Officer (P)
M. Choi, Hackensack Meridian Health Public Health Nurse (P)
Carol Tyler, Tyco Animal Control Services (A)

Meeting dates (meetings start at 7:45PM): January 3 (Tuesday), March 6, May 1, June 5, September 5 (Tuesday), November 6 & December 4. Attendance is important, if you are unable to attend please email President Cohen & Secretary J. Russo

The meeting information was posted on the website & Sunshine Law is in effect. Meeting open to the public. President Cohen asked for motion open/close meeting to the public. M. Danna made the motion. J. Landzberg seconded the motion. All in favor.

President Cohen asked for a motion to approve the January minutes. J. Jacobson made a motion to approve the minutes & M. Danna seconded it. The minutes required a spelling correction & will be amended. The minutes were approved on a roll call vote. The minutes will be posted on Borough website.

J. Cohen asked N. Reddy to read Activity Report. The report format was revised. President Cohen asked that inspections results and explanation be included in new format. In addition, the Board stated the length of the report can be shortened for easier access if only pages of significance are included. N. Reddy will revise making additional revisions based upon feedback.

N. Reddy reported she does not have a copy of NJ Communicable disease audit & vaccine preventable report at this time and would like to receive.

Emergency Management Chart will be updated with NWBRHC new contact information. Members' contact information was updated last month. President Cohen will inquire about obtaining newly appointed Police Chief McDowell's cell number.

N. Reddy announced that there is a change in the process of contacting NWBRHC for emergency situations after hours. The Commission will have designated health personnel to receive the phone calls and escalating to health officer when required. N Reddy will continue to have cell number available internally. President Cohen reported that, in an emergency situation that requires a decision made by a health officer a delay could result in delay in response. President Cohen mentioned the last water main break which occurred after hours, and effected food establishment dinner time business.

M. Choi gave President Cohen an amended contract for HARP for signature. The contract was signed and returned that evening to M. Choi. President Cohen said the fully executed contract should be submitted to the Borough as soon as possible. J. Russo announced that the Borough did not receive any invoices for the previous year. Any questions regarding invoices should be addressed to accounts payable.

President Cohen reported that she reviewed documentation regarding last month's discussion about the mandated qualifications for public health supervisor. N. Reddy emailed the Board her findings. President Cohen thanked N.Reddy for the information. President Cohen stated that, after the recent conversation with HARP, public health nurse, she is optimistic that communication will improve.

President Cohen reported, with Leigh Hopper's resignation from the Board an alternate position is vacant. At this time, since the Board attendance fulfills a quorum each month and the Board works well together as is, there is no urgency in filling the vacancy.

President Cohen read by title only; Ordinance No. 2023-01 supplementing Chapter 408 of the Borough Code to add prohibitions on the feeding of wildlife on private property. The ordinance was adopted. J. Russo will have the ordinance published in Borough designated newspaper.

President Cohen read the flyer for celebration of Ramadan. Detail information about the event may be found on the borough's website. There will be food trucks at the event and the secretary is in process of reviewing the applications. At Mayor's request health fees will be waived and inspection will be conducted by NWBRHC the afternoon of the event.

President Cohen opened the meeting to secretary, J. Russo who had an announcement. J. Russo read her retirement letter which was submitted to Borough Administrator and thanked the members for their support and friendship throughout her twenty five years as board secretary. President Cohen thanked J. Russo for her many years of service and mentioned that she will be greatly missed by all.

NW Bergen Reg. Health Commission Report: N. Reddy ready the report and items were discussed.

Registrar & Vital Static Report- M. Danna read January & February reports.

Tyco Animal Control Report- M.Danna read December, January & February reports.

Child Health Conference Report- No report.

Council Liaison Report- T. Cudequest reported updates from the M&C meeting.

Adjournment

Meeting closed to the public. A motion to adjourn at 9:00 pm was made by P. Lennon, second by M. Danna. All in favor. Meeting adjourned.