

**AGENDA**  
**PUBLIC MEETING**  
**BOROUGH OF MONTVALE**  
**Mayor and Council Meeting**  
**January 10, 2017**  
**Meeting to Commence 7:30PM**  
**No Closed Executive Session**

**ROLL CALL:**

Councilmember Curry	Councilmember LaMonica
Councilmember Gloeggler	Councilmember Lane
Councilmember Koelling	Councilmember Weaver

**SWEARING IN:** Montvale Probationary Police Officers:

- 1) Russell DiLauri
- 2) Ryan Dubelbeiss

**ORDINANCES:**

None.

**MEETING OPEN TO PUBLIC:**

Agenda Items Only

**MEETING CLOSED TO PUBLIC:**

Agenda Items Only

**MINUTES:**

December 27, 2016

Sine Die January 2, 2017

Re-Organization January 2, 2017

**MINUTES CLOSED/EXECUTIVE SESSION:**

December 27, 2016

**RESOLUTIONS:**

- 34-2017 Confirming Qualified Purchasing Agent/Raising Bid/Quotation Thresholds
- 35-2017 Amending Resolution No. 205-2016/Professional Service Contract / Engineering Services and Professional Survey / Upper Saddle River Road Reconstruction / Maser Consulting, LLC
- 36-2017 Emergency Temporary Appropriations
- 39-2017 Awarding a Contract to Manor II Electric, Inc./Emergency Generator Project
- 40-2017 Authorization To Bid County Road Improvements/Engineering/Maser Consulting
- 41-2017 Awarding Professional Service Contract / Inspection Services / Storm Sewer Outfall Inspections / Maser Consulting, LLC

**RESOLUTIONS: (CONSENT AGENDA\*)**

All items listed on a consent agenda are considered to be routine and non-controversial by the Borough Council and will be approved by a motion, seconded and a roll call vote. There will be no separate discussion on these items unless a Council member(s) so request it, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

- 20-2017 Awarding Professional Service Contract/Records Management Services/Narita Maraj/LLC
- 21-2017 Award Professional Service Contract / Borough Attorney / Boggia & Boggia
- 22-2017 Award Professional Service Contract / Borough Auditor / Lerch, Vinci & Higgins
- 23-2017 Award Professional Service Contract / Engineering Services / Maser Consulting P.A.  
Andrew R. Hipolit, P.E., PP., C.M.E.
- 24-2017 Award Professional Service Contract / Borough Planner / Maser Consulting, P.A.  
Darlene Green
- 25-2017 Awarding Service Contract / Agreement Tri-State Technical Services / Computers & Peripherals
- 26-2017 Appointment of A Risk Management Consultant In Accordance With The Requirements Set Forth By The Bergen County Municipal Joint Insurance Fund (BCMJIF)  
Professional Insurance Associates, (P.I.A), Inc.
- 27-2017 Authorize Release of Escrow/ Block 302/Lots 13.01 &13.02/Metropolitan Homes Development
- 28-2017 Award Professional Service Contract/Prosecutor/Alternate Prosecutor/Public Defender/Alternate Public Defender/Pascack Joint Municipal Court
- 29-2017 Awarding Contract Northwest Regional Health Commission/2 Year Contract 2017-2018
- 30-2017 Authorize Contract Animal Control Services/Tyco
- 31-2017 Award Professional Service Contract Administrative Agent for the Borough consistent With N.J.A.C. 5:80-26.14 and to coordinate the affirmative marketing, review/ Approval of the sale and rental of affordable units/Piazza & Associates, Inc.
- 32-2017 Appointing / Probationary Montvale Police Officer/Russell DiLauri
- 33-2017 Appointing / Probationary Montvale Police Officer/Ryan Dubelbeiss
- 37-2017 Mutual Aid Plan & Rapid Deployment Force Interlocal Service Agreement
- 38-2017 Authorize Hiring /Fire Prevention Inspector / David Kelly
- 42-2017 A Resolution of the Borough of Montvale Renewing the Contract to Flanagan Productions, LLC, as an Extraordinary Unspecifiable Service for Website Design, Hosting and Support and Related Services

**BILLS:****REPORT OF REVENUE:****COMMITTEE REPORTS:****ENGINEER'S REPORT:**

Andrew Hipolit

Report/Update

- a. Status of Award Emergency Generator

**ATTORNEY REPORT:**

Philip Boggia, Esq.

Report/Update

**UNFINISHED BUSINESS:**

- a. Status/Tabled Resolution/PVRHS Board of Education/Videotape/Public Meetings

**NEW BUSINESS:**

None.

**COMMUNICATION CORRESPONDENCE:**

None.

**MEETING OPEN TO THE PUBLIC:**

**HEARING OF CITIZENS WHO WISH TO ADDRESS THE MAYOR AND COUNCIL:**

Upon recognition by the Mayor, the person shall proceed to the floor and give his/her name and address in an audible tone of voice for the records. Unless further time is granted by the Council, he/she shall limit his/her statement to five (5) minutes. Statements shall be addressed to the Council as a body and not to any member thereof. No person, other than the person having the floor, shall be permitted to enter into any discussion, without recognition by the Mayor.

**MEETING CLOSED TO THE PUBLIC:**

**ADJOURNMENT** The next Meeting of the Mayor and Council will be held January 31, 2017 at 7:30 p.m.

**BUDGET MEETINGS** Jan 31, Feb 14 and Feb 23 all budget meeting to commence at 6:00 p.m.

**\*\*\*\*Disclaimer\*\*\*\***

**Subject To Additions And/Or Deletions**

**MINUTES  
WORK SESSION**

The Work Session Meeting of the Mayor and Council was held in the Council Chambers and called to order at 7:43pm. Adequate notification was published in the official newspaper of the Borough of Montvale. Roll call was taken.

**OPEN PUBLIC MEETING STATEMENT**

Adequate notice of this meeting was provided to The Bergen Record and The Ridgewood News, informing the public of the time and place according to the provisions of the Open Public Meeting Law (Chapter 231, P.L. 1975).

**ROLL CALL:**

Councilmember Curry	Councilmember Lane
Councilmember Koelling	Councilmember Talarico
Councilmember LaMonica - absent	Councilmember Weaver

Also present: Mayor Mike Ghassali; Borough Attorney, Phil Boggia; Borough Engineer, Andy Hipolit; Administrator/Clerk, Maureen Iarossi-Alwan; and Deputy Clerk, Fran Scordo.

**ORDINANCES:**

None.

**MINUTES:**

December 13, 2016

A motion to accept the minutes by Councilmember Koelling; seconded by Councilmember Lane - all ayes

**RESOLUTIONS:**

**196-2016 Tax Appeal Settlement / Block 1102 Lot 2 & Block 1102 Lot 2.01; Lot 6, 110 Summit Ave / Montvale KSL, LLC**

**WHEREAS**, the Mayor and Council of the Borough of Montvale have been advised of the proposed settlement of a property Tax Appeal filed by Montvale KSL, LLC (hereinafter the "Tax Appeal"), under Docket Numbers 006862-2011, 000810-2012, 009717-2013, 008777-2014, 006431-2015 and 002171-2016, and;

**WHEREAS**, the aforesaid tax appeal involves a commercial property located at 110 Summit Avenue, and is otherwise referred to as Block 1102 Lot 2 and Block 1102 Lot 2.01 on the tax assessment map of the Borough (hereinafter the "subject property"), and;

**WHEREAS**, the said Governing Body has been advised as to the merits of the subject Tax Appeal by legal counsel, the Borough Tax Assessor and the Borough Appraiser, and;

**WHEREAS**, the terms of the proposed settlement are set forth in the attached Schedule "A" included herein, and;

**WHEREAS**, the provisions of N.J.S.A. 54:51A-8 (the "Freeze Act") are hereby waived, per the terms of the aforementioned settlement, and;

**WHEREAS**, it is in the best interest of the Borough of Montvale to settle the subject Tax Appeal in accordance with the settlement proposal set forth hereinabove.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Montvale, that the settlement of the aforesaid Tax Appeal be hereby approved, in accordance with the terms set forth in the attached Schedule "A", and;

**BE IT FURTHER RESOLVED**, that with respect to same, the Mayor, Borough Administrator, Tax Appeal Attorney and/or any other appropriate Borough official is hereby authorized to perform any act necessary to effectuate the purposes set forth in this Resolution.

**SCHEDULE "A"**

- A. The terms of the aforesaid tax appeal settlement shall consist as follows:

2011 Appeal: Withdrawn  
2012 Appeal: Withdrawn  
2013 Appeal: Withdrawn  
2014 Appeal: \$8,250,000  
2015 Appeal: \$8,050,000  
2016 Appeal: \$7,240,000

- B. The provisions of N.J.S.A. 54:51A-8 (the "Freeze Act") shall be applicable to the terms of this settlement.

Introduced by: Councilmember Curry; seconded by Councilmember Koelling - All ayes with the exception of Councilmember Lane abstaining

**197-2016 Authorization Verizon Wireless/To Locate & Operate Small Network Nodes In the Public Right of Way**

**WHEREAS**, New York SMSA Limited Partnership d/b/a Verizon Wireless, ("Verizon Wireless"), is a provider of commercial mobile service subject to regulation by the Federal Communications Commission; and

**WHEREAS**, Verizon Wireless has entered into agreements with parties that have the lawful right to maintain poles in the public right-of-way pursuant to which Verizon Wireless may use such poles erected within the public right-of-way in the Borough of Montvale; and

**WHEREAS**, New Jersey law permits such use provided that there is the consent of the relevant municipality;

**NOW THEREFORE BE IT RESOLVED BY THE BOROUGH COUNCIL OF THE BOROUGH OF MONTVALE, COUNTY OF BERGEN, STATE OF NEW JERSEY THAT:**

1. Permission and authority are hereby granted to Verizon Wireless and its successors and assigns, to use poles erected by parties that have the lawful right to maintain poles within the public right-of-way in the Borough of Montvale, subject to the following:
  - A. Verizon Wireless, and its successors and assigns, shall adhere to all applicable Federal, State, and Local laws regarding safety requirements related to the use of the public right-of-way.
  - B. Verizon Wireless, and its successors and assigns, shall comply with all applicable Federal, State, and Local laws requiring permits prior to beginning construction, and shall obtain any applicable permits that may be required by the Borough of Montvale.

- C. Such permission be and is hereby given upon the condition and provision that Verizon Wireless, and its successors and assigns, shall indemnify, defend and hold harmless the Borough of Montvale, its officers, agents, and servants, from any claim of liability or loss or bodily injury or property damage resulting from or arising out of the acts or omissions of Verizon Wireless or its agents in connection with the use and occupancy poles located within the public right-of-way, except to the extent resulting from the acts or omissions of the Borough of Montvale.
- D. Verizon Wireless shall, at its own cost and expense, maintain commercial general liability insurance with limits not less than \$1,000,000 for injury to or death of one or more persons in any one occurrence and \$500,000 for damage or destruction to property in any one occurrence. Verizon Wireless shall include the Borough of Montvale as an additional insured.
- E. Verizon Wireless shall be responsible for the repair of any damage to paving, existing utility lines, or any surface or subsurface installations, arising from its construction, installation or maintenance of its facilities.
- F. Notwithstanding any provision contained herein, neither the Borough of Montvale nor Verizon Wireless shall be liable to the other for consequential, incidental, exemplary, or punitive damages on account of any activity pursuant to this instrument.
- G. This instrument shall be adopted on behalf of the Borough of Montvale by the Borough Council of the Borough of Montvale and attested to by Borough of Montvale Clerk who shall affix the Borough of Montvale Seal thereto.
- H. The permission and authority hereby granted shall continue for the same period of time as the grant to parties whose poles Verizon Wireless is using.

#### **STATEMENT**

This resolution authorizes Verizon Wireless to use poles erected within the public right-of-way of the Borough of Montvale by parties that have the lawful right to maintain such poles.

Introduced by: Councilmember Lane; seconded by Councilmember Koelling - All ayes  
Councilmember Curry asked for clarification about removing existing wires and pieces of equipment no longer in service

**198-2016 A Resolution Declaring an Emergency Affecting Public Health, Safety and Welfare and Ratifying the Emergency Contract Awarded Pursuant to N.J.S.A. 40A:11-6 and N.J.A.C. 5:34-6.1 to Rapid Pump & Meter**

**WHEREAS**, the Borough Engineer by letter report dated October 31, 2016, advised the Borough that on October 30, 2016, the Middletown Road pump station was struck by lightning on at approximately 4:00 pm; and

**WHEREAS**, the Middletown Road sanitary sewer pump station services the area in the vicinity of Middletown Road in the Borough of Montvale; and

**WHEREAS**, the lightning strike caused a power surge through the pump station control panel, disabling the panel while the pumps were running, causing an immediate shut down of the pumps, and that shut down caused significant vibration throughout the system, which in turn caused the break in the force main; and

**WHEREAS**, as a result of the break in the force main, the Borough experienced backups in the system and leakage from the sewer main; and

**WHEREAS**, maintaining a safe traveled roadway and public utilities (sanitary sewage system) is essential to public health and safety of the residents of Montvale, as well as visitors traveling on Middletown Road, and the force main break and pump station failure posed a threat to the residents in the area, the roadway, as well as the utilities in the area; and

**WHEREAS**, the Borough Engineer advised that the condition represented a danger to the health and safety of the general public; and

**WHEREAS**, based upon the advice of the Borough Engineer, conducting a full public bidding process would delay the execution of the critically necessary repair by a minimum of three (3) to six (6) months, during which time the sewer system would need to be operated with a bypass, which is neither safe nor feasible; and

**WHEREAS**, it was the opinion of the Borough Engineer that there was no feasible way economically, or from an engineering standpoint, to do a smaller repair to the Middletown Road pumping station and force main; and

**WHEREAS**, this emergency situation could not have been reasonably foreseen by the Borough; and

**WHEREAS**, as a result of the Borough Engineer's October 31, 2016 report, the Borough Administrator was satisfied that the situation constituted an "imminent emergency" for purposes of N.J.S.A. 40A:11-6 and N.J.A.C. 5:34-6.1; and

**WHEREAS**, the Borough Engineer did therefore solicit proposals from interested and qualified contractors to perform certain work, after which contracts were awarded by the Borough's Qualified Purchasing Agent to Rapid Pump & Meter Service in the amount of \$20,000.00 to repair the damaged pump, and to Dutra Excavating & Sewer in the amount of \$12,929.14 to perform additional work related to the repair of the force main, as set forth in the Engineer's letter of December 13, 2016; and

**WHEREAS**, the scope of said contracts were intended only to meet the immediate needs of the emergency; and

**WHEREAS**, the Borough Council is satisfied based upon the letter report from the Borough Engineer dated October 31, 2016, 2016, that the conditions at the Middletown Road Pump Station represented a danger to the health and safety of the general public and thus constituted an "imminent emergency" for purposes of N.J.S.A. 40A:11-6 and N.J.A.C. 5:34-6.1; and

**WHEREAS**, the Borough Council is desirous of ratifying the contracts awarded by the Borough's Qualified Purchasing Agent to ensure prompt payment thereon.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council as follows:

1. The recitals set forth above are incorporated herein as if set forth at length.
2. The Borough Council hereby declares that the situation at the Middletown Road Pump Station constituted an "imminent emergency" justifying the use of emergency procurement procedures by the Borough Engineer and Qualified Purchasing Agent.

3. The contract entered into with Rapid Pump & Meter Service in the amount of \$20,000.00 is hereby ratified and reaffirmed.
4. A copy of the October 31, 2016 letter report and the December 13, 2016 letter concerning the receipt of proposals, both from the Borough Engineer, shall be filed in the minutes along with this resolution.

Introduced by: Councilmember Lane; seconded by Councilmember Talarico - All ayes

**199-2016 A Resolution Declaring an Emergency Affecting Public Health, Safety and Welfare and Ratifying the Emergency Contract Awarded Pursuant to N.J.S.A. 40A:11-6 and N.J.A.C. 5:34-6.1 to Dutra Excavating & Sewer, Inc.**

**WHEREAS**, the Borough Engineer by letter report dated October 31, 2016, advised the Borough that on October 30, 2016, the Middletown Road Pump Station was struck by lightning at approximately 4:00 pm; and

**WHEREAS**, the Middletown Road sanitary sewer pump station services the area in the vicinity of Middletown Road in the Borough of Montvale; and

**WHEREAS**, the lightning strike caused a power surge through the pump station control panel, disabling the panel while the pumps were running, causing an immediate shut down of the pumps, and that shut down caused significant vibration throughout the system, which in turn caused the break in the force main; and

**WHEREAS**, as a result of the break in the force main, the Borough experienced backups in the system and leakage from the sewer main; and

**WHEREAS**, maintaining a safe traveled roadway and public utilities (sanitary sewage system) is essential to public health and safety of the residents of Montvale, as well as visitors traveling on Middletown Road, and the force main break and pump station failure posed a threat to the residents in the area, the roadway, as well as the utilities in the area; and

**WHEREAS**, the Borough Engineer advised that the condition represented a danger to the health and safety of the general public; and

**WHEREAS**, based upon the advice of the Borough Engineer, conducting a full public bidding process would delay the execution of the critically necessary repair by a minimum of three (3) to six (6) months, during which time the sewer system would need to be operated with a bypass, which is neither safe nor feasible; and

**WHEREAS**, it was the opinion of the Borough Engineer that there was no feasible way economically, or from an engineering standpoint, to do a smaller repair to the Middletown Road Pump Station and the broken force main; and

**WHEREAS**, this emergency situation could not have been reasonably foreseen by the Borough; and

**WHEREAS**, as a result of the Borough Engineer's October 31, 2016 report, the Borough Administrator was satisfied that the situation constituted an "imminent emergency" for purposes of N.J.S.A. 40A:11-6 and N.J.A.C. 5:34-6.1; and

**WHEREAS**, the Borough Engineer did therefore solicit proposals from interested and qualified contractors to perform certain work, after which contracts were awarded by the Borough's Qualified Purchasing Agent to Rapid Pump & Meter Service in the amount of \$20,000.00 to repair the damaged pump, and to Dutra Excavating & Sewer in the amount of \$12,929.14 to perform additional work related to the repair of the force main, as set forth in the Engineer's letter of December 13, 2016; and

**WHEREAS**, the scope of said contracts was intended only to meet the immediate needs of the emergency; and

**WHEREAS**, the Borough Council is satisfied based upon the letter report from the Borough Engineer dated October 31, 2016, 2016, that the conditions at the Middletown Road Pump Station represented a danger to the health and safety of the general public and thus constituted an "imminent emergency" for purposes of N.J.S.A. 40A:11-6 and N.J.A.C. 5:34-6.1; and

**WHEREAS**, the Borough Council is desirous of ratifying the contracts awarded by the Borough's Qualified Purchasing Agent to ensure prompt payment thereon.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council as follows:

1. The recitals set forth above are incorporated herein as if set forth at length.
2. The Borough Council hereby declares that the situation at the Middletown Road Pump Station constituted an "imminent emergency" justifying the use of emergency procurement procedures by the Borough Engineer and Qualified Purchasing Agent.
3. The contract entered into with Dutra Excavating & Sewer, Inc. in the amount of \$12,929.14 is hereby ratified and reaffirmed.
4. A copy of the October 31, 2016 letter report and the December 13, 2016 letter concerning the receipt of proposals, both from the Borough Engineer, shall be filed in the minutes along with this resolution.

Introduced by: Councilmember Lane; seconded by Councilmember Talarico - All ayes

**RESOLUTIONS: (CONSENT AGENDA\*)**

All items listed on a consent agenda are considered to be routine and non-controversial by the Borough Council and will be approved by a motion, seconded and a roll call vote. There will be no separate discussion on these items unless a Council member(s) so request it, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

200-2016 Cancellation Of Improvement Authorizations  
 201-2016 Cancellation Of Prior Year Outstanding Checks  
 202-2016 Cancellation Of Various Balances  
 203-2016 Cancellation Of 2015 Current Fund Appropriation Reserves  
 204-2016 Cancellation Of 2016 Current Fund Appropriations

Introduced by: Councilmember Lane; seconded by Councilmember Koelling - All ayes

**200-2016 Cancellation Of Improvement Authorizations**

**WHEREAS**, there exists an unexpended improvement authorization balance on the balance sheet of the General Capital Fund; and

**WHEREAS**, the unexpended improvement authorization balance remains dedicated to a project now completed or the balance is determined to be in excess of the amount necessary for the completion of the project; and

**WHEREAS**, it is necessary to formally cancel said balance so that the unexpended balance may be credited to reserve for payment of debt or fund balance;

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Montvale that the following unexpended improvement authorization balance be cancelled:

**GENERAL CAPITAL FUND:**

<u>ORDINANCE</u>	<u>DESCRIPTION</u>	<u>FUNDED</u>	<u>UNFUNDED</u>
2013-1370	Engineering – County Road Improvement	\$1,025.25	
		<u>\$1,025.25</u>	<u>\$0.00</u>
		=====	=====

**201-2016 Cancellation Of Prior Year Outstanding Checks**

**WHEREAS**, There exists an outstanding check from the prior year drawn against the General Checking Account, and

**WHEREAS**, it has been determined that the outstanding check from the prior year be cancelled to Current Fund surplus;

**NOW THEREFORE BE IT RESOLVED**, by the Mayor and Council of the Borough of Montvale, that the following outstanding check from the prior year be cancelled:

**GENERAL CHECKING**

<u>DATE</u>	<u>CHECK NUMBER</u>	<u>AMOUNT</u>	<u>FUND</u>	<u>ACCCOUNT</u>
10/13/15	10986	\$3,866.30	Current	Surplus

**202-2016 Cancellation Of Various Balances**

**WHEREAS**, there exists certain receivable and reserve balances on the Current Fund balance sheet of the Borough of Montvale; and

**WHEREAS**, the funds creating these receivable and reserve balances have been investigated, and it has been determined that these receivable and reserve balances should be cancelled; and

**WHEREAS**, it is necessary to formally cancel said balances so that the uncollected receivable balances may be charged to fund balance and the reserve balance may be credited to fund balance;

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Montvale, that the following receivable and reserve balances from the Current Fund be cancelled:

**Current Fund**

Grants Receivable:

Municipal Alliance Program - 2015

**<CHARGES>/CREDITS**

<\$7,897.59>

Municipal Alliance Program - 2016

<7,330.20>

County of Bergen - Department of Public Works:

ADA Curb Ramp Improvements - Construction

<165,777.42>

<\$181,005.21>

=====

Reserve for Grants - Appropriated:

County of Bergen - Department of Public Works:

ADA Curb Ramp Improvements - Construction

\$55,370.47

=====

**203-2016 Cancellation Of 2015 Current Fund Appropriation Reserves**

**WHEREAS**, there exists unexpended 2015 Current Fund budget appropriation reserve balances; and

**WHEREAS**, it is necessary to formally cancel said balances so that the unexpended balances may be credited to surplus;

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Montvale that the following unexpended 2015 Current Fund budget appropriation reserve balances be cancelled:

**GENERAL APPROPRIATIONS**

Operations - Excluded from "CAPS"

Public and Private Programs Offset by Revenues

Municipal Alliance Program	\$6,323.11
County of Bergen – Department of Public Works:	
ADA Curb Ramp Improvements – Construction	<u>110,406.95</u>
	\$116,730.06
	=====

**204-2016 Cancellation Of 2016 Current Fund Appropriations**

**WHEREAS**, there exists an unexpended 2016 Current Fund budget appropriation balance; and

**WHEREAS**, it is necessary to formally cancel said balance so that the unexpended balance may be credited to surplus;

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Montvale that the following unexpended 2016 Current Fund budget appropriation balance be cancelled:

**GENERAL APPROPRIATIONS**

Operations - Excluded from "CAPS"

Public and Private Programs Offset by Revenues

Municipal Alliance Program	\$7,330.20
	=====

**205-2016 Awarding Professional Service Contract / Engineering Services and Professional Survey / Upper Saddle River Road Reconstruction / Maser Consulting, LLC**

**WHEREAS**, the Borough of Montvale has deemed it necessary to engage the professional services of an Engineer to provide professional survey and engineering services related to the reconstruction of Upper Saddle River Road; and

**WHEREAS**, section N.J.S.A. 40A:11-5 of the Local Public Contracts Law, (N.J.S.A. 40A:11-1 et seq.) exempts such professional services from competitive bidding; and

**WHEREAS**, Maser Consulting, 200 Valley Road, Suite 400, Mt. Arlington, NJ 07856 has submitted a proposal dated December 21, 2016 to provide these services which is attached to the original of this resolution, and

**WHEREAS**, the Certified Municipal Finance Officer has certified funds are available certification hereto attached to the original of this resolution.

**NOW, THEREFORE BE IT RESOLVED** by the Borough of Montvale as follows:

- 1) That the proposal for the scope of engineering services is attached to this resolution which is made part of this resolution shall be awarded to Maser Consulting.
- 2) That the following be provided: Professional Survey and Engineering Services
- 3) The cost not to exceed shall be \$39,500.00. The Engineer shall be required to submit itemized bills and payment shall be made based upon services rendered. The rates for this work are in accordance with the hourly contractual agreement with the Borough of Montvale.

Introduced by: Councilmember Lane; seconded by Councilmember Curry - All ayes

**206-2016 Awarding Professional Service Contract / Inspection Services / Storm Sewer Outfall Inspections / Maser Consulting, LLC**

**WHEREAS**, the Borough of Montvale has deemed it necessary to engage the professional services of an Engineer to provide inspection of approximately 124 stormwater outfalls within the Borough; and

**WHEREAS**, section N.J.S.A. 40A:11-5 of the Local Public Contracts Law, (N.J.S.A. 40A:11-1 et seq.) exempts such professional services from competitive bidding; and

**WHEREAS**, Maser Consulting, 200 Valley Road, Suite 400, Mt. Arlington, NJ 07856 has submitted a proposal dated December 21, 2016 to provide these services which is attached to the original of this resolution, and

**WHEREAS**, the Certified Municipal Finance Officer has certified funds are available certification hereto attached to the original of this resolution.

**NOW, THEREFORE BE IT RESOLVED** by the Borough of Montvale as follows:

- 1) That the proposal for the scope of engineering services is attached to this resolution which is made part of this resolution shall be awarded to Maser Consulting.
- 2) That the following be provided: Inspection Services
- 3) The cost not to exceed shall be \$19,500.00. The Engineer shall be required to submit itemized bills and payment shall be made based upon services rendered. The rates for this work are in accordance with the hourly contractual agreement with the Borough of Montvale.

**BE IT FURTHER RESOLVED**, that a copy of this resolution be published an official newspaper of the Borough of Montvale, be on file, available for public inspection, in the office of the Municipal Clerk, Municipal Complex, 12 Mercedes Drive, Montvale, NJ 07645.

## **Tabled**

### **207-2016 Authorize Appointment / Sherri D'Alessandro / Acting Municipal Court Administrator**

**WHEREAS**, pursuant to N.J.S.A. 2C:12-10 the Municipality of Upper Saddle River and the Municipality of Montvale, acting as lead agency for the Pascack Joint Municipal Court, are required to provide for a Municipal Court Administrator; and

**WHEREAS**, pursuant to N.J.S.A. 40A:65-1 et. Seq., any municipality of the State of New Jersey may contract with any other municipality or municipalities to share services that any party to the agreement is empowered to provide within its own jurisdiction; and

**WHEREAS** in accordance with N.J.S.A. 2C:12-1(c) the Municipality of Upper Saddle River and the Municipality of Montvale, acting as lead agency for the Pascack Joint Municipal Court, consent and agree to share the professional services of their respective Municipal Court Administrators on a provisional basis in the event of the absence of the Municipal Court Administrator and Deputy Court Administrator, to undertake the duties of the absent Municipal Court Administrator during scheduled and/or unscheduled leaves, within the two respective municipalities; and

**WHEREAS** the rate of pay shall be \$30 per hour. Pay rate established by N.J.S.A. 2C:12-10(b).

**NOW THEREFORE BE IT RESOLVED**, this 27<sup>th</sup> day of December 2016, that the Municipality of Upper Saddle River and the Municipality of Montvale consent to the attached agreement.

Introduced by: Councilmember Lane; seconded by Councilmember Talarico - All ayes

### **208-2016 Awarding Professional Service Contract/Engineering Services and Inspection Services / Middletown Road Pump Station / Emergency Repair / Maser Consulting, LLC**

**WHEREAS**, the Borough of Montvale has deemed it necessary to engage the professional services of an Engineer to provide professional engineering services and site Inspection for the emergency repair for Middletown Road Pump Station emergency repair Maser Consulting prepared bid documents and coordinating the Contractors to solicit prices for this work; and

**WHEREAS**, section N.J.S.A. 40A:11-5 of the Local Public Contracts Law, (N.J.S.A. 40A:11-1 et seq.) exempts such professional services from competitive bidding; and

**WHEREAS**, Maser Consulting, 200 Valley Road, Suite 400, Mt. Arlington, NJ 07856 has submitted a proposal dated December 13, 2016 to provide these services which is attached to the original of this resolution, and

**WHEREAS**, the Certified Municipal Finance Officer has certified funds are available certification hereto attached to the original of this resolution.

**NOW, THEREFORE BE IT RESOLVED** by the Borough of Montvale as follows:

- 1) That the proposal for the scope of engineering services is attached to this resolution which is made part of this resolution shall be awarded to Maser Consulting.
- 2) That the following be provided: Professional Engineering Services and Site Inspection.
- 3) The cost not to exceed shall be \$3,835.00. The Engineer shall be required to submit itemized bills and payment shall be made based upon services rendered. The rates for this work are in accordance with the hourly contractual agreement with the Borough of Montvale.

**BE IT FURTHER RESOLVED**, that a copy of this resolution be published an official newspaper of the Borough of Montvale, be on file, available for public inspection, in the office of the Municipal Clerk, Municipal Complex, 12 Mercedes Drive, Montvale, NJ 07645

Introduced by: Councilmember Koelling; seconded by Councilmember Lane - All ayes

#### **209-2016 Transfer Of Appropriations**

**WHEREAS**, certain transfer of funds for various 2016 budget appropriations are necessary to cover anticipated expenditures; and

**WHEREAS**, N.J.S.A. 40A:4-58 provides for transfers from appropriations with an excess over and above the amount deemed to be necessary to fulfill the purpose for such appropriations, to those appropriations deemed to be insufficient;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Montvale, that the transfers be made between the 2016 budget appropriations as follows:

	<b><u>FROM</u></b>	<b><u>TO</u></b>
<b><u>CURRENT FUND</u></b>		
General Appropriations		
Operations – Within “CAPS”		
Planning Board:		
Other Expenses	\$15,000.00	
Sewer System:		
Other Expenses		\$15,000.00
Social Security System	15,000.00	
Sewer System:		
Other Expenses		15,000.00
Gasoline	2,000.00	
Municipal Court Administration:		
Other Expenses		2,000.00
General Appropriations		
Operations – Within “CAPS”		
Gasoline	5,000.00	
General Appropriations		

Operations – Excluded from "CAPS"  
 Interlocal Municipal Service Agreements  
 Municipal Court Administration:  
 Other Expenses

5,000.00

\$37,000.00\$37,000.00

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Introduced by: Councilmember Lane; seconded by Councilmember Curry - All ayes

**210-2016 Resolution Authorizing Settlement between Borough of Montvale and Sgt. DiBlasi**

**WHEREAS**, certain employment-related issues have arisen between Sgt. David DiBlasi ("Employee") and the Borough of Montvale and the Montvale Police Department (collectively "Employer"); and

**WHEREAS**, Employer and Employee have engaged in settlement negotiations in an attempt to resolve the matters in controversy; and

**WHEREAS**, as a result of said negotiations, the parties have agreed to resolve the matters in dispute; and

**WHEREAS**, the terms of the Agreement between the parties have been memorialized in a certain Disciplinary Action Consent Disposition (the "Consent Disposition") and an Agreement and General Release (the "Agreement"), the terms of which are incorporated by reference into this Resolution; and

**WHEREAS**, by this Resolution, Employer wishes to authorize and memorialize such settlement and to approve the terms of the Consent Disposition and Agreement.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Montvale as follows:

1. The terms of the Consent Disposition be and hereby are approved, authorized and ratified.
2. The terms of the Agreement be and hereby are approved, authorized and ratified.
3. The Mayor, the Borough Administrator, the Borough's Chief Financial Officer, and the Borough Attorney are authorized to take all appropriate actions so as to implement this Resolution.

Introduced by: Councilmember Lane; seconded by Councilmember Talarico - All ayes  
 Attorney stated the effective date will be 12/27/16

**211-2016 Authorize Appointment of John T. Wirth/Fire Official/Fire Inspector**

**WHEREAS**, the Uniform Fire Safety Act, (P.L. 1983, c.383) was enacted for the purpose of establishing a system for the enforcement of fire safety standards throughout the State of New Jersey; and

**WHEREAS**, the Uniform Fire Safety Act authorizes municipalities to provide for local enforcement and to establish local enforcement agencies for that purpose; and

**WHEREAS**, the Borough of Montvale has opted to have the Uniform Fire Safety Act enforced locally; and

**NOW THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Montvale that John T. Wirth, 66 Spring Valley Road, Montvale, NJ 07645 is hereby appointed Fire Official for a term commencing on January 1, 2017 through December 31, 2017; and

**BE IT FURTHER RESOLVED**, by the Mayor and Council of the Borough of Montvale that the Fire Official shall carry out the duties in accordance with the Uniform Fire Safety Act and the NJ Administrative Code.

Introduced by: Councilmember Lane; seconded by Councilmember Talarico - All ayes

**BILLS:**

A motion to pay bills by Councilmember Lane; seconded by Councilmember Curry - All ayes

**ENGINEER'S REPORT:**

Andrew Hipolit

Report/Update

- a. Emergency Generator/Update FEMA Grant Funding Status of Acceptance

Waiting on approval from FEMA for the added portion to the library

- b. Authorization to Bid / Wegmans County Road Improvements

An agreement needs to be done between some owners of the surrounding parcels within the county road improvements

- c. Fire Siren /Update

Spoke with Fire Chief Miller, siren can be moved to cell tower; will get prices for next meeting

- d. HVAC / Update

Possibly looking into a maintenance contract instead of replacement of entire unit

Pre-construction meeting set for January 4<sup>th</sup> for pool demolition

**ATTORNEY REPORT:**

Phil Boggia, Esq.

Report/Update

**UNFINISHED BUSINESS:**

- a. Montvale Swim Club/Inventory of Surplus Items/J. Fette/Buildings & Grounds

Green Park benches will be kept, the rest of the equipment will be put to auction.

- b. Status/Tabled Resolution/PVRHS Board of Education/Videotape/Public Meetings

Mayor Ghassali spoke with school superintendent, it will be presented to the board at their January meeting. As of now, the website has been changed.

**NEW BUSINESS:**

None

**COMMUNICATION CORRESPONDENCE:**

- a. NJ Sustainable Energy/Natural Gas Supply/Price Reduction 10% effective January 2017

**MEETING OPEN TO THE PUBLIC:**

**HEARING OF CITIZENS WHO WISH TO ADDRESS THE MAYOR AND COUNCIL:**

Upon recognition by the Mayor, the person shall proceed to the floor and give his/her name and address in an audible tone of voice for the records. Unless further time is granted by the Council, he/she shall limit his/her statement to five (5) minutes. Statements shall be addressed to the Council as a body and not to any member thereof. No person, other than the person having the floor, shall be permitted to enter into any discussion, without recognition by the Mayor.

A motion to open meeting to the public by Councilmember Lane; seconded by Councilmember Curry – all ayes

**NO PUBLIC COMMENT**

A motion to close meeting to the public by Councilmember Lane; seconded by Councilmember Curry – all ayes

Mayor Ghassali acknowledged Councilmember Talarico as this being his last meeting and thanked him for his 9 years of service.

**ADJOURNMENT:**

Motion to adjourn by Councilmember Lane; seconded by Councilmember Koelling – all ayes

**ADJOURNMENT**

Meeting adjourned at 8:20pm

**RE-ORGANIZATION MEETING, MONDAY, JANUARY 2, 2017 AT 7pm**

Special Meeting Closed Executive Session Affordable Housing Litigation/Attorney Client Privilege  
Tuesday, January 3<sup>rd</sup>, 2017 @ 5PM

The next Regular Meeting of the Mayor & Council will be held on January 10, 2017 at 7:30pm

**Respectfully submitted, Fran Scordo, Deputy Municipal Clerk**

**SINE DIE MEETING  
BOROUGH OF MONTVALE  
MAYOR AND COUNCIL  
MONDAY, JANUARY 2, 2017  
7:00 P.M.**

**SUNSHINE LAW STATEMENT**

In accordance with the provisions of the Open Public Meetings Law, notification of this meeting was provided to the Bergen Record on December 14, 2017 informing the public of time and place according to the provisions of the Open Public Meeting Law (Chapter 231, P.L.1975) posted on the Montvale web site and on the Municipal Building bulletin board

Mayor Ghassali calls meeting to order at 7:07pm, Fire Chief Clint Miller led the Pledge of Allegiance to the Flag, and roll call was taken.

**ROLL CALL:**

Councilmember Curry  
Councilmember Koelling  
Councilmember LaMonica  
Councilmember Lane  
Councilmember Talarico - absent  
Councilmember Weaver

**UNFINISHED BUSINESS OF 2016:**

None

**ADJOURNMENT SINE DIE MEETING:**

**ADJOURNMENT**

Motion to adjourn by Councilmember Lane; seconded by Councilmember LaMonica - roll call was taken - all ayes

**FOLLOWED BY REORGANIZATION MEETING FOR THE YEAR 2017:**

Respectfully submitted, Fran Scordo, Deputy Municipal Clerk

**RE-ORGANIZATION MEETING  
MINUTES**

The Re-Organization Meeting of the Mayor and Council was held in the Council Chambers and called to order at 7:08PM. Adequate notification was published in the official newspaper of the Borough of Montvale according to the provisions of the Open Public Meeting Law (Chapter 231, P.L. 1975).

**SWEARING IN OF COUNCILMEMBERS (3 YEAR TERM)**

Timothy Lane By Judge Harry Norton

Elizabeth Gloeggler by Bergen County Freeholder Tracy Zur

**Tom Sullivan , Bergen County Freeholder**

Extended congratulations to all newly elected officials and issued them with certificates of commendations on behalf of the Bergen County Freeholders

**CERTIFICATE/WOMEN EMPOWERED DEMOCRATIC ORGANIZATION**

By: Donna C. Abene To: Councilmember Elizabeth Gloeggler

**MEETING CALLED TO ORDER**

ALL MEMBERS OF THE GOVERNING BODY SEATED ON THE DAIS

**ROLL CALL**

Councilmember Curry

Councilmember LaMonica

Councilmember Gloeggler

Councilmember Lane

Councilmember Koelling

Councilmember Weaver

**OPENING PRAYER:**

Opening Prayer given by Paster Ed Hasse – St. Paul's Episcopal Church

**ELECTION OF COUNCIL PRESIDENT:**

(Council Appointment)

Motion by Councilmember Lane to nominate Councilmember Curry for Council President; seconded by Councilmember LaMonica - All ayes on roll call vote

**ELECTION OF PLANNING BOARD MEMBER:**

(Council appointment)

Motion by Councilmember Lane to nominate Councilmember Weaver for Planning Board Liaison seconded by Councilmember Curry - All ayes on roll call vote

**RESOLUTIONS (\*CONSENT AGENDA)**

All items listed on a consent agenda are considered to be routine and non-controversial by the Borough Council and will be approved by a motion, seconded and a roll call vote. There will be no separate discussion on these items unless a Council member(s) so requests it, in which case, the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

**\*CONSENT AGENDA****RESOLUTIONS 01-2017 THROUGH 16-2017 & 19-2017**

Introduced by Councilmember Lane; seconded by Councilmember Curry - all ayes

**01-2017 Cash Management Plan**

**WHEREAS**, P. L. 1983, Chapter 8, Local Fiscal Affairs Law; N.J.S. 40A:5-2, has been amended to require that each municipality designate a Cash Management Plan for the deposit of each local unit's monies,

**NOW THEREFORE, BE IT RESOLVED**, that the following Cash Management Plan of the Borough of Montvale be and hereby is adopted:

**A. DESIGNATION OF OFFICIAL DEPOSITORIES:**

The following financial institutions are designated official depositories:

1. Bank of America  
Wells Fargo  
N.J. Cash Management Fund  
Valley National Bank
2. Designated Official depositories are required to submit to the Chief Financial Officer of the Borough of Montvale a copy of the State of New Jersey, Department of Banking, Governmental Unit Deposit Protection Act Notification of eligibility, which must be filed semiannually in the Department of Banking as of June 30<sup>th</sup> and December 31<sup>st</sup> of each year. Said Notices must be available for annual audit.
3. Designated official depositories are required to submit to the Chief Financial Officer a copy of institution's "Annual Report" on an annual basis.

**B. DEPOSIT OF FUNDS**

All funds shall be deposited within Forty-Eight (48) hours of receipt in accordance with State statute.

1. Operating funds shall be deposited into interest bearing accounts to maximize interest earnings.
2. Capital and Debt service funds may be deposited into interest bearing accounts. Non-Interest bearing accounts shall be regularly monitored for the availability of funds for investment.
3. Trust funds may be deposited into interest bearing accounts in accordance with the State statutes regulating the deposit of developer's escrow deposits. Non-Interest bearing accounts should be regularly monitored for availability of funds for investment except where either State or Federal laws prohibit the earning of interest on such funds.
4. Payroll and agency remittance funds shall be maintained in regular checking accounts, only insofar as they serve to compensate the bank for payroll data processing services.

**C. DEFINITION OF ALLOWABLE INVESTMENT INSTRUMENTS:**

The Borough may permit deposits and investments in such depositories as permitted in Section 4 of P.L. 1970, Chapter 236 (C.17:9-44) and other instruments specified below:

1. United States Treasury Bills (T-Bills)
2. Borough of Montvale Bonds or Notes
3. Commercial Bank Deposits and Certificates of Deposit (CD's)
4. Repurchase Agreements (Repo's)

5. Investments in Savings and Loan Association
6. United States Government Agency and Instrumentality Obligations
7. State of New Jersey Cash Management Fund
8. School District Obligations

**D. DEFINITION OF ACCEPTABLE COLLATERAL AND PROTECTION OF BOROUGH ASSETS**

1. All designated depositories must conform to all applicable State statutes concerning depositories of Public Funds.
2. All depositories shall obtain the highest amount possible F.D.I.C. and/or F.S.L.I.C. coverage of all Borough Assets (Demand and Certificate of Deposit)
3. Collateral will be required for all deposits and investments of the Borough, except for those in the State Cash Management Fund, collateral must have a market value of not less than 100 percent of all deposits and investments.
4. For pledges by depositories on Borough Funds, the following securities will be considered acceptable for pledges:
  - a. Any security backed by the U.S. Government
  - b. Any direct obligation of any taxing authority within the Borough of Montvale
  - c. Real Estate Mortgage Loans for Real Estate property located within the Montvale market area. Pledges of Real Estate Mortgage Loans shall be maintained at a market value of 115 percent of deposits
  - d. All pledges of collateral must be indicated on an advice copy of the investment instrument which shall be forwarded to the Chief Financial Officer or Treasurer

**E. COMPENSATING BALANCE AGREEMENTS:**

Where compensating balances are used to offset bank expenses, an agreement between the bank and the Borough shall be executed, specifying the charge for each service. Said agreement shall be reviewed annually.

**F. REPORTING PROCEDURES:**

The Chief Financial Officer shall prepare for the Mayor and Council of the Borough of Montvale the following investment reports:

1. **MONTHLY REPORTING:** A detailed listing of all investments purchased in the prior month, specifying the amount, interest percent per annum, number of days, period of investment and maturity date, interest amount at maturity and financial institutions with which investment is placed. This report shall be broken down by fund.
2. **QUARTERLY REPORTING:** A detailed summary analysis of all investments by fund, specifying the quarterly interest rate earned, quarterly interest earned on NOW and Savings Accounts and Year-To-Date total interest earnings.
3. The Treasurer shall prepare a schedule of outstanding investments for the independent auditors as of December 31<sup>st</sup> of each year and at other such times as required by the auditors.
4. The Treasurer shall also periodically provide analysis of average daily balances in interest bearing checking accounts vs. Other investment vehicle potential.

5. All such reports may include a comparison of current investment income vs. forecast, prior year or market conditions.
- G. DIVERSIFICATION REQUIREMENTS:  
The Chief Financial Officer and Treasurer shall closely examine investments to guard against the effects of a financial institution going into default. This may be accomplished through the practice of spreading the investments around in various designated official depositories.
- H. MAXIMUM MATURITY POLICY:  
Investments shall be limited to a maturity not to exceed one year on all operating funds unless a longer maturity is permitted within the provision of regulation promulgated by either the Federal or State Governments.
- I. INVESTMENT PROCEDURES:  
Bids for Certificates of Deposit and Repurchase Agreements will be solicited of at least three (3) designated depositories only if the amount is \$100,000 or greater.  
Telephone bids will be solicited of designated depositories by the Chief Financial Officer or Treasurer or designated staff member.  
The depository shall specify the principal amount of the investment bid on, interest rate and number of days used to calculate the interest to be paid upon maturity.  
Interest paid shall be from the date the bid was awarded to the date of maturity.  
All bidders may request the results of the bid after the bid is formally awarded.  
A check or wire transfer of funds will be made available to the winning bidder on the same business day the bid is awarded.  
Each quotation shall be documented to record the date and time of quote, the parties in the discussion, the instrument(s), maturities and rates. A bid form of the Borough may be used.
- J. RETURN ON INVESTMENT:  
Where the return on a proposed investment does not exceed the cost of making said investment by a minimum amount the Chief Financial Officer and/or Treasurer will not make the investment. The Chief Financial Officer and/or Treasurer shall have the discretion to award an investment to the bank wherein the funds reside, should that bank's quoted rate be less than other quoted rates received in the event that the differential in interest rates is less than 25 basis points, and providing that the term of the investment is less than fifteen (15) days.
- K. CONTROLS:  
When possible, the internal controls should provide for a separation of the investment placement functions and the accounting activity. Controls must be designed for telephone orders, wire transfers and securities safekeeping. Only specifically designated personnel shall be allowed to conduct this part of the transactions, and all activity should be subject to immediate written confirmation by the designated depository. The Treasurer shall review each day's activity.
- L. BONDING:  
The following officials shall be covered by surety bonds; said surety bonds to be examined by the independent auditor to insure their proper execution:  
Tax Collector  
Treasurer  
Municipal Court Administrator  
Deputy Municipal Court Administrator  
Magistrate  
Staff members of the Department of Finance not covered by separate surety bonds shall be covered by a Public Employee's Faithful Performance Bond in the minimum amount of \$50,000.00

**M. COMPLIANCE:**

The Cash Management Plan of the Borough of Montvale shall be subject to the annual audit conducted pursuant to N.J.S. 40A:5-4.

- N. The official charged with the custody of the monies of the Borough of Montvale shall deposit them as designated by the Cash Management Plan and shall thereafter be
- O. relieved of any liability or loss of such monies due to the insolvency or closing of any depository designated in the Cash Management Plan pursuant to N.J.S. 40A:5-2.
- P. Where a conflict exists between this Cash Management Plan and State statute, the applicable State statute shall apply.
- Q. The Cash Management Plan shall be subject to the approval of the Borough Attorney.

**02-2017 Authorizing payment to the United States Postal Service to effect the use of a Post Machine**

**BE IT RESOLVED**, by the Mayor and Council of the Borough of Montvale, N.J., that the Administrator be authorized to issue payment through appropriate methods, to the United States Postal Service, not to exceed One Thousand Dollars (\$1,000.00) per month, to affect the use of a Postal Franking Machine.

**03-2017 Establish 2017 Holiday Schedule For Administrative Non-Contractual Employees**

**BE IT RESOLVED**, by the Mayor and Council of the Borough of Montvale that the following 2017 Holiday Schedule for eligible Administrative non-contractual employees be and is hereby established:

**SECTION 1.** Mandatory holidays during which Borough Hall Administrative Offices shall be closed:

<b><u>HOLIDAY</u></b>	<b><u>DAY OBSERVED</u></b>
New Year's Day	Monday, January 2
President's Day	Monday, February 20
Memorial Day	Monday, May 29
Independence Day	Tuesday, July 4
Labor Day	Monday, September 4
Columbus Day	Monday, October 9
Veterans Day	Friday, November 10 (observed)
Thanksgiving Day	Thursday, November 23
and the Day After	Friday, November 24
Christmas Day	Monday, December 25

**SECTION 2.** Two Floating Holidays, one each to replace Martin Luther King Day and Good Friday to be taken any time during the year. If not used during the calendar year, they will be lost with no ability to be carried or receive pay.

**SECTION 3.** Two one-half (1/2) day holidays to replace Election Day: one-1/2 day to be taken immediately before the Christmas Day holiday is observed and one-1/2 day to be taken immediately before the day the New Year's Day Holiday is observed.

If July 4<sup>th</sup> falls on Saturday, the holiday shall be observed on Friday. If July 4<sup>th</sup> falls on Sunday, the holiday shall be observed on Monday.

If Christmas Day and New Year's Day fall on Saturday, these two holidays shall be observed on Friday. Therefore, the two-1/2 holidays shall be observed on the Thursday before the holidays.

If Christmas Day and New Year's Day fall on Sunday, these two holidays shall be observed on Monday. Therefore, the two-1/2 holidays shall be observed on the Friday before the holidays.

**SECTION 4.** Pursuant to the Personnel Policy, those employees classified as full-time employees (working 35 hours or more each week) shall be entitled to all days, as outlined above in Section 1 through Section 3. Pursuant to the Personnel Policy, all employees classified as part-time employees (working less than 35 hours per week) and eligible to receive holidays, shall only be entitled to the holidays listed in Section 1, and only when the holidays fall on their regularly scheduled days of work.

**04-2017 Designating the Mayor, Municipal Clerk, Administrator, Chief Municipal Financial Officer, Treasurer, as Official signatories on Borough Warrants and the Judge, Municipal Court Administrator and Deputy Court Administrators as Official signatories on Municipal Court Accounts**

**BE IT RESOLVED**, by the Mayor and Council of the Borough of Montvale, N.J., that the Mayor, Municipal Clerk, Treasurer, Borough Administrator, Certified Municipal Finance Officer are hereby designated as the official signatories on Borough Warrants.

**BE IT FURTHER RESOLVED**, that the Judge, Municipal Court Administrator and Deputy Court Administrator are hereby designated as the official signatories on all Municipal Court accounts.

**05-2017 Roll Call of the Councilmembers to be called in alphabetical order**

**BE IT RESOLVED**, by the Mayor and Council of the Borough of Montvale, NJ that a Roll Call of the Councilmembers at the Council meetings is to be taken in alphabetical order.

**06-2017 Authorizing the Mayor, Clerk and Collector to issue warrants for certain items with ratification at the following meeting**

**BE IT RESOLVED**, by the Mayor and Council of the Borough of Montvale, NJ, that the Mayor, Clerk and Collector be authorized to issue warrants for the following purposes, with ratification at the following meeting, on due dates for the following items:

- Board of Education, Montvale, NJ
- Pascack Valley Regional Board of Education
- County Tax
- Bergen County Sewer Authority
- Medical Insurance
- Life Insurance
- Bond and Note Payments
- Interest on Bonds and Notes
- Payrolls
- Investments
- Gasoline
- Scavenger Service

**07-2017 All bills to be presented in proper form to the Finance Department no later than the 25<sup>th</sup> of each month**

**BE IT RESOLVED**, by the Mayor and Council of the Borough of Montvale, N.J., that all bills must be presented in proper form to the Finance Department no later than the 25<sup>th</sup> of each month, and;

**BE IT FURTHER RESOLVED**, that any bills received later than this date shall be held over for payment until the following month.

**08-2017 Change Fund in the amount of \$100.00 be provided for the Municipal Clerk, Collector/Treasurer, \$50.00 for the Dog/Cat License Registrar, \$100.00 for the Court Violations Clerk and \$50.00 for the Police Department**

**BE IT RESOLVED**, by the Mayor and Council of the Borough of Montvale, N.J., that a Change Fund in the amount of \$100.00 be provided for the Municipal Clerk/Collector Treasurer, \$50.00 for the Dog/Cat License Registrar, \$100.00 for the Court Violations Clerk, and \$50.00 for the Police Department.

**09-2017 Designation of official newspapers for advertising for the Borough of Montvale**

**BE IT RESOLVED**, by the Mayor and Council of the Borough of Montvale, N.J., that the following newspapers are hereby designated as the official newspapers for advertising for the Borough of Montvale, NJ for the year 2014:

The Record – Hackensack, N.J.

The Ridgewood News – Hackensack, N.J.

**10-2017 Fixing the rate of interest to be charged for the nonpayment of taxes, assessments and excess sewer fees**

**WHEREAS**, R.S. 54:4-67 permits the governing body of each municipality to fix the rate of interest to be charged for nonpayment of taxes, assessments and excess sewer fees subject to any abatement or discount for the late payment of taxes, assessments and excess sewer fees as provided by law; and

**WHEREAS**, R.S. 54:4-67 has been amended to permit the fixing of said rate of 8% per annum of the first \$1,500.00 of the delinquency and 18% per annum on any amount in excess of \$1,500.00;

**NOW THEREFORE, BE IT RESOLVED**, by the Borough of Montvale, County of Bergen, State of New Jersey, as follows:

1. The Tax Collector is hereby authorized and directed to charge 8% per annum on the first \$1,500.00 of taxes and excess sewer fees becoming delinquent after due date and 18% per annum on any amount of taxes and excess sewer fees in excess of \$1,500.00 becoming delinquent after due date, subject to any abatement or discount for the late payment of taxes and excess sewer fees as provided by law.
2. Re Chapter 72 laws of 94 CTC 94-3. If the new tax bills are not in the mail by June 14, interest will then be charged 25 calendar days after the bills were mailed. Interest shall be calculated from August 1.
3. No interest shall be charged if payment of any quarterly tax payment and bi-annual excess sewer fess is received within ten (10) days of the date upon which the same becomes payable.
4. In connection with any delinquency of taxes, assessments or municipal charges in excess of \$10,000 which has not been paid prior to the end of a calendar year, there shall be imposed a penalty in a sum equal to six (6%) percent of the delinquency in excess of \$10,000.
5. With respect to tax certificates in excess of the sum of \$200 the following additional penalties shall be charged: two (2%) percent on the amount due over \$200 up to \$5,000; four (4%) percent of the amount due over \$5,000 up to \$10,000; and six (6%) percent on the amount in excess of \$10,000; plus cost 2% and \$25.00 per Title 54.
6. Any payments not made in accordance with Paragraph Two of this resolution shall be charged interest from the due date, as set forth in Paragraph One of this resolution.
7. The Tax Collector is authorized to hold a tax sale for unpaid taxes and/or excess sewer charges.
8. This resolution shall be published in its entirety once in the newspaper.
9. A certified copy of this resolution shall be provided by the Office of the Municipal Clerk to each of the following officials: Tax Collector; Borough Attorney; Borough Auditor; Chief Financial Officer.

**11-2017 Order of business to be followed at all regular meetings of the Mayor and Council**

**BE IT RESOLVED**, by the Mayor and Council of the Borough of Montvale, N.J., that the agenda will be established and printed for each regular meeting of the Council, and that only items of business on the printed agenda will be considered at such regular meeting.

**BE IT FURTHER RESOLVED**, the agenda is subject to amendments by a majority vote of the council and action may be taken on issues that are not listed on the agenda, as authorized by the Open Public Meetings Act.

**BE IT FURTHER RESOLVED**, that the following order of business shall be followed at all public meetings of the Mayor and Council of the Borough of Montvale, N.J.

1. Roll Call
2. Reading and/or approval of all unapproved minutes
3. Second reading, public hearing and final passage of ordinances and introduction of ordinances
4. Presentation of resolutions
5. Presentation of bills
6. Reports of committees, Mayor, Treasurer and Administrator
7. Both Public and Workshop Meetings open to public to speak
8. Old Business
9. New Business
10. Reading of all communications, petitions, etc
11. Adjournment

The Borough Council will conduct a meeting on the last Tuesday of each month, which will serve as workshop sessions. Action may be taken at this meeting.

The public is invited to attend all meetings and speak at all public and workshop sessions of the Mayor & Council.

**12-2017 All monies collected by any Borough Official or Employee of the Borough shall be turned over the Borough Treasurer within 48 hours**

**BE IT RESOLVED**, by the Mayor and Council of the Borough of Montvale, N.J., that all monies collected by any Borough Official or Employee of the Borough of Montvale, N.J. shall be turned over to the Borough Treasurer, in full, within forty-eight (48) hours, without any fees being deducted.

**BE IT FURTHER RESOLVED**, that any fees to which any Borough Official or Employee is entitled shall be set forth in detail on a regular Borough Voucher and presented for payment in the same manner as all bills are submitted.

**13-2017 Establish Mayor & Council Meeting Schedule for the Year 2017**

**BE IT RESOLVED**, the meetings of the Mayor and Borough Council shall be held on the following dates for the year 2017 at the location of Borough of Montvale, Municipal Complex, 12 Mercedes Drive, 2<sup>ND</sup> Floor, Montvale, New Jersey. All meetings will commence at 7:30 PM except where noted.

<b>*January 2 (Monday)</b>	Organization Meeting
January 10	Public Meeting
January 31	Workshop Session
February 14	Public Meeting
February 28	Workshop Session
March 14	Public Meeting
March 28	Workshop Session
April 11	Public Meeting
April 25	Workshop Session
May 9	Public Meeting
May 30	Workshop Session
June 13	Public Meeting
June 27	Workshop Session
July 11	Public Meeting
July 25	Workshop Session
August 8	Public Meeting
August 29	Workshop Session
September 12	Public Meeting

September 26	Workshop Session
October 10	Public Meeting
October 31	Workshop Session
November 14	Public Meeting
November 28	Workshop Session
<b>*December 11(Monday)</b>	Public Meeting
December 26	Workshop Session

Meeting dates are subject to change. 48 hour notification will be provided per N.J.S.A. 10:4-18.

**ACTION MAY BE TAKEN AT BOTH PUBLIC AND WORKSHOP MEETINGS.**

**14-2017 Establishing a procedure for the periodic release of minutes of executive/session minutes**

**WHEREAS**, the Borough Council of the Borough of Montvale periodically conducts executive session meetings pursuant to N.J.S.A. 10:4-12; and

**WHEREAS**, the Borough Council is desirous of establishing a procedure for the periodic release of minutes of executive session meetings.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the of the Borough of Montvale as follows:

- Borough Council Minutes Review Committee. There shall be a minutes review committee (MRC) consisting of the Borough Administrator, the Borough Attorney and the Municipal Clerk, whose job shall be to periodically review the minutes of closed sessions of the Borough Council and make recommendations to the Borough Council which minutes should be made public. The MRC shall have no power and shall not be a "public body" within the meaning of the Open Public Meetings Act.
- Meetings of MRC. The MRC shall meet on an as-needed basis. Meetings of the MRC shall be as scheduled at the convenience of the MRC members by the Borough Administrator.
- Preparatory staff work. Prior to each meeting of the MRC, the Borough Attorney shall prepare a list of all closed sessions minutes which have been prepared by the Borough Attorney that have not been made public. The list and the minutes listed shall be made available to the MRC at their meetings.
- Basis for recommendation. Recommendations to make minutes public shall be on a case-by-case basis, taking into consideration both the interest in maintaining confidentiality set forth in N.J.S.A. 10:4-12 and the interest in prompt disclosure set forth in N.J.S.A. 10:4-14. The applicable guidelines set forth in paragraph 7 of this resolution may be considered as a general standard.
- Decision. The decision to make public the minutes of any closed session shall be made only by the Governing Body of the Borough of Montvale and shall be based on a finding that public

disclosure of the matters disclosure of the matters discussed at such closed session will not be detrimental to the public interest. In making this finding, the public body shall take into consideration, but need not agree with, the recommendation of the MRC and the basis for the recommendation as set forth in paragraph 4 above. In cases were more than one matter was discussed in closed session, the public body may elect to make public only the minutes pertaining to certain of those matters, and to keep the remaining portion(s) of the minutes confidential. Should the minutes contain any material entitled to protection, the public body shall excise or redact such protected matter, provided, that all materials required to be contained in the minutes by N.J.S.A. 10:4-14 shall be set forth.

- Once public, always public. Minutes which are made public shall not thereafter be treated as confidential, but may be seen and copied by any person in the same manner as minutes of open meetings.
- Guidelines. The following general guidelines pertaining to the nine purposes for closed meetings set forth in N.J.S.A. 10:4-12.B, may be considered in recommending and deciding when to make public minutes of closed session;
  - (a) Matters required by law to be confidential. When the need to preserve the secrecy of the confidential information discussed no longer exists; provided, that material entitled to court protection shall not be disclosed.
  - (b) Matters affecting the right to receive federal funds. When disclosure would no longer impair the right to receive funds or cause funds already received to be forfeited.
  - (c) Matters involving individual privacy. Such matters shall not be disclosed except as ordered by a court of competent jurisdiction, or with the written consent of all of the individual(s) concerned.
  - (d) Matters relating to collective bargaining agreements. When the collective bargaining agreement has been made, executed, and ratified.
  - (e) Certain matters involving public funds. After the transaction involving the public funds has been made.
  - (f) Matters affecting public safety and property. When the disclosure would no longer impair the safety and property of the public or the conduct of any investigation.
  - (g) Litigation, contract negotiation and certain privileged matters. As to litigation, when a final decision has been rendered and all rights of appeal are exhausted; as to anticipated litigation, when the statute of limitations has been made as to contract negotiation, when either the contract has been made and is binding on all parties or if not made, when negotiation is terminated; as to matters falling within the attorney-client privilege, at such time, if ever, that disclosure would not violate the attorney's ethical duties.
  - (h) Employment matters. When the employment decision has been made and all rights to litigate or appeal are exhausted; provided, that material entitled to court protection shall not be disclosed.
  - (i) Deliberations after hearing in penalty matters. After the decision of whether to impose the penalty has been made and all rights to litigate or appeal are exhausted; provided, that material entitled to court protection shall not be disclosed.

**15-2017 Open Public Meetings Act, Chapter 231 of Public Laws of the State of New Jersey/Closed Sessions Governing Body**

**WHEREAS**, it is necessary for the Mayor and Council of the Borough of Montvale to discuss matters relating to such matters and which matters are permitted by Section 7.b of the Open Public Meeting Act, Chapter 231 of the Public Laws of the State of New Jersey for 1975 to be discussed in closed session in the absence of the public from time to time:

- 1.) Any matter considered confidential by federal law, state statute, or court rule;
- 2.) Any matter in which the release of information would impair the receipt of federal funds;
- 3.) Any material which would constitute an unwarranted invasion of individual privacy if disclosed;
- 4.) Any collective bargaining agreements or other discussion of the terms and conditions of a collective bargaining agreement, including negotiations leading up to such an agreement.
- 5.) Any matter involving the purchase, lease or acquisition of real property with public funds, the setting of banking rates or investment of public funds where disclosure of such

matter could adversely affect the public interest.

6.) Any tactics and techniques used in protecting the safety and property of the public and investigations of violations or possible violations of the law.

7.) Any pending or anticipated litigation or contract negotiations in which the public body is or may become a party, and any matter falling within the attorney-client privilege, to the extent that confidentiality is required to preserve the attorney-client relationship.

8) Personnel matters related to the employment, appointment or termination of current or prospective employees, unless all individuals who could be adversely affected request, in writing, that the matter be discussed at a public meeting.

9.) Any deliberations of a public body occurring after a public hearing that may result in the imposition of a fine upon an individual or the suspension or the loss of license or permit belonging to an individual.

**WHEREAS**, the Mayor and Council of the Borough of Montvale have determined that it is necessary in the public interest that the matters in fact be discussed in closed session, and has estimated that as nearly as can now be ascertained, the results of the discussion can be disclosed to the public at the conclusion of such matters; and

**WHEREAS**, any motion to go into closed session will be deemed to include a motion that the matters discussed at such closed session will be disclosed to the public when such matters are finally determined and there is no further reason to prohibit the public disclosure of information relating to such matters; and

**NOW, THEREFORE BE IT RESOLVED**, that any motion to go into closed session shall have the same effect as this resolution being adopted; and

**NOW, THEREFORE BE IT FURTHER RESOLVED** that the public be excluded from said portions of the meetings, when said closed session is deemed necessary and the appropriate motion adopted.

**16-2017 Adoption of year 2017 By-Laws of the Mayor and Council of the Borough of Montvale**

**BE IT RESOLVED**, by the Mayor and Council of the Borough of Montvale, N.J., that the By-laws of the Mayor and Council of the Borough of Montvale are hereby adopted.

**Included with original minutes**

**19-2017 Adoption Borough Policy & Procedure Manual/Year 2017**

**WHEREAS**, it is the policy of Borough of Montvale to treat employees and prospective employees in a manner consistent with all applicable employment laws and regulations including, but not limited to Title VII of the Civil Rights Act of 1964, as amended by the Equal Opportunity Act of 1972, the Age Discrimination in Employment Act, the Equal Pay for Equal Work Act, the Fair Labor Standards Act, the New Jersey Law Against Discrimination, the Americans with Disabilities Act, the Family and Medical Leave Act, the Conscientious Employee Protection Act, the Public Employee Occupational Safety and Health Act, (the New Jersey Civil Service Act,) (the New Jersey Attorney General's guidelines with respect to Police Department personnel matters,) the New Jersey Workers Compensation Act, the Federal Consolidated Omnibus Budget Reconciliation Act (COBRA) and the Open Public Meeting Act; and

**WHEREAS**, the Montvale Governing Body has determined that there is a need for personnel policies and procedures to ensure that employees and prospective employees are treated in a manner consistent with these laws and regulations.

**NOW, THEREBY, BE IT RESOLVED** by the Mayor & Council of the Borough of Montvale that the Personnel Policies and Procedures Manual attached hereto is hereby adopted.

**BE IT FURTHER RESOLVED** that these personnel policies and procedures shall apply to all Borough officials, appointees, employees, volunteers and independent contractors. In the event there is a conflict between these rules and any collective bargaining agreement, personnel services contract or Federal or State law, the terms and conditions of that contract or law shall prevail. In all other cases, these policies and procedures shall prevail.

**BE IT FURTHER RESOLVED** that this manual is intended to provide guidelines covering public service by Borough employees and is not a contract. The provisions of this manual may be amended and supplemented from time to time without notice and at the sole discretion of the Mayor & Council.

**BE IT FURTHER RESOLVED** that to the maximum extent permitted by law, employment practices for the Borough of Montvale shall operate under the legal doctrine known as "employment at will."

**BE IT FURTHER RESOLVED** that the Administrator and all managerial/supervisory personnel are responsible for these employment practices. The Borough Attorney shall assist the Administrator in the implementation of the policies and procedures in this manual.

**BE IT FUTHER RESOLVED**, this manual shall be distributed to managerial/supervisory employees of the Borough of Montvale

## **NON-CONSENT AGENDA RESOLUTION**

### **00-2017 Temporary Budget**

#### **TEMPORARY APPROPRIATIONS**

**WHEREAS**, 40A: 4-19 provides that where any contract, commitment or payment are to be made prior to the final adoption of the 2017 budget, temporary appropriations should be made for the purpose and amounts required in the manner and time therein provided; and

**WHEREAS**, the effective date of this resolution is January 1, 2017; and

**WHEREAS**, the total appropriations in the 2016 budget, exclusive of any appropriations for debt service, capital improvement fund and public assistance are as follows:

Current	\$16,232,894.00
---------	-----------------

**WHEREAS**, 26.25 percent of the total appropriations in the 2016 budget, exclusive of any appropriations for debt service, capital improvement fund and public assistance in said 2016 budget is as follows:

Current	\$ 4,261,134.67
---------	-----------------

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Montvale that the following temporary appropriations be made and that a certified copy of this resolution be transmitted to the Chief Financial Officer for his records:

#### General Appropriations Operations - Within "CAPS"

Administrative and Executive:	
Salaries and Wages	\$60,000.00
Other Expenses	50,000.00
Mayor and Council:	
Salaries and Wages	14,000.00
Other Expenses	4,000.00
Borough Clerk:	
Salaries and Wages	41,500.00
Other Expenses	8,000.00
Financial Administration:	
Salaries and Wages	63,000.00
Other Expenses	9,500.00
Tax Assessment Administration (Assessment of Taxes):	
Salaries and Wages	11,000.00
Other Expenses	9,500.00
Revenue Administration (Collection of Taxes):	
Salaries and Wages	20,000.00
Other Expenses	12,500.00
Legal Services and Costs:	
Other Expenses	75,000.00

**BOROUGH OF MONTVALE****JANUARY 2, 2017**

Engineering Services and Costs:	
Other Expenses	50,000.00
Cable TV Committee:	
Salaries and Wages	2,500.00
Other Expenses	4,000.00
Historic Preservation Commission:	
Other Expenses	100.00
Planning Board:	
Salaries and Wages	29,000.00
Other Expenses	40,000.00
Zoning Official:	
Salaries and Wages	5,000.00
Property Maintenance:	
Salaries and Wages	2,000.00
Life Insurance	1,500.00
General Liability Insurance	95,000.00
Worker's Compensation Insurance	95,000.00
Employee Group Health	400,000.00
Employee Group Health - Waiver	10,000.00
Fire:	
Other Expenses	35,000.00
Fire Hydrant Service	60,000.00
Police:	
Salaries and Wages	950,000.00
Other Expenses	40,000.00
Acquisition of Police Vehicles	20,000.00
Police Dispatch / 911 (Radio Communications):	
Other Expenses	10,000.00
First Aid Organization:	
Other Expenses	10,000.00
Emergency Management:	
Salaries and Wages	1,500.00
Other Expenses	2,500.00
Uniform Fire Safety:	
Salaries and Wages	15,000.00
Other Expenses	3,000.00
Prosecutor:	
Other Expenses	4,000.00
Garbage and Trash Removal:	
Other Expenses	150,000.00
Public Buildings and Grounds:	
Salaries and Wages	8,000.00
Other Expenses	15,000.00
Maintenance of All Vehicles:	
Other Expenses	7,500.00
Municipal Services Act:	
Other Expenses	5,000.00
Public Health Services (Board of Health):	
Salaries and Wages	1,000.00
Other Expenses	25,000.00
Environmental Commission:	
Salaries and Wages	450.00
Other Expenses	500.00
Animal Control Services (Animal Regulation):	
Other Expenses	3,000.00
Welfare Administration (Public Assistance):	
Salaries and Wages	2,000.00
Other Expenses	200.00
Parks and Playground Maintenance:	
Salaries and Wages	2,000.00
Recreation:	
Salaries and Wages	20,000.00
Other Expenses	7,000.00
Senior Citizens Van:	
Salaries and Wages	6,500.00
Other Expenses	4,500.00
Municipal Court:	

**BOROUGH OF MONTVALE****JANUARY 2, 2017**

Salaries and Wages	35,000.00
Other Expenses	3,000.00
Public Defender:	
Other Expenses	1,500.00
Construction Code Official:	
Salaries and Wages	40,000.00
Other Expenses	4,500.00
Building Sub-Code Official:	
Salaries and Wages	20,000.00
Plumbing Sub-Code Official:	
Salaries and Wages	20,000.00
Fire Sub-Code Official:	
Salaries and Wages	10,000.00
Electrical Sub-Code Official:	
Salaries and Wages	15,000.00
Elevator Sub-code Official:	
Other Expenses	6,000.00
Gasoline	30,000.00
Electricity	55,000.00
Telephone	15,000.00
Natural Gas	35,000.00
Street Lighting	40,000.00
Deferred Charges and Statutory	
Expenditures - Municipal Within "CAPS"	
Statutory Expenditures:	
Social Security System	60,000.00
Defined Contribution Retirement Program	4,000.00
	<u>2,914,750.00</u>
Excluded from "CAPS"	
Maintenance of Free Public Library	225,000.00
Sewer Processing and Disposal:	
Contractual	325,000.00
Recycling Tax	4,000.00
	<u>554,000.00</u>
Inter-local Municipal Service Agreements	
Police Dispatch / 911:	
Other Expenses	50,000.00
Municipal Court Administration:	
Salaries and Wages	35,000.00
Other Expenses	20,000.00
Prosecutor:	
Other Expenses	4,000.00
Public Defender:	
Other Expenses	1,500.00
Department of Public Works:	
Other Expenses	600,000.00
	<u>710,500.00</u>
	<u>4,179,250.00</u>
Municipal Debt Service - Excluded from "CAPS"	
Payment of Bond Principal	1,630,000.00
Interest on Bonds	152,455.00
	<u>1,782,455.00</u>
	<u>\$5,961,705.00</u>

Introduced by Councilmember Lane; seconded by Councilmember Curry – all ayes

**17-2017 Officers Fire Department**

**BE IT RESOLVED**, by the Mayor and Council of the Borough of Montvale, N.J., that the following Officers of the Montvale Fire Department be approved for the year 2017:

Fire Chief	-	Clinton Miller, Sr.
Deputy Fire Chief	-	Geoffrey Gibbons
Captain 1	-	Charles Lydon
Captain 2	-	Michael Barnes
Lt., Company #1	-	Mike Cintineo
Lt., Company #2	-	Bruce Hopper

Introduced by Councilmember Lane; seconded by Councilmember Curry – all ayes

**18-2017 NJ Pay to Play Law/Professional Service Contract Appointments/Year 2017**

**WHEREAS**, on January 2006, the "New Jersey Local Unit Pay to Play" Law, N.J.S.A. 19:44A-20.4, et. seq., took effect; and

**WHEREAS**, the Borough of Montvale has a need to award certain professional contracts for services required by the municipality in calendar year 2016; and

**WHEREAS**, the Pay to Play Law permits such services to be acquired through the "non-fair and open" process as declined in N.J.S.A. 19:44A-20.4 or 20.5 on those contracts where it is anticipated that the total cost will exceed \$17,500.00; and

**WHEREAS**, the anticipated term of these contracts is 1 year; and

**WHEREAS**, the public good and interest of the citizens of the Borough of Montvale will best be served by the "non-fair and open" process to secure experienced professional services, rather than the "fair and open" process awarding a contract to the lowest bidder; and

**WHEREAS**, each professional will be required to first complete and submit a Business Entity Disclosure Certification which certifies these professionals have not made any reportable contributions to a political or candidate committee in the Borough of Montvale in the previous one year, and that said professionals will be prohibited from making any reportable contributions through the term of the contract, and

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Montvale as follows:

The following professional 2017 contracts shall be awarded under the "non-fair open" process at the next regular meeting of the Governing Body:

<i>Borough Attorney:</i>	Philip N. Boggia, Esq. Boggia & Boggia, Esqs. 71 Mt. Vernon Street Ridgefield Park, NJ 07660
<i>Borough Engineer:</i>	Andrew Hipolit Maser Consulting P.A. 200 Valley Road, Suite 400 Mount Arlington, NJ 07856
<i>Auditor:</i>	Jeff Bliss Lerch, Vinci & Higgins

1717 Route 208  
Fairlawn, NJ 07407

The said professionals, prior to securing such contract, shall execute and file with the Municipal Clerk, a *2017 Business Entity Disclosure Certification* pursuant to N.J.S.A. 19:44A-20-8.

Introduced by Councilmember Lane; seconded by Councilmember Curry – all ayes

**OATHS OF OFFICE ADMINISTERED TO OFFICERS OF MONTVALE FIRE DEPARTMENT**  
**SWEARING IN BY MAYOR MIKE GHASSALI**

Fire Chief Clinton Miller, Sr.  
Deputy Chief Geoffrey Gibbons  
Captain, Company # 1, Charles Lydon  
Captain, Company # 2, Michael Barnes  
Lieutenant, Company # 1, Mike Cintineo  
Lieutenant, Company # 2, Bruce Hopper

**MAYOR & GOVERNING BODY APPOINTMENTS, 2017 STAFF, BOARD AND COMMITTEE APPOINTMENTS**

Mayor Ghassali read the staff, board and committee appointments into the record. (Listing attached to original minutes).

A motion by Councilmember Lane; seconded by Councilmember LaMonica  
- All ayes on a roll call vote

**OPEN MEETING TO PUBLIC:**

Motion to open meeting to the public by Councilmember Lane; seconded by Councilmember Curry  
- All ayes

NO PUBLIC COMMENT

**CLOSE MEETING TO PUBLIC:**

Motion to close meeting to the public by Councilmember Lane; seconded by Councilmember Koelling  
- All ayes

**COUNCIL COMMENTS:**

**Council President Curry**

Wished everyone Happy New Year; Welcomed Elizabeth Gloeggler to council and look forward to working with her as well as the rest of the councilmembers; looking forward Councilmember Curry stated that we must practice faithfully, impartially, justly, reliable, predictable, effective, thoughtful, compassionate, and courteous communication as councilmembers, as volunteers and as borough employees; thanked the borough employees for their consistency and efficiency. Thanked all the volunteers, first responders, police and the volunteers of which she has worked with on various boards; Thanked Councilmember Talarico for his years of service.

**Councilmember Gloeggler**

Expressed her excitement, honor and privilege for being on town council; thanked the residents of Montvale for being welcoming when going door to door; thanked her family and close friends for their help and support and thanked her mentors for their help, support and guidance through the election process.

**Councilmember Lane**

Thanked his wife of 29 years and his four children for their support; looking forward to working with the borough administration who continue to work more with less; looking forward to working with the Fire Department and opening up the new firehouse; Congratulated Elizabeth Gloeggler on her election; thanked the residents of Montvale for a fourth term in office; have to remain vigilant as a borough with expenditures; roads to pave, fields to maintain, filling the corporate base and to fulfill COAH obligations; thanked Councilman Sal Talarico for serving nine years together on council, he was always dedicated to giving 100% to the town, will miss his service.

**Councilmember LaMonica**

Welcomed and wished all residents Happy Holidays; stated she is entering her 10<sup>th</sup> year; Welcomed Elizabeth to the team; all councilmembers are committed as a team not by party affiliation; wished Sal Talarico all the best; asked all residents for their patience this Spring with all the intersection improvements due to the Shoppes at DePieros project; strong advocate of the environment and nature; Encouraged all residents especially the children to "unplug" and go outside; get involved in the community;

**Councilmember Koelling**

Welcomed and congratulated Elizabeth, mentioned they graduated high school together; Sal Talarico was a smart, cool, calm, and level headed individual – he will be missed; welcome back Councilmember Lane; thanked all employees, fire department, police department; looking forward to making 2017 a prosperous year.

**Councilmember Weaver**

Thanked Fire Chief Miller for his leadership and being a volunteer; there is a special appreciation for the job; thanked Police Chief Abrams, he mentioned that the Chief sets the tone for the respect that is delivered by the citizens of the town; will worked together as a council making tough decisions with disagreements between members along the way;

**Mayor Ghassali**

Thanked all councilmembers for doing a great job; Congratulated Elizabeth and welcomed back Tim; Thanked Sal Talarico for his nine years of service; he was the voice of reason and he will be missed; Thanked his family and first responders; in 2016 filled 3 corporate buildings, one being Sharp Electronics; happy to see KPMG expanding in Montvale; by filling 3 corporate buildings, it brought 1600 jobs to Montvale; there are 4 major corporate buildings that are vacant and will be main focus in 2017 to fill COAH obligations and to fill those vacancies; 2017 will need to consider a road program as well as turf field repairs; encouraged all residents to get involved and for their ideas about the future of Montvale;

**CLOSING PRAYER**

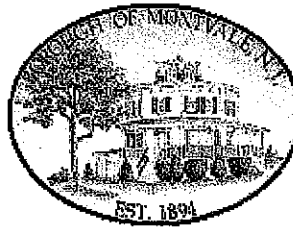
Closing Prayer given by Paster Ed Hasse – St. Paul's Episcopal Church

Motion to adjourn Re-Organization meeting by Councilmember Lane; seconded by Councilmember LaMonica - All ayes.

Meeting adjourned at 8:11PM

Next scheduled Mayor and Council meeting will be held January 10, 2017 @ 7:30PM

**Respectfully submitted, Fran Scordo, Deputy Municipal Clerk**



**BOROUGH OF MONTVALE  
BERGEN COUNTY, NEW JERSEY  
RESOLUTION NO. 34-2017**

**RE: RESOLUTION CONFIRMING QUALIFIED PURCHASING AGENT AND RAISING THE  
BID THRESHOLD/QUOTATION THRESHOLD**

**WHEREAS**, the changes to the Local Public Contracts law gave local Contracting units the ability to increase their bid threshold up to \$40,000 and the quotation threshold to \$6,000; and

**WHEREAS**, N.J.S.A. 40A:11-3a permits an increase in the bid threshold if the Qualified Purchasing Agent is appointed as well as granted the authorization to negotiate and award such contracts below the bid threshold; and

**WHEREAS**, N.J.S.A. 5:34-5 et seq. establishes the criteria for qualifying as a Qualified Purchasing Agent for the Borough of Montvale; and

**WHEREAS**, Christine Kalafut, Sr. Accountant, was appointed the Qualified Purchasing Agent on January 31, 2015 and has maintained the necessary certification through the State of New Jersey as the Qualified Purchasing Agent for the Borough of Montvale; and

**WHEREAS**, the appointment of an individual as a Qualified Purchasing Agent allowed the Borough to raise the bid threshold to \$40,000 and quotation threshold to \$6,000; and

**BE IT FURTHER RESOLVED**, the Borough does hereby raise the bid threshold to \$40,000 and quotation threshold to \$6,000; and

**NOW THEREFORE BE IT RESOLVED**, the Municipal Clerk is authorized and directed to forward a certified copy of this resolution to the Division of Local Government Services.

Councilmember	Motion	Second	Yes	No	Absent	Abstain
Curry						
Gloeggler						
Koelling						
LaMonica						
Lane						
Weaver						

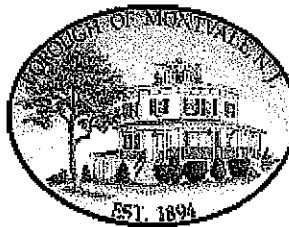
Adopted: January 10, 2017

**ATTEST:**

**APPROVED:**

\_\_\_\_\_  
Maureen Iarossi-Alwan  
Municipal Clerk

\_\_\_\_\_  
Michael Ghassali  
Mayor



**BOROUGH OF MONTVALE  
BERGEN COUNTY, NEW JERSEY  
RESOLUTION NO. 35-2017**

**RE: Amending Resolution No. 205-2016/Professional Service Contract / Engineering Services and Professional Survey / Upper Saddle River Road Reconstruction / Maser Consulting, LLC**

**WHEREAS**, the Borough of Montvale adopted Resolution No. 205-2016 to engage the professional services of an Engineer to provide professional survey and engineering services related to the reconstruction of Upper Saddle River Road; and

**WHEREAS**, section N.J.S.A. 40A:11-5 of the Local Public Contracts Law, (N.J.S.A. 40A:11-1 et seq.) exempts such professional services from competitive bidding; and

**WHEREAS**, Maser Consulting, 200 Valley Road, Suite 400, Mt. Arlington, NJ 07856 has submitted a proposal dated December 21, 2016 to provide these services which is attached to the original of this resolution, and

**WHEREAS**, the Certified Municipal Finance Officer will certify funds are available subject to the Developer posting funds are available certification hereto attached to the original of this resolution.

**NOW, THEREFORE BE IT RESOLVED** by the Borough of Montvale as follows:

- 1) That the proposal for the scope of engineering services is attached to this resolution which is made part of this resolution and will be awarded to Maser Consulting and financially certified when the developer posted said funding.
- 2) That the following be provided: Professional Survey and Engineering Services
- 3) The cost not to exceed shall be \$39,500.00. The Engineer shall be required to submit itemized bills and payment shall be made based upon services rendered. The rates for this work are in accordance with the hourly contractual agreement with the Borough of Montvale.

Councilmember	Motion	Second	Yes	No	Absent	Abstain
Curry						
Gloeggler						
Koelling						
LaMonica						
Lane						
Weaver						

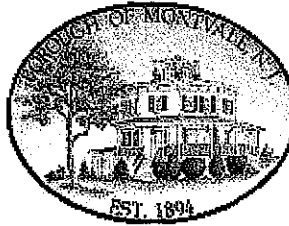
**Adopted: January 10, 2017**

**ATTEST:**

**APPROVED:**

\_\_\_\_\_  
Maureen Iarossi-Alwan  
Municipal Clerk

\_\_\_\_\_  
Michael Ghassali  
Mayor



**BOROUGH OF MONTVALE  
BERGEN COUNTY, NEW JERSEY  
RESOLUTION NO. 36-2017**

**RE: Emergency Temporary Appropriations**

**WHEREAS**, an emergent condition has arisen with respect to certain budget appropriations and no adequate provision has been made in the 2017 temporary budget, and N.J.S.A. 40A:4-20 provides for the creation of emergency temporary appropriations for said purpose; and  
**WHEREAS**, the total emergency temporary resolutions adopted in the year 2017 pursuant to the provisions of N.J.S.A. 40A:4-20 (Chapter 96, P.L. 1951) including this resolution total:

Current Fund      \$160,000.00

**NOW, THEREFORE, BE IT RESOLVED** (not less than two-thirds of all the members thereof affirmatively concurring) that in accordance with the provisions of N.J.S.A. 40A:4-20:

1. An emergency temporary appropriation be and the same is hereby made in the total amount of:

Current Fund      \$160,000.00

2. That said emergency temporary appropriation (will be) provided in the 2017 budget;
3. That one certified copy of this resolution be filed with the Director of Local Government Services.

**CURRENT FUND**

Capital Improvements Excluded from "CAPS"

Acquisition of Vehicles and Equipment:

Uniform Construction Code      \$30,000.00

Various Improvements:

Uniform Construction Code      130,000.00

**\$160,000.00**

=====

Councilmember	Motion	Second	Yes	No	Absent	Abstain
Curry						
Gloeggler						
Koelling						
LaMonica						
Lane						
Weaver						

**Adopted: January 10, 2017**

**ATTEST:**

**APPROVED:**

\_\_\_\_\_  
Maureen Iarossi-Alwan  
Municipal Clerk

\_\_\_\_\_  
Michael Ghassali  
Mayor



**BOROUGH OF MONTVALE  
BERGEN COUNTY, NEW JERSEY  
RESOLUTION NO. 39-2017**

**RE: A Resolution Awarding a Contract to Manor II Electric, Inc. for the Montvale Borough Hall Emergency Generator Project**

**WHEREAS**, the Borough of Montvale did publicly solicit bids for the Montvale Borough Hall Emergency Generator Project pursuant to the *Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq.*; and

**WHEREAS**, the solicitation requested bid prices for a Base Bid only; and

**WHEREAS**, in response to said solicitation, six (6) bids were received; and

**WHEREAS**, the lowest bid was submitted by Manor II Electric, Inc. ("Manor") in the amount of \$114,000.00; and

**WHEREAS**, Manor's bid price is within the Engineer's Estimate for this project; and

**WHEREAS**, the Borough Attorney has reviewed Manor's bid for compliance with the bid specifications, and it appears that Manor has submitted all required documentation and is therefore the lowest responsible and responsive bidder; and

**WHEREAS**, the Borough's Chief Financial Officer has certified that funds have been appropriated and are available for this purpose.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Montvale, that a contract for the above-referenced project shall be awarded as follows:

**Bidder**  
Manor II Electric, Inc.  
112 Johnson Street  
Newark, New Jersey 07105

**In the amount of:**  
**TOTAL: \$114,000.00**

**BE IT FURTHER RESOLVED** that the Mayor and Borough Clerk are hereby authorized to execute a contract to effectuate the purpose of this Resolution, subject to approval by the Borough Engineer and Attorney.

Councilmember	Motion	Second	Yes	No	Absent	Abstain
Curry						
Gloeggler						
Koelling						
LaMonica						
Lane						
Weaver						

**Adopted: January 10, 2017**

**ATTEST:**

**APPROVED:**

\_\_\_\_\_  
Maureen Iarossi-Alwan  
Municipal Clerk

\_\_\_\_\_  
Michael Ghassali  
Mayor

# BOGGIA & BOGGIA, L.L.C.

COUNSELLORS AT LAW  
71 MT. VERNON STREET  
RIDGEFIELD PARK, NEW JERSEY 07660

PHILIP N. BOGGIA\*  
PRISCILLA M. BOGGIA  
WILLIAM R. BETESH  
JOSEPH W. VOYTUS\*\*

\*ALSO MEMBER OF N.Y., FLA., D.C. BAR &  
CERTIFIED CIVIL TRIAL ATTORNEY

\*\*ALSO MEMBER OF N.Y. BAR

TEL: (201) 641-0006  
FAX: (201) 641-6649  
E-MAIL: philip@boggialaw.com  
priscilla@boggialaw.com  
williambetesh@boggialaw.com  
jwvoytus@boggialaw.com

5 January 2017

via email only  
Mayor and Council  
Borough of Montvale  
12 Mercedes Drive  
Montvale, New Jersey 07645

**RE: Bid Review, Checklist of Compliance and Recommendation of Award  
Montvale Borough Hall Emergency Generator Project**

Dear Mayor and Council,

At the request of the Borough Administrator, we have reviewed the three lowest bids submitted for the Montvale Borough Hall Emergency Generator Project. A checklist documenting compliance of each of the three lowest bidders is attached. As you may remember, the bid scope was modified from the original design to include sufficient capacity for the Library as well as Borough Hall. The Borough recently received confirmation that FEMA had agreed to modify its grant terms to permit this change.

The lowest bid was submitted by Manor II Electric, Inc. in the amount of \$114,000.00, which was well within the Engineer's Estimate for this work. After reviewing the three lowest bids, it appears that Manor's bid was complete and responsive to the bid specifications. We therefore would recommend that the contract be awarded to Manor as the lowest responsible and responsive bidder.

Please do not hesitate to contact me if you have any additional questions.

Very truly yours,

  
Joseph W. Voytus

**Enclosure**

cc: Maureen Iarossi-Alwan, Borough Administrator/Clerk (via email, w/ enc.)  
Andy Hipolit, P.E., Borough Engineer (via email, w/ enc.)

**BOROUGH OF MONTVALE**

**Montvale Borough Hall Emergency Generator  
Bid Review and Checklist of Compliance**

<u>Document</u>	<u>Manor</u>	<u>ACI</u>	<u>Envirocon</u>
<b>Bid Bond</b>	X	X	X
<b>Consent of Surety</b>	X	X	X
<b>Power of Attorney</b>	X	X	X
<b>Bid Proposal</b>	X	X	X
<b>Acknowledged Receipt of Addenda</b>	X	?*	X
<b>Non-Collusion Affidavit</b>	X	X	X
<b>Ownership Disclosure Statement</b>	X	X	X
<b>Site Visit Acknowledgment</b>	X	X	X
<b>Anti-Drug/Alcohol Plan</b>	X	X	X
<b>Experience Statement</b>	X	X	X
<b>Equipment List</b>	X	X	X
<b>Public Works Certificate</b>	X	X	X
<b>Business Registration Certificate</b>	X	X	X
<b>Subcontractor List</b>	X	n/a	X
<b>Subcontractor Public Works Certificates</b>	X	n/a	X
<b>Subcontractor Business Registration Certificates</b>	X	n/a	X
<b>Affirmative Action Affidavit</b>	X	X	X
<b>ADA Affidavit</b>	X	X	X
<b>Iran Investment Affidavit</b>	X	X	X
<b>Compliant (Yes/No)</b>	YES	?	YES
<b>Base Bid</b>	\$ 114,000.00	\$ 126,240.00	\$ 129,292.00

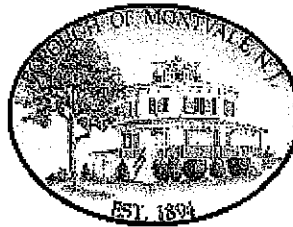
Notes

\* Clarification 1  
not attached. May  
have been  
submitted  
previously.

**MC PROJECT NO. MVB-416  
MONTVALE BOROUGH HALL EMERGENCY GENERATOR  
BOROUGH OF MONTVALE  
BERGEN COUNTY, NJ**

**BIDS RECEIVED - TUESDAY, NOVEMBER 29, 2016 @ 11 A.M.**

<u>COMPANY NAME &amp; ADDRESS</u>	<u>BASE BID - SITE WORK</u>	<u>Q</u>
Construction Market Data Group 30 Technology Pkwy South, Suite 100 Norcross, GA 30092		
Metrix Electrical		
6) 95 Myrtle Avenue Nutley, NJ 07110	\$145,500.00	
3) Manor II Electric, Inc. 112 Johnson Street / 3 ARdsley Newark, NJ 07105 Holmdell NJ	\$114,000.00	
1) Envirocon, LLC 490 Schooley's Mountain Road Hackettstown, NJ 07840	\$129,292.00	
Pennetta Industrial Automation LLC 17 Industrial Ave. Little Ferry, NJ 07643		
2) ACI Electrical Contractor Inc. 604 Pine Avenue Saddle Brook, NJ 07663	\$126,240.00	
4) Tri-M Construction Co. Inc. 20 Muller Place Little Falls, NJ 07424	\$185,000.00	
Dodge Data & Analytics 3315 Central Avenue Hot Springs, AZ 71913		
Gregory Perez 39 Orchard Drive Rye, NY 10580		
5) 25 D+M 26 3 Borrego 27 Woodland Park NJ	\$140,000.00	



**BOROUGH OF MONTVALE  
BERGEN COUNTY, NEW JERSEY  
RESOLUTION NO. 40-2017**

**RE: Authorization To Bid Montvale Intersection Improvements/County of Bergen Road Improvement Project**

**WHEREAS**, Maser Consulting has completed the bid package for the County of Bergen road improvements as required as part of the DePiero's Farm (Wegmans) project; and

**WHEREAS**, the Borough Engineer is hereby authorized to advertise for bids as described in the attached detailed proposal dated December 22, 2016 attached to the original of this resolution.

**NOW THEREFORE BE IT RESOLVED**, The Mayor and Council of the Borough of Montvale authorize bidding for Montvale Intersection Improvements.

Councilmember	Motion	Second	Yes	No	Absent	Abstain
Curry						
Gloeggler						
Koelling						
LaMonica						
Lane						
Weaver						

**Adopted: January 10, 2017**

**ATTEST:**

**APPROVED:**

\_\_\_\_\_  
Maureen Iarossi-Alwan  
Municipal Clerk

\_\_\_\_\_  
Michael Ghassali  
Mayor



Engineers  
Planners  
Surveyors  
Landscape Architects  
Environmental Scientists

400 Valley Road, Suite 304  
Mount Arlington, NJ 07856  
T: 973.398.3110  
F: 973.398.3199  
www.maserconsulting.com

December 22, 2016

**VIA E-MAIL**

Maureen Iarossi-Alwan  
Borough Clerk/Borough Administrator  
Borough of Montvale  
12 Mercedes Drive  
Montvale, NJ 07643

Re: Authorization to Bid  
Montvale Intersections Improvements  
Borough of Montvale, Bergen County, NJ  
MC Project No. MVP-197C

Dear Ms. Iarossi-Alwan:

Maser Consulting is currently completing the bid package for the County road improvements required as part of the DePiero's Farm (Wegmans) project. Specifically, the road improvements project includes:

- The full reconstruction of the intersection and traffic signal at West Grand Avenue & Spring Valley Road;
- The full reconstruction of the intersection and traffic signal at Spring Valley Road & Summit Avenue;
- Replacement of the traffic signal only, along with minor upgrades to ramps at the intersection of West Grand Avenue & Paragon Drive/Phillips Parkway;
- Installation of video detection, signal timing modifications and a generator plug at the intersections of West Grand Avenue & Chestnut Ridge Road, as well as Summit Avenue & Chestnut Ridge Road;
- And widening along the eastern side of Chestnut Ridge Road between West Grand Avenue and the traffic signal at southern-most KPMG driveway.

As these roadways are under the jurisdiction of Bergen County, the design documents have been fully coordinated with Bergen County Planning and Engineering.

The project requires easements and potential acquisitions from the following properties: Block 302, Lot 11; Block 402 Lot 1; Block 402 Lot 20; Block 403 Lot 4; Block 403 Lot 5; Block 1102 Lot 3; Block 1102 Lot 4; Block 2002 Lot 14; Block 2002 Lot 15; Block 2102; Lot 2; Block 2102 Lot 1; Block 2102 Lot 19; Block 2904 Lot 2; Block 601 Lot 27 (Park Ridge); Block 601 Lot 13 (Park Ridge).

Please note that certain properties listed may require multiple easements and/or acquisitions (roadway construction and temporary construction). Necessary survey work for these easements/acquisitions has been completed and this effort has been coordinated with the



Borough Attorney. The effort to secure the necessary authorizations from the appropriate property owners is currently in progress.

In addition, the project requires relocation of various utility services provided by Orange & Rockland Electric Company, Verizon, PSE&G, Suez Water Company, Cablevision, Tennessee Gas Company and Park Ridge Water. Coordination with these entities has been ongoing and is currently in progress. The necessary documentation, coordination and responsibility will be transferred to the awarded Contractor at the appropriate time in an effort to minimize the impact to the construction schedule as a result of the utility relocations.

The bid package will be framed as follows:

**Base Bid** – All intersection improvements with the exception of Chestnut Ridge Road improvements and sidewalk installation in the Borough of Park Ridge

**Alternate Bid A** – Installation of sidewalk within the Borough of Park Ridge along the eastern side of Spring Valley Road

**Alternate Bid B** – Chestnut Ridge Road improvements

We are proposing the following project schedule as the basis for your Authorization to Bid:

- Authorization to Bid: December 27, 2016;
- Bid documents available for review/purchase: January 4, 2017;
- Bid opening: January 27, 2017;
- Award of Project: February 14, 2017 (or February 28, 2017);
- Construction: March – July 2017.

The construction cost is estimated at approximately \$2.5 million. It is our understanding that the Applicant (Montvale Development Associates, LLC) is responsible for the funding of this project.

If you have any questions pertaining to this matter, please do not hesitate to call me.

Very truly yours,

MASER CONSULTING P.A.

A handwritten signature in black ink, appearing to read 'Andrew R. Hipolit'.

Andrew R. Hipolit, P.E., P.P., C.M.E.  
Borough Engineer

ARH/dw



Maureen Iarossi-Alwan  
MC Proposal No. MVB-484P  
December 21, 2016  
Page 3 of 3

We thank you for the opportunity to submit this proposal and look forward to providing the services required. If you have any questions regarding this proposal, or if additional information is required, please do not hesitate to contact me.

Very truly yours,

MASER CONSULTING P.A.

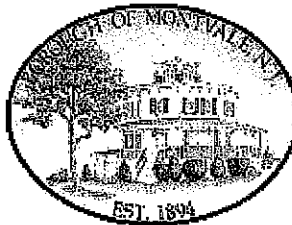
A handwritten signature in black ink, appearing to be 'A. Hipolit'.

Andrew R. Hipolit, P.E., P.P., C.M.E.  
Borough Engineer

ARH/pj

cc: Mayor and Council (via Clerk)

\\MTCAD01\Projects\MVB\MVB-484P\Proposals\Maser Pending\161221\_Arh\_Iarossi-Alwan\_Proposal.Docx



**BOROUGH OF MONTVALE  
BERGEN COUNTY, NEW JERSEY  
RESOLUTION NO. 41-2017**

**RE: Awarding Professional Service Contract / Inspection Services / Storm Sewer Outfall Inspections / Maser Consulting, LLC**

**WHEREAS**, the Borough of Montvale has deemed it necessary to engage the professional services of an Engineer to provide inspection of approximately 124 stormwater outfalls within the Borough; and

**WHEREAS**, section N.J.S.A. 40A:11-5 of the Local Public Contracts Law, (N.J.S.A. 40A:11-1 et seq.) exempts such professional services from competitive bidding; and

**WHEREAS**, Maser Consulting, 200 Valley Road, Suite 400, Mt. Arlington, NJ 07856 has submitted a proposal dated December 21, 2016 to provide these services which is attached to the original of this resolution, and

**WHEREAS**, the Certified Municipal Finance Officer has certified funds are available certification hereto attached to the original of this resolution.

**NOW, THEREFORE BE IT RESOLVED** by the Borough of Montvale as follows:

- 1) That the proposal for the scope of engineering services is attached to this resolution which is made part of this resolution shall be awarded to Maser Consulting.
- 2) That the following be provided: Inspection Services
- 3) The cost not to exceed shall be \$19,500.00. The Engineer shall be required to submit itemized bills and payment shall be made based upon services rendered. The rates for this work are in accordance with the hourly contractual agreement with the Borough of Montvale.

**BE IT FURTHER RESOLVED**, that a copy of this resolution be published an official newspaper of the Borough of Montvale, be on file, available for public inspection, in the office of the Municipal Clerk, Municipal Complex, 12 Mercedes Drive, Montvale, NJ 07645.

Councilmember	Motion	Second	Yes	No	Absent	Abstain
Curry						
Gloeggler						
Koelling						
LaMonica						
Lane						
Weaver						

**Adopted: January 10, 2017**

**ATTEST:**

**APPROVED:**

\_\_\_\_\_  
Maureen Iarossi-Alwan  
Municipal Clerk

\_\_\_\_\_  
Michael Ghassali  
Mayor



Engineers  
Planners  
Surveyors  
Landscape Architects  
Environmental Scientists

400 Valley Road, Suite 304  
Mount Arlington, NJ 07856  
T: 973.398.3110  
F: 973.398.3199  
www.maserconsulting.com

December 21, 2016

**VIA E-MAIL**

Maureen Iarossi-Alwan  
Borough Clerk/Borough Administrator  
Borough of Montvale  
12 Mercedes Drive  
Montvale, NJ 07645

Re: Proposal for Professional Services  
Storm Sewer Outfall Inspections  
Borough of Montvale, Bergen County, NJ  
MC Proposal No. MVB-484P

Dear Ms. Iarossi-Alwan:

Maser Consulting PA (Maser Consulting) is pleased to submit this proposal for Professional Engineering Services associated with the inspection of approximately 124 stormwater outfalls within the Borough's jurisdiction. The outfall inspections are a requirement of the Borough's Tier A – Stormwater General Permit.

The purpose of the inspections is to verify the physical condition of the outfalls (deterioration or scour) and to determine if there are any illicit connections (flow other than stormwater) into the Borough Storm Sewer System.

A report of the stormwater outfall structures will be delivered to the Borough DPW Superintendent for immediate work orders in those locations that are failing or require debris and sediment removal. The report will be accompanied by commentary and photographs pertaining to the outfall and stream scouring remediation, illicit connection elimination (if any) which discharges into the water bodies and roadway erosion control. Where corrective action is required, Maser Consulting will advise the DPW of the necessary corrective work and maintenance. For those areas that the DPW cannot address, coordination with outside vendors and/or contractors may be required. Certain cleaning or maintenance activities conducted in New Jersey's streams and rivers require permits pursuant to the Freshwater Wetland (FWW) Protection Act Rules (N.J.A.C. 7:7A) and the Flood Hazard Area Control (FHA) Act Rules (N.J.A.C. 7:13), however, minor cleaning activities can be conducted without the need to obtain either permit. Unless necessary, the corrective work will pertain to minor cleaning activities as



defined by NJDEP FHA and FWW regulations. Coordination with site access may be necessary and temporary or permanent easements may be required.

As part of the Tier A Municipal Stormwater Permit requirements as designated by NJDEP, the Borough is responsible to identify and eliminate the illicit connections that currently discharge into the water bodies. During our investigation, should illicit connections be identified, they shall be noted and the appropriate documentation forms specific to the outfall will be prepared. If the source of the illicit connection is not able to be immediately identified, then a separate agreement will be prepared to perform the additional engineering services needed to further investigate the source of the illicit connection and responsible party.

**Maser Consulting will perform the Storm Sewer Outfall Inspections for a cost not to exceed \$19,500.00.** This cost does not include testing discharge (other than stormwater) from the outfalls, if required. If discharge other than stormwater is observed, we will obtain a proposal from a laboratory for the testing. Testing is required by the NJDEP if the source of the discharge (other than stormwater) cannot be determined visually.

#### **ADDITIONAL SERVICES**

If additional services beyond the scope presented herein are required and authorized, then such work shall be provided. Additional services may include, but are not limited to, preparation of permit applications, reproduction costs for plans, additional specifications, reports, etc. Additional services may also include special studies not indicated herein as well as revisions and/or supplemental work, if required, after review of the prepared documents by the client and review agencies.

All fees for additional work will be based on our current Schedule of Hourly Rates or a negotiated fee basis after specific scope of work for additional services has been defined.

#### **EXCLUSIONS**

If any item listed herein, or otherwise not specifically mentioned within this agreement or the Borough Engineering Agreement, is deemed necessary, Maser Consulting may prepare an addendum to this agreement for your review, outlining the scope of additional services and associated professional fees regarding the additional work. All unanticipated additional work shall be in accordance with the Schedule of Hourly Rates for the number of hours performed. No additional work will be performed without authorization from the Borough.

If you find the proposal acceptable, please forward a copy of the Resolution of Approval for this proposal to this office. This will constitute approval of the proposed work.

**RESOLUTIONS: (CONSENT AGENDA\*)**

All items listed on a consent agenda are considered to be routine and non-controversial by the Borough Council and will be approved by a motion, seconded and a roll call vote. There will be no separate discussion on these items unless a Council member(s) so request it, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

- 20-2017 Awarding Professional Service Contract/Records Management Services/Narita Maraj/LLC
- 21-2017 Award Professional Service Contract / Borough Attorney / Boggia & Boggia
- 22-2017 Award Professional Service Contract / Borough Auditor / Lerch, Vinci & Higgins
- 23-2017 Award Professional Service Contract / Engineering Services / Maser Consulting P.A.  
Andrew R. Hipolit, P.E., PP., C.M.E.
- 24-2017 Award Professional Service Contract / Borough Planner / Maser Consulting, P.A.  
Darlene Green
- 25-2017 Awarding Service Contract / Agreement Tri-State Technical Services / Computers & Peripherals
- 26-2017 Appointment of A Risk Management Consultant In Accordance With The Requirements Set Forth By The Bergen County Municipal Joint Insurance Fund (BCMJIF)  
Professional Insurance Associates, (P.I.A), Inc.
- 27-2017 Authorize Release of Escrow/ Block 302/Lots 13.01 &13.02/Metropolitan Homes Development
- 28-2017 Award Professional Service Contract/Prosecutor/Alternate Prosecutor/Public Defender/Alternate Public Defender/Pascack Joint Municipal Court
- 29-2017 Awarding Contract Northwest Regional Health Commission/2 Year Contract 2017-2018
- 30-2017 Authorize Contract Animal Control Services/Tyco
- 31-2017 Award Professional Service Contract Administrative Agent for the Borough consistent With N.J.A.C. 5:80-26.14 and to coordinate the affirmative marketing, review/ Approval of the sale and rental of affordable units/Piazza & Associates, Inc.
- 32-2017 Appointing / Probationary Montvale Police Officer/Russell DiLauri
- 33-2017 Appointing / Probationary Montvale Police Officer/Ryan Dubelbeiss
- 37-2017 Mutual Aid Plan & Rapid Deployment Force Interlocal Service Agreement
- 38-2017 Authorize Hiring /Fire Prevention Inspector / David Kelly
- 42-2017 A Resolution of the Borough of Montvale Renewing the Contract to Flanagan Productions, LLC, as an Extraordinary Unspecifiable Service for Website Design, Hosting and Support and Related Services



**BOROUGH OF MONTVALE  
BERGEN COUNTY, NEW JERSEY  
RESOLUTION NO. 20-2017**

**RE: Awarding Professional Service Contract/Records Management Services/Narita Maraj, LLC**

**WHEREAS**, the Borough of Montvale is in need to hire a Records Management Service as a non-fair and open contract pursuant to the provisions of *N.J.S.A. 19:44A-20.4 or 20.5*; and,

**WHEREAS**, it is the desire of the Mayor and Borough Council to award a professional service contract to Narita Maraj, LLC, 79 Washington Avenue, Apt 3R, Kearny, NJ 07032, for the management of the Borough of Montvale's Records; and

**WHEREAS**, The State of New Jersey mandates a local records management program for all municipalities; and

**WHEREAS**, The Records Management Services and the Open Public Records Act (OPRA) has mandated the process of records management required by the State of New Jersey and the Records Management Services (R.M.S.); and

**WHEREAS**, the contract is hereby awarded in an amount not to exceed \$15,000.00; and

**WHEREAS**, any expenditures exceeding \$15,000.00 must be approved by Mayor and Council by resolution; and

**WHEREAS**, the Certified Municipal Finance Officer has certified the availability of funds; and,

**WHEREAS**, the Local Public Contracts Law (*N.J.S.A. 40A:111 et seq.*) requires that the Resolution authorizing the award of contract for "Professional Services" without competitive bids and the Contract itself must be available for public inspection;

**BE IT RESOLVED**, by the Mayor and Council of the Borough of Montvale as follows:

1. This Contract is awarded without competitive bidding as a "Professional Service" in accordance with *N.J.S.A. 40A:11-5(1)(a)* of the Local Public Contracts Law the services are to be performed are specific in nature, required by law to maintain, legal disposal and appropriate preservation of public records .
2. The Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.
3. A Notice of this action shall be printed once in the official newspaper of the Borough.

Councilmember	Motion	Second	Yes	No	Absent	Abstain
Curry						
Gloeggler						
Koelling						
LaMonica						
Lane						
Weaver						

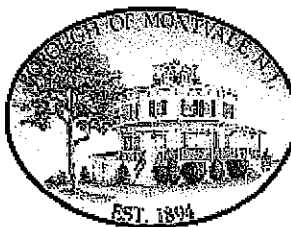
Adopted: January 10, 2017

ATTEST:

\_\_\_\_\_  
Maureen Iarossi-Alwan  
Municipal Clerk

APPROVED:

\_\_\_\_\_  
Michael Ghassali  
Mayor



**BOROUGH OF MONTVALE  
BERGEN COUNTY, NEW JERSEY  
RESOLUTION NO. 21-2017**

**RE: Award Professional Service Contract / Borough Attorney / Boggia & Boggia**

**WHEREAS**, the Borough of Montvale has a need to acquire Attorney Services as a non-fair and open contract pursuant to the provisions of *N.J.S.A. 19:44A-20.4 or 20.5*; and,

**WHEREAS**, Boggia & Boggia, 71 Mt. Vernon Street, Ridgefield Park, NJ 07660 were appointed at the Re-organization Meeting of the Governing Body on January 2, 2017; and

**WHEREAS**, the anticipated term of this contract is for 1 year; and

**WHEREAS**, the Certified Municipal Finance Officer has certified the availability of funds; and,

**WHEREAS**, Philip Boggia, Esq. has completed and submitted a Business Entity Disclosure Certification which certifies that he has not made any reportable contributions to a political or candidate committee in the Borough of Montvale in the previous one year, and that the contract will prohibit Philip Boggia, Esq. from making any reportable contributions through the term of the contract; and

**WHEREAS**, the Local Public Contracts Law (*N.J.S.A. 40A:111 et seq.*) requires that the Resolution authorizing the award of contracts for "Professional Services" without competitive bids and the Contract itself must be available for public inspection;

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Montvale as follows:

1. The Mayor and Municipal Clerk of the Borough of Montvale are hereby authorized and directed to execute the attached Contract with Boggia & Boggia.

2. This Contract is awarded without competitive bidding as a "Professional Service" in accordance with *N.J.S.A. 40A:11-5(1)(a)* of the Local Public Contracts Law because the services are to be performed by a person authorized by law to practice a recognized profession.

3. The Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.

4. A Notice of this action shall be printed once in the official newspaper of the Borough.

Councilmember	Motion	Second	Yes	No	Absent	Abstain
Curry						
Gloeggler						
Koelling						
LaMonica						
Lane						
Weaver						

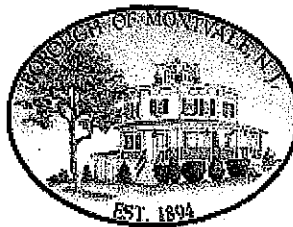
Adopted: January 10, 2017

ATTEST:

APPROVED:

\_\_\_\_\_  
Maureen Iarossi-Alwan  
Municipal Clerk

\_\_\_\_\_  
Michael Ghassali  
Mayor



**BOROUGH OF MONTVALE  
BERGEN COUNTY, NEW JERSEY  
RESOLUTION NO. 22-2017**

**RE: Award Professional Service Contract / Borough Auditor / Lerch, Vinci & Higgins**

**WHEREAS**, the Borough of Montvale has a need to acquire Auditor Services as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5; and,

**WHEREAS**, Lerch, Vinci & Higgins, LLP, 17-17 Route 208, Fair Lawn, NJ 07410 were appointed at the Re-organization Meeting of the Governing Body on January 2, 2017; and

**WHEREAS**, the anticipated term of this contract is for 1 year; and

**WHEREAS**, the Certified Municipal Finance Officer has certified the availability of funds; and,

**WHEREAS**, Lerch, Vinci & Higgins, LLP has completed and submitted a Business Entity Disclosure Certification which certifies that he has not made any reportable contributions to a political or candidate committee in the Borough of Montvale in the previous one year, and that the contract will prohibit Lerch, Vinci & Higgins, LLP from making any reportable contributions through the term of the contract; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:111 et seq.) requires that the Resolution authorizing the award of contracts for "Professional Services" without competitive bids and the Contract itself must be available for public inspection;

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Montvale as follows:

1. The Mayor and Municipal Clerk of the Borough of Montvale are hereby authorized and directed to execute the attached Contract with Lerch, Vinci & Higgins

2. This Contract is awarded without competitive bidding as a "Professional Service" in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because the services are to be performed by a person authorized by law to practice a recognized profession.

3. The Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.

4. A Notice of this action shall be printed once in the official newspaper of the Borough of Montvale.

Councilmember	Motion	Second	Yes	No	Absent	Abstain
Curry						
Gloeggler						
Koelling						
LaMonica						
Lane						
Weaver						

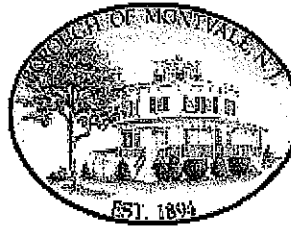
**Adopted: January 10, 2017**

**ATTEST:**

**APPROVED:**

\_\_\_\_\_  
Maureen Iarossi-Alwan  
Municipal Clerk

\_\_\_\_\_  
Michael Ghassali  
Mayor



**BOROUGH OF MONTVALE  
BERGEN COUNTY, NEW JERSEY  
RESOLUTION NO. 23-2017**

**RE: Award Professional Service Contract / Engineering Services / Maser Consulting P.A.  
Andrew R. Hipolit, P.E., PP., C.M.E.**

**WHEREAS**, the Borough of Montvale has a need to acquire Engineering Services as a non-fair and open contract pursuant to the provisions of *N.J.S.A. 19:44A-20.4 or 20.5*; and,

**WHEREAS**, Maser Consulting P.A., 200 Valley Road, Mount Arlington, NJ 07856 were appointed at the Re-organization Meeting of the Governing Body on January 2, 2017; and

**WHEREAS**, Andrew R. Hipolit, shall be designated as Principal In Charge for all services provided to the Borough of Montvale, and

**WHEREAS**, the anticipated term of this contract is for 1 year; and

**WHEREAS**, the Certified Municipal Finance Officer has certified the availability of funds; and,

**WHEREAS**, Maser Consulting, has completed and submitted a Business Entity Disclosure Certification which certifies that he has not made any reportable contributions to a political or candidate committee in the Borough of Montvale in the previous one year, and that the contract will prohibit Maser Consulting from making any reportable contributions through the term of the contract; and

**WHEREAS**, the Local Public Contracts Law (*N.J.S.A. 40A:111 et seq.*) requires that the Resolution authorizing the award of contracts for "Professional Services" without competitive bids and the Contract itself must be available for public inspection;

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Montvale as follows:

1. The Mayor and Municipal Clerk of the Borough of Montvale are hereby authorized and directed to execute the attached Contract with Maser Consulting.

2. This Contract is awarded without competitive bidding as a "Professional Service" in accordance with *N.J.S.A. 40A:11-5(1)(a)* of the Local Public Contracts Law because the services are to be performed by a person authorized by law to practice a recognized profession.

3. The Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.

4. A Notice of this action shall be printed once in the official newspaper of the Borough.

Councilmember	Motion	Second	Yes	No	Absent	Abstain
Curry						
Gloeggler						
Koelling						
LaMonica						
Lane						
Weaver						

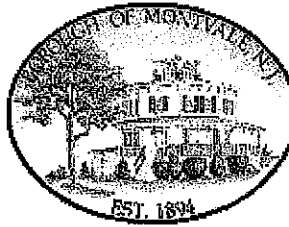
Adopted: January 10, 2017

ATTEST:

APPROVED:

\_\_\_\_\_  
Maureen Iarossi-Alwan  
Municipal Clerk

\_\_\_\_\_  
Michael Ghassali  
Mayor



**BOROUGH OF MONTVALE  
BERGEN COUNTY, NEW JERSEY  
RESOLUTION NO. 24-2017**

**RE: Award Professional Service Contract / Borough Planner / Maser Consulting, P.A. / Darlene Green**

**WHEREAS**, the Borough of Montvale has a need to acquire Municipal Planner as a non-fair and open contract pursuant to the provisions of *N.J.S.A. 19:44A-20.4 or 20.5*; and,

**WHEREAS**, Maser Consulting, P.A. was appointed at the Re-Organization Meeting of the Governing Body on January 2, 2017; and

**WHEREAS**, it is the desire of the Mayor and Borough Council to appoint Darlene Green, P.P., AICP/Associate/Senior Project Planner of Maser Consulting, P.A., Perryville III Corporate Park, 53 Frontage Road, Suite 120, Clinton, NJ 08809 for planning services for the Borough for this period; and

**WHEREAS**, the anticipated term of this contract is for 1 year; and

**WHEREAS**, the Certified Municipal Finance Officer has certified the availability of funds; and,

**WHEREAS**, Maser Consulting, P.A. has completed and submitted a Business Entity Disclosure Certification which certifies that he has not made any reportable contributions to a political or candidate committee in the Borough of Montvale in the previous one year, and that the contract will prohibit Maser Consulting, P.A. from making any reportable contributions through the term of the contract; and

**WHEREAS**, the Local Public Contracts Law (*N.J.S.A. 40A:111 et seq.*) requires that the Resolution authorizing the award of contracts for "Professional Services" without competitive bids and the Contract itself must be available for public inspection;

**BE IT RESOLVED**, by the Mayor and Council of the Borough of Montvale as follows:

1. This Contract is awarded without competitive bidding as a "Professional Service" in accordance with *N.J.S.A. 40A:11-5(1)(a)* of the Local Public Contracts Law because the services are to be performed by a person authorized by law to practice a recognized profession.

2. The Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.

3. A Notice of this action shall be printed once in the official newspaper of the Borough

Councilmember	Motion	Second	Yes	No	Absent	Abstain
Curry						
Gloeggler						
Koelling						
LaMonica						
Lane						
Weaver						

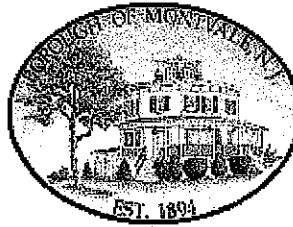
Adopted: January 10, 2017

ATTEST:

APPROVED:

\_\_\_\_\_  
Maureen Iarossi-Alwan  
Municipal Clerk

\_\_\_\_\_  
Michael Ghassali  
Mayor



**BOROUGH OF MONTVALE  
BERGEN COUNTY, NEW JERSEY  
RESOLUTION NO. 25-2017**

**RE: Awarding Service Contract / Agreement Tri-State Technical Services / Computers & Peripherals**

**WHEREAS**, the Borough of Montvale requires professional computer services and an extended service agreement for the computers and peripherals for the period January 1, 2017 through December 31, 2017; and

**WHEREAS**, section N.J.S.A. 40A:11-5 of the Local Public Contracts Law, (N.J.S.A. 40A:11-1 et seq.) exempts such professional services from competitive bidding.

**NOW, THEREFORE BE IT RESOLVED** by the Borough of Montvale as follows:

That a contract for professional computer services for an Service Agreement for Computers and Peripherals proposal which is attached and made part of this resolution be awarded to Tri-State Technical Computer Services, Inc., of 442 Lafayette Avenue, Hawthorne, New Jersey 07506 in the amount of \$8,300.00 for the period January 1, 2017 through December 31, 2017, as described in the Service Agreement;

**WHEREAS**, the Certified Municipal Finance Officer has provided funds to be available subject to the adoption of the year 2017 Municipal Budget; and

**BE IT FURTHER RESOLVED** that a copy of this resolution be published in an Official Newspaper, be on file, available for public inspection, in the office of the Municipal Clerk, 12 Mercedes Drive, Montvale, NJ 07645.

Councilmember	Motion	Second	Yes	No	Absent	Abstain
Curry						
Gloeggler						
Koelling						
LaMonica						
Lane						
Weaver						

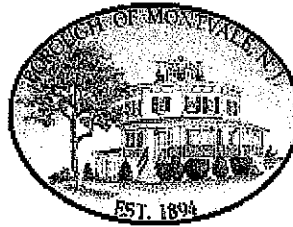
**Adopted: January 10, 2017**

**ATTEST:**

**APPROVED:**

\_\_\_\_\_  
Maureen Iarossi-Alwan  
Municipal Clerk

\_\_\_\_\_  
Michael Ghassali  
Mayor



**BOROUGH OF MONTVALE  
BERGEN COUNTY, NEW JERSEY  
RESOLUTION NO. 26-2017**

**RE: Appointment of A Risk Management Consultant In Accordance With The Requirements Set Forth By The Bergen County Municipal Joint Insurance Fund (BCMJIF) For The Borough Commencing January 1, 2017/Professional Insurance Associates, (P.I.A), Inc.**

**WHEREAS**, the Borough Of Montvale (hereinafter, the Municipality) is a member of the **Bergen County Municipal Joint Insurance Fund (BCMJIF)** and the **Municipal Excess Liability Joint Insurance Fund (MEL)** collectively referred to as, the Funds, for property and casualty coverage's, which include property, general liability, crime, environmental, employee benefits liability, excess liability and workers compensation; and

**WHEREAS**, the bylaws of said Funds require the Municipality appoint a **RISK MANAGEMENT CONSULTANT** to perform the various functions and professional services integral to the effective operation of the Municipality's Insurance Program and Loss Control efforts; and

**WHEREAS**, the Board of Fund Commissioners for the BCMJIF established a fee for such services equal to six percent (6%) of the Municipality's assessment, which expenditure represents reasonable compensation for the services required and is a part of the Municipal Assessment promulgated by the Fund's; and

**WHEREAS**, the Municipality has conducted a solicitation process to review and evaluate the credentials, services, performance and integrity of several professional firms experienced in these types of services; and

**WHEREAS**, the judgmental nature of the Risk Management Consultant's duties renders comparative bidding impractical;

**NOW THEREFORE BE IT RESOLVED**, that the Mayor and Council does hereby appoint **Professional Insurance Associates Inc.** as its Risk Management Consultant in accordance with the Fund's bylaws; and

**BE IT FURTHER RESOLVED**, that the Mayor and Borough Clerk are hereby authorized and directed to execute a Risk Management Consultant's Agreement attached and to advertised in the official newspaper in accordance with NJSA 40A:11-5 (1) (a) (i).

**BE IT FURTHER RESOLVED**, that a certified copy of this Resolution shall be forwarded to Professional Insurance Associates, 429 Hackensack Street, Carlstadt, New Jersey 07072.

Councilmember	Motion	Second	Yes	No	Absent	Abstain
Curry						
Gloeggler						
Koelling						
LaMonica						
Lane						
Weaver						

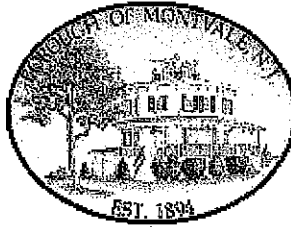
**Adopted: January 10, 2017**

**ATTEST:**

**APPROVED:**

\_\_\_\_\_  
Maureen Iarossi-Alwan  
Municipal Clerk

\_\_\_\_\_  
Michael Ghassali  
Mayor



**BOROUGH OF MONTVALE  
BERGEN COUNTY, NEW JERSEY  
RESOLUTION NO. 27-2017**

**RE: Authorize Release of Escrow/ Block 302/Lots 13.01 & 13.02/Metropolitan Homes Development**

**WHEREAS**, Metropolitan Homes Development, 100 Olde Woods Lane and 102 Olde Woods Lane, Montvale, NJ 07645 has requested release in escrow for Block 302 Lot 13.02; and

**WHEREAS**, the Borough Engineer and other Borough professionals take no exception to the release; and

**NOW THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Montvale the amount of \$4,519.07 is hereby released to Metropolitan Homes Development; and

**BE IT FURTHER RESOLVED**, the Treasurer shall receive a copy of this resolution for processing.

Councilmember	Motion	Second	Yes	No	Absent	Abstain
Curry						
Gloeggler						
Koelling						
LaMonica						
Lane						
Weaver						

Adopted: January 10, 2017

ATTEST:

APPROVED:

\_\_\_\_\_  
Maureen Iarossi-Alwan  
Municipal Clerk

\_\_\_\_\_  
Michael Ghassali  
Mayor



**BOROUGH OF MONTVALE  
BERGEN COUNTY, NEW JERSEY  
RESOLUTION NO. 28-2017**

**RE: Award Professional Service Contract/Prosecutor/Alternate Prosecutor/Public Defender/Alternate Public Defender/Pascack Joint Municipal Court**

**WHEREAS**, the Pascack Joint Municipal Court has a need to contract for the services of various professionals to serve as the municipal prosecutor or alternate prosecutor, pursuant to N.J.S.A. 2B:25-1, et seq., and to serve as the municipal public defender or alternate public defender, pursuant to N.J.S.A. 2B:24-1, et seq.; and

**WHEREAS**, these services are being solicited under the non-fair and open procedures of N.J.S.A. 19:44A-20.4 and -20.5; and

**WHEREAS**, the Attorney General of the State of New Jersey has advised municipalities that without formal appointment of an alternate municipal prosecutors, the municipality and/or the prosecutor may lose immunity conferred by the New Jersey Municipal Tort Claims Act; and

**WHEREAS**, there are occasions when the appointed municipal public defender may have a conflict of interest, thus creating a need for an alternate public defender; and

**WHEREAS**, it is the desire of the Pascack Joint Municipal Court to appoint the following individuals to the positions set forth below:

Prosecutor: Christopher C. Botta, Esq.  
Alternate Prosecutor: Richard Rosa, Esq.  
Public Defender: Gerald R. Salerno, Esq.  
Alternate Public Defender: Salvatore Sciafani, Esq.

**WHEREAS**, the salary of the Prosecutor shall be \$26,500, and the salary of the Public Defender shall be \$7,250.00; and

**WHEREAS**, said salaries shall be included as part of the Operational Costs for the Pascack Joint Municipal Court as per the agreement between the participating municipalities; and

**WHEREAS**, any compensation to be paid to the Alternate Prosecutor and/or Alternate Public Defender shall be paid by the Prosecutor or Public Defender, as appropriate; and

**WHEREAS**, the term of these contracts shall commence on January 1, 2017, and shall continue for the remainder of the calendar year 2017; and

**WHEREAS**, the Certified Municipal Finance Officer has the availability of funds; and,

**WHEREAS**, all of the aforementioned professionals have completed and submitted a Business Entity Disclosure Certification which certifies that he/she has not made any reportable contributions to a political or candidate committee in the Borough of Montvale in the previous one year, and that the contract will prohibit professionals from making any reportable contributions through the term of their contract; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-1, et seq.) requires that the Resolution authorizing the award of contracts for "Professional Services" without competitive bids and Contracts must be available for public inspection.

**BE IT RESOLVED**, by the Mayor and Council of the Borough of Montvale as follows:

1. These Contracts are awarded without competitive bidding as "Professional Services" in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law, because the services are to be performed by a person authorized by law to practice a recognized profession.
2. The Business Disclosure Entity Certification and the Contracts, including the terms of compensation for each professional, shall be placed on file with this resolution.
3. A Notice of this action shall be printed once in the official newspaper of the Borough.

**NOW, THEREFORE, BE IT RESOLVED**, that the Mayor and Council of the Borough of Montvale confirm these appointments

Councilmember	Motion	Second	Yes	No	Absent	Abstain
Curry						
Gloeggler						
Koelling						
LaMonica						
Lane						
Weaver						

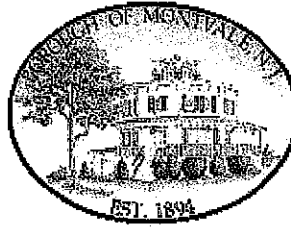
Adopted: January 10, 2017

ATTEST:

APPROVED:

\_\_\_\_\_  
Maureen Iarossi-Alwan  
Municipal Clerk

\_\_\_\_\_  
Michael Ghassali  
Mayor



**BOROUGH OF MONTVALE  
BERGEN COUNTY, NEW JERSEY  
RESOLUTION NO. 29-2017**

**RE: Authorize Contract NorthWest Bergen Regional Health Commission**

**WHEREAS**, the Board of Health of the Borough of Montvale has received and reviewed the proposal from NorthWest Bergen Regional Health Commission; and

**WHEREAS**, said attached proposal for a two year (2) contract has been reviewed and approved by the Board of Health; and

**WHEREAS**, the Board of Health recommends this two year Health Services contract with Northwest Regional Board of Health Commission based upon services provided; and

**WHEREAS**, it is the intention of the Mayor and Council to provide funds in the year 2017 and 2018 Budgets for these contracts in the Borough of Montvale's Board of Health Budget; and

**NOW, THEREFORE BE IT RESOLVED**, by the Mayor and Council of the Borough of Montvale that the contracts for Health Services for 2017 and Year 2018 be and is hereby awarded to NorthWest Bergen Regional Health Commission, 20 West Prospect Street, Waldwick, NJ 07463, NJ pursuant to the terms and conditions and rates as outlined in the attached contract effective January 1, 2017, copy of which is attached to this resolution for the base amount of \$55,923.71 annually for 2017 and 2018 as outlined in the attached proposal.

Councilmember	Motion	Second	Yes	No	Absent	Abstain
Curry						
Gloeggler						
Koelling						
LaMonica						
Lane						
Weaver						

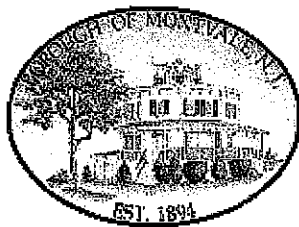
Adopted: January 10, 2017

ATTEST:

APPROVED:

\_\_\_\_\_  
Maureen Iarossi-Alwan  
Municipal Clerk

\_\_\_\_\_  
Michael Ghassali  
Mayor



**BOROUGH OF MONTVALE  
BERGEN COUNTY, NEW JERSEY  
RESOLUTION NO. 30-2017**

**RE: Authorize Contract Animal Control Services/Tyco**

**WHEREAS**, the Board of Health of the Borough of Montvale has received a proposal from Tyco Animal Control Service, 1 Stout Lane, Ho-Ho-Kus, NJ.

**WHEREAS**, said proposal has been reviewed and approved by the Board of Health; and

**WHEREAS**, the Board of Health recommends this contract with Tyco Animal Control Service based upon prior services provided; and

**WHEREAS**, it is the intention of the Mayor and Council to provide funds in the year 2017 Budget for this contract, Other Expense Portion of the Animal Control Services Budget; and

**NOW, THEREFORE BE IT RESOLVED**, by the Mayor and Council of the Borough of Montvale that the contract for Animal Control Services for 2017 be and is hereby awarded to Tyco Animal Control Service, 1 Stout Lane, Ho-Ho-Kus, NJ pursuant to the terms and conditions and rates as outlined in the attached contract effective January 1, 2017, copy of which is attached to this resolution for the base amount of \$9,900.00 annually payable monthly with additional costs charged per the rates as outlined in the attached proposal.

Councilmember	Motion	Second	Yes	No	Absent	Abstain
Curry						
Gloeggler						
Koelling						
LaMonica						
Lane						
Weaver						

Adopted: January 10, 2017

ATTEST:

APPROVED:

\_\_\_\_\_  
Maureen Iarossi-Alwan  
Municipal Clerk

\_\_\_\_\_  
Michael Ghassali  
Mayor



**BOROUGH OF MONTVALE  
BERGEN COUNTY, NEW JERSEY  
RESOLUTION NO. 31-2017**

**RE: Award Professional Service Contract Administrative Agent for the Borough consistent with N.J.A.C. 5:80-26.14 and to coordinate the affirmative marketing, review and approval of the sale and rental of affordable units in the Borough of Montvale/Piazza & Associates, Inc.**

**WHEREAS**, the Borough of Montvale requires the services of an experienced, qualified agency to serve as Administrative Agent for the Borough consistent with N.J.A.C. 5:80-26.14 and to coordinate the affirmative marketing, review and approval of the sale and rental of affordable units in the Borough of Montvale, and the income qualification of the applicants who seek to reside in such units; and

**WHEREAS**, such services have previously been provided to the Borough by the Bergen County Housing Authority, which has advised the Borough that it will no longer be providing such services in connection with affordable rental units in the Borough and future sale units; and

**WHEREAS**, the Borough is in receipt of a proposal from Piazza & Associates, Inc., 216 Rockingham Row, Princeton Forrestal Village, Princeton, New Jersey 08540 to perform such services as is more particularly detailed in a document entitled, "Proposal Submitted To The Borough of Montvale, Bergen County, New Jersey, which is hereto attached to the original of this resolution; and

**WHEREAS**, said services constitute a professional service under the Local Public Contracts Law; and

**WHEREAS**, the Chief Financial Officer of the Borough has certified that funding is available for such services.

**NOW THEREFORE BE IT RESOLVED** by the Mayor and Council of the Borough of Montvale that it does hereby approve the aforesaid proposal with Piazza & Associates, Inc. for a one (1) year period in accordance with the draft Contract, provided that Piazza & Associates, Inc. submits documentation consistent with N.J.S.A. 19:44A-8 and 16 that it has not made a reportable contribution to any candidate for local office in Montvale or any political committee in the Borough; and

**BE IT FURTHER RESOLVED** that Mayor Michael Ghassali and Borough Clerk/Administrator Maureen Iarossi-Alwan be and are hereby authorized to execute the Contract on behalf of the Borough.

Councilmember	Motion	Second	Yes	No	Absent	Abstain
Curry						
Gloeggler						
Koelling						
LaMonica						
Lane						
Weaver						

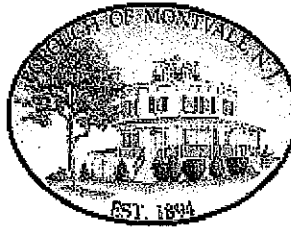
Adopted: January 10, 2017

ATTEST:

APPROVED:

\_\_\_\_\_  
Maureen Iarossi-Alwan  
Municipal Clerk

\_\_\_\_\_  
Michael Ghassali  
Mayor



**BOROUGH OF MONTVALE  
BERGEN COUNTY, NEW JERSEY  
RESOLUTION NO. 32-2017**

**RE: Appointing / Probationary Montvale Police Officer/Russell DiLauri**

**BE IT RESOLVED**, by the Mayor and Council of the Borough of Montvale, County of Bergen, State of New Jersey that Russell DiLauri be and is hereby appointed as a 12 month Probationary Police Officer with the Borough of Montvale Police Department; and

**BE IT RESOLVED**, the effective date of employment is January 10, 2017.

**BE IT FURTHER RESOLVED**, Officer DiLauri will be placed on paid administrative leave for the duration of his time assigned for recruit training.

Councilmember	Motion	Second	Yes	No	Absent	Abstain
Curry						
Gloeggler						
Koelling						
LaMonica						
Lane						
Weaver						

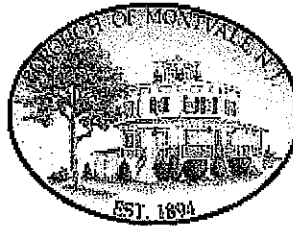
Adopted: January 10, 2017

**ATTEST:**

**APPROVED:**

\_\_\_\_\_  
Maureen Iarossi-Alwan  
Municipal Clerk

\_\_\_\_\_  
Michael Ghassali  
Mayor



**BOROUGH OF MONTVALE  
BERGEN COUNTY, NEW JERSEY  
RESOLUTION NO. 33-2017**

**RE: Appointing / Probationary Montvale Police Officer/Ryan Dubelbeiss**

**BE IT RESOLVED**, by the Mayor and Council of the Borough of Montvale, County of Bergen, State of New Jersey that Ryan Dubelbeiss be and is hereby appointed as a 12 month Probationary Police Officer with the Borough of Montvale Police Department; and

**BE IT RESOLVED**, the effective date of employment is January 10, 2017.

Councilmember	Motion	Second	Yes	No	Absent	Abstain
Curry						
Gloeggler						
Koelling						
LaMonica						
Lane						
Weaver						

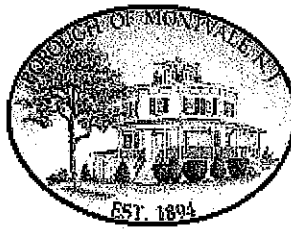
Adopted: January 10, 2017

**ATTEST:**

**APPROVED:**

\_\_\_\_\_  
Maureen Iarossi-Alwan  
Municipal Clerk

\_\_\_\_\_  
Michael Ghassali  
Mayor



**BOROUGH OF MONTVALE  
BERGEN COUNTY, NEW JERSEY  
RESOLUTION NO. 37-2017**

**RE: MUTUAL AID PLAN & RAPID DEPLOYMENT FORCE INTERLOCAL SERVICE AGREEMENT**

**WHEREAS**, the police departments in Bergen County have a day-to-day responsibility to provide for the security of lives and property, for the maintenance and preservation of the public peace and order; and

**WHEREAS**, Law Enforcement Officials also have a responsibility to provide for preparedness against natural emergencies, such as floods, hurricanes, earthquakes, major storms, etc., manmade causes, civil unrest, and civil disobedience such as riots, strikes, jail or prison riots, train wrecks, aircraft crashes, major fires, ethnic disorders, riots, terrorist incidents and bombings, state and national emergencies; and

**WHEREAS**, the Bergen County Police Chiefs Association has proposed a Mutual Aid Plan and Rapid Deployment Force to deal with these emergencies; and,

**WHEREAS**, this Plan will provide a uniform procedure for the coordination of the requesting, dispatching, and utilization of law enforcement personnel and equipment whenever a local law enforcement agency requires mutual aid assistance from any other jurisdiction, both contiguous and non-contiguous, in the event of an emergency, riot or disorder, in order to protect life and property; and

**WHEREAS**, it is the desire of the Mayor and Council of the Borough of Montvale to participate in a Mutual Aid Plan and Rapid Deployment Force in accordance with the plan submitted by the Bergen County Police Chiefs Association.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Montvale that the Police Department of the Borough of Montvale, under the direction of the Chief of Police, cooperate with the Bergen County Police Chiefs Association to create an Interlocal Services Agreement with all municipalities in the County of Bergen in order to put into place the Mutual Aid Plan and Rapid Deployment Force; a

**BE IT FURTHER RESOLVED** that a copy of this resolution be forwarded to the County Executive, the Board of Chosen Freeholders, the County Prosecutor, the County Chief of Police, and all Bergen County Municipalities.

Councilmember	Motion	Second	Yes	No	Absent	Abstain
Curry						
Gloeggler						
Koelling						
LaMonica						
Lane						
Weaver						

**Adopted: January 10, 2017**

**ATTEST:**

\_\_\_\_\_  
Maureen Iarossi-Alwan  
Municipal Clerk

**APPROVED:**

\_\_\_\_\_  
Michael Ghassali  
Mayor



**BOROUGH OF MONTVALE  
BERGEN COUNTY, NEW JERSEY  
RESOLUTION NO. 38-2017**

**RE: Authorize Hiring /Fire Prevention Inspector / David Kelly**

**WHEREAS**, the Uniform Fire Safety Act, (P.L. 1983, c.383) was enacted for the purpose of establishing a system for the enforcement of fire safety standards throughout the State of New Jersey; and

**WHEREAS**, the Uniform Fire Safety Act authorizes municipalities to provide for local enforcement and to establish local enforcement agencies for that purpose; and

**WHEREAS**, the Borough of Montvale has opted to have the Uniform Fire Safety Act enforced locally; and

**WHEREAS**, the Fire Official shall carry out the duties in accordance with the Uniform Fire Safety Act and the NJ Administrative Code.

Councilmember	Motion	Second	Yes	No	Absent	Abstain
Curry						
Gloeggler						
Koelling						
LaMonica						
Lane						
Weaver						

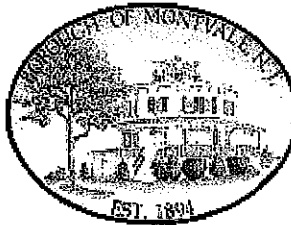
**Adopted: January 10, 2017**

**ATTEST:**

**APPROVED:**

\_\_\_\_\_  
Maureen Iarossi-Alwan  
Municipal Clerk

\_\_\_\_\_  
Michael Ghassali  
Mayor



**BOROUGH OF MONTVALE  
BERGEN COUNTY, NEW JERSEY  
RESOLUTION NO. 42-2017**

**RE: A Resolution of the Borough of Montvale Renewing the Contract to Flanagan Productions, LLC, as an Extraordinary Unspecifiable Service for Website Design, Hosting and Support and Related Services**

**WHEREAS**, the Borough of Montvale is desirous of continuing the services of a professional company to redesign, host and support the Borough's website and related web applications and social media in order to better service the Borough's residents and visitors to the Borough's website; and

**WHEREAS**, such services are exempt from public bidding requirements pursuant to *N.J.S.A. 40A:11-5(a)(ii)* and *N.J.A.C. 5:34-2.1* as "extraordinary unspecifiable services"; and

**WHEREAS**, the Borough has received a proposal for the year 2017 to provide such services from John Flanagan of Flanagan Productions, LLC (the "Flanagan Proposal"), said proposal is attached to the original of this resolution; and

**WHEREAS**, the Council is therefore desirous of awarding a contract to Flanagan Productions, LLC to perform the above-referenced services for the prices and on the terms set forth in the Flanagan Proposal; and

**WHEREAS**, because the value of this contract exceeds the Borough's applicable pay-to-play threshold, it shall be awarded pursuant to the "alternative" provisions of *N.J.S.A. 19:44A-20.4*, et seq., and Flanagan Productions has provided a Business Entity Disclosure Certification and all other appropriate documentation pertaining to same.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Montvale that a contract is hereby awarded to Flanagan Productions, LLC for website design, hosting and support, and related services, for the prices and on the terms set forth in the Proposal submitted by Flanagan Productions, LLC; and

**BE IT FURTHER RESOLVED** that the pricing for this contract shall be as set forth in the Flanagan Proposal but shall not exceed \$25,000 without further authorization of the Borough Council, and shall be for a term of one (1) year.

**BE IT FURTHER RESOLVED** that the Mayor and Borough Clerk, and all other appropriate officials, shall be and are hereby authorized to execute all contract documents necessary to effectuate the purposes of this resolution, subject to approval as to form by the Borough Attorney.

**BE IT FURTHER RESOLVED** that pursuant to *N.J.S.A. 40A:11-5(1)(a)(ii)*, a brief notice stating the nature, duration, service and amount of this contract shall be printed once in the official newspaper of Borough of Montvale, and said notice shall also advise the public that a copy of the final contract shall be on file and available for public inspection at the office of the Municipal Clerk.

Councilmember	Motion	Second	Yes	No	Absent	Abstain
Curry						
Gloeggler						
Koelling						
LaMonica						
Lane						
Weaver						

**Adopted: January 10, 2017**

**ATTEST:**

**APPROVED:**

\_\_\_\_\_  
Maureen Iarossi-Alwan  
Municipal Clerk

\_\_\_\_\_  
Michael Ghassali  
Mayor

## RESOLUTION

BE IT RESOLVED by the Mayor and Council of the Borough of Montvale, N.J., that the following bills, having been referred to the Borough Council and found correct, be and the same hereby be paid:

<u>FUND</u>	<u>AMOUNT</u>	<u>NOTES</u>
Current	\$2,837,286.08	Bill List Wire 1/10/17
	<u>216,155.52</u>	Wires/Manual Checks
Current TOTAL	3,053,441.60	

Escrow - Trust	102,808.75	Bill List Wire 1/10/17
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*This resolution was adopted by the Mayor and Council of Montvale  
at a meeting held on 1/10/17*

Introduced by: \_\_\_\_\_

Approved: 1/10/17

Seconded by: \_\_\_\_\_

\_\_\_\_\_  
Michael Ghassali, Mayor

ATTEST:

\_\_\_\_\_  
Maureen Iarossi-Alwan, Municipal Clerk

**MANUAL/VOID CHECKS - WIRES****January 10, 2017**

<u>Check #</u>	<u>PO #</u>	<u>Date</u>	<u>Transaction/Vendor</u>	<u>Amount</u>
WIRE		12/27/16	Payroll Account	134,079.47
WIRE		12/27/16	Salary Account	81,646.23
WIRE		12/27/16	FSA Account	429.82
			Total	<u>216,155.52</u>

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P.O. Type: All  
Range: First to Last  
Format: Detail without Line Item Notes

Open: N Paid: N Void: N  
Rcvd: Y Held: Y Aprv: N  
Bid: Y State: Y Other: Y Exempt: Y

Vendor # Name		PO # PO Date Description		Contract	PO Type	First		Rcvd	Chk/Void	1099
Item Description		Amount	Charge Account	Acct Type	Description	Stat/Chk	Enc Date	Date	Date Invoice	Excl
00022 BERGEN CTY MUNICIPAL JIF										
16-00012 01/05/16 2016 JIF LIAB.WORK COMP.INS.				B						
9 2016 JIF LIABILITY INSURANCE		45,403.52	6-01-23-730-029	B	OTHER CONTRACTUAL ITEMS	R	07/07/16	01/05/17	4TH QTR 2016	N
10 2016 JIF WORK COMP. INSURANCE		45,294.69	6-01-23-732-029	B	OTHER CONTRACTUAL ITEMS	R	07/07/16	01/05/17	4TH QTR 2016	N
		90,698.21								
17-00018 01/04/17 2017 JIF LIAB.& WORK COMP.INS.										
3 2017 JIF LIABILITY INSURANCE		51,568.83	7-01-23-730-029	B	OTHER CONTRACTUAL ITEMS	R	01/04/17	01/05/17	1ST QTR 2017	N
4 2017 JIF WORK COMP. INSURANCE		42,312.16	7-01-23-732-029	B	OTHER CONTRACTUAL ITEMS	R	01/04/17	01/05/17	1ST QTR 2017	N
		93,880.99								
Vendor Total:		184,579.20								
00046 COUNTY OF BERGEN, TREASURER										
17-00022 01/04/17 2016 OPEN SPACE ADDED/OMIT.TAX										
1 2016 OPEN SPACE ADDED /		1,505.04	7-01-55-209-000	B	DUE TO COUNTY - ADDED TAX	R	01/04/17	01/05/17	2016 OPEN SP TX	N
17-00023 01/04/17 2016 ADDED/OMITTED TAX BILL										
1 2016 ADDED/OMITTED TAX BILL		128,805.98	7-01-55-209-000	B	DUE TO COUNTY - ADDED TAX	R	01/04/17	01/05/17	2016 ADDED TAX	N
Vendor Total:		130,311.02								
00047 D & E UNIFORMS										
16-01307 12/06/16 HAWKEN & DIBLASI UNIFORMS										
1 HAWKEN UNIFORMS		222.02	6-01-25-745-275	B	HAWKEN, CHRISTOPHER - CLOTHING	R	12/06/16	01/05/17	CLOTHING	N
2 DIBLASI UNIFORMS		176.95	6-01-25-745-255	B	DI BLASI, DAVID - CLOTHING	R	12/06/16	01/05/17	CLOTHING	N
		398.97								
Vendor Total:		398.97								

Vendor # Name	PO #	PO Date	Description	Contract Amount	PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
00104 MONTVALE BOARD OF EDUCATION	17-00019	01/04/17	2017 LOCAL SCHOOL TAX		B							
	2	2017 LOCAL SCHOOL TAX /JANUARY	1,265,968.00	7-01-55-207-000	B LOCAL SCHOOL TAXES	R	01/04/17	01/05/17		JANUARY 2017		N
Vendor Total:			1,265,968.00									
00108 MONTVALE HARDWARE & SUPPLY	16-01262	11/22/16	Lights for Holiday Tree									
	1	Lights for Holiday Tree	37.93	6-01-28-795-068	B SPECIAL EVENTS	R	11/22/16	01/05/17		A119136		N
16-01376	12/19/16	Paint for Rec Center										
	1	Paint for Rec Center	12.58	6-01-26-772-029	B OTHER CONTRACTUAL ITEMS	R	12/19/16	01/05/17		B89406+A119343		N
	2	Paint for Rec Center	292.41	6-01-26-772-029	B OTHER CONTRACTUAL ITEMS	R	12/19/16	01/05/17		B89406+A119343		N
			304.99									
Vendor Total:			342.92									
00112 MONTVALE SENIOR CLUB	17-00008	01/03/17	SENIOR CLUB LUNCHEON 12-15-16									
	1	SENIOR CLUB LUNCHEON 12-15-16	4,631.00	6-01-27-791-063	B SENIOR ACTIVITIES	R	01/03/17	01/05/17		SR LUNCH 12-15		N
Vendor Total:			4,631.00									
00118 NJ STATE LEAGUE OF	16-01295	12/01/16	FIRE PREVENTION INSPECTOR AD									
	1	EMPLOYMENT AD-FIRE INSPECT.	130.00	6-01-20-701-021	B ADVERTISING	R	12/01/16	01/05/17		9371SD		N
17-00009	01/03/17	25TH ANNUAL MAYOR'S LEGISL.DAY										
	1	25TH ANNUAL MAYOR'S	25.00	7-01-20-703-042	B EDUCATION/TRAINING/SEMINARS	R	01/03/17	01/05/17		2/8/2017		N
Vendor Total:			155.00									
00123 P & A AUTO PARTS	16-01322	12/08/16	HITCH FOR PD MV UNIT 369									
	1	HITCH FOR PD MV UNIT 369	196.03	6-01-25-745-103	B POLICE VEHICLE EQUIPMENT	R	12/08/16	01/05/17		33661		N
Vendor Total:			196.03									

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Item Description	Amount	Charge Account	Acct Type Description	Stat/chk	Enc Date	Date	Date Invoice	Excl
00134 METZDORF, ROBERT C.								
16-01340 12/12/16 Alternate Public Def 12-15-16								
1 Alt Public Def 12-15-16	96.00	6-01-42-855-028	B OTHER PROF/CONSULTANT SERVICES	R	12/12/16	01/05/17	12/15/16	N
2 Alt Public Def 12-15-16	104.00	6-01-41-250-028	B OTHER PROFESSIONAL/CONSULTING SERVICES	R	12/12/16	01/05/17	12/15/16	N
	200.00							
Vendor Total:	200.00							
00137 PASCACK VALLEY REGIONAL HS DST								
17-00020 01/04/17 REGIONAL SCHOOL TAX 2017		B						
2 REGIONAL SCHOOL TAX 2017/JAN.	1,028,933.08	7-01-55-206-000	B REGIONAL SCHOOL TAX	R	01/04/17	01/05/17	JANUARY 2017	N
Vendor Total:	1,028,933.08							
00139 MAUREEN TAROSI-ALWAN								
17-00010 01/04/17 DRAW PETTY CASH 2017-ADMIN								
1 DRAW PETTY CASH 2017-ADMIN	500.00	7-01-55-202-000	B PETTY CASH - ADMIN	R	01/04/17	01/05/17	2017 PETTY CASH N	
Vendor Total:	500.00							
00186 PRIMEPAY, LLC								
16-00023 01/06/16 FSA FEES 2016		B						
12 FSA FEES 2016/DECEMBER	100.00	6-01-20-701-028	B OTHER PROF/CONSULTANT SERVICES	R	01/06/16	01/05/17	54669940	N
17-00024 01/04/17 FSA-PLAN RENEWAL FEE 2017								
1 FSA-PLAN RENEWAL FEE 2017	295.00	7-01-20-701-028	B 20000.00	R	01/04/17	01/05/17	54669940	N
Vendor Total:	395.00							
00315 BOROUGH OF MONTVALE								
17-00012 01/04/17 BOA ESCROW SERVICE FEE -QTR 1								
1 BOA ESCROW SERVICE FEE -QTR 1	150.00	7-01-20-701-029	B OTHER CONTRACTUAL ITEMS	R	01/04/17	01/05/17	BOA ESCROW Q1	N
Vendor Total:	150.00							

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Vendor # Name	PO #	PO Date	Description	Contract Amount	PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
00379 NJ CONFERENCE OF MAYORS	17-00007	01/03/17	NJ CONFERENCE OF MAYOR									
	1		NJ CONFERENCE OF MAYOR	70.00	7-01-20-703-042	B EDUCATION/TRAINING/SEMINARS	R	01/03/17	01/05/17		1/26/2017	N
Vendor Total:				70.00								
00393 BEATTIE PADOVANO TRUST ACCT.	17-00015	01/04/17	TAX COURT SETTLEMENT									
	1		TAX COURT SETTLEMENT	14,966.66	7-01-55-270-000	B RESERVE TAX APPEALS - PRIOR YEAR	R	01/04/17	01/05/17		TX CRT SETTLM.	N
Vendor Total:				14,966.66								
00426 TREASURER, STATE OF NEW JERSEY	17-00013	01/04/17	Qrtly report Oct - Dec 2016									
	1		Qrtly report Oct - Dec 2016	150.00	7-01-55-271-015	B MARRIAGE LICENSES	R	01/04/17	01/05/17		DEC.2016	N
Vendor Total:				150.00								
00559 DUTRA EXCAVATING & SEWER INC.	16-01400	12/22/16	EMERGENCY REPAIR PUMP STATION									
	1		EMERGENCY REPAIR	12,929.14	6-01-26-768-029	B OTHER CONTRACTUAL SERVICES	R	12/22/16	01/05/17		345	N
Vendor Total:				12,929.14								
00578 TREASURER, STATE OF NJ DCA	17-00014	01/04/17	4th Quarter State fees - 2016									
	1		4th Quarter State fees - 2016	7,482.00	7-01-55-271-016	B RESERVE FOR BOCA TRAINING FEES	R	01/04/17	01/05/17		4TH QTR. 2016	N
Vendor Total:				7,482.00								
00705 APPROVED SURGICAL SUPPLIES INC	16-01131	10/17/16	PD OXYGEN REFILLS									
	1		PD OXYGEN REFILLS	180.00	6-01-25-745-102	B OXYGEN TANK/FIRE EXT - M & R	R	10/17/16	01/05/17		39095+39113+391	N
Vendor Total:				180.00								

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00723	RAPID PUMP & METER SERVICE CO.											
16-01399	12/22/16	EMERGENCY PUMP REPAIR										
1	EMERGENCY REPAIR	20,000.00	6-01-26-768-029	B	OTHER CONTRACTUAL SERVICES	R	12/22/16	01/05/17			RSRI53291	N
Vendor Total:		20,000.00										
00730	BOGGIA & BOGGIA, ESQS.											
16-00098	01/14/16	LEGAL FEES 2016		B								
384	GENERAL MATTERS THRU 11/30/16	1,209.65	6-01-20-712-028	B	OTHER PROF/CONSULTANT SERVICES	R	11/08/16	01/05/17			27181	N
385	MONTVALE DPW FEDERAL ACTION	1,008.00	6-01-20-712-028	B	OTHER PROF/CONSULTANT SERVICES	R	11/08/16	01/05/17			27182	N
386	2015 AFFORDABLE HOUSING LITIG.	3,178.00	6-01-20-712-028	B	OTHER PROF/CONSULTANT SERVICES	R	11/08/16	01/05/17			27183	N
387	LIBOCK V. BEAR BAN BUILDERS	686.00	6-01-20-712-028	B	OTHER PROF/CONSULTANT SERVICES	R	11/30/16	01/05/17			27184	N
388	DEPIERO ROLLBACK TAX	658.00	6-01-20-712-028	B	OTHER PROF/CONSULTANT SERVICES	R	11/30/16	01/05/17			27185	N
389	BERGEN COUNTY TAX APPEALS	1,862.00	6-01-20-712-028	B	OTHER PROF/CONSULTANT SERVICES	R	11/30/16	01/05/17			27186	N
390	DEPIERO TAX APPEAL	532.00	6-01-20-712-028	B	OTHER PROF/CONSULTANT SERVICES	R	11/30/16	01/05/17			27187	N
391	KSL TAX APPEAL	266.00	6-01-20-712-028	B	OTHER PROF/CONSULTANT SERVICES	R	11/30/16	01/05/17			27188	N
392	DS MONTVALE LLC TAX APPEAL	560.00	6-01-20-712-028	B	OTHER PROF/CONSULTANT SERVICES	R	11/30/16	01/05/17			27189	N
393	KPMG TAX APPEAL	140.00	6-01-20-712-028	B	OTHER PROF/CONSULTANT SERVICES	R	11/30/16	01/05/17			27190	N
394	JEFLER COMPANY TAX APPEAL	56.00	6-01-20-712-028	B	OTHER PROF/CONSULTANT SERVICES	R	11/30/16	01/05/17			27191	N
395	KOSKINEN TAX APPEAL	1,276.00	6-01-20-712-028	B	OTHER PROF/CONSULTANT SERVICES	R	11/30/16	01/05/17			27192	N
396	BANK OF AMERICA TAX APPEAL	156.00	6-01-20-712-028	B	OTHER PROF/CONSULTANT SERVICES	R	11/30/16	01/05/17			27193	N
397	ARE 100 PHILIPS TAX APPEAL	70.00	6-01-20-712-028	B	OTHER PROF/CONSULTANT SERVICES	R	11/30/16	01/05/17			27194	N
398	SUMMIT PARTNERS TAX APPEAL	616.00	6-01-20-712-028	B	OTHER PROF/CONSULTANT SERVICES	R	11/30/16	01/05/17			27195	N
399	HUB PROPERTIES TAX APPEAL	98.00	6-01-20-712-028	B	OTHER PROF/CONSULTANT SERVICES	R	11/30/16	01/05/17			27196	N
400	HORNROCK PROPERTIES TAX APPEAL	280.00	6-01-20-712-028	B	OTHER PROF/CONSULTANT SERVICES	R	11/30/16	01/05/17			27197	N
401	14 PHILIPS PARKWAY TAX APPEAL	868.00	6-01-20-712-028	B	OTHER PROF/CONSULTANT SERVICES	R	11/30/16	01/05/17			27198	N
402	US BAN OF AM. TAX APPEAL	266.00	6-01-20-712-028	B	OTHER PROF/CONSULTANT SERVICES	R	11/30/16	01/05/17			27199	N
403	ANNETTE GARDELLA TAX APPEAL	28.00	6-01-20-712-028	B	OTHER PROF/CONSULTANT SERVICES	R	11/30/16	01/05/17			27200	N
404	JD MONTVALE TAX APPEAL	98.00	6-01-20-712-028	B	OTHER PROF/CONSULTANT SERVICES	R	11/30/16	01/05/17			27201	N
405	CLAMASUKA REALTY TAX APPEAL	532.00	6-01-20-712-028	B	OTHER PROF/CONSULTANT SERVICES	R	11/30/16	01/05/17			27202	N
406	CACH INVESTMENTS TAX APPEAL	126.00	6-01-20-712-028	B	OTHER PROF/CONSULTANT SERVICES	R	11/30/16	01/05/17			27203	N
407	ROCKLAND ELECTRIC TAX APPEAL	126.00	6-01-20-712-028	B	OTHER PROF/CONSULTANT SERVICES	R	11/30/16	01/05/17			27204	N
		14,695.65										
Vendor Total:		14,695.65										

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00731 MASER CONSULTING P.A.	16-00096	01/14/16	ENGINEER RETAINER 2016		B							
	14		MAYOR AND COUNCIL MEETINGS	1,350.00	6-01-20-715-028	B OTHER PROF/CONSULTANT SERVICES	R	08/11/16	01/05/17		369300	N
	16-00489	04/21/16	COMPLIANCE W.AFFORDABLE HOUSIN		B							
	7		AFFORDABLE HOUSING SERVICES	870.00	6-01-21-720-028	B OTHER PROF/CONSULTANT SERVICES	R	04/21/16	01/05/17		364950	N
	16-00662	06/06/16	CONSTRUCTION OVERSIGHT & INSPE		B							
	5		HVAC/ROOF /A/C 662	4,876.25	6-01-20-715-029	B ENGINEERING - OTHER CONTRACTUAL ITEMS	R	06/06/16	01/05/17		369303	N
	16-01097	10/07/16	PLANNING SVS ANALYS. AFFOR HSG		B							
	3		PLANNING SERVICES/ANALYSIS OF	9,517.50	6-01-21-720-028	B OTHER PROF/CONSULTANT SERVICES	R	10/07/16	01/05/17		364953	N
	16-01246	11/18/16	STANDARDS FOR ASSISTED LIVING		B							
	3		ORDINANCE-RESEARCH OFFICE	833.75	E-08-00-216-04A	B Genworth(GNWLAC Real Est) (1102/2.01)	R	11/18/16	01/05/17		350509	N
	4			833.75	E-08-00-216-05A	B KPMG (2701/2) (old 3102/1.01)	R	11/18/16	01/05/17		350509	N
	5		ORDINANCE-RESEARCH OFFICE	2,818.13	E-08-00-216-04A	B Genworth(GNWLAC Real Est) (1102/2.01)	R	11/18/16	01/05/17		354917	N
	6			2,818.12	E-08-00-216-05A	B KPMG (2701/2) (old 3102/1.01)	R	11/18/16	01/05/17		354917	N
				7,303.75								
	16-01265	11/28/16	ESCROW PAYMENTS									
	1		MTVL DEV-HEKEMIAN 2802/2&3	9,561.25	E-08-00-213-07A	B Mtv Dev-Hekemian Group (2802/2&3)	R	11/28/16	01/05/17		363519	N
	2		MTVL DEV ASSOC-ROAD IMPROV.	79,108.75	E-08-00-213-09A	B Mtv Dev Assoc-Road Improv/Maser	R	11/28/16	01/05/17		362234	N
	3		ANTHONY PUCCIARELLI 1301/17	232.50	E-08-00-213-04A	B Anthony Pucciarelli (1301/17)	R	11/28/16	01/05/17		362236	N
	4		SHARP ELECTRONICS 2001/4	2,061.25	E-08-00-216-07A	B Sharp Electronics (2001/4)	R	11/28/16	01/05/17		362240	N
	5		KPMG 2701/2 (OLD 3102/1.01)	4,541.25	E-08-00-216-05A	B KPMG (2701/2) (old 3102/1.01)	R	11/28/16	01/05/17		362237	N
				95,505.00								
	16-01401	12/22/16	GENERAL ENGINEERING 2016									
	1		GENERAL ENGINEERING 2016	4,440.75	6-01-20-715-029	B ENGINEERING - OTHER CONTRACTUAL ITEMS	R	12/22/16	01/05/17		369299	N
			Vendor Total:	123,863.25								
00903 INSIDECREDIT	16-01328	12/09/16	CREDIT REPORTS PD CANDIDATES									
	1		CREDIT REPORTS PD CANDIDATES	132.00	6-01-20-701-029	B OTHER CONTRACTUAL ITEMS	R	12/09/16	01/05/17		1511	N
			Vendor Total:	132.00								

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Vendor # Name	PO # PO Date Description	Contract Amount Charge Account	PO Type Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date Invoice	1099 Excl
01008 FITNESS RESOURCE OF NY LLC.	16-01335 12/12/16 Service Sr Center Gym Equip.							
	1 Service Sr Center Gym Equip.	175.00 6-01-27-791-156	B EXCERCISE ROOM EQUIPMENT	R	12/12/16	01/05/17	220566	N
	Vendor Total:	175.00						
01018 READY REFRESH BY NESTLE	16-01304 12/05/16 0437545114 WATER DELIVERY ADM							
	1 0437545114 WATER DELIVERY ADM	44.86 6-01-20-701-036	B OFFICE SUPPLIES	R	12/05/16	01/05/17	06K043754114	N
	Vendor Total:	44.86						
01218 ORION SAFETY PRODUCTS	16-01327 12/09/16 PD SAFETY FLARES W/STANDS							
	1 PD SAFETY FLARES W/STANDS	395.20 6-01-25-745-106	B TRAFFIC BUREAU EQUIP/SERVICES	R	12/09/16	01/05/17	00262782	N
	Vendor Total:	395.20						
01241 RAY'S PIZZA	17-00001 01/03/17 dinner meeting COAH							
	1 dinner meeting COAH	103.15 7-01-20-701-041	B MEAL REIMBURSEMENT	R	01/03/17	01/05/17	TICKET 1	N
	2 tip	10.00 7-01-20-701-041	B MEAL REIMBURSEMENT	R	01/03/17	01/05/17	TICKET 1	N
		113.15						
	Vendor Total:	113.15						
01330 GHASSALI, MICHAEL	16-01398 12/22/16 REIMB.FOR MEETING LUNCH							
	1 REIMB.FOR MEETING LUNCH	67.80 6-01-20-703-041	B MEAL REIMBURSEMENT	R	12/22/16	01/05/17	9880	N
	Vendor Total:	67.80						
01404 DANIELS CONSTRUCTION LLC.	16-01198 11/04/16 SOLID CORE BIRCH DOOR							
	1 3068 SOLID CORE BIRCH DOOR	1,210.00 6-01-26-772-029	B OTHER CONTRACTUAL ITEMS	R	11/04/16	01/05/17	12/10/16	N
	Vendor Total:	1,210.00						

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01409 NARITA MARAJ, LLC.														
16-00099		01/14/16	RECORDS MANAGEMENT SVS 2016				B							
24		RECORDS MANAGEMENT SVS 2016	589.00	6-01-20-701-028		B OTHER PROF/CONSULTANT SERVICES		R	02/10/16	01/05/17			MTV-2016-023	N
25		RECORDS MANAGEMENT SVS 2016	403.00	6-01-20-701-028		B OTHER PROF/CONSULTANT SERVICES		R	02/10/16	01/05/17			MTV-2016-024	N
			992.00											
Vendor Total:			992.00											
01431 THE SIGNTIST														
16-00910		08/15/16	2016 CHARGER PD MV DECALS											
1		2016 CHARGER PD MV DECALS	300.00	6-01-25-760-051		B PURCHASE OF VEHICLES		R	08/15/16	01/05/17			2423	N
2		2016 CHARGER PD MV DECALS	195.00	6-01-25-745-103		B POLICE VEHICLE EQUIPMENT		R	01/03/17	01/05/17			2423	N
			495.00											
Vendor Total:			495.00											
01524 CHARLES BATCH														
17-00030		01/05/17	Mileage reimbursement											
1		Mileage reimbursement	98.82	6-01-22-725-045		B TRAVEL		R	01/05/17	01/05/17			MILEAGE REIMB.	N
Vendor Total:			98.82											
01594 GALLS, LLC														
16-01283		11/30/16	CRUISE NEW EQUIP											
1		CRUISE NEW EQUIP	96.50	6-01-25-745-271		B CRUISE, EARL - CLOTHING		R	11/30/16	01/05/17			BC0349998	N
Vendor Total:			96.50											
01617 TRASHCANS UNLIMITED LLC														
16-01242		11/17/16	90 Gal Ellipse Recycling Rec.											
1		90 Gallon Ellipse Large	18,208.09	7-01-55-204-000		B ACCOUNTS PAYABLE		R	11/17/16	01/05/17			1775	N
2			19,213.91	6-01-43-303-029		B OTHER CONTRACTUAL ITEMS		R	11/17/16	01/05/17			1775	N
			37,422.00											
Vendor Total:			37,422.00											

Vendor # Name	PO # PO Date Description	Contract Amount Charge Account	PO Type Acct Type Description	Stat/chk	First Enc Date	Rcvd Date	Chk/Void Date Invoice	1099 Excl
01620 JOHN L PETERS	17-00006 01/03/17 Mileage reimbursement							
	1 Mileage reimbursement	100.84 6-01-22-725-045	B TRAVEL	R	01/03/17	01/05/17	MILEAGE REIMB.	N
	Vendor Total:	100.84						
01629 LAW OFFICE OF NATHAN P WOLF	17-00017 01/04/17 TAX COURT SETTLEMENT REFUND							
	1 TAX COURT SETTLEMENT REFUND	78,464.78 7-01-55-270-000	B RESERVE TAX APPEALS - PRIOR YEAR	R	01/04/17	01/05/17	TAX CRT SETTLM.	N
	Vendor Total:	78,464.78						
01630 CHIESA SHAHINIAN & GIANTOMASI	17-00016 01/04/17 TAX COURT SETTLEMENT							
	1 TAX COURT SETTLMENT REFUND DUE	3,466.20 7-01-55-270-000	B RESERVE TAX APPEALS - PRIOR YEAR	R	01/04/17	01/05/17	TAX CRT SETTLM.	N
	Vendor Total:	3,466.20						
01895 INSTITUTE FOR PROFESSIONAL	17-00005 01/03/17 OPEN PUBLIC RECORD CLASS							
	1 OPEN PUBLIC RECORD CLASS	99.00 7-01-20-704-042	B EDUCATION/TRAINING/SEMINARS	R	01/03/17	01/05/17	1/20/17	N
	Vendor Total:	99.00						
02426 VERIZON WIRELESS	16-01403 12/22/16 423308956 VERIZON WIRELESS							
	1 423308956 VERIZON WIRELESS	1,073.98 6-01-31-827-076	B TELEPHONE CHARGES	R	12/22/16	01/05/17	9776777052	N
	2 423308956 VERIZON WIRELESS	160.04 6-01-22-725-059	B COMPUTER EQUIPMENT & SUPPL	R	12/22/16	01/05/17	9776777052	N
		1,234.02						
	Vendor Total:	1,234.02						
02559 INS.DESIGN ADMINSTRATORS	17-00021 01/04/17 BOROUGH VISION PLAN		B					
	2 VISION ADMIN. FEES /JANUARY	231.00 7-01-20-701-028	B 20000.00	R	01/04/17	01/05/17	JANUARY 2017	N
	Vendor Total:	231.00						

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Vendor # Name	PO #	PO Date	Description	Contract	PO Type	First	Rcvd	Chk/Void	1099
Item Description	Amount	Charge Account	Acct Type Description	Stat/Chk	Enc Date	Date	Date	Invoice	Excl
02757 TYCO ANIMAL CONTROL SERVICES									
16-00158 01/25/16 ANIMAL CONTROL - 2016		B							
18 ANIMAL CONTROL /DECEMBER	800.00	6-01-27-788-029	B OTHER CONTRACTUAL ITEMS	R	04/01/16	01/05/17		DECEMBER	N
Vendor Total:	800.00								
03215 UNUM LIFE INSURANCE									
16-00159 01/25/16 2016 LIFE INSURANCE		B							
13 2016 LIFE INSURANCE/& AD&D/DEC	193.05	6-01-23-735-029	B OTHER CONTRACTUAL ITEMS	R	12/06/16	01/05/17		DECEMBER 2016	N
Vendor Total:	193.05								
03472 AAA EMERGENCY SUPPLY									
16-01132 10/18/16 DOT COMP.HYDRO-TESTING SCBA									
1 DOT COMPUTERIZED HYDRO-TESTING	1,950.00	6-01-25-752-026	B MAINTENANCE OF OTHER EQUIPMENT	R	10/18/16	01/05/17		00271489	N
Vendor Total:	1,950.00								
03615 FRASCIELLO, MARLY									
17-00011 01/04/17 DRAW PETTY CASH 2017 -POLICE									
1 DRAW PETTY CASH 2017 -POLICE	300.00	7-01-55-202-001	B PETTY CASH - POLICE	R	01/04/17	01/05/17		2017 PETTY CS P	N
Vendor Total:	300.00								
03727 STAPLES BUSINESS ADVANTAGE									
16-01230 11/15/16 TONERS, TAB DIVIDERS									
1 TONERS, TAB DIVIDERS	166.25	6-01-20-701-036	B OFFICE SUPPLIES	R	11/15/16	01/05/17		3321736075	N
16-01243 11/17/16 TONER -NARITA									
1 TONER -NARITA	38.03	6-01-20-701-036	B OFFICE SUPPLIES	R	11/17/16	01/05/17		3323366818	N
16-01267 11/28/16 office supplies									
1 tab dividers	36.36	6-01-20-701-036	B OFFICE SUPPLIES	R	11/28/16	01/05/17		3323366819	N
2 binders	25.58	6-01-20-701-036	B OFFICE SUPPLIES	R	11/28/16	01/05/17		3323366819	N
3 softsoap antibacterial liquid h	3.78	6-01-20-701-036	B OFFICE SUPPLIES	R	11/28/16	01/05/17		3323366819	N
4 clorox wipes	28.38	6-01-20-701-036	B OFFICE SUPPLIES	R	11/28/16	01/05/17		3323366819	N
5 duracell batteries	5.47	6-01-20-701-036	B OFFICE SUPPLIES	R	11/28/16	01/05/17		3323366819	N
6 desktop wireless keyboard	29.99	6-01-20-701-059	B COMPUTER EQUIPMENT S/W & SUPPL	R	11/28/16	01/05/17		3323366819	N

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Bill List By Vendor Id

Vendor # Name	PO #	PO Date	Description	Contract	PO Type	First	Rcvd	Chk/Void	1099
Item Description	Amount	Charge Account	Acct.Type	Description	Stat/Chk	Enc Date	Date	Date	Invoice
03727 STAPLES BUSINESS ADVANTAGE	Continued								
16-01267 11/28/16 office supplies		Continued							
7 pens	4.08	6-01-20-701-036		B OFFICE SUPPLIES	R	11/28/16	01/05/17		3323366819
	133.64								
16-01284 11/30/16 TONER, CALENDAR, FOLDERS									
1 TONER, CALENDAR, FOLDERS	129.10	6-01-20-701-036		B OFFICE SUPPLIES	R	11/30/16	01/05/17		3323366820
16-01308 12/06/16 PD OFFICE SUPPLIES									
1 PD OFFICE SUPPLIES	449.67	6-01-25-745-036		B OFFICE SUPPLIES	R	12/06/16	01/05/17		3323920712
Vendor Total:	916.69								
Total Purchase Orders:	60	Total P.O. Line Items:	106	Total List Amount:	2,940,094.83	Total Void Amount:	0.00		

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Totals by Year-Fund Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND 2016 BUDGET	6-01	193,672.11	0.00	193,672.11	0.00	0.00	193,672.11
CURRENT FUND 2016 BUDGET	7-01	2,643,613.97	0.00	2,643,613.97	0.00	0.00	2,643,613.97
BOA ESCROW ACCOUNTS	E-08	102,808.75	0.00	102,808.75	0.00	0.00	102,808.75
Total of All Funds:		<u>2,940,094.83</u>	<u>0.00</u>	<u>2,940,094.83</u>	<u>0.00</u>	<u>0.00</u>	<u>2,940,094.83</u>

TABLED



**BOROUGH OF MONTVALE  
BERGEN COUNTY, NEW JERSEY  
RESOLUTION NO. 184-2016**

**RE: A Resolution Encouraging the Pascack Valley Regional High School District Board of Education to Videotape its Public Meetings**

**Whereas**, transparency and public participation are of paramount importance to efficient and effective governance; and

**Whereas**, New Jersey law currently does not require municipal governing bodies or school boards to videotape or otherwise record their public meetings; and

**Whereas**, certain members of the public have raised concern with the Governing Body of the Borough of Montvale that the public meetings of the Pascack Valley Regional High School District Board of Education (the "Board of Education") are currently not recorded; and

**Whereas**, the Governing Body recognizes that it has no jurisdiction over this issue, which is within the exclusive purview of the Board of Education; and

**Whereas**, nevertheless the Governing Body of the Borough of Montvale would like to express its recommendation and opinion that it would be beneficial for the Board of Education to consider recording its meetings for the benefit of the public.

**Now, Therefore, Be It Resolved** that the Governing Body of the Borough of Montvale does hereby encourage the Pascack Valley Regional High School District Board of Education to consider recording its public meetings and, if possible, playing such recordings on the MontVale Access channel in order to permit a greater number of residents to observe the discussions and actions taken at such meetings.

**Be It Further Resolved** that the Borough Clerk shall forward a copy of this Resolution to the Board of Education.

Councilmember	Motion	Second	Yes	No	Absent	Abstain
Curry						
Koelling						
LaMonica						
Lane						
Talarico						
Weaver						

**Adopted: November 7, 2016**

**ATTEST:**

**APPROVED:**

\_\_\_\_\_  
Maureen Iarossi-Alwan  
Municipal Clerk

\_\_\_\_\_  
Michael Ghassali  
Mayor