

**AGENDA
WORK SESSION MEETING
BOROUGH OF MONTVALE
Mayor and Council Meeting
February 25, 2025
Closed Executive Session 7:00PM
Meeting to Commence 7:30PM**

CLOSED/EXECUTIVE SESSION:

Motion to move into Executive Session as provided for by Resolution No. 15-2025 adopted on January 1, 2025 and posted on the bulletin board in the Municipal Building

The Mayor and Council will go into a Closed Executive Session for the following:

- Attorney Client Privilege – Potential Litigation – Affordable Housing

Minutes to be disclosed as per the Open Public Meetings Act matters discussed will be disclosed to the public when such matters are finally determined and there is no reason to prohibit the public disclosure of information relating to such matters.

ROLL CALL:

Councilmember Arendacs	Councilmember Lane
Councilmember Cudequest	Councilmember Roche
Councilmember Koelling	Councilmember Russo-Vogelsang

ORDINANCES:

None

MEETING OPEN TO PUBLIC

Agenda Items Only

MEETING CLOSED TO PUBLIC

Agenda Items Only

MINUTES:

None

CLOSED/EXECUTIVE MINUTES:

None

RESOLUTIONS: (CONSENT AGENDA*)

*All items listed on a consent agenda are considered to be routine and non-controversial by the Borough Council and will be approved by a motion, seconded and a roll call vote. There will be no separate discussion on these items unless a Council member(s) so request it, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

- 76-2025 Refund Overpayment of Taxes - Due to Veteran Exempt Status – Joshua Kohen
- 77-2025 Governor's Council on Substance Use Disorder Fiscal Grant Cycle October 2020-June 2026
- 78-2025 A Resolution Amending a Professional Services Contract to King, Moench & Collins LLP to Serve as Special Counsel for Affordable Housing Litigation
- 79-2025 Authorizing Refund of Redemption of Tax Sale Certificate #24-00002 for Block 2002; Lot 13, 24 Spring Valley Road
- 80-2025 A Resolution Awarding a Two-Year Extension to the Contract with New Jersey Elevator Inspection Agency for Designation as the Borough Elevator Subcode Official, Pursuant to N.J.S.A. 40A:11-15

RESOLUTIONS: (CONSENT AGENDA*) - continued

- 81-2025 Resolution To Support Publishing Legal Notices On Official Government Websites
82-2025 Award Professional Service Contract to Colliers Engineering & Design for Survey Services, Geotechnical Services and Design & Specifications for the 2024 Bergen County Municipal Park Improvement – Flagg Field Improvements
83-2025 Award Professional Service Contract to Colliers Engineering & Design - for Design and Bidding Services and Grant Administration Services for NJDOT FY2025 – Paragon Drive Resurfacing Project
84-2025 Resolution Approving a Grant Agreement with the County of Bergen for a Matching Grant for Historic Preservation of the J.J. Blauvelt (Octagon) House
85-2025 Award Professional Service Contract to Colliers Engineering & Design - for Construction Observation Services for Memorial Drive M.A.L. Synthetic Turf Field

BILLS:

ENGINEER'S REPORT:

ATTORNEY'S REPORT:

ADMINISTRATOR'S REPORT:

UNFINISHED BUSINESS:

None

NEW BUSINESS:

*Appointing Ernie DiFiore to the Mayor's Advisory Committee
Appointing Corinne Duffy as the Official Town Photographer*

COMMUNICATION CORRESPONDENCE:

None

MEETING OPEN TO THE PUBLIC:

HEARING OF CITIZENS WHO WISH TO ADDRESS THE MAYOR AND COUNCIL:

Upon recognition by the Mayor, the person shall proceed to the floor and give his/her name and address in an audible tone of voice for the records. Unless further time is granted by the Council, he/she shall limit his/her statement to five (5) minutes. Statements shall be addressed to the Council as a body and not to any member thereof. No person, other than the person having the floor, shall be permitted to enter into any discussion, without recognition by the Mayor.

MEETING CLOSED TO THE PUBLIC:

ADJOURNMENT:

Elected Officials Training will be held at 6:00pm on Thursday, March 13, 2025

Regular Meeting of the Mayor & Council will be held at 7:30pm on Thursday, March 13, 2025

******Disclaimer***** Subject to Additions And/Or Deletions**

**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 76-2025**

RE: Refund Overpayment of Taxes - Due to Veteran Exempt Status – Joshua Kohen

WHEREAS, a resolution authorizing the Borough of Montvale to refund the following overpayment of taxes; and

WHEREAS, the owner of 16 Hope Street, Joshua Kohen, is totally exempt from taxes due to his Veteran status, his mortgage company made a payment for February 1st installment in the amount of \$4,854.00 which resulted in an overpayment; and

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale, County of Bergen, New Jersey, that the Tax Collector be and is hereby authorized to refund in the amount of \$4,854.00 to Joshua Kohen, of 16 Hope Street, Montvale, NJ 07645

Councilmember	Motion	Second	Yes	No	Absent	Abstain	No Vote
Arendacs							
Cudequest							
Koelling							
Lane							
Roche							
Russo-Vogelsang							

Adopted: February 25, 2025

ATTEST:

APPROVED:

Frances Scordo
Municipal Clerk

Michael Ghassali
Mayor

**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 77-2025**

**RE: Governor's Council on Substance Use Disorder Fiscal Grant Cycle October 2020-
June 2026**

WHEREAS, the Governor's Council on Substance Use Disorder (GCSUD) established the Municipal Alliances for the Prevention of Substance Use Disorder in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent substance use disorder in communities throughout New Jersey.

WHEREAS, The Borough Council of the Borough of Montvale, County of Bergen, State of New Jersey recognizes that substance use disorder is a serious problem in our society amongst persons of all ages; and therefore, has an established Municipal Alliance Committee; and,

WHEREAS, the Borough Council further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent substance use disorder in our community; and,

WHEREAS, the Borough Council has applied for funding to the Governor's Council on Substance Use Disorder through the County of Bergen;

NOW, THEREFORE, BE IT RESOLVED by the Borough of Montvale, County of Bergen, State of New Jersey hereby recognizes the following:

1. The Borough Council does hereby authorize submission of a strategic plan for the Municipal Alliance grant for fiscal year 2026 in the amount of:

GCSUD GRANT FUND	\$2,956.76
Cash Match	\$ 959.08
In-Kind	\$2,877.25

2. The Borough Council acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

Councilmember	Motion	Second	Yes	No	Absent	Abstain	No Vote
Arendacs							
Cudequest							
Koelling							
Lane							
Roche							
Russo-Vogelsang							

Adopted: February 25, 2025

ATTEST:

APPROVED:

Frances Scordo
Municipal Clerk

Michael Ghassali
Mayor



COUNTY OF BERGEN
DEPARTMENT OF HEALTH SERVICES
One Bergen County Plaza – 4th Floor – Hackensack, NJ 07601-7076
(201) 634-2600 • FAX (201) 336-6086
www.bergenhealth.org
healthdept@co.bergen.nj.us

James J. Tedesco III
County Executive

Hansel F. Asmar
Director/Health Officer

The Honorable Mike Ghassali
Borough of Montvale
12 Mercedes Drive
Montvale, NJ 07645

Re: FY 2026 - Municipal Alliance Grant

Dear Mayor:

I am pleased to inform you that our Bergen County Alliance Steering Subcommittee (CASS) and the Bergen County Local Advisory Committee on Alcoholism and Drug Abuse (LACADA) voted to allocate the below funding for fiscal year 2026 which begins July 1, 2025.

In addition to the GCSUD Award, Montvale Municipal Alliance has been awarded an additional Supplemental Award. This is a one-time funding incentive based on availability of funds.

Please inform your Treasurer/CFO that pending approval of your grant application once submitted and reviewed, your Municipal Alliance funding and requirement totals for 2025/2026 are as indicated:

GCSUD award:	\$ 2956.76
Supplemental Funding	\$ <u>879.57</u>
	\$ 3836.33
Cash Match requirement (25%):	\$ 959.08
In-Kind requirement (75%):	\$ 2877.25
Total Grant	\$ 7672.66

This letter of intent is contingent upon the availability of funds and is subject to the rules of the New Jersey Department of Treasury.

The submission and approval of the revised Municipal Alliance Plan will be required to access these funds. A sample Resolution is attached to this email to be placed on the agenda for the next Mayor and Council meeting. Please have the signed Resolution forms back to us via email no later than Monday, March 31, 2025.

Do not hesitate to reach out to me should you need additional information or have any questions. On behalf of the Bergen County Alliance staff of the Bergen County Department of Health Services, Division of Mental Health and Addiction Services, I would like to thank you for your efforts to prevent substance abuse in your community and look forward to working with you for another successful year!

Sincerely,

Leidy Suriel
County Alliance Coordinator

**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 78-2025**

RE: A Resolution Amending a Professional Services Contract to King, Moench & Collins LLP to Serve as Special Counsel for Affordable Housing Litigation

WHEREAS, the Governing Body previously awarded a professional services contract to Michael Collins, Esq. and King, Moench & Collins LLP ("KMC") to serve as Special Counsel for Affordable Housing Litigation to represent the Borough (and other municipalities) in connection with a challenge to the recent legislation concerning Round 4 of the state-wide affordable housing obligations; and

WHEREAS, the Borough's initial award had a "not to exceed" figure of \$30,000, and the Borough is desirous of increasing this figure to a "not to exceed" value of \$250,000; and

WHEREAS, the payments for KMC's services shall come from the Trust Fund established with funds from all participating municipalities; and

WHEREAS, pursuant to *N.J.S.A. 40A:11-5(a)(i)*, a professional services contract is exempt from public bidding requirements; and

WHEREAS, the Borough's Chief Financial Officer has certified that funds have been appropriated and are available for this purpose.

NOW, THEREFORE, BE IT RESOLVED that the professional services contract with Michael Collins, Esq. and King, Moench & Collins LLP to serve as Special Counsel for Affordable Housing Litigation is hereby amended to increase the "not to exceed" figure to \$250,000; and

BE IT FURTHER RESOLVED that the Mayor and Borough Clerk are hereby authorized and empowered to execute a contract consistent with the provisions and intent of this Resolution, subject to approval of same by the Borough Attorney; and

BE IT FURTHER RESOLVED that the Borough Clerk shall publish notice of this contract award in the official newspaper of the Borough, in accordance with *N.J.S.A. 40A:11-5*.

Councilmember	Motion	Second	Yes	No	Absent	Abstain	No Vote
Arendacs							
Cudequest							
Koelling							
Lane							
Roche							
Russo-Vogelsang							

Adopted: February 25, 2025

ATTEST:

APPROVED:

Frances Scordo
Municipal Clerk

Michael Ghassali
Mayor

**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 79-2025**

RE: Authorizing Refund of Redemption of Tax Sale Certificate #24-00002 for Block 2002; Lot 13, 24 Spring Valley Road

WHEREAS, at the Municipal Tax Sale held on October 24, 2025, a lien was sold on Block 2002, Lot 13, also known as 24 Spring Valley Road for 2024 property taxes; and,

WHEREAS, this lien, known as Tax Sale Certificate #24-00002, was sold to Pro Cap 8 LLC FBO Firstrust Bank, P. O. Box 774, Fort Washington, PA 19034-0774 at 0% interest rate and a premium in the amount of \$132,000.00; and

WHEREAS, Montvale Grove, LLC has affected redemption of Tax Sale Certificate #24-00002 in the amount of \$17,116.10; and

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale, County of Bergen, State of New Jersey, that the Tax Collector be and is hereby authorized to Redeem Certificate #24-00002 in the amount of \$17,116.10 plus \$132,000.00 premium for a total amount of \$149,116.10 to Pro Cap 8 LLC FBO Firstrust Bank, P. O. Box 774, Fort Washington, PA 19034-0774

Councilmember	Motion	Second	Yes	No	Absent	Abstain	No Vote
Arendacs							
Cudequest							
Koelling							
Lane							
Roche							
Russo-Vogelsang							

Adopted: February 25, 2025

ATTEST:

APPROVED:

Frances Scordo
Municipal Clerk

Michael Ghassali
Mayor

**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 80-2025**

Re: A Resolution Awarding a Two-Year Extension to the Contract with New Jersey Elevator Inspection Agency for Designation as the Borough Elevator Subcode Official, Pursuant to N.J.S.A. 40A:11-15

Whereas, by Resolution No. 84-2022 the Borough of Montvale did award a three-year contract to New Jersey Elevator Inspection Agency, 30 Amherst Place, Livingston, NJ 07039, for the services of an elevator subcode official within the Borough, with the potential for up to two years of mutual extensions pursuant to N.J.S.A. 40A:11-15; and

Whereas, the Borough has determined that the services being provided by New Jersey Elevator Inspection Agency are being provided in an effective and efficient manner, and the Borough wishes to extend the contract for an additional two years; and

Whereas, the contract price for the two extension years shall remain at 54% of DCA Fees charged for inspections, plus the Borough's 20% Administration Fee; which pricing is compliant with the requirements of N.J.S.A. 40A:11-15; and

Whereas, New Jersey Elevator Inspection Agency has consented to the terms of this proposed extension; and

Whereas, the Borough CFO has certified that funds have been appropriated and are available for this purpose.

Now, Therefore, Be It Resolved by the Mayor and Council of the Borough of Montvale as follows:

1. The Borough does authorize a two-year extension of the contract between the Borough of Montvale and New Jersey Elevator Inspection Agency pursuant to N.J.S.A. 40A:11-15.
2. The Mayor and Borough Clerk are hereby directed, authorized and empowered to execute an amendment to the contract with New Jersey Elevator Inspection Agency to effectuate the purposes of this resolution, subject to approval as to form by the Borough Attorney.
3. This resolution shall take effect immediately.

Councilmember	Motion	Second	Yes	No	Absent	Abstain	No Vote
Arendacs							
Cudequest							
Koelling							
Lane							
Roche							
Russo-Vogelsang							

Adopted: February 25, 2025

ATTEST:

APPROVED:

Frances Scordo
Municipal Clerk

Michael Ghassali
Mayor

**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 81-2025**

RESOLUTION TO SUPPORT PUBLISHING LEGAL NOTICES ON OFFICIAL GOVERNMENT WEBSITES

WHEREAS, the sunset provision of March 1, 2025, imposed under P.L. 2024 c.106 is fast approaching in what was a temporary solution that allowed local governments to comply with the public notice requirements under the law in time for annual reorganization meetings in January; and,

WHEREAS, local government officials serve as the stewards of property taxpayer dollars and should no longer be required to subsidize the newspaper industry with revenues collected from publishing legal notices in the press; and,

WHEREAS, long before NJ Advanced Media’s announcement that it was terminating daily print publications in January of 2025, local government officials found it increasingly difficult to comply with the public notice requirements under the law as the media has become almost exclusively digitized and struggled to retain staff, resources, and publications; and,

WHEREAS, legislation that will authorize local governments to publish legal notices on a local government’s official website will streamline an antiquated and overly burdensome process and save valuable time, resources, and property taxpayer dollars; and,

NOW, THEREFORE, BE IT RESOLVED that the Borough of Montvale does in fact, hereby urge state leaders to pass legislation that will authorize municipalities, counties, school districts, and all local governments to publish legal notices in a clear, transparent, and timely manner on a local government’s official website.

BE IT FURTHER RESOLVED that a copy of this Resolution shall be sent to Governor Phil Murphy, Senate President Nicholas Scutari, Speaker of the General Assembly Craig Coughlin, Senator Holly Schepisi, Assemblymembers Auth and Azzariti and the New Jersey State League of Municipalities.

Councilmember	Motion	Second	Yes	No	Absent	Abstain	No Vote
Arendacs							
Cudequest							
Koelling							
Lane							
Roche							
Russo-Vogelsang							

Adopted: February 25, 2025

ATTEST:

APPROVED:

Frances Scordo
Municipal Clerk

Michael Ghassali
Mayor

**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 82-2025**

RE: Award Professional Service Contract to Colliers Engineering & Design for Survey Services, Geotechnical Services and Design & Specifications for the 2024 Bergen County Municipal Park Improvement – Flagg Field Improvements

WHEREAS, the Borough of Montvale has deemed it necessary to engage the professional services of an Engineer to provide professional services for the 2024 Bergen County Municipal Park Improvement – Flagg Field Improvements

WHEREAS, section N.J.S.A. 40A:11-5 of the Local Public Contracts Law, (N.J.S.A. 40A:11-1 et seq.) exempts such professional services from competitive bidding; and

WHEREAS, Colliers Engineering & Design, with offices located at 400 Valley Road, Suite 304, Mt. Arlington, NJ 07856 has submitted a proposal dated February 6, 2025 to provide the engineering services which are detailed and attached to the original of this resolution, and

WHEREAS, the Certified Municipal Finance Officer has certified funds are available certification hereto attached to the original of this resolution.

NOW, THEREFORE BE IT RESOLVED by the Borough of Montvale as follows:
That the proposal for the scope of engineering services is attached to this resolution which is made part of this resolution shall be awarded to Colliers Engineering & Design.

1. That the following be provided: Survey Services, Geotechnical Services and Design & Bidding Services
2. The cost not to exceed shall be \$53,900.00
3. The Engineer shall be required to submit itemized bills and payment shall be made based upon services rendered. The rates for this work are in accordance with the hourly contractual agreement with the Borough of Montvale.

BE IT FURTHER RESOLVED, that a copy of this resolution be published an official newspaper of the Borough of Montvale, be on file, available for public inspection, in the office of the Municipal Clerk, Municipal Complex, 12 DePiero Drive, Montvale, NJ 07645.

Councilmember	Motion	Second	Yes	No	Absent	Abstain	No Vote
Arendacs							
Cudequest							
Koelling							
Lane							
Roche							
Russo-Vogelsang							

Adopted: February 25, 2025

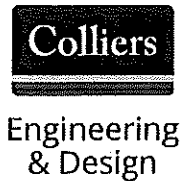
ATTEST:

APPROVED:

Frances Scordo
Municipal Clerk

Michael Ghassali
Mayor

400 Valley Road
Suite 304
Mount Arlington, NJ 07856
Main: 877 627 3772



February 6, 2025

Joseph Voytus, Borough Administrator
Borough of Montvale
12 DePiero Drive
Montvale, New Jersey 07645

2024 Bergen County Municipal Park Improvement – Flagg Field Improvements
Professional Engineering Services
Borough of Montvale, Bergen County
Colliers Engineering & Design Project No. MVB0069P

Dear Mr. Voytus,

Colliers Engineering & Design Inc. (CED) is pleased to present the following agreement for engineering services related to the 2024 Bergen County Municipal Park Improvement – Flagg Field Improvements project. Specifically, the subject is the 46/60 baseball field at the west end of the complex, adjacent to the school. It is our understanding that the Borough wishes to convert the natural clay infield to synthetic turf. Synthetic turf fields require stormwater management to mitigate and control surface runoff. The scope and cost of these types of improvements are dependent on several factors including, but not limited to, site conditions, soil conditions, topography, and overall area drainage patterns. It is our understanding that the improvements are limited to the synthetic turf, drainage infrastructure and restoration. The preliminary cost estimate for the project included in the grant applications is approximately \$300,00.00. It is our understanding that the Borough received a Bergen County Open Space grant in the amount of \$84,277.

Accordingly, this proposal includes survey, geotechnical investigation, design and bidding services.

Based on our conversations and information noted above, we propose to complete the following:

SCOPE OF SERVICES

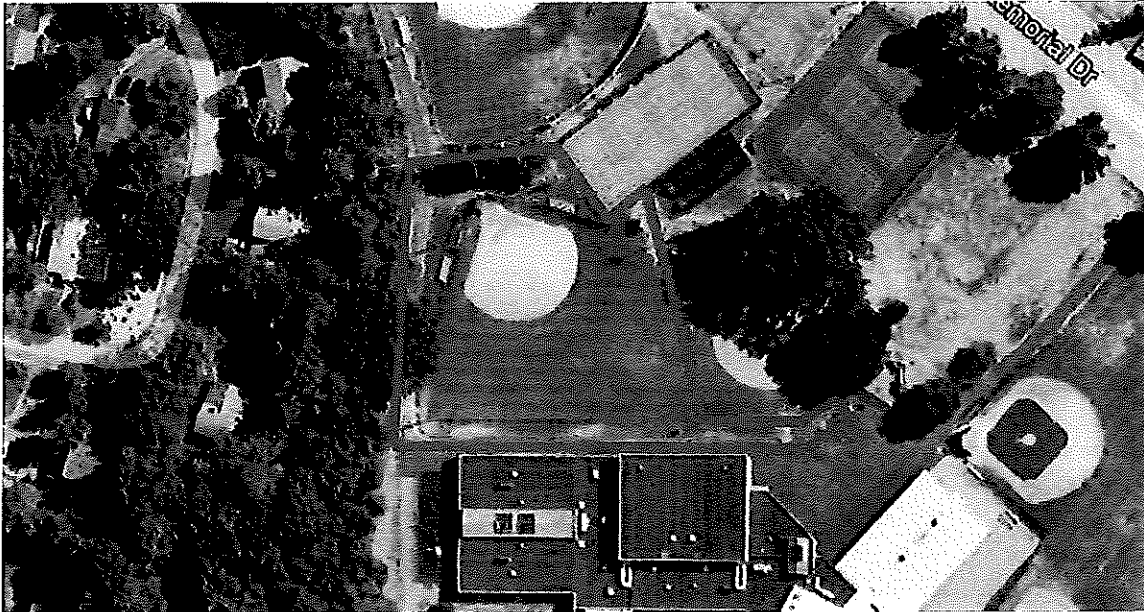
TASK 1.0 SURVEY SERVICES

Task 1.1 Topographic Survey

CED will perform a Topographic Survey of the Flagg Field Improvements, located in Montvale, Bergen County, New Jersey, in accordance with the standards set forth in the Laws of the State of New Jersey Statutory Reference NJSA 45:8-28(e) and more specifically, the administrative rules and regulations promulgated by the State Board of Professional Engineers and Land Surveyors and contained in N.J.A.C. 13:40-5.1.

The limits of the survey are outlined in red depicted in the Survey Limits image below:

SURVEY LIMITS



Our office will prepare a topographic survey map that is a graphic pictorial representation of existing site features observed at the time of the field survey such as buildings, curbs, sidewalks, roadways, driveways, retaining walls, fences, individual trees in open areas, and utility hardware. Limits of wooded areas will be depicted based on the approximate dripline, but individual trees within wooded areas will not be surveyed. The topographic map will depict existing spot elevations and contours at a one-foot (1') contour interval. GPS surveying techniques will be used to control the survey with the resulting horizontal datum being New Jersey State Plane Coordinate System NAD83 and the vertical datum being North American Vertical Datum NAVD88.

Visible and accessible utilities and/or utility structures within the survey limits, as described above, will be surveyed and shown on the plan to include rim, grate and invert elevations, and pipe sizes entering and/or exiting the structures. For the purposes of this contract, accessible utilities shall be defined as those utilities that are visible to the naked eye at ground level and are safely accessible by foot by CED field survey personnel without the need for additional safety measures and/or assistance with making pipes visible, open and clear for inspection and measuring.

We will survey visible evidence of existing utilities within the survey limits, but may not be able to confirm the existence, or actual position of, all underground utilities which may be running through or servicing the subject property. The NJ One Call System prohibits the use of its service for surveying and mapping of subsurface utilities for engineering design purposes. If requested, we can enlist the services of our in-house subsurface utility engineers to investigate and mark the approximate location of subsurface utilities that may exist on the site. The fee for this additional service can be provided upon request.

Included in this task of service are the following tasks:

- Establish on-site survey control;
- Field traverse, topographic survey and data collection;
- Field measure inverts of accessible gravity structures;
- Field survey data reduction and computation;
- Preparation of topographic survey map in AutoCAD Civil 3D 2022 format.

Traffic safety protection for field survey crew and cleaning of clogged or obstructed drain and sewer structures is **not** included in the fee for this survey. If it is determined that safety protection is required for any of the survey services performed under this contract, we will advise you of the approximate cost prior to moving forward. Such additional costs would be invoiced as a reimbursable expense pursuant to prior authorization.

Task 1.2 Utility Investigation and Mapping

CED proposes to provide the following professional Utility Investigation and Mapping Services in support of the above-named project in accordance with the project limits as indicated on the provided map and site sketch.

Utility Records Research. Conduct comprehensive utility records research and collect applicable utility owner records to assist in identifying utility owners that may have facilities on or be affected by the project. Includes interfacing with utility owners/operators to ascertain the availability and completeness of record documents and to obtain verbal or historical information on existing subsurface facilities and operational status. All utility records obtained through this process will be included as an attachment in the final deliverable.

Buried Utility Mapping (Horizontal Mapping of Utilities). Designating the presence and approximate horizontal location of subsurface utilities using geophysical prospecting techniques including electromagnetic, sonic and acoustical techniques. CED will provide the following designating services to aid the Borough:

As a "Value-Added" service, to the extent possible, CED will provide electronic depth measurements at regular intervals along each designated subsurface facility. The electronic depth information will be recorded at approximate 25-foot intervals and shall be collected in the normal course of utility mapping. The collected electronic depth information will be incorporated into the project deliverable (field sketch on aerial mapping) for the project from which utility profiles may be developed.

- Provide equipment, personnel and supplies needed for performing designating services. CED shall determine equipment, personnel and supplies needed to perform these services.
- Designate the existing underground utility pipeline facilities within the identified area as described in the Survey Limits map above. Conduct appropriate investigation of site conditions.

- Mark the horizontal position of underground utilities on the ground with spray paint to be surveyed by CED Survey team (fees for the survey are included in another Task). These utilities may include water, natural gas, electric, and telecommunications.
- Measure inverts and record data at all sanitary and storm drain structures including (but not limited to) manholes, inlets, catch basins, cleanouts. This information will be provided to the CED Survey team for inclusion in the final mapping. Sanitary and storm drain lines between structures will not be marked out.
- GPR data will be collected approximately every 50 feet of roadway to evaluate the pavement and sub-base thickness. The data will be post-processed and interpreted to determine the thickness of these materials within the project limits. This information will be included in the final deliverable.
- Formulate a field sketch on aerial mapping documenting all utilities designated with electronic depth information and notes. This will be provided to the CED Survey team who will be providing the final CAD deliverable.
- Coordinate with CED Survey team to ensure that the utility investigation results are accurately represented in their final deliverable.
- Aerial utilities are excluded from this Task.
- A final report detailing the results of the utility investigation will be provided within two (2) weeks of completion of field work. The report will include the investigation methodology and equipment used, along with a detailed summary of all the information obtained through the course of this work, including pipe sizes, materials, duct bank limits and any other pertinent information.

GPR Assumptions/Clarifications. GPR effectiveness and resolution is highly dependent on soil conditions within the investigation area. GPR's ability to identify or resolve subsurface anomalies may vary significantly across the investigation area. GPR resolution depths are soil dependent and can vary from zero feet (0') to eight feet (8') of penetration at infinite points across an investigation area. While GPR can be a very effective tool in locating or identifying subsurface objects or facilities (anomalies), the results are interpretive and subject to possible misinterpretation or error. SUE Provider personnel will make every reasonable effort to properly identify and interpret GPR anomalies in accordance with the performance limitations of the technology and provide recognizable markings for the Borough.

Provider Certifications. The Utility Investigation Provider shall not be required to sign any documents, no matter by whom they may be requested, that would result in the Provider having to certify, guarantee or warrant the existence of conditions which the Provider cannot ascertain. The Client also agrees that it has no right to make the resolution of any dispute with the Provider or the payment of any amounts due to the Provider in any way contingent upon the SUE Provider signing any such certification.

TASK 2.0 GEOTECHNICAL SERVICES

Task 2.1 Stormwater Infiltration Testing

CED will perform infiltration testing services to assist with the design of the proposed Flagg Field Improvements stormwater management BMP facilities.

Our Scope of Services under this task is outlined below:

1. Field locate each test location using handheld GPS equipment or conventional taping methods. Ground surface elevations will be obtained from available topographic documentation.
2. Retain an excavating contractor who will provide a backhoe and non-union operator to complete three to four (3-4) test pit explorations within the footprints of the proposed BMP facilities using a rubber-tire backhoe or tracked excavator over one (1) working day. Test pits will be advanced to depths up to 12 to 14 feet below grade or bucket refusal, whichever occurs first. Infiltration testing will be performed via single ring infiltrometers within the test pit excavations in general conformance with Chapter 12 of the New Jersey Stormwater Management BMP Manual. Test locations will also be used to document the subsurface profile and to determine the estimated seasonal high groundwater table (if encountered).
3. CED will provide full-time on-site technical observation of the excavating subcontractor and perform infiltration testing over one (1) working day. Technical observations will be performed by a Geotechnical Technician/Engineer under the direct supervision of the project Geotechnical Engineer.
4. Upon completion of the analyses, CED will issue a letter report summarizing the subsurface profile encountered, groundwater and seasonal high-water data (if encountered), and infiltration test results. Test pit and an exploration location plan will also be provided.

Geotechnical Procedures

Our subcontractor shall be responsible for contacting the One Call System; however, the Borough is responsible for providing us with available utility information. Neither CED nor our subcontractors can be held responsible for any damage caused to underground utilities or structures that are not marked out in the field by others, or accurately shown on the plans provided to us.

Due to the nature of the work, some incidental disturbance of the grounds (e.g., cleat/track marks, tire rutting, disturbed earth, soil mounds, etc.) and settlement should be anticipated after the completion of the test pits. However, should settlement occur, it will be the Borough's option to maintain the grade at each test location after we demobilize from the site. This proposal excludes site restoration other than backfilling the test pits with the excavated soils. Test pit backfill will be completed in lifts tamped with the machine bucket.

Test pits will be performed at designated locations using a rubber tire backhoe. Test pits will be advanced to depths up to 12 to 14 feet below grade or bucket refusal whichever occurs first. The test pits will be backfilled with the excavated materials, and the lifts will be tamped by the machine bucket. Additional restoration, including seeding and placing straw is currently excluded from our scope of services.

Test pits will be performed under the full-time on-site technical observation of a representative of CED. Our representative will maintain logs of the explorations as the work proceeds and perform infiltration testing using single ring infiltrometer methodologies. Soil samples will be classified in accordance with the USDA classification systems, as appropriate.

The samples will be stored for a period of 60 days from the date of our report, unless otherwise negotiated with the Borough.

Geotechnical Assumptions and Exclusions

This task is based on the following assumptions and exclusions:

- Test pitting will be completed by a non-union, non-prevailing wage subcontractor with unrestricted access during normal workday hours (weekday, 7:30 AM to 5:30 PM) over one (1) working day.
- Access to the infield of the baseball field is a minimum width of eight feet (8').
- Repair of incidental site disturbances and settlement of test pit backfill after demobilization from the site are currently excluded from our scope of services.
- Stormwater infiltration testing will be performed in general conformance with Chapter 12 of the New Jersey Stormwater Best Management Practices Manual. Infiltration testing is limited to single ring infiltration testing. We will prepare a separate proposal for additional and varied permeability testing if requested, or if subsurface conditions require.
- Any exploratory or testing work, interpretations, or conclusions related to the determination of potential chemical, toxic, radioactive, or other type of contaminants on site are excluded at this time.

TASK 3.0 DESIGN AND BIDDING SERVICES

CED will utilize the survey prepared in Task 1.0 and the geotechnical findings prepared in Task 2.0 to prepare design documents for the proposed improvements. Improvements include the conversion of the 46/60 infield to synthetic turf, stormwater infrastructure and restoration. CED will provide the necessary coordination with the synthetic turf vendor.

Upon completion of the design, the construction cost estimate will be refined. This will determine the necessary funds that will be required for the ultimate construction. As this design develops, status updates will be provided to the Borough so that alternate bids can be determined, as necessary, to remain within the budget established.

CED will prepare the base mapping, title sheet, general notes and legend, estimate of quantities, construction plans, soil erosion and sediment control plans, and the construction details. CED will also prepare the supplemental and technical specifications for all site improvement items that are specified on our construction drawings for incorporation into the overall bid package. The specifications will be prepared in the latest NJDOT format, as amended.

Regulatory Agency Approvals – CED will coordinate with the regulatory agencies listed below to confirm permits required. The preparation and submittal of the applications and supporting information required to apply for the approvals and/or permits is included in this phase. The completed construction plans as described below will be packaged, along with the required applications for permit review submission, to the following agencies:

- Bergen County Soil Conservation District for Soil Erosion and Sediment Control Plan Certification and NJPDES Stormwater Discharge Permit (RFA);
- Montvale Planning Board (courtesy submission).

NJDEP Land Use permitting is not anticipated for this project. If NJDEP Land Use permitting becomes necessary for any reason, CED will prepare a separate agreement to the Borough for review and approval.

Construction Drawings – The following construction drawings will be included in the Construction Documents:

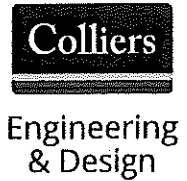
- **Title Sheet** – A Title Sheet will be prepared that will indicate the location of the property within the Borough. This sheet will list the name of the project and the appropriate Borough officials. The Title Sheet also lists the drawings included within the design plan set.
- **General Notes and Legends** – A plan will be developed incorporating a list of general notes and legends that pertain to this specific project.
- **Estimate of Quantities** – The Total Estimate of Quantities will be tabulated and inserted onto the General Notes and Legends plan. The breakdown of each item will be labeled on the appropriate plan; e. g. dimension and layout plan or landscape and lighting plan.
- **Site Dimension Plan** – A plan will be prepared that will indicate both the existing site conditions and the site improvements to be removed and/or relocated to accommodate the proposed athletic field improvements. The topographic survey will be utilized as the existing conditions base map throughout the project. The site dimension plan will indicate the horizontal location and relationship of the site improvements relative to the existing topography. In addition, site features, including but not limited to, pavement, curbing and fencing, will be depicted.

- **Grading, Drainage and Utility Plan** – A plan will be prepared that will include the vertical relationships between the existing conditions and proposed improvements. Proposed grading will be coordinated with the existing site conditions in order to provide positive drainage and appropriate slopes throughout the site. It is anticipated that underground conveyance piping will be required for stormwater management. The limits of the system, including all piping and structures, will be depicted on this plan with the necessary grade shots and invert elevations.
- **Utility Plan** – It is anticipated that a separate plan may be required for utilities to improve clarity within the design documents. Existing utilities that need to be rerouted will also be depicted on the plan. Information that is available will be reviewed to detail utility/pipe crossings and minimize conflicts.
- **Soil Erosion and Sediment Control Plan** – A plan will be prepared in accordance with the County Soil Conservation District standards. The limit of disturbance and the extent of impact anticipated will be depicted. It is the intent of CED to minimize the limit of disturbance and impact to the immediate area. The plan will include applicable notes, soil erosion and sediment control measure details, as well as the sequence of construction.
- **Construction Detail Plan** – Plans will be provided including specific construction details applicable to the site improvements.

Drainage Design and Calculations – CED will prepare the drainage design and required calculations for the project in accordance with the NJDEP Stormwater Management Regulations. Please note that updated NJDEP Stormwater Rules were recently released and must be addressed as part of this design. It is anticipated that an underground detention system will be required to collect and detain stormwater runoff for the proposed improvements. Options for discharge will be reviewed and implemented, as feasible. The necessary analyses, calculations and Stormwater Management Report will be prepared for submission to the Bergen County Soil Conservation District.

Progress Meetings and Project Presentation – At the completion of the 80% design phase, CED will present our design to the Borough in order to familiarize the staff and appropriate parties to the status of the design of the project and, by doing so, allow them to confirm that the project meets their needs. During the meeting, CED will describe the design philosophy and design process utilized in the development of the plans. It is understood that during the project design phase, CED will meet with the Project Team two (2) times for presentation and review purposes.

Specifications – CED will prepare specifications, both supplemental and technical, for all site improvement items that are specified on our site plan drawings for incorporation into the overall bid package. The specifications will be prepared in the latest NJDOT format, as amended. The bid specifications will include the standard Borough front end along with the site proposal sheet and supplemental project specific information as required.



Construction Cost Estimate – CED will finalize the Construction Cost Estimate (CCE) based on the completed site plan drawings.

Final Bid Documents – Upon completion of the final contract documents (construction plans, specifications, and construction cost estimate), CED will furnish the Borough with two (2) signed and sealed complete sets of the bid package with full size design drawings. As part of this Task, CED will prepare the bid packages for sale to potential Contractors, provide the Borough with the Notice to Bidders for advertisement, respond to Contractor inquiries during the bid period, attend the bid opening, prepare a summary of bids, review and contact Contractor references, as required, and prepare an award recommendation to the Borough. In addition, this phase includes attendance at additional project meetings up to the point of bid award, as required.

PROJECT SCHEDULE

The following is the anticipated project schedule:

	<u>Anticipated Duration</u>
Award of Professional Design Services	February 2025
Survey Services	To be completed within 45 days of Authorization
Geotechnical Investigation	To be completed within 60 days of Authorization
Preparation of Design Plans and Specifications	To be completed within 120 days of Authorization
Bid Period	Anticipate 30 days for bidding process
Construction	Summer/Fall 2025

SCHEDULE OF FEES

For your convenience, we have broken down the total estimated cost of the project into the categories identified within the scope of services.

TASK 1.0	SURVEY SERVICES	\$10,500.00
TASK 2.0	GEOTECHNICAL SERVICES	\$ 9,900.00
TASK 3.0	DESIGN & BIDDING SERVICES	\$33,500.00
TOTAL HOURLY NOT TO EXCEED FEE		\$53,900.00

The above services will be provided on an hourly not to exceed basis not to exceed the listed amount. This Contract and Fee Schedule is based upon the Borough Engineering Contract authorized by Borough of Montvale (Resolution No. 25-2025).

PROJECT DELIVERABLES

CED will provide the Borough with two (2) copies of the bid package.

REIMBURSABLE EXPENSES

Reimbursable expenses including delivery, printing, copying, postage and other reproducible costs for the above-mentioned deliverables are included within this agreement and are included in the project cost.

PLAN REVISIONS AND EXTRA SERVICES

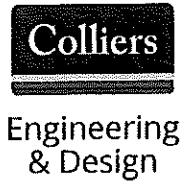
Any revision requested by the Borough of Montvale or review agencies that is a major redesign or not an error or omission on the part of Colliers Engineering & Design will be billed on an hourly basis in accordance with our current contract.

EXCLUSIONS

Services relating to the following items are not anticipated for the project or cannot be quantified at this time. Therefore, any service associated with the following items is specifically excluded from the scope of professional services within this agreement.

- Services not specifically outlined above;
- Modifications of or additions to the completed survey map after it has been distributed. If additional survey requirements or other form of survey certification is requested, a separate fee will be negotiated for performing such service;
- Roadway Cross Sections;
- Stream Cross Sections;
- Building façade survey;
- Building interior survey;
- Rooftop survey;
- Property title search;
- Construction stakeout services;
- Wetland delineation, reports or surveys;
- Tree Location Plan and/or surveys;
- Subdivision or Consolidation Plans and/or Parcel Maps;
- Security clearance protocol.

If any item listed herein, or otherwise not specifically mentioned within this agreement or the Borough Engineering Agreement is deemed necessary, then CED may prepare an addendum to this agreement for your review, outlining the scope of additional services and associated professional fees with regard to the extra services. Unanticipated additional services will be in accordance with the Schedule of Hourly Rates for the number of hours of effort required. No extra services will be performed without authorization from the Borough.



Please forward a copy of the Resolution of Approval and/or Approved Purchase Order for this agreement to this office. This will constitute approval of the proposed engineering services.

We thank you very much for the opportunity to offer our services and look forward to working with you on this and future projects. In the meantime, should you have any questions regarding this agreement, please feel free to contact me.

Sincerely,
Colliers Engineering & Design

A handwritten signature in black ink that reads "Carl P. O'Brien". The signature is fluid and cursive.

Carl P. O'Brien, P.E., P.P., C.M.E., C.P.W.M.
Geographic Discipline Leader

cc: Andrew Hipolit (CED)
Jamle Giurintano (CED)
Nick Chelius (CED)
Robert Culvert (CED)
Patrick Jamieson (CED)

R:\Projects\M-P\MVB\MVB0069\Proposals\250206_NC_Voytus_Flagg Field_MVB0069P.docx

**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 83-2025**

RE: Award Professional Service Contract to Colliers Engineering & Design - for Design and Bidding Services and Grant Administration Services for NJDOT FY2025 – Paragon Drive Resurfacing Project

WHEREAS, the Borough of Montvale has deemed it necessary to engage the professional services of an Engineer for Project Construction Observation Services and Administration Services for the 2024 Road Improvements Program; and

WHEREAS, section N.J.S.A. 40A:11-5 of the Local Public Contracts Law, (N.J.S.A. 40A:11-1 et seq.) exempts such professional services from competitive bidding; and

WHEREAS, Colliers Engineering & Design, 400 Valley Road, Suite 304, Mt. Arlington, NJ 07856 has submitted a proposal dated February 6, 2025 to provide engineering services which are detailed and attached to the original of this resolution, and

WHEREAS, the Certified Municipal Finance Officer has certified funds are available certification hereto attached to the original of this resolution.

NOW, THEREFORE BE IT RESOLVED by the Borough of Montvale as follows:

- 1) That the following be provided: Design and Bidding Services and Grant Administration Services for NJDOT FY2025 Paragon Drive Resurfacing Project
- 2) The cost not to exceed shall be \$58,500.00. The Engineer shall be required to submit itemized bills and payment shall be made based upon services rendered. The rates for this work are in accordance with the hourly contractual agreement with the Borough of Montvale.

BE IT FURTHER RESOLVED, that a copy of this resolution be published an official newspaper of the Borough of Montvale, be on file, available for public inspection, in the office of the Municipal Clerk, Municipal Complex, 12 DePiero Drive, Montvale, NJ 07645.

Councilmember	Motion	Second	Yes	No	Absent	Abstain	No Vote
Arendacs							
Cudequest							
Koelling							
Lane							
Roche							
Russo-Vogelsang							

Adopted: February 25, 2025

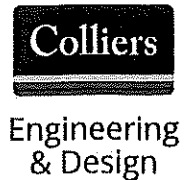
ATTEST:

APPROVED:

Frances Scordo
Municipal Clerk

Michael Ghassali
Mayor

400 Valley Road
Suite 304
Mt. Arlington New Jersey 07856
Main: 877 627 3772



February 6, 2025

Joseph Voytus
Borough Clerk/Borough Administrator
Borough of Montvale
12 DePiero Drive
Montvale, New Jersey 07645

NJDOT FY2025 - Paragon Drive Resurfacing Project
Professional Engineering Services
Borough of Montvale, Bergen County
Colliers Engineering & Design Project No. MVB0085P

Dear Mr. Voytus,

Colliers Engineering & Design Inc. (CED) is pleased to present this agreement to provide design and grant administration services relating to the NJDOT FY2025 – Paragon Drive Resurfacing project. Specifically, the limits are Paragon Drive - from Summit Avenue to 3 Paragon Drive, and Phillips Parkway – from DePiero Drive to Brae Boulevard. We understand that the Borough has been awarded a Fiscal Year 2025 Municipal Aid grant from the New Jersey Department of Transportation (NJDOT) in the amount of \$209,055.00. The preliminary construction cost estimate included in the grant application for the roadway improvements is approximately \$415,000.00. The grant award is intended to assist the Borough with funding of improvements outlined in the Municipal Aid grant application. Accordingly, the work will include milling, base repair, replacement of ADA curb ramps, replacement of inlet curb pieces and grates, minor drainage improvements, as needed, select curb replacement, select sidewalk replacement, paving, striping, and restoration. In consideration of the discrepancy between the grant amount and preliminary construction cost estimate, alternate bids can be prepared, if requested, to match the desired Borough funding contribution to the project.

In order to comply with the grant requirements, the Borough is obligated to award a construction contract within 24 months of the grant award.

CED will provide the following services:

SCOPE OF SERVICES

TASK 1.0 DESIGN AND BIDDING

CED will develop construction drawings and specifications to be utilized for public bid. Bid documents will be prepared in accordance with NJDOT requirements. The scope of improvements expressed in the bid documents shall be as specified in the grant application.

The existing site conditions will be investigated during the design; more specifically, the conditions of the curbing, sidewalk, driveway, roadway, and drainage structures. CED will prepare base mapping utilizing available tax maps and GIS, aerial imagery, and field measurements. Once base mapping is completed, we will prepare plan drawings depicting the proposed areas of milling, spot curb repair and installation of curbing, where none exists, reconstruction of driveway aprons, resetting of structures, accessible curb ramps, and striping. The drawings shall be prepared in accordance with the following design criteria and standards:

- a. NJDOT Design Manual for Roadways.
- b. NJDOT Design Manual for Bridges and Structures.
- c. Standard Specifications for Roadways – AASHTO.
- d. NJDOT Standard Specifications for Road and Bridge Construction.
- e. Manual on Uniform Traffic Control Devices.

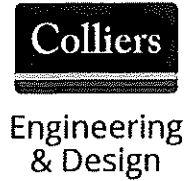
CED will prepare the base mapping, title sheet, general notes and legend, estimate of quantities, construction plans and the construction details. CED will also prepare the supplemental and technical specifications for the site improvement items that are specified on our construction drawings for incorporation into the overall bid specifications. The specifications will be prepared in the latest NJDOT format, as amended. As this project develops, and the Construction Cost Estimate (CCE) is closer to completion during the design phase, the Borough will be updated with the status of design and whether alternate bids are recommended.

The construction plans will callout the curb ramp types in accordance with Public Right-of-Way Guidelines (PROWAG) for ADA accessibility. It will be the responsibility of the contractor to construct ADA-compliant curb ramps. Upon construction of curb ramps, CED will inspect the ramps for compliance with ADA requirements. Curb ramps determined to be non-compliant with the ADA requirements will be reconstructed by the contractor at no additional cost to the Borough.

The project limits may be adjusted by utilizing alternate bids based upon the budget approved by the Borough. CED will prepare the CCE based on the quantity required for each alternate bid and finalize the design in order for the project to remain within the construction budget. Bidding services will be coordinated through our Mount Arlington office.

Specifications will be developed in accordance with NJDOT Standard Specifications for Road and Bridge Construction, as currently amended. An Engineer's Estimate will be prepared and submitted to NJDOT Bureau of Local Aid along with an Engineer's Design Certification, plans, and specifications. Upon receiving authorization to bid from NJDOT, we will coordinate with the Borough regarding public advertisement of the bid documents.

CED will coordinate with the Borough regarding the Bidding Period Services, specifically the following shall be conducted:



- Order the advertisement for bid.
- Development of addendum(s) to clarify or review the bid documents, as required.
- Attend bid opening and reading of bids in order to tabulate them.
- Review the proposals from the responsive bidders and make recommendations to the Borough regarding the selection and evaluation of the bids.

TASK 2.0 GRANT ADMINISTRATION

Throughout the design and construction services, CED will prepare submittals to NJDOT Bureau of Local Aid in accordance with the Municipal Aid program requirements. Submittals will include final plans, specifications, Engineer's Estimate, Engineer's Design Certifications, Resolution of Award, Bid Tabulation, Pre-Construction Meeting Minutes, 75% Initial Payment Voucher, Construction Start and End Notices, Final Change Order Form, and Reimbursement Vouchers. CED will also coordinate with a separate asphalt testing company to perform material testing per NJDOT Local Aid special provisions. This agreement does not include material testing to be completed by a third-party testing company. This will be recommended to be funded separately and invoiced directly to the Borough.

To facilitate the final grant reimbursements, CED will coordinate with the Borough to obtain the necessary signatures by the Borough personnel, as needed, for the Final Change Order, Chief Financial Officer Certification and Final Payment Voucher.

SCHEDULE OF FEES

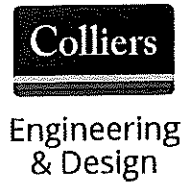
For your convenience, we have broken down the total estimated cost of the project into the categories identified within the Scope of Services.

TASK 1.0	DESIGN AND BIDDING	\$53,500.00
TASK 2.0	GRANT ADMINISTRATION	\$ 5,000.00
TOTAL HOURLY NOT TO EXCEED FEE		\$58,500.00

The above services will be provided on an hourly not to exceed basis not to exceed the listed amount. This Contract and Fee Schedule is based upon the Borough Engineering Contract authorized by Borough of Montvale (Resolution No. 25-2025). Please note, Construction Administration and Observation Services are not included in this agreement. A separate agreement for said services will be prepared and provided to the Borough upon opening of contractor bids.

PROJECT SCHEDULE

The following is the anticipated project schedule:



Anticipated Duration

Mayor & Council Award of Professional Design Services	Anticipate Authorization February 2025
Preparation of Design Plans and Specifications	To be completed within 60 days of Authorization
NJDOT Concurrence	Anticipate 30 days from submission
Bidding of Project	Anticipate 30 days for bidding process
Contractor Award	TBD
Construction (Anticipated)	TBD – Anticipate Spring/Summer 2025
Project Closeout (Anticipated)	To occur post construction – Anticipate Fall 2025

PROJECT DELIVERABLES

Two (2) copies of the final bid documents will be provided to the Borough prior to bidding.

PLAN REVISIONS AND EXTRA SERVICES

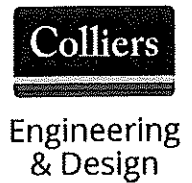
Any revision requested by the Borough or review agencies that is a major redesign or not an error or omission on the part of CED will be billed on an hourly basis in accordance with our current contract. Please note that a separate agreement will be provided prior to the pre-construction meeting specific to Construction Administration Services.

REIMBURSABLE EXPENSES

Reimbursable expenses including delivery, printing, copying, postage and other reproducible costs for the above-mentioned deliverables, are included within this agreement, and are included in the project cost.

EXCLUSIONS

If any item listed herein, or otherwise not specifically mentioned within this agreement or the Borough Engineering Agreement, is deemed necessary, then CED may prepare an addendum to this agreement for your review, outlining the scope of additional services and associated professional fees with regard to the extra work. Unanticipated additional services shall be in accordance with the Schedule of Hourly Rates for the number of hours that the Construction Administrator or Engineer is on-site. No extra engineering services will be performed without authorization from the Borough.



If you find this agreement acceptable, please forward a copy of the Resolution of Approval to this office. This will constitute approval of the proposed engineering agreement.

We thank you very much for the opportunity to offer our services and look forward to working with you on this and future projects. In the meantime, should you have any questions regarding this agreement, please feel free to contact me.

Sincerely,
Colliers Engineering & Design

A handwritten signature in black ink that reads "Carl P. O'Brien". The signature is written in a cursive style.

Carl O'Brien, P.E., P.P., C.M.E., C.P.W.M.
Geographic Discipline Leader

cc: Andrew Hipolit (CED)
Jamie Giurintano (CED)
Nick Chelius (CED)
Robert Culvert (CED)
Patrick Jamieson (CED)

**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 84-2025**

Re: Resolution Approving a Grant Agreement with the County of Bergen for a Matching Grant for Historic Preservation of the J.J. Blauvelt (Octagon) House

BE IT RESOLVED, that the Mayor and Council of the Borough of Montvale wish to enter into a Bergen County Trust Fund Project Contract ("Contract") with the County of Bergen for the purpose of using a \$45,000 matching grant award from the 2024 Funding Round of the Bergen County Open Space, Recreation, Floodplain Protection, Farmland & Historic Preservation Trust Fund ("Trust Fund") for the municipal historic preservation project entitled, "JJ Blauvelt House: NR listing, Preservation Plan and Feasibility Study," for property located at Block 1601, Lot 22 on the tax maps of the Borough of Montvale; and

BE IT FURTHER RESOLVED, that the Mayor and Council hereby authorize the Mayor and/or Borough Administrator to be a signatory to the aforesaid Contract; and

BE IT FURTHER RESOLVED, that the Mayor and Council hereby acknowledge that, in general, the use of this Trust Fund grant towards this approved project must be completed by or about November 13, 2025; and

BE IT FURTHER RESOLVED, that the Mayor and Council acknowledge that the grant will be disbursed to the municipality as a reimbursement upon submittal of certified Trust Fund payment and project completion documents and municipal vouchers, invoices, proofs of payment, and other such documents as may be required by the County in accordance with the Trust Fund's requirements; and

BE IT FURTHER RESOLVED, that the Mayor and Council acknowledge that the grant disbursement to the municipality will be equivalent to fifty (50) percent of the eligible costs incurred (not to exceed total grant award) applied towards only the approved purposes identified in the aforesaid Contract in accordance with the Trust Fund's requirements.

Councilmember	Motion	Second	Yes	No	Absent	Abstain	No Vote
Arendacs							
Cudequest							
Koelling							
Lane							
Roche							
Russo-Vogelsang							

Adopted: February 25, 2025

ATTEST:

APPROVED:

Frances Scordo
Municipal Clerk

Michael Ghassali
Mayor

**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 85-2025**

RE: Award Professional Service Contract to Colliers Engineering & Design - for Construction Observation Services for Memorial Drive M.A.L. Synthetic Turf Field

WHEREAS, the Borough of Montvale has deemed it necessary to engage the professional services of an Engineer for Project Construction Observation Services and Administration Services for the 2023 Bergen County Open Space Grant Program; and

WHEREAS, section N.J.S.A. 40A:11-5 of the Local Public Contracts Law, (N.J.S.A. 40A:11-1 et seq.) exempts such professional services from competitive bidding; and

WHEREAS, Colliers Engineering & Design, 400 Valley Road, Suite 304, Mt. Arlington, NJ 07856 has submitted a proposal dated February 18, 2025 to provide engineering services which are detailed and attached to the original of this resolution, and

WHEREAS, the Certified Municipal Finance Officer has certified funds are available certification hereto attached to the original of this resolution.

NOW, THEREFORE BE IT RESOLVED by the Borough of Montvale as follows:

- 1) That the following be provided: Construction Observation Services for Memorial Drive M.A.L. Synthetic Turf Field
- 2) The cost not to exceed shall be \$34,500.00. The Engineer shall be required to submit itemized bills and payment shall be made based upon services rendered. The rates for this work are in accordance with the hourly contractual agreement with the Borough of Montvale.

BE IT FURTHER RESOLVED, that a copy of this resolution be published an official newspaper of the Borough of Montvale, be on file, available for public inspection, in the office of the Municipal Clerk, Municipal Complex, 12 DePiero Drive, Montvale, NJ 07645.

Councilmember	Motion	Second	Yes	No	Absent	Abstain	No Vote
Arendacs							
Cudequest							
Koelling							
Lane							
Roche							
Russo-Vogelsang							

Adopted: February 25, 2025

ATTEST:

APPROVED:

Frances Scordo
Municipal Clerk

Michael Ghassali
Mayor

400 Valley Road Suite 304
Mt. Arlington, New Jersey 07856
Main: 877 627 3772



Engineering
& Design

February 18, 2025

Joseph W. Voytus
Borough Administrator
Borough of Montvale
12 De Piero Drive
Montvale, New Jersey 07645

Re: Construction Observation Services
Bergen County Open Space 2023 – Memorial Drive M.A.L. Synthetic Turf Field
Montvale, Bergen County, NJ
Colliers Engineering & Design Project No. MVB0053

Dear Mr. Voytus,

Colliers Engineering & Design (CED) is pleased to present this engineering agreement for Construction Observation Services for the 2023 Bergen County Open Space grant program – Memorial Drive M.A.L. Synthetic Turf Field Project. We understand this project is partially funded by the Open Space program with the remainder of funding being provided by the Borough.

The Borough previously authorized CED to prepare the Plans and Specifications which have been completed. This agreement includes construction observation services and grant administration.

CED will provide the following services:

SCOPE OF SERVICES

Based on our conversations and information noted above, we propose to complete the following:

TASK 1.0 CONSTRUCTION OBSERVATION SERVICES

CED will provide Construction Observation services for the Memorial Drive M.A.L. Synthetic Turf Field Project. CED will utilize the specifications that we developed for this project to monitor the Contractor's performance and enforce compliance with the contract documents and project schedule.

CED will provide the Borough with part-time, on-site observation services for the project. CED will schedule the preconstruction meeting for the project and will maintain observation reports during construction activity. CED will review and prepare recommendations for contractor payments, as well as recommendations for change orders, if necessary. If the contractor supplies unacceptable work or material, CED will take an immediate course of corrective action on behalf of the Borough.

CED will review the submittals for the project, including shop drawings provided by the contractor. Prior to completion, CED will prepare a final punch list as created by our construction observer. The punch list will detail any open items along with the anticipated completion deadlines. Upon

completion of the punch list items, a final site observation will be scheduled with the contractor to close out the project. CED will prepare the paperwork for project close out and final payment to the contractor. In addition, CED will administer the Bergen County Open Space closeout process to ensure reimbursement to the Borough.

TOTAL CONSTRUCTION OBSERVATION SERVICES: \$34,500.00

The above services will be provided on an hourly not to exceed basis not to exceed the listed amount. This Contract and Fee Schedule is based upon the Borough Engineering Contract authorization by Borough of Montvale (Resolution No. 25-2025)

EXCLUSIONS AND UNDERSTANDINGS

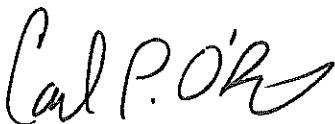
If any item listed herein, or otherwise not specifically mentioned within this agreement or the Yearly Engineering Agreement is deemed necessary, then CED may prepare an addendum to this agreement for your review, outlining the scope of additional services and associated professional fees with regard to the extra services. Unanticipated additional services shall be in accordance with the Schedule of Hourly Rates for the effort involved. No extra services will be performed without authorization from the Borough.

Please forward a copy of the **Resolution of Approval and/or Purchase Order** for this agreement to this office. This will constitute approval of the proposed engineering services.

We thank you very much for the opportunity to offer our services and look forward to working with you on this and future projects. In the meantime, should you have any questions regarding this agreement, please feel free to contact me.

Very truly yours,

Colliers Engineering & Design, Inc.
(DBA Maser Consulting)



Carl P. O'Brien, P.E., P.P., C.M.E., C.P.W.M.
Geographic Discipline Leader

COB/nhc

cc: Fran Scordo, Clerk (fscordo@montvaleboro.org)
Andrew R. Hipolit, PE (CED)
Nick Chelius (CED)
Robert Culvert (CED)

RESOLUTION

BE IT RESOLVED by the Mayor and Council of the Borough of Montvale, that the following bills have been referred to the Borough Council and found correct and are hereby authorized to be paid:

<u>FUND</u>	<u>AMOUNT</u>	<u>NOTES</u>
Current	\$195,742.95	Bill List Wire 2/25/2025
	<u>353,107.45</u>	Wires/Manual Checks
Current TOTAL	548,850.40	
Capital	24,319.81	Bill List Wire 2/25/2025
Escrow	172,755.00	Bill List Wire 2/25/2025
Unemployment Trust	2,144.24	Bill List Wire 2/25/2025
Housing Trust	5,679.36	Bill List Wire 2/25/2025
General Trust	205,779.09	Bill List Wire 2/25/2025
Dog Trust	273.67	Bill List Wire 2/25/2025
Open Space Trust	237.50	Bill List Wire 2/25/2025

This resolution was adopted by the Mayor and Council of Montvale at a meeting held on 2/25/25

Introduced by: _____

Approved: 2/25/25

Seconded by: _____

Michael Ghassali, Mayor

ATTEST:

Frances Scordo, Municipal Clerk

MANUAL/VOID CHECKS - WIRES
February 25, 2025

<u>Check #</u>	<u>PO #</u>	<u>Date</u>	<u>Vendor/Transaction</u>	<u>Amount</u>
WIRE		2/11/25	Payroll Account	\$225,667.06
WIRE		2/11/25	Salary Deduction Account	\$127,355.39
WIRE		2/11/25	FSA Account	\$85.00
Total				<u><u>\$353,107.45</u></u>

P.O. Type: All
 Range: First to Last
 Format: Condensed
 Vendors: All
 Rcvd Batch Id Range: First to Last

Open: N Paid: N Void: N
 Rcvd: Y Held: Y Aprv: N
 Bid: Y State: Y Other: Y Exempt: Y

Include Non-Budgeted: Y

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
00019	MUNICIPAL CAPITAL CORPORATION	25-00105	01/15/25	WIDE FORMAT COPY MACHINE LEASE	Open	888.00	0.00		B
00043	NORTH JERSEY MEDIA GROUP	25-00191	01/30/25	NORTH JERSEY MEDIA DECEMBER	Open	1,023.56	0.00		
00071	VEOLIA (SUEZ)	25-00274	02/19/25	10003825412222 VEOLIA JANUARY	Open	35,123.60	0.00		
00095	HANRAHAN, ROBERT	24-01684	12/03/24	SUPPLIES ENVIRONMENTAL COMMISS	Open	56.34	0.00		
00096	E-Z PASS CUSTOMER SVS CTR	25-00151	01/23/25	E-Z PASS TOLL REPLENISHMENT	Open	200.00	0.00		
00097	CABLEVISION	25-00241	02/12/25	07873-109890-01-7 OPTIMUM	Open	161.39	0.00		
		25-00242	02/12/25	07873-204461-01-0 OPTIMUM	Open	<u>139.28</u>	0.00		
						300.67			
00146	PSE&G CO.	25-00277	02/19/25	PSE&G JANUARY 2025	Open	2,821.48	0.00		
00163	STAR PRESS OF PEARL RIVER INC.	24-01106	08/06/24	PD ENVELOPES	Open	110.00	0.00		
		25-00124	01/21/25	WINDOW ENVELOPES	Open	<u>350.00</u>	0.00		
						460.00			
00225	MCELWEE & QUINN LLC	25-00194	01/30/25	OFFICIAL STATEMENT BOND SERIES	Open	2,000.00	0.00		
00247	MONTVALE FREE PUBLIC LIBRARY	25-00276	02/19/25	2025 QUARTERLY BUDGET PAYMENT	Open	62,864.25	0.00		B
		25-00281	02/20/25	Reimbursement for 2024 S&W	Open	<u>8,615.10</u>	0.00		
						71,479.35			
00250	FIRE AND SAFETY SERVICES LTD	24-00839	06/12/24	ANNUAL SERVICES M-4	Open	2,650.00	0.00		
		24-00840	06/12/24	ANNUAL SERVICES M-2	Open	3,100.00	0.00		
		25-00085	01/14/25	REPAIRS TO M-1	Open	2,203.02	0.00		
		25-00118	01/17/25	REPAIR FIRE TRUCK	Open	<u>5,133.35</u>	0.00		
						13,086.37			
00292	HIGHWAY TRAFFIC SUPPLY	25-00211	02/04/25	COURTS CLOSED SIGNAGE	Open	273.60	0.00		

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
00329	NJ STATE DEPT. OF HEALTH	25-00207	02/03/25	STATE DOG LICENSE FEE	Open	249.60	0.00		
00332	ZAGAJA,MACIEJ	25-00147	01/23/25	REIMB CLTHG ALLOWANCE	Open	67.69	0.00		
00400	FAIRFIELD MAINTENANCE, INC.	24-01812	12/19/24	UST A/B OPERATOR & INSPECTIONS	Open	453.90	0.00		B
00615	MONTVALE FIRE DEPT	25-00135	01/22/25	2024 HOLIDAY PARTY FOOD/BEV	Open	785.00	0.00		
00656	STATE OF NJ DEPT OF LABOR W/F	25-00245	02/12/25	UNEMPLOYMENT BENEFITS Q1 2024	Open	2,144.24	0.00		
00705	APPROVED SURGICAL SUPPLIES INC	25-00199	01/31/25	PD OXYGEN REFILLS D TANKS	Open	90.00	0.00		
00730	BOGGIA,BOGGIA,BETESH	24-00288	02/21/24	2024 LEGAL FEES	Open	1,689.50	0.00		B
00731	COLLIER'S ENGINEERING & DESIGN	23-00969	07/11/23	NJDOT 2022-SUMMIT AVE ROADWAY	Open	987.50	0.00		B
		24-00154	01/24/24	OPEN SPACE & RECREATION PLAN	Open	237.50	0.00		B
		24-00246	02/12/24	2024 BOROUGH PLANNER	Open	285.00	0.00		B
		24-00327	03/05/24	INTERSECTION CONCEPT SERVICES	Open	285.00	0.00		B
		24-00331	03/05/24	4TH ROUND VACANT LAND ANALYSIS	Open	818.75	0.00		B
		24-00955	07/12/24	FOURTH ROUND AFFORD. HOUSING	Open	712.50	0.00		B
		24-01364	09/25/24	NJDOT FY2023 TERKUILE ROAD	Open	1,645.00	0.00		B
		24-01365	09/25/24	MEMORIAL DRIVE MAL SYNTHETIC	Open	6,773.75	0.00		B
		24-01464	10/18/24	NJDOT FY2024 - WOODLAND ROAD	Open	1,582.50	0.00		B
		24-01705	12/04/24	CONTINUED SERVICES AFFORDABLE	Open	2,541.25	0.00		B
		25-00165	01/27/25	2025 BOROUGH PLANNER	Open	332.50	0.00		B
		25-00175	01/28/25	4TH ROUND LITIGATION SUPPORT	Open	712.50	0.00		
		25-00176	01/28/25	MUNICIPAL PLANNING REVIEW	Open	521.25	0.00		
		25-00202	02/03/25	2025 GENERAL ENGINEERING	Open	3,772.50	0.00		B
		25-00203	02/03/25	MUNICIPAL ENGINEERING REVIEW	Open	555.00	0.00		
		25-00204	02/03/25	MUNICIPAL ENGINEERING REVIEW	Open	1,417.50	0.00		
		25-00205	02/03/25	MUNICIPAL ENGINEERING REVIEW	Open	522.50	0.00		
		25-00214	02/04/25	PROFESSIONAL SERVICES RENDERED	Open	602.50	0.00		
		25-00237	02/11/25	PROFESSIONAL SERVICES RENDERED	Open	1,271.25	0.00		
						<u>25,576.25</u>			
00769	URBAN AUTO SPA	25-00227	02/07/25	CAR WASH SERVICES	Open	16.00	0.00		
00831	160 SPRING VALLEY RD LLC	25-00280	02/20/25	Release of Cash Bond-The Alexa	Open	164,000.00	0.00		
00891	RIDGEMONT PIZZA & RESTAURANT	25-00250	02/13/25	PIZZA FOR COUNCIL MEETING	Open	88.89	0.00		

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
00896	GIAMMARINO, MICHAEL								
		24-00134	01/22/24	2024 INTERPRETING SERVICES	Open	2,040.00	0.00		B
		25-00196	01/31/25	INTERPRETER COURT	Open	<u>820.50</u>	0.00		B
						2,860.50			
00934	RIVER VALE TOWNSHIP								
		25-00140	01/22/25	Reimbursement-recycling	Open	237.60	0.00		
00999	AMAZON.COM SERVICES, INC.								
		25-00231	02/11/25	OFFICE SUPPLIES	Open	61.17	0.00		
01102	POWER DMS, INC.								
		25-00197	01/31/25	YEARLY ANNUAL FEE	Open	550.00	0.00		
01227	PIAZZA & ASSOCIATES, INC.								
		25-00161	01/27/25	2025 AFFORDALE HOUSING SVCS	Open	400.00	0.00		B
01249	BOTTA, CHRISTOPHER								
		25-00185	01/29/25	JUDGE 9/23/24	Open	370.00	0.00		
01278	MCNERNEY & ASSOCIATES, INC								
		25-00117	01/17/25	PROFESSIONAL SERVICES RENDERED	Open	200.00	0.00		
01368	ROBALINO, ERIC								
		25-00220	02/06/25	REIMB CLOTHING ALLOWANCE	Open	136.53	0.00		
01624	CMRS-FP								
		25-00142	01/23/25	REFILL POSTAGE METER 2025	Open	800.00	0.00		B
01659	ORIENTAL TRADING								
		25-00168	01/28/25	EGG COLORING CRAFTS	Open	62.35	0.00		
01747	PORTER LEE CORPORATION								
		25-00223	02/06/25	PD ANNUAL SOFTWARE SUPPORT	Open	1,130.00	0.00		
01748	WERBA, JOSEPH								
		25-00218	02/06/25	REIMB WERBA CLTHG ALLOWANCE	Open	250.00	0.00		
01752	DILAURI, RUSSEL								
		25-00150	01/23/25	REIMB CLOTHING ALLOWANCE	Open	440.97	0.00		
01828	CGP&H, LLC								
		24-00276	02/16/24	PROFESSIONAL HOUSING REHAB SVC	Open	450.00	0.00		B
01852	REDICARE LLC								
		25-00158	01/27/25	FIRST AID 60 DAY SERVICE	Open	255.00	0.00		
01890	GREATAMERICA FINANCIAL SRVCS.								
		25-00106	01/15/25	POSTAGE MACHINE LEASE	Open	289.00	0.00		B
01892	AC DAUGHTRY INC.								
		24-01455	10/17/24	PD SALLY PORT MAN TRAP	Open	4,680.91	0.00		

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
01894	JERSEY MAIL SYSTEMS, LLC	25-00107	01/15/25	Ink for Postage Machine	Open	238.85	0.00		
01949	AT&T MOBILITY	25-00222	02/06/25	PD PATROL PHONES	Open	1,312.98	0.00		
01959	COLONNELLI BROTHERS INC.	24-00142	01/23/24	EMERG. SANITARY SEWER REPAIRS	Open	3,024.81	0.00		B
01962	AT&T MOBILITY II LLC	25-00152	01/23/25	PD PATROL PHONE PLAN	Open	186.29	0.00		
01993	GREG TANZER SPRINKLERS	25-00170	01/28/25	REPAIR WORK NEEDED FOR WINTER	Open	550.00	0.00		
02011	HUNTINGTON BAILEY, L.L.P.	24-00275	02/16/24	2024 LEGAL FEES	Open	397.50	0.00		B
		25-00229	02/10/25	PROFESSIONAL SERVICES RENDERED	Open	556.86	0.00		
		25-00230	02/10/25	PROFESSIONAL SERVICES RENDERED	Open	1,166.14	0.00		
						<u>2,120.50</u>			
02019	UGI ENERGY SERVICES, LLC	25-00275	02/19/25	UGI SERVICES JANUARY 2025	Open	9,313.07	0.00		
02045	HYECRAFT LLC	25-00213	02/04/25	PROFESSIONAL SERVICES RENDERED	Open	742.50	0.00		
02078	LAW OFFICE OF THOMAS BUONOCORE	25-00157	01/27/25	JUDGE 1/22/25	Open	710.00	0.00		
02082	BRADY, RICHARD J.	25-00195	01/30/25	Special Session - 1/27/25	Open	625.00	0.00		
02096	LEDDY, FRANCIS J.	24-00697	05/20/24	JUDGE - 5/15/24	Open	455.00	0.00		
		25-00108	01/16/25	JUDGE - 1/15/25	Open	710.00	0.00		
						<u>1,165.00</u>			
02141	REGAN, ROBERT T., ESQ.	25-00206	02/03/25	AFFORDABLE HOUSING	Open	200.00	0.00		
		25-00212	02/04/25	PROFESSIONAL SERVICES RENDERED	Open	1,780.00	0.00		
						<u>1,980.00</u>			
02144	ALL COUNTY MECHANICAL	24-00644	05/09/24	HVAC MAINTENANCE CONTRACT	Open	6,450.00	0.00		B
02228	KING MOENCH & COLLINS, LLP	24-01307	09/12/24	AFFORDABLE HOUSING LITIGATION	Open	55,505.49	0.00		B
02237	HIGH THREAT INNOVATIONS	24-01595	11/13/24	PD TRAUMA PAKS	Open	3,231.00	0.00		

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
02254	MARVIN	25-00134	01/22/25	WINDOW REPAIR	Open	5,445.00	0.00		
02257	PRO CAP 8, LLC	25-00243	02/12/25	LIEN REDEMPTION	Open	149,116.10	0.00		
02258	KOHEN, JOSHUA	25-00239	02/12/25	REFUND TAX OVERPAYMENT	Open	4,854.00	0.00		
02259	GFOA OF NJ	25-00253	02/13/25	GFOA OF NJ MEMBERSHIP 2025	Open	100.00	0.00		
02426	VERIZON WIRELESS	25-00271	02/19/25	242317487-00001 VERIZON	Open	910.91	0.00		
02559	INS.DESIGN ADMINSTRATORS	25-00041	01/09/25	2025 VISION BENEFITS	Open	307.50	0.00		B
02757	TYCO ANIMAL CONTROL SERVICES	24-00207	02/02/24	2024 ANIMAL CONTROL SERVICES	Open	920.00	0.00		B
02987	DATA NETWORK SOLUTIONS	24-00109	01/18/24	2024 BORO PHONE LINES	Open	2,160.57	0.00		B
		25-00110	01/16/25	2025 BORO PHONES	Open	<u>1,096.29</u>	0.00		B
						3,256.86			
03060	TRI-STATE TECHNICAL SERVICES	25-00186	01/29/25	2025 COMPUTER MAINTENANCE	Open	830.42	0.00		B
		25-00187	01/29/25	2025 MICROSOFT WEB EXCHANGE	Open	448.00	0.00		B
		25-00188	01/29/25	2025 ADOBE SOFTWARE/DROP BOX	Open	54.81	0.00		B
		25-00225	02/07/25	ZOOM MONTHLY CHARGES	Open	<u>17.05</u>	0.00		
						1,350.28			
03084	WESLEY SICOMAC DAIRY	25-00210	02/04/25	2025 MILK DELIVERY	Open	32.82	0.00		B
03087	AR LANDMARK MONTVALE, LLC	25-00183	01/29/25	REFUND - TEMPORARY SIGNAGE	Open	2,500.00	0.00		
03472	AAA EMERGENCY SUPPLY	24-01673	12/02/24	ANNUAL CALIBRATION OF OHD	Open	975.00	0.00		
03589	DELL MARKETING LP	25-00184	01/29/25	DELL PD MONITORS -2	Open	272.86	0.00		
03682	CRUISE, E. K.	25-00219	02/06/25	REIMB HOLSTER FOR GLOCK	Open	121.54	0.00		
03727	STAPLES INC	25-00200	02/03/25	Deposit Stampers, Folders	Open	63.09	0.00		
03760	UNITED RENTALS, INC	24-01797	12/16/24	EQUIPMENT FIRE DEPARTMENT	Open	13,259.56	0.00		

Vendor #	Name						
PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
03991	MALESZEWSKI, KRYSZIAN						
25-00149	01/23/25	REIMB 2024 CLTHG ALLOWANCE	Open	242.54	0.00		

Total Purchase Orders:	105	Total P.O. Line Items:	0	Total List Amount:	606,931.62	Total Void Amount:	0.00
------------------------	-----	------------------------	---	--------------------	------------	--------------------	------

Totals by Year-Fund Fund Description Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND 2024 4-01	48,546.74	0.00	48,546.74	0.00	0.00	48,546.74
CURRENT FUND 2024 5-01	147,196.21	0.00	147,196.21	0.00	0.00	147,196.21
CAPITAL FUND C-04	24,319.81	0.00	24,319.81	0.00	0.00	24,319.81
BOA ESCROW ACCOUN E-08	172,755.00	0.00	172,755.00	0.00	0.00	172,755.00
OTHER TRUST ACCOU T-03	211,458.45	0.00	211,458.45	0.00	0.00	211,458.45
DOG TRUST ACCOUNT T-12	273.67	0.00	273.67	0.00	0.00	273.67
UNEMPLOYMENT TRUS T-13	2,144.24	0.00	2,144.24	0.00	0.00	2,144.24
OPEN SPACE TRUST T-14	237.50	0.00	237.50	0.00	0.00	237.50
Year Total:	<u>214,113.86</u>	<u>0.00</u>	<u>214,113.86</u>	<u>0.00</u>	<u>0.00</u>	<u>214,113.86</u>
Total of All Funds:	<u><u>606,931.62</u></u>	<u><u>0.00</u></u>	<u><u>606,931.62</u></u>	<u><u>0.00</u></u>	<u><u>0.00</u></u>	<u><u>606,931.62</u></u>