



**BOROUGH OF MONTVALE**  
**Building Department – Code Enforcement**  
12 DePiero Drive, Montvale, NJ 07645  
[www.montvale.org](http://www.montvale.org)

**INFORMATION REQUIRED FOR ALL GENERATOR APPLICATIONS**

1. A survey is required showing the location and setbacks of the generator

**ELECTRIC INFORMATION REQUIRED FOR ALL GENERATORS**

1. The specifications of the generator and transfer switch must be provided
2. Show location of electric panel and transfer switch
3. A line diagram to show wire size, conduit size, length for feeder and control wires
4. Residential load calculations

**PLUMBING INFORMATION REQUIRED FOR ALL GENERATORS**

1. Gas line shall run from generator, without other take offs, directly to a 1.25" minimum tee at the gas meter.
2. The pipe diameter shall be taken from the I.F.G.C. 2009 table 402.4(1) (if metallic) which can accommodate the full load capacity of the generator.
3. Provide a diagram of this gas line showing the materials to be used, lengths and size for each section.
4. Other piping arrangements are permitted with sizing calculations submitted for the entire gas service system (old and new) by "Longest Length Method" or other approved method.
5. The meter and / or gas service may have to be upgraded per the gas utility provider requirements.

\*\*\*A permit will not be issued until the above information is received and approved.

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**SIGN REQUIREMENTS FOR ALL GENERATORS**

A permanently engraved sign that says "**2<sup>nd</sup> Power Source Available / Generator**" must be obtained for all generator installations. The sign should be red with white lettering - lettering should be 3/4" high (minimum) and mounted **on the house next to the meter.**

\*\*\*The final electrical inspection will not be approved without the above sign properly installed.

\*\*\*The electrical contractor **must** be present for the final inspection.

Christopher Gruber  
Construction Official



(201) 391-5732  
Fax: (201) 391-1312

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**CORRUGATED STAINLESS STEEL TUBING (CSST)**

When installing CSST piping, an **ELECTRICAL SUB CODE** must be submitted for Bonding.

Block \_\_\_\_\_ Lot \_\_\_\_\_ Permit # \_\_\_\_\_

Work Site Address \_\_\_\_\_

Contractor \_\_\_\_\_

I will be using CSST \_\_\_\_\_ Name \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_

I will not be using CSST \_\_\_\_\_ Name \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_

**Christopher Gruber**  
Construction Official



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**ZONING PERMIT APPLICATION**

Permit # \_\_\_\_\_

**Block** \_\_\_\_\_ **Lot** \_\_\_\_\_ **Zone** \_\_\_\_\_

Property Address \_\_\_\_\_

Owner of Property \_\_\_\_\_

Address \_\_\_\_\_

Home telephone \_\_\_\_\_

Daytime telephone \_\_\_\_\_

Cell telephone \_\_\_\_\_

Name of Contractor or Person responsible for work, if other than above \_\_\_\_\_

Address \_\_\_\_\_

Contact telephone number \_\_\_\_\_

License # \_\_\_\_\_

**AUTHORIZATION:** ANYONE OTHER THAN ABOVE OWNER IS MAKING THIS APPLICATION; THE FOLLOWING AUTHORIZATION MUST BE EXECUTED:

TO THE ZONING OFFICIAL OF THE BOROUGH OF MONTVALE:

\_\_\_\_\_  
Name of Designee

Is hereby authorized to act on behalf of this application

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Owner / Applicant

## **ZONING PERMIT REQUEST**

**PLEASE CHECK ALL THAT APPLY: A current survey showing proposed locations and setbacks are required for all permit applications**

**Accessory Structure (100 sq. ft. or less) (Plans required)** Fee - \$100.00

**Signs – (Plans required showing sizes and colors)**

- Application Fee - \$150.00
- Refacing (each side) Fee - \$50.00
- Temporary Sign / Renewal (Limit - 6 months) - Expires \_\_\_\_\_ Fee - \$100.00
- Banners (Limit - 2 weeks) Fee - \$75.00

**Temporary Trailer (Limit one year)** Fee - \$100.00

**Temporary Trailer (Limit two weeks) - Expires \_\_\_\_\_** Fee - \$25.00

**Fence - ALL FENCES EXCEPT POOL FENCES Height of fence \_\_\_\_\_** Fee - \$50.00  
**(POOL FENCES REQUIRE UCC PERMIT)**

**Retaining Walls (Plans required)** Fee - \$100.00

- 4 ft. or less
- Over 4 ft. (REQUIRES BUILDING PERMIT AND ENGINEERING APPROVAL)

**Site Work Permit (Survey required)** Fee - \$50.00

- Driveways
- Patio / Pavers
- Filling (less than 50 cu. ft.)
- Clearing
- Generator

**Other than listed above:**

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Christopher Gruber / Zoning Official  
201-391-5732, ext. 223

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Approved / Denied

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Date

COMMENTS:

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Amount Paid: \_\_\_\_\_ Check # \_\_\_\_\_ Received by: \_\_\_\_\_ Date: \_\_\_\_\_