

JEFFREY FETTE
Construction Official

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Cynthia Petersen
Technical Assistant

J. Sagrario Mena
Construction Clerk

BOROUGH OF MONTVALE

Building Department – Code Enforcement

12 Mercedes Drive, Montvale, NJ 07645

www.montvale.org

ZONING PERMIT APPLICATION

Permit # _____

Block _____ **Lot** _____ **Zone** _____

Property Address _____

Owner of Property _____

Address _____

Home telephone _____ Daytime telephone _____ Cell telephone _____

Name of Contractor or Person responsible for work, if other than above _____

Address _____

Contact telephone number _____ License # _____

AUTHORIZATION: ANYONE OTHER THAN ABOVE OWNER IS MAKING THIS APPLICATION; THE FOLLOWING AUTHORIZATION MUST BE EXECUTED:

TO THE ZONING OFFICIAL OF THE BOROUGH OF MONTVALE:

_____ Name of Designee
Is hereby authorized to act on behalf of this application

_____ Date

_____ Signature of Owner / Applicant

ZONING PERMIT REQUEST

PLEASE CHECK ALL THAT APPLY: A current survey showing proposed locations and setbacks are required for all permit applications

- Accessory Structure (Plans required)** Fee - \$100.00
 - **Sheds -200 sq. ft. or less**
 - **Uncovered decks – repair or replace**

- Signs – (Plans required showing sizes and colors)**
 - Application Fee - \$150.00
 - Refacing (each side) Fee - \$50.00
 - Temporary Sign / Renewal (**Limit - 6 months**) - Expires _____ Fee - \$100.00
 - Banners (**Limit - 2 weeks**) Fee - \$75.00

- Temporary Trailer (Limit one year)** Fee - \$100.00

- Temporary Trailer (Limit two weeks) - Expires _____** Fee - \$25.00

- Fence - ALL FENCES EXCEPT POOL FENCES** Height of fence _____ Fee - \$50.00
(POOL FENCES REQUIRE UCC PERMIT)

- Retaining Walls (Plans required)** Fee - \$100.00
 - Less than 4 ft.
 - 4 ft. and over (**REQUIRES BUILDING PERMIT AND ENGINEERING APPROVAL**)

- Site Work Permit (Survey required)** Fee - \$50.00
 - Driveways
 - Patio / Pavers
 - Filling / Clearing (less than 50 cu. yds.)
 - Generator

Other than listed above:

Jeffrey Fette / Zoning Official
201-391-5732, ext. 223

Approved / Denied

Date

COMMENTS:

Amount Paid: _____ Check #: _____ Received by: _____ Date: _____