

**RE-ORGANIZATION MEETING
MINUTES**

The Re-Organization Meeting of the Mayor and Council was held in the Council Chambers and virtually on Zoom Tele-Conference and called to order at 7:05PM. Adequate notification was published in the official newspaper of the Borough of Montvale according to the provisions of the Open Public Meeting Law (Chapter 231, P.L. 1975).

OPENING PRAYER:

Pastor Sam Goertz – Montvale Evangelical Free Church

SWEARING IN OF COUNCILMEMBERS (3 YEAR TERM)

Douglas Arendacs by Honorable Anthony Gallina

Rose Curry by Assemblywoman Holly Schepisi

ROLL CALL

Councilmember Arendacs

Councilmember Lane

Councilmember Curry

Councilmember Roche

Councilmember Koelling

Councilmember Russo-Vogelsang

OATHS OF OFFICE ADMINISTERED TO OFFICERS OF MONTVALE FIRE DEPARTMENT**SWEARING IN BY MAYOR MIKE GHASSALI**

Fire Chief, Geoffrey Gibbons

Deputy Fire Chief, Bruce Hopper

Captain Company #1, Michael Cintineo

Lt., Company #1, Richard Alton

Lt., Company #2, Eric Rizzo

ELECTION OF COUNCIL PRESIDENT:

(Council Appointment)

Motion by Councilmember Arendacs to nominate Councilmember Lane for Council President; seconded by Councilmember Curry - all ayes on roll call vote

ELECTION OF PLANNING BOARD MEMBER:

(Council appointment)

Motion by Councilmember Lane to nominate Councilmember Curry for Planning Board Liaison seconded by Councilmember Arendacs - All ayes on roll call vote

NON-CONSENT RESOLUTIONS**00-2021 RE: Temporary Budget**

WHEREAS, 40A: 4-19 provides that where any contract, commitment or payment are to be made prior to the final adoption of the 2021 budget, temporary appropriations should be made for the purpose and amounts required in the manner and time therein provided; and

WHEREAS, the effective date of this resolution is January 1, 2021; and

WHEREAS, the total appropriations in the 2020 budget, exclusive of any appropriations for debt service, capital improvement fund and public assistance are as follows:

Current	\$17,993,541.00
---------	-----------------

WHEREAS, 26.25 percent of the total appropriations in the 2020 budget, exclusive of any appropriations for debt service, capital improvement fund and public assistance in said 2020 budget is as follows:

Current \$ 4,723,304.51

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Montvale that the following temporary appropriations be made and that a certified copy of this resolution be transmitted to the Chief Financial Officer for his records:

General Appropriations

Operations - Within "CAPS"

Administrative and Executive:	
Salaries and Wages	\$70,000.00
Other Expenses	65,000.00
Mayor and Council:	
Salaries and Wages	14,000.00
Other Expenses	4,000.00
Borough Clerk:	
Salaries and Wages	42,500.00
Other Expenses	8,000.00
Financial Administration:	
Salaries and Wages	70,000.00
Other Expenses	9,500.00
Tax Assessment Administration (Assessment of Taxes):	
Salaries and Wages	12,000.00
Other Expenses	9,500.00
Revenue Administration (Collection of Taxes):	
Salaries and Wages	20,000.00
Other Expenses	12,500.00
Legal Services and Costs:	
Other Expenses	100,000.00
Engineering Services and Costs:	
Other Expenses	50,000.00
Cable TV Committee:	
Salaries and Wages	2,500.00
Other Expenses	4,000.00
Planning Board:	
Salaries and Wages	29,000.00
Other Expenses	50,000.00
Zoning Official:	
Salaries and Wages	5,000.00
Property Maintenance:	
Salaries and Wages	2,000.00
Life Insurance	1,500.00
General Liability Insurance	125,000.00
Worker's Compensation Insurance	100,000.00
Employee Group Health	400,000.00
Employee Group Health - Waiver	10,000.00
Fire:	
Other Expenses	45,000.00
Fire Hydrant Service	60,000.00
Police:	
Salaries and Wages	1,100,000.00
Other Expenses	40,000.00
Acquisition of Police Vehicles	40,000.00
Police Dispatch / 911 (Radio Communications):	
Other Expenses	10,000.00
First Aid Organization:	
Other Expenses	10,000.00
Emergency Management:	
Salaries and Wages	4,500.00
Other Expenses	2,500.00
Uniform Fire Safety:	
Salaries and Wages	25,000.00

BOROUGH OF MONTVALE**JANUARY 4, 2021**

Other Expenses	3,000.00
Prosecutor:	
Other Expenses	4,000.00
Road Repairs and Maintenance:	
Other Expenses	50,000.00
Sewer System:	
Other Expenses	40,000.00
Snow Removal/Storm Recovery:	
Other Expenses	50,000.00
Garbage and Trash Removal:	
Other Expenses	200,000.00
Public Buildings and Grounds:	
Salaries and Wages	9,000.00
Other Expenses	50,000.00
Maintenance of All Vehicles:	
Other Expenses	12,500.00
Municipal Services Act:	
Other Expenses	5,000.00
Public Health Services (Board of Health):	
Salaries and Wages	1,000.00
Other Expenses	25,000.00
Environmental Commission:	
Salaries and Wages	1,450.00
Other Expenses	500.00
Animal Control Services (Animal Regulation):	
Other Expenses	4,000.00
Welfare Administration (Public Assistance):	
Salaries and Wages	2,000.00
Other Expenses	200.00
Parks and Playground Maintenance:	
Other Expenses	1,000.00
Recreation:	
Salaries and Wages	20,000.00
Other Expenses	2,000.00
Senior Citizen:	
Salaries and Wages	6,500.00
Other Expenses	1,500.00
Municipal Court:	
Salaries and Wages	35,000.00
Other Expenses	3,000.00
Public Defender:	
Other Expenses	1,500.00
Construction Code Official:	
Salaries and Wages	70,000.00
Other Expenses	7,500.00
Building Sub-Code Official:	
Salaries and Wages	20,000.00
Plumbing Sub-Code Official:	
Salaries and Wages	10,000.00
Fire Sub-Code Official:	
Salaries and Wages	10,000.00
Electrical Sub-Code Official:	
Salaries and Wages	15,000.00
Elevator Sub-code Official:	
Other Expenses	10,000.00
Gasoline	20,000.00
Electricity	55,000.00
Telephone	15,000.00
Natural Gas	30,000.00
Street Lighting	40,000.00

Deferred Charges and Statutory**Expenditures - Municipal Within "CAPS"****Statutory Expenditures:**

Social Security System	60,000.00
Defined Contribution Retirement Program	4,000.00
	<u>3,447,650.00</u>

BOROUGH OF MONTVALE**JANUARY 4, 2021****Operations - Excluded from "CAPS"**

Maintenance of Free Public Library	240,000.00
Sewer Processing and Disposal:	
Contractual	<u>315,000.00</u>
	<u>555,000.00</u>

Shared Service Agreements:

Police Dispatch / 911:	
Other Expenses	50,000.00
Municipal Court Administration:	
Salaries and Wages	35,000.00
Other Expenses	20,000.00
Prosecutor:	
Other Expenses	4,000.00
Public Defender:	
Other Expenses	1,500.00
Pascack Valley Special Police Officers:	
Salaries & Wages	44,000.00
Other Expenses	5,500.00
Department of Public Works:	
Other Expenses	<u>560,000.00</u>
	<u>720,000.00</u>

4,722,650.00**Municipal Debt Service - Excluded from "CAPS"**

Payment of Bond Principal	1,275,000.00
Interest on Bonds	<u>286,550.00</u>
	<u>1,561,550.00</u>

\$6,284,200.00

=====

Introduced by Councilmember Lane; seconded by Councilmember Roche – a roll call was taken - all ayes

17-2021 Officers Fire Department

BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale, N.J., that the following Officers of the Montvale Fire Department be approved for the year 2021:

Fire Chief	-	Geoffrey Gibbons
Deputy Fire Chief	-	Bruce Hopper
Captain Company #1	-	Michael Cintineo
Captain Company #2	-	Vacant
Lt., Company #1	-	Rick Alton
Lt., Company #2	-	Eric Rizzo

Introduced by Councilmember Lane; seconded by Councilmember Koelling – a roll call was taken - all ayes

18-2021 Professional Service Contract Appointments 2021 / New Jersey Local Unit Pay to Play"**Law, N.J.S.A. 19:44A-20.4**

WHEREAS, on January 2006, the "New Jersey Local Unit Pay to Play" Law, N.J.S.A. 19:44A-20.4, et. seq., took effect; and

WHEREAS, the Borough of Montvale has a need to award certain professional contracts for services required by the municipality in calendar year 2021; and

WHEREAS, the Pay to Play Law permits such services to be acquired through the "non-fair and open" process as declined in N.J.S.A. 19:44A-20.4 or 20.5 on those contracts where it is anticipated that the total cost will exceed \$17,500.00; and

WHEREAS, the anticipated term of these contracts is 1 year; and

WHEREAS, the public good and interest of the citizens of the Borough of Montvale will best be served by the "alternative" process to secure experienced professional services, rather than the "fair and open" process awarding a contract to the lowest bidder; and

WHEREAS, each professional will be required to first complete and submit a Business Entity Disclosure Certification which certifies these professionals have not made any reportable contributions to a political or candidate committee in the Borough of Montvale in the previous one year, and that said professionals will be prohibited from making any reportable contributions through the term of the contract, and

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale as follows:

The following professional 2021 contracts shall be awarded under the alternative process at the next regular meeting of the Governing Body:

<i>Borough Attorney:</i>	Joseph Voytus Boggia, Boggia, Betesh & Voytus, LLC 71 Mt. Vernon Street Ridgefield Park, NJ 07660
<i>Borough Engineer:</i>	Andrew Hipolit Maser Consulting P.A. Maser Consulting will be known as Colliers Engineering & Design in 2021 400 Valley Road, Suite 304 Mount Arlington, NJ 07856
<i>Auditor:</i>	Jeff Bliss Lerch, Vinci & Higgins 1717 Route 208 Fairlawn, NJ 07407

The said professionals, prior to securing such contract, shall execute and file with the Municipal Clerk, a 2021 *Business Entity Disclosure Certification* pursuant to N.J.S.A. 19:44A-20-8.

Introduced by Councilmember Lane; seconded by Councilmember Curry – a roll call was taken - all ayes

RESOLUTIONS (*CONSENT AGENDA)

All items listed on a consent agenda are considered to be routine and non-controversial by the Borough Council and will be approved by a motion, seconded and a roll call vote. There will be no separate discussion on these items unless a Council member(s) so requests it, in which case, the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

***CONSENT AGENDA**

RESOLUTIONS 01-2021 THROUGH 16-2021, 19-2021, 20-2021

01-2021 Cash Management Plan

WHEREAS, P. L. 1983, Chapter 8, Local Fiscal Affairs Law; N.J.S. 40A:5-2, has been amended to require that each municipality designate a Cash Management Plan for the deposit of each local unit's monies,

NOW THEREFORE, BE IT RESOLVED, that the following Cash Management Plan of the Borough of Montvale be and hereby is adopted:

A. DESIGNATION OF OFFICIAL DEPOSITORIES:

1. The following financial institutions are designated official depositories:
Bank of America
Wells Fargo
N.J. Cash Management Fund
TD Bank
2. Designated Official depositories are required to submit to the Chief Financial Officer of the Borough of Montvale a copy of the State of New Jersey, Department of Banking, Governmental Unit Deposit Protection Act Notification of eligibility, which must be filed semiannually in the Department of Banking as of June 30th and December 31st of each year. Said Notices must be available for annual audit.

3. Designated official depositories are required to submit to the Chief Financial Officer a copy of institution's "Annual Report" on an annual basis.

B. DEPOSIT OF FUNDS

All funds shall be deposited within Forty-Eight (48) hours of receipt in accordance with State statute.

1. Operating funds shall be deposited into interest bearing accounts to maximize interest earnings.
2. Capital and Debt service funds may be deposited into interest bearing accounts. Non-Interest bearing accounts shall be regularly monitored for the availability of funds for investment.
3. Trust funds may be deposited into interest bearing accounts in accordance with the State statutes regulating the deposit of developer's escrow deposits. Non-Interest bearing accounts should be regularly monitored for availability of funds for investment except where either State or Federal laws prohibit the earning of interest on such funds.
4. Payroll and agency remittance funds shall be maintained in regular checking accounts, only insofar as they serve to compensate the bank for payroll data processing services.

C. DEFINITION OF ALLOWABLE INVESTMENT INSTRUMENTS:

The Borough may permit deposits and investments in such depositories as permitted in Section 4 of P.L. 1970, Chapter 236 (C.17:9-44) and other instruments specified below:

1. United States Treasury Bills (T-Bills)
2. Borough of Montvale Bonds or Notes
3. Commercial Bank Deposits and Certificates of Deposit (CD's)
4. Repurchase Agreements (Repo's)
5. Investments in Savings and Loan Association
6. United States Government Agency and Instrumentality Obligations
7. State of New Jersey Cash Management Fund
8. School District Obligations

D. DEFINITION OF ACCEPTABLE COLLATERAL AND PROTECTION OF BOROUGH ASSETS

1. All designated depositories must conform to all applicable State statutes concerning depositories of Public Funds.
2. All depositories shall obtain the highest amount possible F.D.I.C. and/or F.S.L.I.C. coverage of all Borough Assets (Demand and Certificate of Deposit)
3. Collateral will be required for all deposits and investments of the Borough, except for those in the State Cash Management Fund, collateral must have a market value of not less than 100 percent of all deposits and investments.
4. For pledges by depositories on Borough Funds, the following securities will be considered acceptable for pledges:
 - a. Any security backed by the U.S. Government
 - b. Any direct obligation of any taxing authority within the Borough of Montvale
 - c. Real Estate Mortgage Loans for Real Estate property located within the Montvale market area. Pledges of Real Estate Mortgage Loans shall be maintained at a market value of 115 percent of deposits

- d. All pledges of collateral must be indicated on an advice copy of the investment instrument which shall be forwarded to the Chief Financial Officer or Treasurer

E. COMPENSATING BALANCE AGREEMENTS:

Where compensating balances are used to offset bank expenses, an agreement between the bank and the Borough shall be executed, specifying the charge for each service. Said agreement shall be reviewed annually.

F. REPORTING PROCEDURES:

The Chief Financial Officer shall prepare for the Mayor and Council of the Borough of Montvale the following investment reports:

1. MONTHLY REPORTING: A detailed listing of all investments purchased in the prior month, specifying the amount, interest percent per annum, number of days, period of investment and maturity date, interest amount at maturity and financial institutions with which investment is placed. This report shall be broken down by fund.
2. QUARTERLY REPORTING: A detailed summary analysis of all investments by fund, specifying the quarterly interest rate earned, quarterly interest earned on NOW and Savings Accounts and Year-To-Date total interest earnings.
3. The Treasurer shall prepare a schedule of outstanding investments for the independent auditors as of December 31st of each year and at other such times as required by the auditors.
4. The Treasurer shall also periodically provide analysis of average daily balances in interest bearing checking accounts vs. other investment vehicle potential.
5. All such reports may include a comparison of current investment income vs. forecast, prior year or market conditions.

G. DIVERSIFICATION REQUIREMENTS:

The Chief Financial Officer and Treasurer shall closely examine investments to guard against the effects of a financial institution going into default. This may be accomplished through the practice of spreading the investments around in various designated official depositories.

H. MAXIMUM MATURITY POLICY:

Investments shall be limited to a maturity not to exceed one year on all operating funds unless a longer maturity is permitted within the provision of regulation promulgated by either the Federal or State Governments.

I. INVESTMENT PROCEDURES:

Bids for Certificates of Deposit and Repurchase Agreements will be solicited of at least three (3) designated depositories only if the amount is \$100,000 or greater.

Telephone bids will be solicited of designated depositories by the Chief Financial Officer or Treasurer or designated staff member.

The depository shall specify the principal amount of the investment bid on, interest rate and number of days used to calculate the interest to be paid upon maturity.

Interest paid shall be from the date the bid was awarded to the date of maturity.

All bidders may request the results of the bid after the bid is formally awarded.

A check or wire transfer of funds will be made available to the winning bidder on the same business day the bid is awarded.

Each quotation shall be documented to record the date and time of quote, the parties in the discussion, the instrument(s), maturities and rates. A bid form of the Borough may be used.

J. RETURN ON INVESTMENT:

Where the return on a proposed investment does not exceed the cost of making said investment by a minimum amount the Chief Financial Officer and/or Treasurer will not make the investment. The Chief Financial Officer and/or Treasurer shall have the discretion to award an investment to the bank wherein the funds reside, should that bank's quoted rate be less than other quoted rates received in the event that the differential in interest rates is less than 25 basis points, and providing that the term of the investment is less than fifteen (15) days.

K. CONTROLS:

When possible, the internal controls should provide for a separation of the investment placement functions and the accounting activity. Controls must be designed for telephone orders, wire transfers and securities safekeeping. Only specifically designated personnel shall be allowed to conduct this part of the transactions, and all activity should be subject to immediate written confirmation by the designated depository. The Treasurer shall review each day's activity.

L. BONDING:

The following officials shall be covered by surety bonds; said surety bonds to be examined by the independent auditor to insure their proper execution:

Tax Collector
Treasurer
Municipal Court Administrator
Deputy Municipal Court Administrator
Magistrate

Staff members of the Department of Finance not covered by separate surety bonds shall be covered by a Public Employee's Faithful Performance Bond in the minimum amount of \$50,000.00

M. COMPLIANCE:

The Cash Management Plan of the Borough of Montvale shall be subject to the annual audit conducted pursuant to N.J.S. 40A:5-4.

N. The official charged with the custody of the monies of the Borough of Montvale shall deposit them as designated by the Cash Management Plan and shall thereafter be

O. relieved of any liability or loss of such monies due to the insolvency or closing of any depository designated in the Cash Management Plan pursuant to N.J.S. 40A:5-2.

P. Where a conflict exists between this Cash Management Plan and State statute, the applicable State statute shall apply.

Q. The Cash Management Plan shall be subject to the approval of the Borough Attorney.

02-2021 Authorizing payment to the United States Postal Service to affect the use of a Postal Machine

BE IT RESOLVED by the Mayor and Council of the Borough of Montvale, N.J., that the Administrator be authorized to issue payment through appropriate methods, to the United States Postal Service, not to exceed One Thousand Dollars (\$1,000.00) per month, to effect the use of a Postal Mailing System.

03-2021 Establish 2021 Holiday Schedule For Administrative Non-Contractual Employees and Department of Public Works Contractual Employees

BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale that the following 2021 Holiday Schedule for eligible Administrative non-contractual employees be and is hereby established:

SECTION 1. Mandatory holidays during which Borough Hall Administrative Offices shall be closed:

HOLIDAY

New Year's Day
 Martin Luther King Day
 President's Day
 Memorial Day
 Independence Day
 Labor Day
 Columbus Day
 Veterans Day
 Thanksgiving Day
 and the Day After
 Christmas Day
 New Year's Day

DAY OBSERVED

Friday, January 1
 Monday, January 18
 Monday, February 15
 Monday, May 31
 Monday, July 5 (observed)
 Monday, September 6
 Monday, October 11
 Thursday, November 11
 Thursday, November 25
 Friday, November 26
 Friday, December 24 (observed)
 Friday, December 31 (observed)

SECTION 2. Two Floating Holidays to be taken any time during the year. If not used during the calendar year, it will be lost with no ability to be carried or receive pay.

SECTION 3. Two one-half (1/2) day holidays to replace Election Day: one-1/2 day to be taken immediately before the Christmas Day holiday is observed and one-1/2 day to be taken immediately before the day the New Year's Day Holiday is observed.

If July 4th and Veterans Day fall on Saturday, the holiday shall be observed on Friday. If July 4th and Veterans Day fall on Sunday, the holiday shall be observed on Monday.

If Christmas Day and New Year's Day fall on Saturday, these two holidays shall be observed on Friday. Therefore, the two-1/2 holidays shall be observed on the Thursday before the holidays.

If Christmas Day and New Year's Day fall on Sunday, these two holidays shall be observed on Monday. Therefore, the two-1/2 holidays shall be observed on the Friday before the holidays.

SECTION 4. Pursuant to the Personnel Policy, those employees classified as full-time employees (working 35 hours or more each week) shall be entitled to all days, as outlined above in Section 1 through Section 3. Pursuant to the Personnel Policy, all employees classified as part-time employees (working less than 35 hours per week) and eligible to receive holidays, shall only be entitled to the holidays listed in Section 1, and only when the holidays fall on their regularly scheduled days of work.

04-2021 Designating the Mayor, Municipal Clerk, Administrator, Chief Municipal Financial Officer and Treasurer as Official signatories on Borough Warrants and the Judge, Municipal Court Administrator and Deputy Court Administrator as Official signatories on Municipal Court Accounts

BE IT RESOLVED by the Mayor and Council of the Borough of Montvale, N.J., that the Mayor, Municipal Clerk, Treasurer, Borough Administrator, Certified Municipal Finance Officer are hereby designated as the official signatories on Borough Warrants.

BE IT FURTHER RESOLVED, that the Judge, Municipal Court Administrator and Deputy Court Administrator are hereby designated as the official signatories on all Municipal Court accounts.

05-2021 Roll Call of the Council members to be called in alphabetical order

BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale, N.J. that a Roll Call of the Council Members at the Council meetings is to be taken in alphabetical order.

06-2021 Authorizing the Mayor, Clerk and Collector to issue warrants for certain items with ratification at the following meeting

BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale, N.J., that the Mayor, Clerk and Collector be authorized to issue warrants for the following purposes, with ratification at the following meeting, on due dates for the following items:

Board of Education, Montvale, NJ
 Pascack Valley Regional Board of Education
 County Tax

Bergen County Sewer Authority
Medical Insurance
Life Insurance
Bond and Note Payments
Interest on Bonds and Notes
Payrolls
Investments
Gasoline
Scavenger Service

07-2021 All bills to be presented in proper form to the Finance Department no later than the 25th of each month

BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale, N.J., that all bills must be presented in proper form to the Finance Department no later than the 25th of each month, and **BE IT FURTHER RESOLVED** that any bills received later than this date shall be held over for payment until the following month.

08-2021 Change Fund in the amount of \$100.00 be provided for the Municipal Clerk, Collector/Treasurer; \$50.00 for the Dog/Cat License Registrar; \$100.00 for the Court Violations Clerk; and \$50.00 for the Police Department

BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale, N.J., that a Change Fund in the amount of \$150.00 be provided for the Municipal Clerk, Collector, Treasurer; Dog/Cat Licensing and Registrar; \$450.00 in total for the Court Violations Clerks or \$150.00 each; and \$50.00 for the Police Department.

09-2021 Designation of official newspapers for advertising for the Borough of Montvale

BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale, N.J., that the following newspapers are hereby designated as the official newspapers for advertising for the Borough of Montvale, NJ for the year 2021:

The Bergen Record – Hackensack, N.J.
The Ridgewood News – Hackensack, N.J.
The Star Ledger – Newark, NJ

10-2021 Fixing the rate of interest to be charged for the nonpayment of taxes, assessments and excess sewer fees

WHEREAS, R.S. 54:4-67 permits the governing body of each municipality to fix the rate of interest to be charged for nonpayment of taxes, assessments and excess sewer fees subject to any abatement or discount for the late payment of taxes, assessments and excess sewer fees as provided by law; and

WHEREAS, R.S. 54:4-67 has been amended to permit the fixing of said rate of 8% per annum of the first \$1,500.00 of the delinquency and 18% per annum on any amount in excess of \$1,500.00;

NOW THEREFORE, BE IT RESOLVED, by the Borough of Montvale, County of Bergen, State of New Jersey, as follows:

1. The Tax Collector is hereby authorized and directed to charge 8% per annum on the first \$1,500.00 of taxes and excess sewer fees becoming delinquent after due date and 18% per annum on any amount of taxes and excess sewer fees in excess of \$1,500.00 becoming delinquent after due date, subject to any abatement or discount for the late payment of taxes and excess sewer fees as provided by law.
2. Re Chapter 72 laws of 94 CTC 94-3. If the new tax bills are not in the mail by June 14, interest will then be charged 25 calendar days after the bills were mailed. Interest shall be calculated from August 1.
3. No interest shall be charged if payment of any quarterly tax payment and bi-annual excess sewer fess is received within ten (10) days of the date upon which the same becomes payable.
4. In connection with any delinquency of taxes, assessments or municipal charges in excess of \$10,000 which has not been paid prior to the end of a calendar year, there shall be imposed a penalty in a sum equal to six (6%) percent of the delinquency in excess of \$10,000.
5. With respect to tax certificates in excess of the sum of \$200 the following additional penalties shall be charged: two (2%) percent on the amount due over \$200 up to \$5,000; four (4%) percent of the amount due over \$5,000 up to \$10,000; and six (6%) percent on the amount in excess of \$10,000; plus cost 2% and \$25.00 per Title 54.

6. Any payments not made in accordance with Paragraph Two of this resolution shall be charged interest from the due date, as set forth in Paragraph One of this resolution.
7. The Tax Collector is authorized to hold a tax sale for unpaid taxes and/or excess sewer charges.
8. This resolution shall be published in its entirety once in the newspaper.
9. A certified copy of this resolution shall be provided by the Office of the Municipal Clerk to each of the following officials: Tax Collector; Borough Attorney; Borough Auditor; Chief Financial Officer.

11-2021 Order of business to be followed at all regular meetings of the Mayor and Council

BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale, N.J., the agenda to the extent known will be established and printed for each regular meeting of the Council.

BE IT FURTHER RESOLVED, the agenda is subject to amendments by a majority vote of the council and action may be taken on issues that are not listed on the agenda, as authorized by the Open Public Meetings Act.

BE IT FURTHER RESOLVED that the following order of business shall be followed at all public meetings of the Mayor and Council of the Borough of Montvale, N.J.

1. Roll Call
2. Reading and/or approval of all unapproved minutes
3. Second reading, public hearing and final passage of ordinances and introduction of ordinances
4. Presentation of resolutions/consent resolutions
5. Presentation of bills
6. Reports of committees, Mayor, Treasurer and Administrator
7. Old Business
8. New Business
9. Reading of all communications, petitions, etc.
10. Both Public and Workshop Meetings are opened to the public to speak
11. Adjournment

The Borough Council will conduct a meeting on the last Tuesday of each month, which will serve as workshop sessions. Action may be taken at this meeting.

The public is invited to attend all meetings and speak at all public and workshop sessions of the Mayor & Council.

12-2021 All monies collected by any Borough Official or Employee of the Borough shall be turned over the Borough Treasurer within 48 hours

BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale, N.J., that all monies collected by any Borough Official or Employee of the Borough of Montvale, N.J. shall be turned over to the Borough Treasurer, in full, within forty-eight (48) hours, without any fees being deducted; and

BE IT RESOLVED, the Tax Collector or Borough Treasurer shall deposit funds collected within forty-eight (48) hours, as required by law; and

BE IT RESOLVED, all cash receivables will be posted and recorded; and

BE IT FURTHER RESOLVED that any fees to which any Borough Official or Employee is entitled shall be set forth in detail on a regular Borough Voucher and presented for payment in the same manner as all bills are submitted.

13-2021 Establish Mayor & Council Meeting Schedule for the Year 2021

BE IT RESOLVED that public meetings of the Mayor and Borough Council shall be held on the following dates for the year 2021:

*January 4 (Monday)	Organization Meeting
January 12	Public Meeting
January 26	Workshop Session
February 9	Public Meeting
February 23	Workshop Session
March 9	Public Meeting
March 30	Workshop Session
April 13	Public Meeting

April 27	Workshop Session
May 11	Public Meeting
May 25	Workshop Session
June 8	Public Meeting
June 29	Workshop Session
July 13	Public Meeting
July 27	Workshop Session
August 10	Public Meeting
Cancelled	Workshop Session
September 14	Public Meeting
September 28	Workshop Session
October 12	Public Meeting
October 26	Workshop Session
November 9	Public Meeting
November 30	Workshop Session
December 14	Public Meeting
December 28	Workshop Session

Due to the current Public Health Emergency, and in accordance with the Division of Local Government Services Remote Meeting Protocol for Local Public Bodies During Declared Emergency New Rules, N.J.A.C. 5:39, the meeting will be held either remotely via Zoom or in-person at the Borough of Montvale Municipal Complex, 12 Mercedes Drive, 2ND Floor, Montvale, New Jersey, as conditions dictate.

Information for the General Public to access for virtual meetings will be posted on the Borough website www.montvale.org.

ZOOM information is as follows:

Topic: M&C Meeting

<https://us02web.zoom.us/j/88491084325?pwd=L2U5RVpYMGIeFdaNzdGcFFWUTd3UT09>

Passcode: 222775

By phone: 1 929 436 2866

Webinar ID: 884 9108 4325

Passcode: 222775

Documents for each meeting will be posted on the website, and members of the public shall be allowed to make public comment during remote meetings by audio only or by audio and video. In advance of the remote meeting, public comments may be submitted to miarossi@montvaleboro.org by email or by written letter no later than 12:00 p.m. on the date of the meeting. In the event that it is determined that meetings can be safely held in-person at the Municipal Complex instead of via Zoom, notice of this determination will be posted on the Borough website www.montvale.org. All posted agendas for scheduled meetings will indicate whether the meeting is being held remotely or in-person.

All meetings will commence at 7:30 p.m. except where noted. Closed sessions of the Mayor and Council may commence before 7:30 p.m. as indicated on the agenda for the meeting.

Meeting dates are subject to change. 48-hour notification will be provided as per N.J.S.A. 10:4-18.

ACTION MAY BE TAKEN AT BOTH PUBLIC AND WORKSHOP MEETINGS.

14-2021 Procedure for the Periodic Release of Closed Session Minutes

WHEREAS, the Borough Council of the Borough of Montvale periodically conducts executive session meetings pursuant to N.J.S.A. 10:4-12; and

WHEREAS, the Borough Council is desirous of establishing a procedure for the periodic release of minutes of executive session meetings.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Montvale as follows:

- Borough Council Minutes Review Committee. There shall be a minutes review committee (MRC) consisting of the Borough Administrator, the Borough Attorney and the Municipal Clerk, whose job shall be to periodically review the minutes of closed sessions of the Borough Council and make recommendations to the Borough Council which minutes should be made public. The MRC shall have no power and shall not be a "public body" within the meaning of the Open Public Meetings Act.
- Meetings of MRC. The MRC shall meet on an as-needed basis. Meetings of the MRC shall be as scheduled at the convenience of the MRC members by the Borough Administrator.
- Preparatory staff work. Prior to each meeting of the MRC, the Borough Attorney shall prepare a list of all closed sessions minutes which have been prepared by the Borough Attorney that have not been made public. The list and the minutes listed shall be made available to the MRC at their meetings.
- Basis for recommendation. Recommendations to make minutes public shall be on a case-by-case basis, taking into consideration both the interest in maintaining confidentiality set forth in N.J.S.A. 10:4-12 and the interest in prompt disclosure set forth in N.J.S.A. 10:4-14. The applicable guidelines set forth in paragraph 7 of this resolution may be considered as a general standard.
- Decision. The decision to make public the minutes of any closed session shall be made only by the Governing Body of the Borough of Montvale and shall be based on a finding that public disclosure of the matters discussed at such closed session will not be detrimental to the public interest. In making this finding, the public body shall take into consideration, but need not agree with, the recommendation of the MRC and the basis for the recommendation as set forth in paragraph 4 above. In cases where more than one matter was discussed in closed session, the public body may elect to make public only the minutes pertaining to certain of those matters, and to keep the remaining portion(s) of the minutes confidential. Should the minutes contain any material entitled to protection, the public body shall excise or redact such protected matter, provided, that all materials required to be contained in the minutes by N.J.S.A. 10:4-14 shall be set forth.
- Once public, always public. Minutes which are made public shall not thereafter be treated as confidential, but may be seen and copied by any person in the same manner as minutes of open meetings.
- Guidelines. The following general guidelines pertaining to the nine purposes for closed meetings set forth in N.J.S.A. 10:4-12.B, may be considered in recommending and deciding when to make public minutes of closed session:
 - (a) Matters required by law to be confidential. When the need to preserve the secrecy of the confidential information discussed no longer exists; provided, that material entitled to court protection shall not be disclosed.
 - (b) Matters affecting the right to receive federal funds. When disclosure would no longer impair the right to receive funds or cause funds already received to be forfeited.
 - (c) Matters involving individual privacy. Such matters shall not be disclosed except as ordered by a court of competent jurisdiction, or with the written consent of all of the individual(s) concerned.
 - (d) Matters relating to collective bargaining agreements. When the collective bargaining agreement has been made, executed, and ratified.
 - (e) Certain matters involving public funds. After the transaction involving the public funds has been made.

- (f) Matters affecting public safety and property. When the disclosure would no longer impair the safety and property of the public or the conduct of any investigation.
- (g) Litigation, contract negotiation and certain privileged matters. As to litigation, when a final decision has been rendered and all rights of appeal are exhausted; as to anticipated litigation, when the statute of limitations has been made as to contract negotiation, when either the contract has been made and is binding on all parties or if not made, when negotiation is terminated; as to matters falling within the attorney-client privilege, at such time, if ever, that disclosure would not violate the attorney's ethical duties.
- (h) Employment matters. When the employment decision has been made and all rights to litigate or appeal are exhausted; provided, that material entitled to court protection shall not be disclosed.
- (i) Deliberations after hearing in penalty matters. After the decision of whether to impose the penalty has been made and all rights to litigate or appeal are exhausted; provided, that material entitled to court protection shall not be disclosed.

15-2021 Open Public Meetings Act, Chapter 231 of Public Laws of the State of New Jersey Closed Executive Sessions of the Montvale Governing Body

WHEREAS, it is necessary for the Mayor and Council of the Borough of Montvale to discuss matters relating to such matters and which matters are permitted by Section 7.b of the Open Public Meeting Act, Chapter 231 of the Public Laws of the State of New Jersey for 1975 to be discussed in closed session in the absence of the public from time to time:

- 1.) Any matter considered confidential by federal law, state statute, or court rule;
- 2.) Any matter in which the release of information would impair the receipt of federal funds;
- 3.) Any material which would constitute an unwarranted invasion of individual privacy if disclosed;
- 4.) Any collective bargaining agreements or other discussion of the terms and conditions of a collective bargaining agreement, including negotiations leading up to such an agreement.
- 5.) Any matter involving the purchase, lease or acquisition of real property with public funds, the setting of banking rates or investment of public funds where disclosure of such matter could adversely affect the public interest.
- 6.) Any tactics and techniques used in protecting the safety and property of the public and investigations of violations or possible violations of the law.
- 7.) Any pending or anticipated litigation or contract negotiations in which the public body is or may become a party, and any matter falling within the attorney-client privilege, to the extent that confidentiality is required to preserve the attorney-client relationship.
- 8.) Personnel matters related to the employment, appointment or termination of current or prospective employees, unless all individuals who could be adversely affected request, in writing, that the matter be discussed at a public meeting.
- 9.) Any deliberations of a public body occurring after a public hearing that may result in the imposition of a fine upon an individual or the suspension or the loss of license or permit belonging to an individual.

WHEREAS, the Mayor and Council of the Borough of Montvale have determined that it is necessary in the public interest that the matters in fact be discussed in closed session, and has estimated that as nearly as can now be ascertained, the results of the discussion can be disclosed to the public at the conclusion of such matters; and

WHEREAS, any motion to go into closed session will be deemed to include a motion that the matters discussed at such closed session will be disclosed to the public when such matters are finally determined and there is no further reason to prohibit the public disclosure of information relating to such matters; and

NOW, THEREFORE BE IT RESOLVED, that any motion to go into closed session shall have the same effect as this resolution being adopted; and

NOW, THEREFORE BE IT FURTHER RESOLVED that the public be excluded from said portions of the meetings, when said closed session is deemed necessary and the appropriate motion adopted.

16-2021 Adoption of year 2021 By-Laws of the Mayor and Council of the Borough of Montvale

BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale, N.J., that the By-laws of the Mayor and Council of the Borough of Montvale are hereby adopted.

19-2021 Adoption Borough Policy & Procedures Manual / Administration

WHEREAS, it is the policy of Borough of Montvale to treat employees and prospective employees in a manner consistent with all applicable employment laws and regulations including, but not limited to Title VII of the Civil Rights Act of 1964, as amended by the Equal Opportunity Act of 1972, the Age Discrimination in Employment Act, the Equal Pay for Equal Work Act, the Fair Labor Standards Act, the New Jersey Law Against Discrimination, the

Americans with Disabilities Act, the Family and Medical Leave Act, the Conscientious Employee Protection Act, the Public Employee Occupational Safety and Health Act, (the New Jersey Civil Service Act,) (the New Jersey Attorney General's guidelines with respect to Police Department personnel matters,) the New Jersey Workers Compensation Act, the Federal Consolidated Omnibus Budget Reconciliation Act (COBRA) and the Open Public Meeting Act; and

WHEREAS, the Montvale Governing Body has determined that there is a need for personnel policies and procedures to ensure that employees and prospective employees are treated in a manner consistent with these laws and regulations.

NOW, THEREBY, BE IT RESOLVED by the Mayor & Council of the Borough of Montvale that the Personnel Policies and Procedures Manual attached hereto is hereby adopted.

BE IT FURTHER RESOLVED that these personnel policies and procedures shall apply to all Borough officials, appointees, employees, volunteers and independent contractors. In the event there is a conflict between these rules and any collective bargaining agreement, personnel services contract or Federal or State law, the terms and conditions of that contract or law shall prevail. In all other cases, these policies and procedures shall prevail.

BE IT FURTHER RESOLVED that this manual is intended to provide guidelines covering public service by Borough employees and is not a contract. The provisions of this manual maybe amended and supplemented from time to time without notice and at the sole discretion of the Mayor & Council. ***The Bergen Municipal Joint Insurance Fund's recommendation for changes for the year 2021 are anticipated to be provided to the fund members in summer of 2021.***

BE IT FURTHER RESOLVED that to the maximum extent permitted by law, employment practices for the Borough of Montvale shall operate under the legal doctrine known as "employment at will."

BE IT FURTHER RESOLVED that the Administrator and all managerial/supervisory personnel are responsible for these employment practices. The Borough Attorney shall assist the Administrator in the implementation of the policies and procedures in this manual.

BE IT FUTHER RESOLVED, this manual shall be distributed to managerial/supervisory employees of the Borough of Montvale

20-2021 Re-affirming the Borough's Existing Policy For Eligible Municipal Employee To Voluntarily Waive The Medical & Prescription Coverages Provided Through The Employee Benefits Program Calendar Year 2021

WHEREAS, the Borough of Montvale provides a comprehensive health benefits program comprised of medical, prescription, dental and vision coverages for eligible municipal employees, dependents and retirees; and

WHEREAS, the Governing Body desires the continuance of the program offering for the 2021 Calendar Year.

NOW, THEREFORE BE IT RESOLVED, the Mayor and Council of the Borough of Montvale, County of Bergen, hereby re-authorizes the offering of the Borough's "Opt – Out" Program to municipal employees/Plan participants eligible for health benefits coverage through the Borough Employee Health Benefit Program, whereby the employee/plan participant can voluntarily waive participation in consideration of an annual financial incentive; and

BE IT FURTHER RESOLVED, the waiver of benefits financial incentive shall be set on an annual basis, such incentive set for the 2021 calendar year as follows:

**FOR THOSE EMPLOYEES/PLAN PARTICIPANTS PARTICIPATING IN THE OPT-OUT
AFTER MAY, 21, 2010**

ELIGIBLE COVERAGE	ANNUAL FINANCIAL INCENTIVE (2020)
Single	25% of the Net Savings to the Borough of Montvale or \$5,000, whichever is less
Employee/Spouse	
Parent/Child	
Family	

BE IT FURTHER RESOLVED, the above schedules are consistent with the amounts set forth by the Borough and in accordance with the provisions set forth by the NJ Divisions of Local Government Services, as established by Chapter 2, P.L. 2010.

BE IT FURTHER RESOLVED, the specific terms and conditions of said waiver of coverage are contained within the "Waiver of Coverage Offer and Agreement," a copy attached herewith and affirmed by this Resolution; and

BE IT FURTHER RESOLVED, a certified copy of this Resolution shall be forwarded to the Borough Finance Officer, Health Benefits Consultant and Borough Attorney.

Introduced by Councilmember Lane; seconded by Councilmember Arendacs - all ayes on a roll call vote

MAYOR & GOVERNING BODY APPOINTMENTS, 2021 STAFF, BOARD AND COMMITTEE APPOINTMENTS

Mayor Ghassali read the staff, board and committee appointments into the record. (Listing attached to original minutes).

A motion by Councilmember Lane; seconded by Councilmember Roche - all ayes on a roll call vote

OPEN MEETING TO PUBLIC:

Motion to open meeting to the public by Councilmember Lane; seconded by Councilmember Russo-Vogelsang - All ayes

NO PUBLIC COMMENT**CLOSE MEETING TO PUBLIC:**

Motion to close meeting to the public by Councilmember Lane; seconded by Councilmember Roche - All ayes

COUNCIL COMMENTS:**Council President Lane**

Thank you for the nomination for Council President, congratulations to Rose on her third term and Doug on his second term; thanks to Mayor Ghassali in your leadership during the pandemic, keeping people informed; thanked all volunteers and committee members; thanked the residents for doing the best they can; in the year ahead, as finance chair, to have a budget that gives the services to the town but try to keep costs down. Stay healthy and safe and to stick with it, we are almost there.

Councilmember Roche

Thanks to the Mayor, Council members, administration, and residents for all their support during my first year. With COVID changing operations for the governing body, administration, and emergency services, I am proud of the job that has been done to keep Montvale moving and on track. While 2020 was a challenge on many fronts, I feel it brought many families and neighbors closer. Nightly family dinners which may not have been possible became the norm. Outdoor socially distanced neighborhood gatherings brought a welcomed change of environment as many residents were able to work from home. Looking towards 2021 my hope is we can put COVID behind us with the new vaccinations available, but keep some of these new traditions alive and well. While having the kids home for virtual learning was great, I look forward to our children resuming in person classes when it becomes safe. I also look forward to the return of our cherished town events such as the Chamber of Commerce Street fair, Day in the Park, amongst many others

Councilmember Curry

Having a sense of place and community is more important now than ever. I thank All of those volunteers, - private, religious, and public who work together to protect and advance the priorities of our neighborhoods and residents. The Borough of Montvale is strongest when all levels of Public & Private Service and communities work together. It is how we get to know each other and realize our goals. And then the world changes. The Borough of Montvale will continue to follow healthy protocols and make wise decisions so that WE can get Back to BETTER. The Montvale Library, and Senior Club have worked to keep community members supported and connected throughout the pandemic including at the Library: Virtual Programming for Adults, the Grab and Go Crafts for Children and Teens, *WRITE ON* with Miss Mary which provides students with writing input and aids them each 2nd Wed of every month at 3:45. The Senior club had a series of drive by lunches and picnics for seniors, they are following protocols with Bocce, the exercise classes; and just like the library. Thank you to our Fire Department, the Tri-Boro Ambulance, our administration at the front desk and behind the lines, our TV Access, The Montvale Planning Board, The newsletter & Website Team, The Board of Health, The Environmental Commission, The Special Event Committee, the PVDPW, the Construction department, the Court and our Montvale PD. These departments and committees contribute to our sense of

community. Thank you to the members of the Mayor and Council who continue to do the good work for the Borough. I look forward to working together with all, next year. God Bless

Councilmember Koelling

Welcome 2021; thanked everyone during the pandemic, the borough is strong with its people and we are very powerful as a community; agree with Councilmember Lane about the Mayor keeping the town informed during the pandemic; thanked all the committees and borough staff; looking forward to 2021, we have a full staff of 26 in the police department, the Board of Health is working hard getting the vaccines available; will explore trying to get more membership for the tri-boro ambulance; in closing I see positive things in 2021.

Councilmember Russo-Vogelsang

2021. We made it. We finally said goodbye to 2020, a year that will be forever remembered in the history books but not for the best reasons. And, we are still in the thick of the fight against COVID-19. Hope is on the horizon that the vaccine will arrive soon. Hopeful that someday soon we can be in the company of family and friends, have all the children back in school full time, parties, baseball games and a return to normal no longer having to worry about a "new normal". In the meantime, we must remain vigilant, wear our masks, social distance and quarantine when necessary. Amid all the challenges of 2020 - Montvale neighbors, friends, and families have exhibited extraordinary kindness and caring among us, as exemplified by the many appointments tonight of those dedicated to serving our beloved borough. And based upon my lifetime living in Montvale, I am confident we will build upon that even further in 2021. Our Mayor who is one of the kindest people I know told me "Always do better today than you did yesterday. My pledge to the people of Montvale, my committees, Mayor & fellow council members is to actively listen and be available to anyone in need and help wherever my help is needed and always do better today than I did yesterday. I'm proud to serve you in 2021.

Councilmember Arendacs

Thank you Mayor and Council, I would like to start off by wishing everyone a Happy & Healthy New Year. I wish I could be in attendance at tonight's reorganization meeting, however I am recovering from the virus and hope to be back real soon. The overwhelming thoughtfulness and support of this community is greatly appreciated.

I would like to welcome, State Assembly Women Holly Schepisi and Bergen County presiding Judge Anthony Gallina, thank you for swearing me in as a Councilmember as I am ready to fulfill my second term. I would like to thank the residents of Montvale that made this happen who have supported me throughout the past 3 ½ years and for re-electing me. I will continue to work hard for all residents and make you proud of our community where we all live together.

It was an absolute honor to serve as the Boroughs Council President for the past year working closely with the Mayor and serving the people of Montvale in that capacity. I now would like to congratulate our 2021 Council President, Tim Lane and wish him the best in his new role. Congratulations to Councilwomen Rose Curry on winning her 4th term on the council. Again it was an absolute pleasure campaigning with you and wish you much success over the next 3 years! Congratulations to all the fire officers who were just sworn in to their newly elected positions, As always I thank you and all the first responders for your dedicated service to our town.

PVDPW

I would like to thank, PVDPW Superintendent Rich Campanelli and his crew for all their hard work and dedication throughout the year. As they were not only tasked with their daily maintenance objectives but were also responsible in cleaning and sanitizing the grounds of the Municipal properties while they were cautious and followed all the necessary guidelines to keep themselves safe and healthy. It should be noted that during the height of the pandemic they were still out there working, checking and maintaining sewers, pump stations, cleaning / sanitizing playground areas, emptying trash cans, raking the turf fields, cleaning a conditioning ball fields, lawn maintenance, Cleaning up storm debris especially after T.S. Isaac, filling potholes, lining roadways for traffic, assisted construction of the salt

shed and now maintain the roads and equipment for the winter and upcoming storms. This is a small brief description of their work load. As they were challenged with the last storm I was able to communicate with the Superintendent directly so he can relay information to road crews to attend to areas that were in need of salting and or plowing. This was all during operating the recycling center and making sure it was safe for our residents to use. Since then the Superintendent had a meeting with the plowing agency's to make sure everyone is and always on their A game.

POLICE

As the Deputy Police Commissioner, it has been an honor working alongside Our Police Commissioner Dieter Koelling, Police Chief and his command staff as were always searching for new ways to keep our community proactively safe. If it's keeping all our roadways safe for pedestrian and vehicular traffic, community oriented programs, sponsored by County Grants, or answering calls for service generated by our residents.....These men and women are risking their personal safety and the safety of their families when they return home on a daily basis. That's goes for all the firefighters of the MFD and Tri-Boro EMTs. As always job well done by our Police Department, FD and EMS! I know the Governing body is proud of our first responders, I'm sure their administration and our community is proud and appreciates all of them too!

MAYOR ADVISORY COMMITTEE

I would like to thank all the members of the Mayors advisory committee who volunteer their time, to go out and seek resident's valuable ideas and thoughts on how we can improve our community. They then bring these ideas back to the council were we can have an open dialoged and act on it.

BUILDING DEPARTMENT

Let me start off my acknowledging Jeff Fette, I would like to congratulate him on his retirement and wish him luck in the future. As Chris Gruber now takes the reigns I wish him much success in his new role. 2 additional full time employees were added due to retirements and an increase in the work load due to recent development projects. We had 561 Building Uniform Code permits issued: 721 Misc. permits, totaling 1282 for a total revenue of \$739,388.00; NJ Surcharge Fee totaling \$51,144; Total Zoning revenue for 2020 was additional \$87,194.00; resale/rental certificates, minor soil moving permits, zoning permits, road opening permits, violations, and elevator inspection fees. Engineering fees we charged were \$6,475 and developers fees totaling \$104,419.00; Total 2020 revenue for all the above in 2020 were \$990,220.00. The Building Department oversaw and assisted in: Installation of the new Heating/Air condition upgrades for 12 Mercedes Drive. Plan review of major projects in town. Complete and conduct inspections and continued to issue certificates of occupancy throughout town. Address property maintenance and field resident concerns and complaints. Oversees Building and grounds that included the newly constructed Borough signs.

ENGINEERING

With the hard work of our Borough engineer, Mr. Hipolit of Maser Engineering several key borough projects were completed this past year: The Borough received \$427,000 in NJDOT Grants for Edgren Way, Phillips Parkway and Paragon Drive roadway improvements. The Borough Received \$180,000 for the LaTrenta Field Reconstruction through Bergen County Open Space Grants. We Paved 31 roads (approximately 20 miles) and micro-surfaced 4 additional roads. (80 miles of roads in Montvale.) The Borough replaced the roof top unit in the Police Department and the boiler at the Senior Center; We removed and replaced the salt shed at the DPW yard in accordance with NJ Department of Environment protection under Permit Requirements. We installed synthetic turf field in the upper and lower fields at LaTrenta, installed new sod, replaced the well for outfield irrigation, replaced the irrigation system, and installed improvements for the drainage of storm water. Established electronic based mapping (Geographic Information System) for the Borough and updated the Zoning Map, Road Map, Tax Map, Election District, and Outfall Maps; repaired over 100 storm water basins and performed cleaning on sanitary sewer piping. I look forward to working alongside Mr. Hipolit on additional projects that will immensely benefit our town. Mr. Hipolit makes my job easy, he is a wealth of knowledge in his field. In addition, most of these grants were obtained by his firm. We are lucky to have him in Montvale.

That all said, I would like to thank everyone sitting up here on the dais, The Mayor, Councilmembers, our Administrator, Deputy Clerk and Borough Attorney, also to all our borough employees and our volunteers that make Montvale the best it can be. I will continue to reach out to residents and I would

hope they do the same when there is a question or concern in town. Being a proud resident of our community, I only expect the best. Like I have said in the past, we have a lot of talent in Montvale and I know there is nothing that we can't accomplish. Happy, Healthy New Year to everyone and God Bless Montvale.

Mayor Ghassali

My condolences to Andy Hipolit on the loss of his mother this morning; would like to start by congratulating all the newly sworn in officers, Councilmembers Rose Curry, Doug Arendacs and Council President Tim Lane. As we start the new year, there is a lot to be thankful for last year, we learned what a close knit community we really are, from generous contributions, to families in need, to residents offering their time and talent to help the community. Many stepped up with donations of masks and gloves. Thanks to the members of the community, the staff, volunteers, the professionals and councilmembers. 2021 is going to be a good year but I think it will be a challenging year, many businesses will not be coming back, we will have a few vacant office buildings with less employees. This will no doubt be a very difficult year for our small businesses and we will have to help them when we can. We will continue to invest in our infrastructure, continue to have a workable and professional relationship with the County and the State governments. I find that having a line of communication comes in handy when you need help. We will need help with the project being developed in the Village of Chestnut Ridge, NY with large schools and hundreds of residential units directly across the border. Financially, last year was a big hit for us with reduced revenue and increased expenses due to COVID. I have faith in the Finance committee and the councilmembers to manage our expenses and cash flow this year. I will commit to work with all the department heads, the councilmembers and the staff to be the link to the County and the State for any grants available to help balance the budget. The good news, we do have some projects already in the works that will bring in revenue in 2022 and in early 2023. Thanked the council for approving the list of appointments volunteers and committees. Including one of the newest committees, the Diversity Committee, looking forward for many things to come out of this committee headed by Amaka Auer, Elizabeth Gloeggler and Councilmember Russo-Vogelsang and all the team members. The vaccine plan is changing everyday, my priority for the next few months is to ensure a clear plan is communicated and put in play for all our residents who want to be vaccinated. The Board of Health will be playing a vital role in this process and we will have to follow their directions. To make this process easy for all of us, I am appointing Nevene Gayed and Kasey Ciborowski as the point persons for all the information coming in from the State, the County and the CDC about the vaccine. Another project this year will be to make the steel beam from the World Trade Center a permanent fixture. It will be headed by Clint Miller and Chief Geoff Gibbons and we are hoping to have this completed before the 2021 9/11 ceremony. I sincerely wish you all a Happy, Safe and Healthy New Year and I pray for Peace on Earth.

CLOSING PRAYER

Closing Prayer given by Pastor Sam Goertz – Montvale Evangelical Free Church

Motion to adjourn Re-Organization meeting by Councilmember Lane; seconded by Councilmember Arendacs - all ayes

Meeting adjourned at 8:07 PM

Budget Meeting will be held January 12, 2021 at 6:00pm

Next scheduled Mayor and Council meeting will be held January 12, 2021 at 7:30PM

Respectfully submitted, Fran Scordo, Deputy Municipal Clerk