

AGENDA
WORK SESSION MEETING
BOROUGH OF MONTVALE
Mayor and Council Meeting
January 26, 2016
Budget Meeting 6:00 P.M
Meeting to Commence 7:30 P.M.
Closed/Executive Session Following Regular Mtg.

ROLL CALL:

Councilmember Curry	Councilmember Lane
Councilmember Koelling	Councilmember Talarico
Councilmember LaMonica	Councilmember Weaver

Presentation: *Flanagan Productions:* Manage Municipal Websites, Website Development/Video Production/Event Videos/Social Media

MINUTES:

January 12, 2016

Appointment: Alternate No.1 Environmental Commission/Richard Johnson

RESOLUTIONS:

- 39-2016 Montvale Field Scheduling & Fees For Field Use
- 40-2016 Participate In Mutual Aid Plan And Rapid Deployment Force
- 41-2016 Refund Tax Overpayment / Block 1401, Lot 1 / 5 Dogwood Lane
- 42-2016 Authorizing Refund of Redemption of Tax Sale Certificate #13-00001 for Block 105; Lot 1 /176 Upper Saddle River Road
- 43-2016 Authorize Reduction Cash Bond/Bear-Ban Builders, LLC/Block 1310/Lots 24,26 27 & 33 Block 2204, Lots 39 & 4

BILLS:

ENGINEER'S REPORT:

Andrew Hipolit
Report/Update

ATTORNEY REPORT:

Philip Boggia, Esq.
Report/Update

- a. Status Grease Trap Proposed Draft Ordinance

UNFINISHED BUSINESS:

- a. Borough of Montvale Communications Strategy 2016/Mayor Ghassali
- b. Chose Montvale/Montvale Economic Development & Retention Commission/Mayor Ghassali

NEW BUSINESS:

None.

COMMUNICATION CORRESPONDENCE:

None.

MEETING OPEN TO THE PUBLIC:

HEARING OF CITIZENS WHO WISH TO ADDRESS THE MAYOR AND COUNCIL:

Upon recognition by the Mayor, the person shall proceed to the floor and give his/her name and address in an audible tone of voice for the records. Unless further time is granted by the Council, he/she shall limit his/her statement to five (5) minutes. Statements shall be addressed to the Council as a body and not to any member thereof. No person, other than the person having the floor, shall be permitted to enter into any discussion, without recognition by the Mayor.

MEETING CLOSED TO THE PUBLIC:

MOTION TO GO INTO CLOSED EXECUTIVE SESSION:

CLOSED/EXECUTIVE SESSION:

Motion to move into Executive Session as provided for by Resolution No. 15-2016 adopted on January 3, 2016 and posted on the bulletin board in the Municipal Building:

The Mayor and Council will go into a Closed /Executive Session for the following:

Attorney Client Privilege

1. McNeice Litigation
2. Librock Litigation

Minutes to be disclosed as per the Open Public Meetings Act and Resolution No. 14-2016 matters discussed will be disclosed to the public when such matters are finally determined and there is no reason to prohibit the public disclosure of information relating to such matters.

MOTION TO OPEN THE MEETING TO THE PUBLIC:

MOTION TO CLOSE THE MEETING TO THE PUBLIC:

ADJOURNMENT:

The next Meeting of the Mayor and Council will be held February 9, 2016 at 7:30 p.m.

Budget Meetings to be held at 6:00 p.m. on 2/9 and 2/23

*******Disclaimer*******

All M & C Meeting Are Subject To Additions, Deletions and Amendments –
Resolution No.11-2016

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551-655-0888**

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Proposal Form for {Website Design - Hosting - Support}

Client

The Borough of Montvale

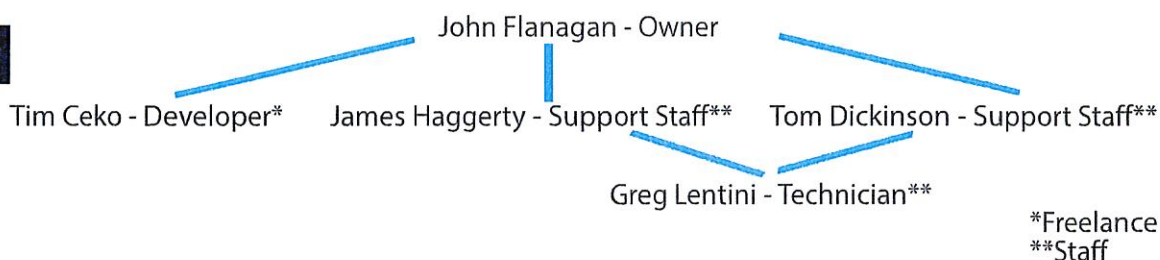
Job Name

Website Design, Hosting, & Management

Our Company

Flanagan Productions, LLC was established in 2007 and offers website design, video production, and website management for municipalities, county government, and private businesses. Flanagan Productions' combined Web Design & Video Production clients include The Town of Secaucus, Essex County NJ, Metlife Stadium, Cosmetic Essence Innovation, JTI America, Impressive Printing, and others.

Organization



Design Process

We have put together a design proposal for the new Montvale, NJ website in this packet which represents our vision of the future site. Following a design consultation, Flanagan Productions will begin work on transitioning all of the content from the current website to the new design. This includes all page content, department information, photographs and, if requested, all archive website announcements. Minutes, agendas, budgets, and other relevant documents must be provided to Flanagan Productions on a supplied USB drive to ensure proper organization on website.

Following the delivery of necessary documents and updated website information (if required), the website design will take approximately 2-3 months to complete. The time to complete is dependent on a smooth approval process for website content and the assistance of City departments to provide required information. Throughout the design process, The Borough of Montvale will be provided with frequent updates and access to design proofs. Flanagan Productions may require additional time for changes, additional requests, and testing

Deployment

Upon approval of the site design, we will work with your IT department or domain name holder to seamlessly deploy your website. Within 4 weeks of deployment, The municipality will receive a digital backup of the entire site's content, design template, code, and images. Upon request, this site backup may be updated to include new content. Flanagan Productions will take internal backups of all site content weekly and additional backups will be held at the server location in Texas and further backed up just outside of Chicago, IL.



Insurance

Flanagan Productions, LLC currently carries \$2,000,000 in general liability coverage through State Farm, \$250,000 in professional error & omissions insurance through Hiscox, and workers compensation through The Hartford. A hired non-owned provision has been written into the existing general liability policy. Upon award of the contract, The municipality will receive certificates naming the City as "additional insured"

The policy numbers enclosed are current and updated insurance forms will be supplied upon execution of a final contract to ensure that the most up to date documents are on file. If necessary, premium upgrades will be made upon award.

Reliability

Performing requested tasks in a timely but accurate fashion has been at the forefront of Flanagan Productions' mission since establishment in 2007. Owner John Flanagan has proven his ability and willingness to go beyond clients' requests and expectations since being awarded his initial municipal contract in 2010.

In addition to the full-time dedication of the owner, a team of four staff members and freelance developers ensure that projects and requests are fulfilled on or ahead of schedule.

Flanagan Productions will utilize the guidelines established by Monmouth University and The NJ League of Municipalities to establish a site that meets or exceeds all requirements and recommendations. In addition, Flanagan Productions will monitor for and adhere to any changes

Although no best practices guide is yet available for social media for municipalities, if Social Media management is awarded as part of this contract, Flanagan Productions will work with municipal officials to develop a social media policy and continue to monitor state and federal regulation for the use of social media.



Functionality

Modules , Functions, & Links

- Document Center
- Newsfeed
- Calendar
- Dynamic Park Page with Maps
- Directory
- Social Feeds
- Refindable Search
- Bid Solicitations
- New Document Spotlight
- Video & Media Center
- Photo Galleries
- RSS Feeds
- Slideshow
- Property Tax Lookup*
- Emergency Call Registration*
- Citizen Polls
- Quick Links
- Local Job Opportunities*
- Disaster Assistance Resources*
- State Pothole Reporting*
- Voting Information & Poll Locator*
- Pay A Ticket*
- PDF Forms
- Multi-language translation
- Custom Form Fields
- Online Tax Payment*
- Budgets & Audits
- Print & Email Site Pages
- Public Official Profiles
- Municipal Ordinances*

- Individual Department Pages
- Department Specific Documents
- Detailed Analytics
- Ical Calendar Subscription
- Community Links
- Online Job Application - Single Generic
- Automatic Archiving
- Fully Responsive Website
- Mobile Friendly Design
- Mobile Click to Call Functionality
- Mobile Click to Email Functionality
- Automatic Resize For Screen
- Dynamic Menu Design
- Seasonal Background Pictures
- Social Share News & Events (Optional)
- Maps & Directions

Unlimited Updates & Management

- Newsfeed Postings
- Calendar Updates
- Menu Changes
- Document Management (minutes , agendas, etc)
- Pages Revisions & Additions
- Photo Gallery Uploads
- Job Postings
- Bid Notifications
- Directory Updates
- Flyers & Announcements
- Emergency Notifications

*Link or module from third party service that is already supported by your municipality or publically available.



Management

A key feature that sets Flanagan Productions apart from other municipal web development companies is our management services. We take support and customer service to a completely different level, leaving municipal staff free to complete other projects without having to perform webmaster tasks as well.

Unlimited Updates - Period

Flanagan Productions provides true webmaster services; offering same day updates on most requests M-F. There is never a need to log into your website to perform updates, corrections, changes, or upload documents. A single email to Flanagan Productions will ensure that everything gets into the correct place on the site. This includes calendars, flyers, minutes, budgets, agendas, news, emergency alerts, and anything else that needs updating on your site.

Compliance Assurance

We ensure that your site meets or exceeds federal ADA section 508 compliance. In addition, we work with you to make sure that we stay up to date for both federal and state of New Jersey best practices in website guidelines. Anyone can build a site that meets the requirements - we make sure that the content stays compliant for the duration of the contract.

On-Site Presence

Flanagan Productions is a NJ based company and will only work with local municipalities. This allows us to have an on-site presence for meetings during the build process and continue to meet with local officials throughout the duration of the contract to ensure that all goals are being met. We are also happy to partake in meetings for third party services that relate to the site. There is never any additional charge for an on-site meeting.

Honest Pricing

There are no hidden fees for management or website development. We clearly outline all charges on our pricing pages well as detail all extra options on the additional services page. With the exception of 24/7 updates, everything on this page is included with no extra charges.

Continuous Website Design

Once your site is launched, we don't stop working. As a company that provides webmaster services with our management, you will receive a dedicated webmaster to continue basic design changes for the duration of the contract. This includes the addition of pages, changing of menu items or structure, addition of modules such as opinion polls, video streaming, and integration of any new third party service added by the municipality. If new modules or software incur additional cost, we will simply pass through the actual cost to develop with no markup.

Support Ticket Tracking

As soon as a new request is received through our email system, the requester will automatically receive a ticket number that can be used to check on the status of request. Once the request is fulfilled, they are automatically notified so that they can check to make sure that it is completed to their satisfaction.

Emergency Service Available

For a nominal additional fee, Flanagan Productions provides 24/7/365 management services during a declared state of emergency. Alternately, Flanagan Productions makes emergency alert modules accessible to municipal staff and will provide training at no additional charge.

Consistency

Flanagan Productions uses a standardized system for updating websites that will make the content consistent across all pages. By limiting access to a single management company, erroneous information is reduced by avoiding unnecessary or unauthorized changes to the website.



References

Town of Secaucus, NJ

Video Productions | Website Design & Management | Consulting

www.SecaucusNJ.Gov

Reference: Mayor Michael Gonnelli: Mayor@Secaucus.net / 201-330-2005
Nicholas Goldsack: NGoldsack@Secaucus.net / 201-330-2025

County of Essex, NJ

Video Productions | Video Editing

www.EssexCountyNJ.Org

Anthony Puglisi | 973-621-4400 | APuglisi@admin.essexcountynj.org

Impressive Printing

Website Design | Graphic Design

www.ImpPrinting.com

Christine Egan | 201-933-1650 | Info@impprinting.com

Metlife Stadium

Video Productions

www.metlifestadium.com

Alan Kashin | 201-562-8101 | akashian@metlifestadium.com

Acushred

Web Development | Video Production

www.Acushred.com

Reference: Larry Scalzo | Larry@Acushred.com | 201-954-5600

Additional samples provided upon request

Pricing

The pricing below is for website design, setup, and complete webmaster services

Website Design & Setup

The pricing below is for a subsidized design and setup as part of a management package

- ✓ **Complete Site Design**
All licensing, design, and content transfer
- ✓ **Intranet Design**
Internal forums, calendars, and documents.
Single access level for all employees
- ✓ **RSS Integration & Subscribe**
- ✓ **Third Party Linking & Embedding**
- ✓ **Forms & Documents**
Organized by department and category

\$5,500 Total one time
setup fee

Monthly Service Fee

The pricing below is for monthly service that includes continued updates, changes, and support

- ✓ **Webmaster Services** - \$995
Unlimited updates, changes, and support
- ✓ **Hosting** - \$75
Hosting of website with 1.5gb storage & 20gb transfer
- ✓ **Subscriptions & Licensing**
Video hosting, photo galleries, web modules, See next page
- ✓ **Compliance Assurance**
We monitor to ensure your website meets NJ & Fed regs.
- ✓ **Continued Best Practices**
We ensure that your website's content meets or exceeds standards
- ✓ **Intranet Support**
We support, update, and manage all internal data

\$1070 Monthly
Service

**Total Price
Year One \$18,340**

**Total Price
Year Two \$12,840**

**Total Price
Year Three \$12,840**

**Total Price
Year Four \$12,840**

**Total Price
Year Five \$12,840**

Pricing Promise

We know that building a website is a big commitment and that there is a large up front cost. We promise to not raise your rate for five years; which is the anticipated effective life of a website. The only price adjustments will come from changes in the service that you request and you will be fully aware of any modifications before it happens.

There is no need to adopt a resolution awarding a contract for more than one year. One year renewals get the same pricing guarantee.

Pricing & Service Plans

Pricing

Website Design & Setup

The pricing below is for unsubsidized design and setup services and are a one time

- ✓ **Complete Site Design**
All licensing, design, and content Transfer - \$12,500
 - ✓ **6 Hours of Initial Training**
All on-site training conducted same day - \$450
 - ✓ **Intranet Design**
Internal forums, calendars, and documents
Single access level for all employees
 - ✓ **RSS Integration & Subscribe**
 - ✓ **Forms & Documents**
See additional options for document options
- Document management pricing not included in pricing below*

\$12,950 Total one time
setup fee

Monthly Service Fee

The pricing below is for monthly service that does not include webmaster services / management

- ✓ **Website Support**
General support by email
- ✓ **Hosting**
Hosting of website with 1.5gb storage & 20gb transfer
- ✓ **Subscriptions & Licensing**
- ✗ **Compliance Assurance**
The municipality will be responsible for ensuring compliance
- ✗ **Continued Best Practices**
The municipality will be responsible for updating content
- ✗ **Webmaster Services**
Unlimited updates, changes, and support
See additional options
Not Included

\$375 Monthly Service

Management Plan

Flanagan Productions offers complete webmaster services as detailed on the next page. With this option, we handle everything. To try it out for the first year, the difference in price would only be \$890 with no obligation to continue for the second year.

**Total Price
Year One \$17,450**

**Total Price
Year Two \$4,500**

**Total Price
Year Three \$4,500**

**Total Price
Year Four \$4,500**

**Total Price
Year Five \$4,500**

Additional Options

SOCIAL MEDIA

Flanagan Productions offers social media management. All Facebook and Twitter posts will coincide with new website updates and drive additional traffic to the website. More importantly, Flanagan Productions takes weekly backups of the entire social media account, including all comments, shares, likes, and posts. This allows OPRA requests to be fulfilled and creates a public document for all social media activity.

Flanagan Productions does not interact with comments or messages received through social media and it is designed as a fast and effective way to disseminate information directly to the residents without having to go to the municipal website. To generate traffic to the website and receive additional followers on the Facebook page, Flanagan Productions will allocate up to \$25 per month towards sponsored posts that will appear on the Facebook page of all residents, not just those who already follow the page. This will generate additional followers and increase the reach of the account. Social media management requires a site management plan

**Price
monthly \$250**

ADD'L STORAGE

Although most municipalities do not come close to the maximum storage and transfer, additional data is available at a monthly rate of \$30 per 1500mb storage and 40gb transfer. Municipalities who choose to keep archives of all flyers and calendars will be required to add additional storage shortly after the first year. Flanagan Productions recommends purging all data from past events such as informational flyers, applications, and calendars every three months.

With our management services, Flanagan Productions utilizes third party servers for much of our bandwidth intensive storage. This includes third party video and photo hosting providers with high limit or unlimited storage and transfer which does not count towards the site's storage limits. Even with a management agreement, municipalities who choose not to purge expired data annually will inevitably require additional storage at some point.

**Price
monthly \$35**

TRAINING

For websites with a maintenance package, municipal staff will not need to make any changes to the website. Flanagan Productions will provide training and access if requested, allowing the municipality to make emergency updates after hours; however our management packages are designed to completely eliminate the need for staff to be involved in the website process.

In the event that training should be required, Flanagan Productions will provide on location training for new hires at a rate of \$95/hour and a minimum of 2 hours per session. Flanagan Productions provides remote training for up to 1 hours per month at no additional charge. This remote training includes screen sharing, phone consultations, and video conferencing. Unlimited support questions are included at no charge.

**Price
hourly \$95**

Additional Options

Photography

Flanagan Productions utilizes a credit system for photography. The municipality will automatically receive 24 credits at the start of the year which can be used at any time. Additional credits are available for \$95 each as needed. A notice will be sent when additional credits are needed. Simply email Flanagan Productions no less than two weeks prior to an event requiring photography and Flanagan Productions will send a photographer and add the pictures to your website within 72 hours of the event.

If the municipality also subscribes to a social media package, links to the site's photo gallery will be added your applicable social media accounts.

Although Flanagan Productions requires 2 weeks notice before an event to secure a photographer, we will do our best to accommodate last minute requests.

Credits include up to 45 minutes on location plus applicable travel expenses. Additional time is available by simply adding credits.

Cost breakdown for photography:

- Monday - Friday 9am-4pm -- 1 credit
- Monday - Thursday after 4pm --- 1.5 credits o Friday after 4pm --- 2 credits
- Saturday or Sunday --- 3 credits
- Legal Holiday --- 4 credits

**Price
monthly** **\$190**

Sub Sites

Flanagan Productions offers discounted sub sites for municipal authorities or departments that require additional information or a website that follows a different format from the main design. Examples of sub sites include Municipa Utilities Authority, Housing Authority, Non Profit Organizations, Tourism, Police, Fire, etc.

Prior to developing a new sub site, Flanagan Productions will using the pricing below to determine a flat fixed rate for the development and monthly charges. We will work with the municipality to determine a plan that is both cost effective and meets all of the needs of the community

In many cases, a sub site is not necessary to achive the goals of the municipality. For example, please see Police.SecaucusNJ.gov. We simply added additional pages to their existing department section to acheive their goals without the need to pay for development or an additional monthly fee.

Notation:

**Price
Hourly** **\$135**

In most cases, we charge a flat \$650 to develop and \$100/month for support, updates, and hosting, but all projects are different and the exact price will be determined prior to development. As an existing customer, we discount all builds and management packages

**Price
Monthly** **\$100+**

Additional Options

Major Development

This applies to major changes in the sites functionality or design following the initial launch. Although most development is included with webmaster services, the possibility does exist that you may want to completely redevelop the website over the course of the contract. Although we do not anticipate this being the case, we have established an hourly rate to do any programming or major development. Prior to completing any work that would fall into this category, Flanagan Productions will provide a written fixed flat rate based on the hourly rates. We will never exceed the flat fixed rate unless the specifications change.

Please keep in mind, the addition of pages, changing of a menu, or normal day to day operations are **not** considered major development. Major development would be the complete redesign of the website or a total overhaul of the site's functionality or design. Furthermore, if the overhaul is necessary to comply with a state or federal requirement or for proper functionality with a browser update, there is no charge.

Although we do not anticipate this becoming necessary, it is important to Flanagan Productions that our clients are aware of all potential costs affecting their project.

**Price
Hourly \$135**



Home Page Design



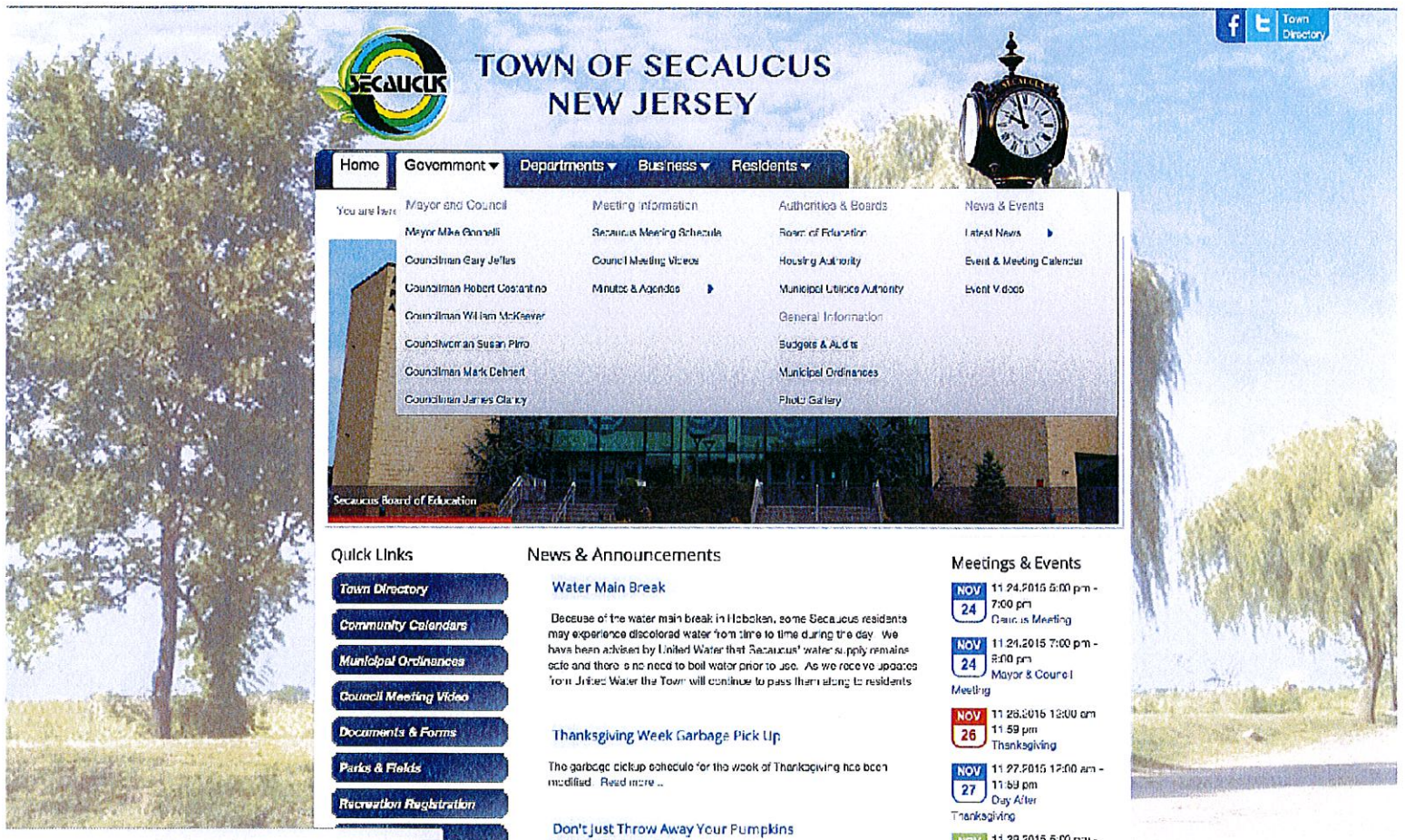
Features

A live demo of a similar website can be found at www.SecaucusNJ.gov

- Fully customizable and changeable background image that can reflect seasons
- Image slider that can be used to feature common pages such as photo galleries, videos, parks, and more
- Automatic publishing of news and announcements
- Dynamic calendar with maps and easily attached documents
- Customizable quick links for common pages
- Search feature with the ability to customize search results
- Access to municipal social media accounts & directories
- Multiple language support for site text & menu



Home Page Design



Features

A live demo of a similar website can be found at www.SecaucusNJ.gov

- Fully customizable and changeable background image that can reflect seasons
- Image slider that can be used to feature common pages such as photo galleries, videos, parks, and more
- Automatic publishing of news and announcements
- Dynamic calendar with maps and easily attached documents
- Customizable quick links for common pages
- Search feature with the ability to customize search results
- Access to municipal social media accounts & directories
- Multiple language support for site text & menu



NJ Business Registration Certificate

STATE OF NEW JERSEY BUSINESS REGISTRATION CERTIFICATE		DEPARTMENT OF TREASURY/ DIVISION OF REVENUE PO BOX 252 TRENTON, N.J. 08646-0252
TAXPAYER NAME: FLANAGAN PRODUCTIONS LLC	TRADE NAME:	
ADDRESS: 75 FIRST AVENUE SECAUCUS NJ 07094	SEQUENCE NUMBER: 1872818	
EFFECTIVE DATE: 05/08/14	ISSUANCE DATE: 05/08/14	
FORM-BRC 104-081-0205040V		<i>James J. Gusmano</i> Director New Jersey Division of Revenue
<small>This Certificate is NOT assignable or transferable. It must be conspicuously displayed at above address.</small>		

Notation

Flanagan Productions was established in 2007 as a sole proprietorship. In 2014, Flanagan Productions reorganized as an LLC. For this reason, a new NJBRC was provided by The State of New Jersey. Should it be required that Flanagan Productions supply documentation reflecting the number of years in business, a copy of the sole prop registration certificate will be provided upon request



FLANAGAN PRODUCTIONS

Insurance Documents

General Business Liability

CERTIFICATE OF INSURANCE



This certifies that

- ☒ STATE FARM FIRE AND CASUALTY COMPANY, Bloomington, Illinois
☐ STATE FARM GENERAL INSURANCE COMPANY, Bloomington, Illinois
☐ STATE FARM FIRE AND CASUALTY COMPANY, Aurora, Ontario
☐ STATE FARM FLORIDA INSURANCE COMPANY, Winter Haven, Florida
☐ STATE FARM LLOYDS, Dallas, Texas

insures the following policyholder for the coverages indicated below:

Policyholder John Flanagan DBA Flanagan Production

Address of policyholder P.O. Box 2163, Secaucus, N.J. 07096-2163

Location of operations 75 1st Avenue, Secaucus, N.J. 07094

Description of operations Photography

The policies listed below have been issued to the policyholder for the policy periods shown. The insurance described in these policies is subject to all the terms, exclusions, and conditions of those policies. The limits of liability shown may have been reduced by any paid claims.

POLICY NUMBER	TYPE OF INSURANCE	POLICY PERIOD		LIMITS OF LIABILITY (at beginning of policy period)
		Effective Date	Expiration Date	
This insurance includes:	Comprehensive Business Liability			BODILY INJURY AND PROPERTY DAMAGE
	<input type="checkbox"/> Products - Completed Operations			Each Occurrence \$
	<input type="checkbox"/> Contractual Liability			General Aggregate \$
	<input type="checkbox"/> Personal Injury			Products - Completed Operations Aggregate \$
	<input type="checkbox"/> Advertising Injury			
	<input type="checkbox"/>			
	EXCESS LIABILITY	POLICY PERIOD		BODILY INJURY AND PROPERTY DAMAGE (Combined Single Limit)
	<input type="checkbox"/> Umbrella	Effective Date	Expiration Date	Each Occurrence \$
	<input type="checkbox"/> Other			Aggregate \$
	Workers' Compensation and Employers Liability	POLICY PERIOD		Part I - Workers Compensation - Statutory
		Effective Date	Expiration Date	Part II - Employers Liability
				Each Accident \$
				Disease - Each Employee \$
				Disease - Policy Limit \$
POLICY NUMBER	TYPE OF INSURANCE	POLICY PERIOD		LIMITS OF LIABILITY (at beginning of policy period)
		Effective Date	Expiration Date	
90-BP-W320-1	Busn. Property	05/23/2013	05/23/2014	10,100.00
90-BP-W320-1	Busn. Liability	05/23/2013	05/23/2014	1,000,000.00
90-BP-W320-1	Med/Person	05/23/2013	05/23/2014	1,000.00

THE CERTIFICATE OF INSURANCE IS NOT A CONTRACT OF INSURANCE AND NEITHER AFFIRMATIVELY NOR NEGATIVELY AMENDS, EXTENDS OR ALTERS THE COVERAGE APPROVED BY ANY POLICY DESCRIBED HEREIN.

Name and Address of Certificate Holder

If any of the described policies are canceled before their expiration date, State Farm will try to mail a written notice to the certificate holder 10 days before cancellation. If however, we fail to mail such notice, no obligation or liability will be imposed on State Farm or its agents or representatives.

Susan Godau
Signature of Authorized Representative

Agent Date 04/24/2014

Title

Susan Godau

Agent Name

Telephone Number 201-635-1100

Agent's Code Stamp

Agent Code

AFO Code

S. GODAU 30-1577

FIRE 30

PARSIPPANY III AFO F888

500-994-A-6 Printed in U.S.A. Rev. 05-09-2006



Disclosure of Investments in Iran

DISCLOSURE OF INVESTMENT ACTIVITIES IN IRAN

OPS Number: _____ Proposer: Flanagan Productions, LLC

Pursuant to Public Law 2012, c. 25, any person or entity that submits a bid or proposal or otherwise proposes to enter into or renew a contract must complete the certification below to attest, under penalty of perjury, that the person or entity, or one of the person or entity's parents, subsidiaries, or affiliates, is not identified on a list created and maintained by the New Jersey Department of the Treasury as a person or entity engaging in investment activities in Iran. If the Director finds a person or entity to be in violation of the principles which are the subject of this law, s/he shall take action as may be appropriate and provided by law, rule or contract, including but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring the party in default and seeking debarment or suspension of the person or entity.

I certify, pursuant to Public Law 2012, c. 25, that the person or entity listed above for which I am authorized to submit a proposal:

☒ is not providing goods or services of \$20,000,000 or more in the energy sector of Iran, including a person or entity that provides oil or liquefied natural gas tankers, or products used to construct or maintain pipelines used to transport oil or liquefied natural gas, for the energy sector of Iran,
AND

☒ is not a financial institution that extends \$20,000,000 or more in credit to another person or entity, for 45 days or more, if that person or entity will use the credit to provide goods or services in the energy sector in Iran.

In the event that a person or entity is unable to make the above certification because it or one of its parents, subsidiaries, or affiliates has engaged in the above-referenced activities, a detailed, accurate and precise description of the activities must be provided in part 2 below to the New Jersey Turnpike Authority under penalty of perjury. Failure to provide such will result in the proposal being rendered as non-responsive and appropriate penalties, fines and/or sanctions will be assessed as provided by law.

PART 2: PLEASE PROVIDE FURTHER INFORMATION RELATED TO INVESTMENT ACTIVITIES IN IRAN

You must provide a detailed, accurate and precise description of the activities of the proposer, or one of its parents, subsidiaries or affiliates, engaging in the investment activities in Iran outlined above by completing the boxes below.

Name: _____ Relationship to Proposer: _____

Description of Activities: _____

Duration of Engagement: _____ Anticipated Cessation Date: _____

Proposer Contact Name: _____ Contact Phone Number: _____

Certification: I, being duly sworn upon my oath, hereby represent and state that the foregoing information and any attachments thereto to the best of my knowledge are true and complete. I attest that I am authorized to execute this certification on behalf of the above-referenced person or entity. I acknowledge that the State of New Jersey is relying on the information contained herein and thereby acknowledge that I am under a continuing obligation from the date of this certification through the completion of any contracts with the State to notify the State in writing of any changes to the answers of information contained herein. I acknowledge that I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification, and if I do so, I recognize that I am subject to criminal prosecution under the law and that it will also constitute a material breach of my agreement(s) with the State of New Jersey and that the State at its option may declare any contract(s) resulting from this certification void and unenforceable.

Full Name (Print): John Flanagan

Signature: _____

Title: Owner Date: _____



Error & Omission Insurance / Professional Liability



HISCOX INSURANCE COMPANY INC. (A Stock Company)

104 South Michigan Avenue, Suite 600 Chicago Illinois 60603

Certificate of Professional Liability Insurance

This certificate is issued for informational purposes only.

It certifies that the policies listed in this document have been issued to the Named Insured. It does not grant any rights to any party nor can it be used, in any way, to modify coverage provided by such policies. Alteration of this certificate does not change the terms, exclusions or conditions of such policies.

Coverage is subject to the provisions of the policies, including any exclusions or conditions, regardless of the provisions of any other contract, such as between the certificate holder and the Named Insured. The limits shown below are the limits provided at the policy inception. Subsequent paid claims may reduce these limits.

Named Insured:	Flanagan Productions, LLC		
Insurer Name:	Hiscox Insurance Company Inc.		
Policy Number:	UDC-1506076-EO-14		
Policy Effective Date:	October 30, 2014	Policy Expiration Date:	October 30, 2015


Limits of Insurance

Each Claim:	\$ 250,000	Each Claim
Aggregate for all Claims:	\$ 250,000	Aggregate for all Claims
Deductible:	\$ 1,000	Each Claim
Retroactive Date:	September 01, 2014	

The policy referred to in this certificate was issued on a claims made and reported basis.

Description of Endorsements/Special Provisions

Not applicable



Authorized Representative

October 30, 2014

Date

****Policy limits will be updated to the necessary \$1,000,000 upon award of the contract****



FLANAGAN PRODUCTIONS

Insurance Documents

Workers Compensation Insurance



CERTIFICATE OF LIABILITY INSURANCE

BOX
R022

05/03/2014

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
HARTFORD FIRE INSURANCE COMPANY
250806 P:()- F:()-
PO BOX 33015
SAN ANTONIO TX 78265

CONTACT NAME:	
PHONE (A/C, No, Ext):	FAX (A/C, No):
E-MAIL ADDRESS:	
INSURER(S) AFFORDING COVERAGE	
INSURER A : Hartford Casualty Ins Co	NAIC #
INSURER B :	
INSURER C :	
INSURER D :	
INSURER E :	
INSURER F :	

INSURED
FLANAGAN PRODUCTIONS
PO BOX 2163
SECAUCUS NJ 07096

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	GENERAL LIABILITY					
	COMMERCIAL GENERAL LIABILITY					EACH OCCURRENCE \$
	CLAIMS-MADE <input type="checkbox"/> OCCUR <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			DAMAGE TO RENTED PREMISES (Ea occurrence) \$
						MED EXP (Any one person) \$
						PERSONAL & ADV INJURY \$
						GENERAL AGGREGATE \$
						PRODUCTS - COMP/OP AGG \$
	GEN'L AGGREGATE LIMIT APPLIES PER:					\$
	POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input type="checkbox"/>					
	AUTOMOBILE LIABILITY					
	ANY AUTO					COMBINED SINGLE LIMIT (Ea accident) \$
	ALL OWNED AUTOS					BODILY INJURY (Per person) \$
	HIRED AUTOS					BODILY INJURY (Per accident) \$
	SCHEDULED AUTOS	<input type="checkbox"/>	<input type="checkbox"/>			PROPERTY DAMAGE (Per accident) \$
	NON-OWNED AUTOS					\$
	UMBRELLA LIAB					
	EXCESS LIAB					EACH OCCURRENCE \$
	DED <input type="checkbox"/> RETENTION \$					AGGREGATE \$
	CLAIMS-MADE <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY					
A	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NJ)	Y/N <input type="checkbox"/>	N/A <input type="checkbox"/>	76 WBG DR5117	05/03/2015 05/03/2016	X WC STATUTORY LIMITS OTH-ER
	If yes, describe under DESCRIPTION OF OPERATIONS below					E.L. EACH ACCIDENT \$ 100,000
						E.L. DISEASE - EA EMPLOYEE \$ 100,000
						E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Those usual to the Insured's Operations.

CERTIFICATE HOLDER

CANCELLATION

	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE <i>Joe Mailbox</i>

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ACORD 25 (2010/05)

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**PUBLIC MEETING
MINUTES**

The Public Meeting of the Mayor and Council was held in the Council Chambers and called to order at 7:35PM. Adequate notification was published in the official newspaper of the Borough of Montvale. Master Sargent Koelling led the Pledge of Allegiance to the Flag, and roll call was taken.

OPEN PUBLIC MEETING STATEMENT

Adequate notice of this meeting was provided to The Bergen Record and/or The Ridgewood News, informing the public of the time and place according to the provisions of the Open Public Meeting Law (Chapter 231, P.L. 1975).

Also Present: Borough Attorney, Joe Voytus; Borough Engineer, Andrew Hipolit; Administrator/Municipal Clerk, Maureen Iarossi-Alwan; and Deputy Municipal Clerk, Fran Scordo

ROLL CALL:

Councilmember Curry

Councilmember Koelling

Councilmember LaMonica

Councilmember Lane

Councilmember Talarico - absent

Councilmember Weaver

ORDINANCES:

None

PROCLAMATION: Gerald Salerno, Esq. Pascack Joint Municipal Court

MEETING OPEN TO PUBLIC:

Agenda Items Only

Motion to open meeting to the public by Councilmember Lane; seconded by Councilmember Koelling

- All ayes

NO PUBLIC COMMENT

Motion to close meeting to the public by Councilmember Lane; seconded by Councilmember Curry

- All ayes

MEETING CLOSED TO PUBLIC:

Agenda Items Only

MINUTES:

December 29, 2015

A motion to accept minutes by Councilmember Lane; seconded by Councilmember Curry – all ayes with exception Councilmember LaMonica abstained

Sine Die January 3, 2016

A motion to accept minutes by Councilmember Lane; seconded by Councilmember Koelling – all ayes with exception Councilmember LaMonica abstained

Re-Organization Meeting January 3, 2016

A motion to accept minutes by Councilmember Koelling; seconded by Councilmember Curry – all ayes with exception Councilmember LaMonica abstained

MINUTES CLOSED/EXECUTIVE SESSION:

December 29, 2015

A motion to accept minutes by Councilmember Lane; seconded by Councilmember Curry
– all ayes with exception Councilmember LaMonica abstained

20-2016 Awarding Professional Service Contract/Records Management Services/Narita Maraj, LLC

WHEREAS, the Borough of Montvale is in need to hire a Records Management Service as a non-fair and open contract pursuant to the provisions of *N.J.S.A. 19:44A-20.4 or 20.5*; and,

WHEREAS, it is the desire of the Mayor and Borough Council to award a professional service contract to Narita Maraj, LLC, 57 Belgrove Drive, Kearny, NJ 07032, for the management of the Borough of Montvale's Records; and

WHEREAS, The State of New Jersey mandates a local records management program for all municipalities; and

WHEREAS, The Records Management Services and the Open Public Records Act (OPRA) has mandated the process of records management required by the State of New Jersey and the Records Management Services (R.M.S.); and

WHEREAS, the contract is hereby awarded in an amount not to exceed \$15,000.00; and

WHEREAS, any expenditures exceeding \$15,000.00 must be approved by Mayor and Council by resolution; and

WHEREAS, the Certified Municipal Finance Officer has certified the availability of funds; and,

WHEREAS, the Local Public Contracts Law (*N.J.S.A. 40A:111 et seq.*) requires that the Resolution authorizing the award of contract for "Professional Services" without competitive bids and the Contract itself must be available for public inspection;

BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale as follows:

1. This Contract is awarded without competitive bidding as a "Professional Service" in accordance with *N.J.S.A. 40A:11-5(1)(a)* of the Local Public Contracts Law the services are to be performed are specific in nature, required by law to maintain, legal disposal and appropriate preservation of public records .

2. The Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.

3. A Notice of this action shall be printed once in the official newspaper of the Borough.

Introduced by: Councilmember Lane; seconded by Councilmember Curry - All ayes

21-2016 Award Professional Service Contract / Borough Attorney / Boggia & Boggia

WHEREAS, the Borough of Montvale has a need to acquire Attorney Services as a non-fair and open contract pursuant to the provisions of *N.J.S.A. 19:44A-20.4 or 20.5*; and,

WHEREAS, Boggia & Boggia, 71 Mt. Vernon Street, Ridgefield Park, NJ 07660 were appointed at the Re-organization Meeting of the Governing Body on January 3, 2016; and

WHEREAS, the anticipated term of this contract is for 1 year; and

WHEREAS, the Certified Municipal Finance Officer has certified the availability of funds; and,

WHEREAS, Philip Boggia, Esq. has completed and submitted a Business Entity Disclosure Certification which certifies that he has not made any reportable contributions to a political or candidate committee in the Borough of Montvale in the previous one year, and that the contract will prohibit Philip Boggia, Esq. from making any reportable contributions through the term of the contract; and

WHEREAS, the Local Public Contracts Law (*N.J.S.A. 40A:111 et seq.*) requires that the Resolution authorizing the award of contracts for "Professional Services" without competitive bids and the Contract itself must be available for public inspection;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale as follows:

1. The Mayor and Municipal Clerk of the Borough of Montvale are hereby authorized and directed to execute the attached Contract with Boggia & Boggia.
2. This Contract is awarded without competitive bidding as a "Professional Service" in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because the services are to be performed by a person authorized by law to practice a recognized profession.
3. The Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.
4. A Notice of this action shall be printed once in the official newspaper of the Borough.

Introduced by: Councilmember Lane; seconded by Councilmember Curry - All ayes

22-2016 Award Professional Service Contract / Borough Auditor / Lerch, Vinci & Higgins

WHEREAS, the Borough of Montvale has a need to acquire Auditor Services as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5; and,

WHEREAS, Lerch, Vinci & Higgins, LLP, 17-17 Route 208, Fair Lawn, NJ 07410 were appointed at the Re-organization Meeting of the Governing Body on January 3, 2016; and

WHEREAS, the anticipated term of this contract is for 1 year; and

WHEREAS, the Certified Municipal Finance Officer has certified the availability of funds; and,

WHEREAS, Lerch, Vinci & Higgins, LLP has completed and submitted a Business Entity Disclosure Certification which certifies that he has not made any reportable contributions to a political or candidate committee in the Borough of Montvale in the previous one year, and that the contract will prohibit Lerch, Vinci & Higgins, LLP from making any reportable contributions through the term of the contract; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:111 et seq.) requires that the Resolution authorizing the award of contracts for "Professional Services" without competitive bids and the Contract itself must be available for public inspection;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale as follows:

1. The Mayor and Municipal Clerk of the Borough of Montvale are hereby authorized and directed to execute the attached Contract with Lerch, Vinci & Higgins
2. This Contract is awarded without competitive bidding as a "Professional Service" in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because the services are to be performed by a person authorized by law to practice a recognized profession.
3. The Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.
4. A Notice of this action shall be printed once in the official newspaper of the Borough of Montvale.

Introduced by: Councilmember Lane; seconded by Councilmember LaMonica - All ayes

23-2016 Award Professional Service Contract / Engineering Services / Maser Consulting P.A. Andrew R. Hipolit, P.E., PP., C.M.E.

WHEREAS, the Borough of Montvale has a need to acquire Engineering Services as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5; and,

WHEREAS, Maser Consulting P.A., 200 Valley Road, Mount Arlington, NJ 07856 were appointed at the Re-organization Meeting of the Governing Body on January 3, 2016; and

WHEREAS, Andrew R. Hipolit, shall be designated as Principal In Charge for all services provided to the Borough of Montvale, and

WHEREAS, the anticipated term of this contract is for 1 year; and

WHEREAS, the Certified Municipal Finance Officer has certified the availability of funds; and,

WHEREAS, Maser Consulting, has completed and submitted a Business Entity Disclosure Certification which certifies that he has not made any reportable contributions to a political or candidate committee in the Borough of Montvale in the previous one year, and that the contract will prohibit Maser Consulting from making any reportable contributions through the term of the contract; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:111 et seq.) requires that the Resolution authorizing the award of contracts for "Professional Services" without competitive bids and the Contract itself must be available for public inspection;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale as follows:

1. The Mayor and Municipal Clerk of the Borough of Montvale are hereby authorized and directed to execute the attached Contract with Maser Consulting.

2. This Contract is awarded without competitive bidding as a "Professional Service" in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because the services are to be performed by a person authorized by law to practice a recognized profession.

3. The Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.

4. A Notice of this action shall be printed once in the official newspaper of the Borough.

Introduced by: Councilmember Lane; seconded by Councilmember LaMonica - All ayes

24-2016 Award Professional Service Contract / Borough Planner / Maser Consulting, P.A. / Darlene Green

WHEREAS, the Borough of Montvale has a need to acquire Municipal Planner as a non-fair and open contract pursuant to the provisions of *N.J.S.A. 19:44A-20.4 or 20.5*; and,

WHEREAS, Maser Consulting, P.A. was appointed at the Re-Organization Meeting of the Governing Body on January 3, 2016; and

WHEREAS, it is the desire of the Mayor and Borough Council to appoint Darlene Green, P.P., AICP/Associate/Senior Project Planner of Maser Consulting, P.A., Perryville III Corporate Park, 53 Frontage Road, Suite 120, Clinton, NJ 08809 for planning services for the Borough for this period; and

WHEREAS, the anticipated term of this contract is for 1 year; and

WHEREAS, the Certified Municipal Finance Officer has certified the availability of funds; and,

WHEREAS, Maser Consulting, P.A. has completed and submitted a Business Entity Disclosure Certification which certifies that he has not made any reportable contributions to a political or candidate committee in the Borough of Montvale in the previous one year, and that the contract will prohibit Maser Consulting, P.A. from making any reportable contributions through the term of the contract; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:111 et seq.) requires that the Resolution authorizing the award of contracts for "Professional Services" without competitive bids and the Contract itself must be available for public inspection;

BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale as follows:

1. This Contract is awarded without competitive bidding as a "Professional Service" in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because the services are to be performed by a person authorized by law to practice a recognized profession.

2. The Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.

3. A Notice of this action shall be printed once in the official newspaper of the Borough.

Introduced by: Councilmember Lane; seconded by Councilmember LaMonica - All ayes

25-2016 Awarding Service Contract / Agreement Tri-State Technical Services / Computers & Peripherals

WHEREAS, the Borough of Montvale requires professional computer services and an extended service agreement for the computers and peripherals for the period January 1, 2016 through December 31, 2016; and

WHEREAS, section N.J.S.A. 40A:11-5 of the Local Public Contracts Law, (N.J.S.A. 40A:11-1 et seq.) exempts such professional services from competitive bidding.

NOW, THEREFORE BE IT RESOLVED by the Borough of Montvale as follows:

That a contract for professional computer services for an Service Agreement for Computers and Peripherals proposal which is attached and made part of this resolution be awarded to Tri-State Technical Computer Services, Inc., of 442 Lafayette Avenue, Hawthorne, New Jersey 07506 in the amount of \$8,113.00 for the period January 1, 2016 through December 31, 2016, as described in the Service Agreement;

WHEREAS, the Certified Municipal Finance Officer has provided funds to be available subject to the adoption of the year 2016 Municipal Budget; and

BE IT FURTHER RESOLVED that a copy of this resolution be published in The Ridgewood News, be on file, available for public inspection, in the office of the Municipal Clerk, 12 Mercedes Drive, Montvale, NJ 07645.

Introduced by: Councilmember Lane; seconded by Councilmember Curry - All ayes

26-2016 Appointment of A Risk Management Consultant In Accordance With The Requirements Set Forth By The Bergen County Municipal Joint Insurance Fund (BCMJIF) For The Borough Commencing January 1, 2016

WHEREAS, the Borough Of Montvale (hereinafter, the Municipality) is a member of the **Bergen County Municipal Joint Insurance Fund (BCMJIF)** and the **Municipal Excess Liability Joint Insurance Fund (MEL)** collectively referred to as, the Funds, for property and casualty coverage's, which include property, general liability, crime, environmental, employee benefits liability, excess liability and workers compensation; and

WHEREAS, the bylaws of said Funds require the Municipality appoint a RISK MANAGEMENT CONSULTANT to perform the various functions and professional services integral to the effective operation of the Municipality's Insurance Program and Loss Control efforts; and

WHEREAS, the Board of Fund Commissioners for the BCMJIF established a fee for such services equal to six percent (6%) of the Municipality's assessment, which expenditure represents reasonable compensation for the services required and is a part of the Municipal Assessment promulgated by the Fund's; and

WHEREAS, the Municipality has conducted a solicitation process to review and evaluate the credentials, services, performance and integrity of several professional firms experienced in these types of services; and

WHEREAS, the judgmental nature of the Risk Management Consultant's duties renders comparative bidding impractical;

NOW THEREFORE BE IT RESOLVED, that the Mayor and Council does hereby appoint **Professional Insurance Associates Inc.** as its Risk Management Consultant in accordance with the Fund's bylaws; and

BE IT FURTHER RESOLVED, that the Mayor and Borough Clerk are hereby authorized and directed to execute a Risk Management Consultant's Agreement and to cause a notice of this decision to be published in accordance with NJSA 40A:11-5 (1) (a) (i).

BE IT FURTHER RESOLVED, that a certified copy of this Resolution shall be forwarded to Professional Insurance Associates, 429 Hackensack Street, Carlstadt, New Jersey 07072.

Introduced by: Councilmember Lane; seconded by Councilmember LaMonica - All ayes

Councilmember Lane asked the clerk how long was PIA the borough's consultant; possibly seven or eight years.

27-2016 A Resolution To Appoint A Health Benefits Consultant Relative To The Borough's Membership In The Bergen Municipal Employee Benefits Fund (BMED) Commencing January 1, 2016

WHEREAS, the BOROUGH OF MONTVALE (hereinafter, the Municipality) is a member of the Bergen Municipal Employee Benefits Fund (BMED) and the Municipal Reinsurance Health Insurance Fund (MRHIF) collectively referred to as, the Funds, for the Borough's Employee Health Benefits Program, which includes medical, prescription and dental coverage's; and

WHEREAS, the bylaws of said Funds require the Municipality appoint a HEALTH BENEFITS CONSULTANT to perform the various functions and professional services integral to the effective operation of the Municipality's Employee Health Benefits Program; and

WHEREAS, the Board of Fund Commissioners for the BMED established a fee for such services equal to two and one-half percent (2.5%) of the Municipality's assessment, which expenditure represents reasonable compensation for the services required and is a part of the Municipal Assessment promulgated by the Fund's; and

WHEREAS, the Municipality has conducted a solicitation process to review and evaluate the credentials, services, performance and integrity of several professional firms experienced in these types of services; and

WHEREAS, the judgmental nature of the Health Benefits Consulting duties and the fact the service will be performed by personnel authorized by law to practice a recognized profession that is regulated by law, renders comparative bidding impractical;

NOW THEREFORE BE IT RESOLVED, that the Mayor and Council does hereby appoint **PIA Security Programs Inc.** as its Health Benefits Consultant in accordance with the Fund's bylaws; and

BE IT FURTHER RESOLVED, that in accordance with past practice, the HEALTH BENEFITS CONSULTANT shall receive as compensation, one -percent (1%) of the Municipality's assessment, paid by the Fund, in accordance with the policies and procedures; and

BE IT FURTHER RESOLVED, that the Mayor and Borough Clerk are hereby authorized and directed to execute a Health Benefits Consultant's Agreement and to cause a notice of this decision to be published in accordance with NJSA 40A:11-5 (1) (a) (i).

BE IT FURTHER RESOLVED, that a certified copy of this Resolution shall be forwarded to PIA Security Programs, Inc., 429 Hackensack Street, Carlstadt, New Jersey 07072.

Introduced by: Councilmember Lane; seconded by Councilmember LaMonica - All ayes

28-2016 Sale of Surplus/Property/Use of GovDeals/Online Auction

WHEREAS, the Borough of Montvale is the owner of certain surplus property which is no longer needed for public use; and

WHEREAS, the Governing Body is desirous of selling said surplus property in an "as is" condition without express or implied warranties.

NOW THEREFORE, be it RESOLVED by the Governing Body of The Borough of Montvale, Bergen County, State of New Jersey, as follows:

(1) The sale of the surplus property shall be conducted through GovDeals pursuant to State Contract A-83453/T2581 in accordance with the terms and conditions of the State Contract. The terms and conditions of the agreement entered into with GovDeals is available online at govdeals.com and also available from the Borough of Montvale.

(2) The sale will be conducted online and the address of the auction site is govdeals.com.

(3) The sale is being conducted pursuant to Local Finance Notice 2008-9.

(4) A list of the surplus property to be sold is as follows is attached to the original of this resolution.

(5) The surplus property as identified shall be sold in an "as-is" condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said surplus property.

(6) The Borough of Montvale reserves the right to accept or reject any bid submitted. **NOW, THEREFORE BE IT RESOLVED**, by the Mayor and Council of the Borough of Montvale, County of Bergen, State of New Jersey the Mayor and/or Municipal Clerk are authorized to execute the agreement with GovDeals, and any and all documents necessary for the auction of surplus municipal property.

Introduced by: Councilmember Lane; seconded by Councilmember Koelling - All ayes
Councilmember Curry wanted to know what is being auctioned; the clerk stated police vehicles

29-2016 Award Professional Service Contract/Prosecutor/Alternate Prosecutor/Public Defender/Alternate Public Defender/Pascack Joint Municipal Court

WHEREAS, the Pascack Joint Municipal Court has a need to contract for the services of various professionals to serve as the municipal prosecutor or alternate prosecutor, pursuant to N.J.S.A. 2B:25-1, et seq., and to serve as the municipal public defender or alternate public defender, pursuant to N.J.S.A. 2B:24-1, et seq.; and

WHEREAS, these services are being solicited under the non-fair and open procedures of N.J.S.A. 19:44A-20.4 and -20.5; and

WHEREAS, the Attorney General of the State of New Jersey has advised municipalities that without formal appointment of an alternate municipal prosecutors, the municipality and/or the prosecutor may lose immunity conferred by the New Jersey Municipal Tort Claims Act; and

WHEREAS, there are occasions when the appointed municipal public defender may have a conflict of interest, thus creating a need for an alternate public defender; and

WHEREAS, it is the desire of the Pascack Joint Municipal Court to appoint the following individuals to the positions set forth below:

Prosecutor: Christopher C. Botta, Esq.

Alternate Prosecutor: Patricia Speake-Martin, Esq.

Alternate Prosecutor: Natalia Angeli, Esq.

Public Defender: Gerald R. Salerno, Esq.

Alternate Public Defender: Robert Metzdorf, Esq.

WHEREAS, the salary of the Prosecutor shall be \$26,000, and the salary of the Public Defender shall be \$7,150.00; and

WHEREAS, said salaries shall be included as part of the Operational Costs for the Pascack Joint Municipal Court as per the agreement between the participating municipalities; and

WHEREAS, any compensation to be paid to the Alternate Prosecutor and/or Alternate Public Defender shall be paid by the Prosecutor or Public Defender, as appropriate; and

WHEREAS, the term of these contracts shall commence on January 1, 2016, and shall continue for the remainder of the calendar year 2016; and

WHEREAS, the Certified Municipal Finance Officer has the availability of funds; and,

WHEREAS, all of the aforementioned professionals have completed and submitted a Business Entity Disclosure Certification which certifies that he/she has not made any reportable contributions to a political or candidate committee in the Borough of Montvale in the previous one year, and that the contract will prohibit professionals from making any reportable contributions through the term of their contract; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1, et seq.) requires that the Resolution authorizing the award of contracts for "Professional Services" without competitive bids and Contracts must be available for public inspection.

BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale as follows:

1. These Contracts are awarded without competitive bidding as "Professional Services" in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law, because the services are to be performed by a person authorized by law to practice a recognized profession.
2. The Business Disclosure Entity Certification and the Contracts, including the terms of compensation for each professional, shall be placed on file with this resolution.
3. A Notice of this action shall be printed once in the official newspaper of the Borough.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Montvale confirm these appointments

Introduced by: Councilmember Lane; seconded by Councilmember LaMonica - All ayes

30-2016 Authorize Contract NorthWest Bergen Regional Health Commission

WHEREAS, the Board of Health of the Borough of Montvale has received and reviewed the proposal from NorthWest Bergen Regional Health Commission on Monday January 4th at their regular meeting; and

WHEREAS, said attached proposal has been reviewed and approved by the Board of Health; and

WHEREAS, the Board of Health recommends this Health Services contract with Northwest Regional Board of Health Commission based upon services provided; and

WHEREAS, it is the intention of the Mayor and Council to provide funds in the year 2016 Budget for this contract in the Board of Health Budget; and

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale that the contract for Health Services for 2016 be and is hereby awarded to NorthWest Bergen Regional Health Commission, 20 West Prospect Street, Waldwick, NJ 07463, NJ pursuant to the terms and conditions and rates as outlined in the attached contract effective January 1, 2016, copy of which is attached to this resolution for the base amount of \$55,097.25 annually as outlined in the attached proposal.

Introduced by: Councilmember Lane; seconded by Councilmember Curry - All ayes

Bill, Betesh, borough tax attorney, gave a brief explanation regarding the following three resolutions. It would be in the best interest of the borough to agree to the settlements suggested by the attorney rather than going to court. It will cost the borough over a million dollars.

31-2016 Award Professional Service Contract Administrative Agent for the Borough consistent with N.J.A.C. 5:80-26.14 and to coordinate the affirmative marketing, review and approval of the sale and rental of affordable units in the Borough of Montvale/Piazza & Associates, Inc.

WHEREAS, the Borough of Montvale requires the services of an experienced, qualified agency to serve as Administrative Agent for the Borough consistent with N.J.A.C. 5:80-26.14 and to coordinate the affirmative marketing, review and approval of the sale and rental of affordable units in the

Borough of Montvale, and the income qualification of the applicants who seek to reside in such units; and

WHEREAS, such services have previously been provided to the Borough by the Bergen County Housing Authority, which has advised the Borough that it will no longer be providing such services in connection with affordable rental units in the Borough and future sale units; and

WHEREAS, the Borough is in receipt of a proposal from Piazza & Associates, Inc., 216 Rockingham Row, Princeton Forrestal Village, Princeton, New Jersey 08540 to perform such services as is more particularly detailed in a document entitled, "Proposal Submitted To The Borough of Montvale, Bergen County, New Jersey, which is hereto attached to the original of this resolution; and

WHEREAS, said services constitute a professional service under the Local Public Contracts Law; and

WHEREAS, the Chief Financial Officer of the Borough has certified that funding is available for such services.

NOW THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Montvale that it does hereby approve the aforesaid proposal with Piazza & Associates, Inc. for a one (1) year period in accordance with the draft Contract, provided that Piazza & Associates, Inc. submits documentation consistent with N.J.S.A. 19:44A-8 and 16 that it has not made a reportable contribution to any candidate for local office in Montvale or any political committee in the Borough; and

BE IT FURTHER RESOLVED that Mayor Roger A. Fyfe and Borough Clerk/Administrator Maureen Iarossi-Alwan be and are hereby authorized to execute the Contract on behalf of the Borough.

Introduced by: Councilmember Lane; seconded by Councilmember Curry - All ayes

32-2016 Authorize Settlement Tax Appeal / 100 Paragon Drive / Block 2001; Lot 1

WHEREAS, the Mayor and Council of the Borough of Montvale have been advised of the proposed settlement of a property Tax Appeal filed by Realty Associates Iowa Corp. (hereinafter the "Tax Appeal"), under Docket Numbers 006228-2010, 004272-2011, 007430-2012, 007164-2013, 000144-2014 and 007359-2015, and;

WHEREAS, the aforesaid tax appeal involves a commercial property located at 100 Paragon Drive, and is otherwise referred to as Block 2001 Lot 4 on the tax assessment map of the Borough (hereinafter the "subject property"), and;

WHEREAS, the said Governing Body has been advised as to the merits of the subject Tax Appeal by legal counsel, the Borough Tax Assessor and the Borough Appraiser, and;

WHEREAS, the terms of the proposed settlement are set forth in the attached Schedule "A" included herein, and;

WHEREAS, it is in the best interest of the Borough of Montvale to settle the subject Tax Appeal in accordance with the settlement proposal set forth hereinabove.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Montvale, that the settlement of the aforesaid Tax Appeal be hereby approved, in accordance with the terms set forth in the attached Schedule "A", and;

BE IT FURTHER RESOLVED, that with respect to same, the Mayor, Borough Administrator, Tax Appeal Attorney and/or any other appropriate Borough official is hereby authorized to perform any act necessary to effectuate the purposes set forth in this Resolution.

SCHEDULE "A"

A. The terms of the aforesaid tax appeal settlement shall consist as follows:

2010 Appeal: Withdraw

2011 Appeal: Withdraw

2012 Appeal: Withdraw

2013 Appeal: Withdraw

2014 Appeal: \$9,381,399

2015 Appeal: \$9,138,082

- B. The provisions of N.J.S.A. 54:51A-8 (the "Freeze Act") shall be applicable to the terms of this settlement.

Introduced by: Councilmember Lane; seconded by Councilmember Koelling - All ayes

33-2016 Authorize Settlement Tax Appeal / 3 Paragon Drive / Block 2002; Lot 2

WHEREAS, the Mayor and Council of the Borough of Montvale have been advised of the proposed settlement of a property Tax Appeal filed by PRIM Montvale, LLC (hereinafter the "Tax Appeal"), under Docket Numbers 010984-2009, 001950-2010, 004425-2011, 007629-2012, 006832-2013 and 000143-2014, and;

WHEREAS, the aforesaid tax appeal involves a commercial property located at 3 Paragon Drive, and is otherwise referred to as Block 2002 Lot 2 on the tax assessment map of the Borough (hereinafter the "subject property"), and;

WHEREAS, the said Governing Body has been advised as to the merits of the subject Tax Appeal by legal counsel, the Borough Tax Assessor and the Borough Appraiser, and;

WHEREAS, the terms of the proposed settlement are set forth in the attached Schedule "A" included herein, and;

WHEREAS, the provisions of N.J.S.A. 54:51A-8 (the "Freeze Act") are hereby waived, per the terms of the aforementioned settlement, and;

WHEREAS, it is in the best interest of the Borough of Montvale to settle the subject Tax Appeal in accordance with the settlement proposal set forth hereinabove.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Montvale, that the settlement of the aforesaid Tax Appeal be hereby approved, in accordance with the terms set forth in the attached Schedule "A", and;

BE IT FURTHER RESOLVED, that with respect to same, the Mayor, Borough Administrator, Tax Appeal Attorney and/or any other appropriate Borough official is hereby authorized to perform any act necessary to effectuate the purposes set forth in this Resolution.

SCHEDULE "A"

- A. The terms of the aforesaid tax appeal settlement shall consist as follows:

2009 Appeal: \$14,669,000
2010 Appeal: \$14,180,000
2011 Appeal: \$13,691,000
2012 Appeal: \$13,202,000
2013 Appeal: \$12,713,000
2014 Appeal: \$10,845,000

- B. The provisions of N.J.S.A. 54:51A-8 (the "Freeze Act") are expressly waived by the parties, and shall not be applicable to this settlement.

Introduced by: Councilmember Lane; seconded by Councilmember Curry - All ayes

34-2016 Authorize Settlement Tax Appeal / 102 Chestnut Ridge Rd / Block 2904; Lot 3

WHEREAS, the Mayor and Council of the Borough of Montvale have been advised of the proposed settlement of a property Tax Appeal filed by PRIM Montvale, LLC (hereinafter the "Tax Appeal"), under Docket Numbers 005592-2009, 001963-2010, 004428-2011, 007621-2012, 006790-2013 and 000318-2014, and;

WHEREAS, the aforesaid tax appeal involves a commercial property located at 102 Chestnut Ridge Road, and is otherwise referred to as Block 2904 Lot 3 on the tax assessment map of the Borough (hereinafter the "subject property"), and;

WHEREAS, the said Governing Body has been advised as to the merits of the subject Tax Appeal by legal counsel, the Borough Tax Assessor and the Borough Appraiser, and;

WHEREAS, the terms of the proposed settlement are set forth in the attached Schedule "A" included herein, and;

WHEREAS, the provisions of N.J.S.A. 54:51A-8 (the "Freeze Act") are hereby waived, per the terms of the aforementioned settlement, and;

WHEREAS, it is in the best interest of the Borough of Montvale to settle the subject Tax Appeal in accordance with the settlement proposal set forth hereinabove.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Montvale, that the settlement of the aforesaid Tax Appeal be hereby approved, in accordance with the terms set forth in the attached Schedule "A", and;

BE IT FURTHER RESOLVED, that with respect to same, the Mayor, Borough Administrator, Tax Appeal Attorney and/or any other appropriate Borough official is hereby authorized to perform any act necessary to effectuate the purposes set forth in this Resolution.

SCHEDULE "A"

A. The terms of the aforesaid tax appeal settlement shall consist as follows:

2009 Appeal: \$6,455,400

2010 Appeal: \$6,306,400

2011 Appeal: \$6,207,000

2012 Appeal: \$6,207,000

2013 Appeal: \$5,959,000

2014 Appeal: \$5,287,000

B. The provisions of N.J.S.A. 54:51A-8 (the "Freeze Act") are expressly waived by the parties, and shall not be applicable to this settlement.

Introduced by: Councilmember Lane; seconded by Councilmember Koelling - All ayes

35-2016 Authorize Contract Health Awareness Regional Program/Hackensack University Medical Center

WHEREAS, the Board of Health of the Borough of Montvale has received and reviewed the proposal from **Hackensack University Medical Center (HARP)** on Monday January 4th at their regular meeting; and

WHEREAS, said attached proposal has been reviewed and approved by the Board of Health; and

WHEREAS, the Board of Health recommends the Health Department Services of Hackensack University Medical Center based upon the services provided by the Agency; and

WHEREAS, it is the intention of the Mayor and Council to provide funds in the year 2016 Budget for this contract for public health services, administrative services, health education, public health nursing and other related services as outlined in the attached contract; and

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale that the contract for Health Services for 2016 be and is hereby awarded to Hackensack University Medical, Center, Hackensack NJ pursuant to the terms and conditions as outlined in the attached contract effective January 1, 2016, copy of which is attached to this resolution in the amount of \$8,402.00 payment as outlined in the attached proposal.

Introduced by: Councilmember Lane; seconded by Councilmember Koelling - All ayes

36-2016 Authorize Reduction Performance Bond/Bear-Ban Builders, LLC/Block 1310/Lots 24,26,27 & 33 Block 2204, Lots 39 & 4

WHEREAS, Bear Ban Builders, LLC, is requesting a reduction in their Performance Bond #020008 First Indemnity Of America Insurance Company in the amount of \$1,763,658.63; and

WHEREAS, in a letter dated December 15, 2015 which is attached to this resolution the Borough Engineer takes no exception to a reduction of the performance bond in the amount by seventy-three percent or \$1,282,037.25 for a remaining balance of \$481,621.38; and
NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale that the performance bond is hereby reduced to \$481,621.38.
WHEREAS, a revised bond shall be provided to the Borough of Montvale, Municipal Clerks Office

Introduced by: Councilmember Lane; seconded by Councilmember Curry - All ayes

37-2016 Authorize Submission Of An Application For Municipal Alliance Grant Fiscal Cycle July 2014-June 2019

WHEREAS, the Governor's Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey.

WHEREAS, The Council of the Borough of Montvale, County of Bergen, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore has an established Municipal Alliance Committee; and

WHEREAS, the Borough Council further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and

WHEREAS, the Borough Council has applied for funding to the Governor's Council on Alcoholism and Drug Abuse through the County of Bergen.

NOW THEREFORE, BE IT RESOLVED, by the Borough of Montvale, County of Bergen, State of New Jersey hereby recognizes the following:

The Borough Council does hereby authorize submission of an application for the Borough of Montvale Municipal Alliance grant for calendar year 2017 in the amount of \$9,876.00 DEDR; \$2,469 Cash Match; \$7,407 In-Kind

The Borough Council acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

Introduced by: Councilmember Lane; seconded by Councilmember Curry - All ayes

37-2016 Resolution Authorizing the Execution of a Developer's Agreement with MSKCC Properties, LLC Affiliate of Memorial Sloan-Kettering Cancer Center

WHEREAS, the Planning Board of the Borough of Montvale has heretofore granted approvals to MSKCC Properties, LLC a Wholly Owned Subsidiary of Memorial Sloan-Kettering Cancer Center, 1275 York Avenue, New York, New York, (the "applicant" or "developer"); and

WHEREAS, The applicant/developer has posted Escrow accounts for professional fees and appropriate performance security and performance guarantees administered pursuant to N.J.S.A. 40:55D-5 to enter into a Developer's Agreement with the Mayor and Council of the Borough of Montvale; and

WHEREAS, the Planning Board Attorney, prepared and recommends the execution of the attached Developer's Agreement; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Montvale as follows:

The Mayor, Administrator and Clerk be and hereby are authorized to execute a Developer's Agreement between the Borough of Montvale and Memorial Sloan-Kettering Cancer Center, referable to development of property known as Block 2601, Lot 32

BE IT FURTHER RESOLVED that the Mayor, Borough Clerk and all appropriate officials are authorized and empowered to take all other actions necessary to effectuate the purposes of this resolution

Introduced by: Councilmember Lane; seconded by Councilmember Curry - All ayes

BILLS: Municipal Clerk read the Bill Report.

Motion to pay bills by Councilmember Lane; seconded by Councilmember LaMonica - All ayes

REPORT OF REVENUE: Municipal Clerk read the Report of Revenue - December

COMMITTEE REPORTS:

Councilmember Lane

Fire Department

19 calls; 2 drills ; Feb 11 Drive to Survive Seminar will be held at the Pearl River High School, this seminar preps the drivers of the trucks of the how to's; thanked the Montvale Evangelical Free Church for honoring the Fire Department as well as the Police department and Tri-boro ambulance. Construction of new fire truck is near completion; a storage container has been put in place to start the storing of equipment while the construction takes place

Councilmember Curry

Board of Health

Re-elected Joyce Cohen as President and Monica Danna as Vice President; rabies clinic was held on January 9; March 7th is next meeting

Construction

11 violations; leaf cleanup is completed; 622 permits issued

Recreation

Winter programs are up and running; next meeting is February 9

Website

Requesting residents to send by email events happening around the community that can be posted to the boroughs face book page

Councilmember Lane wanted to remind residents of the upcoming budget meetings January 26, February 9 and 23

Councilmember LaMonica

Chamber of Commerce

First meeting of the year was January 6, the board unanimously voted Lorraine Hutter as a new member; Ms. Hutter is the borough's Land Use Administrator and Office Manager; April 13 will be a networking event held at Davey's and the annual street fair is scheduled for Sunday, June 5

Seniors

Will be hosting a workshop on January 21, urging all seniors to come and see what the club is all about

Thanked the Montvale Evangelical Free Church for honoring the Fire Department as well as the Police department and Tri-Boro ambulance.

Councilmember Koelling

Swim Club

A meeting will be scheduled shortly

Councilmember Weaver

Regional High School Board

Next meeting is scheduled for January 18th

Environmental Commission

Next meeting is scheduled for January 18th

On a side note... Councilmember Weaver mentioned that this past weekend when he was leaving the soccer field, a car went on fire, it belonged to a coach on the opposing team, one of the volunteer firefighter's arrived in his own vehicle and put out the fire.

MAYOR

Library

Circulation 10,195; 4,947 patron visits;

Report

Met with staff; met with prospective buyers; Planning to attend the Pascack Mayors meeting; meeting at county; met with several residents; thanked for DPW for remodeling his office; met with the new owners of the Sony building and mentioned some concerns with their plan, once the final plan has been completed the mayor will have them come before the public

ENGINEER'S REPORT:

Andrew Hipolit

Report/Update

Upcoming projects for 2016 will be Chestnut Ridge Road Widening, Eagle Ridge sanitary sewer bids, DePiero construction, Magnolia and Terkuile Road paving, and finally possible fixing the Magnolia bridge.

Mayor Ghassali mentioned he spoke to residents regarding the fire siren at Valley View; Chief Miller explained that the siren was in place prior to Valley View

ATTORNEY REPORT:

Joe Voytus, Esq.

Report/Update

No Report

UNFINISHED BUSINESS:

None

NEW BUSINESS:

a. Police Officers Retirement/Service Pistols/Piatt/VanDalinda

Mayor Ghassali briefly explained that the in the past when a police officer retired the borough would give them their service pistols to keep for sentimental reasons; a motion to approve by Councilmember Lane; seconded by Councilmember Koelling – all ayes

Mayor Ghassali added to new items for councilmembers to review and further discuss at a work shop meeting; Mayor Ghassali would like to form a committee, the Montvale Economic Development & Retention Commission which will research, study, evaluate and make recommendations as to the economic vitality and marketing strategies for the borough. Also he would like to create a more centralized communication system with social media, emails etc.

COMMUNICATION CORRESPONDENCE:

None

MEETING OPEN TO THE PUBLIC:

HEARING OF CITIZENS WHO WISH TO ADDRESS THE MAYOR AND COUNCIL:

Upon recognition by the Mayor, the person shall proceed to the floor and give his/her name and address in an audible tone of voice for the records. Unless further time is granted by the Council, he/she shall limit his/her statement to five (5) minutes. Statements shall be addressed to the Council as a body and not to any member thereof. No person, other than the person having the floor, shall be permitted to enter into any discussion, without recognition by the Mayor.

Motion to open meeting to the public by Councilmember Lane; seconded by Councilmember Koelling

- all ayes

NO PUBLIC COMMENT

Motion to close meeting to the public by Councilmember Lane; seconded by Councilmember Curry

- all ayes

MEETING CLOSED TO THE PUBLIC:

ADJOURNMENT

Motion to adjourn Public Meeting by Councilmember Lane; seconded by Councilmember Curry

- all ayes

Meeting was adjourned at 8:42pm

The next Meeting of the Mayor and Council will be held January 26, 2016 at 7:30 p.m.

Budget Meeting is scheduled for January 26th at 6PM

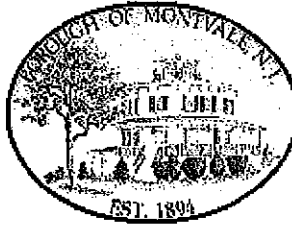
Respectfully submitted, Fran Scordo, Deputy Municipal Clerk

*Borough of Montvale, NJ
Monday, January 18, 2016*

Chapter 36. Environmental Commission

§ 36-2. Membership; compensation; organization; terms; removal; vacancies.

- A. The Environmental Commission shall consist of seven members appointed by the Mayor, one of whom shall also be a member of the Planning Board and all of whom shall be residents of the Borough of Montvale.
- B. The members shall serve without compensation.
- C. The Mayor shall designate one of the members to serve as Chairman and presiding officer of the Commission.
- D. The terms of the first Commissioners shall be for one, two or three years, to be designated by the Mayor in making his appointments so that the terms of approximately 1/3 of the members will expire each year, and their successors shall be appointed for terms of three years.
- E. The Council of the borough may remove any member of the Commission for cause, on written charges served upon the member and after a hearing thereon at which the member shall be entitled to be heard in person or by counsel.
- F. A vacancy on the Commission occurring otherwise than by expiration of a term shall be filled for the unexpired term in the same manner as an original appointment.
- G. Alternate members.
[Added 3-13-2007 by Ord. No. 2007-1261]
 - (1) The Mayor shall nominate, with the advice and consent of the Council, two alternate members to the Commission. Alternate members shall be designated at the time of appointment as Alternate No. 1 and Alternate No. 2. The terms of the alternate members shall be for two years, except that the terms of the alternate members first appointed shall be two years for Alternate No. 1 and one year for Alternate No. 2 so that the term of not more than one alternate member shall expire in any one year. A vacancy occurring otherwise than by expiration of term shall be filled for the unexpired term only.
 - (2) An alternate member shall not be permitted to act on any matter in which he has, either directly or indirectly, any personal or financial interest. An alternate member may, after public hearing if he requests one, be removed by the governing body for cause.
 - (3) An alternate member may participate in discussions of the proceedings but may not vote except in the absence or disqualification of a regular member. A vote shall not be delayed in order that a regular member may vote instead of an alternate member. In the event that a choice must be made as to which alternate member is to vote, Alternate No. 1 shall vote first.



**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 39-2016**

RE: A RESOLUTION REVISING THE BOROUGH OF MONTVALE FIELDS SCHEDULING AND FEES FOR FIELD USE EFFECTIVE 2016

WHEREAS, Borough Owned Recreational Fields shall be scheduled by the Borough of Montvale Field Coordinator; and

WHEREAS, Montvale Athletic League ("MAL") shall have first priority field scheduling use and shall be provide a schedule to the Field Coordinator no later than March 1st.

WHEREAS, MAL and churches are exempt from payment of fees relating to field use.

FIELD USE: 2016

Field Use- Chestnut Ridge complex	\$ 200	Resident team
	\$ 400	Non-Resident team
Field Use-Memorial and FMS fields	\$ 200	Resident team
	\$ 500	Non-Resident team
	**Add 15% if lights are requested	
Resident Corporation One Day Field Use	\$ 200	(1 scheduled day plus 2 rain dates)
Non-Resident One Day Field Use	\$ 400	(1 scheduled day plus 2 rain dates)

Resident Corporation: Any company that owns or leases commercial within the borough.

Non-Resident Corporation: Any company that does not own or lease commercial space within the borough.

Residential Team: Any athletic team comprised of at least 75% of its roster with Montvale residents.

Non-Residential Team: Any team not having at least 75% of its roster filled with Montvale residents.

Time Slot: An uninterrupted 2 hour time period, or any part thereof, that a field is being used by an approved team.

Corporate Fees: Corporate fees paid to the borough for field use, whether resident corporation or non-resident corporation, will entitle the user to 1 field reservation time slot and up to 2 additional time slots that are designated as "rain dates".

Season: Spring season will begin March 1 and end July 31. Fall season will begin August 1 and end December 31.

No credit for unused Field Time Slots

All organizational (i.e. club team) play will be considered a non-resident teams.

Payment is required prior to use on all fields or no field use will be granted.

WHEREAS, Arsenal Soccer Club Team shall pay the Borough of Montvale the amount of \$5,000 for the Spring/Summer and \$5,000 Fall Program 10 days prior to the commencement that specific season; and

WHEREAS, it is the Borough of Montvale's intention by the adoption of this resolution that if any prior established fee is in conflict with fee schedule the fees set forth in this fee schedule shall be the fees charged and any conflicting prior fee is hereby superseded, repealed and replaced with the fees adopted pursuant to this resolution.

Councilmember	Motion	Second	Yes	No	Absent	Abstain
Curry						
Koelling						
LaMonica						
Lane						
Talarico						
Weaver						

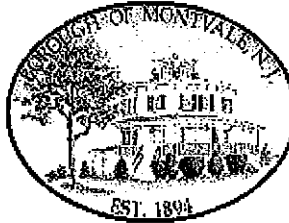
Adopted: January 26, 2016

ATTEST:

APPROVED:

Maureen Iarossi-Alwan
Municipal Clerk

Michael Ghassali
Mayor



**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 40-2016**

RE: Participation Mutual Aid Plan & Rapid Deployment Force

WHEREAS, the Police Departments in Bergen County have a day-to-day responsibility to provide for the security of lives and property, for the maintenance and preservation of the public peace and order, and

WHEREAS, law enforcement officials also have a responsibility to provide for preparedness against natural emergencies such as floods, hurricanes, earthquakes, major storms, etc., man-made causes. Civil unrest, and civil disobedience such as riots, strikes jail or prison riots, train wrecks, aircraft crashes, major fires, riots, terrorist incidents and bombings, state and national emergencies; and

WHEREAS, this plan is adopted in accordance with the provisions of N.J.S.A. 40A:14-156, N.J.S.A. 40A:14-156.1, N.J.S.A. 40A:14-156.4 and N.J.S.A. APP. A: 9-40.6, and

WHEREAS, this plan will provide a uniform procedure for the coordination of the requesting, dispatching, and utilization of law enforcement personnel and equipment whenever a local law enforcement agency requires mutual aid assistance from any other jurisdiction, both contiguous and non-contiguous, in the event of an emergency, riot or disorder, in order to protect life and property, and

WHEREAS, it is the desire of the Mayor and Council of the Borough of Montvale to participate in mutual aid plan and Rapid Deployment Force.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale that the Police Department of the Borough of Montvale under the direction of the Chief of Police, cooperate with the Bergen County Police Chief's Association to create an Interlocal services agreement with all municipalities in the County of Bergen in order to put into place the mutual aid plan and rapid deployment force, and

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the County Executive, the Board of Chosen Freeholders, the County Prosecutor and all surrounding municipalities in the County of Bergen.

Councilmember	Motion	Second	Yes	No	Absent	Abstain
Curry						
Koelling						
LaMonica						
Lane						
Talarico						
Weaver						

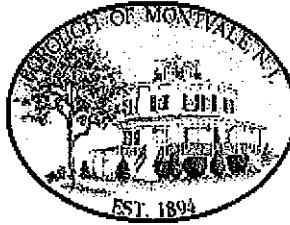
Adopted: January 26, 2016

ATTEST:

APPROVED:

Maureen Iarossi-Alwan
Municipal Clerk

Michael Ghassali
Mayor



**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 41-2016**

RE: Refund Tax Overpayment / Block 1401, Lot 1 / 5 Dogwood Lane

WHEREAS, a resolution authorizing the Borough of Montvale to refund an overpayment of taxes for the property located at 5 Dogwood Lane, also known as Block 1401 Lot 1;

WHEREAS, a duplicate payment was made by the mortgage holder and homeowner; and

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale, County of Bergen, New Jersey, that the Tax Collector be and is hereby authorized to refund Doug Weinberger, 5 Dogwood Lane, Montvale, NJ 07645, in the amount of \$2,891.86

Councilmember	Motion	Second	Yes	No	Absent	Abstain
Curry						
Koelling						
LaMonica						
Lane						
Talarico						
Weaver						

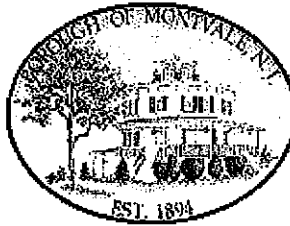
Adopted: January 26, 2016

ATTEST:

APPROVED:

Maureen Iarossi-Alwan
Municipal Clerk

Mike Ghassali
Mayor



**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 42-2016**

RE: Authorizing Refund of Redemption of Tax Sale Certificate #13-00001 for Block 105; Lot 1 / 176 Upper Saddle River Road

WHEREAS, at the Municipal Tax Sale held on October 23, 2014, a lien was sold on Block 105, Lot 1, also known as 176 Upper Saddle River Road, for 2013 delinquent taxes; and,

WHEREAS, this lien, known as Tax Sale Certificate #13-00001, was sold to U.S. Bank Global Corporate Trust as Custodian for Pro Capital 4, LLC for a 0% redemption fee and a \$70,000.00 premium; and

WHEREAS, the mortgage holder has effected redemption of Tax Sale Certificate #13-00001 in the amount of \$75,702.73 and

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale, County of Bergen, State of New Jersey, that the Tax Collector be and is hereby authorized to Redeem Certificate #13-00001 and send payment of \$75,702.73 to U.S. Bank Global Corporate Trust Services, 50 South 16th Street – Suite 2050, Philadelphia, PA 19102; and

BE IT FURTHER RESOLVED, that the Tax Collector be authorized to issue a check in the amount of \$70,000.00 premium to the aforementioned lien holder.

Councilmember	Motion	Second	Yes	No	Absent	Abstain
Curry						
Koelling						
LaMonica						
Lane						
Talarico						
Weaver						

Adopted: January 26, 2016

ATTEST:

APPROVED:

Maureen Iarossi-Alwan
Municipal Clerk

Mike Ghassali
Mayor



**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 43-2016**

RE: Authorize Reduction Cash Bond/Bear-Ban Builders, LLC/Block 1310/Lots 24,26,27 & 33 Block 2204, Lots 39 & 4

WHEREAS, Bear Ban Builders, LLC, is requesting a reduction in their Cash Performance Bond in the amount of 195,962.078 and that the required 10% Cash Bond be held in the amount of 48,162.14; and

WHEREAS, in a letter dated January 21, 2016 which is attached to this resolution the Borough Engineer takes no exception to a reduction of the cash bond and maintaining the amount of \$48,162.14; and

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale that the cash bond in the amount of \$147,799.93 is hereby returned to Bear-Ban Builders, LLC; and

WHEREAS, the Borough Treasurer shall receive a copy for processing.

Councilmember	Motion	Second	Yes	No	Absent	Abstain
Curry						
Koelling						
LaMonica						
Lane						
Talarico						
Weaver						

Adopted: January 26, 2016

ATTEST:

APPROVED:

Maureen Iarossi-Alwan
Municipal Clerk

Mike Ghassali
Mayor



Engineers
Planners
Surveyors
Landscape Architects
Environmental Scientists

400 Valley Road, Suite 304
Mount Arlington, NJ 07856
T: 973.398.3110
F: 973.398.3199
www.maserconsulting.com

January 21, 2016

VIA E-MAIL

Maureen Iarossi-Alwan
Borough Clerk/Borough Administrator
Borough of Montvale
12 Mercedes Drive, 2nd Floor
Montvale, NJ 07645

Re: Bear-Ban Builders, LLC
Recommendation for Reduction of the Overall Performance Guarantee
Block 1301, Lots 24, 26, 27 and 33, Block 2204, Lots 39 and 4, Borough of Montvale
MC Project No. MVP-026

Dear Ms. Iarossi-Alwan:

We are in receipt of the letter dated January 14, 2016 from Antimo A. Del Vecchio in regards to the above-referenced project. Based on a review of the letter, we agree that the performance bond and cash portion of the bond should be reduced as outlined in that letter (attached).

A summary of the bonds to remain in place is as follows:

- Performance bond in the amount of \$481,621.38
- Cash bond in the amount of \$48,162.14

The original performance bond and the difference in the cash performance bond can be returned to the applicant.

Thank you for your kind attention in this matter. Please do not hesitate to contact me should you have any questions.

Very truly yours,

MASER CONSULTING P.A.

A handwritten signature in black ink, appearing to read 'Andrew R. Hipolit'.

Andrew R. Hipolit, P.E., P.P., C.M.E.
Borough Engineer

ARH/dw

MARTIN W. KAFAFIAN (NJ, NY, DC BARS)
ADOLPH A. ROMEI (NJ, NY BARS)
JOHN J. LAMB (NJ BAR)
ANTIMO A. DEL VECCHIO (NJ, NY, DC BARS)
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+Certified by the Supreme Court of
New Jersey as a Civil Trial Attorney



BEATTIE
PADOVANO LLC

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January 14, 2016

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WRITER'S DIRECT ACCESS
Email: adelvecchio@beattielaw.com
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Via Email

Andrew R. Hipolit, P.E., P.P., C.M.E.
Maser Consulting, PA
400 Valley Road, Suite 304
Mount Arlington, New Jersey 07856

**Re: Bear-Ban Builders, LLC
Block 1301, Lots 24, 26, 27 and 33
Block 2204, Lots 39 and 40
Montvale, New Jersey**

Dear Mr. Hipolit:

As you are aware, the Borough of Montvale adopted Resolution No. 36-2016 authorizing the reduction of the overall performance guarantee in this project to have a performance guarantee balance of \$481,621.38. We are writing to confirm that the reduced performance bond amount is to be posted by way of a reduced performance bond in the amount of \$481,621.38 and that the corresponding 10% cash bond requirement has similarly been reduced to \$48,162.14. Since \$195,962.07 was originally posted, the difference of \$147,799.93 may be returned to Bear-Ban Builders, LLC at the present time.

I would ask that you kindly confirm my understanding at your earliest convenience.
Thank you for your prompt attention and reply.

Very truly yours,

Antimo A. Del Vecchio

ADV: ret

c: D. Wood, Maser Consulting (via email, dwood@maserconsulting.com)
Maureen Iarossi-Alwan, Clerk (via email)

Forty-Five Years of Service

RESOLUTION

BE IT RESOLVED by the Mayor and Council of the Borough of Montvale, N.J., that the following bills, having been referred to the Borough Council and found correct, be and the same hereby be paid:

<u>FUND</u>	<u>AMOUNT</u>	<u>NOTES</u>
Current	350,967.23	Bill List Wire 1/26/16
	<u>207,898.75</u>	Wires/Manual Checks
Current TOTAL	558,865.98	
Housing Trust	1,827.08	Bill List Wire 1/26/16
Engineering Trust Fund	61.25	Bill List Wire 1/26/16
Escrow - Trust	43,330.45	Bill List Wire 1/26/16
Unemployment Trust	114.84	
Retirement Dinner Trust	5,000.00	
Capital Fund	43,847.50	Bill List Wire 1/26/16

*This resolution was adopted by the Mayor and Council of Montvale
at a meeting held on 1/26/16*

Introduced by: _____

Approved: 1/26/16

Seconded by: _____

Michael Ghassali, Mayor

ATTEST:

Maureen Iarossi-Alwan, Municipal Clerk

MANUAL/VOID CHECKS - WIRES
January 26, 2016

<u>Check #</u>	<u>PO #</u>	<u>Date</u>	<u>Transaction/Vendor</u>	<u>Amount</u>
WIRE		1/13/16	Payroll Account	130,907.91
WIRE		1/13/16	Salary Account	76,561.01
WIRE		1/13/16	FSA Account	<u>429.83</u>
	Total			<u>207,898.75</u>

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Vendor # Name	PO # PO Date Description	Contract PO Type	Amount Charge Account Acct Type Description	Stat/Chk	First Rcvd Chk/Void	1099
Item Description					Enc Date Date Date Invoice	Excl
00046 COUNTY OF BERGEN, TREAS						
16-00133 01/20/16 2015 COUNTY ADDED TAX						
1 2015 COUNTY ADDED TAX	46,853.29	6-01-55-209-000	B DUE TO COUNTY - ADDED TAX	R	01/20/16 01/20/16	2015 ADDED TAX N
Vendor Total:	46,853.29					
00048 PARK RIDGE FLORIST						
15-01300 12/15/15 R. SAUL FUNERAL - MCNEICE						
1 R. SAUL FUNERAL - MCNEICE	97.95	5-01-25-745-058	B OTHER EQUIPMENT & SUPPLIES	R	12/15/15 01/20/16	003847 N
SGT. A. MCNEICE'S FATHER R. SAUL FUNERAL ARRANGEMENT						
\$97.95						
Vendor Total:	97.95					
00064 MUNNOS ITALIAN DELI						
15-01119 11/02/15 FOOD DELIVERY FOR ELECTION DAY						
1 FOOD DELIVERY FOR POLE WORKERS	190.45	5-01-20-702-041	B MEAL REIMBURSEMENT	R	11/02/15 01/20/16	5931 N
ELECTION DAY 11/03/15.						
16-00003 01/04/16 REORGANIZATION MEETING						
1 REORGANIZATIONAL MEETING	566.60	5-01-20-703-028	B OTHER PROF/CONSULTANT SERVICES	R	01/04/16 01/20/16	6137 N
2 TIP	30.00	5-01-20-703-028	B OTHER PROF/CONSULTANT SERVICES	R	01/04/16 01/20/16	6137 N
	596.60					
Vendor Total:	787.05					
00071 UNITED WATER NEW JERSEY						
16-00134 01/20/16 3825412222 FIRE HYDRANTS/JAN.						
1 3825412222 FIRE HYDRANTS/JAN.	15,837.70	6-01-31-834-029	B OTHER CONTRACTUAL ITEMS	R	01/20/16 01/20/16	JANUARY N
Vendor Total:	15,837.70					

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Vendor # Name	PO #	PO Date	Description	Contract	PO Type	Amount	Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Exc]
00097 CABLEVISION														
16-00118	01/18/16	07873-199375-01-1	CABLEVISION											
1	07873-199375-01-1	CABLEVISION	89.90	6-01-25-752-108	B MAINTENANCE/RENTAL AGREEMENTS	R	01/18/16	01/20/16		JAN.FEB.				N
FIRE DEPT.MONTVALE. BILLING PERIOD:01/08/16-02/07/16														
16-00119	01/18/16	07873-204461-01-0	CABLEVISION											
1	07873-204461-01-0	CABLEVISION	107.80	6-01-20-701-029	B OTHER CONTRACTUAL ITEMS	R	01/18/16	01/20/16		JAN.FEB.				N
12 MERCEDES DR.MONTVALE. BILLING PERIOD:01/08/16-02/07/16														
16-00120	01/18/16	07873-218840-01-0	CABLEVISION											
1	07873-218840-01-0	CABLEVISION	6.45	6-01-27-791-063	B SENIOR ACTIVITIES	R	01/18/16	01/20/16		JANUARY				N
SENIOR COMMUNITY CENTER. BILLING PERIOD:01/01/16-01/31/16														
Vendor Total:						204.15								
00112 MONTVALE SENIOR CLUB														
16-00139	01/20/16	SENIOR LUNCHEON 12-17-16												
1	SENIOR LUNCHEON 12-17-16		2,252.00	5-01-27-791-063	B SENIOR ACTIVITIES	R	01/20/16	01/20/16		SR LUNCH 12-17				N
at Florentine Gardens														
Vendor Total:						2,252.00								
00114 CORBI PRINTING CO, INC.														
15-01319	12/16/15	ATs Mailers												
1	ATs Mailers		169.92	5-01-42-855-023	B PRINTING & BINDING	R	12/16/15	01/20/16		151165				N
2	ATs Mailers		184.08	5-01-41-250-023	B PRINTING AND BINDING	R	12/16/15	01/20/16		151165				N
			354.00											
Vendor Total:						354.00								
00118 NJ STATE LEAGUE OF														
16-00063	01/11/16	2016 MEMBERSHIP DUES												
1	2016 MEMBERSHIP DUES		657.00	6-01-20-701-044	B PROFESSIONAL ASSOCIATION DUES	R	01/11/16	01/20/16		321MLJ16				N
INVOICE #321MLJ16														

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Vendor # Name	PO #	PO Date	Description	Contract	PO Type	First	Rcvd	Chk/Void	1099
Item Description	Amount	Charge Account	Acct Type Description	Stat/Chk	Enc Date	Date	Date	Invoice	Exc
00118 NJ STATE LEAGUE OF			Continued						
16-00108 01/15/16 MAYOR LEGISLATIVE DAY 2/3/16									
1 MAYOR LEGISLATIVE DAY 2/3/16	25.00	6-01-20-703-042	B EDUCATION/TRAINING/SEMINARS	R	01/15/16	01/20/16		2/3/16	N
Vendor Total:	682.00								
00142 PITNEY BOWES, INC.									
15-00271 03/02/15 POSTAGE MACHINE LEASE & MAINT.			B						
5 POSTAGE MACHINE LEASE & MAINTENANCE.	855.00	5-01-20-701-108	B MAINTENANCE/RENTAL AGREEMENTS	R	03/02/15	01/20/16		7467534-JA16	N
INVOICE #7467534-JA16									
Vendor Total:	855.00								
00159 AMADO, HERMINIO									
16-00043 01/08/16 REIMB CLOTHING 2015									
1 REIMB CLOTHING 2015	648.30	5-01-25-745-261	B AMADO, HERMINIO - CLOTHING	R	01/08/16	01/20/16		CLOTHING	N
P.O. H. AMADO									
REIMBURSEMENT FOR CLOTHING & NEW									
EQUIP PURCHASE 2015 RECEIPTS ATTACHED									
TURN OUT UNIFORM	422.91								
SPORTS AUTHORITY	155.23								
AMAZON.COM	70.16								
TOTAL	\$648.30								
Vendor Total:	648.30								
00173 NEWELL, JOHN									
16-00036 01/08/16 REIM CLOTHING 2015									
1 REIM CLOTHING 2015	628.85	5-01-25-745-274	B NEWELL, JOHN - CLOTHING	R	01/08/16	01/20/16		CLOTHING	N
DET. JOHN NEWELL									
REIMBURSEMENT FOR CLOTHING PURCHASED									
PANTS	62.47								
COAT	83.25								
SHIRT & TIES	358.14								

Vendor # Name	PO #	PO Date	Description	Contract	PO Type	First	Rcvd	Chk/Void	1099
Item Description	Amount	Charge Account	Acct Type Description	Stat/Chk	Enc Date	Date	Date	Invoice	Excl
00173 NEWELL, JOHN			Continued						
16-00036 01/08/16 REIM CLOTHING 2015			Continued						
SHOES	125.00								
TOTAL	\$628.85								
Vendor Total:	628.85								
00258 ROCKLAND ELECTRIC									
16-00131 01/20/16 ROCKLAND ELECTRIC CHARGES/DEC									
1 0632933003 W GRAND OTHR UNMTR	11.04	5-01-31-825-071	B ELECTRICITY	R	01/20/16	01/20/16		DECEMBER	N
2 0027002008 42W GRAND SIGN FIRE	10.41	5-01-31-825-071	B ELECTRICITY	R	01/20/16	01/20/16		DECEMBER	N
3 2413158015 13W GRAND SIGN FIRE	10.41	5-01-31-825-071	B ELECTRICITY	R	01/20/16	01/20/16		DECEMBER	N
4 0653933003 GRAND OTHR MTLBX	42.31	5-01-31-825-071	B ELECTRICITY	R	01/20/16	01/20/16		DECEMBER	N
5 0611933003 MEMORIAL DR DPW	225.26	5-01-31-825-071	B ELECTRICITY	R	01/20/16	01/20/16		DECEMBER	N
6 0563019009 GRAND SOPK 67/62	23.15	5-01-31-825-071	B ELECTRICITY	R	01/20/16	01/20/16		DECEMBER	N
7 0787127002 GRAND SOPK 75/77	18.05	5-01-31-825-071	B ELECTRICITY	R	01/20/16	01/20/16		DECEMBER	N
8 0195092007 GRAND SOPK 87/97	34.20	5-01-31-825-071	B ELECTRICITY	R	01/20/16	01/20/16		DECEMBER	N
9 8906935008 E GRAND OTHR UNMTR	15.14	5-01-31-825-071	B ELECTRICITY	R	01/20/16	01/20/16		DECEMBER	N
10 9515932009 GRAND OTHR UNMTR	54.20	5-01-31-825-071	B ELECTRICITY	R	01/20/16	01/20/16		DECEMBER	N
11 8822932014 12 MERCEDES DR	3,068.90	5-01-31-825-078	B ELECTRICITY - 12 MERCEDES	R	01/20/16	01/20/16		DECEMBER	N
12 9555848004 BORO STREET LTS/JAN	7,094.56	6-01-31-826-075	B STREET LIGHTING	R	01/20/16	01/20/16		JANUARY	N
	10,607.63								
Vendor Total:	10,607.63								
00315 BOROUGH OF MONTVALE									
16-00138 01/20/16 TO ADJUST /RECONCILE SALARY AC									
1 TO ADJUST/RECONCILE SALARY	570.77	5-01-20-701-029	B OTHER CONTRACTUAL ITEMS	R	01/20/16	01/20/16		ADJUST SAL.	N
ACCOUNT.									
Vendor Total:	570.77								
00375 BOROUGH OF PARK RIDGE									
16-00105 01/15/16 TRI-BORO AMBULANCE FUEL INV.DC									
1 TRI-BORO AMBULANCE FUEL	94.18	5-01-25-748-074	B GASOLINE	R	01/15/16	01/20/16		DECEMBER	N
2 TRI-BORO AMBULANCE FUEL	38.48	5-01-31-833-074	B GASOLINE & DIESEL FUEL	R	01/15/16	01/20/16		DECEMBER	N

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Vendor # Name										
PO #	PO Date	Description	Contract	PO Type		First	Rcvd	Chk/Void		1099
Item Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	Enc Date	Date	Date	Invoice	Exc1
00375 BOROUGH OF PARK RIDGE Continued										
16-00105 01/15/16 TRI-BORO AMBULANCE FUEL INV.DC	Continued									
INVOICE FOR DECEMBER 2015.										
	132.66									
16-00106 01/15/16 TRI-BORO FUEL INVOICE/DECEMBER										
1 TRI-BORO FUEL INVOICE/DECEMBER	2,834.86	5-01-31-833-074		B GASOLINE & DIESEL FUEL	R	01/15/16	01/20/16		DECEMBER	N
2 TRI-BORO SR.VAN FUEL INV./DEC.	103.80	5-01-31-833-074		B GASOLINE & DIESEL FUEL	R	01/15/16	01/20/16		DECEMBER	N
	2,938.66									
Vendor Total: 3,071.32										
00379 NJ CONFERENCE OF MAYORS										
16-00101 01/14/16 2016 MEMBERSHIP DUES										
1 2016 MEMBERSHIP DUES	395.00	6-01-20-703-044		B PROFESSIONAL ASSOCIATION DUES	R	01/14/16	01/20/16		2016158	N
INVOICE #2016158										
Vendor Total: 395.00										
00424 TEN BROECK, DAVID										
16-00041 01/08/16 REIMB CLOTHING 2015										
1 REIMB CLOTHING 2015	120.83	5-01-25-745-259		B TEN BROECK, DAVID - CLOTHING	R	01/08/16	01/20/16		CLOTHING	N
P.O. D. TEN BROECK										
REIMBURSEMENT FOR CLOTHING										
RECEIPT ATTACHED	\$225.00									
CLOTHING ALLOWANCE										
BALANCE	\$120.83									
Vendor Total: 120.83										
00430 REGISTRARS' ASSOC. OF NJ										
16-00070 01/12/16 Memberships 2016										
1 Memberships 2016 - C.Petersen	10.00	6-01-20-701-044		B PROFESSIONAL ASSOCIATION DUES	R	01/12/16	01/20/16		2016 DUES	N

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Vendor # Name											
PO #	PO Date	Description	Contract	PO Type			First	Rcvd	Chk/Void	1099	
Item Description			Amount	Charge Account	Acct Type Description	Stat/Chk	Enc Date	Date	Date	Invoice	Excl
00656	STATE OF NJ DEPT OF LABOR W/F	Continued									
16-00115	01/18/16	4TH QTR. UNEMPLOYMENT BENEFITS	Continued								
EMPLOYER ID: 0-226-002-101											
Vendor Total:			114.84								
00699	ATLANTIC TOMORROWS OFFICE										
15-00270	03/02/15	COPY MACHINE MAINTENANCE 2015		B							
5	COPY MACHINE MAINTENANCE 2015		520.10	5-01-20-701-062	B OFFICE EQUIP - MAINT/REPAIR	R	03/02/15	01/20/16		CNIN513469	N
	BLACK & WHITE \$170.05										
	COLOR \$350.05										
PERIOD 10/01/15-12/31/15											
MACHINE ID K11544											
J04639											
Vendor Total:			520.10								
00730	BOGGIA & BOGGIA, ESQS.										
15-00189	02/10/15	LEGAL FEES 2015		B							
371	LEGAL SERVICE THRU 11/30/15		659.20	5-01-20-712-028	B OTHER PROF/CONSULTANT SERVICES	R	11/12/15	01/20/16		25563	N
372	BPU PETITION BY UNITED WATER		266.00	5-01-20-712-028	B OTHER PROF/CONSULTANT SERVICES	R	11/12/15	01/20/16		25564	N
373	GENERAL BID MATTERS		280.00	5-01-20-712-028	B OTHER PROF/CONSULTANT SERVICES	R	11/12/15	01/20/16		25565	N
374	CONSTRUCTION OF FIREHOUSE		434.00	5-01-20-712-028	B OTHER PROF/CONSULTANT SERVICES	R	11/12/15	01/20/16		25566	N
375	DPW FEDERAL ACTION		1,470.00	5-01-20-712-028	B OTHER PROF/CONSULTANT SERVICES	R	11/12/15	01/20/16		25567	N
376	SHORT AVENUE		42.00	5-01-20-712-028	B OTHER PROF/CONSULTANT SERVICES	R	11/12/15	01/20/16		25569	N
377	ROE V. MONTVALE		70.00	5-01-20-712-028	B OTHER PROF/CONSULTANT SERVICES	R	11/12/15	01/20/16		25570	N
378	ALLISON MCNEICE V. MONTVALE		2,694.25	5-01-20-712-028	B OTHER PROF/CONSULTANT SERVICES	R	11/12/15	01/20/16		25571	N
379	21 DONNYBROOK ROAD		42.00	5-01-20-712-028	B OTHER PROF/CONSULTANT SERVICES	R	11/12/15	01/20/16		25572	N
380	LIBOCK V. BEAR BAN		280.00	5-01-20-712-028	B OTHER PROF/CONSULTANT SERVICES	R	11/12/15	01/20/16		25573	N
381	BERGEN COUNTY TAX APPEALS 2015		1,148.00	5-01-20-712-028	B OTHER PROF/CONSULTANT SERVICES	R	11/12/15	01/20/16		25574	N
382	K.HOV. @ RIDGMONT LLC TX APPEA		406.00	5-01-20-712-028	B OTHER PROF/CONSULTANT SERVICES	R	11/12/15	01/20/16		25575	N
383	DS MONTVALE TAX APPEAL		476.00	5-01-20-712-028	B OTHER PROF/CONSULTANT SERVICES	R	11/12/15	01/20/16		25576	N
384	FEROLIE REALTY TAX APPEAL		84.00	5-01-20-712-028	B OTHER PROF/CONSULTANT SERVICES	R	11/12/15	01/20/16		25577	N
385	BENJAMIN MOORE TAX APPEAL		224.00	5-01-20-712-028	B OTHER PROF/CONSULTANT SERVICES	R	11/12/15	01/20/16		25578	N
386	KPMG TAX APPEAL		98.00	5-01-20-712-028	B OTHER PROF/CONSULTANT SERVICES	R	11/12/15	01/20/16		25579	N
387	PRIM MONTVALE LLC TAX APPEAL		28.00	5-01-20-712-028	B OTHER PROF/CONSULTANT SERVICES	R	11/12/15	01/20/16		25580	N
388	TCAM TAX APPEAL		308.00	5-01-20-712-028	B OTHER PROF/CONSULTANT SERVICES	R	11/12/15	01/20/16		25581	N

Vendor # Name	PO #	PO Date	Description	Contract	PO Type	Stat/Chk	First	Rcvd	Chk/Void	1099
Item Description	Amount	Charge Account	Acct Type Description	Enc Date	Date	Date	Invoice	Exc		
00730 BOGGIA & BOGGIA, ESQS.	Continued									
15-00189 02/10/15 LEGAL FEES 2015		Continued								
389 REALTY ASSOC.IOWA TAX APPEAL	336.00	5-01-20-712-028	B OTHER PROF/CONSULTANT SERVICES	R	11/12/15	01/20/16	25582	N		
390 KAPLAN & DRESSNER TAX APPEAL	553.37	5-01-20-712-028	B OTHER PROF/CONSULTANT SERVICES	R	11/12/15	01/20/16	25583	N		
391 MONTVALE PLAZA ASSOC.TAX APPEA	266.00	5-01-20-712-028	B OTHER PROF/CONSULTANT SERVICES	R	11/12/15	01/20/16	25584	N		
392 RECKITT BENCKISER TAX APPEAL	308.00	5-01-20-712-028	B OTHER PROF/CONSULTANT SERVICES	R	11/12/15	01/20/16	25585	N		
393 CVS PHARMACIES TAX APPEAL	50.00	5-01-20-712-028	B OTHER PROF/CONSULTANT SERVICES	R	11/12/15	01/20/16	25586	N		
394 WESTERN UNION TAX APPEAL	70.00	5-01-20-712-028	B OTHER PROF/CONSULTANT SERVICES	R	11/12/15	01/20/16	25587	N		
395 20 CRAIG ROAD TAX APPEAL	182.00	5-01-20-712-028	B OTHER PROF/CONSULTANT SERVICES	R	11/12/15	01/20/16	25588	N		
396 WILLIAM SCHEFFLER TAX APPEAL	112.00	5-01-20-712-028	B OTHER PROF/CONSULTANT SERVICES	R	11/12/15	01/20/16	25589	N		
397 MONTVALE KPMG TAX APPEAL	56.00	5-01-20-712-028	B OTHER PROF/CONSULTANT SERVICES	R	11/12/15	01/20/16	25590	N		
398 SUMMIT PLAZA INC. TAX APPEAL	750.10	5-01-20-712-028	B OTHER PROF/CONSULTANT SERVICES	R	11/12/15	01/20/16	25591	N		
399 H.E NORTHGATE TAX APPEAL	336.00	5-01-20-712-028	B OTHER PROF/CONSULTANT SERVICES	R	11/12/15	01/20/16	25592	N		
400 JEFLEER COMPANY TAX APPEAL	420.00	5-01-20-712-028	B OTHER PROF/CONSULTANT SERVICES	R	11/12/15	01/20/16	25593	N		
401 CHESTNUT RDG LLC 2014 TX APPEA	98.00	5-01-20-712-028	B OTHER PROF/CONSULTANT SERVICES	R	11/12/15	01/20/16	25594	N		
402 GECMC 2005 TAX A APPEAL	56.00	5-01-20-712-028	B OTHER PROF/CONSULTANT SERVICES	R	11/12/15	01/20/16	25595	N		
403 ARE 100 PHILIPS TAX APPEAL	126.00	5-01-20-712-028	B OTHER PROF/CONSULTANT SERVICES	R	11/12/15	01/20/16	25596	N		
404 CBRE TAX APPEAL	630.00	5-01-20-712-028	B OTHER PROF/CONSULTANT SERVICES	R	11/12/15	01/20/16	25597	N		
405 LTF REAL ESTATE TAX APPEAL	560.00	5-01-20-712-028	B OTHER PROF/CONSULTANT SERVICES	R	11/12/15	01/20/16	25598	N		
406 ANNETTE GARDELLA TAX APPEAL	98.00	5-01-20-712-028	B OTHER PROF/CONSULTANT SERVICES	R	11/12/15	01/20/16	25599	N		
407 120 CHESTNUT RDG RD TAX APPEAL	56.00	5-01-20-712-028	B OTHER PROF/CONSULTANT SERVICES	R	11/12/15	01/20/16	25600	N		
BILL NO:25563+25564+25565+25566+25567										
25569+25570+25571+25572+25573+25574										
25575+25576+25577+25578+25579+25580										
25581+25582+25583+25584+25585+25586										
25587+25588+25589+25590+25591+25592										
25593+25594+25595+25596+25597+25598										
25599+25600										
	14,072.92									
15-01310 12/15/15 ESCROW PAYMENT ROE V.MONTVALE										
1 ROE V.MONTVALE SUPERIOR CRT DV	9,016.00	E-08-00-213-08A	B MtvI Dev Assoc-MP/Ord Litigation	R	12/15/15	01/20/16	25161	N		
16-00071 01/12/16 2015 AFFORDABLE HOUSING LITIG.										
1 2015 AFFORDABLE HOUSING LITIG.	1,075.45	T-03-56-286-006	B TRUST - RESERVE FOR HOUSING	R	01/12/16	01/20/16	25568	N		

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00731 MASER CONSULTING P.A.														
13-01478	10/11/13		PROF.ENGINEERING SVS CHESTNUT		B									
26			CHESTNUT RIDGE RD IMPROVEMENTS	47.50	C-04-55-370-A00			B ENGINEERING - COUNTY ROAD IMPROVEMENT	R	01/20/14	01/20/16		315632	N
15-00177	02/05/15		ENGINEER RETAINER 2015		B									
14			MAYOR & COUNCIL MEETING/12/27	450.00	5-01-20-715-028			B OTHER PROF/CONSULTANT SERVICES	R	04/27/15	01/20/16		313778	N
15-00616	05/29/15		PASCACK BROOK SANITARY SEWER S		B									
9			PASCACK BROOK SANITARY SEWER	1,097.50	5-01-44-866-029			B OTHER CONTRACTUAL ITEMS	R	05/29/15	01/20/16		313788	N
10			PASCACK BROOK SANITARY SEWER	67.50	5-01-44-866-029			B OTHER CONTRACTUAL ITEMS	R	05/29/15	01/20/16		315634	N
				1,165.00										
15-00619	05/29/15		2015 ROADWAY IMPROVEMENT PROG.		B									
11			2015 ROADWAY IMPROVEMENT PROG.	7,204.37	5-01-20-715-029			B ENGINEERING - OTHER CONTRACTUAL ITEMS	R	05/29/15	01/20/16		313791	N
12			2015 ROADWAY IMPROVEMENT PROG.	77.50	5-01-20-715-029			B ENGINEERING - OTHER CONTRACTUAL ITEMS	R	10/13/15	01/20/16		315636	N
				7,281.87										
15-01047	10/13/15		ENGINEERING-TERKUILE/MAGNOLIA		B									
5			ENGINEERING-TERKUILE/MAGNOLIA	3,962.25	5-01-20-715-029			B ENGINEERING - OTHER CONTRACTUAL ITEMS	R	10/13/15	01/20/16		313793	N
15-01305	12/15/15		ESCROW PAYMENTS											
1			ROAD IMPROVEMENTS ACCT. 21309	8,633.75	E-08-00-213-09A			B Mtv1 Dev Assoc-Road Improv/Maser	R	12/15/15	01/20/16		309572	N
2			MONTV.DEVELOP.ASSOC.2802/2&3	4,107.00	E-08-00-213-07A			B Mtv1 Dev-Hekemian Group (2802/2&3)	R	12/15/15	01/20/16		309518	N
3			CHESTNUT RDG SHOP.CTR.3101/1	302.50	E-08-00-214-08A			B CHESTNUT RIDGE SHOP CTR-URSTADT(3101/1)	R	12/15/15	01/20/16		309523	N
4			LS DEVELOPERS LLC 712/9	40.50	E-08-00-215-07A			B LC Developers LLC (712/9)	R	12/15/15	01/20/16		309524	N
5			BALDANZA CONSTRUCTION 403/2	715.00	E-08-00-215-06A			B Baldanza Construction (403/2)	R	12/15/15	01/20/16		309526	N
6			ASCHENBRAND 1702/11	605.00	E-08-00-215-11A			B Joseph Aschenbrand (1702/11)	R	12/15/15	01/20/16		309574	N
			INVOICES: 309572+309518+309523+309524											
			309526+309574											
				14,403.75										
15-01336	12/22/15		ESCROW PAYMENTS											
1			K.HOV.DEL BEN 302/1	245.00	E-08-00-208-21A			B KHOV DELBEN II 302&1002/1,4&7	R	12/22/15	01/20/16		312152	N
2			LC DEVELOPERS LLC 712/9	175.00	E-08-00-215-07A			B LC Developers LLC (712/9)	R	12/22/15	01/20/16		312154	N
				420.00										
16-00051	01/08/16		ESCROW PAYMENTS											
1			ROAD IMPROVEMENTS ACCT.21309	5,288.75	E-08-00-213-09A			B Mtv1 Dev Assoc-Road Improv/Maser	R	01/08/16	01/20/16		313807	N

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00746 ABRAMS, JEREMY	15-01317	12/16/15	REIMB CLOTHING PURCHASED	647.50	Continued								
Vendor Total:				647.50									
00762 HARBORTOUCH	16-00142	01/20/16	COURT CREDIT CARD FEES-DEC										
	1		COURT CREDIT CARD FEES-DEC	89.08	5-01-42-855-029		B OTHER CONTRACTUAL ITEMS	R	01/20/16	01/20/16		DEC 2015	N
	2		COURT CREDIT CARD FEES-DEC	96.50	5-01-41-250-029		B OTHER CONTRACTUAL ITEMS	R	01/20/16	01/20/16		DEC 2015	N
Vendor Total:				185.58									
01008 FITNESS RESOURCE OF NY LLC.	16-00025	01/06/16	SERVICE SR EXERCISE EQUIPMENT										
	1		SR CENTER EXERCISE EQUIP MAINT	175.00	6-01-27-791-156		B EXERCISE ROOM EQUIPMENT	R	01/06/16	01/20/16		215601	N
			Clean, lubricate, inspect, adjust:										
			3 treadmills										
			1 rowing machine										
			2 precor ellipticals										
			1 recumbent bike										
			2 schwinn bikes										
			1 stair stepper										
Vendor Total:				175.00									
01134 RESERVE ACCOUNT	16-00084	01/12/16	REFILL POSTAGE METER 2016			B							
	2		REFILL POSTAGE METER 2016 JANUARY.	1,000.00	6-01-20-701-022		B POSTAGE & EXPRESS CHARGES	R	01/12/16	01/20/16		JANUARY	N
Vendor Total:				1,000.00									
01156 DIRECT ENERGY BUSINESS	16-00124	01/19/16	DIRECT ENERGY GAS CHARGES/DEC.										
	1		613984/614275 RAILROAD AVE.REC	126.29	5-01-31-829-070		B NATURAL GAS	R	01/19/16	01/20/16		H16536072	N
	2		613984/614278 31 W GRAND DPW	293.90	5-01-31-829-070		B NATURAL GAS	R	01/19/16	01/20/16		H16536078	N

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01156 DIRECT ENERGY BUSINESS				Continued										
16-00124 01/19/16 DIRECT ENERGY GAS CHARGES/DEC.				Continued										
3 613984/614276 W GRAND FIREHOUS				5-01-31-829-070		335.79		B NATURAL GAS	R	01/19/16	01/20/16		H16536073	N
4 613984/614281 43 HUFF TERR				5-01-31-829-070		3.10		B NATURAL GAS	R	01/19/16	01/20/16		H16536075	N
5 613984/614280 12 MERCEDES DR				5-01-31-829-078		2,175.57		B NATURAL GAS - 12 MERCEDES	R	01/19/16	01/20/16		H16536074	N
6 613984/614282 1 MEMORIAL DR SR				5-01-31-829-086		558.21		B NATURAL GAS - ONE MEMORIAL	R	01/19/16	01/20/16		H16536077	N
INVOICES:														
H16536072														
H16536078														
H16536073														
H16536075														
H16536074														
H16536077														
H16536076 (0.00)														
H16536079 (0.00)														
						3,492.86								
16-00137 01/20/16 DIRECT ENERGY ELECTRIC CHARGES														
1 0700055009 HUFF TER PUMP 57088				5-01-31-825-071		190.63		B ELECTRICITY	R	01/20/16	01/20/16		ES15388819	N
2 1619931002 VALLEY VIEW SEWER				5-01-31-825-071		340.96		B ELECTRICITY	R	01/20/16	01/20/16		ES15388819	N
3 2310843006 ALAYNA ASSOCIATION				5-01-38-854-029		25.57		B OTHER CONTRACTUAL ITEMS	R	01/20/16	01/20/16		ES15388819	N
4 4725845003 SUMMIT OTHR UNMTR F				5-01-31-825-071		1.24		B ELECTRICITY	R	01/20/16	01/20/16		ES15388819	N
5 5208845000 159 CHESTNUT RDG RD				5-01-31-825-071		84.49		B ELECTRICITY	R	01/20/16	01/20/16		ES15388819	N
6 5985845006 CHESTNUT RDG MTLBX				5-01-31-825-071		27.02		B ELECTRICITY	R	01/20/16	01/20/16		ES15388819	N
7 8822932014 12 MERCEDES DR				5-01-31-825-078		5,594.68		B ELECTRICITY	R	01/20/16	01/20/16		ES15388819	N
8 0027002008 WARN LITE FIRE TRUC				5-01-31-825-071		0.10		B ELECTRICITY - 12 MERCEDES	R	01/20/16	01/20/16		ES15388819	N
9 2413158015 13 W GRAND AVE.				5-01-31-825-071		0.10		B ELECTRICITY	R	01/20/16	01/20/16		ES16391107	N
10 9263932000 GRAND TFLT 2				5-01-31-825-071		20.68		B ELECTRICITY	R	01/20/16	01/20/16		ES16391107	N
11 5229845000 LA TRENTA FLD LTS				5-01-31-825-071		32.16		B ELECTRICITY	R	01/20/16	01/20/16		ES15388951	N
INVOICES: ES15388819+ES16391107														
ES15388951+ES15388759														
						6,317.63								
Vendor Total:						9,810.49								
01227 PIAZZA & ASSOCIATES, INC.														
15-00154 01/30/15 AFFORDABLE HOUSING SVS 2015				B										
11 AFFORDABLE HOUSING SERVICES				T-03-56-286-006		600.00		B TRUST - RESERVE FOR HOUSING	R	01/30/15	01/20/16		1509-12	N

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01227 PIAZZA & ASSOCIATES, INC.	Continued									
15-00154 01/30/15 AFFORDABLE HOUSING SVS 2015	Continued									
FEES FOR NOVEMBER AND DECEMBER 2015.										
INVOICE #1511-12										
12 POSTAGE NOVEMBER & DECEMBER	7.63	T-03-56-286-006	B TRUST - RESERVE FOR HOUSING	R	04/27/15	01/20/16			1509-12	N
	607.63									
Vendor Total:	607.63									
01278 MCNERNEY & ASSOCIATES, INC.										
15-01330 12/21/15 SSETTLEMENT ANAL.RE.REALTY ASS										
1 SSETTLEMENT ANALYSIS	300.00	5-01-20-710-028	B OTHER PROF/CONSULTANT SERVICES	R	12/21/15	01/20/16			2015-703	N
RE: REALTY ASSOCIATES IOWA GROUP.										
Vendor Total:	300.00									
01293 NJ DIV.PENSIONS & BENEF./DCRP										
15-00176 02/05/15 DCRP GRP LIFE/DISABL.INSURANCE		B								
24 DCRP GROUP LIFE INSURANCE/DEC.	75.01	5-01-36-846-029	B OTHER CONTRACTUAL - DCRP	R	02/05/15	01/20/16			DECEMBER	N
25 DCRP LONG TERM DISABILITY/DEC.	31.40	5-01-36-846-029	B OTHER CONTRACTUAL - DCRP	R	02/05/15	01/20/16			DECEMBER	N
	106.41									
Vendor Total:	106.41									
01368 ROBALINO, ERIC										
16-00042 01/08/16 REIMB CLOTHING 2015										
1 REIMB CLOTHING 2015	27.00	5-01-25-745-257	B ROBALINO, ERIC	R	01/08/16	01/20/16			CLOTHING	N
P.O. E. ROBALINO										
REIMBURSEMENT CLOTHING PURCHASED										
AMAZON.COM RECEIPT ATTACHED 37.94										
CLOTHING ALLOWANCE BALANCE	\$27.00									
16-00128 01/19/16 REIMB CLOTHING										
1 REIMB CLOTHING	96.18	6-01-25-745-257	B ROBALINO, ERIC -CLOTHING	R	01/19/16	01/20/16			CLOTHING	N
REIMBURSEMENT TO P.O. E. ROBALINO										
FOR NEW EQUIP PURCHASED										

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PO #	PO Date	Description	Contract	PO Type			First	Rcvd	Chk/Void		
Item Description	Amount	Charge Account	Acct Type Description	Stat/chk	Enc	Date	Date	Date	Invoice	1099	Excl
01368 ROBALINO, ERIC		Continued									
16-00128 01/19/16 REIMB CLOTHING		Continued									
AMAZON.COM											
RECEIPT ATTACHED	\$96.18										
Vendor Total:		123.18									
01409 NARITA MARAJ, LLC.											
16-00099 01/14/16 RECORDS MANAGEMENT SVS 2016		B									
2 RECORDS MANAGEMENT SVS 2016	682.00	6-01-20-701-028	B OTHER PROF/CONSULTANT SERVICES	R		01/14/16	01/20/16		MTV-2016-001	N	
INVOICE #MTV-2016-001											
22 HOURS \$31.00 EACH.											
Vendor Total:		682.00									
01453 STEIN'S FRESH BAGEL INC.											
15-00647 06/08/15 CHIEF FOR A DAY BREAKFAST											
1 CHIEF FOR A DAY BREAKFAST	103.28	5-01-25-745-058	B OTHER EQUIPMENT & SUPPLIES	R		06/08/15	01/20/16		154391	N	
CHIEF FOR A DAY											
BREAKFAST											
6/5/2015											
INVOICE #506051	\$112.48										
NEW VENDOR:											
STEIN'S FRESH BAGEL INC											
106 CHESTNUT RIDGE ROAD											
MONTVALE NJ 07645											
201-782-0087 PHONE											
201-782-0098 FAX											
MILENA CSPARK12@GMAIL.COM											
Vendor Total:		103.28									
01462 MARSICO, WALTER											
16-00045 01/08/16 INITIAL ISSUE REIM 2015											
1 INITIAL ISSUE REIM 2015	92.20	5-01-25-745-273	B VANDALINDA, RYAN - CLOTHING	R		01/08/16	01/20/16		GLOVES	N	

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01462 MARSICO, WALTER	16-00045	01/08/16	INITIAL ISSUE REIM 2015	Continued										
			REIMBURSEMENT TO P.O. W. MARSICO	Continued										
			FOR INITIAL ISSUE CLOTHING											
			PURCHASED 12/21/2015			\$92.20								
			RECEIPT ATTACHED											
			TRAFFIC GLOVES											
			WINTER GLOVES											
Vendor Total:						92.20								
01499 ROSE MARTIN	15-01251	12/07/15	TENNIS PROGRAM REFUND											
			1 TENNIS PROGRAM REFUND			120.00	5-01-55-300-004	B REFUND OF FEES & PERMITS	R	12/07/15	01/20/16		RES.#167-2015	N
Vendor Total:						120.00								
01508 DOUG WEINBERGER	16-00125	01/19/16	REFUND OVERPAYMENT OF TAXES											
			1 REFUND OVERPAYMENT OF TAXES			2,891.86	6-01-55-205-000	B TAX OVERPAYMENTS - CURRENT YEAR	R	01/19/16	01/20/16		TAX OVERP.	N
			DUPLICATE PAYMENT MADE BY HOMEOWNER											
			AND MORTGAGE HOLDER FOR											
			BLOCK 1401; LOT 1 - 5 DOGWOOD LANE											
PAYBLE TO:														
DOUG WEINBERGER														
5 DOGWOOD LANE														
MONTVALE, NJ 07645														
Vendor Total:						2,891.86								
01594 GALLS, INCORPORATED	15-01320	12/17/15	LOCKOUT TOOLS											
			1 LOCKOUT TOOLS			460.00	5-01-25-745-058	B OTHER EQUIPMENT & SUPPLIES	R	12/17/15	01/20/16		BC0221598	N

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Item Description	Amount Charge Account Acct Type Description	Stat/Chk	Enc Date Date	Date Invoice	Excl
021594 GALLS, INCORPORATED	Continued				
15-01320 12/17/15 LOCKOUT TOOLS	Continued				
8 EACH LOCKOUT TOOL KITS					
#KN202 BIG EASY GLO					
@\$56.00/EA	\$448.00				
FREIGHT	12.00				
TOTAL	\$460.00				
ORDER #5216011					
Vendor Total:	460.00				
02056 LERCH, VINCI & HIGGINS, LLP					
15-01332 12/21/15 MANAGEMENT ADVISORY SERVICES					
1 MANAGEMENT ADVISORY SERVICES	2,085.00 5-01-20-705-151	B FINANCIAL SERVICES	R	12/21/15 01/20/16	27514 N
RENDERED FOR THE PERIOD ENDED:11/30/15					
Vendor Total:	2,085.00				
02141 REGAN, ROBERT T., ESQ.					
16-00050 01/08/16 ESCROW PAYMENTS					
1 SLOAN KETTERING APPL.2601/32	512.00 E-08-00-215-05A	B Memorial Sloan Kettering (2601/32)	R	01/08/16 01/20/16	12940 N
2 MONTV.SUPER VALUE LLC 1601/15	320.00 E-08-00-214-21A	B Montvale Super Value (1601/15)	R	01/08/16 01/20/16	12943 N
3 SLOAN KETTERING APPL.2601/32	2,576.00 E-08-00-215-05A	B Memorial Sloan Kettering (2601/32)	R	01/08/16 01/20/16	12860 N
4 BALDANZA 403/2	160.00 E-08-00-215-06A	B Baldanza Construction (403/2)	R	01/08/16 01/20/16	12983 N
5 SLOAN KETTERING 2601/32	519.95 E-08-00-215-05A	B Memorial Sloan Kettering (2601/32)	R	01/08/16 01/20/16	12984 N
6 HEKEMIAN GRP SITE PL (21307)	1,200.00 E-08-00-213-07A	B MtvI Dev-Hekemian Group (2802/2&3)	R	01/08/16 01/20/16	12985 N
7 HEKEMIAN GROUP LITIGAT. 21308	192.00 E-08-00-213-07A	B MtvI Dev-Hekemian Group (2802/2&3)	R	01/08/16 01/20/16	12986 N
8 K.HOV.DEL BEN 302/1 &1002/7	128.00 E-08-00-208-21A	B KHOV DELBEN II 302&1002/1,4&7	R	01/08/16 01/20/16	12989 N
9 NJ ENERGY 2405/1,2 &26	448.00 E-08-00-213-13A	B NJ Energy Corp (2405/1,2,26)	R	01/08/16 01/20/16	12990 N
10 CHESTNUT RDG SHOP.CTR.3101/1	256.00 E-08-00-214-08A	B CHESTNUT RIDGE SHOP CTR-URSTADT(3101/1)	R	01/08/16 01/20/16	12991 N
11 VALKO APPLICATION 203/6	80.00 E-08-00-215-14A	B Steve Valko (203/6)	R	01/08/16 01/20/16	12992 N
12 UNITED WAY 1606/6	640.00 E-08-00-214-22A	B United Way of BC (1606/6)	R	01/08/16 01/20/16	12993 N
13 ORIOLO APPLICATION 2411/7-9	64.00 E-08-00-215-15A	B Michele Oriolo (2411/6,7)or(7,8,9)	R	01/08/16 01/20/16	12995 N
14 KIMMERLE NEWMAN 2002/3	64.00 E-08-00-215-10A	B KIMMERLE NEWMAN (2002/3)	R	01/08/16 01/20/16	12996 N
INVOICES:12940+12943+12860+12983+12984					
12985+12986+12989+12990+12991					

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Item Description	Amount	Charge Account	Acct Type Description	Stat/Chk	Enc Date	Date	Date	Invoice	Excl
02426 VERIZON WIRELESS			Continued						
16-00034 01/07/16 PD BROADBAND CHARGES			Continued						
TOTAL	\$192.05								
Vendor Total:	192.05								
02519 MCNEICE, ALLISON									
16-00037 01/08/16 REIMB CLOTHING 2015									
1 REIMB CLOTHING 2015	194.65	5-01-25-745-264	B MC NEICE, ALLISON - CLOTHING	R	01/08/16	01/20/16		CLOTHING	N
SGT. A. MCNEICE REIMBURSEMENT FOR NEW EQUIP PURCHASED 12/31/2015 RECEIPT ATTACHED	\$194.65								
Vendor Total:	194.65								
02559 INS.DESIGN ADMINSTRATORS									
16-00082 01/12/16 CONTRACT FOR ADMINSTR.VISION P			B						
2 VISION ADMINSTR. FEE JANUARY	252.00	6-01-20-701-028	B OTHER PROF/CONSULTANT SERVICES	R	01/12/16	01/20/16		385453	N
Vendor Total:	252.00								
03084 SICOMAC DAIRY FOODS									
15-00219 02/17/15 MILK DELIVERY ADMINSTR. 2015			B						
13 MILK DELIVERY ADMINSTR.DEC.	44.14	5-01-20-701-041	B MEAL REIMBURSEMENT	R	04/27/15	01/20/16		DECEMBER	N
Vendor Total:	44.14								
03148 COUNTY OPEN SPACE TRUST FUND									
16-00132 01/20/16 2015 OPEN SP.ADDED/OMIT.TX BLL									
1 2015 OPEN SPACE ADDED TAX	536.52	6-01-55-209-000	B DUE TO COUNTY - ADDED TAX	R	01/20/16	01/20/16		2015 OPEN SP TX	N
Vendor Total:	536.52								
03472 AAA EMERGENCY SUPPLY									
15-01092 10/23/15 SCBA FLOW TEST/STRAP FACEPIECE									
1 SCOTT CERTIFIED	1,866.30	5-01-25-752-026	B MAINTENANCE OF OTHER EQUIPMENT	R	10/23/15	01/20/16		00262818	N

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Borough of Montvale
Bill List By Vendor Id

Page No: 20

Vendor # Name	PO #	PO Date	Description	Contract	PO Type	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
Item Description	Amount	Charge Account	Acct Type Description								
03472 AAA EMERGENCY SUPPLY Continued											
15-01092 10/23/15 SCBA FLOW TEST/STRAP FACEPIECE Continued											
SCBA FLOW-TESTING. QUOTE NO. 07291504											
2 SCOTT 2012-0X AV-3000HT NEW HIGH-TEMP 5-STRAP FACEPIECE. QUOTE NO. 03271503	1,575.00	5-01-25-752-061	B TURNOUT GEAR	R	10/23/15	01/20/16			00262817		N
	3,441.30										
Vendor Total:	3,441.30										
03615 FRASCIELLO, MARLY											
16-00044 01/08/16 PD PETTY CASH 2015											
1 PD PETTY CASH 2015 REIMB P.O. C. HAWKEN REIMBURSEMENT FOR CLOTHING PURCHASED 12/23/2015 RECEIPT ATTACHED	20.00	5-01-25-745-275	B HAWKEN, CHRISTOPHER - CLOTHING	R	01/08/16	01/20/16			PD PETTY CASH		N
	\$20.00										
2 PD PETTY CASH 2015 REIMB REIMBURSEMENT TO:	60.00	5-01-25-745-042	B EDUCATION/TRAINING/SEMINARS	R	01/08/16	01/20/16			PD PETTY CASH		N
JOHN NEWELL	\$30.00										
ANDREW FEDICK	30.00										
TOTAL	\$60.00										
BERGEN COUNTY DETECTIVES GROUP MEETING	80.00										
Vendor Total:	80.00										
03632 RR DONNELLEY											
15-01237 12/04/15 PURCHASE ORDERS -Qty 3000											
1 PURCHASE ORDERS -Qty 3000	468.57	5-01-20-701-023	B PRINTING & BINDING	R	12/04/15	01/20/16			119266896		N
2 Shipping & Handling Handling \$ 6.95	67.94	5-01-20-701-023	B PRINTING & BINDING	R	12/04/15	01/20/16			119266896		N

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Borough of Montvale
Bill List By Vendor Id

Page No: 21

Vendor # Name		PO # PO Date Description		Contract	PO Type	First Rcvd		Chk/Void	1099	
Item Description		Amount	Charge Account	Acct Type Description		Stat/Chk	Enc Date	Date	Date Invoice	Excl
03632	RR DONNELLEY	Continued								
15-01237	12/04/15 PURCHASE ORDERS -Qty 3000		Continued							
	Shipping \$60.99									
		536.51								
	Vendor Total:	536.51								
03727	STAPLES									
15-01190	11/24/15 DATE STAMPER, WALL CALENDARS									
1	DATE STAMPER, WALL CALENDARS	88.93	5-01-20-701-036	B OFFICE SUPPLIES		R	11/24/15	01/20/16	3285424080+	N
15-01230	12/02/15 office supplies									
1	kitchen supplies	121.77	5-01-20-701-036	B OFFICE SUPPLIES		R	12/02/15	01/20/16	3286302694+	N
2	post its	9.11	5-01-20-701-036	B OFFICE SUPPLIES		R	12/02/15	01/20/16	3286302694+	N
3	envelopes	54.79	5-01-20-701-036	B OFFICE SUPPLIES		R	12/02/15	01/20/16	3286302694+	N
4	TAB DIVIDERS PLANNING	3.00	5-01-21-720-036	B OFFICE SUPPLIES		R	12/02/15	01/20/16	3286302694+	N
5		7.68	5-01-21-720-036	B OFFICE SUPPLIES		R	12/02/15	01/20/16	3286302694+	N
6	TZ LABEL TAPE	28.44	5-01-20-701-036	B OFFICE SUPPLIES		R	12/02/15	01/20/16	3286302694+	N
7	PENS MAYORS ASSISTANT	28.29	5-01-20-701-036	B OFFICE SUPPLIES		R	12/02/15	01/20/16	3286302694+	N
		253.08								
15-01286	12/11/15 PD INK CARTRIDGES									
1	PD INK CARTRIDGES	744.81	5-01-25-745-036	B OFFICE SUPPLIES		R	12/11/15	01/20/16	3286847338	N
	POLICE DEPARTMENT INK CARTRIDGES									
	CHIEF									
	LTS									
	SGTS									
	SQUAD ROOM									
	DB									
	COMM. CTR									
	TOTAL	744.81								

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Borough of Montvale
Bill List By Vendor Id

Page No: 22

Vendor # Name	PO #	PO Date	Description	Contract	PO Type	Stat/chk	First	Rcvd	Chk/void	1099
Item Description	Amount	Charge	Account	Acct Type Description	Enc Date	Date	Date	Invoice	Excl	
03727 STAPLES	Continued									
15-01312 12/15/15 TONER/HIGHLIGHTERS										
1 HP TONERS	350.51	5-01-22-725-036	B OFFICE SUPPLIES	R	12/15/15	01/20/16		3287424585	N	
Vendor Total:	1,437.33									
03857 PROGRESSIVE BUS. COMPLIANCE										
16-00061 01/11/16 2016 RENEWAL NJ POSTER UPDATES										
1 2016 RENEWAL NJ POSTER UPDATES	39.95	6-01-20-701-023	B PRINTING & BINDING	R	01/11/16	01/20/16		104544/452147	N	
Vendor Total:	39.95									
03890 GRAMCO BUSINESS COMMUNICATIONS										
15-01339 12/22/15 SOUND SYSTEM ADJUST										
1 SOUND SYSTEM ADJUST	705.00	5-01-20-716-058	B OTHER EQUIPMENT & SUPPLIES	R	12/22/15	01/20/16		15-903	N	
Vendor Total:	705.00									
03951 EDIBLE ARRANGEMENTS										
15-01033 10/07/15 Bereavement Price										
1 bereavement Price	92.99	5-01-20-701-036	B OFFICE SUPPLIES	R	10/07/15	01/20/16		E0124058314	N	
15-01137 11/04/15 BEREAVEMENT BASKET -DINO'S DAD										
1 BEREAVEMENT BASKET -DINO'S DAD	92.99	5-01-20-701-041	B MEAL REIMBURSEMENT	R	11/04/15	01/20/16		F0124058899	N	
15-01298 12/14/15 BEREVMENT DePinto's mom										
1 BEREVEMENT BASKET-JOHN DEPINTO	110.99	5-01-21-720-036	B OFFICE SUPPLIES	R	12/14/15	01/20/16		855	N	
MOM PASSING.										
2 BEREVEMENT BASKET-SGT.MCNEICE	110.99	5-01-20-701-036	B OFFICE SUPPLIES	R	12/14/15	01/20/16		855	N	
FATHER PASSING.										
	221.98									
Vendor Total:	407.96									
03967 INTERNATIONAL CODE COUNCIL										
16-00001 01/04/16 2015 NJ CODE BOOKS										
1 2015 NJ BUILDING CODE BOOK	124.00	5-01-22-725-033	B BOOKS & PUBLICATIONS	R	01/04/16	01/20/16		1000641213	N	
2 2015 NJ RESIDENTIAL CODE BOOK	100.00	5-01-22-725-033	B BOOKS & PUBLICATIONS	R	01/04/16	01/20/16		1000641213	N	

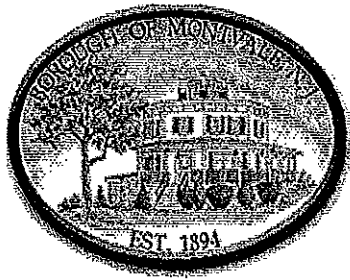
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Borough of Montvale
Bill List By Vendor Id

Page No: 23

Vendor # Name	PO #	PO Date	Description	Contract	PO Type	Amount	Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099
03967	INTERNATIONAL CODE COUNCIL			Continued										
16-00001	01/04/16	2015	NJ CODE BOOKS											
3	SHIPPING CHARGE			Continued		18.00	5-01-22-725-033	B BOOKS & PUBLICATIONS	R	01/04/16	01/20/16		1000641213	N
						242.00								
	Vendor Total:					242.00								
03977	PIERCE MANUFACTURING INC.													
15-00388	04/03/15		FIRE TRUCK											
3	FIRE TRUCK -BALANCE			B		119,155.84	5-01-44-820-000	B VEHICLE AND EQUIPMENT - FIRE DEPARTMENT	R	04/03/15	01/20/16		FIRE TRUCK BLC	N
	Vendor Total:					119,155.84								
Total Purchase Orders:	87	Total P.O. Line Items:	204	Total List Amount:		445,148.35	Total Void Amount:			0.00				

Totals by Year-Fund							
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND 2015 BUDGET	5-01	181,154.61	0.00	181,154.61	0.00	0.00	181,154.61
CURRENT FUND 2015 BUDGET	6-01	169,812.62	0.00	169,812.62	0.00	0.00	169,812.62
CAPITAL FUND	C-04	43,847.50	0.00	43,847.50	0.00	0.00	43,847.50
BOA ESCROW ACCOUNTS	E-08	43,330.45	0.00	43,330.45	0.00	0.00	43,330.45
OTHER TRUST ACCOUNT	T-03	6,888.33	0.00	6,888.33	0.00	0.00	6,888.33
UNEMPLOYMENT TRUST ACCOUNT	T-13	114.84	0.00	114.84	0.00	0.00	114.84
Year Total:		7,003.17	0.00	7,003.17	0.00	0.00	7,003.17
Total of All Funds:		445,148.35	0.00	445,148.35	0.00	0.00	445,148.35



Borough of Montvale

Communication Strategy

2016

1/26
m/g

The concept of governance requires Council to be more transparent and democratic. Effective communication is an essential component of governance, it is therefore critical that Council improves its communication policy and share Montvale's efforts with the public to the best that it can. In so doing, consideration must be given to two concepts enabling governance, namely availability of information and accessibility of the information. The information is available for anyone who seeks it and has the time to invest to find it. The accessibility concept is where we as the governing body can do a better job presenting it in a friendly format with proper tools and media venues.

Our current communications are decentralized, departments release information separately and with different personnel. Our current venues are:

The website (at a cost of \$7,500/yr)

The newsletter (at a cost of \$26,400/yr)

Facebook (Free)

Twitter (Free)

Newspapers (at a cost of \$8,000/yr)

Our current strategy identifies the Borough's website as the primary source of municipal information, and the print newsletter as a monthly with limited physical distribution. Social media outlets are used on as needed basis and the newspapers used primarily for legal advertisement.

Communication Strategy

Centralize the communication venues under one umbrella to better synchronize the outreach among all the media and have assigned accountability, disseminating the information through the following outlets:

- a. Enhance the borough's website to make it more functional and interactive and add relative information with links

- i. A section for legal advertisements to supplement the required newspapers advertisements
 - ii. Links to our Youtube channel and social media
- b. Social media (synchronized among all programs)
- c. Quarterly Town Hall meetings held off-site and at the community center
- d. Regional neighbourhood meetings
 - i. To address regional issues
 - ii. Micro focus on specific projects within the neighbourhood
- e. Project presentations
 - i. Update presentations on major projects
 - ii. Corporate informational presentations
 - iii. Students and residents project presentations
- f. Email blasts
 - i. Regular informational email blasts
 - ii. Meeting updates and highlights
 - iii. Informational emails
- g. Focused Reverse 911 (region specific)
 - i. Police department new system for non-police matters urgent updates targeted toward specific regions.
- h. Modified Newsletter with less frequency and more pertinent information
- i. Mayor's office hours, for direct informal communication with the Mayor and Council
- j. Borough informational booth at the Chamber of Commerce street fair and the Montvale day in the park event.
- k. Host once a year open house for residents and their families to learn about what each department does at Borough Hall.

Open Questions:

1. Who will be the communication specialist?
2. How much more will this cost the borough?
3. Will this strategy encompass all departments including Planning and Zoning, Police, Fire, etc..?

Next steps

Discussion of the communication proposal at the January 26 workshop session

January 12, 2016
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Borough of Montvale
5 Detail Budget Account Status for Item Range

Page No: 1

Ordered By Item/Fund

Range of Items: 5- - - -021

Current Period: 01/01/15 to 12/31/15

to 5- - - -021

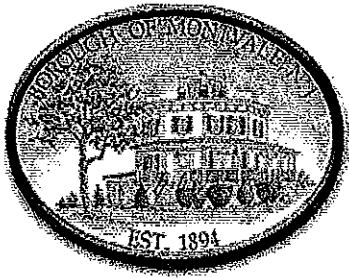
Include Reserve/Capital/Grant: No

Include Cap Accounts: Yes

Skip Zero Activity: Yes

As of: 12/31/15

Account No	Description	Adopted Expended YTD Expended Curr	Amended Encumber YTD	Transfers Reimbrsd YTD Reimbrsd Curr	Modified Canceled Pd/Chrgd YTD	Balance YTD %Used Unexpended
5-01-20-701-021	ADVERTISING	7,500.00	0.00	0.00	7,500.00	1,649.99 78
		5,850.01	0.00	0.00	0.00	1,649.99
		5,850.01		0.00	5,850.01	
5-01-20-708-021	ADVERTISING	300.00	0.00	0.00	300.00	10.40 97
		289.60	0.00	0.00	0.00	10.40
		289.60		0.00	289.60	
5-01-20-710-021	ADVERTISING	0.00	0.00	200.00	200.00	154.21 23
		45.79	0.00	0.00	0.00	154.21
		45.79		0.00	45.79	
5-01-20-718-021	ADVERTISING	200.00	0.00	0.00	200.00	200.00 0
		0.00	0.00	0.00	0.00	200.00
		0.00		0.00	0.00	
5-01-20-719-021	ADVERTISING	150.00	0.00	0.00	150.00	29.63 80
		120.37	0.00	0.00	0.00	29.63
		120.37		0.00	120.37	
5-01-21-720-021	ADVERTISING	600.00	0.00	1,400.00	2,000.00	659.77 67
		1,340.23	0.00	0.00	0.00	659.77
		1,340.23		0.00	1,340.23	
5-01-27-785-021	ADVERTISING	800.00	0.00	0.00	800.00	56.64 93
		743.36	0.00	0.00	0.00	56.64
		743.36		0.00	743.36	
Fund Total		9,550.00	0.00	1,600.00	11,150.00	2,760.64 75
		8,389.36	0.00	0.00	0.00	2,760.64
		8,389.36		0.00	8,389.36	
Item Total		9,550.00	0.00	1,600.00	11,150.00	2,760.64 75
		8,389.36	0.00	0.00	0.00	2,760.64
		8,389.36		0.00	8,389.36	



"Choose Montvale"

Montvale Economic Development & Retention Commission

Mission of the Commission

To research, study, evaluate and make recommendations to the Mayor and Council as to the economic vitality and development in the Borough on an ongoing basis. And develop a comprehensive marketing strategy to include promotional materials, public relations efforts, surveys and the enhancement of the Borough's existing web site and social media from a marketing perspective.

Why dose Montvale need this Commission?

Filling the vacant office space and retaining current tenants will improve the quality of life of our residents by stabilizing and expanding our local tax base and will make a major contribution to the economy of the Borough. It is going to be our responsibility to help property owners seek out tenants and buyers rather than wait for a tenant or a buyer to find Montvale among the many other competing locations with incentives and heavy campaigns.

Duties of the Commission

1. Develop and maintain an inventory of available, vacant or under-utilized commercial properties.
2. Coordinate efforts with county and state economic development agencies, as well as any regional, federal or private agencies, in an attempt to foster or positive commercial economic environment for the Borough.
3. Coordinate with the Small Business Administration and any other federal, state or local agencies to assist or promote commerce in order to enable the Commission to give guidance and information to businesses which desire to start up or relocate in the Borough.
4. Prepare, develop and distribute advertising material and data listing the advantages, opportunities, and availability of real estate in the Borough to firms globally.

5. Confer with the Borough Administration, Borough Council, the Planning Board and other municipal departments as necessary, concerning land use issues, ordinances and resolutions that may have an impact upon commercial and retail.
6. Determine local, state and federal tax incentives and other inducements for attracting quality businesses and corporations.
7. Collaborate closely with the Chamber of Commerce for mutual benefits.
8. Develop collateral material, radio and video messages and utilize any and all possible venues to promote "Choose Montvale".

Membership and Meetings Commitment

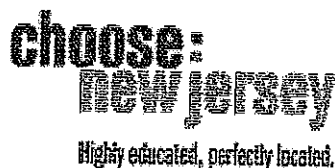
1. Twelve members consisting of Four residents, Five commercial property owners, One broker, one marketing firm and one Council Liaison.
2. Monthly meetings at Borough Hall.
3. Meetings with government agencies and companies as needed to sustain the efforts.
4. Attend local and national Chamber of Commerce meetings and relevant exhibitions.

Funding

1. Corporate sponsorships
2. State and County grants

Attachments

1. Hardyston Township Economic Development Commission Brochure.
2. Choose New Jersey Brochure (not for profit, helps municipalities).



🏠 / Business Assets / Why Choose Ne...

Why Choose New Jersey?


In New Jersey, the old adage that you "get what you pay for" certainly rings true. Although the cost of living in the Northeast sometimes knocks the Garden State and our neighbors down a few pegs in national rankings, people and businesses continue to choose New Jersey to live, work and play.



Here's why:

1. Our talent pool is deep. New Jersey is a "brain trust" with a highly skilled and educated workforce, making it possible for companies to recruit top talent. More than 34 percent of our workforce has earned a bachelor's degree or higher. The Garden State also boasts the highest concentration of scientists and engineers per square mile in the world.

2. It's tough to beat our location. Located at the heart of one of the most concentrated and affluent consumer markets in the world, New Jersey is within a day's drive to more than 130 million consumers with a \$3 trillion disposable income. It's little wonder that Amazon just announced it was hiring 800 more workers at its new Robbinsville fulfillment center, on top of the 1,500 who already work there.

3. We have world-class companies. With 19 Fortune 500 companies, 14 of the top 20 life science companies in the world and many other industries thriving in New Jersey, people have plenty of great places to work.

225,000
scientists and engineers

**WORLD'S HIGHEST
CONCENTRATION**


130 MILLION
consumers within a day's drive
↓ ↓
\$3 TRILLION
disposable income 


19
FORTUNE 500
companies call
NEW JERSEY HOME

4. New Jersey colleges and universities are tops. Home to 63 colleges and universities, four medical schools and exceptional K-12 schools, New Jersey was ranked No. 4 in the country for its education system in CNBC's prestigious 2014 "Top States for Business." "We're also hearing that our higher education systems are easier for businesses to work with than those in many competing states.

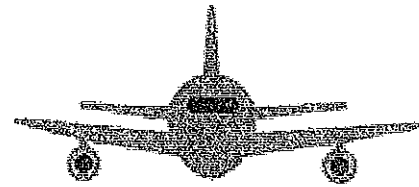
5. Our cities are revitalizing. Just take a look at Jersey City, Newark and Camden. Sparkling new office skyscrapers rise along the waterfront in Jersey City, housing Goldman Sachs, JPMorgan Chase and Forbes Media. Last year, Panasonic opened a state-of-the-art headquarters building in Newark and Camden's waterfront is coming alive with a new Philadelphia 76ers practice facility and Holtec International's manufacturing plant, in addition to the expansion of world-class medical and educational facilities.

6. We're an international mecca. We are a multicultural melting pot that welcomes international investment and entrepreneurs to our state. That's why New Jersey is ranked No. 3 in the United States for integration into the global economy and No. 4 for incoming foreign direct investment.

7. New Jersey offers unrivalled infrastructure. We're an international gateway with the nation's third largest seaport and four international airports in the region that offer non-stop flights to more than 105 international destinations and 90 U.S. cities. Try finding that kind of global access anywhere else.

8. We are encouraging entrepreneurship as never before. We have incubators and accelerators for encouraging small companies to grow in everything from technology to food processing. The state has an Angel Investor Tax Credit and a New Jersey Founders and Funders program to provide entrepreneurs with access to smart angel and venture capital investors.

9. Powerful new tax incentives are making a difference. Many companies are relocating or expanding in New Jersey thanks to the new Grow NJ Assistance program. Since the program was signed into law, a total of 102 projects have been awarded incentives, tied to the creation of



110

International
destinations

— AND —

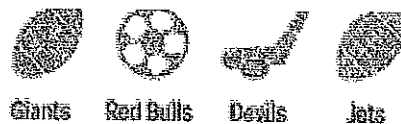
90

U.S. cities served
NON-STOP DAILY
from Newark and
nearby airports

4 PROFESSIONAL
SPORTS TEAMS

12,598 new, full-time jobs and 13,956 retained jobs*.

**December 2013- April 2015*



10. Living the good life is a big draw. New Jersey's quality of life is a huge asset for those looking to bring their businesses and employees to the region. They can catch a game at MetLife Stadium, enjoy performances at the world class Prudential Center, or get away from it all at one of the 39 state parks or beaches along our 130 miles of coastline.

In New Jersey, it's all about value. We're well worth it.

By Michele Brown, President and Chief Executive Officer, Choose New Jersey, Inc.

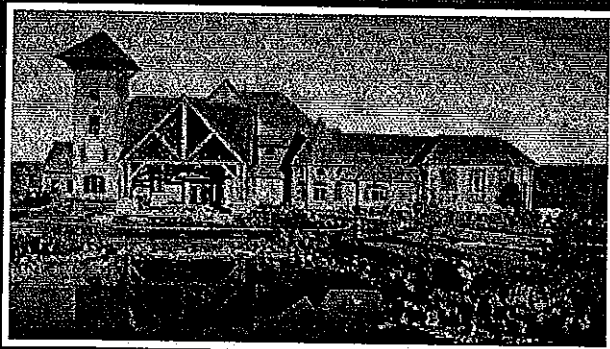
Originally published as an Opinion in the Record, April 5, 2015

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Quality
of
Life...
Hardyston

Hardyston Township Is A Great Place to Work and Play!



"It is my sincere belief that Hardyston should be rated the number one town for starting a business. Everyone at Wild Turkey and Ballyowen wishes to express gratitude to the Hardyston Township Planning Board and officials, without whom groundbreaking for these new golf courses would have been years away."

ANDY MULVIHILL

Andrew Mulvihill, President of Resort Development and Crystal Springs

Hardyston Township is recreational living at its best. The surrounding area has unlimited leisure avenues for golf, skiing, camping, hiking, fishing and water sports.

Sussex County can easily be described as an oasis of peace and quiet. Spectacular mountains and lake views are everywhere. A full, pleasant lifestyle is available to all residents.

Whether you live or work or both in Hardyston, you'll never tire of the wonderful lifestyle you have the privilege of enjoying from morning to night.

From high tech manufacturing, assembly and distribution centers to research and development companies, Hardyston is ideal for new businesses and/or those in need of expanded facilities.

A "business-friendly" local government, through the Hardyston Township Economic Development Advisory Commission, stands ready to cooperate with you and your company in attaining the next step on your corporate growth ladder. Whatever your business plans you'll find Hardyston Township willing to work hard to help you succeed.

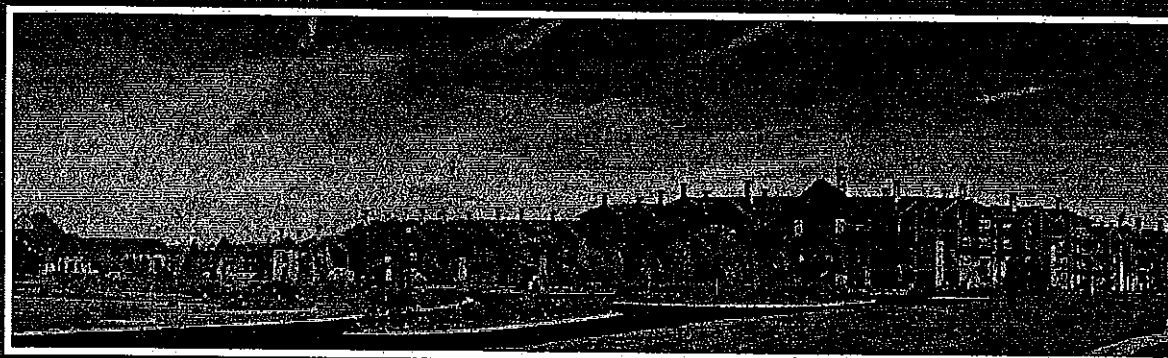
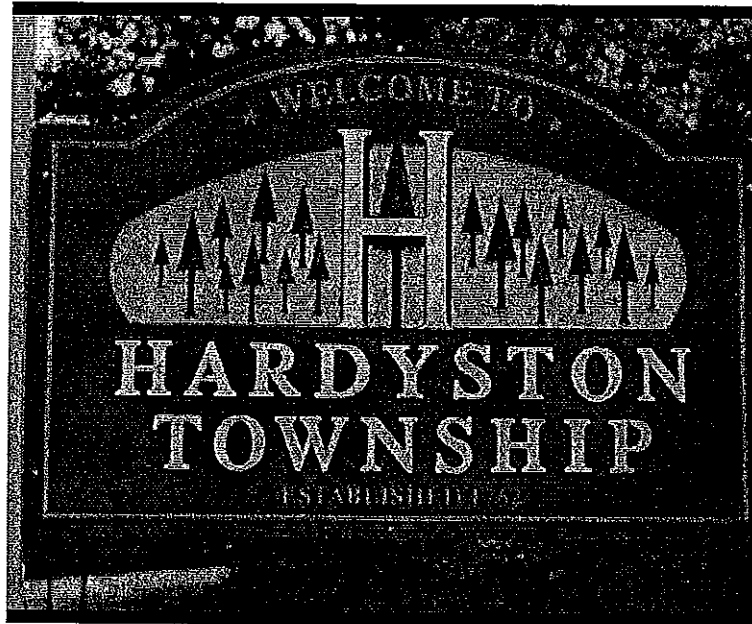


Photo of Crystal Springs Golf Course courtesy of Terry Johnson. All other photos courtesy of Keith Utter.

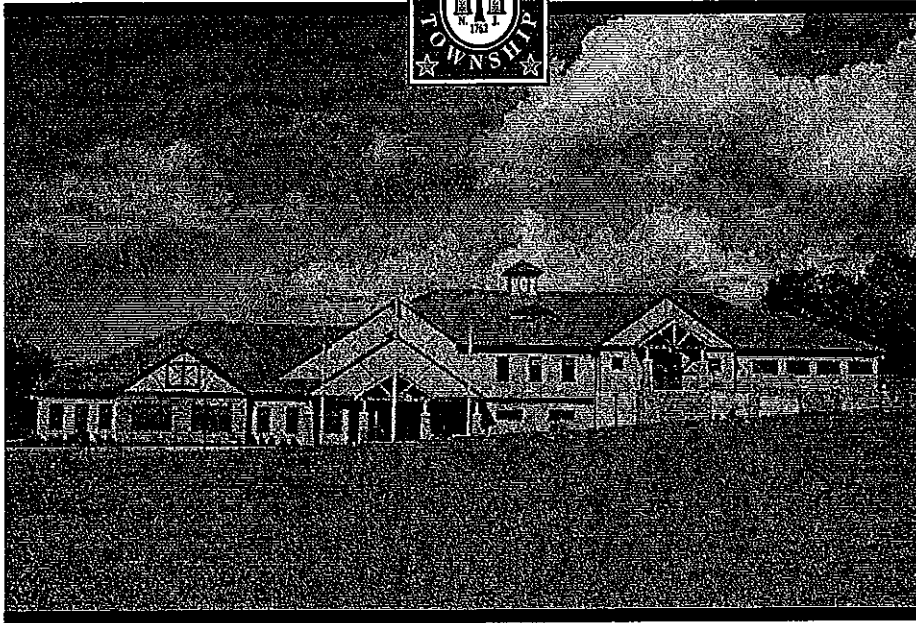


MISSION STATEMENT

The Hardyston Township Economic Development Advisory Commission, composed of volunteer Hardyston residents, assists in attracting new business and industry as well as retaining established businesses. Our mission is to maintain the quality of life of our residents by stabilizing and expanding our local tax base.

The commission is eager to meet with prospective businesses and help guide them through the process of locating in our town. The commission also meets periodically with the Franklin Borough Economic Development Committee and jointly hosts our Business Appreciation Breakfast as well as other activities.

For further information, please contact the Hardyston office at 973-823-7020.



TOWNSHIP PROFILE

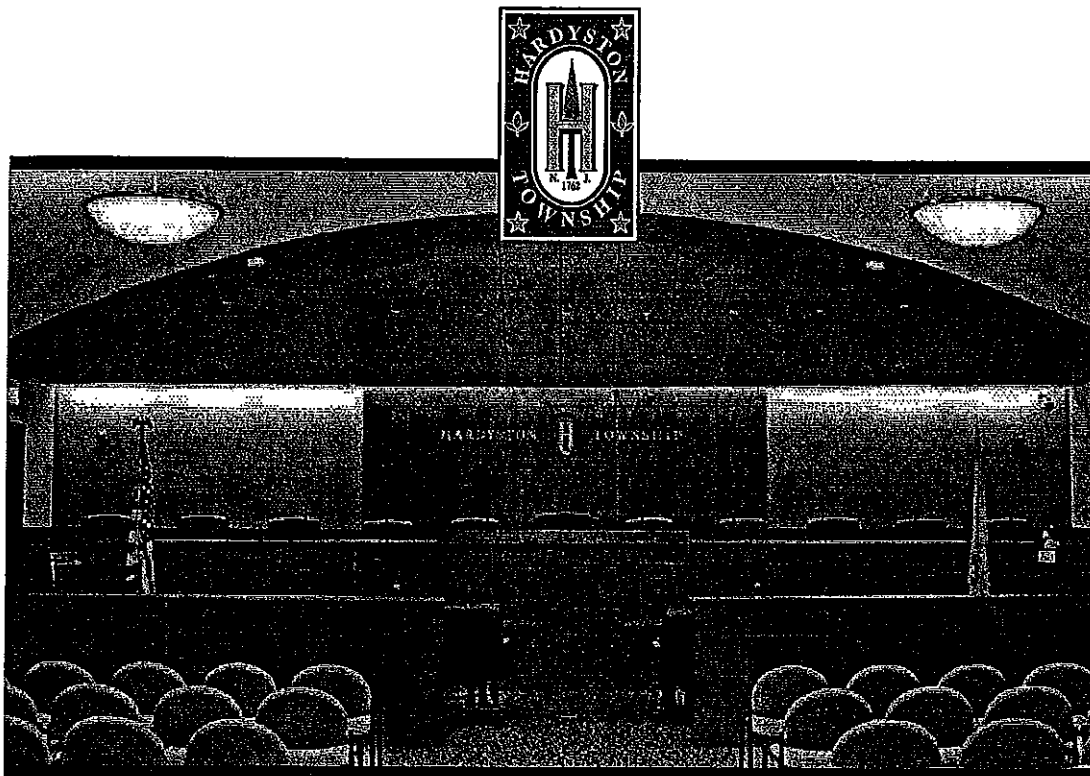
Established in 1762, Hardyston Township, a unique, diverse and progressive community, is a great place for people and businesses to locate. Below are some interesting highlights about the municipality:

- **Population** – 8,283 (2006 U.S. Census Population Estimates)
- **Size** – 32.5 square miles
- **Government Structure** – The municipality is governed through a council-manager form of government. The Council is comprised of five elected officials who appoint a manager. The manager and the Council are dedicated to keeping the Township on the cutting edge of municipal services and land use planning, at the same time keeping the property tax rate low for local residents and business owners.
- **Police and Emergency Services** – The Township is served by the dedicated officers and members of the Hardyston Township Police Department, the volunteer fire department, and the volunteer first aid squad.
- **Municipal Building** – The Township recently completed a 28,000 square-foot municipal and police department complex. The building hosts the Township's municipal administrative office operations, the Municipal Court, and the Police Department and Dispatch Center. The complex was built with both the present and future needs of the community in mind, reserving space for future expansion of operations.

(please see reverse for more information)

- **Schools** – Hardyston children can attend the Hardyston Elementary School (K-5), Hardyston Middle School (6-8), and the newly expanded Wallkill Valley Regional High School. Private and parochial schools are also available.
- **Open Space** – Approximately half of Hardyston is dedicated as open space, enhancing the overall quality of life for the community.
- **Village Center** – A pedestrian-friendly village center has been approved for development along Route 94. The center will include a brand-new commercial Main Street designed to create a strong sense of identity and community for the residents of Hardyston. The plans for the Village Center envision a vibrant commercial center where local parades and festivals, a farmers' market, and entertainment for all ages can take place.

It is Hardyston's goal to continue to promote the quality of life for its residents by providing excellent services and opportunities while maintaining the rural character, natural beauty and integrity that define the community.

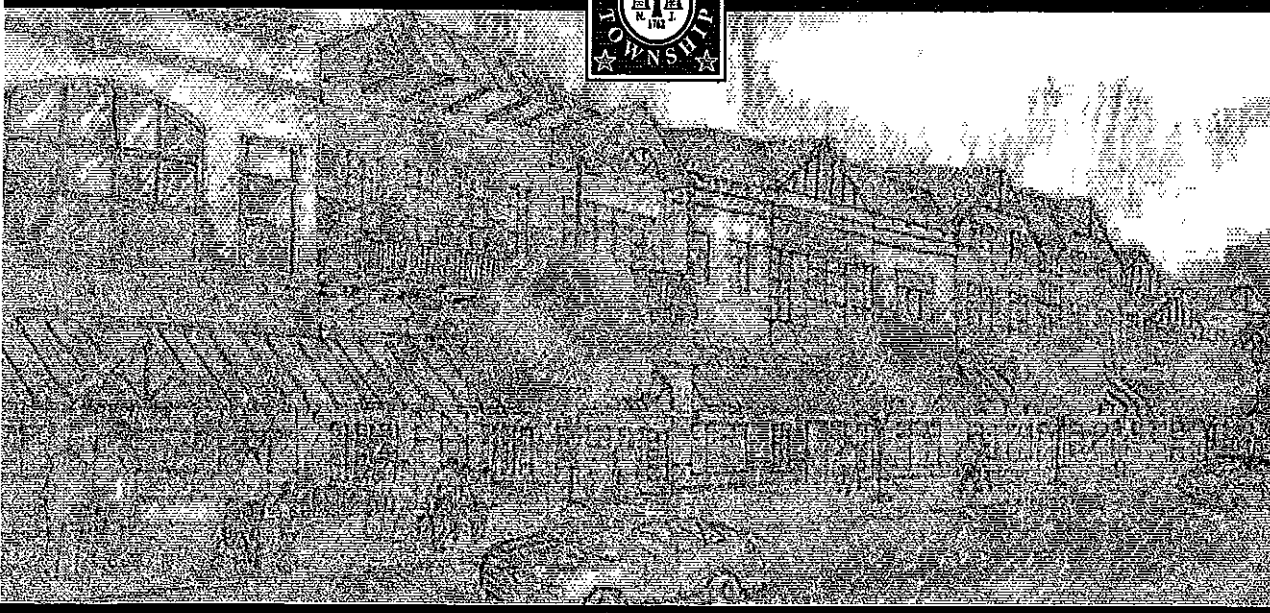


Hardyston Township is widely committed to attracting and supporting quality business. The Township offers excellent municipal services to both its residential and commercial communities.

The mission of the town's Economic Development Advisory Commission is to foster a business-friendly atmosphere by assisting existing and prospective businesses with a full range of services, from providing pertinent information to arranging meetings with the appropriate professional staff.

The Commission maintains a database of industrial and business properties available within the Township. If your project fits our community, we would be pleased to support you in finding a suitable location. Should you have a conceptual plan for a new business or for the expansion of an existing business, we invite you to come before the commission to discuss your ideas.

**BACKING
BUSINESS**



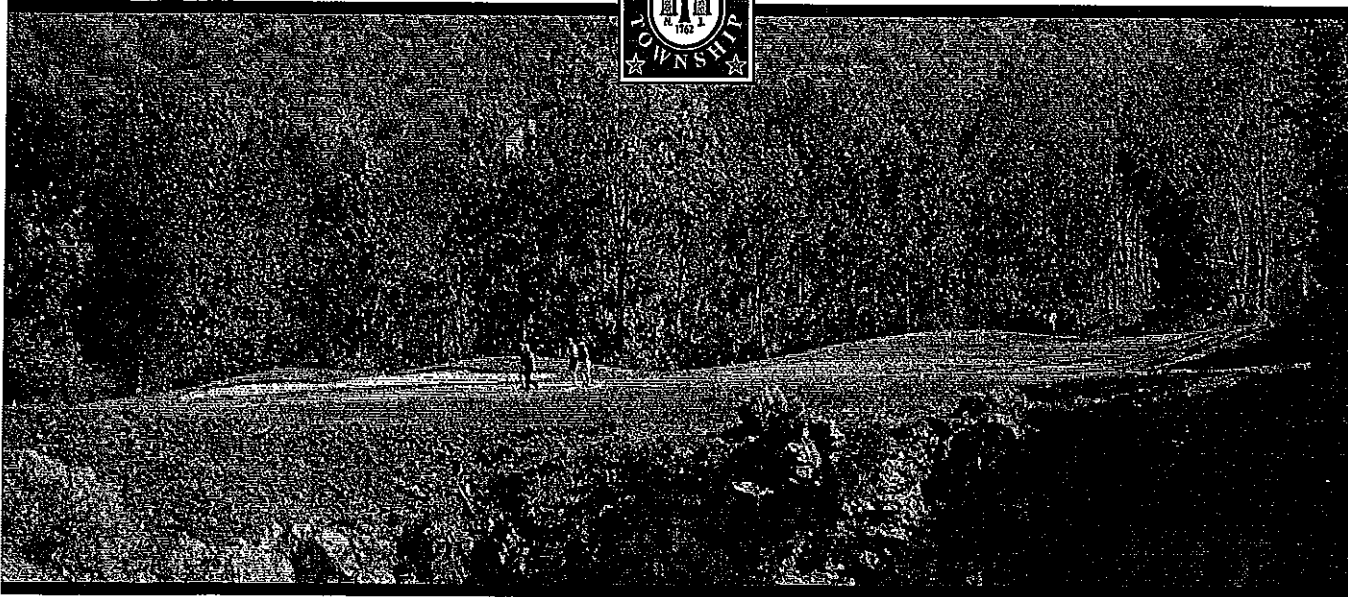
PLANNING & ZONING

Hardyston Township's land use practices are guided by the decisions and recommendations of two municipal boards – the Planning Board and Zoning Board of Adjustment. Each is regulated by the New Jersey Municipal Land Use Law and guided by the land use ordinances of Hardyston Township.

The Planning Board is responsible for evaluating and rendering decisions on applications for development that do not include a use variance. The Planning Board has reviewed a wide array of applications ranging from high-tech industrial development and state-of-the-art golf courses to the establishment of a retail, commercial and residential town center.

The Zoning Board of Adjustment acts as a quasi-judicial body, interpreting the land use laws and requests for variances from the land use ordinances.

The Planning Board and Zoning Board of Adjustment meet monthly.



RECREATION & LEISURE

Hardyston Township, located within Sussex County, offers many recreational opportunities in a setting of spectacular mountains and lakes. Within this exceptional setting, golf, skiing, hiking, bird-watching, horseback riding, ice-skating, and much more are available.

The Township hosts activities at the following locations:

- Thirty-acre Park Complex – Ten different sports fields, playground, pavilion/concession area, and walking trail
- Littell Community Center – A full-size gymnasium, meeting rooms, game room and kitchen facility

Many recreational organizations and businesses have decided to make Hardyston their home:

- The Crystal Springs Resort, a world-class destination featuring luxury accommodations, including The Grand Cascades Lodge, Crystal Springs Clubhouse, 12 resort restaurants, award-winning spas, a 54,000-bottle wine cellar, sports clubs, seven championship golf courses, 50,000-square-feet of event space, a biosphere that hosts an indoor pool complex consisting of vortex pools, caves, a water slide, a sunken aquarium, two heated pools, outdoor pools, a chef's garden and more.
- The David Glenz Golf Academy, a nationally rated golf instruction facility.
- The Sussex County YMCA, with an indoor swimming pool program, fitness center, dance studio, multipurpose meeting rooms, childcare facility, and activities for all age groups.
- Skyland's Iceworld, providing year-round ice hockey, figure skating, and recreational skating opportunities on two ice rinks.
- The Wallkill Wildlife Refuge and other state parks for hiking, biking, exploring, fishing, camping and other outstanding outdoor activities.

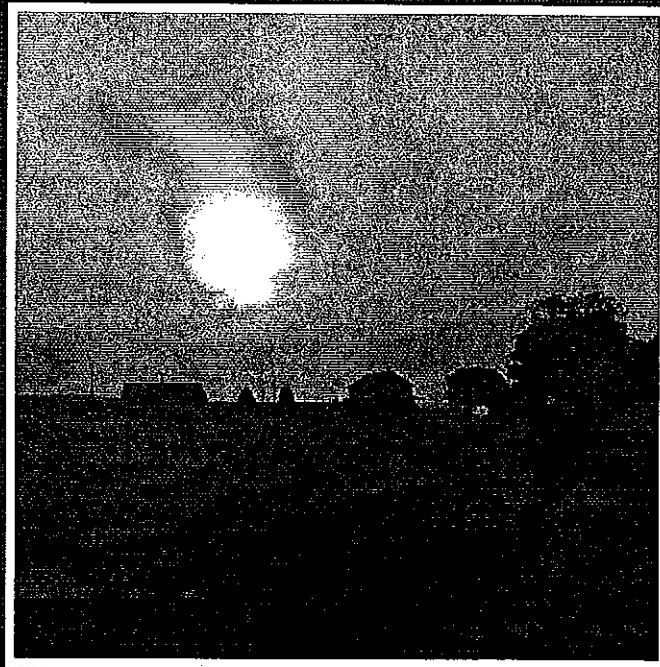
(please see reverse for more information)

- Skiing, snowboarding, and a summer water park within five minutes of Hardyston's border at Mountain Creek.
- A full range of dining preferences and experiences from family-style restaurants to four-star rated dining.
- Shopping opportunities ranging from specialized boutiques to factory outlets.

Sussex County also is host to the Sussex County Farm & Horse Show/New Jersey State Fair, a professional baseball stadium, Skylands Park, more than 20 golf courses, six state parks, two national parks and a wide variety of restaurants and dining choices. With New York City and other metropolitan venues within driving distance, theatrical, professional sports and cultural recreational opportunities are endless.

Experience the Versatility of Hardyston Township Ideally Located in Northwestern New Jersey

Located in the northwestern corner of New Jersey, Hardyston serves as the "Gateway to Sussex County." Two state highways, Routes 23 and 94, run through the town and connect with I-84 and I-80 for east/west access. These two interstate highways are direct links to I-287, the New Jersey Turnpike and the Garden State Parkway, making Newark, LaGuardia, and Kennedy Airports within easy reach. Additional commuter transportation to the New York metropolitan area is available by New Jersey Transit bus service, which has a park-and-ride center in town.



*For further information,
contact our Township Manager:*
Hardyston Municipal Building
149 Wheatsworth Road, Suite A
Hardyston, NJ 07419

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973-823-7020