

**AGENDA
PUBLIC MEETING
BOROUGH OF MONTVALE
Mayor and Council Meeting
January 12, 2016
Meeting to Commence 7:30PM
Closed Executive Session 7:00 PM**

CLOSED/EXECUTIVE SESSION:

Motion to move into Executive Session as provided for by Resolution No. 15-2016 adopted on January 3, 2016 and posted on the bulletin board in the Municipal Building:

The Mayor and Council will go into a Closed /Executive Session for the following:

Attorney Client Privilege

1. McNeice Litigation
2. Librock Litigation

Minutes to be disclosed as per the Open Public Meetings Act and Resolution No. 14-2016 matters discussed will be disclosed to the public when such matters are finally determined and there is no reason to prohibit the public disclosure of information relating to such matters.

ROLL CALL:

Councilmember Curry

Councilmember Koelling

Councilmember LaMonica

Councilmember Lane

Councilmember Talarico

Councilmember Weaver

ORDINANCES:

None.

PROCLAMATION: Gerald Salerno, Esq. Pascack Joint Municipal Court

MEETING OPEN TO PUBLIC:

Agenda Items Only

MEETING CLOSED TO PUBLIC:

Agenda Items Only

MINUTES:

December 29, 2015

Sine Die January 3, 2016

Re-Organization January 3, 2016

MINUTES CLOSED/EXECUTIVE SESSION:

December 29, 2015

RESOLUTIONS:

- | | |
|---------|---|
| 20-2016 | Award Professional Service Contract/Records Management/Narita Maraj, LLC |
| 21-2016 | Award Professional Service Contract/Borough Attorney / Boggia & Boggia |
| 22-2016 | Award Professional Service Contract/Borough Auditor / Lerch, Vinci & Higgins |
| 23-2016 | Award Professional Service Contract/Borough Engineer / Maser Consulting |
| 24-2016 | Award Professional Service Contract/Borough Planner / Darlene Green |
| 25-2016 | Awarding Extended Service Contract / Agreement Tri-State Technical Services / Computers & Peripherals |
| 26-2016 | Appointment Risk Management Consultant / Professional Insurance Associates (PIA) |
| 27-2016 | Appointing Health Benefits Consultant BMED / Professional Insurance Associates (PIA) |

RESOLUTIONS:

- 28-2016 Sale of Surplus/Property/Use of GovDeals/Online Auction
29-2016 Award Professional Service Contract/Prosecutor/Alternate Prosecutor/Public Defender/Alternate Public Defender/Pascack Joint Municipal Court
30-2016 Awarding Contract NorthWest Regional Health Commission/Health Services
31-2016 Award Professional Service Contract Administrative Agent for the Borough consistent with N.J.A.C. 5:80-26.14 and to coordinate the affirmative marketing, review and approval of the sale and rental of affordable units in the Borough of Montvale/Piazza & Associates, Inc.
32-2016 Authorize Settlement Tax Appeal/100 Paragon Drive/Block 2001/Lot 1
33-2016 Authorize Settlement Tax Appeal/3 Paragon Drive/Block 2002/Lot 2
34-2016 Authorize Settlement Tax Appeal/102 Chestnut Ridge Rd./Block 2904/Lot 3
35-2016 Authorize Contract Health Awareness Regional Program/HUMC
36-2016 Authorize Reduction Performance Bond/Bear-Ban Builders, LLC
37-2016 Authorize Submission Of An Application For Municipal Alliance Grant Fiscal Cycle July 2014-June 2019
38-2016 Resolution Authorizing the Execution of a Developer's Agreement with MSKCC Properties, LLC/Memorial Sloan-Kettering Cancer Center

BILLS:**REPORT OF REVENUE:****COMMITTEE REPORTS:****ENGINEER'S REPORT:**

Andrew Hipolit
Report/Update

ATTORNEY REPORT:

Philip Boggia, Esq.
Report/Update

UNFINISHED BUSINESS:

None.

NEW BUSINESS:

- a. Police Officers Retirement/Service Pistols/Piatt/VanDalinda

COMMUNICATION CORRESPONDENCE:

None.

MEETING OPEN TO THE PUBLIC:**HEARING OF CITIZENS WHO WISH TO ADDRESS THE MAYOR AND COUNCIL:**

Upon recognition by the Mayor, the person shall proceed to the floor and give his/her name and address in an audible tone of voice for the records. Unless further time is granted by the Council, he/she shall limit his/her statement to five (5) minutes. Statements shall be addressed to the Council as a body and not to any member thereof. No person, other than the person having the floor, shall be permitted to enter into any discussion, without recognition by the Mayor.

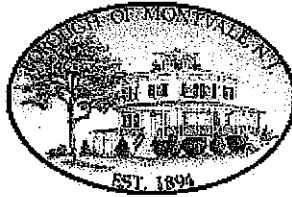
MEETING CLOSED TO THE PUBLIC:

ADJOURNMENT The next Meeting of the Mayor and Council will be held January 26, 2016 at 7:30 p.m.

BUDGET MEETINGS Jan 26, Feb 9 and Feb 23 commence at 6:00 p.m.

*****Disclaimer*****

Subject To Additions And/Or Deletions



Borough of Montvale

Proclamation

WHEREAS, Mr. Gerald "Jerry" Salerno, Esq. has served as the Public Defender for the Montvale Municipal Court and Pascack Joint Municipal Court since 1990; and

WHEREAS, a public defender is responsible for providing legal representation to any person who, for lack sufficient funds, is unable to obtain legal counsel in any situation where representation is constitutionally guaranteed; and

WHEREAS, since being appointed Public Defender in 1990, Jerry has served these individuals with compassion and integrity, and at the highest standard of legal excellence; and

WHEREAS, the Borough of Montvale would like to express our gratitude for Jerry's dedication to his clients and to our municipality.

NOW, THEREFORE, BE IT RESOLVED that I, Michael Ghassali, Mayor of Montvale, do hereby congratulate Gerald R. Salerno, Esq. on his 25 years of service and commend him on his commitment to making quality legal representation available to those in need.

Michael N. Ghassali, Mayor

Dated

**MINUTES
WORK SESSION**

The Work Session Meeting of the Mayor and Council was held in the Council Chambers and called to order at 7:45PM. Adequate notification was published in the official newspaper of the Borough of Montvale. Roll call was taken.

OPEN PUBLIC MEETING STATEMENT

Adequate notice of this meeting was provided to The Bergen Record and The Ridgewood News, informing the public of the time and place according to the provisions of the Open Public Meeting Law (Chapter 231, P.L. 1975).

ROLL CALL:

Councilmember Curry	Councilmember LaMonica -absent
Councilmember Ghassali	Councilmember Lane
Councilmember Koelling	Councilmember Talarico

Also present: Mayor Roger Fyfe; Borough Attorney, Phil Boggia; Borough Engineer, Andy Hipolit; Municipal Clerk/Administrator, Maureen Iarossi-Alwan and Deputy Municipal Clerk, Fran Scordo

ORDINANCES:

PUBLIC HEARING: ORDINANCE NO. 2015- 1405 BOND ORDINANCE PROVIDING FOR THE CONSTRUCTION OF A FIREHOUSE IN AND BY THE BOROUGH OF MONTVALE, IN THE COUNTY OF BERGEN, NEW JERSEY, APPROPRIATING \$5,100,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$4,855,000 BONDS OR NOTES OF THE BOROUGH TO FINANCE PART OF THE COST THEREOF

BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF MONTVALE, IN THE COUNTY OF BERGEN, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. The improvement described in Section 3(a) of this bond ordinance is hereby authorized to be undertaken by the Borough of Montvale, in the County of Bergen, New Jersey (the "Borough") as a general improvement. For the improvement or purpose described in Section 3(a), there is hereby appropriated the sum of \$5,100,000, including the sum of \$245,000 as the down payment required by the Local Bond Law. The down payment is now available by virtue of provision for down payment or for capital improvement purposes in one or more previously adopted budgets.

Section 2. In order to finance the cost of the improvement or purpose not covered by application of the down payment, negotiable bonds are hereby authorized to be issued in the principal amount of \$4,855,000 pursuant to the Local Bond Law. In anticipation of the issuance of the bonds, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3. (a) The improvement hereby authorized and the purpose for the financing of which the bonds are to be issued is the construction of a Firehouse, including all work and materials necessary therefor and incidental thereto.

(b) The estimated maximum amount of bonds or bond anticipation notes to be issued for the improvement or purpose is as stated in Section 2 hereof.

(c) The estimated cost of the improvement or purpose is equal to the amount of the appropriation herein made therefor.

Section 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer; provided that no bond anticipation note shall mature later than one year from its date. The bond anticipation notes shall bear interest at such rate or rates and be in such form as may be determined by the chief financial officer. The chief

financial officer shall determine all matters in connection with bond anticipation notes issued pursuant to this bond ordinance, and the chief financial officer's signature upon the bond anticipation notes shall be conclusive evidence as to all such determinations. All bond anticipation notes issued hereunder may be renewed from time to time subject to the provisions of the Local Bond Law. The chief financial officer is hereby authorized to sell part or all of the bond anticipation notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the bond anticipation notes pursuant to this bond ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the bond anticipation notes sold, the price obtained and the name of the purchaser.

Section 5. The Borough hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Borough is hereby amended to conform with the provisions of this bond ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

Section 6. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvement or purpose described in Section 3(a) of this bond ordinance is not a current expense. It is an improvement or purpose that the Borough may lawfully undertake as a general improvement, and no part of the cost thereof has been or shall be specially assessed on property specially benefitted thereby.

(b) The period of usefulness of the improvement or purpose within the limitations of the Local Bond Law, according to the reasonable life thereof computed from the date of the bonds authorized by this bond ordinance, is 30 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Clerk, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such statement shows that the gross debt of the Borough as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided in this bond ordinance by \$4,855,000, and the obligations authorized herein will be within all debt limitations prescribed by the Local Bond Law.

(d) An aggregate amount not exceeding \$1,250,000 for items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included in the estimated cost indicated herein for the purpose or improvement.

Section 7. The Borough hereby declares the intent of the Borough to issue bonds or bond anticipation notes in the amount authorized in Section 2 of this bond ordinance and to use the proceeds to pay or reimburse expenditures for the costs of the purposes described in Section 3(a) of this bond ordinance. This Section 7 is a declaration of intent within the meaning and for purposes of Treasury Regulations.

Section 8. Any grant moneys received for the purpose described in Section 3 hereof shall be applied either to direct payment of the cost of the improvement or to payment of the obligations issued pursuant to this bond ordinance. The amount of obligations authorized but not issued hereunder shall be reduced to the extent that such funds are so used.

Section 9. The chief financial officer of the Borough is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document to be distributed in connection with the sale of obligations of the Borough and to execute such disclosure document on behalf of the Borough. The chief financial officer is further authorized to enter into the appropriate undertaking to provide secondary market disclosure on behalf of the Borough pursuant to Rule 15c2-12 of the Securities and Exchange Commission (the "Rule") for the benefit of holders and beneficial owners of obligations of the Borough and to amend such undertaking

from time to time in connection with any change in law, or interpretation thereof, provided such undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that the Borough fails to comply with its undertaking, the Borough shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

Section 10. The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Borough, and the Borough shall be obligated to levy *ad valorem* taxes upon all the taxable real property within the Borough for the payment of the obligations and the interest thereon without limitation of rate or amount.

Section 11. This bond ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

Ordinance No. **2015-1405** was introduced for second reading by Councilmember Curry; seconded by Councilmember Talarico; Clerk read by title only; Motion to open meeting to the public by Councilmember Lane; seconded by Councilmember Talarico - all ayes

NO PUBLIC COMMENT

Motion to close meeting to the public by Councilmember Lane; seconded by Councilmember Talarico; - all ayes ; Motion to adopt on Second and Final Reading in the Bergen Record by Councilmember Lane; seconded by Councilmember Talarico; Clerk read by title only
A roll call vote was taken --- all ayes

Councilmember Ghassali wanted to know about the bonding schedule of payments; that has yet to be determined.

MINUTES:

December 8, 2015

A motion to accept the minutes by Councilmember Lane; seconded by Councilmember Koelling
- all ayes Councilmember Ghassali abstained

MINUTES CLOSED/EXECUTIVE SESSION:

December 8, 2015

A motion to accept the minutes by Councilmember Lane; seconded by Councilmember Curry
- all ayes Councilmember Ghassali abstained

RESOLUTIONS:

175-2015: Authorize Change Order #2 and Payment # 2 / Valley View Pump Station / National Water Main Cleaning Co.

WHEREAS, The Borough of Montvale awarded a contract via Resolution No. 93-2014 on June 10, 2014 for services in connection with the Sanitary Sewer repairs for Valley View Pump Station in the amount of \$91,011.00; and

WHEREAS, Payment #2 was authorized and issued via Resolution No. 174-2014 in the amount of \$56,884.63; and

WHEREAS, the Borough Engineer, in a letter dated December 11, attached to the original of the resolution takes no exception to Change Order #2 for a decrease in the contract amount of -\$34,704.66 and Final Payment in the amount of \$4,221.71; and

NOW, THEREFORE BE IT RESOLVED by the Borough of Montvale as follows:

Change Order #2 -\$34,704.66 and Payment #2 in the amount of \$4,221.71 is hereby authorized to National Water Main Cleaning Co., maintaining offices at 875 Summer Avenue, Newark, NJ upon receipt of a two year maintenance bond in the amount of \$8,145.95.

Introduced by: Councilmember Lane; seconded by Councilmember Curry – all ayes
Councilmember Ghassali asked why the decrease? The engineer stated that some of the work anticipated was not needed.

176-2015 Awarding Professional Service Contract/Engineering Services and Surveying Services for the Improvement to Existing Fire House/35 West Grand Avenue/Maser Consulting

WHEREAS, the Borough of Montvale has deemed it necessary to engage the professional services of an Engineer to provide professional engineering services and surveying services for the Fire House located at 35 West Grand Avenue; and

WHEREAS, professional services include concept preparation and presentation, design and preparation of bid documents, project meetings and project team coordination; and

WHEREAS, section N.J.S.A. 40A:11-5 of the Local Public Contracts Law, (N.J.S.A. 40A:11-1 et seq.) exempts such professional services from competitive bidding; and

WHEREAS, Maser Consulting, 200 Valley Road, Suite 400, Mt. Arlington, NJ 07856 has submitted a proposal dated December 7, 2015 to provide these services which is attached to the original of this resolution, and

WHEREAS, the Certified Municipal Finance Officer has certified funds are available certification hereto attached to the original of this resolution.

NOW, THEREFORE BE IT RESOLVED by the Borough of Montvale as follows:

- 1) That the proposal for the scope of engineering services is attached to this resolution which is made part of this resolution shall be awarded to Maser Consulting.
- 2) That the following be provided: concept preparation and presentation, design and preparation of bid documents, project meetings and project team coordination
- 3) The cost not to exceed shall be \$28,500.00. The Engineer shall be required to submit itemized bills and payment shall be made based upon services rendered. The rates for this work are in accordance with the hourly contractual agreement with the Borough of Montvale.

BE IT FURTHER RESOLVED, that a copy of this resolution be published an official newspaper of the Borough of Montvale, be on file, available for public inspection, in the office of the Municipal Clerk, Municipal Complex, 12 Mercedes Drive, Montvale, NJ 07645.

Introduced by: Councilmember Lane; seconded by Councilmember Koelling – all ayes

177-2015 Authorize Release of Escrow/Block 2001/Lot 3/ Institute of Management Accountants

WHEREAS, the Borough Treasurer, recommends the release and takes no exception to the release of the escrow funds posted for Block 2001/Lot 3 as all inspections have been conducted; and

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale hereby release the remaining escrow funds in the amount of \$801.93 to Institute of Management Accountants, Inc. 10 Paragon Drive, Montvale, NJ 07654; and

BE IT FURTHER RESOLVED, the Borough Treasurer hereby receives a copy of this resolution for processing.

Introduced by: Councilmember Lane; seconded by Councilmember Talarico – all ayes

178-2015 Authorize Change Order #3/2015 Road Improvement Program/D.L.S. Contracting, Inc. Representing A Decrease In Contract Amount

WHEREAS, the Borough of Montvale awarded a contract on July 14, 2015 via 95-2015 to D.L.S. Contracting, Inc., 633 Franklin Avenue, Nutley, NJ 07110-1029 in the total amount of \$876,936.50; and

WHEREAS, Change Order #1 was authorized on September 8, 2015 via Resolution No. 130-2015; and

WHEREAS, In a letter dated September 15, 2015 the Borough Engineer provided and recommends Change Order #2 from D.L.S. Contracting Inc. in the amount of \$4,160.00 which is hereto attached to the original of this resolution; and

WHEREAS, Change Order #3 is a net decrease of 5.5% for an amount of \$-160,404.10; and

WHEREAS, in a letter dated December 16, 2015 and associated paperwork which is attached to the original of this resolution provides a detailed description of all work conducted; and

NOW THEREFORE BE IT RESOLVED, that the Mayor and Council of the Borough of Montvale approve the Change order #3.

WHEREAS, The Borough's Chief Financial Officer shall receive a copy of this resolution; and

BE IT FURTHER RESOLVED a copy of this resolution shall be published in an official newspaper of the Borough of Montvale, be on file, available for public inspection, in the office of the Municipal Clerk, 12 Mercedes Drive, Montvale, NJ 07645.

Introduced by: Councilmember Lane; seconded by Councilmember Talarico – all ayes

Councilmember Ghassali asked why the decrease? The engineer stated less work was needed and as a result of the savings, it will be added to the paving of Terkeuile Road through the NJDOT grant.

179-2015 Cancellation Of Prior Year Outstanding Checks

WHEREAS, There exists outstanding checks from the prior year drawn against the General Checking Account; and

WHEREAS, it has been determined that the outstanding checks from the prior year be cancelled to Current Fund surplus;

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale, that the following outstanding checks from the prior year be cancelled:

GENERAL CHECKING

<u>DATE</u>	<u>CHECK NUMBER</u>	<u>AMOUNT</u>	<u>FUND</u>	<u>ACCCOUNT</u>
03/25/14	8961	\$1,500.00	Current	Surplus
06/24/14	9346	74.00	Current	Surplus
		<u>\$1,574.00</u>		
		=====		

Introduced by: Councilmember Lane; seconded by Councilmember Ghassali – all ayes

180-2015 Cancellation Of Various Balances

WHEREAS, there exists certain receivable and reserve balances on the Current Fund balance sheet of the Borough of Montvale; and

WHEREAS, the funds creating these receivable and reserve balances have been investigated, and it has been determined that these receivable and reserve balances should be cancelled; and

WHEREAS, it is necessary to formally cancel said balances so that the uncollected receivable balances may be charged to fund balance and the reserve balances may be credited to fund balance;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale, that the following receivable and reserve balances from the Current Fund be cancelled:

<CHARGES>/CREDITS

Current Fund

Grants Receivable:

N.J. Department of Transportation:

Magnolia Avenue

<\$14,066.52>

County of Bergen – Open Space Trust Fund:

Fieldstone School Baseball Field Improvements

<15,481.87>

<\$29,548.39>

=====

Reserve for Grants – Appropriated:

N.J. Department of Transportation:

Magnolia Avenue

\$28,615.27

County of Bergen – Open Space Trust Fund:

Fieldstone School Baseball Field Improvements

15,481.87

\$44,097.14

=====

Introduced by: Councilmember Lane; seconded by Councilmember Curry – all ayes

181-2015 Cancellation Of 2015 Current Fund Appropriation

WHEREAS, there exists an unexpended 2015 Current Fund budget appropriation balance; and

WHEREAS, it is necessary to formally cancel said balance so that the unexpended balance may be credited to surplus;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale that the following unexpended 2015 Current Fund budget appropriation balance be cancelled:

GENERAL APPROPRIATIONS

Capital Improvements - Excluded from "CAPS"

Improvements to Pascack Brook

\$295,000.00

=====

Introduced by: Councilmember Lane; seconded by Councilmember Koelling – all ayes

182-2015 Transfer Of Appropriations

WHEREAS, certain transfer of funds for various 2015 budget appropriations are necessary to

WHEREAS, N.J.S.A. 40A:4-58 provides for transfers from appropriations with an excess over and above the amount deemed to be necessary to fulfill the purpose for such appropriations, to those appropriations deemed to be insufficient;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Montvale, that the transfers be made between the 2015 budget appropriations as follows:

FROM

TO

CURRENT FUND

General Appropriations

Operations – Within "CAPS"

BOROUGH OF MONTVALE**DECEMBER 29, 2015**

Police:		
Salaries and Wages	\$1,500.00	
Employee Group Health – Waiver		\$1,500.00
Police:		
Salaries and Wages	3,000.00	
Police:		
Other Expenses		3,000.00
Salary Adjustment Account	1,000.00	
Construction Code Officials:		
Salaries and Wages		1,000.00
Police:		
Salaries and Wages	1,500.00	
Municipal Court Administration:		
Other Expenses		1,500.00
General Appropriations		
Operations – Within “CAPS”		
Police:		
Salaries and Wages	2,500.00	
General Appropriations		
Operations – Excluded from “CAPS”		
Interlocal Municipal Service Agreements		
Municipal Court Administration:		
Other Expenses		2,500.00
	\$9,500.00	\$9,500.00
	=====	=====

Introduced by: Councilmember Lane; seconded by Councilmember Talarico – all ayes

183-2015 Awarding Professional Service Contract/Construction Services/ Terkuile Road & Magnolia NJDOT Grants/Maser Consulting/Contract Awarded to D.L.S. Contracting

WHEREAS, the Borough of Montvale has deemed it necessary to engage the professional services of an Engineer to provide professional engineering construction services for the Terkuile Road and Magnolia NJDOT Grants awarded to D.L.S. Contracting; and

WHEREAS, The Borough of Montvale received the following awards for the NJDOT Grants as part of project; Magnolia Avenue Section 2 \$149,000.00 and Terkuile Road \$149,000.00; and

WHEREAS, section N.J.S.A. 40A:11-5 of the Local Public Contracts Law, (N.J.S.A. 40A:11-1 et seq.) exempts such professional services from competitive bidding; and

WHEREAS, Maser Consulting, Inc. 200 Valley Road, Suite 306, Mt. Arlington, NJ 07856 has submitted a proposal and detailed scope of services in a letter dated December 7, 2015 which is attached to this resolution; and

WHEREAS, the cost not to exceed \$24,500.00 for the Construction Observation Services as detailed in the attached letter; and

WHEREAS, the Certified Municipal Finance Officer certifies funds are available said certification is hereto attached to the original of this resolution; and.

BE IT FURTHER RESOLVED a copy of this resolution shall be published in an official newspaper of the Borough of Montvale, be on file, available for public inspection, in the office of the Municipal Clerk, 12 Mercedes Drive, Montvale, NJ 07645.

Introduced by: Councilmember Lane; seconded by Councilmember Koelling — all ayes

184-2015 Resolution Awarding a Contract to DLS Contracting, Inc. for the NJDOT MUNICIPAL AID FY 2015 TERKUILE ROAD IMPROVEMENTS

WHEREAS, the Borough of Montvale has a need for services in connection with certain road improvements to Terkuile Road; and

WHEREAS, consistent with the New Jersey *Local Public Contract Law*, N.J.S.A. 40A:11-1, et seq., the Borough of Montvale did publicly solicit bids for said project under the title "**NJDOT MUNICIPAL AID FY2015 TERKUILE ROAD**" with bids due in November 2015; and

WHEREAS, the bid solicitation requested bid pricing under Base Bid "B," for Terkuile Road; and

WHEREAS, in response to said solicitation, five (5) bids were received; and

WHEREAS, the lowest bid for Base Bids "B" was submitted by DLS Contracting, Inc. in the total amount of \$174,672.00; and

WHEREAS, said bid was within the funds allocated for this project and within the Engineer's estimate for this work; and

WHEREAS, based upon the prices submitted and the funds available, the Borough Engineer has recommended awarding this Base Bids "B"; and

WHEREAS, the offices of the Borough Engineer and Borough Attorney have reviewed this bid and have deemed it responsive to the bid specifications; and

WHEREAS, the Borough's Chief Financial Officer has certified that funds have been appropriated and are available for this purpose.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Montvale, that a contract for the above-referenced project shall be awarded as follows:

Bidder	In the amount of:	
DLS Contracting, Inc.	Base Bid "B"	\$174,672.00
633 Franklin Avenue		
Nutley, New Jersey 07110		

Introduced by: Councilmember Lane; seconded by Councilmember Talarico — all ayes

185-2015 Authorize Partial Payment #2/2015 Road Improvement Program/D.L.S. Contracting, Inc.

WHEREAS, the Borough of Montvale awarded a contract on July 14, 2015 in connection with the 2015 Road Improvement Project; and

WHEREAS, the original contract amount was \$876,936.50 via Resolution #95-2015; and

WHEREAS, Partial Payment #1 was authorized on October 27, 2015 via Resolution #152-2015; and

WHEREAS, the Borough Engineer based upon inspection of various sites completed roadwork recommends release of partial payment #2 to D.L.S. Contracting, Inc. 633 Franklin Avenue, Suite 170 Nutley, NJ 07110-1209; and

WHEREAS, the Borough's Chief Financial Officer has certified that funds have been appropriated and are available for this purpose.

BE IT FURTHER RESOLVED that the Mayor and Borough Clerk are hereby authorized to partial payment #2 in the amount of \$198,432.94 to D.L.S. Contracting, Inc.

Introduced by: Councilmember Lane; seconded by Councilmember Koelling — all ayes

BILLS: *Municipal Clerk read the Bill Report*

Motion to pay bills by Councilmember Lane; seconded by Councilmember Talarico - All ayes
Councilmember Ghassali asked if the borough has an influx of tax appeals; the attorney stated not that he is aware of.

ENGINEER'S REPORT:

Andrew Hipolit
Report/Update

- a. NJDEP Treatment Works Approval Eagle Ridge Sanitary Sewer Extension/12/15/2015
Expiration Date 12/14/2017

This is anticipated to start in summer

Councilmember Lane asked about the utility company and digging up the roads after they have been paid; Some towns have been passing ordinances stating that the utility companies will be responsible to pave the road; the engineer stated that they notify the utility companies to let them know what roads will be paved. The engineer did state that to update the ordinance would be helpful.

ATTORNEY REPORT:

Phil Boggia, Esq.
Report/Update
No Report

UNFINISHED BUSINESS:

- a. Cable Television Update/Status of Sports Program/Jerseysportsnow.com

Councilmember Koelling mentioned that he would like to have them back at a future meeting

NEW BUSINESS:

- a. LeAnne Drum/PHHS/Gold Award/Tennis Program/Serving Up Friendship

Ms. Drum ran a program as part of her Girl Scout Gold award. She is asking if the program can be continued through Montvale Recreation. Her program was for young adults with disabilities which showed them basic tennis skills. Councilmember Curry will reach out to the recreation director to set up a meeting to further discuss.

- b. Montvale Fire House Costs/Increase in Structural Engineering Service Fees & Radio Coordination

The initial design had a flat roof structure and in further discussions, it was decided to go with a more pitched roof; also the radio tower needs to be removed and replaced.

- c. Schedule 2016 Budget Meetings/Recommendation 6:00 p.m. 1/26, 2/9, 2/23

Councilmember all agreed on the dates and times for the budget meetings.

- d. Joint Court Discussion/Update 2015/2016/Councilmember Lane

Advisory committee met to discuss budgetary items including salary increases and the implementation of e-tickets by June.

- e. Board of Health / Grease Traps

Councilmember Curry mentioned as a result of a recent meeting regarding grease traps, it was decided that the town needs to propose an ordinance to include maintenance, inspection and policing of grease traps.

COMMUNICATION CORRESPONDENCE:

None

MEETING OPEN TO THE PUBLIC:

HEARING OF CITIZENS WHO WISH TO ADDRESS THE MAYOR AND COUNCIL:

Upon recognition by the Mayor, the person shall proceed to the floor and give his/her name and address in an audible tone of voice for the records. Unless further time is granted by the Council, he/she shall limit his/her statement to five (5) minutes. Statements shall be addressed to the Council as a body and not to any member thereof. No person, other than the person having the floor, shall be permitted to enter into any discussion, without recognition by the Mayor.

A motion to open meeting to the public by Councilmember Lane; seconded by Councilmember Curry
- all ayes

Tom Sullivan

Mentioned that the firehouse renovation is a long time coming; Wish Mayor Fyfe well and commended him on all his accomplishments. Mr. Sullivan presented Mayor Fyfe with a Certificate of Accommodation on behalf of the Board of Chosen Freeholders.

Mike Marchetti

Wished Mayor Fyfe well

A motion to close meeting to the public by Councilmember Lane; seconded by Councilmember Curry
- all ayes

Motion to adjourn by Councilmember Lane; seconded by Councilmember Koelling - all ayes

ADJOURNMENT

Meeting adjourned at 8:45pm

RE-ORGANIZATION MEETING SUNDAY JANUARY 3, 2016 AT 3PM

The next Regular Meeting of the Mayor & Council will be held on January 12, 2016 at 7:30pm

Respectfully submitted, Fran Scordo, Deputy Municipal Clerk

**SINE DIE MEETING
BOROUGH OF MONTVALE
MAYOR AND COUNCIL
SUNDAY, JANUARY 3, 2016
3:00 P.M.**

SUNSHINE LAW STATEMENT

In accordance with the provisions of the Open Public Meetings Law, notification of this meeting was provided to the Bergen Record on December 17, 2014 informing the public of time and place according to the provisions of the Open Public Meeting Law (Chapter 231, P.L.1975) posted on the Montvale web site and on the Municipal Building bulletin board

Council President Curry Calls meeting to order and led the Pledge of Allegiance to the Flag, and roll call was taken.

ROLL CALL

Mayor Fyfe - absent
Council President Curry
Councilmember Ghassali
Councilmember LaMonica - absent
Councilmember Lane
Councilmember Talarico

UNFINISHED BUSINESS OF 2015

None

ADJOURNMENT SINE DIE MEETING

Motion to adjourn by Councilmember Talarico; seconded by Councilmember Lane - roll call was taken - all ayes

ADJOURNMENT

FOLLOWED BY REORGANIZATION MEETING FOR THE YEAR 2016:

Respectfully submitted, Fran Scordo, Deputy Municipal Clerk

**RE-ORGANIZATION MEETING
MINUTES**

The Re-Organization Meeting of the Mayor and Council was held in the Council Chambers and called to order at 3:03PM. Adequate notification was published in the official newspaper of the Borough of Montvale according to the provisions of the Open Public Meeting Law (Chapter 231, P.L. 1975).

SWEARING IN OF MAYOR (4 YEAR TERM)

Michael Ghassali

SWEARING IN OF COUNCIMEMBERS (3 YEAR TERM)

Dieter Koelling

Michael Weaver

MEETING CALLED TO ORDER

ALL MEMBERS OF THE GOVERNING BODY SEATED ON THE DAIS

ROLL CALL

Councilmember Curry

Councilmember Koelling

Councilmember LaMonica - absent

Councilmember Lane

Councilmember Talarico

Councilmember Weaver

OPENING PRAYER:

Opening Prayer given by Father Gabriel Khoury

ELECTION OF COUNCIL PRESIDENT:

(Council Appointment)

Motion by Councilmember Talarico to nominate Councilmember Lane for Council President; seconded by Councilmember Curry - All ayes on roll call vote

ELECTION OF PLANNING BOARD MEMBER:

(Council appointment)

Motion by Councilmember Lane to nominate Councilmember LaMonica for Planning Board Liaison seconded by Councilmember Talarico - All ayes on roll call vote

RESOLUTIONS (*CONSENT AGENDA)

All items listed on a consent agenda are considered to be routine and non-controversial by the Borough Council and will be approved by a motion, seconded and a roll call vote. There will be no separate discussion on these items unless a Council member(s) so requests it, in which case, the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

CONSENT AGENDA*RESOLUTIONS 01-2016 THROUGH 16-2016 & 19-2016**

Introduced by Councilmember Lane; seconded by Councilmember Curry - all ayes

01-2016 Cash Management Plan

WHEREAS, P. L. 1983, Chapter 8, Local Fiscal Affairs Law; N.J.S. 40A:5-2, has been amended to require that each municipality designate a Cash Management Plan for the deposit of each local unit's monies,

NOW THEREFORE, BE IT RESOLVED, that the following Cash Management Plan of the Borough of Montvale be and hereby is adopted:

A. DESIGNATION OF OFFICIAL DEPOSITORIES:

The following financial institutions are designated official depositories:

1. Bank of America
Wells Fargo
N.J. Cash Management Fund
Valley National Bank
2. Designated Official depositories are required to submit to the Chief Financial Officer of the Borough of Montvale a copy of the State of New Jersey, Department of Banking, Governmental Unit Deposit Protection Act Notification of eligibility, which must be filed semiannually in the Department of Banking as of June 30th and December 31st of each year. Said Notices must be available for annual audit.
3. Designated official depositories are required to submit to the Chief Financial Officer a copy of institution's "Annual Report" on an annual basis.

B. DEPOSIT OF FUNDS

All funds shall be deposited within Forty-Eight (48) hours of receipt in accordance with State statute.

1. Operating funds shall be deposited into interest bearing accounts to maximize interest earnings.
2. Capital and Debt service funds may be deposited into interest bearing accounts. Non-Interest bearing accounts shall be regularly monitored for the availability of funds for investment.
3. Trust funds may be deposited into interest bearing accounts in accordance with the State statutes regulating the deposit of developer's escrow deposits. Non-Interest bearing accounts should be regularly monitored for availability of funds for investment except where either State or Federal laws prohibit the earning of interest on such funds.
4. Payroll and agency remittance funds shall be maintained in regular checking accounts, only insofar as they serve to compensate the bank for payroll data processing services.

C. DEFINITION OF ALLOWABLE INVESTMENT INSTRUMENTS:

The Borough may permit deposits and investments in such depositories as permitted in Section 4 of P.L. 1970, Chapter 236 (C.17:9-44) and other instruments specified below:

1. United States Treasury Bills (T-Bills)
2. Borough of Montvale Bonds or Notes
3. Commercial Bank Deposits and Certificates of Deposit (CD's)
4. Repurchase Agreements (Repo's)
5. Investments in Savings and Loan Association
6. United States Government Agency and Instrumentality Obligations
7. State of New Jersey Cash Management Fund
8. School District Obligations

D. DEFINITION OF ACCEPTABLE COLLATERAL AND PROTECTION OF BOROUGH ASSETS

1. All designated depositories must conform to all applicable State statutes concerning depositories of Public Funds.
2. All depositories shall obtain the highest amount possible F.D.I.C. and/or F.S.L.I.C. coverage of all Borough Assets (Demand and Certificate of Deposit)
3. Collateral will be required for all deposits and investments of the Borough, except for those in the State Cash Management Fund, collateral must have a market value of not less than 100 percent of all deposits and investments.
4. For pledges by depositories on Borough Funds, the following securities will be considered acceptable for pledges:
 - a. Any security backed by the U.S. Government
 - b. Any direct obligation of any taxing authority within the Borough of Montvale
 - c. Real Estate Mortgage Loans for Real Estate property located within the Montvale market area. Pledges of Real Estate Mortgage Loans shall be maintained at a market value of 115 percent of deposits
 - d. All pledges of collateral must be indicated on an advice copy of the investment instrument which shall be forwarded to the Chief Financial Officer or Treasurer

E. COMPENSATING BALANCE AGREEMENTS:

Where compensating balances are used to offset bank expenses, an agreement between the bank and the Borough shall be executed, specifying the charge for each service. Said agreement shall be reviewed annually.

F. REPORTING PROCEDURES:

The Chief Financial Officer shall prepare for the Mayor and Council of the Borough of Montvale the following investment reports:

1. **MONTHLY REPORTING:** A detailed listing of all investments purchased in the prior month, specifying the amount, interest percent per annum, number of days, period of investment and maturity date, interest amount at maturity and financial institutions with which investment is placed. This report shall be broken down by fund.
2. **QUARTERLY REPORTING:** A detailed summary analysis of all investments by fund, specifying the quarterly interest rate earned, quarterly interest earned on NOW and Savings Accounts and Year-To-Date total interest earnings.
3. The Treasurer shall prepare a schedule of outstanding investments for the independent auditors as of December 31st of each year and at other such times as required by the auditors.
4. The Treasurer shall also periodically provide analysis of average daily balances in interest bearing checking accounts vs. Other investment vehicle potential.
5. All such reports may include a comparison of current investment income vs. forecast, prior year or market conditions.

G. DIVERSIFICATION REQUIREMENTS:

The Chief Financial Officer and Treasurer shall closely examine investments to guard against the effects of a financial institution going into default. This may be accomplished through the practice of spreading the investments around in various designated official depositories.

H. MAXIMUM MATURITY POLICY:

Investments shall be limited to a maturity not to exceed one year on all operating funds unless a longer maturity is permitted within the provision of regulation promulgated by either the Federal or State Governments.

I. INVESTMENT PROCEDURES:

Bids for Certificates of Deposit and Repurchase Agreements will be solicited of at least three (3) designated depositories only if the amount is \$100,000 or greater.

Telephone bids will be solicited of designated depositories by the Chief Financial Officer or Treasurer or designated staff member.

The depository shall specify the principal amount of the investment bid on, interest rate and number of days used to calculate the interest to be paid upon maturity.

Interest paid shall be from the date the bid was awarded to the date of maturity.

All bidders may request the results of the bid after the bid is formally awarded.

A check or wire transfer of funds will be made available to the winning bidder on the same business day the bid is awarded.

Each quotation shall be documented to record the date and time of quote, the parties in the discussion, the instrument(s), maturities and rates. A bid form of the Borough may be used.

J. RETURN ON INVESTMENT:

Where the return on a proposed investment does not exceed the cost of making said investment by a minimum amount the Chief Financial Officer and/or Treasurer will not make the investment. The Chief Financial Officer and/or Treasurer shall have the discretion to award an investment to the bank wherein the funds reside, should that bank's quoted rate be less than other quoted rates received in the event that the differential in interest rates is less than 25 basis points, and providing that the term of the investment is less than fifteen (15) days.

K. CONTROLS:

When possible, the internal controls should provide for a separation of the investment placement functions and the accounting activity. Controls must be designed for telephone orders, wire transfers and securities safekeeping. Only specifically designated personnel shall be allowed to conduct this part of the transactions, and all activity should be subject to immediate written confirmation by the designated depository. The Treasurer shall review each day's activity.

L. BONDING:

The following officials shall be covered by surety bonds; said surety bonds to be examined by the independent auditor to insure their proper execution:

Tax Collector

Treasurer

Municipal Court Administrator

Deputy Municipal Court Administrator

Magistrate

Staff members of the Department of Finance not covered by separate surety bonds shall be covered by a Public Employee's Faithful Performance Bond in the minimum amount of \$50,000.00

M. COMPLIANCE:

The Cash Management Plan of the Borough of Montvale shall be subject to the annual audit conducted pursuant to N.J.S. 40A:5-4.

- N. The official charged with the custody of the monies of the Borough of Montvale shall deposit them as designated by the Cash Management Plan and shall thereafter be
- O. relieved of any liability or loss of such monies due to the insolvency or closing of any depository designated in the Cash Management Plan pursuant to N.J.S. 40A:5-2.
- P. Where a conflict exists between this Cash Management Plan and State statute, the applicable State statute shall apply.
- Q. The Cash Management Plan shall be subject to the approval of the Borough Attorney.

02-2016 Authorizing payment to the United States Postal Service to effect the use of a Post Machine

BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale, N.J., that the Administrator be authorized to issue payment through appropriate methods, to the United States Postal Service, not to exceed One Thousand Dollars (\$1,000.00) per month, to affect the use of a Postal Franking Machine.

03-2016 Establish 2016 Holiday Schedule For Administrative Non-Contractual Employees

BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale that the following 2016 Holiday Schedule for eligible Administrative non-contractual employees be and is hereby established:

SECTION 1. Mandatory holidays during which Borough Hall Administrative Offices shall be closed:

<u>HOLIDAY</u>	<u>DAY OBSERVED</u>
New Year's Day	Friday, January 1, 2016
President's Day	Monday, February 15, 2016
Memorial Day	Monday, May 30, 2016
Independence Day	Monday, July 4, 2016
Labor Day	Monday, September 5, 2016
Columbus Day	Monday, October 10, 2016
Veterans Day	Friday, November 11, 2016
Thanksgiving Day	Thursday, November 24, 2016
and the Day After	Friday, November 25, 2016
Christmas Day	Monday, December 26, 2016

SECTION 2. Two Floating Holidays, one each to replace Martin Luther King Day and Good Friday to be taken any time during the year. If not used during the calendar year, they will be lost with no ability to be carried or receive pay.

SECTION 3. Two one-half (1/2) day holidays to replace Election Day: one-1/2 day to be taken immediately before the Christmas Day holiday is observed and one-1/2 day to be taken immediately before the day the New Year's Day Holiday is observed.

If July 4th falls on Saturday, the holiday shall be observed on Friday. If July 4th falls on Sunday, the holiday shall be observed on Monday.

If Christmas Day and New Year's Day fall on Saturday, these two holidays shall be observed on Friday. Therefore, the two-1/2 holidays shall be observed on the Thursday before the holidays.

If Christmas Day and New Year's Day fall on Sunday, these two holidays shall be observed on Monday. Therefore, the two-1/2 holidays shall be observed on the Friday before the holidays.

SECTION 4. Pursuant to the Personnel Policy, those employees classified as full-time employees (working 35 hours or more each week) shall be entitled to all days, as outlined above in Section 1 through Section 3. Pursuant to the Personnel Policy, all employees classified as part-time employees (working less than 35 hours per week) and eligible to receive holidays, shall only be entitled to the holidays listed in Section 1, and only when the holidays fall on their regularly scheduled days of work.

04-2016 Designating the Mayor, Municipal Clerk, Administrator, Chief Municipal Financial Officer, Treasurer, as Official signatories on Borough Warrants and the Judge, Municipal Court Administrator and Deputy Court Administrators as Official signatories on Municipal Court Accounts

BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale, N.J., that the Mayor, Municipal Clerk, Treasurer, Borough Administrator, Certified Municipal Finance Officer are hereby designated as the official signatories on Borough Warrants.

BE IT FURTHER RESOLVED, that the Judge, Municipal Court Administrator and Deputy Court Administrator are hereby designated as the official signatories on all Municipal Court accounts.

05-2016 Roll Call of the Councilmembers to be called in alphabetical order

BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale, NJ that a Roll Call of the Councilmembers at the Council meetings is to be taken in alphabetical order.

06-2016 Authorizing the Mayor, Clerk and Collector to issue warrants for certain items with ratification at the following meeting

BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale, NJ, that the Mayor, Clerk and Collector be authorized to issue warrants for the following purposes, with ratification at the following meeting, on due dates for the following items:

- Board of Education, Montvale, NJ
- Pascack Valley Regional Board of Education
- County Tax
- Bergen County Sewer Authority
- Medical Insurance
- Life Insurance
- Bond and Note Payments
- Interest on Bonds and Notes
- Payrolls
- Investments
- Gasoline
- Scavenger Service

07-2016 All bills to be presented in proper form to the Finance Department no later than the 25th of each month

BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale, N.J., that all bills must be presented in proper form to the Finance Department no later than the 25th of each month, and;

BE IT FURTHER RESOLVED, that any bills received later than this date shall be held over for payment until the following month.

08-2016 Change Fund in the amount of \$100.00 be provided for the Municipal Clerk, Collector/Treasurer, \$50.00 for the Dog/Cat License Registrar, \$100.00 for the Court Violations Clerk and \$50.00 for the Police Department

BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale, N.J., that a Change Fund in the amount of \$100.00 be provided for the Municipal Clerk/Collector Treasurer, \$50.00 for the Dog/Cat License Registrar, \$100.00 for the Court Violations Clerk, and \$50.00 for the Police Department.

09-2016 Designation of official newspapers for advertising for the Borough of Montvale

BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale, N.J., that the following newspapers are hereby designated as the official newspapers for advertising for the Borough of Montvale, NJ for the year 2014:

The Record – Hackensack, N.J.

The Ridgewood News – Hackensack, N.J.

10-2016 Fixing the rate of interest to be charged for the nonpayment of taxes, assessments and excess sewer fees

WHEREAS, R.S. 54:4-67 permits the governing body of each municipality to fix the rate of interest to be charged for nonpayment of taxes, assessments and excess sewer fees subject to any abatement or discount for the late payment of taxes, assessments and excess sewer fees as provided by law; and

WHEREAS, R.S. 54:4-67 has been amended to permit the fixing of said rate of 8% per annum of the first \$1,500.00 of the delinquency and 18% per annum on any amount in excess of \$1,500.00;

NOW THEREFORE, BE IT RESOLVED, by the Borough of Montvale, County of Bergen, State of New Jersey, as follows:

1. The Tax Collector is hereby authorized and directed to charge 8% per annum on the first \$1,500.00 of taxes and excess sewer fees becoming delinquent after due date and 18% per annum on any amount of taxes and excess sewer fees in excess of \$1,500.00 becoming delinquent after due date, subject to any abatement or discount for the late payment of taxes and excess sewer fees as provided by law.
2. Re Chapter 72 laws of 94 CTC 94-3. If the new tax bills are not in the mail by June 14, interest will then be charged 25 calendar days after the bills were mailed. Interest shall be calculated from August 1.
3. No interest shall be charged if payment of any quarterly tax payment and bi-annual excess sewer fees is received within ten (10) days of the date upon which the same becomes payable.
4. In connection with any delinquency of taxes, assessments or municipal charges in excess of \$10,000 which has not been paid prior to the end of a calendar year, there shall be imposed a penalty in a sum equal to six (6%) percent of the delinquency in excess of \$10,000.
5. With respect to tax certificates in excess of the sum of \$200 the following additional penalties shall be charged: two (2%) percent on the amount due over \$200 up to \$5,000; four (4%) percent of the amount due over \$5,000 up to \$10,000; and six (6%) percent on the amount in excess of \$10,000; plus cost 2% and \$25.00 per Title 54.
6. Any payments not made in accordance with Paragraph Two of this resolution shall be charged interest from the due date, as set forth in Paragraph One of this resolution.
7. The Tax Collector is authorized to hold a tax sale for unpaid taxes and/or excess sewer charges.
8. This resolution shall be published in its entirety once in the newspaper.
9. A certified copy of this resolution shall be provided by the Office of the Municipal Clerk to each of the following officials: Tax Collector; Borough Attorney; Borough Auditor; Chief Financial Officer.

11-2016 Order of business to be followed at all regular meetings of the Mayor and Council

BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale, N.J., that the agenda will be established and printed for each regular meeting of the Council, and that only items of business on the printed agenda will be considered at such regular meeting.

BE IT FURTHER RESOLVED, the agenda is subject to amendments by a majority vote of the council and action may be taken on issues that are not listed on the agenda, as authorized by the Open Public Meetings Act.

BE IT FURTHER RESOLVED, that the following order of business shall be followed at all public meetings of the Mayor and Council of the Borough of Montvale, N.J.

1. Roll Call
2. Reading and/or approval of all unapproved minutes

3. Second reading, public hearing and final passage of ordinances and introduction of ordinances
4. Presentation of resolutions
5. Presentation of bills
6. Reports of committees, Mayor, Treasurer and Administrator
7. Both Public and Workshop Meetings open to public to speak
8. Old Business
9. New Business
10. Reading of all communications, petitions, etc
11. Adjournment

The Borough Council will conduct a meeting on the last Tuesday of each month, which will serve as workshop sessions. Action may be taken at this meeting.

The public is invited to attend all meetings and speak at all public and workshop sessions of the Mayor & Council.

12-2016 All monies collected by any Borough Official or Employee of the Borough shall be turned over the Borough Treasurer within 48 hours

BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale, N.J., that all monies collected by any Borough Official or Employee of the Borough of Montvale, N.J. shall be turned over to the Borough Treasurer, in full, within forty-eight (48) hours, without any fees being deducted.

BE IT FURTHER RESOLVED, that any fees to which any Borough Official or Employee is entitled shall be set forth in detail on a regular Borough Voucher and presented for payment in the same manner as all bills are submitted.

13-2016 Establish Mayor & Council Meeting Schedule for the Year 2016

BE IT RESOLVED, the meetings of the Mayor and Borough Council shall be held on the following dates for the year 2016 at the location of Borough of Montvale, Municipal Complex, 12 Mercedes Drive, 2ND Floor, Montvale, New Jersey. All meetings will commence at 7:30 PM except where noted.

<i>*January 3 – 3PM (Sunday)</i>	Organization Meeting
January 12	Public Meeting
January 26	Workshop Session
February 9	Public Meeting
February 23	Workshop Session
March 8	Public Meeting
March 29	Workshop Session
April 12	Public Meeting
April 26	Workshop Session
May 10	Public Meeting
May 31	Workshop Session
June 14	Public Meeting
June 28	Workshop Session
July 12	Public Meeting
July 26	Workshop Session
August 9	Public Meeting
August 30	Workshop Session
September 13	Public Meeting
September 27	Workshop Session
<i>*October 13 (Thursday)</i>	Public Meeting
October 25	Workshop Session
<i>*November 7 (Monday)</i>	Public Meeting
November 29	Workshop Session
December 13	Public Meeting
December 27	Workshop Session

Meeting dates are subject to change. 48 hour notification will be provided per N.J.S.A. 10:4-18.

ACTION MAY BE TAKEN AT BOTH PUBLIC AND WORKSHOP MEETINGS.

14-2016 Establishing a procedure for the periodic release of minutes of executive/session minutes

WHEREAS, the Borough Council of the Borough of Montvale periodically conducts executive session meetings pursuant to N.J.S.A. 10:4-12; and

WHEREAS, the Borough Council is desirous of establishing a procedure for the periodic release of minutes of executive session meetings.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the of the Borough of Montvale as follows:

- Borough Council Minutes Review Committee. There shall be a minutes review committee (MRC) consisting of the Borough Administrator, the Borough Attorney and the Municipal Clerk, whose job shall be to periodically review the minutes of closed sessions of the Borough Council and make recommendations to the Borough Council which minutes should be made public. The MRC shall have no power and shall not be a "public body" within the meaning of the Open Public Meetings Act.
- Meetings of MRC. The MRC shall meet on an as-needed basis. Meetings of the MRC shall be as scheduled at the convenience of the MRC members by the Borough Administrator.
- Preparatory staff work. Prior to each meeting of the MRC, the Borough Attorney shall prepare a list of all closed sessions minutes which have been prepared by the Borough Attorney that have not been made public. The list and the minutes listed shall be made available to the MRC at their meetings.
- Basis for recommendation. Recommendations to make minutes public shall be on a case-by-case basis, taking into consideration both the interest in maintaining confidentiality set forth in N.J.S.A. 10:4-12 and the interest in prompt disclosure set forth in N.J.S.A. 10:4-14. The applicable guidelines set forth in paragraph 7 of this resolution may be considered as a general standard.
- Decision. The decision to make public the minutes of any closed session shall be made only by the Governing Body of the Borough of Montvale and shall be based on a finding that public

disclosure of the matters discussed at such closed session will not be detrimental to the public interest. In making this finding, the public body shall take into consideration, but need not agree with, the recommendation of the MRC and the basis for the recommendation as set forth in paragraph 4 above. In cases where more than one matter was discussed in closed session, the public body may elect to make public only the minutes pertaining to certain of those matters, and to keep the remaining portion(s) of the minutes confidential. Should the minutes contain any material entitled to protection, the public body shall excise or redact such protected matter, provided, that all materials required to be contained in the minutes by N.J.S.A. 10:4-14 shall be set forth.

- Once public, always public. Minutes which are made public shall not thereafter be treated as confidential, but may be seen and copied by any person in the same manner as minutes of open meetings.

- Guidelines. The following general guidelines pertaining to the nine purposes for closed meetings set forth in N.J.S.A. 10:4-12.B, may be considered in recommending and deciding when to make public minutes of closed session;
 - (a) Matters required by law to be confidential. When the need to preserve the secrecy of the confidential information discussed no longer exists; provided, that material entitled to court protection shall not be disclosed.
 - (b) Matters affecting the right to receive federal funds. When disclosure would no longer impair the right to receive funds or cause funds already received to be forfeited.
 - (c) Matters involving individual privacy. Such matters shall not be disclosed except as ordered by a court of competent jurisdiction, or with the written consent of all of the individual(s) concerned.
 - (d) Matters relating to collective bargaining agreements. When the collective bargaining agreement has been made, executed, and ratified.
 - (e) Certain matters involving public funds. After the transaction involving the public funds has been made.
 - (f) Matters affecting public safety and property. When the disclosure would no longer impair the safety and property of the public or the conduct of any investigation.
 - (g) Litigation, contract negotiation and certain privileged matters. As to litigation, when a final decision has been rendered and all rights of appeal are exhausted; as to anticipated litigation, when the statute of limitations has been made as to contract negotiation, when either the contract has been made and is binding on all parties or if not made, when negotiation is terminated; as to matters falling within the attorney-client privilege, at such time, if ever, that disclosure would not violate the attorney's ethical duties.
 - (h) Employment matters. When the employment decision has been made and all rights to litigate or appeal are exhausted; provided, that material entitled to court protection shall not be disclosed.
 - (i) Deliberations after hearing in penalty matters. After the decision of whether to impose the penalty has been made and all rights to litigate or appeal are exhausted; provided, that material entitled to court protection shall not be disclosed.

15-2016 Open Public Meetings Act, Chapter 231 of Public Laws of the State of New Jersey/Closed Sessions Governing Body

WHEREAS, it is necessary for the Mayor and Council of the Borough of Montvale to discuss matters relating to such matters and which matters are permitted by Section 7.b of the Open Public Meeting Act, Chapter 231 of the Public Laws of the State of New Jersey for 1975 to be discussed in closed session in the absence of the public from time to time:

- 1.) Any matter considered confidential by federal law, state statute, or court rule;
- 2.) Any matter in which the release of information would impair the receipt of federal funds;
- 3.) Any material which would constitute an unwarranted invasion of individual privacy if disclosed;
- 4.) Any collective bargaining agreements or other discussion of the terms and conditions of a collective bargaining agreement, including negotiations leading up to such an agreement.
- 5.) Any matter involving the purchase, lease or acquisition of real property with public funds, the setting of banking rates or investment of public funds where disclosure of such matter could adversely affect the public interest.
- 6.) Any tactics and techniques used in protecting the safety and property of the public and investigations of violations or possible violations of the law.
- 7.) Any pending or anticipated litigation or contract negotiations in which the public body

is or may become a party, and any matter falling within the attorney-client privilege, to the extent that confidentiality is required to preserve the attorney-client relationship.

8) Personnel matters related to the employment, appointment or termination of current or prospective employees, unless all individuals who could be adversely affected request, in writing, that the matter be discussed at a public meeting.

9.) Any deliberations of a public body occurring after a public hearing that may result in the imposition of a fine upon an individual or the suspension or the loss of license or permit belonging to an individual.

WHEREAS, the Mayor and Council of the Borough of Montvale have determined that it is necessary in the public interest that the matters in fact be discussed in closed session, and has estimated that as nearly as can now be ascertained, the results of the discussion can be disclosed to the public at the conclusion of such matters; and

WHEREAS, any motion to go into closed session will be deemed to include a motion that the matters discussed at such closed session will be disclosed to the public when such matters are finally determined and there is no further reason to prohibit the public disclosure of information relating to such matters; and **NOW, THEREFORE BE IT RESOLVED**, that any motion to go into closed session shall have the same effect as this resolution being adopted; and

NOW, THEREFORE BE IT FURTHER RESOLVED that the public be excluded from said portions of the meetings, when said closed session is deemed necessary and the appropriate motion adopted.

16-2016 Adoption of year 2016 By-Laws of the Mayor and Council of the Borough of Montvale

BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale, N.J., that the By-laws of the Mayor and Council of the Borough of Montvale are hereby adopted.

Included with original minutes

19-2016 Adoption Borough Policy & Procedure Manual/Year 2016

WHEREAS, it is the policy of Borough of Montvale to treat employees and prospective employees in a manner consistent with all applicable employment laws and regulations including, but not limited to Title VII of the Civil Rights Act of 1964, as amended by the Equal Opportunity Act of 1972, the Age Discrimination in Employment Act, the Equal Pay for Equal Work Act, the Fair Labor Standards Act, the New Jersey Law Against Discrimination, the Americans with Disabilities Act, the Family and Medical Leave Act, the Conscientious Employee Protection Act, the Public Employee Occupational Safety and Health Act, (the New Jersey Civil Service Act,) (the New Jersey Attorney General's guidelines with respect to Police Department personnel matters,) the New Jersey Workers Compensation Act, the Federal Consolidated Omnibus Budget Reconciliation Act (COBRA) and the Open Public Meeting Act; and

WHEREAS, the Montvale Governing Body has determined that there is a need for personnel policies and procedures to ensure that employees and prospective employees are treated in a manner consistent with these laws and regulations.

NOW, THEREBY, BE IT RESOLVED by the Mayor & Council of the Borough of Montvale that the Personnel Policies and Procedures Manual attached hereto is hereby adopted.

BE IT FURTHER RESOLVED that these personnel policies and procedures shall apply to all Borough officials, appointees, employees, volunteers and independent contractors. In the event there is a conflict between these rules and any collective bargaining agreement, personnel services contract or Federal or State law, the terms and conditions of that contract or law shall prevail. In all other cases, these policies and procedures shall prevail.

BE IT FURTHER RESOLVED that this manual is intended to provide guidelines covering public service by Borough employees and is not a contract. The provisions of this manual may be amended and supplemented from time to time without notice and at the sole discretion of the Mayor & Council.

BE IT FURTHER RESOLVED that to the maximum extent permitted by law, employment practices for the Borough of Montvale shall operate under the legal doctrine known as "employment at will."

BE IT FURTHER RESOLVED that the Administrator and all managerial/supervisory personnel are responsible for these employment practices. The Borough Attorney shall assist the Administrator in the implementation of the policies and procedures in this manual.

BE IT FUTHER RESOLVED, this manual shall be distributed to managerial/supervisory employees of the Borough of Montvale

NON-CONSENT AGENDA RESOLUTION

00-2016 Temporary Budget

WHEREAS, 40A: 4-19 provides that where any contract, commitment or payment are to be made prior to the final adoption of the 2016 budget, temporary appropriations should be made for the purpose and amounts required in the manner and time therein provided; and

WHEREAS, the effective date of this resolution is January 1, 2016; and

WHEREAS, the total appropriations in the 2015 budget, exclusive of any appropriations for debt service, capital improvement fund and public assistance are as follows:

Current	\$17,815,162.00
---------	-----------------

WHEREAS, 26.25 percent of the total appropriations in the 2015 budget, exclusive of any appropriations for debt service, capital improvement fund and public assistance in said 2015 budget is as follows:

Current	\$ 4,676,480.02
---------	-----------------

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Montvale that the following temporary appropriations be made and that a certified copy of this resolution be transmitted to the Chief Financial Officer for his records:

General Appropriations

Operations – Within "CAPS"

Administrative and Executive:	
Salaries and Wages	\$55,000.00
Other Expenses	25,000.00
Mayor and Council:	
Salaries and Wages	12,000.00
Other Expenses	4,000.00
Borough Clerk:	
Salaries and Wages	40,000.00
Other Expenses	8,000.00
Financial Administration:	
Salaries and Wages	60,000.00
Other Expenses	9,500.00
Tax Assessment Administration (Assessment of Taxes):	
Salaries and Wages	10,000.00
Other Expenses	9,500.00
Revenue Administration (Collection of Taxes):	
Salaries and Wages	20,000.00
Other Expenses	12,500.00
Legal Services and Costs:	
Other Expenses	60,000.00
Engineering Services and Costs:	
Other Expenses	25,000.00
Cable TV Committee:	
Salaries and Wages	2,500.00
Other Expenses	4,000.00

Historic Preservation Commission:	
Other Expenses	100.00
Planning Board:	
Salaries and Wages	25,000.00
Other Expenses	20,000.00
Zoning Official:	
Salaries and Wages	5,000.00
Property Maintenance:	
Salaries and Wages	2,000.00
Life Insurance	1,500.00
General Liability Insurance	85,000.00
Worker's Compensation Insurance	95,000.00
Employee Group Health	400,000.00
Fire:	
Other Expenses	35,000.00
Fire Hydrant Service	60,000.00
Police:	
Salaries and Wages	750,000.00
Other Expenses	40,000.00
Acquisition of Police Vehicles	20,000.00
Police Dispatch / 911 (Radio Communications):	
Other Expenses	10,000.00
First Aid Organization:	
Other Expenses	10,000.00
Emergency Management:	
Salaries and Wages	1,000.00
Other Expenses	2,500.00
Uniform Fire Safety:	
Salaries and Wages	15,000.00
Other Expenses	3,000.00
Prosecutor:	
Other Expenses	4,000.00
Garbage and Trash Removal:	
Other Expenses	150,000.00
Public Buildings and Grounds:	
Salaries and Wages	7,500.00
Other Expenses	5,000.00
Maintenance of All Vehicles:	
Other Expenses	7,500.00
Municipal Services Act:	
Other Expenses	5,000.00
Public Health Services (Board of Health):	
Salaries and Wages	1,000.00
Other Expenses	25,000.00
Environmental Commission:	
Salaries and Wages	400.00
Other Expenses	400.00
Animal Control Services (Animal Regulation):	
Other Expenses	3,000.00
Welfare Administration (Public Assistance):	
Salaries and Wages	2,000.00
Other Expenses	200.00
Parks and Playground Maintenance:	
Salaries and Wages	1,500.00
Recreation:	
Salaries and Wages	20,000.00
Other Expenses	7,000.00
Senior Citizens Van:	
Salaries and Wages	4,500.00
Other Expenses	2,500.00

BOROUGH OF MONTVALE**JANUARY 3, 2016**

Municipal Court:	
Salaries and Wages	35,000.00
Other Expenses	2,500.00
Public Defender:	
Other Expenses	1,500.00
Construction Code Official:	
Salaries and Wages	40,000.00
Other Expenses	1,500.00
Building Sub-Code Official:	
Salaries and Wages	25,000.00
Plumbing Sub-Code Official:	
Salaries and Wages	7,000.00
Fire Sub-Code Official:	
Salaries and Wages	5,000.00
Electrical Sub-Code Official:	
Salaries and Wages	7,000.00
Elevator Sub-code Official:	
Other Expenses	6,000.00
Gasoline	30,000.00
Electricity	55,000.00
Telephone	15,000.00
Natural Gas	35,000.00
Street Lighting	40,000.00
Deferred Charges and Statutory	
Expenditures – Municipal Within "CAPS"	
Statutory Expenditures:	
Social Security System	60,000.00
Defined Contribution Retirement Program	<u>4,000.00</u>
	<u>2,553,100.00</u>
Excluded from "CAPS"	
Maintenance of Free Public Library	225,000.00
Sewer Processing and Disposal:	
Contractual	300,000.00
Recycling Tax	<u>4,000.00</u>
	<u>529,000.00</u>
Inter-local Municipal Service Agreements	
Police Dispatch / 911:	
Other Expenses	50,000.00
Municipal Court Administration:	
Salaries and Wages	35,000.00
Other Expenses	20,000.00
Prosecutor:	
Other Expenses	4,000.00
Public Defender:	
Other Expenses	1,500.00
Department of Public Works:	
Other Expenses	<u>600,000.00</u>
	<u>710,500.00</u>
	<u>3,792,600.00</u>
Municipal Debt Service - Excluded from "CAPS"	
Payment of Bond Principal	1,595,000.00

Interest on Bonds

200,955.001,795,955.00

\$5,588,555.00

=====

Introduced by Councilmember Lane; seconded by Councilmember Curry – all ayes

17-2016 Officers Fire Department**BE IT RESOLVED**, by the Mayor and Council of the Borough of Montvale, N.J., that the following Officers of the Montvale Fire Department be approved for the year 2016:

Fire Chief	-	Clinton Miller, Sr.
Deputy Fire Chief	-	Geoffrey Gibbons
Captain 1	-	Charles Lydon
Captain 2	-	Michael Barnes
Lt., Company #1	-	Mike Cintineo
Lt., Company #2	-	Rick Alton

Introduced by Councilmember Lane; seconded by Councilmember Curry – all ayes

18-2016 NJ Pay to Play Law/Professional Service Contract Appointments/Year 2016**WHEREAS**, on January 2006, the "New Jersey Local Unit Pay to Play" Law, N.J.S.A. 19:44A-20.4, et. seq., took effect; and**WHEREAS**, the Borough of Montvale has a need to award certain professional contracts for services required by the municipality in calendar year 2016; and**WHEREAS**, the Pay to Play Law permits such services to be acquired through the 'non-fair and open' process as declined in N.J.S.A. 19:44A-20.4 or 20.5 on those contracts where it is anticipated that the total cost will exceed \$17,500.00; and**WHEREAS**, the anticipated term of these contracts is 1 year; and**WHEREAS**, the public good and interest of the citizens of the Borough of Montvale will best be served by the "non-fair and open" process to secure experienced professional services, rather than the "fair and open" process awarding a contract to the lowest bidder; and**WHEREAS**, each professional will be required to first complete and submit a Business Entity Disclosure Certification which certifies these professionals have not made any reportable contributions to a political or candidate committee in the Borough of Montvale in the previous one year, and that said professionals will be prohibited from making any reportable contributions through the term of the contract, and**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Montvale as follows:

The following professional 2016 contracts shall be awarded under the "non-fair open" process at the next regular meeting of the Governing Body:

Borough Attorney:

Philip N. Boggia, Esq.
 Boggia & Boggia, Esqs.
 71 Mt. Vernon Street
 Ridgefield Park, NJ 07660

Borough Engineer:

Andrew Hipolit
Maser Consulting P.A.
200 Valley Road, Suite 400
Mount Arlington, NJ 07856

Auditor:

Jeff Bliss
Lerch, Vinci & Higgins
1717 Route 208
Fairlawn, NJ 07407

The said professionals, prior to securing such contract, shall execute and file with the Municipal Clerk, a *2016 Business Entity Disclosure Certification* pursuant to N.J.S.A. 19:44A-20-8.

Introduced by Councilmember Lane; seconded by Councilmember Talarico – all ayes

**OATHS OF OFFICE ADMINISTERED TO OFFICERS OF MONTVALE FIRE DEPARTMENT
SWEARING IN BY MAYOR MIKE GHASSALI**

Fire Chief Clinton Miller, Sr.
Deputy Chief Geoffrey Gibbons
Captain, Company # 1, Charles Lydon
Captain, Company # 2, Michael Barnes - absent
Lieutenant, Company # 1, Mike Cintineo
Lieutenant, Company # 2, Rick Alton

**MAYOR & GOVERNING BODY APPOINTMENTS, 2016 STAFF, BOARD AND COMMITTEE
APPOINTMENTS**

Mayor Ghassali read the staff, board and committee appointments into the record. (Listing attached to original minutes).

A motion by Councilmember Lane; seconded by Councilmember Talarico - All ayes on a roll call vote

OPEN MEETING TO PUBLIC:

Motion to open meeting to the public by Councilmember Lane; seconded by Councilmember Talarico - All ayes

Tom Sullivan , Freeholder

Extended congratulations to all newly elected officials and issued them with certificates of commendations on behalf of the Bergen County Freeholders

CLOSE MEETING TO PUBLIC:

Motion to close meeting to the public by Councilmember Lane; seconded by Councilmember Curry - All ayes

COUNCIL COMMENTS:**Council President Lane**

Congratulated Mike Weaver and Mike Ghassali on their election; Wished all a Happy New Year; Big year ahead with the Firehouse and DePiero's project; Remain vigilant as a borough with expenditures; roads to pave, fields to maintain and corporations filing tax appeals. Welcome input from residents and urge residents to come to budget meetings.

Councilmember Talarico

Starting ninth year as councilmember and Police commissioner; congratulated newly elected mayor and councilmember;

Councilmember Curry

Wished everyone Happy New Year; Welcomed Mike Weaver to council and look forward to working with him as well as Dieter Koelling and Mayor Ghassali; looking forward Councilmember Curry stated that we must practice consistent, reliable, predictable, effective, thoughtful, compassionate, and courteous communication as councilmembers, as volunteers and as borough employees; thanked the borough employees for their consistency, efficiency and always being able to answer a question and if they don't have it they will find the answer. Thanked all the volunteers, first responders, police and the volunteers of which she has worked with on various boards;

Councilmember Koelling

Congratulated Mayor Ghassali and Councilmember Weaver; looks forward to continuing his service to the town; looking forward being Deputy Police Commissioner; thanked all employees, fire department, police department; thanked all people for coming and encouraged more residents to come to meetings.

Councilmember Weaver

Congratulated Mayor Ghassali and Councilmember Koelling; thanked his family especially his wife; thanked for all the support throughout his campaign, it was humbling; he has large shoes to fill with Mayor Fyfe moving on, as MAL President, as councilman and as Mayor for eight years for someone to devote his life to the town, you can't say thank you enough; he looks forward to working with the mayor and council and to also learn from them as well.

Mayor Ghassali

Wished everyone a Happy and Healthy New Year; congratulated councilmembers Weaver and Koelling; thanked Councilmember Koelling for his service in Iraq and Afghanistan and also thanked all the veterans and their families; thanked fellow councilmembers for their service to the community, it takes passion and commitment and a lot of work to make it look easy, but it is not. Welcomed all friends and family who are in attendance; an extended welcome to Patrick Vito and Professor Mike Russo from William Paterson University, Assemblywoman Holly Schepisi, former Mayor George Zeller, District 39 Republication Chairman Mike Ryan and his wife Maryann, TV station from Sweden who will be broadcasting the meeting in Europe and Bergen County Freeholder and Montvale resident Tom Sullivan. Mayor Ghassali also thanked his family, friends, church family, and his neighbors. Mayor Ghassali extended his sincere thanks and gratitude to Mayor Roger Fyfe for his service to the community for 25 years and wishes him and his family all the best as they move forward and truly wishes Mayor Fyfe would continue to serve the community to offer his experience and knowledge. Mayor Ghassali continued by praising all employees, fire department, police department, professionals, tri-boro ambulance, and all volunteers. Looking forward to 2016 would like to set up a marketing campaign to fill vacant office buildings, to inform residents more by using social media, etc. and will have standing office hours every Tuesday from 5-7pm. Mayor Ghassali concluded by saying he was born in Syria, he is a Christian, proud of his heritage and proud to be an American, free to speak his mind. It is truly a testament for the people of Montvale and to this country to elect a man from Syria in 2015.

CLOSING PRAYER

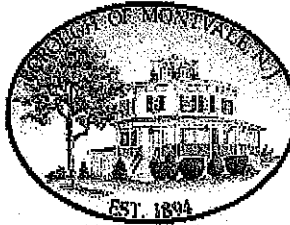
Closing Prayer given by Pastor Sam Goertz

Motion to adjourn Re-Organization meeting by Councilmember Lane; seconded by Councilmember Curry - All ayes.

Meeting adjourned at 3:55 PM

Next scheduled Mayor and Council meeting will be held January 12, 2016 @ 7:30PM

Respectfully submitted, Fran Scordo, Deputy Municipal Clerk



**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 20-2016**

RE: Awarding Professional Service Contract/Records Management Services/Narita Maraj, LLC

WHEREAS, the Borough of Montvale is in need to hire a Records Management Service as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5; and,

WHEREAS, it is the desire of the Mayor and Borough Council to award a professional service contract to Narita Maraj, LLC, 57 Belgrove Drive, Kearny, NJ 07032, for the management of the Borough of Montvale's Records; and

WHEREAS, The State of New Jersey mandates a local records management program for all municipalities; and

WHEREAS, The Records Management Services and the Open Public Records Act (OPRA) has mandated the process of records management required by the State of New Jersey and the Records Management Services (R.M.S.); and

WHEREAS, the contract is hereby awarded in an amount not to exceed \$15,000.00; and

WHEREAS, any expenditures exceeding \$15,000.00 must be approved by Mayor and Council by resolution; and

WHEREAS, the Certified Municipal Finance Officer has certified the availability of funds; and,

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:111 et seq.) requires that the Resolution authorizing the award of contract for "Professional Services" without competitive bids and the Contract itself must be available for public inspection;

BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale as follows:

1. This Contract is awarded without competitive bidding as a "Professional Service" in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law the services are to be performed are specific in nature, required by law to maintain, legal disposal and appropriate preservation of public records .

2. The Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.

3. A Notice of this action shall be printed once in the official newspaper of the Borough.

Councilmember	Motion	Second	Yes	No	Absent	Abstain
Curry						
Koelling						
LaMonica						
Lane						
Talarico						
Weaver						

Adopted: January 12, 2016

ATTEST:

APPROVED:

Maureen Iarossi-Alwan
Municipal Clerk

Michael Ghassali
Mayor

2. The above services are dependent on the following resources being provided by the Borough:

- A. DPW or casual labor assistance with boxes over 15lbs in weight, boxes stored above shoulder height, odd size boxes, and/or boxes stored in precarious locations.
- B. Temporary holding/work area for organization. (Records should be secure and maintained in decent order until destruction.)
- C. Access to a computer workstation and necessary software.
- D. Availability of other supplies: boxes, labels, markers, etc.
- E. Availability of employees to review and assist in appraisal of their records.

3. Work Schedule

One day per each work week (8 hours per week) during the course of 12 months.

4. Rate per hour


\$31.00 (Billed by hours worked)

5. Total Estimated cost for 2016*

8 hours x 52 weeks x \$31.00 = **\$12,896.00**

*This fee does not including shredding costs, DPW/casual labor costs, computer costs, I.T. assistance, supplies, etc. Those are additional fees to be paid for by Borough of Montvale.

Respectfully submitted:



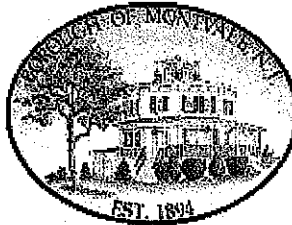
Narita Maraj

Dated: 12/09/15

Accepted by:

Title:
Borough of Montvale

Dated: _____



**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 21-2016**

RE: Award Professional Service Contract / Borough Attorney / Boggia & Boggia

WHEREAS, the Borough of Montvale has a need to acquire Attorney Services as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5; and,

WHEREAS, Boggia & Boggia, 71 Mt. Vernon Street, Ridgefield Park, NJ 07660 were appointed at the Re-organization Meeting of the Governing Body on January 3, 2016; and

WHEREAS, the anticipated term of this contract is for 1 year; and

WHEREAS, the Certified Municipal Finance Officer has certified the availability of funds; and,

WHEREAS, Philip Boggia, Esq. has completed and submitted a Business Entity Disclosure Certification which certifies that he has not made any reportable contributions to a political or candidate committee in the Borough of Montvale in the previous one year, and that the contract will prohibit Philip Boggia, Esq. from making any reportable contributions through the term of the contract; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:111 et seq.) requires that the Resolution authorizing the award of contracts for "Professional Services" without competitive bids and the Contract itself must be available for public inspection;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale as follows:

1. The Mayor and Municipal Clerk of the Borough of Montvale are hereby authorized and directed to execute the attached Contract with Boggia & Boggia.

2. This Contract is awarded without competitive bidding as a "Professional Service" in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because the services are to be performed by a person authorized by law to practice a recognized profession.

3. The Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.

4. A Notice of this action shall be printed once in the official newspaper of the Borough.

Councilmember	Motion	Second	Yes	No	Absent	Abstain
Curry						
Koelling						
LaMonica						
Lane						
Talarico						
Weaver						

Adopted: January 12, 2016

ATTEST:

APPROVED:

Maureen Iarossi-Alwan
Municipal Clerk

Michael Ghassali
Mayor

BOGGIA & BOGGIA, L.L.C.

COUNSELLORS AT LAW
71 MT. VERNON STREET
RIDGEFIELD PARK, NEW JERSEY 07660

PHILIP N. BOGGIA*
PRISCILLA M. BOGGIA
WILLIAM R. BETESH
JOSEPH W. VOYTUS**

*ALSO MEMBER OF N.Y., FLA., D.C. BAR &
CERTIFIED CIVIL TRIAL ATTORNEY

**ALSO MEMBER OF N.Y. BAR

TEL: (201) 641-0006
FAX: (201) 641-6649
E-MAIL: philip@boggialaw.com
priscilla@boggialaw.com
williambetesh@boggialaw.com
jwvoytus@boggialaw.com

November 30, 2015

Maureen Iarossi Alwan
Administrator/Municipal Clerk
Borough of Montvale
12 Mercedes Drive
Montvale, New Jersey 07645

Re: Professional Service Fees-2016

Dear Maureen:

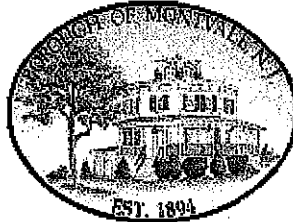
In response to your request, please be advised that my hourly rate and quarterly retainer will remain the same as the 2015 rates. Also, concerning the 2016 budget consideration, I expect the fees should be consistent with the 2015 amounts.

Please let me know if you require any additional information.

Very truly yours,

Philip N. Boggia

PNB:ll



**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 22-2016**

RE: Award Professional Service Contract / Borough Auditor / Lerch, Vinci & Higgins

WHEREAS, the Borough of Montvale has a need to acquire Auditor Services as a non-fair and open contract pursuant to the provisions of *N.J.S.A. 19:44A-20.4 or 20.5*; and,

WHEREAS, Lerch, Vinci & Higgins, LLP, 17-17 Route 208, Fair Lawn, NJ 07410 were appointed at the Re-organization Meeting of the Governing Body on January 3, 2016; and

WHEREAS, the anticipated term of this contract is for 1 year; and

WHEREAS, the Certified Municipal Finance Officer has certified the availability of funds; and,

WHEREAS, Lerch, Vinci & Higgins, LLP has completed and submitted a Business Entity Disclosure Certification which certifies that he has not made any reportable contributions to a political or candidate committee in the Borough of Montvale in the previous one year, and that the contract will prohibit Lerch, Vinci & Higgins, LLP from making any reportable contributions through the term of the contract; and

WHEREAS, the Local Public Contracts Law (*N.J.S.A. 40A:111 et seq.*) requires that the Resolution authorizing the award of contracts for "Professional Services" without competitive bids and the Contract itself must be available for public inspection;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale as follows:

1. The Mayor and Municipal Clerk of the Borough of Montvale are hereby authorized and directed to execute the attached Contract with Lerch, Vinci & Higgins

2. This Contract is awarded without competitive bidding as a "Professional Service" in accordance with *N.J.S.A. 40A:11-5(1)(a)* of the Local Public Contracts Law because the services are to be performed by a person authorized by law to practice a recognized profession.

3. The Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.

4. A Notice of this action shall be printed once in the official newspaper of the Borough of Montvale.

Councilmember	Motion	Second	Yes	No	Absent	Abstain
Curry						
Koelling						
LaMonica						
Lane						
Talarico						
Weaver						

Adopted: January 12, 2016

ATTEST:

APPROVED:

Maureen Iarossi-Alwan
Municipal Clerk

Michael Ghassali
Mayor

Engagement Administration, Fees, and Other (continued)

The audit documentation for this engagement will be retained for a minimum of five years after the report release date or for any additional period requested by the New Jersey State Department of Community Affairs. If we are aware that a federal or state awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

Our fee for the above described services rendered on behalf of the Borough of Montvale is based on our experience in prior years' audits of the Borough. The fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs. Additionally, the Borough will be billed for any out-of-pocket costs charged by the financial institutions relating to the direct confirmation of the Borough's bank balances in accordance with generally accepted auditing standards. Our invoices for this fee will be rendered each month as work progresses and are payable upon presentation. Our fee for the fiscal year ended December 31, 2016 will be as follows:

2016 Proposed Fee

Annual Audit	\$38,000
LOSAP Review	\$ 1,900
Preparation of Supplemental Debt Statement And Capital Budget Amendment	\$ 500 each

The above fee includes the following additional services that will not be subjected to the audit procedures applied in the audit of the financial statements:

- Preparation of the Unaudited Annual Financial Statement for the year ended December 31, 2016
- Preparation of the Annual Debt Statement for the year ended December 31, 2016

Also, should the Borough request accounting support services in connection with the sale of bonds or notes, our fee for these services in connection with assistance in the preparation of an official statement will be billed on a flat fee basis. Our requested fee for Bond Sales is \$18,000 and Bond Anticipation Note sales is \$7,500, plus out-of-pocket expenses. In addition, our fees for preparing Secondary Market Disclosure documents is \$1,500.

Engagement Administration, Fees, and Other (continued)

Lerch, Vinci & Higgins LLP will not act as dissemination agent for the Borough in connection with the Borough's obligations, if any, to provide secondary market disclosure. Our work to prepare secondary market disclosure documents shall consist of and be limited to (1) distribution of the Borough's audited financial statements to the Borough or its designated dissemination agent in an electronic format that complies with the requirements of the Municipal Securities Rulemaking Board's Electronic Municipal Market Access Data Port, and (2) preparation of operating data, customarily consisting of the operating and financial information contained in Appendix A to an Official Statement, and distribution of the operating data to the Borough or its designated dissemination agent in an electronic format that complies with the requirements of the Municipal Securities Rulemaking Board's Electronic Municipal Market Access Data Port. The Borough, or its designated dissemination agent, shall remain responsible for filing required secondary market disclosure information and "material event" notices in accordance with any prior undertakings, and Lerch, Vinci & Higgins LLP shall not have any responsibility nor liability for the failure of the Borough, or its designated dissemination agent, to comply with the Borough's secondary market disclosure undertakings.

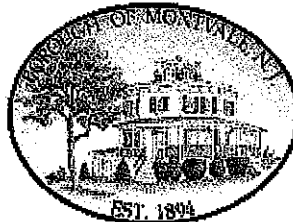
Should any additional matters come to our attention which will require us to enlarge the scope of the engagement, we will discuss the matter as well as the cost estimate with the Borough Committee prior to commencement of the work. Should the Borough request accounting support services to be rendered outside the scope of audit services reflected herein, such services would be billed at our standard hourly rates or an agreed-upon fixed fee. The Borough will be notified of such agreed-upon fixed fee engagements prior to the commencement of the work.

Our standard billing rates for 2016 are as follows:

Partners	\$140- \$170 per hour
Managers	\$105 -\$125 per hour
Senior Accountants/Supervisors	\$ 80 - \$100 per hour
Staff Accountants	\$ 70 - \$ 80 per hour
Other Personnel	\$ 45 per hour

Government Auditing Standards requires that we provide you with a copy of our most recent external peer review report and any letter of comment, and any subsequent peer review reports and letters of comment received during the period of the contract. Our September 30, 2012 peer review report accompanies this letter.

The parties to this Agreement agree to incorporate into this Agreement the mandatory language of N.J.S.A. 10:5-31 et seq. (N.J.A.C. 17:27), a copy of which is attached hereto as Exhibit "A".



**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 23-2016**

**RE: Award Professional Service Contract / Engineering Services / Maser Consulting P.A.
Andrew R. Hipolit, P.E., PP., C.M.E.**

WHEREAS, the Borough of Montvale has a need to acquire Engineering Services as a non-fair and open contract pursuant to the provisions of *N.J.S.A. 19:44A-20.4 or 20.5*; and,

WHEREAS, Maser Consulting P.A., 200 Valley Road, Mount Arlington, NJ 07856 were appointed at the Re-organization Meeting of the Governing Body on January 3, 2016; and

WHEREAS, Andrew R. Hipolit, shall be designated as Principal In Charge for all services provided to the Borough of Montvale, and

WHEREAS, the anticipated term of this contract is for 1 year; and

WHEREAS, the Certified Municipal Finance Officer has certified the availability of funds; and,

WHEREAS, Maser Consulting, has completed and submitted a Business Entity Disclosure Certification which certifies that he has not made any reportable contributions to a political or candidate committee in the Borough of Montvale in the previous one year, and that the contract will prohibit Maser Consulting from making any reportable contributions through the term of the contract; and

WHEREAS, the Local Public Contracts Law (*N.J.S.A. 40A:111 et seq.*) requires that the Resolution authorizing the award of contracts for "Professional Services" without competitive bids and the Contract itself must be available for public inspection;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale as follows:

1. The Mayor and Municipal Clerk of the Borough of Montvale are hereby authorized and directed to execute the attached Contract with Maser Consulting.

2. This Contract is awarded without competitive bidding as a "Professional Service" in accordance with *N.J.S.A. 40A:11-5(1)(a)* of the Local Public Contracts Law because the services are to be performed by a person authorized by law to practice a recognized profession.

3. The Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.

4. A Notice of this action shall be printed once in the official newspaper of the Borough.

Councilmember	Motion	Second	Yes	No	Absent	Abstain
Curry						
Koelling						
LaMonica						
Lane						
Talarico						
Weaver						

Adopted: January 12, 2016

ATTEST:

APPROVED:

Maureen Iarossi-Alwan
Municipal Clerk

Michael Ghassali
Mayor



**2016 RATE SCHEDULE
BOROUGH OF MONTVALE, BERGEN COUNTY, NJ
RATES ARE EFFECTIVE THROUGH DECEMBER 31, 2016**

Our professionals provide consulting services in the following disciplines at the hourly rate listed below:

Engineering Services

- Civil
- Construction Administration
- Municipal Services
- Structural
- Traffic and Transportation
- Wastewater Management
- Water Services

Other Technical Services

- Environmental
- Regulatory Compliance
- Grants
- GIS
- Recreation and Landscape Design
- Planning
- Surveying

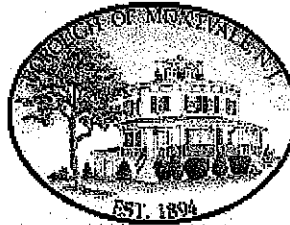
TECHNICAL STAFF RATES

BILLING TITLES	HOURLY RATES
Project Professional	165.00
Technical Director	162.00
Project Manager	155.00
Senior Project Specialist	150.00
Senior Technical Professional	145.00
Project Specialist	140.00
Senior Technical Specialist	135.00
Technical Professional	130.00
Senior Specialist	125.00
Technical Specialist	115.00
Specialist	105.00
Senior Data Technician	95.00
Senior Technical Assistant	85.00
Technical Assistant	75.00
Data Technician	65.00
Survey Crew – 2 Man	200.00
Survey Crew – 1 Man	170.00
Expert	225.00
Sr. LSRP	210.00
LSRP	180.00

REIMBURSABLE EXPENSES

General Expenses	Cost + 20%
Travel (Hotel, Airfare, Meals)	Cost
Sub-Consultants/Sub-Contractors	Cost + 20%
Mileage Reimbursement*	0.56 / Per Mile
Plotting	3.50/Each
Computer Mylars / Color Plots	45.00/Each
Photo Copies	0.10/Each
Color Photo Copies	1.50/Each
Document Binding	3.00/Each
Compact Disk CD/DVD	75.00/Each
Exhibit Lamination (24"x36" or larger)	Cost + 20%

* Mileage reimbursement subject to change based upon IRS standard mileage rate



**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 24-2016**

RE: Award Professional Service Contract / Borough Planner / Maser Consulting, P.A. / Darlene Green

WHEREAS, the Borough of Montvale has a need to acquire Municipal Planner as a non-fair and open contract pursuant to the provisions of *N.J.S.A. 19:44A-20.4 or 20.5*; and,

WHEREAS, Maser Consulting, P.A. was appointed at the Re-Organization Meeting of the Governing Body on January 3, 2016; and

WHEREAS, it is the desire of the Mayor and Borough Council to appoint Darlene Green, P.P., AICP/Associate/Senior Project Planner of Maser Consulting, P.A., Perryville III Corporate Park, 53 Frontage Road, Suite 120, Clinton, NJ 08809 for planning services for the Borough for this period; and

WHEREAS, the anticipated term of this contract is for 1 year; and

WHEREAS, the Certified Municipal Finance Officer has certified the availability of funds; and,

WHEREAS, Maser Consulting, P.A. has completed and submitted a Business Entity Disclosure Certification which certifies that he has not made any reportable contributions to a political or candidate committee in the Borough of Montvale in the previous one year, and that the contract will prohibit Maser Consulting, P.A. from making any reportable contributions through the term of the contract; and

WHEREAS, the Local Public Contracts Law (*N.J.S.A. 40A:111 et seq.*) requires that the Resolution authorizing the award of contracts for "Professional Services" without competitive bids and the Contract itself must be available for public inspection;

BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale as follows:

1. This Contract is awarded without competitive bidding as a "Professional Service" in accordance with *N.J.S.A. 40A:11-5(1)(a)* of the Local Public Contracts Law because the services are to be performed by a person authorized by law to practice a recognized profession.

2. The Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.

3. A Notice of this action shall be printed once in the official newspaper of the Borough.

Councilmember	Motion	Second	Yes	No	Absent	Abstain
Curry						
Koelling						
LaMonica						
Lane						
Talarico						
Weaver						

Adopted: January 12, 2016

ATTEST:

APPROVED:

Maureen Iarossi-Alwan
Municipal Clerk

Michael Ghassali
Mayor



Engineers
Planners
Surveyors
Landscape Architects
Environmental Scientists

400 Valley Road, Suite 304
Mount Arlington, NJ 07856
T: 973.398.3110
F: 973.398.3199
www.maserconsulting.com

December 16, 2015

VIA E-MAIL

Maureen Iarossi-Alwan
Borough Clerk/Borough Administrator
Borough of Montvale
12 Mercedes Drive
Montvale, NJ 07645

Re: Maser Consulting 2016 Rates
Professional Services Planning Fees
Borough of Montvale
MC Project No. MPP-001

Dear Ms. Iarossi-Alwan:

Attached please find Maser Consulting's 2016 rates for professional services planning fees. The hourly rate for my services as a Senior Technical Professional will be \$145.00.

Thank you for your kind attention to this matter. Please contact me if you have any questions.

Very truly yours,

MASER CONSULTING P.A.

A handwritten signature in cursive script that reads 'Darlene A. Green'.

Darlene Green, P.P., AICP
Borough Planner

ARH/dw
Enclosure

r:\projects\mpp\mpp-001\correspondence\out\151215_dg_iarossalwan.com.docx



**2016 RATE SCHEDULE
BOROUGH OF MONTVALE, BERGEN COUNTY, NJ
RATES ARE EFFECTIVE THROUGH DECEMBER 31, 2016**

Our professionals provide consulting services in the following disciplines at the hourly rate listed below:

Engineering Services

- Civil
- Construction Administration
- Municipal Services
- Structural
- Traffic and Transportation
- Wastewater Management
- Water Services

Other Technical Services

- Environmental
- Regulatory Compliance
- Grants
- GIS
- Recreation and Landscape Design
- Planning
- Surveying

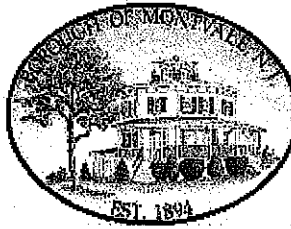
TECHNICAL STAFF RATES

BILLING TITLES	HOURLY RATES
Project Professional	165.00
Technical Director	162.00
Project Manager	155.00
Senior Project Specialist	150.00
Senior Technical Professional	145.00
Project Specialist	140.00
Senior Technical Specialist	135.00
Technical Professional	130.00
Senior Specialist	125.00
Technical Specialist	115.00
Specialist	105.00
Senior Data Technician	95.00
Senior Technical Assistant	85.00
Technical Assistant	75.00
Data Technician	65.00
Survey Crew – 2 Man	200.00
Survey Crew – 1 Man	170.00
Expert	225.00
Sr. LSRP	210.00
LSRP	180.00

REIMBURSABLE EXPENSES

General Expenses	Cost + 20%
Travel (Hotel, Airfare, Meals)	Cost
Sub-Consultants/Sub-Contractors	Cost + 20%
Mileage Reimbursement*	0.56 / Per Mile
Plotting	3.50/Each
Computer Mylars / Color Plots	45.00/Each
Photo Copies	0.10/Each
Color Photo Copies	1.50/Each
Document Binding	3.00/Each
Compact Disk CD/DVD	75.00/Each
Exhibit Lamination (24"x36" or larger)	Cost + 20%

* Mileage reimbursement subject to change based upon IRS standard mileage rate



**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 25-2016**

RE: Awarding Service Contract / Agreement Tri-State Technical Services / Computers & Peripherals

WHEREAS, the Borough of Montvale requires professional computer services and an extended service agreement for the computers and peripherals for the period January 1, 2016 through December 31, 2016; and

WHEREAS, section N.J.S.A. 40A:11-5 of the Local Public Contracts Law, (N.J.S.A. 40A:11-1 et seq.) exempts such professional services from competitive bidding.

NOW, THEREFORE BE IT RESOLVED by the Borough of Montvale as follows:

That a contract for professional computer services for an Service Agreement for Computers and Peripherals proposal which is attached and made part of this resolution be awarded to Tri-State Technical Computer Services, Inc., of 442 Lafayette Avenue, Hawthorne, New Jersey 07506 in the amount of \$9,000.00 for the period January 1, 2016 through December 31, 2016, as described in the Service Agreement;

WHEREAS, the Certified Municipal Finance Officer has provided funds to be available subject to the adoption of the year 2016 Municipal Budget; and

BE IT FURTHER RESOLVED that a copy of this resolution be published in The Ridgewood News, be on file, available for public inspection, in the office of the Municipal Clerk, 12 Mercedes Drive, Montvale, NJ 07645.

Councilmember	Motion	Second	Yes	No	Absent	Abstain
Curry						
Koelling						
LaMonica						
Lane						
Talarico						
Weaver						

Adopted: January 12, 2016

ATTEST:

Maureen Iarossi-Alwan
Municipal Clerk

APPROVED:

Michael Ghassali
Mayor

**TRI-
STATE**

TECHNICAL COMPUTER SERVICES INC.

442 Lafayette Avenue
Hawthorne, New Jersey 07506
Tel: (973) 304-0088
Fax: (973) 304-0481

December 7, 2015

Maureen Iarossi-Alwan
Administrator/Municipal Clerk
Borough of Montvale
12 Mercedes Drive
Montvale, New Jersey 07645

Dear Ms. Iarossi-Alwan,

Our labor rate for the year 2016 will be \$80.00 per hour and the service contract will increase 2% to \$8113.00.

If you have any questions, please call.

Sincerely,



Dino George
Vice-President



**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 26-2016**

RE: Appointment of A Risk Management Consultant In Accordance With The Requirements Set Forth By The Bergen County Municipal Joint Insurance Fund (BCMJIF) For The Borough Commencing January 1, 2016

WHEREAS, the Borough Of Montvale (hereinafter, the Municipality) is a member of the **Bergen County Municipal Joint Insurance Fund (BCMJIF)** and the **Municipal Excess Liability Joint Insurance Fund (MEL)** collectively referred to as, the Funds, for property and casualty coverage's, which include property, general liability, crime, environmental, employee benefits liability, excess liability and workers compensation; and

WHEREAS, the bylaws of said Funds require the Municipality appoint a **RISK MANAGEMENT CONSULTANT** to perform the various functions and professional services integral to the effective operation of the Municipality's Insurance Program and Loss Control efforts; and

WHEREAS, the Board of Fund Commissioners for the BCMJIF established a fee for such services equal to six percent (6%) of the Municipality's assessment, which expenditure represents reasonable compensation for the services required and is a part of the Municipal Assessment promulgated by the Fund's; and

WHEREAS, the Municipality has conducted a solicitation process to review and evaluate the credentials, services, performance and integrity of several professional firms experienced in these types of services; and

WHEREAS, the judgmental nature of the Risk Management Consultant's duties renders comparative bidding impractical;

NOW THEREFORE BE IT RESOLVED, that the Mayor and Council does hereby appoint **Professional Insurance Associates Inc.** as its Risk Management Consultant in accordance with the Fund's bylaws; and

BE IT FURTHER RESOLVED, that the Mayor and Borough Clerk are hereby authorized and directed to execute a Risk Management Consultant's Agreement and to cause a notice of this decision to be published in accordance with NJSA 40A:11-5 (1) (a) (i).

BE IT FURTHER RESOLVED, that a certified copy of this Resolution shall be forwarded to Professional Insurance Associates, 429 Hackensack Street, Carlstadt, New Jersey 07072.

Councilmember	Motion	Second	Yes	No	Absent	Abstain
Curry						
Koelling						
LaMonica						
Lane						
Talarico						
Weaver						

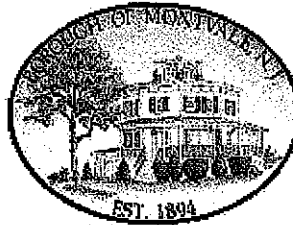
Adopted: January 12, 2016

ATTEST:

APPROVED:

Maureen Iarossi-Alwan
Municipal Clerk

Michael Ghassali
Mayor



**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 27-2016**

RE: A Resolution To Appoint A Health Benefits Consultant Relative To The Borough's Membership In The Bergen Municipal Employee Benefits Fund (BMED) Commencing January 1, 2016

WHEREAS, the **BOROUGH OF MONTVALE** (hereinafter, the Municipality) is a member of the **Bergen Municipal Employee Benefits Fund (BMED)** and the **Municipal Reinsurance Health Insurance Fund (MRHIF)** collectively referred to as, the Funds, for the Borough's Employee Health Benefits Program, which includes medical, prescription and dental coverage's; and

WHEREAS, the bylaws of said Funds require the Municipality appoint a **HEALTH BENEFITS CONSULTANT** to perform the various functions and professional services integral to the effective operation of the Municipality's Employee Health Benefits Program; and

WHEREAS, the Board of Fund Commissioners for the BMED established a fee for such services equal to two and one-half percent (2.5%) of the Municipality's assessment, which expenditure represents reasonable compensation for the services required and is a part of the Municipal Assessment promulgated by the Fund's; and

WHEREAS, the Municipality has conducted a solicitation process to review and evaluate the credentials, services, performance and integrity of several professional firms experienced in these types of services; and

WHEREAS, the judgmental nature of the Health Benefits Consulting duties and the fact the service will be performed by personnel authorized by law to practice a recognized profession that is regulated by law, renders comparative bidding impractical;

NOW THEREFORE BE IT RESOLVED, that the Mayor and Council does hereby appoint **PIA Security Programs Inc.** as its Health Benefits Consultant in accordance with the Fund's bylaws; and

BE IT FURTHER RESOLVED, that in accordance with past practice, the **HEALTH BENEFITS CONSULTANT** shall receive as compensation, one –percent (1%) of the Municipality's assessment, paid by the Fund, in accordance with the policies and procedures; and

BE IT FURTHER RESOLVED, that the Mayor and Borough Clerk are hereby authorized and directed to execute a Health Benefits Consultant's Agreement and to cause a notice of this decision to be published in accordance with NJSA 40A:11-5 (1) (a) (i).

BE IT FURTHER RESOLVED, that a certified copy of this Resolution shall be forwarded to **PIA Security Programs, Inc.**, 429 Hackensack Street, Carlstadt, New Jersey 07072.

Councilmember	Motion	Second	Yes	No	Absent	Abstain
Curry						
Koelling						
LaMonica						
Lane						
Talarico						
Weaver						

Adopted: January 12, 2016

ATTEST:

APPROVED:

Maureen Iarossi-Alwan
Municipal Clerk

Michael Ghassali
Mayor



**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 28-2016**

RE: Sale of Surplus/Property/Use of GovDeals/Online Auction

WHEREAS, the Borough of Montvale is the owner of certain surplus property which is no longer needed for public use; and

WHEREAS, the Governing Body is desirous of selling said surplus property in an "as is" condition without express or implied warranties.

NOW THEREFORE, be it RESOLVED by the Governing Body of The Borough of Montvale, Bergen County, State of New Jersey, as follows:

(1) The sale of the surplus property shall be conducted through GovDeals pursuant to State Contract A-83453/T2581 in accordance with the terms and conditions of the State Contract. The terms and conditions of the agreement entered into with GovDeals is available online at govdeals.com and also available from the Borough of Montvale.

(2) The sale will be conducted online and the address of the auction site is govdeals.com.

(3) The sale is being conducted pursuant to Local Finance Notice 2008-21R.

(4) A list of the surplus property to be sold is as follows is attached to the original of this resolution.

(5) The surplus property as identified shall be sold in an "as-is" condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said surplus property.

(6) The Borough of Montvale reserves the right to accept or reject any bid submitted.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale, County of Bergen, State of New Jersey the Mayor and/or Municipal Clerk are authorized to execute the agreement with GovDeals, and any and all documents necessary for the auction of surplus municipal property.

Councilmember	Motion	Second	Yes	No	Absent	Abstain
Curry						
Koelling						
LaMonica						
Lane						
Talarico						
Weaver						

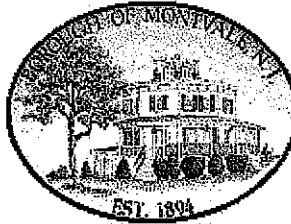
Adopted: January 12, 2016

ATTEST:

APPROVED:

Maureen Iarossi-Alwan
Municipal Clerk

Michael Ghassali
Mayor



**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 29-2016**

RE: Award Professional Service Contract/Prosecutor/Alternate Prosecutor/Public Defender/Alternate Public Defender/Pascack Joint Municipal Court

WHEREAS, the Pascack Joint Municipal Court has a need to contract for the services of various professionals to serve as the municipal prosecutor or alternate prosecutor, pursuant to N.J.S.A. 2B:25-1, et seq., and to serve as the municipal public defender or alternate public defender, pursuant to N.J.S.A. 2B:24-1, et seq.; and

WHEREAS, these services are being solicited under the non-fair and open procedures of N.J.S.A. 19:44A-20.4 and -20.5; and

WHEREAS, the Attorney General of the State of New Jersey has advised municipalities that without formal appointment of an alternate municipal prosecutors, the municipality and/or the prosecutor may lose immunity conferred by the New Jersey Municipal Tort Claims Act; and

WHEREAS, there are occasions when the appointed municipal public defender may have a conflict of interest, thus creating a need for an alternate public defender; and

WHEREAS, it is the desire of the Pascack Joint Municipal Court to appoint the following individuals to the positions set forth below:

Prosecutor: Christopher C. Botta, Esq.
Alternate Prosecutor: Patricia Speake-Martin, Esq.
Alternate Prosecutor: Natalia Angeli, Esq.

Public Defender: Gerald R. Salerno, Esq.
Alternate Public Defender: Robert Metzdorf, Esq.

WHEREAS, the salary of the Prosecutor shall be \$26,000, and the salary of the Public Defender shall be \$7,150.00; and

WHEREAS, said salaries shall be included as part of the Operational Costs for the Pascack Joint Municipal Court as per the agreement between the participating municipalities; and

WHEREAS, any compensation to be paid to the Alternate Prosecutor and/or Alternate Public Defender shall be paid by the Prosecutor or Public Defender, as appropriate; and

WHEREAS, the term of these contracts shall commence on January 1, 2016, and shall continue for the remainder of the calendar year 2016; and

WHEREAS, the Certified Municipal Finance Officer has the availability of funds; and,

WHEREAS, all of the aforementioned professionals have completed and submitted a Business Entity Disclosure Certification which certifies that he/she has not made any reportable contributions to a political or candidate committee in the Borough of Montvale in the previous one year, and that the contract will prohibit professionals from making any reportable contributions through the term of their contract; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1, et seq.) requires that the Resolution authorizing the award of contracts for "Professional Services" without competitive bids and Contracts must be available for public inspection.

BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale as follows:

1. These Contracts are awarded without competitive bidding as "Professional Services" in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law, because the services are to be performed by a person authorized by law to practice a recognized profession.

2. The Business Disclosure Entity Certification and the Contracts, including the terms of compensation for each professional, shall be placed on file with this resolution.

3. A Notice of this action shall be printed once in the official newspaper of the Borough.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Montvale confirm these appointments

Councilmember	Motion	Second	Yes	No	Absent	Abstain
Curry						
Koelling						
LaMonica						
Lane						
Talarico						
Weaver						

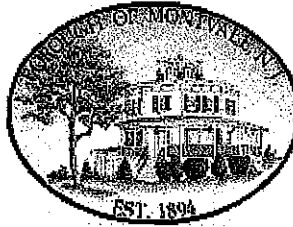
Adopted: January 12, 2016

ATTEST:

APPROVED:

Maureen Iarossi-Alwan
Municipal Clerk

Michael Ghassali
Mayor



**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 30-2016**

RE: Authorize Contract NorthWest Bergen Regional Health Commission

WHEREAS, the Board of Health of the Borough of Montvale has received and reviewed the proposal from NorthWest Bergen Regional Health Commission on Monday January 4th at their regular meeting; and

WHEREAS, said attached proposal has been reviewed and approved by the Board of Health; and

WHEREAS, the Board of Health recommends this Health Services contract with Northwest Regional Board of Health Commission based upon services provided; and

WHEREAS, it is the intention of the Mayor and Council to provide funds in the year 2016 Budget for this contract in the Board of Health Budget; and

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale that the contract for Health Services for 2016 be and is hereby awarded to NorthWest Bergen Regional Health Commission, 20 West Prospect Street, Waldwick, NJ 07463, NJ pursuant to the terms and conditions and rates as outlined in the attached contract effective January 1, 2016, copy of which is attached to this resolution for the base amount of \$55,097.25 annually as outlined in the attached proposal.

Councilmember	Motion	Second	Yes	No	Absent	Abstain
Curry						
Koelling						
LaMonica						
Lane						
Talarico						
Weaver						

Adopted: January 12, 2016

ATTEST:

Maureen Iarossi-Alwan
Municipal Clerk

APPROVED:

Michael Ghassali
Mayor

**CONTRACT FOR LOCAL PUBLIC HEALTH SERVICES
FOR MONTVALE BOARD OF HEALTH
JANUARY 1, 2016 THROUGH DECEMBER 31, 2016**

THIS CONTRACT made and entered into on JANUARY 12th, 20116 by NORTHWEST BERGEN REGIONAL HEALTH COMMISSION, hereafter referred to as the Provider, AND the Board of Health of MONTVALE hereafter referred to as the Recipient.

WHEREAS, the Recipient desires to contract with the Provider for furnishing to the Recipient Health Services of a technical and professional nature to assure compliance with Public Health Standards of Performance for Local Boards of Health in accordance with NJAC 8:52-1 et seq. as hereinafter set forth:

NOW THEREFORE, it is understood and agreed as follows:

The Provider shall provide services of properly licensed personnel as necessary to carry out public health activities, within the territorial jurisdiction of the Recipient and ensure that all public health activities meet requirements by the "Public Health Practice Standards of Performance for Local Boards of Health in New Jersey" (NJAC 8:52) for the services as provided in this contract.

1. SCOPE OF SERVICES

A. **HEALTH OFFICER.** The Provider shall supply Recipient with the services of a Health Officer licensed in New Jersey pursuant to NJSA 26:3A2-10c and 26: 3A-14 to serve as its Health Officer and Chief Executive Officer to direct a program of services and activities as required to meet or exceed the Public Health Practice Standards of Performance for Local Boards of Health in New Jersey set forth in NJAC 8:52, herein, "Public Health Practice Standards" for the Montvale Board of Health, and for the administration and the enforcement of its public health ordinances and public health laws and regulations of the State (Title 26 of the New Jersey Statutes) during the term of this contract. All employees and staff of the Recipient's department of health shall be under the administrative direction and operational control of the Health Officer specific to the contractual responsibilities.

(i) The Health Officer shall work with personnel to inform the Recipient regarding compliance with the statutes and ordinances related to public health and assist Recipient in obtaining compliance with the law, and shall provide the Recipient with guidance and direction in the formulation of a program of services and activities designed to achieve the public health goals established by Recipient, and to identify and address public health issues in the Recipient's community.

(ii) The Health Officer shall furnish the Recipient with a written report, periodically, as requested by the Recipient, of all services rendered by the Health Officer and staff under the terms of this contract. This will include, but is not limited to complaints, monthly activities, and upcoming events.

(iii) The Health Officer or representative shall meet with Recipient at the regularly scheduled public meetings of the Board of Health set forth in Schedule A incorporated herein, and attend or send a representative from Provider to special meetings of the Recipient, as requested, upon reasonable notice.

B. **REGISTERED ENVIRONMENTAL HEALTH SPECIALIST (REHS).** The Provider shall supply Recipient with the services of a properly licensed Registered Environmental Health Specialist (REHS) to ensure that all public health activities meet requirements under the "Public Health Practice Standards of Performance for Local Boards of Health in New Jersey" (NJAC 8:52) as of the execution of this contract.

C. **GENERAL.** The Provider shall also:

(i) Document processes to be followed for public health purposes. Review current policies and recommend changes required to remain in compliance with public health laws and to address public health issues.

(ii) Provide assistance with emergency preparedness processes as identified by the State Health Department.

(iii) Provide assistance during flu clinics and ordering flu vaccine subject to the Influenza Vaccination Program Addendum incorporated herein.

**CONTRACT FOR LOCAL PUBLIC HEALTH SERVICES
FOR MONTVALE BOARD OF HEALTH
JANUARY 1, 2016 THROUGH DECEMBER 31, 2016**

(iv) Attend when necessary, town council meetings and provide updates or address public health concerns needing resolution.

(v) Provide monthly reports of activities conducted by the Recipient's appointed environmental health personnel (Registered Environmental Health Specialist) including all inspections of food establishments, complaints or violations.

(vi) Offer an annual regionalized Food Handler's course.

(vii) The Provider will coordinate lead poisoning investigations as specified in "Public Health Practice Standards of Performance for Local Boards of Health in New Jersey" and N.J.A.C. 8:51. The Provider will not provide the services of a certified lead inspector or risk assessor.

D. OTHER. Other services required by Recipient, if any, and related fees, if any, of Provider are set forth on Schedule A incorporated herein. Any other public health services required by Recipient but supplied by Recipient or contracted for separately or directly by Recipient are set forth in Schedule A incorporated herein. If the State of New Jersey Health law mandates change during the term of this agreement and thereby requires the provision of additional services not previously supplied, or if the scope of services provided to Recipient is required to increase significantly, in the reasonable judgment and experience of the Provider, the Provider and recipient shall enter into an amendment of this agreement to address the supply of such additional services to Recipient.

2. COLLECTION OF LICENSE AND PERMIT FEES. All license fees, permit fees and any other fees that the Provider collects on behalf of the Recipient shall be remitted to the Recipient in full, unless adjusted as set forth on Schedule A incorporated herein.

3. PAYMENT OF FEES TO PROVIDER. In consideration of the faithful performance by the Provider of its agreement herein, the Recipient covenants and agrees to pay the Provider for the services of a Health Officer and a REHS, the annual sum as set forth on Schedule A incorporated herein.

4. STATE and FEDERAL AID. Any designated State or Federal Health Aid funds received by the Provider for Recipient shall be used for health services for the Recipient.

5. HEALTH EMERGENCY. The Provider shall determine the allocation of resources and employees and staff of Provider and Recipient in the event of a health emergency or other exigent circumstances, in the judgment and experience of Provider.

6. TERM AND RENEWAL. This contract shall become effective on the 1st day of January 2016 and terminate on December 31, 2016. It is further agreed by the parties that the Recipient shall have the right to renew this contract, upon the same terms and conditions, upon terms of compensation agreeable to Provider and Recipient. The Recipient shall give notice of its intent to renew the contract at least 60 days prior to the date of termination.

7. This contract must be signed and resubmitted by January 31st 2016.

IN WITNESS WHEREOF each party has caused its authorized officials to sign and seal this Agreement on its behalf this _____ day of _____, _____.

Secretary _____

President _____

Board of Health

Board of Health

Secretary _____

President _____

Northwest Bergen Regional Health Commission

Northwest Bergen Regional Health Commission

**CONTRACT FOR LOCAL PUBLIC HEALTH SERVICES
FOR MONTVALE BOARD OF HEALTH
JANUARY 1, 2016 THROUGH DECEMBER 31, 2016**

SCHEDULE A-ADDENDUM TO CONTRACT

1. MEETING SCHEDULE: TBA or attached
2. PAYMENT OF FEES TO PROVIDER:
The annual fee for services shall be: \$55,097.25.
PAYABLE ON THE FOLLOWING SCHEDULE: In advance at the beginning of the quarter on January 1, 2016, April 1, 2016, July 1, 2016 and September 1, 2016.
3. COLLECTION OF LICENSE & PERMIT FEES: None.

**CONTRACT FOR LOCAL PUBLIC HEALTH SERVICES
FOR MONTVALE BOARD OF HEALTH
JANUARY 1, 2016 THROUGH DECEMBER 31, 2016**

SCHEDULE B-INFLUENZA VACCINATION PROGRAM ADDENDUM TO CONTRACT

- Northwest Bergen Regional Health Commission (NWRHC) will order flu vaccine on behalf of the Recipient. The amount of vaccine ordered is based upon prior year consumption and conversation with the Board of Health President regarding any foreseeable circumstances NWRHC is not aware of. All vaccine reimbursement to NWRHC will occur in two ways. Medicare Part B or fee for those receiving vaccine and not covered by Medicare. Recipient will be responsible for costs associated with said doses.
- In the event that a partial shipment is received, Medicare Part B recipients will be offered the vaccination first, considering the risk to the elderly.
- In the event that a partial shipment is received due to circumstances outside NWRHC's control, the Recipient Board of Health President will be notified allowing time to react with a mitigation plan for obtaining the vaccine through other means for those not covered by Medicare Part B.
- NWRHC cannot guarantee shipment of the vaccine. NWRHC can guarantee ordering the vaccine on Recipient's behalf. If there are manufacturing issues which are outside the control of NWRHC, the Board of Health President will be notified upon received notification from the manufacturer.

NorthWest Bergen Regional Health Commission
20 West Prospect Street * Waldwick, NJ 07463
Phone: (201) 445-7217 * Fax: (201) 445-4001
www.nwbrhc.org * www.facebook.com/NWBRHC
Health Officer: Angela Musella, MA, CHES



December 7, 2015

Mrs. Joyce Cohen, President
Montvale Board of Health
16 Ladik Place
Montvale, NJ 07645

1.5% increase

Dear Mrs. Cohen:

Please find enclosed the 2016 contract proposal for state mandated Local Public Health Services from Northwest Bergen Regional Health Commission, NWBRHC. The Commissioners of NWBRHC understand the fiscal constraints that our municipalities are facing each year and have explored every budgetary item to reduce, if not maintain, our expenses so as to keep contract costs to a minimum. NWBRHC operates solely on contract revenue and does not receive any outside income i.e. County tax dollars. As a result, it is necessary to request a nominal increase of \$814.25 to offset fixed costs. Despite this nominal increase, I would like to remind you of the advantages of contracting for public health services with NWBRHC.

- 24/7 Access to highly qualified, professionally licensed and credentialed as well as experienced personnel that you have come to know and trust with the health of your community. Besides being geographically convenient, our track record has shown that our staff is available to you and your residents at any time with a question, concern or emergency response. Also, to better respond and assist community members with municipal programs and services and public health concerns, i.e. storms, heat waves, etc., staff is able to update NWBRHC's website at any time and as needed.
- A "personalized" service level: Since NWBRHC has only 10 municipalities that it provides health services to, our staff has an in-depth knowledge of your community, including Borough Hall employees, Board of Health members, municipal employees, food establishment workers and residents. This established rapport with the community encourages individuals to approach our staff with questions and concerns, which improves the quality of service that we deliver.

- Attendance at all Board of Health meetings by the Health Officer, or when needed, a representative, accompanied by a detailed monthly report of services.

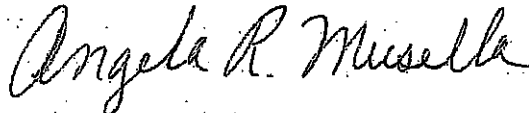
The 2016 contract is enclosed for your review. Please sign and date all three copies and return to us for our signatures. Once signed, two original copies will be returned to you for your records.

On behalf of the staff and Commissioners of NWBRHC, I would like to end this letter by reaffirming our commitment to always align with NWBRHC's mission statement.

"Our mission statement is to provide professional and efficient public health and environmental services to the residents of the communities we serve. Through the delivery of state mandated "Public Health Practice Standards of Performance for Local Boards of Health in New Jersey" and the policies of the local Board of Health, we protect and promote the public's health by using health promotion and education, disease prevention, environmental enforcement and inspection activities."

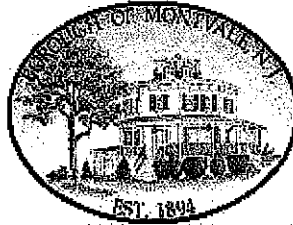
I look forward to continuing our successful relationship. If you have any questions please feel free to contact me.

Sincerely,

A handwritten signature in cursive script that reads "Angela R. Musella".

Angela R. Musella
Health Officer

Enc.



**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 31-2016**

RE: Award Professional Service Contract Administrative Agent for the Borough consistent with N.J.A.C. 5:80-26.14 and to coordinate the affirmative marketing, review and approval of the sale and rental of affordable units in the Borough of Montvale/Piazza & Associates, Inc.

WHEREAS, the Borough of Montvale requires the services of an experienced, qualified agency to serve as Administrative Agent for the Borough consistent with N.J.A.C. 5:80-26.14 and to coordinate the affirmative marketing, review and approval of the sale and rental of affordable units in the Borough of Montvale, and the income qualification of the applicants who seek to reside in such units; and

WHEREAS, such services have previously been provided to the Borough by the Bergen County Housing Authority, which has advised the Borough that it will no longer be providing such services in connection with affordable rental units in the Borough and future sale units; and

WHEREAS, the Borough is in receipt of a proposal from Piazza & Associates, Inc., 216 Rockingham Row, Princeton Forrestal Village, Princeton, New Jersey 08540 to perform such services as is more particularly detailed in a document entitled, "Proposal Submitted To The Borough of Montvale, Bergen County, New Jersey, which is hereto attached to the original of this resolution; and

WHEREAS, said services constitute a professional service under the Local Public Contracts Law; and

WHEREAS, the Chief Financial Officer of the Borough has certified that funding is available for such services.

NOW THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Montvale that it does hereby approve the aforesaid proposal with Piazza & Associates, Inc. for a one (1) year period in accordance with the draft Contract, provided that Piazza & Associates, Inc. submits documentation consistent with N.J.S.A. 19:44A-8 and 16 that it has not made a reportable contribution to any candidate for local office in Montvale or any political committee in the Borough; and

BE IT FURTHER RESOLVED that Mayor Michael Ghassali and Borough Clerk/Administrator Maureen Iarossi-Alwan be and are hereby authorized to execute the Contract on behalf of the Borough.

Councilmember	Motion	Second	Yes	No	Absent	Abstain
Curry						
Koelling						
LaMonica						
Lane						
Talarico						
Weaver						

Adopted: January 12, 2016

ATTEST:

APPROVED:

Maureen Iarossi-Alwan
Municipal Clerk

Michael Ghassali
Mayor



**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 32-2016**

RE: Authorize Settlement Tax Appeal / 100 Paragon Drive / Block 2001; Lot 1

WHEREAS, the Mayor and Council of the Borough of Montvale have been advised of the proposed settlement of a property Tax Appeal filed by Realty Associates Iowa Corp. (hereinafter the "Tax Appeal"), under Docket Numbers 006228-2010, 004272-2011, 007430-2012, 007164-2013, 000144-2014 and 007359-2015, and;

WHEREAS, the aforesaid tax appeal involves a commercial property located at 100 Paragon Drive, and is otherwise referred to as Block 2001 Lot 4 on the tax assessment map of the Borough (hereinafter the "subject property"), and;

WHEREAS, the said Governing Body has been advised as to the merits of the subject Tax Appeal by legal counsel, the Borough Tax Assessor and the Borough Appraiser, and;

WHEREAS, the terms of the proposed settlement are set forth in the attached Schedule "A" included herein, and;

WHEREAS, it is in the best interest of the Borough of Montvale to settle the subject Tax Appeal in accordance with the settlement proposal set forth hereinabove.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Montvale, that the settlement of the aforesaid Tax Appeal be hereby approved, in accordance with the terms set forth in the attached Schedule "A", and;

BE IT FURTHER RESOLVED, that with respect to same, the Mayor, Borough Administrator, Tax Appeal Attorney and/or any other appropriate Borough official is hereby authorized to perform any act necessary to effectuate the purposes set forth in this Resolution.

SCHEDULE "A"

A. The terms of the aforesaid tax appeal settlement shall consist as follows:

2010 Appeal: Withdraw
2011 Appeal: Withdraw
2012 Appeal: Withdraw
2013 Appeal: Withdraw
2014 Appeal: \$9,381,399
2015 Appeal: \$9,138,082

B. The provisions of N.J.S.A. 54:51A-8 (the "Freeze Act") shall be applicable to the terms of this settlement.

Councilmember	Motion	Second	Yes	No	Absent	Abstain
Curry						
Koelling						
LaMonica						
Lane						
Talarico						
Weaver						

Adopted: January 12, 2016

ATTEST:

APPROVED:

Maureen Iarossi-Alwan
Municipal Clerk

Michael Ghassali
Mayor



**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 33-2016**

RE: Authorize Settlement Tax Appeal / 3 Paragon Drive / Block 2002; Lot 2

WHEREAS, the Mayor and Council of the Borough of Montvale have been advised of the proposed settlement of a property Tax Appeal filed by PRIM Montvale, LLC (hereinafter the "Tax Appeal"), under Docket Numbers 010984-2009, 001950-2010, 004425-2011, 007629-2012, 006832-2013 and 000143-2014, and;

WHEREAS, the aforesaid tax appeal involves a commercial property located at 3 Paragon Drive, and is otherwise referred to as Block 2002 Lot 2 on the tax assessment map of the Borough (hereinafter the "subject property"), and;

WHEREAS, the said Governing Body has been advised as to the merits of the subject Tax Appeal by legal counsel, the Borough Tax Assessor and the Borough Appraiser, and;

WHEREAS, the terms of the proposed settlement are set forth in the attached Schedule "A" included herein, and;

WHEREAS, the provisions of N.J.S.A. 54:51A-8 (the "Freeze Act") are hereby waived, per the terms of the aforementioned settlement, and;

WHEREAS, it is in the best interest of the Borough of Montvale to settle the subject Tax Appeal in accordance with the settlement proposal set forth hereinabove.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Montvale, that the settlement of the aforesaid Tax Appeal be hereby approved, in accordance with the terms set forth in the attached Schedule "A", and;

BE IT FURTHER RESOLVED, that with respect to same, the Mayor, Borough Administrator, Tax Appeal Attorney and/or any other appropriate Borough official is hereby authorized to perform any act necessary to effectuate the purposes set forth in this Resolution.

SCHEDULE "A"

A. The terms of the aforesaid tax appeal settlement shall consist as follows:

2009 Appeal: \$14,669,000
2010 Appeal: \$14,180,000
2011 Appeal: \$13,691,000
2012 Appeal: \$13,202,000
2013 Appeal: \$12,713,000
2014 Appeal: \$10,845,000

B. The provisions of N.J.S.A. 54:51A-8 (the "Freeze Act") are expressly waived by the parties, and shall not be applicable to this settlement.

Councilmember	Motion	Second	Yes	No	Absent	Abstain
Curry						
Koelling						
LaMonica						
Lane						
Talarico						
Weaver						

Adopted: January 12, 2016

ATTEST:

APPROVED:

Maureen Iarossi-Alwan
Municipal Clerk

Michael Ghassali
Mayor



**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 34-2016**

RE: Authorize Settlement Tax Appeal / 102 Chestnut Ridge Rd / Block 2904; Lot 3

WHEREAS, the Mayor and Council of the Borough of Montvale have been advised of the proposed settlement of a property Tax Appeal filed by PRIM Montvale, LLC (hereinafter the "Tax Appeal"), under Docket Numbers 005592-2009, 001963-2010, 004428-2011, 007621-2012, 006790-2013 and 000318-2014, and;

WHEREAS, the aforesaid tax appeal involves a commercial property located at 102 Chestnut Ridge Road, and is otherwise referred to as Block 2904 Lot 3 on the tax assessment map of the Borough (hereinafter the "subject property"), and;

WHEREAS, the said Governing Body has been advised as to the merits of the subject Tax Appeal by legal counsel, the Borough Tax Assessor and the Borough Appraiser, and;

WHEREAS, the terms of the proposed settlement are set forth in the attached Schedule "A" included herein, and;

WHEREAS, the provisions of N.J.S.A. 54:51A-8 (the "Freeze Act") are hereby waived, per the terms of the aforementioned settlement, and;

WHEREAS, it is in the best interest of the Borough of Montvale to settle the subject Tax Appeal in accordance with the settlement proposal set forth hereinabove.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Montvale, that the settlement of the aforesaid Tax Appeal be hereby approved, in accordance with the terms set forth in the attached Schedule "A", and;

BE IT FURTHER RESOLVED, that with respect to same, the Mayor, Borough Administrator, Tax Appeal Attorney and/or any other appropriate Borough official is hereby authorized to perform any act necessary to effectuate the purposes set forth in this Resolution.

SCHEDULE "A"

A. The terms of the aforesaid tax appeal settlement shall consist as follows:

2009 Appeal: \$6,455,400
2010 Appeal: \$6,306,400
2011 Appeal: \$6,207,000
2012 Appeal: \$6,207,000
2013 Appeal: \$5,959,000
2014 Appeal: \$5,287,000

B. The provisions of N.J.S.A. 54:51A-8 (the "Freeze Act") are expressly waived by the parties, and shall not be applicable to this settlement.

Councilmember	Motion	Second	Yes	No	Absent	Abstain
Curry						
Koelling						
LaMonica						
Lane						
Talarico						
Weaver						

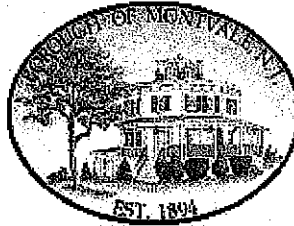
Adopted: January 12, 2016

ATTEST:

APPROVED:

Maureen Iarossi-Alwan
Municipal Clerk

Michael Ghassali
Mayor



**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 35-2016**

RE: Authorize Contract Heath Awareness Regional Program/Hackensack University Medical Center

WHEREAS, the Board of Health of the Borough of Montvale has received and reviewed the proposal from **Hackensack University Medical Center (HARP)** on Monday January 4th at their regular meeting; and

WHEREAS, said attached proposal has been reviewed and approved by the Board of Health; and

WHEREAS, the Board of Health recommends the Health Department Services of Hackensack University Medical Center based upon the services provided by the Agency; and

WHEREAS, it is the intention of the Mayor and Council to provide funds in the year 2016 Budget for this contract for public health services, administrative services, health education, public health nursing and other related services as outlined in the attached contract; and

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale that the contract for Health Services for 2016 be and is hereby awarded to Hackensack University Medical, Center, Hackensack NJ pursuant to the terms and conditions as outlined in the attached contract effective January 1, 2016, copy of which is attached to this resolution in the amount of \$8,402.00 payment as outlined in the attached proposal.

Councilmember	Motion	Second	Yes	No	Absent	Abstain
Curry						
Koelling						
LaMonica						
Lane						
Talarico						
Weaver						

Adopted: January 12, 2016

ATTEST:

APPROVED:

Maureen Iarossi-Alwan
Municipal Clerk

Michael Ghassali
Mayor

THIS IS A CONTRACT

Between

**HEALTH AWARENESS REGIONAL PROGRAM
HACKENSACK UNIVERSITY MEDICAL CENTER
HACKENSACK, NEW JERSEY 07601**

hereinafter referred to as **AGENCY**

And

BOROUGH OF MONTVALE BOARD OF HEALTH

hereinafter referred to as **"HEALTH DEPARTMENT"**

Witnesseth:

That for and in consideration of the mutual promises herein contained it is understood and agreed by the parties that:

Article I

The Health Department is required to establish and maintain a program of recognized standards of performance as set forth in the New Jersey Administrative Code, Title 8-Chapter 52, effective as of February 18, 2003. The AGENCY will provide the Public Health services as specified in these standards of performance.

Article II

Public health services shall include administrative services as set forth at N.J.A.C. 8:52-5, health education services as set forth at N.J.A.C. 8:52-6, public health nursing services as set forth at N.J.A.C. 8:52-7, and the three core functions of public health which have been expanded to become the "10 essential public health services" in (a) 1 through 10.

A. Public health services shall:

1. Monitor health status to identify community health problems as set forth at N.J.A.C. 8:52-10.
2. Diagnose and investigate health problems in the community as set forth at N.J.A.C. 8:52-12
3. Inform, educate and empower people regarding health issues as set forth at N.J.A.C. 8:52-6.
4. Mobilize community partnerships to identify and solve health problems as set forth at N.J.A.C. 8:52-9.
5. Develop policies and plans which support individual and community health efforts as set forth at N.J.A.C. 8:52-11.
6. Enforce the laws and regulations that protect health and ensure safety as set forth at N.J.A.C. 8:52-14.
7. Link people to needed personal health services and assure health care when it is otherwise unavailable as set forth at N.J.A.C. 8:52-13.
8. Ensure a competent local public health system and assure a competent personal health care workforce as set forth at N.J.A.C. 8:52-8.

9. Evaluate the effectiveness, accessibility, quality of of personal and population-based health services as set forth at N.J.A.C. 8:52-16.
10. Research for innovative solutions to health problems as set forth at N.J.A.C. 8:52-15.

Article III

TERM OF CONTRACT

- A. This Agreement shall be effective January 1, 2016 and shall be reviewed annually. Specific points to be considered will include:
 1. Review of hours, fees, costs and charges
 2. Review of both parties compliance with all aspects of the contract.

Article IV

SPECIALIZED REGIONAL EXPERTISE AND CAPACITY

- A. Each local health agency shall have access to the following regional expertise and capacities to meet standards of performance:
 1. Administrative leadership and planning and coordination to implement all "10 essential public health services" set forth at N.J.A.C. 8:52-3.3 (a) 1 through 10;
 2. Public health community planning and coordination of population-based preventive health services;
 3. Coordinated public health nursing services and the administration thereof;
 4. Coordinated public health education and health promotion services and the administration thereof;
 5. Coordinated prevention and control of communicable disease.

Article V

EMERGENCY RESPONSE CAPACITY

- A. 8:52-12.2 Each local health agency shall ensure its capacity to immediately respond to a public health emergency in accordance with applicable State and Federal requirements. Each local health agency shall also:
 1. Maintain a mechanism which allows for emergency communication 24 hours per day, seven days per week, including weekends and holidays;
 2. Develop a preparedness plan with the local public health system to address public health emergencies. The plan shall be consistent with and be integrated with the Health Alert Network; and
 3. Orient and train staff (through exercises) to their roles and responsibilities under the plan at least annually.
- B. Each local health agency shall work with their Municipal and County Office of Emergency Management to ensure the coordination and integration of public health and emergency management planning and response activities.

Article VI

HEALTH PROMOTION

- A. 8:52-6.2 Each local health agency shall provide a comprehensive health education and health promotion program which is developed and overseen by a health educator and provides integrated support to the daily operation of the local health agency.
- B. Each local health agency shall implement and evaluate culturally and linguistically appropriate population-based health education and health promotion activities that are developed in accordance with the Community Health Improvement Plan.
- C. Each local health agency shall ensure that health education and health promotion services provide the core public health functions and delivery of the "10 essential health services" at N.J.A.C. 8:52-3.2 (a) 1 through 10.

Article VII

QUALIFICATIONS OF THE DIRECTOR OF HEALTH EDUCATION

- A. Qualifications of the Director of Health Education shall be:
 - 1. Hold a master or baccalaureate degree in a related field, including, but not limited to, health education, community health, nursing and/or public health from an accredited college or university.
 - 2. Baccalaureate degree registered nurse meeting credentialing standards of the American Nurses Credentialing Center (ANCC) as a Community Health Nurse.
 - 3. Meet national credentialing standards as a Certified Health Education Specialist (CHES). Specifically exempted from the requirement is any individual who holds this position prior to February 18, 2003 and/or certification as a Community Health Nurse from the American Nurses Credentialing Center.
 - 4. Have a minimum of two years of relevant experience if master degree trained for five years of relevant experience if baccalaureate degree trained.
 - 5. Complete fifteen (15) continuing education contact hours of public health-related instruction annually; 8 of which shall be comprised of workforce leadership courses. The programs shall be approved by the Office of Local Health or its authorized representative.

Article VIII

DUTIES OF THE DIRECTOR OF HEALTH EDUCATION

- A. 8:52-6.2 The services of health education director to assure that health education and health promotion services provide the core public health functions and delivery of the ten essential health services. N.J.A.C. 8:52-3.2 (a) 1-10.
- B. Directs the assessment, planning and implementation of health education programming and recommends, plans revisions or additions to health education programs as required by emerging health trends and community needs.

- C. Evaluates effectiveness of health education programs, assesses achievement of objectives and interprets results of program evaluations.

Article IX

QUALIFICATIONS OF THE HEALTH EDUCATOR

- A. The health educator shall have completed the following:
1. Hold a baccalaureate degree in a related field, including, but not limited to, health education, community health, nursing and/or public health from an accredited college or university.
 2. Meet national credentialing standards of the profession as a Certified Health Education Specialist (CHES). Specifically exempted from this requirement is any individual who holds this position prior to February 18, 2003.
 3. Have a minimum of two years of relevant experience in health education.
 4. Complete a minimum of nine continuing education contact hours annually in accordance with the requirements of the National Commission for Health Education Credentialing, Inc., that is, CHES certification.

Article X

DUTIES OF THE HEALTH EDUCATOR

- A. Provide structured programs in accordance with community health education needs, which shall include health components for Alcohol Abuse Control, Drug Abuse Control, Smoking Prevention and Cessation, Nutrition, Injury Control, and Physical Fitness and Exercise.
1. An assessment of health education needs and identification of target populations based on New Jersey State Department of Health and Senior Services Community Health Profile information and other relevant data.
 2. Written health education program plans with measurable objectives for the six components, based on the health Promotion Guidelines.
 3. Identification and involvement of local leadership in the planning implementation and maintenance of needed health education services and programs, collaborating with other agencies and consulting with specialists as needed.
 4. Application of appropriate health education intervention for the effective implementation of health education program.
 5. Integration of health education into the other health programs and services, covering the six required promotion topics above.
 6. Staff consultation and training in the application of health education techniques.

7. Evaluation and report of success in achieving predetermined health education objectives.

Article XI

SPECIFIC RESPONSIBILITIES OF THE HEALTH DEPARTMENT

- A. Plan jointly with the health educator for health education services.
- B. Delegate to the Health Educator the responsibility for the professional aspects of health education.

Article XII

PUBLIC HEALTH NURSING SERVICES

- A. Each local health agency shall provide comprehensive public health nursing services that provide integrated support to the daily operation of the local health agency.
- B. Each local health agency shall ensure that public health nursing practice provides the core public health functions and the delivery of the "10 essential public health services" as set forth at N.J.A.C. 8:52-3.2 (a) 1 through 10.

Article XIII

QUALIFICATIONS OF DIRECTOR OF PUBLIC HEALTH NURSING

- A. Hold a masters degree from an accredited college or university in public health, or a masters degree in nursing from an accredited school of nursing.
- B. Current license to practice as a registered professional nurse and who is certified by the New Jersey State Board of Nursing.
- C. Minimum of five years of supervisory experience in public health.
- D. Complete fifteen (15) continuing education contact hours of public health-related instruction annually; 8 of which shall be comprised of workforce leadership courses.

Article XIV

QUALIFICATIONS OF PUBLIC HEALTH NURSE SUPERVISOR

- A. A registered professional nurse currently licensed in New Jersey who has completed a baccalaureate degree program approved by the National League of Nursing for public health nursing.
- B. This nurse will have three years experience in public health nursing under qualified nursing supervision.
- C. Complete fifteen (15) continuing education contact hours of public health-related instruction annually; 8 of which shall be comprised of workforce leadership courses.

Article XV

DUTIES OF PUBLIC HEALTH NURSE DIRECTOR/SUPERVISOR

- A. 8:52-2.3 - The services of a public health nurse director or supervisor to assess, plan, implement and evaluate public health nursing services in accordance with community health needs;

- B. Up to date written objectives, policies and procedures developed in cooperation with the health officer, for each activity in which there is nursing participation which relate to the overall goals of the local health agency;
- C. Orientation inservice and continuing education programs for nursing staff;
- D. Integration, in conjunction with the health educator, of the relevant components of the health promotion program into all activities involving public health nursing services.
- E. Monitor documentation of individual and other service records in accordance with professional standards.
- F. Orientation and inservices for professional nursing staff.

Article XVI

QUALIFICATIONS OF PUBLIC HEALTH NURSING

- A. Hold a baccalaureate degree in nursing from an accredited college or university or graduation from a School of Nursing approved by the New Jersey State Board of Nursing.
- B. Current license to practice as a registered nurse by the New Jersey State Board of Nursing.
- C. Have a minimum of one year experience in public health or working with a preceptor.
- D. Complete a course in population-based public health nursing within one year of employment.
- E. Complete fifteen (15) continuing education contact hours of public health related instruction annually.

Article XVII

DUTIES OF A PUBLIC HEALTH NURSE

- A. Each local health agency shall ensure that public health nursing practice provides the core public health functions and the delivery of the "10 essential public health services" as set forth at N.J.A.C. 8:52-3.2(a) 1 through 10. These services shall be developed and overseen by a public health nurse.
- B. **COMMUNICABLE DISEASE**
 - 1. The local board of health shall conduct a program for the surveillance, investigation and control of reportable disease and shall:
 - a. Document episodes of reportable disease including occupational diseases and/or incidents and transmit the information of the State and other agencies as required by Chapter Two, Reportable Diseases (N.J.A.C. 8:57-1) of the State Sanitary Code and N.J.S.A. 26:4;
 - b. Collaborate with supervisor, health officer, and local board of health designee to disseminate and exchange information relative to outbreaks of disease with physicians, hospitals,

boards of education, and other responsible health agencies as appropriate; and,

- c. Analyze reported data to provide a basis upon which to plan and evaluate an effective program for the prevention and control of infectious diseases.

- 2. Assist all schools/child care centers to implement and enforce the immunization requirements of Chapter 14, of the State Sanitary Code, by conducting periodic surveys and record audits.

C. **ADULT/OLDER ADULT CHRONIC DISEASE HEALTH SCREENING SERVICES**

- 1. To provide adult/older adult health consultation and chronic disease screening services which identifies but is not limited to the health needs of adults age 65 and older for the residents of the municipality.
 - a. To plan for and administer regularly scheduled Adult/Older Adult Health and Chronic Disease Consultation Clinics.
 - b. To plan for and administer other health consultation and health promotion activities as indicated and requested, based on an identified need.
 - c. These health consultation and promotion activities shall include:
 - 1) Hypertension screening
 - 2) Cardiovascular risk factor assessment, counseling and education
 - 3) Diabetes risk factor, assessment, counseling and education
 - 4) Cancer risk factor, assessment and counseling
 - 5) General health needs assessment
 - 6) Provide follow-up and referral as appropriate, for all non-negative screening results or for individual needs as identified in assessment
 - 7) Place an emphasis on prevention through the education of life-style modification to reduce negative health risks
 - b. Provide for an annual flu immunization program.
 - c. To maintain confidential individual client records and other records as required by the Municipality.

All services performed by the Agency pursuant to this Agreement shall be done in conformity with the medical and other policies of the Agency.

Article XIX

AGENCY RESPONSIBILITIES

- A. Develop, provide and maintain: patient care records, screening, surveys, consents, and other documents in accordance with acceptable professional standards. If this agreement is terminated or not renewed for any reason, all patient care records shall be provided to the Montvale Health Department at no charge. The Agency shall comply with the provisions of HIPAA and any corresponding laws of the State of New Jersey as amended from time to time in the maintenance, use, and disclosure of all protected health information.
- B. All new documents developed by HARP will remain the property of the Health Awareness Regional Program (HARP) of Hackensack University Medical Center.
- C. Maintain such insurance as will protect it from claims under Worker's Compensation and public liability in the performance of any of its services under this Agreement.
- D. Comply with the Civil Rights Act of 1964 (Public Law 88-352) and the Presidential Executive Order 11246 to the end that no person shall on the grounds of race, color, or national origin, be excluded from participation in or denied benefits of or be otherwise subjected to discrimination under any program or activity.

Article XX

PAYMENT FOR SERVICE

In consideration of the faithful performance by the Agency of its Agreement herein, the Health Department covenants and agrees to pay the Agency during the term of this contract, for professional nursing services at the rate as defined in the Contract Addendum.

Article XXI

TERMS OF AGREEMENT AND TERMINATION

- A. This Agreement shall be effective January 1, 2016 and shall be reviewed biennially during the month of November.
- B. This contract shall be deemed to be renewed following the biennial review upon agreement between both parties regarding the conditions. An Addendum attesting to this agreement shall be signed by both parties biennially and attached to this contract.
- C. This Agreement may be terminated in part or the whole on written notice by either party of its intentions to do so, at least 60 days in advance of the desired date of termination.

Article XXI

TERMS OF AGREEMENT AND TERMINATION – Cont'd.

- D. Failure to comply with the conditions, agreements and terms of this Contract may be interpreted as cause for immediate termination of this Contract.
- E. All written notices affecting the Agreement termination must be delivered by Certified or Registered Mail. The date of deposit of any notice in a United States Post Office with all postage pre-paid shall be deemed the date of delivery thereof.
- F. This Agreement shall not be assigned by the Agency without the written consent of the Municipality.

It is understood that this Agreement and attached Addendum(s) constitute the entire contract between the BOROUGH OF MONTVALE and the HEALTH AWARENESS REGIONAL PROGRAM, HACKENSACK UNIVERSITY MEDICAL CENTER.

IN WITNESS WHEREOF, this Agreement has been duly executed and signed by:

ATTEST

By: Doret Russo
Date: 1/4/16

BOROUGH OF MONTVALE

By: Mike Chen
Title: President Montvale Board of Health
Date: 1/4/16

**HEALTH AWARENESS REGIONAL PROGRAM
HACKENSACK UNIVERSITY MEDICAL CENTER**

ATTEST

By: _____
Date: _____

By: _____
Title: Vice-President, Operations
Date: _____

ADDENDUM TO BE ATTACHED TO AGREEMENT

January 1, 2016 through December 31, 2016

Between **HEALTH AWARENESS REGIONAL PROGRAM (HARP) OF
HACKENSACK UNIVERSITY MEDICAL CENTER**

And **BOROUGH OF MONTVALE**

Topic of this Addendum Charge For Services for January 1, 2016 through December 31, 2016

Health Education (\$44.00 X 45 hours)	\$1,980.00
Health Education Director (\$48.00 x 15 hours)	720.00
Public Health Nursing (\$45.50 X 100 hours)	4,550.00
Public Health Nursing Supervision (\$48.00 X 24 hours)	<u>1,152.00</u>
	\$8,402.00

PAYMENT FOR SERVICE

Payment to the Health Awareness Regional Program of Hackensack University Medical Center in the amount of **\$700.16** to be made monthly for eleven months and a final payment of **\$700.24**.

ATTEST

By: Paul Russo
Date: 1/4/2016

BOROUGH OF MONTVALE

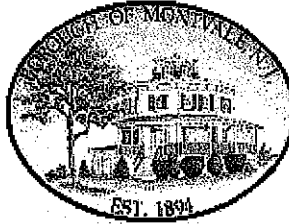
By: Rayco Cohen
Title: President Board of Health
Date: 1/4/2016

**HEALTH AWARENESS REGIONAL PROGRAM
HACKENSACK UNIVERSITY MEDICAL CENTER**

ATTEST

By: _____
Date: _____

By: _____
Title: Vice-President, Operations
Date: _____



**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 36-2016**

**RE: Authorize Reduction Performance Bond/Bear-Ban Builders, LLC/Block 1310/Lots 24,26,27 & 33
Block 2204, Lots 39 & 4**

WHEREAS, Bear Ban Builders, LLC, is requesting a reduction in their Performance Bond #020008 First Indemnity Of America Insurance Company in the amount of \$1,763,658.63; and

WHEREAS, in a letter dated December 15, 2015 which is attached to this resolution the Borough Engineer takes no exception to a reduction of the performance bond in the amount by seventy-three percent or \$1,282,037.25 for a remaining balance of \$481,621.38; and

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale that the performance bond is hereby reduced to \$481,621.38.

WHEREAS, a revised bond shall be provided to the Borough of Montvale, Municipal Clerks Office

Councilmember	Motion	Second	Yes	No	Absent	Abstain
Curry						
Koelling						
LaMonica						
Lane						
Talarico						
Weaver						

Adopted: January 12, 2016

ATTEST:

APPROVED:

Maureen Iarossi-Alwan
Municipal Clerk

Michael Ghassali
Mayor



Engineers
Planners
Surveyors
Landscape Architects
Environmental Scientists

400 Valley Road, Suite 304
Mount Arlington, NJ 07856
T: 973.398.3110
F: 973.398.3199
www.maserconsulting.com

December 15, 2015

VIA E-MAIL

Maureen Iarossi-Alwan
Borough Clerk/Borough Administrator
Borough of Montvale
12 Mercedes Drive, 2nd Floor
Montvale, NJ 07645

Re: Bear-Ban Builders, LLC
Recommendation for Performance Bond Reduction
Block 1301, Lots 24, 26, 27 and 33, Block 2204, Lots 39 and 4, Borough of Montvale
Bergen County, NJ
MC Project No. MVP-026

Dear Ms. Iarossi-Alwan:

The Applicant for the above referenced matter is requesting their first reduction of their Performance Bond. The Applicant's letter is attached for referencing. The Applicant is requesting a bond reduction of seventy-three percent (73%), or \$1,282,037.25 from the original \$1,763,658.63 bond, posted as of December 2, 2008.

We have conducted an interim site inspection to verify the completeness of site improvements. Based on this work, we take no exception to the request. It is recommended the overall percentage of the bond reduction be reduced by seventy-three percent (73%), or \$1,282,037.25, with a remaining bond balance of \$ 481,621.38.

Thank you for your kind attention in this matter. Please do not hesitate to contact me should you have any questions.

Very truly yours,

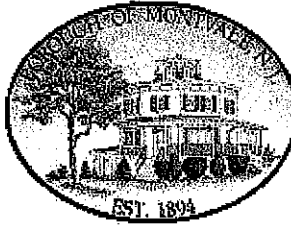
MASER CONSULTING P.A.

A handwritten signature in black ink, appearing to be 'A. Hipolit'.

Andrew R. Hipolit, P.E., P.P., C.M.E.
Borough Engineer

ARH/mjo

Enclosures: Letter Dated 11/3/15 from Applicant's Attorney
Performance Surety Bond



**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 37-2016**

**RE: Authorize Submission Of An Application For Municipal Alliance Grant Fiscal Cycle
July 2014-June 2019**

WHEREAS, the Governor's Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey.

WHEREAS, The Council of the Borough of Montvale, County of Bergen, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore has an established Municipal Alliance Committee; and

WHEREAS, the Borough Council further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and

WHEREAS, the Borough Council has applied for funding to the Governor's Council on Alcoholism and Drug Abuse through the County of Bergen.

NOW THEREFORE, BE IT RESOLVED, by the Borough of Montvale, County of Bergen, State of New Jersey hereby recognizes the following:

The Borough Council does hereby authorize submission of an application for the Borough of Montvale Municipal Alliance grant for calendar year 2017 in the amount of \$9,876.00 DEDR; \$2,469 Cash Match; \$7,407 In-Kind

The Borough Council acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

Councilmember	Motion	Second	Yes	No	Absent	Abstain
Curry						
Koelling						
LaMonica						
Lane						
Talarico						
Weaver						

Adopted: January 12, 2016

ATTEST:

APPROVED:

Maureen Iarossi-Alwan
Municipal Clerk

Michael Ghassali
Mayor

FORM 1A

FOR COUNTY USE ONLY
Approved: _____ YES _____ NO
Date: _____

STRATEGIC PLAN FOR FUNDING MUNICIPAL ALLIANCES

Grant Year: 2017

APPLICANT MUNICIPALITY/IBS: Montvale	COUNTY: Bergen
ALLIANCE NAME: Montvale Municipal Alliance	ALLIANCE WEBSITE:
ALLIANCE STREET ADDRESS: 12 Mercedes Drive TOWN: Montvale STATE: NJ ZIP: 07645	
TELEPHONE: (201) 391-5700 Ext.	FAX: ()
ALLIANCE CHAIRPERSON: PO Kash Cruise STREET ADDRESS: 12 Mercedes Drive TOWN: Montvale STATE: NJ ZIP: 07645 EMAIL: kcruise@pascack.k12.nj.us	ALLIANCE COORDINATOR: STREET ADDRESS: TOWN: STATE: NJ ZIP: EMAIL:
DATE OF RESOLUTION AUTHORIZING THE STRATEGIC PLAN (MM/DD/YYYY): / /	

A) Alliance DEDR Allocation	\$ 9876.00
B) Cash Match (must be 25% of DEDR Allocation)	\$ 2469.00
C) In-Kind Match (must be 75% of the DEDR Allocation)	\$ 7407.00
TOTAL ALLIANCE BUDGET (add A+ B+C)	\$ 19,752.00

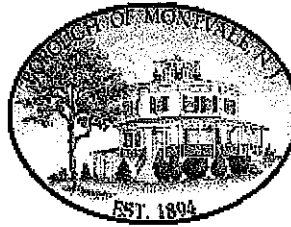
<u>Borough of Montvale</u>	<u>Michael Ghassali</u>	_____
*MUNICIPALITY	NAME/MAYOR	SIGNATURE

<u>Borough of Montvale</u>	<u>Maureen Iarossi-Alwan</u>	_____
*MUNICIPALITY	NAME/TITLE OF GOVERNING BODY REPRESENTATIVE	SIGNATURE
	Borough Administrator	

_____	_____	_____
*MUNICIPALITY	NAME/TITLE OF GOVERNING BODY REPRESENTATIVE	SIGNATURE

ALLIANCE CHAIRPERSON	_____	_____
	SIGNATURE	DATE

*** If a municipality is part of a consortium, a signature and resolution is required from all participating municipalities entering into the agreement. Signatures hereby accept all components of this grant including membership terms, Statement of Assurances and Fiscal Requirements.**



**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 38-2016**

RE: Resolution Authorizing the Execution of a Developer's Agreement with MSKCC Properties, LLC Affiliate of Memorial Sloan-Kettering Cancer Center

WHEREAS, the Planning Board of the Borough of Montvale has heretofore granted approvals to MSKCC Properties, LLC a Wholly Owned Subsidiary of Memorial Sloan-Kettering Cancer Center, 1275 York Avenue, New York, New York, (the "applicant" or "developer"); and

WHEREAS, The applicant/developer has posted Escrow accounts for professional fees and appropriate performance security and performance guarantees administered pursuant to N.J.S.A. 40:55D-5 to enter into a Developer's Agreement with the Mayor and Council of the Borough of Montvale; and

WHEREAS, the Planning Board Attorney, prepared and recommends the execution of the attached Developer's Agreement; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Montvale as follows:

1. The Mayor, Administrator and Clerk be and hereby are authorized to execute a Developer's Agreement between the Borough of Montvale and Memorial Sloan-Kettering Cancer Center, referable to development of property known as Block 2601, Lot 32

BE IT FURTHER RESOLVED that the Mayor, Borough Clerk and all appropriate officials are authorized and empowered to take all other actions necessary to effectuate the purposes of this resolution

Councilmember	Motion	Second	Yes	No	Absent	Abstain
Curry						
Koelling						
LaMonica						
Lane						
Talarico						
Weaver						

Adopted: January 12, 2016

ATTEST:

APPROVED:

Maureen Iarossi-Alwan
Municipal Clerk

Michael Ghassali
Mayor

RESOLUTION

BE IT RESOLVED by the Mayor and Council of the Borough of Montvale, N.J., that the following bills, having been referred to the Borough Council and found correct, be and the same hereby be paid:

<u>FUND</u>	<u>AMOUNT</u>	<u>NOTES</u>
Current	\$2,716,255.61	Bill List Wire 1/12/16
	<u>238,686.31</u>	Wires/Manual Checks
Current TOTAL	2,954,941.92	
Housing Trust	80,085.00	Bill List Wire 1/12/16
Police Outside Detail	375.87	Bill List Wire 1/12/16
Capital Account	310.00	Bill List Wire 1/12/16
Escrow - Trust	801.93	Bill List Wire 1/12/16
Dog Trust	343.00	Bill List Wire 1/12/16

*This resolution was adopted by the Mayor and Council of Montvale
at a meeting held on 1/12/16*

Introduced by: _____

Approved: 1/12/16

Seconded by: _____

Michael Ghassali, Mayor

ATTEST:

Maureen Iarossi-Alwan, Municipal Clerk

MANUAL/VOID CHECKS - WIRES
January 12, 2016

<u>Check #</u>	<u>PO #</u>	<u>Date</u>	<u>Transaction/Vendor</u>	<u>Amount</u>
WIRE		12/28/15	Payroll Account	156,863.21
WIRE		12/28/15	Salary Account	81,397.28
WIRE		12/28/15	FSA Account	<u>425.82</u>
	Total			<u>238,686.31</u>

Page No: 1

Open: N Paid: N Void: N
Rcvd: Y Held: Y Aprv: N
Bid: Y State: Y Other: Y Exempt: Y

[illegible]

January 6, 2016
11:47 AM

Borough of Montvale
Bill List By Vendor Id

Page No: 2

Vendor # Name											
PO #	PO Date	Description	Contract	PO Type			First	Rcvd	Chk/Void	1099	
Item Description			Amount	Charge Account	Acct Type Description	Stat/Chk	Enc Date	Date	Date	Invoice	Excl
00139 MAUREEN TAROSI-ALWAN											
16-00016	01/05/16	DRAW PETTY CASH 2016 -ADMIN									
1	DRAW PETTY CASH 2016 -ADMIN	500.00	6-01-55-202-000	B PETTY CASH - ADMIN	R	01/05/16	01/06/16			2016 PETTY CASH N	
Vendor Total:		500.00									
00186 PRIMEPAY, LLC											
15-00070	01/13/15	FSA FEES 2015		B							
8	PRIMEFLEX FSA FEES	600.00	5-01-20-701-028	B OTHER PROF/CONSULTANT SERVICES	R	01/13/15	01/06/16			54669958+	N
9	PRIMEFLEX FSA FEES	100.00	5-01-20-701-028	B OTHER PROF/CONSULTANT SERVICES	R	01/13/15	01/06/16			54669952	N
		700.00									
16-00023	01/06/16	FSA FEES 2016		B							
2	FSA FEES 2016 SET UP FEES	295.00	6-01-20-701-028	B OTHER PROF/CONSULTANT SERVICES	R	01/06/16	01/06/16			54669952/SET UP N	
Vendor Total:		995.00									
00215 TOWNSHIP OF RIVER VALE											
16-00024	01/06/16	PASCACK VALLEY DPW 2016 SERVIC		B							
2	PASCACK VALLEY DPW	185,658.00	6-01-37-850-029	B OTHER CONTRACTUAL - PASCACK VALLEY DPW	R	01/06/16	01/06/16			JANUARY 2016	N
Vendor Total:		185,658.00									
00258 ROCKLAND ELECTRIC											
16-00011	01/05/16	ROCKLAND ELECTRIC CHARGES/DEC.									
1	231084306 ALAYNA HOMEOWN.ASSOC	29.70	5-01-38-854-029	B OTHER CONTRACTUAL ITEMS	R	01/05/16	01/06/16			DECEMBER	N
2	0674933003 1 MEMORIAL DR SR CT	308.48	5-01-31-825-086	B ELECTRICITY - 1 MEMORIAL	R	01/05/16	01/06/16			DECEMBER	N
3	9534844006 SPRING VALLEY MTLBX	39.88	5-01-31-825-071	B ELECTRICITY	R	01/05/16	01/06/16			DECEMBER	N
4	5208845000 159 CHESTNUT RDG RD	62.42	5-01-31-825-071	B ELECTRICITY	R	01/05/16	01/06/16			DECEMBER	N
5	0052060009 30 CHESTNUT RDG TFL	31.21	5-01-31-825-071	B ELECTRICITY	R	01/05/16	01/06/16			DECEMBER	N
6	0700055009 HUFF TER PUMP 57088	136.87	5-01-31-825-071	B ELECTRICITY	R	01/05/16	01/06/16			DECEMBER	N
7	1619931002 VALLEY VIEW SWR LFT	293.38	5-01-31-825-071	B ELECTRICITY	R	01/05/16	01/06/16			DECEMBER	N
8	5985845006 CHESTNUT RDG OTHR	30.24	5-01-31-825-071	B ELECTRICITY	R	01/05/16	01/06/16			DECEMBER	N
9	5229845000 LA TRENTA FIELD LTS	47.22	5-01-31-825-071	B ELECTRICITY	R	01/05/16	01/06/16			DECEMBER	N
10	9767932024 CHESTNUT RDG TFLT	42.47	5-01-31-825-071	B ELECTRICITY	R	01/05/16	01/06/16			DECEMBER	N
11	1472933002 GRAND AVE. TFLT 1	53.50	5-01-31-825-071	B ELECTRICITY	R	01/05/16	01/06/16			DECEMBER	N
12	1451933002 1 MEMORIAL SHED 2	360.94	5-01-31-825-071	B ELECTRICITY	R	01/05/16	01/06/16			DECEMBER	N
13	0897137012 3 MEMORIAL FLD LTS	33.94	5-01-31-825-071	B ELECTRICITY	R	01/05/16	01/06/16			DECEMBER	N

January 6, 2016
11:47 AM

Borough of Montvale
Bill List By Vendor Id

Page No: 3

Vendor # Name

PO #	PO Date	Description	Contract	PO Type		First	Rcvd	Chk/Void	1099	
Item Description		Amount	Charge Account	Acct Type Description	Stat/Chk	Enc Date	Date	Date	Invoice	Excl
00258 ROCKLAND ELECTRIC Continued										
16-00011 01/05/16 ROCKLAND ELECTRIC CHARGES/DEC. Continued										
14 1908079006	MEMORIAL GATE TRFC	12.02	5-01-31-825-071	B ELECTRICITY	R	01/05/16	01/06/16		DECEMBER	N
15 0157026009	1 MEMORIAL LITE FLD	67.52	5-01-31-825-071	B ELECTRICITY	R	01/05/16	01/06/16		DECEMBER	N
16 0128933004	KINDERKAMACK RD	133.02	5-01-31-825-071	B ELECTRICITY	R	01/05/16	01/06/16		DECEMBER	N
17 0758933005	1 MEMORIAL SHED 1	12.12	5-01-31-825-071	B ELECTRICITY	R	01/05/16	01/06/16		DECEMBER	N
18 0716933005	MEMORIAL TENNIS CRT	40.99	5-01-31-825-071	B ELECTRICITY	R	01/05/16	01/06/16		DECEMBER	N
19 0590933001	35 W GRAND AVE.	350.85	5-01-31-825-071	B ELECTRICITY	R	01/05/16	01/06/16		DECEMBER	N
20 9494934001	S MIDDLETOWN SWR LF	182.59	5-01-31-825-071	B ELECTRICITY	R	01/05/16	01/06/16		DECEMBER	N
21 0357844001	SUMMIT OTHR UNMTR	92.04	5-01-31-825-071	B ELECTRICITY	R	01/05/16	01/06/16		DECEMBER	N
22 9263932000	GRAND AVE. TFLT 2	26.91	5-01-31-825-071	B ELECTRICITY	R	01/05/16	01/06/16		DECEMBER	N
23 9704932006	W GRAND OTHR MTLBX	39.78	5-01-31-825-071	B ELECTRICITY	R	01/05/16	01/06/16		DECEMBER	N
24 9683932013	GRAND TFLT 57400	38.32	5-01-31-825-071	B ELECTRICITY	R	01/05/16	01/06/16		DECEMBER	N
25 5103845008	CHESTNUT RDG TRAF	135.99	5-01-31-825-071	B ELECTRICITY	R	01/05/16	01/06/16		DECEMBER	N
26 5725845003	SUMMIT OTHR FIRE	11.04	5-01-31-825-071	B ELECTRICITY	R	01/05/16	01/06/16		DECEMBER	N
		2,613.44								
Vendor Total:		2,613.44								
00315 BOROUGH OF MONTVALE										
16-00026 01/06/16 BOA SERVICE CHARGES -1Q 2016										
1 BOA SERVICE CHARGES -1Q 2016		150.00	6-01-20-701-029	B OTHER CONTRACTUAL ITEMS	R	01/06/16	01/06/16		SVS CHARGE IQ	N
Vendor Total:		150.00								
00329 NJ STATE DEPT. OF HEALTH										
16-00002 01/04/16 STATE DOG FEE										
1 STATE DOG FEE		93.00	T-12-56-286-001	B RESERVE FOR DOG LICENSE	R	01/04/16	01/06/16		DECEMBER 2015	N
Vendor Total:		93.00								
00402 MUNICIPAL CAPITAL CORPORATION										
15-00047 01/09/15 2015 PD COPY MACHINE LEASE B										
12 2015 POLICE DEPARTMENT/13 / 60		169.00	5-01-25-745-061	B LEASED EQUIPMENT	R	04/27/15	01/06/16		4975071215	N

Vendor # Name	PO # PO Date Description	Contract Amount Charge Account	PO Type Acct Type Description	Stat/chk	First Enc Date	Rcvd Date	Chk/Void Date Invoice	1099 Excl
00402 MUNICIPAL CAPITAL CORPORATION Continued								
15-00178 02/05/15 COPY MACHINE LEASE CONTR. 2015	B							
13 COPY MACHINE LEASE CONTR.DEC.	299.00	5-01-20-701-061	B LEASED EQUIPMENT	R	02/05/15	01/06/16	4975301115	N
Vendor Total:	468.00							
00426 TREASURER, STATE OF NEW JERSEY								
16-00009 01/05/16 Qrtly report Oct - Dec 2015								
1 Qrtly report Oct - Dec 2015	50.00	6-01-55-271-015	B MARRIAGE LICENSES	R	01/05/16	01/06/16	OCR.NOV.DEC.	N
Vendor Total:	50.00							
00448 V.E. RALPH & SON, INC.								
15-01322 12/17/15 PD MEDICAL SUPPLIES								
1 PD MEDICAL SUPPLIES	259.97	5-01-25-745-094	B MEDICAL SUPPLIES	R	12/17/15	01/06/16	311654	N
Vendor Total:	259.97							
00461 TAX COLLECTORS AND TREASURERS								
16-00005 01/04/16 2016 MEMBERSHIP DUES								
1 2016 ANNUAL MEMBERSHIP DUES	100.00	6-01-20-708-044	B PROFESSIONAL ASSOCIATION DUES	R	01/04/16	01/06/16	2016 DUES	N
Vendor Total:	100.00							
00578 TREASURER, STATE OF NJ DCA								
16-00008 01/05/16 4th Qtr fee Oct - Dec 2015								
1 4th Qtr fee Oct - Dec 2015	14,840.00	6-01-55-271-016	B RESERVE FOR BOCA TRAINING FEES	R	01/05/16	01/06/16	4TH QTR 2015	N
Vendor Total:	14,840.00							
00683 TCTA OF BERGEN COUNTY								
16-00006 01/04/16 2016 ANNUAL MEMBERSHIP DUES								
1 2016 ANNUAL MEMBERSHIP DUES	50.00	6-01-20-708-044	B PROFESSIONAL ASSOCIATION DUES	R	01/04/16	01/06/16	2016 ANN.DUES	N
Vendor Total:	50.00							

Borough of Montvale
Bill List By Vendor Id

Vendor # Name

PO #	PO Date	Description	Amount	Contract PO Type Charge Account	Acct Type Description	Stat/chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
00731 MASER CONSULTING P.A.											
15-00617	05/29/15	SURVEYING SERVICES FIREHOUSE 3 MONTVALE FIE DEPARTMENT	B 310.00	C-04-56-090-000	B PROFESSIONAL SERVICES - FIRE HOUSE	R	05/29/15	01/06/16		309502	N
15-00633	06/04/15	COAH LAND USE PLAN 9 HOUSING ELEMENT & FAIR SHARE	B 997.50	T-03-56-286-006	B TRUST - RESERVE FOR HOUSING	R	06/04/15	01/06/16		312151	N
Vendor Total:			1,307.50								
00968 HARRIS UNIFORM											
15-01205	11/30/15	ZAGAJA SHIRTS 1 ZAGAJA SHIRTS	90.00	5-01-25-745-254	B ZAGAJA, MACIEJ	R	11/30/15	01/06/16		24212	N
Vendor Total:			90.00								
01042 McMANIMON SCOTLAND BAUMANN LLC											
16-00028	01/06/16	PREPARATION OF BOND ORDINANCE 1 PREPARATION OF BOND ORDINANCE	400.00	5-01-20-705-151	B FINANCIAL SERVICES	R	01/06/16	01/06/16		137963	N
Vendor Total:			400.00								
01110 INDIAN HARBOR INSURANCE CO.											
16-00021	01/05/16	MONTVALE PUBLIC EMPL.ASSOC.LIT 1 MONTVALE PUBLIC EMPLOYEES	1,797.14	5-01-20-712-028	B OTHER PROF/CONSULTANT SERVICES	R	01/05/16	01/06/16		CLAIM #14126111	N
Vendor Total:			1,797.14								
01132 COOPERATIVE COMMUNICATIONS INC											
16-00010	01/05/16	2013915700 BOROUGH PHONE CHARG 1 2013915700 BOROUGH TELEPHONE	1,938.42	5-01-31-827-076	B TELEPHONE CHARGES	R	01/05/16	01/06/16		DECEMBER	N
Vendor Total:			1,938.42								
01225 K.HOVNANIAN HOMES											
16-00030	01/06/16	REFUND COAH FEES 1 REFUND COAH FEES	78,975.00	T-03-56-286-006	B TRUST - RESERVE FOR HOUSING	R	01/06/16	01/06/16		REFUND COAH FEE	N
Vendor Total:			78,975.00								

Borough of Montvale
Bill List By Vendor Id

Vendor # Name

Contract	PO Type		
Amount	Charge Account	Acct Type	Description

First	Rcvd	Chk/void	1099
Stat/Chk	Enc Date	Date Invoice	Excl

16-00007 01/04/16 2016 ANNUAL MEMBERSHIP DUES

1	2016 ANNUAL MEMBERSHIP DUES	250.00	6-01-20-704-044	B PROFESSIONAL ASSOCIATION DUES	R	01/04/16 01/06/16	2016 DUES	N
---	-----------------------------	--------	-----------------	---------------------------------	---	-------------------	-----------	---

01403 MAGNUM ELECTRONICS INC.

15-01280 12/10/15 PORTABLE RADIO BATTERIES

1	PORTABLE RADIO BATTERIES	1,320.00	5-01-25-745-058	B OTHER EQUIPMENT & SUPPLIES	R	12/10/15	01/06/16	0000056427	N
---	--------------------------	----------	-----------------	------------------------------	---	----------	----------	------------	---

01409 NARITA MARAJ, LLC.

15-00190 02/10/15 RECORDS MANAGEMENT SVS. 2015

22	RECORDS MANAGEMENT SVS. 2015	330.00	5-01-20-701-028	B OTHER PROF/CONSULTANT SERVICES	R	10/29/15 01/06/16	MTV-2015-023	N
----	------------------------------	--------	-----------------	----------------------------------	---	-------------------	--------------	---

01424 REGIONAL COMMUNICATIONS, INC.

15-01192 11/25/15 MOTOROLA PORTABLE RADIOS -3

1	MOTOROLA PORTABLE RADIOS	-3	4,194.00	5-01-25-752-077	B COMMUNICATIONS EQUIPMENT	R	11/25/15	01/06/16	116622	N
---	--------------------------	----	----------	-----------------	----------------------------	---	----------	----------	--------	---

01450 EARTH NETWORKS dba WEATHERBUG

15-00604 05/27/15 WEATHERBUG LIGHTING DETECT.SYS

1 WEATHERBUG LIGHTNING DETECTION	30,875.00	5-01-44-821-000	B IMPROVEMENTS - BUILDINGS AND GROUNDS	R	05/27/15	01/06/16	WBB0027910	N
----------------------------------	-----------	-----------------	--	---	----------	----------	------------	---

01488 BANISCH ASSOCIATES, INC.

15-01257 12/07/15 COAH /PLANNING BD SERVICES

1	COAH / PLANNING BD SERVICES	112.50	T-03-56-286-006	B TRUST - RESERVE FOR HOUSING	R	12/07/15	01/06/16	P15-25141	N
---	-----------------------------	--------	-----------------	-------------------------------	---	----------	----------	-----------	---

Vendor Total: 112.50

January 6, 2016
11:47 AM

Borough of Montvale
Bill List By Vendor Id

Page No: 8

Vendor # Name		PO #	PO Date	Description	Contract	PO Type	Amount	Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/void Date	Invoice	1099 Excl
02426 VERIZON WIRELESS															
16-00018 01/05/16 982182917 VERIZON WIRELESS															
1	982182917	VERIZON WIRELESS	504.94	5-01-31-827-076		B TELEPHONE CHARGES		R	01/05/16	01/06/16			9757579069		N
Vendor Total:			504.94												
03060 TRI-STATE TECHNICAL SERVICES															
15-01327 12/17/15 PD COMPUTER EQUIP & M/R															
1	PD COMPUTER EQUIP & M/R	2,400.00	5-01-25-745-060		B COMPUTER EQUIP - MAINT/REPAIR		R	12/17/15	01/06/16				16931		N
2	PD COMPUTER EQUIP & M/R	503.81	5-01-25-745-060		B COMPUTER EQUIP - MAINT/REPAIR		R	12/17/15	01/06/16				16931		N
3	SET UP	501.19	5-01-25-745-059		B COMPUTER EQUIPMENT & SUPPL		R	12/17/15	01/06/16				16931		N
		3,405.00													
Vendor Total:			3,405.00												
03215 UNUM LIFE INSURANCE															
15-00155 01/30/15 2015 LIFE INSURANCE B															
13	2015 LIFE INSURANCE &AD&D/DEC.	198.00	5-01-23-735-029		B OTHER CONTRACTUAL ITEMS		R	04/27/15	01/06/16				DECEMBER 2015		N
Vendor Total:			198.00												
03228 WINNER FORD OF CHERRY HILL															
15-00850 08/13/15 TRIBORO FIRST RESPONDER VEHICL															
1	TRIBORO FIRST RESPONDER VEHICL	25,616.00	5-01-44-826-000		B VEHICLE AND EQUIPMENT-TRIBORO AMBULANCE		R	08/13/15	01/06/16				218459		N
Vendor Total:			25,616.00												
03615 FRASCIELLO, MARLY															
16-00017 01/05/16 DRAW PETTY CASH 2016-POLICE															
1	DRAW PETTY CASH 2016-POLICE	300.00	6-01-55-202-001		B PETTY CASH - POLICE		R	01/05/16	01/06/16				2016 PD PETTY C		N
Vendor Total:			300.00												
03727 STAPLES															
15-01161 11/12/15 PD FILE FOLDERS BLUE															
1	PD FILE FOLDERS BLUE	219.24	5-01-25-745-036		B OFFICE SUPPLIES		R	11/12/15	01/06/16				328415-2921		N

January 6, 2016
11:47 AM

Borough of Montvale
Bill List By Vendor Id

Page No: 10

Vendor # Name

PO #	PO Date	Description	Contract	PO Type	First	Rcvd	Chk/Void	1099	
Item Description	Amount	Charge Account	Acct Type Description	Stat/Chk	Enc Date	Date	Date	Invoice	Excl

Total Purchase Orders:	48	Total P.O. Line Items:	98	Total List Amount:	2,798,171.41	Total Void Amount:	0.00
------------------------	----	------------------------	----	--------------------	--------------	--------------------	------

January 6, 2016
11:47 AM

Borough of Montvale
Bill List By Vendor Id

Page No: 11

Totals by Year-Fund							
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND 2015 BUDGET	5-01	163,527.02	0.00	163,527.02	0.00	0.00	163,527.02
CURRENT FUND 2015 BUDGET	6-01	2,552,728.59	0.00	2,552,728.59	0.00	0.00	2,552,728.59
CAPITAL FUND	C-04	310.00	0.00	310.00	0.00	0.00	310.00
BOA ESCROW ACCOUNTS	E-08	801.93	0.00	801.93	0.00	0.00	801.93
POLICE OUTSIDE DETAIL	P-10	375.87	0.00	375.87	0.00	0.00	375.87
OTHER TRUST ACCOUNT	T-03	80,085.00	0.00	80,085.00	0.00	0.00	80,085.00
DOG TRUST ACCOUNT	T-12	343.00	0.00	343.00	0.00	0.00	343.00
Year Total:		80,428.00	0.00	80,428.00	0.00	0.00	80,428.00
Total of All Funds:		2,798,171.41	0.00	2,798,171.41	0.00	0.00	2,798,171.41

Maureen Iarossi

From: Jeremy Abrams
Sent: Wednesday, November 04, 2015 11:17 AM
To: Roger Fyfe; Salvatore Talarico; Maureen Iarossi
Subject: Police officer retirement- pistols

November 4, 2015

Mayor Roger Fyfe
Borough of Montvale
12 Mercedes Drive
Montvale, New Jersey 07645

Dear Mayor Fyfe,

Traditionally we have presented retiring police officers who have left the department in good standing with their service pistols. Due to fiscal restraints in recent years we had abandoned that practice.

I am respectfully requesting that the tradition be reinstated for officers who retired in 2015. I would like to present retired Lt. Bruce Piatt and soon to be retired P.O. Ryan VanDalinda with their service weapons as a memento of their service to the borough.

I believe that a resolution is necessary to authorize the Borough Administrator to transfer ownership of the weapons.

Respectfully submitted,

Chief Jeremy Abrams

Cc: Police Commissioner Talarico, Borough Administrator Iarossi-Alwan via email

Chief Jeremy Abrams
Montvale Police Department
12 Mercedes Drive
Montvale, New Jersey 07645

NOTICE OF CONFIDENTIALITY

This message, including any prior messages and attachments, may contain advisory, consultative and/or deliberative material, confidential information or privileged communications of the Montvale Police Department. Access to this message by anyone other than the sender and the intended recipient(s) is unauthorized. If you are not the intended recipient of this message, any disclosure, copying, distribution or action taken or not taken in reliance on it, without the expressed written consent of the Borough, is prohibited. If you have received this message in error, you should not save, scan, transmit, print, use or disseminate this message or any information contained in this message in any way and you should promptly delete or destroy this message and all copies of it. Please notify the sender by return e-mail if you have received this message in error.