

**AGENDA  
PUBLIC MEETING  
BOROUGH OF MONTVALE  
Mayor and Council Meeting  
January 11, 2024  
Meeting to Commence 7:30 P.M.**

**ROLL CALL:**

Councilmember Arendacs	Councilmember Lane
Councilmember Cudequest	Councilmember Roche
Councilmember Koelling	Councilmember Russo-Vogelsang

**ORDINANCES:**

None

**MEETING OPEN TO PUBLIC:**

Agenda Items Only

**MEETING CLOSED TO PUBLIC:**

Agenda Items Only

**MINUTES:**

December 14, 2023

December 29, 2023

Sine Die January 1, 2024

Re-Organization January 1, 2024

Budget Meeting, January 8, 2024

**CLOSED/EXECUTIVE MINUTES:**

None

**RESOLUTIONS: (CONSENT AGENDA\*)**

\*All items listed on a consent agenda are considered to be routine and non-controversial by the Borough Council and will be approved by a motion, seconded and a roll call vote. There will be no separate discussion on these items unless a Council member(s) so request it, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

- 44-2024 Mutual Aid Plan & Rapid Deployment Force Interlocal Service Agreement
- 45-2024 A Resolution Authorizing the Execution of a Shared Service Agreement with the County of Bergen for Tree Removal Along County Roads
- 46-2024 Authorize Release of Escrow – Jason Fraler – 13 Flintlock Road, Block 1301 – Lot 24.09
- 47-2024 Amending Resolution No. 231-2023 To Establish Recreational Fees for Year 2024
- 48-2024 Cancellation of Outstanding Checks - Prior Years - Pascack Joint Municipal Court
- 49-2024 Authorize Agreement Montvale Police Dept./Park Ridge Pistol Range/ Years 2024- 2028
- 50-2024 Authorizing Expenditure - Montvale Home Improvement Program

**BILLS:**

**REPORT OF REVENUE:**

**COMMITTEE REPORTS:**

**ENGINEER'S REPORT:**

Andrew Hipolit  
Report/Update

**ATTORNEY REPORT:**

Dave Lafferty, Esq.  
Report/Update

**UNFINISHED BUSINESS:**

- a. Discussion – Commercial Vehicles in Residential Zones

**NEW BUSINESS:**

- a. Discussion – Required Elected Officials Training, Frank Covelli (PIA) - dates

**COMMUNICATION CORRESPONDENCE:**

None

**MEETING OPEN TO THE PUBLIC:**

**HEARING OF CITIZENS WHO WISH TO ADDRESS THE MAYOR AND COUNCIL:**

Upon recognition by the Mayor, the person shall proceed to the floor and give his/her name and address in an audible tone of voice for the records. Unless further time is granted by the Council, he/she shall limit his/her statement to five (5) minutes. Statements shall be addressed to the Council as a body and not to any member thereof. No person, other than the person having the floor, shall be permitted to enter into any discussion, without recognition by the Mayor.

**MEETING CLOSED TO THE PUBLIC:**

**ADJOURNMENT:**

Regular Workshop Meeting of the Mayor & Council to be held at 7:30pm on January 30, 2024

**Budget Meeting Dates - on Zoom Only**

January 22 @ 6:00 p.m.

January 29 @ 6:00 p.m.

**ZOOM information for BUDGET MEETINGS ONLY**

Topic: Budget Meeting

<https://us02web.zoom.us/j/88491084325?pwd=L2U5RVpYMGIMeFdaNzdGcFFWUTd3UT09>

Passcode: 222775

By phone

1 929 436 2866

Webinar ID: 884 9108 4325

Passcode: 222775

**\*\*\*\*\*Disclaimer\*\*\*\*\* Subject to Additions And/Or Deletions**

PUBLIC MEETING  
MINUTES

The Public Meeting of the Mayor and Council was held in Council Chambers and called to order at 7:31PM. Adequate notification was published in the official newspaper of the Borough of Montvale. Master Sergeant Dieter Koelling led the Pledge of Allegiance to the Flag, and roll call was taken.

**OPEN PUBLIC MEETING STATEMENT**

Adequate notice of this meeting was provided to The Bergen Record informing the public of the time and place according to the provisions of the Open Public Meeting Law (Chapter 231, P.L. 1975).

Also Present: Mayor, Mike Ghassali; Borough Attorney, Dave Lafferty; Borough Engineer, Andy Hipolit Administrator, Joe Voytus; and Borough Clerk, Fran Scordo

**ROLL CALL:**

Councilmember Arendacs  
Councilmember Cudequest  
Councilmember Koelling

Councilmember Lane  
Councilmember Roche  
Councilmember Russo-Vogelsang

**MAYOR FOR THE DAY- Austin Levy****POLICE CHIEF – Doug McDowell - Quarterly Update**

Attended and ran some events, 911 ceremony, Jr. Police academy, Day in the Park, Halloween safety at Fieldstone, senior citizen presentation and Veterans wreath ceremony. Some traffic complaints are speeding on Chestnut Ridge Road, Akers Ave and Bayberry. State inspection on Grand Ave, check for car inspections and issued 60 summons. 4,169 summons issued for the year and 806 warnings issued to motorists. 100 warnings were issued for overnight parking, 9 warnings on Akers Ave. 61 total shoplifting cases for the year; 117 car crashes; Received 3 grants totaling \$21,000; Participated in no shave November, the officers that participated donated \$75 for a total of \$1,175 which was donated to an employee at Steins Bagel; No shave was continued into December where over 10 towns are participating to donate to a 4 year old boy with cancer who's father is a Bergen County Sherriff officer totaling \$11,000. Thank you for the continued support of the Mayor and Council

Please send your traffic complaints to [traffic@montvaleboro.org](mailto:traffic@montvaleboro.org)

**ORDINANCES:**

**PUBLIC HEARING OF ORDINANCE NO. 2023-1546** AN ORDINANCE OF THE BOROUGH OF MONTVALE AMENDING AND SUPPLEMENTING CHAPTER 203 OF THE BOROUGH CODE TO AMEND CERTAIN FIRE PREVENTION FEES

**AN ORDINANCE OF THE BOROUGH OF MONTVALE AMENDING AND SUPPLEMENTING CHAPTER 203 OF THE BOROUGH CODE TO AMEND CERTAIN FIRE PREVENTION FEES**

**WHEREAS**, it is necessary and advisable to periodically review and update fees chargeable by municipal agencies; and

**WHEREAS**, the fees chargeable by the Bureau of Fire Prevention have not been updated since 2017; and

**WHEREAS**, it is therefore advisable to update the fees chargeable for annual inspections and registrations in the Borough of Montvale.

**NOW, THEREFORE, BE IT ORDAINED** by the Mayor and Council of the Borough of Montvale, as follows:

**Section 1.** Chapter 203, "Fire Prevention," Section 11, "Fees," subsection E, "Annual inspection fees," shall be amended and supplemented to read as follows:

E. Annual inspection fees.

(1) Additional locally required annual registration fees are as follows (non-life-hazard):

<b>Residential</b>		
<b>Dwelling Units</b>	<b>Year and Fee (per dwelling unit)</b>	
	<b>2023</b>	<b>2024+</b>
Each unit up to 20	\$55	\$65
Each unit above 20	\$15	\$20

(2) The above fees shall be applicable to all multiunit dwellings, including, without limitation, apartments, condominiums, and cooperative housing complexes, and all single-unit, non-owner-occupied dwelling units.

**Section 2.** Chapter 203, "Fire Prevention," Section 11, "Fees," subsection F, shall be amended and supplemented to read as follows:

F. The following annual registration fees for nonresidential buildings and uses as authorized by the New Jersey Uniform Fire Code are as follows:

<b>Business</b>			
<b>Local Code</b>	<b>Area (square feet)</b>	<b>Year and Fee</b>	
		<b>2023</b>	<b>2024+</b>
U1	1,000 or less	\$65	\$80
U1A	1,001 to 2,500	\$115	\$140
U2	2,501 to 5,000	\$185	\$225
U3	5,001 to 10,000	\$365	\$455
U4	10,001 to 50,000	\$730	\$915
U5	50,001 to 100,000	\$1,025	\$1,280
U6	100,001 to 200,000	\$1,400	\$1,750
U7	200,001 to 250,000	\$2,050	\$2,050
U8	250,001 or more	\$2,670	\$3,335

**Section 3. Repeal of Inconsistent Ordinances.**

All Ordinances or parts of Ordinances in conflict with this Ordinance are hereby repealed only to the extent necessary to give this Ordinance full force and effect.

**Section 4. Savings Clause.**

Nothing in this Ordinance shall be construed to affect any suit or proceeding impending in any court, or any rights acquired, or liability incurred, or any cause or causes of action acquired or existing, under any act or ordinance hereby repealed pursuant to this Ordinance, nor shall any just or legal right or remedy of any character be lost, impaired or affected by this Ordinance.

**Section 5. Severability.**

The various parts, sections and clauses of this Ordinance are hereby declared to be severable. If any part, sentence, paragraph, section or clause is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of the Ordinance shall not be affected thereby.

**Section 6. Effective Date.**

This Ordinance shall become effective upon adoption and publication as required by law.

*A motion Introduced for second reading **Ordinance No. 2023-1546** by Councilmember Cudequest; seconded by Councilmember Lane; Clerk read by title only.*

*Motion to open meeting to public by Councilmember Lane; seconded by Councilmember Cudequest - all ayes*

*No Public Comment*

*Motion to close meeting to the public by Councilmember Lane; seconded by Councilmember Roche - all ayes*

*Motion to adopt on Second and Final Reading in The Bergen Record by Councilmember Lane; seconded by Councilmember Roche; Clerk read by title only. - All ayes on a roll call vote*

**PUBLIC HEARING OF ORDINANCE NO. 2023-1547 AN ORDINANCE OF THE BOROUGH OF MONTVALE AMENDING AND SUPPLEMENTING CHAPTER 344 TO ESTABLISH REQUIREMENTS FOR STORAGE AND INFILTRATION FOR RESIDENTIAL DEVELOPMENTS NOT MEETING THE DEFINITION OF "MAJOR DEVELOPMENT"**

**AN ORDINANCE OF THE BOROUGH OF MONTVALE AMENDING AND SUPPLEMENTING CHAPTER 344 TO ESTABLISH REQUIREMENTS FOR STORAGE AND INFILTRATION FOR RESIDENTIAL DEVELOPMENTS NOT MEETING THE DEFINITION OF "MAJOR DEVELOPMENT"**

**BE IT ORDAINED** by the Mayor and Council of the Borough of Montvale as follows:

**Section 1.** Chapter 344 of the Borough Code, entitled "Stormwater Management," is hereby amended and supplemented by adding a new Section 12, "Stormwater management for residential development not meeting definition of 'Major Development,'" as follows:

**§344-12 Stormwater management for residential development not meeting definition of "Major Development"**

- A. Effective January 1, 2024, for all single-family and two-family residential development not meeting the definition of "Major Development" in this Chapter, an applicant shall be required to design and construct improvements to store and infiltrate 3" of rainfall any time there is an increase in impervious coverage greater than 1.5% of the total lot area. This requirement shall be cumulative, meaning that whenever the aggregate increase in impervious coverage resulting from multiple applications after January 1, 2024, exceeds 1.5% of the total lot area, the storage and infiltration requirements shall apply.
- B. The storage and infiltration requirements in this section may be satisfied through the use of seepage pits, perforated pipe, or other means and methods reasonably acceptable to the Borough Engineer.
- C. The Borough Engineer may waive the requirements of this section should the applicant demonstrate that the installation of the requirement stormwater improvements is impractical or would otherwise impose an undue hardship on the applicant.

**Section 2. Repeal of Inconsistent Ordinances.**

All Ordinances or parts of Ordinances in conflict with this Ordinance are hereby repealed only to the extent necessary to give this Ordinance full force and effect.

**Section 3. Savings Clause.**

Nothing in this Ordinance shall be construed to affect any suit or proceeding impending in any court, or any rights acquired, or liability incurred, or any cause or causes of action acquired or existing, under any act or ordinance hereby repealed pursuant to this Ordinance, nor shall any just or legal right or remedy of any character be lost, impaired or affected by this Ordinance.

**Section 4. Severability.**

The various parts, sections and clauses of this Ordinance are hereby declared to be severable. If any part, sentence, paragraph, section or clause is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of the Ordinance shall not be affected thereby.

**Section 5. Effective Date.**

This Ordinance shall become effective upon adoption and publication as required by law.

*A motion Introduced for second reading **Ordinance No. 2023-1547** by Councilmember Cudequest; seconded by Councilmember Lane; Clerk read by title only.*

*Motion to open meeting to public by Councilmember Lane; seconded by Councilmember Cudequest - all ayes*

*No Public Comment*

*Motion to close meeting to the public by Councilmember Lane; seconded by Councilmember Cudequest - all ayes*

*Motion to adopt on Second and Final Reading in The Bergen Record by Councilmember Lane; seconded by Councilmember Cudequest; Clerk read by title only - All ayes on a roll call vote*

**PUBLIC HEARING OF ORDINANCE NO. 2023-1548** AN ORDINANCE OF THE BOROUGH OF MONTVALE AMENDING CHAPTER 369, "TREES AND PLANTS" TO REVISE CERTAIN PROVISIONS RELATED TO TREE REMOVAL AND BAMBOO

**AN ORDINANCE OF THE BOROUGH OF MONTVALE AMENDING CHAPTER 369, "TREES AND PLANTS" TO REVISE CERTAIN PROVISIONS RELATED TO TREE REMOVAL AND BAMBOO**

**BE IT RESOLVED** by the Mayor and Council of the Borough of Montvale as follows:

**Section 1.** Section 369-2, "Tree removal permit required," Subsection H, is hereby amended and supplemented by adding the underlined text and deleting the bracketed text, as follows:

**§ 369-2 Tree removal permit required.**

- H. In connection with the submission of a site plan, subdivision or building addition application, the applicant shall be required to detail any tree-removal activities undertaken on the property within the past twelve [four] months. If any trees were removed during said [four]twelve-month period that would have been impermissible under this article as part of such application, the Montvale Environmental Commission shall review such activities and recommend compensatory plantings consistent with this article.

**Section 2.** Section 369-5, "Violations and penalties," is amended and supplemented by adding the underlined text and deleting the bracketed text, as follows:

**§ 369-5 Violations and penalties.**

- A. A fine of [\$500] \$750 shall be imposed for each tree removed in violation of this article.

**Section 3.** Section 369-10, "Purpose," of the Borough Code, shall be amended and supplemented by adding the underlined text and deleting the bracketed text, as follows:

**§ 369-10 Purpose.**

The Borough Council of the Borough of Montvale does hereby find and determine that it is necessary and proper to control the planting, cultivating and/or growing of bamboo in the Borough of Montvale and to require barriers to prevent the spread of existing bamboo onto public rights-of-way and public property in the Borough. [into other areas of the Borough.]

**Section 4.** Section 369-12, "Exemptions," of the Borough Code, shall be amended and supplemented by adding the underlined text and deleting the bracketed text, as follows:

**§ 369-12 Exemptions.**

The following shall be exempt from the requirements of this article:

- A. Any existing bamboo plant located on any property within the Borough limits as of April 10, 2018. Notwithstanding the foregoing, no portions of such bamboo shall be allowed to grow upon, extend roots across, or extend branches, stalks or leaves past the property boundary [or] onto any public right-of-way or public property. Furthermore, the general prohibitions set forth in § 369-11 shall apply with respect to any bamboo plant whose presence on property located in the Borough does not predate the effective date of this article.
- B. Any bamboo plant where the root system of such bamboo plant is entirely contained within an above-ground-level planter, barrel, or other vessel of such design, material and location as to entirely prevent the spread of growth of the bamboo plant's root system beyond the container in which it is planted. Whether planted or growing in a container as described herein, all bamboo plants shall be located, trimmed and maintained so that no part of the plant shall be closer than 10 feet to any property line or public right-of-way.

**Section 5.** Section 369-13, "Complaint notice; order for removal and compliance," of the Borough Code, shall be amended and supplemented by adding the underlined text and deleting the bracketed text, as follows:

**§ 369-13 Complaint notice; order for removal and compliance.**

Whenever a complaint is received by the Borough regarding the encroachment of any bamboo plant or root, or whenever the Borough, on its own observations and inspections, determines that there is an encroachment or bamboo plants or roots onto a public right-of-way or public property, [the property of another land owner,] and the Borough determines that good cause exists that a violation has occurred, the Borough shall cause notice to be served on the owner of the offending property, according to the following procedure:

- A. The notice shall specify the nature of the violation(s).
- B. The notice shall state specifically what must be done by the responsible party to correct the violation(s).
- C. The notice shall state that the violation(s) must be corrected within 30 calendar days from the date of the notice is received.
- D. If the violation is not remedied within the time frame set forth in the aforesaid notice, the Borough is hereby authorized and empowered to remove or to have removed any encroaching bamboo and to take all reasonable steps to eradicate the regrowth of the bamboo on the public right-of-way or public property, including sidewalks, and to restore such land to its normal condition prior to such removal and eradication.
- E. The notice shall be mailed by certified mail, return receipt requested, properly addressed and with sufficient postage, and also by first-class mail. Notice by certified mail shall be deemed complete on the date of personal delivery, or the date the certified mail is marked refused or unclaimed or otherwise undeliverable by the United States Post Office. First-class mail shall be deemed delivered on the fifth calendar day after mailing by the Borough.

**Section 6. Repeal of Inconsistent Ordinances.**

All Ordinances or parts of Ordinances in conflict with this Ordinance are hereby repealed only to the extent necessary to give this Ordinance full force and effect.

**Section 7. Savings Clause.**

Nothing in this Ordinance shall be construed to affect any suit or proceeding impending in any court, or any rights acquired, or liability incurred, or any cause or causes of action acquired or

existing, under any act or ordinance hereby repealed pursuant to this Ordinance, nor shall any just or legal right or remedy of any character be lost, impaired or affected by this Ordinance.

**Section 8. Severability.**

The various parts, sections and clauses of this Ordinance are hereby declared to be severable. If any part, sentence, paragraph, section or clause is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of the Ordinance shall not be affected thereby.

**Section 9. Effective Date.**

This Ordinance shall become effective upon adoption and publication as required by law.

*A motion Introduced for second reading **Ordinance No. 2023-1548** by Councilmember Cudequest; seconded by Councilmember Lane; Clerk read by title only.*

*Motion to open meeting to public by Councilmember Lane; seconded by Councilmember Cudequest - all ayes*

*No Public Comment*

*Motion to close meeting to the public by Councilmember Lane; seconded by Councilmember Cudequest - all ayes*

*Motion to adopt on Second and Final Reading in The Bergen Record by Councilmember Lane; seconded by Councilmember Koelling; Clerk read by title only. - All ayes on a roll call vote*

**MEETING OPEN TO PUBLIC:**

Agenda Items Only

Motion to open meeting to the public by Councilmember Lane; seconded by Councilmember Roche - all ayes

No Public Comment

Motion to close meeting to the public by Councilmember Lane; seconded by Councilmember Cudequest - all ayes

**MEETING CLOSED TO PUBLIC:**

Agenda Items Only

**MINUTES:**

**November 28, 2023**

A motion to accept minutes by Councilmember Lane; seconded by Councilmember Cudequest - all ayes with the exception of Councilmember Russo-Vogelsang abstaining

**Informal Town Hall Meeting – December 4, 2023**

A motion to accept minutes by Councilmember Lane; seconded by Councilmember Koelling - all ayes with the exception of Councilmembers Lane, Roche

**CLOSED/EXECUTIVE MINUTES:**

None

**RESOLUTIONS: (CONSENT AGENDA\*)**

\*All items listed on a consent agenda are considered to be routine and non-controversial by the Borough Council and will be approved by a motion, seconded and a roll call vote. There will be no separate discussion on these items unless a Council member(s) so request it, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.



**229-2023 Amending Resolution #217-2023 Awarding a Contract to CDW Government for Three (3) New Microsoft Surface Pro 7+ Computers and Related Software and Services Pursuant to NQDF856**

**WHEREAS**, the Borough of Montvale awarded a contract via resolution #217-2023 in the amount of \$4,293.75; and

**WHEREAS**, the Borough has a need to procure three (3) new Microsoft Surface Pro 7+ Computers and Related Software and Services for use by the Construction Department; and

**WHEREAS**, CDW-G did submit a proposal dated November 2, 2023, in the total amount of \$4,293.75; and

**WHEREAS**, the QPA was notified the computers have been discontinued; and

**WHEREAS**, CDW-G has submitted a new quote which is attached to this resolution.

Quote#NQDF856 in the amount of \$5,656.59

**WHEREAS**, the Chief Financial Officer has certified that funds have been appropriated and are available for this purpose.

**NOW, THEREFORE, BE IT RESOLVED**, that the Borough of Montvale does hereby award the above-referenced contract pursuant to NQDF856, as follows:

<b>Vendor</b>	<b>Contract Amount</b>
CDW Government	\$5,656.59

75 Remittance Drive

Suite 1515

Chicago, IL 60675-1515

**BE IT FURTHER RESOLVED** that the Mayor, Borough Clerk, and all other appropriate officials, officers and employees are hereby directed, authorized and empowered to take all steps necessary to effectuate the provisions and purposes of this resolution.

**230-2023 Cancellation of Tax and Excess Sewer Overpayments or Delinquent Amounts Less than \$10.00**

**WHEREAS**, N.J.S.A. 40A:5-17 allows for the cancellation of property tax and excess sewer overpayments or delinquent amounts in the amount of less than \$10.00; and

**WHEREAS**, the Mayor and Council may authorize the Tax Collector to process, without further action on their part, any cancellation of property tax and excess sewer overpayments or delinquencies of less than \$10.00

**NOW, THEREFORE, BE IT RESOLVED**, that the Mayor and Council of the Borough of Montvale, County of Bergen, State of New Jersey, hereby authorize the Tax Collector to cancel said property tax and excess sewer amounts as deemed necessary.

**BE IT FURTHER RESOLVED**, that a certified copy of the resolution be forwarded to the Tax Collector and Chief Finance Officer.

**231-2023 Amending Resolution #117-2023 to Establish Recreational Fees for Year 2023**

**WHEREAS**, The Recreation Department hereby establishes the programs, times and fees for various programs; and

**WHEREAS**, the Recreation Director has recommended that the following fees, programs, and times be revised as described; and

**NOW THEREFORE BE IT RESOLVED**, by the Mayor and Council of the Borough of Montvale that the following fees and programs and services be and are hereby established

**TIME SCHEDULE FOR PICKLEBALL COURTS:**

Weekdays and Weekends:

8:00AM – Dusk

**BOROUGH OF MONTVALE**
**DECEMBER 14, 2023**

<u>Program Name</u>	<u>Session Length</u>	<u>Resident Fee</u>	<u>Non-Resident Fee</u>
<b>30+ Basketball</b>	Sept-May	\$75	\$95
	Jan-May	\$40	\$60
<b>Adult Soccer</b>	10 weeks	\$15	\$20
<b>Golf Instruction</b>	6 weeks	\$115	\$135
	8 weeks	\$150	\$170
<b>Pickleball Clinic</b>	3 weeks	\$50	\$65
<b>Pickleball Clinic Drop In Fee</b>	1 class	\$20	\$25
<b>Pickleball Program</b>	January-May	\$50	\$75
<b>Summer Camp: Grades 1-5</b>	4 weeks	\$450 per child \$1350 family max	\$500 per child \$1500 family max
<b>Adventure Camp: Grades 6-7</b>	4 weeks	\$550 per child	\$610 per child
<b>Summer Camp Resident/Non-Resident</b>	<p>\$30 Additional Fee after Registration Period. \$25 late charge for every 15 minutes a child is left under care after camp dismissal. Payment shall be made directly to the Camp Director or Asst. Director and turned over to the Borough of Montvale. Camp financial assistance fee amounts will be at the discretion of the Recreation Director.</p>		
<u>Program Name</u>	<u>Session Length</u>	<u>Resident Fee</u>	<u>Non-Resident Fee</u>
<b>Extended Day Multisport Camp by TGA During Summer Camp Weeks Only</b>	1 week (2:30-6:30pm)	\$220	\$250
<b>Multisport Camp by TGA After Summer Camp Weeks Conclude and/or During School Breaks</b>	1 week (Half Day)	\$245	\$255
	1 week (Full Day)	\$295	\$305
	1 week (Full Day + After Care)	\$375	\$395
<b>The Way- The Art of Life</b>	8 weeks (@ 2 classes per week)	\$120	\$180
<b>Tai Chi</b>	8 weeks	\$80	\$100
<b>Montvale Senior Club Tai Chi Discount:</b>	8 weeks	\$40	\$40
<b>Tennis Lessons</b>	6 weeks	\$115	\$145

**BOROUGH OF MONTVALE****DECEMBER 14, 2023**

	8 weeks	\$150	\$190
<b>Tennis Badges</b>			
Adult (Ages 18-61)	March-December	\$30	\$60
Child (Ages 17 & Younger)	March-December	\$10	\$20
Family Max	March-December	\$50	\$100
Seniors (Ages 62 & Up)	March-December	Free	\$10
		\$10 Fee for Replacement Tennis Badge	
<b>Basketball Badges</b>			
Adult (Ages 18-61)	Residents: Lifetime Non-Residents: January-December	Free	\$25
Child (Ages 17 & Younger)	Residents: Lifetime Non-Residents: January-December	Free	\$15
Seniors (Ages 62 & Older)	Residents: Lifetime Non-Residents: January-December	Free	\$10
		\$5 Fee for Replacement Basketball Badge	
<b>Pickleball Badges</b>			
Adult (Ages 18-61)	Residents: Lifetime Non-Residents: January-December	Free	\$25
Child (Ages 17 & Younger)	Residents: Lifetime Non-Residents: January-December	Free	\$15
Seniors (Ages 62 & Older)	Residents: Lifetime Non-Residents: January-December	Free	\$10
		\$5 Fee for Replacement Pickleball Badge	
<b>Ultimate Frisbee</b>	6 weeks	\$75	\$95
	8 weeks	\$100	\$120
<b>Volleyball- Adult</b>	January-May	\$240	\$260
<b>Volleyball- Girls</b>	10 weeks	\$200	\$220
<b>Women's Softball- Adult</b>	April - August	\$60	\$70
<b>Yoga</b>	8 weeks	\$80	\$100
<b>Yoga Mini Session</b>	4 weeks	\$40	\$100
<b>Youth Theater</b>	September-December	\$10	\$50

**WHEREAS**, Borough Owned Recreational Fields and Facilities shall be scheduled by the Borough of Montvale Field Coordinator; and

**WHEREAS**, Montvale Athletic League ("MAL"), Montvale Recreation and Pascack Hills High School shall have first priority field scheduling use and shall be provide a schedule to the Field Coordinator no later than February 1 and June 1 for the respective Spring and Fall seasons.

**WHEREAS**, MAL, Recreation, Pascack Hills High School and churches are exempt from payment of fees relating to field use.

<u>Facilities</u>	<u>Fee</u>	<u>Resident Team/Corporation</u>	<u>Non-Resident Team/Corporation</u>
<b>Ballfields:</b> Baseball or Softball (Memorial, Fieldstone or LaTrenta)	Per Hour Per Field (2 hour minimum)	\$25	\$50
<b>Turf Fields:</b> Soccer or Lacrosse (Fieldstone)	Per 2 Hour Time Slot Per Field	\$75 (full field) \$50 (half field)	\$150 (full field) \$100 (half field)
<b>Basketball Courts:</b> (Memorial)	Per Hour: Court #2 Only	\$25	\$50
<b>Tennis Court Group Reservation</b> (Memorial or LaTrenta) *Two court maximum reservation at any one location	Per Day	\$25	\$50
<b>Corporation Event Field Reservation</b> (1 scheduled day plus 2 rain dates)	Per Day	\$200	\$400

### Field and Facility Permit Regulations

MAL endorsed programs in sports that are not offered by MAL, and which have Montvale residents participating, shall be charged the resident fee for field use.

**Resident Corporation:** Any company that owns or leases commercial within the borough.

**Non-Resident Corporation:** Any company that does not own or lease commercial space within the borough.

**Residential Team:** Any athletic team comprised of at least 75% of its roster with Montvale residents

**Non-Residential Team:** Any team not having at least 75% of its roster filled with Montvale residents.

**Time Slot:** An uninterrupted 1 or 2 hour time period or any part thereof, that a field/facility is being used by an approved team.

**Corporate Fees:** Corporate fees paid to the borough for field use, whether Resident Corporation or Non-Resident Corporation, will entitle the user to 1 field reservation time slot and up to 2 additional time slots that are designated as "rain dates".

**Season:** Spring season will begin March 1 and end July 31. Fall season will begin August 1 and end December 31.

Field/Facility users who provide 7 days or more notice of changes in their scheduled use can receive a time credit if the scheduled hours are decreased. Any changes in field schedules without 7-day notice will not receive a time credit for unused field time. Time credits are only valid for the existing season and the following season.

Lightning Detection Credit Policy: If the lightning detector activates with less than 50% of scheduled time elapsed for that date, the organization shall receive a credit for that day's scheduled timeslot. If the lightning detector activates after 50% of the scheduled time has elapsed, no time credit will be granted.

Payment is required prior to use on all fields or no field use will be granted.

Once field use requests are received in full by February 1<sup>st</sup> for Spring season and June 1<sup>st</sup> for Fall season, field use will be established with the following order of preference:

1. Montvale Athletic League, Recreation and Pascack Hills High School
2. Resident: Not-For-Profit Entity
3. Resident: For Profit Entity
4. Non-Resident: Not-For-Profit Entity
5. Non-Resident: For-Profit Entity

**WHEREAS**, it is the Borough of Montvale's intention by the adoption of this resolution that if any prior established fee is in conflict with fee schedule the fees set forth in this fee schedule shall be the fees charged and any conflicting prior fee is hereby superseded, repealed and replaced with the fees adopted pursuant to this resolution.

**232-2023 Authorizing Two Year (2) Field License Agreement with the Montvale Board of Education**

**BE RESOLVED**, the Board of Education and the Borough of Montvale are the owners of certain land which is devoted to recreational uses more particularly know as Memorial School Fields and Fieldstone School Fields; and

**BE IT FURTHER RESOLVED**, by the Mayor and Council of the Borough of Montvale that the attached two year Field License Agreement with the Montvale Board of Education and the Borough of Montvale has been reviewed and will be provided to the Pascack Valley Department of Public Works Superintendent; and

**NOW THEREFORE BE IT RESOLVED**, that the Governing Body hereby authorizes the execution of the attached Agreement to commence on January 1, 2024 through December 31, 2025 which includes the Maintenance of Fields on behalf of the Borough of Montvale.

**233-2023 Authorize Release of Escrow – Kieffer-Ulta – 32 Farm View Block 2802 – Lot 2**

**WHEREAS**, Kieffer – Ulta has requested release of escrow posted for 32 Farm View, Block 2802, Lot 2; and

**WHEREAS**, the Borough Engineer and other Borough professionals take no exception to the release; and

**NOW THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Montvale hereby release escrow to Kieffer - Ulta in the amount of \$2,262.75; and

**BE IT FURTHER RESOLVED**, the Treasurer shall receive a copy of this resolution for processing.

**234-2023 Opposing Assembly Bill A-5659 And Its Impact On Worker's Compensation**

**WHEREAS**, Local Government is facing the largest budget increase for property/casualty insurance since the mid-1980s; and

**WHEREAS**, The property/casualty budget for the typical municipality has already experienced a 20% to 25% increase since 2021 and will experience another 12% to 20% increase in 2024; and

**WHEREAS**, New Jersey now has the highest workers' compensation premium rates in the country based on data from the U.S. Bureau of Labor Statistics; and

**WHEREAS**, Workers' Compensation escalated because New Jersey judges are now reopening cases up to four and five times, whereas in the past they rarely reopened a case more than once; and

**WHEREAS**, Workers' Compensation also escalated because of a 2021 Department of Labor decision that directed workers' compensation to pay many accidental disability claims that previously were paid by the pension plans; and

**WHEREAS**, Another recent law created a presumption that firefighters diagnosed with cancer are eligible for workers' compensation; and

**WHEREAS**, During the COVID 19 Pandemic, the Legislature approved a law that made COVID contracted by first responders and essential employees compensable under New Jersey's workers' statute resulting in the COVID cost per employee being the second highest in the country; and

**WHEREAS**, Liability has increased because of the erosion of Title 59 protections in New Jersey's courts. Judges are now reluctant to grant summary judgement dismissing even frivolous claims because of the 2021 New Jersey Supreme Court decision in Gonzalez v. Jersey City; and

**WHEREAS**, The recent amendment in the sexual molestation statute of limitations also increased Title 59 liability costs. In some cases, towns are being sued based on allegations going back to the 1970s; and

**WHEREAS**, Property premiums are increasing rapidly because the world-wide frequency of large natural disasters has almost tripled since 2000. New Jersey alone was hit with Hurricane Irene in 2011, Superstorm Sandy in 2012 and Tropical Storm Ida in 2021; and

**WHEREAS**, Property insurance premiums are also indexed to replacement values that have jumped because of supply chain issues and the labor shortage; and

**WHEREAS**, Cyber liability premiums have more than doubled in recent years. Organizations without strong cyber risk controls are finding it difficult to purchase any coverage.

**NOW THEREFORE BE IT RESOLVED BY THE NEW JERSEY LEAGUE OF MUNICIPALITIES THAT:**

- 1) The Legislature is urged to adopt budget and levy cap exemptions for property/casualty insurance and claims; and
- 2) The Administration and the Legislature should not adopt additional legislation or regulations that will increase municipal claims without a thorough and complete analysis of the cost; and
- 3) The New Jersey Department of Labor, the New Jersey Department of Banking and Insurance and the New Jersey Department of Community Affairs should meet with representatives of municipal government to discuss ways to reduce property/casualty costs.

**235-2023 RE: A Resolution Authorizing the Borough Of Montvale To Accept the Bid Of Veolia For The Property Identified As Block 1002, Lot 7, Otherwise Known As 127 Summit Avenue, Montvale, New Jersey**

**WHEREAS**, the Borough of Montvale is the owner of real property identified as Block 1002, Lot 7 on the official Tax Map of the Borough, otherwise known as 127 Summit Avenue, Montvale, New Jersey (the "Property"); and

**WHEREAS**, the Property, presently vacant, is not needed for public use; and

**WHEREAS**, N.J.S.A. 40A:12-1 et seq. authorizes the sale by municipalities of any real property, capital improvements or personal property, or interests therein, not needed for public use by sale in the manner provided by law; and

**WHEREAS**, by Resolution No. 212-2023, dated October 24, 2023, the Borough authorized the Public Sale of the Property, subject to certain conditions, including but not limited to a minimum bid of \$4,725,000.00; and

**WHEREAS**, pursuant to N.J.S.A. 40A:12-13, advertisement of the sale of the property not needed for public use by open sale at auction was advertised in the Record; and

**WHEREAS**, on or about November 28, 2023 the Borough offered the Property for sale to the highest bidder; and

**WHEREAS**, the sole bid received was from Veolia Water New Jersey, Inc. ("Water") in the amount of \$4,725,000.00; and

**WHEREAS**, Veolia did tender the required ten-percent (10%) deposit at the time of its bid, in the amount of \$472,500.00, payable to the Borough of Montvale; and

**WHEREAS**, the Borough wishes to accept the bid received from Veolia in the amount of \$4,725,000.00.

**NOW, THEREFORE, BE IT RESOLVED**, by the Governing Body of the Borough of Montvale, County of Bergen, in the State of New Jersey that the Borough of Montvale shall accept the bid from Veolia in the amount of \$4,725,000.00 plus usual and customary adjustments at closing, for the real property identified as Block 1002, Lot 7 in accordance with the terms and conditions set forth in Resolution 212-2023, including payment of the balance of the purchase price, legal fees incurred by the Borough for the transfer of title, the cost of the Borough's appraisal for the property, engineering fees incurred by the Borough and the cost of advertisement of the public sale, and authorizes the Borough Attorney to prepare a contract for sale, deed, and such other documents as are necessary to transfer the subject property; and

**BE IT FURTHER RESOLVED**, that the Mayor, Clerk and Administrator are authorized to execute the contract of sale, quitclaim deed, and any other documentation to effectuate the transfer of the property.

### **237-2023 Cancellation of Other Trust Fund Reserve Balances**

**WHEREAS**, there exist old, stale reserves in the Insurance Fund; and

**WHEREAS**, said old balances should be cancelled, and

**WHEREAS**, it is the desire of the Mayor and Council to cancel said Other Trust Fund reserve balance as listed below:

Reserve for Self Insurance      \$50,000.00

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and the Borough Council of the Borough of Montvale that the above Insurance Fund reserve balance be canceled and that said total be transferred to the proper statutory account (MRNA).

### **238-2023 Endorsing Community Development Block Grant for Children's Aid and Family Services located at 42 S Middletown Road, Montvale, NJ**

**WHEREAS**, a Bergen County Community Development grant of \$45,000 has been proposed by Children's Aid and Family Services for Air Purification Units for CAFS Group Homes Project with 1 unit at a cost of \$2,000 being installed in the home located at 42 S Middletown Rd in the Borough of Montvale; and

**WHEREAS**, pursuant to the State Interlocal Services Act, Community Development funds may not be spent in a municipality without authorization by the Governing Body; and

**WHEREAS**, the aforesaid project is in the best interest of the people of the Borough of Montvale; and

**WHEREAS**, this resolution does not obligate the financial resources of the municipality and is intended solely to expedite expenditure of the aforesaid CD funds; and

**NOW, THEREFORE, BE IT RESOLVED** that the Governing Body of the Borough of Montvale, County of Bergen, State of New Jersey hereby confirms endorsement of the aforesaid project, and

**BE IT FURTHER RESOLVED**, that a copy of this resolution shall be sent to the Director of the Bergen County Community Development Program so that implementation of the aforesaid project may be expedited.

### **239-2023 Appointment Jr. Member / Montvale Fire Department / Cole Brenniser**

**WHEREAS**, the Montvale Fire Department is desirous of adding a junior member; and

**WHEREAS**, Cole Brenniser of Montvale, NJ has been approved by the Board of Fire Commissioners and has undergone a satisfactory physical, pursuant to the attached application which has been made part of this resolution; and

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Montvale that the appointment of Cole Brenniser, as a Jr. Member of the Montvale Fire Department, is hereby approved.

**240-2023 A Resolution Authorizing the Execution of a Grant Agreement with the BMED Gateway Fund for the Borough's Health and Wellness Program for 2024**

**WHEREAS**, the Borough of Montvale affirms its understanding that the BMED Gateway Fund offers a grant opportunity to its member agencies who wish to initiate a partnership with the Fund to incentivize employee participation in health and wellness programming and awareness; and  
**WHEREAS**, the Borough of Montvale understands that the grant is a matching grant and that participation in the Program requires local budgetary support and administration; and  
**WHEREAS**, the application for grant consideration requires a resolution of the governing body's understanding and support for promoting health and wellness concepts within their employee population.

**NOW THEREFORE BE IT RESOLVED** that the Borough of Montvale authorizes the submission of a grant application for \$5,000 to the BMED Gateway Fund to enable their participation in the Fund's Health and Wellness Program for the 2024 calendar year.

**241-2023 A Resolution Authorizing the Execution of a Road Paving Agreement with Veolia Water New Jersey Inc. Concerning the Terkuile Road Water Main Replacement Project**

**WHEREAS**, Veolia Water New Jersey Inc. ("VWNJ") provides water service within its franchise area pursuant to a tariff that is issued by the New Jersey Board of Public Utilities (hereinafter, "Tariff"); and  
**WHEREAS**, pursuant to the Tariff, VWNJ is required to maintain its equipment and infrastructure through which it provides water service to customers; and  
**WHEREAS**, a portion of its equipment and infrastructure (i.e., water mains and facilities) is located within the right-of-way along public roads known as Terkuile Road in the Borough of Montvale (hereinafter the "Public Roads"), and  
**WHEREAS**, the Public Roads are operated and maintained by the Borough; and  
**WHEREAS**, VWNJ has replaced certain water mains within the Public Roads that will require final pavement restoration; and  
**WHEREAS**, Borough and VWNJ have agreed upon an agreement whereby VWNJ shall pay to the Borough the estimated cost of repaving the Public Roads so that a larger repaving project for Terkuile Road can be accomplished in an efficient and cost-effective manner and with less disruption to the residents.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Montvale, as follows:

The Borough does approve the Road Paving Agreement with Veolia Water New Jersey Inc. in substantially the form negotiated.

The Mayor and Borough Clerk are hereby directed, authorized and empowered to execute the Road Paving Agreement and take all other steps reasonably necessary to effectuate the provisions and purposes of this resolution. This resolution shall take effect immediately.

*Introduced by: Councilmember Lane; seconded by Councilmember Roche - a roll call vote was taken - all ayes*

**236-2023 A Resolution Authorizing An Increase Of Annual Length Of Service Awards Program (LOSAP) Contributions For The Montvale Fire Department**

**WHEREAS**, the Borough of Montvale provides a Length Of Service Awards Program (LOSAP) in accordance with P.L. 1997, c. 388 and the provisions of N.J.S.A. 40A:14-138 to reward active members of the Montvale Fire Department for their loyal, diligent and devoted services to the residents of Montvale, New Jersey; and

**WHEREAS**, those individuals who meet the necessary requirements are currently awarded \$1,350.00 annually; and

**WHEREAS**, there has been no increase in the annual LOSAP since 2016; and

**WHEREAS**, Borough Ordinance 42-27(D) provides that the governing body may, from time to time, authorize an increase in the annual contributions in an amount not to exceed the cumulative percentage



increase in the consumer price index (CPI) since the year in which the annual contribution amount was last set, as calculated by the Director of the Division of Local Government Services. Any such increase shall be made by resolution of the governing body and shall not require a public hearing; and **WHEREAS**, pursuant to N.J.S.A. 40A:12-13, advertisement of the sale of the property not needed for public use by open sale at auction was advertised in the Record on January 16, 2023 and January 23, 2023; and

**WHEREAS**, the Mayor and Council approve an increased award to \$1,617.00, per qualified member. **NOW, THEREFORE, BE IT RESOLVED**, by the Governing Body of the Borough of Montvale, County of Bergen, in the State of New Jersey that the LOSAP award be increased from \$1,305.00 to \$1,617.00 and be included in the 2023 payment to those members of the Montvale Fire Department who have qualified for a LOSAP contribution on their behalf.

*Introduced by: Councilmember Lane; seconded by Councilmember Roche - a roll call vote was taken - all ayes*

**BILLS:** Administrator read the Bill Report.

Motion to pay bills by Councilmember Lane; seconded by Councilmember Roche - all ayes

**REPORT OF REVENUE:** Administrator read the Report of Revenue – November

**COMMITTEE REPORTS:**

**Council President Arendacs**

**DPW**

Clearing catch basins, street sweeping and repairing pot holes. Filled the pot holes on Memorial Drive. Preparing for the winter season.

**Engineering**

Great job on the paving of the municipal parking lot

**Councilmember Koelling**

**Police**

Report included with original minutes; overnight parking please email [traffic@montvaleboro.org](mailto:traffic@montvaleboro.org)

**Councilmember Russo-Vogelsang**

**Seniors**

Holiday luncheon at Seasons; December 15<sup>th</sup> at 2pm will be having a cookie exchange

**Schools**

Renovations continue, new fire alarms have been installed, HVAC, new doors and locks, 5 new classrooms added and restrooms behind Fieldstone at the soccer field

**Councilmember Cudequest**

Wished everyone Happy Holidays

**Councilmember Roche**

Tree lighting was on December 1<sup>st</sup>, due to the rain we had a lighter turnout; look on the recreation web page for the Holiday lights tour and will be holding a snowman show off, send pictures to Montvale recreation and they will be displayed on the recreation facebook page throughout the season.

**Environmental Commission**

Winding down the Treks program for collecting plastic bags, if you have plastic bags, please bring them to your local supermarket. Thanked the EC for their input with the tree ordinance.

**Councilmember Lane**

**Fire Department**

List of officers are as follows:

Fire Chief, Geoffrey Gibbons; Deputy Fire Chief, Bruce Hopper; Captain, Michael Cintineo; Lieutenant Co. #1, Rick Alton ; and Lieutenant Co. #2, Daniel Demarest

Thanked the fire department for the decorations in the center of town; they will assist Santa this month.

**Budget**

Will begin mapping out their strategy next week with committee and encourage to attend

**Joint Court**

Our Judge is retiring at the end of the year, this is a gubernatorial appointment. We are looking for a Prosecutor as well and hope to appoint one soon

**Mayor Ghassali**

The County showed cased Montvale as to how the economy is helping the County; thanked all that volunteered this year and have more that want to volunteer as well; received a few calls from companies that want to move into town, a dental lab and self storage to name a few.

**ENGINEER'S REPORT:**

Andrew Hipolit

**Report/Update**

DePiero Drive pavers will be replaced in the spring

**ATTORNEY REPORT:**

David Lafferty, Esq.

**Report/Update**

The sub-division application for the DePiero property has been submitted to the Planning Board; will be preparing a contract for Veolia to purchase 127 Summit Ave

**ADMINISTRATOR REPORT:**

Joe Voytus

**Report/Update**

New HVAC unit will be installed next week; Huff playground will start installation and some tree removal in the next few weeks; the doors at the senior will be fixed; oral arguments were heard last Tuesday regarding affordable housing litigation, we have to wait and see.

**242-2023 A Resolution Awarding a Contract to Packetalk for Twelve (12) Outdoor HD License Plate Reader Cameras Pursuant to State Contract T3121 For Use By The Montvale Police**

**Department**

**WHEREAS**, the Borough has a need to procure Twelve (12) Outdoor HD License Plate Reader Cameras ("LPRs") for use by the Police Department; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-12a and N.J.C.A. 5:34-7.29(c), the Borough may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State Contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of Treasury; and

**WHEREAS**, the Borough did solicit a quote from Packetalk, 163 Stuyvesant Avenue, Lyndhurst, New Jersey 07071, for these LPRs under State Contract T3121; and

**WHEREAS**, Packetalk submitted a Quote to the Borough dated November 11, 2023, in the total amount of \$109,050.00, of which \$16,805.56 will be paid for out of forfeiture funds; and

**WHEREAS**, the Borough's Police Chief has recommended that the Borough award this contract pursuant to the Packetalk Proposal; and

**WHEREAS**, the Chief Financial Officer has certified that sufficient funds have been appropriated and are available for this purpose.

**NOW THEREFORE BE IT RESOLVED**, as follows:

1. The Borough of Montvale does approve the attached Quote from Packetalk, 163 Stuyvesant Avenue, Lyndhurst, New Jersey 07071, for Twelve (12) Outdoor HD License Plate Reader Cameras.
2. The Mayor, Borough Clerk and/or Borough Administrator are hereby directed, authorized and empowered to execute an agreement with Packetalk consistent with this resolution.
3. This resolution shall take effect immediately.

*Introduced by: Councilmember Koelling; seconded by Councilmember Roche - all ayes*

Thanked Nevene Gayed, Andy, Police dept and all councilmembers for helping with Mayor for a Day

**UNFINISHED BUSINESS:**

None

**NEW BUSINESS:**

None

**COMMUNICATION CORRESPONDENCE:**

None

**MEETING OPEN TO THE PUBLIC:**

**HEARING OF CITIZENS WHO WISH TO ADDRESS THE MAYOR AND COUNCIL:**

Upon recognition by the Mayor, the person shall proceed to the floor and give his/her name and address in an audible tone of voice for the records. Unless further time is granted by the Council, he/she shall limit his/her statement to five (5) minutes. Statements shall be addressed to the Council as a body and not to any member thereof. No person, other than the person having the floor, shall be permitted to enter into any discussion, without recognition by the Mayor.

Motion to open meeting to the public by Councilmember Lane; seconded by Councilmember Arendacs  
- all ayes

Catherine Schmidt, 9 Blue Sky Lane

Banning the sale of animals in Montvale that come from puppy mills – NY already passed a law banning purchase from pet stores

Motion to close meeting to the public by Councilmember Lane; seconded by Councilmember Roche  
- all ayes

**MEETING CLOSED TO THE PUBLIC:**

**ADJOURNMENT:**

Re-Organization Meeting will be held on Monday, January 1<sup>st</sup> at 12:00 Noon

The Next Regular Public Meeting of the Mayor & Council to be held at 7:30pm on Thursday January 11<sup>th</sup>, 2024

Budget Meetings – Via Zoom will be held at 6:00 p.m. Mondays, January 8, January 22, January 29, 2024. Link will be provided on Montvale website for these budget meetings.

Motion to adjourn by Councilmember Lane; seconded by Councilmember Roche – all ayes  
Meeting adjourned at 8:20pm

**Respectfully submitted, Frances Scordo, Municipal Clerk**

**SPECIAL MEETING  
MINUTES**

A Special Meeting of the Mayor and Council was held on Zoom and called to order at 10:33AM. Adequate notification was published in the official newspaper of the Borough of Montvale.

**OPEN PUBLIC MEETING STATEMENT**

Adequate notice of this meeting was provided to The Bergen Record informing the public of the time and place according to the provisions of the Open Public Meeting Law (Chapter 231, P.L. 1975).

Also Present: Mayor, Mike Ghassali; Borough Attorney, Dave Lafferty; Administrator, Joe Voytus; and Borough Clerk, Fran Scordo

**ROLL CALL:**

Councilmember Arendacs  
Councilmember Cudequest  
Councilmember Koelling

Councilmember Lane  
Councilmember Roche  
Councilmember Russo-Vogelsang

Mayor Ghassali read the following statement:

The joint court is comprised of three towns, Montvale as the lead agency, Woodcliff Lake and Park Ridge. The process of the joint court calls for the three towns to unanimously agree on recommending a judge to the governor to appoint with the consent of the district State Senator and the hiring of the prosecutor and the public defender. The joint court committee comprised of the three towns did not agree on the judge or the prosecutor and came to a standstill.

Montvale has the obligation by contract to provide an efficient court operation using our facility and resources, without the judge and the prosecutor, we cannot fulfill the contract. Our option was to withdraw from the joint court and offer a court shared service with one year notice given to Park Ridge and Woodcliff Lake.

I want to share with you that as of late last night, with the help of our State Senator Holly Schepisi and others, we came to an agreement with Park Ridge and Woodcliff Lake on a judge and a prosecutor. The judge is Anthony Bocchi and the prosecutor is Rosario Presti. I spoke to Anthony Bocchi last night and he assured me that he will run an efficient court, I also spoke to several of his references and all vouch for him with positive feedback. I also spoke to Rosario Presti several times in the past few months.

I spoke to Mayor Rendo and Mayor Misciagna last night and we are all in agreement that our committees need to meet on regular basis, especially next year, and to provide regular updates to the Mayor and Council on the court operation. A regular standing quarterly meeting is sufficient but if our staff needs an ad-hock meeting for a quick decision, that the three towns committee are obligated to see to it that they provide what our staff needs, so we can continue to operate the court system.

The Montvale governing body decided today to continue with the joint court and to work closely with the committees and staff as we move forward. I will also be more involved in the process as well and I feel confident that the new judge and prosecutor will serve our towns well.

**NEW BUSINESS:****a. Professional Appointments to Pascack Joint Municipal Court**

Councilmember Lane stated he is the original committee member; the court is 10 years old. He would like to see the court survive. In the past, it was the committee members focus to have experience in the operations of the court. He is disappointed to be appointing a Judge with no municipal court experience. In the beginning the court was innovative at the time, now we are seeing why other towns went to a shared court. The concept of a shared court rather than a joint court leaves the responsibility, in this case Montvale, with greater control, we do not have that control. This is a process that is not working as well as it should, it is not working the way it was designed. We have not use experience as a primary factor. Going into 2024 with eyes wide open.

Councilmember Koelling stated he agrees with Councilmember Lane and shares his concerns with lack of experience point of view. He knows how hard the police department works on these cases and would like to see them go through with the assistance of the court. I too, will be keeping an eye on the court.

Councilmember Arendacs agrees with councilmembers. Look at the revenue Montvale PD is doing and give them the credit they deserve. Working together and communication is key.

Councilmember Cudequest agrees with everything that has been said. We need to keep a close eye on everything. If this is not working out, when will we be able to make decisions in regards to breaking off. Mayor Ghassali stated there is a process. We will be having monthly updates from the liaisons and also from our court administrator and staff.

Councilmember Russo-Vogelsang agrees with councilmembers. She asked the question of do we have assurances from Woodcliff Lake and Park Ridge that they will participate actively to avoid this in the future. Mayor Ghassali stated he spoke with the mayor's of each town and they all agreed to have open lines of communication.

Councilmember Roche what if it happens again, we are in it for the next 2 years.

**b. Resolution No. 242a-2023 Authorizing the Withdrawal from the Pascack Joint Municipal Court 242a-2023 A Resolution Authorizing Withdrawal By The Borough Of Montvale From The Pascack Joint Municipal Court**

**WHEREAS**, on or about February 8, 2011, the Borough of Montvale, The Borough of Woodcliff Lake and the Borough of Park Ridge (collectively, the "Municipalities") entered into a Shared Services Agreement ("Agreement") pursuant to N.J.S.A. 2B:12-1 *et seq.* concerning the establishment of a Joint Municipal Court known as the "Pascack Joint Municipal Court" ("Joint Court"); and

**WHEREAS**, the Agreement was established in accordance with the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 *et seq.*; and

**WHEREAS**, the initial Agreement expired by its terms on December 31, 2018; and

**WHEREAS**, on or about July 20, 2023, a new Agreement was made to continue the operations of the Pascack Joint Municipal Court by and among the Municipalities; and

**WHEREAS**, the July 20, 2023 Agreement provides for an expiration date of December 31, 2030, except that one of the Municipalities may withdraw from the Joint Court by delivering written notice to the Joint Court and all Municipalities of its intention to withdraw from the Joint Court no less than one full year prior to the date of withdrawal, to be effective January 1<sup>st</sup> no earlier than one full year subsequent to the date of the Notice of Withdrawal; and

**WHEREAS**, the Borough of Montvale has determined that it is in its best interests to withdraw from the Joint Court;

**NOW, THEREFORE, BE IT RESOLVED**, by the Governing Body of the Borough of Montvale, County of Bergen, in the State of New Jersey that the Borough of Montvale provides Notice to the Pascack Joint Municipal Court, the Borough of Woodcliff Lake and the Borough of Park Ridge that it shall withdraw from the Pascack Joint Municipal Court effective January 1, 2025; and

**BE IT FURTHER RESOLVED**, that the Borough Administrator is authorized to commence a feasibility study concerning a shared Municipal Court or other Shared Services Agreement concerning the use of Municipal Court facilities in the best interests of the Borough of Montvale; and

**BE IT FURTHER RESOLVED**, that the Mayor, Borough Administrator and Borough Attorney are authorized to execute any additional documents necessary to effectuate the withdrawal by the Borough of Montvale from the Pascack Joint Municipal Court

*Councilmember Lane made a motion to withdraw the resolution; seconded by Councilmember Koelling – all ayes*

**MEETING OPEN TO THE PUBLIC:**

**HEARING OF CITIZENS WHO WISH TO ADDRESS THE MAYOR AND COUNCIL:**

Upon recognition by the Mayor, the person shall proceed to the floor and give his/her name and address in an audible tone of voice for the records. Unless further time is granted by the Council, he/she shall limit his/her statement to five (5) minutes. Statements shall be addressed to the Council as a body and not to any member thereof. No person, other than the person having the floor, shall be permitted to enter into any discussion, without recognition by the Mayor.

*Motion to open meeting to the public by Councilmember Lane; seconded by Councilmember Cudequest - all ayes*

**Grace Galvin**

What are the other 2 towns objections, why do they not want to cooperate with us??? Mayor Ghassali explained that it wasn't about cooperation, it was about the choice of judge and prosecutor. All 3 towns have to agree unanimously. What happen to our current judge and prosecutor?? Mayor Ghassali stated our judge retired and our prosecutor resigned. Mrs. Galvin said we can have this issue again with the prosecutor. Mayor said yes.

**Corrado, former Councilman from Woodcliff Lake**

Lucky the town of Montvale to have a mayor like you. As a former councilman for Woodcliff Lake who was on the committee. He will assist the mayor and council to make sure that they participate in the meetings. Communication was the fallout and will make sure that it doesn't happen again.

**Sherwin Tsai**

To avoid this in the future, would it be prudent to strike the unanimous from the agreement and perhaps give Montvale a bigger say.

**Mrs. Hayes**

What is the difference between a shared court and a joint court?? Councilmember Lane stated that 10 years ago each town did have their own separate court. A number of towns have a shared court which uses the court without the responsibility. The joint court was designed differently the 3 towns would manage the court. Shared court is utilized by a number of towns. Our borough attorney added by saying Paramus has a shared court with Oradell and Maywood which means, Paramus hears cases from Oradell and Maywood and the fines go back to those towns respectively. Paramus maintains overall control. The borough

administrator also added that initially when a study was done years ago the 3 towns were evenly divided with court revenue. Currently, Montvale has 58% of the revenue, which brings some challenges, hopefully we can make it work going forward. What happens if this doesn't work. Councilmember Lane stated we can renegotiate a new agreement into a shared service.

Lawrence

How is it possible with all the attorneys in Bergen County, they only one who you have found that would be appointed for a lifetime appointment is someone with no municipal court experience, it makes no sense.

*Motion to close meeting to the public by Councilmember Lane; seconded by Councilmember Cudequest  
- all ayes*

**MEETING CLOSED TO THE PUBLIC:**

**ADJOURNMENT:**

Re-Organization Meeting will be held on Monday, January 1<sup>st</sup> at 12:00 Noon

*Motion to adjourn by Councilmember Lane; seconded by Councilmember Cudequest – all ayes*

Meeting adjourned at 11:15am

**Respectfully submitted, Frances Scordo, Municipal Clerk**



**SINE DIE MEETING  
BOROUGH OF MONTVALE  
MAYOR AND COUNCIL  
MONDAY, JANUARY 1, 2024  
12:00PM**

**SUNSHINE LAW STATEMENT**

In accordance with the provisions of the Open Public Meetings Law, notification of this meeting was provided to the Bergen Record informing the public of time and place according to the provisions of the Open Public Meeting Law (Chapter 231, P.L.1975) posted on the Montvale web site

**MAYOR GHASSALI CALLS THE MEETING TO ORDER: at 12:00pm**

**SALUTE TO THE FLAG:**

**ROLL CALL:**

**UNFINISHED BUSINESS OF 2023:**

**Resolution No. 243-2023 Award Professional Service Contract to Colliers Engineering & Design, for Tier A Municipal Stormwater Permit, Storm Water Outfall Inspections and Storm Sewer Locations**

**WHEREAS**, the Borough of Montvale is required to perform inspections on all stormwater outfalls within a three-year period. One third in 2024, one third in 2025 and the final third in 2026. This requirement deems it necessary to engage the professional services of an Engineer to provide inspection services for the Montvale's Tier A- Municipal Stormwater General Permit; and

**WHEREAS**, section N.J.S.A. 40A:11-5 of the Local Public Contracts Law, (N.J.S.A. 40A:11-1 et seq.) exempts such professional services from competitive bidding; and

**WHEREAS**, Colliers Engineer & Design, 300 Tice Blvd, Suite 101, Woodcliff Lake, NJ 07677 has submitted a proposal dated December 15, 2023 which is attached to this resolution; and

**WHEREAS**, Colliers will perform the preparation of the MS4 compliance report, Storm Sewer Outfall and Detention Basin Inspections, and mapping of approximately one third of the Borough's stormwater conveyance system for a cost not to exceed \$50,000.00; and

**WHEREAS**, the Certified Municipal Finance Officer certifies funds are available said certification is hereto attached to the original of this resolution; and.

**BE IT FURTHER RESOLVED** a copy of this resolution shall be published in an official newspaper of the Borough of Montvale, be on file, available for public inspection, in the office of the Municipal Clerk, 12 DePiero Drive, Montvale, NJ 07645.

*Introduced by: Councilmember Lane; seconded by Councilmember Cudequest - all ayes*

**Resolution 244-2023 - Requesting Approval Of Items Of Revenue And Appropriation N.J.S.A. 40a:4-87 – 2023 NJDA Spotted Lanternfly Program**

**WHEREAS**, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law, and the amount was not determined at the time of the adoption of the budget; and

**WHEREAS**, the Director may also approve the insertion of an item of appropriation for an equal amount.

**NOW, THEREFORE, BE IT RESOLVED** that the Borough Council of the Borough of Montvale, in the County of Bergen, State of New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the CY 2023 Municipal Budget in the sum of \$15,000, which is now available as revenue from:

Miscellaneous Revenues – Section F:  
Special Items of Revenue Anticipated with Prior Consent of the Director of Local Government Services – Public and Private Revenues Offset with Appropriations:  
NJDA Spotted Lanternfly Program (FCOA 10-603).

**BE IT FURTHER RESOLVED** that the like sum of \$15,000 is hereby appropriated under the caption:

General Appropriations:  
(A) Operations – Excluded from "CAPS"  
Public and Private Revenues Offset by Revenues  
NJDA Spotted Lanternfly Program (FCOA 41-603).

**BE IT FURTHER RESOLVED** that a copy of this Resolution shall be electronically filed with the Director for approval as required by law.

*Introduced by: Councilmember Lane; seconded by Councilmember Roche - a roll call vote was taken - all ayes*

**Resolution No. 245-2023 Authorize Budget Transfers Between Appropriation Accounts Pursuant To N.J.S.A. 40A:4-58**

**WHEREAS**, certain transfers of funds for various 2023 budget appropriations are necessary to cover anticipated expenditures; and

**WHEREAS**, N.J.S.A. 40A:4-58 provides for the transfer of appropriations with excess over and above the amount deemed necessary to fulfill their purposes to those appropriations considered to be insufficient; and

**WHEREAS**, the appropriations subject to fund transfers hereby are not within those restricted by N.J.S.A. 40A:4-58 for transfer purposes.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor & Borough Council of the Borough of Montvale, in the County of Bergen, State of New Jersey, that the Chief Financial Officer shall and is hereby authorized to make transfers between appropriations accounts of the 2023 Municipal Budget as follows:

	FROM	TO
General Appropriations (A) Operations – within "CAPS" MUNICIPAL COURT FUNCTIONS Municipal Court Administration Salaries & Wages	\$1,800	
Municipal Court Administration Other Expenses		\$1,800
HEALTH & HUMAN SERVICES FUNCTIONS Environmental Commission Other Expenses	\$700	
Environmental Commission Salaries & Wages		\$700
UNIFORM CONSTRUCTION CODE State Uniform Construction Code		

Construction Official Salaries & Wages	\$500	
Electrical Subcode Official Salaries & Wages		\$500
General Appropriations (A) Operations – Excluded from “CAPS” Municipal Court Administration Salaries & Wages	\$4,200	
Municipal Court Administration Other Expenses		\$4,200

*Introduced by: Councilmember Lane; seconded by Councilmember Roche - all ayes*

**ADJOURNMENT SINE DIE MEETING:**

*A motion to adjourn by Councilmember Lane; seconded by Councilmember Roche - all ayes*

**Followed By Reorganization Meeting for The Year 2024:**

**Respectfully submitted, Frances Scordo, Municipal Clerk**

**RE-ORGANIZATION MEETING  
MINUTES**

The Re-Organization Meeting of the Mayor and Council was held in the Council Chambers and called to order at 12:05PM. Adequate notification was published in the official newspaper of the Borough of Montvale according to the provisions of the Open Public Meeting Law (Chapter 231, P.L. 1975).

**OPENING PRAYER:**

Pastor Sam Goertz – Montvale Evangelical Free Church

**SWEARING IN OF MAYOR ( 4 YEAR TERM) – by Senator Holly Schepisi**

Michael Ghassali

**SWEARING IN OF COUNCILMEMBERS (3 YEAR TERM) – by Senator Holly Schepisi**

Douglas Arendacs

Theresa Cudequest

**SWEARING IN OF THE OFFICERS OF MONTVALE FIRE DEPARTMENT**

Geoffry Gibbons – Chief

Bruce Hopper – Deputy Chief

Michael Cintineo - Captain

Rick Alton – Lieutenant Company #1

Daniel Demarest – Lieutenant Company #2

**PRESENTATION by Bergen County Commissioner Tom Sullivan****MEETING CALLED TO ORDER: ROLL CALL**

Councilmember Arendacs

Councilmember Lane

Councilmember Cudequest

Councilmember Roche

Councilmember Koelling

Councilmember Russo-Vogelsang

**ELECTION OF COUNCIL PRESIDENT:**

(Council Appointment)

Motion by Councilmember Arendacs to nominate Councilmember Roche for Council President; seconded by Councilmember Lane - all ayes on roll call vote

**ELECTION OF PLANNING BOARD MEMBER:**

(Council appointment)

Motion by Councilmember Lane to nominate Councilmember Koelling for Planning Board Liaison; seconded by Councilmember Russo-Vogelsang - all ayes on roll call vote

**NON-CONSENT RESOLUTIONS****00-2024 RE: Temporary Appropriations**

WHEREAS, N.J.S.A. 40A:4-19 provides that, where any contracts, commitments, or payments are to be made prior to the adoption of the 2024 budget, temporary appropriations be made for the purpose and amount required in the manner and time therein provided; and

**WHEREAS**, the total appropriation in the 2023 budget, exclusive of any appropriations made for principal and interest of debt, public assistance, and capital improvement fund, is the sum of \$19,769,296.00 for the Current Fund; and

**WHEREAS**, the temporary budget shall not exceed 26.25% of the total appropriations in the 2023 budget, exclusive of any appropriations made for principal and interest of debt service, public assistance, and capital improvement fund, which is the sum of \$5,189,440.20 for the Current Fund.

**NOW, THEREFORE, BE IT RESOLVED BY** the Mayor & Council of the Borough of Montvale, County of Bergen, that the following temporary appropriations for 2024 operating purposes be made in the amount of \$5,189,000 for the Current Fund.

*Introduced by Councilmember Cudequest; seconded by Councilmember Lane – a roll call was taken - all ayes*

**17-2024 Officers Fire Department**

**BE IT RESOLVED**, by the Mayor and Council of the Borough of Montvale, N.J., that the following Officers of the Montvale Fire Department be approved for the year 2024:

Fire Chief	-	Geoffrey Gibbons
Deputy Fire Chief	-	Bruce Hopper
Captain	-	Michael Cintineo
Lieutenant #1	-	Rick Alton
Lieutenant #2	-	Daniel Demarest

*Introduced by Councilmember Cudequest; seconded by Councilmember Lane – a roll call was taken - all ayes*

**18-2024 Professional Service Contract Appointments 2024 / New Jersey Local Unit Pay to Play**

**Law, N.J.S.A. 19:44A-20.4**

**WHEREAS**, on January 2006, the "New Jersey Local Unit Pay to Play" Law, N.J.S.A. 19:44A-20.4, et. seq., took effect; and

**WHEREAS**, the Borough of Montvale has a need to award certain professional contracts for services required by the municipality in calendar year 2024; and

**WHEREAS**, the Pay to Play Law permits such services to be acquired through the "non-fair and open" process as declined in N.J.S.A. 19:44A-20.4 or 20.5 on those contracts where it is anticipated that the total cost will exceed \$17,500.00; and

**WHEREAS**, the anticipated term of these contracts is 1 year; and

**WHEREAS**, the public good and interest of the citizens of the Borough of Montvale will best be served by the "alternative" process to secure experienced professional services, rather than the "fair and open" process awarding a contract to the lowest bidder; and

**WHEREAS**, each professional will be required to first complete and submit a Business Entity Disclosure Certification which certifies these professionals have not made any reportable contributions to a political or candidate committee in the Borough of Montvale in the previous one year, and that said professionals will be prohibited from making any reportable contributions through the term of the contract, and

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Montvale as follows:

The following professional 2024 contracts shall be awarded under the alternative process at the next regular meeting of the Governing Body:

*Borough Attorney:*

David S. Lafferty, Esq.  
Huntington Bailly, L.L.P.  
373 Kinderkamack Rd  
Westwood, NJ 07675

*Borough Engineer:*

Andrew Hipolit  
Colliers Engineering & Design  
400 Valley Road, Suite 304  
Mount Arlington, NJ 07856

Auditor:

Jeff Bliss  
Lerch, Vinci & Higgins  
1717 Route 208  
Fairlawn, NJ 07407

The said professionals, prior to securing such contract, shall execute and file with the Municipal Clerk, a 2024 *Business Entity Disclosure Certification* pursuant to N.J.S.A. 19:44A-20-8.

*Introduced by Councilmember Cudequest; seconded by Councilmember Lane – a roll call was taken - all ayes*

**RESOLUTIONS (\*CONSENT AGENDA)**

All items listed on a consent agenda are considered to be routine and non-controversial by the Borough Council and will be approved by a motion, seconded and a roll call vote. There will be no separate discussion on these items unless a Council member(s) so requests it, in which case, the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

**RESOLUTIONS 01-2024 THROUGH 16-2024, 19-2024 THROUGH 42-2024****01-2024 Cash Management Plan**

**WHEREAS**, P. L. 1983, Chapter 8, Local Fiscal Affairs Law; N.J.S. 40A:5-2, has been amended to require that each municipality designate a Cash Management Plan for the deposit of each local unit's monies;  
**NOW THEREFORE, BE IT RESOLVED**, that the following Cash Management Plan of the Borough of Montvale be and hereby is adopted:

**A. DESIGNATION OF OFFICIAL DEPOSITORIES:**

The following financial institutions are designated official depositories:

Bank of America  
Wells Fargo  
N.J. Cash Management Fund  
TD Bank

2. Designated Official depositories are required to submit to the Chief Financial Officer of the Borough of Montvale a copy of the State of New Jersey, Department of Banking, Governmental Unit Deposit Protection Act Notification of eligibility, which must be filed semiannually in the Department of Banking as of June 30<sup>th</sup> and December 31<sup>st</sup> of each year. Said Notices must be available for annual audit.
3. Designated official depositories are required to submit to the Chief Financial Officer a copy of institution's "Annual Report" on an annual basis.

**B. DEPOSIT OF FUNDS**

All funds shall be deposited within Forty-Eight (48) hours of receipt in accordance with State statute.

1. Operating funds shall be deposited into interest bearing accounts to maximize interest earnings.
2. Capital and Debt service funds may be deposited into interest bearing accounts. Non-Interest bearing accounts shall be regularly monitored for the availability of funds for investment.

3. Trust funds may be deposited into interest bearing accounts in accordance with the State statutes regulating the deposit of developer's escrow deposits. Non-Interest bearing accounts should be regularly monitored for availability of funds for investment except where either State or Federal laws prohibit the earning of interest on such funds.
4. Payroll and agency remittance funds shall be maintained in regular checking accounts, only insofar as they serve to compensate the bank for payroll data processing services.

**C. DEFINITION OF ALLOWABLE INVESTMENT INSTRUMENTS:**

The Borough may permit deposits and investments in such depositories as permitted in Section 4 of P.L. 1970, Chapter 236 (C.17:9-44) and other instruments specified below:

1. United States Treasury Bills (T-Bills)
2. Borough of Montvale Bonds or Notes
3. Commercial Bank Deposits and Certificates of Deposit (CD's)
4. Repurchase Agreements (Repo's)
5. Investments in Savings and Loan Association
6. United States Government Agency and Instrumentality Obligations
7. State of New Jersey Cash Management Fund
8. School District Obligations

**D. DEFINITION OF ACCEPTABLE COLLATERAL AND PROTECTION OF BOROUGH ASSETS**

1. All designated depositories must conform to all applicable State statutes concerning depositories of Public Funds.
2. All depositories shall obtain the highest amount possible F.D.I.C. and/or F.S.L.I.C. coverage of all Borough Assets (Demand and Certificate of Deposit)
3. Collateral will be required for all deposits and investments of the Borough, except for those in the State Cash Management Fund, collateral must have a market value of not less than 100 percent of all deposits and investments.
4. For pledges by depositories on Borough Funds, the following securities will be considered acceptable for pledges:
  - a. Any security backed by the U.S. Government
  - b. Any direct obligation of any taxing authority within the Borough of Montvale
  - c. Real Estate Mortgage Loans for Real Estate property located within the Montvale market area. Pledges of Real Estate Mortgage Loans shall be maintained at a market value of 115 percent of deposits
  - d. All pledges of collateral must be indicated on an advice copy of the investment instrument which shall be forwarded to the Chief Financial Officer or Treasurer

**E. COMPENSATING BALANCE AGREEMENTS:**

Where compensating balances are used to offset bank expenses, an agreement between the bank and the Borough shall be executed, specifying the charge for each service. Said agreement shall be reviewed annually.

**F. REPORTING PROCEDURES:**

The Chief Financial Officer shall prepare for the Mayor and Council of the Borough of Montvale the following investment reports:

1. MONTHLY REPORTING: A detailed listing of all investments purchased in the prior month, specifying the amount, interest percent per annum, number of days, period of investment and maturity date, interest amount at maturity and financial institutions with which investment is placed. This report shall be broken down by fund.
  2. QUARTERLY REPORTING: A detailed summary analysis of all investments by fund, specifying the quarterly interest rate earned, quarterly interest earned on NOW and Savings Accounts and Year-To-Date total interest earnings.
  3. The Treasurer shall prepare a schedule of outstanding investments for the independent auditors as of December 31<sup>st</sup> of each year and at other such times as required by the auditors.
  4. The Treasurer shall also periodically provide analysis of average daily balances in interest bearing checking accounts vs. other investment vehicle potential.
  5. All such reports may include a comparison of current investment income vs. forecast, prior year or market conditions.
- G. DIVERSIFICATION REQUIREMENTS:  
The Chief Financial Officer and Treasurer shall closely examine investments to guard against the effects of a financial institution going into default. This may be accomplished through the practice of spreading the investments around in various designated official depositories.
- H. MAXIMUM MATURITY POLICY:  
Investments shall be limited to a maturity not to exceed one year on all operating funds unless a longer maturity is permitted within the provision of regulation promulgated by either the Federal or State Governments.
- I. INVESTMENT PROCEDURES:  
Bids for Certificates of Deposit and Repurchase Agreements will be solicited of at least three (3) designated depositories only if the amount is \$100,000 or greater.
- Telephone bids will be solicited of designated depositories by the Chief Financial Officer or Treasurer or designated staff member.
- The depository shall specify the principal amount of the investment bid on, interest rate and number of days used to calculate the interest to be paid upon maturity.
- Interest paid shall be from the date the bid was awarded to the date of maturity.
- All bidders may request the results of the bid after the bid is formally awarded.
- A check or wire transfer of funds will be made available to the winning bidder on the same business day the bid is awarded.
- Each quotation shall be documented to record the date and time of quote, the parties in the discussion, the instrument(s), maturities and rates. A bid form of the Borough may be used.
- J. RETURN ON INVESTMENT:  
Where the return on a proposed investment does not exceed the cost of making said investment by a minimum amount the Chief Financial Officer and/or Treasurer will not make the investment. The Chief Financial Officer and/or Treasurer shall have the discretion to award an investment to the bank wherein the funds reside, should that bank's quoted rate be less



than other quoted rates received in the event that the differential in interest rates is less than 25 basis points, and providing that the term of the investment is less than fifteen (15) days.

K. CONTROLS:

When possible, the internal controls should provide for a separation of the investment placement functions and the accounting activity. Controls must be designed for telephone orders, wire transfers and securities safekeeping. Only specifically designated personnel shall be allowed to conduct this part of the transactions, and all activity should be subject to immediate written confirmation by the designated depository. The Treasurer shall review each day's activity.

L. BONDING:

The following officials shall be covered by surety bonds; said surety bonds to be examined by the independent auditor to insure their proper execution:

Tax Collector  
Treasurer  
Municipal Court Administrator  
Deputy Municipal Court Administrator  
Magistrate

Staff members of the Department of Finance not covered by separate surety bonds shall be covered by a Public Employee's Faithful Performance Bond in the minimum amount of \$50,000.00

M. COMPLIANCE:

The Cash Management Plan of the Borough of Montvale shall be subject to the annual audit conducted pursuant to N.J.S. 40A:5-4.

N. The official charged with the custody of the monies of the Borough of Montvale shall deposit them as designated by the Cash Management Plan and shall thereafter be

O. relieved of any liability or loss of such monies due to the insolvency or closing of any depository designated in the Cash Management Plan pursuant to N.J.S. 40A:5-2.

P. Where a conflict exists between this Cash Management Plan and State statute, the applicable State statute shall apply.

Q. The Cash Management Plan shall be subject to the approval of the Borough Attorney.

**02-2024 Authorizing payment to the United States Postal Service to affect the use of a Postal Machine**

**BE IT RESOLVED** by the Mayor and Council of the Borough of Montvale, N.J., that the Treasurer be authorized to issue payment through appropriate methods, to the United States Postal Service, not to exceed One Thousand Dollars (\$1,000.00) per month, to affect the use of a Postal Mailing System.

**03-2024 Establish 2024 Holiday Schedule For Administrative Non-Contractual Employees**

**BE IT RESOLVED**, by the Mayor and Council of the Borough of Montvale that the following 2024 Holiday Schedule for eligible Administrative non-contractual employees be and is hereby established:

**SECTION 1.** Mandatory holidays during which Borough Hall Administrative Offices shall be closed:

<u>HOLIDAY</u>	<u>DAY OBSERVED</u>
Martin Luther King Day	Monday, January 15
President's Day	Monday, February 19
Memorial Day	Monday, May 27

Juneteenth	Wednesday, June 19
Independence Day	Thursday, July 4
Labor Day	Monday, September 2
Columbus Day	Monday, October 14
Veterans Day	Monday, November 11
Thanksgiving Day	Thursday, November 28
and the Day After	Friday, November 29
Christmas Eve	Tuesday, December 24 – ½ Day
Christmas Day	Wednesday, December 25
New Year's Eve	Tuesday, December 31 – ½ Day
New Year's Day	Wednesday, January 1, 2025

**SECTION 2.** Two Floating Holidays to be taken any time during the year. If not used during the calendar year, it will be lost with no ability to be carried or receive pay.

**SECTION 3.** If any of the above holidays fall on Saturday, the holiday shall be observed on Friday. If any of the above holidays fall on Sunday, the holiday shall be observed on Monday.

If Christmas Day and New Year's Day fall on Saturday, these two holidays shall be observed on Friday. Therefore, the two-1/2 holidays shall be observed on the Thursday before the holidays.

If Christmas Day and New Year's Day fall on Sunday, these two holidays shall be observed on Monday. Therefore, the two-1/2 holidays shall be observed on the Friday before the holidays.

**SECTION 4.** Pursuant to the Personnel Policy, those employees classified as full-time employees (working 35 hours or more each week) shall be entitled to all days, as outlined above in Section 1 through Section 3. Pursuant to the Personnel Policy, all employees classified as part-time employees (working less than 35 hours per week) and eligible to receive holidays, shall only be entitled to the holidays listed in Section 1, and only when the holidays fall on their regularly scheduled days of work.

**04-2024 Designating the Mayor, Municipal Clerk, Administrator, Chief Municipal Financial Officer and Treasurer as Official signatories on Borough Warrants and the Judge, Municipal Court Administrator and Deputy Court Administrator as Official signatories on Municipal Court Accounts**

**BE IT RESOLVED** by the Mayor and Council of the Borough of Montvale, N.J., that the Mayor, Municipal Clerk, Treasurer, Borough Administrator, Certified Municipal Finance Officer are hereby designated as the official signatories on Borough Warrants.

**BE IT FURTHER RESOLVED**, that the Judge, Municipal Court Administrator and Deputy Court Administrator are hereby designated as the official signatories on all Municipal Court accounts.

**05-2024 Roll Call of the Council members to be called in alphabetical order**

**BE IT RESOLVED**, by the Mayor and Council of the Borough of Montvale, N.J. that a Roll Call of the Council Members at the Council meetings is to be taken in alphabetical order.

**06-2024 Authorizing the Mayor, Clerk and Collector to issue warrants for certain items with Ratification at the following meeting**

**BE IT RESOLVED**, by the Mayor and Council of the Borough of Montvale, N.J., that the Mayor, Clerk and Collector be authorized to issue warrants for the following purposes, with ratification at the following meeting, on due dates for the following items:

- Board of Education, Montvale, NJ
- Pascack Valley Regional Board of Education
- County Tax
- Bergen County Sewer Authority
- Medical Insurance
- Life Insurance
- Bond and Note Payments
- Interest on Bonds and Notes
- Payrolls
- Investments
- Gasoline
- Scavenger Service

**07-2024 All bills to be presented in proper form to the Finance Department no later than the 25th of each month**

**BE IT RESOLVED**, by the Mayor and Council of the Borough of Montvale, N.J., that all bills must be presented in proper form to the Finance Department no later than the 25<sup>th</sup> of each month, and;  
**BE IT FURTHER RESOLVED** that any bills received later than this date shall be held over for payment until the following month.

**08-2024 01/01 Change Fund in the amount of \$150.00 front counter Administration; Municipal Clerk petty cash \$500.00; Municipal Court \$150.00 each for a total of \$450.00; and \$300.00 for the Police Department**

**BE IT RESOLVED**, by the Mayor and Council of the Borough of Montvale, N.J., that the governing body approves the establishment of "a general change fund at the front counter in the municipal building in the amount of \$150.00, the Municipal Clerk has a petty cash fund in the amount of \$500.00, the Joint Municipal Court have (3) change funds in the amount of \$150.00 each; and the Police Department has a petty cash fund in the amount of \$300.00.

**09-2024 Designation of official newspapers for advertising for the Borough of Montvale**

**BE IT RESOLVED**, by the Mayor and Council of the Borough of Montvale, N.J., that the following newspapers are hereby designated as the official newspapers for advertising for the Borough of Montvale, NJ for the year 2024:

The Bergen Record – Hackensack, N.J.  
The Ridgewood News – Hackensack, N.J.  
The Star Ledger – Newark, NJ

**10-2024 Fixing the rate of interest to be charged for the nonpayment of taxes, assessments and excess sewer fees**

**WHEREAS**, R.S. 54:4-67 permits the governing body of each municipality to fix the rate of interest to be charged for nonpayment of taxes, assessments and excess sewer fees subject to any abatement or discount for the late payment of taxes, assessments and excess sewer fees as provided by law; and  
**WHEREAS**, R.S. 54:4-67 has been amended to permit the fixing of said rate of 8% per annum of the first \$1,500.00 of the delinquency and 18% per annum on any amount in excess of \$1,500.00;

**NOW THEREFORE, BE IT RESOLVED**, by the Borough of Montvale, County of Bergen, State of New Jersey, as follows:

1. The Tax Collector is hereby authorized and directed to charge 8% per annum on the first \$1,500.00 of taxes and excess sewer fees becoming delinquent after due date and 18% per annum on any amount of taxes and excess sewer fees in excess of \$1,500.00 becoming delinquent after due date, subject to any abatement or discount for the late payment of taxes and excess sewer fees as provided by law.
2. Re Chapter 72 laws of 94 CTC 94-3. If the new tax bills are not in the mail by June 14, interest will then be charged 25 calendar days after the bills were mailed. Interest shall be calculated from August 1.
3. No interest shall be charged if payment of any quarterly tax payment and bi-annual excess sewer fess is received within ten (10) days of the date upon which the same becomes payable.
4. In connection with any delinquency of taxes, assessments or municipal charges in excess of \$10,000 which has not been paid prior to the end of a calendar year, there shall be imposed a penalty in a sum equal to six (6%) percent of the delinquency in excess of \$10,000.
5. With respect to tax certificates in excess of the sum of \$200 the following additional penalties shall be charged: two (2%) percent on the amount due over \$200 up to \$5,000; four (4%) percent of the amount due over \$5,000 up to \$10,000; and six (6%) percent on the amount in excess of \$10,000; plus cost 2% and \$25.00 per Title 54.
6. Any payments not made in accordance with Paragraph Two of this resolution shall be charged interest from the due date, as set forth in Paragraph One of this resolution.
7. The Tax Collector is authorized to hold a tax sale for unpaid taxes and/or excess sewer charges.

8. This resolution shall be published in its entirety once in the newspaper.
9. A certified copy of this resolution shall be provided by the Office of the Municipal Clerk to each of the following officials: Tax Collector; Borough Attorney; Borough Auditor; Chief Financial Officer.

**11-2024 Order of business to be followed at all regular meetings of the Mayor and Council**

**BE IT RESOLVED**, by the Mayor and Council of the Borough of Montvale, the agenda to the extent known will be established and printed for each regular meeting of the Council.

**BE IT FURTHER RESOLVED**, the agenda is subject to amendments by a majority vote of the council and action may be taken on issues that are not listed on the agenda, as authorized by the Open Public Meetings Act.

**BE IT FURTHER RESOLVED** that the following order of business shall be followed at all public meetings of the Mayor and Council of the Borough of Montvale, N.J.

1. Roll Call
2. Reading and/or approval of all unapproved minutes
3. Second reading, public hearing and final passage of ordinances and introduction of ordinances
4. Presentation of resolutions/consent resolutions
5. Presentation of bills
6. Reports of committees, Mayor, Treasurer and Administrator
7. Old Business
8. New Business
9. Reading of all communications, petitions, etc.
10. Both Public and Workshop Meetings are opened to the public to speak
11. Adjournment

The Borough Council will conduct a meeting on the last Tuesday of each month, which will serve as workshop sessions. Action may be taken at this meeting.

The public is invited to attend all meetings and speak at all public and workshop sessions of the Mayor & Council.

**12-2024 All monies collected by any Borough Official or Employee of the Borough shall be turned over the Borough Treasurer within 48 hours**

**BE IT RESOLVED**, by the Mayor and Council of the Borough of Montvale, N.J., that all monies collected by any Borough Official or Employee of the Borough of Montvale, N.J. shall be turned over to the Borough Treasurer, in full, within forty-eight (48) hours, without any fees being deducted; and

**BE IT RESOLVED**, the Tax Collector or Borough Treasurer shall deposit funds collected within forty-eight (48) hours, as required by law; and

**BE IT RESOLVED**, all cash receivables will be posted and recorded; and

**BE IT FURTHER RESOLVED** that any fees to which any Borough Official or Employee is entitled shall be set forth in detail on a regular Borough Voucher and presented for payment in the same manner as all bills are submitted.

**13-2024 Establish Mayor & Council Meeting Schedule for the Year 2024**

**BE IT RESOLVED** that public meetings of the Mayor and Borough Council shall be held on the following dates for the year 2024 at the location of Borough of Montvale, Municipal Complex, 12 DePiero Drive, 2<sup>ND</sup> Floor, Montvale, New Jersey.

***\*January 1 (Monday)***

January 11

January 30

February 8

February 27

March 14

March 26

Organization Meeting

Public Meeting

Workshop Session

Public Meeting

Workshop Session

Public Meeting

Workshop Session

April 11	Public Meeting
April 30	Workshop Session
May 9	Public Meeting
May 28	Workshop Session
June 13	Public Meeting
June 25	Workshop Session
July 11	Public Meeting
August 8	Public Meeting
September 12	Public Meeting
September 24	Workshop Session
October 10	Public Meeting
October 29	Workshop Session
November 14	Public Meeting
November 26	Workshop Session
December 12	Public Meeting

All meetings will commence at 7:30 p.m. except where noted. Closed sessions of the Mayor and Council may commence before 7:30 p.m. as indicated on the agenda for the meeting.

Meeting dates are subject to change. 48-hour notification will be provided as per N.J.S.A. 10:4-18.

**ACTION MAY BE TAKEN AT BOTH PUBLIC AND WORKSHOP MEETINGS.**

#### **14-2024 Procedure for the Periodic Release of Closed Session Minutes**

**WHEREAS**, the Borough Council of the Borough of Montvale periodically conducts executive session meetings pursuant to N.J.S.A. 10:4-12; and

**WHEREAS**, the Borough Council is desirous of establishing a procedure for the periodic release of minutes of executive session meetings.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Montvale as follows:

- Borough Council Minutes Review Committee. There shall be a minutes review committee (MRC) consisting of the Borough Administrator, the Borough Attorney and the Municipal Clerk, whose job shall be to periodically review the minutes of closed sessions of the Borough Council and make recommendations to the Borough Council which minutes should be made public. The MRC shall have no power and shall not be a "public body" within the meaning of the Open Public Meetings Act.
- Meetings of MRC. The MRC shall meet on an as-needed basis. Meetings of the MRC shall be as scheduled at the convenience of the MRC members by the Borough Administrator.
- Preparatory staff work. Prior to each meeting of the MRC, the Borough Attorney shall prepare a list of all closed sessions minutes which have been prepared by the Borough Attorney that have not been made public. The list and the minutes listed shall be made available to the MRC at their meetings.
- Basis for recommendation. Recommendations to make minutes public shall be on a case-by-case basis, taking into consideration both the interest in maintaining confidentiality set forth in N.J.S.A. 10:4-12 and the interest in prompt disclosure set forth in N.J.S.A. 10:4-14. The applicable guidelines set forth in paragraph 7 of this resolution may be considered as a general standard.
- Decision. The decision to make public the minutes of any closed session shall be made only by the Governing Body of the Borough of Montvale and shall be based on a finding that public disclosure of the matters discussed at such closed session will not be detrimental to the public interest. In making this finding, the public body shall take into consideration, but need not agree with, the recommendation of the MRC and the basis for the

recommendation as set forth in paragraph 4 above. In cases where more than one matter was discussed in closed session, the public body may elect to make public only the minutes pertaining to certain of those matters, and to keep the remaining portion(s) of the minutes confidential. Should the minutes contain any material entitled to protection, the public body shall excise or redact such protected matter, provided, that all materials required to be contained in the minutes by N.J.S.A. 10:4-14 shall be set forth.

- Once public, always public. Minutes which are made public shall not thereafter be treated as confidential, but may be seen and copied by any person in the same manner as minutes of open meetings.
- Guidelines. The following general guidelines pertaining to the nine purposes for closed meetings set forth in N.J.S.A. 10:4-12.B, may be considered in recommending and deciding when to make public minutes of closed session;
  - (a) Matters required by law to be confidential. When the need to preserve the secrecy of the confidential information discussed no longer exists; provided, that material entitled to court protection shall not be disclosed.
  - (b) Matters affecting the right to receive federal funds. When disclosure would no longer impair the right to receive funds or cause funds already received to be forfeited.
  - (c) Matters involving individual privacy. Such matters shall not be disclosed except as ordered by a court of competent jurisdiction, or with the written consent of all of the individual(s) concerned.
  - (d) Matters relating to collective bargaining agreements. When the collective bargaining agreement has been made, executed, and ratified.
  - (e) Certain matters involving public funds. After the transaction involving the public funds has been made.
  - (f) Matters affecting public safety and property. When the disclosure would no longer impair the safety and property of the public or the conduct of any investigation.
  - (g) Litigation, contract negotiation and certain privileged matters. As to litigation, when a final decision has been rendered and all rights of appeal are exhausted; as to anticipated litigation, when the statute of limitations has been made as to contract negotiation, when either the contract has been made and is binding on all parties or if not made, when negotiation is terminated; as to matters falling within the attorney-client privilege, at such time, if ever, that disclosure would not violate the attorney's ethical duties.
  - (h) Employment matters. When the employment decision has been made and all rights to litigate or appeal are exhausted; provided, that material entitled to court protection shall not be disclosed.
  - (i) Deliberations after hearing in penalty matters. After the decision of whether to impose the penalty has been made and all rights to litigate or appeal are exhausted; provided, that material entitled to court protection shall not be disclosed.

**15-2024 Open Public Meetings Act, Chapter 231 of Public Laws of the State of New Jersey - Closed Executive Sessions of the Montvale Governing Body**

**WHEREAS**, it is necessary for the Mayor and Council of the Borough of Montvale to discuss matters relating to such matters and which matters are permitted by Section 7.b of the Open Public Meeting Act, Chapter 231 of the Public Laws of the State of New Jersey for 1975 to be discussed in closed session in the absence of the public from time to time:

- 1.) Any matter considered confidential by federal law, state statute, or court rule;
- 2.) Any matter in which the release of information would impair the receipt of federal funds;
- 3.) Any material which would constitute an unwarranted invasion of individual privacy if disclosed;
- 4.) Any collective bargaining agreements or other discussion of the terms and conditions of a collective bargaining agreement, including negotiations leading up to such an agreement.

5.) Any matter involving the purchase, lease or acquisition of real property with public funds, the setting of banking rates or investment of public funds where disclosure of such matter could adversely affect the public interest.

6.) Any tactics and techniques used in protecting the safety and property of the public and investigations of violations or possible violations of the law.

7.) Any pending or anticipated litigation or contract negotiations in which the public body is or may become a party, and any matter falling within the attorney-client privilege, to the extent that confidentiality is required to preserve the attorney-client relationship.

8) Personnel matters related to the employment, appointment or termination of current or prospective employees, unless all individuals who could be adversely affected request, in writing, that the matter be discussed at a public meeting.

9.) Any deliberations of a public body occurring after a public hearing that may result in the imposition of a fine upon an individual or the suspension or the loss of license or permit belonging to an individual. **WHEREAS**, the Mayor and Council of the Borough of Montvale have determined that it is necessary in the public interest that the matters in fact be discussed in closed session, and has estimated that as nearly as can now be ascertained, the results of the discussion can be disclosed to the public at the conclusion of such matters; and

**WHEREAS**, any motion to go into closed session will be deemed to include a motion that the matters discussed at such closed session will be disclosed to the public when such matters are finally determined and there is no further reason to prohibit the public disclosure of information relating to such matters; and

**NOW, THEREFORE BE IT RESOLVED**, that any motion to go into closed session shall have the same effect as this resolution being adopted; and

**NOW, THEREFORE BE IT FURTHER RESOLVED** that the public be excluded from said portions of the meetings, when said closed session is deemed necessary and the appropriate motion adopted.

#### **16-2024 Adoption of year 2024 By-Laws of the Mayor and Council of the Borough of Montvale**

**BE IT RESOLVED**, by the Mayor and Council of the Borough of Montvale, that the By-laws of the Mayor and Council of the Borough of Montvale are hereby adopted.

#### **19-2024 Adoption Borough Policy & Procedures Manual - Administration**

**WHEREAS**, the Municipality has a Policies & Procedures Manual which has been established to ensure Employees and prospective Employees are treated in a manner consistent with all applicable employment laws, regulations and protocols; and

**WHEREAS**, the Borough places great value and consideration in relation to the health, well-being and safety of its Employees.

**WHEREAS**, said Manual is also in accordance with the requirements promulgated by the Bergen County Municipal Joint Insurance Fund and under the auspices of the New Jersey Municipal Excess Liability Fund; and

**NOW, THEREFORE BE IT RESOLVED**, by the Mayor and Council of the Borough of Montvale, County of Bergen, State of New Jersey the Manual previously adopted by Resolution is hereby reaffirmed to serve as the Borough's Policies and Procedures serving and applying to every Employee, Volunteer, Elected & Appointed Official and Independent Contractor(s) serving the Municipality; and

**BE IT FURTHER RESOLVED**, the Borough will continue to monitor changes in Federal and State Statutes and Regulations to ensure continued compliance with applicable laws, regulations and policies that impact the employment practices of the Municipality; and

**BE IT FURTHER RESOLVED**, a certified copy of this Resolution shall be maintained on file in the Clerk's office and shall also be forwarded to Professional Insurance Associates, 429 Hackensack Street, P.O. Box 818 Carlstadt, NJ 07072, Risk Management Consultant to the Municipality.

#### **20-2024 A Resolution Re-Affirming The Borough's Existing Policy For Eligible Municipal Employees To Voluntarily Waive The Medical And Prescription Coverages Provided Through The Employee Health Benefits Program For Calendar Year 2024**

**WHEREAS**, the Borough of Montvale provides a comprehensive health benefits program comprised of medical, prescription, dental and vision coverages for eligible municipal employees, dependents and retirees; and

**WHEREAS**, the Governing Body desires the continuance of the program offering for the 2024 Calendar Year.

**NOW, THEREFORE BE IT RESOLVED**, the Mayor and Council of the Borough of Montvale, County of Bergen, hereby re-authorizes the offering of the Borough's "Opt – Out" Program to municipal employees/Plan participants eligible for health benefits coverage through the Borough Employee Health Benefit Program, whereby the employee/plan participant can voluntarily waive participation in consideration of an annual financial incentive; and **BE IT FURTHER RESOLVED**, the waiver of benefits financial incentive shall be set on an annual basis, such incentive set for the 2024 calendar year as follows:

**FOR THOSE EMPLOYEES/PLAN PARTICIPANTS PARTICIPATING IN THE OPT-OUT  
AFTER MAY, 21, 2010**

<b>ELIGIBLE COVERAGE</b>	<b>ANNUAL FINANCIAL INCENTIVE (2024)</b>
<b>Single</b>	<b>25% of the Net Savings to the Borough of Montvale or \$5,000, whichever is less</b>
<b>Employee/Spouse</b>	
<b>Parent/Child</b>	
<b>Family</b>	

**BE IT FURTHER RESOLVED**, the above schedules are consistent with the amounts set forth by the Borough and in accordance with the provisions set forth by the NJ Divisions of Local Government Services, as established by Chapter 2, P.L. 2010.

**BE IT FURTHER RESOLVED**, the specific terms and conditions of said waiver of coverage are contained within the "Waiver of Coverage Offer and Agreement," a copy attached herewith and affirmed by this Resolution; and

**BE IT FURTHER RESOLVED**, a certified copy of this Resolution shall be forwarded to the Borough Finance Officer, Health Benefits Consultant and Borough Attorney.

**21-2024 A Resolution To Affirm The Borough Of Montvale's Civil Rights Policy With Respect To All Officials, Appointees, Employees, Prospective Employees, Volunteers, Independent Contractors, And Members Of The Public That Come Into Contact With Municipal Employees, Officials And Volunteers**

**WHEREAS**, it is the policy of the Borough of Montvale to treat the public, employees, prospective employees, appointees, volunteers and contractors in a manner consistent with all applicable civil rights laws and regulations including, but not limited to the Federal Civil Rights Act of 1964 as subsequently amended, the New Jersey Law against Discrimination, the Americans with Disabilities Act and the Conscientious Employee Protection Act, and

**WHEREAS**, the governing body of the Borough of Montvale has determined that certain procedures need to be established to accomplish this policy

**NOW, THEREFORE BE IT ADOPTED** by the Governing Body of the Borough of Montvale that:

**Section 1:** No official, employee, appointee or volunteer of the Borough of Montvale by whatever title known, or any entity that is in any way a part of the Borough of Montvale shall engage, either directly or indirectly in any act including the failure to act that constitutes discrimination, harassment or a violation of any person's constitutional rights while such official, employee, appointee volunteer, or entity is engaged in or acting on behalf of the Borough of Montvale's business or using the facilities or property of the Borough of Montvale.

**Section 2:** The prohibitions and requirements of this resolution shall extend to any person or entity, including but not limited to any volunteer organization or inter-local organization, whether structured as a governmental entity or a private entity, that receives authorization or support in any way from the Borough of Montvale to provide services that otherwise could be performed by the Borough of Montvale.

**Section 3:** Discrimination, harassment and civil rights shall be defined for purposes of this resolution using the latest definitions contained in the applicable Federal and State laws concerning discrimination, harassment and civil rights.

**Section 4:** The Governing Body shall establish written procedures for any person to report alleged discrimination, harassment and violations of civil rights prohibited by this resolution. Such procedures shall include alternate ways to report a complaint so that the person making the complaint need not communicate with the alleged violator in the event the alleged violator would be the normal contact for such complaints.



**Section 5:** No person shall retaliate against any person who reports any alleged discrimination, harassment or violation of civil rights, provided however, that any person who reports alleged violations in bad faith shall be subject to appropriate discipline.

**Section 6:** The Governing Body shall establish written procedures that require all officials, employees, appointees and volunteers of the Borough of Montvale as well as all other entities subject to this resolution to periodically complete training concerning their duties, responsibilities and rights pursuant to this resolution.

**Section 7:** The Governing Body shall establish a system to monitor compliance and shall report at least annually to the governing body the results of the monitoring.

**Section 8:** At least annually, the Governing Body shall cause a summary of this resolution and the procedures established pursuant to this resolution to be communicated within the Borough of Montvale. This communication shall include a statement from the governing body expressing its unequivocal commitment to enforce this resolution. This summary shall also be posted on the Borough of Montvale web site.

**Section 9:** This resolution shall take effect immediately.

**Section 10:** A copy of this resolution shall be published in the official newspaper of the Borough of Montvale in order for the public to be made aware of this policy and the Borough of Montvale's commitment to the implementation and enforcement of this policy.

**22-2024 Authorize Designation of Public Agency Compliance Officer (P.A.C.O.) - Christine Kalafut**

**WHEREAS**, NJAC 17:27-1.1, regulates equal employment opportunity in the performance of contracts funded by the state; and

**WHEREAS**, NJAC 17:27-3.2 requires that a public agency annually designate a public agency compliance officer who shall be responsible for ensuring the agency's compliance with the regulations;

**NOW, THEREFORE, BE IT RESOLVED** that Christine Kalafut, Borough Treasurer and Qualified Purchasing Agent, is hereby designated as the Public Agency Compliance Officer for Equal Employment Opportunity pursuant to this action.

**BE IT FURTHER RESOLVED** that a copy of this resolution to the New Jersey Department of Treasury, Division of Contract Compliance & Equal Opportunity Office

**23-2024 Governing Body Certification Of Compliance With The United States Equal Employment Opportunity Commission's "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964"**

**WHEREAS**, N.J.S.A. 40A:4-5 as amended by P.L. 2017, c.183 requires the governing body of each municipality and county to certify that their local unit's hiring practices comply with the United States Equal Employment Opportunity Commission's "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964," as amended, 42 U.S.C. § 2000e et seq., (April 25, 2012) before submitting its approved annual budget to the Division of Local Government Services in the New Jersey Department of Community Affairs; and

**WHEREAS**, the members of the governing body have familiarized themselves with the contents of the above-referenced enforcement guidance and with their local unit's hiring practices as they pertain to the consideration of an individual's criminal history, as evidenced by the group affidavit form of the governing body attached hereto.

**NOW, THEREFORE BE IT RESOLVED**, That the governing body of the Borough of Montvale, hereby states that it has complied with N.J.S.A. 40A:4-5, as amended by P.L. 2017, c.183, by certifying that the local unit's hiring practices comply with the above-referenced enforcement guidance and hereby directs the Clerk to cause to be maintained and available for inspection a certified copy of this resolution and the required affidavit to show evidence of said compliance.

**24-2024 Award Professional Service Contract - Borough Attorney, Huntington Bailly, L.L.P**

**WHEREAS**, the Borough of Montvale has a need to acquire Attorney Services through the alternate process pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5; and,

**WHEREAS**, Huntington Bailly, L.L.P., 373 Kinderkamack Road, Westwood, NJ 07675 were appointed at the Re-organization Meeting of the Governing Body on January 1, 2024; and

**WHEREAS**, the anticipated term of this contract is for 1 year; and

**WHEREAS**, the Certified Municipal Finance Officer has certified the availability of funds; and,

**WHEREAS**, David Lafferty, Esq. has completed and submitted a Business Entity Disclosure Certification which certifies that he has not made any reportable contributions to a political or candidate committee in the Borough of Montvale in the previous one year, and that the contract will prohibit David Lafferty, Esq. from making any reportable contributions through the term of the contract; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:111 et seq.) requires that the Resolution authorizing the award of contracts for "Professional Services" without competitive bids and the Contract itself must be available for public inspection;

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Montvale as follows:

1. The Mayor and Municipal Clerk of the Borough of Montvale are hereby authorized and directed to execute the attached Contract with Huntington Bailey, L.L.P.
2. This Contract is awarded without competitive bidding as a "Professional Service" in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because the services are to be performed by a person authorized by law to practice a recognized profession.
3. The Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.
4. A Notice of this action shall be printed once in the official newspaper of the Borough.

**25-2024 Award Professional Service Contract - Borough Auditor, Lerch, Vinci & Bliss, LLP**

**WHEREAS**, the Borough of Montvale has a need to acquire Auditor Services through the alternate process pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5; and,

**WHEREAS**, Lerch, Vinci & Bliss, LLP, 17-17 Route 208, Fair Lawn, NJ 07410 were appointed at the Re-organization Meeting of the Governing Body on January 1, 2024; and

**WHEREAS**, the anticipated term of this contract is for 1 year; and

**WHEREAS**, the Certified Municipal Finance Officer has certified the availability of funds; and,

**WHEREAS**, Lerch, Vinci & Bliss, LLP has completed and submitted a Business Entity Disclosure Certification which certifies that he has not made any reportable contributions to a political or candidate committee in the Borough of Montvale in the previous one year, and that the contract will prohibit Lerch, Vinci & Bliss, LLP from making any reportable contributions through the term of the contract; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:111 et seq.) requires that the Resolution authorizing the award of contracts for "Professional Services" without competitive bids and the Contract itself must be available for public inspection;

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Montvale as follows:

1. The Mayor and Municipal Clerk of the Borough of Montvale are hereby authorized and directed to execute the attached Contract with Lerch, Vinci & Bliss
2. This Contract is awarded without competitive bidding as a "Professional Service" in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because the services are to be performed by a person authorized by law to practice a recognized profession.
3. The Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.
4. A Notice of this action shall be printed once in the official newspaper of the Borough of Montvale.

**26-2024 Award Professional Service Contract - Engineering Services, Colliers Engineering & Design, Inc. Andrew R. Hipolit, P.E., PP., C.M.E.**

**WHEREAS**, the Borough of Montvale has a need to acquire Engineering Services through the alternate process pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5; and,

**WHEREAS**, Colliers Engineering & Design, Inc. 400 Valley Road, Suite 304, Mount Arlington, NJ 07856 were appointed at the Re-organization Meeting of the Governing Body on January 1, 2024; and

**WHEREAS**, Andrew R. Hipolit, shall be designated as Principal in Charge for all services provided to the Borough of Montvale, and

**WHEREAS**, the anticipated term of this contract is for 1 year; and

**WHEREAS**, the Certified Municipal Finance Officer has certified the availability of funds; and,

**WHEREAS**, Colliers Engineering & Design, Inc. has completed and submitted a Business Entity Disclosure Certification which certifies that he has not made any reportable contributions to a political or candidate committee in the Borough of Montvale in the previous one year, and that the contract will prohibit Colliers Engineering & Design, Inc. from making any reportable contributions through the term of the contract; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:111 et seq.) requires that the Resolution authorizing the award of contracts for "Professional Services" without competitive bids and the Contract itself must be available for public inspection;

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Montvale as follows:

1. The Mayor and Municipal Clerk of the Borough of Montvale are hereby authorized and directed to execute the attached Contract with Colliers Engineering & Design, Inc.
2. This Contract is awarded without competitive bidding as a "Professional Service" in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because the services are to be performed by a person authorized by law to practice a recognized profession.
3. The Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.
4. A Notice of this action shall be printed once in the official newspaper of the Borough.

**27-2024 Award Professional Service Contract - Borough Planner, Colliers Engineering & Design, Inc. Darlene Green, P.P., AICP**

**WHEREAS**, the Borough of Montvale has a need to acquire Municipal Planner through the alternate process pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5; and,

**WHEREAS**, Colliers Engineering & Design, Inc. was appointed at the Re-Organization Meeting of the Governing Body on January 1, 2024; and

**WHEREAS**, it is the desire of the Mayor and Borough Council to appoint Darlene Green, P.P., AICP, Associate, Senior Project Planner of Colliers Engineering & Design, Inc., Shelbourne at Hunterdon, 53 Frontage Road, Suite 110, Hampton, NJ 08827 for planning services for the Borough; and

**WHEREAS**, the anticipated term of this contract is for 1 year; and

**WHEREAS**, the Certified Municipal Finance Officer has certified the availability of funds; and,

**WHEREAS**, Colliers Engineering & Design, Inc. has completed and submitted a Business Entity Disclosure Certification which certifies that he has not made any reportable contributions to a political or candidate committee in the Borough of Montvale in the previous one year, and that the contract will prohibit Colliers Engineering & Design, Inc. from making any reportable contributions through the term of the contract; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:111 et seq.) requires that the Resolution authorizing the award of contracts for "Professional Services" without competitive bids and the Contract itself must be available for public inspection;

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Montvale as follows:

1. The Mayor and Municipal Clerk of the Borough of Montvale are hereby authorized and directed to execute the attached Contract with Colliers Engineering & Design, Inc.
2. This Contract is awarded without competitive bidding as a "Professional Service" in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because the services are to be performed by a person authorized by law to practice a recognized profession.
3. The Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.
4. A Notice of this action shall be printed once in the official newspaper of the Borough.

**28-2024 Awarding Service Contract - Agreement Tri-State Technical Services, Computers & Peripherals**

**WHEREAS**, the Borough of Montvale requires professional computer services and an extended service agreement for the computers and peripherals for the period January 1, 2024 through December 31, 2024; and

**WHEREAS**, section N.J.S.A. 40A:11-5 of the Local Public Contracts Law, (N.J.S.A. 40A:11-1 et seq.) exempts such professional services from competitive bidding.

**NOW, THEREFORE BE IT RESOLVED** by the Borough of Montvale as follows:

That a contract for professional computer services for an Service Agreement for Computers and Peripherals proposal which is attached and made part of this resolution be awarded to Tri-State Technical Computer Services, Inc., of 180 Paramus Road, Paramus, New Jersey 07652 in the amount of \$9,770.00 for the period January 1, 2024 through December 31, 2024 for the service contract, and \$90.00 for labor rate as described in the Service Agreement;

**WHEREAS**, the Certified Municipal Finance Officer has certified the availability of funds; and

**BE IT FURTHER RESOLVED** that a copy of this resolution be published in an Official Newspaper, be on file, available for public inspection, in the office of the Municipal Clerk, 12 DePiero Drive, Montvale, NJ 07645.

**29-2024 Authorize Contract Animal Control Services – Tyco**

**WHEREAS**, the Board of Health of the Borough of Montvale has received a proposal from Tyco Animal Control Service, 1 Stout Lane, Ho-Ho-Kus, NJ.

**WHEREAS**, said proposal has been reviewed and approved by the Board of Health; and

**WHEREAS**, the Board of Health recommends this contract with Tyco Animal Control Service based upon prior services provided; and

**WHEREAS**, it is the intention of the Mayor and Council to provide funds in the year 2024 Budget for this contract, Other Expense Portion of the Animal Control Services Budget; and

**NOW, THEREFORE BE IT RESOLVED**, by the Mayor and Council of the Borough of Montvale that the contract for Animal Control Services for 2024 be and is hereby awarded to Tyco Animal Control Service, 1 Stout Lane, Ho-Ho-Kus, NJ 07423 pursuant to the terms and conditions and rates as outlined in the attached contract effective January 1, 2024, copy of which is attached to this resolution for the base amount of \$11,040.00 annually payable monthly with additional costs charged per the rates as outlined in the attached proposal.

**30-2024 Award Professional Service Contract Administrative Agent for the Borough consistent with N.J.A.C. 5:80-26.14 and to coordinate the affirmative marketing, review and approval of the sale and rental of affordable units in the Borough of Montvale - Piazza & Associates, Inc.**

**WHEREAS**, the Borough of Montvale requires the services of an experienced, qualified agency to serve as Administrative Agent for the Borough consistent with N.J.A.C. 5:80-26.14 and to coordinate the affirmative marketing, review and approval of the sale and rental of affordable units in the Borough of Montvale, and the income qualification of the applicants who seek to reside in such units; and

**WHEREAS**, such services have previously been provided to the Borough by the Bergen County Housing Authority, which has advised the Borough that it will no longer be providing such services in connection with affordable rental units in the Borough and future sale units; and

**WHEREAS**, the Borough is in receipt of a proposal from Piazza & Associates, Inc., 216 Rockingham Row, Princeton Forrestal Village, Princeton, New Jersey 08540 to perform such services as is more particularly detailed in a document entitled, "Proposal Submitted To The Borough of Montvale, Bergen County, New Jersey, which is hereto attached to the original of this resolution; and

**WHEREAS**, said services constitute a professional service under the Local Public Contracts Law; and

**WHEREAS**, the Chief Financial Officer of the Borough has certified that funding is available for such services.

**NOW THEREFORE BE IT RESOLVED** by the Mayor and Council of the Borough of Montvale that it does hereby approve the aforesaid proposal with Piazza & Associates, Inc. for a one (1) year period in accordance with the draft Contract, provided that Piazza & Associates, Inc. submits documentation consistent with N.J.S.A. 19:44A-8 and 16 that it has not made a reportable contribution to any candidate for local office in Montvale or any political committee in the Borough; and

**BE IT FURTHER RESOLVED** that Mayor and Administrator be and are hereby authorized to execute the Contract on behalf of the Borough.

**31-2024 A Resolution of the Borough of Montvale Awarding a Contract To Flanagan Productions, LLC, as an Extraordinary Unspecifiable Service for Montvale Graphic Design - Borough Newsletter**

**WHEREAS**, the Borough of Montvale is desirous of continuing the services of a professional company for the graphic design of the Borough newsletter to better service the Borough's residents and visitors of the Borough; and

**WHEREAS**, such services are exempt from public bidding requirements pursuant to *N.J.S.A. 40A:11-5(a)(ii)* and *N.J.A.C. 5:34-2.1* as "extraordinary unspecifiable services"; and

**WHEREAS**, the Borough has received a proposal for the year 2024 to provide such services from John Flanagan of Flanagan Productions, LLC, said proposal is attached to the original of this resolution; and

**WHEREAS**, the Council is therefore desirous of awarding a contract to Flanagan Productions to perform the above-referenced services for the price and on the terms set forth in the Flanagan Productions Proposal; and

**WHEREAS**, because the value of this contract exceeds the Borough's applicable pay-to-play threshold, it shall be awarded pursuant to the "alternative" provisions of *N.J.S.A. 19:44A-20.4*, et seq., and Flanagan Productions has provided a Business Entity Disclosure Certification and all other appropriate documentation pertaining to same.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Montvale that a contract is hereby awarded to Flanagan Productions, for the price and on the terms set forth in the Proposal submitted by Flanagan Productions; and

**BE IT FURTHER RESOLVED** that the pricing for this contract shall be as set forth in the Flanagan Productions proposal but shall not exceed \$1,599.00 without further authorization of the Borough Council, and shall be for a term of one (1) year.

**BE IT FURTHER RESOLVED** that the Mayor and Borough Clerk, and all other appropriate officials, shall be and are hereby authorized to execute all contract documents necessary to effectuate the purposes of this resolution, subject to approval as to form by the Borough Attorney.

**BE IT FURTHER RESOLVED** that pursuant to *N.J.S.A. 40A:11-5(1)(a)(ii)*, a brief notice stating the nature, duration, service and amount of this contract shall be printed once in the official newspaper of Borough of Montvale, and said notice shall also advise the public that a copy of the final contract shall be on file and available for public inspection at the office of the Municipal Clerk.

**32-2024 A Resolution of the Borough of Montvale Awarding a Contract to Spatial Data Logic, Inc. as an Extraordinary Unspecifiable Service for Website Design, Web Manage, Hosting and Support and Related Services**

**WHEREAS**, the Borough of Montvale is desirous of continuing the services of a professional company to redesign, host and support the Borough's website and related web applications and social media in order to better service the Borough's residents and visitors to the Borough's website; and

**WHEREAS**, such services are exempt from public bidding requirements pursuant to *N.J.S.A. 40A:11-5(a)(ii)* and *N.J.A.C. 5:34-2.1* as "extraordinary unspecifiable services"; and

**WHEREAS**, the Borough has received a proposal for the year 2024 to provide such services from Spatial Data Logic, Inc., said proposal is attached to the original of this resolution; and

**WHEREAS**, the Council is therefore desirous of awarding a contract to Spatial Data Logic Inc. to perform the above-referenced services for the prices and on the terms set forth in the attached proposal; and

**WHEREAS**, because the value of this contract exceeds the Borough's applicable pay-to-play threshold, it shall be awarded pursuant to the "alternative" provisions of *N.J.S.A. 19:44A-20.4*, et seq., and Spatial Data Logic, Inc. has provided a Business Entity Disclosure Certification and all other appropriate documentation pertaining to same.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Montvale that a contract is hereby awarded to Spatial Data Logic Inc. for website design, managing, hosting and support, and related services, for the prices and on the terms set forth in the Proposal submitted by Spatial Data Logic, Inc. ; and

**BE IT FURTHER RESOLVED** that the pricing for this contract shall be as set forth in the Spatial Data Logic, Inc. proposal but shall not exceed \$22,140.00 without further authorization of the Borough Council, and shall be for a term of one (1) year.

**BE IT FURTHER RESOLVED** that the Mayor and Borough Clerk, and all other appropriate officials, shall be and are hereby authorized to execute all contract documents necessary to effectuate the purposes of this resolution, subject to approval as to form by the Borough Attorney.

**BE IT FURTHER RESOLVED** that pursuant to *N.J.S.A. 40A:11-5(1)(a)(ii)*, a brief notice stating the nature, duration, service and amount of this contract shall be printed once in the official newspaper of Borough of Montvale, and said notice shall also advise the public that a copy of the final contract shall be on file and available for public inspection at the office of the Municipal Clerk.

**33-2024 A Resolution Awarding a Professional Services Contract to Jeffrey R. Surenian and Associates, LLC to Serve as Special Counsel in Connection with the Borough's Affordable Housing**

**WHEREAS**, the Governing Body is desirous of hiring Special Counsel to represent the Borough in connection with the Borough's affordable housing; and

**WHEREAS**, the Borough has received a proposal from Surenian, Edwards & Nolan, LLC, 311 Broadway, Suite A, Point Pleasant Beach, NJ 08742, to perform all services necessary and appropriate in connection with same; and

**WHEREAS** Surenian, Edwards & Nolan proposal sets forth the following rates:

- (a) \$200.00 per hour for all time spent by Jeffrey R. Surenian;
- (b) \$200.00 per hour for all time spent by Michael J. Edwards
- (b) \$185.00 per hour for all time spent by other attorney's
- (e) \$90.00 per hour for all paralegal work; and

**WHEREAS**, the Governing Body is satisfied that Mr. Surenian and his firm possess the requisite experience pertaining to such matters; and

**WHEREAS**, pursuant to *N.J.S.A. 40A:11-5(a)(i)*, a professional services contract is exempt from public bidding requirements; and

**WHEREAS**, because the value of this contract is anticipated to be in excess of \$15,000 (the Borough's local pay-to-play limit), this contract has been awarded under the "alternative process" pursuant to *N.J.S.A. 19:44A-20.4 et seq.* (the "Pay-to-Play Law"), and has been awarded to the contractor based upon the merits and abilities of the contractor to provide the services necessary; and

**WHEREAS**, because this contract has been awarded under the "alternative process," Mr. Surenian has completed and submitted a Business Entity Disclosure Certification which certifies that neither he nor his firm has made any reportable contributions (\$300 or more) to a political or candidate committee in the Borough of Montvale with the elected officials in the previous one year, and that the contract will prohibit said persons and entities from making any reportable contributions (\$300 or more) through the term of the contract; and

**WHEREAS**, the Governing Body is desirous of awarding a contract to Jeffrey R. Surenian and Associates, LLC, in an amount not to exceed \$15,000.00 without further authorization of the Governing Body, at the hourly rates set forth above; and

**WHEREAS**, the Borough's Chief Financial Officer has certified that funds have been appropriated and are available for this purpose.

**NOW, THEREFORE, BE IT RESOLVED** that a contract is hereby awarded to L Surenian, Edwards & Nolan LC to serve as Special Counsel in connection with the Borough's Affordable Housing Litigation, pursuant to the terms and conditions set forth herein.

**BE IT FURTHER RESOLVED** that the Mayor and Borough Clerk are hereby authorized and empowered to execute a contract consistent with the provisions and intent of this Resolution, subject to approval of same by the Borough Attorney.

**BE IT FURTHER RESOLVED** that the Borough Clerk shall publish notice of this contract award in the official newspaper of the Borough, in accordance with *N.J.S.A. 40A:11-5*.

**34-2024 Award Professional Service Contract - Public Defender and Alternate Public Defender - Pascack Joint Municipal Court to Aronsohn, Weiner, Salerno & Kaufman**

**WHEREAS**, the Pascack Joint Municipal Court has a need to contract for the services of various professionals to serve as the municipal public defender or alternate public defender, pursuant to *N.J.S.A. 2B:24-1, et seq.*; and

**WHEREAS**, the Pascack Municipal Court Committee agreed to acquire Public Defender Services through the alternate process pursuant to the provisions of *N.J.S.A. 19:44A-20.4 or 20.5*; and,

**WHEREAS**, there are occasions when the appointed municipal public defender may have a conflict of interest, thus creating a need for an alternate public defender; and

**WHEREAS**, it is the desire of the Pascack Joint Municipal Court to appoint the following individuals to the positions set forth below:

Public Defender: Gerald R. Salerno, Esq.

Alternate Public Defender: Salvatore Sclafani, Esq.

**WHEREAS**, the salary of the Public Defender shall be \$15,000; and

**WHEREAS**, said salaries shall be included as part of the Operational Costs for the Pascack Joint Municipal Court as per the agreement between the participating municipalities; and

**WHEREAS**, any compensation to be paid to the Alternate Public Defender shall be paid by the Public Defender, as appropriate; and

**WHEREAS**, the term of this contract shall commence on January 1, 2024, and shall continue for the remainder of the calendar year 2024; and

**WHEREAS**, the Certified Municipal Finance Officer has the availability of funds; and,

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-1, et seq.) requires that the Resolution authorizing the award of contracts for "Professional Services" without competitive bids and Contracts must be available for public inspection.

**BE IT RESOLVED**, by the Mayor and Council of the Borough of Montvale as follows:

1. This Contract is awarded without competitive bidding as "Professional Services" in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law, because the services are to be performed by a person authorized by law to practice a recognized profession.

2. A Notice of this action shall be printed once in the official newspaper of the Borough.

**35-2024 A Resolution Authorizing the Execution of the Continued Participation in the Interlocal Services Agreement with Northwest Bergen Central Dispatch for Emergency Dispatch Services**

**WHEREAS**, N.J.S.A. 52:17C-6 requires all New Jersey municipalities to provide telephonic access to an appropriate Public Safety Answering Point (PSAP) serving the municipality; and

**WHEREAS**, regionalized provision of such services is a concept specifically endorsed by N.J.S.A. 52:17C-7; and

**WHEREAS**, Northwest Bergen Central Dispatch (hereafter referred to as "NWBCD") is a joint meeting established by the Borough of Glen Rock and the Village of Ridgewood pursuant to N.J.S.A. 40:48B-1, et seq. to provide, among other things, regional PSAP and dispatch services; and

**WHEREAS**, the Borough of Montvale is a New Jersey municipality with its offices at 12 DePiero Drive, Montvale, New Jersey; and

**WHEREAS**, due to increasing costs of operations, capital improvements and maintenance, the Borough of Montvale has determined that it is in the public interest of the communities it serves to have its duties and responsibilities performed by NWBCD; and

**WHEREAS**, each of the parties is a governmental entity authorized to provide jointly for PSAP and dispatch services pursuant to the provisions of the Uniform Shared Services and Consolidation Act (N.J.S.A. 40A:65-1 et seq.); and

**WHEREAS**, each of the parties has independently concluded that implementation of the New Jersey mandated Emergency Enhanced 9-1-1 Telephone System program on a shared basis is in the best interests of the taxpayers of the respective entities; and

**WHEREAS**, Montvale and NWBCD have negotiated the terms of an Interlocal Services Agreement entitled "Interlocal Services Agreement for Enhanced 9-1-1 Service Between Northwest Bergen Central Dispatch, A Joint Meeting and The Borough of Montvale," a copy of which is on file with the Borough Clerk and which is expressly incorporated herein by reference pursuant to N.J.S.A. 40A:65-5(b); and

**WHEREAS**, the Uniform Shared Services and Consolidation Act requires that the Shared Services Agreement be approved by resolution of the governing body of each participating municipality; and

**WHEREAS**, the Borough of Montvale is desirous of approving this Agreement and authorizing the Mayor to execute same.

**NOW, THEREFORE, BE IT RESOLVED** by the Governing Body of the Borough of Montvale, The Interlocal Services Agreement continued participation referenced herein between the Borough of Montvale and NWBCD is hereby approved.

**36-2024 Authorize Contract Heath Awareness Regional Program (HARP) Hackensack Meridian Health - Hackensack University Medical Center**

**WHEREAS**, the Board of Health of the Borough of Montvale has received and reviewed the proposal from Hackensack Meridian Health, Hackensack University Medical Center (HARP) on Monday, December 4, 2023 at their regular meeting; and

**WHEREAS**, said attached proposal has been reviewed and approved by the Board of Health; and  
**WHEREAS**, the Board of Health recommends the Health Department Services of Hackensack Meridian Health, Hackensack University Medical Center based upon the services provided by the Agency; and  
**WHEREAS**, it is the intention of the Mayor and Council to provide funds in the year 2024 Budget for this contract for public health services, administrative services, health education, public health nursing and other related services as outlined in the attached contract; and  
**NOW, THEREFORE BE IT RESOLVED**, by the Mayor and Council of the Borough of Montvale that the contract for Health Services for 2024 be and is hereby awarded to Hackensack Meridian Health, Hackensack University Medical, Center, Hackensack, NJ 07601 pursuant to the terms and conditions as outlined in the attached contract effective January 1, 2024, copy of which is attached to this resolution in the amount of \$2,468.50 quarterly payment as outlined in the attached proposal.

**37-2024 Authorize Contract NorthWest Bergen Regional Health Commission –  
Years 2024-2026 - (3) year contract**

**WHEREAS**, the Board of Health of the Borough of Montvale has received and reviewed the proposal from NorthWest Bergen Regional Health Commission; and  
**WHEREAS**, said attached proposal for a three-year (3) contract which has been reviewed and approved by the Board of Health on December 4, 2023; and  
**WHEREAS**, the Montvale Board of Health recommends this two-year Health Services contract with Northwest Regional Board of Health Commission based upon services provided; and  
**WHEREAS**, it is the intention of the Mayor and Council to provide funds in the years 2024, 2025 and 2026 budgets for this contract in the Borough of Montvale's Board of Health Budget; and  
**NOW, THEREFORE BE IT RESOLVED**, by the Mayor and Council of the Borough of Montvale that the contract for Health Services for years 2024, 2025 and 2026 be and is hereby awarded to NorthWest Bergen Regional Health Commission, 20 West Prospect Street, Waldwick, NJ 07463, NJ pursuant to the terms and conditions and rates as outlined in the attached contract effective January 1, 2024, copy of which is attached to this resolution in the amount of \$64,104 for year 2024; \$65,388 for year 2024 and \$66,696 for year 2026 as outlined in the attached proposal.

**38-2024 A Resolution Awarding a Professional Services Contract to Community Grants,  
Planning & Housing ("CGP&H") for Professional Housing Rehabilitation Services**

**WHEREAS**, the Borough of Montvale has a need to procure professional services to administer the Borough of Montvale's rehabilitation program related to its ongoing affordable housing obligations; and  
**WHEREAS**, the Borough of Montvale has received a proposal (the "Proposal") from Community Grants, Planning & Housing ("CGP&H") to provide the necessary services to the Borough; and  
**WHEREAS**, the funding for said contract shall come from the Borough's Affordable Housing Trust Fund; and  
**WHEREAS**, the Borough is desirous of awarding this contract to CGP&H in accordance with the terms set forth in the Proposal, subject to approval and execution of a formal contract acceptable to the Borough; and  
**WHEREAS**, because the value of this contract is anticipated to be in excess of \$15,000 (the Borough's pay-to-play threshold), this contract has been awarded under the "alternative process" pursuant to N.J.S.A. 19:44A-20.4 et seq. (the "Pay-to-Play Law"), and has been awarded to the contractor based upon the merits and abilities of the contractor to provide the services necessary; and  
**WHEREAS**, because this contract has been awarded under the "alternative process," CGP&H has completed and submitted a Business Entity Disclosure Certification which certifies that CGP&H has not made any reportable contributions (\$300 or more) to a political or candidate committee in the Borough of Montvale with the elected officials in the previous one year, and that the contract will prohibit CGP&H from making any reportable contributions (\$300 or more) through the term of the contract; and  
**WHEREAS**, the *Local Public Contracts Law*, N.J.S.A. 40A:11-5, requires the resolution authorizing the award of contracts for professional services without competitive bids and the contract itself to be made available for public inspection; and  
**WHEREAS**, pursuant to N.J.S.A. 40A:11-5, public notice of this contract award shall be published in the official newspaper of the Borough in accordance with applicable law; and



**WHEREAS**, the Borough's Chief Financial Officer has certified that funds have been appropriated and are available for this purpose.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Montvale that a professional services contract is hereby awarded for housing rehabilitation services in accordance with the terms and conditions set forth in the Proposal and rates which are made a part and detailed in Schedule A Scope of Services and Compensation, as follows:

**Contractor:**

CGP&H

101 Interchange Plaza, Suite 301

Cranbury, New Jersey 08512

**Total not to exceed for 12 months:           \$19,500.00**

**BE IT FURTHER RESOLVED** that the Mayor and Borough Clerk are hereby directed, authorized and empowered to execute a contract consistent with the provisions and intent of this Resolution, subject to approval of same by the Borough Attorney.

**BE IT FURTHER RESOLVED** that the Borough Clerk shall publish notice of this contract award in the official newspaper of the Borough, in accordance with N.J.S.A. 40A:11-5.

**39-2023 A Resolution Of The Borough Of Montvale Of The Borough Of Montvale Adopting A Form Required To Be Used For The Filing Of Notices Of Tort Claims Against The Borough Of Montvale In Accordance The Provisions Of The New Jersey Tort Claims Act, N.J.S.A. 59:8-6**

**WHEREAS**, the New Jersey Tort Claims Act, N.J.S.A. 59:8-6, provides that a public entity may adopt a form to be completed by claimants seeking to file a Notice of Tort Claim against the public entity; and **WHEREAS**, the Borough of Montvale is a public entity covered by the provisions of the New Jersey Tort Claims Act; and,

**WHEREAS**, the Borough of Montvale deems it advisable, necessary, and in the public interests to adopt a Notice of Tort Claim form in the form attached hereto and made a part hereof.

**NOW THEREFORE BE IT RESOLVED**, by Governing Body of the Borough of Montvale assembled in public session at the Re-Organization Meeting held 1<sup>st</sup> day of January, 2024, that the attached Notice of Tort Claim form be and hereby is adopted as the official Notice of Tort Claim form for the Borough of Montvale; and,

**BE IT FURTHER RESOLVED**, that all persons making claims against the Borough of Montvale, pursuant to the New Jersey Tort Claims Act, N.J.S.A. 59:8-1, et. seq., be required to complete the form herein adopted as a condition of compliance with the notice requirement of the New Jersey Tort Claims Act.

**40-2023 Award Professional Service Contract – Planning Board Attorney, Robert T. Regan**

**WHEREAS**, the Borough of Montvale has a need to acquire Attorney Services through the alternate process pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5; and,

**WHEREAS**, Robert T. Regan, 345 Kinderkamack Road, Westwood, NJ 07675 was appointed at the Re-organization Meeting of the Governing Body on January 1, 2024; and

**WHEREAS**, the anticipated term of this contract is for 1 year; and

**WHEREAS**, the Certified Municipal Finance Officer has certified the availability of funds; and,

**WHEREAS**, Robert T. Regan, Esq. has completed and submitted a Business Entity Disclosure Certification which certifies that he has not made any reportable contributions to a political or candidate committee in the Borough of Montvale in the previous one year, and that the contract will prohibit David Lafferty, Esq. from making any reportable contributions through the term of the contract; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:111 et seq.) requires that the Resolution authorizing the award of contracts for "Professional Services" without competitive bids and the Contract itself must be available for public inspection;

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Montvale as follows:

1. The Mayor and Municipal Clerk of the Borough of Montvale are hereby authorized and directed to execute the attached Contract with Robert T. Regan
2. This Contract is awarded without competitive bidding as a "Professional Service" in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because the services are to be performed by a person authorized by law to practice a recognized profession.
3. The Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.
4. A Notice of this action shall be printed once in the official newspaper of the Borough.

**41-2024 Appointment of A Risk Management Consultant In Accordance With The Requirements Set Forth By The Bergen County Municipal Joint Insurance Fund (BCMJIF) For The Borough Commencing January 1, 2024 - Professional Insurance Associates, (P.I.A) A Division of World Insurance Associates, LLC**

**WHEREAS**, the Borough of Montvale (hereinafter, the Municipality) is a member of the **Bergen County Municipal Joint Insurance Fund (BCMJIF)** and the **Municipal Excess Liability Joint Insurance Fund (MEL)** collectively referred to as, the Funds, for property and casualty coverage's, which include property, general liability, crime, environmental, employee benefits liability, excess liability and workers compensation; and

**WHEREAS**, the bylaws of said Funds require the Municipality appoint a RISK MANAGEMENT CONSULTANT to perform the various functions and professional services integral to the effective operation of the Municipality's Insurance Program and Loss Control efforts; and

**WHEREAS**, the Board of Fund Commissioners for the BCMJIF established a fee for such services equal to six percent (6%) of the Municipality's assessment, which expenditure represents reasonable compensation for the services required and is a part of the Municipal Assessment promulgated by the Funds; and

**WHEREAS**, N.J.S.A. 40A:11-5(1)(a)(ii) empowers the governing body and its autonomous agencies to award contracts for extraordinary unspecifiable services without competitive bidding; and

**WHEREAS**, the Municipality has a need for extraordinary unspecifiable services for a RISK MANAGEMENT CONSULTANT which, by their nature, are not required or suitable to be awarded through a public bidding process pursuant to N.J.S.A. 40A:11-5, et seq., and which have been awarded through the "alternative process" set forth in N.J.S.A. 19:44A-20.4, et seq.; and

**WHEREAS**, the judgmental nature of the Risk Management Consultant's duties renders competitive bidding impractical.

**NOW THEREFORE BE IT RESOLVED**, that the Mayor and Council does hereby appoint **Professional Insurance Associates Inc. (P.I.A.) A Division of World Insurance Associates, LLC** as its Risk Management Consultant in accordance with the Fund's bylaws; and

**BE IT FURTHER RESOLVED**, that the Mayor and Borough Clerk are hereby authorized and directed to execute a Risk Management Consultant's Agreement attached and to advertise in the official newspaper in accordance with N.J.S.A. 40A:11-5(1)(a)(ii).

**BE IT FURTHER RESOLVED**, that a certified copy of this Resolution shall be forwarded to Professional Insurance Associates, (P.I.A.) A Division of World Insurance Associates, LLC, 429 Hackensack Street, Carlstadt, New Jersey 07072.

**42-2024 A Resolution To Appoint A Health Benefits Consultant Relative To The Borough's Membership In The Bergen Municipal Employee Benefits Fund (BMED) Commencing January 1, 2024 - PIA, A Division of World Insurance Associates, LLC**

**WHEREAS**, the **BOROUGH OF MONTVALE** (hereinafter, the Municipality) is a member of the **Bergen Municipal Employee Benefits Fund (BMED)** and the **Municipal Reinsurance Health Insurance Fund (MRHIF)** collectively referred to as, the Funds, for the Borough's Employee Health Benefits Program, which includes medical, prescription and dental coverage's; and

**WHEREAS**, the bylaws of said Funds require the Municipality appoint a HEALTH BENEFITS CONSULTANT to perform the various functions and professional services integral to the effective operation of the Municipality's Employee Health Benefits Program; and

**WHEREAS**, the vendor below has proposed a fixed annual fee of \$14,676 for these services; and

**WHEREAS**, N.J.S.A. 40A:11-5(1)(a)(ii) empowers the governing body and its autonomous agencies to award contracts for extraordinary unspecifiable services without competitive bidding; and  
**WHEREAS**, the Municipality has a need for extraordinary unspecifiable services for a HEALTH BENEFITS CONSULTANT which, by their nature, are not required or suitable to be awarded through a public bidding process pursuant to N.J.S.A. 40A:11-5, et seq., and which have been awarded through the "alternative process" set forth in N.J.S.A. 19:44A-20.4, et seq.; and  
**WHEREAS**, the judgmental nature of the Health Benefits Consulting duties renders competitive bidding impractical.

**NOW THEREFORE BE IT RESOLVED**, that the Mayor and Council does hereby appoint **Professional Insurance Associates Inc. (P.I.A.) A Division of World Insurance Associates, LLC** as its Health Benefits Consultant in accordance with the Fund's bylaws; and

**BE IT FURTHER RESOLVED**, that the HEALTH BENEFITS CONSULTANT shall receive as compensation as outlined as indicated the attached agreement; and

**BE IT FURTHER RESOLVED**, that the Mayor and Borough Clerk are hereby authorized and directed to execute the Health Benefits Consultant's Agreement attached to the original of this resolution and to cause a notice of this decision to be published in accordance with N.J.S.A. 40A:11-5(1)(a)(ii).

**BE IT FURTHER RESOLVED**, that a certified copy of this Resolution shall be forwarded to PIA, 429 Hackensack Street, Carlstadt, New Jersey 07072.

**43-2024 Awarding a Professional Service Contract for the Position of Municipal Prosecutor for the Pascack Joint Municipal Court to Rosario Presti, Jr.**

**WHEREAS**, the Pascack Joint Municipal Court has a need to contract with a licensed attorney or firm to serve as the municipal prosecutor pursuant to N.J.S.A. 2B:24-1, et seq.; and

**WHEREAS**, the Pascack Municipal Court Committee agreed to acquire Attorney Services through the alternate process pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5; and,

**WHEREAS**, it is the desire of the Pascack Joint Municipal Court to appoint Rosario Presti, Jr. as Municipal Prosecutor; and

**WHEREAS**, the compensation of the municipal prosecutor shall be \$33,000 per year; and

**WHEREAS**, said compensation shall be included as part of the Operational Costs for the Pascack Joint Municipal Court as per the agreement between the participating municipalities; and

**WHEREAS**, the term of this contracts shall commence as of the date of this resolution, and shall continue for the remainder of the calendar year 2024; and

**WHEREAS**, the Certified Municipal Finance Officer has the availability of funds; and,

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-1, et seq.) requires that the Resolution authorizing the award of contracts for "Professional Services" without competitive bids and Contracts must be available for public inspection.

**BE IT RESOLVED**, by the Mayor and Council of the Borough of Montvale as follows:

1. This Contract is awarded without competitive bidding as a "Professional Service" in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law, because the services are to be performed by a person authorized by law to practice a recognized profession.
2. The Contracts, including the terms of compensation for each professional, shall be placed on file with this resolution.
3. A Notice of this action shall be printed once in the official newspaper of the Borough.

*Introduced by Councilmember Lane; seconded by Councilmember Russo-Vogelsang - all ayes on a roll call vote*

**MAYOR & GOVERNING BODY APPOINTMENTS, 2024 STAFF, BOARD AND COMMITTEE APPOINTMENTS**

Mayor Ghassali read the staff, board and committee appointments into the record. (Listing attached to original minutes).

*A motion by Councilmember Lane; seconded by Councilmember Cudequest - all ayes on a roll call vote*

**OPEN MEETING TO PUBLIC:**

Motion to open meeting to the public by Councilmember Lane; seconded by Councilmember Cudequest - all ayes

*No public comment*

**CLOSE MEETING TO PUBLIC:**

Motion to close meeting to the public by Councilmember Lane; seconded by Councilmember Koelling - all ayes

**COUNCIL COMMENTS:****Councilmember President Roche**

Happy New Year to all. Congratulations to Mayor, Theresa and Doug. Looking forward to a great year.

**Councilmember Lane**

Congratulations to Mayor, Theresa and Doug. Thanked Councilmember Arendacs for his service as Council President last year. Good luck to Councilmember Roche for taking on the roll this year. 2024 will be a big year with Elections. We are getting ready with budget meetings with our first scheduled for Monday, January 8<sup>th</sup>; all meetings are open to the public. Would like to congratulate all the officers from the Fire department; the Fire department turns 100 this year. Thanked all the professionals. We have a busy year ahead; we will be looking closely at the court. Asked the community to be engaged and would love to hear your thoughts and feedback. Happy New Year.

**Councilmember Cudequest**

Happy New Year. Thanked all who voted on the re-election of the Mayor, Doug and myself. Will act in the best interest of Montvale which has been my home for 35 years. Looking forward to continue working with the Library Board, Board of Health and Montvale TV Access and new board the Senior Club. Believe in open communication and reach out through email. Wishing all a Happy and Healthy New Year ahead.

**Councilmember Russo-Vogelsang**

Thank you to all the volunteers in the community and congratulations to the Mayor, Theresa and Doug; A re-election year for Dieter and myself; would like the community to engage more with them. Wished everyone a Happy and Healthy New Year.

**Councilmember Koelling**

Congratulations and Happy New Year. This is an amazing community, it's all about the volunteers. Thank you to all our professionals.

**Councilmember Arendacs**

Wished everyone a Happy & Healthy New Year. I would like to welcome, Senator Holly Schepisi and thank you for swearing me in as a councilmember as I am ready to fulfill my third term. Also congratulations to Mayor Ghassali and Councilmember Cudequest on the well-deserved victory, please running for re-election with the both of you. I would like to thank the residents of Montvale who supported me throughout the years and instilled your trust in me. I will continue to work hard for all our residents and make you proud of our wonderful community where we all live together. I'd like to thank my wife Tara and my family for their support over the last 6 years. It was an absolute honor to serve as the borough's Council President for the past year working closely with the Mayor and serving the people of Montvale in that capacity. Congratulations to our 2024 Council President, Chris Roche and I wish him the best in his new role. Congratulation to all the fire officers who were just sworn into their newly elected positions, as always, I thank and all the first responders for your dedication and service to Montvale.

**DPW**

I would like to thank, Pascack Valley DPW Superintendent Rich Campanelli and his crew for all their hard work and dedication throughout the year. They have always accomplished what is asked of them as we have a great working relationship with our crew and Administration. They continue to provide a high level of service to our residents as it is always in our best interest and will be our number one commitment. Just recently the staff has added an additional line of communication through their Facebook page where important information is relayed through various post and emails and phone numbers to contact them directly are located. Check it out at Pascack Valley DPW on facebook.

**POLICE**

As the Deputy Commissioner, it has been an honor working alongside our Police Commissioner Diter Koelling, Police Chief Doug McDowell and his command staff as they are always searching for new ways to keep our community proactively safe. They continue to enforce motor vehicle laws making our roadways safer for pedestrian and vehicular traffic issuing over 5,000 violations. Anti-crime patrol in our business districts along with criminal patrol interdiction with 45 arrests being made in 2023. Also, our enhanced community oriented programs such as the Senior awareness luncheon, Junior Police Academy, National Night Out and DARE that's funded through various grants and donations. These are truly a well-rounded department. I thank you for your service and commend each member of the department for a job well done.

**ENGINEERING**

With the hard work of our Borough Engineer, Andy Hipolit, of Colliers Engineering; several key borough projects were completed this past year including paving 10 municipal roads, paved the municipal parking lot, received over a quarter million in grants for roads and parks. We improved Huff Park and playground area including the Memorial pickleball courts. It is truly a pleasure working the Mr. Hipolit and look forward to working with you and your staff in 2024.

**COUNCIL ON AFFORDABLE HOUSING (COAH)**

This board provides the best opportunity for a fair, equitable and constitutionally compliant process. However, the Borough continues to work on multiple fronts and is one of the front runners in the State that currently meets our obligation that prepares us for the future. We will always have our residents in mind and will do what is best for Montvale as overdevelopments seems to be crowding our roadways and placing stress on our infrastructures throughout the State. We have been and will always continue to ensure that the Brough maintains its immunity and is not overburdened by future obligations.

In closing, I would like to thank everyone, The Mayor, Councilmembers, our Administrator, Clerk and Borough Attorney, also to all our borough employees and our volunteers. Being a resident, I only expect the best and everyone has proven that to be rue. Like I have said in the past, we have a lot of specialties and talented working and volunteering here and know there is nothing that we all can't accomplish.

Happy, Healthy New Year to everyone and God Bless Montvale

**Mayor Ghassali**

I would like to congratulate my fellow Councilmembers Theresa Cudequest and Doug Arendacs. Many thanks to senator Holly Schepisi and Commissioner Tom Sullivan for being here today, thank you to those who represent us, Congressman Josh Gottheimer, our state legislators, Bergen County executive and commissioners, and thank you Pastor Sam and to all our friends who are always here with us in happy times and in challenging times. Thank you to all our volunteers, to the new volunteers who raised their hands and asked to serve, and a sincere thanks to our outgoing volunteers, Bob Zitelli and Kari Solomon.

Welcome to all of you attending today and a special welcome to the council members family. We all know that serving on the Council is not a personal commitment, it is a family commitment. So, thank you for sharing your loved ones with us. A big thank you to my wife Maryann and my sons as we go on this journey together. From running our own business, to volunteering and working with an international

none profit, to working with the feds and traveling the world, to being a mayor, yours truly admits he's a handful. Thank you to my wife Maryann of 30 years.

Looking at 2024 and beyond, despite a global pandemic that significantly affected our corporate real estate market, I'm amazed at what we accomplished. It's always a thrill to welcome new businesses and new residents to town, and this past year we saw a big influx of businesses to Montvale, 2024 will be no difference.

The state of the borough, both financially and operationally is strong. None of the services we provide or progress towards our goals would be possible without a cohesive borough Council and dedicated staff. I can't say enough how proud I am of our entire team. This team is hard at work throughout the year and often working after hours. They are dedicated to listening to residents and finding ways to meet the needs of our community. It's truly the quality of their work, not just in the quantity, that impresses me most. This team is passionate about what they do and enjoys helping those they serve.

Our first responders, in all three services, police, fire and tri-boro ambulance, are the best there is in the region, and in my book, they run a world class operation, I thank you for your service to our community.

This year we are going to mount a big campaign branding Montvale as a medical hub. Medical professionals, their suppliers, vendors and patients will see Montvale as a town that boasts a prime location, with access to shopping and dining options.

Studying the zoning of certain areas and mapping the wetlands in town will help us to better understand and plan ahead of what and where developers can build. We have and we will continue to make the case that regardless of what new affordable housing obligations come our way in 2025, we will fight to pause until 2028 while we assess our infrastructure and services deficit, if any, as a result of the population increase.

I am committed to working with the borough Council to continue our efforts in the new year. Together, we are excited to keep the momentum going when it comes to projects and events in the works. I am also very committed to working with residents. I believe residents provide a wealth of ideas and perspectives. Working in collaboration with the community is a major priority for me and the Council as this year moves forward. Montvale is a wonderful community because of the contributions of everyone who lives and works here, and I am very proud to represent this town we call home.

As I look ahead to this exciting year, it's my hope for all residents and businesses that 2024 is ultimately filled with opportunity and joy, and that we can celebrate another year together in this amazing town.

Have a happy, safe and healthy new year and may peace be on earth.

**CLOSING PRAYER**

Closing Prayer given by Pastor Sam Goertz – Montvale Evangelical Free Church

**ADJOURNMENT:**

*Motion to adjourn Re-Organization meeting by Councilmember Lane; seconded by Councilmember Cudequest - all ayes*

Meeting adjourned at 12:53PM

All Budget Meetings will be held on Zoom on the following Mondays, January 8, 22, and 29 at 6:00pm  
Next scheduled Mayor and Council meeting will be held January 11, 2024 at 7:30pm

**Respectfully submitted, Frances Scordo, Municipal Clerk**

**BUDGET MEETING  
MINUTES**

Budget Meeting of the Mayor and Council was held via Zoom and called to order at 6:00pm. Adequate notification was published in the official newspaper of the Borough of Montvale.

**OPEN PUBLIC MEETING STATEMENT**

Adequate notice of this meeting was provided to The Bergen Record informing the public of the time and place according to the provisions of the Open Public Meeting Law (Chapter 231, P.L. 1975).

Present: Mayor Ghassali; Administrator, Joe Voytus; Councilmembers, Arendacs, Cudequest, Koelling, Lane, Roche and Russo-Vogelsang; Treasurer, Christine Kalafut; and Municipal Clerk, Fran Scordo

○ **Montvale Police Department - Chief Doug McDowell**

Chief McDowell requested 2 new Dodge Chargers. Some other items requested were to update the kitchen, purchase 5 vehicle laptops and 2 additional plate readers. After a brief discussion, the plate readers may be paid through seizure money and/or donations.

○ **Office of Emergency Management – Frank DiPalma**

Frank mentioned about OEM having an emergency vehicle on hand for him to use instead of his own car. Joe stated another key was ordered so Frank can share the recreation vehicle for the time being.

○ **Engineering – Andy Hipolit**

Most of the roads in need of repair are on the west side of town. Ladik Place will be on the list for this year. Will look into what other roads are in need of repair. You have done a lot of roads in the last five years. The pump stations are in need of repairs, we need to do some video investigation to see why rocks are damaging the pumps. The Memorial field project has increased in price due to new stormwater regulations required by the state consisting of more drainage for example. Suggested to budget for a road maintenance contract to do crack sealing and pot hole repairs.

○ **Fire Department – Geoff Gibbons**

Chief requested radio upgrades, a UTV which has firefighting and rescue capability and a generator/light tower. Chief also asked for an increase of funds for training, for the centennial celebration and various equipment.

Meeting adjourned at 7:10pm

The next Budget Meeting will be held at 6:00 p.m. – via ZOOM on Monday, January 22<sup>nd</sup> and January 29<sup>th</sup>. Link will be provided on Montvale website for these budget meetings.

**Respectfully submitted, Frances Scordo, Municipal Clerk**

**BOROUGH OF MONTVALE  
BERGEN COUNTY, NEW JERSEY  
RESOLUTION NO. 44-2024**

**RE: Mutual Aid Plan & Rapid Deployment Force Interlocal Service Agreement**

**WHEREAS**, the police departments in Bergen County have a day-to-day responsibility to provide for the security of lives and property, for the maintenance and preservation of the public peace and order; and

**WHEREAS**, Law Enforcement Officials also have a responsibility to provide for preparedness against natural emergencies, such as floods, hurricanes, earthquakes, major storms, etc., manmade causes, civil unrest, and civil disobedience such as riots, strikes, jail or prison riots, train wrecks, aircraft crashes, major fires, ethnic disorders, riots, terrorist incidents and bombings, state and national emergencies; and

**WHEREAS**, the Bergen County Police Chiefs Association has proposed a Mutual Aid Plan and Rapid Deployment Force to deal with these emergencies; and,

**WHEREAS**, this Plan is adopted in accordance with the provisions of N.J.S.A. 40A:14-156, N.J.S.A. 40A:14-156.1, N.J.S.A.40A:14-156.4 AND N.J.S.A. App A:9-40.6; and

**WHEREAS**, this Plan will provide a uniform procedure for the coordination of the requesting, dispatching, and utilization of law enforcement personnel and equipment whenever a local law enforcement agency requires mutual aid assistance from any other jurisdiction, both contiguous and non-contiguous, in the event of an emergency, riot or disorder, in order to protect life and property; and

**WHEREAS**, it is the desire of the Mayor and Council of the Borough of Montvale to participate in a Mutual Aid Plan and Rapid Deployment Force in accordance with the plan submitted by the Bergen County Police Chiefs Association.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Montvale that the Police Department of the Borough of Montvale, under the direction of the Chief of Police, cooperate with the Bergen County Police Chiefs Association to create an Interlocal Services Agreement with all municipalities in the County of Bergen in order to put into place the Mutual Aid Plan and Rapid Deployment Force; and

**BE IT FURTHER RESOLVED** that a copy of this resolution be forwarded to the County Executive, the Board of County Commissioners, the County Prosecutor, the County Chief of Police, and all Bergen County Municipalities.

Councilmember	Motion	Second	Yes	No	Absent	Abstain	No Vote
Arendacs							
Gudequest							
Koelling							
Lane							
Roche							
Russo-Vogelsang							

**Adopted: January 11, 2023**

**ATTEST:**

**APPROVED:**

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Frances Scordo  
Municipal Clerk

---

Michael Ghassali  
Mayor



**BOROUGH OF MONTVALE  
BERGEN COUNTY, NEW JERSEY  
RESOLUTION NO. 45-2024**

**Re: A Resolution Authorizing the Execution of a Shared Service Agreement with the County of Bergen for Tree Removal Along County Roads**

**WHEREAS**, the County of Bergen, as part of the County's concept of providing shared services to local municipalities, cooperates with municipalities in removing dead or dying trees located within the public right-of-way along County roadways; and

**WHEREAS**, in order to aid Bergen County Municipalities in the removal of dead or dying trees, municipalities may send a written request under the County's tree removal program, and the County will determine if the requested tree falls within its removal criteria; and

**WHEREAS**, the County now requires that each municipality execute a Shared Service Agreement with the County concerning such services, which will cover a period of five (5) years; and

**WHEREAS**, in order to expedite such work, the Borough Council is desirous of authorizing the execution of a Shared Service Agreement with the County of Bergen.

**NOW, THEREFORE, BE IT RESOLVED** that the Governing Body does hereby direct, authorize and empower the Mayor and Borough Clerk to execute a Shared Service Agreement with the County of Bergen to facilitate the County removing dead or dying trees located in the public right-of-way along a County Road.

Councilmember	Motion	Second	Yes	No	Absent	Abstain	No Vote
Arendacs							
Cudequest							
Koelling							
Lane							
Roche							
Russo-Vogelsang							

**Adopted: January 11, 2024**

ATTEST:

APPROVED:

\_\_\_\_\_  
Frances Scordo  
Municipal Clerk

\_\_\_\_\_  
Michael Ghassali  
Mayor



## COUNTY OF BERGEN

### OFFICE OF THE COUNTY EXECUTIVE

One Bergen County Plaza, Room 580, Hackensack, NJ 07601-7076

(201) 336-7300 Fax: (201) 336-7304

countyexecutive@co.bergen.nj.us

**James J. Tedesco III**

*County Executive*

**Thomas J. Duch, Esq.**

*County Administrator/County Counsel*

December 18, 2023

Re: Tree Removal Along County Roads  
New 2024 Shared Services Agreement and Request Form

Dear Mayors, Administrators, Clerks and Municipal Engineers:

As many of you know, the County of Bergen is responsible for County Roads only from curb lines to curb lines. The County is not tasked with repairing sidewalks, maintaining curbs or removing dead or dying trees located along County Roads. Nevertheless, in an effort to assist Municipalities, the County has provided limited tree removal services for dead or dying trees located within public rights-of-way on County Roads.

The County intends to continue to furnish this limited service. In a recent prior communication, the County mailed proposed Shared Service Agreements to all Municipalities outlining a process that would allow towns to continue to obtain tree removal services. In an effort to update and streamline the process required to continue to participate in the tree removal program, as of January of 2024, the County will require that Municipalities seeking to secure limited County tree removal assistance enter into one revised Shared Services Agreement that will cover a period of five years. The Agreement defines County and Municipal responsibilities, necessitates indemnification of the County, conditions services on the provision of Certificates of Insurance and sets forth the steps to be followed to initiate tree removal requests.

Please note that this letter supersedes my prior letter to you on this subject dated August 28, 2023. The prior agreement was limited in scope in that a separate agreement was required each time a tree removal took place. This new procedure will allow you to pass a Resolution, sign the new Shared Services Agreement, and implement a process that will remain in effect for the next five years. The instructions below should be followed precisely so that this streamlined process can be implemented early in 2024.

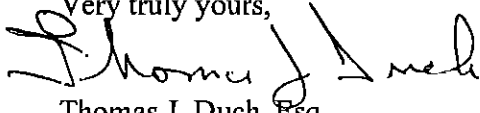
Enclosed herewith are two documents: 1.) the **2024 Shared Service Agreement** and 2.) the separate **Request Form for Tree Removal Services**. Any Municipality wishing to participate in the tree removal program must sign and return the Shared Service Agreement together with a copy of a Municipal Resolution authorizing execution of the Agreement as well as a Certificate of Insurance that complies with the terms of the Agreement and names the County as an additional insured. The Agreement and accompanying documents should be returned to: **County of Bergen, Office of the County Counsel, One Bergen County Plaza, Room 580, Hackensack, NJ 07601**. Once received, the County will return a fully executed Agreement to the Municipality.

Only when a Municipality and the County have executed the enclosed Shared Service Agreement will the County be able to provide tree removal services in 2024 and beyond. A Municipality will be able to request tree removal services throughout the five-year term of the Shared Services Agreement by completing the enclosed Request Form for Tree Removal Services and forwarding the request, along with a current Certificate of Insurance, to the County at [treerequest@co.bergen.nj.us](mailto:treerequest@co.bergen.nj.us). Please note that a current Certificate of Insurance must accompany each Request for Tree Removal Services. Upon receipt of a Request Form and Certificate of Insurance, the Bergen County Department of Parks Forestry Office will investigate the situation and respond to the Municipality.

Again, while the County is not obligated to remove any trees, the County intends to continue to assist its communities and provide this service under the conditions outlined above.

Any questions regarding the 2024 Shared Services Agreement or Request Form/process can be directed to [treerequest@co.bergen.nj.us](mailto:treerequest@co.bergen.nj.us) or to the Bergen County Department of Parks Forestry Superintendent.

Very truly yours,

A handwritten signature in black ink, appearing to read "Thomas J. Duch". The signature is fluid and cursive, with a large initial "T" and "D".

Thomas J. Duch, Esq.

County Administrator/County Counsel

# **SHARED SERVICES AGREEMENT**

**BETWEEN**

**COUNTY OF BERGEN**

**AND**

---

**FOR:**

**THE PROVISION OF  
LIMITED TREE REMOVAL SERVICES**

Approved by Bergen County Resolution No. 1491-23

Approved by \_\_\_\_\_ Resolution No. \_\_\_\_\_

**DATE: \_\_\_\_\_, 2024**

PREPARED BY:

**BERGEN COUNTY COUNSEL  
ONE BERGEN COUNTY PLAZA  
HACKENSACK, NJ 07601-7076**

**THIS AGREEMENT** is made this \_\_\_\_ day of \_\_\_\_\_ 2024, by and between:

**COUNTY OF BERGEN**, a body politic of the State of New Jersey, with administrative offices at One Bergen County Plaza, Room 580, Hackensack, New Jersey 07601-7076, hereinafter referred to as the "COUNTY;" and

\_\_\_\_\_, a body politic of the State of New Jersey with administrative offices at \_\_\_\_\_, hereinafter referred to as the "MUNICIPALITY."

**WITNESSETH:**

**WHEREAS**, while it is not the responsibility of the COUNTY to remove dead or dying trees within the municipalities of Bergen County, said removal being the responsibility of the individual municipality in which a tree is located, the COUNTY does assist local municipalities with the removal of dead or dying trees located within the public right of way along COUNTY roadways on a limited basis and only when the COUNTY determines that it is appropriate to provide such assistance and that the COUNTY has the resources to provide such assistance; and

**WHEREAS**, the COUNTY provides municipalities with tree removal assistance pursuant to Shared Service Agreements with municipalities when the COUNTY determines, in its sole and absolute discretion and pursuant to COUNTY criteria, that it is appropriate to provide such assistance; and

**WHEREAS**, pursuant to such Shared Service Agreements participating municipalities may send written requests to the COUNTY for assistance with regard to the removal of a particular tree or trees, with such requests subject to review by the COUNTY; and

**WHEREAS**, MUNICIPALITY seeks to enter into a Shared Services Agreement with the COUNTY allowing it to request assistance from the COUNTY with regard to individual tree removal; and

**WHEREAS**, the Uniform Shared Services and Consolidation Act (N.J.S.A. 40A:65-1 et seq.) promotes the broad use of shared services as a technique to reduce local expenses funded by property tax payers; and

**WHEREAS**, the Uniform Shared Services and Consolidation Act (N.J.S.A. 40A:65-1 et seq.) allows any local unit to enter into an agreement with any other local unit or units to provide or receive any services that each local participating in the Agreement is empowered to provide or receive within its own jurisdiction, as set forth in N.J.S.A. 40A:65-7(4); and

**WHEREAS**, pursuant to N.J.S.A. 40A:65-5, the COUNTY and MUNICIPALITY have each adopted resolutions authorizing entry into this Agreement, copies of which are annexed hereto as exhibits,

**NOW, THEREFORE, BE IT AGREED**, in consideration of the promises and of the covenants, terms, and conditions hereinafter set forth, the COUNTY and MUNICIPALITY agree to perform in accordance with the provisions, terms and conditions set forth in this Agreement as follows:

1. PROCEDURES GOVERNING TREE REMOVAL REQUESTS. MUNICIPALITY understands and acknowledges that the COUNTY has no obligation to remove any trees within the MUNICIPALITY, whether dead, dying or otherwise and that the COUNTY'S willingness to assist in the removal of any trees constitutes the voluntary act of the COUNTY in an effort to assist municipalities within the COUNTY to the extent it is able to do so. MUNICIPALITY further understands and acknowledges that the COUNTY may terminate this assistance policy at any time as provided hereunder.

Specific procedures for requesting assistance with regard to tree removal are as follows:

- a) MUNICIPALITY may submit to the COUNTY individual requests for the removal of a dead or dying tree(s) located solely on COUNTY roadways by completing a form (the "Request Form;" sample attached hereto) provided by the COUNTY.
- b) Said completed Request Form shall be returned to the COUNTY via email to [treerequest@co.bergen.nj.us](mailto:treerequest@co.bergen.nj.us). Any questions can be directed to [treerequest@co.bergen.nj.us](mailto:treerequest@co.bergen.nj.us) or to the Bergen County Department of Parks Forestry Superintendent.
- c) Upon receipt of said completed Request Form, the COUNTY shall inspect and evaluate the tree(s) proposed for removal. Upon completing said inspection, the COUNTY shall notify the MUNICIPALITY as to whether it will remove said tree(s) or whether it is not willing to remove said tree(s). There shall be no time limit within which the COUNTY shall complete its inspection or advise the MUNICIPALITY as to its decision to remove said tree(s).
- d) The COUNTY alone shall have the discretion to determine whether it will remove said tree(s) based upon COUNTY criteria established in the sole discretion of the COUNTY.
- e) In the event the COUNTY elects to remove the tree(s), the COUNTY work shall be strictly limited to the removal of the tree(s). The COUNTY shall not be responsible for the completion of any repairs to the sidewalk/curb adjacent to the tree(s) or for any other repairs/work in connection with the removal of the tree(s).
- f) In the event the COUNTY elects to remove the tree(s), the MUNICIPALITY shall provide uniformed police officers/patrol cars at the sole cost and expense of the MUNICIPALITY as required for the safety of all workers engaged in the removal of the tree(s) as well as members of the general public.

2. MUNICIPALITY INSURANCE OBLIGATIONS.

- a) Required Minimum Insurance Coverages. During the performance of all COUNTY tree removal operations the MUNICIPALITY shall, at its own cost and expense, maintain the minimum insurance coverages outlined below.
- i) Workers' Compensation and Employer's Liability insurance in the minimum amount of One Million Dollars (\$1,000,000.00).
  - ii) Commercial General Liability insurance with limits of at least One Million Dollars (\$1,000,000.00) Per Occurrence/Two Million Dollars (\$2,000,000.00) Aggregate for bodily or personal injury, including death, and property damage, including contractual liability coverage with limits not less than said amounts above.
  - iii) Commercial Automotive Liability in the minimal amount of One Million Dollars (\$1,000,000.00) Combined Single Limit.
- b) Required Certificate of Insurance. Prior to the performance of any tree removal work, the MUNICIPALITY shall provide the COUNTY with a Certificate of Insurance on Accord Form 25 or its equivalent.
- i) Each time the MUNICIPALITY submits a completed Request Form for the removal of a specific tree(s) to the COUNTY via email (to [treerequest@co.bergen.nj.us](mailto:treerequest@co.bergen.nj.us)), the MUNICIPALITY will also include in the email a scanned copy of the required Certificate of Insurance.
  - ii) The Certificate of Insurance shall set forth evidence that the coverages required hereunder are/will be in full force and effect at the time of tree removal services.
  - iii) The MUNICIPALITY shall furnish copies of any endorsements that are subsequently issued amending limits of coverage.
  - iv) The Certificate of Insurance shall name the COUNTY as Certificate Holder and Additional Insured under the Commercial General Liability and Commercial Auto Liability policies.
  - v) The Certificate of Insurance shall provide for at least thirty (30) days prior written notice to the COUNTY of the cancellation or material modification of any policy of insurance maintained pursuant to this Shared Service Agreement.
  - vi) All such coverages are to be provided on a "primary" basis regardless of any other insurance the COUNTY may have or may elect to obtain.

3. INDEMNIFICATION.

- a) The MUNICIPALITY shall indemnify, defend and hold harmless the COUNTY and all of its departments, directors, officers, employees and representatives against all costs, claims, damages, demands, liens, losses, actions or liabilities of any kind which may be asserted against them including, without limitation, reasonable attorneys' fees, statutory or administrative fines or penalties, and litigation costs to the extent such arise out of or are in connection with, directly or indirectly, this Shared Service Agreement or the performance of the tree removal work provided for herein, whether or not negligence on the part of the COUNTY or its employees, officials, agents or representatives contributed thereto.
- b) The MUNICIPALITY agrees that the COUNTY shall have no liability to the MUNICIPALITY for damages, whether arising under theories of contract, tort, or warranty. The MUNICIPALITY further agrees that the COUNTY, its officers, managers, affiliates, representatives, subcontractors, and employees will not be liable for any indirect, special, incidental or consequential damages, even if the COUNTY has been advised of the possibility of such damages.

4. TERM. The term of this Agreement shall be for five (5) year(s), commencing on \_\_\_\_\_, 2024 ("Effective Date") and continuing through \_\_\_\_\_, 2029, unless terminated sooner as provided in this Agreement. The COUNTY alone has the option to renew the Agreement.

5. TERMINATION. Notwithstanding any other term in this Shared Service Agreement, the COUNTY and the MUNICIPALITY retain the right to terminate this Agreement at any time and for any reason, including convenience, by providing thirty (30) days' notice to the other party.

6. DISPUTE RESOLUTION. In the event of a dispute, whether technical or otherwise, a Party must request Non-Binding Mediation and the other Party must participate in the mediation prior to and as a condition precedent to the commencement of any litigation in a court of law. The costs of such Non-Binding Mediation shall be shared equally between the COUNTY and the MUNICIPALITY. The Mediator shall be a retired Judge of the Superior Court of New Jersey or other professional mutually acceptable to the Parties and who has no current or on-going relationship to either Party. The Mediator shall have full discretion as to the conduct of the mediation. Each Party shall participate in the Mediator's program to resolve the dispute until and unless the Parties reach agreement with respect to the disputed matter or one Party determines in its sole discretion that its interests are not being served by the mediation. Mediation is intended to assist the Parties in resolving disputes over the correct interpretation of this Agreement. No Mediator shall be empowered to render a binding decision. Upon the conclusion of Mediation, either Party may commence judicial legal proceedings in the appropriate division of the Superior Court of New Jersey venued in Bergen County.



7. NOTICES. All notices and other communications required or permitted to be given to or served upon the COUNTY shall be in writing. Any such notices or communications shall be sufficiently given or served if delivered in person or sent by certified or registered mail to the following:

If to the COUNTY: County of Bergen  
Office of the County Counsel  
One Bergen County Plaza, Room 580  
Hackensack, NJ 07601-7076

If to the MUNICIPALITY:

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8. MISCELLANEOUS.

- a) Authorization. Both parties have the power and authority to enter into this Agreement. The execution and delivery of this Agreement is valid and binding upon the parties, with both attesting to the genuineness of all resolutions executed in connection herewith.
- b) Non-Assignment. Neither party may assign this Agreement or any rights hereunder without the prior written consent of the other party.
- c) Entire Agreement. This Agreement, including any attachments, contains the sole and entire Agreement between the parties and supersedes all prior agreements or understandings between the parties, whether oral or written, and may not be modified except by a writing duly executed by both parties.
- d) Force Majeure. Neither party shall be liable for any failure or delay in the performance of its obligations hereunder if and to the extent that such delay or failure is due to a cause or circumstance beyond the reasonable control of such party including, without limitation, fire, flood, earthquake, hurricane, tornado, Acts of God, epidemics, riots, disturbances, terrorism, embargos, strikes, lockouts, shutdowns, slowdowns or acts of public authority.

- e) Non-Waiver. The failure of a party to insist on strict performance of any term of this Agreement, or to exercise any right or remedy under this Agreement, shall not constitute a waiver or relinquishment of any nature regarding such right or remedy or any other right or remedy.
- f) Employment Reconciliation. No employees are intended to be transferred from the MUNICIPALITY to the COUNTY pursuant to this Agreement. MUNICIPALITY represents that no employees are intended to be terminated for reasons of efficiency or economy as a result of entry into this Agreement.
- g) Counterparts and Electronic Delivery and Signatures. This Agreement and any amendments or addenda hereto, or any other document necessary for the consummation of the transaction(s) contemplated, administered or controlled by this Agreement ("Agreement Documents"), may be executed and delivered in any number of counterparts, each of which so executed and delivered shall be deemed to be an original and all of which shall constitute one and the same instrument. Any Agreement Document, to the extent delivered by means of a facsimile machine, electronic mail, or other electronic means, shall be treated in all manner and respects as an original agreement or instrument, and shall be considered to have the same binding legal effect as if it were the original signed version thereof delivered in person or via mail. The Parties agree that Agreement Documents may be accepted, executed, or agreed to through the use of an electronic signature in accordance with the Uniform Electronic Transaction Act, N.J.S.A. 12A:12-1 et seq., and any associated regulations. Any Agreement Document accepted, executed or agreed to in conformity with such laws will be binding on all Parties the same as if it were physically executed, and all Parties hereby consent to the use of any third party electronic signature capture service providers as may be chosen by the COUNTY.

**[Signature Page to Follow]**

**IN WITNESS WHEREOF**, the COUNTY and the MUNICIPALITY have caused this Shared Services Agreement for the Provision of Limited Tree Removal Services to be signed pursuant to duly adopted Resolutions of their Governing Bodies and agree to be bound by the terms thereof, as of the Effective Date.

ATTEST:

**COUNTY OF BERGEN**

\_\_\_\_\_

By: \_\_\_\_\_  
James J. Tedesco, III, County Executive or  
Thomas J. Duch, Esq., County Counsel/  
County Administrator

Dated: \_\_\_\_\_

ATTEST:

\_\_\_\_\_

\_\_\_\_\_

By: \_\_\_\_\_

Dated: \_\_\_\_\_

Printed: \_\_\_\_\_

Title: \_\_\_\_\_

County of Bergen · Department of Parks · Forestry

**REQUEST FORM** for Limited Tree Removal Services

*\*\*\* Once completed, please return this form, along with the required Certificate of Insurance, to [treerequest@co.bergen.nj.us](mailto:treerequest@co.bergen.nj.us). Any questions can be directed to [treerequest@co.bergen.nj.us](mailto:treerequest@co.bergen.nj.us) or to the Bergen County Department of Parks Forestry Superintendent. \*\*\**

1. Date of Request: \_\_\_\_\_
2. Name of Municipality: \_\_\_\_\_
3. Municipality Contact Person
  - a. Name: \_\_\_\_\_
  - b. Title: \_\_\_\_\_
  - c. Phone Number: \_\_\_\_\_
  - d. Email Address: \_\_\_\_\_
4. Total Number of Trees involved in this Request: \_\_\_\_\_
5. Information regarding Location of Tree(s) and Reason for Removal Request\*:

	Location of Tree(s) <i>(provide as much detail as possible)</i>	Reason for Removal Request
1		
2		
3		
4		
5		

6. Required Certificate of Insurance

A Certificate of Insurance (COI) that meets the requirements outlined under Section 2, paragraph b on page 4 of the Shared Services Agreement between the County of Bergen and the Municipality must be submitted along with this request for limited tree removal services. Please include a scanned (PDF) copy of the COI when emailing your completed Request Form to the County.

*\* If this request is for more than 5 trees, please attach an additional sheet with details regarding the location of the additional trees and reason for removal request.*

**BOROUGH OF MONTVALE  
BERGEN COUNTY, NEW JERSEY  
RESOLUTION NO. 46-2024**

**RE: Authorize Release of Escrow – Jason Fraler – 13 Flintlock Road, Block 1301 – Lot 24.09**

**WHEREAS**, Jason Fraler has requested release of escrow posted for 13 Flintlock Road, Block 1301, Lot 24.09; and

**WHEREAS**, the Borough Engineer and other Borough professionals take no exception to the release; and

**NOW THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Montvale hereby release escrow to Jason Fraler in the amount of \$747.75; and

**BE IT FURTHER RESOLVED**, the Treasurer shall receive a copy of this resolution for processing.

Councilmember	Motion	Second	Yes	No	Absent	Abstain	No Vote
Arendacs							
Cudequest							
Koelling							
Lane							
Roche							
Russo-Vogelsang							

**Adopted: January 11, 2024**

**ATTEST:**

**APPROVED:**

\_\_\_\_\_  
Frances Scordo  
Municipal Clerk

\_\_\_\_\_  
Michael Ghassali  
Mayor

**BOROUGH OF MONTVALE**  
**ESCROW AND/OR BOND RELEASE**

10/24/2023

BLOCK 1301 LOT 24.09

APPLICANT: Jason Fraler

ADDRESS 13 Flintlock Road, Montvale

13 Flintlock Road

Montvale, NJ 07645

**SIGN OFFS**

DEPARTMENT	NAME	SIGNATURE	DATE
FINANCE	Christine Kalafut	<i>Christine Kalafut</i>	1-2-24
ENGINEERING	C. O'Brien	<i>Christine Baker - See attached</i>	1-2-24
CONSTRUCTION	J. Fondacaro/C. Gruber	<i>Christine Baker - See attached</i>	12-19-23
TAX COLLECTOR			
POLICE			
FIRE			
DPW			
ENVIRONMENTAL COMM			
PLANNING BOARD ATTY	Robert Regan	<i>Christine Baker - See attached</i>	10-25-23
PLANNING BOARD	Lorraine Hutter	<i>Christine Baker - See attached</i>	12-18-23
LAND USE			
ADMINISTRATOR- FINAL SIGNATURE	Joe Voytus	<i>[Signature]</i>	1-2-24
		RELEASE DATE:	
ACCOUNT #	E-08-00-218-29A	\$747.75	AMOUNT: \$747.75

**BOROUGH OF MONTVALE  
BERGEN COUNTY, NEW JERSEY  
RESOLUTION NO. 47-2024**

**RE: Amending Resolution No. 231-2023 To Establish Recreational Fees for Year 2024**

**WHEREAS**, The Recreation Department hereby establishes the programs, times and fees for various programs; and

**WHEREAS**, the Recreation Director has recommended that the following fees, programs, and times be revised as described; and

**NOW THEREFORE BE IT RESOLVED**, by the Mayor and Council of the Borough of Montvale that the following fees and programs and services be and are hereby established

**TIME SCHEDULE FOR PICKLEBALL COURTS:**

Weekdays and Weekends:

8:00AM - Dusk

<u>Program Name</u>	<u>Session Length</u>	<u>Resident Fee</u>	<u>Non-Resident Fee</u>
<b>30+ Basketball</b>	Sept-May	\$75	\$95
	Jan-May	\$40	\$60
<b>Adult Soccer</b>	10 weeks	\$15	\$20
<b>Golf Instruction</b>	6 weeks	\$115	\$135
	8 weeks	\$150	\$170
<b>Pickleball Instruction</b>	6 weeks	\$120	\$140
	8 weeks	\$160	\$180
<b>Summer Camp: Grades 1-5</b>	4 weeks	\$450 per child \$1350 family max	\$500 per child \$1500 family max
<b>Adventure Camp: Grades 6-7</b>	4 weeks	\$550 per child	\$610 per child
<b>Summer Camp Resident/Non-Resident</b>	\$30 Additional Fee after Registration Period. \$25 late charge for every 15 minutes a child is left under care after camp dismissal. Payment shall be made directly to the Camp Director or Asst. Director and turned over to the Borough of Montvale. Camp financial assistance fee amounts will be at the discretion of the Recreation Director.		

<u>Program Name</u>	<u>Session Length</u>	<u>Resident Fee</u>	<u>Non-Resident Fee</u>
<b>Extended Day Multisport Camp by TGA</b> During Summer Camp Weeks Only	1 week (2:30-6:30pm)	\$220	\$250
<b>Multisport Camp by TGA</b> After Summer Camp Weeks Conclude and/or During School Breaks	1 week (Half Day)	\$245	\$255
	1 week (Full Day)	\$295	\$305
	1 week (Full Day + After Care)	\$375	\$395
<b>The Way- The Art of Life</b>	8 weeks (@ 2 classes per week)	\$120	\$180
<b>Tai Chi</b>	8 weeks	\$80	\$100
<b>Montvale Senior Club Tai Chi Discount:</b>	8 weeks	\$40	\$40
<b>Tennis Lessons</b>	6 weeks	\$120	\$150
	8 weeks	\$160	\$200
<b>Tennis Badges</b>			
Adult (Ages 18-61)	March-December	\$30	\$60
Child (Ages 17 & Younger)	March-December	\$10	\$20
Family Max	March-December	\$50	\$100
Seniors (Ages 62 & Up)	March-December	Free	\$10
		\$10 Fee for Replacement Tennis Badge	
<b>Basketball Badges</b>			
Adult (Ages 18-61)	Residents: Lifetime Non-Residents: January-December	Free	\$25
Child (Ages 17 & Younger)	Residents: Lifetime Non-Residents: January-December	Free	\$15
Seniors (Ages 62 & Older)	Residents: Lifetime Non-Residents: January-December	Free	\$10
		\$5 Fee for Replacement Basketball Badge	
<b>Pickleball Badges</b>			
Adult (Ages 18-61)	Residents: Lifetime Non-Residents: January-December	Free	\$25
Child (Ages 17 & Younger)	Residents: Lifetime	Free	\$15



	Non-Residents: January-December		
Seniors (Ages 62 & Older)	Residents: Lifetime Non-Residents: January-December	Free	\$10
		\$5 Fee for Replacement Pickleball Badge	
Ultimate Frisbee	6 weeks	\$75	\$95
	8 weeks	\$100	\$120
Volleyball- Adult	January-May	\$240	\$260
Volleyball- Girls	10 weeks	\$200	\$220
Women's Softball- Adult	April - August	\$60	\$70
Yoga	8 weeks	\$80	\$100
Yoga Mini Session	4 weeks	\$40	\$100
Youth Theater	September-December	\$10	\$50

**WHEREAS**, Borough Owned Recreational Fields and Facilities shall be scheduled by the Borough of Montvale Field Coordinator; and

**WHEREAS**, Montvale Athletic League ("MAL"), Montvale Recreation and Pascack Hills High School shall have first priority field scheduling use and shall be provide a schedule to the Field Coordinator no later than February 1 and June 1 for the respective Spring and Fall seasons.

**WHEREAS**, MAL, Recreation, Pascack Hills High School and churches are exempt from payment of fees relating to field use.

<u>Facilities</u>	<u>Fee</u>	<u>Resident Team/Corporation</u>	<u>Non-Resident Team/Corporation</u>
<b>Ballfields:</b> Baseball or Softball (Memorial, Fieldstone or LaTrenta)	Per Hour Per Field (2 hour minimum)	\$25	\$50
<b>Turf Fields:</b> Soccer or Lacrosse (Fieldstone)	Per 2 Hour Time Slot Per Field	\$75 (full field) \$50 (half field)	\$150 (full field) \$100 (half field)
<b>Basketball Courts:</b> (Memorial)	Per Hour: Court #2 Only	\$25	\$50
<b>Tennis Court Group Reservation</b> (Memorial or LaTrenta) *Two court maximum reservation at any one location	Per Day	\$25	\$50
<b>Corporation Event Field Reservation</b> (1 scheduled day plus 2 rain dates)	Per Day	\$200	\$400

## **Field and Facility Permit Regulations**

MAL endorsed programs in sports that are not offered by MAL, and which have Montvale residents participating, shall be charged the resident fee for field use.

**Resident Corporation:** Any company that owns or leases commercial within the borough.

**Non-Resident Corporation:** Any company that does not own or lease commercial space within the borough.

**Residential Team:** Any athletic team comprised of at least 75% of its roster with Montvale residents.

**Non-Residential Team:** Any team not having at least 75% of its roster filled with Montvale residents.

**Time Slot:** An uninterrupted 1 or 2 hour time period or any part thereof, that a field/facility is being used by an approved team.

**Corporate Fees:** Corporate fees paid to the borough for field use, whether Resident Corporation or Non-Resident Corporation, will entitle the user to 1 field reservation time slot and up to 2 additional time slots that are designated as "rain dates".

**Season:** Spring season will begin March 1 and end July 31. Fall season will begin August 1 and end December 31.

Field/Facility users who provide 7 days or more notice of changes in their scheduled use can receive a time credit if the scheduled hours are decreased. Any changes in field schedules without 7-day notice will not receive a time credit for unused field time. Time credits are only valid for the existing season and the following season.

**Lightning Detection Credit Policy:** If the lightning detector activates with less than 50% of scheduled time elapsed for that date, the organization shall receive a credit for that day's scheduled timeslot. If the lightning detector activates after 50% of the scheduled time has elapsed, no time credit will be granted.

Payment is required prior to use on all fields or no field use will be granted.

Once field use requests are received in full by February 1<sup>st</sup> for Spring season and June 1<sup>st</sup> for Fall season, field use will be established with the following order of preference:

1. Montvale Athletic League, Recreation and Pascack Hills High School
2. Resident: Not-For-Profit Entity
3. Resident: For Profit Entity
4. Non-Resident: Not-For-Profit Entity
5. Non-Resident: For-Profit Entity

**WHEREAS,** it is the Borough of Montvale's intention by the adoption of this resolution that if any prior established fee is in conflict with fee schedule the fees set forth in this fee schedule shall be the fees charged and any conflicting prior fee is hereby superseded, repealed and replaced with the fees adopted pursuant to this resolution.

Councilmember	Motion	Second	Yes	No	Absent	Abstain	No Vote
Arendacs							
Cudequest							
Koelling							
Lane							
Roche							
Russo-Vogelsang							

**Adopted: January 11, 2024**

ATTEST:

APPROVED:

\_\_\_\_\_  
Frances Scordo  
Municipal Clerk

\_\_\_\_\_  
Michael Ghassali  
Mayor

**BOROUGH OF MONTVALE  
BERGEN COUNTY, NEW JERSEY  
RESOLUTION NO. 48-2024**

**RE: Cancellation of Outstanding Checks - Prior Years - Pascack Joint Municipal Court**

**WHEREAS**, there exists various outstanding checks from prior years drawn against certain accounts; and

**WHEREAS**, the Municipal Court Administrator provided a listing of outstanding checks that require cancellation (listing attached) from prior years.

**BE IT RESOLVED**, the Chief Financial Officer is hereby authorized to deposit these funds to the respective reserve or surplus account;

**BE IT FURTHER RESOLVED**, the Municipal Court Administrator shall receive a copy of this resolution for record keeping; and

**NOW THEREFORE BE IT RESOLVED**, by the Mayor and Council of the Borough of Montvale that the attached list of outstanding checks from prior years be cancelled;

Councilmember	Motion	Second	Yes	No	Absent	Abstain	No Vote
Arendacs							
Cudequest							
Koelling							
Lane							
Roche							
Russo-Vogelsang							

**Adopted: January 11, 2024**

ATTEST:

APPROVED:

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Frances Scordo  
Municipal Clerk

---

Michael Ghassali  
Mayor



**PASCACK JOINT MUNICIPAL COURT**  
*Serving Montvale, Park Ridge and Woodcliff Lake*

12 DePiero Drive • Montvale, NJ 07645  
(201)-391-5701  
Fax: (201)-391-6239

Harry D. Norton, Jr., Judge  
Ann Levitzki, Administrator  
Pedro Rodrigues, Deputy Administrator

TO: Chris Kalafut  
FROM: Ann Levitzki  
DATE: January 5, 2024  
RE: Outstanding Checks – Bail Account

Below please find a list of outstanding checks more than six months old in the Municipal Court checking account.

<u>Date:</u>	<u>Check:</u>	<u>Amount:</u>
06/02/2023	2820	150.00
	Total:	\$150.00

CC: Fran Scordo, Municipal Clerk



**BOROUGH OF MONTVALE  
BERGEN COUNTY, NEW JERSEY  
RESOLUTION NO. 49-2024**

**RE: Authorize Agreement Montvale Police Department - Park Ridge Pistol Range - Years 2024- 2028**

**WHEREAS**, the Borough of Montvale and the Borough of Park Ridge have an Agreement wherein the Borough of Park Ridge has agreed to make their pistol range facility available to the Police Department of the Borough of Montvale, one day per week, for five years commencing 2024 - 2028, for the purpose of practice and qualifying their member for use of a fire arm for an annual fees charges as follows Year 2024 \$7,500.00, Year 2025 \$8,500.00, Year 2026 \$9,500.00, Year 2027 \$9,500.00 and Year 2028 \$9,500.00; and

**WHEREAS**, the Certified Municipal Finance Officer has certified that fund have been appropriated in the 2024 Police Department Budget which is attached to the original of this resolution; and

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Montvale, County of Bergen, State of New Jersey hereby approve the Pistol Range Agreement between the Borough of Montvale and Borough of Park Ridge as hereby approved with the terms and conditions therein stated in the attached agreement.

Councilmember	Motion	Second	Yes	No	Absent	Abstain	No Vote
Arendacs							
Cudequest							
Koelling							
Lane							
Roche							
Russo-Vogelsang							

**Adopted: January 11, 2024**

**ATTEST:**

**APPROVED:**

\_\_\_\_\_  
Frances Scordo  
Municipal Clerk

\_\_\_\_\_  
Michael Ghassali  
Mayor

**BOROUGH OF PARK RIDGE  
RESOLUTION NO. 023-331**

**AUTHORIZE PISTOL RANGE AGREEMENT – 2024-2028  
Montvale, Woodcliff Lake, Emerson, Oradell and Upper Saddle River**

**WHEREAS**, the Borough of Park Ridge currently owns and operates a pistol range facility; and

**WHEREAS**, for many years the Borough of Park Ridge has shared its use with the Boroughs of Montvale, Woodcliff Lake, Emerson, Oradell and Upper Saddle River; and

**WHEREAS**, for the calendar years 2024, 2025, 2026, 2027 & 2028 the Boroughs of Montvale, Woodcliff Lake, Emerson, Oradell and Upper Saddle River all have indicated that they wish to use said facility for the annual cost of \$7,500.00 for the year 2024; \$8,500.00 for the year 2025; \$9,500.00 for the year 2026; \$9,500.00 for the year 2027 and \$9,500.00 for the year 2028; with one day per work week being set aside for each Borough's use with the approval of the Park Ridge Police Chief; and

**WHEREAS**, the payment shall be due on or before March 1<sup>st</sup> from each member municipality; and

**WHEREAS**, each member Borough shall issue to the Borough of Park Ridge a signed hold harmless agreement and certificate of insurance naming the Borough of Park Ridge as an additional insured for the use of said Pistol Range each calendar year; and

**WHEREAS**, each member Borough shall comply with all rules and regulations of the Pistol Range facility as established by the Borough of Park Ridge. Active Police Department members and retired members with permission of their respective Chiefs shall be allowed to use the Pistol Range Facility subject to the approval of the Park Ridge Police Chief; and

**WHEREAS**, the Pistol Range shall be under the supervision of the respective Borough Chief of Police or his designee and each member Borough, through their Police Chief or designee shall insure that their Police Officers comply with the operating procedures and safety rules as established by the Park Ridge Police Chief; and

**WHEREAS**, the Borough Administrator and Chief of Police have reviewed the Pistol Range Facility Agreement between the Contributing Municipalities, a copy of which is attached hereto and incorporated herein by reference, and recommend the approval of same.

**NOW, THEREFORE BE IT RESOLVED**, by the Mayor and Borough Council of the Borough of Park Ridge that the attached Pistol Range Facility Agreement between the Borough of Park Ridge and the Contributing Municipalities be and is hereby approved; and

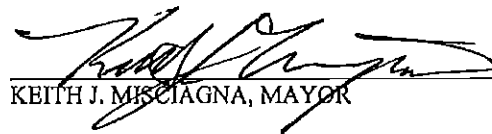
**BE IT FURTHER RESOLVED**, that the Mayor and Borough Clerk be and are hereby authorized and directed to execute the Agreement on behalf of the Borough of Park Ridge; and

**BE IT FURTHER RESOLVED**, that the Borough Administrator take all steps necessary to effectuate the execution of the Pistol Range Facility Agreement with the Contributing Municipalities.


Adopted 11/28/23 on roll call vote as follows:

	Introduced	Seconded	AYES	NAYES	ABSENT	ABSTAIN
Capilli			✓			
Cozzi			✓			
Fenwick	✓					✓
Ferguson			✓			
Goldsmith		✓	✓			
Hoffman			✓			

APPROVED:

  
KEITH J. MISCIAGNA, MAYOR

Attest:

  
Magdalena Giandomenico  
Borough Clerk / Administrator



**PISTOL RANGE FACILITY AGREEMENT  
BETWEEN THE BOROUGH OF PARK RIDGE  
AND THE BOROUGH OF WOODCLIFF LAKE;  
THE BOROUGH OF MONTVALE;  
THE BOROUGH OF EMERSON; THE BOROUGH ORADELL  
AND THE BOROUGH OF UPPER SADDLE RIVER**

THIS AGREEMENT, made this 28 day of November, 2023, by and

between:

**BOROUGH OF PARK RIDGE** (hereinafter referred to as "PARK RIDGE"),  
being a Municipal Corporation of the State of New Jersey, with offices at 55 Park  
Avenue, Park Ridge, New Jersey 07656; and

**BOROUGH OF WOODCLIFF LAKE**, (hereinafter referred to as "WOODCLIFF  
LAKE") a Municipal Corporation of the State of New Jersey, with offices at 188 Pascack  
Road, Woodcliff Lake, New Jersey 07677; and

**BOROUGH OF MONTVALE**, (hereinafter referred to as "MONTVALE") a  
Municipal Corporation of the State of New Jersey, with offices at 12 Mercedes Drive,  
Montvale, New Jersey 07645; and

**BOROUGH OF EMERSON**, (hereinafter referred to as "EMERSON") a  
Municipal Corporation of the State of New Jersey, with offices at 146 Linwood Avenue,  
New Jersey 07677

**BOROUGH OF UPPER SADDLE RIVER**, (hereinafter referred to as "UPPER SADDLE RIVER") a municipal corporation of the State of New Jersey, with offices at 376 W. Saddle River Road, Upper Saddle River, New Jersey 07458; and

**BOROUGH OF ORADELL**, (hereinafter referred to as "ORADELL") a municipal corporation of the State of New Jersey, with offices at 355 Kinderkamack Rd., Oradell, New Jersey 07649; and

**WHEREAS**, WOODCLIFF LAKE, MONTVALE, EMERSON, ORADELL and UPPER SADDLE RIVER, are hereinafter collectively referred to as "CONTRIBUTING MUNICIPALITIES); and

**WHEREAS**, PARK RIDGE currently operates a pistol range facility; and

**WHEREAS**, the CONTRIBUTING MUNICIPALITIES have been parties to a prior agreement to utilize the pistol range which expired on December 31, 2023; and

**WHEREAS**, the CONTRIBUTING MUNICIPALITIES desires to continue to utilize the pistol range for the calendar years 2024 through December 31, 2028, and the parties desire to memorializing the terms of the shared use of the pistol range facility by way of this Interlocal Agreement; and

**WHEREAS**, all parties to this Agreement believe that it is in the best interests of the residents of their respective communities to enter into the within shared services Agreement; and

WHEREAS, each of the above parties has adopted a Resolution pursuant to the provisions of the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1, et seq., authorizing the execution of the within Agreement; and

NOW, THEREFORE, the parties hereto do agree as follows:

1. **TERM:** The within Agreement shall commence on January 1, 2024 and end on December 31, 2028.

2. **COSTS:** (a) The CONTRIBUTING MUNICIPALITIES each agree to pay the following annual charge: \$7,500.00 for the year 2024; \$8,500.00 for the year 2025; \$9,500.00 for the year 2026; \$9,500.00 for the year 2027 and \$9,500.00 for the year 2028, with said payment being made on or before March 1<sup>st</sup> of each year.

(b) Should renovations to the pistol range be made during any year of the term of this Agreement, the annual cost for the year during which the renovations take place shall be carried over to the following year once said renovations are completed.

3. **USE OF PISTOL RANGE FACILITY:** Each CONTRIBUTING MUNICIPALITY shall be entitled to use the pistol range facility for one weekday per week. Each CONTRIBUTING MUNICIPALITY'S day shall be determined by the Borough of Park Ridge Police Chief.

4. **CONTRIBUTING MUNICIPALITY'S RESPONSIBILITIES:** The CONTRIBUTING MUNICIPALITIES agree to ensure that each police officer using the pistol range facility will comply with all rules and regulations of the pistol range facility as established by PARK RIDGE. Only active members of the CONTRIBUTING

MUNICIPALITIES police force and retired members of their police force (with the permission of the CONTRIBUTING MUNICIPALITIES Chief of Police) shall be permitted to utilize the pistol range facility subject to the approval of the PARK RIDGE Chief of Police. The CONTRIBUTING MUNICIPALITIES further agree that each police officer utilizing the pistol range facility shall be under the supervision of the CONTRIBUTING MUNICIPALITIES Chief of Police or his designee, who shall insure that each police officer utilizing the pistol range facility complies with the operating rules and regulations, operating procedures and safety rules as established by the PARK RIDGE Chief of Police.

5. **RESOLUTION:** The CONTRIBUTING MUNICIPALITIES agree to provide PARK RIDGE with a duly authorized Resolution from its Mayor and Council authorizing the execution of the within Agreement by its Mayor and Borough Clerk as a condition precedent to members of CONTRIBUTING MUNICIPALITIES' police force using the pistol range facility. A copy of said Resolution shall be annexed hereto.

6. **INSURANCE:** The CONTRIBUTING MUNICIPALITIES shall issue to PARK RIDGE a signed, Hold Harmless Agreement and Certificate of Insurance naming PARK RIDGE as an additional insured for the use of the pistol range facility. The minimum liability limits of said policy shall not be less than \$5,000,000.00 per occurrence combined single limit for bodily injury and property damage, together with umbrella liability coverage with limits of \$4,000,000.00 per occurrence; and combined single limit

for bodily injury and property damage excess of the employer's liability, general liability and automobile liability coverages.

7. **TERMINATION:** During the course of this Agreement, any party may terminate this Agreement if the other party materially breaches any term or condition herein, or fails in any material way to perform any obligation hereunder, and any such breach or failure is not cured or rectified within thirty (30) days after the party giving notice of shall have given written notice thereof; provided that the cause of the notice to terminate shall be stated in detail in such notice, and further provided that no such notice shall be given until the parties have conferred and have diligently attempted to find reasonable methods of correcting the condition.

8. **PRIOR AGREEMENTS NOT VALID:** The provisions, terms and conditions of this Agreement supersede any prior written agreement or understanding.

9. **MEDIATION OF DISPUTES:** If any dispute arises relating to this Agreement, the parties agree that said dispute shall first be addressed in mediation. Within seven (7) days after providing notice of a dispute, or within seven (7) days after receiving notice of a dispute, each party shall deliver a written communication to the other designating the name or names of one or more individuals with authority to resolve the dispute. Within ten (10) days thereafter, the parties shall select a qualified Mediator to mediate the dispute. If the parties are unable to agree upon a mutually acceptable Mediator, the parties shall request any closely available public alternative dispute resolution service coordinator to appoint a Mediator. In consultation with the

Mediator, the parties shall promptly designate a mutually convenient time (which shall be within 15 days following the selection of a Mediator) and place for the mediation. The mediation shall be governed by applicable New Jersey Mediator's Guidelines and such other rules as the Mediator may prescribe. The parties shall share mediator fees equally.

10. **JURISDICTION AND VENUE:** In the event the parties fail to resolve any dispute by way of mediation, the parties agree to submit to the jurisdiction and venue of the Superior Court of New Jersey, Bergen County, with respect to any litigation arising by virtue of the within Agreement.

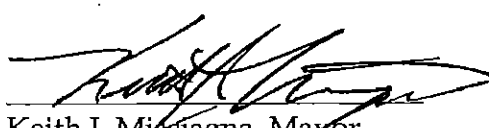
11. **APPROPRIATIONS:** The obligations hereunder extending beyond the current fiscal year shall be subject to the availability and appropriation of sufficient funds as may be required to meet the extended obligation.

IN WITNESS WHEREOF, the parties hereto have, through appropriate officials, signed and sealed this Agreement on the 28 day of November 2023.

Attest:

BOROUGH OF PARK RIDGE

  
Magdalena Giandomenico, Borough Clerk

  
Keith J. Misciagna, Mayor

BOROUGH OF WOODCLIFF LAKE

\_\_\_\_\_  
, Borough Clerk

\_\_\_\_\_  
, Mayor

**BOROUGH OF MONTVALE**

\_\_\_\_\_  
, Borough Clerk

\_\_\_\_\_  
, Mayor

**BOROUGH OF EMERSON**

\_\_\_\_\_  
, Borough Clerk

\_\_\_\_\_  
, Mayor

**BOROUGH OF UPPER SADDLE RIVER**

\_\_\_\_\_  
, Borough Clerk

\_\_\_\_\_  
, Mayor

**BOROUGH OF ORADELL**

\_\_\_\_\_  
, Borough Clerk

\_\_\_\_\_  
, Mayor

**BOROUGH OF MONTVALE  
BERGEN COUNTY, NEW JERSEY  
RESOLUTION NO. 50-2024**

**RE: Authorizing Expenditure - Montvale Home Improvement Program**

**WHEREAS**, Community Grants, Planning & Housing (CGP&H) provides Administrative Agent Services to the Borough of Montvale and serves as the Administrator of the Borough's Home Improvement Program; and,

**WHEREAS**, CGP&H has conducted the procurement process on behalf of the Borough of Montvale, pursuant to the duties and responsibilities outlined in their Professional Services Contract, for certain improvements in connection with the Borough of Montvale Home Improvement Program Case No. MTVAl-2307, located at 32 Partridge Run, Montvale, NJ 07645, Block 1803, Lot 4 of the tax map of the Borough of Montvale; and,

**WHEREAS**, the Qualified Purchasing Agent has consented to the recommendation of award issued by CGP&H, and further recommends award by the governing body for tracking and accounts payable purposes.

**WHEREAS**, the Chief Financial Officer has certified that funds have been appropriated and are available for this purpose in the Borough's Affordable Housing Trust Fund; and

**NOW, THEREFORE, BE IT RESOLVED** that the Mayor and Council of the Borough of Montvale, County of Bergen, State of New Jersey hereby award a contract to A-Plus Construction Inc., with offices located at 18 Station Road, Lincoln Park, NJ 07035 in the amount not to exceed \$21,700.00 for the project Borough of Montvale Home Improvement Program Case No. MTVAl-2307 located at 32 Partridge Ru, Montvale, NJ 07645, Block 1803, Lot 4 of the tax map of the Borough of Montvale.

Councilmember	Motion	Second	Yes	No	Absent	Abstain	No Vote
Arendacs							
Cudequest							
Koelling							
Lane							
Roche							
Russo-Vogelsang							

**Adopted: January 11, 2024**

**ATTEST:**

**APPROVED:**

\_\_\_\_\_  
Frances Scordo  
Municipal Clerk

\_\_\_\_\_  
Michael Ghassali  
Mayor



**Montvale Home Improvement Program**

**BID OPENING TABULATION / CONTRACTOR SELECTION / NOTIFICATION**

12/21/2023

Case No. MTVAl-2307

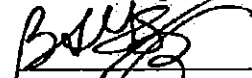
Brian & Alyson Kaffee - 32 Partridge Run, Montvale, NJ 07645

Bid Opening: Date: 12/21/2023

Time: 1:00 p.m.

Brittany Sanchez

Attending Staff

  
Attending Staff Signature

Bidding Contractor	Phone #	Bids Received	Work Item #s
1. A Plus Construction	973-628-8888	\$21,700.00	3

Program submitted bid proposals comments:

Program Funds: \$20,000.00; Homeowner Contribution: \$1,700.00

We/I, Brian & Alyson Kaffee, the homeowner(s) of the property referenced above, have reviewed the bids, attached Contractor Award Checklist, and comments (if any) above and have decided to:

☒ Accept the low bid amount of \$21,700.00 made by A-Plus Construction.

☐ Choose the bid amount of \$ made by \_\_\_\_\_ with the understanding that we/I will be obligated to pay the difference of \$ by certified check or money order made payable to the contractor. Check must be brought to the preconstruction conference and will be held by the Case Manager to be applied towards the contractor's first request for payment and prior to the release of any HIP monies.

☐ Other:

\_\_\_\_\_  
Brian Kaffee

\_\_\_\_\_  
Date

\_\_\_\_\_  
Alyson M. Kaffee

\_\_\_\_\_  
Date

## Contractor Award Checklist

<b>Contractor</b>	<b>A-Plus Construction, Inc.</b>	<b>Contractor Status</b>	<b>Active - Recent Bidder</b>
<b>Program</b>	<b>Montvale Home Improvement Program</b>	<b>Case Number</b>	<b>MTVAL-2307</b>
<b>Homeowner</b>	<b>Brian &amp; Alyson Kaffee</b>	<b>Rehab Specialist</b>	<b>Brittany Sanchez</b>
<b>Address</b>	<b>32 Partridge Run, Montvale, NJ 07645</b>	<b>Inspector</b>	<b>Matthew P. Hynes</b>

Task	To Be Performed By	Initials of Staff Member	Verification Completed Date	Effective Through Date	Comments
Contractor Business Registration	SHRS	BS	1/8/2024	N/A	
Home Improvement Contractor (HIC) registration from NJ Dept. of Consumer Affairs	SHRS	BS	1/8/2024	03/31/2024	
Contractor W-9	SHRS	BS	1/8/2024	N/A	
Contractor Certificate of Insurance for General Liability	SHRS	BS	1/8/2024	05/08/2024	
Contractor Certificate of Insurance Worker Comp (if applicable)	SHRS	BS	1/8/2024	08/04/2024	
Applicable Lead Certification (for houses built prior to 1978) (if applicable)	SHRS	BS	1/8/2024	03/02/2025	
Check sam.gov for federally funded programs to confirm not excluded/debarred	SHRS	N/A	N/A	N/A	Not a federally funded program.
Confirm Contractor Current Name and Address	INSP	MH	12/28/23	N/A	Compare Contractor Affidavit to Salesforce Contractor Account.
Contractor math correct on Bid	SHRS/ INSP	BS MH	1/8/2024 12/28/23	N/A	
Compare pricing to cost estimate and check product spec sheet	INSP	MH	12/28/23	N/A	
Contractor Reference Check	SHRS	N/A	N/A	N/A	Previously completed.
Review of Bids with Homeowner	INSP	MH	12/28/23	N/A	
When applicable, new contractor probationary period	INSP	N/A	N/A	N/A	

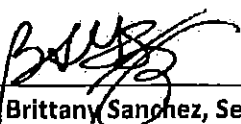
### **BUSINESS REGISTRATION VERIFICATION LINKS**

NJ: Business Registration lookup: [https://www1.state.nj.us/TYTR\\_BRC/jsp/BRCLLoginJsp.jsp](https://www1.state.nj.us/TYTR_BRC/jsp/BRCLLoginJsp.jsp)

NJ: Home Improvement Registration lookup: <https://newjersey.myllicense.com/verification/>

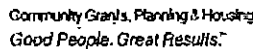
PA: Home Improvement Registration lookup: <https://hicsearch.attorneygeneral.gov/>

Approved:

  
Brittany Sanchez, Senior Housing Rehabilitation Specialist

1/8/2024

Date



**1249 South River Rd, Suite 301  
Cranbury, N. J. 08512-3633  
Office: 609-664-2769  
Fax: 609-664-2786**

Borough of Montvale Home Improvement Program 12 Mercedes Drive Montvale, NJ 07645 BID SHEET	Homeowners: Brian & Alyson Kaffee	Case # MTVAL-2307
	Property Address: 32 Partridge Run	Block: 1803
	Montvale, New Jersey 07645	Lot: 4
	Home:	Inspection Date: 10-23-2023
	Cell:	Report Date: 10-25-2023
	Email:	

RESULT IN THE SELECTION OF YOUR BID:		BID PRICE
Item	BID ITEMS	
1.	Electrical Work	700
2.	Condensing Combi Boiler Installation- Gas Fired- Energy Star	18000
3.	Sliding Patio Door Replacement	3000
	Total	21700
Bid Awarded 12-28-2023		
Matthew P. Hynes [Signature]		
Program Funds = \$20K		
Homeowner Contribution = \$1,700.		

**THE CONTRACTOR MUST SUBMIT A COST FOR EACH LINE ITEM IN THE SCOPE OF WORK OR THE BID WILL BE DISQUALIFIED. COSTS LISTED MUST REFLECT ANY ELIGIBLE REBATES.**

NJHIC Registration #: 13V400996500

18 STATION ROAD

Signature: J. F. [illegible] LINCOLN PARK N.J. 07035 Date: 1/17/23 Phone: 913 6280088  
 INCLUDE ALL INFORMATION OR BID WILL BE DISQUALIFIED

**INCLUDE ALL INFORMATION OR BID WILL BE DISQUALIFIED**

**Montvale Home Improvement Program**

c/o Community Grants, Planning & Housing ♦ 1249 South River Road, Suite 301 ♦ Cranbury, NJ 08512  
Phone (609) 642-4992 ♦ Fax 609-664-2786

**AFFIDAVIT OF CONTRACTOR**

Date: 12/12/23

Brian & Alyson Kaffee  
32 Partridge Run  
Montvale, NJ 07645

State of New Jersey  
County of \_\_\_\_\_

Roman Proszki certifies and says that:

Name of Signatory

**A-PLUS CONSTRUCTION INC.**

1. He/She is President of \_\_\_\_\_  
Title Name of **18 STATION ROAD**

**LINCOLN PARK N.J 07035**

Address

the CONTRACTOR, and has submitted the attached bid;

2. He/She is fully informed respecting the preparation and contents of the attached and of all pertinent circumstances respecting such bid;
3. Such bid is genuine and is not a collusive or sham bid;
4. Neither the said CONTRACTOR nor any of its officers, partners, owners, agents, representatives, employees or parties in interest, including this Signatory, has in any way clouded, conspired, convinced or agreed directly or indirectly, with any other contractor, firm or person to submit a collusive or sham bid in connection with the work for which the attached bid has been submitted, or to refrain from bidding in connection with such work, or has in any manner, directly or indirectly, sought by agreement or collusion or communication or conference with any other bidder, firm or person to fix the price or prices in the attached bid or of any other contractor, or to fix any overhead, profit or cost element of the bid price or the bid price of any other contractor, or to secure through any collusion, conspiracy, connivance or unlawful agreement any advantage against Borough of Montvale or any person interested in the proposed work;
5. No members of Borough of Montvale governing bodies, or other officers of these municipalities, or any person in the employ of these municipalities are directly or indirectly interested in the bid, or in any portion of the profits thereof;

6. The price or prices quoted in the attached bid are fair and proper and are not tainted by any collusion, conspiracy, connivance or unlawful agreement on the part of the CONTRACTOR or parties interested, including this Signatory; and
7. In submitting this bid, the CONTRACTOR understands the Basis and procedure for Award of Contract or Rejection of bid, and all bidding contractors will be notified of the results of the bidding within one (1) week of the date the homeowner makes his/her contractor selection. If awarded the contract, the undersigned agrees to execute a Construction Agreement in the prescribed form and furnish the required insurance certification and other documents within ten (10) days after award notification.
8. In submitting this bid, the CONTRACTOR acknowledges that he/she has sufficient workforce and capital to complete the work in a timely manner and fulfill all contractual obligations, taking into consideration the municipality's payment schedule.

IN WITNESS WHEREOF, the undersigned has signed and sealed this instrument this 12 Day of DECEMBER 2023.

**A-PLUS CONSTRUCTION INC.**  
**18 STATION ROAD**  
**LINCOLN PARK N.J 07035**

(Company Name)

By: 

(Signature)

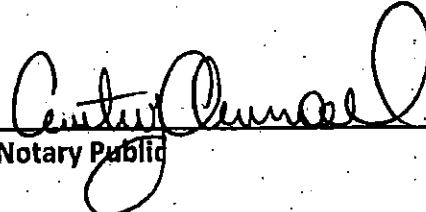
ROMAN PAZOWSKI

(Print Name)

PRESIDENT

(Title)

SWORN AND SUBSCRIBED before me this 12 date of DECEMBER 2023

  
Notary Public

COURTNEY HAMRAAL  
Notary Public, State of New Jersey  
Comm. # 60211489  
My Commission Expires 8/27/2028

Seal

June 27, 2028  
Commission Expires

**Montvale Home Improvement Program**

c/o Community Grants, Planning & Housing ♦ 1249 South River Road, Suite 301 ♦ Cranbury, NJ 08512  
Phone (609) 642-4992 ♦ Fax 609-664-2786

Bid Opening Date: 12/21/2023

Case #: MTVAL-2307

Brian & Alyson Kaffee

32 Partridge Run

Montvale, NJ 07645

**A-PLUS CONSTRUCTION INC.**

**18 STATION ROAD**

**LINCOLN PARK N.J 07035**

General Contractor submitting this bid: \_\_\_\_\_

☐ I, the General Contractor, attest that I do not have employees working for my company.

☒ I, the General Contractor, attest that I have employees working for my company and understand that I must provide proof of Workers Compensation Insurance.

All bidding contractors are required to disclose their subcontractors with the submission of their bid. Please provide the name, address and telephone number of your subcontractors as follows:

**Electrical:**

Name: Jefferson Electric  
Address: 167 Rock Lodge Rd  
Stockholm NJ 07460  
Phone: 551 206 7654

**Plumbing:**

Name: MP Plumbing Inc  
Address: 27 KIEL AVE  
KIMMELON NJ 07405  
Phone: 973 283 4385

**Siding and roofing:**

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone: \_\_\_\_\_

**Other (Including lead):**

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone: \_\_\_\_\_

**Matt Hynes**  
**Program Inspector**  
**Cell : 609-580-0285**  
**Email: [mhynes@cgph.net](mailto:mhynes@cgph.net)**

## Professional Cost Estimation & Inspection Services

**1249 South River Rd, Suite 301  
Cranbury, N. J. 08512-3633  
Office: 609-664-2769  
Fax: 609-664-2786**

<b>Borough of Montvale</b> <b>Home Improvement Program</b> <b>12 Mercedes Drive</b> <b>Montvale, NJ 07645</b>  <b>DESCRIPTION OF REPAIRS</b>	<b>Homeowners: Brian &amp; Alyson Kaffee</b>	<b>Case # MTVAL-2307</b>
	<b>Property Address: 32 Partridge Run</b> <b>Montvale, New Jersey 07645</b>	<b>Block: 1803</b>
		<b>Lot: 4</b>
		<b>Inspection Date: 10-23-2023</b>
	<b>Home:</b> <b>Cell:</b> <b>Email:</b>	<b>Report Date: 10-25-2023</b>

**FILL IN ALL LINES THAT APPLY TO THIS WORK WRITE-UP. THIS IS STATE LAW.**

[illegible]

**THIS PRODUCT SPECIFICATION SHEET MUST BE COMPLETED AND TURNED IN WITH BID PACKAGE OR BID WILL BE DISQUALIFIED.**

Print Name & Company Signature

12/15/23  
Date

**A-PLUS CONSTRUCTION INC.**  
18 STATION ROAD  
LINCOLN PARK N.J 07035

**CGPH**Community Grants, Planning & Housing  
Good People, Great Results.**Professional Cost Estimation &  
Inspection Services****Matt Hynes**  
Program Inspector  
Cell : 609-580-0285  
Email: mhynes@cgph.net**1249 South River Rd, Suite 301  
Cranbury, N. J. 08512-3633  
Office: 609-664-2769  
Fax: 609-664-2786**

<b>Borough of Montvale Home Improvement Program 12 Mercedes Drive Montvale, NJ 07645 DESCRIPTION OF REPAIRS</b>	<b>Homeowners: Brian &amp; Alyson Kaffee</b>	<b>Case # MTVAL-2307</b>
	<b>Property Address: 32 Partridge Run Montvale, New Jersey 07645</b>	<b>Block: 1803</b>
	<b>Home:</b>	<b>Lot: 4</b>
	<b>Cell:</b>	<b>Inspection Date: 10-23-2023</b>
	<b>Email:</b>	<b>Report Date: 10-25-2023</b>

**BIDDER'S PROOF OF JOB SITE VISIT**

I certify that the below signed contractor, or his/her representative, did inspect my property to determine a bid for the rehabilitation work on my home in accordance with the work write-up prepared by Community Grants, Planning & Housing.

Applicant's Signature

12/13/23

Date

I, the contractor, certify that I have inspected all the work to be done on this property and agree that it is the same work as all items in the work write up prepared by Community Grants, Planning & Housing.

Contractor's Signature

12/13/23

Date

  
Print Name, Title and Company**A-PLUS CONSTRUCTION INC.****18 STATION ROAD  
LINCOLN PARK N.J 07035**





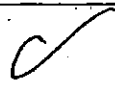









## Montvale Home Improvement Program

Case #: MTVAL-2307

Address: 32 Partridge Run, Montvale, NJ 07645

### *Bid Package Checklist*

Contractors must submit the following documents in the bid package to be considered for contractor award or the program has the right to disqualify contractor's bid:

Document	Requirement	Contractor checkoff each below before submit bid	CGP&H Staff review. Findings below.
<b>Bid Sheet</b>	Must: print company name, be signed, include NJHIC#, submit a cost for each line item, costs be typed or printed clearly		
<b>Affidavit of Contractor</b>	Contractor to sign and have notarized		
<b>Product Specifications Sheet</b>	Fill in all lines that apply to work write-up		
<b>List of Subcontractors</b>	Must disclose and list all sub-contractors applicable to your bid		
<b>Bidder's proof of Job Site Visit</b>	Must be signed and dated by homeowner and contractor		
<b>This Bid Package Checklist</b>	Contractor to checkoff he/she did each of the above items		



## STATE OF NEW JERSEY BUSINESS REGISTRATION CERTIFICATE

**Taxpayer Name:** A-PLUS CONSTRUCTION, INC.

**Trade Name:**

**Address:** 18 STATION ROAD  
LINCOLN PARK, NJ 07035

**Certificate Number:** 2009516

**Effective Date:** May 07, 2001

**Date of Issuance:** December 28, 2023

**For Office Use Only:**

20231228100855472

## Request for Taxpayer Identification Number and Certification

Give Form to the  
requester. Do not  
send to the IRS.

► Go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9) for instructions and the latest information.

Print or type.  
See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.

**A-Plus Construction, Inc.**

2 Business name/disregarded entity name, if different from above

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.

☐ Individual/sole proprietor or single-member LLC ☐ C Corporation ☒ S Corporation ☐ Partnership ☐ Trust/estate

☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ►

Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

☐ Other (see instructions) ►

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) \_\_\_\_\_

Exemption from FATCA reporting code (if any) \_\_\_\_\_

(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.) See instructions.

**18 Station Road**

6 City, state, and ZIP code

**Lincoln Park, NJ 07035**

Requester's name and address (optional)

7 List account number(s) here (optional)

### Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

\_\_\_\_ - \_\_\_\_ - \_\_\_\_

OR

Employer identification number

2 2 - 3 7 8 6 5 1 4

### Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign  
Here

Signature of  
U.S. person ►

Date ►

**3/12/2018**

### General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

**Future developments.** For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9).

### Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (Interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See *What Is backup withholding*, later.



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

01/03/24

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> <b>CHOICE INTERNATIONAL AGENCY INC</b> 348 Main Ave Wallington, NJ 07057 License #:		<b>CONTACT NAME:</b> GRAZYNA TORBUS <b>PHONE (A/C, No, Ext):</b> (973)773-7448 <b>FAX (A/C, No):</b> (973)773-7181 <b>E-MAIL ADDRESS:</b> grace@choiceagencyins.com	
<b>INSURED</b> <b>A-PLUS CONSTRUCTION INC</b> 18 Station Rd Lincoln Park, NJ 07035 973-628-8888 cell NJ 07035		<b>INSURER(S) AFFORDING COVERAGE</b> <b>INSURER A:</b> Rutgers Casualty Ins <b>INSURER B:</b> ARI Insurance Company <b>INSURER C:</b> <b>INSURER D:</b> <b>INSURER E:</b> <b>INSURER F:</b>	
		<b>NAIC #</b> 42390 13900	


**COVERAGES** **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR	Y	N	SKP 2900726 29	05/08/23	05/08/24	EACH OCCURRENCE \$ 1,000,000
	DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000						
	MED EXP (Any one person) \$ 5,000						
	PERSONAL & ADV INJURY \$ 1,000,000						
GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:							GENERAL AGGREGATE \$ 2,000,000
							PRODUCTS - COM/OP AGG \$ 2,000,000
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$
							BODILY INJURY (Per person) \$
							BODILY INJURY (Per accident) \$
							PROPERTY DAMAGE (Per accident) \$
							\$
	<b>UMBRELLA LIAB</b> <input type="checkbox"/> EXCESS LIAB DED RETENTION \$						EACH OCCURRENCE \$
							AGGREGATE \$
							\$
B	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N/A	N	PWC1069090	08/04/23	08/04/24	PER STATUTE <input checked="" type="checkbox"/> OTH-ER
	E.L. EACH ACCIDENT \$ 500,000						
	E.L. DISEASE - EA EMPLOYEE \$ 500,000						
	E.L. DISEASE - POLICY LIMIT \$ 500,000						

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Montvale listed as additional insured.

<b>CERTIFICATE HOLDER</b>  Montvale Borough, NJ 12 DePiero Dr. Montvale, NJ 07645	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE 
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## Code Enforcement

---

**From:** Rod Esguerra <resguerra1620@gmail.com>  
**Sent:** Monday, January 8, 2024 12:28 PM  
**To:** Code Enforcement; EHUTTER@montvaleboro.org  
**Subject:** Blacktop sidewalk question

Good morning,

My name is Roderick and we live at 62 E Grand Ave. On the Grand Ave side there is a blacktop sidewalk which is not a proper sidewalk. One of our neighbors told us that since it is a blacktop sidewalk it's part of the street therefore we're not responsible for clearing the blacktop of snow.

Is this correct? If it is not, who is responsible for maintaining and fixing the blacktop?

I would like clarification on this matter.

Thank you.

Roderick

## RESOLUTION

BE IT RESOLVED by the Mayor and Council of the Borough of Montvale, N.J., that the following bills, having been referred to the Borough Council and found correct, be and the same hereby be paid:

<u>FUND</u>	<u>AMOUNT</u>	<u>NOTES</u>
Current	\$3,524,383.33	Bill List Wire 1/11/2024
	<u>355,739.69</u>	Wires/Manual Checks
Current TOTAL	3,880,123.02	
Capital	99,716.40	Bill List Wire 1/11/2024
Escrow	12,769.25	Bill List Wire 1/11/2024
Unemployment Trust	1,260.82	Bill List Wire 1/11/2024
Housing Trust	2,058.00	Bill List Wire 1/11/2024
Open Space Trust	943.74	Bill List Wire 1/11/2024
General Trust	401.25	Bill List Wire 1/11/2024

*This resolution was adopted by the Mayor and Council of Montvale  
at a meeting held on 1/11/24*

Introduced by: \_\_\_\_\_

Approved: 1/11/24

Seconded by: \_\_\_\_\_

\_\_\_\_\_  
Michael Ghassali, Mayor

ATTEST:

\_\_\_\_\_  
Frances Scordo, Municipal Clerk

**MANUAL/VOID CHECKS - WIRES**  
**January 11, 2024**

<u>Check #</u>	<u>PO #</u>	<u>Date</u>	<u>Vendor/Transaction</u>	<u>Amount</u>
WIRE		12/26/23	Payroll Account-Current	\$193,554.96
WIRE		12/26/23	Salary Deduction Account	\$107,624.97
WIRE		12/26/23	FSA Account	\$100.00
4167	23-01730	12/29/23	Montvale Library	\$54,459.76
<b>Total</b>				<u><u>\$355,739.69</u></u>

January 9, 2024  
10:02 AM

Borough of Montvale  
Bill List By Vendor Id

Page No: 1

P.O. Type: All  
Range: First to Last  
Format: Condensed  
Vendors: All  
Rcvd Batch Id Range: First to Last  
Include Non-Budgeted: Y  
Open: N  
Rcvd: Y  
Bid: Y  
Paid: N  
Held: Y  
State: Y  
Void: N  
Aprv: N  
Other: Y  
Exempt: Y

Vendor #	Name	Status	Amount	Void Amount	Contract	PO Type
PO #	PO Date Description					
00019	MUNICIPAL CAPITAL CORPORATION					
23-00092	01/13/23 WIDE FORMAT COLOR COPIER	Open	444.00	0.00		B
00027	BT SPECIALTIES					
23-01715	12/14/23 AWARDS	Open	11.95	0.00		
00043	NORTH JERSEY MEDIA GROUP					
23-01725	12/15/23 NORTH JERSEY MEDIA NOVEMBER	Open	470.16	0.00		
00050	DEPIERO'S FARM					
23-01656	12/07/23 2023 POINSETTIAS	Open	210.00	0.00		
00055	FOLEY, ALISHA					
23-01665	12/11/23 REIMB CLOTHING ALLOWANCE	Open	81.95	0.00		
00064	MUNNOS ITALIAN DELI					
23-01520	11/13/23 HOLIDAY PARTY 2023-FOOD	Open	2,471.90	0.00		
00065	GENERAL CODE PUBLISHERS,LLC					
23-01693	12/13/23 MUNICIPAL CLERK STUDY GUIDE	Open	170.00	0.00		
00097	CABLEVISION					
23-01709	12/14/23 07873-204461-01-0 OPTIMUM	Open	135.19	0.00		
23-01710	12/14/23 07873-109890-01-7 OPTIMUM	Open	161.16	0.00		
24-00040	01/04/24 07873-240495-01-5 OPTIMUM	Open	235.64	0.00		
24-00041	01/04/24 07873-218840-01-0 OPTIMUM	Open	29.51	0.00		
			561.50			
00102	MGL PRINTING SOLUTIONS					
23-01607	11/30/23 MINUTE BOOKS YEAR 2024	Open	1,640.00	0.00		
23-01610	11/30/23 CLAIMS CHECKS - REORDER	Open	763.00	0.00		
			2,403.00			
00104	MONTVALE BOARD OF EDUCATION					
24-00022	01/03/24 2024 LOCAL SCHOOL TAXES	Open	1,859,217.00	0.00		B
00112	MONTVALE SENIOR CLUB					
23-01739	12/28/23 MONTVALE SENIOR CLUB LUNCHEON	Open	10,686.90	0.00		
00118	NJ STATE LEAGUE OF					
23-01619	12/04/23 employment ad Technical Assist	Open	210.00	0.00		
24-00016	01/03/24 2024 NJLM MEMBERSHIP DUES	Open	772.00	0.00		
			982.00			
00137	PASCACK VALLEY REGIONAL HS DST					
24-00021	01/03/24 2024 REGIONAL SCHOOL TAXES	Open	1,216,222.34	0.00		B



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Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
00139	SCORDO, FRANCES	24-00001	01/02/24	2024 PETTY CASH	Open	500.00	0.00		
00146	PSE&G CO.	23-01746	12/28/23	PSE&G OCTOBER & NOVEMBER 2023	Open	3,630.02	0.00		
00151	LAMENDOLA, BRIAN	23-01695	12/13/23	REIMB MEAL & EQUIP	Open	285.24	0.00		
00166	MUNIDEX, INC.	24-00013	01/03/24	2024 VITAL STATISTICS SOFTWARE	Open	628.20	0.00		
00215	TOWNSHIP OF RIVER VALE	24-00023	01/04/24	2024 PASCACK VALLEY DPW	Open	162,020.07	0.00		B
00250	FIRE AND SAFETY SERVICES LTD	23-01312	09/28/23	REPAIR AIR LEAK M-2 FIRE TRUCK	Open	374.17	0.00		
00258	ROCKLAND ELECTRIC COMPANY	24-00052	01/08/24	ROCKLAND ELECTRIC DECEMBER 2023	Open	28,467.44	0.00		
00292	HIGHWAY TRAFFIC SUPPLY	23-01569	11/22/23	PD TRAFFIC CONE TOPPERS	Open	675.00	0.00		
		23-01570	11/22/23	SUPPLIES FIRE DEPARTMENT	Open	375.00	0.00		
						1,050.00			
00375	BOROUGH OF PARK RIDGE	23-01616	12/01/23	TRI BORO FUEL OCTOBER 2023	Open	5,424.25	0.00		
		23-01702	12/13/23	ANNUAL COMPLIANCE UST TESTING	Open	1,331.67	0.00		
						6,755.92			
00400	FAIRFIELD MAINTENANCE, INC.	23-01691	12/13/23	UST A/B OPERATOR CONTRACTOR	Open	2,410.00	0.00		
00405	BERGEN/PASSAIC CTY REGIS ASSOC	24-00015	01/03/24	2024 MEMBERSHIP DUES	Open	50.00	0.00		
00406	RUTGERS, STATE UNIVERSITY NJ	23-01692	12/13/23	PROFESSIONAL DEVELOPMENT CLASS	Open	745.00	0.00		
00426	TREASURER, STATE OF NEW JERSEY	24-00018	01/03/24	QRTLY REPORT - OCT-DEC 2023	Open	125.00	0.00		
00430	REGISTRARS' ASSOC. OF NJ	24-00012	01/03/24	2024 ANNUAL MEMBERSHIP DUES	Open	50.00	0.00		
00448	V.E. RALPH & SON, INC.	23-01490	11/08/23	SUPPLIES FIRE DEPARTMENT	Open	1,934.97	0.00		
00461	TAX COLLECTORS AND TREASURERS	24-00017	01/03/24	2024 ANNUAL MEMBERSHIP DUES	Open	100.00	0.00		

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00471	ASSOC.OF NJ ENVIRONMENTAL COMM	24-00008	01/02/24	2024 ANJEC MEMBERSHIP	Open	605.00	0.00		
00541	TECHNICAL FIRE SERVICE INC.	23-01192	08/31/23	ANNUAL TESTING FIRE EQUIPMENT	Open	2,191.00	0.00		
00554	BERGEN MUNI.EMPL.BENEFITS FUND	24-00024	01/04/24	2024 HEALTH BENEFITS	Open	73,229.00	0.00		B
00559	DUTRA EXCAVATING & SEWER INC.	23-00303	02/16/23	CRAWLER CAMERA	Open	4,700.00	0.00		
00613	CAMPBELL EXTERIORS LLC.	23-01560	11/22/23	ROOF LEAK REPAIR	Open	829.25	0.00		
00656	STATE OF NJ DEPT OF LABOR W/F	23-01708	12/14/23	UNEMPLOYMENT BENEFITS 1Q 2022	Open	1,260.82	0.00		
00705	APPROVED SURGICAL SUPPLIES INC	23-01567	11/22/23	PD OXYGEN REFILLS	Open	341.00	0.00		
00730	BOGGIA,BOGGIA,BETESH	23-00356	03/03/23	2023 LEGAL FEES	Open	2,325.00	0.00		B
00731	COLLIER'S ENGINEERING & DESIGN	23-00149	01/19/23	2023 GENERAL ENGINEERING SVCS.	Open	6,995.00	0.00		B
		23-00151	01/19/23	2023 BOROUGH PLANNER	Open	416.25	0.00		B
		23-00575	04/26/23	ENV. SVCS.-SUMMIT AVE/CRAIG RD	Open	232.39	0.00		B
		23-00736	05/24/23	NJDEP PRE-APPLICATION MEETING	Open	92.50	0.00		B
		23-00737	05/24/23	2023 ROADWAY IMPROVEMENT PROG.	Open	2,547.01	0.00		B
		23-00969	07/11/23	NJDOT 2022-SUMMIT AVE ROADWAY	Open	277.50	0.00		B
		23-01096	08/08/23	AFFORD. HOUSING COMPLIANCE '23	Open	647.50	0.00		B
		23-01487	11/07/23	MUNICIPAL ENGINEERING REVIEW	Open	1,033.75	0.00		
		23-01518	11/13/23	MUNICIPAL PLANNING REVIEW	Open	1,598.75	0.00		
		23-01519	11/13/23	MUNICIPAL PLANNING REVIEW	Open	1,803.75	0.00		
		23-01602	11/29/23	MUNICIPAL ENGINEERING REVIEW	Open	401.25	0.00		
		23-01620	12/04/23	MUNICIPAL ENGINEERING REVIEW	Open	2,283.75	0.00		
		23-01621	12/04/23	MUNICIPAL ENGINEERING REVIEW	Open	2,386.25	0.00		
		23-01718	12/15/23	MUNICIPAL PLANNING REVIEW	Open	477.50	0.00		
		23-01719	12/15/23	MUNICIPAL PLANNING REVIEW	Open	962.50	0.00		
						22,155.65			
00801	WESTPHAL WASTE SERVICES, INC.	23-00254	02/08/23	2023 GARBAGE COLLECTION	Open	75,828.75	0.00		B
		23-01648	12/07/23	DUMPSTER FOR OFFICE CUBICLES	Open	597.55	0.00		
						76,426.30			
00903	INSIDECREDIT	23-01275	09/21/23	PD BACKGROUND CREDIT REPORT	Open	25.00	0.00		
00926	GRAINGER, INC.	23-01638	12/06/23	FIRE DEPARTMENT SUPPLIES	Open	2,759.27	0.00		

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Vendor #	Name						
PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
00934	RIVER VALE TOWNSHIP						
23-01679	12/12/23	BORO TRAFFIC DETAIL 11/28/23	Open	209.27	0.00		
00959	TROPHY KING						
23-01564	11/22/23	JPA 2023 CUSTOM PLAQUE	Open	125.00	0.00		
00999	AMAZON.COM SERVICES, INC.						
23-01503	11/09/23	OFFICE SUPPLIES	Open	312.44	0.00		
23-01625	12/05/23	OFFICE EQUIPMENT	Open	1,026.36	0.00		
23-01650	12/07/23	PYLE KARAOKE & TRIPPOD	Open	349.79	0.00		
23-01688	12/13/23	OFFICE EQUIPMENT	Open	274.76	0.00		
23-01713	12/14/23	office supplies	Open	215.37	0.00		
				2,178.72			
01008	FITNESS RESOURCE OF NY LLC.						
23-01363	10/10/23	SERVICE EQUIPMENT	Open	253.00	0.00		
01139	ESI EQUIPMENT, INC.						
23-01660	12/08/23	EQUIPMENT FIRE DEPARTMENT	Open	5,279.85	0.00		
01227	PIAZZA & ASSOCIATES, INC.						
23-00282	02/14/23	2023 AFFORDABLE HOUSING SVCS	Open	400.00	0.00		B
01278	MCNERNEY & ASSOCIATES, INC.						
23-01631	12/06/23	EXPOSURE ANALYSIS TAX APPEAL	Open	3,500.00	0.00		
23-01703	12/13/23	PROFESSIONAL SERVICES RENDERED	Open	100.00	0.00		
				3,600.00			
01311	GLOCK PROFESSIONAL, INC.						
23-01536	11/15/23	PD GLOCK ARMORER COURSE WERBA	Open	250.00	0.00		
01408	VALLEY VIEW AT MONTVALE COND.						
22-00559	04/27/22	2022 SNOW & LIGHTING MAXIMUM	Open	2,374.00	0.00		
01464	SURENIAN, EDWARDS, BUZAK & NOLAN						
23-00351	03/02/23	2023 SPECIAL COUNSEL	Open	359.50	0.00		B
23-01549	11/20/23	PROFESSIONAL SERVICES COAH	Open	763.00	0.00		
				1,122.50			
01525	MILLENNIUM STRATEGIES, LLC						
23-00073	01/12/23	GRANT WRITING CONSULTING SVCS.	Open	1,300.00	0.00		B
01594	GALLS, LLC						
23-01456	10/31/23	DISPOTO CLOTHING ALLOWANCE	Open	183.06	0.00		
01624	CMRS-FP						
24-00026	01/04/24	REFILL POSTAGE METER	Open	1,000.00	0.00		B
01643	LORANGER, LISA						
23-01747	12/29/23	MAILCHIMP REIMBURSEMENT	Open	110.00	0.00		
01645	BOROUGH OF WOODCLIFF LAKE						
23-01704	12/14/23	EMS STUDY	Open	1,250.00	0.00		

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Vendor #	Name	Status	Amount	Void Amount	Contract	PO Type
PO #	PO Date Description					
01665	RITE WAY AUTOMATED GATE ACCESS					
23-01537	11/15/23 PD GARAGE REMOTE BUTTONS	Open	450.00	0.00		
01680	WEGMANS BUSINESS					
23-01615	12/01/23 team building holidays	Open	152.84	0.00		
01749	BOWMAN, ANDREW					
23-01686	12/12/23 REIMB CLOTHING ALLOWANCE	Open	1,200.00	0.00		
01760	UNITED PARCEL SERVICE					
23-01714	12/14/23 FO47X6 UPS NOVEMBER 2023	Open	304.77	0.00		
01767	VERIZON					
23-01737	12/28/23 555-569-014-0001-55 VERIZON	Open	175.64	0.00		
23-01740	12/28/23 156-951-896-0001-85 VERIZON	Open	84.00	0.00		
			259.64			
01833	MCGEE, HEATHER (PETTY CASH)					
24-00002	01/02/24 2024 PETTY CASH	Open	300.00	0.00		
01849	NEW JERSEY FIRE EQUIPMENT CO.					
23-01467	11/02/23 HANDLIGHTS	Open	290.00	0.00		
23-01488	11/08/23 RIT PACK	Open	370.40	0.00		
			660.40			
01852	REDICARE LLC					
23-01639	12/07/23 FIRST AID PREMIUM 60 DAY SVC	Open	85.00	0.00		
23-01640	12/07/23 FIRST AID - 60 DAY SERVICE	Open	170.00	0.00		
			255.00			
01882	PRESTIGE BUSINESS PRODUCTS, INC					
23-01612	11/30/23 board of health toner	Open	53.00	0.00		
23-01614	12/01/23 PD INK CARTRIDGES	Open	478.00	0.00		
			531.00			
01890	GREATAMERICA FINANCIAL SRVCS.					
23-00139	01/19/23 POSTAGE MACHINE LEASE	Open	289.00	0.00		B
02011	HUNTINGTON BAILEY, L.L.P.					
23-00350	03/01/23 2023 LEGAL FEES	Open	645.00	0.00		B
23-01538	11/15/23 PROFESSIONAL SERVICES RENDERED	Open	986.00	0.00		
23-01668	12/11/23 TRUST - RESERVE FOR HOUSING	Open	155.00	0.00		
23-01669	12/11/23 PROFESSIONAL SERVICES RENDERED	Open	1,083.00	0.00		
			2,869.00			
02032	ALPHA OMEGA INVESTMENT GROUP					
23-01623	12/05/23 PLANNING BOARD MEETING	Open	83.23	0.00		
24-00006	01/02/24 planning board dinner	Open	88.88	0.00		
			172.11			
02038	VOYTUS, JOSEPH					
23-01689	12/13/23 MILEAGE REIMBURSEMENT	Open	124.03	0.00		

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PO #	PO Date	Description					
02060	THE FURNITURE XCHANGE						
23-01484	11/07/23	FURNITURE	Open	4,250.00	0.00		
02065	DRUG IMPAIRMENT CONSULTING AND						
23-01573	11/27/23	KLECHA CANNABIS CLASS	Open	100.00	0.00		
02066	FIRE FILE LLC						
23-01574	11/27/23	MANAGEMENT SOFTWARE	Open	4,035.00	0.00		
02067	AMG GLASS & METAL						
23-01575	11/27/23	BUS SHELTER GLASS REPLACEMENT	Open	1,060.42	0.00		
02071	P.C. RICHARD & SON LLC						
23-01622	12/04/23	REFRIGERATOR POLICE DEPARTMENT	Open	549.97	0.00		
02074	CAPTUREPOINT						
23-01707	12/14/23	COMMUNITY PASS SOFTWARE	Open	5,000.00	0.00		
02141	REGAN, ROBERT T., ESQ.						
23-00366	03/06/23	MONTVALE MASTER PLAN	Open	429.00	0.00		B
23-01494	11/08/23	ESCROW PAYMENTS	Open	2,047.50	0.00		
23-01720	12/15/23	ESCROW PAYMENT	Open	175.50	0.00		
				2,652.00			
02144	ALL COUNTY MECHANICAL						
23-01701	12/13/23	SENIOR BUILDING HVAC REPAIR	Open	318.50	0.00		
02426	VERIZON WIRELESS						
23-01706	12/14/23	242317487-00001 VERIZON NOV.	Open	773.82	0.00		
02757	TYCO ANIMAL CONTROL SERVICES						
23-00255	02/08/23	2023 GEESE CONTROL SERVICES	Open	400.00	0.00		B
23-00256	02/08/23	2023 ANIMAL CONTROL SERVICES	Open	980.00	0.00		B
				1,380.00			
02996	MEYNER AND LANDIS LLP						
23-01221	09/07/23	PROFESSIONAL SERVICES	Open	8,963.00	0.00		B
03001	C. DOUGHERTY & CO., INC.						
23-01383	10/12/23	60-TON HVAC ROOF UNIT	Open	89,890.50	0.00		B
03007	DEEPLY ROOTED						
24-00003	01/02/24	2024 MONTVALE WELLNESS	Open	315.00	0.00		
03060	TRI-STATE TECHNICAL SERVICES						
23-00114	01/17/23	2023 MICROSOFT WEB EXCHANGE	Open	904.00	0.00		B
23-00193	01/27/23	2023 COMPUTER MAINTENANCE	Open	1,580.84	0.00		B
23-01647	12/07/23	BUILDING DEPARTMENT COPIER	Open	240.00	0.00		
23-01682	12/12/23	PD COMPUTER MAINT	Open	120.00	0.00		
				2,844.84			
03084	WESLEY SICOMAC DAIRY						
23-00273	02/10/23	2023 MILK DELIVERY	Open	32.82	0.00		B

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03215	UNUM LIFE INSURANCE	24-00025	01/04/24	2024 LIFE INSURANCE	Open	232.65	0.00		B
03573	BELSON OUTDOORS, LLC.	23-01474	11/03/23	2 BENCHES FOR SENIOR CENTER	Open	943.74	0.00		
03682	CRUISE, E. K.	23-01683	12/12/23	REIMB MEAL TRAINING	Open	51.16	0.00		
03727	STAPLES INC	23-01548	11/20/23	office supplies	Open	178.24	0.00		
		23-01649	12/07/23	OFFICE SUPPLIES-REC/FIRE/BLDG/	Open	105.69	0.00		
		23-01675	12/11/23	PD OFFICE SUPPLIES	Open	548.85	0.00		
						832.78			
03987	MAZZEO, NICHOLAS	23-01687	12/12/23	REIMB CLOTHING & MEAL	Open	119.44	0.00		
04008	GASTON, SCOTT	23-01678	12/12/23	REIMB MEAL TRAINING	Open	77.94	0.00		
<hr/>									
Total Purchase Orders:		134	Total P.O. Line Items:		0	Total List Amount:	3,641,532.79	Total Void Amount:	0.00

Totals by Year-Fund						
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total
CURRENT FUND 2023 3-01		205,985.04	0.00	205,985.04	0.00	205,985.04
CURRENT FUND 2023 4-01		3,318,398.29	0.00	3,318,398.29	0.00	3,318,398.29
CAPITAL FUND C-04		99,716.40	0.00	99,716.40	0.00	99,716.40
BOA ESCROW ACCOUN E-08		12,769.25	0.00	12,769.25	0.00	12,769.25
OTHER TRUST ACCOU T-03		2,459.25	0.00	2,459.25	0.00	2,459.25
UNEMPLOYMENT TRUS T-13		1,260.82	0.00	1,260.82	0.00	1,260.82
OPEN SPACE TRUST T-14		943.74	0.00	943.74	0.00	943.74
Year Total:		4,663.81	0.00	4,663.81	0.00	4,663.81
Total of All Funds:		3,641,532.79	0.00	3,641,532.79	0.00	3,641,532.79

## Commercial Vehicles in Residential Zones

### §305-7 Maintenance of exterior of premises.

M. Except as otherwise provided herein, no commercial vehicle shall be parked in any residential district between 6:00 p.m. and 6:00 a.m. ~~sundown and sunup~~ unless the same is placed in an enclosed garage or otherwise actively engaged in use. A maximum of one (1) commercial vehicle per dwelling unit may be parked between 6:00 p.m. and 6:00 a.m. in a residential district, provided the vehicle satisfies the following conditions:

- (1) Is the primary vehicle for an occupant of the residential unit
- (2) Less than 10,000 lbs gross vehicle weight
- (3) Parked on an approved driveway in a manner that does not block the street or sidewalk
- (4) Is not a "sign truck" whose only purpose is advertising
- (5) Must be registered and operational with valid license plates
- (6) Has no internal or external illumination while parked

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## Garbage Cans in Residential Districts

### §305-8 General sanitation and safety

D. Place rubbish and receptacles containing same in areas designated by the Public Officer or Department of Public Works for collections. Rubbish shall not be placed in such designated areas earlier than 5:00 p.m. of the day prior to scheduled collections, and the empty receptacles shall be removed from the curb and arranged neatly inside, alongside or behind the primary residence or a detached garage ~~to areas not exposed to public view~~ by 8:00 p.m. on the collection day. Under unusual circumstances, such as the need to move heavy items when the required personnel are available, certain items may be placed in the designated area earlier than the time prescribed above. The frequency and duration of such exceptions shall be kept to a minimum, and repeated abuse of this exception will be considered a violation.