



**Montvale Police Department**  
Borough of Montvale

**Douglas McDowell**  
Chief of Police

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## VACANT HOME NOTIFICATION FORM

NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

DATE LEAVING \_\_\_\_\_ DATE RETURNING \_\_\_\_\_

### CONTACT INFORMATION WHILE AWAY

TELEPHONE NUMBER \_\_\_\_\_

CELLULAR NUMBER \_\_\_\_\_

**YES NO**

HAVE YOU REQUESTED YOUR NEIGHBORS TO CALL POLICE AND REPORT ANY OCCURRENCE OR INDIVIDUAL OF A SUSPICIOUS NATURE?

HAVE YOU STOPPED DELIVERIES SUCH AS MAIL & NEWSPAPERS?

WILL THERE BE ANY VEHICLES LEFT IN YOUR DRIVEWAY? HOW MANY? \_\_\_\_\_

MAKE/STATE/PLATE \_\_\_\_\_ MAKE/STATE/PLATE \_\_\_\_\_

WILL LIGHTS BE LEFT ON? 1<sup>ST</sup> FLOOR \_\_\_\_\_ 2<sup>ND</sup> FLOOR \_\_\_\_\_

WILL THE KEY BE LEFT WITH SOMEONE? NAME \_\_\_\_\_

CONTACT INFORMATION (ADDRESS AND/OR TELEPHONE NUMBERS)

WILL ANYONE BE WORKING AT YOUR HOUSE DURING YOUR ABSENCE (REPAIRMEN, HOUSEKEEPING, PET SITTER, ETC)

NAME/COMPANY \_\_\_\_\_

NAME/COMPANY \_\_\_\_\_

NAME/COMPANY \_\_\_\_\_

WILL YOU NOTIFY US OF YOUR RETURN?

ADDITIONAL COMMENTS

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