

**AGENDA  
PUBLIC MEETING  
BOROUGH OF MONTVALE  
Mayor and Council Meeting  
May 11, 2023  
No Closed Executive Session  
Meeting to Commence 7:30 P.M.**

**ROLL CALL:**

Councilmember Arendacs      Councilmember Lane  
Councilmember Cudequest      Councilmember Roche  
Councilmember Koelling      Councilmember Russo-Vogelsang

**Proclamation: Declaring May 17, 2023 World Neurofibromatosis (NF) Awareness Day**

**ORDINANCES:**

**PUBLIC HEARING OF ORDINANCE NO. 2023-1536** AN ORDINANCE AUTHORIZING THE BOROUGH OF MONTVALE TO ACQUIRE CERTAIN REAL PROPERTY FOR PUBLIC PURPOSES CONSISTING OF APPROXIMATELY 8.393 ACRES KNOWN AS 53 CRAIG ROAD AND A PORTION OF SUMMIT AVENUE, MONTVALE, NEW JERSEY, IDENTIFIED AS BLOCK 1903, LOT 5 (2.67 ACRES) AND A PORTION OF BLOCK 1903, LOT 3 (5.723 ACRES), PURSUANT TO THE LOCAL LANDS AND BUILDINGS LAW, N.J.S.A. 40A:12-1, ET SEQ.

**INTRODUCTION OF ORDINANCE NO. 2023-1538** AN ORDINANCE TO AMEND SALARY ORDINANCE NO. 2023-1529 TO PROVIDE FOR AND DETERMINE THE RATE, AMOUNT AND METHOD OF PAYMENT OF COMPENSATION TO PERSONS HOLDING CERTAIN OFFICES AND POSITIONS OF EMPLOYMENT IN THE BOROUGH OF MONTVALE, COUNTY OF BERGEN AND STATE OF NEW JERSEY FOR THE YEAR 2023 (public hearing 5-30-23)

**MEETING OPEN TO PUBLIC**

Agenda Items Only

**MEETING CLOSED TO PUBLIC**

Agenda Items Only

**MINUTES:**

April 25, 2023

**CLOSED/EXECUTIVE MINUTES:**

None

**RESOLUTIONS:**

- 114-2023 Authorize The Cancellation of 3<sup>rd</sup> & 4<sup>th</sup> quarter taxes year 2023 and All Future Taxes Due To Granting Of Totally Disabled Veteran Status By Department Of Veterans Affairs
- 115-2023 Refund Overpayment of Taxes - Due to Veteran Exempt Status

**RESOLUTIONS: (CONSENT AGENDA\*)**

\*All items listed on a consent agenda are considered to be routine and non-controversial by the Borough Council and will be approved by a motion, seconded and a roll call vote. There will be no separate discussion on these items unless a Council member(s) so request it, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

- 116-2023 Authorize Hiring Full Time Technical Assistant – Carmen Stefano
- 117-2023 Amending Resolution No. 45-2023 To Establish Recreational Fees for Year 2023
- 118-2023 Resolution in Support of S3739

**RESOLUTIONS: (CONSENT AGENDA\*) - continued**

- 119-2023 Resolution Awarding Purchase Under New Jersey State Contract T3083 / 18- TELE – 00671 Montvale Police Department Livescan Fingerprinting System – IDEMIA
- 120-2023 Authorize Change Order No. 1 – LaTrenta Parking Lot Improvements – American Asphalt & Trucking
- 121-2023 Award Professional Service Contract - Engineering Services – 2023 Bergen County Municipal Park Grant Application - Colliers Engineering & Design
- 122-2023 Resolution Awarding Purchase Under New Jersey State Contract #19-TELE-00656 Dell Marketing – Administration computers
- 123-2023 Award Professional Service Contract – Engineering Services – NJDEP Pre-Application Meeting for 25 W Grand Ave – Colliers Engineering & Design
- 124-2023 Award Professional Service Contract - Engineering Services and Construction Observation Services for 2023 Roadway Improvements Program - Colliers Engineering & Design

**BILLS:**

**REPORT OF REVENUE:**

**COMMITTEE REPORTS:**

**ENGINEER'S REPORT:**

Andrew Hipolit  
Report/Update

**ATTORNEY REPORT:**

Dave Lafferty, Esq.  
Report/Update

**ADMINISTRATOR REPORT:**

Joe Voytus  
Report/Update

**UNFINISHED BUSINESS:**

None

**NEW BUSINESS:**

None

**COMMUNICATION CORRESPONDENCE:**

2022 Safety Award from BMED

**MEETING OPEN TO THE PUBLIC:**

**HEARING OF CITIZENS WHO WISH TO ADDRESS THE MAYOR AND COUNCIL:**

Upon recognition by the Mayor, the person shall proceed to the floor and give his/her name and address in an audible tone of voice for the records. Unless further time is granted by the Council, he/she shall limit his/her statement to five (5) minutes. Statements shall be addressed to the Council as a body and not to any member thereof. No person, other than the person having the floor, shall be permitted to enter into any discussion, without recognition by the Mayor.

**MEETING CLOSED TO THE PUBLIC:**

**ADJOURNMENT:**

Regular Workshop Meeting of the Mayor & Council to be held at 7:30pm on May 30, 2023

**\*\*\*\*Disclaimer\*\*\*\* Subject to Additions And/Or Deletions**

# Borough of Montvale PROCLAMATION

Declaring May 17, 2023 World Neurofibromatosis (NF) Awareness Day

*W*HEREAS, although over 2 million people around the world are living with NF and 1 in every 3,000 births is diagnosed with NF, it is still relatively unknown to the public; It affects all populations equally, regardless of race, ethnicity or gender; and

*W*HEREAS, NF causes tumors to grow on nerves throughout the body and also can affect development of the brain, cardiovascular system, bones and skin. The disorder can lead to blindness, deafness, bone abnormalities, disfigurement, learning disabilities, disabling pain, and cancer; and

*W*HEREAS, The Children's Tumor Foundation leads efforts to promote and financially sponsor world-class medical research aimed at finding effective treatments and, ultimately, a cure for NF; and

*W*HEREAS, The Children's Tumor Foundation is connecting the unconnected, leading the way through innovative and inventive approaches to scientific advancement and improved patient care, revamping systems to accelerate the path from discovery to treatment; and

*W*HEREAS, The Children's Tumor Foundation works to improve access to quality patient care through its national NF Clinic Network; It also provides patient and family support through its information resources, youth programs, community activities; and

*W*HEREAS, much remains to be done in raising public awareness of NF to help promote early diagnosis, proper management and treatment, prevention of complications, and support for research.

*N*OW, THEREFORE, the Council and I, Michael N. Ghassali, Mayor of the Borough of Montvale, County of Bergen, State of New Jersey, in recognition of this important initiative do hereby proclaim May 17, 2023 as "World Neurofibromatosis (NF) Awareness Day".

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Michael N. Ghassali, Mayor

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Dated

**BOROUGH OF MONTVALE  
ORDINANCE NO. 2023-1536**

**NOTICE IS HEREBY GIVEN** that the following Ordinance was introduced and passed on the first reading at the regular meeting of the Mayor and Council on April 25, 2023 and that said Ordinance will be taken up for further consideration for final passage at a regular meeting of the Mayor and Council to be held on May 11, 2023 at 7:30pm or as soon thereafter as said matter can be reached, at which time and place all persons who may be interested therein will be given an opportunity to be heard concerning same.

Frances Scordo, Municipal Clerk  
Borough of Montvale

**AN ORDINANCE AUTHORIZING THE BOROUGH OF MONTVALE TO ACQUIRE CERTAIN REAL PROPERTY FOR PUBLIC PURPOSES CONSISTING OF APPROXIMATELY 8.393 ACRES KNOWN AS 53 CRAIG ROAD AND A PORTION OF SUMMIT AVENUE, MONTVALE, NEW JERSEY, IDENTIFIED AS BLOCK 1903, LOT 5 (2.67 ACRES) AND A PORTION OF BLOCK 1903, LOT 3 (5.723 ACRES), PURSUANT TO THE LOCAL LANDS AND BUILDINGS LAW, N.J.S.A. 40A:12-1, ET SEQ.**

**WHEREAS**, N.J.S.A. 40A:12-5 authorizes municipalities to acquire real property by way of negotiated purchase; and

**WHEREAS**, in order to effect such a purchase, a municipality must adopt an ordinance authorizing same; and

**WHEREAS**, the Governing Body of the Borough of Montvale has deemed it necessary and advisable to acquire certain real property in the Borough known as 53 Craig Road and a portion of Summit Avenue consisting of approximately 8.393 acres and, and identified as Block 1903, Lot 5 (2.67 acres) and a portion of Block 1903, Lot 3 (5.723 acres) on the Official Tax Map of the Borough (the "Property"); and

**WHEREAS**, the Property consists of both vacant land and improvements and is situated in a location suitable for passive or active recreation purposes; and

**WHEREAS**, the Property is available for purchase and has been the subject of negotiations between the Owner of the Property and the Borough; and

**WHEREAS**, the Borough subsequently issued a Letter of Intent to the Owners of the Property, which was accepted by the Seller and its attorney; and

**WHEREAS**, the funding for the purchase of the Property shall come from a Bond Ordinance to be adopted by the Borough, and the purchase shall be conditioned upon the Borough receiving funding from said Ordinance; and

**WHEREAS**, the Borough Council has determined that it is in the best interests of the Borough of Montvale to acquire the Property for the purposes set forth herein.

**NOW, THEREFORE, BE IT ORDAINED** by the Mayor and Council of the Borough of Montvale, County of Bergen, State of New Jersey, as follows:

**Section 1.** The Mayor, Borough Clerk and all other appropriate officials, consultants, agents and employees of the Borough are hereby directed, authorized and empowered to execute all documents, and to take all steps necessary and appropriate to acquire, by way of negotiated purchase, the real property known as 53 Craig Road and a portion of Summit Avenue consisting of approximately 8.393 acres and, and identified as Block 1903, Lot 5 (2.67 acres) and a portion of Block 1903, Lot 3 (5.723 acres) on the Official Tax Map of the Borough (the "Property"); consistent or substantially consistent with the terms of the attached Purchase Agreement negotiated with the Estate of Elaine DePiero. Further, the Borough hereby authorizes the negotiation and execution of a Use and Occupancy Agreement by which the Seller and/or other parties may continue to operate the existing business at the Property for a period of up to one year following closing.

**Section 2.** The Borough Council hereby confirms its approval of the fair market value of the Property of \$4,982,091.00 as of the date of the adoption of this Ordinance, subject to usual and customary adjustments and as set forth in the Purchase Agreement.

**Section 3.** This purchase is authorized by the provisions of the Local Lands and Buildings Law, and specifically *N.J.S.A. 40A:12-5*, which permits a municipality, by ordinance, to purchase any real property for public purposes.

**Section 4.** If any provision or portion of a provision of this ordinance is held to be unconstitutional, preempted by Federal or State law, or otherwise invalid by any court of competent jurisdiction, the remaining provisions of the ordinance shall not be invalidated and shall remain in full force and effect.

**Section 5.** All ordinances and parts of ordinances which are inconsistent with the provisions of this ordinance are hereby repealed to the extent of such inconsistency.

**Section 6.** This Ordinance shall take effect immediately.

\_\_\_\_\_  
MICHAEL GHASSALI, Mayor

ATTEST:

\_\_\_\_\_  
FRANCES SCORDO, RMC  
Borough Clerk

**INTRODUCTION: 4-25-23**

Councilmember	Yes	No	Absent	Abstain
Arendacs	✓			
Cudequest	✓			
Koelling	✓			
Lane	✓			
Roche	✓			
Russo-Vogelsang	✓			

**ADOPTED: 5-11-23**

Councilmember	Yes	No	Absent	Abstain
Arendacs				
Cudequest				
Koelling				
Lane				
Roche				
Russo-Vogelsang				

**BOROUGH OF MONTVALE  
ORDINANCE NO. 2023-1538**

**NOTICE IS HEREBY GIVEN** that the following Ordinance was introduced and passed on the first reading at the regular meeting of the Mayor and Council on May 11, 2023 and that said Ordinance will be taken up for further consideration for final passage at a regular meeting of the Mayor and Council to be held on May 30, 2023 at 7:30pm or as soon thereafter as said matter can be reached, at which time and place all persons who may be interested therein will be given an opportunity to be heard concerning same.

Frances Scordo, Municipal Clerk  
Borough of Montvale

**AN ORDINANCE TO AMEND SALARY ORDINANCE NO. 2023-1529 TO PROVIDE FOR AND DETERMINE THE RATE, AMOUNT AND METHOD OF PAYMENT OF COMPENSATION TO PERSONS HOLDING CERTAIN OFFICES AND POSITIONS OF EMPLOYMENT IN THE BOROUGH OF MONTVALE, COUNTY OF BERGEN AND STATE OF NEW JERSEY FOR THE YEAR 2023**

**BE IT ORDAINED BY** the Mayor and Council of the Borough of Montvale as follows:

**SECTION 1.** Each of the offices and positions of employment hereinafter named that are not established or created by virtue of any statutes or of any ordinance, resolution, or other lawful authority heretofore exercised by the Borough of Montvale, is hereby established, created, ratified and confirmed.

**SECTION 2.** The rate of compensation of the persons holding any of the hereinafter named offices and positions of employment whose compensation shall be on an annual basis and shall be payable semi-monthly is hereby fixed and determined to be as set opposite the title of each of the hereinafter named offices and positions of employment. All other titles and salary ranges set forth in Ordinance No. 2023-1529 not referenced herein shall remain unchanged.

<b>Title</b>		<b>2023 Salary Range</b>	
5	Municipal Clerk (PT)	\$65,000	- \$85,000
7	Admin. Assistant to Administrator	\$40,000	- \$65,000
8	Tax Collector (PT)	\$62,000	- \$80,000
10	Treasurer/Purchasing Agent	\$78,000	- \$110,000
13	Secretary, Planning Board/Land Use Admin. (PT)	\$83,000	- \$105,000
16	Office Manager (PT)	\$4,000	- \$10,000
24	Administrative Assistant – Planning Board Assistant/ Confidential Secretary/ Board Secretary/ Departmental Coordinator/ Floater	\$40,000	- \$70,000

34	Fire Prevention Official	\$65,000	-	\$85,000
35	Fire Inspector/ Senior/Deputy Fire Official	\$7,600	-	\$30,000
40	Violations Clerk	\$40,000	-	\$60,000
41	Police Secretary	\$42,000	-	\$60,000
43	Emergency Mgmt. Coordinator	\$5,000	-	\$15,000
45	Library Director	\$80,000	-	\$105,000
50	Director of Recreation	\$52,000	-	\$70,000

**SECTION 3. [RESERVED]**

**SECTION 4. [RESERVED]**

**SECTION 5. [RESERVED]**

**SECTION 6.** This ordinance shall be operative as of the date of its adoption and publication as required by law, and salaries paid shall be adjusted in accordance with the terms of this ordinance.

**SECTION 7.** All other ordinances and parts of ordinances inconsistent herewith are hereby appealed.

**SECTION 8.** This ordinance shall take effect immediately upon publication in the manner provided by Law.

**MICHAEL GHASSALI, Mayor**

**ATTEST:**  
**FRANCES SCORDO**  
**Municipal Clerk**

**INTRODUCTION: 5-11-23**

Councilmember	Yes	No	Absent	Abstain
Arendacs				
Cudequest				
Koelling				
Lane				
Roche				
Russo-Vogelsang				

**ADOPTED: 5-30-23**

Councilmember	Yes	No	Absent	Abstain
Arendacs				
Cudequest				
Koelling				
Lane				
Roche				
Russo-Vogelsang				

**WORK SESSION  
MINUTES**

The Work Session Meeting of the Mayor and Council was in the Council Chambers and called to order at 7:31pm. Adequate notification was published in the official newspaper of the Borough of Montvale. Roll call was taken. Master Sargent Koelling led in the Pledge of Allegiance.

**OPEN PUBLIC MEETING STATEMENT**

Adequate notice of this meeting was provided to The Bergen Record informing the public of the time and place according to the provisions of the Open Public Meeting Law (Chapter 231, P.L. 1975).

**ROLL CALL:**

Councilmember Arendacs  
Councilmember Cudequest  
Councilmember Koelling

Councilmember Lane  
Councilmember Roche  
Councilmember Russo-Vogelsang

Also Present: Mayor Ghassali; Borough Attorney, Dave Lafferty; Administrator, Joe Voytus; Borough Engineer, Andy Hipolit; Municipal Clerk, Fran Scordo

**Proclamation: In Recognition of Mental Health Awareness Month – May 2023**

**2023 BUDGET PRESENTATION:** Councilmember Tim Lane and Councilmember Chris Roche  
Powerpoint presentation included with minutes

**Resolution No. 103-2023 Permitting the 2023 Municipal Budget to be Read by Title Only**

**WHEREAS**, N.J.S.A. 40A:4-8 permits that the Municipal Budget as advertised may be read by its title, providing that at least one week prior to the date of the hearing, a complete copy of the approved budget shall be posted in a public place where public notices are customarily posted, and is made available to each person requesting the same during the said week and during the public hearing, and

**WHEREAS**, the Borough of Montvale has complied with the aforesaid requirements.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Montvale, in the County of Bergen, State of New Jersey, that the Borough is hereby permitted to waive the reading in full, of the Municipal Budget for the year ending December 31, 2023.

Introduced by: Councilmember Koelling; seconded by Councilmember Lane - a roll call was taken - all ayes

**PUBLIC HEARING 2023 MUNICIPAL BUDGET**

**MEETING OPEN TO PUBLIC:**

Municipal Budget Only

Motion to open meeting to public by Councilmember Lane; seconded by Councilmember Cudequest - all ayes

Carolee Adams

At what fed funds rate would you consider changing your strategy? Councilmember Lane answered that it would be the bond rate higher than 5%. Where do you go for grants, for example the sewer system? Mayor Ghassali answered by saying the State has a portal that municipalities can use to see what grants are available. Who is lobbying for Montvale in Trenton? Councilmember Lane answered by saying the League of Municipalities represents the towns. Also, the MEL and the JIF which are public insurance funds, they are lobbying for us. Carolee asked who in Montvale is the conduit to all of those? Councilmember Lane answered it would be the borough administrator. Who determined what the average house value is? Councilmember Roche answered it is the Tax Assessor and it's based on the ratables. Carolee asked when will a another re-assessment be done? Mayor Ghassali answered the tax assessor will determine when. The administrator added that once the ratio dips below 80% that's when it will have to be looked at. We are still ok. Councilmember Lane added that if we were to re-assess right now the home values will be higher making your property taxes higher.

Dan Galeon

Thank you for all your efforts with the budget. Councilmember Lane, you mentioned the need to maintain debt service, there is multiple funding sources, notes, bonds etc. What is the governance around it? Councilmember Lane answered by saying we are subject to our auditors and our CFO who review it. It is about understanding what is getting retired and what your capacity is.

Motion to close meeting to the public by Councilmember Lane; seconded by Councilmember Koelling - all ayes

**MEETING CLOSED TO PUBLIC:**

Municipal Budget Only

**ADOPTION 2023 MUNICIPAL BUDGET:**

**Resolution No. 104-2023 Adoption of 2023 Municipal Budget**

Resolution included with minutes

Introduced by: Councilmember Lane; seconded by Councilmember Koelling - a roll call was taken - all ayes

**ORDINANCES:**

**PUBLIC HEARING OF ORDINANCE NO. 2023-1535 BOND ORDINANCE PROVIDING FOR VARIOUS CAPITAL IMPROVEMENTS IN AND BY THE BOROUGH OF MONTVALE, IN THE COUNTY OF BERGEN, NEW JERSEY, APPROPRIATING \$2,848,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$2,735,500 BONDS OR NOTES OF THE BOROUGH TO FINANCE PART OF THE COST THEREOF.**

BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF MONTVALE, IN THE COUNTY OF BERGEN, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

**Section 1.** The several improvements described in Section 3 of this bond ordinance are hereby respectively authorized to be undertaken by the Borough of Montvale, in the County of Bergen, New Jersey (the "Borough") as general improvements. For the several improvements or purposes described in Section 3, there are hereby appropriated the respective sums of money therein stated as the appropriation made for each improvement or purpose, such sums amounting in the aggregate to \$2,848,000, including grants in the amount of \$196,000 and \$180,000 expected to be received from the New Jersey Department of Transportation (the "NJDOT Grants"), and further including the aggregate sum of \$112,500 as the several down payments for the improvements or purposes required by the Local Bond Law. The down payments have been made available by virtue of provision for down payment or for capital improvement purposes in one or more previously adopted budgets.

**Section 2.** In order to finance the cost of the several improvements or purposes not covered by application of the several down payments and in anticipation of the receipt of the NJDOT Grants, negotiable bonds are hereby authorized to be issued in the principal amount of \$2,735,500 pursuant to the Local Bond Law. In anticipation of the issuance of the bonds, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

**Section 3.** The several improvements hereby authorized and the several purposes for which the bonds are to be issued, the estimated cost of each improvement and the appropriation therefor, the estimated maximum amount of bonds or notes to be issued for each improvement and the period of usefulness of each improvement are as follows:

<u>Purpose</u>	<u>Appropriation &amp; Estimated Cost</u>	<u>Estimated Maximum Amount of Bonds &amp; Notes</u>	<u>Period of Usefulness</u>
<b>A) BUILDINGS AND GROUNDS</b>			
1) Replacement of HVAC system at the Municipal Building, including all work and materials necessary therefor and incidental thereto.	\$460,000	\$438,095	15 years
<b>B) FIRE DEPARTMENT</b>			

**BOROUGH OF MONTVALE**

**April 25, 2023**

<u>Purpose</u>	<u>Appropriation &amp;</u>	<u>Bonds &amp; Notes</u>	<u>Period of</u>
	<u>Estimated Cost</u>	Estimated Maximum Amount of	<u>Usefulness</u>
1) Replacement of turnout gear, including all related costs and expenditures incidental thereto.	\$55,200	\$52,570	10 years
2) Replacement of radios and all related appurtenances, including all related costs and expenditures incidental thereto.	\$69,000	\$65,710	10 years
3) Acquisition of an SCBA cascade system, including all related costs and expenditures incidental thereto.	\$34,500	\$32,855	15 years
4) Upfit of Deputy Chief's vehicle, including installation of lights and radios, and further including all related costs and expenditures incidental thereto.	\$34,500	\$32,855	5 years
<b>C) POLICE DEPARTMENT</b>			
1) Acquisition and upfit of a sport utility vehicle, including all related costs and expenditures incidental thereto.	\$85,100	\$81,045	5 years

**BOROUGH OF MONTVALE**

**April 25, 2023**

<u>Purpose</u>	<u>Appropriation &amp; Estimated Cost</u>	<u>Estimated Maximum Amount of Bonds &amp; Notes</u>	<u>Period of Usefulness</u>
2) Replacement of handguns, including all related costs and expenditures incidental thereto.	\$27,600	\$26,285	15 years
3) Acquisition of plate reader cameras, including all related costs and expenditures incidental thereto.	\$24,150	\$23,000	10 years
4) Acquisition of tasers, including all related costs and expenditures incidental thereto.	\$30,250	\$28,800	5 years
<b>D) ENGINEERING</b>			
1) Drainage improvements to Upper Saddle River Road, including all work and materials necessary therefor and incidental thereto.	\$43,400	\$41,330	20 years
2) 2023 Road Improvement Program, all as set forth in a list on file in the Office of the Clerk, including all work and materials necessary therefor and incidental thereto.	\$1,150,000	\$1,095,235	10 years

**BOROUGH OF MONTVALE**

**April 25, 2023**

<u>Purpose</u>	<u>Appropriation &amp; Estimated Cost</u>	Estimated Maximum Amount of <u>Bonds &amp; Notes</u>	Period of <u>Usefulness</u>
3) Resurfacing of Summit Avenue, including all work and materials necessary therefor and incidental thereto.	\$234,600  (including a \$196,000 New Jersey Department of Transportation grant)	\$234,600	10 years
4) Resurfacing of Terkuile Road, including all work and materials necessary therefor and incidental thereto.	\$253,000  (including a \$180,000 New Jersey Department of Transportation grant)	\$253,000	10 years
5) Excavation of Ladik Place/Montvale Avenue, including all work and materials necessary therefor and incidental thereto.	\$17,700	\$16,850	20 years
<b>E) RECREATION</b>			
1) Rehabilitation of pickleball court, including, but not limited to, resurfacing and installation of net, including all work and materials necessary therefor and incidental thereto.	\$69,000	\$65,710	10 years

<u>Purpose</u>	<u>Appropriation &amp; Estimated Cost</u>	<u>Estimated Maximum Amount of Bonds &amp; Notes</u>	<u>Period of Usefulness</u>
<b>F) DEPARTMENT OF PUBLIC WORKS</b>			
1) Purchase of rolling stock, including a loader, a caterpillar and a tilt trailer, including all related costs and expenditures incidental thereto.	<u>\$260,000</u>	<u>\$247,560</u>	5 years
Totals:	<u>\$2,848,000</u>	<u>\$2,735,500</u>	

The excess of the appropriation made for each of the improvements or purposes aforesaid over the estimated maximum amount of bonds or notes to be issued therefor, as above stated, is the amount of the down payment for each purpose or the NJDOT Grants, as applicable.

**Section 4.** All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer; provided that no bond anticipation note shall mature later than one year from its date, unless such bond anticipation notes are permitted to mature at such later date in accordance with applicable law. The bond anticipation notes shall bear interest at such rate or rates and be in such form as may be determined by the chief financial officer. The chief financial officer shall determine all matters in connection with bond anticipation notes issued pursuant to this bond ordinance, and the chief financial officer's signature upon the

bond anticipation notes shall be conclusive evidence as to all such determinations. All bond anticipation notes issued hereunder may be renewed from time to time subject to the provisions of the Local Bond Law or other applicable law. The chief financial officer is hereby authorized to sell part or all of the bond anticipation notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the bond anticipation notes pursuant to this bond ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the bond anticipation notes sold, the price obtained and the name of the purchaser.

**Section 5.** The Borough hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Borough is hereby amended to conform with the provisions of this bond ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has

been filed with the Division of Local Government Services.

**Section 6.** The following additional matters are hereby determined, declared, recited and stated:

(a) The improvements or purposes described in Section 3 of this bond ordinance are not current expenses. They are all improvements or purposes that the Borough may lawfully undertake as general improvements, and no part of the cost thereof has been or shall be specially assessed on property specially benefitted thereby.

(b) The average period of usefulness, computed on the basis of the respective amounts of obligations authorized for each purpose and the reasonable life thereof within the limitations of the Local Bond Law, is 10.40 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Clerk, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such statement shows that the gross debt of the Borough as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided in this bond ordinance by \$2,735,500, and the obligations authorized herein will be within all debt limitations prescribed by that Law.

(d) An aggregate amount not exceeding \$337,600 for items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included in the estimated cost indicated herein for the purposes or improvements.

**Section 7.** The Borough hereby declares the intent of the Borough to issue bonds or bond anticipation notes in the amount authorized in Section 2 of this bond ordinance and to use the proceeds to pay or reimburse expenditures for the costs of the purposes or improvements described in Section 3 of this bond ordinance. This Section 7 is a declaration of intent within the meaning and for purposes of the Treasury Regulations.

**Section 8.** Any grant moneys received for the purposes or improvements described in Section 3 hereof shall be applied either to direct payment of the cost of the improvements or to payment of the obligations issued pursuant to this bond ordinance. The amount of obligations authorized but not issued hereunder shall be reduced to the extent that such funds are so used.

**Section 9.** The chief financial officer of the Borough is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document to be distributed in connection with the sale of obligations of the Borough and to execute such disclosure document on behalf of the Borough. The chief financial officer is further authorized to enter into the appropriate undertaking to provide secondary market disclosure on behalf of the Borough pursuant to Rule 15c2-12 of the Securities and Exchange Commission (the "Rule") for the benefit of holders and beneficial owners of obligations of the Borough and to amend such undertaking from time to time in connection with any change in law, or interpretation thereof, provided such

undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that the Borough fails to comply with its undertaking, the Borough shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

**Section 10.** The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Borough, and the Borough shall be obligated to levy *ad valorem* taxes upon all the taxable property within the Borough for the payment of the obligations and the interest thereon without limitation of rate or amount.

**Section 11.** This bond ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

A motion Introduced for second reading **Ordinance No. 2023-1535** by Councilmember Cudequest; seconded by Councilmember Lane; Clerk read by title only.

Motion to open meeting to public by Councilmember Lane; seconded by Councilmember - all ayes

**NO PUBLIC COMMENT**

Motion to close meeting to the public by Councilmember Lane; seconded by Councilmember Cudequest - all ayes

Motion to adopt on Second and Final Reading in The Bergen Record by Councilmember Lane; seconded by Councilmember Cudequest; Clerk read by title only. - All ayes on a roll call vote

**INTRODUCTION OF ORDINANCE 2023-1536** AN ORDINANCE AUTHORIZING THE BOROUGH OF MONTVALE TO ACQUIRE CERTAIN REAL PROPERTY FOR PUBLIC PURPOSES CONSISTING OF APPROXIMATELY 8.393 ACRES KNOWN AS 53 CRAIG ROAD AND A PORTION OF SUMMIT AVENUE, MONTVALE, NEW JERSEY, IDENTIFIED AS BLOCK 1903, LOT 5 (2.67 ACRES) AND A PORTION OF BLOCK 1903, LOT 3 (5.723 ACRES), PURSUANT TO THE LOCAL LANDS AND BUILDINGS LAW, N.J.S.A. 40A:12-1, ET SEQ. (public hearing 5-11-23)

A motion to Introduce Ordinance **2023-1536** for first reading was made by Councilmember Cudequest; seconded by Councilmember Lane; Clerk read by title only; Councilmember Lane made a motion that this ordinance be passed on first reading and advertised in The Bergen Record; seconded by Councilmember Roche - a roll call was taken - all ayes

**INTRODUCTION OF BOND ORDINANCE 2023-1537** BOND ORDINANCE PROVIDING FOR THE ACQUISITION OF PROPERTY KNOWN AS 53 CRAIG ROAD AND A PORTION OF SUMMIT AVENUE IN AND BY THE BOROUGH OF MONTVALE, IN THE COUNTY OF BERGEN, NEW JERSEY, APPROPRIATING \$5,150,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$4,900,000 BONDS OR NOTES OF THE BOROUGH TO FINANCE PART OF THE COST THEREOF (public hearing 5-30-23)

A motion to Introduce Ordinance **2023-1537** for first reading was made by Councilmember Cudequest; seconded by Councilmember Lane; Clerk read by title only; Councilmember Lane made a motion that this ordinance be passed on first reading and advertised in The Bergen Record; seconded by Councilmember Roche - a roll call was taken - all ayes

**MINUTES:**

April 13, 2023

A motion to accept the minutes by Councilmember Cudequest; seconded by Councilmember Roche - all ayes with the exception of Councilmembers Arendacs and Russo-Vogelsang abstaining

**CLOSED/EXECUTIVE MINUTES:**

None

**RESOLUTIONS: (CONSENT AGENDA\*)**

All items listed on a consent agenda are considered to be routine and non-controversial by the Borough Council and will be approved by a motion, seconded and a roll call vote. There will be no separate discussion on these items unless a Council member(s) so request it, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

**105-2023 Award Professional Service Contract to Colliers Engineering & Design for Engineering Services, Authorization To Bid , Design & Specifications FY2023 NJDOT Grant for Terkuile Road**

**WHEREAS**, the Borough of Montvale has deemed it necessary to engage the professional services of an Engineer to provide professional services to design and bidding specifications for the FY2023 NJDOT Grant Program for Terkuile Road; and

**WHEREAS**, section N.J.S.A. 40A:11-5 of the Local Public Contracts Law, (N.J.S.A. 40A:11-1 et seq.) exempts such professional services from competitive bidding; and

**WHEREAS**, Colliers Engineering & Design, with offices located at 400 Valley Road, Suite 304, Mt. Arlington, NJ 07856 has submitted a proposal dated April 19, 2023 to provide the engineering services which are detailed and attached to the original of this resolution, and

**WHEREAS**, the Certified Municipal Finance Officer has certified funds are available certification hereto attached to the original of this resolution.

**NOW, THEREFORE BE IT RESOLVED** by the Borough of Montvale as follows:

That the proposal for the scope of engineering services is attached to this resolution which is made part of this resolution shall be awarded to Colliers Engineering & Design.

That the following be provided: Design Specifications, Bidding Services, Grant Administration & Engineering Services

The cost not to exceed shall be \$41,750.00.

The Engineer shall be required to submit itemized bills and payment shall be made based upon services rendered. The rates for this work are in accordance with the hourly contractual agreement with the Borough of Montvale.

**BE IT FURTHER RESOLVED**, that a copy of this resolution be published an official newspaper of the Borough of Montvale, be on file, available for public inspection, in the office of the Municipal Clerk, Municipal Complex, 12 DePiero Drive, Montvale, NJ 07645.

**106-2023 Award Professional Service Contract for Design, Bidding and Construction Observation Services for 2023 Roadway Improvement Program to Colliers Engineering & Design**

**WHEREAS**, the Borough of Montvale has deemed it necessary to engage the professional services of an Engineer to provide professional services to design, construction observation services and bidding municipal road improvements for the 2023 Roadway Improvement Program; and

**WHEREAS**, section N.J.S.A. 40A:11-5 of the Local Public Contracts Law, (N.J.S.A. 40A:11-1 et seq.) exempts such professional services from competitive bidding; and

**WHEREAS**, Colliers Engineering & Design with offices located at 400 Valley Road, Suite 304, Mt. Arlington, NJ 07856 has submitted a proposal dated April 19, 2023 to provide the engineering services for services which are detailed and attached to the original of this resolution, and

**WHEREAS**, the Certified Municipal Finance Officer has certified funds are available certification hereto attached to the original of this resolution.

**NOW, THEREFORE BE IT RESOLVED** by the Borough of Montvale as follows:

1) That the proposal for the scope of engineering services is attached to this resolution which is made part of this resolution shall be awarded to Colliers Engineering & Design.

That the following be provided: Construction Observation, Design and Bidding For the 2023 Road Improvement Program.

The cost not to exceed shall be \$132,000.00.

The Engineer shall be required to submit itemized bills and payment shall be made based upon services rendered. The rates for this work are in accordance with the hourly contractual agreement with the Borough of Montvale.

**BE IT FURTHER RESOLVED**, that a copy of this resolution be published an official newspaper of the Borough of Montvale, be on file, available for public inspection, in the office of the Municipal Clerk, Municipal Complex, 12 DePiero Drive, Montvale, NJ 07645.

**107-2023 Award Professional Service Contract for Environmental Services for Summit Ave and Craig Road to Colliers Engineering & Design**

**WHEREAS**, the Borough of Montvale has deemed it necessary to engage the professional services for providing Environmental Services, related to the possible acquisition of property located south of Summit Ave and east of Craig Road Block 1903, Lots 3 and 5; and

**WHEREAS**, section N.J.S.A. 40A:11-5 of the Local Public Contracts Law, (N.J.S.A. 40A:11-1 et seq.) exempts such professional services from competitive bidding; and

**WHEREAS**, Colliers Engineering & Design, 400 Valley Road, Suite 304, Mt. Arlington, NJ 07856 has submitted a proposal dated April 19, 2023 to provide the environmental services for which are detailed and attached to the original of this resolution, and

**WHEREAS**, the Certified Municipal Finance Officer has certified funds are available certification hereto attached to the original of this resolution.

**NOW, THEREFORE BE IT RESOLVED** by the Borough of Montvale as follows:

1) That the proposal for the scope of engineering services is attached to this resolution which is made part of this resolution shall be awarded to Colliers Engineering & Design. That the following be provided: Phase I Environmental Site Assessment (Phase I ESA),

Limited Phase II Assessment and Asbestos Screening

The cost not to exceed shall be \$66,500.00.

The Engineer shall be required to submit itemized bills and payment shall be made based upon services rendered. The rates for this work are in accordance with the hourly contractual agreement with the Borough of Montvale.

**BE IT FURTHER RESOLVED**, that a copy of this resolution be published an official newspaper of the Borough of Montvale, be on file, available for public inspection, in the office of the Municipal Clerk, Municipal Complex, 12 DePiero Drive, Montvale, NJ 07645.

**108-2023 A Resolution Requesting Permission For The Dedication By Rider For Accumulated Absences Liability Trust Fund Pursuant To N.J.A.C. 5:30-15**

**WHEREAS**, permission is required of the Director of the Division of Local Government Services for approval as a dedication by rider of revenues received by a municipality when the revenue is not subject to reasonably accurate estimates in advance; and

**WHEREAS**, N.J.A.C. 5:30-15 budget appropriations through annual adopted budgets to provide for the operating costs to administer this act; and

**WHEREAS**, N.J.S.A. 40A:4-39 provides that the dedicated revenues anticipated from the Accumulated Absence Liability Trust Fund are hereby anticipated as revenue and are hereby appropriated for the purpose to which said revenue is dedicated by statute or other legal requirement.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Borough Council of the Borough of Montvale, in the County of Bergen, State of New Jersey, as follows:

The Governing Body does hereby request permission of the Director of the Division of Local Government Services to pay expenditures of the Accumulated Absences Liability Trust Fund pursuant to N.J.A.C. 5:30-15

**109-2023 Requesting Approval Of Items Of Revenue And Appropriation N.J.S.A. 40a:4-87 – Distracted Driver Grant**

**WHEREAS**, *N.J.S.A. 40A:4-87* provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law, and the amount was not determined at the time of the adoption of the budget; and

**WHEREAS**, the Director may also approve the insertion of an item of appropriation for an equal amount.

**NOW, THEREFORE, BE IT RESOLVED** that the Borough Council of the Borough of Montvale, in the County of Bergen, State of New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the CY 2023 Municipal Budget in the sum of \$7,000, which is now available as revenue from:

Miscellaneous Revenues – Section F:

Special Items of Revenue Anticipated with Prior Consent of the Director of Local Government Services – Public and Private Revenues Offset with Appropriations:

Distracted Driver Grant.

**BE IT FURTHER RESOLVED** that the like sum of \$7,000 is hereby appropriated under the caption:

General Appropriations:

(A) Operations – Excluded from “CAPS”

Public and Private Revenues Offset by Revenues

Distracted Driver Grant.

**BE IT FURTHER RESOLVED** that a copy of this Resolution shall be electronically filed with the Director for approval as required by law.

**110-2023 Requesting Approval Of Items Of Revenue And Appropriation N.J.S.A. 40a:4-87 – Recycling Tonnage Grant**

**WHEREAS**, *N.J.S.A. 40A:4-87* provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law, and the amount was not determined at the time of the adoption of the budget; and

**WHEREAS**, the Director may also approve the insertion of an item of appropriation for an equal amount.

**NOW, THEREFORE, BE IT RESOLVED** that the Borough Council of the Borough of Montvale, in the County of Bergen, State of New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the CY 2023 Municipal Budget in the sum of \$14,991.37, which is now available as revenue from:

Miscellaneous Revenues – Section F:

Special Items of Revenue Anticipated with Prior Consent of the Director of Local Government Services – Public and Private Revenues Offset with Appropriations:

Recycling Tonnage Grant.

**BE IT FURTHER RESOLVED** that the like sum of \$14,991.37 is hereby appropriated under the caption:

General Appropriations:

(A) Operations – Excluded from “CAPS”

Public and Private Revenues Offset by Revenues

Recycling Tonnage Grant.

**BE IT FURTHER RESOLVED** that a copy of this Resolution shall be electronically filed with the Director for approval as required by law.

**111-2023 A Resolution Awarding a Contract to Data Network Solutions for New Office Telephones and Related Services Pursuant to ESCNJ Contract #65MCESCCPS**

**WHEREAS**, the Borough has a need to procure new telephone equipment and related services for the Municipal Complex, including the Library and Administration, Construction and Police Departments; and

**WHEREAS**, the Borough did solicit proposals from its incumbent contractor, Cooperative Communications ("Cooperative") as well as Data Network Solutions ("DNS"); and

**WHEREAS**, the proposal submitted by DNS dated March 27, 2023, was significantly lower in price and provided equivalent service to the proposal from Cooperative; and

**WHEREAS**, pursuant to Section 11 of the Local Public Contracts Law, N.J.S.A. 40A:11-11, the Borough is a member of a cooperative pricing system for the provision of goods and services with the Educational Services Commission of New Jersey ("ESCNJ"), formerly known as the Middlesex County Educational Services Commission; and

**WHEREAS**, DNS offers its services through ESCNJ, contract #65MCESCCPS; and

**WHEREAS**, the Borough is desirous of entering into a contract through ESCNJ with DNS for the provision of new telephones and related services, as set forth in the March 27, 2023 proposal attached hereto and incorporated herein by reference; and

**WHEREAS**, any and all contracts entered into pursuant to this resolution shall remain subject to review and approval as to form by the Borough Attorney; and

**WHEREAS**, the Chief Financial Officer has certified that funds have been appropriated and are available for this purpose.

**NOW, THEREFORE, BE IT RESOLVED** that the Borough of Montvale does hereby award the above-referenced contract pursuant to ESCNJ #65MCESCCPS, as follows:

Vendor	Contract Amount
Data Network Solutions	Non-Recurring \$18,015.00
116 Oceanport Avenue	Monthly Recurring \$ 1,096.29
Little Silver, NJ 07739	Five-Year Total \$83,792.40

**BE IT FURTHER RESOLVED** that the Mayor, Borough Clerk, and all other appropriate officials, officers and employees are hereby directed, authorized and empowered to take all steps necessary to effectuate the provisions and purposes of this resolution.

Introduced by: Councilmember Cudequest; seconded by Councilmember Roche - a roll call was taken - all ayes

**113-2023 A Resolution Approving a Contract with Modern Materiel for the Purchase of Eleven (11) Rifles with Various Accessories for Use by the Montvale Police Department**

**WHEREAS**, the Borough of Montvale has a need to purchase eleven (11) rifles with various accessories for use by the Montvale Police Department, which purchase was part of the 2022 capital budget; and

**WHEREAS**, the Borough did solicit three (3) quotes for these items; and

**WHEREAS**, the lowest quote received, and the most advantageous proposal, price and other factors considered, was an April 6, 2023 proposal from Modern Materiel ("Modern") in the total amount of \$20,918.48; and

**WHEREAS**, said price is within the \$21,000 appropriated for this purpose; and

**WHEREAS**, this contract will be awarded under the "alternative process" pursuant to N.J.S.A. 19:44A-20.4 et seq. (the "Pay-to-Play Law"), and will be awarded to Modern based upon the merits and abilities of Modern to provide the good necessary; and

**WHEREAS**, Modern has completed and submitted a Business Entity Disclosure Certification which certifies that Modern has not made any reportable contributions (\$300 or more) to a political or candidate committee in the Borough of Montvale in the previous one year, and that Modern is prohibited from making any reportable contributions (\$300 or more) through the term of the contract; and

**WHEREAS**, the CFO has certified that funds have been appropriated and are available for this purpose in account number C-04-55-519-B03.

**NOW, THEREFORE, BE IT RESOLVED** that a contract for this project is hereby awarded pursuant to the April 6, 2023 proposal as follows:

Contractor:  
Modern Materiel  
2 Industrial Drive, Suite G  
Keyport, New Jersey 07735

Price:  
\$20,918.48 (as per proposal)

**BE IT FURTHER RESOLVED** that the Mayor, Borough Clerk and all other appropriate officials and employees are hereby directed, authorized and empowered to execute all documents and take all steps reasonably necessary to effectuate the provisions and purposes of this resolution.

Introduced by: Councilmember Lane; seconded by Councilmember Roche - a roll call was taken - all ayes

**BILLS: Administrator read the Bill Report**

Motion to pay bills by Councilmember Lane; seconded by Councilmember Roche - all ayes

**ENGINEER'S REPORT:**

Andrew Hipolit  
Report/Update

In speaking about grants, we currently have 2 NJDOT grants projects, Summit Ave and Spring Valley Road to the NY border and the other is Terkuile Road. You have the open space grant that you are applying for and a few more upcoming as well. 2023 road program has been approved. There was a leak in the water main on Grand Ave east of the culvert.

**ATTORNEY REPORT:**

David Lafferty, Esq.  
Report/Update  
No Report

**ADMINISTRATOR REPORT:**

Joe Voytus  
Report/Update

Attended the safety breakfast from the BMED, we received the platinum award of \$1,750 which goes to a barbeque for the employees. Also approved by the BMED was a \$5,000 grant for wellness activities for the employees. Mayor Ghassali added that councilmembers completed MEL training this evening and save the borough approximately \$2,000.

**UNFINISHED BUSINESS:**

None

**NEW BUSINESS:**

**PUBLIC HEARING ON THE SUBMISSION OF A 2023 BERGEN COUNTY OPEN SPACE TRUST FUND GRANT APPLICATION:**

For Memorial Field – Synthetic Turf Field and related work. The borough engineer explained it is a \$350,000 job and you are applying for half (\$175,000) it is a matching grant. He recommends applying for the grant.

**MEETING OPEN TO PUBLIC:**

Motion to open meeting to public by Councilmember Lane; seconded by Councilmember Roche - all ayes

NO PUBLIC COMMENT

Motion to close meeting to the public by Councilmember Lane; seconded by Councilmember Roche - all ayes

**MEETING CLOSED TO PUBLIC:**

**Resolution No. 112-2023 - Authorizing Submission of Grant Application for Bergen County Open Space Trust Fund Municipal Program Park Improvements – Memorial Drive M.A.L. Synthetic Turf Field**

**WHEREAS**, the Bergen County Open Space, Recreation, Floodplain Protection, Farmland & Historic Preservation Trust Fund ("County Trust Fund"), provides matching grants to municipal governments and to nonprofit organizations for assistance in the development or redevelopment of outdoor municipal recreation facilities; and,

**WHEREAS**, the Borough of Montvale desires to further the public interest by obtaining a matching grant of **\$175,000.00** from the County Trust Fund to fund the following project: **Memorial Drive M.A.L. Synthetic Turf Field**; and,

**WHEREAS**, the governing body/board has reviewed the County Trust Fund Program Statement, and the Trust Fund Municipal Program Park Improvement application and instructions, and desires to make an application for such a matching grant and provide application information and furnish such documents as may be required; and,

**WHEREAS**, as part of the application process, the governing body/board received held the required Public Hearing to receive public comments on the proposed park improvements in the application on **April 25, 2023**; and,

**WHEREAS**, the County of Bergen shall determine whether the application is complete and in conformance with the scope and intent of the County Trust Fund; and,

**WHEREAS**, the applicant is willing to use the County Trust Fund in accordance with such rules, regulations and applicable statutes, and is willing to enter into an agreement with the County of Bergen for the above named project and ensure its completion on or about the project contract expiration date.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough of Montvale:

1. That it is hereby authorized to submit the above completed project application to the County by the deadline of MAY 12th, 2023, as established by the County; and,
2. That, in the event of a County Trust Fund award that may be less than the grant amount requested above, the Borough of Montvale has, or will secure, the balance of funding necessary to complete the project, or modify the project as necessary; and,

- 3. That the Borough Montvale is committed to providing a dollar for dollar cash match for the project; and,
- 4. That only those park improvements identified and approved in the project application, its Trust Fund contract, or other documentation will be considered eligible for reimbursement.
- 5. That the Borough of Montvale agrees to comply with all applicable federal, state, and local laws, rules, and regulations in its performance of the project; and,
- 6. That this resolution shall take effect immediately.

Introduced by: Councilmember Lane; seconded by Councilmember Roche - a roll call was taken - all ayes

June Pride Month – Special Events Committee

Councilmember Cudequest and Mayor Ghassali attended the special events committee meeting to discuss the Pride event. It was agreed upon by the committee members, not to have political speeches. It is scheduled for June 3rd from 3-5pm at Huff Pond with a rain date of June 4<sup>th</sup>. Councilmembers agreed to waive permit fees.

25 West Grand Ave

The administrator explained, he received a proposal from Mr. Hipolit to go to the DEP for a pre-application process for a potential affordable development in conjunction with the Bergen County United Way. The proposal is for \$5,000 to speak with the DEP which will come out of the affordable housing trust fund. Councilmembers gave the go ahead to schedule a meeting with the DEP.

**COMMUNICATION CORRESPONDENCE:**

None

**MEETING OPEN TO THE PUBLIC:**

**HEARING OF CITIZENS WHO WISH TO ADDRESS THE MAYOR AND COUNCIL:**

Upon recognition by the Mayor, the person shall proceed to the floor and give his/her name and address in an audible tone of voice for the records. Unless further time is granted by the Council, he/she shall limit his/her statement to five (5) minutes. Statements shall be addressed to the Council as a body and not to any member thereof. No person, other than the person having the floor, shall be permitted to enter into any discussion, without recognition by the Mayor.

A motion to open meeting to the public by Councilmember Cudequest; seconded by Councilmember Roche – all ayes

Alan Broadman

Thanked council for the process and compromise to have the Pride event.

Kari Solomon

Thank you all for allowing the committee to do the Pride event; the committee is very excited

Jacob Levin

He is a Pascack Hills student, he was the President of the Gay Straight Alliance Club on behalf of the high school, he wanted to thanked mayor and council for having the Pride event for a second time.

Carolee Adams

Sent an email in regards to an added park for consideration in the budget for next year. Talked about mental health awareness month and mentioned a few online roundtable events about mental health challenges. Spoke at the last meeting in regards to expungements for those who do not have critical criminal activity that their records would be expunged if they volunteered for certain services in town. This should be pursued further.

A motion to close meeting to the public by Councilmember Lane; seconded by Councilmember Cudequest – all ayes

Mayor Ghassali spoke with the Rabbi from Monsey and he would like to have him speak on cultural awareness. Mayor Ghassali explained that there was an incident with a Hasidic juvenile that was arrested and the police could not call his parents because it was after a certain hour.

Mayor Ghassali also mentioned about the Ramadan ceremony and asked Dr. Khan to say a few words. Dr. Khan was very grateful for the support of the mayor and council for the Crescent Moon lighting and for the interfaith Lidar.

**ADJOURNMENT:**

Motion to adjourn by Councilmember Lane; seconded by Councilmember Cudequest – all ayes

Meeting adjourned at 8:41pm

Regular Meeting of the Mayor & Council will be held at 7:30pm on Thursday, May 11, 2023

**Respectfully submitted, Frances Scordo, Municipal Clerk**

**BOROUGH OF MONTVALE  
BERGEN COUNTY, NEW JERSEY  
RESOLUTION NO. 114-2023**

**RE: Authorize The Cancellation of 3<sup>rd</sup> & 4<sup>th</sup> quarter taxes year 2023 and All Future Taxes Due To Granting Of Totally Disabled Veteran Status By Department Of Veterans Affairs**

**WHEREAS**, this resolution authorizes the municipality to cancel property taxes for the 3<sup>rd</sup> and 4<sup>th</sup> quarter of 2023 and for all future taxes due to the granting of totally disabled veteran status by the Department of Veterans Affairs per the Department's letter attached to the original resolution, for Dieter Koelling. Mr. Koelling is the owner of 12 Highland Road, Block 2203, Lot 2.

**NOW, THEREFORE BE IT RESOLVED** by the Mayor and Council of the Borough of Montvale, County of Bergen, New Jersey, that the Tax Collector be and is hereby authorized to cancel 3<sup>rd</sup> and 4<sup>th</sup> quarter property taxes and all future taxes as per the above.

Councilmember	Motion	Second	Yes	No	Absent	Abstain	No Vote
Arendacs							
Cudequest							
Koelling							
Lane							
Roche							
Russo-Vogelsang							

**Adopted: May 11, 2023**

ATTEST:

APPROVED:

\_\_\_\_\_  
Frances Scordo  
Municipal Clerk

\_\_\_\_\_  
Michael Ghassali  
Mayor

**BOROUGH OF MONTVALE  
BERGEN COUNTY, NEW JERSEY  
RESOLUTION NO. 115-2023**

**RE: Refund Overpayment of Taxes - Due to Veteran Exempt Status**

**WHEREAS**, a resolution authorizing the Borough of Montvale to refund the following overpayment of taxes;  
and

**WHEREAS**, the owner of 12 Highland Road, Dieter Koelling, is totally exempt from taxes due to his Veteran status; and

**WHEREAS**, Mr. Koelling paid the 1<sup>st</sup> and 2<sup>nd</sup> installments for the year 2023, which resulted in an overpayment of taxes in the amount of \$4,860.00; and

**NOW, THEREFORE BE IT RESOLVED**, by the Mayor and Council of the Borough of Montvale, County of Bergen, New Jersey, that the Tax Collector be and is hereby authorized to refund in the amount of \$4,860.00 to Dieter Koelling, 12 Highland Road, Montvale, NJ 07645

Councilmember	Motion	Second	Yes	No	Absent	Abstain	No Vote
Arendacs							
Cudequest							
Koelling							
Lane							
Roche							
Russo-Vogelsang							

**Adopted: May 11, 2023**

ATTEST:

APPROVED:

\_\_\_\_\_  
Frances Scordo  
Municipal Clerk

\_\_\_\_\_  
Michael Ghassali  
Mayor

**BOROUGH OF MONTVALE  
BERGEN COUNTY, NEW JERSEY  
RESOLUTION NO. 116-2023**

**RE: Authorize Hiring Full Time Technical Assistant – Carmen Stefano**

**WHEREAS**, Carmen Stefano meets the qualifications for the position of Technical Assistant and agrees to the terms and conditions of employment, and has previously completed a satisfactory background investigation; and

**NOW THEREFORE, BE IT RESOLEVED**, by the Mayor and Council of the Borough of Montvale, County of Bergen, State of New Jersey, that the above named individual is hereby appointed to the position of a full-time Technical Assistant, effective May 16, 2023.

Councilmember	Motion	Second	Yes	No	Absent	Abstain	No Vote
Arendacs							
Cudequest							
Koelling							
Lane							
Roche							
Russo-Vogelsang							

**Adopted: May 11, 2023**

ATTEST:

APPROVED:

\_\_\_\_\_  
Frances Scordo  
Municipal Clerk

\_\_\_\_\_  
Michael Ghassali  
Mayor

**BOROUGH OF MONTVALE  
BERGEN COUNTY, NEW JERSEY  
RESOLUTION NO. 117-2023**

**RE: Amending Resolution No. 45-2023 To Establish Recreational Fees for Year 2023**

**WHEREAS**, The Recreation Department hereby establishes the programs, times and fees for various programs; and

**WHEREAS**, the Recreation Director has recommended that the following fees, programs, and times be revised as described; and

**NOW THEREFORE BE IT RESOLVED**, by the Mayor and Council of the Borough of Montvale that the following fees and programs and services be and are hereby established

**TIME SCHEDULE FOR SKATING RINK:**

Weekdays:

8:00AM - 2:00PM Pickleball  
2:00PM - Dusk Roller/Street Hockey

Weekends:

8:00AM - 10:00AM Pickleball  
10:00AM - 2:00PM Roller/Street Hockey  
2:00PM - 5:00PM Pickleball  
5:00PM - Dusk Roller/Street Hockey

<u>Program Name</u>	<u>Session Length</u>	<u>Resident Fee</u>	<u>Non-Resident Fee</u>
<b>30+ Basketball</b>	Sept-May	\$75	\$95
	Jan-May	\$40	\$60
<b>Adult Soccer</b>	10 weeks	\$15	\$20
<b>Golf Instruction</b>	6 weeks	\$115	\$135
	8 weeks	\$150	\$170
<b>Pickleball Clinic</b>	3 weeks	\$50	\$65
<b>Pickleball Clinic Drop In Fee</b>	1 class	\$20	\$25
<b>Pickleball Program</b>	January-May	\$50	\$75
<b>Summer Camp: Grades 1-5</b>	4 weeks	\$450 per child \$1350 family max	\$500 per child \$1500 family max
<b>Adventure Camp: Grades 6-7</b>	4 weeks	\$550 per child	\$610 per child

**Summer Camp  
Resident/Non-Resident**

\$30 Additional Fee after Registration Period. \$25 late charge for every 15 minutes a child is left under care after camp dismissal. Payment shall be made directly to the Camp Director or Asst. Director and turned over to the Borough of Montvale. Camp financial assistance fee amounts will be at the discretion of the Recreation Director.

<u>Program Name</u>	<u>Session Length</u>	<u>Resident Fee</u>	<u>Non-Resident Fee</u>
<b>Extended Day Multisport Camp by TGA During Summer Camp Weeks Only</b>	1 week (2:30-6:30pm)	\$220	\$250
<b>Multisport Camp by TGA After Summer Camp Weeks Conclude and/or During School Breaks</b>	1 week (Half Day)	\$245	\$255
	1 week (Full Day)	\$295	\$305
	1 week (Full Day + After Care)	\$375	\$395
<b>The Way- The Art of Life</b>	8 weeks (@ 2 classes per week)	\$120	\$180
<b>Tai Chi</b>	8 weeks	\$80	\$100
<b>Montvale Senior Club Tai Chi Discount:</b>	8 weeks	\$40	\$40
<b>Tennis Lessons</b>	6 weeks	\$115	\$145
	8 weeks	\$150	\$190
<b>Tennis Badges</b>			
Adult (Ages 18-61)	March-December	\$30	\$60
Child (Ages 17 & Younger)	March-December	\$10	\$20
Family Max	March-December	\$50	\$100
Seniors (Ages 62 & Up)	March-December	Free	\$10
		\$10 Fee for Replacement Tennis Badge	
<b>Basketball Badges</b>			
Adult (Ages 18-61)	Residents: Lifetime Non-Residents: January- December	Free	\$25
Child (Ages 17 & Younger)	Residents: Lifetime Non-Residents: January- December	Free	\$15

Seniors (Ages 62 & Older)	Residents: Lifetime Non-Residents: January-December	Free	\$10
		\$5 Fee for Replacement Basketball Badge	
<b>Pickleball Badges</b>			
Adult (Ages 18-61)	Residents: Lifetime Non-Residents: January-December	Free	\$25
Child (Ages 17 & Younger)	Residents: Lifetime Non-Residents: January-December	Free	\$15
Seniors (Ages 62 & Older)	Residents: Lifetime Non-Residents: January-December	Free	\$10
		\$5 Fee for Replacement Pickleball Badge	
<b>Ultimate Frisbee</b>	6 weeks	\$75	\$95
	8 weeks	\$100	\$120
<b>Volleyball- Adult</b>	January-May	\$240	\$260
<b>Volleyball- Girls</b>	8 weeks	\$180	\$200
<b>Women's Softball- Adult</b>	April - August	\$60	\$70
<b>Yoga</b>	8 weeks	\$80	\$100
<b>Yoga Mini Session</b>	4 weeks	\$40	\$100
<b>Youth Theater</b>	September-December	\$10	\$50

**WHEREAS**, Borough Owned Recreational Fields and Facilities shall be scheduled by the Borough of Montvale Field Coordinator; and

**WHEREAS**, Montvale Athletic League ("MAL"), Montvale Recreation and Pascack Hills High School shall have first priority field scheduling use and shall be provide a schedule to the Field Coordinator no later than February 1 and June 1 for the respective Spring and Fall seasons.

**WHEREAS**, MAL, Recreation, Pascack Hills High School and churches are exempt from payment of fees relating to field use.

<u>Facilities</u>	<u>Fee</u>	<u>Resident Team/Corporation</u>	<u>Non-Resident Team/Corporation</u>
<b>Ballfields:</b> Baseball or Softball (Memorial, Fieldstone or LaTrenta)	Per Hour Per Field (2 hour minimum)	\$25	\$50
<b>Turf Fields:</b> Soccer or Lacrosse (Fieldstone)	Per 2 Hour Time Slot Per Field	\$75 (full field) \$50 (half field)	\$150 (full field) \$100 (half field)

<b>Basketball Courts:</b> (Memorial)	Per Hour: Court #2 Only	\$25	\$50
<b>Tennis Court Group Reservation</b> (Memorial or LaTrenta) *Two court maximum reservation at any one location	Per Day	\$25	\$50
<b>Corporation Event Field Reservation</b> (1 scheduled day plus 2 rain dates)	Per Day	\$200	\$400

### **Field and Facility Permit Regulations**

MAL endorsed programs in sports that are not offered by MAL, and which have Montvale residents participating, shall be charged the resident fee for field use.

**Resident Corporation:** Any company that owns or leases commercial within the borough.

**Non-Resident Corporation:** Any company that does not own or lease commercial space within the borough.

**Residential Team:** Any athletic team comprised of at least 75% of its roster with Montvale residents.

**Non-Residential Team:** Any team not having at least 75% of its roster filled with Montvale residents.

**Time Slot:** An uninterrupted 1 or 2 hour time period or any part thereof, that a field/facility is being used by an approved team.

**Corporate Fees:** Corporate fees paid to the borough for field use, whether Resident Corporation or Non-Resident Corporation, will entitle the user to 1 field reservation time slot and up to 2 additional time slots that are designated as "rain dates".

**Season:** Spring season will begin March 1 and end July 31. Fall season will begin August 1 and end December 31.

Field/Facility users who provide 7 days or more notice of changes in their scheduled use can receive a time credit if the scheduled hours are decreased. Any changes in field schedules without 7-day notice will not receive a time credit for unused field time. Time credits are only valid for the existing season and the following season.

**Lightning Detection Credit Policy:** If the lightning detector activates with less than 50% of scheduled time elapsed for that date, the organization shall receive a credit for that day's scheduled timeslot. If the lightning detector activates after 50% of the scheduled time has elapsed, no time credit will be granted.

Payment is required prior to use on all fields or no field use will be granted.

Once field use requests are received in full by February 1<sup>st</sup> for Spring season and June 1<sup>st</sup> for Fall season, field use will be established with the following order of preference:

1. Montvale Athletic League, Recreation and Pascack Hills High School
2. Resident: Not-For-Profit Entity
3. Resident: For Profit Entity
4. Non-Resident: Not-For-Profit Entity
5. Non-Resident: For-Profit Entity

**WHEREAS**, it is the Borough of Montvale's intention by the adoption of this resolution that if any prior established fee is in conflict with fee schedule the fees set forth in this fee schedule shall be the fees charged and any conflicting prior fee is hereby superseded, repealed and replaced with the fees adopted pursuant to this resolution.

Councilmember	Motion	Second	Yes	No	Absent	Abstain	No Vote
Arendacs							
Cudequest							
Koelling							
Lane							
Roche							
Russo-Vogelsang							

**Adopted: May 11, 2023**

ATTEST:

APPROVED:

\_\_\_\_\_  
Frances Scordo  
Municipal Clerk

\_\_\_\_\_  
Michael Ghassali  
Mayor

**BOROUGH OF MONTVALE  
BERGEN COUNTY, NEW JERSEY  
RESOLUTION NO. 118-2023**

**RE: Resolution in Support of S3739**

**WHEREAS**, S3739/A5402 would delay the implementation of the fourth round of affordable housing obligations, including present and prospective need and related litigation, until July 1, 2028; and

**WHEREAS**, extending that obligation to 2028 will present a clearer picture of how each of the towns fared in meeting their goals, and give all parties additional time to assess the efficacy and local impacts of the 3rd round agreements; and

**WHEREAS**, NJ's Municipalities are still sorting out the ripple effects of COVID lockdowns on their tax base and land use plans; and

**WHEREAS**, Post COVID record inflation has driven construction, debt financing and service costs to levels that incentivize builders to overreach, demanding more residential units than the infrastructure of fully developed communities can safely and responsibly absorb; and

**WHEREAS**, working through the 3rd round obligations requires more time than had been allotted given the cascading effects of COVID; and

**WHEREAS**, municipalities should be allowed to work towards appropriately meeting the 3rd round commitments before adding yet another layer that public health safety & welfare, limited infrastructure, hyper-local environmental and infrastructure challenges and fiscal realities may show to be unrealistic; and

**WHEREAS**, and extension would also give the legislature and the Governor time to reestablish their proper roles in balancing the needs of all stakeholders in this process;

**NOW, THEREFORE, BE IT RESOLVED** that the Mayor and Council of the Borough of Montvale hereby support S3739/A5402; and

**BE IT FURTHER RESOLVED** that a copy of this resolution be forwarded to Governor Murphy; the members of the NJ Senate and Assembly; the League of Municipalities; and all NJ Municipalities.

Councilmember	Motion	Second	Yes	No	Absent	Abstain	No Vote
Arendacs							
Cudequest							
Koelling							
Lane							
Roche							
Russo-Vogelsang							

**Adopted: May 11, 2023**

ATTEST:

APPROVED:

\_\_\_\_\_  
Frances Scordo  
Municipal Clerk

\_\_\_\_\_  
Michael Ghassali  
Mayor

**BOROUGH OF MONTVALE  
BERGEN COUNTY, NEW JERSEY  
RESOLUTION NO. 119-2023**

**RE: Resolution Awarding Purchase Under New Jersey State Contract T3083 / 18- TELE – 00671  
Montvale Police Department Livescan Fingerprinting System – IDEMIA**

**WHEREAS**, The State of New Jersey adopted legislation which requires all municipalities who purchase under New Jersey State Contract to award said purchases by resolution; and

**WHEREAS**, attached is a detailed description of the purchase of Livescan Fingerprinting System reference # IDNJ-L110421-05A dated October 28, 2022 which is attached to the original of this resolution.

**NOW THEREFORE, BE IT RESOLVED** by the Borough of Montvale that the following purchase under New Jersey State Contract is hereby authorized:

**PURCHASE OF Livescan Fingerprinting System STATE CONTRACT T3083 / 18- TELE – 00671**

IDEMIA  
5515 East La Palma Ave  
Suite 100  
Anaheim, CA 92807  
Total \$25,758.00

Councilmember	Motion	Second	Yes	No	Absent	Abstain	No Vote
Arendacs							
Cudequest							
Koelling							
Lane							
Roche							
Russo-Vogelsang							

**Adopted: May 11, 2023**

ATTEST:

APPROVED:

\_\_\_\_\_  
Frances Scordo  
Municipal Clerk

\_\_\_\_\_  
Michael Ghassali  
Mayor

**Acct #3-01-44-819-000  
\$25,758.00**



5515 East La Palma Avenue  
Suite 100  
Anaheim, CA 92807

October 28, 2022

Detective Sergeant Andrew Fedick #128  
Montvale Police Department  
12 Mercedes Drive  
Montvale, NJ 07645  
Office: (201) 391-5760 Option 1  
Email: [afedick@montvaleboro.org](mailto:afedick@montvaleboro.org)

*State of New Jersey  
Trusted Identification  
Partner for 33 Years*

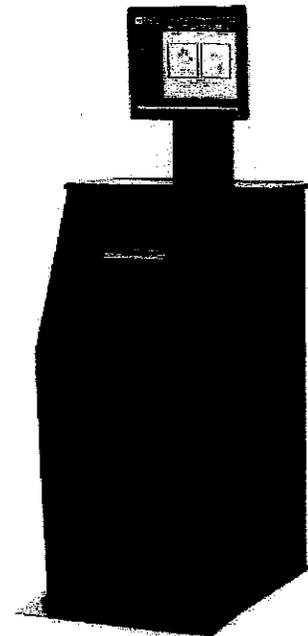
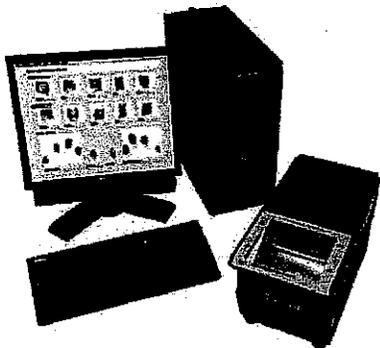
**Reference No. IDNJ-L110421-05A**

IDEMIA is pleased to provide Montvale Police Department with the following price quote for the IDEMIA LiveScan System. Since 1989, IDEMIA has been the State of New Jersey AFIS provider. In 2012, IDEMIA was awarded the State of New Jersey Live Scan Contract. **This Contract is renewed through January 30, 2023 - Contract #T3083.**

***Please note the purchase price of all Live Scan configurations includes on-site installation, training, three (3) years of next-day on-site support with corrective maintenance and parts replacement.***

**IDEMIA's fully integrated LiveScan solution provides Montvale Police Department the following features and benefits:**

- ◆ Single-source vendor for all components of the Live Scan solution, including the AFIS interface
- ◆ Integrated Palmprint Capture ensures compliance with the Federal Sex Offender Registry and Notification Act (SORNA)
- ◆ Digital image capture of upper, lower and writer's palms, slaps and rolls
- ◆ Fingerprinting and mugshot capture seamlessly integrated into the same interface
- ◆ Certification to the FBI's Electronic Fingerprint Transmission Specifications
- ◆ Full compliance with New Jersey State AFIS, FBI IAFIS/NGI EBTS and ANSI/NIST image standards
- ◆ All Live Scan configurations includes on-site installation and training
- ◆ Purchase price includes 3 years of next-day on-site support and parts replacement
- ◆ Eliminate all RFP associated costs by purchasing Live Scan system from the State of New Jersey State Contract





**\*\*Note: Existing Lexmark Optra R, Optra S, T5xx, T620, T630, T640, T650 Series Printers or Xerox Printers are not supported with the new Live Scan System. Please refer to Pricing Table 3 for supported Printer pricing.\*\***

**Tenprint/Palmprint Capture with Integrated MugPhoto – Tables 1 – 2**

**Tenprint/Palmprint Capture with Integrated Mug Photo - Desktop Table 1**

New Jersey Comm. Code	Qty	Description	Unit Price
Item #7 204-96-083963	1	<b>Live Scan System Desktop to include:</b> <ul style="list-style-type: none"> <li>◆ Live Scan System Software License**</li> <li>◆ Tenprint/Palmprint 500PPI Scanner</li> <li>◆ Computer, monitor, keyboard</li> <li>◆ Signature Capture Pad</li> <li>◆ Integrated Mug Photo Capture (Digital camera, Software)</li> <li>◆ NJ specific transmission Software</li> </ul> Installation / On-site Training <b>Warranty:</b> 1 Year On-site <i>Advantage</i> Solution, 9X5 (Year 1) <b>Maintenance:</b> 2 additional Years - On-site <i>Advantage</i> Solution, 9X5 (Year 2-3) <b>Freight</b>	<b>\$21,532.00</b>
Annual Maintenance – starting in Year 4			
TPL5-OPT004-0M		<b>Maintenance: On-site Advantage Solution, 9X5</b>	<b>\$2,630.00</b>
<i>*Please see Table 3 Options for Printer pricing*</i>			

**Tenprint/Palmprint Capture with Integrated Mug Photo - Cabinet Ruggedized fixed-height Table 2**

New Jersey Comm. Code	Qty	Description	Unit Price
Item #23 204-10-083974	1	<b>Live Scan System Cabinet (fixed-height) to include:</b> <ul style="list-style-type: none"> <li>◆ Live Scan System Software License**</li> <li>◆ Tenprint/Palmprint 500PPI Scanner</li> <li>◆ Computer, monitor, keyboard</li> <li>◆ Ruggedized fixed-height Cabinet</li> <li>◆ Signature Capture Pad</li> <li>◆ NJ specific transmission Software</li> <li>◆ Integrated Mug Photo Capture (Digital camera, Software)</li> </ul> Installation / On-site Training <b>Warranty:</b> 1 Year On-site <i>Advantage</i> Solution, 9X5 (Year 1) <b>Maintenance:</b> 2 additional Years - On-site <i>Advantage</i> Solution, 9X5 (Year 2-3) <b>Freight</b>	<b>\$24,032.00</b>
Annual Maintenance – starting in Year 4			
TPL5-OPT012-0M		<b>Maintenance: On-site Advantage Solution, 9X5</b>	<b>\$2,630.00</b>
<i>*Please see Table 3 Options for Printer pricing*</i>			

**IDEMIA's Standard Warranty and Maintenance support includes remote dial in AND on-site support services.**

Current shipment is approximately 120+ days after IDEMIA receipt of purchase order.

Live Scan System pricing includes a 1 year warranty and 2 additional years of annual maintenance. Annual Maintenance pricing shown is for Year 4.

\*\*Purchase includes New Live Scan Software; timeframe on deployment of New Live Scan Software is based on a future "when released" date.

**Options and Pricing**

**IDEMIA equipment and service options and pricing described in Table 3. Table 3. Pricing, Maintenance**

New Jersey Comm. Code	Qty	Description	Unit Price
Item #37 204-96-083970	1	<b>Duplex Black &amp; White Fingerprint Card Printer, Double-sided card printing</b> Installation / On-site Training <b>Warranty:</b> 1 Year On-site <b>Advantage</b> Solution, 9X5 (Year 1) <b>Maintenance:</b> 2 additional Years - On-site <b>Advantage</b> Solution, 9X5 (Year 2-3) <b>Freight</b>	<b>\$1,421.00</b>
Annual Maintenance – starting in Year 4			
TPL0-DFCP00-0M		<b>Maintenance: On-site Advantage Solution, 9X5</b>	<b>\$175.00</b>

**NOTE: Existing Lexmark Optra R, Optra S, T5xx, T620, T630, T640, T650 Series Printers or Xerox Printers are not supported with the new Live Scan System.**

**Customer Responsibilities**

Montvale Police Department is responsible for the following:

- ◆ Providing necessary facility resources required for equipment installation and operation including access, space, environmental control, electrical power and networking.
- ◆ Providing a technical point of contact for IDEMIA who will be the primary person responsible for providing and/or coordinating obtainment of site installation pre-requisite information such as network information, IP addresses, power information, etc.
- ◆ Network communications: To obtain and maintain the required transmission lines and hardware for remote communications to and from the necessary agencies (to/from NJSP).
- ◆ Obtaining all required authorizations and permissions for connecting to New Jersey State Police (NJSP) AFIS. This includes establishing a network connection and user agreement with NJSP.
- ◆ Note: Printer supplies such as ink and toner cartridges (consumables) are Montvale Police Department responsibility. IDEMIA does not offer or resell these items.

**Assumptions**

In developing this proposal, IDEMIA has made the following assumptions:

- ◆ Should Montvale Police Department desire or require the ability to interface the proposed IDEMIA LiveScan with an RMS, IDEMIA will provide Montvale Police Department an Interface Control Document (ICD) in which the Montvale Police Department RMS vendor can use to ensure compliance for the interface. If it is determined that the RMS cannot meet the requirements of the ICD, IDEMIA can analyze and quote any specific development needs required to establish the interface between the proposed IDEMIA LiveScan and the Montvale Police Department RMS.
- ◆ An inter-agency agreement between Montvale Police Department and NJSP will be in place.
- ◆ Montvale Police Department will provide all necessary communication to connect to NJSP. This includes, but is not limited to hubs, routers, modems, etc.
- ◆ Existing Lexmark Optra R, Optra S, T5xx, T620, T630, T640, T650 Series Printers or Xerox Printers are not supported with the new Live Scan System. Please refer to Pricing Table 3 above for supported Printer pricing.
- ◆ On-site Installation Services will be scheduled after network connectivity to NJSP has been established and verified.

Installation is contingent upon Montvale Police Department establishing a network connection and user agreement with the New Jersey State Police (NJSP). Montvale Police Department shall be responsible for the purchase and installation of all necessary external communications equipment and electrical wiring of the facilities. Permission from the NJSP is required for access to their AFIS network.

The MugPhoto system interfaces directly with the Live Scan Booking System. Front and side profile mug shots are captured through the Live Scan Software and transmitted to the New Jersey State Police's mug shot database at the same time as the tenprint fingerprint card transmission. These mug shots can then be accessed through SBI # from a CJIS terminal. The MugPhoto System features software-driven zooming (in/out) as well as an automated facial cropping feature with the option of manual cropping. The MugPhoto System allows for the capture of front and profile mug shots only (no scars/marks/tattoos) which are then transmitted with the electronic tenprint card, stored in a New Jersey State Police mug shot database, and can be retrieved locally via the Montvale Police Department CJIS terminal. An interface can be set up to store the mug shots locally, but the majority of the work in setting up this type interface will need to be completed by Montvale Police Department IT staff. IDEMIA can transmit the ANSI/NIST records to a local Montvale Police Department-specified e-mail address/server in addition

to sending the transmission to the New Jersey State Police. The extraction and storage of the mug shots from the ANSI/NIST records is solely the responsibility of Montvale Police Department.

**Pricing valid through: January 30, 2023**

Purchase orders should be sent to IDEMIA by electronic mail or U.S. mail. Prices are exclusive of any and all state, or local taxes, or other fees or levies. Please direct all order questions and correspondence, including Purchase Order, to:

**Jayne Goodall**  
**IDEMIA**  
**5515 East La Palma Avenue, Suite 100**  
**Anaheim, CA 92807**  
**Email: [jayne.goodall@us.idemia.com](mailto:jayne.goodall@us.idemia.com) | Mobile: (951) 833-2311**

We look forward to working with you.

Sincerely,



**Casey Mayfield**  
Vice President Justice and Public Safety - IDEMIA Identity & Security USA LLC

## Advantage Solution Support – New Jersey

The following table provides a summary of the maintenance services and support available during warranty and following warranty expiration. Initial warranty period is 3 years from the date of installation.

Support Features	Warranty Period	Post Warranty
<b>Software Support 24x7</b>	<b>Included in Warranty</b>	<b>Available for purchase</b>
Unlimited Telephone Technical Support	√	√
1 Hour Telephone Response Time	√	√
Remote Dial-in Analysis	√	√
Software Standard Releases	√	√
Software Supplemental Releases	√	√
Automatic Call Escalation	√	√
Software Customer Alert Bulletins	√	√
<b>Hardware Support – On-site 9X5 (8 am-5 pm M-F) Customer Local Time</b>	<b>Included in Warranty</b>	<b>Available for purchase</b>
On-Site Response	4-hours	√
On-Site Corrective Maintenance	√	√
On-Site Parts Replacement	√	√
Preventive Maintenance	√	√
Escalation Support	√	√
Hardware Service Reporting	√	√
Hardware Customer Alert Bulletins	√	√
<b>Parts Support</b>	<b>Included in Warranty</b>	<b>Available for purchase</b>
Advanced Exchange Parts Replacement	√	√
Telephone Technical Support for Parts Replacement	√	√
Parts Customer Alert Bulletins	√	√

**BOROUGH OF MONTVALE  
BERGEN COUNTY, NEW JERSEY  
RESOLUTION NO. 120-2023**

**RE: Authorize Change Order No. 1 – LaTrenta Parking Lot Improvements – American Asphalt & Trucking**

**WHEREAS**, the Borough of Montvale awarded a contract via Resolution No. 113-2022 to American Asphalt & Trucking with offices located at 818 Summer Ave., Newark, NJ 07104 for LaTrenta Parking Lot Improvements; and

**WHEREAS**, the original contract amount including Alternate A and B was \$335,800.96; and

**WHEREAS**, the Borough Engineer, in a letter dated November 18, 2022, which is attached to the original of this resolution has been monitoring the project and recommends in full detail the proposed Change Order #1 in the amount of \$23,774.67 (see attached); and

**WHEREAS**, the Borough’s Chief Financial Officer has certified that funds have been appropriated and are available for this project.

**Contractor**

Total Contract Amount Base Bid	\$ 289,918.46
Alternate A	\$ 25,882.50
Alternate B	\$ 20,000.00
Change Order #1	\$ 23,774.67
Adjusted Total Contract Amount	\$ 359,575.63

**NOW THEREFORE BE IT RESOLVED**, By the Governing Body of the Borough of Montvale authorize Change Order #1 in the amount of \$23,774.67; and

**WHEREAS**, the Chief Financial Officer of the Borough has certified that funds have been appropriated and are available for this purpose, a copy of said certification attached to the original copy of this Resolution.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Montvale that the above reference change order #1 is hereby approved.

Councilmember	Motion	Second	Yes	No	Absent	Abstain	No Vote
Arendacs							
Cudequest							
Koelling							
Lane							
Roche							
Russo-Vogelsang							

**Adopted: May 11, 2023**

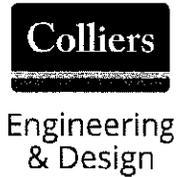
ATTEST:

APPROVED:

\_\_\_\_\_  
Frances Scordo  
Municipal Clerk

\_\_\_\_\_  
Michael Ghassali  
Mayor

400 Valley Road  
Suite 304  
Mt. Arlington, NJ 07856  
(973) 810-0006



November 18, 2022

Maureen Iarossi  
Borough Clerk/Administrator  
Borough of Montvale  
12 De Piero Drive  
Montvale, NJ 07645

Re: **Progress Payment 1**

LaTrenta Parking Lot Improvements  
Montvale, Bergen County, NJ  
Colliers Engineering & Design Project No. MVB0032

Dear Ms. Iarossi,

American Asphalt & Trucking LLC, the Contractor for the above-referenced project, has requested Progress Payment 1 for the work completed to date. This Contract was approved on May 12, 2022 by the Mayor and Council via Resolution 113-2022 in the amount of \$335,800.96, which included the Base Bid (Parking Lot Improvements), Alternate Bid 'A' (Fence Replacement) and Alternate Bid 'B' (Bleachers).

Our office has been monitoring the project and recording as-built quantities for contract items completed throughout the project. Attached please find Progress Payment 1 and Change Order 1 prepared by Colliers Engineering & Design, dated November 18, 2022.

Payroll certificates will be forwarded to your office under separate cover.

The payment breakdown is as follows:

Contract Amount (Base Bid)	\$ 289,918.46
Contract Amount (Alternate Bid 'A')	\$ 25,882.50
Total Contract Amount	\$ 20,000.00
Change Orders to Date	<u>\$ 23,774.67</u>
<b>Adjusted Contract Amount</b>	<b>\$ 359,575.63</b>
Amount Completed to Date	\$ 277,356.31
Less 2% Retainage	(\$ 5,547.13)
Retainage Released	<u>\$ 0.00</u>
<b>Subtotal</b>	<b>\$ 271,809.18</b>
<u>Less Previous Payment</u>	<u>(\$ 0.00)</u>
<b>Amount Due Progress Payment 1</b>	<b>\$ 271,809.18</b>

Based upon our review, we recommend processing the attached Progress Payment 1 in the amount of **\$271,809.18** to American Asphalt & Trucking LLC.

Thank you for your kind attention to this matter. Should you have any questions, please contact our office.

Sincerely,

Colliers Engineering & Design, Inc.  
(DBA Maser Consulting)



Andrew Hipolit, PE, PP, CME, CFM, CPWM  
Borough Engineer - Discipline Leader

ARH/ds/lb

Attachments

cc: Mayor and Council (via Clerk/Administrator)  
Christine Kalafut, Treasurer ([ckalafut@montvaleboro.org](mailto:ckalafut@montvaleboro.org))  
Angela McCain, Deputy Treasurer ([amccain@montvaleboro.org](mailto:amccain@montvaleboro.org))



**CHANGE ORDER NUMBER - 1**

**Project:** LaTrenta Parking Lot Improvements  
**Project No.:** MVB0032  
**Date:** 11/18/2022  
**Municipality:** Borough of Montvale  
**County:** Bergen County  
**Contractor:** American Asphalt & Trucking, LLC

**In accordance with the project Supplementary Specification, the following are changes in the contract.  
 Change order reflects the Base Bid as-built quantities except as listed on the attached:**

**CHANGE ORDER No. 1**

**EXTRAS**

<u>ITEM</u>	<u>DESCRIPTION</u>	<u>QUANTITY</u>	<u>UNIT</u>	<u>UNIT PRICE</u>	<u>AMOUNT</u>
3	FUEL PRICE ADJUSTMENT	1	DOLLAR	\$ 3,440.03	\$ 3,440.03
4	ASPHALT PRICE ADJUSTMENT	1	DOLLAR	\$ 6,067.70	\$ 6,067.70
9	3/8" BLACK CINDERS, 4" THICK	23.00	SY	\$ 160.00	\$ 3,680.00
10	HMA MILLING, 3" OR LESS	234.00	SY	\$ 18.00	\$ 4,212.00
17	POST AND RAIL FENCE, 4' HIGH CONCRETE PAD, REINFORCED, 6" THICK	3.00	LF	\$ 51.70	\$ 155.10
23	THICK	28.50	SY	\$ 120.00	\$ 3,420.00
27	ROLLED ASPHALT CURB	270.00	LF	\$ 8.00	\$ 2,160.00
28	TRAFFIC STRIPES, 4" THICK	744.00	LF	\$ 0.86	\$ 639.84
<b>TOTAL EXTRAS</b>					<b>\$ 23,774.67</b>

**REDUCTIONS**

<u>ITEM</u>	<u>DESCRIPTION</u>	<u>QUANTITY</u>	<u>UNIT</u>	<u>UNIT PRICE</u>	<u>AMOUNT</u>
<b>TOTAL REDUCTIONS</b>					<b>\$ -</b>

**SUPPLEMENTAL**

<u>ITEM</u>	<u>DESCRIPTION</u>	<u>QUANTITY</u>	<u>UNIT</u>	<u>UNIT PRICE</u>	<u>AMOUNT</u>
<b>TOTAL SUPPLEMENTAL</b>					<b>\$ -</b>

EXTRAS =	\$ 23,774.67
REDUCTIONS =	\$ -
SUPPLEMENTAL =	\$ -
<b>TOTAL CHANGE =</b>	<b>\$ 23,774.67</b>

Total Original Contract Amount: \$ 335,800.96  
 Change Order No. 1: \$ 23,774.67  
 Adjusted Contract Amount: \$ 359,575.63  
 % Change in Contract: 7.08%

\_\_\_\_\_  
 CONTRACTOR

\_\_\_\_\_  
 DATE

**BOROUGH OF MONTVALE  
BERGEN COUNTY, NEW JERSEY  
RESOLUTION NO. 121-2023**

**RE: Award Professional Service Contract - Engineering Services – 2023 Bergen County Municipal Park Grant Application - Colliers Engineering & Design**

**WHEREAS**, the Borough of Montvale has deemed it necessary to engage the professional services of an Engineer for the preparation of a grant application to the 2023 Bergen County Open Space Trust Fund Municipal Park Improvement grant program; and

**WHEREAS**, section N.J.S.A. 40A:11-5 of the Local Public Contracts Law, (N.J.S.A. 40A:11-1 et seq.) exempts such professional services from competitive bidding; and

**WHEREAS**, Colliers Engineering & Design, 400 Valley Road, Suite 304, Mt. Arlington, NJ 07856 has submitted a proposal dated April 6, 2023 to provide engineering services which are detailed and attached to the original of this resolution, and

**WHEREAS**, the Certified Municipal Finance Officer has certified funds are available certification hereto attached to the original of this resolution.

**NOW, THEREFORE BE IT RESOLVED** by the Borough of Montvale as follows:

- 1) That the proposal for the scope of engineering services is attached to this resolution which is made part of this resolution shall be awarded to Colliers Engineering & Design.
- 2) That the following be provided: Preparation of grant application
- 3) The cost not to exceed shall be \$6,800.00. The Engineer shall be required to submit itemized bills and payment shall be made based upon services rendered. The rates for this work are in accordance with the hourly contractual agreement with the Borough of Montvale.

**BE IT FURTHER RESOLVED**, that a copy of this resolution be published an official newspaper of the Borough of Montvale, be on file, available for public inspection, in the office of the Municipal Clerk, Municipal Complex, 12 DePiero Drive, Montvale, NJ 07645.

Councilmember	Motion	Second	Yes	No	Absent	Abstain	No Vote
Arendacs							
Cudequest							
Koelling							
Lane							
Roche							
Russo-Vogelsang							

**Adopted: May 11, 2023**

ATTEST:

APPROVED:

\_\_\_\_\_  
Frances Scordo  
Municipal Clerk

\_\_\_\_\_  
Michael Ghassali  
Mayor

400 Valley Road Suite 304  
Mt. Arlington, New Jersey 07956  
Main: 877 627 3772



Engineering  
& Design

## Client Authorization Form

**Date:** April 6, 2023  
**Client:** Borough of Montvale  
**Project name:** 2023 County Municipal Park Grant Application  
**Phase name:** Grant Application  
**Colliers Engineering & Design project no.:** MVB0053P

We request your review and authorization of services as outlined below in order to proceed:

**Services requested by:** Joseph W. Voytus, Borough Administrator

**Description of service contract scope:**

Colliers Engineering & Design, Inc. (DBA Maser Consulting) proposes to provide the following service(s):  
Preparation of a grant application to the 2023 Bergen County Open Space Trust Fund Municipal Park Improvement grant program. Program details: <https://www.co.bergen.nj.us/grant-programs/municipal-park-improvement-program>  
Declarations of Intent to Apply are due April 14. Full Applications are due May 12, 2023. The project funds 50% of eligible project costs, including construction and engineering/soft costs. Enclosed structures (including restrooms) and demolition are not eligible. The proposed project for funding is the new synthetic turf field at Memorial Drive MAL field.  
The effort for a park improvement grant includes completion of the declaration of intent to apply and application; correspondence and coordination with the Borough; drafting of the required legal and display advertisements for the public hearing to discuss the project; drafting of the resolution; preparation of supporting documents including a detailed cost estimate, project schedule, aerial mapping, conceptual site plan and site photos as required; correspondence and coordination with vendors; and, correspondence with the County representative.

The Business Terms and Conditions of the original contract shall still apply.

Services outlined above shall be invoiced:

- Per diem/hourly  
 Lump sum

Payment terms are NET30 of receipt of invoice.

Estimated Budget = \$

Fee = \$ 6,800.00

I (we) hereby authorize the services to proceed as outlined above:

Joseph Voytus  
Signer's Name (Print)

Signature

4/6/23  
Date

Client Authorization Form prepared by:

Kelsey Howard  
Grant Writing Manager

Signature

4/6/2023

Please sign the form where indicated & email or mail to Colliers Engineering & Design for our records.

**BOROUGH OF MONTVALE  
BERGEN COUNTY, NEW JERSEY  
RESOLUTION NO. 122-2023**

**RE: Resolution Awarding Purchase Under New Jersey State Contract #19-TELE-00656  
Dell Marketing – Administration computers**

**WHEREAS**, The State of New Jersey adopted legislation which requires all municipalities who purchase under New Jersey State Contract to award said purchases by resolution; and

**WHEREAS**, attached is a detailed description of the purchase of 6 desktop computers Quote # 3000151846650.1 dated May 4, 2023 which is attached to the original of this resolution.

**NOW THEREFORE, BE IT RESOLVED** by the Borough of Montvale that the following purchase under New Jersey State Contract is hereby authorized:

**PURCHASE OF 6 Desktop Computers -- STATE CONTRACT #19- TELE -- 00656**

Dell Marketing  
One Dellway  
Round Rock, TX 78682  
Total \$7,609.86

Councilmember	Motion	Second	Yes	No	Absent	Abstain	No Vote
Arendacs							
Cudequest							
Koelling							
Lane							
Roche							
Russo-Vogelsang							

**Adopted: May 11, 2023**

ATTEST:

APPROVED:

\_\_\_\_\_  
Frances Scordo  
Municipal Clerk

\_\_\_\_\_  
Michael Ghassali  
Mayor

**Acct #3-01-20-701-059  
\$7,609.86**



## A quote for your consideration

Based on your business needs, we put the following quote together to help with your purchase decision. Below is a detailed summary of the quote we've created to help you with your purchase decision.

To proceed with this quote, you may respond to this email, order online through your **Premier page**, or, if you do not have Premier, use this **Quote to Order**.

<b>Quote No.</b>	<b>3000151846650.1</b>	<b>Sales Rep</b>	<b>Alec Stunkel</b>
<b>Total</b>	<b>\$7,609.86</b>	<b>Phone</b>	<b>(800) 456-3355, 6178809</b>
<b>Customer #</b>	<b>31930154</b>	<b>Email</b>	<b>Alec_Stunkel@Dell.com</b>
<b>Quoted On</b>	<b>May. 04, 2023</b>	<b>Billing To</b>	<b>PAYABLE ACCOUNTS</b>
<b>Expires by</b>	<b>Jun. 03, 2023</b>		<b>BOROUGH OF MONTVALE</b>
<b>Contract Name</b>	<b>Dell NASPO Computer Equipment PA - New Jersey</b>		<b>12 MERCEDES DR</b>
<b>Contract Code</b>	<b>C000000005003</b>		<b>MONTVALE, NJ 07645-1847</b>
<b>Customer Agreement #</b>	<b>M0483/19TELE00656</b>		
<b>Deal ID</b>	<b>25122272</b>		

### Message from your Sales Rep

Please contact your Dell sales representative if you have any questions or when you are ready to place an order. Thank you for shopping with Dell!

Regards,  
Alec Stunkel

---

### Shipping Group

<b>Shipping To</b>	<b>Shipping Method</b>
<b>CHRISTINE KALAFUT</b>	<b>Standard Delivery</b>
<b>BOROUGH OF MONTVALE</b>	
<b>12 MERCEDES DR</b>	
<b>2ND FL</b>	
<b>MONTVALE, NJ 07645-1847</b>	
<b>(201) 391-5700</b>	

<b>Product</b>	<b>Unit Price</b>	<b>Quantity</b>	<b>Subtotal</b>
<b>OptiPlex Small Form Factor (Plus 7010)</b>	<b>\$1,089.12</b>	<b>6</b>	<b>\$6,534.72</b>
<b>Dell 22 Monitor - P2222H, 54.6cm (21.5")</b>	<b>\$179.19</b>	<b>6</b>	<b>\$1,075.14</b>

3-01-20-701-059

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<b>Subtotal:</b>	<b>\$7,609.86</b>
<b>Shipping:</b>	<b>\$0.00</b>
<b>Non-Taxable Amount:</b>	<b>\$7,609.86</b>
<b>Taxable Amount:</b>	<b>\$0.00</b>
<b>Estimated Tax:</b>	<b>\$0.00</b>
<hr/>	
<b>Total:</b>	<b>\$7,609.86</b>

**BOROUGH OF MONTVALE  
BERGEN COUNTY, NEW JERSEY  
RESOLUTION NO. 123-2023**

**RE: Award Professional Service Contract - Engineering Services for NJDEP Pre-Application Meeting for 25 W Grand Ave - Colliers Engineering & Design**

**WHEREAS**, the Borough of Montvale has deemed it necessary to engage the professional services of an Engineer for the preparation of pre-application meeting with NJDEP for 25 W. Grand Ave; and

**WHEREAS**, section N.J.S.A. 40A:11-5 of the Local Public Contracts Law, (N.J.S.A. 40A:11-1 et seq.) exempts such professional services from competitive bidding; and

**WHEREAS**, Colliers Engineering & Design, 400 Valley Road, Suite 304, Mt. Arlington, NJ 07856 has submitted a proposal dated May 8, 2023 to provide engineering services which are detailed and attached to the original of this resolution, and

**WHEREAS**, the Certified Municipal Finance Officer has certified funds are available certification hereto attached to the original of this resolution.

**NOW, THEREFORE BE IT RESOLVED** by the Borough of Montvale as follows:

- 1) That the proposal for the scope of engineering services is attached to this resolution which is made part of this resolution shall be awarded to Colliers Engineering & Design.
- 2) That the following be provided: Pre Application Meeting with NJDEP
- 3) The cost not to exceed shall be \$5,000.00. The Engineer shall be required to submit itemized bills and payment shall be made based upon services rendered. The rates for this work are in accordance with the hourly contractual agreement with the Borough of Montvale.

**BE IT FURTHER RESOLVED**, that a copy of this resolution be published an official newspaper of the Borough of Montvale, be on file, available for public inspection, in the office of the Municipal Clerk, Municipal Complex, 12 DePiero Drive, Montvale, NJ 07645.

Councilmember	Motion	Second	Yes	No	Absent	Abstain	No Vote
Arendacs							
Cudequest							
Koelling							
Lane							
Roche							
Russo-Vogelsang							

**Adopted: May 11, 2023**

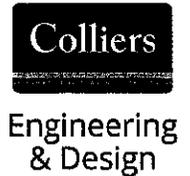
ATTEST:

APPROVED:

\_\_\_\_\_  
Frances Scordo  
Municipal Clerk

\_\_\_\_\_  
Michael Ghassali  
Mayor

400 Valley Road Suite 304  
Mt. Arlington New Jersey 07856  
Main: 877 627 3772



May 8, 2023

Mr. Joseph Voytus  
Borough Administrator  
Borough of Montvale  
12 DePiero Drive  
Montvale, New Jersey 07645

Re: United Way – 25 W. Grand Avenue  
Professional Engineering Services for NJDEP Pre-Application Meeting  
Borough of Montvale, Bergen County  
Colliers Engineering & Design Project No. MVB-0061P

Dear Mr. Voytus,

Colliers Engineering & Design Inc. DBA Maser Consulting (CED) is pleased to present this proposal for Professional Engineering Services for the above-referenced project. It should be noted that a pre-application meeting with DEP requires adequate mapping and photos to allow them to make decisions to provide adequate direction on the perspective development. The following items will be provided for the meeting:

- Copies of any previous site plans and permits for the property.
- Current aerial photography.
- Current site pictures.
- Perspective Site layout on an aerial provided by United Way.
- Location of any environmentally-restricted areas, based on current NJDEP mapping or any former mapping prepared for this site as part of NJDEP permits.

All that, along with a project description, needs to be sent to DEP prior to the meeting. CED will attend the meeting with representatives from the Borough of Montvale and United Way. CED will provide the above services for a cost not to exceed \$5,000.00 and will invoice the time hourly in accordance with our Municipal Agreement with the Borough.

Project No. MVB-0061P

May 8, 2023

Page 2 | 2



Engineering  
& Design

We thank you very much for the opportunity to offer our services and look forward to working with you on this and future projects. In the meantime, should you have any questions regarding this proposal, please feel free to contact me.

Sincerely,  
Colliers Engineering & Design, Inc.  
DBA Maser Consulting

A handwritten signature in black ink, appearing to read "A. Hipolit".

Andrew R. Hipolit, PE, PP, CME, CFM, CPWM  
Borough Engineer

ARH/dw

cc: Carl O'Brien

**BOROUGH OF MONTVALE  
BERGEN COUNTY, NEW JERSEY  
RESOLUTION NO. 124-2023**

**RE: Award Professional Service Contract - Engineering Services and Construction Observation Services for 2023 Roadway Improvements Program - Colliers Engineering & Design**

**WHEREAS**, the Borough of Montvale has deemed it necessary to engage the professional services of an Engineer for Project design, Bidding and Construction Observation Services for the 2023 Road Improvements Program ; and

**WHEREAS**, section N.J.S.A. 40A:11-5 of the Local Public Contracts Law, (N.J.S.A. 40A:11-1 et seq.) exempts such professional services from competitive bidding; and

**WHEREAS**, Colliers Engineering & Design, 400 Valley Road, Suite 304, Mt. Arlington, NJ 07856 has submitted a proposal dated May 8, 2023 to provide engineering services which are detailed and attached to the original of this resolution, and

**WHEREAS**, the Certified Municipal Finance Officer has certified funds are available certification hereto attached to the original of this resolution.

**NOW, THEREFORE BE IT RESOLVED** by the Borough of Montvale as follows:

- 1) That the proposal for the scope of engineering services is attached to this resolution which is made part of this resolution shall be awarded to Colliers Engineering & Design.
- 2) That the following be provided: Project Design, Bidding and Construction Services for the 2023 Road Improvements Program.
- 3) The cost not to exceed shall be \$105,000.00. The Engineer shall be required to submit itemized bills and payment shall be made based upon services rendered. The rates for this work are in accordance with the hourly contractual agreement with the Borough of Montvale.

**BE IT FURTHER RESOLVED**, that a copy of this resolution be published an official newspaper of the Borough of Montvale, be on file, available for public inspection, in the office of the Municipal Clerk, Municipal Complex, 12 DePiero Drive, Montvale, NJ 07645.

Councilmember	Motion	Second	Yes	No	Absent	Abstain	No Vote
Arendacs							
Cudequest							
Koelling							
Lane							
Roche							
Russo-Vogelsang							

**Adopted: May 11, 2023**

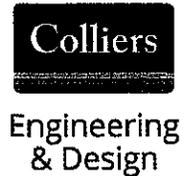
ATTEST:

APPROVED:

\_\_\_\_\_  
Frances Scordo  
Municipal Clerk

\_\_\_\_\_  
Michael Ghassali  
Mayor

400 Valley Road  
Suite 304  
Mt. Arlington New Jersey 07856  
Main: 877 627 3772



May 8, 2023

Mr. Joseph Voytus  
Borough Administrator  
Borough of Montvale  
12 Mercedes Drive  
Montvale, NJ 07645

Re: Proposal for Professional Engineering and Construction Observation Services  
2023 Roadway Improvements Program  
Montvale, Bergen County, NJ  
Colliers Engineering & Design Project No. MVB0062

Dear Mr. Voytus,

Colliers Engineering & Design, Inc. (CED) is pleased to present this proposal for Professional Engineering Services related to Project Design, Bidding and Construction Observation Services for the 2023 Roadway Improvements Program. It is the understanding of CED that the Borough of Montvale has budgeted \$1,150,000.00 for this project. The following are the list of roads proposed as part of this project:

BASE BID - MILLING AND PAVING

Magnolia: Entire length

Williams: Entire length

Cameron: Entire length

Arthur: Entire length

Rutherford: Hillcrest to Crest

Note that the above road list may be subject to change if there are any conflicts due to PSEG gas main installation or Viola watermain installation. Any disturbance of roadways by PSEG or Viola will be their responsible to restore.

ALTERNATE BID 'A' - ROADWAY REPAIR ITEMS

- Concrete Curbing – 1,000 linear feet, if and where directed;
- Belgian Block Curbing – 100 linear feet, if and where directed; and
- 4' wide concrete sidewalk – 500 square feet, if and where directed.
- Unclassified Excavation – 100 cubic yards, if and where directed.

The following proposal presents the steps necessary to perform the scope of services.

## **SCOPE OF SERVICES**

### **TASK 1.0 IMPROVEMENTS TO VARIOUS ROADS**

CED will prepare a public bid package which will include the supplemental and technical specifications for all proposed improvements. The specifications will be prepared in the latest NJDOT format, as amended. CED will address questions from bidders, attend the bid opening, prepare a bid summary, and make a recommendation of contractor award to the Mayor and Council.

CED will perform a street walk-through for all of the above-listed streets. This will include identifying areas in need of base repair and areas in need of drainage upgrades. CED will also perform field surveying in any areas identified as needing drainage improvements.

CED will provide mark-outs for new curbing and any necessary unclassified excavation. CED will coordinate with the Pascack Valley DPW on any repairs that they recommend on the above-listed streets.

As part of the design process, CED will contact the utility companies to advise them of the proposed project, with the intent to limit any disturbance of the road after the project is completed in the first five years.

**Task 1.0 Cost Not to Exceed Fee**

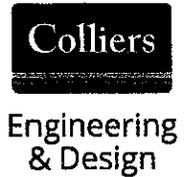
**\$60,000.00**

### **TASK 2.0 CONSTRUCTION OBSERVATION SERVICES**

CED will provide construction observation services for the 2021 Road Improvements Program. CED will utilize the specifications developed for the project under Task 1.0 to monitor the Contractor's performance and enforce compliance with the contract documents and project schedule.

CED will provide the Borough with part-time, on-site observation services for the project. CED will coordinate a preconstruction meeting for the project and maintain observation reports. CED will review and prepare Contractor payments as well as change orders, as necessary. If the Contractor supplies unacceptable work or material, CED will take an immediate course of corrective action on behalf of the Borough.

CED will review all submittals for the project, including shop drawings and As-Built drawings, provided by the Contractor. Prior to completion, CED will provide the Borough with a final punch list as created by the Inspector. The punch list will detail any open items along with the anticipated completion deadlines. Upon completion of the punch list items, a final site observation will be scheduled with the Contractor to close-out the project. CED will prepare the paperwork for project close-out and final payment to the Contractor.



<b>Task 2.0 Cost Not to Exceed Fee</b>	<b><u>\$45,000.00</u></b>
<b><u>Total Professional Services Project Cost</u></b>	<b><u>\$105,000.00</u></b>

**PROJECT SCHEDULE**

- Field walk-through – May 2023
- Preparation of the plans and specifications – June 2023
- Public bidding and award – July-August 2023
- Construction – August-October 2023

**EXCLUSIONS**

1. Field survey work not listed above;
2. Application for Environmental (NJDEP) Permitting (no environmental permitting is expected; and
3. Any other exclusions previously referenced in the scope of services.

**CONCLUSION**

If the Borough finds this proposal acceptable, please forward a copy of a resolution authorizing the work to be performed.

If you have any questions pertaining to this matter, please do not hesitate to call me.

Thank you for the opportunity to submit this proposal to you.

Sincerely,

Colliers Engineering & Design, Inc.  
(DBA Maser Consulting)

A handwritten signature in black ink, appearing to read "Andrew Hipolit".

Andrew Hipolit, PE, PP, CME, CFM, CPWM  
Borough Engineer - Discipline Leader

ARH/dw

cc: Fran Scordo, Deputy Municipal Clerk ([fscordo@montvaleboro.org](mailto:fscordo@montvaleboro.org))  
Carl O'Brien, Colliers Engineering & Design, Inc.

RESOLUTION

BE IT RESOLVED by the Mayor and Council of the Borough of Montvale, N.J., that the following bills, having been referred to the Borough Council and found correct, be and the same hereby be paid:

<u>FUND</u>	<u>AMOUNT</u>	<u>NOTES</u>
Current	\$3,034,996.12	Bill List Wire 5/11/2023
	<u>297,166.36</u>	Wires/Manual Checks
Current TOTAL	3,332,162.48	
Capital	1,340.00	Bill List Wire 5/11/2023
Escrow	9,793.43	Bill List Wire 5/11/2023
Police Outside Detail	198.48	Bill List Wire 5/11/2023
Housing Trust	1,519.30	Bill List Wire 5/11/2023
Open Space Trust	28,405.00	Bill List Wire 5/11/2023
General Trust	4,961.00	Bill List Wire 5/11/2023

*This resolution was adopted by the Mayor and Council of Montvale at a meeting held on 5/11/23*

Introduced by: \_\_\_\_\_

Approved: 5/11/23

Seconded by: \_\_\_\_\_

\_\_\_\_\_  
Michael Ghassali, Mayor

ATTEST:

\_\_\_\_\_  
Frances Scordo, Municipal Clerk

**MANUAL/VOID CHECKS - WIRES**  
**May 11, 2023**

<u>Check #</u>	<u>PO #</u>	<u>Date</u>	<u>Vendor/Transaction</u>	<u>Amount</u>
WIRE		4/26/23	Payroll Account-Current	191,913.49
WIRE		4/26/23	Salary Deduction Account	105,152.87
WIRE		4/26/23	FSA Account	100.00
<b>Total</b>				<hr/> <hr/> <b>297,166.36</b>

P.O. Type: All  
 Range: First to Last  
 Format: Condensed  
 Vendors: All  
 Rcvd Batch Id Range: First to Last

Open: N Paid: N Void: N  
 Rcvd: Y Held: Y Aprv: N  
 Bid: Y State: Y Other: Y Exempt: Y

Include Non-Budgeted: Y

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
00019	MUNICIPAL CAPITAL CORPORATION								
		23-00090	01/13/23	COPY MACHINE LEASE - MAILROOM	Open	399.00	0.00		B
		23-00091	01/13/23	COPY MACHINE LEASE - POLICE	Open	179.00	0.00		B
		23-00092	01/13/23	WIDE FORMAT COLOR COPIER	Open	444.00	0.00		B
						<u>1,022.00</u>			
00027	BT SPECIALTIES								
		23-00625	05/01/23	Carl O'Briens nameplate	Open	18.00	0.00		
00065	GENERAL CODE PUBLISHERS, LLC								
		23-00619	04/28/23	ECODE 360 ANNUAL MAINTENANCE	Open	1,195.00	0.00		
00071	VEOLIA (SUEZ)								
		23-00570	04/26/23	10003825412222 VEOLIA APRIL	Open	15,646.30	0.00		
00094	RECYCLE AWAY, LLC								
		23-00289	02/15/23	DOUBLE RECYLCING STATIONS	Open	13,992.30	0.00		
00097	CABLEVISION								
		23-00560	04/24/23	07873-199375-01 OPTIMUM	Open	194.98	0.00		
		23-00563	04/25/23	07873-199375-01-1 OPTIMUM	Open	194.98	0.00		
						<u>389.96</u>			
00104	MONTVALE BOARD OF EDUCATION								
		23-00003	01/03/23	2023 LOCAL SCHOOL TAXES	Open	1,461,254.00	0.00		B
00116	VERIZON								
		23-00622	05/01/23	651-285-414-0001-73 VERIZON	Open	292.49	0.00		
00118	NJ STATE LEAGUE OF								
		23-00462	03/28/23	Job Posting NJLOM	Open	160.00	0.00		
00137	PASCACK VALLEY REGIONAL HS DST								
		23-00002	01/03/23	2023 REGIONAL SCHOOL TAXES	Open	1,207,879.17	0.00		B
00146	PSE&G CO.								
		23-00558	04/24/23	PSE&G MARCH 2023	Open	2,580.76	0.00		
00215	TOWNSHIP OF RIVER VALE								
		23-00085	01/13/23	2023 PASCACK VALLEY DPW	Open	158,843.21	0.00		B
00247	MONTVALE FREE PUBLIC LIBRARY								
		23-00616	04/28/23	2023 QUARTERLY BUDGET PAYMENT	Open	98,774.50	0.00		B
00258	ROCKLAND ELECTRIC COMPANY								
		23-00654	05/08/23	ROCKLAND ELECTRIC APRIL	Open	5,226.22	0.00		

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
00318	TREASURER, STATE OF NJ - ENVIR	23-00511	04/10/23	STORMWATER DISCHARGE PERMIT	Open	2,000.00	0.00		
00332	ZAGAJA, MACIEJ	23-00517	04/11/23	REIMB CLOTHING ALLOWANCE	Open	237.56	0.00		
00375	BOROUGH OF PARK RIDGE	23-00526	04/13/23	TRI-BORO FUEL MARCH 2023	Open	5,662.19	0.00		
00400	FAIRFIELD MAINTENANCE, INC.	22-01350	10/25/22	STORAGE TANK INSPECTION-A/B OP	Open	415.00	0.00		B
00406	RUTGERS, STATE UNIVERSITY NJ	23-00542	04/18/23	PLANNING AND ZONING CONFERENCE	Open	245.00	0.00		
		23-00543	04/19/23	CONTINUING EDUCATION CLASS	Open	245.00	0.00		
						490.00			
00479	DRISCOLL'S LOCK & KEY	23-00503	04/07/23	3 KEYS COPIED	Open	9.00	0.00		
00497	LEVITZKI, ANN	23-00301	02/16/23	2023 COURT - CELL PHONE	Open	69.68	0.00		B
00578	TREASURER, STATE OF NJ DCA	23-00494	04/05/23	First Quarter 2023	Open	12,712.00	0.00		
00602	ANCHOR FENCE CONTRACTORS, INC.	22-01230	09/30/22	FENCE ENLARGEMENT FOR LATRENTA	Open	4,250.00	0.00		
00614	TUMINO'S TOWING	23-00515	04/11/23	PD VEHICLE TOW 23-03943	Open	248.00	0.00		
00730	BOGGIA, BOGGIA, BETESH	23-00356	03/03/23	2023 LEGAL FEES	Open	4,635.68	0.00		B
00731	COLLIER'S ENGINEERING & DESIGN	22-01410	11/03/22	MONTVALE MASTER PLAN	Open	760.00	0.00		B
		22-01527	11/29/22	2022-2023 AFFORDABLE HOUSING	Open	647.50	0.00		B
		23-00013	01/03/23	NJDOT FY2022 SUMMIT AVE ROAD	Open	1,340.00	0.00		B
		23-00151	01/19/23	2023 BOROUGH PLANNER	Open	770.00	0.00		B
		23-00510	04/10/23	MUNICIPAL ENGINEERING REVIEW	Open	971.25	0.00		
		23-00512	04/11/23	MUNICIPAL ENGINEERING REVIEW	Open	277.50	0.00		
		23-00523	04/12/23	MUNICIPAL PLANNING REVIEW	Open	4,115.00	0.00		
		23-00524	04/12/23	MUNICIPAL PLANNING REVIEW	Open	323.75	0.00		
		23-00545	04/19/23	MUNICIPAL ENGINEERING REVIEW	Open	1,003.50	0.00		
		23-00546	04/19/23	MUNICIPAL ENGINEERING REVIEW	Open	462.50	0.00		
		23-00547	04/19/23	MUNICIPAL ENGINEERING REVIEW	Open	915.00	0.00		
		23-00548	04/19/23	MUNICIPAL ENGINEERING REVIEW	Open	961.25	0.00		
		23-00549	04/19/23	MUNICIPAL ENGINEERING REVIEW	Open	647.50	0.00		
						13,194.75			
00788	VEOLIA (SUEZ WATER)	20-00930	07/29/20	ESCROW REFUND	Open	4,999.18	0.00		

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
00806	MOTOROLA INC.	22-01258	10/06/22	PD CAR BRACKETS FOR CAMERA	Open	150.00	0.00		
00812	NJ STATE ASSOCIATION OF	23-00518	04/11/23	PD 2023 PROGRAM FEE	Open	1,334.00	0.00		
00826	AMERICAN LEGION MEM POST 153	23-00624	05/01/23	MEMORIAL DAY PARADE SPONSOR	Open	2,000.00	0.00		
01020	WORLD INSURANCE ASSOCIATES,LLC	23-00577	04/26/23	VFIS ACCIDENT & SICKNESS RENEW	Open	3,349.32	0.00		
01101	THE ROGERS GROUP LLC	23-00484	04/04/23	PD ACCREDITATION & TRAINING	Open	14,901.68	0.00		
01120	GTBM INC.	23-00483	04/04/23	PD ANNUAL LICENSE RENEWAL	Open	2,887.50	0.00		
01227	PIAZZA & ASSOCIATES, INC.	23-00282	02/14/23	2023 AFFORDABLE HOUSING SVCS	Open	400.00	0.00		B
01241	ALMAGASA CORP.	23-00541	04/18/23	SITE PLAN REVIEW DINNER	Open	85.40	0.00		
01278	MCNERNEY & ASSOCIATES,INC	23-00496	04/06/23	REVIEW SETTLEMENT DEMAND	Open	400.00	0.00		
01311	GLOCK PROFESSIONAL, INC.	23-00489	04/04/23	ARMORER'S COURSE GUICO	Open	250.00	0.00		
01330	GHASSALI, MICHAEL	23-00110	01/17/23	MAILCHIP	Open	60.00	0.00		B
01471	RICCIARDELLA ELECTRIC INC.	22-01673	12/29/22	WALL ELECTRIC CONSTRUCTION DPT	Open	855.00	0.00		
01515	LAWSOFT INC.	23-00481	04/04/23	PD SUPPORT & MAINT	Open	7,200.00	0.00		
01643	LORANGER, LISA	23-00574	04/26/23	MAILCHIMP REIMBURSEMENT	Open	100.00	0.00		
01767	VERIZON	23-00559	04/24/23	156-951-896-001-85 VERIZON	Open	99.00	0.00		
01815	CREATIVE PAVERS INSTALLATIONS	23-00396	03/09/23	REPAIR PATIO MUNICIPAL COMPLEX	Open	28,405.00	0.00		B
01828	CGP&H, LLC	22-01159	09/20/22	PROFESSIONAL HOUSING REHAB SVC	Open	432.80	0.00		B
01833	MCGEE, HEATHER (PETTY CASH)	23-00613	04/28/23	REIMB PETTY CASH	Open	266.80	0.00		

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
01852	REDICARE LLC	23-00516	04/11/23	MEDICAL CABINET PKG	Open	85.00	0.00		
01962	AT&T MOBILITY II LLC	23-00609	04/27/23	PD PATROL PHONE PLAN	Open	134.14	0.00		
02023	ADVANTAGE ENVIRONMENTAL CONSUL	23-00630	05/02/23	REFUND ESCROW DEPOSIT	Open	198.48	0.00		
02141	REGAN, ROBERT T., ESQ.	23-00538	04/18/23	ESCROW PAYMENT	Open	78.00	0.00		
		23-00567	04/25/23	TRUST - RESERVE FOR HOUSING	Open	39.00	0.00		
						<u>117.00</u>			
03060	TRI-STATE TECHNICAL SERVICES	23-00113	01/17/23	2023 ADOBE SOFTWARE/DROPBOX	Open	39.38	0.00		B
		23-00576	04/26/23	ZOOM MONTHLY COURT CHARGES	Open	17.05	0.00		
		23-00618	04/28/23	COMPUTER CABLE	Open	195.00	0.00		
						<u>251.43</u>			
03666	VERIZON -3070534	23-00571	04/26/23	450-001-742-0001-13 VERIZON	Open	60.50	0.00		
03967	INTERNATIONAL CODE COUNCIL	23-00175	01/23/23	Current Code Council binders	Open	756.58	0.00		
04008	GASTON, SCOTT	23-00519	04/11/23	REIMB CLOTHING ALLOWANCE	Open	236.75	0.00		
<hr/> <b>Total Purchase Orders: 72 Total P.O. Line Items: 0 Total List Amount: 3,081,213.33 Total Void Amount: 0.00</b> <hr/>									

Totals by Year-Fund		Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
Fund Description	Fund						
CURRENT FUND 2022	2-01	6,430.00	0.00	6,430.00	0.00	0.00	6,430.00
CURRENT FUND 2023	3-01	3,028,566.12	0.00	3,028,566.12	0.00	0.00	3,028,566.12
CAPITAL FUND	C-04	1,340.00	0.00	1,340.00	0.00	0.00	1,340.00
BOA ESCROW ACCOUN	E-08	9,793.43	0.00	9,793.43	0.00	0.00	9,793.43
POLICE OUTSIDE DE	P-10	198.48	0.00	198.48	0.00	0.00	198.48
OTHER TRUST ACCOU	T-03	6,480.30	0.00	6,480.30	0.00	0.00	6,480.30
OPEN SPACE TRUST	T-14	28,405.00	0.00	28,405.00	0.00	0.00	28,405.00
Year Total:		34,885.30	0.00	34,885.30	0.00	0.00	34,885.30
Total of All Funds:		3,081,213.33	0.00	3,081,213.33	0.00	0.00	3,081,213.33



**PROFESSIONAL INSURANCE ASSOCIATES**

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A WORLD INSURANCE  
ASSOCIATES LLC COMPANY

April 24, 2023

**VIA ELECTRONIC MAIL**

Honorable Mayor Mike Ghassali and Council  
Borough of Montvale  
12 DePiero Drive  
Montvale, NJ 07645

**RE: 2022 SAFETY AWARD TO BOROUGH OF MONTVALE  
BERGEN MUNICIPAL JOINT INSURANCE FUND**

Dear Mayor Ghassali and Members of the Governing Body:

**CONGRATULATIONS!!** It is with great pleasure, we write to you to formally congratulate the **Borough of Montvale**, as the recipient of the 2022 Safety Award recently presented by the **Bergen County Municipal Joint Insurance Fund**. The Municipality is a recipient of:

**Platinum Safety Award  
\$1,750 Cash Award**

In addition to the attractive plaque, which we hope you will display proudly, the Municipality has received a cash award of \$1,750.

Suffice it to say, both administration and rank and file employees of the Municipality should be recognized and commended for their steadfast efforts to safeguard and improve the work environment from a safety perspective and for making safety a key component in executing their duties.

In order for the Municipality to receive the Monetary Award, the attached Voucher needs to be executed and returned to our office.

Again, we are pleased to inform you and the Governing Body of this honor. Should you have any questions or if we can be of further assistance, I hope you will not hesitate to contact us.

Sincerely,

**PROFESSIONAL INSURANCE ASSOCIATES**  
*A Division of World Insurance Associates, LLC*

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Frank Covelli  
Senior Vice President & Managing Director  
Public Sector Insurance & Risk Services

cc: Joseph Voytus - Borough Administrator