

**AGENDA**  
**WORK SESSION MEETING**  
**BOROUGH OF MONTVALE**  
**Mayor and Council Meeting**  
**October 26, 2021**  
**Commence 7:30 P.M.**  
**ATTENDANCE IN PERSON ONLY**  
**Closed Executive Session 7:00 P.M.**

**CLOSED/EXECUTIVE SESSION:**

Motion to move into Executive Session as provided for by Resolution No. 15-2021 adopted on January 4, 2021 and posted on the bulletin board in the Municipal Building:

The Mayor and Council will go into a Closed /Executive Session for the following:

Attorney Client Privilege

- a. Proposed Sale of Property

Minutes to be disclosed as per the Open Public Meetings Act and Resolution No. 15-2021 matters discussed will be disclosed to the public when such matters are finally determined and there is no reason to prohibit the public disclosure of information relating to such matters.

**ROLL CALL:**

Councilmember Arendacs	Councilmember Lane
Councilmember Curry	Councilmember Roche
Councilmember Koelling	Councilmember Russo-Vogelsang

**Jeffrey Bliss, Auditor/Overview of Annual Report of Audit 2020**

**Presentation:** Ron Dee, Director of Real Estate/GreenDrop Household Good Charitable Donation Mobile Office/Proposed Rent Parking Spaces/Municipal Parking Lot

**ORDINANCES:**

None.

**MINUTES:**

October 12, 2021

**CLOSED/EXECUTIVE MINUTES:**

None.

**RESOLUTIONS: (CONSENT AGENDA\*)**

\*All items listed on a consent agenda are considered to be routine and non-controversial by the Borough Council and will be approved by a motion, seconded and a roll call vote. There will be no separate discussion on these items unless a Council member(s) so request it, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

151-2021 Municipal Alliance Governor's Council on Alcoholism & Drug Abuse Fiscal  
152-2021 Corrective Action Plan  
153-2021 Group Affidavit Audit Report  
154-2021 Authorize Refund for Board of Health Permit

**BILLS:**

**ENGINEER'S REPORT:**

Andrew Hipolit  
Report/Update

**ATTORNEY REPORT:**

Joe Voytus, Esq.  
Report/Update

**UNFINISHED BUSINESS:**

- a. Update Frank Rossi/Boswell Engineering/Huff Pond Status/Hurricane IDA/FEMA/Restoration Of Huff Pond
- b. 2022 Health Benefits Determination/Borough Employees/Open Enrollment/Percentage of Contributions  
Employee Contributions Toward Medical Plans/Health Savings Account (HAS) Contribution

**NEW BUSINESS:**

- a. Energy Efficiency Audit Conducted/PSE&G/Lighting and HVAC Units

**COMMUNICATION CORRESPONDENCE:**

None.

**MEETING OPEN TO THE PUBLIC:**

**HEARING OF CITIZENS WHO WISH TO ADDRESS THE MAYOR AND COUNCIL:**

Upon recognition by the Mayor, the person shall proceed to the floor and give his/her name and address in an audible tone of voice for the records. Unless further time is granted by the Council, he/she shall limit his/her statement to five (5) minutes. Statements shall be addressed to the Council as a body and not to any member thereof. No person, other than the person having the floor, shall be permitted to enter into any discussion, without recognition by the Mayor.

**MEETING CLOSED TO THE PUBLIC:**

**ADJOURNMENT:**

Reminder: Election Day Tuesday, November 2<sup>nd</sup> 6:00 a.m. to 8:00 p. m. check the website for voting options.

The next Meeting of the Mayor and Council will be held on November 9, 2021 at 7:30pm in person and on Zoom

**\*\*\*\*\*Disclaimer\*\*\*\*\* Subject to Additions And/Or Deletions**

Maureen Iarossi

**From:** Ron Dee <rdee@gogreendrop.com>  
**Sent:** Wednesday, September 01, 2021 6:37 PM  
**To:** Maureen Iarossi  
**Subject:** Proposed GreenDrop Household Goods Charitable Donation Mobile Office - Montvale, NJ  
**Attachments:** GreenDrop Friendship Heights 1.jpg; GreenDrop Friendship Heights 2.jpg; GreenDrop Friendship Heights 3.jpg; Aston Ltr of Recommendation June 2012.pdf

Mac mdf  
10/26/21

Dear Ms. Iarossi - Alwan,

My name is Ron Dee. I am the Director of Real Estate for GreenDrop. We are a 62-year-old company headquartered in Bensalem, PA. We operate \$100,000 self-contained (office and restroom) household goods donation centers in affluent neighborhoods throughout the mid-Atlantic. We pay \$30,000 per year in rent for 5 parking spaces in municipal parking lots and shopping centers. I have attached photos of our newest location which is in Chevy Chase, Maryland across the street from Bloomington and Capital Grille. We are open 7 days a week and staffed full time with two uniformed customer service trained employees.

Household goods (less than 50 pounds, liquid and chemical free) are collected at these locations from residents. Once a day one of our GreenDrop trucks picks up the donated items from these locations and brings them back to our distribution center. We work with four well known charities. We then purchase the donated items from these four charities: the American Red Cross, Military Order of the Purple Heart, American Association for the Blind and St. Vincent DePaul.

We would like to lease 5 parking spaces from the Borough of Montvale for one of our GreenDrop locations as shown in the attached photos. As mentioned, we would pay \$30,000 per year to the Borough to rent these 5 parking spaces. We typically sign a one-year lease that automatically renews each year if both the Borough and GreenDrop wish to do so.

I have attached a recommendation letter from Ashton Township, PA. You may also call Kimberly Pelcin at West Whiteland Township, PA. Her phone number is 610-363-9525 Ext. 2131.

A lot more information is available on our web site at [www.gogreendrop.com](http://www.gogreendrop.com).

I would appreciate it if I could discuss this opportunity with you soon. My cell phone number is 267-658-1039.

Sincerely,



Ron Dee  
Director, Real Estate  
GreenDrop, LLC

M: 267-658-1039  
E: [rdee@gogreendrop.com](mailto:rdee@gogreendrop.com)

4136 Blanche Rd.  
Bensalem, PA 19020

[www.GoGreenDrop.com](http://www.GoGreenDrop.com)





GreenDrop has been selected by the American Red Cross, the Military Order of the Purple Heart, the National Federation of the Blind and the Society of St. Vincent de Paul of Philadelphia, to raise funds through the generation and collection of donated clothing and household items. Donated items are converted into critical dollars for these organizations, to assist them in upholding their mission and programs for supporting American veterans, the nation's blind and neighbors in need throughout Philadelphia.

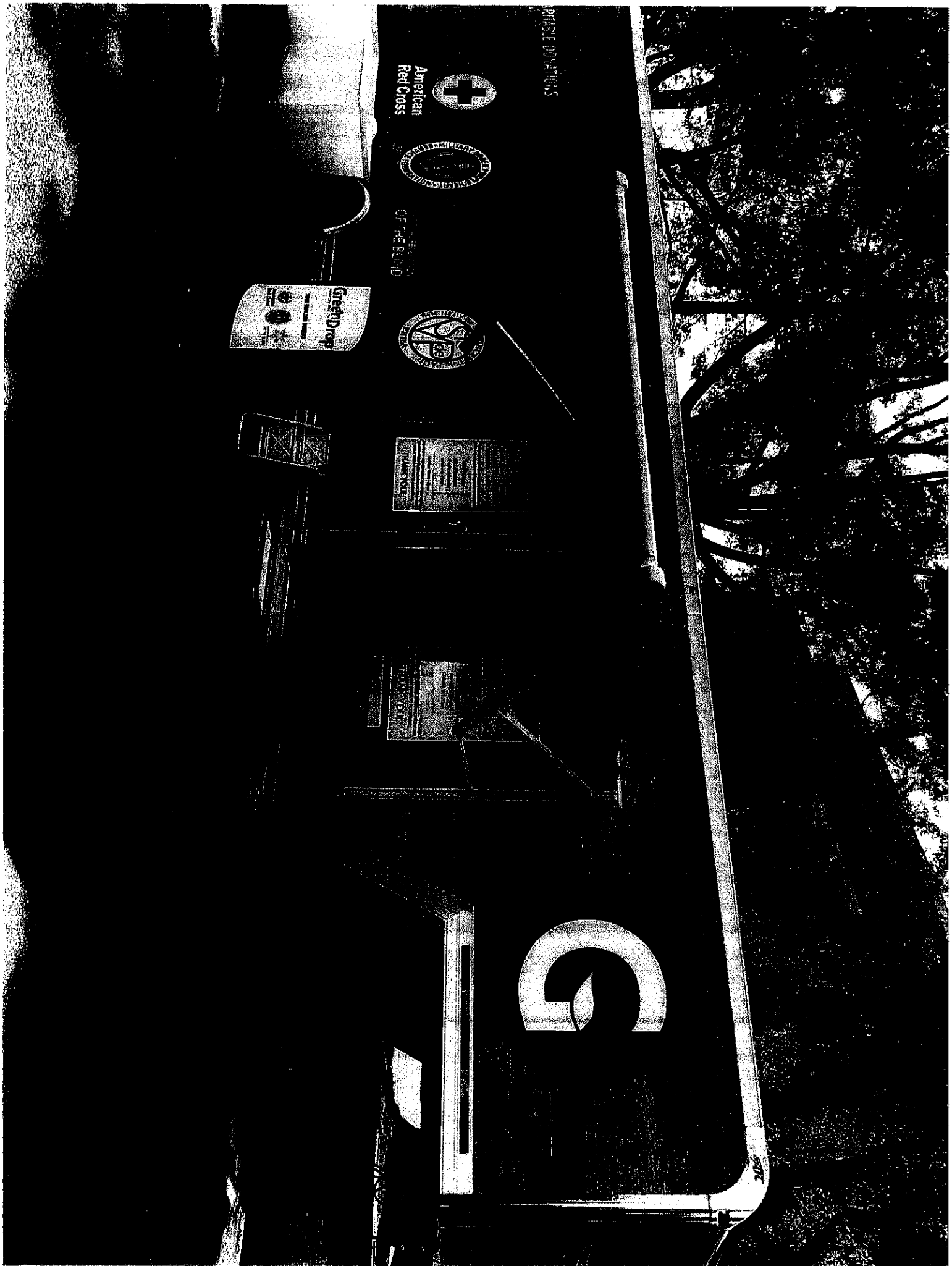
Tax-deductible donations of clothing and household items are collected by GreenDrop on behalf of the American Red Cross, Military Order of the Purple Heart, the National Federation of the Blind and the Society of St. Vincent de Paul of Philadelphia. Donations are sold by the charities to 2nd Ave, an affiliate company, as well as other thrift operators. In 2022, charity proceeds from the sale of the donated goods to the thrift stores will exceed \$5.0 million. This was approximately 40% of net income, and enabled GreenDrop and the charities to support programs locally and nationwide.

GreenDrop's system provides the most convenient way to donate gently used clothing and household goods to assist charitable programs. We help the American Red Cross, Military Order of the Purple Heart, National Federation of the Blind, and the Society of St. Vincent de Paul of Philadelphia.

When it is time to donate, you can bring your items to a convenient GreenDrop location – where a friendly attendant will remove them from your vehicle and provide a tax receipt from your selected charity – OR you can call 888-944-3767 to schedule a home pick-up.

You may also receive GreenDrop postcards in the mail or an email from us advising you of specific dates when our GreenDrop trucks will be in your neighborhood. Or you may receive a telephone call from our friendly staff, alerting you to the next time we plan to be in your area. We strive to make donating as convenient as possible! If you prefer to bring donations directly to us, there are more than 30 GreenDrop locations throughout the Mid-Atlantic region, and we are growing! Check out our Location Finder to find the location nearest you.

Whether you come to us at one of our convenient locations or we come to your home, GreenDrop handles all the logistics, so your donation experience is fast and easy. Thank you for your generosity!



®

## CHARITABLE DONATIONS

A BETTER, GREENER WAY TO DONATE  
CLOTHING AND HOUSEHOLD ITEMS

- DONATIONS SUPPORT THESE CHARITIES -



NATIONAL FEDERATION  
OF THE BLIND



FOR



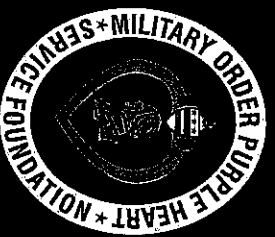
We make it and for consumers to de-clutter their crowded garages, closets and attics while doing good for others by donating used goods at our convenient, attended and accessible locations, all while gaining a tax benefit for their family.

# FOR

GreenDrop raises approximately  
per year for our partner charities.



**American  
Red Cross**



NATIONAL FEDERATION  
OF THE BLIND



Every donated item raises dollars for Veterans, the visually impaired,  
and families in need through our charity partners.

-

FOR THE

-

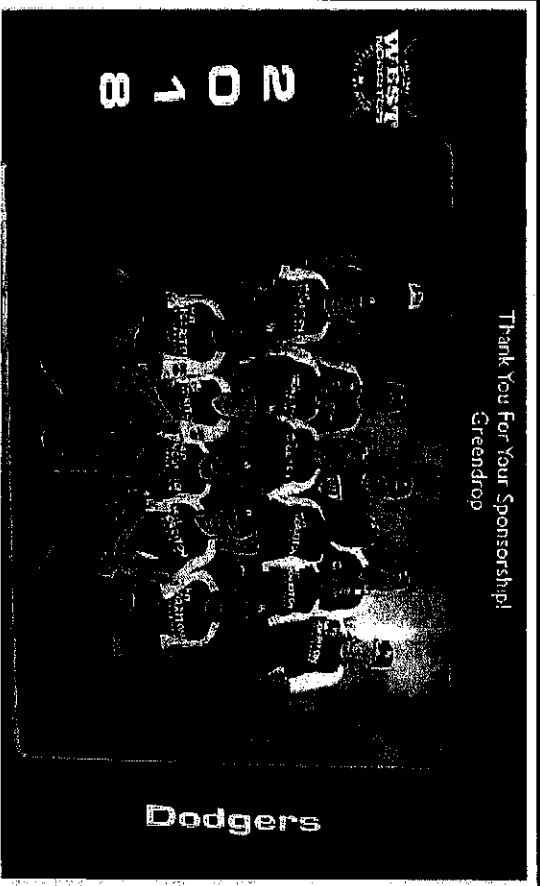
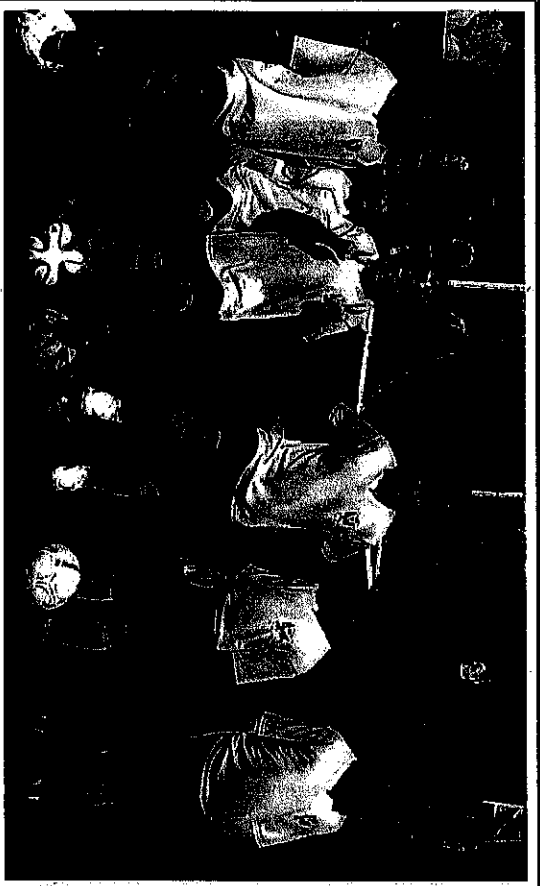
By offering communities  
a convenient & effective  
option for donating

GreenDrop is able to  
recycle, reuse and  
repurpose of  
donated clothing and  
lightly-used household  
products each week.

The same positive  
effect of planting  
13,900 mature trees  
each year.

- FOR THE -

GreenDrop becomes part of the community and gives back by sponsoring youth sports teams and educating community members on the importance of recycling and other green initiatives.



- FOR THE -

We create foot traffic.

An average GreenDrop

services      donors per

day. Totalling 8 - 10

thousand donors every

year.

Every GreenDrop location

hires 4-6 Employees

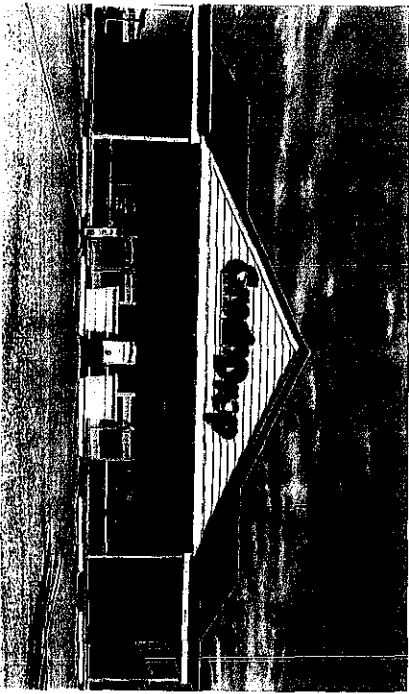
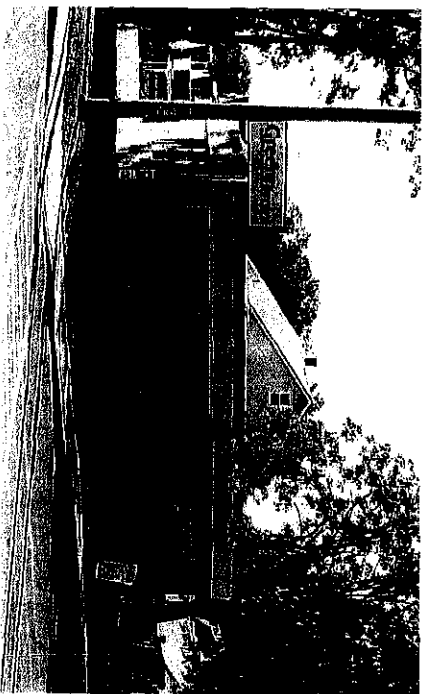
per year.

Our sites are always

attended, clean, and

well maintained.

STAND ALONE

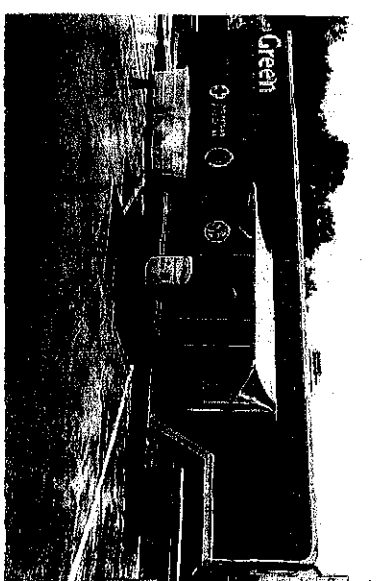


## - LOCATIONS -

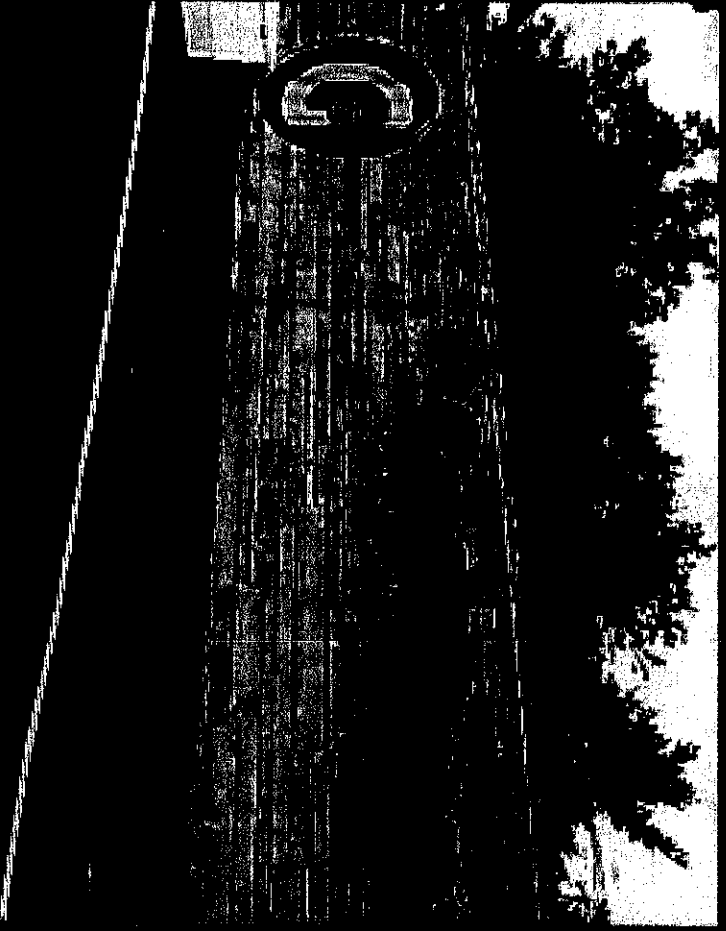
PAD SITE



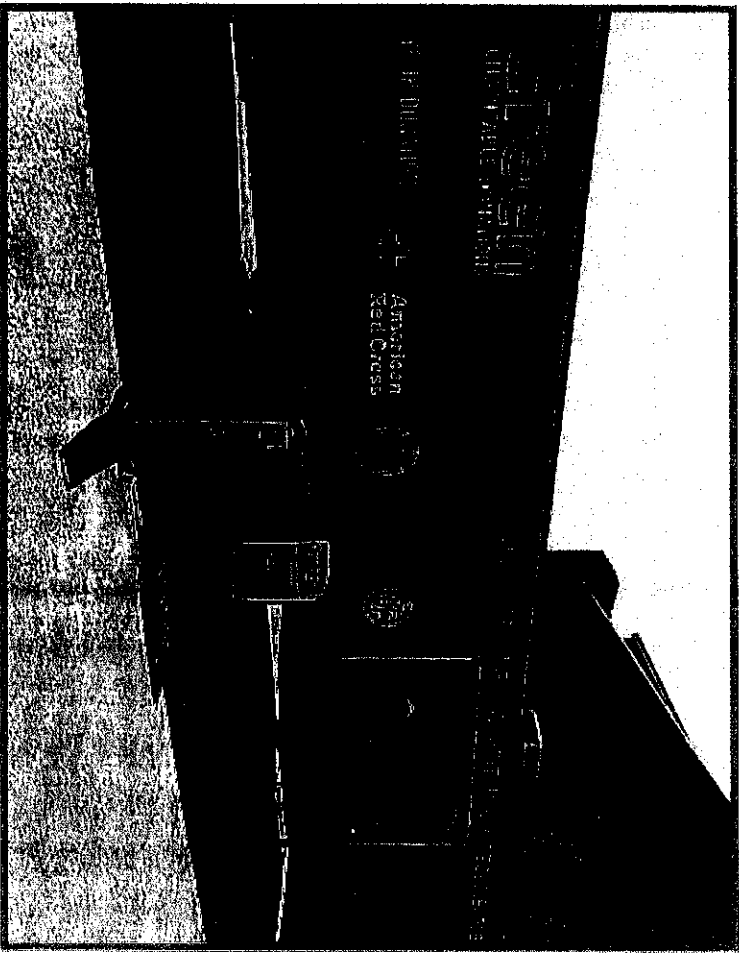
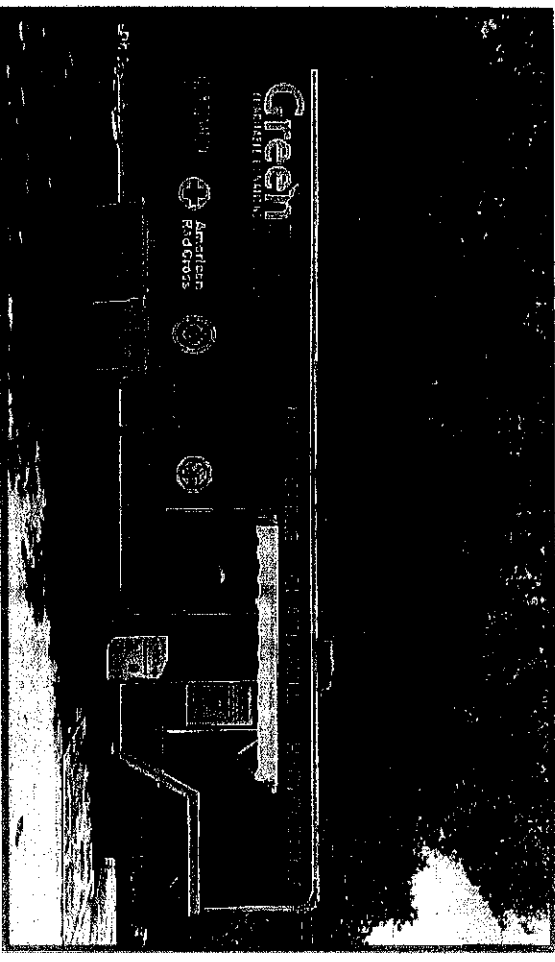
TRAILER

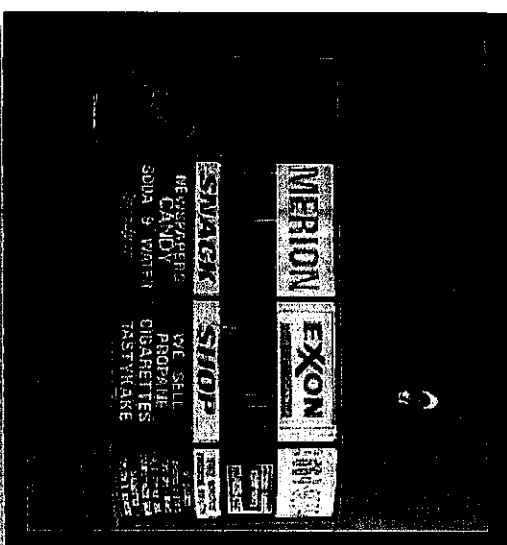
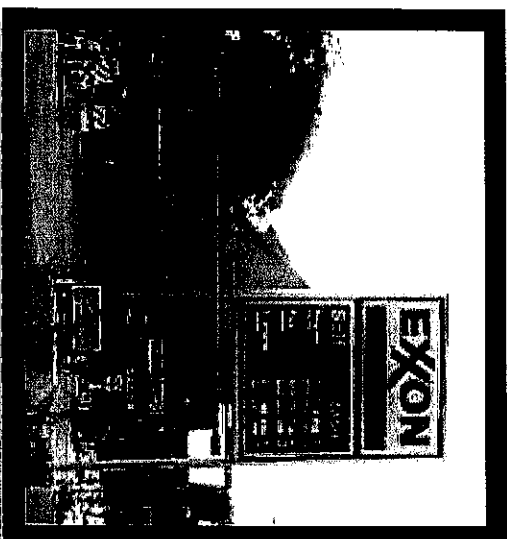
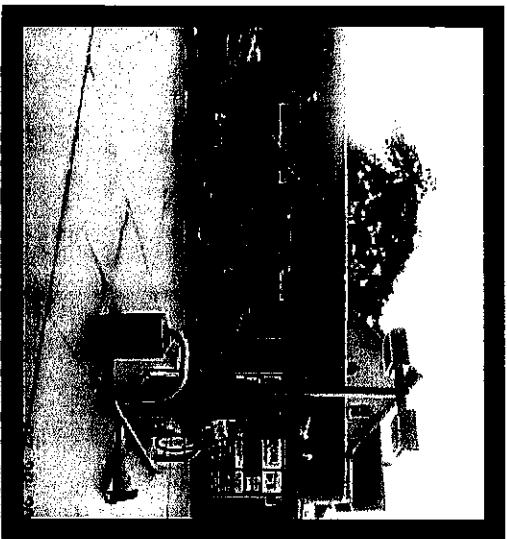


- PAD SITE LOCATIONS -

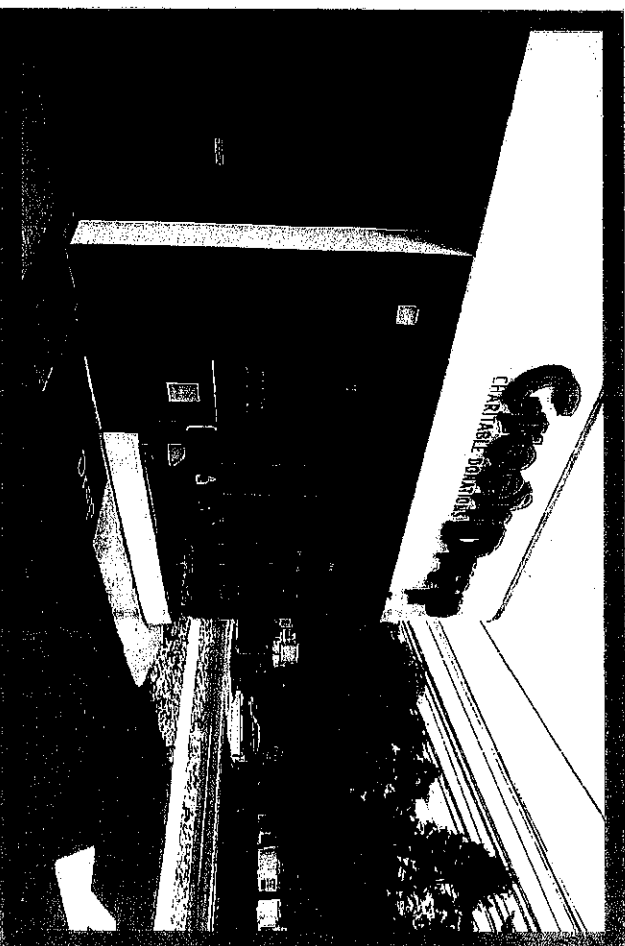
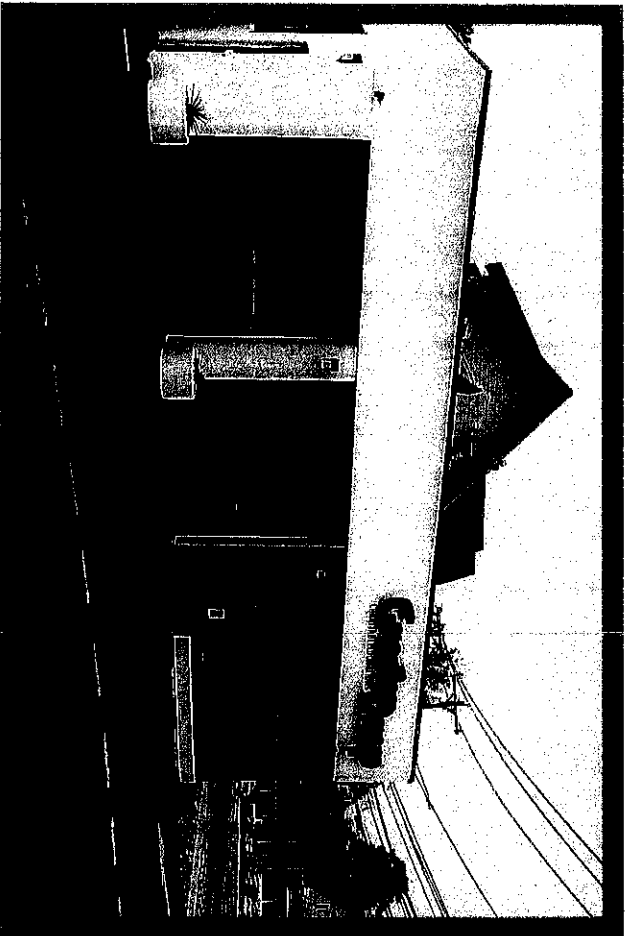


# - TRAILER LOCATIONS -



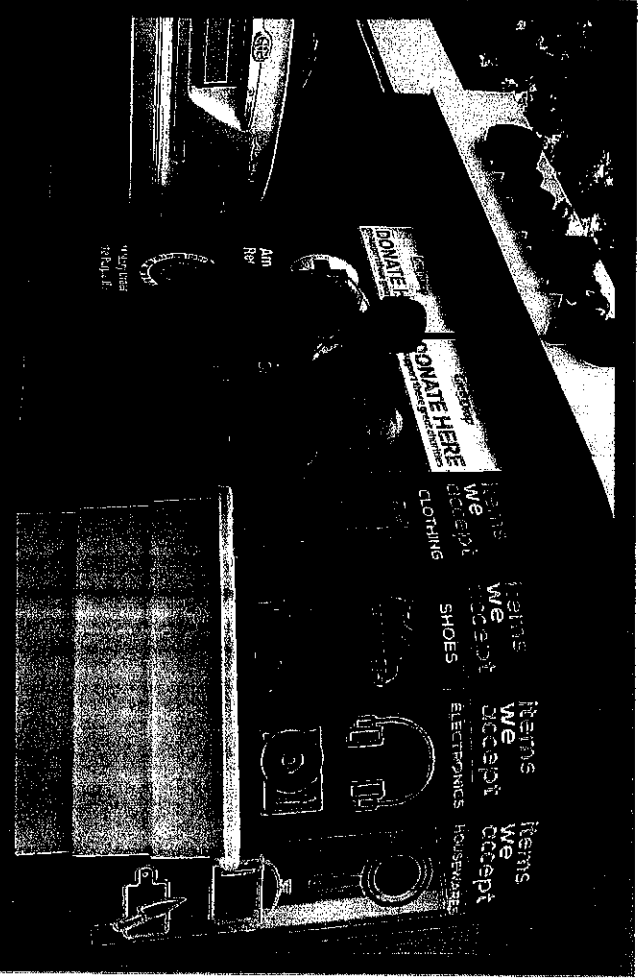
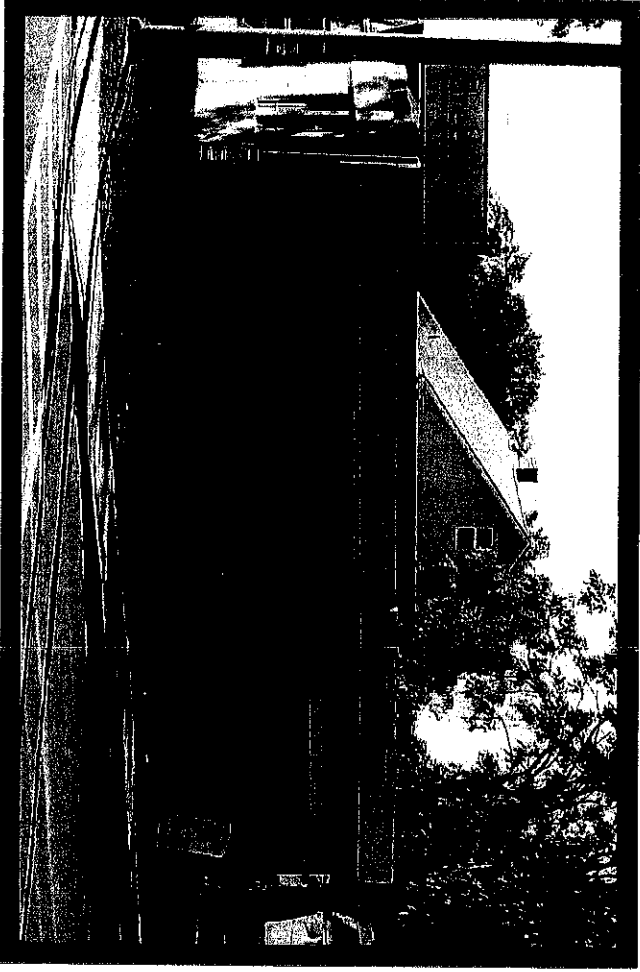


## Narberth, PA




Our concept replaces unattractive, abandoned, and formerly undervalued neighborhood eyesores and turn them into thriving donation centers.

# White Plains, NY



- THE CONCEPT HAS GAINED

**FOX 29**  
The People's Choice

[Follow](#)


### GreenDrop Raises Funds For Charitable Causes: Are you wondering how to get rid of your old stuff and help your...

[bit.ly/1pxZEw](http://bit.ly/1pxZEw)

**FOX 29**

#### GreenDrop Raises Funds For Charitable Causes

Are you wondering how to get rid of your old stuff and help your community? Well, GreenDrop may be a good option for you.



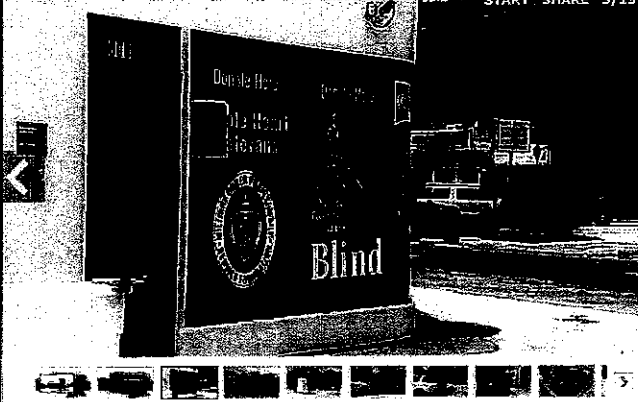
View on web

2 2

Like Comment Retweet

**Britni Coe** [@BritniCoe](#) · 100%

MT "FOX29philly: GreenDrop Raises Funds For Charitable Causes: Are you wondering how to get rid of your old stuff bit.ly/1pxZEw"




### GreenDrop Raises Funds For Charitable Causes


Posted: Jul 21, 2014 9:48 PM EDT  
Updated: Aug 04, 2014 10:40 PM EDT


[Recommend](#) 32 [Like](#) [Comment](#) [Retweet](#) [Share](#)

7



NARBERTH, Pa. - Are you wondering how to get rid of your old items and help your community? Well, GreenDrop may be a good option for you. GreenDrop is transforming old gas stations and turning them into drop off sites for clothing and household items.





### GreenDrop "recycling" unused gas stations through donations

Published: Wednesday, July 16, 2014


[Like](#) [Comment](#) [Retweet](#) [Share](#)

By Cheryl Allison  
[callison@mainlinemedianews.com](mailto:callison@mainlinemedianews.com)

For three generations, Chris Stinnett's family has been in the business of reusing and recycling, though those terms might not have been used in his grandfather's day.

Now as founder and CEO of the company GreenDrop, Stinnett is taking the concept a step farther.

Over the past three years, the Bensalem-based company has taken older, unused gas stations in local communities and turned them into convenient collection sites for donations of clothing, electronics and household items, in a way "recycling" these buildings that have often sat empty for years.



Chris Stinnett and GreenDrop Chief Administrative Officer Tony Perreassini. Photo Peta Bannan

[View and purchase photos](#)

The concept is transforming local communities by making it easier and safer than ever to support national charities.

- THE CONCEPT HAS GAINED



**Jamie Singer**

December 15 at 9:35am · Philadelphia, PA · Edited

Reporting on my positive first experience donating with Green Drop at the former gas station at Montgomery and Haverford Ave in Narberth. Very painless way to donate items--you pull up, a nice guy helps unload your things, you specify the charity you want to donate (Purple Heart, National Federation for the Blind, or St. Vincent de Sales), get your tax receipt, and go! No appointment needed. <https://www.gogreendrop.com>

👍 You, Sarah Kennedy-Sexton RaisingDanger and 67 others like this.



**Jamie Moss** When I was moving I took so much there. Ez peezy  
December 15 at 10:00am · Like



**Catherine Schaper** Since my move, been dropping there regularly.  
December 15 at 10:14am · Like



**Jamie Singer** Convenient hours (M-F 8-8/Sat 8-6/Sun 10-6). Really easier than trying to shove items into a charity bin.  
December 15 at 10:17am · Like



**Catherine Johnson** Do you need appt or can you just show up?  
December 15 at 10:37am · Like



**Debbie Sokil** Just show up, makes it very easy!  
December 15 at 10:39am · Like



**Lisa Facciolo-Fusaro** Love that place!  
December 15 at 10:39am · Like



**Karen Toole-Ebbert** Great place! so convenient!  
December 15 at 11:00am · Like



**Jamie Singer** Yes. Just place them in the bin and be sure to get your receipt.  
December 15 at 11:01am · Like



**Michael Lichtman** I might need to make a cash donation with them, just to make sure that they are accepted  
December 15 at 11:01am · Like



**Matt Peskin** Thanks Jamie Singer, Going there tomorrow.  
December 15 at 11:01am · Like 👍



**Anastasia Frandsen** Do they accept electronics?  
December 15 at 11:07am · Like



**Jamie Singer** No. You can find a list of acceptable and unacceptable donations on the site I posted.  
December 15 at 11:08am · Like



**Jamie Singer** They might take small electrics but not things like air conditioners, computers, and televisions.  
December 15 at 11:08am · Like



**Jennifer Lynn Robinson** Love that place!!  
December 15 at 11:08am · Like 👍



**Nancy Bea Miller** I also had a positive experience. Very nice guy working there, very easy drop off. All good.  
December 15 at 11:09am · Like 👍



**Fran Gabell Gaudini** I have used them also. So easy!  
December 15 at 11:09am · Like



**Lisa Cohen Maslow** Do they take stuffed animals?  
December 15 at 11:09am · Like



**Jamie Singer** Yes, according to the link I posted.  
December 15 at 11:10am · Like



**Margi Silverman** Use the drop off all the time.  
December 15 at 11:10am · Like



**Amy Goldsmith Golden** I use it all the drop and ive always had a positive experience, plus they are there on sundays too!  
December 15 at 11:14pm · Like

# - THE CONCEPT HAS GAINED

## GreenDrop opens in Cherry Hill



GreenDrop executives, along with representatives of the Commerce and National Federation of the Blind, cut the ribbon marking the opening of the new GreenDrop site at 1060 Maale Ave. GreenDrop allows residents to donate items for recycling and reuse.

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Search:

Main Line Times > News

## GreenDrop "recycling" unused gas stations through donations

By Cheryl Allison  
c.allison@mainlinemedianews.com

For three generations, Chris Sinnott's family has been in the business of reusing and recycling, though those terms might not have been used in his grandfather's day.

Now as founder and CEO of the company GreenDrop, Sinnott is taking the concept a step farther.

Over the past three years, the Bensalem-based company has taken older, unused gas stations in local communities and turned them into convenient collection sites for donations of clothing, electronics and household items in a new, thriving space. These buildings that have often sat empty for years



Chris Sinnott and GreenDrop Chief Administrative Officer Tom Perrosini. Photo: Kate Gannon

Family Physicians at Mount Airy offers a full range of services for every member of your family - from infants to older adults. Our board-certified doctors take the time to get to know their patients making sure they get the best medical care possible. Call for an appointment today.

### Local Guide

Weather:

**Bob Demichiaris Air Conditioning & Heating**  
James Jacobs Plumbing & Heating  
Lower Merion Town Centre  
Overbrook City of Philadelphia  
Philadelphia Police Dept

And more Bars & Restaurants

A8 / MAIN LINE TIMES

www.mainlinemedianews.com/main\_line\_times

Week of Sunday, July 20, 2014

## GreenDrop 'recycling' unused gas stations through donations

By Cheryl Allison  
c.allison@mainlinemedianews.com

For three generations, Chris Sinnott's family has been in the business of reusing and recycling, though those terms might not have been used in his grandfather's day. Now as founder and CEO of the company GreenDrop, Sinnott is taking the concept a step farther.

store, but decided to move his family to Chicago. There, through an association with the Military Order of the Purple Heart, he began soliciting donations of clothing and household goods for the charity, selling them to local thrift shops. From that start in 1929 he was able to expand the operation to Washington, Baltimore, Philadelphia and cities in the



community exposure and transforms it into a clean, busy community resource again, creating jobs for area residents. The Merlot station in Narberth, for example, had been vacant for at least two to three years, Sinnott said.

At Narberth on Monday, usually a slower day, a steady stream of local residents was stopping in, dropping off items or getting information for a future drop-off, and going on their way in minutes.

GreenDrop opened its first large station location in 2012 in Aston at the busy Five Points intersection. The Narberth location has been open for several months. Another Main Line GreenDrop site is in Fozar, Malvern at 102 Lancaster Ave., Malvern, and there are locations in Media, Elwyn, West Chester, Conshohocken, Phoenixville and Trooper. For a full list, see the website at [www.green-drop.com](http://www.green-drop.com)

GreenDrop cannot accept computer monitors or tube TVs, large appliances and furniture, or encyclopedias, magazines or newspapers. Full lists of acceptable and unacceptable items are on the website.

Hours for GreenDrop centers are Monday through Friday, 8 a.m. to 6 p.m., Saturday 8 a.m. to 6 p.m., and Sunday 10 a.m. to 6 p.m. Those who would like to donate items may also schedule a home pick-up through the website.

Perrosini said, in addition to the home collection and the drop-off locations, GreenDrop is launching a new service, what the company calls a "convenient program." Convenient are downsized, order custom those larger homes, for

an: or Media News cycling old gas

you're taking mil- of clothing (and out of homes."

sells the items, and proceeds families. In 2012, at the two chari- which GreenDrop has received \$7.24

are downsized, order custom those larger homes, for

GreenDrop is more chari- "We're an in- at charities."

ENTERTAINMENT UNREPORT VIDEO ABOUT US

Follow @FOX29philly 102K followers

**BOSS BABY**

Playful Pooch Feels Guilty, Gives All Toys To Crying Baby

Daytona Dad Beats Man He Found Allegedly Raping His Son

5-year-old battling cancer only wishes for birthday cards

Shelter Dog Goes Through Unbelievable Transformation

Dad Beats Up Pervert

## GreenDrop Raises Funds For Charitable Causes

PUBLIC MEETING  
MINUTES

The Public Meeting of the Mayor and Council was held virtually by Zoom and also held in Council Chambers and called to order at PM. Adequate notification was published in the official newspaper of the Borough of Montvale. David Hill led the Pledge of Allegiance to the Flag, and roll call was taken.

**OPEN PUBLIC MEETING STATEMENT**

Adequate notice of this meeting was provided to The Bergen Record informing the public of the time and place according to the provisions of the Open Public Meeting Law (Chapter 231, P.L. 1975).

Also Present: Mayor Mike Ghassali; Borough Attorney, Joe Voytus; Borough Engineer, Andrew Hipolit; Administrator/Municipal Clerk, Maureen Iarossi-Alwan; and Deputy Municipal Clerk, Fran Scordo

**ROLL CALL:**

Councilmember Arendacs  
Councilmember Curry - absent  
Councilmember Koelling

Councilmember Lane  
Councilmember Roche  
Councilmember Russo-Vogelsang

**PRESENTATION:** Gail Artola, Mayor/Rochelle Park Mayor

Rochelle Park had about 650 homes damaged from Hurricane Ida. Montvale residents gave approximately \$4,000 worth of essentials supplies plus \$2,500 in monetary donations to buy more supplies needed. Mayor Ghassali presented Mayor Artola with a check in the amount of \$2,500

**PROCLAMATION: Recognizing October 13, 2021 as Metastatic Breast Cancer Awareness Day****ORDINANCES:**

None

**MEETING OPEN TO PUBLIC:**

Agenda Items Only

Motion to open meeting to the public by Councilmember Lane; seconded by Councilmember Koelling – all ayes

**No Public Comment**

Motion to close meeting to the public by Councilmember Lane; seconded by Councilmember Koelling – all ayes

**MEETING CLOSED TO PUBLIC:**

Agenda Items Only

**MINUTES:**

September 28, 2021

A motion to accept the minutes by Councilmember Lane; seconded by Councilmember Arendacs – all ayes

**CLOSED/EXECUTIVE MINUTES:**

September 28, 2021

A motion to accept the closed session minutes by Councilmember Lane; seconded by Councilmember Koelling – all ayes

**RESOLUTIONS: (CONSENT AGENDA\*)**

\*All items listed on a consent agenda are considered to be routine and non-controversial by the Borough Council and will be approved by a motion, seconded and a roll call vote. There will be no separate discussion on these items unless a Council member(s) so request it, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

**147-2021 Refund Tax Overpayment / Block 902; Lot 8 / 10 Candlelight Drive**

**WHEREAS**, a resolution authorizing the Borough of Montvale to refund an overpayment of taxes; and  
**WHEREAS**, the owners of the property located at 10 Candlelight Drive, and is otherwise referred to as Block 902, Lot 8 on the tax assessment map of the Borough in the name of Scott Kennis, have been successful in his Tax Court Appeal; and

**WHEREAS**, as a result in refund of an overpayment of property taxes for the year 2020 in the amount of \$243.10; and

**NOW, THEREFORE BE IT RESOLVED**, by the Mayor and Council of the Borough of Montvale, County of Bergen, New Jersey, that the Tax Collector be and is hereby authorized to refund in the amount of \$243.10 payable to Spiotti & Associates, P.C. – Attorney Trust Account, 271 U.S. Highway 46, Suite F105, Fairfield, NJ 07004-2471

**148-2021 Authorize Refund for Board of Health Permit / Street Fair**

**WHEREAS**, that Kona Ice Fort Lee, with offices located at 109 Alexander Way, Edgewater, NJ 07020, will not be attending the Montvale Street Fair, therefore requesting a refund for a Board of Health permit; and

**BE IT RESOLVED**, that Kona Ice Fort Lee, is hereby granted a refund for \$100.00 for a Board of Health permit.

Introduced by: Councilmember Lane; seconded by Councilmember Arendacs - a roll call was taken - all ayes

**149-2021 Award Professional Service Contract /Engineering Services /Traffic Assessment**

**WHEREAS**, the Borough of Montvale has deemed it necessary to engage the professional services of an Engineer to provide professional services to prepared a traffic assessment to evaluate the impact on school buses along Fox Hill Road with Wren Way, Fox Hill Road with Lark Lane and Wren Way with Lark Lane; and

**WHEREAS**, section N.J.S.A. 40A:11-5 of the Local Public Contracts Law, (N.J.S.A. 40A:11-1 et seq.) exempts such professional services from competitive bidding; and

**WHEREAS**, Colliers Engineering & Design, 400 Valley Road, Mt. Arlington, NJ 07856 has submitted a proposal dated October 6, 2021 to provide the engineering services for services which are detailed and attached to the original of this resolution; and

**WHEREAS**, the Certified Municipal Finance Officer has certified funds are available certification hereto attached to the original of this resolution.

**NOW, THEREFORE BE IT RESOLVED** by the Borough of Montvale as follows:

- 1) That the proposal for the scope of engineering services is attached to this resolution which is made part of this resolution shall be awarded to Colliers Engineering & Design.
- 2) That the following be provided: Traffic Assessment, Existing Investigation, Field Observation, Automatic Data Collection, Manual Data Collection, Data Summary & Recommendations
- 3) The cost not to exceed shall be \$14,500.00 The Engineer shall be required to submit itemized bills and payment shall be made based upon services rendered. The rates for this work are in accordance with the hourly contractual agreement with the Borough of Montvale.

**BE IT FURTHER RESOLVED**, that a copy of this resolution be published an official newspaper of the Borough of Montvale, be on file, available for public inspection, in the office of the Municipal Clerk, Municipal Complex, 12 Mercedes Drive, Montvale, NJ 07645.

Introduced by: Councilmember Lane; seconded by Councilmember Koelling - all ayes

**150-2021 Authorizing Refund of Redemption of Tax Sale Certificate #18-00001 for Block 2601; Lot 4 18 Lomas Lane**

**WHEREAS**, at the Municipal Tax Sale held on October 24, 2019, a lien was sold on Block 2601, Lot 4, also known as 19 Lomas Lane for 2018 property taxes; and,

**WHEREAS**, this lien, known as Tax Sale Certificate #18-00001, was sold to Robert Rothman Pension Plan at 0% interest rate and a premium in the amount of \$79,100.00; and

**WHEREAS**, Fortress Title Agency has affected redemption of Tax Sale Certificate #18-00001 in the amount of \$80,403.61; and

**NOW, THEREFORE BE IT RESOLVED**, by the Mayor and Council of the Borough of Montvale, County of Bergen, State of New Jersey, that the Tax Collector be and is hereby authorized to Redeem Certificate #18-00001 and send payment of \$159,503.61 to Robert Rothman Pension Plan, 411 Grand Ave, Englewood, NJ 07631

Introduced by: Councilmember Lane; seconded by Councilmember Koelling - all ayes

**BILLS:** Municipal Clerk read the Bill Report.

Motion to pay bills by Councilmember Lane; seconded by Councilmember Koelling - all ayes

**REPORT OF REVENUE:** Municipal Clerk read the Report of Revenue – September

**COMMITTEE REPORTS:**

**Councilmember Lane**

**Fire Dept**

25 fire calls; 3 drills; 5 extra credits and one meeting; during Hurricane Ida they helped residents pumping out basements and responding to issues caused by the storm;

**Diversity Inclusion Committee**

Starting October 13 starting Diwali celebration

**Finance**

Will Be Starting the budget process – All meetings are open to the public

**Councilmember Arendacs**

**DPW**

Continuing maintenance of all borough properties are ongoing;

**Councilmember Koelling**

**Police**

Monthly report included in original minutes;

**Councilmember Russo-Vogelsang**

**Construction**

There is supply chain issue so the big projects might slow down.

**Regional BOE**

School year is going well

**Mayor**

Street Fair on Sunday, October 17; Went to the Spanish Heritage celebration and learned Zumba dance; Mayor appointed Councilmembers Koelling and Arendacs as council liaisons along with Carolee Adams and possibly Bob Hanrahan to be part of the FAA committee to discuss flight paths at Teterboro

**ENGINEER'S REPORT:**

Andrew Hipolit

Report/Update

- a. Bocce Ball courts should be completed by next week;
- b. Pascack Brook damage from Hurricane Ida will be worked in the coming weeks

**ATTORNEY REPORT:**

Joe Voytus, Esq.  
Report/Update  
No Report

**UNFINISHED BUSINESS:**

None

**NEW BUSINESS:**

- a. 2022 Health Benefits Determinations/Borough Employees/Open Enrollment/Percentage of Contributions Employees Contribute Towards Medical Plans/Health Savings Account (HSA) Contribution

Councilmember Lane stated this discussion will be postponed to the next meeting because the rates have not been issued as of yet

**COMMUNICATION CORRESPONDENCE:**

None

**MEETING OPEN TO THE PUBLIC:**

**HEARING OF CITIZENS WHO WISH TO ADDRESS THE MAYOR AND COUNCIL:**

Upon recognition by the Mayor, the person shall proceed to the floor and give his/her name and address in an audible tone of voice for the records. Unless further time is granted by the Council, he/she shall limit his/her statement to five (5) minutes. Statements shall be addressed to the Council as a body and not to any member thereof. No person, other than the person having the floor, shall be permitted to enter into any discussion, without recognition by the Mayor.

Motion to open meeting to the public by Councilmember Lane; seconded by Councilmember Koelling - all ayes

David Hill, 8 Glen Lane

On September 30, his sons and his friends were playing Lacrosse at LaTrenta field and they were asked to leave because they did not have a permit; his concerns is why does his son need a permit to play open play on the field. After a brief discussion with the Mayor and Councilmembers it was decided they would speak with the Recreation Director to schedule a timeframe for open field play.

Motion to close meeting to the public by Councilmember Lane; seconded by Councilmember Arendacs - all ayes

**MEETING CLOSED TO THE PUBLIC:**

**ADJOURNMENT:**

Motion to adjourn Public Meeting by Councilmember Lane; seconded by Councilmember Koelling - all ayes

Meeting was adjourned at 8:10pm

Next Meeting of the Mayor & Council will be on October 26, 2021 at 7:30pm in person.

Respectfully submitted, Fran Scordo, Deputy Municipal Clerk

**BOROUGH OF MONTVALE  
BERGEN COUNTY, NEW JERSEY  
RESOLUTION NO. 151-2021**

**RE: Municipal Alliance Governor's Council on Alcoholism & Drug Abuse Fiscal Grant**

**WHEREAS**, the Governor's Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey.

**WHEREAS**, The Borough Council of the Borough of Montvale, County of Bergen, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore, has an established Municipal Alliance Committee; and,

**WHEREAS**, the Borough Council further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and,

**WHEREAS**, the Borough Council has applied for funding to the Governor's Council on Alcoholism and Drug Abuse through the County of Bergen;

**NOW, THEREFORE, BE IT RESOLVED** by the Borough of Montvale, County of Bergen, State of New Jersey hereby recognizes the following:

1. The Borough Council does hereby authorize submission of a strategic plan for the Montvale Municipal Alliance grant for fiscal year 2023 in the amount of:

DEDR

Cash Match

In-Kind

\$ 3836.33

\$ 959.08

\$ 2877.25
2. The Borough Council acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

Councilmember	Motion	Second	Yes	No	Absent	Abstain	No Vote
Arendacs							
Curry							
Koelling							
Lane							
Roche							
Russo-Vogelsang							

**Adopted: October 26, 2021**

ATTEST:

APPROVED:

\_\_\_\_\_  
Maureen Iarossi-Alwan  
Municipal Clerk

\_\_\_\_\_  
Michael Ghassali  
Mayor

**STRATEGIC PLAN FOR FUNDING MUNICIPAL ALLIANCES**

Grant Year: 2023      Alliance Tier 1

APPLICANT MUNICIPALITY/IES: Montvale	COUNTY: Bergen
ALLIANCE NAME: Montvale Municipal Alliance	ALLIANCE WEBSITE:
ALLIANCE STREET ADDRESS: 12 Mercedes Drive TOWN: Montvale      STATE: NJ      ZIP: 07645	
TELEPHONE: ( 201 ) 391-5760 Ext. 2	FAX: (    )
ALLIANCE CHAIRPERSON: PO Brian Lamendola  STREET ADDRESS: 12 Mercedes Drive TOWN: Montvale      STATE: NJ      ZIP: 07645  EMAIL: blamendola@montvaleboro.org	ALLIANCE COORDINATOR:  STREET ADDRESS: TOWN:              STATE:              ZIP:  EMAIL:
DATE OF RESOLUTION AUTHORIZING THE STRATEGIC PLAN (MM/DD/YYYY):    /    /	

A) Alliance DEDR Allocation	\$ 3836.33
B) Cash Match (must be 25% of DEDR Allocation)	\$ 959.08
C) In-Kind Match (must be 75% of the DEDR Allocation)	\$ 2877.25
TOTAL ALLIANCE BUDGET (add A+ B+C)	\$ 7672.66

<u>MONTVALE</u>		
<u>*MUNICIPALITY</u>	<u>NAME/MAYOR/Head of Governing Body</u> Michael Ghassali	<u>SIGNATURE</u>
<u>MONTVALE</u>		
<u>*MUNICIPALITY</u>	<u>NAME/TITLE OF GOVERNING BODY REPRESENTATIVE</u> Annmarie Russo-Voglesang	<u>SIGNATURE</u>
<u>*MUNICIPALITY</u>	<u>NAME/TITLE OF GOVERNING BODY REPRESENTATIVE</u>	<u>SIGNATURE</u>
<u>ALLIANCE CHAIRPERSON</u> Brian LaMendola	<u>SIGNATURE</u>	<u>DATE</u>

\* If a municipality is part of a consortium, a signature and resolution is required from all participating municipalities entering into the agreement. Signatures hereby accept all components of this grant including membership terms, Statement of Assurances and Fiscal Requirements.

**BOROUGH OF MONTVALE  
BERGEN COUNTY, NEW JERSEY  
RESOLUTION NO. 152-2021**

**RE: RE: CORRECTIVE ACTION PLAN**

**WHEREAS**, the audit report for the year ended December 31, 2020 was received by the Borough of Montvale on September 13, 2021; and

**WHEREAS**, the Division of Local Government Services requires a corrective action plan to be prepared and submitted within 60 days from the date the audit is received by the Governing Body; and

**WHEREAS**, the corrective action plan covers all findings and recommendations in the audit report, including state, federal and general findings, as well as, the status of prior year findings and recommendations; and

**WHEREAS**, the corrective action plan should be prepared by the Chief Financial Officer, with the assistance from other municipal officials affected by the audit recommendations, and approved by the Governing Body.

**NOW, THEREFORE, BE IT RESOLVED** that the Governing Body of the Borough of Montvale hereby approves the corrective action plan prepared and submitted by the Chief Financial Officer in response to the findings and recommendations included as part of the audit report for the year ended December 31, 2020.

Councilmember	Motion	Second	Yes	No	Absent	Abstain	No Vote
Arendacs							
Curry							
Koelling							
Lane							
Roche							
Russo-Vogelsang							

**Adopted: October 26, 2021**

ATTEST:

APPROVED:

\_\_\_\_\_  
Maureen Iarossi-Alwan  
Municipal Clerk

\_\_\_\_\_  
Michael Ghassali  
Mayor

NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS  
DIVISION OF LOCAL GOVERNMENT SERVICES  
CORRECTIVE ACTION PLAN

<u>MUNICIPALITY</u>	<u>COUNTY</u>	<u>DATE AUDIT RECEIVED</u>
Borough of Montvale	Bergen	September 13, 2021

Administration:

GENERAL FINDING #1

**Finding/Condition:**

The audit of the Borough's purchasing found the following:

- a) A contract awarded through a National Purchasing Co-op had an increasing change order which exceeded 20% of the original contract award and there was no publication in the Borough's official newspaper(s) indicating the original contract award, the additional work that was to be performed and why the additional work is/was necessary.
- b) The Borough awarded a contract to a vendor for solid waste/recycling collection that exceeded the Office of Comptroller's notification threshold; however, notification of such contract award was not made within 20 business days of the contract award, as required by N.J.S.A. 52:15C-10.
- c) Three(3) Political Contribution Disclosure Forms were not initially available at the time of audit.

**Recommendation:**

That purchasing procedures be reviewed and revised to ensure all contract awards and purchases are made in accordance with the Local Public Contracts Law and State procurement guidelines.

**Explanation and Corrective Action:**

- a) The Borough did publish the change order in the official newspaper, which included the additional amount to be expended. Administration did not realize that the publication was also required to include the original contract price, the nature of the original and additional work and why it was necessary to expend the additional funds.

Administration will include all required information in the future publications of any change order that will cause the total amount of change orders to exceed the originally awarded contract price by more than 20 percent.

- b) Administration was not aware of the requirement to notify the Office of the State Comptroller for contracts that exceed the notification threshold.

The Borough will notify the Office of the State Comptroller for all future contracts that exceed the threshold, as required by N.J.S.A. 52:15C-10, no later than 20 business days after the contract award.

c) The Borough did not follow up on the submission by vendors of Political Contribution Disclosure Forms.

The Borough will obtain Political Contribution Disclosure Forms from all vendors that will exceed the Pay to Play threshold approved by local ordinance, which is more restrictive than the threshold mandated by the State of New Jersey.

The Borough will monitor vendor activity throughout the year to determine if and when the amount expended will be in excess of the Pay to Play threshold, requiring a Political Contribution Disclosure Form to be filed.

**Implementation Date:**

Corrective action has been implemented.

**BOROUGH OF MONTVALE  
BERGEN COUNTY, NEW JERSEY  
RESOLUTION NO. 153-2021**

**RE: Group Affidavit Audit Report**

**WHEREAS**, N.J.S.A. 40A:5-4 requires the Governing Body of every local unit to have made an annual audit of its books, accounts and financial transactions; and  
**WHEREAS**, the Annual Report of Audit for the year 2020 has been filed by a Registered Municipal Accountant with the Municipal Clerk as per the requirements of the N.J.S.A.40A:5-6, and a copy has been received by each member of the Governing Body; and  
**WHEREAS**, the Local Finance Board of the State of New Jersey is authorized to prescribe reports pertaining to the local fiscal affairs, as per R.S.52:27BB-34; and  
**WHEREAS**, the Local Finance Board has promulgated a regulation requiring that the Governing Body of each municipality shall be resolution certify to the Local Finance Board of the State of New Jersey that all members of the Governing Body have reviewed, as a minimum, the sections of the annual audit entitled:

GENERAL COMMENTS  
RECOMMENDATIONS

and  
**WHEREAS**, the members of the Governing Body have personally reviewed as a minimum the Annual Report of Audit, specifically the sections of the Annual Audit entitled: General Comments - Recommendations;  
as evidenced by the group affidavit form of the Governing Body; and  
**WHEREAS**, such resolution of certification shall be adopted by the Governing Body no later than forty-five days after the receipt of the Annual Audit, as per the regulations of the Local Finance Board; and  
**WHEREAS**, all members of the Governing Body have received and have familiarized themselves with, at least the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the Affidavit as provided by the Local Finance Board; and  
**WHEREAS**, failure to comply with the promulgations of the Local Finance Board of the State of New Jersey may subject the members of the Governing Body to the penalty provisions of R.S. 52:27BB-52, to wit:

R.S. 52:27BB-52 - "A local officer or member of a local Governing Body who, after a dated fixed for compliance, fails or refuses to obey an order of the Director of Local Government Services, under the Provisions of this Article, shall be guilty of a misdemeanor and upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office."

**NOW, THEREFORE, BE IT RESOLVED**, that the Mayor and Council of the Borough of Montvale, hereby states that it has complied with the promulgation of the Local Finance Board of the State of New Jersey dated July 10, 1968 and does here submit a certified copy of this resolution and the required Affidavit to said Board to show evidence of said compliance.

Councilmember	Motion	Second	Yes	No	Absent	Abstain	No Vote
Arendacs							
Curry							
Koelling							
Lane							
Roche							
Russo-Vogelsang							

**Adopted: October 26, 2021**

ATTEST:  
  
\_\_\_\_\_  
Maureen Iarossi-Alwan  
Municipal Clerk

APPROVED:  
  
\_\_\_\_\_  
Michael Ghassali  
Mayor

**CERTIFICATION OF GOVERNING BODY OF ANNUAL AUDIT  
GROUP AFFIDAVIT FORM**

STATE OF NEW JERSEY  
COUNTY OF BERGEN

We, members of the governing body of the BOROUGH OF MONTVALE, in the County of Bergen,  
being duly sworn according to law, upon our oath depose and say;

- 1. We are duly elected members of the BOROUGH OF MONTVALE of the County of Bergen;
- 2. In the performance of our duties, and pursuant to N.J.A.C. 5:30-6.5, we have familiarized ourselves with the contents of the Annual Municipal Audit filed with the Municipal Clerk pursuant to N.J.S.A. 40A:5-6 for the year 2020;
- 3. We certify that we have personally reviewed and are familiar with, at a minimum, the sections of the Annual Report of Audit entitled "Comments and Recommendations"

Douglas Arendacs

Rose Curry

Dieter Koelling

Timothy Lane

Christopher Roche

AnnMarie Russo-Vogelsang

Sworn to and subscribed before me this  
26<sup>th</sup> day of October, 2021

The Municipal Clerk shall set forth the reason of absence of signature of any member of the governing body.

This certificate must be sent to the Bureau of Financial Regulation & Assistance, Division of Local Government Services, P.O. Box 803, Trenton, NJ 08625.

**BOROUGH OF MONTVALE  
BERGEN COUNTY, NEW JERSEY  
RESOLUTION NO. 154-2021**

**RE: Authorize Refund for Board of Health Permit**

**WHEREAS**, that Fresh Catch Treats, with offices located at 34 Elbert Court, Montvale, NJ, is requesting a refund in the amount of \$154.00 for a one day event that did not take place.

**BE IT RESOLVED**, that Fresh Catch Treats is hereby granted a refund for a Board of Health permit and a Fire Prevention permit in the total amount of \$154.00.

Councilmember	Motion	Second	Yes	No	Absent	Abstain	No Vote
Arendacs							
Curry							
Koelling							
Lane							
Roche							
Russo-Vogelsang							

**Adopted: October 26, 2021**

**ATTEST:**

**APPROVED:**

\_\_\_\_\_  
Maureen Iarossi-Alwan  
Municipal Clerk

\_\_\_\_\_  
Michael Ghassali  
Mayor

**Christine Baker**

---

**From:** Janet Russo  
**Sent:** Tuesday, October 19, 2021 3:24 PM  
**To:** freshcatchstreats@gmail.com  
**Cc:** John Kurz; Kasey Ciborowski; Christine Baker  
**Subject:** Montvale

Hello Brett,

Due to the lack of information you had received from Mr. Davino regarding the borough fees involved in attending a one day event, fire prevention and the board of health have decided to honor your request for a refund. The accounting department will be contacting you by email regarding the necessary paperwork required. Once processed and if approved by Mayor & Council the fees which total \$154 will be refunded.

Thank You,

*Janet Russo*

*Borough of Montvale*

*Board of Health Secretary*

## RESOLUTION

BE IT RESOLVED by the Mayor and Council of the Borough of Montvale, N.J., that the following bills, having been referred to the Borough Council and found correct, be and the same hereby be paid:

<u>FUND</u>	<u>AMOUNT</u>	<u>NOTES</u>
Current	\$1,698,304.30	Bill List Wire 10/26/2021
	<u>299,577.39</u>	Wires/Manual Checks
Current TOTAL	1,997,881.69	
Capital	63,791.80	Bill List Wire 10/26/2021
Escrow	12,075.00	Bill List Wire 10/26/2021
Housing Trust	19,518.25	Bill List Wire 10/26/2021
General Trust	160,486.86	Bill List Wire 10/26/2021
Dog Trust	39.98	Bill List Wire 10/26/2021

*This resolution was adopted by the Mayor and Council of Montvale  
at a meeting held on 10/26/21*

Introduced by: \_\_\_\_\_

Approved: 10/26/21

Seconded by: \_\_\_\_\_

\_\_\_\_\_  
Michael Ghassali, Mayor

ATTEST:

\_\_\_\_\_  
Maureen Iarossi-Alwan, Municipal Clerk

P.O. Type: All  
Range: First to Last  
Format: Condensed

Open: N Paid: N Void: N  
Rcvd: Y Held: Y Aprv: N  
Bid: Y State: Y Other: Y Exempt: Y

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
00027	BT SPECIALTIES								
		21-01151	09/10/21	9-11 PLAQUE 2021	Open	130.00	0.00		
00043	NORTH JERSEY MEDIA GROUP								
		21-01223	09/27/21	395748 ADVERTISING - AUGUST	Open	743.75	0.00		
00046	COUNTY OF BERGEN, TREASURER								
		21-00165	01/21/21	2021 COUNTY TAXES	Open	1,437,712.88	0.00		B
00047	D & E UNIFORM								
		21-01080	08/18/21	PD CLOTHING TIES & GLOVES	Open	165.00	0.00		
00071	SUEZ WATER NEW JERSEY								
		21-01291	10/13/21	10003825412222 SUEZ - OCTOBER	Open	15,402.88	0.00		
00095	HANRAHAN, ROBERT								
		21-01220	09/27/21	BATS, BATS, BATS PROGRAM	Open	375.00	0.00		
00097	CABLEVISION								
		21-01258	10/04/21	07873-240495-01-5 CABLEVISION	Open	101.23	0.00		
		21-01259	10/04/21	07873-218840-01-0 CABLEVISION	Open	21.04	0.00		
		21-01293	10/13/21	07873-109890-01-7 CABLEVISION	Open	156.13	0.00		
		21-01294	10/13/21	07873-204461-01-0 CABLEVISION	Open	135.45	0.00		
		21-01304	10/14/21	07873-199375-01-1 CABLEVISION	Open	194.96	0.00		
						608.81			
00113	FEDICK, ANDREW								
		21-01265	10/05/21	REIMB TRAINING CLASS 128 134	Open	210.00	0.00		
00116	VERIZON								
		21-01252	10/01/21	651-285-414-0001-73 VERIZON	Open	296.66	0.00		
00118	NJ STATE LEAGUE OF								
		21-01107	08/26/21	PROFESSIONAL DEVEL. WEBINAR	Open	180.00	0.00		
00125	NORTHWEST BERGEN REGIONAL								
		21-01269	10/06/21	FLU VACCINES FIRE & TRI BORO	Open	125.00	0.00		
00128	ARROW TREE SERVICE INC.								
		21-00621	05/10/21	REMOVAL - DEAD TREE IN EASMENT	Open	4,145.00	0.00		
00139	SCORDO, FRANCES								
		21-01331	10/19/21	PETTY CASH	Open	147.03	0.00		
00142	PITNEY BOWES, INC.								
		21-00183	01/25/21	2021 POSTAGE MACHINE LEASE	Open	953.28	0.00		B
00146	PSE&G CO.								
		21-01311	10/14/21	PSE&G - SEPTEMBER 2021	Open	134.20	0.00		

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
00146	PSE&G CO.				Continued				
		21-01335	10/20/21	PSE&G - SEPTEMBER 2021	Open	479.76	0.00		
						613.96			
00244	EAST COAST EMERGENCY LIGHTING								
		21-00209	02/03/21	PD CHARGER UP FIT 366	Open	14,101.80	0.00		
00258	ROCKLAND ELECTRIC COMPANY								
		21-01292	10/13/21	ROCKLAND ELECTRIC - SEPTEMBER	Open	6,706.79	0.00		
		21-01312	10/14/21	ROCKLAND ELECTRIC - SEPTEMBER	Open	11,443.18	0.00		
		21-01318	10/15/21	ROCKLAND ELECTRIC - SEPTEMBER	Open	763.50	0.00		
						18,913.47			
00375	BOROUGH OF PARK RIDGE								
		21-01222	09/27/21	SENIOR VAN REPAIR	Open	165.53	0.00		
00578	TREASURER, STATE OF NJ DCA								
		21-01256	10/04/21	3RD QUARTER STATE FEE - 2021	Open	14,166.00	0.00		
00619	INSTITUTE FORENSIC PSYCHOLOGY								
		21-01176	09/14/21	PD PSYCHOLOGICAL EXAM 137	Open	2,000.00	0.00		
00628	LIFESAVERS INC.								
		21-01285	10/08/21	PD DEFIB PADS ADULT	Open	138.88	0.00		
00730	BOGGIA, BOGGIA, BETESH & VOYTUS								
		21-00116	01/13/21	2021 LEGAL FEES	Open	11,316.62	0.00		B
00731	COLLIER'S ENGINEERING & DESIGN								
		20-01285	10/19/20	TIER A STORMWATER REPORTING	Open	445.00	0.00		B
		21-00132	01/14/21	2021 ENGINEER RETAINER	Open	450.00	0.00		B
		21-00272	02/17/21	2021 GENERAL ENGINEERING	Open	20,648.25	0.00		B
		21-00830	06/28/21	13 WEST GRAND-ENG/DESIGN PHASE	Open	690.00	0.00		B
		21-01240	09/29/21	MUNICIPAL PLANNING REVIEW	Open	313.50	0.00		
		21-01241	09/29/21	MUNICIPAL ENGINEERING REVIEW	Open	445.00	0.00		
		21-01244	09/29/21	MUNICIPAL ENGINEERING REVIEW	Open	3,081.50	0.00		
		21-01251	10/01/21	MUNICIPAL ENGINEERING REVIEW	Open	619.00	0.00		
		21-01254	10/04/21	MUNICIPAL ENGINEERING REVIEW	Open	164.75	0.00		
		21-01261	10/04/21	MUNICIPAL ENGINEERING REVIEW	Open	133.50	0.00		
		21-01262	10/04/21	MUNICIPAL ENGINEERING REVIEW	Open	3,204.00	0.00		
						30,194.50			
00762	HARBORTOUCH								
		21-01212	09/22/21	COURT CREDIT CARD PROCESSING	Open	73.79	0.00		
00769	URBAN AUTO SPA								
		21-01306	10/14/21	CAR WASH AND OIL CHANGE SVC.	Open	26.00	0.00		
00787	RANK ONE SPORT, L.P.								
		21-01153	09/10/21	SCHEDULING SOFTWARE	Open	350.00	0.00		
00789	NJAPZA								
		21-01298	10/13/21	CONFERENCE LUNCHEON	Open	70.00	0.00		

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
00801	WESTPHAL WASTE SERVICES, INC.	21-00180	01/25/21	2021 GARBAGE COLLECTION	Open	67,333.33	0.00		B
00869	DRAEGER SAFETY DIAGNOSTICS, INC	21-01275	10/07/21	PD SIMULATOR CALIBRATION	Open	179.00	0.00		
00896	GIAMMARINO, MICHAEL	21-00027	01/04/21	2021 INTERPRETING SERVICES	Open	150.00	0.00		B
00934	RIVER VALE TOWNSHIP	21-01159	09/13/21	RECYCLING REIMBURSEMENT	Open	776.30	0.00		
00999	AMAZON.COM SERVICES, INC.	21-01263	10/05/21	OFFICE SUPPLIES	Open	117.88	0.00		
		21-01268	10/05/21	ELECTION SUPPLIES	Open	129.52	0.00		
		21-01279	10/07/21	OFFICE SUPPLIES	Open	<u>140.90</u>	0.00		
						388.30			
01023	KONA ICE	21-01295	10/13/21	REFUND -BOARD OF HEALTH PERMIT	Open	100.00	0.00		
01042	McMANIMON, SCOTLAND, BAUMANN LLC	21-01225	09/27/21	PROFESSIONAL SERVICES RENDERED	Open	11,303.11	0.00		
01080	PAYARGO, INC.	21-01289	10/13/21	PAYARGO IMPLEMENTATION	Open	995.00	0.00		
01081	SEVERE STRUCTURES LLC	21-01183	09/15/21	MONTVALE HOME IMPROVEMENT PRG.	Open	17,400.00	0.00		B
01097	FORMICA, VANESSA	21-01186	09/15/21	ESCROW REFUND (1301/24.1)	Open	456.50	0.00		
01122	ROBERT ROTHMAN PENSION PLAN	21-01309	10/14/21	LIEN REDEMPTION ON TAX SALE	Open	159,503.61	0.00		
01156	DIRECT ENERGY BUSINESS	21-01290	10/13/21	613984-29309 DIRECT ENERGY	Open	4.93	0.00		
		21-01310	10/14/21	DIRECT ENERGY - SEPTEMBER 2021	Open	<u>334.84</u>	0.00		
						339.77			
01227	PIAZZA & ASSOCIATES, INC.	21-00120	01/13/21	2021 AFFORDABLE HOUSING SVCS.	Open	1,221.45	0.00		B
01367	VLADICK, MATTHEW	21-01267	10/05/21	REIMB MEAL TRAINING	Open	65.15	0.00		
01368	ROBALINO, ERIC	21-01249	10/01/21	REIMB CLOTHING & MEALS	Open	74.17	0.00		
01503	WITMER PUBLIC SAFETY GROUP	20-01358	10/30/20	TURN-OUT GEAR/PROTECTIVE CLOTH	Open	30,000.00	0.00		

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
01510	GUICO, JOHN	21-01276	10/07/21	REIMB MEAL DEPART TRAINING	Open	403.27	0.00		
01594	GALLS, LLC	21-00985	07/30/21	PD POLICE LINE TAPE	Open	154.90	0.00		
01638	FRESH H2O FILTRATION SYSTEMS	21-00026	01/04/21	2021 WATER COOLER RENTAL	Open	119.97	0.00		B
01724	MOTOROLA SOLUTIONS INC.	21-01020	08/05/21	PD PORTABLE RADIO	Open	2,871.71	0.00		
01746	STREET COP TRAINING LLC	21-01140	09/08/21	STREET COP CONFER DUBELBEISS	Open	499.00	0.00		
01748	WERBA, JOSEPH	21-01248	10/01/21	REIMB CLOTHING ALLOWANCE BOOTS	Open	169.95	0.00		
01760	UNITED PARCEL SERVICE	21-01281	10/07/21	F047X6 UPS - SEPTEMBER 2021	Open	69.49	0.00		
01807	LIGHTHOUSE COMPUTERS, INC.	21-00930	07/20/21	LEIGHTRONIX-STREAMING SERVICES	Open	6,890.00	0.00		
01816	LIBRINO ELECTRIC CO. INC.	21-00825	06/23/21	9/11 MONUMENT ELECTRIC	Open	4,950.00	0.00		
01828	CGP&H, LLC	21-01055	08/13/21	PROFESSIONAL HOUSING REHAB SVC	Open	543.30	0.00		B
01833	MCGEE, HEATHER (PETTY CASH)	21-01333	10/19/21	REIMB PETTY CASH	Open	210.40	0.00		
01844	MUNICIPAL CLERKS ASSOCIATION	21-01308	10/14/21	ANNUAL MINI-CONFERENCE 10/14	Open	25.00	0.00		
01879	RESERVE @ MONTVALE	21-01194	09/16/21	HOMEOWNER ASSOC FEE ASSISTANCE	Open	100.00	0.00		
01949	AT&T MOBILITY	21-01314	10/15/21	PD PATROL PHONES	Open	757.80	0.00		
02056	LERCH, VINCI & HIGGINS, LLP	21-01215	09/22/21	SERVICES RENDERED - BOND SALE	Open	19,000.00	0.00		
02086	TAYLOR RENTAL	21-01125	09/02/21	TENT FOR DAY IN THE PARK	Open	1,379.80	0.00		
02141	REGAN, ROBERT T., ESQ.	21-01236	09/29/21	ESCROW PAYMENTS	Open	4,441.00	0.00		
		21-01238	09/29/21	COAH	Open	253.50	0.00		
						4,694.50			

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
02408	MCDOWELL, DOUGLAS	21-01317	10/15/21	REIMB CLOTHING ALLOWANCE	Open	480.75	0.00		
02426	VERIZON WIRELESS	21-01287	10/13/21	242317487-00001 VERIZON	Open	836.46	0.00		
02559	INS.DESIGN ADMINSTRATORS	21-00031	01/05/21	2021 BOROUGH VISION PLAN	Open	532.00	0.00		B
03084	WESLEY SICOMAC DAIRY	21-00104	01/12/21	2021 MILK DELIVERY	Open	34.00	0.00		B
03131	CERTIFIED SPEEDOMETER SERVICE	21-01250	10/01/21	PD CAR CALIBRATIONS	Open	352.00	0.00		
03148	COUNTY OPEN SPACE TRUST FUND	21-00166	01/21/21	2021 COUNTY OPEN SPACE TAXES	Open	57,255.19	0.00		B
03632	RR DONNELLEY	21-00955	07/26/21	SAFETY PAPER REG 42A / REG 42B	Open	147.00	0.00		
03659	STATE OF NJ DEPT.OF LABOR & WF	21-01325	10/18/21	CATASTROPHIC ILLNESS FUND	Open	199.50	0.00		
03682	CRUISE, E. K.	21-01247	10/01/21	REIMB CLOTHING ALLOW BOOTS	Open	91.25	0.00		
		21-01266	10/05/21	REIMB MEAL TRAINING	Open	116.70	0.00		
		21-01316	10/15/21	CRUISE COMMUNITY/TRAIN. REIMB	Open	791.40	0.00		
						999.35			
03727	STAPLES INC	21-01112	08/26/21	OFFICE SUPPLIES	Open	221.94	0.00		
		21-01184	09/15/21	OFFICE SUPPLIES	Open	423.53	0.00		
		21-01226	09/27/21	OFFICE SUPPLIES	Open	492.91	0.00		
		21-01280	10/07/21	OFFICE SUPPLIES	Open	121.95	0.00		
						1,260.33			
03773	NATIONAL FIRE PROTECTION ASSN	21-01149	09/10/21	NFPA 1221 CODE BOOK	Open	67.10	0.00		
03785	NICOLE REPRODUCTIONS INC	21-01284	10/08/21	DIGITAL COLOR PRINTS - OEM	Open	12.00	0.00		
03890	BUSINESS INFORMATION SYSTEMS	21-01048	08/12/21	MULTI-CHANNEL AUDIO VIDEO REC.	Open	5,589.89	0.00		
Total Purchase Orders: 99					Total P.O. Line Items: 0	Total List Amount: 1,954,216.19	Total Void Amount: 0.00		

Totals by Year-Fund						
Fund Description Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND 2020 0-01	445.00	0.00	445.00	0.00	0.00	445.00
CURRENT FUND 2022 1-01	1,697,859.30	0.00	1,697,859.30	0.00	0.00	1,697,859.30
CAPITAL FUND C-04	63,791.80	0.00	63,791.80	0.00	0.00	63,791.80
BOA ESCROW ACCOUN E-08	12,075.00	0.00	12,075.00	0.00	0.00	12,075.00
OTHER TRUST ACCOU T-03	179,805.61	0.00	179,805.61	0.00	0.00	179,805.61
DOG TRUST ACCOUNT T-12	39.98	0.00	39.98	0.00	0.00	39.98
UNEMPLOYMENT TRUS T-13	199.50	0.00	199.50	0.00	0.00	199.50
Year Total:	180,045.09	0.00	180,045.09	0.00	0.00	180,045.09
Total of All Funds:	1,954,216.19	0.00	1,954,216.19	0.00	0.00	1,954,216.19



**BOSWELL ENGINEERING**

ENGINEERS ■ SURVEYORS ■ PLANNERS ■ SCIENTISTS

330 Phillips Avenue • P.O. Box 3152 • South Hackensack, N.J. 07606-1722 • (201) 641-0770 • Fax (201) 641-1831

October 12, 2021

Ms. Maureen Iarossi-Alwan  
Administrator & Municipal Clerk  
Borough of Montvale  
12 Mercedes Drive  
Montvale, New Jersey 07645

Re: Status Update  
Restoration of Huff Pond  
1 Memorial Drive, Block 2305, Lot 13  
Borough of Montvale  
Bergen County, New Jersey  
File No. MV-601

Dear Ms. Iarossi-Alwan:

As requested, we are providing the Borough with a status update for the above referenced project. Downes Tree Service (DTS) completed the pond restoration work the week of August 16, 2021. The remaining work to be done was the riparian planting and the planting beds (extra work). This work was to be performed the first or second week of October depending on the plant nursery stock delivery. The balance of the work remaining to be done is \$32,225.00. The work completed, but not yet billed is \$23,030.00. The total balance due to DTS to finish is \$55,255.00.

As you are aware, on September 1, 2021 Tropical Storm Ida caused the Pascack Brook to overtop its banks causing significant damage to the work recently performed by DTS.

The unprecedented amount of water flow and velocity deposited a significant amount (approximately 500 c. y.) of sediment into the eastern section of the pond. The intake pipe was blocked with sediment and the pipe needs to be removed, cleaned and re-installed. The outlet pipe and outfall were damaged by floating debris and there is a breach in the outlet that needs to be sealed by moving the outlet weir structure. Large trees displaced the bend weir diversion structure within the Pascack Brook. The stream banks within the immediate vicinity of the intake structure were severely eroded. The bend weir diversion structure needs to be reconstructed and the banks need to be stabilized by filling, regrading, seeding and then covered with an erosion blanket. This process was performed by DTS prior to the storm event and was washed away.

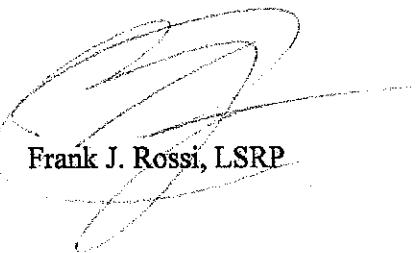
Ms. Maureen Iarossi-Alwan  
Administrator & Municipal Clerk  
Borough of Montvale  
October 12, 2021  
Page 2

The cost associated with the restoration of the aforementioned was quoted by DTS in the amount of \$118,600.00. The cost for Boswell Engineering to oversee the process is \$15,000.00. We previously provided detailed quotes to the Borough under separate cover for a total amount of \$133,600.00.

If you have any questions or require anything further, please do not hesitate to contact me.

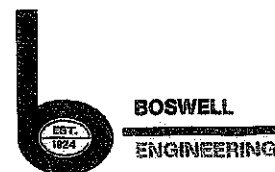
Very truly yours,

BOSWELL ENGINEERING

  
Frank J. Rossi, LSRP

FJR/cr  
Enclosures

cc: Robert Hanrahan, Borough of Montvale Environmental Commission  
Jason Usnick, Construction Manager, DTS Trucking, LLC  
210720CRL1



# Proposal

Page No. of Pages



## DTS TRUCKING, LLC

65 ROYAL AVENUE  
HAWTHORNE, NEW JERSEY 07506  
973-238-1510  
FAX: 973-238-0222

Phone: 973-238-1510  
Fax: 973-238-0222

PROPOSAL SUBMITTED TO <b>Borough of Montvale</b>	PHONE	DATE <b>09/27/2021</b>
STREET <b>12 Mercedes Drive</b>	JOB NAME <b>Repairs from Hurricane Ida</b>	
CITY, STATE AND ZIP CODE <b>Montvale, NJ</b>	JOB LOCATION	
CONTACT	FAX	

We hereby submit specifications and estimates for:

Item	Quantity	Description	Unit Price	Extended Price
1	LS	Mobilization		\$5,000.00
2	LS	Erosion & Sediment Control		\$ 2,500.00
3	LS	Tree & Brush Removal (Pascack Book & Bank by Pond)		\$ 9,500.00
4	700 tn.	Dredging of Pond	\$22.25	\$15,575.00
5	700 tn.	Disposal of Dredge	\$36.00	\$25,200.00
6	LS	Removal & Replacement of 24" HDPE Pipe		\$5,600.00
7	LS	Reconstruction of Stream Bank & Dam		\$17,575.00
8	LS	Remove and Reconstruct Wier & Overflow		\$33,650.00
9	LS	Site Restoration		\$4,000.00

**We Propose** hereby to furnish material and labor-complete in accordance with above specifications, for the sum of:

Payment to be made as follows: \_\_\_\_\_ dollars (\$ 118,600.00 ).

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate.  
All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmens Compensation Insurance.

Authorized Signature Jason Usnick

Note : This proposal may be withdrawn by us if not accepted within 30 days

**Acceptance of Proposal** The above prices, specifications and conditions are satisfactory and hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature \_\_\_\_\_

Signature \_\_\_\_\_

Date of Acceptance: \_\_\_\_\_



# BOSWELL ENGINEERING

ENGINEERS ■ SURVEYORS ■ PLANNERS ■ SCIENTISTS

330 Phillips Avenue • P.O. Box 3152 • South Hackensack, N.J. 07606-1722 • (201) 641-0770 • Fax (201) 641-1831

October 12, 2021

Ms. Maureen Iarossi-Alwan  
Administrator & Municipal Clerk  
Borough of Montvale  
12 Mercedes Drive  
Montvale, New Jersey 07645

Re: Estimate Certificate No. 2 &  
Change Order No. 2  
Restoration of Huff Pond  
1 Memorial Drive, Block 2305, Lot 13  
Borough of Montvale  
Bergen County, New Jersey  
File No. MV-601

Dear Ms. Iarossi-Alwan:

Attached herewith please find the Request for Payment No. 2 from DTS Trucking, LLC. (DTS) for the above referenced site. We have reviewed the billing and find it consistent with the quotation provided by the contractor and the work performed. Boswell Engineering (Boswell) recommends payment to DTS at the address listed on the invoice.

Enclosed herewith are the following items to support our payment approval:

1. Estimate Certificate No. 2;
2. Estimate Certificate No. 2 spreadsheet breakdown;
3. Change Order No. 2 in the amount of \$1,362.05; and,
4. DTS Invoice No. IVDTS11121 in the amount of \$196,349.05 ✓

We thank you for your attention in this matter. If you have any questions or require anything further, please do not hesitate to contact me.

Very truly yours,

BOSWELL ENGINEERING

  
Frank J. Rossi, LSRP

FJR/cr

cc: Robert Hanrahan, Borough of Montvale Environmental Commission  
Jason Usnick, Construction Manager, DTS Trucking, LLC

211012CRL1

**ESTIMATE CERTIFICATE**

**BOROUGH OF MONTVALE**

**OUR FILE NO. MV-601**

**Estimate Number: 2**

**DATE: 10/12/21**

**Period Ending: 10/1/21**

**FOR WORK PERFORMED AND MATERIAL FURNISHED  
RESTORATION OF HUFF POND**

**Contractor:** DTS Trucking, LLC  
65 Royal Avenue  
Hawthorne, NJ 07506

Original Contract Amount:	\$ 268,042.00
Less Total Reductions:	\$ (70,000.00)
Plus Total Increases:	\$ 71,362.05
Net Change:	\$ 1,362.05
Amended Contract Amount:	\$ 269,404.05

Increases This Estimate:	\$ 47,387.05
Decreases This Estimate:	\$ (70,000.00)
Change This Estimate:	\$ (22,612.95)

Contract Starting Date:	February 22, 2021
Actual Starting Date:	
Contract Completion Date:	May 17, 2021
Extensions:	1
Amended Completion Date:	July 17, 2021
Time Used:	

Total Amount Estimated:	\$ 214,149.05
Less 2% Retainage	\$ 4,282.98
Total Net Amount Estimated:	\$ 209,866.07
Less Amount Previously Paid:	\$ 17,444.00

**Amount Due This Estimate: \$ 192,422.07**

Percent Complete of Original Contract:	79.9%
Amount Exceeding Original Contract:	\$ 1,362.05
Percent Increase of Amended Contract Over Original:	0.5%
Percent Complete of Amended Contract Amount:	79.5%
Balance to Finish	\$ 55,255.00

Estimated By: 

Approved By: 

**FOR USE BY BOROUGH OF MONTVALE**

Verified by: \_\_\_\_\_

(Project Engineer)

Audited by: \_\_\_\_\_

(Comptroller)

# CHANGE ORDER

DTS Trucking			CHANGE ORDER NO. : 2    DATE: October 8, 2021			
65 Royal Avenue			CONTRACT NO.:			
Hawthorne, NJ 07506			PROJECT: Restoration of Huff Pond			
ITEM NO.	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	ADDITIONS	REDUCTIONS
7	Disposal of Non-Hazardous (ID-27) Regulated Waste	312.73	Ton	\$ 52.40	\$ 16,387.05	
8	Disposal of Non-Regulated Soil	1,900	Ton	\$ 36.00		\$ 68,400.00
20	Screened Topsoil	180	CY	\$ 75.00	\$ 13,500.00	
23	Clean Fill	40	CY	\$ 40.00		\$ 1,600.00
28	Remove Debris from Dam, Redirect Flow	1	LS	\$ 17,500.00	\$ 17,500.00	
ACCEPTED:  _____ CONTRACTOR                      DATE			SUBTOTALS THIS PAGE		\$ 47,387.05	\$ (70,000.00)
			TOTAL THIS CHANGE ORDER		\$ 47,387.05	\$ (70,000.00)
RECOMMENDED:  _____ ENGINEER                      DATE			NET ADJUSTMENT THIS CHANGE ORDER		\$ (22,612.95)	
			TOTALS OF PREVIOUS CHANGE ORDERS		\$ 23,975.00	\$ -
			TOTALS TO DATE		\$ 71,362.05	\$ (70,000.00)
APPROVED:  _____ ADMINISTRATOR                      DATE			NET ADJUSTMENT		\$ 1,362.05	
			ORIGINAL AMOUNT OF CONTRACT		\$ 268,042.00	
			PERCENT CHANGE 0.5%		\$ 269,404.05	



# Invoice

65 Royal Avenue  
Hawthorne NJ 07506

T: 973-238-1510  
downestreeservice.com  
orderDTS@downes.pro

**Bill To**

Boswell Engineering  
330 Phillips Ave  
South Hackensack NJ 07606

**Service Location**

Restoration of Huff  
Pond  
Montvale NJ 07645

**Invoice**

INVDTS11121

Date: 10/12/2021

Terms	P.O. Number	Co-Op Contract	SW License No.
Net 30			SW 2644

Date of Service	Sales Order #	Description	Quantity	Rate	Amount
7/2/2021	#	ITEM #4: Disposing of Non-Regulated Debris - (60) C.Y. @ \$40/C.Y.	60	\$40.00	\$2,400.00
7/2/2021	#	ITEM #5 Sediment Excavation (Dredging) - (2,850) TONS @ \$22.25/TON	2,850	\$22.25	\$63,412.50
7/2/2021	#	ITEM #6 Soil Testing for Waste Characterization	1	\$4,500.00	\$4,500.00
7/2/2021	#	ITEM #7 Disposal of Non-Hazardous (ID-27) Regulated Waste - (1,262.73) TONS @ \$52.40/TON	1,262.73	\$52.40	\$66,167.05
7/2/2021	#	ITEM #8 Disposal of Non-Regulated Soil - (0) TONS @ \$36/TON	0	\$36.00	\$0.00
7/2/2021	#	ITEM #9 Removal of 30" RCP Storm Pipe - (22) L.F. @ \$78/L.F.	22	\$78.00	\$1,716.00
7/2/2021	#	ITEM #10 Removal of 18" RCP Storm Pipe - (20) L.F. @ \$78/L.F.	20	\$78.00	\$1,560.00
7/2/2021	#	ITEM #11 12" Polyvinyl Chloride Pipe - (15) L.F. @ \$20/L.F.	15	\$20.00	\$300.00
7/2/2021	#	ITEM #13 24" High Density Polyethylene Pipe - (82) L.F. @ \$55.75/L.F.	82	\$55.75	\$4,571.50
7/2/2021	#	ITEM #14 Low Flow Valve	1	\$5,472.00	\$5,472.00
7/2/2021	#	ITEM #15 Dissimilar Coupler	1	\$200.00	\$200.00
7/2/2021	#	ITEM #16 Tideflex Inline Check Valve	1	\$7,500.00	\$7,500.00
7/2/2021	#	ITEM #17 Concrete Headwall - (2) UNITS @ \$3,400/UNIT	2	\$3,400.00	\$6,800.00
7/2/2021	#	ITEM #20 Screened Topsoil, 5" Thick - (280) C.Y. @ \$75/C.Y.	280	\$75.00	\$21,000.00



INVDTS11121



# Invoice

65 Royal Avenue  
Hawthorne NJ 07506

T: 973-238-1510  
downestreeservice.com  
orderDTS@downes.pro

Date of Service	Sales Order #	Description	Quantity	Rate	Amount
7/2/2021	#	ITEM #24 Raise Existing Weir	1	\$2,500.00	\$2,500.00
7/2/2021	#	ITEM #25 Maintenance of Existing Vegetation	1	\$7,500.00	\$7,500.00
7/2/2021	#	ITEM #26 Trash Rack	1	\$750.00	\$750.00

Please remit payment according to the specified terms to:

DTS Trucking LLC  
65 Royal Ave  
Hawthorne, NJ 07506  
973-238-1510

We also accept Visa, MC, Amex, & Discover.

Thank you for your business.

Subtotal	\$196,349.05
Tax Total	\$0.00
Total	\$196,349.05
Payments/Credit	\$0.00
Balance Due	\$196,349.05

Discrepancies must be communicated  
within 15 days of invoice date.



INVDTS11121



## BOSWELL ENGINEERING

ENGINEERS ■ SURVEYORS ■ PLANNERS ■ SCIENTISTS

330 Phillips Avenue • P.O. Box 3152 • South Hackensack, N.J. 07806-1722 • (201) 641-0770 • Fax (201) 641-1831

### VIA ELECTRONIC MAIL

2021 OCT 1 PM 12:06

September 28, 2021

Borough of Montvale  
12 Mercedes Drive  
Montvale, NJ 07645

BOROUGH OF MONTVALE

Attention: Maureen Iarossi-Alwan,  
Administrator/Municipal Clerk

Re: Huff Pond - Storm Damage Repair  
Memorial Drive  
Block 2305, Lot 13  
Borough of Montvale  
Bergen County, New Jersey  
Our File No. PR-21-10697

Dear Ms. Iarossi-Alwan:

This correspondence shall serve to confirm our telephone discussion wherein you requested Boswell Engineering (Boswell) provide the necessary environmental engineering services to:

- Redesign the pond outlet;
- Design of bank stabilization and bend weir; and,
- Construction supervision and inspection.

### INTRODUCTION

Based upon our inspection following Tropical Storm Ida, extensive damage occurred due to the intense rainfall that resulted in abnormal flow velocities and extreme water volume in the Pascack Brook. The geomorphology of the Pascack Brook's existing channel was significantly altered causing severe bank stabilization and sediment deposition into Huff Pond. Our preliminary investigation found that the intake structure to the pond has been completely filled with sediment and no longer functions. The pond's outlet has also been damaged by floating debris causing a seepage that will continually drain the pond. Lastly, the recently dredged Huff Pond had approximately 700-tons of dredge material deposited back into the pond, filling in a major portion of its eastern section. Additionally, these excessive flows have damaged the bend weir that directs the water to the Huff Pond inlet.

Ms. Maureen Iarossi-Alwan,  
Administrator/Municipal Clerk  
Borough of Montvale  
September 28, 2021

#### SCOPE OF WORK

Under this proposal Boswell will investigate the pond outlet seepage and redesign the outfall to correct this condition. We will supervise the reconstruction of the bend weir and pond intake system. We will also provide the contractor with onsite instruction for the bank stabilization of both Pascack Brook and Huff Pond. We will coordinate the vegetative stabilization of the various areas that were eroded by Tropical Storm Ida. We propose to provide these services on a lump sum basis of \$ 15,000.00. Additionally, miscellaneous expenses including mileage, printing and sub-consultant services, if necessary, will be invoiced at cost plus ten percent (10%).

#### EXCLUSIONS

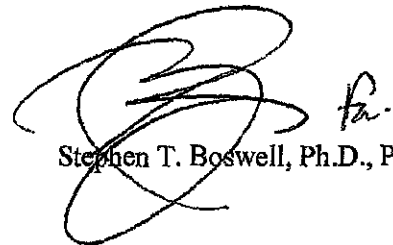
The following tasks are excluded from this proposal:

- Additional NJDEP permitting other than that previously approved for this project;
- Full-time construction inspection; and,
- Soil and sediment testing.

We thank you for your attention to this matter and look forward to working with the Borough on this project. If you should have any questions or require anything further, please do not hesitate to contact Frank J. Rossi, LSRP or me.

Very truly yours,

BOSWELL ENGINEERING

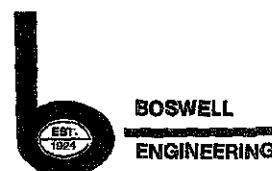


Stephen T. Boswell, Ph.D., P.E., P.P., LSRP

STB/FJR/cr

cc: Robert Hanrahan, Chairman  
Montvale Environmental Commission

210928CRP1



FileFinanceBilling/CollectionsSystem UtilitiesWindowFavoritesHelp

AddEditCloseDeletePreviousNextPrintLine ItemHelp

Purchase Order: 20-01639

P.O. Type: BlanketContract Id:

Status: OpenPO StatusVendor: 03068Supply Contract:

Order Date: 12/30/2020Line Item StatusName: DTS TRUCKING, LLC

Due Date: 7/7/202165 ROYAL AVENUE

Descript: RESTORATION- HUFF POND PROJECTHAWTHORNE, NJ 07506

F.O.B.:Discount %: .00Edit DiscountSt. Contract No: WBRC

Req. No: 0R-01694Line Items: 4Ship To: Boro of Montvale, Administrator

Entered By: CDKM. Iarossi-Alwan

P.O. Total: 268,042.0012 Mercedes Drive

Paid Total: 17,444.00Montvale, NJ 07645

Remaining: 250,598.00

Void Total: .00

Duplicate

Comments:

ESTIMATE CERTIFICATE

RESTORATION OF HUFF POND  
BOROUGH OF MONTVALE  
BERGEN COUNTY, NEW JERSEY

OUR FILE NO. MV-601

Estimate Number: 2

Estimate Number: 2															CHANGES & EXTRAS					
ITEM #	DESCRIPTION	UNIT	UNIT PRICE	ORIGINAL CONTRACT QUANTITY	AMENDED CONTRACT QUANTITY	TOTAL CONTRACT AMOUNT	QUANTITY PREVIOUSLY ALLOWED	QUANTITY ALLOWED THIS EST.	TOTAL QUANTITY ALLOWED TO DATE	TOTAL AMOUNT PREVIOUSLY ALLOWED	TOTAL AMOUNT ALLOWED TO DATE	AMOUNT DUE THIS ESTIMATE	PERCENT COMPLETE	AMOUNT REMAINING	This Estimate		Previous Estimates		Totals	
															ADDITIONS	REDUCTIONS	ADDITIONS	REDUCTIONS	ADDITIONS	REDUCTIONS
1	Mobilization (not to exceed 5% of total price)	L.S.	\$10,300.00	1	~	\$ 10,300.00	100%	0%	100%	\$ 10,300.00	\$ 10,300.00	\$ -	100%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
2	Soil Erosion and Sediment Control	L.S.	\$2,500.00	1	~	\$ 2,500.00	100%	0%	100%	\$ 2,500.00	\$ 2,500.00	\$ -	100%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
3	Site Clearing	L.S.	\$5,000.00	1	~	\$ 5,000.00	100%	0%	100%	\$ 5,000.00	\$ 5,000.00	\$ -	100%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
4	Disposing of Non-Regulated Debris	C.Y.	\$40.00	60	~	\$ 2,400.00	0	60	60	\$ -	\$ 2,400.00	\$ 2,400.00	100%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5	Sediment Excavation (Dredging)	TONS	\$22.25	2,850	~	\$ 63,412.50	0	2,850	2,850	\$ -	\$ 63,412.50	\$ 63,412.50	100%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
6	Soil Testing for Waster Characterization	L.S.	\$4,500.00	1	~	\$ 4,500.00	0%	100%	100%	\$ -	\$ 4,500.00	\$ 4,500.00	100%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
7	Disposal of Non-Hazardous (ID-27) Regulated Waste	TONS	\$52.40	950	1,262.73	\$ 66,167.05	0	1,262.73	1,262.73	\$ -	\$ 66,167.05	\$ 66,167.05	100%	\$ -	\$ 16,387.05	\$ -	\$ -	\$ 16,387.05	\$ -	
8	Disposal of Non-Regulated Soil	TONS	\$36.00	1,900	0	\$ -	0	0	0	\$ -	\$ -	\$ -	NA	\$ -	\$ -	\$ 68,400.00	\$ -	\$ -	\$ 68,400.00	
9	Removal of 30" RCP Storm Pipe	L.F.	\$78.00	22	~	\$ 1,716.00	0	22	22	\$ -	\$ 1,716.00	\$ 1,716.00	100%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
10	Removal of 18" RCP Storm Pipe	L.F.	\$78.00	20	~	\$ 1,560.00	0	20	20	\$ -	\$ 1,560.00	\$ 1,560.00	100%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
11	12" Polyvinyl Chloride Pipe	L.F.	\$20.00	15	~	\$ 300.00	0	15	15	\$ -	\$ 300.00	\$ 300.00	100%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
12	12" Reinforced Concrete Pipe	L.F.	\$20.00	54	~	\$ 1,080.00	0	0	0	\$ -	\$ -	\$ -	0%	\$ 1,080.00	\$ -	\$ -	\$ -	\$ -	\$ -	
13	24" High Density Polyethylene Pipe	L.F.	\$55.75	82	~	\$ 4,571.50	0	82	82	\$ -	\$ 4,571.50	\$ 4,571.50	100%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
14	Low Flow Valve	UNIT	\$5,472.00	1	~	\$ 5,472.00	0	1	1	\$ -	\$ 5,472.00	\$ 5,472.00	100%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
15	Dissimilar Coupler	UNIT	\$200.00	1	~	\$ 200.00	0	1	1	\$ -	\$ 200.00	\$ 200.00	100%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
16	Tideflex Inline Check Valve	UNIT	\$7,500.00	1	~	\$ 7,500.00	0	1	1	\$ -	\$ 7,500.00	\$ 7,500.00	100%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
17	Concrete Headwall	UNIT	\$3,400.00	2	~	\$ 6,800.00	0	2	2	\$ -	\$ 6,800.00	\$ 6,800.00	100%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
18	Riprap Apron, 18" Thick (D <sub>50</sub> =9")	S.Y.	\$195.00	10	~	\$ 1,950.00	0	0	0	\$ -	\$ -	\$ -	0%	\$ 1,950.00	\$ -	\$ -	\$ -	\$ -	\$ -	
19	Preparation of Planting Areas	S.F.	\$1.00	2,500	~	\$ 2,500.00	0	0	0	\$ -	\$ -	\$ -	0%	\$ 2,500.00	\$ -	\$ -	\$ -	\$ -	\$ -	
20	Screened Topsoil, 5" Thick	C.Y.	\$75.00	100	280	\$ 21,000.00	0	280	280	\$ -	\$ 21,000.00	\$ 21,000.00	100%	\$ -	\$ 13,500.00	\$ -	\$ -	\$ 13,500.00	\$ -	
21	Plantings	L.S.	\$7,500.00	1	~	\$ 7,500.00	0	0	0	\$ -	\$ -	\$ -	0%	\$ 7,500.00	\$ -	\$ -	\$ -	\$ -	\$ -	
22	Temporary Deer Fencing	L.F.	\$6.00	125	~	\$ 750.00	0	0	0	\$ -	\$ -	\$ -	0%	\$ 750.00	\$ -	\$ -	\$ -	\$ -	\$ -	
23	Clean Fill	C.Y.	\$40.00	40	0	\$ -	0	0	0	\$ -	\$ -	\$ -	NA	\$ -	\$ -	\$ 1,600.00	\$ -	\$ -	\$ 1,600.00	
24	Raise Existing Weir	L.S.	\$2,500.00	1	~	\$ 2,500.00	0%	100%	100%	\$ -	\$ 2,500.00	\$ 2,500.00	100%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
25	Maintenance of Existing Vegetation	L.S.	\$7,500.00	1	~	\$ 7,500.00	0%	100%	100%	\$ -	\$ 7,500.00	\$ 7,500.00	100%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
26	Trash Rack	UNIT	\$750.00	1	~	\$ 750.00	0	1	1	\$ -	\$ 750.00	\$ 750.00	100%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Additional Items																				
27	Additional Plantings	L.S.	\$23,975.00	0	1	\$ 23,975.00	0%	0%	0%	\$ -	\$ -	\$ -	0%	\$ 23,975.00	\$ -	\$ -	\$ 23,975.00	\$ -	\$ -	
28	Remove Debris from Dam, Redirect Flow	L.S.	\$17,500.00	0	1	\$ 17,500.00	0%	0%	0%	\$ -	\$ -	\$ -	0%	\$ 17,500.00	\$ 17,500.00	\$ -	\$ -	\$ 17,500.00	\$ -	
TOTAL CONTRACT AMOUNT						\$ 269,404.05				TOTALS	\$ 214,149.05	\$ 196,349.05	BALANCE TO FINISH	\$ 55,265.00	\$ 47,387.05	\$ (70,000.00)	\$ 23,975.00	\$ -	\$ 71,362.05	\$ (70,000.00)