

**PUBLIC MEETING  
MINUTES**

The Public Meeting of the Mayor and Council was held in the Council Chambers and called to order at 7:32PM. Adequate notification was published in the official newspaper of the Borough of Montvale. Master Sergeant Dieter Koelling led the Pledge of Allegiance to the Flag, and roll call was taken.

**OPEN PUBLIC MEETING STATEMENT**

Adequate notice of this meeting was provided to The Bergen Record and/or The Ridgewood News, informing the public of the time and place according to the provisions of the Open Public Meeting Law (Chapter 231, P.L. 1975).

Also Present: Mayor Mike Ghassali; Borough Attorney, Joe Voytus; Borough Engineer, Andrew Hipolit; Administrator/Municipal Clerk, Maureen Iarossi-Alwan; and Deputy Municipal Clerk, Fran Scordo

**ROLL CALL:**

Councilmember Arendacs - absent  
Councilmember Curry  
Councilmember Gloeggler

Councilmember Koelling  
Councilmember Lane - absent  
Councilmember Russo-Vogelsang

**SWEARING IN:** Probationary Police Officers: Nicholas Dispoto, Scott Gaston, Robert Klecha

**MONTVALE RECREATION:**

**RECOGNITION:** Winners of the Holiday House Decorating Contest:

**Best Use of Lights:** The Bauer Family

**Best Theme:** The Drum Family

**Best Neighborhood:**

The LaMarca Family  
The Galeon Family  
The Ganzhorn Family  
The Gungil Family  
The Altano Family  
The Barnes Family  
The Varian Family  
The Colaianni Family  
The McNamara Family  
The Pantalone Family  
The Keel Family  
The Timpone Family

**MEETING OPEN TO PUBLIC:**

Agenda Items Only

Motion to open meeting to the public by Councilmember Koelling; seconded by Councilmember Russo-Vogelsang – all ayes

**NO PUBLIC COMMENT**

Motion to close meeting to the public by Councilmember Koelling; seconded by Councilmember Russo-Vogelsang – all ayes

**MEETING CLOSED TO PUBLIC:**

Agenda Items Only

**MINUTES:****December 27, 2018**

A motion to accept minutes by Councilmember Koelling; seconded by Councilmember Curry – all ayes

**Sine Die January 1, 2019**

A motion to accept minutes by Councilmember Curry; seconded by Councilmember Koelling – all ayes

**Re-Organization January 1, 2019**

A motion to accept minutes by Councilmember Curry; seconded by Councilmember Koelling – all ayes

**MINUTES CLOSED/EXECUTIVE SESSION:****December 27, 2018**

A motion to accept minutes by Councilmember Koelling; seconded by Councilmember Gloeggler – all ayes

**RESOLUTIONS: (CONSENT AGENDA\*)**

\*All items listed on a consent agenda are considered to be routine and non-controversial by the Borough Council and will be approved by a motion, seconded and a roll call vote. There will be no separate discussion on these items unless a Council member(s) so request it, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

**21-2019 Establish Recreational Fees for Year 2019/Programs and Facilities/Rules & Regulations**

**WHEREAS**, The Recreation Department hereby establishes the programs, times and fees for various programs; and

**WHEREAS**, the Recreation Director has recommended that the following fees, programs, and times be revised as described; and

**NOW THEREFORE BE IT RESOLVED**, by the Mayor and Council of the Borough of Montvale that the following fees and programs and services be and are hereby established

**TIME SCHEDULE FOR SKATING RINK:****Weekdays:**

8:00AM - 2:00PM	Pickleball
2:00PM - Dusk	Roller/Street Hockey

**Weekends:**

8:00AM - 10:00AM	Pickleball
10:00AM - 2:00PM	Roller/Street Hockey
2:00PM - 5:00PM	Pickleball
5:00PM - Dusk	Roller/Street Hockey

**PROGRAMS:****RESIDENT****NON-RESIDENT**

**Basketball - 18+**  
**Basketball - 30+**

\$50  
\$75

\$75  
\$95

**BollyX**  
**BollyX- mini**

\$80  
\$40

\$100  
\$50

**Summer Camp**

\$320/CHILD  
\$960/FAMILY MAX

\$380/CHILD  
\$1140/FAMILY MAX

**BOROUGH OF MONTVALE****JANUARY 8, 2019**

**RESIDENT/NON-RESIDENT:** \$30 Additional Fee after Registration Period. \$25 late charge for every 15 minutes a child is left under care after camp dismissal. Payment shall be made directly to the Camp Director or Asst. Director and turned over to the Borough of Montvale.

**Tae Kwon-Do**

Tae Kwon-Do - Youth	\$120	*\$180 (*space permitting)
Tae Kwon-Do – Adult	\$80	\$100
<b>Tai Chi</b>	\$80	\$100
Montvale Seniors Club Discount:	\$40	

	<b>RESIDENT</b>	<b>NON-RESIDENT</b>
<b>Tennis Lessons-</b> Adult/Child	\$80 per 6-week session \$65 per 5-week session	\$120 per 6-week session \$100 per 5-week session
<b>Tennis Badges</b> (Green Acres/ old) Approval Required)	\$30 Adult (Ages 18-61) \$10 Child (up to 17 yrs. old)	\$60 Adult (Ages 18-61) \$20 Child (up to 17 yrs.
	\$50 Family max. Free Seniors 62+	\$100 Family max. \$10 Seniors 62+

**RESIDENT/NON-RESIDENT:** \$10 Fee for Replacement Tennis Badge

<b>Volleyball</b> - Adult	\$50	\$75
<b>Volleyball-</b> Girls	\$80	\$100
<b>Yoga</b>	\$80	\$100
<b>Yoga</b> - mini	\$40	\$50
<b>Adult Soccer</b>	\$10	\$15

**WHEREAS**, Borough Owned Recreational Fields shall be scheduled by the Borough of Montvale Field Coordinator; and

**WHEREAS**, Montvale Athletic League ("MAL"), Montvale Recreation and Pascack Hills High School shall have first priority field scheduling use and shall be provide a schedule to the Field Coordinator no later than February 1<sup>st</sup>.

**WHEREAS**, MAL, Recreation, Pascack Hills High School and churches are exempt from payment of fees relating to field use.

**FIELD USE: 2019****Resident Team****Resident Team****Non-**

Field Use- Ballfields- Baseball or Softball  
season  
(Memorial, Fieldstone, or LaTrenta)

\$200 per season

\$400 per

Field Use- Turf Field- Soccer or Lacrosse

\$25 per hour

\$50 per hour

(Fieldstone) \*\*\*MAL endorsed programs in sports that are not offered by MAL, and which have Montvale residents participating, shall be charged the resident fee for field use.

Turf Field Fees shall not exceed \$7,000 per season for any one organization. \*\*Add 15% to total, if lights are requested at any field.

Corporation One Day Field Use

\$ 200

\$ 400

(1 scheduled day plus 2 rain dates)

**Tennis Courts Daily Group Rate:** \$25/day (Maximum Reservation of 2 courts per location at any time).

**Resident Corporation:** Any company that owns or leases commercial within the borough.

**Non-Resident Corporation:** Any company that does not own or lease commercial space within the borough.

**Residential Team:** Any athletic team comprised of at least 75% of its roster with Montvale residents.

**Non-Residential Team:** Any team not having at least 75% of its roster filled with Montvale residents.

**Time Slot:** An uninterrupted 1 hour time period, or any part thereof, that a field is being used by an approved team.

**Corporate Fees:** Corporate fees paid to the borough for field use, whether Resident Corporation or Non-Resident Corporation, will entitle the user to 1 field reservation time slot and up to 2 additional time slots that are designated as "rain dates".

**Season:** Spring season will begin March 1 and end July 31. Fall season will begin August 1 and end December 31.

No credit for unused Field Time Slots

All organizational (i.e. club team) play will be considered a non-resident teams.

Payment is required prior to use on all fields or no field use will be granted.

Once field use requests are received in full by February 1<sup>st</sup>, field use will be established with the following order of preference:

1. Montvale Athletic League, Recreation and Pascack Hills High School
2. Resident: Not-For-Profit Entity
3. Resident: For Profit Entity
4. Non-Resident: Not-For-Profit Entity
5. Non-Resident: For-Profit Entity

**WHEREAS**, it is the Borough of Montvale's intention by the adoption of this resolution that if any prior established fee is in conflict with fee schedule the fees set forth in this fee schedule shall be the fees charged and any conflicting prior fee is hereby superseded, repealed and replaced with the fees adopted pursuant to this resolution.

**22-2019 Award Professional Service Contract / Borough Attorney / Boggia & Boggia**

**WHEREAS**, the Borough of Montvale has a need to acquire Attorney Services through the process of the Pay To Play Law pursuant to the provisions of *N.J.S.A. 19:44A-20.4 or 20.5*; and,

**WHEREAS**, Boggia & Boggia, 71 Mt. Vernon Street, Ridgefield Park, NJ 07660 were appointed at the Re-organization Meeting of the Governing Body on January 1, 2019; and

**WHEREAS**, the anticipated term of this contract is for 1 year; and

**WHEREAS**, the Certified Municipal Finance Officer has certified the availability of funds; and,

**WHEREAS**, Philip Boggia, Esq. has completed and submitted a Business Entity Disclosure Certification which certifies that he has not made any reportable contributions to a political or candidate committee in the Borough of Montvale in the previous one year, and that the contract will prohibit Philip Boggia, Esq. from making any reportable contributions through the term of the contract; and

**WHEREAS**, the Local Public Contracts Law (*N.J.S.A. 40A:111 et seq.*) requires that the Resolution authorizing the award of contracts for "Professional Services" without competitive bids and the Contract itself must be available for public inspection;

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Montvale as follows:

1. The Mayor and Municipal Clerk of the Borough of Montvale are hereby authorized and directed to execute the attached Contract with Boggia & Boggia.
2. This Contract is awarded without competitive bidding as a "Professional Service" in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because the services are to be performed by a person authorized by law to practice a recognized profession.
3. The Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.
4. A Notice of this action shall be printed once in the official newspaper of the Borough.

**23-2019 Award Professional Service Contract / Borough Auditor / Lerch, Vinci & Higgins**

**WHEREAS**, the Borough of Montvale has a need to acquire Auditor Services through the process of the Pay To Play Law pursuant to the provisions of *N.J.S.A. 19:44A-20.4 or 20.5*; and,

**WHEREAS**, Lerch, Vinci & Higgins, LLP, 17-17 Route 208, Fair Lawn, NJ 07410 were appointed at the Re-organization Meeting of the Governing Body on January 1, 2019; and

**WHEREAS**, the anticipated term of this contract is for 1 year; and

**WHEREAS**, the Certified Municipal Finance Officer has certified the availability of funds; and,

**WHEREAS**, Lerch, Vinci & Higgins, LLP has completed and submitted a Business Entity Disclosure Certification which certifies that he has not made any reportable contributions to a political or candidate committee in the Borough of Montvale in the previous one year, and that the contract will prohibit Lerch, Vinci & Higgins, LLP from making any reportable contributions through the term of the contract; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:111 et seq.) requires that the Resolution authorizing the award of contracts for "Professional Services" without competitive bids and the Contract itself must be available for public inspection;

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Montvale as follows:

1. The Mayor and Municipal Clerk of the Borough of Montvale are hereby authorized and directed to execute the attached Contract with Lerch, Vinci & Higgins
2. This Contract is awarded without competitive bidding as a "Professional Service" in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because the services are to be performed by a person authorized by law to practice a recognized profession.
3. The Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.
4. A Notice of this action shall be printed once in the official newspaper of the Borough of Montvale.

**24-2019 Award Professional Service Contract / Engineering Services / Maser Consulting P.A. Andrew R. Hipolit, P.E., PP., C.M.E.**

**WHEREAS**, the Borough of Montvale has a need to acquire Engineering Services through the process of the Pay To Play Law pursuant to the provisions of *N.J.S.A. 19:44A-20.4 or 20.5*; and,

**WHEREAS**, Maser Consulting P.A., 200 Valley Road, Mount Arlington, NJ 07856 were appointed at the Re-organization Meeting of the Governing Body on January 1, 2019; and

**WHEREAS**, Andrew R. Hipolit, shall be designated as Principal In Charge for all services provided to the Borough of Montvale, and

**WHEREAS**, the anticipated term of this contract is for 1 year; and

**WHEREAS**, the Certified Municipal Finance Officer has certified the availability of funds; and,

**WHEREAS**, Maser Consulting. has completed and submitted a Business Entity Disclosure Certification which certifies that he has not made any reportable contributions to a political or candidate committee in the Borough of Montvale in the previous one year, and that the contract will prohibit Maser Consulting from making any reportable contributions through the term of the contract; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:111 et seq.) requires that the Resolution authorizing the award of contracts for "Professional Services" without competitive bids and the Contract itself must be available for public inspection;

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Montvale as follows:

1. The Mayor and Municipal Clerk of the Borough of Montvale are hereby authorized and directed to execute the attached Contract with Maser Consulting.
2. This Contract is awarded without competitive bidding as a "Professional Service" in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because the services are to be performed by a person authorized by law to practice a recognized profession.
3. The Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.
4. A Notice of this action shall be printed once in the official newspaper of the Borough.

**25-2019 Award Professional Service Contract / Borough Planner / Maser Consulting, P.A.  
Darlene Green**

**WHEREAS**, the Borough of Montvale has a need to acquire Municipal Planner through the process of the Pay To Play Law pursuant to the provisions of *N.J.S.A. 19:44A-20.4 or 20.5*; and,

**WHEREAS**, Maser Consulting, P.A. was appointed at the Re-Organization Meeting of the Governing Body on January 1, 2019; and

**WHEREAS**, it is the desire of the Mayor and Borough Council to appoint Darlene Green, P.P., AICP/Associate/Senior Project Planner of Maser Consulting, P.A., Perryville III Corporate Park, 53 Frontage Road, Suite 120, Clinton, NJ 08809 for planning services for the Borough for this period; and

**WHEREAS**, the anticipated term of this contract is for 1 year; and

**WHEREAS**, the Certified Municipal Finance Officer has certified the availability of funds; and,

**WHEREAS**, Maser Consulting, P.A. has completed and submitted a Business Entity Disclosure Certification which certifies that he has not made any reportable contributions to a political or candidate committee in the Borough of Montvale in the previous one year, and that the contract will prohibit Maser Consulting, P.A. from making any reportable contributions through the term of the contract; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:111 et seq.) requires that the Resolution authorizing the award of contracts for "Professional Services" without competitive bids and the Contract itself must be available for public inspection;

**BE IT RESOLVED**, by the Mayor and Council of the Borough of Montvale as follows:

1. This Contract is awarded without competitive bidding as a "Professional Service" in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because the services are to be performed by a person authorized by law to practice a recognized profession.
2. The Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.
3. A Notice of this action shall be printed once in the official newspaper of the Borough

**26-2019 Awarding Service Contract / Agreement Tri-State Technical Services / Computers & Peripherals**

**WHEREAS**, the Borough of Montvale requires professional computer services and an extended service agreement for the computers and peripherals for the period January 1, 2019 through December 31, 2019; and

**WHEREAS**, section N.J.S.A. 40A:11-5 of the Local Public Contracts Law, (N.J.S.A. 40A:11-1 et seq.) exempts such professional services from competitive bidding.

**NOW, THEREFORE BE IT RESOLVED** by the Borough of Montvale as follows:

That a contract for professional computer services for an Service Agreement for Computers and Peripherals proposal which is attached and made part of this resolution be awarded to Tri-State Technical Computer Services, Inc., of 442 Lafayette Avenue, Hawthorne, New Jersey 07506 in the amount of \$8,715.00 for the period January 1, 2019 through December 31, 2019, as described in the Service Agreement;

**WHEREAS**, the Certified Municipal Finance Officer has provided funds to be available subject to the adoption of the year 2019 Municipal Budget; and

**BE IT FURTHER RESOLVED** that a copy of this resolution be published in an Official Newspaper, be on file, available for public inspection, in the office

**27-2019 Appointment of A Risk Management Consultant In Accordance With The Requirements et Forth By The Bergen County Municipal Joint Insurance Fund (BCMJIF) Professional Insurance Associates, (P.I.A), Inc.**

**WHEREAS**, the Borough Of Montvale (hereinafter, the Municipality) is a member of the **Bergen County Municipal Joint Insurance Fund (BCMJIF)** and the **Municipal Excess Liability Joint Insurance Fund (MEL)** collectively referred to as, the Funds, for property and casualty coverage's, which include property, general liability, crime, environmental, employee benefits liability, excess liability and workers compensation; and

**WHEREAS**, the bylaws of said Funds require the Municipality appoint a RISK MANAGEMENT CONSULTANT to perform the various functions and professional services integral to the effective operation of the Municipality's Insurance Program and Loss Control efforts; and

**WHEREAS**, the Board of Fund Commissioners for the BCMJIF established a fee for such services equal to six percent (6%) of the Municipality's assessment, which expenditure represents reasonable compensation for the services required and is a part of the Municipal Assessment promulgated by the Fund's; and

**WHEREAS**, the Municipality has conducted a solicitation process to review and evaluate the credentials, services, performance and integrity of several professional firms experienced in these types of services; and

**WHEREAS**, the judgmental nature of the Risk Management Consultant's duties renders comparative bidding impractical;

**NOW THEREFORE BE IT RESOLVED**, that the Mayor and Council does hereby appoint **Professional Insurance Associates Inc.** as its Risk Management Consultant in accordance with the Fund's bylaws; and

**BE IT FURTHER RESOLVED**, that the Mayor and Borough Clerk are hereby authorized and directed to execute a Risk Management Consultant's Agreement attached and to advertised in the official newspaper in accordance with NJSA 40A:11-5 (1) (a) (i).

**BE IT FURTHER RESOLVED**, that a certified copy of this Resolution shall be forwarded to Professional Insurance Associates, 429 Hackensack Street, Carlstadt, New Jersey 07072.

**28-2019 Appointing / Probationary Montvale Police Officer / Nicholas Dispoto**

**BE IT RESOLVED**, by the Mayor and Council of the Borough of Montvale, County of Bergen, State of New Jersey that Nicholas Dispoto be and is hereby appointed as a 12 month Probationary Police Officer with the Borough of Montvale Police Department; and

**BE IT RESOLVED**, the effective date of employment is January 8, 2019.

**29-2019 Authorize Hiring Part-Time Pascack Joint Municipal Court Bailiff Eric Rizzo**

**WHEREAS**, the Pascack Joint Municipal Court is desirous of hiring a part-time Bailiff; and

**WHEREAS**, Eric Rizzo, has been approved by the Committee and meets the qualifications for this position, agrees to the terms and conditions of employment, and

**NOW, THEREFORE, BE IT RESOLVED**, Eric Rizzo is hereby hired, as a part-time Bailiff effective January 16, 2019.

**30-2019 Authorize Contract Animal Control Services/Tyco**

**WHEREAS**, the Board of Health of the Borough of Montvale has received a proposal from Tyco Animal Control Service, 1 Stout Lane, Ho-Ho-Kus, NJ.

**WHEREAS**, said proposal has been reviewed and approved by the Board of Health; and

**WHEREAS**, the Board of Health recommends this contract with Tyco Animal Control Service based upon prior services provided; and

**WHEREAS**, it is the intention of the Mayor and Council to provide funds in the year 2019 Budget for this contract, Other Expense Portion of the Animal Control Services Budget; and

**NOW, THEREFORE BE IT RESOLVED**, by the Mayor and Council of the Borough of Montvale that the contract for Animal Control Services for 2019 be and is hereby awarded to Tyco Animal Control Service, 1 Stout Lane, Ho-Ho-Kus, NJ pursuant to the terms and conditions and rates as outlined in the attached contract effective January 1, 2019, copy of which is attached to this resolution for the base amount of \$ 10,200.00 annually payable monthly with additional costs charged per the rates as outlined in the attached proposal.

**31-2019 Award Professional Service Contract Administrative Agent for the Borough consistent With N.J.A.C. 5:80-26.14 and to coordinate the affirmative marketing, review Approval of the sale and rental of affordable units/Piazza & Associates, Inc.**

**WHEREAS**, the Borough of Montvale requires the services of an experienced, qualified agency to serve as Administrative Agent for the Borough consistent with N.J.A.C. 5:80-26.14 and to coordinate the affirmative marketing, review and approval of the sale and rental of affordable units in the Borough of Montvale, and the income qualification of the applicants who seek to reside in such units; and

**WHEREAS**, such services have previously been provided to the Borough by the Bergen County Housing Authority, which has advised the Borough that it will no longer be providing such services in connection with affordable rental units in the Borough and future sale units; and

**WHEREAS**, the Borough is in receipt of a proposal from Piazza & Associates, Inc., 216 Rockingham Row, Princeton Forrestal Village, Princeton, New Jersey 08540 to perform such services as is more particularly detailed in a document entitled, "Proposal Submitted To The Borough of Montvale, Bergen County, New Jersey, which is hereto attached to the original of this resolution; and

**WHEREAS**, said services constitute a professional service under the Local Public Contracts Law; and

**WHEREAS**, the Chief Financial Officer of the Borough has certified that funding is available for such services.

**NOW THEREFORE BE IT RESOLVED** by the Mayor and Council of the Borough of Montvale that it does hereby approve the aforesaid proposal with Piazza & Associates, Inc. for a one (1) year period in accordance with the draft Contract, provided that Piazza & Associates, Inc. submits documentation consistent with N.J.S.A. 19:44A-8 and 16 that it has not made a reportable contribution to any candidate for local office in Montvale or any political committee in the Borough; and

**BE IT FURTHER RESOLVED** that Mayor Michael Ghassali and Borough Clerk/Administrator Maureen Iarossi-Alwan be and are hereby authorized to execute the Contract on behalf of the Borough.

**32-2019 Mutual Aid Plan & Rapid Deployment Force Interlocal Service Agreement**

**WHEREAS**, the police departments in Bergen County have a day-to-day responsibility to provide for the security of lives and property, for the maintenance and preservation of the public peace and order; and

**WHEREAS**, Law Enforcement Officials also have a responsibility to provide for preparedness against natural emergencies, such as floods, hurricanes, earthquakes, major storms, etc., manmade causes, civil unrest, and civil disobedience such as riots, strikes, jail or prison riots, train wrecks, aircraft crashes, major fires, ethnic disorders, riots, terrorist incidents and bombings, state and national emergencies; and

**WHEREAS**, the Bergen County Police Chiefs Association has proposed a Mutual Aid Plan and Rapid Deployment Force to deal with these emergencies; and,

**WHEREAS**, this Plan will provide a uniform procedure for the coordination of the requesting, dispatching, and utilization of law enforcement personnel and equipment whenever a local law enforcement agency requires mutual aid assistance from any other jurisdiction, both contiguous and non-contiguous, in the event of an emergency, riot or disorder, in order to protect life and property; and

**WHEREAS**, it is the desire of the Mayor and Council of the Borough of Montvale to participate in a Mutual Aid Plan and Rapid Deployment Force in accordance with the plan submitted by the Bergen County Police Chiefs Association.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Montvale that the Police Department of the Borough of Montvale, under the direction of the Chief of Police, cooperate with the Bergen County Police Chiefs Association to create an Interlocal Services Agreement with all municipalities in the County of Bergen in order to put into place the Mutual Aid Plan and Rapid Deployment Force; a

**BE IT FURTHER RESOLVED** that a copy of this resolution be forwarded to the County Executive, the Board of Chosen Freeholders, the County Prosecutor, the County Chief of Police, and all Bergen County Municipalities.

**33-2019 A Resolution of the Borough of Montvale Renewing the Contract with Gov Sites as an Extraordinary Unspecifiable Service for Website Design, Hosting and Support and Related Services**

**WHEREAS**, the Borough of Montvale is desirous of continuing the services of a professional company to redesign, host and support the Borough's website and related web applications and social media in order to better service the Borough's residents and visitors to the Borough's website; and

**WHEREAS**, such services are exempt from public bidding requirements pursuant to *N.J.S.A. 40A:11-5(a)(ii)* and *N.J.A.C. 5:34-2.1* as "extraordinary unspecifiable services"; and

**WHEREAS**, the Borough has received a proposal for the year 2019 to provide such services from John Flanagan of GovSites (formerly Flanagan Productions, LLC), said proposal is attached to the original of this resolution; and

**WHEREAS**, the Council is therefore desirous of awarding a contract to GovSites to perform the above-referenced services for the prices and on the terms set forth in the GovSites Proposal; and

**WHEREAS**, because the value of this contract exceeds the Borough's applicable pay-to-play threshold, it shall be awarded pursuant to the "alternative" provisions of *N.J.S.A. 19:44A-20.4*, et seq., and Flanagan Productions has provided a Business Entity Disclosure Certification and all other appropriate documentation pertaining to same.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Montvale that a contract is hereby awarded to GovSites for website design, hosting and support, and related services, for the prices and on the terms set forth in the Proposal submitted by GovSites; and

**BE IT FURTHER RESOLVED** that the pricing for this contract shall be as set forth in the GovSites Proposal but shall not exceed \$21,000 without further authorization of the Borough Council, and shall be for a term of one (1) year.

**BE IT FURTHER RESOLVED** that the Mayor and Borough Clerk, and all other appropriate officials, shall be and are hereby authorized to execute all contract documents necessary to effectuate the purposes of this resolution, subject to approval as to form by the Borough Attorney.

**BE IT FURTHER RESOLVED** that pursuant to *N.J.S.A. 40A:11-5(1)(a)(ii)*, a brief notice stating the nature, duration, service and amount of this contract shall be printed once in the official newspaper of Borough of Montvale, and said notice shall also advise the public that a copy of the final contract shall be on file and available for public inspection at the office of the Municipal Clerk.

**34-2019 A Resolution To Appoint A Health Benefits Consultant Relative To The Borough's Membership In The Bergen Municipal Employee Benefits Fund (BMED) Commencing January 1, 2019**

**WHEREAS**, the **BOROUGH OF MONTVALE** (hereinafter, the Municipality) is a member of the **Bergen Municipal Employee Benefits Fund (BMED)** and the **Municipal Reinsurance Health Insurance Fund (MRHIF)** collectively referred to as, the Funds, for the Borough's Employee Health Benefits Program, which includes medical, prescription and dental coverage's; and

**WHEREAS**, the bylaws of said Funds require the Municipality appoint a **HEALTH BENEFITS CONSULTANT** to perform the various functions and professional services integral to the effective operation of the Municipality's Employee Health Benefits Program; and

**WHEREAS**, the Board of Fund Commissioners for the BMED established a fee for such services based upon the Municipality's assessment, which expenditure represents reasonable compensation for the services required and is a part of the Municipal Assessment promulgated by the Fund's; and

**WHEREAS**, the Municipality has conducted a solicitation process to review and evaluate the credentials, services, performance and integrity of several professional firms experienced in these types of services; and

**WHEREAS**, the judgmental nature of the Health Benefits Consulting duties and the fact the service will be performed by personnel authorized by law to practice a recognized profession that is regulated by law, renders comparative bidding impractical;

**NOW THEREFORE BE IT RESOLVED**, that the Mayor and Council does hereby appoint **PIA Security Programs Inc.** as its Health Benefits Consultant in accordance with the Fund's bylaws; and

**BE IT FURTHER RESOLVED**, that in accordance the **HEALTH BENEFITS CONSULTANT** shall receive as compensation as outlined as indicated the attached agreement; and

**BE IT FURTHER RESOLVED**, that the Mayor and Borough Clerk are hereby authorized and directed to execute the Health Benefits Consultant's Agreement attached to the original of this resolution and to cause a notice of this decision to be published in accordance with NJSA 40A:11-5 (1) (a) (i).

**BE IT FURTHER RESOLVED**, that a certified copy of this Resolution shall be forwarded to PIA Security Programs, Inc., 429 Hackensack Street, Carlstadt, New Jersey 07072.

**35-2019 Appointing / Probationary Montvale Police Officer / Scott Gaston**

**BE IT RESOLVED**, by the Mayor and Council of the Borough of Montvale, County of Bergen, State of New Jersey that Scott Gaston be and is hereby appointed as a 12 month Probationary Police Officer with the Borough of Montvale Police Department; and

**BE IT RESOLVED**, the effective date of employment is January 8, 2019.

**36-2019 Appointing / Probationary Montvale Police Officer / Robert Klecha**

**BE IT RESOLVED**, by the Mayor and Council of the Borough of Montvale, County of Bergen, State of New Jersey that Robert Klecha be and is hereby appointed as a 12 month Probationary Police Officer with the Borough of Montvale Police Department; and

**BE IT RESOLVED**, the effective date of employment is January 8, 2019.

**37-2019 A Resolution Awarding a Professional Services Contract to Jeffrey R. Surenian and Associates, LLC to Serve as Special Counsel in Connection with the Borough's Affordable Housing**

**WHEREAS**, the Governing Body is desirous of hiring Special Counsel to represent the Borough in connection with the Borough's affordable housing; and

**WHEREAS**, the Borough has received a proposal from Jeffrey R. Surenian, Esq. of Jeffrey R. Surenian & Associates, LLC, 707 Union Avenue, Suite 301, Brielle, New Jersey 08730, to perform all services necessary and appropriate in connection with same; and

**WHEREAS**, Mr. Surenian's proposal sets forth the following rates:

- (a) \$200.00 per hour for all time spent by Jeffrey R. Surenian (over 30 years of experience);
- (b) \$185.00 per hour for all time spent by an attorney with at least fifteen years of experience as a lawyer;
- (c) \$175.00 per hour for all time spent by an attorney with at least ten years of experience as a lawyer;
- (d) \$165.00 per hour for all time spent by an attorney with less than ten years of experience as a lawyer;
- (e) \$70.00 per hour for all paralegal work; and

**WHEREAS**, the Governing Body is satisfied that Mr. Surenian and his firm possess the requisite experience pertaining to such matters; and

**WHEREAS**, pursuant to *N.J.S.A. 40A:11-5(a)(i)*, a professional services contract is exempt from public bidding requirements; and

**WHEREAS**, because the value of this contract is anticipated to be in excess of \$15,000 (the Borough's local pay-to-play limit), this contract has been awarded under the "alternative process" pursuant to *N.J.S.A. 19:44A-20.4 et seq.* (the "Pay-to-Play Law"), and has been awarded to the contractor based upon the merits and abilities of the contractor to provide the services necessary; and

**WHEREAS**, because this contract has been awarded under the "alternative process," Mr. Surenian has completed and submitted a Business Entity Disclosure Certification which certifies that neither he nor his firm has made any reportable contributions (\$300 or more) to a political or candidate committee in the Borough of Montvale with the elected officials in the previous one year, and that the contract will prohibit said persons and entities from making any reportable contributions (\$300 or more) through the term of the contract; and

**WHEREAS**, the Governing Body is desirous of awarding a contract to Jeffrey R. Surenian and Associates, LLC, in an amount not to exceed \$15,000.00 without further authorization of the Governing Body, at the hourly rates set forth above; and

**WHEREAS**, the Borough's Chief Financial Officer has certified that funds have been appropriated and are available for this purpose.

**NOW, THEREFORE, BE IT RESOLVED** that a contract is hereby awarded to Jeffrey R. Surenian and Associates, LLC to serve as Special Counsel in connection with the Borough's Affordable Housing Litigation, pursuant to the terms and conditions set forth herein.

**BE IT FURTHER RESOLVED** that the Mayor and Borough Clerk are hereby authorized and empowered to execute a contract consistent with the provisions and intent of this Resolution, subject to approval of same by the Borough Attorney.

**BE IT FURTHER RESOLVED** that the Borough Clerk shall publish notice of this contract award in the official newspaper of the Borough, in accordance with *N.J.S.A. 40A:11-5*.

### **38-2019 Authorizing a Professional Services Consulting Contract to LKM Consulting, LLC for a DPW Shared Services Agreement Five-Year Audit**

**WHEREAS**, the Borough of Montvale has a need for a professional consultant to conduct a shared services agreement five-year audit concerning the Shared Services Agreement with the Township of River Vale for public works services; and

**WHEREAS**, pursuant to the New Jersey Local Public Contracts Law, *N.J.S.A. 40A:11-1, et seq.*, contracts for professional services are exempt from public bidding; and

**WHEREAS**, the Borough has received a proposal and statement of work dated December 20, 2018, from LKM Consulting, LLC to conduct this five-year audit based upon the hourly rates set forth in its proposal and for an amount not to exceed \$16,600.00; and

**WHEREAS**, the Borough believes that awarding this contract to LKM Consulting to perform this audit is in the best interests of the Borough of Montvale; and

**WHEREAS**, the Borough's Chief Financial Officer has certified that funds have been appropriated and are available for this purpose.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Montvale that the above-referenced contract is hereby awarded as follows:

<u>Contractor</u>	<u>Amount</u>
LKM Consulting, LLC	\$16,600.00 (not to exceed)
11 Harter Road	
Morristown, NJ 07960	

**BE IT FURTHER RESOLVED** that the Mayor and Borough Clerk are hereby authorized and empowered to enter into a contract with LKM Consulting, LLC consistent with this Resolution, subject to approval by the Borough Attorney.

#### **39-2019 Authorize Refund of Recreation Program / BollyX**

**BE IT RESOLVED**, the below individual is hereby granted a refund for BollyX Shantha Reddy online registration \$41.94

#### **40-2019 Transfer of Appropriations Reserves**

**WHEREAS**, certain transfer of funds for 2018 budget appropriation reserves are necessary to cover anticipated expenditures; and

**WHEREAS**, N.J.S.A. 40A:4-59 provides for transfers from appropriation reserves with an excess over and above the amount deemed to be necessary to fulfill the purpose for such appropriation reserves, to those appropriation reserves deemed to be insufficient;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Montvale, that the transfer be made between the 2018 budget appropriation reserves as follows:

<u>CURRENT FUND</u>	<u>FROM</u>	<u>TO</u>
GENERAL APPROPRIATIONS		
Operations - within "CAPS"		
Planning Board		
Other Expenses	\$1,000.00	
Municipal Services Act:		
Other expenses		<u>\$1,000.00</u>
	<u>\$1,000.00</u>	<u>\$1,000.00</u>
	=====	=====

#### **41-2019 Appointment/Permanent Montvale Police Officer/Andrew Boman**

**WHEREAS**, Andrew Boman has successfully completed the required probationary time period; and

**WHEREAS**, Chief Sanfilippo has recommended Officer Boman for permanent Police Officer appointment

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Montvale, County of Bergen, New Jersey that Andrew Boman is hereby permanently appointed to the Montvale Police Department, effective January 8, 2019.

**42-2019 Authorize Contract NorthWest Bergen Regional Health Commission / 2019-2020**

**WHEREAS**, the Board of Health of the Borough of Montvale has received and reviewed the proposal from NorthWest Bergen Regional Health Commission; and

**WHEREAS**, said attached proposal for a two year (2) contract has been reviewed and approved by the Board of Health; and

**WHEREAS**, the Board of Health recommends this two year Health Services contract with Northwest Regional Board of Health Commission based upon services provided; and

**WHEREAS**, it is the intention of the Mayor and Council to provide funds in the year 2019 and 2020 Budgets for these contracts in the Borough of Montvale's Board of Health Budget; and

**NOW, THEREFORE BE IT RESOLVED**, by the Mayor and Council of the Borough of Montvale that the contract for Health Services for 2019 and Year 2020 be and is hereby awarded to NorthWest Bergen Regional Health Commission, 20 West Prospect Street, Waldwick, NJ 07463, NJ pursuant to the terms and conditions and rates as outlined in the attached contract effective January 1, 2019, copy of which is attached to this resolution for the base amount of \$56,762.56 annually for 2019 and 2020 as outlined in the attached proposal.

**43-2019 RE: Authorizing Refund of Redemption of Tax Sale Certificate #17-00001 for Block 904; Lot 7 6 Heather Ridge Lane**

**WHEREAS**, at the Municipal Tax Sale held on October 25, 2018, a lien was sold on Block 904, Lot 7, also known as 6 Heather Ridge Lane, for 2017 delinquent taxes; and,

**WHEREAS**, this lien, known as Tax Sale Certificate #17-00001, was sold to Robert Rothman for a 0% interest rate and \$79,000.00 premium; and

**WHEREAS**, Chase Manhattan Bank, on behalf of the owner of record has effected redemption of Tax Sale Certificate #17-00001 in the amount of \$61,697.94; and

**NOW, THEREFORE BE IT RESOLVED**, by the Mayor and Council of the Borough of Montvale, County of Bergen, State of New Jersey, that the Tax Collector be and is hereby authorized to Redeem Certificate #17-00001 and send payment of \$61,697.94 plus the premium of \$79,000.00 for a total of \$140,697.94 to Robert Rothman, 411 Grand Ave, Englewood, NJ 07631; and

Introduced by: Councilmember Koelling; seconded by Councilmember Curry - All ayes

**BILLS:** Municipal Clerk read the Bill Report.

Motion to pay bills by Councilmember Koelling; seconded by Councilmember Curry - All ayes

**REPORT OF REVENUE:** Municipal Clerk read the Report of Revenue - December

**COMMITTEE REPORTS:****Council President Gloeggler****Regional BOE**

Held their re-organization meeting, Tammy Molinelli is the President; Mayor Ghassali, the mayor's and councilmembers from the regional district along with the superintendent of schools formed a committee to combat hate. Mayor Ghassali added that at some point the clergy will be joining the committee as well.

**TV Access**

Montvale in Motion and My Montvale programs will begin in the coming weeks; streaming will be available shortly.

**Councilmember Curry**

Board of Health

Held their re-organization meeting and voted Joyce Cohen as President and Monica Danna as Vice President; the rabies clinic was held last week, thanked the volunteers and the DPW workers for all their help.

Seniors

Next meeting is scheduled for January 17th they will be presenting their activities and services available.

Website

Please submit articles for the February newsletter

DPW

Discussions are ongoing to continue to maintain relations between both towns.

Chamber of Commerce

First of the year networking event will be held at KPMG on January 23<sup>rd</sup>.

**Councilmember Koelling**

Tri-Boro Ambulance Corp.

Montvale logged: 49 calls; 718 miles; 55 crew hours; looking for volunteers;

Police

Monthly report included in original minutes

**Councilmember Russo-Vogelsang**

No Report

**MAYOR**

Looking for high school students to volunteer for the snow angel program, go to website to sign up; the Mayor is working with the Economic Committee to ask the planning board if they will allow light manufacturing companies in the business district; we missed some opportunities of allowing small companies to come into Montvale; the planning board authorized the borough planner to do some research about light manufacturing companies; budget meetings will start January 29<sup>th</sup> at 6pm; the Mayor is asking if anyone from the council would like to volunteer to be a part of the Centennial committee;

**ENGINEER'S REPORT:**

Andrew Hipolit

Report/Update

- a. Proposal HVAC Upgrades / Preparation of Bid Specs

Need to replace VAV and new controls; will start preparing the bid documents

- b. Proposal Tier A Municipal Stormwater Permit / Engineering Services

This is a State mandate; a resolution will be prepared for next meeting

**ATTORNEY REPORT:**

Joe Voytus, Esq.

Report/Update

No Report

**UNFINISHED BUSINESS:**

None

**NEW BUSINESS:**

None

**COMMUNICATION CORRESPONDENCE:**

None

**MEETING OPEN TO THE PUBLIC:**

**HEARING OF CITIZENS WHO WISH TO ADDRESS THE MAYOR AND COUNCIL:**

Upon recognition by the Mayor, the person shall proceed to the floor and give his/her name and address in an audible tone of voice for the records. Unless further time is granted by the Council, he/she shall limit his/her statement to five (5) minutes. Statements shall be addressed to the Council as a body and not to any member thereof. No person, other than the person having the floor, shall be permitted to enter into any discussion, without recognition by the Mayor.

Motion to open meeting to the public by Councilmember Koelling; seconded by Councilmember Russo-Vogelsang - all ayes

**NO PUBLIC COMMENT**

Motion to close meeting to the public by Councilmember Koelling; seconded by Councilmember Gloeggler - all ayes

**MEETING CLOSED TO THE PUBLIC:**

**ADJOURNMENT**

Motion to adjourn Public Meeting by Councilmember Russo-Vogelsang; seconded by Councilmember Gloeggler - all ayes

Meeting was adjourned at 8:15pm

**ADJOURNMENT:**

The next Meeting of the Mayor and Council will be held January 29, 2019 at 7:30 p.m.

**2019 SCHEDULED BUDGET MEETINGS:**

January 29th, 2019 6:00 p.m.

February 12th, 2019 6:00 p.m.

February 26th, 2019 6:00 p.m.

**Respectfully submitted, Fran Scordo, Deputy Municipal Clerk**