

**AGENDA
WORK SESSION MEETING
BOROUGH OF MONTVALE
Mayor and Council Meeting
January 28, 2020
Meeting to Commence 7:30 P.M.
(No Closed/Executive Session)**

ROLL CALL:

Councilmember Arendacs	Councilmember Lane
Councilmember Curry	Councilmember Roche
Councilmember Koelling	Councilmember Russo-Vogelsang

ORDINANCES:

None.

MINUTES:

January 14, 2020

RESOLUTIONS: (CONSENT AGENDA*)

*All items listed on a consent agenda are considered to be routine and non-controversial by the Borough Council and will be approved by a motion, seconded and a roll call vote. There will be no separate discussion on these items unless a Council member(s) so request it, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

- 44-2020 Authorize Appointment / Sherri D'Alessandro / Acting Municipal Court Administrator
- 45-2020 Authorize Tax Court Settlement / Block 2002; Lot 3, 5 Paragon Drive / LSREF4 Rebound, LLC
- 46-2020 Authorize Release of Escrow/ Montvale Railroad, LLC /Block 1601 Lots 12 & 13
- 47-2020 Authorize Release of Escrow/ Starbucks Coffee /Block 1606, Lots 1 & 5
- 48-2020 Authorize Release of Escrow/ Bank of America /Block 2904, Lot 4
- 49-2020 Authorize Release of Escrow/ UGE USA /Block 3201, Lot 5
- 50-2020 Award Professional Service Contract Administrative Agent for the Borough consistent with N.J.A.C. 5:80-26.14 and to coordinate the affirmative marketing, review and approval of the sale and rental of affordable units in the Borough of Montvale/Piazza & Associates, Inc.
- 51-2020 Hiring Anthony Salerno/Cable Television Booking Services/Montvale Cable TV Studio

BILLS:

ENGINEER'S REPORT:

Andrew Hipolit
Report/Update

ATTORNEY REPORT:

Joe Voytus, Esq.
Report/Update

UNFINISHED BUSINESS:

None.

NEW BUSINESS:

None.

COMMUNICATION CORRESPONDENCE:

None.

MEETING OPEN TO THE PUBLIC:

HEARING OF CITIZENS WHO WISH TO ADDRESS THE MAYOR AND COUNCIL:

Upon recognition by the Mayor, the person shall proceed to the floor and give his/her name and address in an audible tone of voice for the records. Unless further time is granted by the Council, he/she shall limit his/her statement to five (5) minutes. Statements shall be addressed to the Council as a body and not to any member thereof. No person, other than the person having the floor, shall be permitted to enter into any discussion, without recognition by the Mayor.

MEETING CLOSED TO THE PUBLIC:

ADJOURNMENT:

The next Meeting of the Mayor and Council will be held February 11, 2020 at 7:30 p.m.

2020 SCHEDULED BUDGET MEETINGS:

February 11th, 2020 6:00 p.m.

February 25th, 2020 6:00 p.m.

*******Disclaimer*******

Subject To Additions And/Or Deletions

**PUBLIC MEETING
MINUTES**

The Public Meeting of the Mayor and Council was held in the Council Chambers and called to order at 730 PM. Adequate notification was published in the official newspaper of the Borough of Montvale. 3rd grade girls basketball team led the Pledge of Allegiance to the Flag, and roll call was taken.

OPEN PUBLIC MEETING STATEMENT

Adequate notice of this meeting was provided to The Bergen Record and/or The Ridgewood News, informing the public of the time and place according to the provisions of the Open Public Meeting Law (Chapter 231, P.L. 1975).

Also Present: Mayor Mike Ghassali; Borough Attorney, Joe Voytus; Borough Engineer, Andrew Hipolit; Administrator/Municipal Clerk, Maureen Iarossi-Alwan; and Deputy Municipal Clerk, Fran Scordo

ROLL CALL:

Councilmember Arendacs - absent	Councilmember Lane
Councilmember Curry	Councilmember Roche
Councilmember Koelling	Councilmember Russo-Vogelsang

Pascack Invitational Tournament Champions Girls Basketball 3rd grade

Jordana, Jaelyn, Erika, Regan, Romy, Addy, Nina and Kelly

ORDINANCES:

None

MEETING OPEN TO PUBLIC:

Agenda Items Only

Motion to open meeting to the public by Councilmember Lane; seconded by Councilmember Curry – all ayes

NO PUBLIC COMMENT

Motion to close meeting to the public by Councilmember Lane; seconded by Councilmember Curry – all ayes

MEETING CLOSED TO PUBLIC:

Agenda Items Only

MINUTES:**December 30, 2019**

A motion to accept minutes by Councilmember Lane; seconded by Councilmember Curry – all ayes

Sine Die January 1, 2020

A motion to accept minutes by Councilmember Lane; seconded by Councilmember Koelling - all ayes

Re-Organization January 1, 2020

A motion to accept minutes by Councilmember Lane; seconded by Councilmember Roche – all ayes

RESOLUTIONS: (CONSENT AGENDA*)

*All items listed on a consent agenda are considered to be routine and non-controversial by the Borough Council and will be approved by a motion, seconded and a roll call vote. There will be no separate discussion on these items unless a Council member(s) so request it, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

21-2020 Amending Resolution No. 177-2019 To Establish Recreational Fees for Year 2020

WHEREAS, The Recreation Department hereby establishes the programs, times and fees for various programs; and

WHEREAS, the Recreation Director has recommended that the following fees, programs, and times be revised as described; and

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale that the following fees and programs and services be and are hereby established

TIME SCHEDULE FOR SKATING RINK:Weekdays:

8:00AM - 2:00PM Pickleball
2:00PM - Dusk Roller/Street Hockey

Weekends:

8:00AM - 10:00AM Pickleball
10:00AM - 2:00PM Roller/Street Hockey
2:00PM - 5:00PM Pickleball
5:00PM - Dusk Roller/Street Hockey

<u>Program Name</u>	<u>Session Length</u>	<u>Resident Fee</u>	<u>Non-Resident Fee</u>
30+ Basketball	Sept-May	\$75	\$95
Adult Soccer	10 weeks	\$15	\$20
Golf Instruction- TGA	6 weeks	\$105	\$125
Pickleball Clinic	3 weeks	\$50	\$65
Pickleball Clinic Drop In Fee	1 class	\$20	\$25
Pickleball Program	January-May	\$50	\$75
Summer Camp: Grades 1-5	4 weeks	\$348 per child \$1044 family max	\$408 per child \$1224 family max
Adventure Camp: Grades 6-7	4 weeks	\$450 per child	\$510 per child
Summer Camp Resident/Non-Resident	\$30 Additional Fee after Registration Period. \$25 late charge for every 15 minutes a child is left under care after camp dismissal. Payment shall be made directly to the Camp Director or Asst. Director and turned over to the Borough of Montvale.		
<u>Program Name</u>	<u>Session Length</u>	<u>Resident Fee</u>	<u>Non-Resident Fee</u>

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Extended Day Multisport Camp by TGA During Summer Camp Weeks Only	1 week (2:30-6:30pm)	\$220	\$250
Multisport Camp by TGA After Summer Camp Weeks Conclude and/or During School Breaks	1 week (Half Day)	\$245	\$255
	1 week (Full Day)	\$295	\$305
	1 week (Full Day + After Care)	\$375	\$395
TaeKwon-Do	8 weeks (@ 2 classes per week)	\$120	\$180
Tai Chi	8 weeks	\$80	\$100
Montvale Senior Club Tai Chi Discount:	8 weeks	\$40	\$40
Tennis Lessons	6 weeks	\$80	\$120
	5 weeks	\$65	\$100
Tennis Badges			
Adult (Ages 18-61)	March-December	\$30	\$60
Child (Ages 17 & Younger)	March-December	\$10	\$20
Family Max	March-December	\$50	\$100
Seniors (Ages 62 & Up)	March-December	Free	\$10
		\$10 Fee for Replacement Tennis Badge	
Ultimate Frisbee by TGA	6 weeks	\$100	\$120
Volleyball- Adult	January-May	\$50	\$75
Volleyball- Girls	8 weeks	\$80	\$100
Yoga	8 weeks	\$80	\$100
Yoga Mini Session	4 weeks	\$40	\$50

WHEREAS, Borough Owned Recreational Fields shall be scheduled by the Borough of Montvale Field Coordinator; and

WHEREAS, Montvale Athletic League ("MAL"), Montvale Recreation and Pascack Hills High School shall have first priority field scheduling use and shall be provide a schedule to the Field Coordinator no later than February 1st.

WHEREAS, MAL, Recreation, Pascack Hills High School and churches are exempt from payment of fees relating to field use.

<u>Fields</u>	<u>Fee</u>	<u>Resident Team/Corporation</u>	<u>Non-Resident Team/Corporation</u>
Ballfields: Baseball or Softball (Memorial, Fieldstone or LaTrenta)	Per Season	\$200	\$400
Daily Ballfield Use Only	Per Day	\$50	\$100

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Turf Fields: Soccer or Lacrosse (Fieldstone)	Per Hour	\$25	\$50
<p>***MAL endorsed programs in sports that are not offered by MAL, and which have Montvale residents participating, shall be charged the resident fee for field use.</p> <p>Turf Field Fees shall not exceed \$7,000 per season for any one organization.</p>			
Tennis Court Group Reservation (Memorial or LaTrenta) ***Two court maximum reservation at any one location	Per Day	\$25	\$25
Corporation Event Field Reservation (1 scheduled day plus 2 rain dates)	Per Day	\$200	\$400

Resident Corporation: Any company that owns or leases commercial within the borough.

Non-Resident Corporation: Any company that does not own or lease commercial space within the borough.

Residential Team: Any athletic team comprised of at least 75% of its roster with Montvale residents.

Non-Residential Team: Any team not having at least 75% of its roster filled with Montvale residents.

Time Slot: An uninterrupted 1 hour time period, or any part thereof, that a field is being used by an approved team.

Corporate Fees: Corporate fees paid to the borough for field use, whether Resident Corporation or Non-Resident Corporation, will entitle the user to 1 field reservation time slot and up to 2 additional time slots that are designated as "rain dates".

Season: Spring season will begin March 1 and end July 31. Fall season will begin August 1 and end December 31.

No credit for unused Field Time Slots

All organizational (i.e. club team) play will be considered a non-resident teams.

Payment is required prior to use on all fields or no field use will be granted.

Once field use requests are received in full by February 1st, field use will be established with the following order of preference:

1. Montvale Athletic League, Recreation and Pascack Hills High School
2. Resident: Not-For-Profit Entity
3. Resident: For Profit Entity
4. Non-Resident: Not-For-Profit Entity
5. Non-Resident: For-Profit Entity

WHEREAS, it is the Borough of Montvale's intention by the adoption of this resolution that if any prior established fee is in conflict with fee schedule the fees set forth in this fee schedule shall be the fees charged and any conflicting prior fee is hereby superseded, repealed and replaced with the fees adopted pursuant to this resolution.

22-2020 Award Professional Service Contract / Borough Attorney / Boggia, Boggia, Betesh & Voytus, LLC

WHEREAS, the Borough of Montvale has a need to acquire Attorney Services through the alternate process pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5; and,

WHEREAS, Boggia, Boggia, Betesh & Voytus, LLC, 71 Mt. Vernon Street, Ridgfield Park, NJ 07660 were appointed at the Re-organization Meeting of the Governing Body on January 1, 2020; and

WHEREAS, the anticipated term of this contract is for 1 year; and

WHEREAS, the Certified Municipal Finance Officer has certified the availability of funds; and,

WHEREAS, Joseph Voytus, Esq. has completed and submitted a Business Entity Disclosure Certification which certifies that he has not made any reportable contributions to a political or

candidate committee in the Borough of Montvale in the previous one year, and that the contract will prohibit Philip Boggia, Esq. from making any reportable contributions through the term of the contract; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:111 et seq.) requires that the Resolution authorizing the award of contracts for "Professional Services" without competitive bids and the Contract itself must be available for public inspection;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale as follows:

1. The Mayor and Municipal Clerk of the Borough of Montvale are hereby authorized and directed to execute the attached Contract with Boggia, Boggia, Betesh & Voytus, LLC
2. This Contract is awarded without competitive bidding as a "Professional Service" in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because the services are to be performed by a person authorized by law to practice a recognized profession.
3. The Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.
4. A Notice of this action shall be printed once in the official newspaper of the Borough.

23-2020 Award Professional Service Contract / Borough Auditor / Lerch, Vinci & Higgins

WHEREAS, the Borough of Montvale has a need to acquire Auditor Services through the alternate process pursuant to the provisions of *N.J.S.A. 19:44A-20.4 or 20.5*; and,

WHEREAS, Lerch, Vinci & Higgins, LLP, 17-17 Route 208, Fair Lawn, NJ 07410 were appointed at the Re-organization Meeting of the Governing Body on January 1, 2020; and

WHEREAS, the anticipated term of this contract is for 1 year; and

WHEREAS, the Certified Municipal Finance Officer has certified the availability of funds; and,

WHEREAS, Lerch, Vinci & Higgins, LLP has completed and submitted a Business Entity Disclosure Certification which certifies that he has not made any reportable contributions to a political or candidate committee in the Borough of Montvale in the previous one year, and that the contract will prohibit Lerch, Vinci & Higgins, LLP from making any reportable contributions through the term of the contract; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:111 et seq.) requires that the Resolution authorizing the award of contracts for "Professional Services" without competitive bids and the Contract itself must be available for public inspection;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale as follows:

1. The Mayor and Municipal Clerk of the Borough of Montvale are hereby authorized and directed to execute the attached Contract with Lerch, Vinci & Higgins
2. This Contract is awarded without competitive bidding as a "Professional Service" in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because the services are to be performed by a person authorized by law to practice a recognized profession.
3. The Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.
4. A Notice of this action shall be printed once in the official newspaper of the Borough of Montvale.

24-2020 Award Professional Service Contract / Engineering Services / Maser Consulting P.A. Andrew R. Hipolit, P.E., PP., C.M.E.

WHEREAS, the Borough of Montvale has a need to acquire Engineering Services through the alternate process pursuant to the provisions of *N.J.S.A. 19:44A-20.4 or 20.5*; and,

WHEREAS, Maser Consulting P.A., 200 Valley Road, Mount Arlington, NJ 07856 were appointed at the Re-organization Meeting of the Governing Body on January 1, 2020; and

WHEREAS, Andrew R. Hipolit, shall be designated as Principal In Charge for all services provided to the Borough of Montvale, and

WHEREAS, the anticipated term of this contract is for 1 year; and

WHEREAS, the Certified Municipal Finance Officer has certified the availability of funds; and,

WHEREAS, Maser Consulting, has completed and submitted a Business Entity Disclosure Certification which certifies that he has not made any reportable contributions to a political or candidate committee in the Borough of Montvale in the previous one year, and that the contract will prohibit Maser Consulting from making any reportable contributions through the term of the contract; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:111 et seq.) requires that the Resolution authorizing the award of contracts for "Professional Services" without competitive bids and the Contract itself must be available for public inspection;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale as follows:

1. The Mayor and Municipal Clerk of the Borough of Montvale are hereby authorized and directed to execute the attached Contract with Maser Consulting.
2. This Contract is awarded without competitive bidding as a "Professional Service" in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because the services are to be performed by a person authorized by law to practice a recognized profession.
3. The Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.
4. A Notice of this action shall be printed once in the official newspaper of the Borough.

25-2020 Award Professional Service Contract / Borough Planner / Maser Consulting, P.A. / Darlene Green

WHEREAS, the Borough of Montvale has a need to acquire Municipal Planner through the alternate process pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5; and,

WHEREAS, Maser Consulting, P.A. was appointed at the Re-Organization Meeting of the Governing Body on January 1, 2020; and

WHEREAS, it is the desire of the Mayor and Borough Council to appoint Darlene Green, P.P., AICP/Associate/Senior Project Planner of Maser Consulting, P.A., Perryville III Corporate Park, 53 Frontage Road, Suite 120, Clinton, NJ 08809 for planning services for the Borough for this period; and

WHEREAS, the anticipated term of this contract is for 1 year; and

WHEREAS, the Certified Municipal Finance Officer has certified the availability of funds; and,

WHEREAS, Maser Consulting, P.A. has completed and submitted a Business Entity Disclosure Certification which certifies that he has not made any reportable contributions to a political or candidate committee in the Borough of Montvale in the previous one year, and that the contract will prohibit Maser Consulting, P.A. from making any reportable contributions through the term of the contract; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:111 et seq.) requires that the Resolution authorizing the award of contracts for "Professional Services" without competitive bids and the Contract itself must be available for public inspection;

BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale as follows:

1. This Contract is awarded without competitive bidding as a "Professional Service" in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because the services are to be performed by a person authorized by law to practice a recognized profession.
2. The Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.
3. A Notice of this action shall be printed once in the official newspaper of the Borough

26-2020 Awarding Service Contract / Agreement Tri-State Technical Services / Computers & Peripherals

WHEREAS, the Borough of Montvale requires professional computer services and an extended service agreement for the computers and peripherals for the period January 1, 2020 through December 31, 2020; and

WHEREAS, section N.J.S.A. 40A:11-5 of the Local Public Contracts Law, (N.J.S.A. 40A:11-1 et seq.) exempts such professional services from competitive bidding.

NOW, THEREFORE BE IT RESOLVED by the Borough of Montvale as follows:

That a contract for professional computer services for an Service Agreement for Computers and Peripherals proposal which is attached and made part of this resolution be awarded to Tri-State Technical Computer Services, Inc., of 442 Lafayette Avenue, Hawthorne, New Jersey 07506 in the amount of \$8,875.00 for the period January 1, 2020 through December 31, 2020 for the service contract, and \$80.00 for labor rate as described in the Service Agreement;

WHEREAS, the Certified Municipal Finance Officer has provided funds to be available subject to the adoption of the year 2020 Municipal Budget; and

BE IT FURTHER RESOLVED that a copy of this resolution be published in an Official Newspaper, be on file, available for public inspection, in the office of the Municipal Clerk, 12 Mercedes Drive, Montvale, NJ 07645.

27-2020 Appointment of A Risk Management Consultant In Accordance With The Requirements Set Forth By The Bergen County Municipal Joint Insurance Fund (BCMJIF) For The Borough Commencing January 1, 2020/Professional Insurance Associates, (P.I.A) McCarthy Forde

WHEREAS, the Borough Of Montvale (hereinafter, the Municipality) is a member of the **Bergen County Municipal Joint Insurance Fund (BCMJIF)** and the **Municipal Excess Liability Joint Insurance Fund (MEL)** collectively referred to as, the Funds, for property and casualty coverage's, which include property, general liability, crime, environmental, employee benefits liability, excess liability and workers compensation; and

WHEREAS, the bylaws of said Funds require the Municipality appoint a RISK MANAGEMENT CONSULTANT to perform the various functions and professional services integral to the effective operation of the Municipality's Insurance Program and Loss Control efforts; and

WHEREAS, the Board of Fund Commissioners for the BCMJIF established a fee for such services equal to six percent (6%) of the Municipality's assessment, which expenditure represents reasonable compensation for the services required and is a part of the Municipal Assessment promulgated by the Fund's; and

WHEREAS, the Municipality has conducted a solicitation process to review and evaluate the credentials, services, performance and integrity of several professional firms experienced in these types of services; and

WHEREAS, the judgmental nature of the Risk Management Consultant's duties renders comparative bidding impractical;

NOW THEREFORE BE IT RESOLVED, that the Mayor and Council does hereby appoint **Professional Insurance Associates Inc.** as its Risk Management Consultant in accordance with the Fund's bylaws; and

BE IT FURTHER RESOLVED, that the Mayor and Borough Clerk are hereby authorized and directed to execute a Risk Management Consultant's Agreement attached and to advertised in the official newspaper in accordance with N.J.S.A. 40A:11-5 (1) (a) (i).

BE IT FURTHER RESOLVED, that a certified copy of this Resolution shall be forwarded to Professional Insurance Associates McCarthy Forde, 429 Hackensack Street, Carlstadt, New Jersey 07072.

28-2020 A Resolution To Appoint A Health Benefits Consultant Relative To The Borough's Membership In The Bergen Municipal Employee Benefits Fund (BMED) Commencing January 1, 2020/PIA McCarthy Forde

WHEREAS, the **BOROUGH OF MONTVALE** (hereinafter, the Municipality) is a member of the **Bergen Municipal Employee Benefits Fund (BMED)** and the **Municipal Reinsurance Health Insurance Fund (MRHIF)** collectively referred to as, the Funds, for the Borough's Employee Health Benefits Program, which includes medical, prescription and dental coverage's; and

WHEREAS, the bylaws of said Funds require the Municipality appoint a **HEALTH BENEFITS CONSULTANT** to perform the various functions and professional services integral to the effective operation of the Municipality's Employee Health Benefits Program; and

WHEREAS, the Board of Fund Commissioners for the BMED established a fee for such services based upon the Municipality's assessment, which expenditure represents reasonable compensation for the services required and is a part of the Municipal Assessment promulgated by the Fund's; and

WHEREAS, the Municipality has conducted a solicitation process to review and evaluate the credentials, services, performance and integrity of several professional firms experienced in these types of services; and

WHEREAS, the judgmental nature of the Health Benefits Consulting duties and the fact the service will be performed by personnel authorized by law to practice a recognized profession that is regulated by law, renders comparative bidding impractical;

NOW THEREFORE BE IT RESOLVED, that the Mayor and Council does hereby appoint **PIA Security Programs Inc.** as its Health Benefits Consultant in accordance with the Fund's bylaws; and

BE IT FURTHER RESOLVED, that in accordance the **HEALTH BENEFITS CONSULTANT** shall receive as compensation as outlined as indicated the attached agreement; and

BE IT FURTHER RESOLVED, that the Mayor and Borough Clerk are hereby authorized and directed to execute the Health Benefits Consultant's Agreement attached to the original of this resolution and to cause a notice of this decision to be published in accordance with **NJSA 40A:11-5 (1) (a) (i)**.

BE IT FURTHER RESOLVED, that a certified copy of this Resolution shall be forwarded to **PIA McCarthy Forde, 429 Hackensack Street, Carlstadt, New Jersey 07072**.

31-2020 A Resolution of the Borough of Montvale Awarding a Contract To Flanagan Productions, LLC, as an Extraordinary Unspecifiable Service for Montvale Graphic Design Borough Newsletter & Municipal Events Photography

WHEREAS, the Borough of Montvale is desirous of continuing the services of a professional company for the graphic design of the Borough newsletter and eight (8) Municipal events for photography to better service the Borough's residents and visitors of the Borough; and

WHEREAS, such services are exempt from public bidding requirements pursuant to **N.J.S.A. 40A:11-5(a)(ii)** and **N.J.A.C. 5:34-2.1** as "extraordinary unspecifiable services"; and

WHEREAS, the Borough has received a proposal for the year 2020 to provide such services from **John Flanagan of Flanagan Productions, LLC**, said proposal is attached to the original of this resolution; and

WHEREAS, the Council is therefore desirous of awarding a contract to **Flanagan Productions** to perform the above-referenced services for the prices and on the terms set forth in the **Flanagan Productions Proposal**; and

WHEREAS, because the value of this contract exceeds the Borough's applicable pay-to-play threshold, it shall be awarded pursuant to the "alternative" provisions of **N.J.S.A. 19:44A-20.4, et seq.**, and **Flanagan Productions** has provided a **Business Entity Disclosure Certification** and all other appropriate documentation pertaining to same.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Montvale that a contract is hereby awarded to **Flanagan Productions**, for the prices and on the terms set forth in the **Proposal** submitted by **Flanagan Productions**; and

BE IT FURTHER RESOLVED that the pricing for this contract shall be as set forth in the **Flanagan Productions proposal** but shall not exceed **\$3,300.00** without further authorization of the Borough Council, and shall be for a term of one (1) year.

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BE IT FURTHER RESOLVED that the Mayor and Borough Clerk, and all other appropriate officials, shall be and are hereby authorized to execute all contract documents necessary to effectuate the purposes of this resolution, subject to approval as to form by the Borough Attorney.

BE IT FURTHER RESOLVED that pursuant to N.J.S.A. 40A:11-5(1)(a)(ii), a brief notice stating the nature, duration, service and amount of this contract shall be printed once in the official newspaper of Borough of Montvale, and said notice shall also advise the public that a copy of the final contract shall be on file and available for public inspection at the office of the Municipal Clerk.

32-2020 A Resolution of the Borough of Montvale Awarding a Contract to Spatial Data Logic, Inc. (formally GovSites) as an Extraordinary Unspecifiable Service for Website Design, Web Manage, Hosting and Support and Related Services

WHEREAS, the Borough of Montvale is desirous of continuing the services of a professional company to redesign, host and support the Borough's website and related web applications and social media in order to better service the Borough's residents and visitors to the Borough's website; and

WHEREAS, such services are exempt from public bidding requirements pursuant to N.J.S.A. 40A:11-5(a)(ii) and N.J.A.C. 5:34-2.1 as "extraordinary unspecifiable services"; and

WHEREAS, the Borough has received a proposal for the year 2020 to provide such services from Spatial Data Logic, Inc. (formally GovSites), said proposal is attached to the original of this resolution; and

WHEREAS, the Council is therefore desirous of awarding a contract to Spatial Data Logic Inc. to perform the above-referenced services for the prices and on the terms set forth in the attached proposal; and

WHEREAS, because the value of this contract exceeds the Borough's applicable pay-to-play threshold, it shall be awarded pursuant to the "alternative" provisions of N.J.S.A. 19:44A-20.4, et seq., and Spatial Data Logic, Inc. has provided a Business Entity Disclosure Certification and all other appropriate documentation pertaining to same.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Montvale that a contract is hereby awarded to Spatial Data Logic Inc. for website design, managing, hosting and support, and related services, for the prices and on the terms set forth in the Proposal submitted by Spatial Data Logic, Inc. ; and

BE IT FURTHER RESOLVED that the pricing for this contract shall be as set forth in the Spatial Data Logic, Inc. proposal but shall not exceed \$17,666 without further authorization of the Borough Council, and shall be for a term of one (1) year.

BE IT FURTHER RESOLVED that the Mayor and Borough Clerk, and all other appropriate officials, shall be and are hereby authorized to execute all contract documents necessary to effectuate the purposes of this resolution, subject to approval as to form by the Borough Attorney.

BE IT FURTHER RESOLVED that pursuant to N.J.S.A. 40A:11-5(1)(a)(ii), a brief notice stating the nature, duration, service and amount of this contract shall be printed once in the official newspaper of Borough of Montvale, and said notice shall also advise the public that a copy of the final contract shall be on file and available for public inspection at the office of the Municipal Clerk.

33-2020 A Resolution Awarding a Professional Services Contract to Jeffrey R. Surenian and Associates, LLC to Serve as Special Counsel in Connection with the Borough's Affordable Housing

WHEREAS, the Governing Body is desirous of hiring Special Counsel to represent the Borough in connection with the Borough's affordable housing; and

WHEREAS, the Borough has received a proposal from Jeffrey R. Surenian, Esq. of Jeffrey R. Surenian & Associates, LLC, 707 Union Avenue, Suite 301, Brielle, New Jersey 08730, to perform all services necessary and appropriate in connection with same; and

WHEREAS, Mr. Surenian's proposal sets forth the following rates:

- (a) \$200.00 per hour for all time spent by Jeffrey R. Surenian (over 30 years of experience);

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- (b) \$185.00 per hour for all time spent by an attorney with at least fifteen years of experience as a lawyer;
- (c) \$175.00 per hour for all time spent by an attorney with at least ten years of experience as a lawyer;
- (d) \$165.00 per hour for all time spent by an attorney with less than ten years of experience as a lawyer;
- (e) \$70.00 per hour for all paralegal work; and

WHEREAS, the Governing Body is satisfied that Mr. Surenian and his firm possess the requisite experience pertaining to such matters; and

WHEREAS, pursuant to *N.J.S.A. 40A:11-5(a)(i)*, a professional services contract is exempt from public bidding requirements; and

WHEREAS, because the value of this contract is anticipated to be in excess of \$15,000 (the Borough's local pay-to-play limit), this contract has been awarded under the "alternative process" pursuant to *N.J.S.A. 19:44A-20.4 et seq.* (the "Pay-to-Play Law"), and has been awarded to the contractor based upon the merits and abilities of the contractor to provide the services necessary; and

WHEREAS, because this contract has been awarded under the "alternative process," Mr. Surenian has completed and submitted a Business Entity Disclosure Certification which certifies that neither he nor his firm has made any reportable contributions (\$300 or more) to a political or candidate committee in the Borough of Montvale with the elected officials in the previous one year, and that the contract will prohibit said persons and entities from making any reportable contributions (\$300 or more) through the term of the contract; and

WHEREAS, the Governing Body is desirous of awarding a contract to Jeffrey R. Surenian and Associates, LLC, in an amount not to exceed \$15,000.00 without further authorization of the Governing Body, at the hourly rates set forth above; and

WHEREAS, the Borough's Chief Financial Officer has certified that funds have been appropriated and are available for this purpose.

NOW, THEREFORE, BE IT RESOLVED that a contract is hereby awarded to Jeffrey R. Surenian and Associates, LLC to serve as Special Counsel in connection with the Borough's Affordable Housing Litigation, pursuant to the terms and conditions set forth herein.

BE IT FURTHER RESOLVED that the Mayor and Borough Clerk are hereby authorized and empowered to execute a contract consistent with the provisions and intent of this Resolution, subject to approval of same by the Borough Attorney.

BE IT FURTHER RESOLVED that the Borough Clerk shall publish notice of this contract award in the official newspaper of the Borough, in accordance with *N.J.S.A. 40A:11-5*.

34-2020 Awarding a Professional Service Contract for the Position of Municipal Prosecutor for the Pascack Joint Municipal Court to Dario, Albert, Metz & Eyerman, LLC

WHEREAS, the Pascack Joint Municipal Court has a need to contract with a licensed attorney or firm to serve as the municipal prosecutor pursuant to *N.J.S.A. 2B:24-1, et seq.*; and

WHEREAS, the Pascack Municipal Court Committee agreed to acquire Attorney Services through the alternate process pursuant to the provisions of *N.J.S.A. 19:44A-20.4 or 20.5*; and,

WHEREAS, it is the desire of the Pascack Joint Municipal Court to appoint the firm of Dario, Albert, Metz & Eyerman, LLC as the municipal prosecutor, with Brian E Eyerman, Esq. serving as the lead attorney; and

WHEREAS, it is expected that Brian E. Eyerman Esq. will serve as the primary municipal prosecutor and will handle all matters and attend all sessions of the Pascack Joint Municipal Court barring exceptional circumstances; and

WHEREAS, the compensation of the municipal prosecutor shall be \$27,000 per year; and

WHEREAS, said compensation shall be included as part of the Operational Costs for the Pascack Joint Municipal Court as per the agreement between the participating municipalities; and

WHEREAS, the term of this contracts shall commence as of the date of this resolution, and shall continue for the remainder of the calendar year 2020; and

WHEREAS, the Certified Municipal Finance Officer has the availability of funds; and,

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1, et seq.) requires that the Resolution authorizing the award of contracts for "Professional Services" without competitive bids and Contracts must be available for public inspection.

BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale as follows:

1. This Contract is awarded without competitive bidding as a "Professional Service" in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law, because the services are to be performed by a person authorized by law to practice a recognized profession.

2. The Contracts, including the terms of compensation for each professional, shall be placed on file with this resolution.

3. A Notice of this action shall be printed once in the official newspaper of the Borough.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Montvale confirm these appointments

35-2020 Award Professional Service Contract/Public Defender/Alternate Public Defender/Pascack Joint Municipal Court

WHEREAS, the Pascack Joint Municipal Court has a need to contract for the services of various professionals to serve as the municipal public defender or alternate public defender, pursuant to N.J.S.A. 2B:24-1, et seq.; and

WHEREAS, the Pascack Municipal Court Committee agreed to acquire Public Defender Services through the alternate process pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5; and,

WHEREAS, there are occasions when the appointed municipal public defender may have a conflict of interest, thus creating a need for an alternate public defender; and

WHEREAS, it is the desire of the Pascack Joint Municipal Court to appoint the following individuals to the positions set forth below:

Public Defender: Gerald R. Salerno, Esq.

Alternate Public Defender: Salvatore Sciafani, Esq.

WHEREAS, the salary of the Public Defender shall be \$7,500.00; and

WHEREAS, said salaries shall be included as part of the Operational Costs for the Pascack Joint Municipal Court as per the agreement between the participating municipalities; and

WHEREAS, any compensation to be paid to the Alternate Public Defender shall be paid by the Public Defender, as appropriate; and

WHEREAS, the term of these contracts shall commence on January 1, 2020, and shall continue for the remainder of the calendar year 2020; and

WHEREAS, the Certified Municipal Finance Officer has the availability of funds; and,

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1, et seq.) requires that the Resolution authorizing the award of contracts for "Professional Services" without competitive bids and Contracts must be available for public inspection.

BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale as follows:

1. These Contracts are awarded without competitive bidding as "Professional Services" in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law, because the services are to be performed by a person authorized by law to practice a recognized profession.

2. A Notice of this action shall be printed once in the official newspaper of the Borough.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Montvale confirm these appointments

36-2020 Appointing / Permanent Montvale Police Officer / Robert Klecha

WHEREAS, Robert Klecha has successfully completed the required probationary time period; and
WHEREAS, Chief Sanfilippo has recommended Officer Klecha for permanent Police Officer appointment

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale, County of Bergen, New Jersey that Robert Klecha is hereby permanently appointed to the Montvale Police Department, effective January 8, 2020.

37-2020 Appointing / Permanent Montvale Police Officer / Nicholas DiSpoto

WHEREAS, Nicholas DiSpoto has successfully completed the required probationary time period; and
WHEREAS, Chief Sanfilippo has recommended Officer DiSpoto permanent Police Officer appointment

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale, County of Bergen, New Jersey that Nicholas DiSpoto is hereby permanently appointed to the Montvale Police Department, effective January 8, 2020.

38-2020 Appointing / Permanent Montvale Police Officer / Scott Gaston

WHEREAS, Scott Gaston has successfully completed the required probationary time period; and
WHEREAS, Chief Sanfilippo has recommended Officer Gaston permanent Police Officer appointment

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale, County of Bergen, New Jersey that Scott Gaston is hereby permanently appointed to the Montvale Police Department, effective January 8, 2020.

39-2020 A Resolution Rejecting All Bids Received and Authorizing a Negotiated Procurement Process Pursuant to N.J.S.A. 40A:11-5(3) for the Salt Shed Installation Project

WHEREAS, the Borough of Montvale did twice publicly advertise for bids for the project entitled "Salt Shed Installation"; and

WHEREAS, in response to the first solicitation, two (2) bids were received, with the lowest bid being \$131,925.00; and

WHEREAS, the Borough did reject all bids and authorize a re-bid, due to all bids being unreasonable as to price based upon the engineer's estimate for this work; and

WHEREAS, in response to the second solicitation, three (3) bids were received, with the lowest bid being \$98,000.00, which is not reasonable as to price based upon the engineer's estimate for this work; and

WHEREAS, the Borough of Montvale has now twice solicited public bids for this project, without receiving any bids that were reasonable as to price based upon the engineer's estimate for this work; and

WHEREAS, pursuant to N.J.S.A. 40A:11-5(3), after two unsuccessful attempts at obtaining reasonably-priced bids under a public bidding process, municipalities are authorized and empowered to negotiate and award a contract subject to certain requirements set forth in the applicable statute; and

WHEREAS, the Borough Engineer has requested that the Governing Body authorize a negotiated procurement process for this project, which will be subject to approval of any contract by adoption of a resolution of two-thirds of the full membership of the Governing Body; and

WHEREAS, the Governing Body is desirous of authorizing the Borough Engineer to solicit and negotiate a potential contract for this project with the assistance of the Borough Attorney.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Montvale as follows:

1. All bids received in response to the second solicitation for the "Salt Shed Installation" Project are hereby rejected for being unreasonable as to price based upon the engineer's estimate for this Project.

BOROUGH OF MONTVALE

JANUARY 14, 2020

2. The Borough Engineer is hereby authorized to proceed with negotiations with prospective contractors for this Project with the assistance of the Borough Attorney.
3. The negotiation process shall comply in all respects with the requirements of the Local Public Contracts Law, and specifically N.J.S.A. 40A:11-5(3).
4. The final contract negotiated by the Borough Engineer shall be presented to the Governing Body for approval by a two-thirds vote of the full membership of the Governing Body

40-2020 Mutual Aid Plan & Rapid Deployment Force Interlocal Service Agreement

WHEREAS, the police departments in Bergen County have a day-to-day responsibility to provide for the security of lives and property, for the maintenance and preservation of the public peace and order; and

WHEREAS, Law Enforcement Officials also have a responsibility to provide for preparedness against natural emergencies, such as floods, hurricanes, earthquakes, major storms, etc., manmade causes, civil unrest, and civil disobedience such as riots, strikes, jail or prison riots, train wrecks, aircraft crashes, major fires, ethnic disorders, riots, terrorist incidents and bombings, state and national emergencies; and

WHEREAS, the Bergen County Police Chiefs Association has proposed a Mutual Aid Plan and Rapid Deployment Force to deal with these emergencies; and,

WHEREAS, this Plan will provide a uniform procedure for the coordination of the requesting, dispatching, and utilization of law enforcement personnel and equipment whenever a local law enforcement agency requires mutual aid assistance from any other jurisdiction, both contiguous and non-contiguous, in the event of an emergency, riot or disorder, in order to protect life and property; and

WHEREAS, it is the desire of the Mayor and Council of the Borough of Montvale to participate in a Mutual Aid Plan and Rapid Deployment Force in accordance with the plan submitted by the Bergen County Police Chiefs Association.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Montvale that the Police Department of the Borough of Montvale, under the direction of the Chief of Police, cooperate with the Bergen County Police Chiefs Association to create an Interlocal Services Agreement with all municipalities in the County of Bergen in order to put into place the Mutual Aid Plan and Rapid Deployment Force; a

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the County Executive, the Board of Chosen Freeholders, the County Prosecutor, the County Chief of Police, and all Bergen County Municipalities.

41-2020 Authorizing Two Year (2) Field License Agreement with the Montvale Board of Education

BE RESOLVED, the Board of Education and the Borough of Montvale are the owners of certain land which is devoted to recreational uses more particularly know as Memorial School Fields and Fieldstone School Fields; and

BE IT FURTHER RESOLVED, by the Mayor and Council of the Borough of Montvale that the attached two year Field License Agreement with the Montvale Board of Education and the Borough of Montvale has been reviewed and will be provided to the Pascack Valley Department of Public Works Superintendent; and

NOW THEREFORE BE IT RESOLVED, that the Governing Body hereby authorizes the execution of the attached Agreement to commence on January 1, 2020 through December 31, 2021 which includes the Maintenance of Fields on behalf of the Borough of Montvale.

42-2020 Cancellation of Outstanding Checks / Prior Years / Pascack Joint Municipal Court

WHEREAS, there exists various outstanding checks from prior years drawn against certain accounts; and

WHEREAS, the Municipal Court Administrator provided a listing of outstanding checks that require cancellation (listing attached) from prior years.

BOROUGH OF MONTVALE

JANUARY 14, 2020

BE IT RESOLVED, the Chief Financial Officer is hereby authorized to deposit these funds to the respective reserve or surplus account;

BE IT FURTHER RESOLVED, the Municipal Court Administrator shall receive a copy of this resolution for record keeping; and

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale that the attached list of outstanding checks from prior years be cancelled;

43-2019 Authorize Refund of Recreation Program / Pickleball

BE IT RESOLVED, the below individual is hereby granted a refund for Pickleball

Online Registration: (NO Purchase Order Needed) Connie Hades **Address:** 1 Lewis Road, Montvale **Amount:** \$52.34 **Program:** Pickleball

Online Registration: (NO Purchase Order Needed) Eunhee Kim **Address:** 168 Knottingham Court, Montvale **Amount:** \$52.34 **Program:** Pickleball

Introduced by: Councilmember Lane; seconded by Councilmember Koelling - a roll call was taken all ayes

29-2020 Authorize Contract Animal Control Services/Tyco

WHEREAS, the Board of Health of the Borough of Montvale has received a proposal from Tyco Animal Control Service, 1 Stout Lane, Ho-Ho-Kus, NJ.

WHEREAS, said proposal has been reviewed and approved by the Board of Health; and

WHEREAS, the Board of Health recommends this contract with Tyco Animal Control Service based upon prior services provided; and

WHEREAS, it is the intention of the Mayor and Council to provide funds in the year 2020 Budget for this contract, Other Expense Portion of the Animal Control Services Budget; and

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale that the contract for Animal Control Services for 2019 be and is hereby awarded to Tyco Animal Control Service, 1 Stout Lane, Ho-Ho-Kus, NJ pursuant to the terms and conditions and rates as outlined in the attached contract effective January 1, 2019, copy of which is attached to this resolution for the base amount of \$10,200.00 annually payable monthly with additional costs charged per the rates as outlined in the attached proposal

Introduced by: Councilmember Lane; seconded by Councilmember Koelling - a roll call was taken all ayes with the exception of Councilmember Roche abstaining

30-2020 Award Professional Service Contract Administrative Agent for the Borough consistent with N.J.A.C. 5:80-26.14 and to coordinate the affirmative marketing, review and approval of the sale and rental of affordable units in the Borough of Montvale/Piazza & Associates, Inc.

WHEREAS, the Borough of Montvale requires the services of an experienced, qualified agency to serve as Administrative Agent for the Borough consistent with N.J.A.C. 5:80-26.14 and to coordinate the affirmative marketing, review and approval of the sale and rental of affordable units in the Borough of Montvale, and the income qualification of the applicants who seek to reside in such units; and

WHEREAS, such services have previously been provided to the Borough by the Bergen County Housing Authority, which has advised the Borough that it will no longer be providing such services in connection with affordable rental units in the Borough and future sale units; and

WHEREAS, the Borough is in receipt of a proposal from Piazza & Associates, Inc., 216 Rockingham Row, Princeton Forrestal Village, Princeton, New Jersey 08540 to perform such services as is more particularly detailed in a document entitled, "Proposal Submitted To The Borough of Montvale, Bergen County, New Jersey, which is hereto attached to the original of this resolution; and

BOROUGH OF MONTVALE

JANUARY 14, 2020

WHEREAS, said services constitute a professional service under the Local Public Contracts Law; and

WHEREAS, the Chief Financial Officer of the Borough has certified that funding is available for such services.

NOW THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Montvale that it does hereby approve the aforesaid proposal with Piazza & Associates, Inc. for a one (1) year period in accordance with the draft Contract, provided that Piazza & Associates, Inc. submits documentation consistent with N.J.S.A. 19:44A-8 and 16 that it has not made a reportable contribution to any candidate for local office in Montvale or any political committee in the Borough; and

BE IT FURTHER RESOLVED that Mayor Michael Ghassali and Borough Clerk/Administrator Maureen Iarossi-Alwan be and are hereby authorized to execute the Contract on behalf of the Borough.

Resolution 30-2020 was withdrawn

BILLS: Municipal Clerk read the Bill Report.

Motion to pay bills by Councilmember Lane; seconded by Councilmember Russo-Vogelsang - all ayes

REPORT OF REVENUE: Municipal Clerk read the Report of Revenue - December

COMMITTEE REPORTS:

Councilmember Koelling

Police

Monthly report included in original minutes

Board of Health

New policy for grease traps is in place and payments are due Feb 1

Congratulations to the appointments of permanent police officers Robert Klecha, Nicholas DiSpoto and Scott Gaston

Councilmember Russo-Vogelsang

Local BOE

Anita Bagdat and Alisha Foley were sworn in for another three-year term; congratulations to Debra McGauley-Eichhorn for President and Anita Bagdat for Vice President; There will be a district-wide gathering on Monday, January 20 to learn more about cyber security and an update on our Strategic Plan. In addition, several of our staff members will be leading professional development on Social and Emotional Learning (SEL) as well as time dedicated for teachers to attend workshops on brain research, English Language Learners, scheduling, Orton-Gillingham literacy program, Response to Intervention (RTI), and more; Friday, January 17 is International Day at Memorial. This is a wonderful event to celebrate different world cultures and countries.

Historic Preservation

Re-org meeting is scheduled for February 6

Councilmember Curry

Website

In process of upgrading the website to be completed by February;

Planning Board

Various projects are ongoing which include The Alexa, Franklin Ave and Triboro development;

TV Access

Please contact Rose Curry for anyone that would like to be interviewed;

Councilmember Roche

Chamber of Commerce

First networking event to be held at KPMG on February 4;

Regional BOE

The principal will be retiring at the end of the school year June 2020

Special Events/Recreation

Looking for volunteers;

Environmental Commission

Looking for volunteers, for short periods, like for April town clean-up day, to clean up Pascack trail and for the plastic bag re-cycle program; to date collected over 2,000 pounds of plastic bags; looking for anyone with experience in grant writing;

Councilmember Lane

Fire Dept

31 calls, 2 drills

Finance

Working through the budget process; reminder all budget meetings are open to the public;

MAYOR

First town hall meeting of the year is scheduled for February 3 at 7pm; On January 23, Mayors and Councilmembers from the Pascack Valley area will be meeting with representatives from the town of Ramapo including the Hasidic community; A new bus service will be starting called HIP it is like Uber, first ride will be January 22 at 8am to NYC at the Montvale Park n Ride;

ENGINEER'S REPORT:

Andrew Hipolit

Report/Update

2019 DOT grant submission for Edgren Way has been completed, need authorization to go to bid 2020 DOT grant for Philips Parkway to include this with the 2020 road program; Bids for the senior center came in too high, recommends to reject them; a motion to reject bids by Councilmember Lane; seconded by Councilmember Russo-Vogelsang – all ayes; a motion to re-bid for the senior center bathroom renovations by Councilmember Curry; seconded by Councilmember Koelling – all ayes

Mayor Ghassali mentioned about the sidewalks on Chestnut Ridge Road near LaTrenta field, why are there gaps; the engineer will take a look and give an estimate on filling the gaps; Mayor Ghassali asked about paving Paragon Drive;

ATTORNEY REPORT:

Joe Voytus, Esq.

Report/Update

No Report

UNFINISHED BUSINESS:

None

NEW BUSINESS:

None

COMMUNICATION CORRESPONDENCE:

None

MEETING OPEN TO THE PUBLIC:

HEARING OF CITIZENS WHO WISH TO ADDRESS THE MAYOR AND COUNCIL:

Upon recognition by the Mayor, the person shall proceed to the floor and give his/her name and address in an audible tone of voice for the records. Unless further time is granted by the Council, he/she shall limit his/her statement to five (5) minutes. Statements shall be addressed to the Council as a body and not to any member thereof. No person, other than the person having the floor, shall be permitted to enter into any discussion, without recognition by the Mayor.

Motion to open meeting to the public by Councilmember Curry; seconded by Councilmember Lane
- all ayes

Carolee Adams

Mentioned about an email with information regarding 3D crosswalks; recently there has been a few car thefts, do not leave your FOB in the car; there is now a device that you can hack the fob, also there is a RIFD box that you can place your fob into to avoid the hacking; the Governor in his State to State address eluded to a recession and to giving another million dollars to houses of worships; Montvale Evangelical Church has a service for all the first responders;

Motion to close meeting to the public by Councilmember Lane; seconded by Councilmember Curry
- all ayes

MEETING CLOSED TO THE PUBLIC:

ADJOURNMENT

Motion to adjourn Public Meeting by Councilmember Lane; seconded by Councilmember Curry
- all ayes

Meeting was adjourned at 8:16pm

ADJOURNMENT:

The next Meeting of the Mayor and Council will be held January 28, 2019 at 7:30 p.m.

2020 SCHEDULED BUDGET MEETINGS:

February 11th, 2020 6:00 p.m.

February 25th, 2020 6:00 p.m.

Respectfully submitted, Fran Scordo, Deputy Municipal Clerk

**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 44-2020**

RE: Authorize Appointment / Sherri D'Alessandro / Acting Municipal Court Administrator

WHEREAS, pursuant to N.J.S.A. 2B:12-10 the Municipality of Upper Saddle River and the Municipality of Montvale, acting as lead agency for the Pascack Joint Municipal Court, are required to provide for a Municipal Court Administrator; and

WHEREAS, pursuant to N.J.S.A. 40A:65-1 et. Seq., any municipality of the State of New Jersey may contract with any other municipality or municipalities to share services that any party to the agreement is empowered to provide within its own jurisdiction; and

WHEREAS, in accordance with N.J.S.A. 2B:12-1(c) the Municipality of Upper Saddle River and the Municipality of Montvale, acting as lead agency for the Pascack Joint Municipal Court, consent and agree to share the professional services of their respective Municipal Court Administrators on a provisional basis in the event of the absence of the Municipal Court Administrator and Deputy Court Administrator, to undertake the duties of the absent Municipal Court Administrator during scheduled and/or unscheduled leaves, within the two respective municipalities; and

WHEREAS, the rate of pay shall be \$30 per hour. Pay rate established by N.J.S.A. 2B:12-10(b).

NOW THEREFORE BE IT RESOLVED, this 28th day of January 2020, that the Municipality of Upper Saddle River and the Municipality of Montvale consent to the attached agreement.

Councilmember	Motion	Second	Yes	No	Absent	Abstain	No Vote
Arendacs							
Curry							
Koelling							
Lane							
Roche							
Russo-Vogelsang							

Adopted: January 28, 2020

ATTEST:

APPROVED:

Maureen Iarossi-Alwan
Municipal Clerk

Michael Ghassali
Mayor



PASCACK JOINT MUNICIPAL COURT
Serving Montvale, Park Ridge and Woodcliff Lake

12 Mercedes Drive • Montvale, NJ 07645
(201)-391-5701
Fax: (201)-391-6239

Harry D. Norton, Jr., Judge
Ann Levitzki, Administrator
Shaka Lemoniaus, Deputy Administrator

**Order of Provisional Authority to the Position of Pascack Joint
Acting Municipal Court Administrator**

This documents provides for the continuity of essential functions through the orderly succession and provisional appointment of an Acting Municipal Court Administrator to Pascack Joint Municipal Court within the Bergen Vicinage on an interim basis to provisionally undertake the duties of the court's Municipal Court Administrator during scheduled and/or unscheduled leaves of absence, a disaster, or a national security crisis, until the absence or inability ceases.

IT IS ORDERED, on this 8th day of January, 2020, **Sherri D'Allesandro**, as Municipal Court Administrator, is hereby authorized in my absence on matters returnable in the Pascack Joint Municipal Court to do the following:

1. Issue process and sign arrest warrants pursuant to Rule 7:2-1;
2. Issue arrest warrants or summonses in citizen complaints pursuant to Rule 7:2-2(a);
3. Set bail in the Pascack Joint Municipal Court pursuant to Rule 7:4-2(a) in non-indictable and municipal ordinance offenses;
4. On motor vehicle offenses, perform ministerial acts set forth in N.J.S.A. 39:5-6;
5. Have the attestation and signatory powers on process orders, warrants, or judgements as set forth in N.J.S.A. 2B:12-13;
6. Exercise the powers to administer oaths for complaints, and issue warrants, and summonses and to set conditions of pre-trial release as set forth in N.J.S.A. 2B:12-21.

This order shall remain in effect until further order of the Court.



Harry D. Norton, Jr., JMC

**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 45-2020**

RE: Authorize Tax Court Settlement / Block 2002; Lot 3, 5 Paragon Drive / LSREF4 Rebound, LLC

WHEREAS, the Mayor and Council of the Borough of Montvale have been advised of the proposed settlement of a property Tax Appeal filed by LSREF4 Rebound, LLC (hereinafter the "Tax Appeal"), under Docket Numbers 005139-2018 and 004321-2019, and;

WHEREAS, the aforesaid tax appeal involves an office building located at 5 Paragon Drive, and is otherwise referred to as Block 2002 Lot 3 on the tax assessment map of the Borough (hereinafter the "subject property"), and;

WHEREAS, the said Governing Body has been advised as to the merits of the subject Tax Appeal by legal counsel and the Borough Tax Assessor, and;

WHEREAS, the terms of the proposed settlement are set forth in the attached Schedule "A" included herein, and;

WHEREAS, it is in the best interest of the Borough of Montvale to settle the subject Tax Appeal in accordance with the settlement proposal set forth hereinabove.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Montvale, that the settlement of the aforesaid Tax Appeal be hereby approved, in accordance with the terms set forth in the attached Schedule "A", and;

BE IT FURTHER RESOLVED, that with respect to same, the Mayor, Borough Administrator, Tax Appeal Attorney and/or any other appropriate Borough official is hereby authorized to perform any act necessary to effectuate the purposes set forth in this Resolution.

SCHEDULE "A"

The terms of the aforesaid tax appeal settlement shall consist as follows:

2018 Appeal: Withdrawn

2019 Appeal: \$12,500,000

The provisions of N.J.S.A. 54:51A-8 (the "Freeze Act") shall be applicable to the terms of this settlement.

Councilmember	Motion	Second	Yes	No	Absent	Abstain	No Vote
Arendacs							
Curry							
Koelling							
Lane							
Roche							
Russo-Vogelsang							

Adopted: January 28, 2020

ATTEST:

APPROVED:

Maureen Iarossi-Alwan
Municipal Clerk

Michael Ghassali
Mayor

**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 46-2020**

RE: Authorize Release of Escrow/ Montvale Railroad, LLC /Block 1601 Lots 12 & 13

WHEREAS, Montvale Railroad LLC has requested release of escrow for Block 1601 Lots 12 & 13; and

WHEREAS, the Borough Engineer and other Borough professionals take no exception to the release; and

NOW THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale the amount of \$299.55 is hereby released to Montvale Railroad, LLC; and

BE IT FURTHER RESOLVED, the Treasurer shall receive a copy of this resolution for processing

Councilmember	Motion	Second	Yes	No	Absent	Abstain	No Vote
Arendacs							
Curry							
Koelling							
Lane							
Roche							
Russo-Vogelsang							

Adopted: January 28, 2020

Acct # E-08-00-208-04A-B --- \$299.55

ATTEST:

APPROVED:

Maureen Iarossi-Alwan
Municipal Clerk

Michael Ghassali
Mayor



Borough of Montvale

12 Mercedes Drive, 2nd Floor

Montvale NJ 07645

www.montvale.org

Ph: 201-391-5700

Fx: 201-391-9317

MEMORANDUM

Date: January 22, 2020

To: Maureen Iarossi-Alwan

From: Christine Kalafut

Re: ***Escrow Refunds***

Please approve the following Escrow refunds at the next M&C meeting:

Montvale Railroad LLC	Block 1601	Lots 12 & 13	\$299.55
Starbucks Coffee	Block 1606	Lot 1 & 5	\$338.00
Bank of America	Block 2904	Lot 4	\$2,130.78
UGE USA	Block 3201	Lot 5	\$427.50

Supporting documentation is attached.

**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 47-2020**

RE: Authorize Release of Escrow/ Starbucks Coffee /Block 1606, Lots 1 & 5

WHEREAS, Starbucks Coffee has requested release of escrow for Block 1606 Lots 1 & 5; and

WHEREAS, the Borough Engineer and other Borough professionals take no exception to the release; and

NOW THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale the amount of \$338.00 is hereby released to Starbucks Coffee; and

BE IT FURTHER RESOLVED, the Treasurer shall receive a copy of this resolution for processing

Councilmember	Motion	Second	Yes	No	Absent	Abstain	No Vote
Arendacs							
Curry							
Koelling							
Lane							
Roche							
Russo-Vogelsang							

Adopted: January 28, 2020

Acct # E-08-00-207-04A --- \$338.00

ATTEST:

APPROVED:

Maureen Iarossi-Alwan
Municipal Clerk

Michael Ghassali
Mayor



Borough of Montvale

12 Mercedes Drive, 2nd Floor

Montvale NJ 07645

www.montvale.org

Ph: 201-391-5700

Fx: 201-391-9317

MEMORANDUM

Date: January 22, 2020

To: Maureen Iarossi-Alwan

From: Christine Kalafut

Re: *Escrow Refunds*

Please approve the following Escrow refunds at the next M&C meeting:

Montvale Railroad LLC	Block 1601	Lots 12 & 13	\$299.55
Starbucks Coffee	Block 1606	Lot 1 & 5	\$338.00
Bank of America	Block 2904	Lot 4	\$2,130.78
UGE USA	Block 3201	Lot 5	\$427.50

Supporting documentation is attached.

**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 48-2020**

RE: Authorize Release of Escrow/ Bank of America /Block 2904, Lot 4

WHEREAS, Bank of America has requested release of escrow for Block 2904 Lot 4; and

WHEREAS, the Borough Engineer and other Borough professionals take no exception to the release; and

NOW THERFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale the amount of \$2,130.78 is hereby released to Bank of America; and

BE IT FURHTER RESOLVED, the Treasurer shall receive a copy of this resolution for processing

Councilmember	Motion	Second	Yes	No	Absent	Abstain	No Vote
Arendacs							
Curry							
Koelling							
Lane							
Roche							
Russo-Vogelsang							

Adopted: January 28, 2020

Acct # E-08-00-211-13A --- \$2,106.21

Acct # E-08-00-211-13B --- \$24.57

ATTEST:

APPROVED:

Maureen Iarossi-Alwan
Municipal Clerk

Michael Ghassali
Mayor



Borough of Montvale

12 Mercedes Drive, 2nd Floor

Montvale NJ 07645

www.montvale.org

Ph: 201-391-5700

Fx: 201-391-9317

MEMORANDUM

Date: January 22, 2020

To: Maureen Iarossi-Alwan

From: Christine Kalafut

Re: ***Escrow Refunds***

Please approve the following Escrow refunds at the next M&C meeting:

Montvale Railroad LLC	Block 1601	Lots 12 & 13	\$299.55
Starbucks Coffee	Block 1606	Lot 1& 5	\$338.00
Bank of America	Block 2904	Lot 4	\$2,130.78
UGE USA	Block 3201	Lot 5	\$427.50

Supporting documentation is attached.

**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 49-2020**

RE: Authorize Release of Escrow/ UGE USA /Block 3201, Lot 5

WHEREAS, UGE USA has requested release of escrow for Block 3201 Lot 5; and

WHEREAS, the Borough Engineer and other Borough professionals take no exception to the release; and

NOW THERFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale the amount of \$427.50 is hereby released to UGE USA; and

BE IT FURHTER RESOLVED, the Treasurer shall receive a copy of this resolution for processing

Councilmember	Motion	Second	Yes	No	Absent	Abstain	No Vote
Arendacs							
Curry							
Koelling							
Lane							
Roche							
Russo-Vogelsang							

Adopted: January 28, 2020

Acct # E-08-00-217-21A --- \$427.50

ATTEST:

APPROVED:

Maureen Iarossi-Alwan
Municipal Clerk

Michael Ghassali
Mayor



Borough of Montvale

12 Mercedes Drive, 2nd Floor

Montvale NJ 07645

www.montvale.org

Ph: 201-391-5700

Fx: 201-391-9317

MEMORANDUM

Date: January 22, 2020

To: Maureen Iarossi-Alwan

From: Christine Kalafut

Re: ***Escrow Refunds***

Please approve the following Escrow refunds at the next M&C meeting:

Montvale Railroad LLC	Block 1601	Lots 12 & 13	\$299.55
Starbucks Coffee	Block 1606	Lot 1 & 5	\$338.00
Bank of America	Block 2904	Lot 4	\$2,130.78
UGE USA	Block 3201	Lot 5	\$427.50

Supporting documentation is attached.

**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 50-2020**

RE: Award Professional Service Contract Administrative Agent for the Borough consistent with N.J.A.C. 5:80-26.14 and to coordinate the affirmative marketing, review and approval of the sale and rental of affordable units in the Borough of Montvale/Piazza & Associates, Inc.

WHEREAS, the Borough of Montvale requires the services of an experienced, qualified agency to serve as Administrative Agent for the Borough consistent with N.J.A.C. 5:80-26.14 and to coordinate the affirmative marketing, review and approval of the sale and rental of affordable units in the Borough of Montvale, and the income qualification of the applicants who seek to reside in such units; and

WHEREAS, such services have previously been provided to the Borough by the Bergen County Housing Authority, which has advised the Borough that it will no longer be providing such services in connection with affordable rental units in the Borough and future sale units; and

WHEREAS, the Borough is in receipt of a proposal from Piazza & Associates, Inc., 216 Rockingham Row, Princeton Forrestal Village, Princeton, New Jersey 08540 to perform such services as is more particularly detailed in a document entitled, "Proposal Submitted To The Borough of Montvale, Bergen County, New Jersey, which is hereto attached to the original of this resolution; and

WHEREAS, said services constitute a professional service under the Local Public Contracts Law; and

WHEREAS, the Chief Financial Officer of the Borough has certified that funding is available for such services.

NOW THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Montvale that it does hereby approve the aforesaid proposal with Piazza & Associates, Inc. for a one (1) year period in accordance with the draft Contract, provided that Piazza & Associates, Inc. submits documentation consistent with N.J.S.A. 19:44A-8 and 16 that it has not made a reportable contribution to any candidate for local office in Montvale or any political committee in the Borough; and

BE IT FURTHER RESOLVED that Mayor Michael Ghassali and Borough Clerk/Administrator Maureen Iarossi-Alwan be and are hereby authorized to execute the Contract on behalf of the Borough.

Councilmember	Motion	Second	Yes	No	Absent	Abstain	No Vote
Arendacs							
Curry							
Koelling							
Lane							
Roche							
Russo-Vogelsang							

Adopted: January 28, 2020

ATTEST:

APPROVED:

Maureen Iarossi-Alwan
Municipal Clerk

Michael Ghassali
Mayor

Account # T-03-56-286-006 -- \$4020

Piazza & Associates
Affordable Housing Services

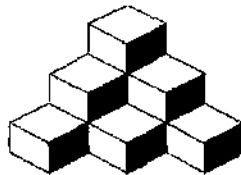
Proposal

submitted to

The Borough of Montvale

Bergen County, New Jersey

2020



BACKGROUND

The Borough of Montvale (the "Borough") is responsible for the compliance monitoring of residential units in that municipality, which were or are being developed to help the Borough satisfy its affordable housing obligation as defined by the New Jersey Fair Housing Act (NJFHA) and regulated by the Uniform Housing Affordability Controls N.J.A.C. 5:80-26.1 et seq. (UHAC), as well as applicable local ordinances (hereafter, collectively referred to as the "Regulations"). Among other things, the Regulations govern the affirmative marketing, accessibility, unit mix, rental rates, sales prices, income qualifications of the renters and buyers of the affordable units.

The Borough is seeking an experienced, qualified agency or entity to coordinate the affirmative marketing, review and approve the sale and rental of the affordable homes and the income qualifications of the applicants. By way of this document, Piazza & Associates, Inc. ("P&A"), an experienced firm that provides such affordable housing services, proposes to function as the Administrative Agent for the Borough (N.J.A.C. 5:80-26.14) with respect to those units not otherwise administered by the Housing Authority of Bergen County, to:

1. Implement the Affirmative Marketing Plan for the Borough in accordance with N.J.A.C. 5:80-26.15.
2. Prepare an Operating Manual for the Administration of Affordable Housing and Controls for submission to the Borough, in accordance with N.J.A.C. 5:80-26.1 et seq.
3. Establish a database of applicants for affordable housing.
4. Implement a randomization process of the prequalified applicants.
5. Certify all applicants of affordable housing according to the Regulations.
6. Establish and maintain affordability controls and enforcement powers, in compliance with the regulations set forth in N.J.A.C. 5:80-26.1 et seq.
7. Provide annual and monthly reports as may be required to a designated authority.

SCOPE OF SERVICES

Specifically, Piazza & Associates will provide the following services under this proposal.

A) Consulting Services

1. P&A will share its extensive expertise in the monitoring and compliance of affordable housing with the Borough so as to assist it in the planning and development of affordable units in the municipality.
2. P&A will consult with the Borough to assist in the development of policies and best practices in the administration of affordable units and the development of an operating manual that sets forth the procedures to implement those policies and practices.

B) Preliminary Application Services

1. P&A will assist the Borough with the development of an Affirmative Marketing Plan and implement that plan relative to specific projects that contain affordable housing units.
2. P&A will develop a complete set of application documents specifically designed to meet the requirements of the Regulations, including a Preliminary Application for Affordable Housing, a Final Application for Affordable Housing, Income Verification Forms and other such forms as may be required by the Regulations.
3. P&A will make applications available through the New Jersey Housing Resource Center (www.NJHousing.gov), for direct downloading on its own website (www.HousingQuest.com), at the municipal building and other such places as may be required. The application and other information can also be made available to be linked from the Borough web site if desired by the Borough.
4. P&A will mail Preliminary Applications upon request, and answer questions, via telephone and e-mail, as needed. A special e-mail address will be established that will be dedicated to the affordable housing services of the Borough.
5. P&A will collect all of the Preliminary Applications, and process such applications as necessary, keeping a complete record of the information, and responding to all applicants appropriate to their submission. Applications will be subject to random selection as may be required by the Regulations, but P&A will maintain the priority order of applicants (waiting list) once the applicants have been subject to a random selection process.

6. P&A will provide to the Borough, the Owners and Managers a list of available pre-qualified applicants by unit type as needed.
7. Upon notification that units are or will be available, P&A will send notices and final applications to a representative number of prequalified applicants, who will be asked to contact the Owner or its agent, and, at the same time, to submit the final application to Piazza & Associates.
8. P&A will complete a review of the final application and notify both the applicant and the Owner or its agent as to the status of that application, i.e., Approved, Not Approved or Incomplete.

C) Sales Units

1. P&A will determine the maximum re-sales prices for the Owner - Seller and certify to the Borough that said price is in compliance to the Regulations.
2. P&A will coordinate a process to notify potential purchasers of an available unit and determine the priority order of interested parties.
3. P&A will determine the eligibility of prospective buyers and certify the applicant with respect to their adherence to all income limitations as set forth in the Regulations, and notify the Owner accordingly with a written certification.
4. P&A will work with Township's legal counsel to provide the form of documentation and coordinate the execution and recording of the documentation (Certification, Deed, Mortgage and Note and other such documents that may be required by the Regulations) for the closing and transfer of title, necessary to maintain the affordable housing restrictions, as required by the Regulations.
5. P&A will maintain accurate records of the status of all certification and recertification work on an ongoing basis.
6. P&A will provide compliance reports to the Borough and regulatory agencies as necessary.

D) Rental Units

1. On an annual basis, P&A will inform the Landlord of the rental rates for the Affordable Units that are in compliance with the Regulations and viable relative to local market conditions.
2. P&A will certify to the Borough that the rental rates for the Affordable Units are in compliance to the Regulations.
3. P&A will provide a written certification form to the Manager for all approved applications, and ask the Manager to return the certification forms, signed by the applicant, together with a copy of the lease agreement.
4. P&A will communicate the status of the compliance plan to the Manager and the Borough on an ongoing basis, and be available to meet with representatives of both as reasonable and appropriate.
5. P&A will maintain accurate records of the status of all certification work on an on-going basis.
6. P&A will provide compliance reports to the Borough and regulatory agencies as necessary.

E) HOA Fee and Rental Sunsidy Programs

1. P&A will provide all communication and support services necessary to initiate and maintain the affordability assistance programs, pursuant to the Operating Manuals for each of these program.
2. P&A will certify the income of all applicants for these programs and communicate the results of the affordability assistance programs.
3. P&A will report the status of the affordability assistance programs to the Borough as necessary.

F) Proposal Requirements and UHAC Regulations

Notwithstanding anything herein to the contrary, P&A will provide all services required of an Administrative Agent pursuant to the Uniform Housing Affordability Controls (N.J.A.C 5:80-26.14(a)).

TERMS AND CONDITIONS

A. Contract Administration: All work performed by P&A under this proposal shall be accomplished in close consultation with and under the direction of the Borough or its designee. Although we envision that the bulk of the work described in the Scope of Services, herein, will be done from its main office, P&A will be available to meet with applicants in the Borough by appointment. Depending on the demand, P&A will schedule regular local hours.

B. Professionalism: At all times, P&A will endeavor to maintain a sense of professionalism with respect to the services performed on behalf of the Borough.

C. Implementation of Services: P&A will begin the implementation of its services immediately upon the approval of the Borough and receipt of a signed engagement letter or contract with the Borough.

D. Confidentiality: All data provided by the Borough, the Owner and its applicants will be considered strictly confidential and shall be used solely for the purposes delineated in this proposal. Likewise, the materials developed by P&A on behalf of the Owner and/or the Borough shall be considered proprietary and may only be used by the Owner and/or Borough for its own affordable housing endeavors in the future.

E. Insurance: P&A, Inc. will provide for itself and at its own expense Professional Liability Errors and Omission Insurance coverage with a limit of liability of one million dollars (\$1,000,000).

F. Files and Documentation: P&A will look to the Borough or Owner (as applicable) to provide files, documents and notices necessary for it to implement its compliance services.

G. Certain Services Not Provided Herein: Under this proposal, P&A shall not be responsible for:

1. The obligation of the Borough to meet its affordable housing obligation aside from the certifications as provided in the Scope of Services herein for the units administered by P&A;
2. Any additional requirements set forth by COAH, its successor, the Courts or any other regulatory agency or entity that represent a material change in the services necessary to comply with the Regulations; and
3. All legal and real estate related services associated with the rental or sale and transfer of an affordable property, including, but not limited to compliance to Federal and State Fair Housing laws.

H. No Financial Interest: P&A certifies and warrants that it has no financial interest in the units in the Borough that are restricted under the Regulations.

TERM

The term of this Agreement shall be one (1) year, commencing January 1, 2020. The Agreement is renewable for successive terms and can be terminated at the discretion of the Borough with 60 days written notice without cause.

COMPENSATION

In return for its compliance efforts (as detailed in the Scope of Services above), P&A will be compensated as follows:

- CONSULTING, LIST MAINTENANCE, AND RESPONDING TO INQUIRIES, INCLUDING COORDINATION OF THE AFFORDABILITY ASSISTANCE PROGRAMS: \$400 per month to be paid by the Borough;
- EXISTING UNITS / RE-SALES: \$700 per resale certification fee to be paid by the seller upon transfer of title;
- EXISTING UNITS / RE-RENTALS: \$450 per re-occupancy certification fee to be paid by the landlord upon occupancy;
- FUTURE NEW SALE UNITS: \$400 per unit setup and marketing fee*, plus \$800 per unit certification fee that are paid by the developer at a predetermined timetable;
- FUTURE NEW RENTAL UNITS: \$400 per unit setup & marketing fee*, plus \$450 per unit certification fee that are paid by the developer at a predetermined timetable;
- CERTIFICATION OF PARTICIPANTS FOR AFFORDABILITY ASSISTANCE PROGRAMS: \$200 per application.
- REFINANCING: \$200 to be paid by the unit owner; and
- LIEN SATISFACTIONS: No charge.
- OTHER PROGRAMS: The cost to provide compliance services for programs, such as Accessory Apartments, Market to Affordable, etc., are contingent upon the number of units and the scope of services required for each.
- ADDITIONAL SERVICES: In the event that the Borough and/or Owner requests services in addition to the Scope of Services above, a mutually agreed upon rate for such services shall be determined prior to implementation.
- In addition to its fee, P&A shall be reimbursed by the Landlord, Owner or Borough as appropriate, for postage to residents and applicants. However, all management and

compliance reports outlined above, all forms, web and e-mail services, telephone calls, travel expenses and meeting time, to a reasonable extent, shall be included in the basic fee above.

* There is a \$3,500 minimum per project / developer fee that applies if the new unit or units require the implementation of an exclusive advertising and affirmative marketing process pursuant to the Regulations. There is no minimum fee for new units created as part of a series of units that are already marketed.

SUBMITTED

BY: Piazza & Associates, Inc., a New Jersey Corporation.

BY:

Frank Piazza, Jr.
Its President

Date: November 18, 2019

ACCEPTANCE

Accepted on behalf of the Borough of Montvale

BY:

Date: _____

**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 51-2020**

RE: Hiring / Anthony Salerno / Cable Television Booking Services/Montvale Cable TV Studio

WHEREAS, the Borough of Montvale requires booking services for the Montvale Cable TV Studio; and

WHEREAS, Anthony Salerno meets the qualifications for this position; and

NOW, THEREFORE BE IT RESOLVED by the Borough of Montvale that television booking services/shows are to be conducted by Anthony Salerno;

WHEREAS, the Certified Municipal Finance Officer will include funds in the Cable Television budget to be available subject to the adoption of the year 2020 Municipal Budget; and

BE IT FURTHER RESOLVED the effective date of employment will be January 28, 2020.

Councilmember	Motion	Second	Yes	No	Absent	Abstain	No Vote
Arendacs							
Curry							
Koelling							
Lane							
Roche							
Russo-Vogelsang							

Adopted: January 28, 2020

ATTEST:

APPROVED:

Maureen Iarossi-Alwan
Municipal Clerk

Michael Ghassali
Mayor

RESOLUTION

BE IT RESOLVED by the Mayor and Council of the Borough of Montvale, N.J., that the following bills, having been referred to the Borough Council and found correct, be and the same hereby be paid:

<u>FUND</u>	<u>AMOUNT</u>	<u>NOTES</u>
Current	\$205,837.68	Bill List Wire 1/28/2020
	<u>288,941.42</u>	Wires/Manual Checks
Current TOTAL	494,779.10	
Escrow - Trust	1,236.00	Bill List Wire 1/28/2020
Recreation Trust	140.72	Bill List Wire 1/28/2020
Housing Trust	323.50	Bill List Wire 1/28/2020
Capital	14,843.75	Bill List Wire 1/28/2020

*This resolution was adopted by the Mayor and Council of Montvale
at a meeting held on 1/28/20*

Introduced by: _____

Approved: 1/28/20

Seconded by: _____

Michael Ghassali, Mayor

ATTEST:

Maureen Iarossi-Alwan, Municipal Clerk

MANUAL/VOID CHECKS - WIRES
January 28, 2020

<u>Check #</u>	<u>PO #</u>	<u>Date</u>	<u>Transaction/Vendor</u>	<u>Amount</u>
WIRE		1/13/20	Payroll Account	187,309.38
WIRE		1/13/20	Salary Deduction Account	101,582.04
WIRE		1/13/20	FSA Account	50.00
Total				<u>288,941.42</u>

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Borough of Montvale
Bill List By Vendor Id

Page No: 1

P.O. Type: All
Range: First to Last
Format: Condensed

Open: N Paid: N Void: N
Rcvd: Y Held: Y Aprv: N
Bid: Y State: Y Other: Y Exempt: Y

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
00046 COUNTY OF BERGEN, TREASURER								
	20-00067	01/08/20	2019 ADDED/OMITTED TAX BILL	Open	20,391.58	0.00		
	20-00078	01/09/20	2019 OPEN SPACE ADDED/OMITTED	Open	793.53	0.00		
					21,185.11			
00097 CABLEVISION								
	20-00087	01/09/20	CABLEVISION - JANUARY 2020	Open	233.55	0.00		
00112 MONTVALE SENIOR CLUB								
	19-01794	12/23/19	SENIOR EVENTS DECEMBER 2019	Open	6,574.00	0.00		
00113 FEDICK, ANDREW								
	20-00108	01/15/20	FEDICK CLOTHING ALLOWANCE	Open	329.94	0.00		
00118 NJ STATE LEAGUE OF								
	20-00042	01/07/20	2020 MEMBERSHIP DUES NJLM	Open	697.00	0.00		
00135 PASCACK VALLEY MAYORS' ASSOC								
	20-00060	01/07/20	PASCACK VALLEY MAYORS ASSOC.	Open	498.17	0.00		
00186 PRIMEPAY, LLC								
	19-00137	01/17/19	FSA FEES 2019	Open	115.50	0.00	B	
00258 ROCKLAND ELECTRIC COMPANY								
	20-00086	01/09/20	ROCKLAND ELECTRIC - DECEMBER	Open	4,004.84	0.00		
00344 EMERGENCY SERVICE MARKETING								
	19-01690	11/27/19	FIRE DEPT. SOFTWARE	Open	3,187.00	0.00		
00346 METRIX ELECTRIC LLC.								
	19-01723	12/06/19	HID KEY FOBs - FIRE DEPT.	Open	680.00	0.00		
00369 NORTH EAST FIRE & SAFETY								
	19-01759	12/13/19	FIRE HOUSE EXTINGUISHERS	Open	271.60	0.00		
00375 BOROUGH OF PARK RIDGE								
	20-00005	01/06/20	TRT-BORO RADIO SYSTEM	Open	27,081.67	0.00		

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Borough of Montvale
Bill List By Vendor Id

Page No: 2

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
00430 REGISTRARS' ASSOC. OF NJ			Continued					
20-00058	01/07/20	REGISTRAR MEMBERSHIP 2020	Open		25.00	0.00		
					75.00			
00440 BERGEN CTY LEAGUE OF MUNICIP								
20-00040	01/07/20	2020 ANNUAL DUES	Open		150.00	0.00		
00461 TAX COLLECTORS AND TREASURERS								
20-00073	01/09/20	2020 TAX COLLECTOR ANNUAL DUES	Open		100.00	0.00		
00471 ASSOC.OF NJ ENVIRONMENTAL COMM								
20-00061	01/07/20	2020 MEMBERSHIP DUES - ANJEC	Open		475.00	0.00		
00502 BOROUGH OF HILLSDALE								
20-00093	01/13/20	2020 CHILD HEALTH CARE ANNUAL	Open		250.00	0.00		
00683 TCTA OF BERGEN COUNTY								
20-00074	01/09/20	2020 TAX COLLECTOR ANNUAL DUES	Open		50.00	0.00		
00703 FAIRLEIGH DICKENSON UNIVERSITY								
19-01793	12/18/19	PD TRAINING CLASSES	Open		4,350.00	0.00		
00730 BOGGIA & BOGGIA, ESQS.								
19-00143	01/17/19	LEGAL FEES 2019	Open		7,167.15	0.00		B
00731 MASER CONSULTING P.A.								
18-00827	06/20/18	INSPECTION-2018 ROADWAY IMPROV	Open		440.75	0.00		B
19-00144	01/17/19	ENGINEER RETAINER 2019	Open		1,350.00	0.00		B
19-00468	03/29/19	TIER A STORMWATER PERMIT 2019	Open		344.00	0.00		B
19-00862	06/17/19	FINAL SITE PLAN-MAJOR SUBDIV.	Open		444.00	0.00		B
19-00935	07/02/19	AFFORDABLE HOUSING 2019 SVCS	Open		323.50	0.00		B
19-00947	07/03/19	OBSERVATION 2019 ROADWAY IMPRO	Open		7,197.00	0.00		B
19-01003	07/17/19	LATRENTA FIELD IMPROV.-DESIGN	Open		1,263.00	0.00		B
19-01239	09/05/19	2019 Montvale GIS Updates	Open		1,720.00	0.00		B
19-01515	10/23/19	CLEAR SPAN SALT DOME INSTALL	Open		832.00	0.00		B
19-01625	11/13/19	2020 EMERGENCY REPAIRS	Open		215.00	0.00		B
19-01626	11/13/19	NJDOT FY2019 EDGREN WAY & RAMP	Open		5,111.00	0.00		B
19-01739	12/10/19	ESCROW PAYMENTS	Open		1,236.00	0.00		
					20,476.25			
00737 NORTHWEST BERGEN CENTRAL								

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Borough of Montvale
Bill List By Vendor Id

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Vendor # Name							
PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
01132		COOPERATIVE COMMUNICATIONS, INC					
20-00013	01/06/20	BORO PHONE LINES - DECEMBER	Open	2,030.05	0.00		
01156		DIRECT ENERGY BUSINESS					
20-00120	01/16/20	DIRECT ENERGY - DECEMBER 2019	Open	3,437.71	0.00		
01218		ORION SAFETY PRODUCTS					
19-01744	12/11/19	PD ROAD SAFETY FLARES	Open	207.36	0.00		
01241		PIZZA INC.					
20-00036	01/07/20	BEVEREMENT DINNER - J. RUSSO	Open	146.00	0.00		
20-00103	01/14/20	PIZZA FOR BUDGET MEETING 1/14	Open	115.67	0.00		
20-00125	01/21/20	planning board meeting	Open	87.48	0.00		
				349.15			
01310		IIMC					
20-00075	01/09/20	2020 ANNUAL MEMBERSHIP DUES	Open	280.00	0.00		
01390		BUSINESS MANAGEMENT DAILY					
20-00028	01/07/20	2020 OFFICE MANAGER TODAY SUB.	Open	167.00	0.00		
01424		REGIONAL COMMUNICATIONS, INC.					
19-01571	11/01/19	FIRE DEPARTMENT-COMMUNICATIONS	Open	1,971.00	0.00		
01436		HILLSDALE ELECTROLUX					
18-01014	08/06/18	PD HEPA AIR FILTER FOR ALCOTES	Open	400.00	0.00		
01464		JEFFREY R. SURENIA & ASSOC. LLC					
17-00879	08/02/17	SPECIAL COAH COUNSEL	Open	129.50	0.00		B
01503		WITMER PUBLIC SAFETY GROUP					
19-01688	11/26/19	FIRE DEPT. - HELMET	Open	229.00	0.00		
01638		FRESH H2O FILTRATION SYSTEMS					
20-00044	01/07/20	2020 WATER COOLER RENTAL	Open	104.97	0.00		B
01643		DENT, LISA					
20-00095	01/13/20	PICKLEBALL PADDLES (4)	Open	140.72	0.00		
01644		HARRAH'S ATLANTIC CITY					
20-00059	01/07/20	MARPA CONF HOTEL FEES - REC	Open	285.00	0.00		

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Borough of Montvale
Bill List By Vendor Id

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Vendor # Name		PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
01760	UNITED PARCEL SERVICE								
20-00082	01/09/20	F047X6 UPS CHARGES - DECEMBER	Open			30.69	0.00		
01824	PARTAC PEAT CORPORATION								
19-01554	10/29/19	Extra Bocce Court Surfacing	Open			977.50	0.00		
01833	MCGEE, HEATHER								
20-00128	01/22/20	PD PETTY CASH	Open			262.97	0.00		
01852	REDICARE LLC								
19-01768	12/16/19	FIREHOUSE MEDICAL SUPPLIES	Open			18.86	0.00		
01856	MONTVALE FLORIST								
20-00030	01/07/20	BEREAVEMENT FLOWERS - J. RUSSO	Open			42.65	0.00		
01882	PRESTIGE BUSINESS PRODUCTS,INC								
19-01634	11/13/19	toners	Open			1,644.00	0.00		
01950	STATE TOXICOLOGY LABORATORY								
19-01728	12/09/19	PD RANDOM DRUG TESTING	Open			135.00	0.00		
19-01734	12/10/19	PD RANDOM DRUG TESTING	Open			135.00	0.00		
						270.00			
02408	MCDOWELL, DOUGLAS								
20-00107	01/15/20	MCDOWELL CLOTHING ALLOWANCE	Open			82.74	0.00		
02757	TYCO ANIMAL CONTROL SERVICES								
19-00043	01/07/19	ANIMAL CONTROL - 2019	Open			850.00	0.00		B
02911	TA ASSOCIATION BERG./PASSA.CTY								
20-00032	01/07/20	TECHNICAL ASSISTANT ASSOC MEB.	Open			100.00	0.00		
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Total Purchase Orders:		71	Total P.O. Line Items:		0	Total List Amount:	222,381.65	Total Void Amount:	0.00

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Borough of Montvale
Bill List By Vendor Id

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Totals by Year-Fund							
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND 2020	0-01	75,251.75	0.00	75,251.75	0.00	0.00	75,251.75
CURRENT FUND 2019	9-01	130,585.93	0.00	130,585.93	0.00	0.00	130,585.93
CAPITAL FUND	C-04	14,843.75	0.00	14,843.75	0.00	0.00	14,843.75
BOA ESCROW ACCOUNT	E-08	1,236.00	0.00	1,236.00	0.00	0.00	1,236.00
OTHER TRUST ACCOUNT	T-03 Housing	323.50	0.00	323.50	0.00	0.00	323.50
RECREATION TRUST	T-19	140.72	0.00	140.72	0.00	0.00	140.72
Year Total:		464.22	0.00	464.22	0.00	0.00	464.22
Total Of All Funds:		222,381.65	0.00	222,381.65	0.00	0.00	222,381.65