

**AGENDA
PUBLIC MEETING
BOROUGH OF MONTVALE
Mayor and Council Meeting
March 13, 2025
Closed Executive Session to Commence 7:00PM
Meeting to Commence 7:30PM**

ELECTED OFFICIALS TRAINING WITH FRANK COVELLI (PIA) – 6PM

CLOSED/EXECUTIVE SESSION:

Motion to move into Executive Session as provided for by Resolution No. 15-2025 adopted on January 1, 2025 and posted on the bulletin board in the Municipal Building

The Mayor and Council will go into a Closed Executive Session for the following:

- Attorney Client Privilege – Potential Litigation – Affordable Housing
- Contract Negotiations - Pascack Joint Court

Minutes to be disclosed as per the Open Public Meetings Act matters discussed will be disclosed to the public when such matters are finally determined and there is no reason to prohibit the public disclosure of information relating to such matters.

ROLL CALL:

Councilmember Arendacs	Councilmember Lane
Councilmember Cudequest	Councilmember Roche
Councilmember Koelling	Councilmember Russo-Vogelsang

ORDINANCES:

None

MEETING OPEN TO PUBLIC:

Agenda Items Only

MEETING CLOSED TO PUBLIC:

Agenda Items Only

MINUTES:

February 13, 2025

February 25, 2025

CLOSED/EXECUTIVE MINUTES:

February 13, 2025

February 25, 2025

RESOLUTIONS: (NON-CONSENT)

89-2025 Authorize The Cancellation of All Future Taxes Due to Granting Of Totally Disabled Veteran Status
By Department Of Veterans Affairs

RESOLUTIONS: (CONSENT AGENDA*)

*All items listed on a consent agenda are considered to be routine and non-controversial by the Borough Council and will be approved by a motion, seconded and a roll call vote. There will be no separate discussion on these items unless a Council member(s) so request it, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

- 87-2025 Adoption of By-Laws of the Montvale Volunteer Fire Department – Year 2025
- 88-2025 Authorize Hiring of Corrine Duffy – Town Photographer
- 90-2025 Authorize Release of Escrow – Toll Brothers Land Development – 2 Paragon Drive - Block 1903, Lot 7
- 91-2025 Borough of Montvale Fire Department LOSAP Eligible Individuals
- 92-2025 A Resolution Authorizing the Receipt of Bids for Solid Waste and Recyclable Materials Collection and Disposal Services
- 93-2025 Temporary Emergency Appropriations For Operating Purposes
- 94-2025 Resolution Authorizing for Place-to-Place Transfer (Extension of Premises) of Plenary Retail Consumption License #0236-33-005-008– The Waterfall, Inc. (Hearth & Tap)

BILLS:

REPORT OF REVENUE:

COMMITTEE REPORTS:

ENGINEER'S REPORT:

ATTORNEY'S REPORT:

ADMINISTRATOR'S REPORT:

UNFINISHED BUSINESS:

None

NEW BUSINESS:

- Discussion – Councilmember Cudequest – Senior Club

COMMUNICATION CORRESPONDENCE:

- County of Bergen resurfacing program 2026/2027 will be Spring Valley Road from West Grand Ave to Upper Saddle River Road

MEETING OPEN TO THE PUBLIC:

HEARING OF CITIZENS WHO WISH TO ADDRESS THE MAYOR AND COUNCIL:

Upon recognition by the Mayor, the person shall proceed to the floor and give his/her name and address in an audible tone of voice for the records. Unless further time is granted by the Council, he/she shall limit his/her statement to five (5) minutes. Statements shall be addressed to the Council as a body and not to any member thereof. No person, other than the person having the floor, shall be permitted to enter into any discussion, without recognition by the Mayor.

MEETING CLOSED TO THE PUBLIC:

ADJOURNMENT:

Regular Workshop Meeting of the Mayor & Council to be held at 7:30pm on March 25, 2025

Introduction of Municipal Budget to be held on March 25, 2025 at 7:30pm

Public Hearing and Adoption of Municipal Budget to be held on April 29, 2025 at 7:30pm

*******Disclaimer***** Subject to Additions And/Or Deletions**

**PUBLIC MEETING
MINUTES**

The Public Meeting of the Mayor and Council was held in Council Chambers and called to order at 7:32PM. Adequate notification was published in the official newspaper of the Borough of Montvale. Harry Delgado led the Pledge of Allegiance to the Flag, and roll call was taken.

OPEN PUBLIC MEETING STATEMENT

Adequate notice of this meeting was provided to The Bergen Record informing the public of the time and place according to the provisions of the Open Public Meeting Law (Chapter 231, P.L. 1975).

Also Present: Mayor Mike Ghassali; Borough Attorney, Dave Lafferty; Borough Engineer, Carl O'Brien; Administrator, Joe Voytus; and Municipal Clerk, Fran Scordo

ROLL CALL:

Councilmember Arendacs	Councilmember Lane
Councilmember Cudequest	Councilmember Roche
Councilmember Koelling	Councilmember Russo-Vogelsang

PRESENTATION: HARRY DELGADO OF THE NJSACOP

Police Department Accreditation

ORDINANCES:

PUBLIC HEARING OF ORDINANCE NO. 2025-1563 AN ORDINANCE TO AMEND SALARY ORDINANCE NO. 2024-1549 TO PROVIDE FOR AND DETERMINE THE RATE, AMOUNT AND METHOD OF PAYMENT OF COMPENSATION TO PERSONS HOLDING CERTAIN OFFICES AND POSITIONS OF EMPLOYMENT IN THE BOROUGH OF MONTVALE FOR THE YEAR 2025

BE IT ORDAINED BY the Mayor and Council of the Borough of Montvale as follows:

SECTION 1. Each of the offices and positions of employment hereinafter named that are not established or created by virtue of any statutes or of any ordinance, resolution, or other lawful authority heretofore exercised by the Borough of Montvale, is hereby established, created, ratified and confirmed.

SECTION 2. The rate of compensation of the persons holding any of the hereinafter named offices and positions of employment whose compensation shall be on an annual basis and shall be payable semi-monthly is hereby fixed and determined to be as set opposite the title of each of the hereinafter named offices and positions of employment.

Title		2025 Salary Range
1	Borough Administrator	\$110,000 - \$150,000
2	Safety Coordinator	\$5,000 - \$8,000
3	Chief Financial Officer (PT)	\$21,000 - \$30,000
4	Municipal Clerk	\$85,000 - \$110,000
5	Municipal Clerk (PT)	\$65,000 - \$85,000

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6	Deputy Municipal Clerk (PT)	\$20,000	-	\$55,000
7	Admin. Assistant to Administrator	\$40,000	-	\$65,000
8	Tax Collector (PT)	\$62,000	-	\$80,000
9	Tax Assessor	\$37,000	-	\$45,000
10	Treasurer/Purchasing Agent	\$78,000	-	\$110,000
11	Deputy Treasurer	\$55,000	-	\$65,000
12	Accounts Payable Clerk	\$42,000	-	\$55,000
13	Secretary, Planning Board/Land Use Admin. (PT)	\$83,000	-	\$105,000
14	Planning Board Secretary Special Meetings	\$45	-	\$65/hour
15	Board Secretary, Clerical/Recording	\$130	-	\$160
16	Office Manager (PT)	\$4,000	-	\$10,000
17	Board of Health Secretary (PT)	\$7,000	-	\$10,000
18	Registrar Vital Statistics	\$1,000	-	\$6,000
19	Deputy Registrar Vital Statistics	\$500	-	\$2,500
20	Construction Official	\$72,000	-	\$100,000
21	Building Subcode Official and Inspector (PT)	\$30,000	-	\$45,000
22	Zoning Officer (PT)	\$5,000	-	\$11,000
23	Building Subcode and Special Inspections	450	-	\$80/hour
24	Administrative Assistant – Planning Board Assistant/ Confidential Secretary/ Board Secretary/ Departmental Coordinator/ Floater	\$40,000	-	\$70,000
25	Facilities Manager, Buildings & Grounds and Property Inspector (PT)	\$20,000	-	\$30,000
26	Property Maintenance Officer (PT)	\$20,000	-	\$25,000
27	Construction Dept. Technical Assistant	\$50,000	-	\$70,000
28	Plumbing Subcode Official and Inspector (PT)	\$30,000	-	\$45,000
29	Plumbing Subcode and Special Inspections	\$50	-	\$80/hour
30	Fire Subcode Official and Inspector (PT)	\$30,000	-	\$45,000
31	Fire Subcode and Special Inspections	\$50	-	\$80/hour
32	Electrical Subcode Official and Inspector (PT)	\$30,000	-	\$45,000

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33	Electrical Subcode and Special Inspections	\$50	- \$80/hour
34	Fire Prevention Official	\$65,000	- \$115,000
35	Fire Inspector/ Senior/Deputy Fire Official	\$7,600	- \$30,000
36	Fire Prevention Secretary (PT)	\$1,000	- \$3,000
37	Municipal Court Administrator	\$75,000	- \$95,000
38	Deputy Municipal Court Administrator	\$55,000	- \$75,000
39	Court Security	\$20	- \$27/hour
40	Violations Clerk	\$40,000	- \$60,000
41	Police Secretary	\$42,000	- \$60,000
42	Administrative Assistant for Police Chief	\$50,000	- \$65,000
43	Emergency Mgmt. Coordinator	\$5,000	- \$15,000
44	Deputy Emergency Mgmt. Coordinator	\$3,000	- \$6,000
45	Library Director	\$80,000	- \$105,000
46	Library – Library Adult Services	\$55,000	- \$75,000
47	Library (PT)	\$15.13	- \$55/hour
48	Library (PT) meetings	\$120	- \$225/mtg.
49	Construction Dept. Clerk	\$40,000	\$60,000
49A	Construction Dept. Clerk (PT)	\$20,000	- \$30,000
50	Director of Recreation	\$52,000	- \$70,000
51	Recreation Assistant	\$40,000	- \$55,000
51A	Recreation Assistant (PT)	\$20,000	- \$27,500
52	Recreation Summer Camp Stipend	\$2,000	- \$6,000
53	Summer Camp Counsellors	\$500	- \$2,000
54	Park Monitor (PT)	\$20	- \$28/hour
55	Van Drivers (PT)	\$20	- \$28/hour
56	Station Technicians (PT)	\$15	- \$20/hour
57	Booker Cable Access TV (PT)	\$3,000	- \$6,000
58	Archivist Records Manager/D.A.R.M. (PT)	\$25	- \$28/hour
59	Clerical/Recording Special Meetings	\$20	- \$40/hour
60	Deputy Construction Official	\$75,000	- \$85,000
61	Wellness Coordinator (PT)	\$500	- \$1,000
62	Wellness Incentive Participants	\$300	- \$500
63	Executive Assistant to Police Chief	\$60,000	- \$85,000

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64	Coordinator, Off-Duty Details (PT)	\$10,000 - \$15,000
65	Municipal Housing Liaison	\$4,000 - \$8,000
66	Deputy Municipal Housing Liaison	\$3,000 - \$5,000

SECTION 3. The rate of compensation of the persons holding any of the hereinafter named offices, whose compensation shall be on an annual basis and payable semi-monthly, is hereby fixed and determined as follows:

Range	Title	2023 Salary
A.	Municipal Judge	\$40,000 - \$50,000
B.	Mayor	\$9,500 - \$13,000
C.	Councilpersons (each)	\$7,500 - \$10,000

SECTION 4: The rate of compensation of persons holding any of the hereinafter named offices in the Police Department, whose compensation shall be on an annual basis, and payable semi-monthly, is hereby fixed and determined as follows:

Range	Title	2023 Salary
A.	Chief	\$220,000 - \$250,000
B.	Captain	\$200,000 - \$225,000
C.	Lieutenant (Base Wage)	\$176,704 - \$181,741
D.	Sergeants (Base Wage)	\$164,434 - \$169,121
E.	Detective – Additional per year	\$4,500 - \$5,500
F.	Juvenile Officer – Addt'l per year	\$400 - \$400
G.	Asst. Juvenile Officer – Addt'l per year	\$350 - \$350
H.	Special Police Officer Class III (SLEO)	\$50,000 - \$60,000
I.	Special/Auxiliary Police	\$22/hour - \$28/hour
J.	School Cross Guard/Police Matrons	\$22/hour - \$28/hour

SECTION 4A: The rate of compensation of persons holding any of the hereinafter named offices in the Police Department whose compensation shall be on an annual basis, and payable semi-monthly, is fixed and determined as follows:

Police Officers Schedule (Base Wage Each)		
0-6 months	\$50,044 -	\$51,470
6 months – 1 year	\$54,160 -	\$55,704
1 – 2 years	\$60,660 -	\$62,388
2 – 3 years	\$70,408 -	\$72,415
3 – 4 years	\$93,766 -	\$96,439
4 – 5 years	\$108,321 -	\$111,409
5 – 6 years	\$122,877 -	\$126,379
6 – 7 years	\$137,434 -	\$141,351
7 – 8 years	\$151,989 -	\$156,321

SECTION 4B: In addition to the compensation stated above, Full Time Employees in Section 4 and Section 4A (excepting the Chief, Captain, and any other employee whose contract specifically excludes longevity), shall be paid an annual longevity increment pursuant to the following schedule:

Years of Service	Officers Hired BEFORE January 1, 2006	Officers Hired AFTER January 1, 2006
Beginning five (5) years	1%	-
Beginning seven (7) years	2%	-
Beginning nine (9) years	3%	1%
Beginning eleven (11) years	4%	2%
Beginning thirteen (13) years	5%	3%
Beginning fifteen (15) years	6%	4%
Beginning seventeen (17) years	7%	5%
Beginning nineteen (19) years	8%	6%
Beginning twenty-one (21) years	-	7%
Beginning twenty-two (22) years	-	8%
Beginning twenty-four (24) years	9%	9%

SECTION 5. The Borough Treasurer shall present semi-monthly or as established by Resolution to the Governing Body for approval warrants drawn to the order of the Borough of Montvale Payroll Account and the Borough of Montvale Salary Account.

At the first meeting of the Governing Body in January of each year, there shall be approved accounts to be designated "The Borough of Montvale Payroll Account" and "The Borough of Montvale Salary Account" and from time to time the Borough Treasurer upon receipt of a warrant for the amount due each Payroll, shall deposit the same to the credit of these accounts, charging the appropriate budgetary accounts therewith. The Borough Treasurer shall thereafter draw checks on said accounts to the employees entitled to payment therefrom.

Any employee hired under the terms of a Special Library Grants; salary will be determined by the Authority making such grant.

The Mayor and Borough Council may by adoption of a resolution and by approved payroll advice, increase compensation (base wage adjustment or one-time merit/bonus increase) of any salaried employee in the above schedule, who has reached their maximum, up to 10% above the pay range maximum.

At each regular meeting of the Governing Body of the Borough of Montvale, the Treasurer shall submit for the approval or ratification as the case may be, the necessary payroll amounts due to the several officers and employees for compensation.

Such officers as may be determined by the Governing Body, as established by resolution, shall be authorized to sign warrants drawn in favor of the Payroll Account, upon due notice that the payrolls have been approved by the proper certifying authorities.

SECTION 6. This ordinance shall be operative as of the date of its adoption and publication as required by law, and salaries paid shall be adjusted in accordance with the terms of this ordinance.

SECTION 7. All other ordinances and parts of ordinances inconsistent herewith are hereby appealed.

SECTION 8. This ordinance shall take effect immediately upon publication in the manner provided by Law.

*A motion Introduced for second reading **Ordinance No. 2024-1563** by Councilmember Russo-Vogelsang; seconded by Councilmember Lane; Clerk read by title only.*

Motion to open meeting to public by Councilmember Cudequest; seconded by Councilmember Roche - all ayes

No Public Comment

Motion to close meeting to the public by Councilmember Lane; seconded by Councilmember Roche - all ayes Motion to adopt on Second and Final Reading in The Bergen Record by Councilmember Lane; seconded by Councilmember Cudequest; Clerk read by title only - All ayes on a roll call vote

PUBLIC HEARING OF ORDINANCE NO. 2025-1564 ORDINANCE APPROPRIATING \$32,000 FROM THE CAPITAL IMPROVEMENT FUND TO FUND THE ACQUISITION AND UPFIT OF A SPORT UTILITY VEHICLE FOR THE POLICE DEPARTMENT

BE IT ORDAINED by the Mayor and Council of the Borough of Montvale, in the County of Bergen, New Jersey, as follows:

SECTION 1. \$32,000 from the Capital Improvement Fund is hereby appropriated to fund the acquisition and upfit of a sport utility vehicle for the police department.

SECTION 2. The Borough hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Borough is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

SECTION 3. This ordinance shall take effect after final adoption and publication and otherwise as provided by law.

*A motion Introduced for second reading **Ordinance No. 2024-1564** by Councilmember Russo-Vogelsang; seconded by Councilmember Lane; Clerk read by title only.*

Motion to open meeting to public by Councilmember Cudequest; seconded by Councilmember Roche - all ayes

No Public Comment

Motion to close meeting to the public by Councilmember Lane; seconded by Councilmember Roche - all ayes Motion to adopt on Second and Final Reading in The Bergen Record by Councilmember Lane; seconded by Councilmember Roche; Clerk read by title only - All ayes on a roll call vote

MEETING OPEN TO PUBLIC:

Agenda Items Only

Motion to open meeting to the public by Councilmember Lane; seconded by Councilmember Roche - all ayes

No Public Comment

Motion to close meeting to the public by Councilmember Lane; seconded by Councilmember Roche - all ayes

MEETING CLOSED TO PUBLIC:

Agenda Items Only

MINUTES:

Budget Meeting January 27, 2025

A motion to accept minutes by Councilmember Lane; seconded by Councilmember Roche - all ayes

January 28, 2025

A motion to accept minutes by Councilmember Cudequest; seconded by Councilmember Roche - all ayes

CLOSED/EXECUTIVE MINUTES:

January 28, 2025

A motion to accept minutes by Councilmember Cudequest; seconded by Councilmember Roche - all ayes

RESOLUTIONS: (CONSENT AGENDA*)

*All items listed on a consent agenda are considered to be routine and non-controversial by the Borough Council and will be approved by a motion, seconded and a roll call vote. There will be no separate discussion on these items unless a Council member(s) so request it, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

68-2025 A Resolution Awarding a Contract to Motorola Solutions, Inc. for Communication System Pursuant to NJ State Contract #83909 for Use by the Montvale Police Department

WHEREAS, the Borough of Montvale has authorized a contract to acquire a 2024 Dodge Charger (WDEE75) Police AWD for use by the Montvale Police Department; and

WHEREAS, the Borough of Montvale has a need to procure a new vehicle radio communication system to be installed in the new vehicle ; and

WHEREAS, pursuant to N.J.S.A. 40A:11-12a and N.J.C.A. 5:34-7.29(c), the Borough may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State Contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of Treasury; and

WHEREAS, the Borough did solicit a quote from Motorola Solutions, Inc. for the radio equipment, a copy of which is attached hereto, in the total amount of \$8,250.14 under NJ State Contract #83909; and

WHEREAS, the Chief Financial Officer has certified that sufficient funds have been appropriated and are available for this purpose.

NOW THEREFORE BE IT RESOLVED, as follows:

1. The Borough of Montvale does approve the attached Quote from Motorola Solutions, Inc., 123 Tice Boulevard, Woodcliff Lake, New Jersey 07677 for radio communication system for use by the Montvale Police Department.
2. The Mayor, Borough Clerk and/or Borough Administrator are hereby directed, authorized and empowered to execute an agreement with Motorola Solutions, Inc., consistent with this resolution.
3. This resolution shall take effect immediately.

69-2025 A Resolution Awarding a Contract to East Coast Emergency Lighting, Inc. Pursuant to State Contract #17-FLEET-00719 for the Purchase of Various Equipment for the Police Department's New 2024 Dodge Durango

WHEREAS, the Borough of Montvale has authorized a contract to acquire a 2024 Dodge Durango (WDEE75) Police AWD for use by the Montvale Police Department; and

WHEREAS, the Borough has a need to procure certain equipment to be installed in the new vehicle; and

WHEREAS, the Borough has determined that the most convenient and cost-effective way to procure said vehicle is by State Contract pursuant to N.J.S.A. 40A:11-12a, and the Borough may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State Contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Borough did solicit a quote from East Coast Emergency Lighting, Inc. pursuant to State Contract WHELEN #17-FLEET-00719 for said equipment in the total amount of \$21,899.58; and

WHEREAS, the Chief Financial Officer has certified that sufficient funds have been appropriated and are available for this purpose.

NOW, THEREFORE, BE IT RESOLVED as follows:

1. The Borough of Montvale hereby accepts the January 30, 2025 Quote from East Coast Emergency Lighting, Inc., 200 Meco Drive, Millstone Twp., New Jersey 08535, for the aforementioned equipment.

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- 2. The Mayor, Borough Clerk and/or Borough Administrator are hereby directed, authorized and empowered to execute an agreement with East Coast Emergency Lighting consistent with this resolution and all the conditions applicable to State Contract WHELEN #17-FLEET-00719 and subject to approval by the Borough Attorney.
- 3. This resolution shall take effect immediately.

70-2025 A Resolution Authorizing a Contract with Motorola Solutions for One (1) All-Band Portable Radio Pursuant to State Contract #83909 for Fire Prevention Department

WHEREAS, the Fire Prevention Department has a need to acquire an all-band portable radio to allow communications on additional frequencies with nearby municipalities; and

WHEREAS, pursuant to N.J.S.A. 40A:11-12a and N.J.C.A. 5:34-7.29(c), the Borough may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State Contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of Treasury; and

WHEREAS, the Borough did solicit a quote from Motorola Solutions, Inc. for this equipment under State Contract #83909; and

WHEREAS, Motorola submitted a proposal to the Borough, a copy of which is attached hereto, in the total amount of \$9,866.74; and

WHEREAS, the Chief Financial Officer has certified that sufficient funds have been appropriated and are available for this purpose.

NOW THEREFORE BE IT RESOLVED, as follows:

- 1. The Borough of Montvale does approve the attached Quote from Motorola Solutions, Inc., 123 Tice Boulevard, Woodcliff Lake, New Jersey 07677 for One (1) All-Band Portable Radio and related equipment and services for use by the Montvale Police Department.
- 2. The Mayor, Borough Clerk and/or Borough Administrator are hereby directed, authorized and empowered to execute an agreement with Motorola Solutions, Inc., consistent with this resolution.
- 3. This resolution shall take effect immediately.

71-2025 Authorize Change Order No. 1 and Final Payment – NJDOT FY2023 Terkuile Road Resurfacing Project - American Asphalt & Trucking, LLC

WHEREAS, the Borough of Montvale awarded a contract via Resolution No.133-2024 to American Asphalt & Trucking, LLC 818 Summer Avenue, Newark NJ 07104 for the NJDOT FY2023 Terkuile Road Resurfacing Project; and

WHEREAS, the original contract amount was \$188,529.53; and

WHEREAS, the Borough Engineer, in a letter dated January 30 2025, which is attached to the original of this resolution and has been monitoring the project recommends in full detail the proposed Change Order #1 in the amount of a decrease (\$35,502.75); and

Contractor

Total Contract Amount Base Bid	\$ 188,529.53
Change Order #1	\$ (\$35,502.75)
Adjusted Total Contract Amount	\$ 153,026.78

WHEREAS, the Chief Financial Officer of the Borough has certified that funds have been appropriated and are available for this purpose, a copy of said certification attached to the original copy of this Resolution.

NOW THEREFORE BE IT RESOLVED, By the Governing Body of the Borough of Montvale authorizes Change Order #1 in the amount of a decrease (\$35,502.75) and payment to be issued in the amount of \$153,026.78.

72-2025 Authorize Release of the Performance Surety Bond for – 160 Spring Valley Road, LLC – The Alexa – Block 301; Lots 2 and 3 and Posting of Two-Year Maintenance Bond

WHEREAS, 160 Spring Valley Road, LLC has requested release of their Performance Surety Bond; and **WHEREAS**, a completed inspection of the site has been conducted by Colliers Engineering and takes no exception to the release of the Performance Surety Bond in the amount of \$1,644,000.00 which comprises a \$1,479,600.00 letter of credit and cash portion of \$164,400.00; and

WHEREAS, the cost of this project was \$1,479,600.00, therefore a two-year maintenance bond in the amount of \$205,500.00 is required as a condition of the release of the cash bond portion in the amount of \$164,400.00 of the Performance Guarantee; and

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Montvale that the Borough Treasurer is hereby authorized to release the cash performance bond for 160 Spring Valley Road, LLC in the amount of \$164,400.00; the Two-Year Maintenance Bond in the amount of \$205,500.00 was received by the Municipal Clerk. A copy of this resolution shall be sent to Premier Developers LLC, 120 Sylvan Avenue, Suite 301, Englewood Cliffs, NJ 07632 – Attn: Gloriana Bussanich - President of Operations

73-2025 Amending Resolution No. 62-2025 To Establish Recreational Fees for Year 2025

WHEREAS, The Recreation Department hereby establishes the programs, times and fees for various programs; and

WHEREAS, the Recreation Director has recommended that the following fees, programs, and times be revised as described; and

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale that the following fees and programs and services be and are hereby established

TIME SCHEDULE FOR PICKLEBALL COURTS:

Weekdays and Weekends:

8:00AM - Dusk

<u>Program Name</u>	<u>Session Length</u>	<u>Resident Fee</u>	<u>Non-Resident Fee</u>
30+ Basketball	Sept-May	\$75	\$95
	Jan-May	\$40	\$60
Adult Soccer	10 weeks	\$15	\$20
Chess Lessons	8 weeks	\$160	\$190
	7 weeks	\$140	\$170
	6 weeks	\$120	\$150
Drills and Skills Basketball	4 Day Camp 9:00am-12:00pm	\$155	\$185
Golf Instruction	6 weeks	\$120	\$150
	8 weeks	\$150	\$170
Pickleball Instruction	6 weeks	\$120	\$150
	8 weeks	\$160	\$200
Summer Camp: Grades 1-5	4 weeks	\$500 per child \$1500 family max	\$600 per child \$1800 family max

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Adventure Camp: Grades 6-7	4 weeks	\$650 per child	\$750 per child
Summer Camp Resident/Non-Resident	\$45 late charge for every 15 minutes a child is left under care after camp dismissal. Payment shall be made directly to the Camp Director or Asst. Director and turned over to the Borough of Montvale. Camp financial assistance fee amounts will be at the discretion of the Recreation Director.		
<u>Program Name</u>	<u>Session Length</u>	<u>Resident Fee</u>	<u>Non-Resident Fee</u>
Multisport Camp by TGA	1 week (Full Day)	\$90	\$120
	1 week (Half Day)	\$60	\$90
The Way- The Art of Life	8 weeks (@ 2 classes per week)	\$120	\$180
Tai Chi	8 weeks	\$80	\$100
Montvale Senior Club Tai Chi Discount:	8 weeks	\$40	\$40
Tennis Lessons	6 weeks	\$120	\$150
	8 weeks	\$160	\$200
Tennis Badges			
Adult (Ages 18-61)	January-December (weather permitting)	\$30	\$60
Child (Ages 17 & Younger)	January-December (weather permitting)	\$10	\$20
Family Max	January-December (weather permitting)	\$60	\$120
Seniors (Ages 62 & Up)	January-December (weather permitting)	\$15	\$30
		\$10 Fee for Replacement Tennis Badge	
Basketball Badges			
Adult (Ages 18-61)	Residents: Lifetime Non-Residents: January-December	Free	\$25
Child (Ages 17 & Younger)	Residents: Lifetime Non-Residents: January-December	Free	\$15
Seniors (Ages 62 & Older)	Residents: Lifetime Non-Residents: January-December	Free	\$10
		\$5 Fee for Replacement Basketball Badge	
Pickleball Badges			
Adult (Ages 18-61)	January-December (weather permitting)	\$30	\$100

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Child (Ages 17 & Younger)	January-December (weather permitting)	\$10	\$30
Seniors (Ages 62 & Older)	January-December (weather permitting)	\$15	\$100
Family Maximum		\$60	\$200
\$10 Fee for Replacement Pickleball Badge			
Ultimate Frisbee	6 weeks	\$75	\$95
	8 weeks	\$100	\$120
Volleyball- Adult	January-May	\$240	\$260
Volleyball- Girls	10 weeks	\$200	\$250
Women's Softball- Adult	April - August	\$60	\$80
Yoga	8 weeks	\$80	\$100
Yoga Mini Session	4 weeks	\$40	\$100
Youth Theater	September-December	\$10	\$50

WHEREAS, Borough Owned Recreational Fields and Facilities shall be scheduled by the Borough of Montvale Field Coordinator; and

WHEREAS, Montvale Athletic League ("MAL"), Montvale Recreation and Pascack Hills High School shall have first priority field scheduling use and shall be provide a schedule to the Field Coordinator no later than February 1 and June 1 for the respective Spring and Fall seasons.

WHEREAS, MAL, Recreation, Pascack Hills High School and churches are exempt from payment of fees relating to field use.

<u>Facilities</u>	<u>Fee</u>	<u>Resident Team/Corporation</u>	<u>Non-Resident Team/Corporation</u>
Ballfields: Baseball or Softball (Memorial, Fieldstone or LaTrenta)	Per Hour Per Field (2 hour minimum)	\$25	\$50
Turf Fields: Soccer or Lacrosse (Fieldstone)	Per 2 Hour Time Slot Per Field	\$75 (full field) \$50 (half field)	\$150 (full field) \$100 (half field)
Basketball Courts: (Memorial)	Per Hour: Court #2 Only	\$25	\$50
Tennis Courts: (Memorial or LaTrenta) *Two court maximum reservation at any one location	Per Hour Per Court	\$25	\$50
Pickleball Courts: (Memorial)	Per Hour Per Court	\$25	\$50

Field and Facility Permit Regulations

MAL endorsed programs in sports that are not offered by MAL, and which have Montvale residents participating, shall be charged the resident fee for field use.

Resident Corporation: Any company that owns or leases commercial within the borough.

Non-Resident Corporation: Any company that does not own or lease commercial space within the borough.

Residential Team: Any athletic team comprised of at least 75% of its roster with Montvale residents.

Non-Residential Team: Any team not having at least 75% of its roster filled with Montvale residents.

Time Slot: An uninterrupted 1 or 2 hour time period or any part thereof, that a field/facility is being used by an approved team.

Season: Spring season will begin March 1 and end August 30. Fall season will begin September 1 and end December 31.

Field/Facility users who provide 7 days or more notice of changes in their scheduled use can receive a time credit if the scheduled hours are decreased. Any changes in field schedules without 7-day notice will not receive a time credit for unused field time. Time credits are only valid for the existing season and the following season.

Lightning Detection Credit Policy: If the lightning detector activates with less than 50% of scheduled time elapsed for that date, the organization shall receive a credit for that day's scheduled timeslot. If the lightning detector activates after 50% of the scheduled time has elapsed, no time credit will be granted.

Payment is required prior to use on all fields or no field use will be granted.

Once field use requests are received in full by February 1st for Spring season and June 1st for Fall season, field use will be established with the following order of preference:

1. Montvale Athletic League, Recreation and Pascack Hills High School
2. Resident: Not-For-Profit Entity
3. Resident: For Profit Entity
4. Non-Resident: Not-For-Profit Entity
5. Non-Resident: For-Profit Entity

WHEREAS, it is the Borough of Montvale's intention by the adoption of this resolution that if any prior established fee is in conflict with fee schedule the fees set forth in this fee schedule shall be the fees charged and any conflicting prior fee is hereby superseded, repealed and replaced with the fees adopted pursuant to this resolution.

74-2025 Authorizing an Extraordinary Unspecifiable Services Contract to Riverside Communications, LLC for a Public Relations related to Affordable Housing Litigation

WHEREAS, the Borough of Montvale has a need for a Public Relations consultant to conduct services related to Affordable Housing Litigation; and

WHEREAS, pursuant to the New Jersey Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq., contracts for extraordinary unspecifiable services are exempt from public bidding; and

WHEREAS, the Borough has received a proposal for an amount not to exceed \$10,000.00; and

WHEREAS, the Borough's Chief Financial Officer has certified that funds have been appropriated and are available for this purpose.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Montvale that the above-referenced contract is hereby awarded to Riverside Communications, LLC, P O Box 408, Bayville, NJ 08721.

Introduced by: Councilmember Roche ; seconded by Councilmember Cudequest - a roll call was taken - all ayes

75-2025 Authorize The Cancellation of All Future Taxes Due To Granting Of Totally Disabled Veteran Status By Department Of Veterans Affairs – Joshua Kohen

WHEREAS, this resolution authorizes the municipality to cancel all future taxes due to the granting of totally disabled veteran status by the Department of Veterans Affairs per the Department's letter attached to the original resolution, for Joshua Kohen. Mr. Kohen is the owner of 16 Hope Street, Block 1401, Lot 14; and

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Montvale, County of Bergen, New Jersey, that the Tax Collector be and is hereby authorized to cancel all future taxes as per the above.

Introduced by: Councilmember Lane; seconded by Councilmember Cudequest - a roll call was taken – all ayes with the exception of Councilmember Koelling abstaining

BILLS: Administrator read the Bill Report.

Motion to pay bills by Councilmember Lane; seconded by Councilmember Cudequest - all ayes

REPORT OF REVENUE: Administrator read the Report of Revenue – January

COMMITTEE REPORTS:

Council President Lane

Fire Dept

Challenges with pagers, currently the department is depending on the siren systems; the sirens do not run between the hours of 11pm-6am unless it is a working fire

Budget

In process of reviewing all the submissions from each department with the CFO

Councilmember Roche

Chamber of Commerce

Kick-off event was held on February 5th at the Courtyard by Marriott – 75 local businesses came out

Recreation

Upcoming events include, egg coloring – April 6

Environmental Commission

Clean-up day is scheduled for April 19 – Arbor Day

Councilmember Cudequest

Seniors

On March 27 from 3:30-5pm, a representative from the State Department of Taxation will have a presentation regarding new filing forms for the property tax relief programs; annual Valentine's luncheon will be held on February 20th; next trip is scheduled for March 4th in Spring Lake

Library

On, Saturday, February 15 there will be a concert from 12-1pm in Council Chambers, entitled "From Italy with Love" ; Monday, February 24, a baker Stacey Fong, wrote a cookbook, "50 Pies, 50 States" this will take place in the library activity room and registration is required; Wednesday, February 26, there will be a dog one on one pet partners, where children from ages 6 and up can practice their reading to well-trained therapy dogs;

Councilmember Arendacs

DPW

Crews working diligently with the past storms and preparing for the upcoming storms

Engineering

Monthly report included in original minutes;

Councilmember Koelling

Police

Monthly report included in original minutes; congratulations to the Police Dept for their accreditation award received this evening

Councilmember Russo-Vogelsang

Economic Development Committee

Preparing for a job fair scheduled for May 7th

Local BOE

On April 15th, Memorial School welcomes a new principal, and will begin a search for an assistant principal;

Construction Dept

Please clear snow on sidewalks within 24 hours after snowstorm – otherwise, a ticket will be issued

Mayor Ghassali

Thanked DPW and all emergency personnel with the past few snow events; Ramadan ceremony will be held on February 22 in the Park; Happy Valentine's Day

ENGINEER'S REPORT: Carl O'Brien

Monthly report included in original minutes; reviewing pricing on Flagg Field and MAL field; had a meeting with the County regarding the intersection of Kinderkamack and Magnolia, this will be a joint project.

ATTORNEY'S REPORT: Dave Lafferty

No report

ADMINISTRATOR'S REPORT: Joe Voytus

Attended the Historic Preservation meeting, they are looking into proposals to help with the Octagon House preservation process, the county offers a matching grant as well to help with the costs; met with NJ Transit officials, construction official and DPW Superintendent to go over some items of refurbishment at the train station; spoke with the County regarding the left turn on Summit; following up on a request from Councilmember Cudequest regarding the sound system at the senior center, the Recreation Director will be looking into it.

UNFINISHED BUSINESS:

- Discussion – Flagg Field Improvements – 2024 Bergen County Park Improvement Grant
- Discussion – NJDOT FY2025 – Paragon Drive Resurfacing Project

The borough administrator asked for councils' approval to give the go ahead to Colliers for the above 2 projects to move the process along quicker and formal resolutions will be added to the agenda for next meeting; councilmembers agreed

NEW BUSINESS:

- Discussion Draft Resolution to Support Publishing Legal Notices On Official Government Websites

Borough Clerk gave an explanation regarding this resolution; currently the only print edition of the newspaper is the Bergen Record; the Star Ledger will stop their print edition shortly; this resolution is asking Trenton to consider publishing legal notices on official government websites. Councilmembers agreed to add this resolution for the next agenda.

COMMUNICATION CORRESPONDENCE:

None

MEETING OPEN TO THE PUBLIC:

HEARING OF CITIZENS WHO WISH TO ADDRESS THE MAYOR AND COUNCIL:

Upon recognition by the Mayor, the person shall proceed to the floor and give his/her name and address in an audible tone of voice for the records. Unless further time is granted by the Council, he/she shall limit his/her statement to five (5) minutes. Statements shall be addressed to the Council as a body and not to any member thereof. No person, other than the person having the floor, shall be permitted to enter into any discussion, without recognition by the Mayor.

Motion to open meeting to the public by Councilmember Lane; seconded by Councilmember Cudequest - all ayes

No Public Comment

Motion to close meeting to the public by Councilmember Lane; seconded by Councilmember Cudequest - all ayes

MEETING CLOSED TO THE PUBLIC:

ADJOURNMENT:

Motion to adjourn Public Meeting by Councilmember Lane; seconded by Councilmember Cudequest - all ayes

Meeting was adjourned at 8:21pm

Regular Workshop Meeting of the Mayor & Council to be held at 7:30pm on February 25, 2025

Respectfully submitted, Frances Scordo, Municipal Clerk

WORK SESSION
MINUTES

The Work Session Meeting of the Mayor and Council was in the Council Chambers and called to order at 7:31pm. Adequate notification was published in the official newspaper of the Borough of Montvale. Roll call was taken.

OPEN PUBLIC MEETING STATEMENT

Adequate notice of this meeting was provided to The Bergen Record informing the public of the time and place according to the provisions of the Open Public Meeting Law (Chapter 231, P.L. 1975).

ROLL CALL:

Councilmember Arendacs
Councilmember Cudequest
Councilmember Koelling

Councilmember Lane
Councilmember Roche
Councilmember Russo-Vogelsang - absent

Also Present: Mayor Mike Ghassali; Borough Attorney, Dave Lafferty; Administrator, Joe Voytus; Borough Engineer, Carl O'Brien and Municipal Clerk, Fran Scordo

ORDINANCES:

None

MEETING OPEN TO PUBLIC

Agenda Items Only

A motion to open the meeting to the public for agenda items only by Councilmember Lane; seconded by Councilmember Roche – all ayes

No public comment

MEETING CLOSED TO PUBLIC

Agenda Items Only

A motion to close the meeting to the public for agenda items only by Councilmember Lane; seconded by Councilmember Roche – all ayes

MINUTES:

None

CLOSED/EXECUTIVE MINUTES:

None

RESOLUTIONS: (CONSENT AGENDA*)

All items listed on a consent agenda are considered to be routine and non-controversial by the Borough Council and will be approved by a motion, seconded and a roll call vote. There will be no separate discussion on these items unless a Council member(s) so request it, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

77-2025 Governor’s Council on Substance Use Disorder Fiscal Grant Cycle October 2020- June 2026

WHEREAS, the Governor’s Council on Substance Use Disorder (GCSUD) established the Municipal Alliances for the Prevention of Substance Use Disorder in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent substance use disorder in communities throughout New Jersey.

WHEREAS, The Borough Council of the Borough of Montvale, County of Bergen, State of New Jersey recognizes that substance use disorder is a serious problem in our society amongst persons of all ages; and therefore, has an established Municipal Alliance Committee; and,

WHEREAS, the Borough Council further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent substance use disorder in our community; and,

WHEREAS, the Borough Council has applied for funding to the Governor’s Council on Substance Use Disorder through the County of Bergen;

NOW, THEREFORE, BE IT RESOLVED by the Borough of Montvale, County of Bergen, State of New Jersey hereby recognizes the following:

1. The Borough Council does hereby authorize submission of a strategic plan for the Municipal Alliance grant for fiscal year 2026 in the amount of:

GCSUD GRANT FUND	\$3,836.33
Cash Match	\$ 959.08
In-Kind	\$2,877.25

2. The Borough Council acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

78-2025 A Resolution Amending a Professional Services Contract to King, Moench & Collins LLP to Serve as Special Counsel for Affordable Housing Litigation

WHEREAS, the Governing Body previously awarded a professional services contract to Michael Collins, Esq. and King, Moench & Collins LLP (“KMC”) to serve as Special Counsel for Affordable Housing Litigation to represent the Borough (and other municipalities) in connection with a challenge to the recent legislation concerning Round 4 of the state-wide affordable housing obligations; and

WHEREAS, the Borough’s initial award had a “not to exceed” figure of \$30,000, and the Borough is desirous of increasing this figure to a “not to exceed” value of \$250,000; and

WHEREAS, the payments for KMC’s services shall come from the Trust Fund established with funds from all participating municipalities; and

WHEREAS, pursuant to *N.J.S.A. 40A:11-5(a)(i)*, a professional services contract is exempt from public bidding requirements; and

WHEREAS, the Borough’s Chief Financial Officer has certified that funds have been appropriated and are available for this purpose.

NOW, THEREFORE, BE IT RESOLVED that the professional services contract with Michael Collins, Esq. and King, Moench & Collins LLP to serve as Special Counsel for Affordable Housing Litigation is hereby amended to increase the “not to exceed” figure to \$250,000; and

BE IT FURTHER RESOLVED that the Mayor and Borough Clerk are hereby authorized and empowered to execute a contract consistent with the provisions and intent of this Resolution,

subject to approval of same by the Borough Attorney; and
BE IT FURTHER RESOLVED that the Borough Clerk shall publish notice of this contract award in the official newspaper of the Borough, in accordance with N.J.S.A. 40A:11-5.

79-2025 Authorizing Refund of Redemption of Tax Sale Certificate #24-00002 for Block 2002; Lot 13, 24 Spring Valley Road

WHEREAS, at the Municipal Tax Sale held on October 24, 2025, a lien was sold on Block 2002, Lot 13, also known as 24 Spring Valley Road for 2024 property taxes; and,
WHEREAS, this lien, known as Tax Sale Certificate #24-00002, was sold to Pro Cap 8 LLC FBO Firsttrust Bank, P. O. Box 774, Fort Washington, PA 19034-0774 at 0% interest rate and a premium in the amount of \$132,000.00; and
WHEREAS, Montvale Grove, LLC has affected redemption of Tax Sale Certificate #24-00002 in the amount of \$17,116.10; and
NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale, County of Bergen, State of New Jersey, that the Tax Collector be and is hereby authorized to Redeem Certificate #24-00002 in the amount of \$17,116.10 plus \$132,000.00 premium for a total amount of \$149,116.10 to Pro Cap 8 LLC FBO Firsttrust Bank, P. O. Box 774, Fort Washington, PA 19034-0774

80-2025 A Resolution Awarding a Two-Year Extension to the Contract with New Jersey Elevator Inspection Agency for Designation as the Borough Elevator Subcode Official, Pursuant to N.J.S.A. 40A:11-15

WHEREAS, by Resolution No. 84-2022 the Borough of Montvale did award a three-year contract to New Jersey Elevator Inspection Agency, 30 Amherst Place, Livingston, NJ 07039, for the services of an elevator subcode official within the Borough, with the potential for up to two years of mutual extensions pursuant to N.J.S.A. 40A:11-15; and
WHEREAS, the Borough has determined that the services being provided by New Jersey Elevator Inspection Agency are being provided in an effective and efficient manner, and the Borough wishes to extend the contract for an additional two years; and
WHEREAS, the annual increases for the two extension years of the contract shall be 54% of DCA Fees charges for inspections, plus the Boroughs 20% Administration Fee; which increases are compliant with the requirements of N.J.S.A. 40A:11-15; and
WHEREAS, New Jersey Elevator Inspection Agency has consented to the terms of this proposed extension; and
WHEREAS, the Borough CFO has certified that funds have been appropriated and are available for this purpose.
NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Montvale as follows:

1. The Borough does authorize a two-year extension of the contract between the Borough of Montvale and New Jersey Elevator Inspection Agency pursuant to N.J.S.A. 40A:11-15.
2. The Mayor and Borough Clerk are hereby directed, authorized and empowered to execute an amendment to the contract with New Jersey Elevator Inspection Agency to effectuate the purposes of this resolution, subject to approval as to form by the Borough Attorney.
3. This resolution shall take effect immediately.

83-2025 RE: Award Professional Service Contract to Colliers Engineering & Design - for Design and Bidding Services and Grant Administration Services for NJDOT FY2025 – Paragon Drive Resurfacing Project

WHEREAS, the Borough of Montvale has deemed it necessary to engage the professional services of an Engineer for Project Construction Observation Services and Administration Services for the 2024 Road Improvements Program; and

WHEREAS, section N.J.S.A. 40A:11-5 of the Local Public Contracts Law, (N.J.S.A. 40A:11-1 et seq.) exempts such professional services from competitive bidding; and

WHEREAS, Colliers Engineering & Design, 400 Valley Road, Suite 304, Mt. Arlington, NJ 07856 has submitted a proposal dated February 6, 2025 to provide engineering services which are detailed and attached to the original of this resolution, and

WHEREAS, the Certified Municipal Finance Officer has certified funds are available certification hereto attached to the original of this resolution.

NOW, THEREFORE BE IT RESOLVED by the Borough of Montvale as follows:

1. That the following be provided: Design and Bidding Services and Grant Administration Services for NJDOT FY2025 Paragon Drive Resurfacing Project
2. The cost not to exceed shall be \$58,500.00. The Engineer shall be required to submit itemized bills and payment shall be made based upon services rendered. The rates for this work are in accordance with the hourly contractual agreement with the Borough of Montvale.

BE IT FURTHER RESOLVED, that a copy of this resolution be published an official newspaper of the Borough of Montvale, be on file, available for public inspection, in the office of the Municipal Clerk, Municipal Complex, 12 DePiero Drive, Montvale, NJ 07645.

84-2025 Resolution Approving a Grant Agreement with the County of Bergen for a Matching Grant for Historic Preservation of the J.J. Blauvelt (Octagon) House

BE IT RESOLVED, that the Mayor and Council of the Borough of Montvale wish to enter into a Bergen County Trust Fund Project Contract ("Contract") with the County of Bergen for the purpose of using a \$45,000 matching grant award from the 2024 Funding Round of the Bergen County Open Space, Recreation, Floodplain Protection, Farmland & Historic Preservation Trust Fund ("Trust Fund") for the municipal historic preservation project entitled, "JJ Blauvelt House: NR listing, Preservation Plan and Feasibility Study," for property located at Block 1601, Lot 22 on the tax maps of the Borough of Montvale; and

BE IT FURTHER RESOLVED, that the Mayor and Council hereby authorize the Mayor and/or Borough Administrator to be a signatory to the aforesaid Contract; and

BE IT FURTHER RESOLVED, that the Mayor and Council hereby acknowledge that, in general, the use of this Trust Fund grant towards this approved project must be completed by or about November 13, 2025; and

BE IT FURTHER RESOLVED, that the Mayor and Council acknowledge that the grant will be disbursed to the municipality as a reimbursement upon submittal of certified Trust Fund payment and project completion documents and municipal vouchers, invoices, proofs of payment, and other such documents as may be required by the County in accordance with the Trust Fund's requirements; and

BE IT FURTHER RESOLVED, that the Mayor and Council acknowledge that the grant disbursement to the municipality will be equivalent to fifty (50) percent of the eligible costs incurred (not to exceed total grant award) applied towards only the approved purposes identified in the aforesaid Contract in accordance with the Trust Fund's requirements.

Introduced by: Councilmember Lane; seconded by Councilmember Roche - a roll call was taken - all ayes

76-2025 Refund Overpayment of Taxes - Due to Veteran Exempt Status – Joshua Kohen

WHEREAS, a resolution authorizing the Borough of Montvale to refund the following overpayment of taxes; and

WHEREAS, the owner of 16 Hope Street, Joshua Kohen, is totally exempt from taxes due to his Veteran status, his mortgage company made a payment for February 1st installment in the amount of \$4,854.00 which resulted in an overpayment; and

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale, County of Bergen, New Jersey, that the Tax Collector be and is hereby authorized to refund in the amount of \$4,854.00 to Joshua Kohen, of 16 Hope Street, Montvale, NJ 07645

Introduced by: Councilmember Lane; seconded by Councilmember Cudequest - a roll call was taken - all ayes with the exception of Councilmember Koelling abstaining

81-2025 Resolution To Support Publishing Legal Notices On Official Government Websites

WHEREAS, the sunset provision of March 1, 2025, imposed under P.L. 2024 c.106 is fast approaching in what was a temporary solution that allowed local governments to comply with the public notice requirements under the law in time for annual reorganization meetings in January; and,

WHEREAS, local government officials serve as the stewards of property taxpayer dollars and should no longer be required to subsidize the newspaper industry with revenues collected from publishing legal notices in the press; and,

WHEREAS, long before NJ Advanced Media’s announcement that it was terminating daily print publications in January of 2025, local government officials found it increasingly difficult to comply with the public notice requirements under the law as the media has become almost exclusively digitized and struggled to retain staff, resources, and publications; and,

WHEREAS, legislation that will authorize local governments to publish legal notices on a local government’s official website will streamline an antiquated and overly burdensome process and save valuable time, resources, and property taxpayer dollars; and,

NOW, THEREFORE, BE IT RESOLVED that the Borough of Montvale does in fact, hereby urge state leaders to pass legislation that will authorize municipalities, counties, school districts, and all local governments to publish legal notices in a clear, transparent, and timely manner on a local government’s official website.

BE IT FURTHER RESOLVED that a copy of this Resolution shall be sent to Governor Phil Murphy, Senate President Nicholas Scutari, Speaker of the General Assembly Craig Coughlin, Senator Holly Schepisi, Assemblymembers Auth and Azzariti and the New Jersey State League of Municipalities.

Introduced by: Councilmember Lane; seconded by Councilmember Cudequest - a roll call was taken - all ayes – Councilmember Cudequest asked if this was the resolution that was discussed at last meeting.

86-2025 Appointment of Junior Member for the Montvale Fire Department – Rian J. Murphy

WHEREAS, the Montvale Fire Department is desirous of adding a junior member; and

WHEREAS, Rian Murphy of Montvale, NJ has been approved by the Board of Fire Commissioners and has undergone a satisfactory physical, pursuant to the attached application which has been made part of this resolution; and

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale that the appointment of Rian Murphy, as a Junior Member of the Montvale Fire Department, is hereby approved.

Introduced by: Councilmember Lane; seconded by Councilmember Roche - all ayes

82-2025 Award Professional Service Contract to Colliers Engineering & Design for Survey Services, Geotechnical Services and Design & Specifications for the 2024 Bergen County Municipal Park Improvement – Flagg Field Improvements

WHEREAS, the Borough of Montvale has deemed it necessary to engage the professional services of an Engineer to provide professional services for the 2024 Bergen County Municipal Park Improvement – Flagg Field Improvements

WHEREAS, section N.J.S.A. 40A:11-5 of the Local Public Contracts Law, (N.J.S.A. 40A:11-1 et seq.) exempts such professional services from competitive bidding; and

WHEREAS, Colliers Engineering & Design, with offices located at 400 Valley Road, Suite 304, Mt. Arlington, NJ 07856 has submitted a proposal dated February 6, 2025 to provide the engineering services which are detailed and attached to the original of this resolution, and

WHEREAS, the Certified Municipal Finance Officer has certified funds are available certification hereto attached to the original of this resolution.

NOW, THEREFORE BE IT RESOLVED by the Borough of Montvale as follows:

That the proposal for the scope of engineering services is attached to this resolution which is made part of this resolution shall be awarded to Colliers Engineering & Design.

That the following be provided: Survey Services, Geotechnical Services and Design & Bidding Services

1. The cost not to exceed shall be \$53,900.00
2. The Engineer shall be required to submit itemized bills and payment shall be made based upon services rendered. The rates for this work are in accordance with the hourly contractual agreement with the Borough of Montvale.

BE IT FURTHER RESOLVED, that a copy of this resolution be published an official newspaper of the Borough of Montvale, be on file, available for public inspection, in the office of the Municipal Clerk, Municipal Complex, 12 DePiero Drive, Montvale, NJ 07645.

THIS WAS WITHDRAWN

85-2025 Award Professional Service Contract to Colliers Engineering & Design - for Construction Observation Services for Memorial Drive M.A.L. Synthetic Turf Field

WHEREAS, the Borough of Montvale has deemed it necessary to engage the professional services of an Engineer for Project Construction Observation Services and Administration Services for the 2023 Bergen County Open Space Grant Program; and

WHEREAS, section N.J.S.A. 40A:11-5 of the Local Public Contracts Law, (N.J.S.A. 40A:11-1 et seq.) exempts such professional services from competitive bidding; and

WHEREAS, Colliers Engineering & Design, 400 Valley Road, Suite 304, Mt. Arlington, NJ 07856 has submitted a proposal dated February 18, 2025 to provide engineering services which are detailed and attached to the original of this resolution, and

WHEREAS, the Certified Municipal Finance Officer has certified funds are available certification hereto attached to the original of this resolution.

NOW, THEREFORE BE IT RESOLVED by the Borough of Montvale as follows:

1) That the following be provided: Construction Observation Services for Memorial Drive M.A.L. Synthetic Turf Field

The cost not to exceed shall be \$34,500.00. The Engineer shall be required to submit itemized bills and payment shall be made based upon services rendered. The rates for this work are in accordance with the hourly contractual agreement with the Borough of Montvale.

BE IT FURTHER RESOLVED, that a copy of this resolution be published an official newspaper of the Borough of Montvale, be on file, available for public inspection, in the office of the Municipal Clerk, Municipal Complex, 12 DePiero Drive, Montvale, NJ 07645.

THIS WAS WITHDRAWN

BILLS: Administrator read the Bill Report

Motion to pay bills by Councilmember Lane; seconded by Councilmember Roche - all ayes

ENGINEER’S REPORT: Carl O’Brien

Concrete barriers have been installed at the intersection of Kinderkamack and Magnolia as a temporary measure; the intersection of Chestnut Ridge and Summit will be surveyed to submit to the County; Stormwater GIS mapping will begin in March; MAL field price came back extremely high and Flagg field will be about the same, totaling approximately 1million for both fields. Councilmembers decided to have DPW to work on the fields to get them playable for this year. For next meeting will have a proposal to do all new tax maps for the upcoming Re-Val.

ATTORNEY REPORT: Dave Lafferty

No Report

ADMINISTRATOR REPORT: Joe Voytus

No Report

UNFINISHED BUSINESS:

None

NEW BUSINESS:

- Appointing Ernie DiFiore to the Mayor’s Advisory Committee
Councilmembers agreed on the mayor’s appointment
- Appointing Corinne Duffy as the Official Town Photographer
Mayor Ghassali would like to offer a \$2,500 annual stipend – council agreed and a formal resolution will be on the next agenda

COMMUNICATION CORRESPONDENCE:

None

MEETING OPEN TO THE PUBLIC:

HEARING OF CITIZENS WHO WISH TO ADDRESS THE MAYOR AND COUNCIL:

Upon recognition by the Mayor, the person shall proceed to the floor and give his/her name and address in an audible tone of voice for the records. Unless further time is granted by the Council, he/she shall limit his/her statement to five (5) minutes. Statements shall be addressed to the Council as a body and not to any member thereof. No person, other than the person having the floor, shall be permitted to enter into any discussion, without recognition by the Mayor.

A motion to open meeting to the public by Councilmember Lane; seconded by Councilmember Koelling – all ayes

No Public Comment

A motion to close meeting to the public by Councilmember Lane; seconded by Councilmember Koelling – all ayes

ADJOURNMENT:

Motion to adjourn by Councilmember Lane; seconded by Councilmember Koelling – all ayes

Meeting adjourned at 8:10pm

Elected Officials Training is scheduled for 6:00pm on Thursday, March 13, 2025

Regular Meeting of the Mayor & Council will be held at 7:30pm on Thursday, March 13, 2025

Respectfully submitted, Frances Scordo, Municipal Clerk

DRAFT

**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 89-2025**

RE: Authorize The Cancellation of All Future Taxes Due to Granting Of Totally Disabled Veteran Status By Department Of Veterans Affairs

WHEREAS, this resolution authorizes the municipality to cancel all future taxes due to the granting of totally disabled veteran status by the Department of Veterans Affairs per the Department's letter attached to the original resolution, for Regina McCluskey. Mrs. McCluskey is the owner of 1 Beechwood Road, Block 3003, Lot 8; and

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Montvale, County of Bergen, New Jersey, that the Tax Collector be and is hereby authorized to cancel all future taxes as per the above.

Councilmember	Motion	Second	Yes	No	Absent	Abstain	No Vote
Arendacs							
Cudequest							
Koelling							
Lane							
Roche							
Russo-Vogelsang							

Adopted: March 13, 2025

ATTEST:

APPROVED:

Frances Scordo
Municipal Clerk

Michael Ghassali
Mayor

**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 87-2025**

RE: Adoption of By-Laws of the Montvale Volunteer Fire Department – Year 2025

BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale, that the By-laws of the Montvale Fire Department are hereby adopted.

Councilmember	Motion	Second	Yes	No	Absent	Abstain	No Vote
Arendacs							
Cudequest							
Koelling							
Lane							
Roche							
Russo-Vogelsang							

Adopted: March 13, 2025

ATTEST:

APPROVED:

Frances Scordo
Municipal Clerk

Michael Ghassali
Mayor



MONTVALE FIRE DEPARTMENT
35 WEST GRAND AVENUE • MONTVALE, NEW JERSEY 07645
FAX: (201) 782-9236
ESTABLISHED 1924

Borough of Montvale
12 DePiero Drive
Montvale, NJ 07645

Mayor Ghassali and members of Borough Council

February 25, 2025

Dear Mayor Ghassali and Council Members,

The Montvale Fire Department has recently gone through the process of amending our by-laws. In accordance with Borough ordinance 40-4, we must submit these changes to the Mayor and Council for review and approval. I have enclosed a copy of our existing by-laws as a reference.

At our monthly meeting on February 20, 2025 the following amendments were approved on ballot vote.

The proposed changes are as follows:

Article 2 currently reads:

Section 1

No person shall hereafter become a member of the department unless such person is eligible for such appointment in accordance with the Revised Statutes. Such person shall be at least 18 years of age, a citizen of the United States, a resident of the borough at the time of appointment, sound of body, of good health, able to read, write and speak the English language well and intelligently and of good moral character. Applicant shall be physically fit to perform the duties of a firefighter, which shall be evidenced by a certificate issued by a practicing physician of the state, after physical examination by such practicing physician shall have established such physical fitness.

Change to read:

Section 1

No person shall hereafter become a member of the department unless such person is eligible for such appointment in accordance with the Revised Statutes. Such person shall be at least 18 years of age, a citizen of the United States, sound of body, of good health, able to read, write and speak the English language well and intelligently and of good moral character. Applicant

shall be physically fit to perform the duties of a firefighter, which shall be evidenced by a certificate issued by a practicing physician of the state, after physical examination by such practicing physician shall have established such physical fitness.

Section 2 currently reads:

Section 2

Part A

A person that is employed by the Borough of Montvale on a full-time basis, working in the town, and pass all the requirements in Section 1, shall be permitted to join the department with no limitations to his/her domicile.

Part B

A firefighter employed within the borough limits and shows evidence that his/her employer shall permit them to answer fire alarms, and pass all the requirements in Section 1, shall be permitted to join the department with no limits to the distance from his/her domicile.

Delete Section 2 Part A and Part B

Change Section 2 to read:

Any person becoming a member of the Montvale Fire Department must show proof of possession of a certificate of completion for State of New Jersey Firefighter 1. If a new member does not possess certificate, they shall be enrolled in Firefighter 1 class by the Board of Fire Officers and must actively participate in training classes. Probationary period will not end until member has completed classes and obtains certificate of completion.

Change Article 9 Amendments to Article 10

Change Article 10 Order of Business to Article 11

Add new Article 9 to be titled Dissolution

New article to read:

Section 1

The Montvale Fire Department may agree to dissolve without a meeting of the members by the written consent of all members in good standing entitled to vote on the question of dissolution.

Section 2

The Department may agree to dissolve by action of its officers and members. The officers must recommend that the Department be dissolved, adopt a plan of dissolution and direct that the plan be submitted to a vote at a special meeting of the members. At the meeting, held after appropriate notice, the plan must be approved by the affirmative vote of two thirds (2/3) of the votes cast by the members present and in good standing.

Section 3

Upon approval to accept the plan of dissolution the Montvale Fire Department shall cease to carry on its activities, except those that may be necessary for the proper closing and liquidation of the Department. The Department shall proceed to collect its assets, fulfill or discharge its contract, pay, satisfy and discharge its debits and other liabilities and perform all the acts required to liquidate its activities and affairs.

Section 4

After the acceptance of the plan of dissolution, the Department shall give notice requiring all creditors to present their claims in writing. The notice shall be published in a newspaper of general circulation in Bergen County for three consecutive weeks, and must be mailed to all known creditors.

Section 5

After the payment and discharge of all liabilities and obligations and compliance with all conditions of any applicable tax exemption, the Department is authorized to distribute the remainder of its assets in the following manner and order:

A To return, transfer or convey all assets received and held by the Department on condition that these assets be returned, transferred or conveyed on dissolution of the Department

B To transfer or convey all assets received and held by the corporation for charitable, educational, religious, eleemosynary, benevolent or similar purposes to one or more domestic or foreign corporations engaged in activities substantially similar to those of the Department

The officers and members of the Montvale Fire Department request the review and approval of the Mayor and Council on these changes. We are planning to continue the process of a full review of our by-laws to bring them up to date but these changes are more time critical and we would like to have them approved now. Hopefully, later this year we will be ready for another presentation to the Mayor and Council. We thank you for your cooperation in that matter. Should there be any question on any of these changes that needs clarification, feel free to contact Chief Gibbons, President Michael Sant Anna or by-law committee chairman Jeff Ballanco.

Thank you for your attention in this matter.

Sincerely,

A handwritten signature in black ink, appearing to read 'Jeff Ballanco', written in a cursive style.

Jeffrey Ballanco

MONTVALE FIRE DEPARTMENT BY-LAWS

PREAMBLE

We pledge ourselves to sustain and support our officers in the discharge of their respective duties and to hold ourselves bound in law and in honor to conform to and abide by this constitution and by-laws in every respect.

ARTICLE 1 Name and Purpose

Section 1 This organization shall be known as the Montvale Fire Department, consisting of one or more companies as may be in existence.

Section 2 Its purpose shall be to unite the companies in existence in one joint effort to preserve life and property against fire in or near the Borough of Montvale, New Jersey.

ARTICLE 2 Membership

Section 1

No person shall hereafter become a member of the department unless such person is eligible for such appointment in accordance with the Revised Statutes. Such person shall be at least 18 years of age, a citizen of the United States, a resident of the borough at the time of appointment, sound of body, of good health, able to read, write and speak the English language well and intelligently and of good moral character. Applicant shall be physically fit to perform the duties of a firefighter, which shall be evidenced by a certificate issued by a practicing physician of the state, after physical examination by such practicing physician shall have established such physical fitness.

Section 2

Part A

A person that is employed by the Borough of Montvale on a full time basis, working in the town, and pass all the requirements in Section 1, shall be permitted to join the department with no limitations to his/her domicile.

Part B

A firefighter employed within the borough limits and shows evidence that his/her employer shall permit them to answer fire alarms, and pass all the requirements in Section 1, shall be permitted to join the department with no limits to the distance from his/her domicile.

Section 3

Part A

Any applicant is entitled to present his/her application to the screening committee, which will conduct interviews on the first Thursday of the month at the firehouse between eight and nine o'clock. The entire screening committee, whose chairman will be appointed by the chair and will be a member with at least five years active service, shall be present at the interview.

The absence of any committee member will be filled by the Chief or by one of the active officers. Upon recommendation by the committee, the applicant will be directed to take a physical examination. Within thirty (30) days following the initial interview, the application, with the doctors certification of physical acceptance, must be returned to the committee or the application is null and void.

Rejection of an applicant for physical or other reasons must be reported to the department at the next monthly business meeting.

Upon the recommendation of the screening committee and official approval of the Mayor and Council, the applicant will be classified as a "Probationary Member" for a period of twelve (12) months. At the next regular business meeting following the probationary period a two thirds (2/3) majority vote of those present, and in good standing, shall be required for active membership.

Part B

Former members may be reinstated upon payment of any indebtedness and approval by the company at a regular business meeting in the manner described for new members.

Section 4

Part A

Probationary members shall be:

- 1 Subject to fines and dues as prescribed in the by-laws.
- 2 Privileged to attend all social functions.
- 3 Able to work toward any benefits of the borough and an accurate account will be kept of their percentages and participation.
- 4 Have their names submitted to the state if they meet with all qualifications.

Part B

Probationary members shall not be:

- 1 Allowed any voting privileges.
- 2 Issued new uniforms.
- 3 At the end of twelve (12) months a " Probationary Member" shall not have his/her name submitted for "Active Membership" until such time they have completed all mandatory federal and state requirements.

A former member who wishes to return to the department, or a former member of another department who left in good standing and wishes to transfer to this organization may not be classified as a "Probationary Member" upon recommendation of the screening committee. In either case, his/her acceptance must be in accordance with a two thirds (2/3) majority vote of acceptance by the members present and in good standing at a regular monthly meeting.

Section 5

Membership shall consist of a number governed by the borough ordinances in effect. All active members in good standing may vote for new members and shall have a voice and vote for administrative and active matters of the department.

Section 6

All members shall attend fifty (50) percent of fires, drills and Chief's calls.

At the request of the Captain, members failing to perform fifty (50) percent fire duty may be transferred to the associate list or dropped from the rolls of the department, by a two thirds (2/3) majority vote of the members present and in good standing at the December business meeting.

Section 7

Associate membership is limited to active members of this department wishing to transfer to associate membership, who has served less than seven years in this organization, is subject to a two thirds (2/3) majority of those present and in good standing at the regular monthly business meeting. A member with seven or more years of active service shall be automatically accepted as an associate member upon receipt of written request within six (6) months. An associate member, although privileged to attend business meetings may only vote on business matters, providing the member has attended two (2) previous business meetings or a minimum of five (5) of the thirteen (13) scheduled meetings held in a calendar year.

ARTICLE 3 Officers

Section 1

The officers of the Montvale Fire Department shall consist of a president, vice president, secretary, treasurer, three (3) trustees, two (2) delegates to the New Jersey and New York

Volunteer Firemen's Association, chief, deputy chief, one (1) captain and one (1) lieutenant for each company, all of whom shall be elected by a majority ballot vote of the members present and in good standing at the annual election meeting, except the two (2) delegates shall be elected at the regular March meeting in the manner prescribed above. The chief and deputy chief are borough officers per borough ordinance.

Section 2

All nominations and declinations of candidates for all offices are to be made only during the annual election meeting. If on the night there are more than two nominees for an office there shall be an elimination election to reduce the number to two. The actual balloting for this office will then be taken.

Section 3

Part A

Any active or associate member in good standing is eligible to become a candidate for an administrative office, which includes president, vice-president, secretary, treasurer, trustee, delegate and alternate delegate.

Part B

Candidates for fire office bearing the title of chief, deputy chief, captain or lieutenant must:

- 1 Be and active member in good standing at the time of nomination.
- 2 Be and active member for a period of two years following his/her probationary member status.
- 3 Hold a certificate denoting successful completion of a qualified fire school.
- 4 Be a qualified driver of one or more pumping vehicles of the department.
- 5 Not hold an administrative office excepting that of delegate or alternate delegate.
- 6 To be nominated for position of captain, the candidate must have completed and be approved to drive all pumpers. This specifically excludes the ladder truck.
- 7 Candidates for fire office title of chief and deputy chief must be a qualified driver on all vehicles.

Any active member who desires to become a driver must submit his/her name to the chief, who will direct his fire officers to supervise instructions as required during the evenings of the third Thursday of each month at 8 P.M. All members who successfully qualify as drivers will be placed on the active drivers list upon approval of the chief.

Part C

A candidate who has never held office in the department may not be nominated for any office higher than lieutenant.

Part D

Former officers of the department may be placed in nomination for the office previously held or of lesser rank providing they must meet the requirements described above.

Section 4

Officers elect will assume their respective responsibilities when oath of office is given.

Section 5

Should a vacancy occur in any office of the department, the secretary or acting secretary shall send to each member in good standing a statement of the vacancy, at least five (5) days in advance of the date and place of a special election. An election to fill vacancies shall be conducted in the same manner as the annual election.

ARTICLE 4 Meetings

Section 1

The annual election meeting shall be held on the first Thursday in December at such place as shall be designated by vote of a majority of members present at the regular meeting held in November of that year and the annual meeting shall be called to order at 8:00 P.M. Only those who have been members for at least twelve months and in good standing are entitled to vote at the annual meeting.

Section 2

The regular monthly meeting shall be held on the third Thursday of each month.

Section 3

All regular and special meetings shall be called to order at 8:00 P.M. If a quorum is not present the presiding officer has an option of waiting until a quorum is present, the calling of a special meeting at a later date or letting of the business lay over to the next regular business meeting.

Section 4

Special meeting may be called by order of the president whenever necessary, or at the written request of five (5) members in good standing. A notice of all special meetings must be sent out

by the secretary to each member at least five (5) days prior to the date of such meeting unless circumstances do not permit this five day notice.

Section 5

All meetings shall be closed to the public. Only members shall be in attendance and others upon invitation of the chair.

ARTICLE 5 Quorum

Section 1

A quorum shall consist of twelve (12) members in good standing.

ARTICLE 6 Dues, Fines and Suspensions

Section 1

The dues in this department shall be five dollars per year payable on or before the January business meeting.

Section 2

All active and probationary members shall be excused from drills by an officer for the following reasons:

- 1 Sickness of the member or sickness or death in his/her family.
- 2 Employed during drill hours and so notifies an officer of the department but no to exceed four consecutive drills.
- 3 Working on matter pertaining to the department affairs.

Section 3

The chief shall be empowered to issue all instructions regarding the cleaning of all apparatus.

Section 4

All fines are payable at the meeting following notification.

Section 5

Any member, active or associate, in arrears for dues or fines is not in good standing and has no voice or vote. He/she shall be notified by the treasurer within seven (7) days after becoming delinquent to appear at the next meeting and pay up at least an amount to keep him/her in good standing. Should he/she fail to do so his/her membership immediately and automatically ceases, without any action whatever by the company. His/her name shall be read off by the

treasurer at this meeting and be so notified by the secretary . Any active member having failed to attain fifty (50) percent fire duty in any given year is not in good standing and will have no voice or vote for six months.

Section 6

Any member attaining twenty years of fifty (50) percent active service in the Montvale Fire Department will be known as a life member and will be excused from all drills, fires and fines.

Part A

Life members shall have no vote unless he/she maintains twenty five (25) percent attendance of firematic duties and fifty (50) percent attendance at all drills.

Section 7

Active members serving in the armed forces in time of national emergency or to fulfill a selective service obligation shall be excused from drills, fires, fines and dues during the term of that enlistment. Similarly, associate members, while serving in the armed forces shall be excused from paying dues.

ARTICLE 7 Duties of Officers

Section 1

The president will preside at all meetings of the department, appoint committees and will have general supervision of all department activities. The president, chief, chairman of the sick committee, may order flowers or a "get well" basket for a reasonable sum of money, in the event of sickness or the death of a member, a members wife or husband, son, daughter, mother or father.

Section 2

The vice president will preside in the absence of the president. In the absence of the president and the vice president, the next officer present will appoint a member to preside at the meeting.

Section 3

The secretary will keep a record of the department and will call the same at the opening of all meetings. The secretary will keep a true record of all meetings and keep on file all documents relating to business of the department.

Section 4

The treasurer will collect dues and such fines as reported to him/her by the secretary or other officers of the department, and will keep record of all money received. He/she will maintain an account with each member, crediting each with dues and fines paid. He/she will pay all bills authorized by the department. At each regular meeting he/she will report the amount of receipts, disbursements and cash balance on hand.

Section 5

The trustees are custodians of the department's property and shall make disposition thereof as may be determined by the majority of members present and in good standing at a regular meeting.

Section 6

A six month period audit must be made by an auditing committee as appointed by the president. Reports of these audits must be submitted at the regular business meetings in February and August. The February report to cover audit through December 31; the August report to cover audit through June 30. Necessary action pertaining to the audit findings and recommendations will then be taken by the members present and in good standing.

Section 7

The captain shall be in charge of the department at all drills, details, etcetera and will report to the treasurer in writing the nature and amount of fines to be charged to the members. The captain will also make a report of the fire record at each meeting.

Percentage reports will be read at business meetings and posted thereafter, if not before. Reports can be reviewed with the captain at the business meeting or up until the posting and reporting of the next percentage report. Thereafter that monthly percentage report shall be considered final and is not reviewable or changeable for any reason.

Section 8

The lieutenant will assist the captain in the discharge of his/her duties. In the absence of the captains, the lieutenants will officiate in his/her capacity.

Section 9

The delegates shall attend the meetings of the New Jersey and New York Volunteer Firemen's Association and report back all matters of interest to the department. Delegates shall give an oral report at the department next regular business meeting.

ARTICLE 8 Impeachment and Expulsion

Section 1

Any officer of the department, except the chief and deputy chief, for the abuse of authority or misconduct in office, may be impeached and removed from office by a two thirds (2/3) majority vote of the members present and in good standing at a regular meeting provided:

A The charge be made in writing and filed and read by the secretary at the nearest meeting.

B A copy of said charges be served the officer by registered mail by the secretary at least two (2) weeks before such a vote be taken.

Section 2

Any member who becomes physically or morally unfit or who conducts himself/herself in manner or speech to the detriment of the department may be expelled in the same manner as provided for in Section 1 of this article.

Section 3

A fire board shall consist of all fire officers and department commissioners. It shall try all charges for offenses committed on duty and in or about the fire house which may be preferred against any active member or officer. Conversely, any member or officer not on trial has the right to appeal to the fire board for a decision if he/she feels an injustice has been done.

ARTICLE 9 Amendments

Section 1

No part of the by-laws shall be set aside or amended at any meeting unless the proposed amendment has been submitted in writing at a regular business meeting. Upon presentation to the chair the by-law change shall be referred to the by-law committee for proper wording and location in the by-laws.

The amendment procedure shall be as follows:

1 The by-law committee shall present the changes to the department at the next meeting. The changes will be read into the minutes and no discussion or action will be taken until the following month.

2 Before the vote is taken all members in good standing are to be notified of the proposed change or changes at least ten (10) days preceding the meeting when action will be taken.

3 The by-law changes will be presented at the next regular meeting, opened up for discussion and then voted for approval or denial

4 Any by-law change approved by the department must be presented to the mayor and council for approval in compliance with borough ordinance. If not approved by the mayor and council the change will not take effect.

Section 2

A two thirds (2/3) vote of the members present and in good standing shall be necessary to accept or reject an amendment.

Section 3

Any proposed amendment which has been submitted, whether it is accepted or rejected, shall be kept on record in the master by-laws with the tally of the vote.

Section 4

Interpretation of these by-laws will be ruled on by the by-law committee as appointed by the president provided at least two (2) members are present or in the event of a dead lock by the committee members, the chair may make the necessary ruling.

ARTICLE 10 Order of Business

Section 1

- 1 Roll Call
- 2 Reading of the Minutes
- 3 Communications
- 4 Collection of Dues and Fines
- 5 Presenting and Approval of Bills
- 6 Committee Reports
- 7 Submitting Candidates for Membership
- 8 Balloting for Full Active Members
- 9 Unfinished Business
- 10 New Business
- 11 Treasurer's Report
- 12 Percentage Report
- 13 Chief's Comments
- 14 Good and Welfare of the Department
- 15 Adjournment

**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 88-2025**

RE: Authorize Hiring of Corrine Duffy – Town Photographer

WHEREAS, the Borough of Montvale has deemed it necessary to engage the services of a Photographer to take photos of all town events; and

WHEREAS, Corrine Duffy has met all qualifications and will be paid \$2,500 for the year 2025; and

BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale, approves the hiring of Corrine Duffy as town photographer with the effective date of April 1, 2025.

Councilmember	Motion	Second	Yes	No	Absent	Abstain	No Vote
Arendacs							
Cudequest							
Koelling							
Lane							
Roche							
Russo-Vogelsang							

Adopted: March 13, 2025

ATTEST:

APPROVED:

Frances Scordo
Municipal Clerk

Michael Ghassali
Mayor

**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 90-2025**

RE: Authorize Release of Escrow – Toll Brothers Land Development – 2 Paragon Drive - Block 1903, Lot 7

WHEREAS, Toll Brothers have requested release of escrow posted for 2 Paragon Drive, Block 1903, Lot 7; and

WHEREAS, the Borough Engineer and other Borough professionals take no exception to the release; and

NOW THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale hereby release escrow to Toll Brothers Land Development, to be mailed to 100 Willow Brook Road, Suite 200, Freehold, NJ 07728 in the amount of \$4,018.68; and

BE IT FURHTER RESOLVED, the Treasurer shall receive a copy of this resolution for processing.

Councilmember	Motion	Second	Yes	No	Absent	Abstain	No Vote
Arendacs							
Cudequest							
Koelling							
Lane							
Roche							
Russo-Vogelsang							

Adopted: March 13, 2025

ATTEST:

APPROVED:

Frances Scordo
Municipal Clerk

Michael Ghassali
Mayor

**BOROUGH OF MONTVALE
ESCROW AND/OR BOND RELEASE**

1/14/2025

BLOCK 1903 Lot 7

APPLICANT: Toll Brothers Land Development
100 Willow Brook Road, Suite 200
Freehold, NJ 07728

ADDRESS 2 Paragon Drive

SIGN OFFS

DEPARTMENT	NAME	SIGNATURE	DATE
FINANCE	Christine Kalafut	<i>Christine Kalafut</i>	<i>2/6/25</i>
ENGINEERING	Carl O'Brien/Nick Chelius	<i>See attached - Christine Baker</i>	<i>2-3-2025</i>
ENGINEERING	Darlene Green	<i>See attached - Christine Baker</i>	<i>1-14-2025</i>
CONSTRUCTION	Jeanne Fondacaro / Chris Gruber	<i>See attached - Christine Baker</i>	<i>2-18-2025</i>
PLANNING BOARD ATTY	Robert Regan / Barbara Esposito	<i>See attached - Christine Baker</i>	<i>1-14-2025</i>
PLANNING BOARD ADMINISTRATOR-FINAL SIGNATURE	Lorraine Hutter	<i>[Signature]</i>	
	Joe Voytus	<i>[Signature]</i>	<i>2-21-25</i>
		RELEASE DATE:	
ACCOUNT #	E-08-00-220-03A	\$3,867.87	AMOUNT: <u>\$4,016.17</u>
	E-08-00-220-03B	\$148.30	
		150.81	<i>4,018.68</i>

F:\Programs\Data\FINANCE\Escrow\Refunds\202YESCROW RELEASE FORMS.xlsx

Emailed Professionals on:

1/14/2025

2-3-2025
2-18-2025

**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 91-2025**

RE: Borough of Montvale Fire Department LOSAP Eligible Individuals

WHEREAS, The Borough of Montvale, has adopted a LOSAP program for the members of the Montvale Fire Department; and

WHEREAS, to be eligible for the annual \$1,617.00 stipend for 2024, totaling \$30,723.00 for the Department, the Montvale Fire Department must meet certain criteria; and

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale that the Borough Treasurer initiate LOSAP payments in the name of those Fire Department members deemed eligible to receive them.

Councilmember	Motion	Second	Yes	No	Absent	Abstain	No Vote
Arendacs							
Cudequest							
Koelling							
Lane							
Roche							
Russo-Vogelsang							

Adopted: March 13, 2025

ATTEST:

APPROVED:

Frances Scordo
Municipal Clerk

Michael Ghassali
Mayor

**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 92-2025**

RE: A Resolution Authorizing the Receipt of Bids for Solid Waste and Recyclable Materials Collection and Disposal Services

WHEREAS, the Borough of Montvale’s current contract for Solid Waste and Recyclable Materials Collection and Disposal Services with Waste Management expires on August 31, 2025; and

WHEREAS, the Borough of Montvale has a need to obtain the services of an appropriately-licensed contractor to provide Solid Waste and Recyclable Materials Collection and Disposal Services in the Borough of Montvale upon the expiration of the current contract; and

WHEREAS, the Borough is therefore desirous of formally soliciting bids for this work in accordance with the procedures set forth in the *Local Public Contracts Law*.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Montvale that the Borough Clerk is hereby authorized to receive bids for the above-referenced project in accordance with the *Local Public Contracts Law* and pursuant to the revised bid documents prepared by the Borough Attorney.

Councilmember	Motion	Second	Yes	No	Absent	Abstain	No Vote
Arendacs							
Cudequest							
Koelling							
Lane							
Roche							
Russo-Vogelsang							

Adopted: March 13, 2025

ATTEST:

APPROVED:

Frances Scordo
Municipal Clerk

Michael Ghassali
Mayor

**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 93-2025**

RE: Temporary Emergency Appropriations For Operating Purposes

WHEREAS, *N.J.S.A. 40A:4-20* provides that, in addition to temporary appropriations necessary for the period prior to the adoption of the budget and regular appropriations, the governing body may make emergency temporary appropriations for any purposes for which appropriations may lawfully be made for the period between the beginning of the current fiscal year and the date of the adoption of the budget for the current fiscal year and the date of the adoption of the budget for the current fiscal year; and

WHEREAS, the amount of such emergency temporary appropriations shall be included under corresponding headings in the budget as adopted or, if such appropriations are adopted after the introduction and approval of the budget and were not included in the budget as approved such appropriations shall be included by amendment in the budget as adopted without public advertisement or public hearing; and

WHEREAS, the Township has deemed certain emergency temporary appropriations to be necessary and such appropriations are conforming to the provisions of *N.J.S.A. 40A:4-20*.

NOW, THEREFORE, BE IT RESOLVED that pursuant to *N.J.S.A. 40A:4-20* an emergency temporary appropriation be and the same is hereby made for:

Current Fund: \$ 3,500,000

BE IT FURTHER RESOLVED the said emergency temporary appropriations will be provided for in the 2025 Budget under the title of same.

BE IT FURTHER RESOLVED that the Chief Financial Officer is hereby directed to file a certified copy of the resolution with the Director of the Division of Local Government Services.

Councilmember	Motion	Second	Yes	No	Absent	Abstain	No Vote
Arendacs							
Cudequest							
Koelling							
Lane							
Roche							
Russo-Vogelsang							

Adopted: March 13, 2025

ATTEST:

APPROVED:

Frances Scordo
Municipal Clerk

Michael Ghassali
Mayor

**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 94-2025**

RE: Resolution Authorizing for Place-to-Place Transfer (Extension of Premises) of Plenary Retail Consumption License #0236-33-005-008– The Waterfall, Inc. (Hearth & Tap)

WHEARAS, an application has been filed for a place-to-place transfer (expansion of premises) of Plenary Retail Consumption License #0236-33-005-008, for purposes of expanding the premises under license wherein the sale, service, and storage of alcoholic beverages are authorized; and

WHEREAS, the submitted application form is complete in all respects, the transfer fees have been paid, and the license has been properly renewed for the current license term; and

NOW, THEREFORE BE IT RESOLVED, that the Mayor and Council of the Borough of Montvale does hereby approve, effective March 13, 2025, the expansion of the aforesaid Plenary Retail Consumption licensed premises located at 121 & 125 North Kinderkamack Road, Montvale, NJ 07645 to place under license the area delineated in the application form and the sketch of the licensed premises attached thereto.

Councilmember	Motion	Second	Yes	No	Absent	Abstain	No Vote
Arendacs							
Cudequest							
Koelling							
Lane							
Roche							
Russo-Vogelsang							

Adopted: March 13, 2025

ATTEST:

APPROVED:

Frances Scordo
Municipal Clerk

Michael Ghassali
Mayor

RESOLUTION

BE IT RESOLVED by the Mayor and Council of the Borough of Montvale, that the following bills have been referred to the Borough Council and found correct and are hereby authorized to be paid:

<u>FUND</u>	<u>AMOUNT</u>	<u>NOTES</u>
Current	\$3,279,956.61	Bill List Wire 3/13/2025
	<u>309,726.99</u>	Wires/Manual Checks
Current TOTAL	3,589,683.60	
Capital	237,104.30	Bill List Wire 3/13/2025
Escrow	711.25	Bill List Wire 3/13/2025
Housing Trust	1,125.00	Bill List Wire 3/13/2025
General Trust	29,559.67	Bill List Wire 3/13/2025
Dog Trust	98.40	Bill List Wire 3/13/2025

This resolution was adopted by the Mayor and Council of Montvale at a meeting held on 3/13/25

Introduced by: _____

Approved: 3/13/25

Seconded by: _____

Michael Ghassali, Mayor

ATTEST:

Frances Scordo, Municipal Clerk

MANUAL/VOID CHECKS - WIRES
March 13, 2025

<u>Check #</u>	<u>PO #</u>	<u>Date</u>	<u>Vendor/Transaction</u>	<u>Amount</u>
WIRE		2/26/25	Payroll Account	\$194,071.02
WIRE		2/26/25	Salary Deduction Account	\$115,570.97
WIRE		2/26/25	FSA Account	\$85.00
Total				<u><u>\$309,726.99</u></u>

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Borough of Montvale
Bill List By Vendor Id

Page No: 1

P.O. Type: All
 Range: First to Last
 Format: Condensed
 Vendors: All
 Rcvd Batch Id Range: First to Last
 Open: N
 Rcvd: Y
 Bid: Y
 Paid: N
 Held: Y
 State: Y
 Void: N
 Aprv: N
 Other: Y
 Exempt: Y
 Include Non-Budgeted: Y

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
00019	MUNICIPAL CAPITAL CORPORATION								
		24-00123	01/19/24	COPY MACHINE LEASE	Open	199.00	0.00		B
		25-00272	02/19/25	COPY MACHINE LEASE	Open	398.00	0.00		B
		25-00273	02/19/25	COPY MACHINE LEASE BOROUGH	Open	<u>369.00</u>	0.00		B
						966.00			
00088	KAY PRINTING & ENVEL CO., INC.								
		25-00296	02/24/25	approval stickers	Open	159.89	0.00		
00097	CABLEVISION								
		25-00292	02/21/25	07873-199375-01-1 OPTIMUM	Open	234.87	0.00		
		25-00360	03/07/25	07873-218840-01-0 OPTIMUM	Open	27.70	0.00		
		25-00361	03/07/25	07873-240495-01-5 OPTIMUM	Open	<u>235.94</u>	0.00		
						498.51			
00104	MONTVALE BOARD OF EDUCATION								
		25-00005	01/07/25	2025 LOCAL SCHOOL TAXES	Open	1,560,972.00	0.00		B
00112	MONTVALE SENIOR CLUB								
		25-00353	03/06/25	ST. PATRICK DAY BUS TRIP	Open	1,275.00	0.00		
00113	FEDICK, ANDREW								
		25-00288	02/20/25	REIMB CLOTHING ALLOWANCE	Open	126.00	0.00		
00116	VERIZON								
		25-00328	03/04/25	651-285-414-0001-73 VERIZON	Open	412.86	0.00		
00125	NORTHWEST BERGEN REGIONAL								
		25-00077	01/14/25	2025 HEALTH SERVICES	Open	13,948.00	0.00		B
00137	PASCACK VALLEY REGIONAL HS DST								
		25-00006	01/07/25	2025 REGIONAL SCHOOL TAXES	Open	1,320,784.67	0.00		B
00139	SCORDO, FRANCES								
		25-00343	03/05/25	PETTY CASH FOR FEBRUARY	Open	237.54	0.00		
00146	PSE&G CO.								
		25-00299	02/24/25	PSE&G JANUARY 2025	Open	4,278.12	0.00		
		25-00374	03/10/25	PSE&G FEBRUARY 2025	Open	<u>2,569.72</u>	0.00		
						6,847.84			
00164	STATELINE FIRE & SAFETY, INC.								
		25-00268	02/18/25	FIRE EXTINGUISHER INSPECTION	Open	1,063.35	0.00		
00186	PRIMEPAY, LLC								
		25-00354	03/06/25	2025 FSA FEES	Open	247.18	0.00		B

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
00215	TOWNSHIP OF RIVER VALE	25-00004	01/07/25	2025 PASCACK VALLEY DPW	Open	188,410.59	0.00		B
00258	ROCKLAND ELECTRIC COMPANY	25-00359	03/07/25	ROCKLAND ELECTRIC FEBRUARY	Open	27,581.76	0.00		
		25-00373	03/10/25	ROCKLAND ELECTRIC FEBRUARY	Open	<u>2,964.92</u>	0.00		
						30,546.68			
00329	NJ STATE DEPT. OF HEALTH	25-00358	03/06/25	STATE DOG LICENSE FEE	Open	98.40	0.00		
00400	FAIRFIELD MAINTENANCE, INC.	24-01812	12/19/24	UST A/B OPERATOR & INSPECTIONS	Open	453.90	0.00		B
00461	TAX COLLECTORS AND TREASURERS	25-00355	03/06/25	TCTANJ WEBINAR	Open	50.00	0.00		
00497	LEVITZKI, ANN	25-00293	02/21/25	2025 COURT - CELL PHONE	Open	70.61	0.00		B
00554	BERGEN MUNI.EMPL.BENEFITS FUND	25-00018	01/07/25	2025 HEALTH BENEFITS	Open	86,331.00	0.00		B
00660	AMERICAN ASPHALT & TRUCKING	22-00468	04/07/22	NJDOT FY2021 - STREET IMPROV.	Open	4,817.58	0.00		B
		24-00895	06/26/24	NJDOT FY2023 - TERKUILE ROAD	Open	<u>153,026.28</u>	0.00		B
						157,843.86			
00705	APPROVED SURGICAL SUPPLIES INC	24-00870	06/18/24	PD OXYGEN REFILLS	Open	116.00	0.00		
00731	COLLIER'S ENGINEERING & DESIGN	24-01705	12/04/24	CONTINUED SERVICES AFFORDABLE	Open	570.00	0.00		B
		25-00165	01/27/25	2025 BOROUGH PLANNER	Open	321.25	0.00		B
		25-00284	02/20/25	PROFESSIONAL SERVICES RENDERED	Open	142.50	0.00		
		25-00295	02/24/25	PROFESSIONAL SERVICES RENDERED	Open	568.75	0.00		
		25-00315	02/27/25	MUNICIPAL ENGINEERING REVIEW	Open	<u>92.50</u>	0.00		
						1,695.00			
00797	CHARLESTOWN COURT	24-01171	08/13/24	2024 SNOW & LIGHTING MAXIMUM	Open	1,268.00	0.00		
00891	RIDGEMONT PIZZA & RESTAURANT	25-00340	03/04/25	PIZZA PLANNING BOARD MEETING	Open	84.00	0.00		
00896	GIAMMARINO, MICHAEL	24-00134	01/22/24	2024 INTERPRETING SERVICES	Open	170.00	0.00		B
		25-00196	01/31/25	2025 INTERPRETER COURT	Open	<u>940.00</u>	0.00		B
						1,110.00			
00910	SONITROL SECURITY SYSTEMS OF	25-00261	02/18/25	ACCESS MODULE MAINTENANCE	Open	4,292.88	0.00		

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Borough of Montvale
Bill List By Vendor Id

Vendor #	Name	Status	Amount	Void Amount	Contract	PO Type
PO #	PO Date Description					
01020	WORLD INSURANCE ASSOCIATES, LLC					
25-00252	02/13/25 2025 PIA CONSULTANT BENEFIT	Open	4,000.00	0.00		B
01046	TOWNHOMES AT OLDE WOODS CONDOM					
24-01176	08/13/24 2024 SNOW & LIGHTING MAXIMUM	Open	1,898.58	0.00		
01063	SUMMIT RIDGE CONDOMINIUM					
24-01175	08/13/24 2024 SNOW & LIGHTING MAXIMUM	Open	2,507.16	0.00		
01120	GTBM INC.					
24-00604	05/02/24 LICENSE PLATE READER CAMERAS	Open	108,696.61	0.00		
01121	WOODLAND HEIGHTS HOA INC.					
24-01177	08/13/24 2024 SNOW & LIGHTING MAXIMUM	Open	1,741.88	0.00		
01123	ENCLAVE AT MONTVALE					
24-01170	08/13/24 2024 SNOW & LIGHTING MAXIMUM	Open	2,636.00	0.00		
01186	BAKER, CHRISTINE					
25-00283	02/20/25 2025 MONTVALE WELLNESS PROGRAM	Open	52.03	0.00		
25-00306	02/25/25 2025 MONTVALE WELLNESS PROGRAM	Open	59.58	0.00		
			<u>111.61</u>			
01211	TURN OUT UNIFORMS & CO.					
25-00148	01/23/25 SALAZAR CLTHG ALLOWANCE	Open	242.98	0.00		
01227	PIAZZA & ASSOCIATES, INC.					
25-00161	01/27/25 2025 AFFORDALE HOUSING SVCS	Open	400.00	0.00		B
01243	PHOENIX ADVISORS, LLC					
25-00263	02/18/25 PROFESSIONAL SERVICES RENDERED	Open	14,856.00	0.00		
01330	GHASSALI, MICHAEL					
25-00102	01/15/25 MAILCHIMP REIMBURSEMENT	Open	75.00	0.00		B
01408	VALLEY VIEW AT MONTVALE CONDO					
24-01178	08/13/24 2024 SNOW & LIGHTING MAXIMUM	Open	2,484.00	0.00		
01443	FOUR SEASONS AT RIDGEMONT					
24-01172	08/13/24 2024 SNOW & LIGHTING MAXIMUM	Open	2,304.30	0.00		
01454	TMDE CALIBRATION LABS INC.					
25-00301	02/24/25 PD TUNING FORK CALIBRATION	Open	85.00	0.00		
01471	RICCIARDELLA ELECTRIC INC.					
25-00262	02/18/25 REPAIRS AT 12 DEPIERO	Open	425.00	0.00		
01542	WICKERSHEIM & SONS					
25-00266	02/18/25 GAS INFARED HEATERS DPW	Open	2,902.94	0.00		
25-00269	02/19/25 POLICE DEPARTMENT COLD/HOT	Open	1,456.68	0.00		
25-00270	02/19/25 2ND FLOOR MENS ROOM LEAK	Open	556.62	0.00		
			<u>4,916.24</u>			

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Bill List By Vendor Id

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Vendor #	Name	Status	Amount	Void Amount	Contract	PO Type
PO #	PO Date	Description				
01552	WISS LAW PC					
25-00224	02/07/25	POLICE PERSONNEL MATTER	Open	142.30	0.00	
01594	GALLS, LLC					
24-01473	10/18/24	PD LOCK OUT KITS	Open	175.00	0.00	
24-01764	12/12/24	PATROL CAR SEAT ORGANIZERS	Open	<u>74.99</u>	0.00	
				249.99		
01624	CMRS-FP					
25-00142	01/23/25	REFILL POSTAGE METER 2025	Open	800.00	0.00	B
01638	FRESH H2O FILTRATION SYSTEMS					
25-00215	02/04/25	MAINTENANCE WATER COOLER	Open	149.99	0.00	
01724	MOTOROLA SOLUTIONS INC.					
24-01768	12/12/24	PD USER LICENSE	Open	785.00	0.00	
01747	PORTER LEE CORPORATION					
24-01513	10/28/24	BEAST TRANSFER	Open	675.00	0.00	
01757	COMPLETE SECURITY SYSTEMS INC.					
25-00267	02/18/25	LATRENTA FIRE ALARM DAMAGE	Open	180.00	0.00	
01767	VERIZON					
25-00297	02/24/25	156-951-896-0001-85 VERIZON	Open	79.00	0.00	
25-00348	03/05/25	555-569-014-0001-55 VERIZON	Open	<u>170.64</u>	0.00	
				249.64		
01856	MONTVALE FLORIST					
25-00198	01/31/25	BEREAVEMENT FLOWERS LAMENDOLA	Open	179.00	0.00	
25-00233	02/11/25	FUNERAL FLOWERS EWINGS	Open	150.00	0.00	
25-00234	02/11/25	BEREAVEMENT FLOWERS EWINGS	Open	<u>100.00</u>	0.00	
				429.00		
01882	PRESTIGE BUSINESS PRODUCTS, INC					
25-00221	02/06/25	INK CARTRIDGES FOR 128	Open	540.50	0.00	
25-00244	02/12/25	Printer Cartridges HP206X's	Open	<u>424.00</u>	0.00	
				964.50		
01886	MCGEE, HEATHER					
25-00302	02/24/25	REIMB GET WELL GIFT HAWKEN	Open	78.82	0.00	
25-00305	02/24/25	REIMB COLOR RIBBON	Open	<u>87.01</u>	0.00	
				165.83		
01890	GREATAMERICA FINANCIAL SRVCS.					
25-00106	01/15/25	POSTAGE MACHINE LEASE	Open	317.90	0.00	B
01919	DESIGN-N-STITCH					
24-01299	09/11/24	UNIFORMS	Open	1,823.00	0.00	
25-00169	01/28/25	Soft shell Jacket for Mayor	Open	<u>132.00</u>	0.00	
				1,955.00		

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
01930	HACKENSACK UNIVERSITY MEDICAL	24-00987	07/18/24	PD POLICE EXAM PIERRO	Open	1,200.00	0.00		
01962	AT&T MOBILITY II LLC	25-00287	02/20/25	PD PATROL PHONE PLAN	Open	182.20	0.00		
01968	DISPOTO, NICHOLAS	25-00285	02/20/25	REIMB CLOTHING ALLOWANCE	Open	89.68	0.00		
02011	HUNTINGTON BAILEY, L.L.P.	25-00336	03/04/25	PROFESSIONAL SERVICES RENDERED	Open	186.00	0.00		
02082	BRADY, RICHARD J.	25-00247	02/13/25	JUDGE 2/12/25	Open	880.00	0.00		
02086	TAYLOR RENTAL	25-00265	02/18/25	CRESCENT LIGHTING TENT	Open	3,615.00	0.00		
02261	PALMER, THOMAS	25-00260	02/18/25	REPAIR MAILBOX	Open	43.33	0.00		
02703	ALAYNA HOMEOWNERS ASSN.	24-01168	08/13/24	2024 SNOW REMOVAL MAXIMUM	Open	660.00	0.00		
02757	TYCO ANIMAL CONTROL SERVICES	25-00235	02/11/25	2025 GEESE CONTROL SERVICES	Open	400.00	0.00		B
		25-00236	02/11/25	2025 ANIMAL CONTROL SERVICES	Open	945.00	0.00		B
						<u>1,345.00</u>			
02987	DATA NETWORK SOLUTIONS	25-00110	01/16/25	2025 BORO PHONES	Open	3,317.71	0.00		B
03060	TRI-STATE TECHNICAL SERVICES	25-00303	02/24/25	PD CARBONITE COMPUTER STORAGE	Open	199.00	0.00		
03215	UNUM LIFE INSURANCE	25-00039	01/09/25	2025 LIFE INSURANCE	Open	242.55	0.00		B
03683	PIERRI, JASON	25-00251	02/13/25	REIMB CLOTHING ALLOWANCE BOOTS	Open	220.00	0.00		
03727	STAPLES INC	24-01819	12/24/24	Business Cards -Construction	Open	143.94	0.00		
		25-00246	02/13/25	Post -its, tissues, plates,	Open	66.51	0.00		
		25-00294	02/21/25	Coffee, Disinfecting Wipes	Open	64.54	0.00		
						<u>274.99</u>			
03744	KATY HOMEOWNERS ASSOCIATION	24-01173	08/13/24	2024 SNOW & LIGHTING MAXIMUM	Open	1,572.00	0.00		
03967	INTERNATIONAL CODE COUNCIL	24-01709	12/05/24	'18 IFC NEW JERSEY EDITION	Open	173.50	0.00		

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Vendor #	Name						
PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type

Total Purchase Orders:	97	Total P.O. Line Items:	0	Total List Amount:	3,548,555.23	Total Void Amount:	0.00
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Totals by Year-Fund		Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
Fund Description	Fund						
CURRENT FUND 2024	4-01	29,452.43	0.00	29,452.43	0.00	0.00	29,452.43
CURRENT FUND 2024	5-01	3,250,504.18	0.00	3,250,504.18	0.00	0.00	3,250,504.18
CAPITAL FUND	C-04	237,104.30	0.00	237,104.30	0.00	0.00	237,104.30
BOA ESCROW ACCOUN	E-08	711.25	0.00	711.25	0.00	0.00	711.25
OTHER TRUST ACCOU	T-03	30,684.67	0.00	30,684.67	0.00	0.00	30,684.67
DOG TRUST ACCOUNT	T-12	98.40	0.00	98.40	0.00	0.00	98.40
Year Total:		30,783.07	0.00	30,783.07	0.00	0.00	30,783.07
Total of All Funds:		3,548,555.23	0.00	3,548,555.23	0.00	0.00	3,548,555.23



COUNTY OF BERGEN
Operations Division
220 E. Ridgewood Avenue, Suite 205
Paramus, NJ 07652
(201) 336-7675 • Fax (201) 336-7684

James J. Tedesco III
County Executive

Tom Connolly
County Road Supervisor

February 22, 2025

Borough of Montvale
Joseph Voytus
Borough Administrator

Dear Joseph Voytus:

The County of Bergen Operations Division is advising you that **Spring Valley Road from West Grand Avenue to Upper Saddle River Road** is scheduled to be resurfaced in 2026/2027. We are requesting that you forward this letter to your Mayor and Council, Police Chief, Police Traffic Officer, DPW Superintendent, Municipal Engineer, Municipal owned utilities, and your Municipal Building Department to make them aware of the proposed work. Please notify us if anyone else should be added to the distribution list.

In order to facilitate the 2026 and 2027 Resurfacing Programs, the County of Bergen requests that you (1) inspect the conditions of your curbs and make any repairs/replacements; (2) complete any exiting streetscape projects and intersection projects; (3) notify your Municipal Utilities to perform all necessary leak testing and complete repairs; (4) notify your Building Department to insure that all necessary work needed to be completed on curbs, driveway aprons, sewer and utility connections are completed; (5) inspect and remove if necessary any paver and/or concrete crosswalks; and (6) inspect your sanitary sewer manholes and frames to see that they are in good condition. If you find problems with manhole frames, the County can, while milling the street, have the frame assemblies replaced by the contractor at no cost if you supply the replacement frame assemblies.

After resurfacing, the County will restripe the roadways as per the signed Resurfacing Agreement. As a courtesy, we will install thermoplastic traffic markings and symbols at your traffic lights and will replace crosswalk markings only if the crosswalks terminate at handicapped ramps that meet with ADA regulations. Once installed, the maintenance of these markings and symbols will be the municipality's responsibility unless the intersection is under County jurisdiction. If you plan a streetscape project, these crosswalks should be done after the roadway is resurfaced. The County of Bergen recommends using stamped or imprinted crosswalks. All other types of crosswalks made

from raised materials such as pavers or other types of concrete blocks and headers or very thick layers of extruded thermoplastic materials are not recommended and are the sole responsibility and liability of the municipality to maintain at all times. As part of this program, the County of Bergen is replacing all regulatory signs. The County of Bergen will be inspecting storm manholes/ storm drains, make any needed repairs and installing Type "N" ECO catch basin heads if needed and brought up to compliance.

Please note the NJDOT has informed the County that Americans with Disabilities Act (ADA) regulations require public sidewalk handicap ramps with truncated domed detectable warning surfaces at all crosswalk locations along county roads. Detectable Warning Surface requirements are found at the website www.access-board.gov/adaag/html/adaag.htm. Maintenance of these ramps and truncated domes detectable warning surfaces is the responsibility of the municipality and/or the property owner in as much as NJSA 27:16-8 limits the County's maintenance responsibility to improved road areas between the curb lines.

If not already scheduled, the borough must schedule a walk through for the design of the ADA curb ramps with Jaison Alex. His contact information is 201-336-6445 or email: jalex@co.bergen.nj.us.

Once the design is approved by the County, the County will then prepare the necessary plans and specifications that will be forwarded to NJDOT. The County will then construct the ADA curb ramp with the road resurfacing project using NJDOT monies.

The Municipal Engineer is responsible to oversee the design, construction, and inspection of the new ADA curb ramp construction. The Municipal Engineer must send the as-built quantities/certification to Jaison Alex. The County will reimburse the municipality for design and inspection of the ADA curb ramps as per the signed ADA Agreement. The County will fund all ADA curb ramp construction costs as approved by Bergen County Engineering Department.

If you have any questions regarding this letter, please email me or call me at 201-336-6871. We look forward to working with your municipality on resurfacing the county roads listed in the attachment.

Sincerely,

Michael Porcelli
Road Repair Supervisor/Road Resurfacing Coordinator